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<tr>
<td>SPMT - Sport Management</td>
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<tr>
<td>SPRS - Special Prgms</td>
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<tr>
<td>STAT - Statistics</td>
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<tr>
<td>SURG - Surgery</td>
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<tr>
<td>SYEN - Systems Engineering</td>
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<tr>
<td>TEED - Teacher Education</td>
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<tr>
<td>URCN - Urban Science</td>
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<tr>
<td>VIBS - Vet Integrative Biosci.</td>
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<tr>
<td>VIZA - Visualization</td>
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<tr>
<td>VLSM - Vet Large Animal Clin. Sc</td>
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<tr>
<td>VMID - Vet Medicine-Interdisc.</td>
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<tr>
<td>VPAR - Veterinary Parasitology</td>
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<tr>
<td>VPAT - Veterinary Pathology</td>
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<tr>
<td>VSCS - Vet Small Animal Clin. Sc</td>
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<tr>
<td>VTM - Veterinary Microbiology</td>
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<tr>
<td>VTPA - Veterinary Pathobiology</td>
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<tr>
<td>VTPP - Vet Physiology &amp; Pharm.</td>
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<tr>
<td>WFSC - Wildlife &amp; Fisheries Sci.</td>
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<tr>
<td>WGST - Women's &amp; Gender Studies</td>
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<tr>
<td>WMHS - Water Mgmt &amp; Hydrol. Sci.</td>
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<tr>
<td>Texas A&amp;M University at Galveston</td>
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<tr>
<td>Texas A&amp;M University at Qatar</td>
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<table>
<thead>
<tr>
<th>Department</th>
<th>Code</th>
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<tbody>
<tr>
<td>MFCM - Family &amp; Commu Medicine</td>
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<tr>
<td>MGMT - Management</td>
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</tr>
<tr>
<td>MHUM - Humanities In Medicine</td>
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<tr>
<td>MICR - Microbiology</td>
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<tr>
<td>MKTG - Marketing</td>
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<tr>
<td>MPAT - Pathology &amp; Lab Medicin</td>
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<tr>
<td>MPED - Pediatrics</td>
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<tr>
<td>MPHY - Medical Physiology</td>
<td>1627</td>
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<tr>
<td>MPIM - Microbial Pathogen Imm</td>
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<tr>
<td>MPSY - Psychiatry</td>
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<tr>
<td>MRAD - Radiology</td>
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<tr>
<td>MSEN - Materials Science &amp; Engr</td>
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<tr>
<td>NEXT - Neuro Exper Therapeutic</td>
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<td>NUEN - Nuclear Engineering</td>
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<td>NURS - Nursing</td>
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<tr>
<td>NUTR - Nutrition</td>
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<tr>
<td>OBG - Obstetrics &amp; Gynecology</td>
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<tr>
<td>OCEN - Ocean Engineering</td>
<td>1644</td>
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<tr>
<td>OCNG - Oceanography</td>
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<tr>
<td>OMF - Oral &amp; Maxillofac Path</td>
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<tr>
<td>OMF - Oral &amp; Maxillofac Radio</td>
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<tr>
<td>OMSF - Oral &amp; Maxillofac Surg</td>
<td>1649</td>
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<tr>
<td>ORDI - Oral Diagnosis</td>
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<td>ORTH - Orthodontics</td>
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<tr>
<td>PEDD - Pediatric Dentistry</td>
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<tr>
<td>PERF - Performance Studies</td>
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<tr>
<td>PERI - Periodontics</td>
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<tr>
<td>PETE - Petroleum Engineering</td>
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<tr>
<td>PHAR - Pharmacy</td>
<td>1658</td>
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<tr>
<td>PHEB - Public Hlth Epide Biost</td>
<td>1669</td>
</tr>
<tr>
<td>PHEO - Public Hlth Enviro Occu</td>
<td>1671</td>
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<tr>
<td>PHIL - Philosophy</td>
<td>1673</td>
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<tr>
<td>PHPM - Public Hlth Pol &amp; Mgmt</td>
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<tr>
<td>PHYS - Physics</td>
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<tr>
<td>PLAN - Urban Planning</td>
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<tr>
<td>PLPA - Plant Pathology</td>
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<tr>
<td>POLS - Political Science</td>
<td>1686</td>
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<tr>
<td>POSC - Poultry Science</td>
<td>1687</td>
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<tr>
<td>PROS - Prosthodontics</td>
<td>1689</td>
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<tr>
<td>Texas A&amp;M University at Galveston</td>
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<tr>
<td>Texas A&amp;M University at Qatar</td>
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<tr>
<td>Department of Marine Biology</td>
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<tr>
<td>Marine Biology - MS</td>
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<tr>
<td>Marine Biology - PhD</td>
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<tr>
<td>Department of Marine Sciences</td>
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<tr>
<td>Marine Resources Management - MMRM</td>
<td>1753</td>
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<tr>
<td>Department of Maritime Administration</td>
<td>1757</td>
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<tr>
<td>Maritime Administration and Logistics - MMAL</td>
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</table>
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Purpose of Catalogs

The Undergraduate and Graduate and Professional catalogs provide information about the academic programs of Texas A&M University to students, prospective students, faculty and staff of the University. Included is information concerning admissions, academic regulations and requirements, services available to students, academic offerings and a list of the administrative officers and faculty of the University. While every effort has been made to make this catalog as complete and accurate as possible, changes may occur at any time in requirements, deadlines, fees, curricula and courses listed in these catalogs.

Students should refer to Howdy, for course offerings in any given semester. For administrative reasons, because of insufficient enrollment or because of limited resources, any given course might not be offered in the announced semester.

This catalog was prepared in advance of its effective date; therefore, the course descriptions may vary from actual course content. The provisions of the catalogs do not constitute a contract, express or implied, between any applicant, student, faculty or staff member of Texas A&M University or The Texas A&M University System. These catalogs are for informational purposes only. The University reserves the right to change or alter any statement herein without prior notice. Neither catalog should be interpreted to allow a student who begins his or her education under either catalog to continue the program under the provisions in that catalog.

Accreditation

Texas A&M University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award degrees at the baccalaureate, masters, doctorate and professional levels. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia, 30033-4097, or call 404-679-4500, for questions about the accreditation of Texas A&M University.

The agricultural journalism curricula is accredited by the Accrediting Council on Education in Journalism and Mass Communication.

The agricultural systems management curriculum is recognized by the American Society of Agricultural and Biological Engineers.

The dietetic track in the nutritional sciences curriculum and the dietetic internship program are accredited by the Commission on Accreditation for Dietetics Education.

The food science and technology curriculum is approved by the Institute of Food Technologists.

The forensics and investigative sciences program is accredited by the Forensic Science Education Programs Accreditation Commission (FEPAC).

The curriculum in forestry is accredited by the Society of American Foresters and the curriculum in rangeland ecology and management is accredited by the Society for Range Management.

The curriculum in recreation, park and tourism sciences is accredited by the National Recreation and Park Association.

The curriculum in architecture is accredited by the National Architectural Accrediting Board; the curriculum in urban and regional planning is accredited by the Planning Accreditation Board; the curriculum in landscape architecture is accredited by the Landscape Architectural Accreditation Board; and the curriculum in construction science is accredited by the American Council for Construction Education.

The business baccalaureate, master’s, and doctoral programs in Mays Business School are accredited by the Association to Advance Collegiate Schools of Business (AACSB).

Within the Dwight Look College of Engineering, the undergraduate programs in aerospace, biological and agricultural, biomedical, chemical, civil, computer, electrical, industrial, mechanical, nuclear, ocean, petroleum and radiological health engineering are accredited by the Engineering Accreditation Commission of ABET (http://www.abet.org). The electronic systems engineering technology program and the manufacturing and mechanical engineering technology program are accredited by the Engineering Technology Accreditation Commission of ABET (http://www.abet.org).

The computer science program is accredited by the Computing Accreditation Commission of ABET (http://www.abet.org).

The Master of Public Service and Administration degree in the Bush School of Government and Public Service is accredited by the National Association of Schools of Public Affairs and Administration.

The degree programs in dentistry and dental hygiene and the certificate programs in the ten advanced dental graduate education programs are accredited by the Commission on Dental Accreditation. (CODA)

The medical education degree program is fully accredited by the Liaison Committee on Medical Education.

The nursing degree programs are accredited by the Commission on Collegiate Nursing Education and the Texas Board of Nursing.

The pharmacy professional degree program is accredited by the Accreditation Council for Pharmacy Education.

The School of Public Health degree programs are accredited by the Council on Education for Public Health and the Master of Health Administration is accredited by the Commission on Accreditation of Healthcare Management Education.

Texas A&M University School of Law is accredited by the Council of the Section of Legal Education and Admissions to the Bar of the American Bar Association, 321 N. Clark Street, Chicago, Illinois, 60610, 800-285-2221.

The English Language Institute is accredited by the Commission on English Language Program Accreditation (CEA) (http://cea-accredit.org).

Programs in professional education and degrees conferred by Texas A&M University are approved by the State Board of Educator Certification and the Texas Education Agency for certification purposes.

The clinical psychology program in the Department of Psychology and the counseling psychology and school psychology program in the Department
of Educational Psychology are accredited by the American Psychological Association.

The veterinary medicine degree program is accredited by the American Veterinary Medical Association Council on Education.

Other accrediting agencies which have approved programs offered at the university are the American Chemical Society, and the American Society of Agricultural and Biological Engineers.
Academic Calendars

All dates are subject to change.

2015 Summer Term I

May 20
Graduation application opens for all students planning to graduate in August 2015.

May 25
Memorial Day. Faculty and Staff holiday.

May 29
Last day to register for first term semester classes, 5 p.m.
Refer to http://sbs.tamu.edu for tuition and fee due dates.

June 2
First day of first term classes.

June 5
Last day for adding/dropping courses for the first term, 5 p.m.

June 22
Last day to all students to drop courses with no penalty (Q-drop) for the first term, 5 p.m.

Last day to change Kinesiology 198/199 grade type for the first term, 5 p.m.

Last day to officially withdraw from the University for the first term, 5 p.m.

July 3
Last day of first term classes.

July 4
Independence Day.

July 6
First term final examinations.

July 9
First term final grades due in the Office of the Registrar, noon.

2015 Summer Term II

May 20
Graduation application opens for all students planning to graduate in August 2015.

July 6
Last day to register for the second term semester classes, 5 p.m.
Refer to http://sbs.tamu.edu for tuition and fee due dates.

July 7
First day of second term classes.

July 10
Last day for adding/dropping courses for the second term, 5 p.m.

Last day to apply for degrees to be awarded in August without a late fee.

July 21
Last day for all students to drop courses with no penalty (Q-drop) for the 10-week semester, 5 p.m.

Last day to officially withdraw from the University for the 10-week semester, 5 p.m.

August 10
Last day of 10-week semester classes.

August 11-12
10-week semester final examinations for all students.

August 13
Grades for degree candidates from departments due in Office of the Registrar, noon.

August 14
Commencement and Commissioning.

Last day for August undergraduate degree candidates to apply for Tuition Rebate, 5 p.m.

August 15
Texas A&M University at Galveston Commencement.

August 17
Final grades for second term due in Office of the Registrar, noon.

2015 10-Week Summer Semester

May 20
Graduation application opens for all students planning to graduate in August 2015.

May 25
Memorial Day. Faculty and Staff holiday.

May 29
Last day to register for 10-week semester classes, 5 p.m.
Refer to http://sbs.tamu.edu for tuition and fee due dates.

June 5
Last day for adding/dropping courses for the 10-week semester, 5 p.m.

July 4
Independence Day.

July 6
No 10-week semester classes.

July 10
Last day to apply for degrees to be awarded in August without a late fee.

July 21
Last day for all students to drop courses with no penalty (Q-drop) for the 10-week semester, 5 p.m.

Last day to officially withdraw from the University for the 10-week semester, 5 p.m.

August 10
Last day of 10-week semester classes.

Last day to apply for all degrees awarded in August.

August 11-12
10-week semester final examinations for all students.

August 13
Grades for degree candidates from departments due in Office of the Registrar, noon.

August 14
Commencement and Commissioning.

Last day for August undergraduate degree candidates to apply for Tuition Rebate, 5 p.m.

August 15
Texas A&M University at Galveston Commencement.

August 17
Final grades for 10-week semester due in Office of the Registrar, noon.

2015 Fall Semester

August 19
Graduation application opens for all students planning to graduate in December 2015.

August 28
Last day to register for fall semester classes, 5 p.m.
Refer to http://sbs.tamu.edu for tuition and fee due dates.

August 31
First day of fall semester classes.

September 4
Last day for adding/dropping courses for the fall semester, 5 p.m.

September 30
Undergraduate Degree Plan approval deadline.

October 2
Last day to apply for degrees to be awarded in December without a late fee.

October 19
Mid-semester grades due in Office of the Registrar, noon.

November 12 - December 2
Preregistration for 2016 spring semester.

November 18
Bonfire 1999 Remembrance Day.
November 20  Last day for all students to drop courses with no penalty (Q-drop) for the first term, 5 p.m.
November 26-27  Thanksgiving holiday.
December 7  Redefined day, students attend their Friday classes.
No regular course examinations (except for laboratory and one-hour courses) shall be given. Does not apply to programs offered by the College of Nursing.
December 8  Redefined day, students attend their Thursday classes.
No regular course examinations (except for laboratory and one-hour courses) shall be given. Does not apply to programs offered by the College of Nursing.
December 9  Last day of fall semester classes.
Last day to apply for all degrees to be awarded in December.
December 10  Reading day, no classes.

2016 Spring Semester
January 6  Graduation application opens for all students planning to graduate in May 2016.
January 15  Last day to register for spring semester classes, 5 p.m.
Refer to http://sbs.tamu.edu for tuition and fee due dates.
January 18  Martin Luther King Jr. Day. Faculty and Staff holiday.
January 19  First day of spring semester classes.
January 25  Last day for adding/dropping courses for the spring semester, 5 p.m.
February 19  Last day to apply for degrees to be awarded in May without a late fee.
March 7  Mid-semester grades due in Office of the Registrar, noon.
March 14-18  Spring Break.
March 17-18  Faculty and Staff holiday.
March 25  Reading day, no classes.
April 7-22  Preregistration for 2016 first term, second term, 10-week summer semester and fall semester.
April 19  Last day for all students to drop courses with no penalty (Q-drop) for the first term, 5 p.m.
Last day to change Kinesiology 198/199 grade type for the first term, 5 p.m.
Last day to officially withdraw from the University for the first term, 5 p.m.

April 21  Muster. Campus ceremony.
May 2  No regular course examinations (except for laboratory and one-hour courses) shall be given.
May 3  Last day of spring semester classes.
Last day to apply for all degrees to be awarded in May.
Redefined day, students attend their Friday classes.
No regular course examinations (except for laboratory and one-hour courses) shall be given. Does not apply to programs offered by the College of Nursing.
May 4  Reading days, no classes.
May 5-6, 9-10  Spring semester final examinations for all students.
May 11  Grades for degree candidates due, 6 p.m.
May 12-14  Commencement and Commissioning.
May 13  Last day for May undergraduate degree candidates to apply for Tuition Rebate, 5 p.m.
May 16  Final grades for all students due in the Office of the Registrar, noon.

2016 Summer Term I
May 18  Graduation application opens for all students planning to graduate in August 2016.
May 27  Last day to register for first term semester classes, 5 p.m.
Refer to http://sbs.tamu.edu for tuition and fee due dates.
May 30  Memorial Day. Faculty and Staff holiday.
May 31  First day of first term classes.
June 3  Last day for adding/dropping courses for the first term, 5 p.m.
June 20  Last day for all students to drop courses with no penalty (Q-drop) for the first term, 5 p.m.
Last day to change Kinesiology 198/199 grade type for the first term, 5 p.m.
Last day to officially withdraw from the University for the first term, 5 p.m.
July 1  Last day of first term classes.
July 4  Independence Day.
July 5  First term final examinations.
July 8  First term final grades due in the Office of the Registrar, noon.
July 11  Last day to apply for degrees to be awarded in August without a late fee.

2016 Summer Term II
May 18  Graduation application opens for all students planning to graduate in August 2016.
July 5  Last day to register for the second term semester classes, 5 p.m.
Refer to http://sbs.tamu.edu for tuition and fee due dates.
July 6  First day of second term classes.
July 11  Last day for adding/dropping courses for the second term, 5 p.m.
Last day to apply for degrees to be awarded in August without a late fee.
July 26  
Last day for all students to drop courses with no penalty (Q-drop) for the second term, 5 p.m.

<table>
<thead>
<tr>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td>July 26</td>
<td>Last day to change Kinesiology 198/199 grade type for the second term, 5 p.m.</td>
</tr>
<tr>
<td></td>
<td>Last day to officially withdraw from the University for the second term, 5 p.m.</td>
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</table>

August 8  
Last day of second term classes.

<table>
<thead>
<tr>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td></td>
<td>Last day to apply for all degrees awarded in August.</td>
</tr>
<tr>
<td>August 9</td>
<td>Second term final examinations for all students.</td>
</tr>
<tr>
<td>August 11</td>
<td>Grades for degree candidates from departments due in Office of the Registrar, noon.</td>
</tr>
<tr>
<td>August 12</td>
<td>Commencement and Commissioning.</td>
</tr>
<tr>
<td>August 13</td>
<td>Texas A&amp;M University at Galveston Commencement.</td>
</tr>
<tr>
<td>August 15</td>
<td>Final grades for second term due in Office of the Registrar, noon.</td>
</tr>
</tbody>
</table>

### 2016 10-Week Summer Semester

| May 18 | Graduation application opens for all students planning to graduate in August 2015. |
| May 27 | Last day to register for 10-week semester classes, 5 p.m. Refer to http://sbs.tamu.edu for tuition and fee due dates. |
| May 30 | Memorial Day. Faculty and Staff holiday.                                    |
| May 31 | First day of 10-week semester classes.                                       |
| June 3  | Last day for adding/dropping courses for the 10-week semester, 5 p.m.       |
| July 4  | Independence Day.                                                           |
| July 5  | No 10-week semester classes.                                                |
| July 11 | Last day to apply for degrees to be awarded in August without a late fee.   |
| July 20 | Last day for all students to drop courses with no penalty (Q-drop) for the 10-week semester, 5 p.m. Last day to officially withdraw from the University for the 10-week semester, 5 p.m. |
| August 8 | Last day of 10-week semester classes. Last day to apply for all degrees awarded in August. |
| August 9-10 | 10-week semester final examinations for all students.              |
| August 11 | Grades for degree candidates from departments due in Office of the Registrar, noon. |
| August 12 | Commencement and Commissioning.                                      |
| August 13 | Texas A&M University at Galveston Commencement.                      |
| August 15 | Final grades for 10-week semester due in Office of the Registrar, noon.     |

### Texas A&M Baylor College of Dentistry Academic Calendar

#### 2015

| June 3  | DDS (D3, D4), DH2 students – tuition and fee payment due by 5 p.m.       |

| June 8  | Summer clinic begins.                                                   |
| June 9  | QA/RM Program (D3-D4 and DH Sr.) – clinics closed from 1:00 p.m. – 4:00 p.m. |
| June 11 | 4th class day – census date – DDS and DH.                               |
| June 24 | Graduate students – tuition and fee payment due by 5 p.m.               |
| June 25-26 | New Graduate Student Orientation.                                      |
| June 26  | 15th class day – DDS and DH.                                            |
| June 29  | Summer graduate session begins.                                         |
| June 30  | Graduate Core Courses begin.                                            |
| July 2   | 4th class day – census date - Graduates.                                |
| July 17  | Summer clinic ends, Dental and Dental Hygiene.                          |
| July 20  | 15th class day – Graduates.                                            |
| July 21  | Summer session grades due by noon – Dental and Dental Hygiene courses. |
| August 12 | DDS (D1,D2) DH1, DH2, Graduate students – tuition and fee payment due by 5 p.m. |
| August 10-14 | Monday – Friday 8:30 a.m., Orientation, fall semester first year Dental and Dental Hygiene students. |
| August 10 | First year dental registration.                                        |
| August 14 | Second year Dental DDS Instrument Distribution (ATTENDANCE MANDATORY). |
| August 14 | Summer graduate session ends.                                          |
| August 17 | Fall semester begins, 8 a.m.                                           |
| August 18 | Summer graduate grades due by noon.                                    |
| September 1 | 12th class day – census date – all students.                           |
| September 7 | Labor Day. Holiday.                                                   |
| September 14 | 20th class day.                                                        |
| November 23-27 | Fall semester recess.                                                  |
| November 26 | Thanksgiving Day. Holiday.                                            |
| December 11 | Fall semester instruction ends.                                        |
| December 14-18 | Fall semester examination period.                                     |
| December 18 | Holiday recess begins, 5 p.m.                                          |
| December 19 | Award MS and PhD degrees.                                             |

#### 2016

| January 1 | New Year's Day. Holiday.                                               |
| January 5 | Fall semester grades due by noon.                                      |
| January 6 | DDS (All), DH1, DH2, Graduate students – tuition and fee payment due by 5 p.m. |
| January TBD | Faculty Retreat.                                                      |
| January 11 | Spring semester begins, 8 a.m.                                        |
| January 18 | Martin Luther King Jr. Day. Holiday.                                  |
| January 27 | 12th class day – census date – all students.                          |
| February TBD | Mock Boards – fourth year Dental (TBD).                             |
| February 8 | 20th class day.                                                       |
| March 14-18 | Spring semester recess.                                               |
| March 19  | Last day to submit final approved copies of thesis.                   |
| April TBD | Scholars Day – clinic closed for DDS/DH.                              |
| April-May TBD | WREB Exam – fourth year and Senior Dental Hygiene (TBD).             |
May 13 Grades due for graduating students by noon.
Spring semester instruction ends, 5 p.m.
May 16-20 Spring semester examination period (except graduating students).
May 17 Graduation announcement for graduating students.
May 20 Graduate semester ends.
May TBD Awards ceremony (TBD).
May TBD Graduation exercise (TBD).
May 24 Spring semester grades due for all other students by noon.
May 30 Memorial Day. Holiday.

1 Graduate specialty students clinical rotations continue between academic terms with no change in student status.

School of Law Academic Calendar

2015 Fall Semester
August 19 Graduation application open in Howdy for all students planning to graduate in December 2015.
August 19-21 Orientation.
August 24 Classes begin.
August 28 Last day to add a course.
August 30 Timely postmark deadline with the Texas Board of Law Examiners for the February Bar examination.
September 4 Last day to elect pass/fail option.
September 7 Labor Day. Holiday.
September 9 Last day to drop a course without a transcript notation.
October 1 Timely deadline for first-year students to file a Declaration of Intent to Study Law with the Texas Board of Law Examiners.
October 2 Last day to apply for a December degree without a late fee.
November 2-6 Priority registration for Spring 2016.
November 2 Last day to drop a course with a transcript notation.
November 26-27 Thanksgiving holiday.
December 1 Last day of classes (in lieu of November 27 classes).
December 4-16 Final Exams.
December 9 Last day to apply for December degree.
December 18 Hooding and Commencement.

2016 Winter Session
December 16, 2015 Last day to add or drop a class.
January 4 Classes begin.
January 5 Last day to elect pass/fail option.
January 9 Last day of classes.

2016 Spring Semester
January 6 Graduation application open in Howdy for all students planning to graduate in May 2016.
January 11 Classes begin.
January 15 Last day to add a course.

January 18 Martin Luther King Jr. Day. Holiday.
January 22 Last day to elect pass/fail option.
January 27 Last day to drop a course without a transcript notation.
January 30 Timely postmark deadline with the Texas Board of Law Examiners for the July Bar examination.
February 19 Last day to apply for May degree without a late fee.
March 14-18 Spring Break.
March 25 No classes.
March 28 Last day to drop a course with a transcript notation.
March 28-April 1 Priority registration for Fall 2016.
April 26 Last day of classes (in lieu of March 25 classes).
May 2-12 Final Exams.
May 3 Last day to apply for May degree.
May 13 Hooding and Commencement.

2016 Summer Session
May 18 Graduation application open in Howdy for all students planning to graduate in summer 2016.
May 23 Classes Begin.
May 27 Last day to elect pass/fail option.
May 30 Memorial Day. Holiday.
May 31 Last day to add a course or drop a course without a transcript notation.
June 27 Last day to drop a course with a transcript notation.
July 8 Last day of classes.
July 11 Last day to apply for degrees awarded summer 2016 without a late fee.
July 12-14 Final Exams.

College of Medicine Academic Calendar

2015 Fall Semester
June 8 COM – M4 First day of class.
June 15 COM – M3 First day of class.
July 20 COM – M1 First day of class.
July 27 COM – M2 First day of class.
August 19 Graduation application opens for all students planning to graduate in December 2015.
August 28 Last day to register for fall semester classes and pay fees, 5 p.m.
August 31 First day of fall semester classes.
September 4 Last day for adding/dropping courses for the fall semester, 5 p.m.
October 2 Last day to apply for all degrees to be awarded in December without a late fee.
October 19 Mid-semester grades due, noon.
November 12-14 Preregistration for 2016 spring semester.
November 18 Bonfire 1999 Remembrance Day.
November 20 Last day for all students to drop courses with no penalty (Q-drop), 5 p.m.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 26-27</td>
<td>Thanksgiving holiday.</td>
</tr>
<tr>
<td>December 7</td>
<td>Monday. Redefined day, students attend their Friday classes.</td>
</tr>
<tr>
<td>December 8</td>
<td>Tuesday. Redefined day, students attend their Thursday classes. Prep day, classes meet. No regular course exams (except for laboratory and one-hour classes) shall be given on these days.</td>
</tr>
<tr>
<td>December 9</td>
<td>Last day of fall semester classes. Last day to apply for all degrees to be awarded in December. Prep day, classes meet. No regular course exams (except for laboratory and one-hour classes) shall be given on these days.</td>
</tr>
<tr>
<td>December 10</td>
<td>Reading day, no classes.</td>
</tr>
<tr>
<td>December 11, 14-16</td>
<td>Fall semester final examinations for all students.</td>
</tr>
<tr>
<td>December 17</td>
<td>Grades for degree candidates due, 6 p.m.</td>
</tr>
<tr>
<td>December 18</td>
<td>Last day for December undergraduate degree candidates to apply for Tuition Rebate, 5 p.m. COM – M1 and M2 last day of Fall classes, 5 p.m.</td>
</tr>
<tr>
<td>December 18</td>
<td>Commencement and Commissioning.</td>
</tr>
<tr>
<td>December 21</td>
<td>Final grades for all students due, noon.</td>
</tr>
<tr>
<td>December 23-24</td>
<td>Faculty and Staff holiday.</td>
</tr>
<tr>
<td>January 1</td>
<td>2016 Spring Semester</td>
</tr>
<tr>
<td>January 4</td>
<td>COM - M1 and M2 first day of Spring classes.</td>
</tr>
<tr>
<td>January 6</td>
<td>Graduation application opens for all students planning to graduate in May 2016.</td>
</tr>
<tr>
<td>January 15</td>
<td>Last day to register for spring semester classes and pay fees, 5 p.m.</td>
</tr>
<tr>
<td>January 18</td>
<td>Martin Luther King Jr. Day. Faculty and Staff holiday.</td>
</tr>
<tr>
<td>January 19</td>
<td>First day of spring semester classes.</td>
</tr>
<tr>
<td>January 25</td>
<td>Last day for adding/dropping courses for the spring semester, 5 p.m.</td>
</tr>
<tr>
<td>February 19</td>
<td>Last day to apply for all degrees to be awarded in May without a late fee.</td>
</tr>
<tr>
<td>March 7</td>
<td>Mid-semester grades due, noon.</td>
</tr>
<tr>
<td>March 14-18</td>
<td>Spring Break.</td>
</tr>
<tr>
<td>March 18</td>
<td>Faculty and Staff holiday.</td>
</tr>
<tr>
<td>March 25</td>
<td>Reading day, no classes.</td>
</tr>
<tr>
<td>April 7-22</td>
<td>Preregistration for the 2016 first term, second term, 10-week summer semester and fall semester.</td>
</tr>
<tr>
<td>April 15</td>
<td>COM - M2 last day of Spring classes.</td>
</tr>
<tr>
<td>April 19</td>
<td>Last day for all students to drop courses with no penalty (Q-drop), 5 p.m. Last day to change Kinesiology 198/199 grade type, 5 p.m.</td>
</tr>
<tr>
<td>April 21</td>
<td>Last day to officially withdraw from the University, 5 p.m.</td>
</tr>
<tr>
<td>May 3</td>
<td>Tuesday. Last day of spring semester classes. Last day to apply for all degrees to be awarded in May. Redefined Day, students attend their Friday classes.</td>
</tr>
<tr>
<td>May 4</td>
<td>Wednesday. Reading day, no classes.</td>
</tr>
<tr>
<td>May 5-10</td>
<td>Thursday-Friday, Monday-Tuesday. Spring semester final examinations for all students.</td>
</tr>
<tr>
<td>May 11</td>
<td>Wednesday, 6 p.m. Grades for degree candidates due.</td>
</tr>
<tr>
<td>May 12-14</td>
<td>Thursday-Saturday. Commencement and Commissioning.</td>
</tr>
<tr>
<td>May 13</td>
<td>COM M4 Last day of Spring classes.</td>
</tr>
<tr>
<td>May 16</td>
<td>Monday, noon. Final grades for all students.</td>
</tr>
<tr>
<td>May 21</td>
<td>Saturday. COM Commencement</td>
</tr>
<tr>
<td>May 18</td>
<td>2016 Summer Session</td>
</tr>
<tr>
<td>May 18</td>
<td>Graduation application opens for all students planning to graduate in August 2016.</td>
</tr>
<tr>
<td>May 27</td>
<td>Last day to register for first term and 10-week semester and pay fees, 5 p.m.</td>
</tr>
<tr>
<td>May 30</td>
<td>Memorial Day. Faculty and Staff holiday.</td>
</tr>
<tr>
<td>May 31</td>
<td>First day of first term and 10-week semester classes.</td>
</tr>
<tr>
<td>June 3</td>
<td>Last day for adding/dropping for the first term and the 10-week semester, 5 p.m. COM - M3 last day of Spring classes.</td>
</tr>
<tr>
<td>June 20</td>
<td>Last day for all students to drop courses with no penalty for the first term (Q-drop), 5 p.m. Last day to change Kinesiology 198/199 grade type for first term, 5 p.m. Last to officially withdraw from the University for first term, 5 p.m.</td>
</tr>
<tr>
<td>June 24</td>
<td>Friday. COM M1 End of Spring Classes.</td>
</tr>
<tr>
<td>July 1</td>
<td>First day of second term classes.</td>
</tr>
<tr>
<td>July 4</td>
<td>Independence Day.</td>
</tr>
<tr>
<td>July 5</td>
<td>First term final examinations. No 10-week semester classes. Last day to register for the second term and pay fees, 5 p.m.</td>
</tr>
<tr>
<td>July 6</td>
<td>First day of second term classes.</td>
</tr>
<tr>
<td>July 8</td>
<td>First term final grades due at noon.</td>
</tr>
<tr>
<td>July 11</td>
<td>Last day for adding/dropping courses for the second term, 5 p.m. Last day to apply for degrees to be awarded in August without a late fee, 5 p.m.</td>
</tr>
<tr>
<td>July 20</td>
<td>Last day for all students to drop courses with no penalty for the 10-week semester (Q-drop), 5 p.m. Last to officially withdraw from the University for 10-week semester, 5 p.m.</td>
</tr>
<tr>
<td>July 26</td>
<td>Last day for all students to drop courses with no penalty for the second term (Q-drop), 5 p.m. Last to change Kinesiology 198/199 grade type second term, 5 p.m. Last day to officially withdraw from the University for second term term, 5 p.m.</td>
</tr>
</tbody>
</table>
August 8  Last day of second term and 10-week semester classes.
August 9-10  Second term and 10-week semester final examination for all students.
August 11  Grades for degree candidates, noon.
August 12  Commencement and Commissioning.
August 13  Texas A&M University at Galveston Commencement.
August 15  Final grades for second term and 10-week semester due, noon.

Irma Lerma Rangel College of Pharmacy Academic Calendar

2015 Fall Semester

May 29  Pre-orientation for the Class of 2019 (P1 students).
June 24  Last day to pay tuitions and fees for Class of 2015 (P4 students).
July 6  1st day of class for P4 students.
July 14  Last day to add or late register for P4 students.
July 24  Census day for P4 students. Last day to drop or withdraw with no record.
August 3-7  Orientation for P1 students.
August 5  Last day to pay tuition and fees for P1, P2 and P3 students.
August 10  1st day of class for P1, P2 and P3 students.
August 13  Last day to add or late register for P1, P2 and P3 students.
August 19  Graduation application opens for all students planning to graduate in December 2015.
August 25  Census day for P1, P2 and P3 students. Last day to drop or withdraw with no record.
August 28  Last day to register for fall semester classes and pay fees, 5 p.m.
August 31  Monday. First day of fall semester classes.
September 4  Last day for adding/dropping courses for the fall semester, 5 p.m.
September 11  Constitution Day activities.
October 2  Last day to apply for all degrees to be awarded in December without a late fee.
October 19  Mid-semester grades due, noon.
November 11-12  Preregistration for 2016 spring semester.
November 18  Bonfire 1999 Remembrance Day.
November 20  Last day for all students to drop courses with no penalty (Q-drop), 5 p.m.
November 26-27  Thanksgiving holiday.

2016 Spring Semester

January 1  Last day to pay tuition.
January 4  1st class day for P1, P2, P3 and P4 students.
January 6  Graduation application opens for all students planning to graduate in May 2016.
January 7  Last day to add or late register for P1, P2, P3 and P4 students.
January 15  Last day to register for spring semester classes and pay fees, 5 p.m.
January 18  Martin Luther King Jr. Day. Faculty and Staff holiday.
January 19  First day of spring semester classes.
January 20  Census day. Last day to drop or withdraw with no record for P1, P2 and P3 students.
January 25  Last day for adding/dropping courses for the spring semester, 5 p.m.
January 25-29  Mini clinical experience for P3 students.
February 12  Last day to apply for graduation for P4 students.
February 19  Last day to apply for all degrees to be awarded in May without a late fee.
March 7  Mid-semester grades due, noon.
March 14-18  Spring Break.
March 16-18  Faculty and Staff holiday.
March 25  Reading day, no classes.
April 6  Last day to drop/withdraw "W" posted to record.
April 7-22  Preregistration for the 2016 first term, second term, 10-week summer semester and fall semester.
April 19  Last day for all students to drop courses with no penalty (Q-drop), 5 p.m.
April 21  Muster. Campus ceremony.
May 3  Last day of spring semester classes.
May 5  Last day to apply for all degrees to be awarded in May. Redefined day, students attend their Friday classes.
May 2-13  Monday thru Friday the next two weeks. Spring assessment period for P1 and P2 students.
May 4  Wednesday. Reading day, no classes.
May 5-6, 9-10  Spring semester final examination for all students.
May 9-20  Spring assessment period for P3 students.
May 11  Grades for degree candidates due, 6 p.m.
May 12-14  Commencement and Commissioning.
May 13  Term concludes for P1 and P2 students.
May 13  Last day for May undergraduate degree candidates to apply for Tuition Rebate, 5 p.m.
May 16  Final grades for all students, noon.
May 17  Grades due at noon for P1, P2 and P4 students.
May 20  Term concludes for P3 and P4 students.
May 21  Commencement for P4 students.
May 24  Grades due for P3 students.

College of Veterinary Medicine and Biomedical Sciences Academic Calendar 2015 Fall Semester

August 19-21  New Professional Student Orientation.
August 24  First day of fall semester classes.
September 4  Curriculum Committee Meeting.
September 24-27  Southwest Veterinary Symposium - Fort Worth.
October 1  Application Deadline for Professional Program.
October 2  Curriculum Committee Meeting.
October 7  Progress III Committee Mid - Semester Meeting at Noon.
October 8  Progress I Committee Mid - Semester Meeting at Noon.
October 9  Progress II Committee Mid - Semester Meeting at Noon.
October 22  Meeting with 3VM for 4VM Scheduling Options from 5:00pm - 6:30pm (tentative)
November 6  Curriculum Committee Meeting.
November 16-12  NAVLE Examinations for 4VM Students.
November 16  Spring Semester Course Schedules Sent to Faculty.
November 17  Start date of - End of Semester Student Course Evaluations on the Web.
November 26-27  Thanksgiving holidays.
December 4  Last Day of Fall Semester Classes.
December 7-11  Fall Semester Final Examinations.
December 16  Final grades due in the Office of the Registrar, 10 a.m.
December 17  Progress I Committee End of Semester Meeting at 8:30am.
December 17  Progress II Committee End of Semester Meeting at 10:30am.
December 17  Progress III Committee End of Semester Meeting at 12:00 noon.

2016 Spring Semester

January 8  Curriculum Committee Meeting
January 11  First Day of Spring Semester Classes.
January 15  Projected Start of Applicant Interviews
January 18  Martin Luther King, Jr. Day Holiday for 1VM, 2VM, and 3VM.
January 31  Notification of Non-Resident Applicant Offers (tentative).
February 5  Curriculum Committee Meeting.
February 8  Posting for 2VMs of 3VM Elective Course Information to the CVM Scheduling Website.
February 17  3VM Elective Course Registration Opens on Website for 2VM students.
March 3-6  TVMA Meeting in Arlington.
March 4  Curriculum Committee Meeting.
March 16  Notification of Non-Resident Applicant Offers (tentative).
March 17-19  SCAVMA Symposium at Iowa State University.
March 24  Progress III Committee Mid - Semester Meeting at 12:00 noon.
March 25  Progress I Committee Mid - Semester Meeting at 8:00am.
March 25  Progress II Committee Mid - Semester Meeting at 12:00 noon.
April 1  CVM Honors Convocation
April 4  Texas State Board Examination (tentative).
April 11-23  NAVLE Examination.
April 11-29  End of Semester Student Course Evaluations Available on the Web.
April 11  Orientation of 3VM for 4VM Clinical Year.
April 16  CVM Open House.
April 29  Last Day of Spring Semester Classes.
April 29  Progress III Committee End of Semester Meeting (if necessary).
May 2-6  Spring Semester Final Examinations
May 5  3VM Class Officer Meeting at 12:00 noon on End of Spring Semester Course Evaluations.
May 6  Curriculum Committee Meeting.
May 9  First Day of New 4VM Clinical Year.
May 10  1VM Class Officer Meeting from 11:00am to 12:30pm on End of Spring Semester Course Evaluations.
May 11  2VM Class Officer Meeting from 12:30pm to 2:00pm on End of Spring Semester Course Evaluations.
May 12  Final Grades due in the Office of the Registrar by 10:00am.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 11</td>
<td>Progress I Committee End of Semester Meeting at 8:30am.</td>
</tr>
<tr>
<td></td>
<td>Progress II Committee End of Semester Meeting at 10:00am.</td>
</tr>
<tr>
<td>May 30</td>
<td>DVM Commencement at 2:00pm in Rudder Auditorium.</td>
</tr>
<tr>
<td></td>
<td>Memorial Day Holiday.</td>
</tr>
</tbody>
</table>
Academic Expectations and General Degree Requirements

- Academic Expectations (p. 21)
- Degree Requirements (p. 22)
- Registration and Academic Status (p. 25)

Academic Expectations

Expectations for Graduate and Professional Study

The major goals of graduate education at Texas A&M University are to instill in each student an understanding of and a capacity for scholarship, independent judgment, academic rigor and intellectual honesty. Faculty and graduate students have a shared obligation to work together to foster these goals through relationships that advance freedom of inquiry, demonstrate individual and professional integrity, and encourage common respect.

Graduate student progress is guided and evaluated by an advisor and a graduate committee. These individuals give direction and support for the appropriate developmental and learning goals of a graduate student. The advisor and the graduate committee also have the obligation of evaluating a graduate student's academic performance. The graduate student, the advisor and the graduate committee constitute the basic core of graduate education. The quality, scope and extent of interaction in this group determines the significance of the graduate experience.

High quality graduate education requires professional and ethical conduct of the participants. Faculty and graduate students have mutual responsibilities in ensuring academic standards and quality graduate programs. Excellence in graduate education is achieved when faculty and students are inspired, have the academic and professional backgrounds essential to function at the highest level, and are genuine in their mutual desire to see one another succeed. Any action that negatively affects this interaction—from either faculty member or student—destroys the whole relationship. Mutual respect is critical to the successful process.

The requirements set forth in this catalog are defined as minimum University requirements. Departments, Colleges, and Interdisciplinary Degree Programs may opt to establish higher standards and/or additional requirements.

Student Responsibility

Each student has a responsibility to:

1. Know specific degree requirements as established by the University or the student’s department, college, or interdisciplinary degree program.
2. Enroll in the appropriate coursework to complete the degree plan.
3. Maintain the appropriate standards to continue in graduate studies.
4. Know steps and deadlines related to graduation.
5. Be acquainted with the Texas A&M University Student Rules (refer to the website http://student-rules.tamu.edu).

Scholastic Requirements

Unless otherwise stated, students in graduate degree programs and post-baccalaureate non-degree students (G6 classification) must maintain a 3.000 cumulative GPR (computed as specified in Student Rules Section 10.4.3). Degree-seeking students also must maintain a GPR of at least 3.000 on all courses listed on the degree plan. Departments and colleges may establish higher GPR requirements for their students in graduate degree programs and for post-baccalaureate non-degree students (G6 classification).

A graduate student will not receive graduate degree credit for undergraduate courses taken on a satisfactory/unsatisfactory (S/U) basis. A graduate student may not receive grades other than satisfactory (S) or unsatisfactory (U) in graduate courses bearing the numbers 681, 684, 690, 691, 692, 693 and 695 (except for ALEC 695, BUAD 693, AGEC 695, GEOG 695 and IBUS 692). Any other graduate course taken on an S/U basis may not be used on a graduate degree plan (except CHEM 686, CHEM 697, and SOPH 680). Graduate courses not on the degree plan may be taken on an S/U basis.

A student repeating a course in which a grade of B or better has been earned will not receive grade points for the repeated course, unless the catalog states the course may be repeated for credit.

The cumulative GPR for a graduate student is computed by using all graded graduate (600- and 700-level) and advanced undergraduate (300- and 400-level) coursework completed at Texas A&M University and eligible to be applied toward a graduate degree. Those involving grades of W-drop (W), Satisfactory (S), Unsatisfactory (U) and Q-drop (Q) shall be excluded.

If either of a student’s cumulative GPR or the GPR for courses listed on the degree plan falls below the minimum of 3.000, he or she will be considered to be scholastically deficient. If the minimum GPR is not attained in a reasonable length of time, the student may be dismissed from graduate studies. The procedures for dismissal are explained in the Texas A&M University Student rules (refer to the website http://student-rules.tamu.edu).

For a scholastically deficient post-baccalaureate non-degree student (G6 classification), the student’s home department shall determine eligibility, and the department is responsible for notifying the Office of Graduate and Professional Studies if a registration block is to be placed on the student.

Departments or colleges may adopt specific guidelines pertaining to scholastic deficiency or dismissal.
Any eligible coursework not applied toward a prior graduate degree, and not exceeding time limits, will be included in the student’s GPR for the subsequent degree program.

New Graduate Student Orientation
http://ogaps.tamu.edu/

Coordinated by the Office of Graduate and Professional Studies, the New Graduate Student Orientation provides an overview of graduate education and services at Texas A&M University – including information on financial aid, procedures and processes, campus safety, writing services and additional campus services. New graduate and professional students will get the opportunity to meet campus leaders, administrators, and fellow graduate students. Experienced graduate students will be present to answer questions and provide insight about thriving in graduate school, balancing school, work and personal life, and making the most of living in the local communities. Designed to get new graduate and professional students off to a good start in their experiences, students will also have the opportunity to mingle and explore resource booths and meet representatives of campus services and organizations who serve the graduate community.

For additional information about New Graduate Student Orientation, please contact the Office of Graduate and Professional Studies, ogaps@tamu.edu.

Degree Requirements

- Residence Requirement (p. 22)
- Degree Plan (p. 22)
- Petitions (p. 22)
- Preliminary Examination for Doctoral Students (p. 22)
- Research Proposal (p. 24)
- Final Examination (p. 24)
- Thesis, Dissertation and Record of Study (p. 24)
- Graduation (p. 24)
- Letter of Completion (p. 25)
- Letter of Intent (p. 25)
- Professional Internship (p. 25)

Residence Requirement

A major purpose of the residence requirements for graduate degrees is to ensure that the student has an opportunity to benefit from the advantages of a university environment. These advantages include accessibility of library, laboratory and other physical facilities, and also the opportunity to participate in seminars and a variety of cultural activities. Equally important to the graduate student are the advantages of becoming acquainted with the faculty and other students on a personal and a professional basis.

A student “in residence” is expected to devote most of his or her time and energy to graduate studies under the direction of the student’s advisory committee chair and the advisory committee. Another major purpose of the residence requirements for graduate degrees is to ensure that the faculty have the opportunity to properly evaluate the student and his or her development, to guide and direct his or her studies, and to determine competency.

The minimum time required to qualify for an advanced degree varies with the ability and preparation of the student. A student may find it necessary to extend his/her studies beyond the minimum requirements. For specific minimum residence requirements, a student should check the additional requirements for the degree which he/she is pursuing.

Degree Plan

A graduate student must file a degree plan which includes those courses to be applied toward a particular degree and formally establishes the advisory committee. Courses previously used for another degree are not acceptable for degree plan credit. Changes in the approved degree plan may be made by petition to the Office of Graduate and Professional Studies. A student should submit the degree plan and petitions using the online Document Processing Submission System located on the website at https://ogdpps.tamu.edu.

Lower division undergraduate coursework (100- and 200-level) may not be used for credit toward a graduate degree. Coursework applied to a previous degree may not be used toward a graduate degree. Coursework may not be used to satisfy requirements for more than one degree. Additional coursework may be added to the approved degree plan by the student’s advisory committee if such additional coursework is needed to correct deficiencies in the student’s academic preparation. Specific details and requirements for each degree program may be obtained from the student’s academic department. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Courses listed on the degree plan are subject to degree program time limits. Please refer to the Time Limits section in each degree program section in which the student is presently enrolled.

Petitions

Graduate students may use petitions to

1. request a change of major, degree or department;
2. request changes to the coursework or committee membership as established by the degree plan;
3. request extensions to time limits; or
4. request exceptions to published rules.

Each petition will be considered on its own merit by the Associate Provost for Graduate and Professional Studies. The student should make such requests by submitting either a Major, Degree, or Department petition (MDD) or a Long Form petition. The petition will be routed for the required approval by the members of the student’s advisory committee, if appointed, and the department head, or his or her designee (or chair of the intercollegiate faculty, if appropriate).

Preliminary Examination For Doctoral Students

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly
encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

a. a mastery of the subject matter of all fields in the program;

b. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

a. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.

b. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.

c. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissonance is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.
A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Research Proposal

Thesis-option master’s degrees and all doctoral degrees require a research proposal. The proposal must be approved by the advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Final Examination

Many degree programs require that the candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examination results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). Doctoral students may not repeat the final examination. The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or the interdisciplinary degree program.

The Report of the Final Examination form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Thesis, Dissertation and Record of Study

Thesis and Dissertation Services in the Office of Graduate and Professional Studies is responsible for reviewing each thesis, dissertation and record of study to ensure that the format requirements of the University are met. Guidelines and electronic templates for the preparation of the manuscript are available in the Thesis Manual and online at http://ogaps.tamu.edu. All manuscripts must be submitted electronically.

Pre-Defense Publication of Thesis, Dissertation, or Record of Study Material

A graduate student may publish material that subsequently will be used as part of the thesis, dissertation or record of study.

A student should be aware of the copyright agreement that is signed when a journal (hard copy or electronic) accepts an article for publication. At that time, the student generally assigns rights to the journal as publisher. If the student has not retained the right to use the material in the thesis, dissertation, or record of study, he/she must then obtain written permission from the copyright holder to include the material in the manuscript. If such permission is not obtained, or rights have not been retained, the copyrighted material cannot be included in the thesis, dissertation, or record of study.

Use of Classified and Proprietary Information in Thesis, Dissertation, or Record of Study

Committee chairs are cautioned against allowing a student to use classified or proprietary information in electronic theses, dissertations, and records of study (ETDs), because these documents become available to the public upon submission to the Office of Graduate and Professional Studies. The research conducted at Texas A&M University, as a Texas public institution, is ultimately for the benefit of the public. All ETDs are available on the Internet via the Texas A&M University Libraries. In addition, dissertations are published electronically by ProQuest (UMI) and are available from that source. A temporary embargo, or delay in public release, is possible.

Graduation

A graduate degree is conferred at the close of each regular semester and 10-week summer semester. A candidate for an advanced degree who expects to complete his/her work at the end of a given semester must apply for graduation by submitting the electronic application for degree to the Office of the Registrar and by paying the required graduation fee to Student Business Services no later than the Friday of the fifth week of the fall or spring semester or the Friday of the first week of the second summer term. The electronic application can be accessed via the Howdy (https://howdy.tamu.edu) portal. A cancellation made after the application deadline will not result in a refund of the diploma fee. Graduate degree candidates who have completed all degree requirements will not be allowed to cancel their graduation application without approval from the Office of Graduate and Professional Studies. A student should check the website of the Office of
the Registrar at http://graduation.tamu.edu to determine the date and time of his/her graduation ceremony.

**Letter of Completion**

The Office of Graduate and Professional Studies may issue a letter of completion for an individual student upon written request from the student. The letter of completion certifies that the student has completed all academic requirements for the degree and states the date the degree will be awarded. International students should contact International Student Services prior to requesting a letter of completion to determine how receiving it could affect the student’s visa status.

This letter may be requested anytime from the point the student has completed all requirements for the awarding of the degree and until five days prior to commencement. A student in a master’s thesis option or a doctoral program must have completed all degree requirements, including final clearance from Thesis and Dissertation Services, to be eligible to request this letter. For a student in master’s non-thesis option programs, requests for a letter will be accepted only if the student has completed all degree plan coursework and the final examination results, if applicable, have been approved by the Office of Graduate and Professional Studies.

**Letter of Intent**

Every student completing a graduate degree who wishes to continue to enroll in pursuit of another graduate degree should do so by filing an approved letter of intent with the Office of Graduate and Professional Studies. A letter of intent which has been approved by the head of the department (or chair of the intercollegiate faculty) in which the student intends to study will be viewed by the Office of Graduate and Professional Studies as an admission to the program specified in the letter. A student must use the letter of intent form which is available on the website at http://ogaps.tamu.edu.

If a break in enrollment occurs for one academic year or longer following graduation, the student must apply for admission to the other graduate degree program through Graduate Admissions before enrolling in the other graduate degree program.

**Professional Internship**

In those programs in which a professional internship is used (see individual programs), a student will spend an appropriate period of time under the supervision of a practicing professional in industry, business, an educational institution or a government agency. The objectives of the internship are two-fold:

1. to enable the student to demonstrate the ability to apply technical training and knowledge by making an identifiable contribution in an area of practical concern to the industry or organization in which the internship is served, and
2. to enable the student to function in a non-academic environment in a position in which he or she will become aware of the organizational approach to problems in addition to those traditional approaches with which the student is familiar.

These may include, but are in no way limited to, problems of management, labor relations, public relations, environmental protection, economics, etc.

Internship agreements should be negotiated between the appropriate organization or industry and the appropriate academic department. The organization of the internship, the internship supervisor and the nature of the internship will be determined by mutual consent of the student, the head of the student’s major department, the student’s advisory committee and the supervising organization prior to the commencement of the internship period. The internship experience should be at a level commensurate with the particular degree objective.

An internship report should be prepared by the student in accordance with guidelines established by the student’s major department, the student’s advisory committee or other appropriate body. The report should be submitted to the advisory committee and to any other organization which may be specified for specific programs. The internship report must be the original work of the student.

An internship, if utilized as part of a student’s degree requirements, should be undertaken near the end of the student’s educational program, after the student has had the opportunity to establish a solid theoretical base for the internship experience.

**Registration and Academic Status**

**General Information**

An international graduate student should consult the section on English Proficiency Requirements (p. 1431) for important policies that impact registration. Registration requirements for a graduate student holding an assistantship and/or fellowship are discussed in the section on Financial Assistance (p. 1419).

**Full-Time Status**

A graduate student (domestic or international) is considered full-time if he or she is registered for a minimum of:

- 9 semester credit hours during a fall or spring semester
- 6 semester credit hours during a summer semester

A Q grade or W grade does not count toward the certification of enrollment status.

Colleges and departments may impose additional semester credit hour requirements for a student holding an assistantship or fellowship which exceeds the minimum stated above.

Special considerations relate to “full time status” for an international student. Please refer to the information on this subject in the “Course Load Requirements for International (Non-Immigrant) Students with F1 or J1 Status” section.

A student who has financial assistance should consult Scholarships & Financial Aid (p. 1417), call (979) 845-3236 or visit http://financialaid.tamu.edu, for enrollment requirements.

**Maximum Schedule**

Fall/Spring: A graduate student may register for a maximum of 15 hours. The college dean’s office can approve/register a student for up to 18 hours. A request to register for more than 18 hours should be submitted to the Office of Graduate and Professional Studies on the Petition for Waivers or Exceptions to University Requirements and must include the course/section number and the semester of registration. If approved, maximum allowable hours will be updated accordingly by the Office of Graduate and Professional Studies, and the academic department will register the student for the additional hours.

5-week summer session: A graduate student may register for a maximum of 6 hours. The college dean’s office can approve/register a student for up
to 9 hours. A request to register for more than 9 hours should be submitted to the Office of Graduate and Professional Studies on the Petition for Waivers or Exceptions to University Requirements and must include the course/section number and the semester of registration. If approved, maximum allowable hours will be updated accordingly by the Office of Graduate and Professional Studies, and the academic department will register the student for the additional hours.

10-week summer session: A graduate student may register for a maximum of 10 hours. The college dean’s office can approve/register a student for up to 15 hours. A request to register for more than 15 hours should be submitted to the Office of Graduate and Professional Studies on the Petition for Waivers or Exceptions to University Requirements and must include the course/section number and the semester of registration. If approved, maximum allowable hours will be updated accordingly by the Office of Graduate and Professional Studies, and the academic department will register the student for the additional hours.

Continuous Registration Requirements

A student in a graduate degree program requiring a thesis, dissertation, internship or record of study, who has completed all coursework on his/her degree plans other than 691 (Research), 684 (Internship) or 692 (Professional Study) is required to be in continuous registration until all requirements for the degree have been completed. The continuous registration requirement may be satisfied by registering either In Absentia or In Residence.

To qualify for In Absentia registration, a student must not have access to or use facilities or properties belonging to or under the jurisdiction of The Texas A&M University System at any time during the semester or summer term for which he or she is enrolled. A student who qualifies for In Absentia registration is required to register each subsequent fall and spring semester for a minimum of one and maximum of four credit hours of 691, 684, 685 or 692. Departments and colleges may have additional or higher requirements.

A student who is subject to In Residence registration (i.e., on campus) is required to register each subsequent fall and spring semester and each 10-week summer semester for at least one credit hour. University departments and colleges may have additional or higher requirements. Unless a student plans to take examinations, or use University resources including any interaction with their graduate committee, registration during the summer will not be required to fulfill the continuous registration requirement. However, colleges, departments or intercollegiate faculty may have additional or higher requirements.

An international student may have additional registration requirements depending on his/her visa status. He/she should consult with the International Student Services website or an International Student Services advisor to obtain current information on these requirements.

A student who does not comply with the continuous registration requirement will be blocked from registration. He/she will be allowed to register again after receiving a favorable recommendation from a departmental review committee (not the student’s advisory committee), the endorsement of the department head, or Chair of the Intercollegiate Faculty and the approval of the Office of Graduate and Professional Studies. If a break in enrollment occurs for one academic year or longer, the student must apply for readmission to the graduate degree program through Graduate Admissions.

In Absentia

A student may register In Absentia if enrolled in a course which is offered on an individual basis and conducted away from the College Station campus and System campuses or facilities such as Agricultural Research and Extension Centers, Research Stations or other properties under the jurisdiction of The Texas A&M University System. Such courses may include, but are not limited to internships, directed studies, practicums, etc. To qualify for In Absentia registration, the student must not have access to or use of facilities of The Texas A&M University System at any time during the semester or summer term for which he or she is enrolled. The definition of “facilities” includes human resources and services such as those provided by graduate advisory committee members responding to drafts of theses, dissertations or records of study material, etc. A student holding a fellowship or assistantship may not register In Absentia. An international student may require work authorization or other authorizations when registered In Absentia and should complete an “In Absentia” Letter to start this process. Sample letters are available online or at the International Student Services Office. A student going outside the U.S. and registering In Absentia should complete online emergency notification information so university assistance is available during crisis situations. More details about this are available on the Study Abroad Programs website http://studyabroad.tamu.edu.

Leave of Absence

Under unusual circumstances, a student may petition for a leave of absence. The entire advisory committee, if formed, and head of the department or Chair of the Intercollegiate Faculty, if appropriate, must approve the petition and send it to the Office of Graduate and Professional Studies. If the Associate Provost for Graduate and Professional Studies approves the petition, the registration requirement will be set aside during the period of leave. Leaves will be granted only under conditions that require the suspension of all activities associated with pursuing the degree. For certain types of approved leave, such as medical, the time period for the completion of the degree will stop with the leave and begin when the student returns to the program. Other types of leave may not stop the time limit for the degree. A student should refer to the sections on Time Limits for master’s and doctoral programs. A leave of absence is granted for one year. In case of extenuating circumstances, the leave of absence can be extended by the student’s committee and the Associate Provost for Graduate and Professional Studies. A student who returns to the University after an approved leave of absence will not be required to submit an application for readmission to the Office of Graduate Admission. An international student should visit with an International Student Services advisor to find out how a Leave of Absence may impact his/her stay in or his/her re-entry into the U.S.

Limitations for Staff Members

The following limitations were set by the Academic Council of Texas A&M University concerning advanced degrees for members of the resident staff of the University.

1. A member of the faculty above the rank of assistant professor normally will not be granted the doctoral degree at this institution. He/she may, however, enroll for graduate work.

2. A member of the faculty normally will not be granted a graduate degree by the University after receiving tenure at this institution. He/she may, however, enroll for graduate work.

3. Any exceptions to the above regulations must have the written approval of the concerned department heads, college deans, the Office of Graduate and Professional Studies and the Provost and
Executive Vice President before the person applies for admission to graduate studies.

4. No department is to award a graduate degree to a faculty member above the rank of assistant professor of that same department.

**Undergraduates Registering for Graduate Courses**

A senior undergraduate student with a grade point average of at least 3.00 is eligible to enroll in a graduate course and reserve it for graduate credit by filing a "Petition for Undergraduate Student to Enroll in Graduate Courses or Reserve Undergraduate Courses for Graduate Credit" obtained from the Registrar's website at http://registrar.tamu.edu/Registrar/media/REGI_Forms/UGpetition.pdf. The petition must be approved by the course instructor, the student's major department head, the dean of the college offering the course and the dean of the student's undergraduate college.

An academically superior undergraduate student with a grade point average of at least 3.250 is eligible to apply graduate credit hours towards enrollment status even though the student is enrolled for fewer than the normally required number of hours. The student may need ISS approval in order to co-enroll. Federal regulations state that only three hours of distance learning can count toward full-time status. These courses may not be counted toward the University policy for full-time status. The student should verify the university requirements with the Office of Graduate and Professional Studies.

**Classification**

Each student has a classification which indicates the type of degree program in which the student is enrolled, and reflects the student's progress within that program at the professional level. The classifications follow:

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<th>Code</th>
<th>Classification Definition</th>
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<tr>
<td>G6</td>
<td>Postbaccalaureate Non-degree</td>
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Postbaccalaureate non-degree classification is intended for a student with a baccalaureate degree from an institution of higher education. If at a later date, a postbaccalaureate non-degree student decides to pursue a graduate degree, the student must understand that limitations may be placed on coursework taken while in G6 status. Specifically, the student must understand that a college or a department may decide whether or not to accept any G6 work toward the student’s graduate degree; however, with the approval of the student’s graduate advisory committee, the department head, or Chair of the Interdisciplinary Program and the Office of Graduate and Professional Studies, a maximum of 12 credit hours taken in postbaccalaureate non-degree status may be used on a student’s degree plan. Admission to postbaccalaureate non-degree status does not establish eligibility for admission to degree-seeking status. A postbaccalaureate non-degree student is not eligible to register for 691 Research hours.
An application for a postbaccalaureate non-degree classification is handled on a first come, first served basis. An application submitted within one month of registration may not be processed in time to begin that semester or term.

Enrollment of a G6 student in courses may be limited by college and departmental policies. Each postbaccalaureate non-degree student must be reviewed by his or her department of affiliation for continuation at the end of each semester.

A postbaccalaureate non-degree student must maintain at least a 3.000 GPR on all coursework attempted to remain eligible to register. University departments and colleges may have additional and higher requirements.

For the scholastically deficient postbaccalaureate non-degree student (G6 classification), the student’s home department shall determine eligibility, and it is the department’s responsibility to place a registration block on these students. Postbaccalaureate non-degree status normally is not available to an international student.

### G7 Graduate, Master’s

G7 classification denotes admission to a masters level program of study or admission to a doctoral program of a student who has not yet completed a master’s degree or 30 hours of eligible coursework taken at Texas A&M.

### G8 Graduate, Doctoral

G8 classification denotes admission to a doctoral level program of study.

### G9 Graduate, Master’s/Doctoral Admitted

G9 classification denotes admission to graduate study but signifies documents must be completed before a student is allowed to file a degree plan. When the required documents have been received, the student’s classification will be changed. Approval of the Associate Provost for Graduate and Professional Studies is required to change a student from G9 classification to the appropriate classification (i.e., G7 or G8).

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<td>Dentistry, First Year</td>
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<td>Dentistry, Second Year</td>
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<td>D3</td>
<td>Dentistry, Third Year</td>
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<td>D4</td>
<td>Dentistry, Fourth Year</td>
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<td>D6</td>
<td>Dentistry, Postprofessional Certificate</td>
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<td>L0</td>
<td>Law, Non-degree</td>
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<td>L1</td>
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<td>P1</td>
<td>Pharmacy, First Year</td>
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<td>V3</td>
<td>Veterinary, Third Year</td>
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<td>V4</td>
<td>Veterinary, Fourth Year</td>
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### Semester Credit Hour

A lecture course which meets one hour per week for 15 weeks is worth 1 semester credit hour. Thus, a course worth 3 semester credit hours, meets three hours per week. Credit hours for laboratory courses are determined to be some fraction of the number of hours spent in class.

The State of Texas defines a semester credit hour in Rule 4.6 of the Texas Administrative Code, “Minimum Length of Courses and Limitation on the Amount of Credit that a Student May Earn in a Given Time Period”. For more information on Rule 4.6, please visit the State of Texas webpage.
Admission

General Information

A formal application is required from a person seeking admission or readmission to graduate studies. A statewide ApplyTexas application can be used to apply to any public university in the state of Texas and can be accessed at [http://www.applytexas.org](http://www.applytexas.org). Applicants may be considered for only one degree-seeking application at a time for a particular semester.

An application fee of $50 for U.S. citizens and permanent residents or $90 for international applicants is required to process an application for admission. The application fee is nonrefundable. Checks or money orders (U.S. currency) should be made payable to Texas A&M University. All financial dealings with Texas A&M University may be done by check or money order provided it displays an agency bank in the U.S. and has magnetic ink character recognition (MICR) routing numbers at the bottom of the check. The $50 fee required of U.S. citizens or permanent residents may be waived, but only in exceptional cases, for low-income applicants. In such cases, an applicant should include with the application for admission a letter from his/her financial aid officer or other knowledgeable officer verifying the need for a waiver. Waiver of the $90 international application fee is not available.

With the approval of the degree granting unit providing admission, admission to graduate studies normally remains valid for one year from the term of acceptance with one $50 or $90 (as appropriate) application fee. Admission deferral requests must be made before the start of the term of the original application. An extension to the one-year time limit may be granted, if requested by the applicant in writing and approved by the degree granting unit.

Departments may have admission requirements in addition to those of the University. In such cases, higher departmental requirements supersede those of the University. While an application for admission may be considered with unofficial test scores and uploaded transcripts (by departmental discretion), official test scores and transcripts are required for enrollment. The official test scores and transcripts will be compared to any unofficial documents used for admission. If discrepancies are identified, the admission may be rescinded.

The normal requirement for admission to graduate studies is a scholastic record which, over at least the last two years of full-time academic study in a degree program, gives evidence of the applicant’s ability to do successful graduate level work. An applicant whose academic record is not satisfactory, or who is changing fields of study, may be required to take additional work in preparation for graduate study. Such work will normally be arranged in conference with the graduate advisor or the head of the student’s major department. Before accepting a student for graduate study, a department may require that the student pass a comprehensive examination covering the basic undergraduate work in that field.

To allow time for processing, application forms should be filed at least six weeks prior to the opening of the semester. Admission to graduate studies cannot be completed until all the credentials requested in the application form have been received and evaluated.

In addition to the records sent to the Office of Admissions, an applicant should have in his/her possession a copy of his/her record for use in conferences with the graduate advisor or graduate faculty in his/her department. An applicant, otherwise qualified for admission to graduate studies, may not be approved in instances where the facilities and staff available in the particular field are not adequate to take care of the needs of the student. All applicants to Mays Business School (MBA, EMBA, MS, MRE, PhD) should refer to the website [http://mays.tamu.edu/](http://mays.tamu.edu/) and use the Mays online application system.

International Admission Status

An applicant from another country seeking admission to graduate studies must meet the same requirements for admission as applicants from the United States. In addition, he or she must demonstrate the ability to read, write, speak and understand the English language. A prospective student whose native language is not English may take either the Test of English as a Foreign Language (TOEFL), the International English Language Testing System (IELTS), or the PTE Academic exam. All exams are offered at locations around the world. Applications for these exams together with additional information about these examinations may be found on their websites; TOEFL information may be obtained at [http://www.ets.org/toefl](http://www.ets.org/toefl), IELTS information from [http://www.ielts.org/](http://www.ielts.org/) and PTE Academic from [http://pearsonpte.com/](http://pearsonpte.com/). Applicants from non-English speaking countries must present a TOEFL score of at least 550 paper-based, 80 Internet-based, an IELTS score of at least 6.0 overall band or a PTE Academic score of 53 to be admitted to graduate studies and receive the documents necessary to apply for a visa. An applicant may be exempt from the English Language Proficiency requirements by completing all credits of a baccalaureate degree or higher in the United States or scoring a 400 or 146 (on new scale) or higher on the Verbal section of the GRE. Additionally, applicants from the following countries will be exempt from the English Language Proficiency requirement for admission and considered English Language Proficiency (ELP) Verified:

- American Samoa
- Australia
- Bahamas
- Barbados
- Belize
- Canada (except Quebec)
- Dominica
- Grenada
- Grand Cayman
- Guyana
- Ireland
- Jamaica
- Liberia
- New Zealand
- Trinidad/Tobago
- United Kingdom
- U.S. Pacific Trust

Some departments reserve the right to require a TOEFL/IELTS/PTE Academic score even though it may be waived by one of the above criteria. NOTE: Applicants from these countries will be considered ELP Verified, but must still follow the ELP Certification process to serve as Teaching Assistants.

Official TOEFL scores are reported directly by the Educational Testing Service to Texas A&M University using institution code 6003. The
departmental code is not necessary. IELTS scores should be sent electronically from the test center to:

Admissions Processing
Texas A&M University
P.O. Box 40002
College Station, TX 77842-4002

PTE Academic scores must be assigned to Texas A&M University electronically via the PTE score reporting website. To send your scores, log in to the Pearson portal and follow the steps online.

**Postbaccalaureate Non-degree Status (G6)**

Application for postbaccalaureate non-degree classification requires a completed application form (http://www.applytexas.org), a statement about the applicant’s need for the proposed coursework at Texas A&M University and his or her ability to successfully complete that coursework, the required application processing fee and a complete, official transcript showing completion of a baccalaureate degree. An applicant for postbaccalaureate non-degree classification must indicate a department of affiliation when he/she applies. Admission to postbaccalaureate non-degree classification requires departmental approval along with approval of the Office of Admissions. Admission to postbaccalaureate non-degree status (G6) normally remains valid for one year from the date of acceptance.

Enrollment of a postbaccalaureate non-degree student may be limited by college or departmental policies.

Postbaccalaureate non-degree classification is intended for a student with a baccalaureate degree from an institution of higher education.

If at a later date, a postbaccalaureate non-degree student decides to pursue a graduate degree, the student must understand that limitations may be placed on coursework taken while in G6 status. Specifically, the student must understand that a college or a department may decide whether or not to accept any G6 work toward the student’s graduate degree; however, with the approval of the student’s graduate advisory committee, the department head and the Office of Graduate and Professional Studies, a maximum of 12 credit hours taken in postbaccalaureate non-degree status may be used on a student’s degree plan. Admission to postbaccalaureate non-degree status does not establish eligibility for admission to degree-seeking status.

A postbaccalaureate non-degree classification application is handled on a first come, first served basis. An application submitted within one month of registration may not be processed in time to begin that semester or term.

Enrollment of a G6 student in courses may be limited by college and departmental policies. Each postbaccalaureate non-degree student must be reviewed by his or her department of affiliation for continuation at the end of each semester.

A postbaccalaureate non-degree student must maintain at least a 3.000 GPR on all coursework attempted to remain eligible to register. University departments and colleges may have additional and higher requirements.

For a scholastically deficient postbaccalaureate non-degree student, the student’s home department shall determine eligibility, and the department is responsible for placing a registration block on the student.

A postbaccalaureate non-degree status normally is not available to an international student.

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**Prospective Student Centers**

Texas A&M University has eight Prospective Student Centers throughout the state. You can meet one-on-one with an admissions counselor or a financial aid advisor and learn more about academic programs, admissions, financial aid and scholarships, housing, and student services at Texas A&M University. Call the Prospective Student Center (PSC) nearest you to set up an appointment to learn more about your future at Texas A&M.

**Aggieland Prospective Student Center**

Texas A&M University
109 John J. Koldus Building
1265 TAMU
College Station, TX 77843-1265
(979) 458-0950
admissions@tamu.edu

**Brazos Valley Contact Information**

217 John J. Koldus Building
1265 TAMU
College Station, TX 77843-1265
(979) 458-0966

**Central Texas Regional Prospective Student Center**

Visit http://admissions.tamu.edu/psc for contact information.

**Corpus Christi Regional Prospective Student Center**

5262 South Staples, Suite 115
Corpus Christi, TX 78411
(361) 289-7905

**Dallas/Fort Worth Regional Prospective Student Center**

3900 Arlington Highlands Blvd., Suite 273
Arlington, TX 76018
(817) 375-0960

**Houston Regional Prospective Student Center**

1225 North Loop West, Suite 200
Houston, TX 77008
(713) 454-1990

**Laredo Regional Prospective Student Center**

107 Calle Del Norte, Suite 102
Laredo, TX 78041
(956) 795-0412
Readmission to Graduate and Professional Studies

(A student who has previously enrolled in Graduate and Professional Studies at Texas A&M University.)

1. A returning graduate student (G6, G7, G8) who has attended Texas A&M University within the past 12 months will not have to submit an application for readmission.

2. An application from a returning graduate student (G6, G7, G8) who has not attended Texas A&M for a period of over one year will be sent to the respective department for approval before the student is readmitted.

3. The department, college, or Office of Graduate and Professional Studies is responsible for placing academic or administrative blocks. The Office of Admissions will check for blocks before a student is readmitted.

Regular Admission Status

Admission to graduate programs at Texas A&M University is evaluated by individual degree programs. The overall admission criteria for the University are based on the entire record of the applicant and availability of departmental resources. The items considered include:

• holding an accredited baccalaureate degree (of at least three years) from a college, institution or university of recognized standing, or its equivalent, guarantees consideration for admission,

• an official score on a standardized test is required unless otherwise specified by the graduate program to which an applicant is applying. A program can request exceptions to the Office of Graduate and Professional Studies. The scores can only be evaluated in a manner which complies with Chapter 51, Subchapter W of the Texas Education Code, Admissions and Scholarship policies for Graduate and Professional Programs,

• transcripts, official transcript (with degree confirmation),

• letters of recommendation,

• professional and/or academic experience and performance,

• promise of ability to pursue advanced study and research satisfactorily,

• adequate preparation to enter graduate school in the specific discipline or field of study,

• Statement of Purpose essay.

In addition to the above University admission requirements, some colleges, departments and programs require indicators of success, such as a portfolio or personal interview. Each applicant is directed to check the specific program admission requirements and deadlines.

During 2016–2017, the GRE and GMAT will be given at various centers, including Texas A&M University, throughout the United States and in other countries. The GRE is also offered by computer at Texas A&M University which allows a more rapid score reporting. To determine the most convenient locations to take either the GRE or GMAT, prospective applicants should contact the Educational Testing Service, Princeton, NJ, or the Graduate Admission Council. All applicants to Mays Business School (MBA, EMBA, MS, MRE, PhD) should refer to the website http://mays.tamu.edu and use the Mays online application system. Applicants to programs in the Health Science Center should refer to the website http://www.tamhsc.edu/prospective/contacts.html and use the designated application systems.

Applicants who do not possess a degree considered to be equivalent to a U.S. bachelor’s degree or higher will be denied admission.

Senior Citizens

A senior citizen, 65 years old or older, may audit courses with the permission of the instructor, if space is available in the assigned classroom. This individual need not be admitted to the University and academic records of attendance will not be maintained.

1 Se habla español

College/School Specific Information

• Texas A&M Baylor College of Dentistry (p. 31)
• School of Law (p. 34)
• College of Medicine (p. 35)
• Irma Lerma Rangel College of Pharmacy (p. 37)
• School of Public Health (p. 38)
• College of Veterinary Medicine and Biomedical Sciences (p. 38)

Texas A&M Baylor College of Dentistry

Texas A&M Baylor College of Dentistry (Cert./MS)

Application Fee

• Postdoctoral Dental Matching Program (Match), Postdoctoral Application Support Service (PASS) applications required for some programs
• $35 non-refundable fee
• $100 non-refundable fee is required of international applicants

Previous Degree

• Requirements vary for specific graduate programs
• Official transcript of all undergraduate and graduate work from previously attended institutions
<table>
<thead>
<tr>
<th>Undergraduate Cumulative GPA</th>
<th>A minimum total GPA of 2.7 and a record of study and experience which is predictive of success in advanced education; for some programs, acceptable scores on the National Board Examination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Record Examination (GRE)</td>
<td>Acceptable scores required on GRE or on other national tests approved by graduate program</td>
</tr>
</tbody>
</table>
| International Requirements | • Test of English as a Foreign Language (TOEFL): Minimum score of 550 Paper; 213 Computer based; 80 or higher Internet based  
  • Score a 6.0 overall band score on the Academic Module of the International English Language (IEL) Testing Exam  
  • Educational Credential Evaluators, Inc. (ECE): International applicants required to have independent grade audit conducted by ECE |
| Other Requirements | Approval for admission from the Program Admissions Committee and the Associate Dean for Research and Graduate Studies |

1 In order to be admitted to graduate and professional studies at Texas A&M University, submit international transcripts translated in English by a certified English translator, which can usually be accomplished at the nearest American Embassy in the student’s country. International transcripts for all Health Science Center (HSC) components are evaluated by and any required fees are paid to the Texas A&M University International Student Services (http://international.tamu.edu/iss).

Texas A&M Baylor College of Dentistry (DDS)

| Application Fee | • Texas Medical and Dental Schools Application Service (TMDSAS)  
  # $75 for the first school for Texas residents  
  • For non-Texas residents: ADEA Associated American Dental Schools Application Service (AADSAS)  
  # $238 for the first dental school  
  • College of Dentistry Secondary Application for non-Texas residents only  
  # $50 non-refundable fee |
| Previous Degree | • Not required but current competitive level dictates BA or BS from accredited college or university prior to matriculation  
  • Official transcript of all undergraduate and graduate work from previously attended institutions |

| Undergraduate Cumulative GPA | Completion of required courses with GPA as high as possible (90 SCHs minimum; BA or BS degree recommended); admission is competitive |
| Dental Admission Test (DAT) | Official scores required |
| International Requirements | • At least 90 SCHs from a fully accredited college or university in the U.S. or its territories including specific subject requirements  
  • Degree preferred  
  • Test of English as a Foreign Language (TOEFL): Minimum score of 550 Paper; 213 Computer based; 80 or higher Internet based  
  • Score a 6.0 overall band score on the Academic Module of the International English Language (IEL) Testing Exam |
| Other Requirements | Letter of recommendation (LOR) from practicing dentist, health professional advisor or committee; also interview; comprehensive biographical sketch; observation of a general dentist; and community service experiences |

1 In order to be admitted to graduate and professional studies at Texas A&M University, submit international transcripts translated in English by a certified English translator, which can usually be accomplished at the nearest American Embassy in the student’s country. International transcripts for all Health Science Center (HSC) components are evaluated by and any required fees are paid to the Texas A&M University International Student Services (http://international.tamu.edu/iss).

Taking the Dental Admission Test (DAT)

The applicant should take the DAT in the spring or summer prior to applying. The DAT is offered at Prometric Testing Centers with locations throughout the country. The DAT is administered on computer almost every day of the week. An applicant with below average scores on the test may wish to retake the test in order to become more competitive. A 90-day waiting period is required before re-testing.

Other resources include the Dental Admissions Testing Program (http://www.ada.org/en/education-careers/dental-admission-test).

Application Procedures

The college participates in the Texas Medical and Dental Schools Application Service (TMDSAS). This central processing service allows the applicant to apply to any or all of the three dental schools in the State of Texas. The TMDSAS accepts and processes all materials of the primary application for admission to the Doctor of Dental Surgery program only. Texas Residents MUST apply through the TMDSAS.

The college participates in the American Association of Dental Schools Application Service (AADSAS) for out-of-state students. Out-of-state applicants who apply through AADSAS must also apply using the TAMBCD application. The TAMBCD application is available online at

To apply to the program leading to the Doctor of Dental Surgery degree, the applicant should:

- Access full information and the online application at the website for: The Texas Medical and Dental Schools Application Service 702 Colorado, Suite 6.400 Austin, Texas 78701 http://www.tmdsas.com
- Applicants needing assistance or who have no Internet access may contact the TMDSAS: Telephone: (512) 499-4785 Fax: (512) 499-4786
- Timetable for filing application:
  Earliest date: May 1, year prior to desired admission Latest date: Application deadline is September 30 in year prior to desired admission

Application Fees: The TMDSAS has a variable fee based upon the number of schools for which you apply. TAMBCD requires a secondary application but charges no additional processing fee.

It is to the applicant’s advantage to apply as early as possible. The TMDSAS online application is accessible beginning May 1 of the application cycle. The Office of Recruitment and Admissions strongly advises that you submit your application by late August. Selection for interviews begins in July, and this requires a transmitted complete application. TMDSAS will not transmit incomplete applications to the participating dental schools. A definition of the completed application is available on the TMDSAS website. The TMDSAS may take 4 to 6 weeks to process the application before sending it to the dental college.

TAMBCD requires the submission of a secondary application in addition to the primary application. This application can be accessed from links on the TMDSAS website or at the application site BAMF (https://bamf.tamhsc.edu/2/?wicket:bookmarkablePage=/bamf2.web.AuthLoginPage).

The application for admission is not complete until the secondary application is submitted.

Required Interview

An interview is required. The applicant may be asked to come for an interview with the Admissions Committee. Interviews are scheduled by the Office of Recruitment and Admissions. Although an official interview is not granted to all applicants, the college gladly provides complete information and counseling for all prospective students. Visits to the campus for conferences and observations of the facilities can be arranged during spring and summer months.

Basis for Accepting Students

The quality of academic achievement is the first point of consideration. The grade point average (GPA) and the Dental Admission Test (DAT) are the primary factors used in this evaluation. The interview with the Admissions Committee gives the opportunity for evaluation of noncognitive factors. Preference is given to residents of Texas and the surrounding states that do not have a college of dentistry. Consideration of any factors that may have impacted academic or personal history is important in interview selection and final acceptance decisions. Consideration is also given to how the student may contribute to the diversity of the class.

Additionally, applicants seeking to enter the dental school must be able to perform the essential functions required to complete the curriculum successfully.

Improving Chances for Admission

The application for admission to TAMBCD may be strengthened by the following:

- keep the GPA as high as possible
- make above average scores in all areas of the DAT
- upper-division biological science courses similar to those taken by the first-year dental students
- give careful attention to details in filing the application - apply early
- assure your personal statement explains your motivation for pursuing dentistry, including personal and academic achievements, hardships overcome and other factors that affected personal or academic progress
- observation in a general practice dental office is required
- participate in activities to improve manual dexterity and imaginative, creative ability
- evaluate and be able to articulate your skills, abilities, attitudes, etc., to determine if you are motivated to make the commitment required for a career in dentistry

Comprehensive Review of Application

A comprehensive (whole-file review) of the application is performed to reveal characteristics critical to the practice of dentistry, factors that indicate success in the dental curriculum that are not evident from academic history or standardized test performance and potential for future contributions to the dental profession. They include:

- motivation to pursue a career in dentistry
- involvement in community service
- observation or involvement in a dental office or clinic
- involvement in a summer pre-dental preparatory program
- letters of evaluation
- communication capabilities including writing (as evidenced in personal statement) and conversational English proficiency
- the applicant’s ability to contribute to the diversity of the class including their race or ethnicity, socioeconomic background, talents, life skills and experiences and special attributes
- region in Texas in which applicant resides
- residence in a Texas county designated as underserved by dental health professionals
- employment while attending college
- preparation to attend and succeed in post-secondary education
- parents’ educational background
- applicant is first college attendee in his/her immediate family
- history of extreme hardship
- leadership positions held in societies or organizations
- evidence of diverse cultural experience
- multilingual capabilities

Becoming More Competitive as a Re-applicant

- All re-applicants must be enrolled in coursework to be considered as a competitive candidate. We recommend taking post-baccalaureate
coursework in the biological sciences to further prepare for the dental school curriculum, keep current with study skills and prove to the Admissions Committee the applicant’s motivation and preparedness (for example: anatomy, physiology, biochemistry II, microbiology, histology, neuroscience, cell and molecular biology, immunology).

- Re-applicants need to critically review their applications for areas that may need further work: biological science coursework, DAT scores, GPA, community service and volunteer work, and general dental office shadowing experience.
- Re-applicants should continue to participate in shadowing and ongoing volunteer activities during the application cycle.
- Re-applicants who follow this advice to improve their academic background and general application will be more competitive than those with little change from year to year.
- Working in a dental office alone will not improve the applicant’s competitiveness.

More Information
For up to date information, please go to Texas A&M University Baylor College of Dentistry (http://bcd.tamhsc.edu/admissions/ddsadmissions.html). Select the section on Questions and Answers About Admissions to quickly access updated information and resources to further your knowledge of the admissions process. Go directly to Procedure for Application if you need specific directions on how to apply. To aid in planning and as a gauge for how you may compare to the “average” entering student, access the statistics in the snapshots of the recent entering classes.

Texas residents MUST apply through the Texas Medical and Dental Schools Application Service (TMDSAS). To access the full information and the online application, please visit TMDSAS (http://www.tmdsas.com).

Out-of-state applicants have three options. They may apply through the TMDSAS, through the American Association of Dental Schools Application Service (AADSAS), or with the TAMBCD application packet (http://bcd.tamhsc.edu/admissions/applications.html).

Please note: Out-of-state applicants who apply through the American Association of Dental Schools Application Service (AADSAS) MUST also submit the TAMBCD application.

If you have further questions, you may contact the Office of Recruitment and Admissions by email at admissions-bcd@bcd.tamhsc.edu (bcd@bcd.tamhsc.edu) or by telephone at (214) 828-8231.

Texas A&M Baylor College of Dentistry
Office of Recruitment and Admissions
3302 Gaston Ave., Room 525
Dallas, Texas 75246-2013

Doctor of Dental Surgery (DDS)

Duration
- 4 years (includes 3 summer sessions)
- D1 – Biomedical Sciences and Pre-clinical Dentistry
- D2 – Pre-clinical Dentistry
- D3 and D4 – Clinical Dentistry

(For specific information about the DDS curriculum, please contact the Office of Academic Affairs.)

Requirements
- Dental Admissions Test (DAT), 90 semester hours (minimum; BS degree recommended), specific course requirements (see below)

Application Deadline: September 30

Start Term: Fall

The Integrated Doctor of Dental Surgery (DDS) and Doctor of Philosophy (PhD)

Admission Requirements
Admission into this combined program requires that the applicants are accepted into the DDS program first, and then make a separate application to the PhD program. The applicant completes the forms with additional information on the areas of research interest, academic background, GRE scores, and prerequisite courses, academic honors, research experiences, and the names of three referees. Recommendation forms are specifically designed with questions on the applicant’s scholarly aptitude, including intellectual, problem-solving, and creative skills. The style of questions resembles that used on National Institute of Health/ National Institute of Dental and Craniofacial Research (NIH/NIDCR) Career Development applications. Applicants use Apply Texas, which is an all-inclusive site for graduate programs in the State of Texas. All applicants will be interviewed by the Graduate Program Director. Applicants must be accepted into both degree programs (DDS and PhD). For more information, go to Graduate Program in Medical Sciences (http://bcd.tamhsc.edu/bms/gradprogram) and see the section The Degree of Doctor of Philosophy in this catalog.

School of Law

School of Law (JD)

<table>
<thead>
<tr>
<th>Application Fee</th>
<th>$55 non-refundable fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Previous Degree</td>
<td>Must hold baccalaureate degree or higher from a regionally accredited college or university (degrees from institutions outside the U.S. are evaluated for equivalency to U.S. degrees)</td>
</tr>
<tr>
<td>Undergraduate Cumulative GPA</td>
<td>No Minimum</td>
</tr>
<tr>
<td>Law School Admission Test (LSAT)</td>
<td>Official LSAT scores required (no more than five years old)</td>
</tr>
</tbody>
</table>

International Requirements
- Transcript evaluations must be performed by the Credential Assembly Service (CAS) provided by the Law School Admission Council (LSAC)
The law school enrolls first-year students in the fall of each academic year. Applicants to the law school are not required to complete any specific pre-law curriculum or coursework. Applicants are encouraged to choose a course of study that emphasizes writing, analytical thinking, problem solving and critical reading.

The law school requires that an applicant for admission receive a baccalaureate degree from a regionally accredited college or university prior to enrollment. An applicant’s prior academic record and performance on the LSAT are important criteria in evaluating his or her aptitude for legal study as well as potential for success on the bar examination and in other professional endeavors. Applicants are encouraged to visit our website at http://law.tamu.edu/prospective/admissions for the most updated information concerning law school admission.

Formal Application

Students should begin the application process approximately one year in advance of when they plan to enter law school. Students should register with the Law School Admission Council (LSAC) Credential Assembly Service (CAS) in the fall and take the LSAT no later than the February administration date for full consideration. Official transcripts from all institutions of higher learning must be submitted directly to the LSAC CAS. Applications will not be reviewed until all transcripts and LSAT scores have been submitted. Applications are available online through our website at http://law.tamu.edu/prospective/admissions/apply-now.

Admissions Decisions

The law school begins making admission decisions in November. All applications must be submitted and complete by March 31 for consideration. The admissions committee will give careful consideration to applications until the entering class is full.

In addition to considering traditional academic achievements and aptitude, the admissions committee will take into consideration evidence of achievement in various undertakings such as graduate study, employment, extracurricular activities and community service.

Texas A&M School of Law values diversity of persons and diversity of views and will consider factors such as ethnic heritage, socioeconomic background, status as a first generation college graduate, geographic residency, multilingualism, exposure to diverse cultural experiences, and any other consideration deemed necessary to accomplish its stated mission in the evaluation process.

Because of the high ethical standards to which lawyers are held, Texas A&M School of Law reserves the right to deny admission to any applicant who, in the judgment of the admissions committee, appears to be unfit in character to engage in the study or practice of law.

Tuition Deposits

Upon notice of acceptance, applicants are required to pay a nonrefundable deposit to reserve a seat in the upcoming class. Deposits are credited toward tuition charges. In compliance with the statement of good admissions practices by the Law School Admission Council, no deposit is required before April 1. Admitted students will be notified of specific seat deposit deadlines. Failure to submit these deposits in a timely manner will result in revocation of the admission offer.

International Students

Applicants who have received some or all of their post-secondary education in a foreign country must complete the standard application and submit all foreign transcripts through LSAC CAS. TOEFL reports demonstrating proficiency in English must also be submitted directly to LSAC. More information on the application process may be found on our website.

Transfer Students

Students who have satisfactorily completed a substantial portion of the traditional first year curriculum at an American Bar Association (ABA) accredited law school may apply for admission as advanced students. Information about admission and the transferring of credits from another ABA approved law school is available on the law school website.

Visiting Students

Students in good standing at another law school may apply for admission as a visiting student. Students may visit for any semester or an entire academic year. The application procedures for visiting students may be found on the law school website.

College of Medicine

College of Medicine (MD and MD/PhD)

Application Fee

<table>
<thead>
<tr>
<th>Program</th>
<th>Application Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>MD/PhD</td>
<td>TMDSAS</td>
<td>$140</td>
</tr>
<tr>
<td>MD</td>
<td>AMCAS</td>
<td>$140</td>
</tr>
<tr>
<td>MD</td>
<td>Texas Medical and Dental Schools Application Service</td>
<td>$140</td>
</tr>
<tr>
<td>MD</td>
<td>American Medical College Application Service</td>
<td>$160</td>
</tr>
</tbody>
</table>

# Texas Medical and Dental Schools Application Service (TMDSAS) - $140 non-refundable fee for all applicants regardless of the number of school designations
# MD/PhD
# American Medical College Application Service (AMCAS) - $160 for the first school. Additional school designations are $37 each.
# Both Programs
# College of Medicine Secondary Application - $60 non-refundable fee
## Admission

### Previous Degree
- At least 90 SCHs from a fully accredited college or university in the U.S. or its territories including specific subject requirements
- Baccalaureate degree preferred before enrolling.
- Official transcript of all undergraduate and graduate coursework.

### Undergraduate Cumulative GPA
- Completion of set core curriculum with competitive GPA
- Admission is highly competitive

### Medical College Admission Test (MCAT)
- MD
  - Official score required. The Association of American Medical Colleges (AAMC) must report all administrations of the MCAT directly to TMDSAS.
  - The MCAT must have been taken no earlier than five years before the expected date of enrollment.

### American Medical College Application Service (AMCAS)
- MD/PhD
  - Applicants must complete the primary AMCAS application and complete the COM Secondary Application. To submit a complete secondary application, M.D./Ph.D. applicants must answer the section of supplemental questions specifically directed to applicants of the program.
  - Applicants will not be considered for evaluation until the AMCAS and COM secondary application are complete and three letters of recommendation are received. Applicants who want to be considered for the M.D. only program must submit a TMDSAS application in addition to the AMCAS application. Please note: Applicants cannot apply to the M.D. only program through AMCAS.

### International Requirements
- Consideration is given only to applicants who are U.S. permanent residents (Green Card Bearers) or who are in the process of gaining U.S. permanent residency and officially receive U.S. permanent residency by the time or medical school enrollment
- At least 90 semester credit hours from a fully accredited college or university in the U.S. or its territories including specific course requirements.
- Baccalaureate degree preferred before enrolling from a fully accredited college or university in the U.S.

### Other Requirements
- MD
  - One Health Professions Committee Packet or Two individual letters of evaluation
  - Highly recommended that evaluators be current or former professors
  - Three letters of recommendation (LOR), at least one of which is from a research mentor
  - MD/PhD
    - Three letters of evaluation including at least one letter from a research mentor
    - Please review all admission requirements on the MD/PhD Application Information website at https://medicine.tamhs.edu/md-phd/prospective/index.html
    - Both Programs
    - Personal interview required and invitations based on the strengths assessed in the screening process.

### Partnership for Primary Care
- Entrance into the College of Medicine is assured at the time of entrance into one of the seven Texas A&M System partner universities provided student has:
  - A high school GPA of at least a 3.50
  - Be predicted to graduate in the top 10% of high school class
  - Present a SAT score of at least 1200 or an ACT score of at least a 26.
- Students selected into the program must maintain a yearly cumulative GPA of 3.50 while in college and complete the required courses for medical school.
- Students must meet the 500/125 MCAT score requirement.
- Students must complete undergraduate degree before enrolling into the College of Medicine

### New Row

1. In order to be admitted to graduate and professional studies at Texas A&M University, submit international transcripts translated in English by a certified English translator, which can usually be accomplished at the nearest American Embassy in the student’s country. International transcripts for all Health Science Center (HSC) components are evaluated by and any required fees are paid to the Texas A&M University International Student Services (http://iss.tamu.edu/).

## The Degree of Doctor of Medicine (MD)

Length: 4 years
General Admissions Requirements

- At least 90 credit hours of undergraduate coursework, preferably a baccalaureate degree, at a U.S. accredited college or university
- 50 credit hours of prerequisite courses in English, Statistics, Biology, Biochemistry, General and Organic Chemistry and Physics
- Medical College Admissions Test (MCAT)
- Application via the Texas Medical and Dental Schools Application Service (TMDSDAS) and the American Medical College Application Service (AMCAS) for the MD/PhD program
- College of Medicine Secondary Application
- Criminal Background Check with results deemed favorable

Selection Factors

- Intellectual capacity, record of academic achievement, and performance on the Medical College Admissions Test (MCAT)
- Interpersonal and communication skills, integrity, maturity, motivation, medical exposure and demonstrated compassion
- *MD/PhD program requires significant research experience. Please review the full admission requirements on the following site: https://medicine.tamhsc.edu/md-phd/prospective/index.html.

Undergraduate Course Requirements

For more information, please review Undergraduate Course Requirements at http://medicine.tamhsc.edu/admissions/apply/index.html.

- General Biology (with labs) 8 semester hrs (or 12 quarter hrs.) 8
- Advanced Biological Sciences 6 semester hrs (or 9 quarter hrs.) 1 6
- General Chemistry (with labs) 8 semester hrs (or 12 quarter hrs.) 8
- Organic Chemistry (with labs) 8 semester hrs (or 12 quarter hrs.) 8
- General Physics (with labs) 8 semester hrs (or 12 quarter hrs.) 8
- Math-Based Statistics 3 semester hrs (or 5 quarter hrs.) 3
- English 6 semester hrs (or 9 quarter hrs.) 6

Total Semester Credit Hours 47

1 3 semester hrs. or 5 quarter hrs. of Biochemistry is required and may be used towards fulfillment of the Advanced Biological Sciences requirement.

Specialization, Program of Study: Medicine

Specialization, Program of Study: Medicine and PhD, please review the MD/PhD catalog information (p. 1102).

Degree: MD
Degree: MD/PhD

Contact (MD program):
College of Medicine Office of Admissions
Texas A&M Health Science Center
8447 State Highway 47
Bryan, Texas 77807
(979) 436-0237
admissions@medicine.tamhsc.edu

Contact (MD/PhD program):
College of Medicine- Office of Graduate Studies
Texas A&M Health Science Center
8447 State Highway 47
Bryan, Texas 77807
(979) 436-0314

Irma Lerma Rangel College of Pharmacy

Irma Lerma Rangel College of Pharmacy (PharmD)

Application Fee
- Pharmacy College Admission Service Application (PharmCAS) fee ($150 for the first pharmacy school and increases for each additional school)
- Supplemental Application fee ($100 non-refundable)

Previous Degree
- Degree not required
- Minimum of 72 SCHs college credit from a regionally-accredited college or university
- Official transcripts from each academic institution attended

Undergraduate Cumulative GPA
- Minimum cumulative GPA of 2.75 or higher and

Pharmacy College Admission Test (PCAT)
- Minimum composite score of 40 percentile

MD Application Deadline: October 1
MD/PhD Application Deadline: Please review the Application Information on the following website: https://medicine.tamhsc.edu/md-phd/prospective/index.html
MD Start Term: Last week in July of any given year
MD/PhD Start Term: Last week in May
International Requirements

- Test of English as a Foreign Language (TOEFL)
- 550 Paper; or 213 Computer-based; or 80 Internet based
- Official transcript(s) from all colleges or universities attended with an original signature of a school official or an original school seal (If transcripts are in a language other than English, an official translation from the school, a recognized translator or translation verified by a United States Embassy or Consulate must accompany the native language transcript)

Other Requirements

- Personal interview required
- Three PharmCAS recommendation forms are required from an applicant. Prospective students should submit two recommendations from college professors, and one from an employer, advisor, or college or university administrator (mentor or teaching assistant recommendation forms are not accepted). Please see the PharmCAS school page for further clarification.

1 In order to be admitted to graduate and professional studies at Texas A&M University, submit international transcripts translated in English by a certified English translator, which can usually be accomplished at the nearest American Embassy in the student’s country. International transcripts for all Health Science Center (HSC) components are evaluated by and any required fees are paid to the Texas A&M University International Student Services (http://international.tamu.edu/iss).

School of Public Health

School of Public Health (MPH, MHA, PhD and DrPH)

Application Fee

- Schools of Public Health Application Service (SOPHAS)
- $120 non-refundable fee

Previous Degree

- MPH/MHA/PhD - Must hold baccalaureate degree or higher from a regionally accredited college or university (degrees from institutions outside the US are evaluated for equivalency to US degree)
- DrPH - Must hold master’s degree or higher from a regionally accredited college or university (degrees from institutions outside the US are evaluated for equivalency to US degree)

Undergraduate Cumulative GPA

A minimum cumulative 3.0 GPA is preferred

Graduate Record Examination (GRE)

Official scores required

International Requirements

- All international applicants must submit their international academic credentials to World Education Services (WES) for a course by course evaluation and US equivalency determination
- All international applicants must show English language proficiency by meeting one of the following requirements below:
  - Graduate Record Examination (GRE) verbal score of 153 or higher
  - International English Language Testing System (IELTS) band score of 7.0 or higher
  - The Test of English as a Foreign Language (TOEFL) of 95 on internet based examination

Other Requirements

- Three Letters of Recommendation
- Statement of Purpose
- Curriculum Vita or Resume
- Official Transcripts

College of Veterinary Medicine and Biomedical Sciences

College of Veterinary Medicine and Biomedical Sciences (DVM)

Application Fee

- $75 non-refundable fee
- $140 non-refundable fee to Texas Medical and Dental Schools Application Service (TMDSAS)

Previous Degree

An applicant is expected to have completed at least 42 hours of coursework before submitting an application. Applicants must have 56 hours prior to admission into the professional program. Applicants are requested to have the majority of their science prerequisites completed by the semester of application.

Undergraduate Cumulative GPA

Minimum of 2.90 overall or 3.10 (last 45 SCH). Completion of set core curriculum with GPA as high as possible.

Graduate Record Examination (GRE)

Official scores required

International Requirements

Priority consideration is given to qualified applicants who are residents of Texas and U.S. citizens, or residents of Texas who live in the U.S. under a visa permitting permanent residence.
Other Requirements | Application interview at the option of the Selection Committee
---|---

1 In order to be admitted to graduate and professional studies at Texas A&M University, submit international transcripts translated in English by a certified English translator, which can usually be accomplished at the nearest American Embassy in the student’s country. International transcripts for all Health Science Center (HSC) components are evaluated by and any required fees are paid to the Texas A&M University International Student Services (http://iss.tamu.edu/).

Admission Requirements—Professional Curriculum

The admission recommendations and requirements are reconsidered annually out of phase with this graduate and professional catalog. The student is encouraged to contact the College of Veterinary Medicine & Biomedical Sciences or visit our website at http://vetmed.tamu.edu for the most updated specific information concerning professional veterinary medical program admissions.

There is no separate curriculum in preveterinary medicine; therefore, a student entering Texas A&M University, who is interested in a career in veterinary medicine, must choose a specific course of study offered by one of the colleges of the University.

The student should select a curriculum in which the preprofessional course recommendations listed below can be completed as well as pursue a degree in another field in the event that admission into the professional curriculum in veterinary medicine is not achieved.

Counsel for students who wish to qualify for the professional curriculum in veterinary medicine is available in the College of Veterinary Medicine & Biomedical Sciences regardless of the curriculum in which the student is registered. Students currently attending Texas A&M University are encouraged to contact the Office of Professional School Advising for more information.

Preprofessional Course Requirements

The minimal number of college or university credits required for admission into the professional curriculum is 56 semester hours. Applicants must have completed or have in progress approximately 42 credit hours during the semester they make application. Because there is no specific degree associated with the preprofessional study plan, students are encouraged to pursue a specific degree program that meets his/her individual interest. To be eligible for the Bachelor of Science degree at Texas A&M University, certain requirements must be met (see University Core Curriculum requirements). We strongly encourage that courses be chosen with a counselor at the applicant’s institution, or through contact with an academic advisor at the College of Veterinary Medicine & Biomedical Sciences, Texas A&M University, (979) 862-1169.

Life Sciences

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 111</td>
<td>Introductory Biology I</td>
<td>4</td>
</tr>
<tr>
<td>VTPB 405</td>
<td>Biomedical Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 351</td>
<td>Fundamentals of Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 206</td>
<td>Introductory Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>GENE 301</td>
<td>Comprehensive Genetics</td>
<td>3</td>
</tr>
<tr>
<td>or GENE 320/ or Biomedical Genetics</td>
<td>BIMS 320</td>
<td></td>
</tr>
</tbody>
</table>

Select one of the following: 3

**Chemical/Physical Sciences and Mathematics**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
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</thead>
<tbody>
<tr>
<td>CHEM 101</td>
<td>Fundamentals of Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>&amp; CHEM 111 and Fundamentals of Chemistry Laboratory I</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>CHEM 102</td>
<td>Fundamentals of Chemistry II</td>
<td>4</td>
</tr>
<tr>
<td>&amp; CHEM 112 and Fundamentals of Chemistry Laboratory II</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>CHEM 227</td>
<td>Organic Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>&amp; CHEM 237 and Organic Chemistry Laboratory</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>CHEM 228</td>
<td>Organic Chemistry II</td>
<td>4</td>
</tr>
<tr>
<td>&amp; CHEM 238 and Organic Chemistry Laboratory</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>

Select one of the following: 3

**Non-sciences**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 104</td>
<td>Composition and Rhetoric</td>
<td>3</td>
</tr>
<tr>
<td>COMM 203</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>COMM 315 Interpersonal Communication</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>COMM 325 Persuasion</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENGL 210</td>
<td>Technical and Business Writing</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 107</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Preprofessional Course Recommendations

A required preprofessional course must have a final grade of C or better.

Students may take the preprofessional required courses at any accredited institution of higher education. However, the course must be equivalent in subject content and credits to its counterpart at Texas A&M University.

To be a qualified applicant, 42 semester hours of the preprofessional course requirements must be completed or in progress during the fall semester in which application is made. All preprofessional required courses must be completed by the end of the spring semester.

Formal Application

Applications are available online through our website at http://vetmed.tamu.edu/dvm after May 1 of each year and must be submitted on or before 5 p.m. (CST) October 1 in order to receive consideration for the succeeding fall class. Additional application information may be obtained by calling the Dean’s Office at (979) 862-1169 or on the website http://vetmed.tamu.edu.
Grade Point Ratio

The applicant must have an overall grade point ratio of 2.90 or better or a 3.10 grade point ratio or better over the last 45 semester credits completed (A=4.0 grade points).

Graduate Record Examination (GRE)

Applicants must file a GRE score with Texas A&M University before September 30. Failure to do so may disqualify the applicant for consideration during the current cycle. Please refer to our website at http://vetmed.tamu.edu for further information. GRE scores taken prior to August 1, 2011, will not be accepted.

International Admission Status

Non-degree Status International Students

A postbaccalaureate non-degree status student (G6 classification) must meet the graduate English Language Proficiency requirements unless he/she is included in one of the following categories:

1. A postbaccalaureate non-degree status student admitted to Texas A&M under a special arrangement approved by the Associate Vice President for Academic Services or a Memorandum of Agreement (MOA) that postpones the English Language Proficiency requirements for the duration of the program. (For this category, the student’s Departmental Graduate Advisor must request the postponement through the Office of Graduate and Professional Studies.)

2. A reciprocal educational exchange program student admitted to Texas A&M through the Study Abroad Programs Office. (For this category, postponement of the English proficiency requirement for the duration of the reciprocal educational exchange program will be done by the Office of Admissions.) Please contact Study Abroad Programs for additional information about this type of student.

An appeal for a postbaccalaureate international non-degree status student should be made through the Departmental Graduate Advisor.
Board of Regents and Administrative Officers

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Elaine Mendoza, Vice Chairman - San Antonio
Phil Adams - Bryan/College Station
Robert L. "Bob" Albritton - Fort Worth
Anthony G. Buzbee - Houston
Morris E. Foster - Austin
William "Bill" Mahomes, Jr. - Dallas
Judy Morgan - Texarkana
Charles W. Schwartz - Houston
Alvaro “Gabe” Pereira (Student Regent) - College Station

Vickie Burt Spillers - Executive Secretary to the Board of Regents

Chancellor - John Sharp

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Provost and Executive Vice President - Karan L. Watson

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Dean, Texas A&M University at Qatar - Mark H. Weichold

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Vice President and Associate Provost for Diversity - Christine A. Stanley
Vice President for Finance and Administration - Jerry R. Strawser
Vice President for Government Relations - Michael G. O'Quinn
Vice President for Marketing and Communications (interim) - Shane Hinckley
Vice President for Research - Glen A. Laine
Vice President for Student Affairs - Daniel J. Pugh, Sr.

Commandant of the Corps of Cadets - Joe E. Ramirez, Jr.
Vice President and CEO, Texas A&M University at Galveston - Robert Smith, III
Dean of Faculties and Associate Provost (interim) - Blanca Lupiani
Associate Provost for Graduate and Professional Studies - Karen Butler-Purry
Associate Provost for Undergraduate Studies - Ann L. Kenimer
Associate Provost for Academic Initiatives - Michael T. Stephenson
Associate Vice President for Academic Services - Joseph P. Pettibon, II

Objectives of Graduate and Professional Studies
The Office of Graduate and Professional Studies (OGAPS) maintains the official record for each graduate student, and in this role serves as the primary administrative body and overarching source of information for graduate education. Once a graduate student is accepted by an academic department, school or college, OGAPS assists and facilitates progression toward completion of a graduate degree through maintenance of all official documents. OGAPS interacts directly with the Graduate Council and Graduate Operations Committee to set minimal University guidelines, and all departments and colleges use these as a framework for operation, only setting more stringent standards when needed and appropriate. Clearance for graduation, including final review of theses, dissertations, and records of study when required, is performed by OGAPS, but the Office of the Registrar is responsible for issuing all transcripts.
The overall objective of graduate study is to provide a student with the intellectual depth and breadth, and appropriate training necessary to pursue a productive career in a profession and/or in various fields of teaching and research and in other ways make a larger contribution to society than would be otherwise possible.

A graduate student is admitted for graduate study in a department to pursue generally only one of the programs listed on the following pages at one time. Such programs are usually accessible by admission into a single department. A select number of dual degree programs allow a student the opportunity to pursue two masters degrees simultaneously. For a listing of the approved dual degree programs, a student should consult his/her department. In some cases, an intercollegiate faculty oversees the programs allowing access through several departments. Each department has one or more graduate advisors who can provide information about specific programs within that department.

A student’s program of graduate study usually consists of a combination of coursework, independent study and scholarly research resulting in a report, record of study, master’s thesis or doctoral dissertation. In some programs, a student may be required to participate in an internship or other professional activity to satisfy particular degree requirements. Some programs require a student’s participation in teaching as part of his/her degree programs.

Administration of Graduate and Professional Studies

The graduate faculty at Texas A&M University consists of the President, the Provost and Executive Vice President, the Associate Provosts, the Deans of all subject-matter colleges, selected Directors and properly qualified academic group. Members of the graduate faculty participate in the graduate degree programs of the University by serving on student advisory committees and teaching graduate courses. Individuals who are not members of the graduate faculty of Texas A&M University may not teach graduate courses or serve on student advisory committees unless special approval is granted by the Office of Graduate and Professional Studies.

Office of Graduate and Professional Studies Administrative Officers

Associate Provost for Graduate and Professional Studies - Karen L. Butler-Purry, Ph.D.

Assistant Provost for Graduate and Professional Studies - Susan A. Bloomfield, Ph.D.

Graduate Council

The Graduate Council is composed of representatives from the graduate faculty at Texas A&M. The Council develops and maintains policies and procedures pertaining to graduate programs at the university. The Council’s function includes long-range planning, recommendation of new programs and courses, evaluation of existing programs and courses, and facilitation of university accreditation. Agenda items and questions may be sent via e-mail to gradcounciladmin@tamu.edu.

The Graduate Council shall review all curricular requests pertaining to the graduate and professional academic programs, shall be responsible for the quality and development of the graduate instruction and programs and shall advise the Associate Provost for Graduate and Professional Studies on all graduate and professional program matters. The Graduate Council shall communicate in writing, through its secretary, its recommendations to the Faculty Senate.

Membership shall consist of one representative from each College and off campus academic unit, who shall be selected by the Faculty Senate Committee on Committees after consultation with the College deans and caucuses (chairs of college graduate instruction committees and associate deans for graduate programs shall be considered for appointment); two representatives of the Graduate Faculty; two graduate students; and the Associate Provost for Graduate and Professional Studies as an Ex-Officio member. All faculty members shall be members of the Graduate Faculty.

All of the above members except the Associate Provost shall be voting members. In the absence of the appointed member, a substitute may vote on behalf of that unit.

Included also among Graduate Council membership in a non-voting capacity are the following: Curricular Services; Library Council – Evans; Library - Medical; Office of Graduate and Professional Studies – Associate Provost; Graduate Studies - TAMU Galveston; Office of Graduate and Professional Studies - Specialist.

Graduate Council Members

(September 2015–August 2016)

- * Indicates non-voting member

  Chair, Mark Zoran
  Gerianne Alexander
  Larry Bellinger
  Marisa Biondi
  At-Large Faculty Representative (School of Law) – to be determined
  Leonard Bright
  Karen Butler-Purry *
  John Criscione
  Koen Hocker
  Debra Matthews
  Annie McGowan
  Darcy McMaughan
  Rosana Moreira *
  Srinath Palakurthi
  Leslie Feigenbaum
  Robert Hetland
  Beverly Iry
  Dennis Jansen
  Nicole Kinslow *
  Kirsten Pullen
  David Reed
  Paula Sellinger *
  Joel Thornton *
  Jane Welsh
  Sandra Williams *
  Van Wilson
  Emily Wilson

Graduate Operations Committee (GOC)

The Graduate Operations Committee serves as an advisory body to the Associate Provost for Graduate and Professional Studies. It focuses primarily on operations and procedures regarding administration of graduate education throughout the University. The Graduate Operations
Committee serves as a forum for the Associate Deans in each College to discuss issues/concerns of an operational nature, and to recommend procedures, which are as uniform as possible across Colleges, to resolve these issues/concerns. The Graduate Operations Committee works very closely with the Graduate Council to coordinate all curriculum and policy issues. It also works closely with the Academic Operations Committee to consider recommendations concerning operations and procedures. Each academic College is represented on the Graduate Operations Committee by the Associate Dean (or other named individual) responsible.

**Graduate Operations Committee Members**

Gerianne Alexander  
Larry Bellinger  
Marisa Biondi  
Leonard A. Bright  
Robert Burghardt  
John C. Criscione  
George B. Cunningham  
Leslie H. Feigenbaum  
Debra Matthews  
Weston W. Porter  
Antonietta Quigg  
Dave W. Reed  
Antonio Rene  
Eric Riggs  
Bala Shetty  
Emily Wilson  
Van Wilson  
Mark Zoran

**College Committees on Graduate Instruction**

Responsible for making recommendations concerning graduate course offerings, general policies on graduate instruction and for other matters pertaining to graduate studies in each college.

**Committees on Graduate Instruction**

**Agriculture and Life Sciences**

David W. Reed, Chair  
Clinton D. Allred  
Thomas W. Boutton  
Luc Berghman  
Craig J. Coates  
Sundun D. Fernando  
David W. Forrest  
Delbert M. Gatlin  
Dirk B. Hays  
Patricia E. Klein  
David J. Leatham  
Tim H. Murphy  
William D. Park  
James F. Petrick  
Victoria S. Salin  
Michel Slotman  
C. Wayne Smith  
Peté D. Teel  
Heather Wilkinson

**Architecture**

Leslie H. Feigenbaum, Chair  
Richard R. Davison  
Nancy Klein  
Carol J. LaFayette  
Ming-Han Li  
Sarel Lavy  
George O. Rogers  
Julia S. Rogers  
Robert O. Segner

**Bush School of Government**

Leonard A. Bright, Chair  
Gregory Gause  
Deborah L. Kerr  
Ren Mu  
Jeryl Mumpower

**Mays Business School**

**PhD**

Duane Ireland, Chair  
Laszlo Tihanyi  
Alina Sorescu  
Shane Johnson  
Michael E. Ketzenberg  
Michael R. Kinney

**MBA, Executive MBA and Professional MBA**

Bala Shetty, Chair  
Christa Bouwman  
Michael R. Kinney  
Rogelio Oliva  
Suresh Ramanathan  
Michael J. Wesson

**MS**

Bala Shetty, Chair  
Murray Barrick  
Arvind Mahajan  
Stephen W. McDaniel  
Annie L. McGowan  
Richard D. Metters  
Kevin Moore

**Texas A&M Baylor College of Dentistry**

Larry L. Bellinger, Chair  
Pete Benson  
Gerald Glickman  
Dan Jones  
Carolyn Kerins  
David Kerns  
Harvey Kessler  
William Nagy  
Likhith Reddy  
Kathy Svoboda  
Larry Tadlock  
Amirali Zandinejad
Education and Human Development
George B. Cunningham, Chair
Adam Berry
Lynn M. Burlbaw
Beverly J. Irby
Joyce M. Nelson
Charles Ridley

Dwight Look College of Engineering
John C. Criscione, Chair
I. Yucel Akkutlu
Yu Ding
Sandun D. Fernando
Arun Jayaraman
Daniel F. Jennings
Vikram Kinra
Andreas Klappenecker
Kristen Maitland
Dan McAdams
Miladin Radovic
Jose Silva-Martinez
Victor M. Ugaz
Karen M. Vierow
Yunlong Zhang

Geosciences
Eric A. Riggs, Chair
Mark E. Everett
Ronald A. Kaiser
Steven Quiring
Istvan Szunyogh
Shari Yvon-Lewis

Liberal Arts
Gerianne M. Alexander, Chair
Filipe Castro
Kristan A. Poirot
Dennis W. Jansen
Stephen J. Miller
Wendy Leo Moore
Matthew Fuhrmann
Kristin W. Pullen
Sally A. Robinson
Charles D. Samuelson
Adam R. Seipp
Kristi Sweet

College of Medicine
Van Wilson, Chair
Troy Baudino
Kayla Bayless
Regina Bentley
Sarah Bondos
Jeffrey Cirillo
Sharon DeMorrow
Carl Gregory
Julian Leibowitz
Alistair McGregor
Cynthia Meininger
Margie Moczygemba

School of Public Health
Ranjana Mehta, Chair
Jennifer Ross
Brian Colwell
Darcy McMaughan
Jennifer Horney

Science
Mark J. Zoran, Chair
Peter B. Howard
Jianhua Huang
Arne Lekven
Simon W. North
Joseph H. Ross

Veterinary Medicine and Biomedical Sciences
C. Jane Welsh, Chair
Noah D. Cohen
Michael F. Criscitiello
Christine L. Heaps
Patricia J. Holman
Charles R. Long
William B. Saunders
Loren C. Skow
Jörg M. Steiner
Ashlee Watts

Texas A&M University at Galveston
Antonietta Quigg, Chair
Anna Armitage
Timothy Dellapenna
JoAnn DiGeorgio-Lutz
Wesley Highfield
Joan Mileski
Jay Rooker
John Sweetman
Tammy Holliday
Holly Richards
Campus Life and Resources

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Adult, Graduate and Off-Campus Student Services (p. 45)
Becky Gates Children’s Center (p. 45)
Center for Teaching Excellence (p. 46)
Corps of Cadets, Office of the Commandant (p. 46)
Disability Services (p. 46)
Gay, Lesbian, Bisexual, Transgender (GLBT) Resource Center (p. 46)
George Bush Presidential Library and Museum (p. 46)
GRAD Aggies (p. 46)
Graduate and Professional Student Council (p. 47)
Health Promotion (p. 47)
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Memorial Student Center (MSC) (p. 47)
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Veternar Resource and Support Center (p. 50)
Veteran Services Office (Scholarships & Financial Aid) (p. 50)
Vice President for Student Affairs (p. 50)
Women’s Resource Center (p. 50)

The Academy for Future Faculty
http://gta.tamu.edu/

The Academy for Future Faculty (AFF) provides professional development of graduate students in preparation for a career in higher education. A one or two-semester program is offered, anchored by faculty mentorship and featuring weekly seminars and workshops. AFF events are free and open to everyone in the Texas A&M University academic community. Participants may choose to attend a few events or to complete requirements for the Academy for Future Faculty Fellow certificate. Participants have the option to complete the Academy for Future Faculty Fellow Certificate Program in one or two semesters.

While the AFF serves as a supplement to research-oriented programs by assisting graduate students with the teaching component of their career preparation, it is not teaching assistant training per se. Instead, the AFF provides broader benefits applicable to all graduate students, whether currently teaching or preparing for teaching in the future. These benefits include:

• Opportunity to learn from a diverse pool of professors known for excellence in teaching.
• Mentorship in the area of teaching in higher education environments.

• Exploration of career paths.
• Development of teaching portfolio materials for use in academic job searches.
• Opportunity to earn a certificate of completion with designation as an AFF Fellow
• Advanced professional development opportunities for AFF Fellows, including: opportunity to earn the Senior Fellow Certificate, leadership opportunities, research projects, and participate in forums or learning communities on college teaching.

Interested graduate students are encouraged to visit the website http://gta.tamu.edu/ or find us on Facebook. The Academy for Future Faculty is sponsored by the Office of Graduate and Professional Studies and the Center for Teaching Excellence.

Adult, Graduate and Off-Campus Student Services

http://agoss.tamu.edu

• AggieSearch (http://aggiesearch.tamu.edu) provides students access to apartment and other off-campus housing listings and roommate search options.
• The Off-Campus Survival Manual introduces students to the community and covers leases, transportation, security deposits, an amenities listing, helpful forms, and more.

Becky Gates Children’s Center

http://childrens-center.tamu.edu

• Texas A&M University opened the Children’s Center, an on-campus childcare center, at the beginning of the 1998 fall semester. It is conveniently located behind University Apartments. The Center serves up to 162 children full-time. The hours of operations are 7:30 a.m. to 5:30 p.m. Monday through Friday. The Center follows the Texas A&M University staff holiday calendar (with the exception of 5½ staff development days). Enrollment at the Center is open to children age 12 months to 5 years, whose parents are students, faculty or staff of Texas A&M. The Center seeks to enroll children representing diverse cultural, ethnic, socioeconomic and linguistic backgrounds.

The Children’s Center is dedicated to providing quality care and an individualized, developmentally appropriate early childhood experience for the children. The staff establishes positive interaction, nurturing each child’s growth and education in a stimulating, secure and caring learning environment. Variety is vital for a child’s development. A balance of indoor and outdoor, individualized and group, quiet and active experiences are planned for each day. Individual colleges and departments are encouraged to utilize the children’s center as a place to partner their classroom learning experiences with real-world, hands-on learning in the field.

• The Center is also a demonstration site for many undergraduate and graduate students at Texas A&M, including those in education, business, marketing, horticulture, architecture, parks and recreation, and construction science. These students are placed at the Center for various observation and community outreach experiences in an effort to enhance their academic development and connect student learning.
• The Center is a mostly self-supporting program. Funding is derived from childcare tuition and fees, student service fees and donations.
The university provides additional facility support. A student childcare tuition rate is available for families who qualify. This rate is subsidized by student service fees. In addition, 40% of all childcare slots are reserved for children of Texas A&M students. Wait list applications are available year-round and may be obtained on the website or by calling (979) 458-5437.

**Center for Teaching Excellence**
http://cte.tamu.edu

Established in 1983, the Center for Teaching Excellence (CTE) provides professional development in teaching, learning, and curriculum to faculty, postdoctoral scholars, graduate students, and staff. Specifically, CTE offers a variety of programming supporting the professional development of graduate students at Texas A&M University based on the priorities of the Office of Graduate and Professional Studies (OGAPS), the needs of graduate students whether currently serving as teaching assistants within their departments or preparing for a career in higher education, and current research in teaching and learning. Graduate students have the option to participate in a variety of program formats including workshops, learning communities, teaching academies, teaching conferences, and individual consulting. CTE also works collaboratively with other service units on campus engaged in support of teaching and learning to ensure continuity of service for graduate students seeking assistance with their teaching. Programs we provide include, but are not limited to the following: Teaching Assistant Institute (TAI); Academy for Future Faculty (AFF); Science, Technology, Engineering, and Mathematics (STEM) Teaching Professional Development Course; and Graduate Teaching Consultant (GTC).

Graduate student resources can be found on the CTE website – http://cte.tamu.edu.

To learn more about how the CTE can be of service, contact: cte@tamu.edu.

**Corps of Cadets, Office of the Commandant**
http://corps.tamu.edu/

- The Office of the Commandant is responsible for the development and execution of all programs affiliated with the Texas A&M Corps of Cadets. The Army, Navy/Marine and Air Force ROTC program offices are also facilitated within the Office of the Commandant.
- The Office of the Commandant is located in Room 102 of the Military Sciences Building (Trigon) on campus; phone (979) 845-2811.

**Disability Services**
http://disability.tamu.edu

- Reviews and maintains student disability documentation
- Determines appropriate accommodations
- Facilitates exam accommodations
- Provides sign language interpreting and transcription services
- Obtains course materials in alternative formats
- Consults on disability-related issues

**Gay, Lesbian, Bisexual, Transgender (GLBT) Resource Center**
http://glbt.tamu.edu

- Resource and Referral Center with books, periodicals, brochures and films
- Annual events including:
  - Coming Out Week
  - GLBT Awareness Week
  - The Coming Out Monologues
  - Rainbow Resource Fair
  - Lavender Graduation Celebration

**George Bush Presidential Library and Museum**
http://bush41.org/

The George Bush Presidential Library and Museum at Texas A&M University is dedicated to preserving and making available the records and artifacts of George H.W. Bush, 41st President of the United States. We promote civic literacy and increased historical understanding of our national experience, and foster a community of public service and volunteerism. We accomplish this mission by offering:

- Rich Educational and Public Programs
- Original Museum Exhibits
- Access to our Archival Holdings
- Research Opportunities
- Special Events
- Unique Volunteer and Internship Positions
- Foundation Memberships

The George Bush Presidential Library and Museum can be found online at http://bush41.org/ and is located at 1000 George Bush Drive West, College Station, Texas 77845. For additional information on the resources the George Bush Presidential Library and Museum have to offer please call 979-691-4000 for all Museum inquiries or 979-862-2251 for all Foundation or Membership inquiries.

**GRAD Aggies**
http://grad-aggies.tamu.edu

Graduate Resources and Development for Aggies (G.R.A.D. Aggies) is a collaborative effort of seven university-level academic support units providing workshops, seminars, training events, and online resources open to all graduate and professional students. Facilitated by the Office of Graduate and Professional Studies, G.R.A.D. Aggies programming falls under four broad competency areas: academic development, leadership and communication development, instruction and assessment, and career development. A weekly eNewsletter is sent to all graduate and professional students to alert them of on-going professional development activities associated with G.R.A.D. Aggies. Students can also subscribe to the G.R.A.D. Aggies calendar to have events auto populate to their smart phone or device. OGAPS also facilitates a Professional Development Portal that is an online repository of all professional development opportunities available at Texas A&M at the department, college, or university level to enable quick searching of opportunities. Regular participation in these programs provides essential training outside of
discipline-based coursework, bridging the gap between graduate school and the workforce.

Graduate and Professional Student Council
http://www.gpsctamu.org

The Graduate and Professional Student Council (GPSC) exists to share and discuss information important to Texas A&M University graduate and professional students and to serve as an advocate for their interests within the University community. Specific goals of the GPSC include: to represent all graduate and professional students by identifying and advocating for interests on graduate issues; to be recognized as representing a unique population within the University system; to facilitate communication on graduate issues within the University community; and to enhance the graduate and professional experience through social and service opportunities. Each academic department with graduate and professional programs is eligible to send one voting delegate to the biweekly meetings, but all graduate and professional students are invited to attend. Officer elections are held in the spring. GPSC also works closely with Student Government to ensure graduate and professional student issues are represented and addressed through student legislation and on University committees. Additional information can be obtained by visiting us on the website at http://www.gpsctamu.org.

Health Promotion
http://studentlife.tamu.edu/hp

• Provides educational information on a variety of health topics including nutrition, stress relief, time management, sexual health, alcohol, and other drugs
• Develops and delivers presentations upon request
• Coordinates resource tables and interactive programming
• Provides individual education and referrals
• Provides resources and services such as condoms and body composition readings

International Student Services
http://iss.tamu.edu/

International Student Services provides the following support services to international students (defined as students who are not U.S. citizens or lawful permanent residents):

• Pre-arrival information
• Certificates of Eligibility (Forms I-20 and DS-2019)
• On-line Orientation and International Student Conference
• Represent the university with the Department of Homeland Security, Department of State and the Student Exchange Visitor Information System (SEVIS)
• Assist students with federal immigration regulation compliance
• Advising
• Liaison for students, university and community
• International student employment information
• Administration of some international student scholarships and loans
• Coordinate with the Texas A&M University System Student Health Insurance Plan provider and students
• Community involvement activities

International Student Services also provides these additional services to sponsored students:

• Liaison between academic departments, students and sponsors
• Acts as admission liaison for sponsored students and sponsors
• Assist with contractual agreements between the students and sponsors
• Liaison for sponsors and students regarding third party billing
• Assistance with housing, specialized letters, and some transportation

Memorial Student Center (MSC)
http://msc.tamu.edu/

• Programming at the MSC, Texas A&M’s student union, enriches the living and learning experience in Aggieland. We produce hundreds of programs each year in the arts, cultural and educational awareness and exploration, leadership development, and service projects on campus and in the community. Our programs include the OPAS performing arts series, art exhibitions in the MSC Reynolds Gallery, concerts, weekly films, lectures and speakers discussing current events and national affairs, the MLK Breakfast, Salsa Dance Night, and MSC Open House.
• MSC programs also offer students excellent academic development opportunities. The MSC Jordan Institute for International Awareness offers students the chance to conduct international research and serve as interns for international corporations. The Student Conference on National Affairs offers students a challenging and informative conference focused on professional development in the area of national policy, and the Student Conference on Latino Affairs features sessions that tie together personal and professional development. In addition, MSC programming committee members learn and practice leadership and professional skills through the experience of managing their own organizations and producing programs for the campus community.
• The MSC Box Office provides students and organizations with convenient and affordable ticketing, cash handling, and sales services. The Box Office makes selling easier by eliminating the worry and risk of cash handling by providing online sales and by providing extensive reporting capabilities that take the hassle out of accounting tracking sales and cash flow.

Department of Multicultural Services
http://dms.tamu.edu/

• The Department of Multicultural Services provides multiple support services for current and prospective students from underrepresented populations and offers diversity education programs that foster inclusive learning environments for all students. We promote student success through academic support, diversity education, the enhancement of life and leadership, advocacy and mentoring skills.
• The department is home to several student organizations including Asian Presidents’ Council (APC); Black Student Alliance Council (BSAC); Hispanic Presidents’ Council (HPC); Excellence uniting Culture, Education, and Leadership (ExCEL); and Southwestern Black Student Leadership Conference (SBSLC).
• The department is also home to a free tutorial service providing one-on-one and small group tutoring in specific courses.
Office of Graduate and Professional Studies Workshop Series
http://ogaps.tamu.edu/

The Office of Graduate and Professional Studies provides workshops each fall and spring semester to provide graduate and professional students support as they progress through their programs to graduation. The workshops are available to all graduate and professional students, Masters and Doctoral, and address services offered by the Office of Graduate and Professional Studies (e.g., thesis and dissertation services); they also cover a variety of professional development topics, such as Financial Management, Intellectual Property (data ownership), Building a Mentoring Partnership, and Multiple Career Paths. Many of these are included under the G.R.A.D. Aggies program. Workshops are added as students request new information and can be provided to individual student organizations upon request. OGAPS also facilitates a Professional Development Portal that is an online repository of all professional development opportunities available at Texas A&M at the department, college, or university level to enable quick searching of opportunities.

Recreational Sports
http://recsports.tamu.edu

- Texas A&M students who pay the mandatory Rec Sports fee automatically become Rec Sports members for that semester. All you need is your student ID to utilize the Student Recreation Center (Rec Center) and other Rec Sports facilities. Persons with disabilities are invited to contact Member Services to inquire about accommodations.
- Drop-in recreation encompasses the use of the Rec Center’s handball/racquetball courts; indoor soccer, basketball, volleyball and badminton courts; walking/jogging track; bouldering wall; indoor rock climbing facility; outdoor basketball and sand volleyball courts; weight/fitness areas with strength and cardio equipment; dance/activity rooms; and natatorium that features indoor pools, a diving well, and an outdoor free-form and lap pool. Also available to students are the Penberthy Rec Sports Complex and the tennis center. Facilities may be used on a drop-in basis except when reserved for classes or university functions. Guest passes are available for visitors.
- Rec Sports also offers aquatics classes, group exercise classes, endurance programs/boot camps, specialty classes, the Healthy Living Lectures series, intramural sports, the Texas A&M Sport Clubs program, personal training services, massage therapy, the Outdoor Adventures program, CPR certification courses, and the Walk of Champions brick campaign.
- Note: The Rec Center is currently undergoing an extensive expansion/renovation that will include increased strength and conditioning space, additional gymnasium space, new activity rooms, an additional indoor lap pool, renovation of the natatorium, and more. The project is being funded without an increase in the Recreational Sports fee. Although the Rec Center will remain open throughout the expansion process and interruption to member access should be limited, some facilities and programs may be unavailable at times. For more information about the expansion, visit http://recsports4u.com.

Student Activities
http://aggieserve.tamu.edu/

- Student Activities is the premier hub for resources regarding the many leadership and involvement opportunities on campus. At Texas A&M, we care about helping Aggies develop skills both in and out of the classroom that will prepare them for life beyond Aggieland. Whatever it is that you love, Student Activities is here to help you practice your passion through involvement in one of our 1000+ student organizations. The perks of getting involved range from reaching your leadership potential to networking with administrators and potential employers to forming lasting friendships.
- At Texas A&M, Aggies are held to a high standard of leadership and selfless service. To promote and develop these qualities, our Leadership and Service Center offers a number of leadership programs to help you reach your leadership potential, and it also houses several service-based organizations such as The Big Event and Aggie Replant. We also provide a way for Aggies to connect and volunteer with local community agencies through our AggieServe database (http://aggieserve.tamu.edu).

Student Assistance Services
http://sas.tamu.edu

- Referrals/Resource Connections such as:
  - Personal
  - Academic
  - Community
- Student Absence Notification
- Sexual violence response
- Assistance in coordinating family needs in the event of an emergency
- Transition issues
- General consultation:
  - University rules
  - Process
  - Faculty concerns

Student Conduct Office
http://studentlife.tamu.edu/sco

- Receive and process reports of alleged student rule violations
- Presentations available upon request

Student Counseling Service
http://scs.tamu.edu

- Career counseling programs
- Personal counseling
- HelpLine
• Crisis intervention

**Student Health Services (Accredited by Accreditation Association for Ambulatory Health Care)**

http://shs.tamu.edu

Clinics:
- Medical Clinic
- Preventive Medicine
- Women’s Clinic
- Specialty Clinics

Ancillary:
- Medical Laboratory
- Radiology Services

Additional Services:
- Ambulance Service/EMS
- Dial-A-Nurse
- Dietitian
- Pharmacy
- Physical Therapy
- Insurance (http://tamu.myahpcare.com)
- Appointments - Monday - Friday, 8 a.m. - 5 p.m.

**Student Legal Services**

http://studentlife.tamu.edu/sls

- Student Legal Services
- Student Mediation Services

**Student Life**

http://studentlife.tamu.edu/

- The Offices of the Dean of Student Life strive to enhance your opportunities as a student to participate fully in the University experience. We do this by providing you with information, services, programs and involvement opportunities that facilitate responsible life choices and promote awareness of yourself and of your community. Each of the program areas within the Offices of the Dean of Student Life has a specific mission, but one common goal: to provide education, outreach, and support to you.

- Additionally, the department sponsors and/or advises the following student organizations: Aggie Orientation Leader Program (AOLP), Graduate and Professional Student Council (GPSC), Parents’ Weekend Committee, American Association of University Women-TAMU, and Student Anti-Violence Educators (SAVE).

- Specific services and programs offered include:
  - Adult, Graduate and Off-Campus Student Services
  - Consensual Language Education Awareness and Relationships
  - Gay, Lesbian, Bisexual, Transgender Resource Center
  - Health Promotion
  - New Student and Family Programs
  - Student Assistance Services
  - Student Conduct Office

**Student Legal/Mediation Services**

http://studentlife.tamu.edu/studentmedia

- The Battalion
- Aggieland Yearbook
- Campus Directory

**Technology Resources**

http://IT.tamu.edu

- Internet Access
- Campus Wireless (http://tamulink.tamu.edu)
- Texas A&M Email (http://email.tamu.edu)
- 24-Hour Technical Support (http://hdc.tamu.edu)
- Campus Computer Labs (http://oal.tamu.edu)
- Discounted Software (http://software.tamu.edu)
- Supercomputing (http://sc.tamu.edu)
- Learning Management System (eCampus) (http://ecampus.tamu.edu)

**Transportation Services**

- **Transit** - The University operates an on- and off-campus transit system that can be used by anyone on campus, fare-free. The off-campus transit system serves most of the major apartment complexes and housing areas in Bryan/College Station, as well as the Blinn College Campus. All transit services are included in student registration fees and do not require a bus pass, however, passengers are required to present a TAMU, Blinn, or Brazos Transit District ID when boarding at off-campus stops. In addition, students may ride The District (http://btd.org) buses fare-free by showing the driver their TAMU ID. For The District route information visit http://btd.org. For updates about transit routes, subscribe to the RSS feed (http://transport.tamu.edu/rss) or follow @aggiespiritbus (http://twitter.com/aggiespiritbus) on Twitter.

  For more transit information, visit http://transport.tamu.edu/transit or see maps and leave times at http://transport.tamu.edu/busroutes.

- **Parking** - Those who choose to bring a vehicle to campus are required to purchase a permit or pay to park in designated visitor areas (see also Optional Campus Services (p. 1422)). Parking is at a premium on campus and often the available parking may not be immediately adjacent to your building or facility. Students may register for a permit or sign up for wait lists at http://transport.tamu.edu/account. For updates about parking, traffic, and construction, subscribe to the RSS feed (http://transport.tamu.edu/rss) or follow @aggieparking (http://twitter.com/aggieparking) on Twitter.

  For more information about parking permits or to view the Parking Rules and Regulations, visit Transportation Services online at http://transport.tamu.edu/parkingreg.

- **Bicycles** - Bicycles are a great way to get to, from, and around campus. Bike services include registration, bike lease, borrow-a-bike, summer bike storage, and maintenance stations.

  For more information visit http://transport.tamu.edu/bicycles.

- **Alternatives** - Don’t have a car? There are plenty of alternatives including carshare, rideshare, and break/weekend shuttles to major Texas cities.
University Center and Special Events (UCEN)
http://ucenter.tamu.edu/

• University Center and Special Events features a variety of special event and meeting spaces, as well as theatrical production spaces. Our venues are ideal for student, academic, administrative, corporate, social, non-profit and arts-related events. Our spaces include: the Memorial Student Center, Rudder Theatre Complex, J. Earl Rudder Tower, Koldus Building, All Faiths Chapel, designated outdoor spaces and the University Center Guest Suites. We also provide services in any approved facility of your choosing.

• When it comes to planning events on campus, visit the University Center and Special Events office on the 2nd floor of Rudder Tower. Our staff can assist you with reservations in any of the UCEN facilities as well as help in all aspects of planning meetings, socials or conferences. The highly skilled staff arranges event set ups; provides and operates audio/visual equipment, electricity, lighting and event staging; and assists with many of the other support details that are essential to a successful event.

University Libraries
http://library.tamu.edu

• Sterling C. Evans Library - http://library.tamu.edu
• West Campus Library - http://wcl.library.tamu.edu
• Medical Sciences Library (MSL) - http://msl.library.tamu.edu
• Policy Sciences and Economics Library - http://psel.library.tamu.edu
• Cushing Library - http://cushing.library.tamu.edu
• Digital Library - http://digital.library.tamu.edu

Veteran Resource and Support Center
http://aggieveterans.tamu.edu

• Aggie Veteran Network – Connects military-affiliated students (veterans, active duty, reserve/National Guard and dependents) with hundreds of resources and contacts.
• Academic and Student Life Support – Connect students with the academic assistance and student life resources to meet individual requirements.
• Military Admissions Liaison – Located in the VRSC to assist veteran students in the admission process and paperwork.
• Peer-to-Peer Mentoring Program – Connect new veteran students with current veteran students to facilitate the transition to Texas A&M University.
• Student Vet Association – Student organization for veteran students. Opportunity to meet other vets and be part of the Aggie veteran community.

Veteran Services Office (Scholarships & Financial Aid)
http://veterans.tamu.edu

• Assist eligible students in securing federal and state veterans education benefits and other funding including scholarships and financial aid

Vice President for Student Affairs
http://studentaffairs.tamu.edu/

• The Division of Student Affairs provides exceptional services, facilities, programs and experiences that enrich student learning and development; fosters an inclusive campus community; preserves treasured Aggie traditions and spirit; and promotes Aggie core values—Loyalty, Integrity, Excellence, Leadership, Selfless Service and Respect—in support of the educational mission of Texas A&M University.

Women’s Resource Center
http://studentlife.tamu.edu/wrc

• Offers resources and referrals to survivors of power-based personal violence
• Library with books on Women’s Issues
• Advises the American Association of University Women at Texas A&M University (AAUW-TAMU).
• Provides presentations on women’s leadership, equity, and body image
• Annual programs include:
  • $tart $mart Salary Negotiation Workshops
  • Elect Her: Aggie Women Win
  • Breastfeeding Welcomed Here
  • International Women’s Day Conference
  • Women’s History Month Calendar
Colleges, Schools and Interdisciplinary Degree Programs

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Interdisciplinary Degree Programs

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Master of Agribusiness in Agribusiness

Chair: V. Salin
Graduate Advisor: V. Salin

This professional curriculum is designed to provide specialized preparation for economic, financial, marketing, and managerial analysis of agribusiness, food and fiber industry decisions. The Master of Agribusiness (MAB) degree program is non-thesis, interdisciplinary, and jointly administered by the College of Agriculture and Life Sciences and the Mays Business School. Program administration includes a Program Director, Program Executive Committee and an Intercollegiate Faculty. This program is one of a select cadre of national programs that successfully cuts across the business and agriculture disciplines to focus on food and agribusiness management.

The requirements of the Master of Agribusiness degree are completed with a full-time, residential program of study. Course selections are flexible to meet the needs and goals of students who have prior education and experience in life sciences fields or in business and economics. Enrollees who have taken business courses as undergraduates will be able to build on what they learned in these foundation courses and specialize their training to pursue specific career goals. Those who have not completed these foundation courses may complete them as part of their degree program. A student will work closely with the Program Director in developing a degree plan to meet his/her unique background and career goals.

The Intercollegiate Faculty of Agribusiness provides administrative leadership for the Master of Agribusiness (MAB) degree program. The mission of the Intercollegiate Faculty of Agribusiness is to:

1. foster the synergistic development of interdisciplinary agribusiness research and teaching;

2. enhance communication between the faculty members in the College of Agriculture and Life Sciences (Department of Agricultural Economics) and the Mays Business School (Departments of Accounting, Finance, Information and Operations Management, Management and Marketing);
3. build a strong academic foundation in agribusiness and managerial economics that will meet the current and future needs of industry, governments, and higher education in the U.S. and globally; and

4. capitalize on the network of leaders within the food and agribusiness industry for student recruitment, research opportunities, internships and placement.

Furthering the development of value-added agricultural and food enterprises in Texas, the U.S., and worldwide will require considerable analytical and managerial expertise. Graduate-trained managers are needed who are comfortable working in technical fields of expertise and who also have an understanding of the unique challenges and issues facing the agricultural and food sector. The Master of Agribusiness program provides this training.

Information regarding the program and application process (http://admissions.tamu.edu/graduate/apply) may be obtained from the website at http://agribusiness.tamu.edu/ (click on “Education”) or by contacting the Intercollegiate Faculty Chair (mab@agecon.tamu.edu).

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 52)
- Degree Plan (p. 52)
- Credit Requirement (p. 52)
- Transfer of Credit (p. 52)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 52)
- Final Examination (p. 53)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the Chair of the Intercollegiate Faculty of Agribusiness concerning program structure and requirements. The Chair of the Intercollegiate Faculty of Agribusiness has the responsibility of approving the proposed degree plan for a MAB student and is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies. No other advisory committee members are required.

**Degree Plan**

The degree plan must be completed and filed with the Office of Graduate and Professional Studies by the student’s second semester, and no later than dates announced in the OGAPS calendar of deadlines for graduation.

This proposed degree plan should be submitted using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary to correct deficiencies in the student’s academic preparation.

No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

The minimum requirements for this degree are the completion of 39 credit hours of coursework. To emphasize the integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to take capstone courses consisting of AGEC 629 and AGEC 630 during the last fall semester. This 6 credit hour course requirement replaces the Final Examination.

A student may select 6 credit hours of electives within the 39 credit hour requirement in consultation with his/her advisor. These elective hours may include AGEC 684. At least one elective course is to be from the Mays Business School, preferably in the international area.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater, will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at...
the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 4 hours of 684 (Professional Internship) and/or
   - 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student with permission from the Intercollegiate Chair and Associate Department Head for Graduate Programs and approved by the Office of Graduate and Professional Studies.

Final Examination

To emphasize the integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to take capstone courses consisting of AGEC 629 and AGEC 630 during the last fall semester. This 6 credit hour course requirement allows waiving of the Final Examination. Completion of these capstone courses serves as the final examination for this program.

Additional Requirements

Additional Requirements

- Residence (p. 53)
- Time Limit (p. 53)
- Foreign Languages (p. 53)
- Application for Degree (p. 53)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Agribusiness, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition must be approved, however, prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Agribusiness degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Agribusiness and Managerial Economics

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor.
2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

4. Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

7. Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS

10. Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Students completing a Ph.D. degree in Agribusiness and Managerial Economics will be uniquely qualified to teach agribusiness and conduct research in academic, government and consulting careers. This program provides a solid foundation of economic theory and application with field areas in the different business disciplines of finance, strategic management, marketing and supply chain management in the Mays Business School.

Training these graduates requires strong interdepartmental and interdisciplinary teaching and research programs emphasizing the application of managerial economics. The Ph.D. in Agribusiness and Managerial Economics is designed to address these needs through the integrated curricula across Agricultural Economics, Economics and the Mays Business School.

Information regarding the program and application process (http://admissions.tamu.edu/graduate/apply) may be obtained from the website at http://agrilife.org/agecgrads (click on “Prospective Student”) or by contacting the Department (AE-Gradoffice@agecon.tamu.edu).

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 55)
- Degree Plan (p. 55)
• Transfer of Credit (p. 55)
• Research Proposal (p. 56)
• Examinations (p. 56)
  • Preliminary Examination (p. 56)
  • Final Examination/Dissertation Defense (p. 58)
• Dissertation (p. 58)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the
conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Examinations**

**Preliminary Examination**

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.
In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or interdisciplinary faculty, the department or interdisciplinary faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or interdisciplinary faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
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<tbody>
<tr>
<td>1. Establish advisory committee.</td>
<td>Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
</tr>
<tr>
<td>2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3. Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
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<tr>
<td>4. Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
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<tr>
<td>5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
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<tr>
<td>6. When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or interdisciplinary faculty chair, and OGAPS.</td>
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<tr>
<td>7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
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Approved by: Advisory committee.
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 58)
- Time Limit (p. 59)
- Continuous Registration (p. 59)
- Admission to Candidacy (p. 59)
- Languages (p. 59)
- 99-Hour Cap on Doctoral Degree (p. 59)
- Application for Degree (p. 60)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week
summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Biotechnology in Biotechnology

http://ppib.tamu.edu

Chair: V. M. Ugaz

The Master of Biotechnology (MBIOT) is designed for a student who wants professional graduate training with an industry orientation in the life sciences. It is intended to emphasize the use of problem solving and technical skills in the life sciences. The Master of Biotechnology degree program is non-thesis, interdisciplinary and jointly administered by six colleges (Agriculture and Life Sciences, Dwight Look College of Engineering, Liberal Arts, Mays Business School, Science, Veterinary Medicine). Program administration includes a Program Chair and Faculty of Biotechnology. This program is one of a select few nationally that is designed to cut across the business and life science disciplines to better prepare a student for the variety of career pathways associated with the life science industries. It is a degree combining business and science and requires the completion of a minimum of 39 hours of coursework and a satisfactory comprehensive final exam.

An individual with a baccalaureate degree in a life science field from a college or university of recognized standing, or a qualified senior in his/her last semester, may apply for admission to the program. As a result of the combination of professional and technical classes, prerequisites may be required before a student can take the core curriculum courses. The Program Chair will specify prerequisite work when necessary.

Program Requirements

• Program Requirements
  • Student’s Advisory Committee (p. 60)
  • Degree Plan (p. 60)
  • Credit Requirements (p. 60)
  • Transfer of Credit (p. 61)
  • Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 61)
  • Final Examination (p. 61)

Student’s Advisory Committee

After receiving admission to graduate studies and before enrolling for coursework, the student will consult with the Professional Program in the Biotechnology Office. The student’s advisory committee for the master’s degree will consist of no fewer than three members (more than one department must be represented by the members of the advisory committee). The committee chair or co-chair of the advisory committee must be a member of the Intercollegiate Faculty of Biotechnology and at least one or more of the members must have graduate faculty membership through another academic program.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. The chair of the committee has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from her/his academic program and located on the respective Texas A&M University campus, to serve as the co-chair of the committee. If the committee chair is on an approved leave of absence, s/he can remain as chair without a co-chair for up to one year with written approval of the Department Head or chair of the intercollegiate faculty. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship and is registered for 684 courses, the student may request, in writing, that the Program Chair appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional portfolio and the final oral defense. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan should be completed and filed with the Office of Graduate and Professional Studies upon conclusion of the first semester of coursework, but no later than 90 days prior to graduation.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 39 hours of coursework is required for the Master of Biotechnology degree. To emphasize the integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to take BIOT 684 during his/her last semester. A student may select 6 credit hours of electives within the 39 credit hour requirement in consultation with his/her advisory
Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be abated by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. A maximum of 8 hours of 684 (Professional Internship), and 8 hours of 685 (Directed Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 6 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 690 (Theory of Research), 691 (Research) or 695 (Frontiers in Research) may be used.

8. Undergraduate courses may not be used to satisfy the required business courses.

9. Continuing education courses may not be used for graduate credit.

10. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

A student must return to campus after the professional internship and pass a final examination. In order to be eligible to take the exam, a student’s cumulative and degree plan GPRs must be at least a 3.000. He/she must have any unabsolved grades of D, F, I or U for any course listed on the degree plan. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination.

The BIOT 684, Professional Portfolio and oral defense of the contents of that portfolio will constitute the final examination. Each student will prepare a professional portfolio on topics relating to the student’s course of study and the internship. The professional portfolio must be submitted to the student’s advisory committee for approval prior to the examination. The student’s advisory committee will conduct the examination, which will include an oral presentation prepared by the student. Persons other than members of the graduate faculty including the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. All committee members should attend the final examination. If one of the members cannot attend the examination, he or she must find an appropriate substitute. The committee chair may not be substituted.

The request to hold the final examination must be submitted to the Office of Graduate and Professional Studies at least ten working days prior to the exam. Please see the Office of Graduate and Professional Studies website (http://ogaps.tamu.edu) for the forms. It also should include the signatures of approval of the committee chair and the chair of the intercollegiate faculty certifying the student’s eligibility for the exam. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester. The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled. A Master of Biotechnology student does not qualify to petition for an exemption from the final exam.

Additional Requirements
Additional Requirements

- Residence (p. 62)
- Time Limit (p. 62)
- Scholastic Requirements (p. 62)
- Foreign Languages (p. 62)
- Internship or Practicum (p. 62)
- Application for Degree (p. 62)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Biotechnology, the student must complete 9 credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition must be approved, however, prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

Scholastic Requirements

To maintain good academic standing, a MBIOT student must maintain a minimum cumulative 3.000 GPR each semester. If a student fails to attain a cumulative 3.000 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to 3.000 or above by the end of the next 9 hours of coursework. If this requirement is not met, the Program Chair will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MBIOT program, he or she shall not be permitted to enroll in other MBIOT courses.

Foreign Languages

No specific language requirement exists for the Master of Biotechnology degree.

Internship or Practicum

A student who undertakes a professional internship of no less than 375 hours in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed. A student on academic probation will not be allowed to participate in an internship.

Doctor of Philosophy in Ecology and Evolutionary Biology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.
<table>
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<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
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<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
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<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination. <strong>Approved by:</strong> OGAPS</td>
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<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines. <strong>Approved by:</strong> OGAPS</td>
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<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. <strong>Approved by:</strong> Advisory committee and OGAPS</td>
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<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
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<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
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**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 63)
- Degree Plan (p. 64)
- Transfer of Credit (p. 64)
- Research Proposal (p. 64)
- Examinations (p. 64)
  - Preliminary Examination (p. 64)
  - Final Examination/Dissertation Defense (p. 66)
- Dissertation (p. 67)

**Student's Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student's advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student's several fields of study and research, where the chair or co-chair must be from the student's department (or intercollegiate faculty, if applicable), and at **least one or more of the members must have an appointment to a department other than the student's major department**. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student's committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role.
of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying,
cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

**The preliminary examination is required.** The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.00.
- Student’s degree plan GPR is at least 3.00.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is **no more than three weeks**. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissertation is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. 
   - When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. 
   - Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. 
   - When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". 
   - When: Several weeks before the proposed date of the preliminary examination. 
   - Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. 
   - When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements. 
   - When: At least three weeks before the proposed date of the preliminary examinations. 
   - Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule. 
   - Approved by: Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. 
   - When: Within 10 working days of the scheduled oral examination and no later than 14 weeks prior to the final defense date. 
   - Approved by: Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. 
   - When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 67)
- Time Limit (p. 67)
- Continuous Registration (p. 67)
- Admission to Candidacy (p. 68)
- Languages (p. 68)
- 99-Hour Cap on Doctoral Degree (p. 68)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:
1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:
- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Genetics
The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

4. Apply for degree; pay graduation fee.  
   **When:** During the first week of the final semester, see OGAPS calendar.
5 Complete residence requirement. When: Well before submitting request to schedule final examination.

6 Submit request to schedule final examination. When: If applicable, before or during final semester. Approved by: OGAPS.

7 Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

8 If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

9 Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

10 • Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 70)
   • Thesis Option (p. 71)
     • Thesis Proposal (p. 71)
     • Final Examination (p. 71)
   • Non-Thesis Option (p. 72)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

Program Requirements

Program Requirements
• Student’s Advisory Committee (p. 69)
• Degree Plan (p. 70)
• Credit Requirements (p. 70)
• Transfer of Credit (p. 70)
The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the
Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 72)
- Continuous Registration (p. 72)
- Time Limit (p. 72)
- Foreign Languages (p. 72)
- Application for Degree (p. 72)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student's registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Genetics**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate's grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.
# Steps to Fulfill Doctoral Degree Requirements

1. **Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.**
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor.

2. **Establish advisory committee. Submit a degree plan.**
   - **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

3. **Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - **When:** Before preliminary examination.

4. **Complete the preliminary examination.**
   - **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. **Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.**
   - **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **Complete residence requirement.**
   - **When:** Before submitting request to schedule final oral examination.
   - **Approved by:** OGAPS

7. **Apply for degree; pay graduate fee.**
   - **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. **Submit request for permission to hold and announce final oral examination.**
   - **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. **Successfully complete final examination.**
   - **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   - **Approved by:** Advisory committee and OGAPS.

10. **Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.**
    - **When:** See OGAPS calendar for deadlines.
    - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. **Graduate; arrange for cap and gown.**
    - **For more information, visit http://graduation.tamu.edu.**

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Genetics, the science of heredity and variation, occupies a central position in biology. Many of the recent significant research developments in the life sciences have occurred in this dynamic discipline. Multiple opportunities exist for the further development of genetic theory and for the application of genetic principles to improve animal and plant species.

The graduate program in genetics is supervised by the faculty of genetics, which is composed of faculty from several departments and colleges whose training, teaching and research is in genetics. Supporting coursework is available in such fields as biochemistry, computer science, cytology, molecular biology, pathology, physiology and statistics.

Research areas that may be pursued include biochemical genetics, cytogenticics, developmental genetics, immunogenetics, molecular genetics, population genetics, quantitative genetics, somatic cell genetics, forest genetics, animal breeding and plant breeding. Commonly used experimental organisms include bacteria, viruses and fungi, and many species of higher plants and animals.

Admission to the genetics graduate program requires approval by both the faculty of genetics and a participating academic department. Graduate
assistantships and fellowships are available from the faculty of genetics and from individual departments.

The language requirement for students in the genetics program is determined by their administrative department.

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 74)
- Degree Plan (p. 74)
- Transfer of Credit (p. 74)
- Research Proposal (p. 75)
- Examinations (p. 75)
  - Preliminary Examination (p. 75)
  - Final Examination/Dissertation Defense (p. 77)
- Dissertation (p. 77)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and **at least one or more of the members must have an appointment to a department other than the student’s major department**. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The **degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.**

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website [http://ogsdpss.tamu.edu](http://ogsdpss.tamu.edu). A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension
is not transferable. Coursework in which no formal grades are given
or in which grades other than letter grades (A or B) are earned (for
example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit
for coursework submitted for transfer from any college or university must
be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied
for graduate credit. If the course to be transferred was taken prior to the
conferment of a degree at the transfer institution, a letter from the registrar
at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional
Studies.

Grades for courses completed at other institutions are not included
in computing the GPR. An official transcript from the university at
which transfer courses are taken must be sent directly to the Office of
Admissions.

Research Proposal

The general field of research to be used for the dissertation should be
agreed on by the student and the advisory committee at their first meeting,
as a basis for selecting the proper courses to support the proposed
research.

As soon thereafter as the research project can be outlined in reasonable
detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student’s
advisory committee, at which time the feasibility of the proposed research
and the adequacy of available facilities should be reviewed. The approved
proposal, signed by all members of the student’s advisory committee,
the head of the student’s major department (or chair of the intercollegiate
faculty, if applicable), must be submitted to the Office of Graduate and
Professional Studies at least 20 working days prior to the submission of
the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing
research involving human subjects, animals, infectious biohazards
and recombinant DNA. A student involved in these types of research
should check with the Office of Research Compliance and Biosafety
at (979) 458-1467 to address questions about all research compliance
responsibilities. Additional information can also be obtained on the website

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty,
if applicable) and his or her advisory committee may require qualifying,
cumulative or other types of examinations at any time deemed desirable.
These examinations are entirely at the discretion of the department and
the student’s advisory committee.

The preliminary examination is required. The preliminary examination
for a doctoral student shall be given no earlier than a date at which the
student is within 6 credit hours of completion of the formal coursework
on the degree plan (i.e., all coursework on the degree plan except 681,
684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly
couraged to complete the Preliminary Examination no later than the
end of the semester following the completion of the formal coursework on
the degree plan. The Office of Graduate and Professional Studies must
receive the results of the preliminary examination at least 14 weeks prior
to the final examination date. The examination shall be oral and written
unless otherwise recommended by the student’s advisory committee
and approved by the Office of Graduate and Professional Studies. The
written part of the examination will cover all fields of study included in
the student’s degree plan. Each member of the advisory committee is
responsible for administering a written examination in his or her particular
field, unless he or she chooses to waive participation in this part of
the examination. Two or more members of the advisory committee may
give a joint written examination. One or more members may require a
student to take a departmental or intercollegiate faculty examination to
supplement or replace a written examination. Each written examination
must be completed and reported as satisfactory to the chair of the
advisory committee before the oral portion of the examination may be
held. In case any written examination is reported unsatisfactory, the entire
advisory committee must agree (1) to proceed with the oral portion of the
preliminary examination, or (2) to adopt another course of action regarding
the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee
members, the committee chair will review the eligibility criteria with the
student, using the Preliminary Examination Checklist to ensure the student
is ready for the examination. The following list of eligibility requirements
applies.

- Student is registered at Texas A&M University for the semester or
  summer term during which any portion of the preliminary examination
  may fall. If the entire examination falls between semesters, then the
  student must be registered for the term immediately preceding the
evaluation.
- An approved degree plan was on file with the Office of Graduate
  and Professional Studies at least 90 days prior to the first written
  examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion
  and agreed to attend the oral portion of the examination or have found
  a substitute. Only one substitution is allowed and it cannot be for the
  committee chair.
- At the end of the semester in which the exam is given, there are
  no more than 6 hours of coursework remaining on the degree plan
  (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of
  the student’s department (or Chair of the Intercollegiate Faculty, if
  applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more
  than three weeks. (In cases of department-wide written examinations,
  this criterion is not applicable.) The head of the student’s department
  (or chair of the intercollegiate faculty, if applicable) has the authority
to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may
announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental
or intercollegiate faculty examination is used as part of the written
portion of the preliminary examination, it must be the last examination
offered prior to the date scheduled for the preliminary examination. In the
schedule of the written portion, all members of the student’s advisory
committee are to be included.
Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan. <strong>When:</strong> Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. <strong>When:</strong> Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;. <strong>When:</strong> Several weeks before the proposed date of the preliminary examination. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members. <strong>When:</strong> Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements. <strong>When:</strong> At least three weeks before the proposed date of the preliminary examinations. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule. <strong>Approved by:</strong> Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. <strong>When:</strong> Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. <strong>Approved by:</strong> Advisory committee.</td>
</tr>
</tbody>
</table>

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 77)
- Time Limit (p. 78)
- Continuous Registration (p. 78)
- Admission to Candidacy (p. 78)
- Languages (p. 78)
- 99-Hour Cap on Doctoral Degree (p. 78)
- Application for Degree (p. 79)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week
summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Marine Biology

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1
Meet with departmental graduate advisor to plan course of study for first semester.
When: Before first semester registration.
Approved by: Graduate advisor or chair of the intercollegiate faculty.

2
Establish advisory committee.
Submit a degree plan.¹
When: Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.
Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3
If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.
When: At least 20 working days prior to the submission of the Request for the Final Examination.
Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

4
Apply for degree²; pay graduation fee.
When: During the first week of the final semester, see OGAPS calendar.

5
Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.
When: Well before submitting request to schedule final examination.

6
Complete residence requirement.
When: If applicable, before or during final semester.
Approved by: OGAPS.

7
Submit request to schedule final examination.
When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8
Successfully complete final examination.
When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
Approved by: Advisory committee and OGAPS.

9
If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.
When: See OGAPS calendar for deadlines.
Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

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Graduation; arrange for cap and gown.
For more information, visit http://graduation.tamu.edu.

Program Requirements

Program Requirements

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Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative
department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu). A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registr
at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M
which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student's advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student's advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

• Residence (p. 82)
• Continuous Registration (p. 83)
• Time Limit (p. 83)
• Foreign Languages (p. 83)
• Application for Degree (p. 83)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).
## Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements. A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

### Foreign Languages

No specific language requirement exists for the Master of Science degree.

### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Doctor of Philosophy in Marine Biology

Work leading to the degree of **Doctor of Philosophy** (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

#### Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
</tbody>
</table>
| 7    | Apply for degree; pay graduate fee. | During the first week of the final semester; see OGAPS calendar for deadlines. | }
Program Requirements

Program Requirements

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- Degree Plan (p. 84)
- Transfer of Credit (p. 85)
- Research Proposal (p. 85)
- Examinations (p. 85)
  - Preliminary Examination (p. 85)
  - Final Examination/Dissertation Defense (p. 87)
- Dissertation (p. 87)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A
field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been previously used for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would have been accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or interdisciplinary faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>Page</td>
<td>Text</td>
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</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members. <strong>When:</strong> Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements. <strong>When:</strong> At least three weeks before the proposed date of the preliminary examinations. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule. <strong>Approved by:</strong> Committee chair, department head or intercollegiate faculty chair.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. <strong>When:</strong> Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. <strong>Approved by:</strong> Advisory committee.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. <strong>When:</strong> Upon receipt of the report of the doctoral Preliminary Examination.</td>
<td></td>
</tr>
</tbody>
</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative degree plan **GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan.** To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a **minimum of 10 working days in advance** of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. **The Office of Graduate and Professional Studies must be notified in writing of any cancellations.**

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, **which must be the original work of the candidate.** Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline. Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 88)
- Time Limit (p. 88)
- Continuous Registration (p. 88)
- Admission to Candidacy (p. 88)
- Languages (p. 88)
- 99-Hour Cap on Doctoral Degree (p. 88)
- Application for Degree (p. 89)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Molecular and Environmental Plant Sciences**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan semester registration. **When:** Before first course of study for first semester. **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree²; pay graduation fee. **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement. **When:** If applicable, before or during final semester. **Approved by:** OGAPS.

7. Submit request to schedule final examination. **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.
Program Requirements

- Student's Advisory Committee (p. 90)
- Degree Plan (p. 91)
- Credit Requirements (p. 91)
- Transfer of Credit (p. 91)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 91)
- Thesis Option (p. 92)
  - Thesis Proposal (p. 92)
  - Final Examination (p. 92)
- Non-Thesis Option (p. 93)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campus may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved

Program Requirements

- Student's Advisory Committee
- Degree Plan
- Credit Requirements
- Transfer of Credit
- Limitations on the Use of Transfer, Extension and Certain Other Courses
- Thesis Option
  - Thesis Proposal
  - Final Examination
- Non-Thesis Option

Chair: D. B. Hays

The Faculty of Molecular and Environmental Plant Sciences (MEPS) has members in the Colleges of Agriculture and Life Sciences, Geosciences, and Science and is administered through the Department of Soil and Crop Sciences. Degree programs are available leading to MS and PhD degree in molecular and environmental plant sciences. Program requirements are determined and supervised by MEPS faculty. Degree programs are prepared on an individual basis by the graduate students in consultation with their advisory committee. Students hold appointments, for administrative purposes, in the department of their major professors.

Molecular and environmental plant sciences seeks to understand the molecular basis for functions and behavior of plants in natural environments. It blends botany, ecology, molecular biology, chemistry, genetics and physics. Traditionally, plant scientists have been interested in the improvement of agriculture, and many of the most basic findings on photoperiodism, mineral nutrition, plant growth regulators, morphogenesis, postharvest physiology and plant competition have had major effects on modern agriculture. Today the unifying goal of plant science is to understand and improve plants. This goal involves significant interdisciplinary interactions with molecular genetics, plant breeding, environmental physics, agronomy and other plant-agriculture disciplines.

Graduate degree programs are individually designed to prepare graduates for careers in specialized areas of the discipline including molecular biology, metabolism, development, physiological ecology and environmental or crop physiology. Faculty members hold appointments in the Departments of Atmospheric Sciences, Biochemistry and Biophysics, Biology, Ecosystem Science and Management, Entomology, Horticultural Sciences, Plant Pathology and Microbiology, and Soil and Crop Sciences. Courses in these departments support the curriculum along with those in chemistry, genetics, mathematics, physics and statistics.

All graduate students participate in the student seminar program, the faculty-sponsored visiting scientist seminar program, other faculty-sponsored special programs, the core curriculum of courses and regional and national scientific meetings. These activities lend continuity and unity to the graduate student group just as research topics and the selection of supporting courses lend diversity to individual programs.
in activities relating to an internship, thesis or professional paper, and is
deregistered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the
student may request, in writing, that the department head appoint an
alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed
degree plan, the research proposal, the thesis and the final examination.
In addition, the committee as a group and as individual members are
responsible for advising the student on academic matters, and, in the
case of academic deficiency, initiating recommendations to the Office of
Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their
willingness to accept the responsibility for guiding and directing the entire
academic program of the student and for initiating all academic actions
concerning the student. Although individual committee members may
be replaced by petition for valid reasons, a committee cannot resign en
masse.

Degree Plan
The student’s advisory committee, in consultation with the student, will
develop the proposed degree plan. The degree plan must be completed
and filed with the Office of Graduate and Professional Studies prior
to the deadline imposed by the student’s college or interdisciplinary
degree program, if applicable, and no later than 90 days prior to the
date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document
Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science
degree should designate on the official degree plan the appropriate
program option.

Additional coursework may be added to the approved degree plan by
petition if it is deemed necessary by the advisory committee to correct
deficiencies in the student’s academic preparation. No changes can be
made to the degree plan once the student’s Request for Final Examination
or Request for Final Examination Exemption is approved by the Office of
Graduate and Professional Studies.

Credit Requirement
A minimum of 32 semester credit hours of approved courses and research
is required for the thesis option Master of Science degree with the
exception of the Master of Science in Visualization, which requires 48
hours and Master of Science in Athletic Training, which requires 60
hours. A minimum of 36 semester credit hours of approved coursework is
required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to
work in one or two closely related fields. Other work will be in supporting
fields of interest.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at
Texas A&M University may be authorized to transfer courses in excess
of the limits prescribed below upon the advice of the advisory committee
and with the approval of the Office of Graduate and Professional
Studies. Courses taken in residence at an accredited U.S. institution or
approved international institution with a final grade of B or greater may be
considered for transfer credit if, at the time the courses were completed,
the courses would be accepted for credit toward a similar degree for a
student in degree-seeking status at the host institution. Otherwise, the
limitations stated in the following section apply. Coursework in which no
formal grades are given or in which grades other than letter grades
(A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted
for transfer credit. Courses appearing on the degree plan with grades of
D, F or U may not be absolved by transfer work. Credit for thesis research
or the equivalent is not transferable. Credit for coursework submitted for
transfer from any college or university must be shown in semester credit
hours or equated to semester credit hours. An official transcript from
the university at which the transfer coursework was taken must be sent
directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied
for graduate credit. If the course to be transferred was taken prior to the
conferral of a degree at the transfer institution, a letter from the registrar
at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional
Studies.

Grades for courses completed at other institutions are not included in
computing the GPR.

Limitations on the Use of Transfer,
Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer
work. If otherwise acceptable, certain courses may be used toward
meeting credit-hour requirements for the master’s degree under the
following limitations.

1. The maximum number of credit hours which may be considered for
transfer credit is the greater of 12 hours or one-third (1/3) of the total
hours of a degree plan. The following restrictions apply:

   • Graduate and/or upper-level undergraduate courses taken
     in residence at an accredited U.S. institution, or approved
     international institution with a final grade of B or greater will be
     considered for transfer credit if, at the time the courses were
     completed, the student was in degree-seeking status at Texas
     A&M University, or the student was in degree-seeking status at
     the institution at which the courses were taken; and if the courses
     would be accepted for credit toward a similar degree for a student
     in degree-seeking status at the host institution.

   • Courses previously used for another degree are not acceptable for
     degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate
non-degree (G6) classification at Texas A&M University which may be
considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the
following categories:

   • Not more than 8 hours in the combination of 5V98, 5V99, and 691
     (research) or 684 (Professional Internship) may be used.

   • Not more than 8 hours of 685 (Directed Studies) may be used.

   • Not more than 3 hours of 690 (Theory of Research) may be used.

   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or
400-level).

6. For graduate courses of three weeks’ duration or less, taken at other
institutions, up to 1 hour of credit may be obtained for each five-day
week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 681 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.
For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

• Residence (p. 93)
• Continuous Registration (p. 93)
• Time Limit (p. 93)
• Foreign Languages (p. 93)
• Application for Degree (p. 93)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Molecular and Environmental Plant Sciences

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has
completed a baccalaureate degree but not a master's degree or a U.S.
DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree
plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
<th>Approved by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 95)
- Degree Plan (p. 95)
- Transfer of Credit (p. 95)
- Research Proposal (p. 96)
- Examinations (p. 96)
  - Preliminary Examination (p. 96)
  - Final Examination/Dissertation Defense (p. 97)
- Dissertation (p. 98)
Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.


Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student's advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student's advisory committee, the head of the student's major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student's major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student's advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student's advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student's degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or interdisciplinary faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student's cumulative GPR is at least 3.000.
- Student's degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student's department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student's department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or interdisciplinary faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student's advisory committee are to be included.

Through the preliminary examination, the student's advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or interdisciplinary faculty, the department or interdisciplinary faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
<td></td>
</tr>
</tbody>
</table>

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office
of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- **Residence** (p. 98)
- **Time Limit** (p. 99)
- **Continuous Registration** (p. 99)
- **Admission to Candidacy** (p. 99)
- **Languages** (p. 99)
- **99-Hour Cap on Doctoral Degree** (p. 99)
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**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration (p. 25).

See Residence Requirements (p. 22).
**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other state universities may receive subvention funding at the doctoral rate.

Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation Application for Degree section.

**Master of Science in Neuroscience**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan semester registration. When: Before first semester. Approved by: Graduate advisor or chair of the intercollegiate faculty.
2 Establish advisory committee. Submit a degree plan.\(^1\)

When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3 If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.\(^2\)

When: At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4 Apply for degree\(^2\); pay graduation fee.

When: During the first week of the final semester, see OGAPS calendar.

5 Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.

When: Well before submitting request to schedule final examination.

6 Complete residence requirement.

When: If applicable, before or during final semester. **Approved by:** OGAPS.

7 Submit request to schedule final examination.

When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8 Successfully complete final examination.

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.

9 If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.\(^2\)

When: See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10 Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

\(^1\) The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

\(^2\) Complete the application for degree form via the student’s Howdy portal.

**Chair:** Dr. C. Jane Welsh

**Program Overview**

The Graduate Training Program in Neuroscience is jointly administered through both Texas A&M University and the Texas A&M Health Science Center and designed to prepare students to become successful independent researchers that can help society meet wide-ranging needs in industry, medicine, defense and academic fields. Our interdisciplinary program spans several colleges (Science, Medicine, Liberal Arts, Engineering, and Veterinary Medicine) and brings together researchers with expertise in biology, psychology, veterinary integrative biosciences, health and kinesiology, engineering, and experimental therapeutics, thereby offering our students access to a breadth of tools and training not normally found in single departments.

Neuroscience is a field devoted to the scientific study of the nervous system, from its molecular/cellular underpinnings to the organization of neural circuits, and the manifestation of this biological/neurochemical machinery as behavioral, physiological and psychological processes. It aims to detail both how the normal system operates and how alterations in function contribute to clinical diseases, such as mental illness, dementia, developmental disorders, neurodegenerative diseases, chronic pain, drug addiction, and the loss of function with aging or neural injury.

Major breakthroughs in neuroscience research often come from the fusion of novel technologies applied to basic questions. Our program facilitates discovery by giving students a solid knowledge base in fundamental neuroscience and then putting them in position to conduct cutting-edge research using state of the art tools in a wide variety of research areas. The training program emphasizes flexibility by allowing each student to work with their thesis committee to design a unique degree plan that best suits his or her long-term objectives.

Students who wish to work with a faculty member at Texas A&M should apply for admission through the Texas A&M Office of Graduate Admissions. Students select a faculty mentor upon entering the graduate program or at the end of their first year (after laboratory rotations). Graduate assistantships and fellowships are available from the neuroscience program and participating departments.
Mission Statement

Neuroscience is a rapidly growing and diverse academic discipline that will significantly influence many aspects of our society over the next century through its impacts on human behavior, and emerging technologies in computer science and engineering. The interdisciplinary graduate program in neuroscience at Texas A&M prepares students to meet these societal needs by providing a comprehensive training that spans these broad disciplines by bringing together faculty, staff and students from across many colleges and departments. Students obtaining a Masters of Science in Neuroscience are prepared to enter a wide range of jobs in the biomedical and engineering sectors. The degrees are jointly conferred by TAMU and TAMHSC.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 101)
- Degree Plan (p. 101)
- Credit Requirements (p. 101)
- Transfer of Credit (p. 102)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 102)
- Thesis Option (p. 102)
  - Thesis Proposal (p. 103)
  - Final Examination (p. 103)
- Non-Thesis Option (p. 103)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master's degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48
hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administrated (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option of Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis
option Master of Science degree other than those specified above are the same as for the thesis option degree.

### Additional Requirements

#### Additional Requirements

- Residence (p. 104)
- Continuous Registration (p. 104)
- Time Limit (p. 104)
- Foreign Languages (p. 104)
- Application for Degree (p. 104)

#### Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

#### Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

#### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

#### Foreign Languages

No specific language requirement exists for the Master of Science degree.

### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Doctor of Philosophy in Neuroscience

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

### Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
</tbody>
</table>
Complete the preliminary examination.

When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.

Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.

When: No later than 20 working days prior to the submission of the Request for the Final Examination.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Complete residence requirement.

When: Before submitting request to schedule final oral examination.

Approved by: OGAPS

Apply for degree; pay graduate fee.

When: During the first week of the final semester; see OGAPS calendar for deadlines.

Submit request for permission to hold and announce final oral examination.

When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination.

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

Approved by: Advisory committee and OGAPS

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies

When: See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

http://tamin.tamu.edu/

Chair: Dr. C. Jane Welsh

Texas A&M Institute for Neuroscience PhD Program Overview

The Graduate Training Program in Neuroscience at Texas A&M University is designed to prepare students to become successful independent researchers that can help society meet wide-ranging needs in industry, medicine, defense and academic fields. Our interdisciplinary program spans several colleges (Science, Medicine, Liberal Arts, Engineering, Veterinary Medicine) thereby offering our students access to a breadth of tools, training and expertise not normally found in single departments. Major breakthroughs in Neuroscience research often come from the fusion of novel technologies applied to basic questions. Our program facilitates discovery by giving students a solid knowledge base in fundamental neuroscience and then putting them in position to conduct cutting-edge research using state of the art tools in a wide variety of research areas. The training program emphasizes flexibility by allowing each student to work with their thesis committee to design a unique degree plan that best suits his or her long-term objectives.

Mission Statement

Neuroscience is a rapidly growing and diverse academic discipline that will significantly influence many aspects of our society over the next century through its impacts on human health, behavior, and emerging technologies in computer science and engineering. The interdisciplinary graduate program in Neuroscience at Texas A&M prepares students to meet these societal needs by providing a comprehensive training that spans these broad disciplines by bringing together faculty, staff and students from across many colleges and departments. The program provides formal training, research opportunities and public exposure for students seeking careers in basic, translational and clinical neuroscience research, teaching and industry. Students completing the Doctor of Philosophy in Neuroscience are prepared for teaching/research positions within academia and research positions in the private sector. A Masters of Science is also available for those seeking non-academic positions. The degrees are jointly conferred by TAMU and TAMHSC.

Coursework and Requirements

Completing a Ph.D. requires 96 credit hours of coursework, successfully passing oral and written preliminary exams at the end of the students second year, and completion of an original research project that comprises
the student's dissertation. A typical timeline is summarized here (NRSC PhD Timeline [http://tamin.tamu.edu/media/644089/nrsc%20phd %20timeline.pdf]). The formal coursework includes two foundation courses that all students take, a statistics and experimental design course, and four electives that are tailored to the student's research focus. Depending on the student's background and research objectives, additional coursework may be recommended by their thesis committee. The rest of the credit hours are largely accounted for by credit given for attending weekly research seminars, journal clubs and time spent in the lab. Details and an example of a typical Degree Plan are shown in the "Roadmap to the Neuroscience Phd [http://tamin.tamu.edu/media/644143/roadmap%20to %20the%20neuroscience%20phd.pdf]." A list of the neuroscience (NRSC) courses and a list of other approved electives are listed below.

Neuroscience (NRSC) Courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSC 601/BIOL 627</td>
<td>Principles of Neuroscience I</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 602</td>
<td>Principles of Neuroscience II</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 603/VIBS 603</td>
<td>Neuroanatomy</td>
<td>4</td>
</tr>
<tr>
<td>NRSC 604/VIBS 604</td>
<td>Biomedical Neuroendocrinology and Endocrine Disorders</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 605/VIBS 606</td>
<td>Neuroanatomical Systems</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 606/PSYC 606</td>
<td>Learning</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 609/PSYC 609</td>
<td>Physiological Psychology</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 611</td>
<td>Molecular Biology of Differentiation and Development</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 615/PSYC 615</td>
<td>Perceptual Processes</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 616/VIBS 616</td>
<td>Advanced Developmental Neurotoxicology</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 621/VIBS 621</td>
<td>Functional Neuroanatomy</td>
<td>4</td>
</tr>
<tr>
<td>NRSC 633</td>
<td>Neuropsychopharmacology</td>
<td>4</td>
</tr>
<tr>
<td>NRSC 634/BIOL 634</td>
<td>Comparative Neurobiology</td>
<td>3</td>
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<tr>
<td>NRSC 635/BIOL 601</td>
<td>Biological Clocks</td>
<td>3</td>
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<tr>
<td>NRSC 636/BIOL 615</td>
<td>Signaling in Behavior and Development</td>
<td>3</td>
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<tr>
<td>NRSC 640/VIBS 640</td>
<td>Neurobiology</td>
<td>1-5</td>
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<tr>
<td>NRSC 641</td>
<td>Principles of Neuropsychology</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 644/BIOL 644</td>
<td>Neural Development</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 649/PSYC 649</td>
<td>Seminar in Behavioral Neuroscience</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 650/PSYC 650</td>
<td>Clinical Psychopharmacology</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 671/PSYC 671</td>
<td>Experimental Design for Behavioral Scientists</td>
<td>3</td>
</tr>
<tr>
<td>NRSC 681</td>
<td>Seminar</td>
<td>1-3</td>
</tr>
<tr>
<td>NRSC 685</td>
<td>Directed Studies</td>
<td>1-4</td>
</tr>
<tr>
<td>NRSC 689</td>
<td>Special Topics in...</td>
<td>1-4</td>
</tr>
</tbody>
</table>

Other Approved Courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 609</td>
<td>Molecular Tools in Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 698/ NRSC 698</td>
<td>Special Topics Behavior, Genes and Evolution</td>
<td>3</td>
</tr>
<tr>
<td>MSCI 601</td>
<td>Contemporary Topics in Advanced Cell Biology I</td>
<td>5</td>
</tr>
<tr>
<td>MSCI 610</td>
<td>Pathogenesis of Human Disease</td>
<td>1-4</td>
</tr>
<tr>
<td>NEXT 603</td>
<td>Neuropsychopharmacology</td>
<td>4</td>
</tr>
<tr>
<td>NUTR 669/FSTC 669</td>
<td>Experimental Nutrition &amp; Food Science Laboratory</td>
<td>4</td>
</tr>
<tr>
<td>VIBS 617</td>
<td>Cell Biology</td>
<td>1-5</td>
</tr>
</tbody>
</table>

Rotations and Research

Three rotations with TAMIN faculty during the fall and spring semesters are required of incoming students. Those that hold a master's degree are exempt from rotations if they choose and have the consent of their chosen PI.

Students are expected to begin full-time in the lab of their choice by the end of the spring semester of year 1. From this point, students will focus almost exclusively on their thesis work.

Preliminary Exam

Members of the student’s Thesis committee administer preliminary exams, which should be completed before the start of the third academic year. The student's committee has broad leeway for defining the scope and narrative of the exams, but must include both a written and oral component. The Texas A&M Office of Graduate Studies sets standard eligibility guidelines and requirements for when the exam can take place (see the Preliminary Exam Checklist [http://tamin.tamu.edu/media/644095/ preliminary%20exam%20checklist.pdf]). Normally, the oral component of the preliminary exam includes a presentation of the student's research proposal followed by a question and answer session in which the committee assures that the student is adequately prepared to conduct and complete the proposed research.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 106)
- Degree Plan (p. 107)
- Transfer of Credit (p. 107)
- Research Proposal (p. 107)
- Examinations (p. 108)
  - Preliminary Examination (p. 108)
  - Final Examination/Dissertation Defense (p. 109)
- Dissertation (p. 110)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or
co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.00.
- Student’s degree plan GPR is at least 3.00.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. In cases of department-wide written examinations, this criterion is not applicable. The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissertation is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination. <strong>When:</strong> Prior to the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair. <strong>When:</strong> Within 10 working days of the scheduled date.</td>
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### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless he or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 110)
- Time Limit (p. 110)
- Continuous Registration (p. 111)
- Admission to Candidacy (p. 111)
- Languages (p. 111)
- 99-Hour Cap on Doctoral Degree (p. 111)
- Application for Degree (p. 111)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Toxicology
The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.

   **When:** Before first semester registration.

   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.
2 Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. 

Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3 If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. 

Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4 Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

5 Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

6 Complete residence requirement. When: If applicable, before or during final semester. 

Approved by: OGAPS.

7 Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. 

Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8 Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. 

Approved by: Advisory committee and OGAPS.

9 If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. 

Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10 Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student's Howdy portal.

http://toxicology.tamu.edu

Chair: Timothy D. Phillips

Toxicology research and training at TAMU has been recognized as a distinct discipline since 1970 when the Texas Higher Education Coordinating Board approved an MS and PhD program in toxicology. The academic component of the program is administered by the Interdisciplinary Faculty of Toxicology (IFT), which is composed of faculty and graduate students from multiple departments, colleges and associated laboratories. The Toxicology program crosses boundaries in veterinary medicine, health sciences, environmental sciences, chemistry/biochemistry, biology, and physics. Admission to the program requires the successful completion of courses in advanced biology and/or chemistry or their equivalents, and approval by both the IFT and a participating academic department. Graduate research assistantships and scholarships are available on a competitive basis.

Completion of a thesis is required for the MS in toxicology. It is strongly recommended that all students in the MS program complete the following core courses or their equivalents:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>BICH 601</td>
<td>Fundamentals of Biochemistry I</td>
<td>3</td>
</tr>
<tr>
<td>BICH 602</td>
<td>Fundamentals of Biochemistry II</td>
<td>3</td>
</tr>
<tr>
<td>STAT 651</td>
<td>Statistics in Research I</td>
<td>3</td>
</tr>
<tr>
<td>VIBS 619</td>
<td>Food Toxicology II</td>
<td>3</td>
</tr>
<tr>
<td>VIBS 670</td>
<td>Basic Environmental Toxicology</td>
<td>3</td>
</tr>
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<td>Scientific Ethics</td>
<td>1</td>
</tr>
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<td>VTPP 673</td>
<td>Metabolic and Detoxication Mechanisms</td>
<td>3</td>
</tr>
<tr>
<td>VTPP 676</td>
<td>Genetic and Molecular Toxicology</td>
<td>3</td>
</tr>
<tr>
<td>VTPP 681</td>
<td>Seminar</td>
<td>1</td>
</tr>
<tr>
<td>VTPP 685</td>
<td>Directed Studies</td>
<td>1-4</td>
</tr>
</tbody>
</table>

The toxicology electives may be selected from a number of courses which provide students with an understanding of molecular and cellular toxicology, biochemical and endocrine toxicology, oncology, cancer etiology and prevention, reproductive and developmental toxicology, neurotoxicology, risk assessment, food safety, and environmental toxicology.

Program Requirements
Program Requirements

- Student’s Advisory Committee (p. 113)
- Degree Plan (p. 113)
- Credit Requirements (p. 113)
- Transfer of Credit (p. 113)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 114)
- Thesis Option (p. 114)
  - Thesis Proposal (p. 114)
  - Final Examination (p. 115)
- Non-Thesis Option (p. 115)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpps.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a
student in degree-seeking status at the host institution. Otherwise, the
limitations stated in the following section apply. Coursework in which no
formal grades are given or in which grades other than letter grades
(A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted
for transfer credit. Courses appearing on the degree plan with grades of
D, F or U may not be absolved by transfer work. Credit for thesis research
or the equivalent is not transferable. Credit for coursework submitted for
transfer from any college or university must be shown in semester credit
hours or equated to semester credit hours. An official transcript from
the university at which the transfer coursework was taken must be sent
directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for
graduate credit. If the course to be transferred was taken prior to the
conferral of a degree at the transfer institution, a letter from the registrar
at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional
Studies.

Grades for courses completed at other institutions are not included in
computing the GPR.

Limitations on the Use of Transfer,
Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer
work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the
following limitations.

1. The maximum number of credit hours which may be considered for
transfer credit is the greater of 12 hours or one-third (1/3) of the total
hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in
   residence at an accredited U.S. institution, or approved
   international institution with a final grade of B or greater will be
   considered for transfer credit if, at the time the courses were
   completed, the student was in degree-seeking status at Texas
   A&M University, or the student was in degree-seeking status at
   the institution at which the courses were taken; and if the courses
   would be accepted for credit toward a similar degree for a student
   in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for
degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate
non-degree (G6) classification at Texas A&M University which may be
considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the
following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691
   (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be
   used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or
400-level).

6. For graduate courses of three weeks’ duration or less, taken at other
institutions, up to 1 hour of credit may be obtained for each five-day
week of coursework. Each week of coursework must include at least
15 contact hours.

7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students
with a first professional degree (MD, DDS or DVM) may take up to
20 hours of 691 (research). For the remaining hours, a maximum
of 2 hours can be Seminar (681) and a maximum of 3 hours can be
Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by
the student’s advisory committee and approved by the Office of Graduate
and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for
a student who selects the thesis option program. The finished work
must reflect a comprehensive understanding of the pertinent literature
and express in clear English, the problem(s) for study, the method,
significance and results of the student’s original research. Guidelines for
the preparation of the thesis are available in the Thesis Manual, which
is available online at the Office of Graduate and Professional Studies
website.

After successful defense (or exemption) and approval by the student’s
advisory committee and the head of the student’s major department (or
chair of the intercollegiate faculty, if appropriate), the student must submit
his/her thesis in electronic format as a single PDF file. The PDF file must
be uploaded to the Office of Graduate and Professional Studies website.
Additionally, a signed approval form must be brought or mailed to the
Office of Graduate and Professional Studies. The PDF file and the signed
approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester
or summer term in the “Office of Graduate and Professional Studies
Calendar” (see Time Limit statement). These dates also can be accessed
via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services,
a processing fee must be paid through Student Business Services. This
processing fee is for the thesis/dissertation services provided. After
commencement, dissertations are digitally stored and made available
through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate
and Professional Studies because of excessive corrections will
be returned to the student’s department head (or chair of the
intercollegiate faculty, if applicable). The manuscript must be
resubmitted as a new document, and the entire review process must begin
again. All original submittal deadlines must be met during the resubmittal
process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must
prepare a thesis proposal for approval by the advisory committee and the
head of the major department or chair of the interdisciplinary faculty, if
applicable. This proposal must be submitted to the Office of Graduate
and Professional Studies at least 20 working days prior to the submission of
the request for the final examination.

Compliance issues must be addressed if a graduate student is performing
research involving human subjects, animals, infectious biohazards
and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The **Office of Graduate and Professional Studies must be notified in writing of any cancellation**. To be eligible to take the final examination, a student’s GPR must be at **least 3.000** for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies **a minimum of 10 working days in advance** of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 115)
- Continuous Registration (p. 116)
- Time Limit (p. 116)
- Foreign Languages (p. 116)
- Application for Degree (p. 116)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory
committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Toxicology**

http://toxicology.tamu.edu/

Chair: Timothy D. Phillips

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages.

The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

4. Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
Complete residence requirement. When: Before submitting request to schedule final oral examination. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Apply for degree; pay graduate fee. When: During the first week of the final semester; see OGAPS calendar for deadlines.

Submit request for permission to hold and announce final oral examination. When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Toxicology research and training at Texas A&M has been recognized as a distinct discipline since 1970 when the Texas Higher Education Coordinating Board approved an MS and PhD program in toxicology. The academic component of the program is administered by the Interdisciplinary Faculty of Toxicology (IFT), which is composed of faculty and graduate students from multiple departments, colleges, and associated laboratories. The Toxicology program crosses boundaries in veterinary medicine, health sciences, environmental sciences, chemistry/biochemistry, biology, and physics. Admission to the program requires the successful completion of courses in advanced biology and/or chemistry or their equivalents, and approval by both the IFT and a participating academic department. Graduate research assistantships and scholarships are available on a competitive basis.

Completion of a dissertation is required for the PhD in toxicology. It is strongly recommended that all students in the PhD program complete the following core courses or their equivalents:

<table>
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<tr>
<th>Course Code</th>
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<td>BICH 601</td>
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<td>VTPP 681</td>
<td>Seminar</td>
<td>1</td>
</tr>
<tr>
<td>VTPP 685</td>
<td>Directed Studies</td>
<td>1-4</td>
</tr>
</tbody>
</table>

Toxicology electives - selected from advanced courses - variable credit

The toxicology electives may be selected from a number of courses which provide students with an understanding of molecular and cellular toxicology, biochemical and endocrine toxicology, oncology, cancer etiology and prevention, reproductive and developmental toxicology, neurotoxicology, risk assessment, food safety, and environmental toxicology.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 117)
- Degree Plan (p. 118)
- Transfer of Credit (p. 118)
- Research Proposal (p. 118)
- Examinations (p. 119)
  - Preliminary Examination (p. 119)
  - Final Examination/Dissertation Defense (p. 120)
- Dissertation (p. 121)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.
The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate
Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissertation is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form.
and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

<table>
<thead>
<tr>
<th>Steps for Completing the Preliminary Examination</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2 Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3 Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
<td></td>
</tr>
<tr>
<td>4 Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5 Students prepares and submits any petitions</td>
<td>At least three weeks before</td>
<td></td>
</tr>
<tr>
<td>6 When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
<td></td>
</tr>
<tr>
<td>7 Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
<td></td>
</tr>
<tr>
<td>8 Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
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</tbody>
</table>

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to 
review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements
- Residence (p. 121)
- Time Limit (p. 121)
- Continuous Registration (p. 122)
- Admission to Candidacy (p. 122)
- Languages (p. 122)
- 99-Hour Cap on Doctoral Degree (p. 122)
- Application for Degree (p. 122)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and
Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Water Management and Hydrological Science**

http://waterprogram.tamu.edu

**Head:** R. Kaiser

**Graduate Advisor:** R. Sanchez

The interdisciplinary graduate water degree program offers a Master of Water Management, a MS degree and a PhD degree in Water Management and Hydrological Science. The degrees are designed to prepare students for academic, research and professional careers in water management and science by expanding and deepening knowledge in a primary water discipline while providing an integrated and multidisciplinary perspective on water.

Degree programs are prepared by the student in consultation with his or her graduate committee. Courses for the degree program are selected from various departments and colleges as designated by the interdisciplinary water faculty.

The graduate program and degrees are administered by an interdisciplinary water faculty whose membership includes faculty from the Colleges of Agriculture, Architecture, Engineering and Geosciences. Program supervision includes a Council of Participating Deans, Program Chair and the interdisciplinary water faculty.
The Master of Water Management and Hydrological Science (MWM) is a non-thesis degree designed to prepare a student for a career in the critically important areas of water management and hydrology. It is structured to enhance problem solving and technical skills along with managerial principles. The degree program integrates an interdisciplinary curriculum with an intercollegiate faculty. Program administration includes a Council of Participating Deans, Program Chair and Faculty of Water Management and Hydrological Science. It is a degree combining principles from economics, engineering, management, policy analysis and science and requires the completion of a minimum of 36 hours of coursework and a satisfactory comprehensive final exam. This approach provides a student with the necessary education and training to enable him/her to contribute to advancements in managing water quality and quantity for the world, the nation and the State of Texas.

An individual with a baccalaureate degree, or a qualified senior in his/her last semester may apply for admission to the program. Because of the combination of professional, science and technical classes, prerequisites may be required before a student can take the core curriculum and common body of knowledge courses.

Master of Science (Thesis)

The minimum requirements for Master of Science in Water Management and Hydrological Sciences is 32 credit hours. The student is required to complete 8 credit hours of core coursework, 15 credit hours of required coursework, the student will consult with the graduate coordinator concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty. The chair or one of the co-chairs of the advisory committee must be from the Water Management and Hydrological Science faculty. At least one or more of the members must be from an academic program other than Water Management and Hydrological Science.

Student’s Advisory Committee

After receiving admission to the graduate studies and enrolling for coursework, the student will consult with the graduate coordinator concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of at least one or more of the members must be from an academic program other than Water Management and Hydrological Science.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members from the faculty of Water Management and Hydrological Science may serve as chair of a student’s advisory committee. Other graduate faculty members may serve as co-chair with an individual from the Water Management and Hydrological Science faculty. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the Program Chair appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, are responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the second semester of registration, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

The minimum requirements for the degree are 36 hours of coursework and a satisfactory final comprehensive oral examination. A student is required to complete 8 hours of required core water courses, 12 hours of common
body of knowledge courses, 12–15 hours of designated electives, and 4–8 hours of free electives.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.

Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684 and 685 may not exceed a total of 6 credit hours.
   • A maximum of 4 hours of 684 (Professional Internship); and
   • Up to 6 hours of 685 (Directed Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No more than 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellations. See the Office of Graduate and Professional Studies website http://ogaps.tamu.edu. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The candidate is not eligible to petition for an exemption from the final examination. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer term are to be excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her
Master of Water Management and Hydrological Science

http://waterprogram.tamu.edu

Head: R. Kaiser

Graduate Advisor: R. Sanchez

The interdisciplinary graduate water degree program offers a Master of Water Management, a MS degree and a PhD degree in Water Management and Hydrological Science. The degrees are designed to prepare students for academic, research and professional careers in water management and science by expanding and deepening knowledge in a primary water discipline while providing an integrated and multidisciplinary perspective on water.

Degree programs are prepared by the student in consultation with his or her graduate committee. Courses for the degree program are selected from various departments and colleges as designated by the interdisciplinary water faculty.

The graduate program and degrees are administered by an interdisciplinary water faculty whose membership includes faculty from the Colleges of Agriculture, Architecture, Engineering and Geosciences. Program supervision includes a Council of Participating Deans, Program Chair and the interdisciplinary water faculty.

The Master of Water Management and Hydrological Science (MWM) is a non-thesis degree designed to prepare a student for a career in the critically important areas of water management and hydrology. It is structured to enhance problem solving and technical skills along with managerial principles. The degree program integrates an interdisciplinary curriculum with an intercollegiate faculty. Program administration includes a Council of Participating Deans, Program Chair and Faculty of Water Management and Hydrological Science. It is a degree combining principles from economics, engineering, management, policy analysis and science and requires the completion of a minimum of 36 hours of coursework and a satisfactory comprehensive final exam. This approach provides a student with the necessary education and training to enable him/her to contribute to advancements in managing water quality and quantity for the world, the nation and the State of Texas.

An individual with a baccalaureate degree, or a qualified senior in his/her last semester may apply for admission to the program. Because of the combination of professional, science and technical classes, prerequisites may be required before a student can take the core curriculum and common body of knowledge courses.

The minimum requirements for Master of Water Management Degree (Non-Thesis) is 36 credit hours. The student is required to complete 8 credit hours of required core water courses, 12 credit hours of common body of knowledge water courses, 6 credit hours of water courses, and up to 10 credit hours of free electives courses.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 126)
- Degree Plan (p. 126)
- Credit Requirements (p. 126)
- Transfer of Credit (p. 126)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 127)
- Final Examination (p. 127)

**Student’s Advisory Committee**

After receiving admission to the graduate studies and enrolling for coursework, the student will consult with the graduate coordinator concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty. The chair or one of the co-chairs of the advisory committee must be from the Water Management and Hydrological Science faculty. At least one or more of the members must be from an academic program other than Water Management and Hydrological Science.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members from the faculty of Water Management and Hydrological Science may serve as chair of a student’s advisory committee. Other graduate faculty members may serve as co-chair with an individual from the Water Management and Hydrological Science faculty. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the Program Chair appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, are responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the second semester of registration, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

The minimum requirements for the degree are 36 hours of coursework and a satisfactory final comprehensive oral examination. A student is required to complete 8 hours of required core water courses, 12 hours of common body of knowledge courses, 12–15 hours of designated electives, and 4–8 hours of free electives.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.

Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.
Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684 and 685 may not exceed a total of 6 credit hours.
   - A maximum of 4 hours of 684 (Professional Internship); and
   - Up to 6 hours of 685 (Directed Studies).

4. A maximum of 2 hours of Seminar (681).

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7. No more than 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellations. See the Office of Graduate and Professional Studies website http://ogaps.tamu.edu. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The candidate is not eligible to petition for an exemption from the final examination. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. An interdisciplinary degree program can have a stricter requirement provided there is consistency within the interdisciplinary program.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

**Additional Requirements**

- **Residence** (p. 127)
- **Time Limit** (p. 128)
- **Foreign Languages** (p. 128)
- **Internship or Practicum** (p. 128)
- **Application for Degree** (p. 128)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Water Management and Hydrological Science, the student must complete 9 credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisor committee and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition must be approved, however, prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with a re-evaluation of the student’s course load.
with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

A foreign language is not required for the Master in Water Management and Hydrological Science degree.

**Internship or Practicum**

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Water Management and Hydrological Science**

http://waterprogram.tamu.edu/

**Head:** R. Kaiser

**Graduate Advisor:** R. Sanchez

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. <strong>When:</strong> Before first semester registration. <strong>Approved by:</strong> Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan. <strong>When:</strong> Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. <strong>When:</strong> Before preliminary examination.</td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination. <strong>When:</strong> See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. <strong>When:</strong> No later than 20 working days prior to the submission of the Request for the Final Examination. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement. <strong>When:</strong> Before submitting request to schedule final oral examination. <strong>Approved by:</strong> OGAPS</td>
</tr>
</tbody>
</table>
Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. **For more information, visit:** http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

The interdisciplinary graduate water degree program offers a Master of Water Management, a MS degree and a PhD degree in Water Management and Hydrological Science. The degrees are designed to prepare students for academic, research and professional careers in water management and science by expanding and deepening knowledge in a primary water discipline while providing an integrated and multidisciplinary perspective on water.

Degree programs are prepared by the student in consultation with his or her graduate committee. Courses for the degree program are selected from various departments and colleges as designated by the interdisciplinary water faculty.

The graduate program and degrees are administered by an interdisciplinary water faculty whose membership includes faculty from the Colleges of Agriculture, Architecture, Engineering and Geosciences. Program supervision includes a Council of Participating Deans, Program Chair and the interdisciplinary water faculty.

Program Requirements

- Student’s Advisory Committee (p. 129)
- Degree Plan (p. 130)
- Transfer of Credit (p. 130)
- Research Proposal (p. 130)
- Examinations (p. 130)
  - Preliminary Examination (p. 130)
  - Final Examination/Dissertation Defense (p. 132)
- Dissertation (p. 133)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student
on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPA. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in...
the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent vote is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td></td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
<td>Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
<td></td>
</tr>
</tbody>
</table>

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of
Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 133)
- Time Limit (p. 133)
- Continuous Registration (p. 133)
- Admission to Candidacy (p. 133)
- Languages (p. 134)
- 99-Hour Cap on Doctoral Degree (p. 134)
- Application for Degree (p. 134)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99.
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled as a G8 student to complete the doctoral degree before being penalized.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

China Studies - Certificate

The Certificate in China Studies is a collaborative effort of the George Bush School of Government and Public Service, the College of Liberal Arts, and the Confucius Institute. The certificate program is open to students from any graduate degree program at Texas A&M University. It provides students a menu of courses offered by various departments and colleges that in aggregate create a more robust curriculum of courses on China than is currently available in any single department. A student admitted to the certificate program completes 12 credit hours of study typically involving four graduate level courses available in residence. The set of courses from which a student selects includes economic development, foreign policy, history, population and society, strategic thought, and geography. Designed as an interdisciplinary learning experience, no more than two courses from any one department will count toward the certificate. Inquiries may be addressed to the Bush School. The certificate program is supervised by the Bush School and College of Liberal Arts. Grades for courses taken as part of this program will appear on the official transcript, together with notation that the certificate has been achieved.

For more information, please visit the George Bush School of Government and Public Service (http://bush.tamu.edu) website or call (979) 458-2276.

Program Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 355/</td>
<td>Modern China</td>
<td>3</td>
</tr>
<tr>
<td>ASIA 355</td>
<td></td>
<td></td>
</tr>
<tr>
<td>or HIST 689</td>
<td></td>
<td></td>
</tr>
<tr>
<td>or ASIA 360</td>
<td>Society and Population of Modern China</td>
<td>3</td>
</tr>
<tr>
<td>or SOCI 689</td>
<td>or Special Topics in...</td>
<td></td>
</tr>
<tr>
<td>INTA 616</td>
<td>Economic Development in China</td>
<td>3</td>
</tr>
<tr>
<td>INTA 622</td>
<td>Chinese Strategic Thought</td>
<td>3</td>
</tr>
<tr>
<td>INTA 621</td>
<td>Chinese Foreign Policy</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Semester Credit Hours: 15

689 Special Topics course stacked with undergraduate course.

Energy - Certificate

The Texas A&M Energy Institute’s certificate program, the Certificate in Energy, will be offered by taking 10 modules of the professional Master of Science in Energy degree program either in residence or on-line. Seven modules will be from the required/foundational module list and three from the prescribed elective/specialized module list.

Program Requirements

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICPE 601</td>
<td>Environmental Issues of Energy Systems</td>
<td>1.5</td>
</tr>
<tr>
<td>ICPE 602</td>
<td>Reservoir Characterization and Modeling</td>
<td>1.5</td>
</tr>
<tr>
<td>ICPE 603</td>
<td>Bioenergy</td>
<td>1.5</td>
</tr>
</tbody>
</table>
ICPE 604 Energy Systems Engineering I 1.5
ICPE 607 Energy Accounting 1.5
ICPE 608 Beyond Science and Technology 1.5
ICPE 609 Introduction to U.S. Energy Law and Policy 1.5

Prescribed Electives

Select three of the following: 4.5
- ICPE 605 Energy Systems Engineering II
- ICPE 606 Introduction to Optimization
- ICPE 610 The Global Energy Future
- ICPE 611 Economics of Energy
- ICPE 612 Entrepreneurship in Energy
- ICPE 613 Natural and Shale Gas Monetization: Technologies, Fundamentals, Economics and Applications
- ICPE 614 CO2 Sequestration
- ICPE 615 Smart Grid Fundamentals
- ICPE 616 Multi-functional Materials for Energy Conversion
- ICPE 617 Gas Separations for Energy: Fundamentals, Applications and New Directions
- ICPE 618 Carbon Capture, Utilization and Storage, CCUS
- ICPE 619 Nanomaterials Engineering and Energy Storage
- ICPE 620 Thermoelectric Materials and Devices
- ICPE 621 Thermoelectrics: Fundamentals of Electronic and Thermal Transport
- ICPE 622 Energy Efficiency in Buildings
- ICPE 623 Water-Energy-Food Nexus: Towards Sustainable Resource Allocation
- ICPE 624 Energy-Water-Nexus
- ICPE 625 Integrated Risk Management for Exploration and Production Projects
- ICPE 626 Safety in Energy Systems
- ICPE 627 Interfacial Phenomena of Energy Systems
- ICPE 628 Multi-physics Geomechanisms for Energy Applications

Total Semester Credit Hours 15

Geographic Information Science (GIS) - Certificate

Graduate Certificate in Geographic Information Science (GIS) is a joint program administered by the Departments of Ecosystem Science and Management and Geography. GIS technologies are applied to wide-ranging fields with interests in spatially distributed information such as transportation, environmental/resource management, marketing, facility management, healthcare delivery, homeland security, agriculture and urban planning, among others.

This certificate program has been designed to meet the growing demand for qualified individuals in the field. For more detailed information please contact a graduate advisor in the Department of Ecosystem Science and Management or Geography, or visit the program website.

Program Requirements

Introductory Level
Select one of the following: 3
- ESSM 651/ BAEN 651 Geographic Information System for Resource Management
- GEOG 660 Applications in GIS

Intermediate Level

Both are required: 6
- ESSM 652 Advanced Topics in Geographic Information Systems
- or BAEN 652 Advanced Topics in Geographic Information Systems
- GEOG 665 GIS-Based Spatial Analysis and Modeling

Specialized GIS Courses
Select one of the following: 3
- ESSM 660 Landscape Analysis and Modeling
- ESSM 665 Computer Programming for Natural Resources Applications
- PLAN 625 Geographical Information Systems in Landscape and Urban Planning

Total Semester Credit Hours 12

Health Systems and Design - Certificate

This interdisciplinary certification program was created by the colleges of Architecture and Medicine to promote research, innovation, and communication focusing on health facility planning and design. The program is available to students pursuing any graduate degree at Texas A&M University. Though the program emphasizes a cross-disciplinary perspective, it also ensures that a student develops in-depth understanding and ability within the field of health systems design.

Program Requirements

Required Courses
- ARCH 675 Health Design and Research 3
- ARCH 681 Seminar 1
- Select one of the following: 6
  - ARCH 693 Professional Study
  - LAND 693 Professional Study
  - COSC 693 Professional Study
  - LDEV 665/LDEV 693 Land Development Trends
- Select one of the following (depending on health emphasis):
  - ARCH 660 Design Programming
  - ARCH 605 & ARCH 606 Architectural Design I & Architectural Design II
  - ARCH 607 Architectural Design III
  - COSC 670 Facilities Asset Management
  - LAND 661 Visual Quality for Design and Planning
- PLAN 631 Health Systems Planning and Policy
International Petroleum Management Certificate

As part of this graduate program in the Department of Petroleum Engineering, the Mays Business School will award the degree candidate a Certificate in International Petroleum Management. To qualify for this certificate the student must complete at least 18 semester hours of coursework in the Mays Business School. A required course sequence list can be found at http://engineering.tamu.edu/media/632499/ipm_req.pdf. Any variation in the course sequence must be approved by the IPM Program Coordinator in the Mays Business School and the Graduate Advisor in the Petroleum Engineering Department.

Program Requirements

Foundation Courses
Select four of the following:  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 640</td>
<td>Accounting Concepts and Procedures I</td>
</tr>
<tr>
<td>FINC 635</td>
<td>Financial Management for Non-Business</td>
</tr>
<tr>
<td>MGMT 655</td>
<td>Survey of Management</td>
</tr>
<tr>
<td>MKTG 621</td>
<td>Survey of Marketing</td>
</tr>
</tbody>
</table>

Electives
Select two of the following:  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>FINC 645</td>
<td>International Finance</td>
</tr>
<tr>
<td>IBUS 645</td>
<td>International Finance</td>
</tr>
<tr>
<td>IBUS 489</td>
<td>Special Topics in... (International Business Areas)</td>
</tr>
<tr>
<td>IBUS 689</td>
<td>Global Information Systems</td>
</tr>
<tr>
<td>MGMT 678</td>
<td>International Management</td>
</tr>
<tr>
<td>MGMT 679</td>
<td>International Business Policy</td>
</tr>
<tr>
<td>IBUS 678</td>
<td>International Business Policy</td>
</tr>
<tr>
<td>MKTG 677</td>
<td>Multinational Marketing Management</td>
</tr>
<tr>
<td>IBUS 677</td>
<td>Multinational Marketing Management</td>
</tr>
<tr>
<td>SCMT 667</td>
<td>Logistics and Distribution Management</td>
</tr>
</tbody>
</table>

Total Semester Credit Hours 18

Any variation in this course sequence in the College of Business must be approved by the IPM Program Coordinator in Mays Business School.

Digital Humanities - Certificate

This transcripted certificate offers masters or doctoral students who intend to practice in an academic environment, museum, or other cultural institution the opportunity to acquire knowledge of digital tools, theories, and methodologies and to become competent in conducting digital practice activities. The Digital Humanities Certificate provides a basic introduction to the development and application of information technology in the context of research and practice in the humanities. The certificate provides students with the skills, applied and theoretical, that are necessary to apply computational techniques to complex research problems as well as practical tasks in the humanities. The certificate program is open to students from any graduate degree program at Texas A&M University and the plan of study comprises 12 hours of coursework, including 3 hours of independent study in any participating Digital Humanities faculty’s home discipline (ENGL 685, but other departments

Total Semester Credit Hours 16

1 One course must be taken within the student's department and one outside of the student's department. The course within the student's department must be taken with a faculty member who is a faculty fellow in the Center for Health Systems & Design. A list of current faculty fellows is available on the center website (http://archone.tamu.edu/chsd/). Most programs allow graduate students to include two 300- or 400-level courses in their graduate degree plan. Such courses should be outside of the student's major.

Other electives are possible. Please request approval.
may substitute for that requirement). At least one course must be outside the student's home department. Some courses may or may not satisfy the certificate requirements, depending upon their content. For more information, see http://dhcertificate.tamu.edu.

**Program Requirements**

Select four of the following: 12

- ANTH 636 Computer Graphics in Archaeology
- ANTH 654 Archaeological Photography
- COMM 662 Survey of Telecommunication and Media Studies
- COMM 663 Seminar in Telecommunication and Media Studies (syllabus required)
- COMM 665 Communication and Technology
- CSCE 610 Hypertext/Hypermedia Systems
- CSCE 655 Human-Centered Computing
- CSCE 656 Computers and New Media
- CSCE 671 Computer-Human Interaction
- CSCE 675 Digital Libraries
- EDCI 655 Contemporary Visual Culture
- EDCI 676 Evaluation and Implementation of Electronic Learning Materials
- EDTC 602 Educational Technology: Field, Theory, Profession
- EDTC 654 Instructional Design: Techniques in Educational Technology
- EDTC 660 Interactive Video/Multimedia: Production and Utilization
- EDTC 662 Computer Utilization in Educational Research and Practice
- ENGL 603 Bibliography and Literary Research \(^*\)open only to ENGL graduate students
- ENGL 604 Topics in Digital Research
- ENGL 666 Topics in Textual Studies and Book History
- ENGL 685 Directed Studies (with Digital Humanities Faculty)
- HIST 628 Historiography (syllabus required) \(^*\)open only to HIST graduate students
- HIST 666 History of Technology
- VIZA 641 Visual Storytelling

**Total Semester Credit Hours** 12

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**Prevention Science - Certificate**

The certificate is to provide students from a variety of majors an interdisciplinary perspective on the science and practice related to the prevention of mental, emotional, and physical health problems and the promotion of well-being in these same domains.

**Program Requirements**

Interdisciplinary Seminar in Prevention Science 3

Select 12 additional hours of the following: 1 12

- SPSY 638 Systems Consultation and Prevention Science
- SPSY 689 Special Topics in... (Child Psychopathology)
- EPSY 645 Creative Genius
- EPSY 646 Issues in Child and Adolescent Development
- EPSY 685 Directed Studies (Prevention Science)
- RPTS 670 Youth Development Programs and Services
- RPTS 689 Special Topics in... (Social Policy and Youth Development)
- RPTS 684 Professional Internship (Prevention Science)
- COMM 670 Health Communication Seminar (when topic relevant to Prevention Science)
- COMM 685 Directed Studies (Prevention Science)
- HPCN 604 Social Ecology and Health Behavior
- HPCN 603 Social and Behavioral Determinants of Health
- PHEB 624 Social Epidemiology
- HLTH 609 Applied Epidemiology
- HLTH 630 Health Program Planning
- HLTH 632 Health Program Evaluation
- HLTH 639 Behavioral Foundations of Health Education
- HLTH 685 Directed Studies
- SOCI 627 Seminar in Law, Deviance and Social Control
- PSYC 616 Treatment of Problem Behavior in Children and Families

**Total Semester Credit Hours** 15

\(^*\)At least 6 of which must be taken from outside the student's department. Courses required by a student's program may also count toward the certificate, if such courses are on the list of approved courses.

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**Remote Sensing (RS) - Certificate**

The Remote Sensing (RS) Certificate Program is jointly administered by the Ecosystem Science and Management and Geography departments. Remote sensing technologies are applied to wide-ranging fields such as environmental/resource management, marketing, facility management, agriculture, urban planning, homeland security and intelligence, among others. In addition, the synergistic linkages between RS technologies and Geographic Information Systems (GIS) are rapidly increasing.

This certificate program has been designed to meet the growing demand for qualified individuals in this field. For more detailed information, please contact a graduate advisor in the Department of Ecosystem Science and Management or Geography, or visit the program website.

**Program Requirements**

**Introductory Level**

Select one of the following: \(^*\) 3

- ESSM 655 Remote Sensing of the Environment
- GEOG 651 Remote Sensing for Geographical Analysis

**Intermediate Level**

Both are required: \(^*\) 6

- ESSM 656 Advanced Remote Sensing
- GEOG 661 Digital Image Processing and Analysis

**Specialized Remote Sensing Course**

Select one of the following: \(^*\) 3

- ATMO 655 Satellite Data in Meteorology
- ECEN 642 Digital Image Processing
- ECEN 649 Pattern Recognition
Space Life Sciences - Certificate

Obtain a Certificate in Space Life Sciences while pursuing your Ph.D. at Texas A&M University in Biomedical Engineering, Genetics, Kinesiology, Nuclear Engineering (Health Physics), Nutrition or a M.D./Ph.D. or Ph.D. in Medical Sciences from the Texas A&M University Health Sciences Center Graduate School of Biomedical Sciences! The Mentored Research Program in Space Life Sciences was created to produce scientists with a broad understanding of the critical issues associated with long duration space flight and specific expertise in critical problem areas such as:

1. bone loss
2. muscle wasting
3. health effects of cosmic radiation
4. changes in metabolism
5. consequences of being in a catabolic state while in space

In addition, students will gain specific training in either nutritional and/or exercise physiology countermeasures against these major biological problems. Located a little over 100 miles from NASA/Johnson Space Center, students will have the unique opportunity to work with world leaders in space life sciences. For additional information, please visit the Space Life Sciences Graduate Program (http://slsgraduateprogram.tamu.edu/NSBRI) website.

Program Requirements

**Required Courses**
- KINE 646/NUEN 646/VMid 646: Fundamentals of Space Life Sciences 3
- KINE 681/NUEN 681/NUTR 681: Seminar (Space Life Sciences) 1

**Focus Area**
Select nine semester credit hours of a focus area 9

**Capstone**
- PLAN 678: Applied Transportation Studio: Site Planning and Traffic Impact 3

**Total Semester Credit Hours**
17

Transportation Planning - Certificate

The certificate in Transportation Planning program provides students with a substantive base of knowledge needed to be broadly successful in the transportation profession, as well as with specialized instruction tailored to building student skills and capabilities in three critical areas: Transportation Systems Planning, Transportation and Urban Design, and Transportation Policy. Students enrolled in the certificate program will further take a comprehensive capstone course. The Certificate is one of the few educational programs that address the field of transportation in a truly comprehensive, interdisciplinary manner. It is a partnership among the Department of Landscape Architecture and Urban Planning (LAUP) in the College of Architecture, the Texas Transportation Institute (TTI), the Department of Civil Engineering, and the Bush School of Government and Public Service. The Certificate is housed in the Hazard Reduction and Recovery Center in the College of Architecture. This program will be open to any graduate student at Texas A&M University with an interest in transportation. Certificate Coordinator: Dr. Eric Dumbaugh.

For more information, see http://laup.arch.tamu.edu/academics/certificates/ctp/.

Program Requirements

**Required Courses**
- PLAN 612: Transportation in City Planning 3

**Focus Area**
Select nine semester credit hours of a focus area 9

**Capstone**
- PLAN 678: Applied Transportation Studio: Site Planning and Traffic Impact 3

**Total Semester Credit Hours**
15

**Focus Area**

Multimodal Systems Planning

**Required**
- PLAN 670: Urban Public Transportation Planning 1 3

**Electives**
Select six semester credit hours from the following: 6
- CVEN 618: Traffic Engineering: Operations
- CVEN 672: Engineering and Urban Transportation Systems
- PLAN 626: Advanced GIS in Landscape Architecture and Urban Planning
- PLAN 650: Disaster Response Planning
- PLAN 673: Design for Sustainable Transportation
- PLAN 674: Transportation System Analysis
- PLAN 676: Transportation Investment Decisions

**Total Semester Credit Hours**
9

1 Students are advised to take PLAN 670 if available, but PLAN 673 will also satisfy this requirement.

Transportation and Urban Design

**Required**
- PLAN 673: Design for Sustainable Transportation 3

**Electives**
Select six semester credit hours from the following: 6
- CVEN 617: Traffic Engineering: Characteristics
- CVEN 618: Traffic Engineering: Operations
- CVEN 635: Street and Highway Design
- CVEN 672: Engineering and Urban Transportation Systems
- LAND 661: Visual Quality for Design and Planning
- PLAN 670: Urban Public Transportation Planning
- PLAN 674: Transportation System Analysis
## College of Agriculture and Life Sciences

http://aglifesciences.tamu.edu

### Administrative Officers

Vice Chancellor and Dean - Mark Hussey, Ph.D.

Executive Associate Dean - Alan Sams, Ph.D.

Associate Dean for Academic Operations - Kim E. Dooley, Ph.D.

Associate Dean for Graduate Programs and Faculty Development - David W. Reed, Ph.D.

Associate Dean for Student Development - Chris L. Skaggs, Ph.D.

Assistant Dean for Student Success - Danielle A. Harris, Ph.D.

### The Peace Corps Masters International Program

The Peace Corps Masters International Program (PCMI) is designed to allow a student to complement the coursework for a master’s degree with related overseas service in one of the more than 60 countries where the Peace Corps serves. With departmental approval, a student studying for a degree in any of the College’s master’s programs can earn 4-6 credit hours for his/her Peace Corps service toward the 32-36 credit hours required for a master’s degree.

A student wishing to participate in this program should first apply for admission into graduate school at Texas A&M University, then upon receiving acceptance into graduate school, they should apply to the Peace Corps Master’s International Program in the College of Agriculture and Life Sciences, and last they should apply to the Peace Corps. Materials sent to the PCMI Program Coordinator are in addition to materials required and submitted as part of the application for Texas A&M graduate programs and include: the PCMI application, a copy of the graduate school application, resume and two references.

Applicants to the PCMI program must demonstrate problem solving capabilities, self reliance, and a willingness to learn from other cultures as well as serve. Language studies are not required but will be viewed favorably by reviewers.

### Departments

### Departments

- Agricultural Economics (p. 140)
- Agricultural Leadership, Education, and Communication (p. 155)
- Animal Science (p. 178)
- Biochemistry and Biophysics (p. 216)
- Biological and Agricultural Engineering (p. 228)
- Ecosystem Science and Management (p. 249)
- Entomology (p. 266)
- Horticultural Sciences (p. 278)
- Nutrition and Food Science (p. 301)
- Plant Pathology and Microbiology (p. 325)
- Poultry Science (p. 337)

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**Transportation Planning and Public Policy**

<table>
<thead>
<tr>
<th>Plan Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLAN 676</td>
<td>Transportation Investment Decisions</td>
<td>3</td>
</tr>
</tbody>
</table>

**Electives**

Select six semester credit hours from the following:

- PSAA 611 Public Policy Formation
- PSAA 616 Managing Workplace Diversity in Public and Nonprofit Organizations
- PSAA 617 U.S. State and Local Government: Institutions and Policy
- PSAA 622 Public Finance
- PSAA 634 Public Management
- PLAN 650 Disaster Response Planning

**Total Semester Credit Hours**

**9**

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**Transit Management**

**Required**

Select one of the following:

- PLAN 670 Urban Public Transportation Planning
- PLAN 673 Design for Sustainable Transportation

**Electives**

Planning and Civil Engineering:

Select one of the following:

- CVEN 618 Traffic Engineering: Operations
- CVEN 632 Transportation Engineering: Economics
- CVEN 672 Engineering and Urban Transportation Systems
- PLAN 674 Transportation System Analysis

Management, Policy and Finance:

Select two of the following:

- MGMT 630 Behavior in Organizations
- MGMT 639 Negotiations in Competitive Environments
- MGMT 655 Survey of Management
- MGMT 658 Managing Projects
- MGMT 675 Leadership in Organizations
- PLAN 676 Transportation Investment Decisions
- PSAA 611 Public Policy Formation
- PSAA 622 Public Finance
- PSAA 634 Public Management
- PSAA 636 Grant and Project Management in the Public and Nonprofit Sectors
- PSAA 648 Performance Management in the Public and Nonprofit Sectors

**Total Semester Credit Hours**

**12**

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**1 Students are advised to take PLAN 670 if available, but PLAN 673 will also satisfy this requirement.**
• Recreation, Park and Tourism Sciences (p. 350)
• Soil and Crop Sciences (p. 367)
• Wildlife and Fisheries Sciences (p. 400)

Interdepartmental Programs

• International Agriculture and Resource Management (IARM) Certificate (p. 140)
• Military Land Sustainability Certificate (p. 140)

Interdepartmental Degree Programs

Certificates

• Military Land Sustainability Certificate (p. 140)
• International Agriculture and Resource Management (IARM) Certificate (p. 140)

International Agriculture and Resource Management (IARM) - Certificate

The IARM Certificate Program is a transcripted certificate program provided through the College of Agriculture and Life Sciences. Its purpose is to expand the background and knowledge of graduate students seeking careers in international agriculture, natural resource management and related fields.

For more information, graduate students should contact the IARM program coordinator in the dean's office (http://aglifesciences.tamu.edu/office-of-the-dean-directory) of the College of Agriculture and Life Sciences.

Program Requirements

The IARM Certificate requires successful completion of the following:

Prescribed courses from the following focus areas: 1 12
- Human Capacity Development for International Agriculture, Development and Natural Resource Management
- Agricultural and Natural Resource Economic Trade and Policy
- Foods Systems
- Agricultural and Natural Resource Development
- Conservation and Natural Resources

Capstone course 3
- International Agricultural Development

Seminar 1
- Select one of the following:
  - ALEC 681 Seminar 1
  - Attend 8 Borlaug Institute seminars

Total Semester Credit Hours 17

1 Select 12 credit hours from one focus area with no more than 9 hours in one major.

Military Land Sustainability - Certificate

Certificate in Military Land Sustainability is a web-based program that provides students with an understanding of factors that influence natural resource conservation and management of military lands. The program is comprised of coursework in three integrated, multidisciplinary thematic areas of emphasis: land management, policy analysis and development, and cultural competencies and conflict management. The Certificate in Military Land Sustainability can complement existing professional graduate degrees offered in the Departments of Ecosystem Sciences and Management (ESSM) and Wildlife and Fisheries Sciences (WFSC).

Program Requirements

Required Courses
- WFSC 641 Sustainable Military Land Management 3
- WFSC 642 Field Military Land Management 1 1
- WFSC 643 Geospatial Technology in Military Land Management 3
- WFSC 681 Seminar (Military Land Management) 2

Prescribed Elective Courses
Select two of the following: 6
- ESSM 610 Rangeland Resource Management
- ESSM 630 Restoration Ecology
- ESSM 635 Ecohydrology
- ESSM 636 Range and Forest Watershed Management
- ESSM 651/ Geographic Information System for Resource Management
- ESSM 652 Advanced Topics in Geographic Information Systems
- ESSM 660 Landscape Analysis and Modeling
- ESSM 670 Ecosystems and Markets
- ESSM 675 International Sustainable Community Development
- ESSM 676/ Leadership, Development and Management of Environmental NGOs
- WFSC 604 Ecological Modeling
- WFSC 613 Animal Ecology
- WFSC 618 Wildlife Study Design and Analysis
- WFSC 622 Behavioral Ecology
- WFSC 624 Dynamics of Populations
- WFSC 630 Ecology and Society
- WFSC 636 Wildlife Habitat Management
- WFSC 684 Professional Internship

Total Semester Credit Hours 15

1 WFSC 642 may be substituted by WFSC 684 with the prior approval of Administrative Director of the program for the 1 credit hour required.

Department of Agricultural Economics

http://agecon.tamu.edu

Head: C. P. Rosson, III
The Department of Agricultural Economics engages people in the use of economic analysis for making decisions involving agribusiness (including food and fiber production, supplying inputs, processing products and marketing), natural resources and communities. Students are taught to develop their leadership, analytical and communication skills. Disciplinary research and graduate education enhance the use of economic principles and research methods in solving economic problems facing society. Applied research programs emphasize the analysis of business and public policy issues.

In planning a student’s program, the need for broad training, rather than narrow specialization, is recognized. Students (regardless of their primary interests) are encouraged to take not only advanced courses covering various fields within the department but also essential supporting courses in other departments. Students are expected to acquire a knowledge of economic theory, its application to contemporary agricultural production, agribusiness and resource problems, and the ability to employ analytical techniques in making policy and business decisions.

The teaching and research activities are grouped broadly as follows: agribusiness management and finance, production economics, markets and trade, policy analysis, and resource economics. The present and expanding program of research in the department affords the student a wide choice and capable guidance in thesis or dissertation research.

Master of Science (MS) and Master of Agribusiness (MAB) degrees are offered. MS students (p. 145) may choose between the thesis option (recommended for those students who plan to go on for further graduate studies) and the non-thesis option. Students who choose the MS non-thesis option take a greater number of courses. The Master of Agribusiness degree (p. 51) program is non-thesis, interdisciplinary and jointly administered by the College of Agriculture and Life Sciences and the Mays Business School. This professional curriculum is designed to provide a broad preparation for economic, financial and marketing analysis of agribusiness, food and fiber industry decisions.

The PhD program (p. 149) concentrates on the theory, quantitative tools and methodology required of the professional applied economist. Field areas offered within the PhD program include: Markets and Information Economics, Resource and Environmental Economics and Policy and Trade. A PhD in Agribusiness and Managerial Economics (p. 53) is also offered by the Intercollegiate Faculty of Agribusiness. No foreign language is required for students pursuing any of our PhD programs. For more information about program requirements and employment opportunities, contact the department’s graduate office.

**Faculty**

Abeygunawardena, Piyasena, Professor  
Agricultural Economics  
PhD, Texas A&M University, 1986

Anderson, David, Professor & Extension Specialist  
Agricultural Economics  
PhD, Texas A&M University, 1994

Bessler, David, Professor  
Agricultural Economics  
PhD, University of California, Davis, 1977

Boadu, Fred, Professor  
Agricultural Economics  
PhD, University of Kentucky, 1981

Bryant, Henry, Research Associate Professor  
Agricultural Economics  
PhD, Texas A&M University, 2003

Capps, Oral, Executive Professor  
Agricultural Economics  
PhD, Virginia Tech, 1979

Conner, James, Professor  
Agricultural Economics  
PhD, Texas A&M University, 1970

Dudensing, Rebekka, Assistant Professor & Extension Specialist  
Agricultural Economics  
PhD, Clemson University, 2008

Edney, Kirk, Continuing Education Assistant Professor  
Agriculture Education  
PhD, Texas A&M University, 2009

Griffin, Ronald, Professor  
Agricultural Economics  
PhD, University of Wisconsin, 1980

Harness, Nathaniel, Instructional Associate Professor  
Agricultural Economics  
PhD, Texas Tech University, 2007

Ishdorj, Ariun, Assistant Professor  
Agricultural Economics  
PhD, Iowa State University, 2008

Jones, Eluned, Professor Emerita  
Agricultural Economics  
PhD, Texas A&M University, 1987

Klinefelter, Danny, Professor & Extension Specialist  
Agricultural Economics  
PhD, University of Illinois at Urbana-Champaign, 1979

Klose, Steven, Professor & Extension Specialist  
Agricultural Economics  
PhD, Texas A&M University, 2001

Leatham, David, Professor  
Agricultural Economics  
PhD, Purdue University, 1983

Litzenberg, Kerry, Professor  
Agricultural Economics  
PhD, Purdue University, 1979

Love, Harold, Professor Emeritus  
Agricultural Economics  
PhD, University of California, Berkeley, 1998

McCarl, Bruce, Distinguished Professor  
Agricultural Economics  
PhD, Pennsylvania State University, 1973
Mjelde, James, Professor
Agricultural Economics
PhD, University of Illinois at Urbana-Champaign, 1985

Nelson, A, Senior Professor
Agricultural Economics
PhD, Purdue University, 1969

Newburn, David, Professor
Agricultural Economics
PhD, University of California, Berkeley, 2002

Ng, Desmond, Associate Professor
Agricultural Economics
PhD, University of Illinois at Urbana-Champaign, 2001

Norton, Roger, Research Professor
Agricultural Economics
PhD, The Johns Hopkins University, 1971

Outlaw, Joe, Professor & Extension Specialist
Agricultural Economics
PhD, Texas A&M University, 1992

Palma, Marco, Associate Professor & Extension Specialist
Agricultural Economics
PhD, University of Florida, 2005

Park, John, Professor & Extension Specialist
Agricultural Economics
PhD, Texas A&M University, 1996

Penson, John, Professor
Agricultural Economics
PhD, University of Illinois at Urbana-Champaign, 1973

Price, Edwin, Professor
Agricultural Economics
PhD, University of Kentucky, 1973

Ribera Landivar, Associate Professor & Extension Specialist
Agricultural Economics
PhD, Texas A&M University, 2005

Richardson, James, Professor
Agricultural Economics
PhD, Oklahoma State University, 1978

Rister, M., Professor
Agricultural Economics
PhD, Michigan State University, 1981

Robinson, John, Professor & Extension Specialist
Agricultural Economics
PhD, Texas A&M University, 1993

Rosson, Claude, Professor
Agricultural Economics
PhD, Texas A&M University, 1982

Salin, Victoria, Professor
Agricultural Economics
PhD, Purdue University, 1996

Senarath Dharmasena, Instructional Assistant Professor
Agricultural Economics
PhD, Texas A&M University, 2010

Shaw, William, Professor
Agricultural Economics
PhD, University of Colorado, 1985

Siebert, John, Professor
Agricultural Economics
PhD, University of California, Berkeley, 1978

Stevens, Reid, Assistant Professor
Agricultural Economics
PhD, University of California-Berkeley, 2015

Welch, James, Associate Professor & Extension Specialist
Agricultural Economics
PhD, Texas A&M University, 2006

Williams, Gary, Professor
Agricultural Economics
PhD, Purdue University, 1981

Woodward, Richard, Professor
Agricultural Economics
PhD, University of Wisconsin, 1997

Wu, Ximing, Professor
Agricultural Economics
PhD, University of California, Berkeley, 2003

Zhang, Yu, Assistant Professor
Agricultural Economics
PhD, Texas A&M University, 2010

Masters

• Master of Agriculture in Agricultural Economics (p. 142)
• Master of Science in Agricultural Economics (p. 145)

Doctoral

• Doctor of Philosophy in Agricultural Economics (p. 149)

**Master of Agriculture in Agricultural Economics**

The Master of Agriculture (MAgr) degree is designed for a student who wants professional graduate training with a management orientation in agriculture, food and natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

An individual with a baccalaureate degree from a college or university of recognized standing, or a qualified Texas A&M University senior during his/her last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Agriculture. The candidate’s advisory committee shall specify prerequisite work where necessary.
The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in select academic departments of the College of Agriculture and Life Sciences.

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 143)
- Degree Plan (p. 143)
- Credit Requirement (p. 143)
- Transfer of Credit (p. 143)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 144)
- Final Examination (p. 144)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department or chair of the intercollegiate faculty, if applicable, concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of **no fewer than three members of the graduate faculty** representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department or intercollegiate faculty, if appropriate, and at **least one or more of the members must have an appointment to a department other than the student’s major department.**

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign **en masse.**

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. **The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.**

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee or chair of intercollegiate faculty, if applicable, to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 36 hours is required for the Master of Agriculture degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to quarter credit hours. An official transcript from
the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply.
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan.
   • A maximum of 8 hours of 684 (Professional Internship) and/or
   • A maximum of 8 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department or interdisciplinary degree program can have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. An examination which is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as a failure. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A candidate for the Master of Agriculture degree does not qualify to petition for an exemption from his/her final examination.

Additional Requirements

Additional Requirements

• Residence (p. 144)
• Time Limit (p. 145)
• Foreign Languages (p. 145)
• Application for Degree (p. 145)

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Agriculture degree.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Agriculture degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

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**Master of Science in Agricultural Economics**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master's Degree Requirements**

1. **Meet with departmental graduate advisor to plan course of study for first semester.**
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. **Establish advisory committee. Submit a degree plan.**
   - **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. **If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.**
   - **When:** At least 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. **Apply for degree; pay graduation fee.**
   - **When:** During the first week of the final semester, see OGAPS calendar.

5. **Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.**
   - **When:** Well before submitting request to schedule final examination.

6. **Complete residence requirement.**
   - **When:** If applicable, before or during final semester.
   - **Approved by:** OGAPS.

7. **Submit request to schedule final examination.**
   - **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. **Successfully complete final examination.**
   - **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   - **Approved by:** Advisory committee and OGAPS.

9. **If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.**
   - **When:** See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. **Graduation; arrange for cap and gown.**
    - **For more information, visit http://graduation.tamu.edu.**

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1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2 Complete the application for degree form via the student's Howdy portal.

A Master of Science degree in Agricultural Economics provides professional training for students seeking the skills in management, finance, real estate, entrepreneurship, marketing, policy analysis, and decision-making needed in today’s business world with a focus on the food and fiber industry. Master of Science students may choose between the thesis option and the non-thesis option.

Information regarding the program and application process (http://admissions.tamu.edu/graduate/apply) may be obtained from the website at http://agrilife.org/agecgrads/ (click on “Prospective Students”) or by contacting the Department (AE-Gradoffice@agecon.tamu.edu).

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 146)
• Degree Plan (p. 146)
• Credit Requirements (p. 146)
• Transfer of Credit (p. 147)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 147)
• Thesis Option (p. 147)
  • Thesis Proposal (p. 148)
  • Final Examination (p. 148)
• Non-Thesis Option (p. 148)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of at least three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary academic program of the student and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48
hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis
option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 149)
- Continuous Registration (p. 149)
- Time Limit (p. 149)
- Foreign Languages (p. 149)
- Application for Degree (p. 149)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Agricultural Economics**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.
Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, head of the department, or chair of the intercollegiate faculty, and OGAPS.

Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, head of the department, or chair of the intercollegiate faculty, and OGAPS.

Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, head of the department, or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, head of the department, or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. **For more information, visit http://graduation.tamu.edu.**

**Note:** Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

A Ph.D. in Agricultural Economics provides a degree tailored to produce highly skilled applied economist focused on quantitatively-based economic research and analyses of managerial and policy questions as well as natural resource and environmental issues.

Students (regardless of their primary interests) are encouraged to take not only advanced courses covering various fields within the department but also essential supporting courses in other departments. Students are expected to acquire knowledge of economic theory, its application to contemporary agricultural production, agribusiness and resource problems, and the ability to employ analytical techniques in making policy and business decisions.

The teaching and research activities are grouped broadly as follows: agribusiness management and finance, production economics, markets and trade, policy analysis, and resource economics. The present and expanding program of research in the department affords the student a wide choice and capable guidance in dissertation research.

Information regarding the program and application process (http://admissions.tamu.edu/graduate/apply) may be obtained from the website at http://agrilife.org/agecgrads (click on “Prospective Student”) or by contacting the Department (AE-Gradoffice@agecon.tamu.edu).

**Program Requirements**

- Student’s Advisory Committee (p. 150)
- Degree Plan (p. 151)
- Transfer of Credit (p. 151)
- Research Proposal (p. 151)
- Examinations (p. 152)
  - Preliminary Examination (p. 152)
  - Final Examination/Dissertation Defense (p. 153)
- Dissertation (p. 154)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or
co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V85/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student's advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student's advisory committee, the head of the student's major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student's major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student's advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student's advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student's degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student's cumulative GPR is at least 3.000.
- Student's degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student's department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student's department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student's advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissertation is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters the doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

Department of Agricultural Leadership, Education, and Communications

http://alec.tamu.edu

Head: J. F. Elliot
Associate Head for Graduate Programs: T. H. Murphy
Graduate Program Coordinator: Clarice Fulton

The Department of Agricultural Leadership, Education, and Communications offers graduate studies leading to the degrees of: Master of Agriculture in agricultural development, an online or campus program, Master of Education, Master of Science, and Doctor of Philosophy in agricultural leadership, education, and communications. A Doctor of Education in agricultural education is offered on campus and at a distance through a joint program with Texas Tech University.

Professionals completing these degrees work in a variety of contextual settings including agricultural communications/journalism, technology-
enhanced learning, organizational and community leadership, extension education, teacher education, and international agricultural development.

Graduate students, in consultation with a graduate advisor, select areas of emphasis. Examples include planning and needs assessment, learning and cognition, change theory and processes, communication theory and practice, leadership education theory and applications, instructional design and delivery, evaluation and performance measurement, and research measurement and analysis.

Departmental faculty members maintain contact with professionals in their field. These contacts enable faculty members to teach and direct research in support of graduate programs with a current appreciation of the important and complex problems encountered by professional practitioners. For additional information about the graduate faculty and programs available in the department, or to set up a campus visit, contact the graduate program coordinator by email (cfulton@tamu.edu) or visit the website at http://alec.tamu.edu.

Master's Programs

The Department of Agricultural Leadership, Education and Communications at Texas A&M University is by far the largest program of its kind, and ranked as the second most distinguished program in agricultural education in the United States. Faculty members in the Department provide leadership to national and international organizations within the discipline. Graduate faculty members in the Department cluster into learning communities based primarily on the settings where we work. Students will benefit from the faculty members' different professional interests, perspectives, and knowledge, and learn from their experience in the classroom.

Three Master’s degree programs are available in the department for individuals interested in career areas such areas as a public relations account manager, communications coordinator, agricultural science teacher, sales representative, county extension agent, leadership consultant, social & public service, instructional designer, and international development specialist. Because of the diverse nature of these careers, degree plans will vary considerably and are generally unique for each individual. Your specific degree plan is developed through consultation with your graduate committee.

Master of Science

The Master of Science (MS), requires a minimum of 32 semester credit hours of coursework and a Thesis. Typically, 22 or more hours will be taken in the department; four of these hours will be credited for completing the thesis. Other coursework will be completed in supporting field(s) of your interest.

Supporting fields in the MS program may be in any academic area that contributes to a student’s academic or career objectives. Examples include agricultural leadership, agricultural communications, management, change management, adult education, research methods, psychology, and sociology.

Master of Education

Students whose career objectives include working in formal or informal education setting in agriculture seek the Master of Education: e.g., teaching agricultural sciences in a high school, working as an Extension educator, corporate training and development. The 36 semester credit hour program typically includes 18 to 24 hours in the department and one or more support areas.

Master of Agriculture

Students pursuing careers in fields such as instructional design, international agricultural development, agricultural leadership or rural community development might seek the Master of Agriculture in Agricultural Development. The program prepares individuals for leadership roles in education, natural resource management, cooperative extension service, and many other professional careers in agriculture and life sciences. The program is generally completed at a distance, however, individuals do have the option to complete the program on-campus. This is a non-thesis degree program that emphasizes the development of problem-solving skills involved in applying science and technology to benefit humanity.

This 36 semester credit hour program includes a required internship and a professional paper. The internship is a unique feature of the M.Ag program, whether pursued on-campus or at-a-distance. The internship is completed at the end of formal coursework, and involves either paid or un-paid employment in your area of interest. Planned in concert by the student, university adviser and business supervisor, the internship normally lasts from three to six months. The required professional paper is often a report of the internship experience.

For more information about each ALEC degree program, contact the graduate program coordinator, by email (cfulton@tamu.edu) or 979-862-7180.

Peace Corps Masters International Program (PCMI)

The Department, in partnership with the Borlaug Institute, participates in the Peace Corps Masters International Program (PCMI). The PCMI program participants will work with their faculty advisor and committee, as well as the PCMI Program Coordinator, to plan a degree program that fulfills their career objectives and degree requirements while also preparing them for their Peace Corps service. They will complete 24 credit hours at Texas A&M prior to fulfilling their 2-year commitment to the Peace Corps. Depending on their department and degree program as well as research and independent study undertaken in concert with the experiential learning of their Peace Corps service, participating students will receive 3–12 credit hours as research hours, internship hours, as directed studies courses with a faculty member at Texas A&M, or as a combination of these. Visit the Norman Borlaug web site (http://borlaug.tamu.edu/programs/academic-programs/peace-corps-masters-international) for more information on this program or contact Cathryn Clement (cclement@ag.tamu.edu) in the College of Agriculture and Life Sciences.

Doctoral Programs

The Department of Agricultural Leadership, Education and Communications at Texas A&M University is by far the largest program of its kind, and ranked as the second most distinguished program in agricultural education in the United States. Faculty members in the Department provide leadership to national and international organizations within the discipline. Graduate faculty members in the Department cluster into learning communities based primarily on the settings where we work. Students will benefit from the faculty members’ different professional interests, perspectives, and knowledge, and learn from their experience in the classroom.

The Department offers three doctoral programs described below:

Doctor of Philosophy (PhD)
The Doctor of Philosophy is a specialized, research-oriented degree. Coursework gives the candidate a thorough and comprehensive knowledge in the field of study and methods of research. The program requires a minimum of 64 semester credit hours, including dissertation research, beyond the master’s degree. Without the master’s degree, the program would include a minimum of 96 semester credit hours. The program prepares individuals for university faculty positions, public and corporate leadership roles in education, natural resource management, extension education, international development, and many other professional careers in agriculture and life sciences. Ordinarily, students pursuing the PhD choose supporting coursework closely aligned to their research interests and professional goals.

Doctor of Education (EdD)

The Doctor of Education is a campus-based professional degree designed to prepare a candidate for a position of leadership in the full range of educational settings, including public and private schools and colleges, business, government, industry, and international organizations. The program is designed for the practitioner; a graduate may be expected to fill instructional, supervisory, administrative, and policy positions in agricultural, educational, and corporate settings. Although substantively different from the PhD, the EdD requires equivalent admission qualifications, standards of scholarship and breadth and depth of study. A record of study and an internship are completed in this 64 semester credit hour program.

Joint Doctor of Education in Agricultural Education (Doc@Distance)

The Joint EdD in agricultural education is delivered at a distance with the Department of Agricultural Education and Communications at Texas Tech University. The program is designed for mid-career professionals. Student enter as members of a cohort, and advance together through the program over four years. Admission takes place every other year, in the odd-numbered years. Program graduates are providing leadership and direction a variety of instructional, supervisory, and administrative positions across the education and training professions. The admission process is different than our other degree programs. If you are interested in this program, contact the graduate program coordinator by email (cfulton@tamu.edu).

Entering doctoral studies is a long term commitment on the part of the student and the department. Individuals interested in the Doctor of Philosophy or the Doctor of Education degree programs are strongly encouraged to schedule a visit to interview with faculty. If a visit cannot be arranged, applicants are encouraged to prepare a 3-5 minute video sharing general information about yourself, your professional work experience, the area of study you are interested in, and your long-term academic and professional goals.

For more information about our degree programs and to schedule a campus visit, contact the graduate program coordinator, by email (cfulton@tamu.edu) or phone, 979-862-7180.

Certificate Programs

The Department offers two certificate programs which will enable individuals to gain specific knowledge and skillsets: a Certificate in Agriculture eLearning Development, and a Certificate in Leadership, Education, Theory, and Practice. The eLearning certificate may be obtained at a distance by taking online courses; the Leadership certificate is obtained by taking on-campus courses.

Certificate in Agriculture eLearning Development

The Agriculture eLearning Development certificate is an innovative program that prepares students and professionals to develop sophisticated eLearning courses and programs to serve the eTraining needs of both public and private sectors of agriculture. Students are required to complete five online courses (14 credit hours) to earn the certificate.

Certificate in Leadership, Theory, and Practice

The Leadership Education, Theory, and Practice Certificate will prepare students with the unique knowledge and skills required to apply leadership theory and put into practice these theories at any level in an organization. Students gain a substantive foundation of leadership theory, with the institutional focus on leadership situations and how to apply leadership theories to all professional organizations, including professional and civic. This emphasis consists of 14 credit hours.

For more information to obtain the Leadership Education Certificate, please contact Dr. Lori Moore at lmoore@tamu.edu, or call 979-845-1295.

Cost to Complete a Certificate

Either certificate offered by the department may be completed as academic credit (active enrollment at Texas A&M University) or by Continuing Education. Cost for academic credit is based on Texas A&M University tuition and fees. Cost for continuing education credit is currently $525/course. In both cases, these costs do not include expenses related to required software or textbooks. A certificate completed through continuing education will not be on a university transcript, and many people prefer ‘transcripted’ certificate programs.

If an individual is not enrolled at Texas A&M University, they may complete either certificate, and have them on a university transcript, by enrolling at Texas A&M University through Non-Degree Seeking (G6) Admission status, and then enrolling in and completing the courses for academic credit.

For more information about completing a transcripted certificate program as a Non-Degree Seeking (G6) student, or a non-transcripted certificate through Continuing Education, please contact the graduate coordinator by email, cfulton@tamu.edu, or phone 979-862-7180.

Certificate in International Agriculture and Natural Resource Management (IARM)

The College of Agriculture and Life Sciences offers an academic credit, transcripted certificate in conjunction with the departments in the college. Students seeking careers in international agriculture wishing to build experience and knowledge may choose from 5 focus areas:

- Human Capacity Development for International Agriculture, Development and Natural Resource Management
- Agricultural and Natural Resource Economic Trade and Policy
- Food Systems
- Natural Resources
- Agricultural and Natural Resource Development

IARM program participants must successfully complete 15-16 credit hours which includes 12 credit hours in one focus area and a 3 credit hour capstone course. For more information about this certificate, visit the college web page (http://aglifesciences.tamu.edu/international-programs/students/international-degrees-certificates).
Faculty

Bobbitt, Erica, Assistant Lecturer
Ag Leadership, Educ & Comm
PHD, The Pennsylvania State University, 2011

Boleman, Christopher, Associate Professor & Extension Specialist
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 2003

Boyd, Barry, Associate Professor
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 1991

Briers, Gary, Professor
Ag Leadership, Educ & Comm
PHD, Iowa State University, 1978

Cummings, Scott, Professor & Extension Specialist
Ag Leadership, Educ & Comm
PHD, University of Texas Health Science Center at Houston, 1995

Dodd, Courtney, Assistant Professor & Extension Specialist
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 2013

Dooley, Kim, Professor
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 1995

Dromgoole, Darrell, Associate Professor & Extension Specialist
Ag Leadership, Educ & Comm
EDD, Texas A&M University, 2007

Dunsford, Deborah, Senior Lecturer
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 1993

Elbert, Chanda, Associate Professor
Ag Leadership, Educ & Comm
PhD, Pennsylvania State University, 2000

Elliot, John, Professor
Ag Leadership, Educ & Comm
PHD, Ohio State University, 1988

Felton Odom, Assistant Professor
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 2011

Hanagriff, Roger, Continuing Education Assistant Professor
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 2002

Harlin, Julie, Associate Professor
Ag Leadership, Educ & Comm
PhD, Oklahoma State University, 1999

Larke, Alvin, Professor
Ag Leadership, Educ & Comm
PHD, University of Missouri - Columbia, 1982

Leggette, Holli, Assistant Professor
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 2013

Lindner, James, Professor
Ag Leadership, Educ & Comm
PHD, Ohio State University, 2000

Lockett, Landry, Senior Lecturer
Ag Leadership, Educ & Comm
EDD, Texas A&M University, 2007

McKim, Billy, Assistant Professor
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 2010

Moore, Lori, Associate Professor
Ag Leadership, Educ & Comm
PHD, University of Florida, 2003

Murphy, Sarah, Associate Professor
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 1997

Murphy, Timothy, Professor
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 1995

Pina, Manuel, Associate Professor
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 1978

Powell, Linda, Assistant Lecturer
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 2007

Rayfield, John, Associate Professor
Ag Leadership, Educ & Comm
EdD, Texas Tech University, 2006

Redwine, Tobin, Assistant Professor
Ag Leadership, Educ & Comm
PHD, Texas Tech University, 2009

Ripley, Jeffrey, Associate Professor & Extension Specialist
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 2008

Rosser, Manda, Lecturer
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 2004

Rutherford, Tracy, Professor
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 1998

Strong, Jennifer, Assistant Professor
Ag Leadership, Educ & Comm
PHD, Oklahoma State University, 2007

Strong, Jr., Assistant Professor
Ag Leadership, Educ & Comm
PhD, University of Florida, 2010

Vestal, Tom, Professor & Extension Specialist
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 1998
Masters

- Master of Agriculture in Agricultural Development (p. 159)
- Master of Science in Agricultural Leadership, Education, and Communication (p. 167)
- Master of Education in Agricultural Leadership, Education, and Communication (p. 165)
- Peace Corps Masters International Program (PCMI) (http://aglifesciences.tamu.edu/international-programs/students/international-degrees-certificates)

Doctoral

- Doctor of Education in Agricultural Education (Campus Program) (p. 161)
- Doctor of Education in Agricultural Education (Joint Distance Program) (http://alec.tamu.edu/academics/distance-education/joint-edd-program)
- Doctor of Philosophy in Agricultural Leadership, Education, and Communications (p. 172)

Certificates

- Agriculture eLearning Development Certificate (p. 178)
- Leadership Education, Theory, and Practice Certificate (p. 178)

Master of Agriculture in Agricultural Development

The Master of Agriculture (MAgr) degree is designed for a student who wants professional graduate training with a management orientation in agriculture, food and natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

An individual with a baccalaureate degree from a college or university of recognized standing, or a qualified Texas A&M University senior during his/her last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Agriculture. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in select academic departments of the College of Agriculture and Life Sciences.

Program Requirements

- Student’s Advisory Committee (p. 159)
- Degree Plan (p. 160)
- Credit Requirement (p. 160)
- Transfer of Credit (p. 160)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 160)
- Final Examination (p. 160)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department or chair of the intercollegiate faculty, if applicable, concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department or intercollegiate faculty, if appropriate, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for a year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic
deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee or chair of intercollegiate faculty, if applicable, to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 hours is required for the Master of Agriculture degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a degree. The limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit. If, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to
a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department or interdisciplinary degree program can have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. An examination which is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as a failure. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A candidate for the Master of Agriculture degree does not qualify to petition for an exemption from his/her final examination.

Additional Requirements

Additional Requirements

- Residence (p. 161)
- Time Limit (p. 161)
- Foreign Languages (p. 161)
- Application for Degree (p. 161)

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Agriculture degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Agriculture degree.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

Doctor of Education in Agricultural Education

The Doctor of Education (EdD) degree is a professional degree designed to prepare a candidate for a position of leadership in the full range of educational settings, including public and private schools and colleges, business, government, industry and the military establishment. The program is designed for the practitioner; a graduate may be expected to fill instructional, supervisory and administrative positions in which educational services are to be rendered.

Although substantively different from the PhD degree in education, the EdD degree requires equivalent admission qualifications, standards of scholarship and breadth and depth of study. Because graduates of the program are expected to demonstrate a high level of professional skill and educational statesmanship, only those candidates who show a consistently high level of professional performance in their academic studies, in their role-related studies, in their internship experience, and in the completion of their records of study will be recommended for the degree. The EdD degree may be earned in agricultural education, educational administration, and curriculum and instruction. Details of the requirements are presented below.

Admission

An applicants must hold the master’s degree, must have completed at least three years of professional experience in an educationally related setting, and must submit scores for the Graduate Record Examination and an academic record acceptable to the department to which he/she applies. He/she also must complete a written instrument which assesses the knowledge of the requirements and duties of the professional roles to which he/she aspire and demonstrates his/her ability to write with clarity, organization and correctness.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 162)
- Degree Plan (p. 162)
- Transfer of Credit (p. 162)
- Examinations (p. 162)
• Preliminary Examination (p. 162)
• Final Examination (p. 164)
• Record of Study (p. 164)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

Each student’s proposed degree plan will be individually designed on the basis of the student’s career objectives and the competencies associated with the professional role to which the student aspires. It will contain a minimum of 64 semester hours, including the following components:

1. At least 6 semester hours of proseminars stressing the foundation concepts with which every EdD student should be familiar;
2. A set of courses selected to prepare the candidate for a specific professional role within a field of specialization;
3. One or more courses that develop basic understanding of the procedures and applications of research;
4. At least one supporting field of 12 or more semester hours or two supporting fields of 9 or more semester hours each;
5. A professional internship of at least 6 semester hours related to the professional role to which the student aspires;
6. A record of study involving at least 12 semester hours of credit.

No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the preliminary examination.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved joint degree programs with other Texas A&M University System institutions, credit for theses or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Examinations

Preliminary Examination

The student’s major department and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.
The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or intercollegiate degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination.
six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Record of Study

The EdD student will produce a major research document called a record of study. The research project may involve such topics as

1. a field study on a problem of major proportions in time or extent;
2. a curriculum development project validated through pilot and field testing; or
3. action research on a curricular, instructional, supervisory or administrative problem based on empirical data.

The EdD student must have primary responsibility for the design and development of the research, and the record of study must be the sole and original work of the candidate.

Whatever the nature of the research project undertaken by the candidate, he or she will be required to prepare a record of study that explains and supports the activities undertaken in the project and supports its conclusions with adequate investigations, empirical data and a comprehensive bibliography. Procedures used in the student’s research will be described in sufficient detail for educators in other locations to apply or extend the procedures. All records of study should be characterized by accuracy of observation and measurements, thoroughness of analysis and synthesis, and accuracy and completeness of presentation.

Guidelines for the preparation of the record of study are available in the Thesis Manual which is available online at http://ogaps.tamu.edu. After successful defense and approval by the student’s advisory committee and the head of the student’s major department, a student must submit his/her record of study in electronic format as a single PDF file. The PDF file must be uploaded to the website http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A record of study that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 165)
- Continuous Registration (p. 165)
- Internship or Practicum (p. 165)
Residence
The residence requirement for the EdD degree is 30 semester credit hours in resident study at Texas A&M University. Of these 30 semester hours, at least 18 must be taken as a full-time student. The residence requirement must be fulfilled within five consecutive calendar years. This requirement may be satisfied by a student who presents any combination of full-time study during summer sessions of at least five weeks duration and/or work as a full-time student during regular sessions which totals in the aggregate at least 18 semester hours, accomplished within a fiveyear period beginning with the first course proposed to apply to this requirement.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

Continuous Registration
A student in a program leading to the EdD who has completed all coursework on his/her degree plan other than 692 (Professional Study) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Internship or Practicum
Each EdD degree candidate will complete a university-directed internship in a professional employment setting with a minimum duration of 300 clock hours accrued at the rate of 10–40 hours per week. The internship will require of the student full participation and responsibility in experiences directly related to the student’s career specialization. Credit for the internship will not be given for a continuation of regular employment activities (e.g., continuing to serve as a junior college teacher or as an elementary school principal), but only for completing an entirely new work experience. The internship may be on a paid or unpaid basis, must be undertaken after the student has a degree plan on file, and must be supported by prior or concurrent coursework (usually toward the end of the degree program). Prior to its beginning, the internship must be approved in writing as to details by all members of the student’s doctoral committee. At the conclusion of the internship, a formal written summary of its nature and results must be approved by the student’s advisory committee.

Application for Degree
For information on applying for your degree, please visit the Graduation Application for Degree results must be approved by the student’s advisory committee.

Program Requirements
Program Requirements
- Student’s Advisory Committee (p. 165)
- Degree Plan (p. 166)
- Credit Requirement (p. 166)
- Transfer of Credit (p. 166)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 166)
- Final Examination (p. 166)

Student’s Advisory Committee
After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of, no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must be from a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is
Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree at a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, or 690 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F, or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better.
All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

The candidate is not eligible to petition for an exemption from the final examination, except for a student in the Department of Educational Psychology. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the midpoint of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A Master of Education student in the Department of Educational Psychology or a student majoring in Curriculum and Instruction is eligible to petition for an exemption from the final examination with departmental and committee approval. The petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. See the Office of Graduate and Professional Studies website http://ogaps.tamu.edu.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 167)
- Time Limit (p. 167)
- Foreign Languages (p. 167)
- Internship or Practicum (p. 167)
- Application for Degree (p. 167)

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Education degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Education degree.

Internship or Practicum

A student who undertakes a professional internship in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Agricultural Leadership, Education, and Communication

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan semester registration. When: Before first semester.
   Approved by: Graduate advisor or chair of the intercollegiate faculty.
<table>
<thead>
<tr>
<th>Step</th>
<th>Activity</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

1 The online Document Processing Submission System is located on the website https://ogsdps.tamu.edu.

2 Complete the application for degree form via the student’s Howdy portal.

### Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 168)
- Degree Plan (p. 169)
- Credit Requirements (p. 169)
- Transfer of Credit (p. 169)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 169)
- Thesis Option (p. 170)
  - Thesis Proposal (p. 170)
  - Final Examination (p. 170)
- Non-Thesis Option (p. 171)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually
has immediate supervision of the student's research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student's advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses...
would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, and significant results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the
student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 171)
- Continuous Registration (p. 171)
- Time Limit (p. 171)
- Foreign Languages (p. 171)
- Application for Degree (p. 172)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.
Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Agricultural Leadership, Education, and Communication

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   When: Before first semester registration.
   Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   When: Before preliminary examination.

4. Complete the preliminary examination.
   When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.
   When: No later than 20 working days prior to the submission of the Request for the Final Examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.
   When: Before submitting request to schedule final oral examination.
   Approved by: OGAPS

7. Apply for degree; pay graduate fee.
   When: During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.
   When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.
   When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   Approved by: Advisory committee and OGAPS
Program Requirements

Program Requirements

- Student's Advisory Committee (p. 173)
- Degree Plan (p. 173)
- Transfer of Credit (p. 174)
- Research Proposal (p. 174)
- Examinations (p. 174)
  - Preliminary Examination (p. 174)
  - Final Examination/Dissertation Defense (p. 176)
- Dissertation (p. 176)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department
or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”. When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
</tbody>
</table>
7 Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.

Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 177)
- Time Limit (p. 177)
- Continuous Registration (p. 177)
- Admission to Candidacy (p. 177)
- Languages (p. 177)
- 99-Hour Cap on Doctoral Degree (p. 177)
Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Agriculture eLearning Development - Certificate

The Agriculture eLearning Development Certificate is an innovative program offered by the Department of Agricultural Leadership, Education, and Communications. This program prepares students across the College of Agriculture and Life Sciences with the unique knowledge and skills required to develop sophisticated eLearning courses and training programs for their Ag disciplines. Students will gain a substantive foundation of learning theory, adult education, instructional design, and computer programming from an eLearning perspective. Students are required to complete five online courses (14 credit hours) to earn the certificate.

For more information about the eLearning Certificate, contact Dr. Robert Strong, r-strong@tamu.edu, or call 979-845-1139.

Program Requirements
Inquiries should be addressed to the department’s graduate coordinator (p. 155).

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALEC 610</td>
<td>Principles of Adult Education</td>
<td>3</td>
</tr>
<tr>
<td>ALEC 611</td>
<td>Advanced Methods in Distance Education</td>
<td>3</td>
</tr>
<tr>
<td>ALEC 612</td>
<td>Advanced Instructional Design for Online Learning</td>
<td>3</td>
</tr>
<tr>
<td>ALEC 613</td>
<td>Techniques in eLearning Development and Delivery</td>
<td>3</td>
</tr>
<tr>
<td>ALEC 685</td>
<td>Directed Studies</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Semester Credit Hours 14

Leadership Education, Theory, and Practice - Certificate

Certificate in Leadership Education, Theory, and Practice is an innovative program offered by the Department of Agricultural Leadership, Education, and Communications. This program prepares students with the unique knowledge and skills required to apply leadership theory and put into practice these theories at any level in an organization. Students will gain a substantive foundation of leadership theory, with the instructional focus on leadership situations and how to apply leadership theories to all professional organizations, including professional and civic.

For more information to obtain the Leadership Education Certificate, please contact Dr. Lori Moore at limoore@tamu.edu, or call 979-845-1295.

Program Requirements
This emphasis area consists of 14 semester hours. Inquiries should be addressed to the department’s graduate coordinator.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALEC 606</td>
<td>Foundations of Leadership Theory</td>
<td>3</td>
</tr>
<tr>
<td>ALEC 609</td>
<td>Learning Organizations</td>
<td>3</td>
</tr>
<tr>
<td>ALEC 616</td>
<td>Facilitation of Leadership Programs</td>
<td>3</td>
</tr>
<tr>
<td>or ALEC 625</td>
<td>Program Evaluation and Organizational Accountability</td>
<td></td>
</tr>
<tr>
<td>ALEC 685</td>
<td>Directed Studies</td>
<td>2</td>
</tr>
<tr>
<td>Select one of the following:</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>ALEC 607</td>
<td>Youth Leadership Programs</td>
<td></td>
</tr>
<tr>
<td>ALEC 608</td>
<td>Leadership of Volunteers</td>
<td></td>
</tr>
<tr>
<td>ALEC 617</td>
<td>Leadership in Organizational Culture and Ethics</td>
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</tbody>
</table>

Total Semester Credit Hours 14

Department of Animal Science

http://animalscience.tamu.edu/

Head: H. R. Cross

Advanced study in animal science offers preparation for a future in teaching, research, extension, livestock and dairy production, and in industries involving food technology, livestock products and livestock management. Majors offered are:

Animal breeding: MS and PhD
Animal science: MS, MAgr and PhD
Equine industry management: MEIM
Food science and technology: MS, MAgr and PhD
Genetics: MS and PhD
Nutrition: MS and PhD
Physiology of reproduction: MS and PhD

The animal science subject matter fields are strongly supported by coursework in agricultural economics, biochemistry, biophysics, biology, genetics, statistics, and in veterinary anatomy, microbiology, parasitology, pathology, physiology, pharmacology and public health.

Laboratories available for graduate research include cytogenetics, genomics, food technology, meat science, nutrition, molecular biology and reproductive physiology. The Robert Justus Kleberg, Jr. Animal and Food Science Center provides 39 laboratories for research and graduate training. Special equipment available in these laboratories or in readily accessible facilities, such as at the Computing Services Center, offer a wide array of opportunities for study and research.

Dairy, beef, horse and swine herds and sheep and goat flocks at the main station or at research centers afford opportunities to study various problems in physiology, breeding, management, nutrition and production.
The Rosenthal Meat Science and Technology Center, equipped to fabricate and process all meat foods on a semishy;commercial scale, is available for research problems. Texas A&M AgriLife Research projects in all subject matter fields offer opportunities for graduate students to participate in current research activities.

Support areas such as biochemistry and biophysics, economics, genetics and statistics may be readily arranged. Food science and technology and nutrition courses are jointly listed.

There is no specific foreign language requirement for the Doctor of Philosophy degree. A student’s advisory committee may require a foreign language or additional coursework in an unrelated area in lieu of a foreign language.

**Faculty**

Acuff, Gary, Professor
Animal Science
PhD, Texas A&M University, 1985

Amstalden, Marcel, Associate Professor
Animal Science
PhD, Texas A&M University, 2003

Arnold, Ashley, Research Assistant Professor
Animal Science
PhD, Texas A&M University, 2013

Bazer, Fuller, Distinguished Professor
Animal Science
PhD, North Carolina State University, 1969

Callaway, Todd, Associate Professor
Animal Science
PhD, Cornell University, Ithaca, NY, 2014

Carpenter, Bruce, Associate Professor & Extension Specialist
Animal Science
PhD, Texas A&M University, 1993

Carstens, Gordon, Professor
Animal Science
PhD, Colorado State University, 1998

Castillo, Alejandro, Associate Professor
Animal Science
PhD, Texas A&M University, 1998

Cavinder, Clay, Associate Professor
Animal Science
PhD, Texas A&M University, 2006

Cleere, Jason, Associate Professor & Extension Specialist
Animal Science
PhD, Texas Tech University, 2002

Coverdale, Josie, Associate Professor
Animal Science
PhD, Iowa State University, 2003

Dunlap, Kathrin, Assistant Professor
Animal Science
PhD, Texas A&M University, 2006

Forrest, David, Professor
Animal Science
PhD, University of Wyoming, 1979

Friend, Theodore, Professor
Animal Science
PhD, Virginia Tech, 1977

Gehring, Kerri, Associate Professor
Animal Science
PhD, Texas A&M University, 1994

Gill, Clare, Professor
Animal Science
PhD, University of Adelaide, Australia, 2000

Gill, Jason, Assistant Professor
Animal Science
PhD, University of Guelph, 2006

Griffin, Davey, Professor & Extension Specialist
Animal Science
PhD, Texas A&M University, 1989

Heird, James, Executive Professor
Animal Science
PhD, Texas Tech University, 1978

Herring, Andy, Professor
Animal Science
PhD, Texas A&M University, 1994

Holub, Glenn, Instructional Assistant Professor
Animal Science
PhD, Texas A&M University, 2002

Ing, Nancy, Associate Professor
Animal Science
PhD, University of Florida, 1988

Kerth, Christopher, Associate Professor
Animal Science
PhD, Texas Tech University, 1999

Machen, Richard, Professor & Extension Specialist
Animal Science
PhD, Texas A&M University, 1987

Miller, Rhonda, Professor
Animal Science
PhD, Colorado State University, 1983

Osburn, Wesley, Associate Professor
Animal Science
PhD, University of Nebraska, 1996

Paschal, Joseph, Professor & Extension Specialist
Animal Science
PhD, Texas A&M University, 1986

Paulk, Chad, Assistant Professor
Animal Science
PhD, Kansas State University, 2014
Welsh, Thomas, Professor
Animal Science
PhD, North Carolina State University, 1980

Wickershahm, Tryon, Associate Professor
Animal Science
PhD, Kansas State University, 2006

Williams, Gary, Professor
Animal Science
PhD, University of Arizona, The, 1978

Wu, Guoyao, Distinguished Professor
Animal Science
PhD, University of Alberta, 1989

**Masters**
- Master of Agriculture in Animal Science (p. 191)
- Master of Equine Industry Management in Equine Industry Management (p. 203)
- Master of Science in Animal Breeding (p. 180)
- Master of Science in Animal Science (p. 193)
- Master of Science in Physiology of Reproduction (p. 206)

**Doctoral**
- Doctor of Philosophy in Animal Breeding (p. 185)
- Doctor of Philosophy in Animal Science (p. 197)
- Doctor of Philosophy in Physiology of Reproduction (p. 210)

**Certificates**
- Food Safety Certificate (p. 216)
- Meat Science Certificate (p. 216)

**Master of Science in Animal Breeding**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master's Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor or chair of the intercollegiate faculty.
Establish advisory committee. Submit a degree plan.  
When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
When: At least 20 working days prior to the submission of the Request for the Final Examination.  
Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Apply for degree; pay graduation fee.  
When: During the first week of the final semester, see OGAPS calendar.

Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
When: Well before submitting request to schedule final examination.

Complete residence requirement.  
When: If applicable, before or during final semester.  
Approved by: OGAPS.

Submit request to schedule final examination.  
When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination.  
When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
When: See OGAPS calendar for deadlines.  
Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown.  
For more information, visit http://graduation.tamu.edu.

The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements
- Student's Advisory Committee (p. 181)
- Degree Plan (p. 182)
- Credit Requirements (p. 182)
- Transfer of Credit (p. 182)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 182)
- Thesis Option (p. 183)
  - Thesis Proposal (p. 183)
  - Final Examination (p. 183)
- Non-Thesis Option (p. 184)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master's degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually
has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses...
would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unsatisfactory grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unsatisfactory grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the
student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at least one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 184)
- Continuous Registration (p. 184)
- Time Limit (p. 184)
- Foreign Languages (p. 184)
- Application for Degree (p. 185)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.
Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Animal Breeding

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.  
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.
Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 186)
- Degree Plan (p. 186)
- Transfer of Credit (p. 187)
- Research Proposal (p. 187)
- Examinations (p. 187)
  - Preliminary Examination (p. 187)
  - Final Examination/Dissertation Defense (p. 189)
- Dissertation (p. 189)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department
(or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student's advisory committee are to be included.

Through the preliminary examination, the student's advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student's advisory committee within one week after the examination.

The chair of the student's advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
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</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 190)
- Time Limit (p. 190)
- Continuous Registration (p. 190)
- Admission to Candidacy (p. 190)
- Languages (p. 190)
- 99-Hour Cap on Doctoral Degree (p. 190)
Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
The Master of Agriculture (MAgr) degree is designed for a student who wants professional graduate training with a management orientation in agriculture, food and natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

An individual with a baccalaureate degree from a college or university of recognized standing, or a qualified Texas A&M University senior during his/her last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Agriculture. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in select academic departments of the College of Agriculture and Life Sciences.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 191)
• Degree Plan (p. 191)
• Credit Requirement (p. 192)
• Transfer of Credit (p. 192)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 192)
• Final Examination (p. 192)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department or chair of the intercollegiate faculty, if applicable, concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department or intercollegiate faculty, if appropriate, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.
This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpsstamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee or chair of intercollegiate faculty, if applicable, to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 36 hours is required for the Master of Agriculture degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferred of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply.
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department or interdisciplinary degree program can
have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. An examination which is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as a failure. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A candidate for the Master of Agriculture degree does not qualify to petition for an exemption from his/her final examination.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 193)
- Time Limit (p. 193)
- Foreign Languages (p. 193)
- Application for Degree (p. 193)

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Agriculture degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Agriculture degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

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### Master of Science in Animal Science

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master's Degree Requirements**

1. **Meet with departmental graduate advisor to plan course of study for first semester.**
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. **Establish advisory committee. Submit a degree plan.**
   - **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. **If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.**
   - **When:** At least 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. **Apply for degree; pay graduation fee.**
   - **When:** During the first week of the final semester, see OGAPS calendar.

5. **Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.**
   - **When:** Well before submitting request to schedule final examination.

6. **Complete residence requirement.**
   - **When:** If applicable, before or during final semester.
   - **Approved by:** OGAPS.
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<td>7. Submit request to schedule final examination.</td>
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|      | When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
|      | Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS. |
| 8    | 8. Successfully complete final examination. |
|      | When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
|      | Approved by: Advisory committee and OGAPS. |
| 9    | 9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. |
|      | When: See OGAPS calendar for deadlines.  
|      | Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS. |
| 10   | 10. Graduation; arrange for cap and gown.  
|      | For more information, visit http://graduation.tamu.edu. |

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### Program Requirements

**Program Requirements**

- Student's Advisory Committee (p. 194)  
- Degree Plan (p. 195)  
- Credit Requirements (p. 195)  
- Transfer of Credit (p. 195)  
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 195)  
- Thesis Option (p. 196)  
  - Thesis Proposal (p. 196)  
  - Final Examination (p. 196)  
- Non-Thesis Option (p. 197)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.
Degree Plan

The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absorbed by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.
Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).
Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 197)
- Continuous Registration (p. 197)
- Time Limit (p. 197)
- Foreign Languages (p. 197)
- Application for Degree (p. 197)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

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**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Animal Science**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/when: Before first advisor to plan course semester registration.
   Approved by: Graduate advisor.
2 Establish advisory committee. Submit a degree plan. 
When: Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination. 
Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3 Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. 
When: Before preliminary examination.

4 Complete the preliminary examination. 
When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. 
Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5 Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. 
When: No later than 20 working days prior to the submission of the Request for the Final Examination. 
Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6 Complete residence requirement. 
When: Before submitting request to schedule final oral examination. 
Approved by: OGAPS

7 Apply for degree; pay graduate fee. 
When: During the first week of the final semester; see OGAPS calendar for deadlines.

8 Submit request for permission to hold and announce final oral examination. 
When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. 
Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9 Successfully complete final examination. 
When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. 
Approved by: Advisory committee and OGAPS

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. 
When: See OGAPS calendar for deadlines. 
Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown. 
For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary...
Degree Program

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee,
the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.
The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
</tr>
</tbody>
</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative degree plan GPAs are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissenion is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 202)
- Time Limit (p. 202)
- Continuous Registration (p. 203)
- Admission to Candidacy (p. 203)
- Languages (p. 203)
- 99-Hour Cap on Doctoral Degree (p. 203)
- Application for Degree (p. 203)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Equine Industry Management
The Master of Equine Industry Management (MEIM) is designed to prepare a student for a variety of careers in the equine industry. It is intended to provide students with a core set of skills considered to be vital to the equine industry and to guide students in customizing internship experiences based upon specific career path interests. The curriculum is focused on developing skill sets in equine sciences, marketing, management, public affairs, communication and leadership.

An individual with a baccalaureate degree (minimum GPR of 3.25) from a college or university of recognized standing may apply for admission to graduate studies to pursue the non-thesis degree of Master of Equine Industry Management. The MEIM degree is offered through the Department of Animal Science in the College of Agriculture and Life Sciences. The degree program is designed to admit a cohort of students (maximum of 10 students) each fall semester. The candidate's advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may enhance such capabilities by completion of 6 SCH
of professional internship experience designed to provide practical application in one or more aspects of the equine industry.

Program Requirements

Program Requirements
- Student’s Advisory Committee (p. 204)
- Degree Plan (p. 204)
- Credit Requirements (p. 204)
- Transfer of Credit (p. 204)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 205)
- Final Examination (p. 205)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 hours is required for the Master of Equine Industry Management degree. A total of 21 credit hours are required which includes ANSC 611, ANSC 612, ANSC 621, ANSC 684 (6 credit hours), ANSC 685 (3 credit hours) and VLCS 422. A total of 15 credit hours of prescribed elective courses must be selected from the following list: AGCJ 303, AGCJ 306, AGCJ 404, AGEC 619, ALED 340, MGMT 658, MGMT 675, MKTG 621 or MKTG 656...

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absorbed by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply.
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

4. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

5. No credit hours of 691 (Research) may be used.

6. Continuing education courses may not be used for graduate credit.

7. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department or interdisciplinary degree program can have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. An examination which is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as a failure. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A candidate for the Master of Equine Industry Management degree does not qualify to petition for an exemption from his/her final examination.

Additional Requirements

Additional Requirements

- Residence (p. 205)
- Time Limit (p. 205)
- Foreign Languages (p. 205)
- Application for Degree (p. 206)

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Equine Industry Management degree.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Equine Industry Management degree.
**Application for Degree**
For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Physiology of Reproduction**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

### Steps to Fulfill Master’s Degree Requirements

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<tr>
<th>Step</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester. <strong>When:</strong> Before first semester registration. <strong>Approved by:</strong> Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan. <strong>When:</strong> Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. <strong>When:</strong> At least 20 working days prior to the submission of the Request for the Final Examination. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee. <strong>When:</strong> During the first week of the final semester, see OGAPS calendar.</td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. <strong>When:</strong> Well before submitting request to schedule final examination.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement. <strong>When:</strong> If applicable, before or during final semester. <strong>Approved by:</strong> OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination. <strong>When:</strong> Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination. <strong>When:</strong> The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. <strong>Approved by:</strong> Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies. <strong>When:</strong> See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown. <strong>For more information, visit:</strong> <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
</tr>
</tbody>
</table>

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1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student’s Howdy portal.

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 206)
- Degree Plan (p. 207)
- Credit Requirements (p. 207)
- Transfer of Credit (p. 207)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 208)
- Thesis Option (p. 208)
  - Thesis Proposal (p. 208)
  - Final Examination (p. 208)
- Non-Thesis Option (p. 209)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or
financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree shall designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (Research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M...
which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 681 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 209)
- Continuous Registration (p. 210)
- Time Limit (p. 210)
- Foreign Languages (p. 210)
- Application for Degree (p. 210)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).
Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Physiology of Reproduction

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with department/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
</tbody>
</table>
Submit request for permission to hold and announce final oral examination. When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 211)
- Degree Plan (p. 211)
- Transfer of Credit (p. 212)
- Research Proposal (p. 212)
- Examinations (p. 212)
  - Preliminary Examination (p. 212)
  - Final Examination/Dissertation Defense (p. 214)
- Dissertation (p. 214)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A
field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.

• Student’s cumulative GPR is at least 3.000.

• Student’s degree plan GPR is at least 3.000.

• All English language proficiency requirements have been satisfied.

• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.

• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.

• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.

2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.

3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan.  
   When: Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. 
   Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.  
   When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".  
   When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.
<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Student checks the availability of committee members. <strong>When:</strong> Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements. <strong>When:</strong> At least three weeks before the proposed date of the preliminary examinations. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule. <strong>Approved by:</strong> Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. <strong>When:</strong> Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. <strong>Approved by:</strong> Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. <strong>When:</strong> Upon receipt of the report of the doctoral Preliminary Examination.</td>
</tr>
</tbody>
</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all deadlines announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all Language Proficiency requirements must be satisfied prior to scheduling the examination. Wherever the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for the candidate’s degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 215)
- Time Limit (p. 215)
- Continuous Registration (p. 215)
- Admission to Candidacy (p. 215)
- Languages (p. 215)
- 99-Hour Cap on Doctoral Degree (p. 215)
- Application for Degree (p. 216)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment to the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Food Safety - Certificate

The Department of Animal Science at Texas A&M University offers a Graduate Certificate in Food Safety. The certificate is designed for graduate students interested in food microbiology, HACCP, sanitation, regulatory affairs, and quality control or assurance.

This program is available to graduate students pursuing any graduate degree at Texas A&M University. Upon completion, students will have a broad-based and in-depth overview of meat science and technology, and formal documentation of completing this program will be placed on the student’s transcript.

Please contact Jeff Savell at j-savell@tamu.edu or (979) 845-3992 for more information.

Program Requirements

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<th>Course Title</th>
<th>Credit Hours</th>
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<td>3</td>
</tr>
<tr>
<td>FSTC 607</td>
<td>Carcass Composition and Quality</td>
<td>3</td>
</tr>
<tr>
<td>ANSC 647</td>
<td>Technology of Meat Processing and Distribution</td>
<td>3</td>
</tr>
<tr>
<td>FSTC 647</td>
<td>Industrial Processed Meat Operations</td>
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</table>

Total Semester Credit Hours 12

Meat Science - Certificate

The Department of Animal Science at Texas A&M University offers a Graduate Certificate in Meat Science.

This program is available to graduate students pursuing any graduate degree at Texas A&M University. Upon completion, students will have a broad-based and in-depth overview of meat science and technology, and formal documentation of completing this program will be placed on the student’s transcript.

Please contact Jeff Savell at j-savell@tamu.edu or (979) 845-3992 for more information.

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Total Semester Credit Hours 12

Department of Biochemistry and Biophysics

http://biochemistry.tamu.edu

Head: G. D. Reinhart

The Department of Biochemistry and Biophysics offers programs of study and research leading to the MS and PhD degrees in biochemistry. These programs are designed to provide the background for a career in independent research; in addition, graduate students gain experience in teaching, inasmuch as each is required to serve as a teaching assistant during his or her graduate work. A non-thesis option for the MS degree is available to students not intending to enter a research career.

Ongoing research activities involve plants, animals and microorganisms and span the broad fields of molecular biology, protein and nucleic acid structure, virology, enzymology, biophysical chemistry and biochemical nutrition. The department occupies a modern research building that is well equipped to conduct biochemical research. Students entering graduate work in biochemistry are required to have adequate preparation in chemistry, mathematics, physics and molecular biology. The program leading to the PhD degree is designed for extensive involvement in research. The resulting dissertation must demonstrate a superior knowledge and understanding of the subject area. In addition, the student must demonstrate a broad and commanding knowledge of general biochemistry. There is no language requirement. There is, however, an English requirement for all students, including those seeking the MS degree. The department encourages interdisciplinary research projects with other departments. Detailed information about the graduate program
may be obtained from the Biochemistry Graduate Programs Office, which can be reached by mail, by email at biobiograd@tamu.edu or by telephone at 1-800-4-TAMBIO. Information can also be obtained from the website at http://biochemistry.tamu.edu.

**Faculty**

Amrein, Hubert, Professor  
Biochemistry And Biophysics  
PHD, University of Zürich, 1989

Ayres, Nicola, Lecturer  
Biochemistry And Biophysics  
PHD, University of Nebraska - Lincoln, 1987

Bayless, Kayla, Associate Professor  
Biochemistry And Biophysics  
PHD, Texas A&M University, 1999

Bondos, Sarah, Associate Professor  
Biochemistry And Biophysics  
PHD, University of Illinois - Urbana-Champaign, 1998

Bryk, Mary, Associate Professor  
Biochemistry And Biophysics  
PHD, Albany Medical College, 1994

Cho, Jae, Assistant Professor  
Biochemistry And Biophysics  
PHD, State University of New York at Stony Brook, 2006

Cruz-Reyes, Jorge, Associate Professor  
Biochemistry And Biophysics  
PHD, London School of Hygiene & Tropical Medicine, 1992

Devarenne, Timothy, Associate Professor  
Biochemistry And Biophysics  
PHD, University of Kentucky, 2000

Ellison, John, Senior Lecturer  
Biochemistry And Biophysics  
PHD, University of Oregon, 1970

Glasner, Margaret, Associate Professor  
Biochemistry And Biophysics  
PHD, Massachusetts Institute of Technology, 2003

Gohil, Vishal, Assistant Professor  
Biochemistry And Biophysics  
PHD, Wayne State University, 2005

He, Ping, Associate Professor  
Biochemistry And Biophysics  
PHD, Kansas State University, 2003

Henderson, Michelle, Lecturer  
Biochemistry And Biophysics  
PHD, Texas A&M University, 2010

Herman, Jennifer, Assistant Professor  
Biochemistry And Biophysics  
PHD, Indiana University, 2005

Hu, James, Professor  
Biochemistry And Biophysics  
PHD, University of Wisconsin-Madison, 1987

Igumenova, Tatyana, Associate Professor  
Biochemistry And Biophysics  
PHD, Columbia University, 2003

Kaplan, Craig, Associate Professor  
Biochemistry And Biophysics  
PHD, Harvard University, 2003

Kapler, Geoffrey, Professor  
Biochemistry And Biophysics  
PHD, Harvard University, 1989

Kunkel, Gary, Associate Professor  
Biochemistry And Biophysics  
PHD, University of California, Los Angeles, 1977

Meek, Thomas, Professor  
Biochemistry And Biophysics  
PHD, Pennsylvania State University, 1981

Miles, Bryant, Senior Lecturer  
Biochemistry And Biophysics  
PHD, Texas A&M University, 1998

Miranda, Rajesh, Professor  
Biochemistry And Biophysics  
PHD, University of Rochester, 1989

Mullet, John, Professor  
Biochemistry And Biophysics  
PHD, University of Illinois at Urbana-Champaign, 1981

Mullins, Leisha, Senior Lecturer  
Biochemistry And Biophysics  
PHD, Texas A&M University, 1989

Musser, Siegfried, Professor  
Biochemistry And Biophysics  
PHD, California Institute of Technology, 1996

Panin, Vladislav, Professor  
Biochemistry And Biophysics  
PHD, Moscow State University, 1990

Park, William, Professor  
Biochemistry And Biophysics  
PHD, University of Florida, 1977

Pellois, Jean-Philippe, Associate Professor  
Biochemistry And Biophysics  
PHD, University of Houston, 2002

Perez, Stephanie, Lecturer  
Biochemistry And Biophysics  
PHD, Texas A&M University, 2012

Peterson, David, Professor  
Biochemistry And Biophysics  
PHD, Harvard University, 1978
Polymenis, Michael, Professor
Biochemistry And Biophysics
PhD, Tufts University, 1994

Qiao, Feng, Assistant Professor
Biochemistry And Biophysics
PhD, Univ of California - Los Angeles, 2005

Reinhart, Gregory, Professor
Biochemistry And Biophysics
PhD, University of Wisconsin-Madison, 1979

Reynolds, Mollie, Lecturer
Biochemistry And Biophysics
PHD, Texas A&M University, 2010

Rye, Chavela, Lecturer
Biochemistry And Biophysics
PHD, MIT, 2014

Rye, Hays, Associate Professor
Biochemistry And Biophysics
PhD, University of California, Berkeley, 1995

Sacchettini, James, Professor
Biochemistry And Biophysics
PhD, Washington University in St. Louis, 1987

Shippen, Dorothy, Professor
Biochemistry And Biophysics
PhD, University of Alabama, 1987

Sitcheran, Raquel, Assistant Professor
Biochemistry And Biophysics
PHD, University of California, San Francisco, 2000

Straight, Paul, Associate Professor
Biochemistry And Biophysics
PhD, Colorado University, 2000

Wild, James, Professor Emeritus
Biochemistry And Biophysics
PhD, University of California, Riverside, 1971

Young, Ryland, Professor
Biochemistry And Biophysics
PhD, University of Texas, Dallas, 1975

Zeng, Lanying, Assistant Professor
Biochemistry And Biophysics
PHD, University of Illinois at Urbana-Champaign, 2007

Zhang, Junjie, Assistant Professor
Biochemistry And Biophysics
PhD, Baylor College of Medicine, Houston, TX, 2009

Zhang, Xiuren, Associate Professor
Biochemistry And Biophysics
PhD, Cornell University, 2003

**Masters**
- Master of Science in Biochemistry (p. 218)

**Doctoral**
- Doctor of Philosophy in Biochemistry (p. 222)

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**Master of Science in Biochemistry**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master's Degree Requirements**

1. Meet with departmental graduate advisor to plan semester registration. **When:** Before first course of study for first semester. **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement. **When:** If applicable, before or during final semester. **Approved by:** OGAPS.
Submit request to schedule final examination.  

When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. 

Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination.  

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. 

Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  

When: See OGAPS calendar for deadlines. 

Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown.  

For more information, visit http://graduation.tamu.edu.

The online Document Processing Submission System is located on the website https://osgdpss.tamu.edu.

Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 219)
- Degree Plan (p. 220)
- Credit Requirements (p. 220)
- Transfer of Credit (p. 220)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 220)
- Thesis Option (p. 221)
  - Thesis Proposal (p. 221)
  - Final Examination (p. 221)
- Non-Thesis Option (p. 222)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.
Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.
Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).
Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 222)
- Continuous Registration (p. 222)
- Time Limit (p. 222)
- Foreign Languages (p. 222)
- Application for Degree (p. 222)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation section.

Doctor of Philosophy in Biochemistry

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental advisor to plan course of study for first semester.

   When: Before first semester registration.
   Approved by: Graduate advisor.
<table>
<thead>
<tr>
<th>Step</th>
<th>Task Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
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<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
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<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 223)
- Degree Plan (p. 224)
- Transfer of Credit (p. 224)
- Research Proposal (p. 224)
- Examinations (p. 225)
  - Preliminary Examination (p. 225)
  - Final Examination/Dissertation Defense (p. 226)
- Dissertation (p. 227)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and **at least one or more of the members must have an appointment to a department other than the student’s major department**. The outside member for a student in an interdisciplinary
degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee,
Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.
The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair or department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. <strong>Approved by:</strong> Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
</tr>
</tbody>
</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the defense.
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 227)
- Time Limit (p. 227)
- Continuous Registration (p. 228)
- Admission to Candidacy (p. 228)
- Languages (p. 228)
- 99-Hour Cap on Doctoral Degree (p. 228)
- Application for Degree (p. 228)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation section (p. 24).

**Department of Biological and Agricultural Engineering**

http://baen.tamu.edu

**Head:** S. W. Searcy

The Department of Biological and Agricultural Engineering offers graduate studies leading to both engineering degrees and non-engineering degrees. Engineering degrees include Master of Science, Master of Engineering (non-thesis) and Doctor of Philosophy. In addition, the department offers courses and faculty supervision for students pursuing the Doctor of Engineering degree. Faculty expertise exists for study in the fields of environmental and natural resource engineering; bioprocess engineering; food engineering; biomaterial science; machine and energy systems; systems analysis; and food, feed and fiber processing. Active research programs are ongoing in all of these areas. Minimum preparation for entry into advanced study for engineering degrees would include a baccalaureate degree in engineering. Students with non-engineering degrees can be accepted into an engineering program but must complete some basic engineering prerequisite courses.
The department offers two non-engineering graduate degrees. The Master of Science in Agricultural Systems Management provides students with agricultural and business backgrounds the opportunity to pursue either a research-based or a non-thesis graduate degree in systems management techniques for agricultural industries. The Master of Agriculture in Agricultural Systems Management is technology oriented with emphasis on systems analysis and management. It requires an internship for practical experience. The faculty also participates in supervision of students pursuing Master of Science and Doctor of Philosophy degrees from interdisciplinary faculties such as Water Management and Hydrologic Sciences. Minimum preparation for entry into advanced study for non-engineering degrees would include a baccalaureate degree in Agricultural Systems Management, Food Science and Technology, or equivalent. Depending on degree and area of study, prerequisite courses may be required to provide the technology background.

Excellent research and study facilities exist which enhance all degree programs. Research facilities include modern laboratories, computer systems, testing equipment, data acquisition systems, technical support and areas for field studies. Supporting courses are available in a wide variety of disciplines as well as within the department. No foreign language is required for a PhD in Biological and Agricultural Engineering.

**Faculty**

Capareda, Sergio, Associate Professor  
Biological & Agricultural Eng  
PhD, Texas A&M University, 1990

Castell-Perez, M, Professor  
Biological & Agricultural Eng  
PhD, Michigan State University, 1990

Darcey, Chester, Instructional Associate Professor  
Biological & Agricultural Eng  
PHD, Oklahoma State University, 1980

Engler, Cady, Senior Professor  
Biological & Agricultural Eng  
PHD, University of Waterloo, 1980

Faulkner, William, Associate Professor  
Biological & Agricultural Eng  
PhD, Texas A&M University, 2008

Fernando, Sandun, Associate Professor  
Biological & Agricultural Eng  
PhD, University of Nebraska, 2003

Ge, Yufeng, Research Assistant Professor  
Biological & Agricultural Eng  
PHD, Texas A&M University, 2007

Gilley, James, Professor  
Biological & Agricultural Eng  
PhD, University of Minnesota, 1971

Gomes, Carmen, Assistant Professor  
Biological & Agricultural Eng  
PhD, Texas A&M University, 2010

Huang, Yongheng, Associate Professor  
Biological & Agricultural Eng  
PhD, University of Nebraska, 2002

Karthikeyan, Raghupathy, Associate Professor  
Biological & Agricultural Eng  
PhD, Kansas State University, 2001

Kingman, Douglas, Instructional Associate Professor  
Biological & Agricultural Eng  
PHD, Purdue University, 2002

Lacey, Ronald, Professor  
Biological & Agricultural Eng  
PHD, University of Kentucky, 1992

Mohanty, Binayak, Professor  
Biological & Agricultural Eng  
PHD, Iowa State University, 1992

Mohtar, Rabi, Professor  
Biological & Agricultural Eng  
PhD, Michigan State University, 1994

Moreira, Rosana, Professor  
Biological & Agricultural Eng  
PhD, Michigan State University, 1989

Munster, Clyde, Professor  
Biological & Agricultural Eng  
PhD, North Carolina State University, 1992

Nikolov, Zivko, Professor  
Biological & Agricultural Eng  
PhD, Iowa State University, 1986

Parnell, Calvin, Professor  
Biological & Agricultural Eng  
PHD, Clemson University, 1970

Riskowski, Gerald, Professor  
Biological & Agricultural Eng  
PHD, Iowa State University, 1986

Searcy, Stephen, Professor  
Biological & Agricultural Eng  
PHD, Oklahoma State University, 1980

Singh, Vijay, Professor  
Biological & Agricultural Eng  
PhD, Colorado State University, 1974

Smith, Patricia, Associate Professor  
Biological & Agricultural Eng  
PHD, North Carolina State University, 2000

Thomasson, John, Professor  
Biological & Agricultural Eng  
PhD, University of Kentucky, 1997

**Masters**

- Master of Agriculture in Agricultural Systems Management (p. 230)
- Master of Engineering in Biological and Agricultural Engineering (p. 236)
- Master of Science in Agricultural Systems Management (p. 232)
- Master of Science in Biological and Agricultural Engineering (p. 238)

**Doctoral**
Master of Agriculture in Agricultural Systems Management

The Master of Agriculture (MAgr) degree is designed for a student who wants professional graduate training with a management orientation in agriculture, food and natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

An individual with a baccalaureate degree from a college or university of recognized standing, or a qualified Texas A&M University senior during his/her last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Agriculture. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in select academic departments of the College of Agriculture and Life Sciences.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 230)
- Degree Plan (p. 230)
- Credit Requirement (p. 231)
- Transfer of Credit (p. 231)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 231)
- Final Examination (p. 231)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department or chair of the intercollegiate faculty, if applicable, concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department or intercollegiate faculty, if appropriate, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee or chair of intercollegiate faculty, if applicable, to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.
Credit Requirement

A minimum of 36 hours is required for the Master of Agriculture degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 8 hours of 684 (Professional Internship) and/or
   • A maximum of 8 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate faculty committee with at most one dissension is required to pass a student on his or her exam. A department or interdisciplinary degree program can have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. An examination which is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination date will be recorded as a failure. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A candidate for the Master of Agriculture degree does not qualify to petition for an exemption from his/her final examination.

**Additional Requirements**

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Agriculture degree. Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Agriculture degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Agricultural Systems Management**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

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### Steps to Fulfill Master’s Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Activity</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
</tbody>
</table>
Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 233)
• Degree Plan (p. 233)
• Credit Requirements (p. 234)
• Transfer of Credit (p. 234)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 234)
• Thesis Option (p. 234)
  • Thesis Proposal (p. 235)
  • Final Examination (p. 235)
• Non-Thesis Option (p. 235)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpps.tamu.edu).
A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not acceptable for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website.
Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal
For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination
A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/ she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option
For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science.
degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 236)
- Continuous Registration (p. 236)
- Time Limit (p. 236)
- Foreign Languages (p. 236)
- Application for Degree (p. 236)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Engineering in Biological and Agricultural Engineering**

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 236)
- Degree Plan (p. 237)
- Credit Requirement (p. 237)
- Transfer of Credit (p. 237)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 237)
- Final Examination (p. 238)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually
has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 6 hours of 684 (Professional Internship) and/or
   • A maximum of 6 hours of 685 (Directed Studies), and
• Up to 3 hours of 690 (Theory of Research), and
• Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. No credit hours of 691 (Research) may be used.
8. Continuing education courses may not be used for graduate credit.
9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled. The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

• Residence (p. 238)
• Time Limit (p. 238)
• Foreign Languages (p. 238)
• Internship or Practicum (p. 238)
• Application for Degree (p. 238)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Engineering degree.

Internship or Practicum

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Biological and Agricultural Engineering

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.
Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.  
   - **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.
   - **When:** At least 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

4. Apply for degree; pay graduation fee.
   - **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.
   - **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.
   - **When:** If applicable, before or during final semester.
   - **Approved by:** OGAPS.

7. Submit request to schedule final examination.
   - **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.
   - **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   - **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.
   - **When:** See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.
    - **For more information, visit** http://graduation.tamu.edu.

Program Requirements

1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2. Complete the application for degree form via the student’s Howdy portal.

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary...
program must have an appointment to a department different from the chair of the student's committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student's research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student's advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree at a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.
1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website.

Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the
scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student's advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student's advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 242)
- Continuous Registration (p. 242)
- Time Limit (p. 242)
- Foreign Languages (p. 243)
- Application for Degree (p. 243)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.
A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Biological and Agricultural Engineering**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee.  
   Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.  
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.
program requirements

program requirements

- student’s advisory committee (p. 244)
- degree plan (p. 244)
- transfer of credit (p. 245)
- research proposal (p. 245)
- examinations (p. 245)
  - preliminary examination (p. 245)
  - final examination/dissertation defense (p. 247)
- dissertation (p. 247)

student’s advisory committee

after receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. the student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. the outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

the chair, in consultation with the student, will select the remainder of the advisory committee. only graduate faculty members located on texas a&m university campuses may serve as chair of a student’s advisory committee. other texas a&m university graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

if the chair of a student’s advisory committee voluntarily leaves the university and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the university graduate faculty, from the student’s academic program and located near the texas a&m university campus site, to serve as the co-chair of the committee. the department head or chair of intercollegiate faculty may request in writing to the associate provost for graduate and professional studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. the students should be near completion of the degree. extensions beyond the one year period can be granted with additional approval of the dean.

the committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. the chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. the duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. in addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the office of graduate and professional studies.

degree plan

the student’s advisory committee will evaluate the student’s previous education and degree objectives. the committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of doctor of education or the degree of doctor of engineering), will constitute the basic requirements for the degree. the degree plan must be filed with the office of graduate and professional studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

this proposed degree plan should be submitted through the online document processing submission system located on the website http://ogsdpss.tamu.edu. a minimum of 64 hours is required on the degree plan for the doctor of philosophy for a student who has completed a master’s degree. a student who has completed a dds/dmd, dvm or a md at a u.s. institution is also required to complete a minimum of 64 hours. a student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. completion of a dds/dmd, dvm or md degree at a foreign institution requires completion of a minimum of 96 hours for the doctor of philosophy. a field of study may be primarily in one department or in a combination of departments. a degree plan must carry a reasonable amount of 691 or 5v98/5v99 (research).

additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. no changes can be made to the degree plan once the student’s request for final examination is approved by the office of graduate and professional studies.

approval to enroll in any professional course (900-level) should be obtained from the head of the department (or chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

no credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

• Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department
(or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

<table>
<thead>
<tr>
<th>Step</th>
<th>Activity</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
</tbody>
</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies 10 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 248)
- Time Limit (p. 248)
- Continuous Registration (p. 248)
- Admission to Candidacy (p. 248)
- Languages (p. 248)
- 99-Hour Cap on Doctoral Degree (p. 248)
• Application for Degree (p. 249)

Residence
A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master's degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit
All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:
1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:
• Biomedical Sciences
• Biochemistry
• Microbiology
• Genetics
• Toxicology
• Nutrition Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Ecosystem Science and Management

http://essm.tamu.edu

Head: K. L. Kavanaugh

Graduate Advisor: T. W. Boutton

The Department of Ecosystem Science and Management (ESSM) offers graduate programs leading to the MS and PhD degrees in Ecosystem Science and Management, the MAgr degree in Ecosystem Science and Management, and the Master of Natural Resources Development (MNRD) degree. The MS and PhD degrees are intended to educate scientists and professionals in research and management in natural resources and related fields. The MS offers a thesis option for those who desire a serious research experience and a non-thesis option for those who seek a professional career outside of research. The MNRD and MAgr degrees are professional (non-research) degree programs providing advanced training in the science and management of natural resources, including a required internship.

Fields of study are available in:

1. Ecosystem Science: biogeochemistry, ecohydrology, global change ecology, landscape ecology, ecological restoration, ecophysiology;
2. Ecosystem Management: forest management, rangeland management, watershed management, natural resource economics and policy, human dimensions of ecosystem management;
3. Genetics, Systematics, Evolution: genetics, molecular biology, genomics, population genetics, tree improvement, plant systematics and evolution;
4. Spatial Sciences: geographic information systems, remote sensing, spatial analysis and statistics.

Facilities within the department include modern teaching classrooms and laboratories. There are fifteen state of the art research laboratories in the department, including the Stable Isotopes for Biosphere Sciences Laboratory, the Spatial Sciences Laboratory and the S.M. Tracy Herbarium. Field sites and facilities are available throughout Texas and many of them are associated with research and extension centers connected with the department. The ESSM faculty acquire external competitive research grants and contracts that provide funding for additional research avenues and graduate student support.

Graduate courses are designed to develop the academic skills of individuals and to advance their knowledge in the professional fields related to ecosystem science and management. Departmental seminars facilitate graduate student development and serve to relate the most recent research findings applicable to the discipline. The department welcomes applications from students with diverse educational backgrounds, experiences and interests. Individually planned graduate programs assure a focused education that meets the needs of each candidate.

Additional information on academic programs and faculty may be found at http://essm.tamu.edu.

Faculty

Angerer, Jay, Assistant Professor
Ecosystem Science & Mgmt
PHD, Texas A&M University, 2008

Ariza Figueroa., Assistant Lecturer
Ecosystem Science & Mgmt
PHD, Texas A&M University, 2013

Boutton, Thomas, Professor
Ecosystem Science & Mgmt
PhD, Brigham Young University, 1979

Briske, David, Professor
Ecosystem Science & Mgmt
PhD, Colorado State University, 1978

Byram, Thomas, Assistant Professor
Ecosystem Science & Mgmt
PhD, Texas A&M, 2000

Casola, Claudio, Assistant Professor
Ecosystem Science & Mgmt
PhD, University of Pisa, Italy, 2006

Eriksson, Marian, Associate Professor
Ecosystem Science & Mgmt
PhD, University of Minnesota, 1989

Feagin, Russell, Associate Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 2003

Fleischman, Forrest, Assistant Professor
Ecosystem Science & Mgmt
PhD, Indiana University, 2012

Fox, William, Assistant Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1999

Gan, Jianbang, Professor
Ecosystem Science & Mgmt
PhD, Iowa State University, 1990

Hamilton, Wayne, Senior Lecturer
Ecosystem Science & Mgmt
MS, Sul Ross State University, 1976
Hatch, Stephan, Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1975

Kavanagh, Kathleen, Professor
Ecosystem Science & Mgmt
PhD, Oregon State University, 1993

Knight, Robert, Associate Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1980

Kothmann, Merwyn, Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1968

Kreuter, Urs, Professor
Ecosystem Science & Mgmt
PhD, Utah State University, 1992

Lawing, Anna, Assistant Professor
Ecosystem Science & Mgmt
PhD, Indiana University, 2012

Loh, Koushen, Senior Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1984

Loopstra, Carol, Associate Professor
Ecosystem Science & Mgmt
PhD, North Carolina State University, 1992

Lyons, Robert, Professor & Extension Specialist
Ecosystem Science & Mgmt
PHD, Texas A&M University, 1990

McDonald, Alyson, Assistant Professor & Extension Specialist
Ecosystem Science & Mgmt
PhD, Texas A&M University, 2010

Moore, Georgianne, Associate Professor
Ecosystem Science & Mgmt
PhD, Oregon State University, 2004

Popescu, Sorin, Professor
Ecosystem Science & Mgmt
PhD, Virginia Tech, 2002

Rogers, William, Professor
Ecosystem Science & Mgmt
PhD, Kansas State University, 1998

Shaw, Robert, Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1979

Smeins, Fred, Visiting Professor
Ecosystem Science & Mgmt
PhD, University of Saskatchewan, 1967

Srinivasan, Raghavan, Professor
Ecosystem Science & Mgmt
PhD, Purdue University, 1992

Vogel, Jason, Associate Professor
Ecosystem Science & Mgmt
PhD, University of Alaska Fairbanks, 2004

Washington-Allen, Robert, Adjunct Professor
Ecosystem Science & Mgmt
PhD, Utah State University, 2003

Watson, Wesley, Lecturer
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1999

West, Jason, Associate Professor
Ecosystem Science & Mgmt
PhD, University of Georgia, 2002

Whisenant, Steven, Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1982

Wilcox, Bradford, Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1986

Wu, Xinyuan, Professor
Ecosystem Science & Mgmt
PhD, University of Tennessee, 1991

**Masters**

- Master of Agriculture in Ecosystem Science and Management (p. 250)
- Master of Natural Resources Development in Natural Resources Development (p. 263)
- Master of Science in Ecosystem Science and Management (p. 253)

**Doctoral**

- Doctor of Philosophy in Ecosystem Science and Management (p. 257)

**Master of Agriculture in Ecosystem Science and Management**

The Master of Agriculture (MAgr) degree is designed for a student who wants professional graduate training with a management orientation in agriculture, food and natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

An individual with a baccalaureate degree from a college or university of recognized standing, or a qualified Texas A&M University senior during his/her last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Agriculture. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.
The degree may be earned in select academic departments of the College of Agriculture and Life Sciences.

For more information about requirements specific to the Master of Agriculture (M Agricult) in Ecosystem Science and Management, please also check the department’s web page (http://essm.tamu.edu/academics/graduate/degrees-and-certificates/magr) for this degree program.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 251)
• Degree Plan (p. 251)
• Credit Requirement (p. 251)
• Transfer of Credit (p. 251)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 252)
• Final Examination (p. 252)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department or chair of the intercollegiate faculty, if applicable, concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department or intercollegiate faculty, if appropriate, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://dossdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee or chair of intercollegiate faculty, if applicable, to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 hours is required for the Master of Agriculture degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from
the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply.
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 8 hours of 684 (Professional Internship) and/or
   • A maximum of 8 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. No credit hours of 691 (Research) may be used.
8. Continuing education courses may not be used for graduate credit.
9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department or interdisciplinary degree program can have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. An examination which is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as a failure. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A candidate for the Master of Agriculture degree does not qualify to petition for an exemption from his/her final examination.

Additional Requirements

Additional Requirements

- Residence (p. 252)
- Time Limit (p. 253)
- Foreign Languages (p. 253)
- Application for Degree (p. 253)

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Agriculture degree.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

### Foreign Languages

No specific language requirement exists for the Master of Agriculture degree.

### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Master of Science in Ecosystem Science and Management

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

### Steps to Fulfill Master's Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before or during final semester.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

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1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
Complete the application for degree form via the student’s Howdy portal.

For more information about requirements specific to the Master of Science (MS) in Ecosystem Science and Management, please check the department’s web page (http://essm.tamu.edu/academics/graduate/degrees-and-certificates/ms).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 254)
- Degree Plan (p. 254)
- Credit Requirements (p. 254)
- Transfer of Credit (p. 255)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 255)
- Thesis Option (p. 255)
  - Thesis Proposal (p. 256)
  - Final Examination (p. 256)
- Non-Thesis Option (p. 256)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.
Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 681 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.
Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements
Additional Requirements

- Residence (p. 257)
- Continuous Registration (p. 257)
- Time Limit (p. 257)
- Foreign Languages (p. 257)
- Application for Degree (p. 257)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Ecosystem Science and Management

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   When: Before first semester registration.
   Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   When: Before preliminary examination.
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| **4** | Complete the preliminary examination. | **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
**Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS. |
| **5** | Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. | **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
**Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS. |
| **6** | Complete residence requirement. | **When:** Before submitting request to schedule final oral examination.  
**Approved by:** OGAPS |
| **7** | Apply for degree; pay graduate fee. | **When:** During the first week of the final semester; see OGAPS calendar for deadlines.  
**Approved by:** OGAPS |
| **8** | Submit request for permission to hold and announce final oral examination. | **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
**Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS. |
| **9** | Successfully complete final examination. | **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
**Approved by:** Advisory committee and OGAPS |
| **10** | Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. | **When:** See OGAPS calendar for deadlines.  
**Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies. |
| **11** | Graduate; arrange for cap and gown. | For more information, visit http://graduation.tamu.edu.  
**Note:** Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25). |

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 258)  
- Degree Plan (p. 259)  
- Transfer of Credit (p. 259)  
- Research Proposal (p. 259)  
- Examinations (p. 260)  
  - Preliminary Examination (p. 260)  
  - Final Examination/Dissertation Defense (p. 261)  
- Dissertation (p. 262)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the
student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.
Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.
After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student's advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan.

   When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.

   Approved by: Advisor committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.

   When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".

   When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members.

   When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements.

   When: At least three weeks before the proposed date of the preliminary examinations.

   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule.

   Approved by: Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.

   When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.

   Approved by: Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.

   When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student's advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate
committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

- Residence (p. 262)
- Time Limit (p. 262)
- Continuous Registration (p. 262)
- Admission to Candidacy (p. 263)
- Languages (p. 263)
- 99-Hour Cap on Doctoral Degree (p. 263)
- Application for Degree (p. 263)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until
Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well.

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

Master of Natural Resources Development in Natural Resources Development
The Master of Natural Resources Development (MNRD) degree is designed for a student who wants professional graduate training with a management orientation in natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

Individuals with a baccalaureate degree from a college or university of recognized standing, or qualified Texas A&M University seniors during their last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Natural Resources Development. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in the Departments of Ecosystem Science and Management, Recreation, Park and Tourism Sciences, and Wildlife and Fisheries Sciences in the College of Agriculture and Life Sciences. It is possible for working professionals to earn this degree via distance education.

For more information about requirements specific to the Master of Natural Resource Development in Natural Resources Development, please check the department’s web pages (on-campus program (http://essm.tamu.edu/academics/graduate/degrees-and-certificates/mnrd) or distance-based program (http://essm.tamu.edu/academics/graduate/degrees-and-certificates/mnrd-distance)).

Program Requirements
Program Requirements

- Student’s Advisory Committee (p. 264)
- Degree Plan (p. 264)
- Credit Requirement (p. 264)
- Transfer of Credit (p. 264)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 265)
- Final Examination (p. 265)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or record of study and is registered for 684 or 693 courses, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 hours is required for the Master of Natural Resources Development degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.
Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 8 hours of 684 (Professional Internship) and/or 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellations. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination. Master of Natural Resources Development degree candidates do not qualify to petition for an exemption from their final examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid-point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as formally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

• Residence (p. 265)
• Time Limit (p. 266)
• Foreign Languages (p. 266)
• Application for Degree (p. 266)

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Natural Resources Development degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along
with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

A foreign language is not required for the Master of Natural Resources Development degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Entomology**

**Head**: D. Ragsdale  
**Graduate Advisor**: P. D. Teel

The Department of Entomology offers both Doctor of Philosophy and thesis-option Master of Science degrees in entomology. Within these programs, subject matter areas include arthropod ecology, biological control, integrated pest management, molecular biology, physiology, genetics and toxicology, plant resistance, systematics, and urban, medical/ veterinary, and forensic entomology. Students come into the field of entomology with diverse interests, science backgrounds and career goals. Students are able to tailor their education and research interests for the respective degree program with the help of their major advisor and advisory committees. Graduates from these programs have become prominent leaders in entomological research, application, education, and regulatory affairs of private sector and government arenas, as well as international agencies and foreign countries.

The department occupies five floors of the Minnie Belle Heep Building and nearby buildings that house the Entomology Research Laboratory, the Biological Control Laboratory and Urban, Veterinary and Medical Entomology. Texas A&M is only one of a select group of U.S. locations for a federally approved quarantine laboratory. In addition, the department houses the Rollins Urban and Structural Entomology Facility and the Janice & John G. Thomas Honey Bee Facility. The department also maintains three multi-room greenhouses. The Texas A&M University Insect Collection is housed in the Minnie Belle Heep Building. It is the largest and most actively growing arthropod collection in the Southwest, containing approximately three million specimens representing more than 45,000 identified species. Graduate students often work with faculty located at 8 research and extension centers across Texas, each addressing entomological issues unique to their particular geographic region.

Specific course requirements in entomology are dependent upon previous training and professional experience. Students are expected to demonstrate mastery in the core knowledge areas of 1) Insect Biodiversity, Systematics, and Insect Evolution; 2) Insect Ecology; 3) Insect Physiology, Toxicology & Genetics; 4) Applied Entomology on their graduate degree plans to be designed in consultation with their major advisor and advisory committee. Prospective students are directed to the Department of Entomology website for additional information.

**Faculty**

- Behmer, Spencer, Professor  
  Entomology  
  PhD, University of Arizona, 1998
- Bernal, Julio, Professor  
  Entomology  
  PhD, University of California, Riverside, 1995
- Brundage, Adrienne, Assistant Lecturer  
  Entomology  
  PhD, Texas A&M University, 2012
- Coates, Craig, Associate Professor  
  Entomology  
  PhD, Australian National University, 1996
- Coulson, Robert, Professor  
  Entomology  
  PhD, University of Georgia, 1969
- Eubanks, Micky, Professor  
  Entomology  
  PhD, University of Maryland, 1997
- Gold, Roger, Senior Professor  
  Entomology  
  PhD, University of California, Berkeley, 1974
- Hamer, Gabriel, Assistant Professor  
  Entomology  
  PhD, Michigan State University, 2008
- Heinz, Kevin, Professor  
  Entomology  
  PhD, University of California, Riverside, 1989
- Johnston, J, Professor  
  Entomology  
  PhD, University of Arizona, 1972
- Knutson, Allen, Professor & Extension Specialist  
  Entomology  
  PhD, Texas A&M University, 1987
- Medina, Raul, Associate Professor  
  Entomology  
  PhD, University of Maryland, 2005
- Merchant, Michael, Professor & Extension Specialist  
  Entomology  
  PHD, Texas A&M University, 1989
- Metz, Bradley, Assistant Lecturer  
  Entomology  
  PHD, Texas A&M University, 2009
• Master of Science in Entomology (p. 267)

Doctoral
• Doctor of Philosophy in Entomology (p. 271)

Master of Science in Entomology

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement. **When:** If applicable, before or during final semester. **Approved by:** OGAPS.
Program Requirements

Program Requirements

- Student's Advisory Committee (p. 268)
- Degree Plan (p. 269)
student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be submitted to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

*A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable).* The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be *at least 3.000 for courses on the degree plan* and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies *a minimum of 10 working days in advance* of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a
major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Directed Studies), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

• Residence (p. 271)
• Continuous Registration (p. 271)
• Time Limit (p. 271)
• Foreign Languages (p. 271)
• Application for Degree (p. 271)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student's registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Entomology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S.
DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

### Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

The Department of Entomology offers a Doctor of Philosophy degree in entomology. Within this program, subject matter areas include arthropod ecology, biological control, integrated pest management, molecular biology, physiology, genetics and toxicology, plant resistance, systematics, and urban, medical/veterinary, and forensic entomology. Students come into the field of entomology with diverse interests, science backgrounds and career goals. Students are able to tailor their education and research interests for this degree program with the help of their major advisor and advisory committees. Graduates from these programs have become prominent leaders in entomological research, application, education, and regulatory affairs of private sector and government arenas, as well as international agencies and foreign countries.

Specific course requirements in entomology are dependent upon previous training and professional experience. Students are expected to demonstrate mastery in the core knowledge areas of 1) Insect Biodiversity, Systematics, and Insect Evolution; 2) Insect Ecology; 3) Insect Physiology, Toxicology and Genetics; and 4) Applied Entomology on their graduate degree plans to be designed in consultation with their major advisor and advisory committee. Prospective students are directed to http://entomology.tamu.edu/ for additional information.
Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member, if applicable) in which the course will be offered before including it on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit
for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:
Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".  
   **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members.  
   **When:** Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements.  
   **When:** At least three weeks before the proposed date of the preliminary examinations.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule.  
   **Approved by:** Committee chair, department head or intercollegiate faculty chair.  
   **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.  
   **Approved by:** Advisory committee.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.  
   **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.  
   **Approved by:** Advisory committee.
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absorb a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5998, or 5999 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

• Residence (p. 276)
• Time Limit (p. 277)
• Continuous Registration (p. 277)
• Admission to Candidacy (p. 277)
• Languages (p. 277)
• 99-Hour Cap on Doctoral Degree (p. 277)
• Application for Degree (p. 278)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week
summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Horticultural Sciences

Head: D. Lineberger

Graduate Advisor: P. Klein

The graduate programs of the Department of Horticultural Sciences are designed to prepare individuals for careers in research, teaching, extension and industry. Research-oriented programs in the areas of fruit/nut/vegetable production and processing; ornamental horticulture/nursery crops; post-harvest physiology; greenhouse/floriculture production, marketing and economics; plant-microbe interactions; viticulture/enology; genetics/genomics; and plant physiology are available to students. Supporting work may be required in several related fields such as chemistry, biology, plant pathology, plant physiology, entomology, soils, genetics, nutrition and agricultural engineering. The specific objective of the individual student will guide his or her committee in the choice of courses from the departments mentioned above and others in special cases. More information on specific programs and faculty can be found at http://hortsciences.tamu.edu/graduate-programs/.

Programs of study leading to the Master of Agriculture, Master of Science and Doctor of Philosophy degrees are available.

Faculty

Arnold, Michael, Professor
Horticultural Sciences
PhD, North Carolina State University, 1990

Byrne, David, Professor
Horticultural Sciences
PhD, Cornell University, 1980

Cisneros-Zevallos, Lui, Associate Professor
Horticultural Sciences
PhD, University of California, Davis, 1998

Cobb, B, Associate Professor
Horticultural Sciences
PhD, University of Florida, 1982

Crosby, Kevin, Associate Professor
Horticultural Sciences
PhD, Texas A&M University, 1999

Davies, Frederick, Professor
Horticultural Sciences
PHD, University of Florida, 1978

Davis, Tim, Professor
Horticultural Sciences
PhD, Oregon State University, 1983

Gu, Mengmeng, Assistant Professor & Extension Specialist
Horticultural Sciences
PhD, University of Arkansas, 2006

Hall, Charles, Professor
Horticultural Sciences
PhD, Mississippi State University, 1988

Klein, Patricia, Associate Professor
Horticultural Sciences
PhD, Texas A&M University, 1989

Koiwa, Hisashi, Professor
Horticultural Sciences
PhD, Kyoto University, 1996

Lineberger, R, Professor
Horticultural Sciences
PhD, Cornell University, 1978

Lombardini, Leonardo, Professor
Horticultural Sciences
PhD, Michigan State University, 1999

Masabni, Joseph, Assistant Professor & Extension Specialist
Horticultural Sciences
PhD, Michigan State University, 1998

Miller, Julian, Visiting Professor
Horticultural Sciences
PhD, Michigan State University, 1972

Patil, Bhimanagouda, Professor
Horticultural Sciences
PhD, Texas A&M University, 1994

Pierson, Elizabeth, Associate Professor
Horticultural Sciences
PhD, Washington State University, 1988

Scheiner, Justin, Assistant Professor & Extension Specialist
Horticultural Sciences
PhD, Cornell University, 2010

Simpson, Catherine, Assistant Lecturer
Horticultural Sciences
PhD, Texas A&M University, 2013

Starman, Terri, Professor
Horticultural Sciences
PhD, Texas A&M University, 1986

Volder, Astrid, Associate Professor
Horticultural Sciences
PhD, Universiteit Utrecht, 1998

Zajicek, Jayne, Professor
Horticultural Sciences
PhD, Kansas State University, 1986

Masters

• Master of Agriculture in Horticulture (p. 279)
• Master of Science in Horticulture (p. 281)
• Master of Science in Plant Breeding (p. 291)
Doctoral

- Doctor of Philosophy in Horticulture (p. 285)
- Doctor of Philosophy in Plant Breeding (p. 295)

Master of Agriculture in Horticulture

The Master of Agriculture (MAgr) degree is designed for a student who wants professional graduate training with a management orientation in agriculture, food and natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

An individual with a baccalaureate degree from a college or university of recognized standing, or a qualified Texas A&M University senior during his/her last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Agriculture. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in select academic departments of the College of Agriculture and Life Sciences.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 279)
- Degree Plan (p. 279)
- Credit Requirement (p. 280)
- Transfer of Credit (p. 280)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 280)
- Final Examination (p. 280)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department or chair of the intercollegiate faculty, if applicable, concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department or intercollegiate faculty, if appropriate, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpp.s.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee or chair of intercollegiate faculty, if applicable, to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.
Credit Requirement

A minimum of 36 hours is required for the Master of Agriculture degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply.
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at least one dissension is required to pass a student on his or her exam. A department or interdisciplinary degree program can have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. An examination which is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination date will be recorded as a failure. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A candidate for the Master of Agriculture degree does not qualify to petition for an exemption from his/her final examination.

**Additional Requirements**

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Agriculture degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Agriculture degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Horticulture**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

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### Steps to Fulfill Master’s Degree Requirements

1. **Meet with departmental graduate advisor to plan course of study for first semester.**
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. **Establish advisory committee. Submit a degree plan.**
   - **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. **If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.**
   - **When:** At least 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. **Apply for degree; pay graduation fee.**
   - **When:** During the first week of the final semester, see OGAPS calendar.

5. **Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.**
   - **When:** Well before submitting request to schedule final examination.

6. **Complete residence requirement.**
   - **When:** If applicable, before or during final semester.
   - **Approved by:** OGAPS.

7. **Submit request to schedule final examination.**
   - **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
8 Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

9 If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10 Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements
- Student’s Advisory Committee (p. 282)
- Degree Plan (p. 282)
- Credit Requirements (p. 283)
- Transfer of Credit (p. 283)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 283)
- Thesis Option (p. 283)
  - Thesis Proposal (p. 284)
  - Final Examination (p. 284)
- Non-Thesis Option (p. 284)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).
A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website.
Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be ‘cleared’ by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science
A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Doctor of Philosophy in Horticulture

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

### Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Activity</th>
<th>When</th>
<th>Approved by</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
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### Additional Requirements

#### Additional Requirements

- Residence (p. 285)
- Continuous Registration (p. 285)
- Time Limit (p. 285)
- Foreign Languages (p. 285)
- Application for Degree (p. 285)

#### Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

#### Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

#### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.
Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 286)
- Degree Plan (p. 287)
- Transfer of Credit (p. 287)
- Research Proposal (p. 287)
- Examinations (p. 287)
  - Preliminary Examination (p. 287)
  - Final Examination/Dissertation Defense (p. 289)
- Dissertation (p. 290)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and **at least one or more of the members must have an appointment to a department other than the student’s major department.** The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of the advisory committee.
of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Exception for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying.
cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

1. **Establish advisory committee. Submit a degree plan.**
   - **When:** Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. **Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - **When:** Before preliminary examination.

3. **Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".**
   - **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. **Student checks the availability of committee members.**
   - **When:** Several weeks before the proposed date of the preliminary examination.

5. **Students prepares and submits any petitions found necessary by the review of the eligibility requirements.**
   - **When:** At least three weeks before the proposed date of the preliminary examinations.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **When exam date is determined, the department may announce the schedule.**

7. **Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.**
   - **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.
   - **Approved by:** Advisory committee.

8. **Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.**

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**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 290)
- Time Limit (p. 290)
- Continuous Registration (p. 290)
- Admission to Candidacy (p. 291)
- Languages (p. 291)
- 99-Hour Cap on Doctoral Degree (p. 291)
- Application for Degree (p. 291)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences

- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Plant Breeding

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   When: Before first semester registration.  
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.¹  
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   When: At least 20 working days prior to the submission of the Request for the Final Examination.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.
4. Apply for degree; pay graduation fee.  When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  When: Well before submitting request to schedule final examination.

6. Complete residence requirement.  When: If applicable, before or during final semester.  Approved by: OGAPS.

7. Submit request to schedule final examination.  When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  When: See OGAPS calendar for deadlines.  Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  For more information, visit http://graduation.tamu.edu.

1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2. Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 292)
- Degree Plan (p. 293)
- Credit Requirements (p. 293)
- Transfer of Credit (p. 293)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 293)
- Thesis Option (p. 294)
  - Thesis Proposal (p. 294)
  - Final Examination (p. 294)
- Non-Thesis Option (p. 295)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.
The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equaled to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:

   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:

   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

*A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable).* The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unasolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/ she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the
Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 295)
- Continuous Registration (p. 295)
- Time Limit (p. 295)
- Foreign Languages (p. 295)
- Application for Degree (p. 295)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Plant Breeding**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S.
DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor.
2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).
3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.
4. Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.
6. Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS.
7. Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.
8. Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.
9. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.
10. Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.
11. Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 296)
- Degree Plan (p. 297)
- Transfer of Credit (p. 297)
- Research Proposal (p. 297)
- Examinations (p. 298)
  - Preliminary Examination (p. 298)
  - Final Examination/Dissertation Defense (p. 299)
- Dissertation (p. 300)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or
co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdspss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours. Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The
student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or interdisciplinary faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissertation is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there...
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
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<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
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</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely related topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 300)
- Time Limit (p. 300)
- Continuous Registration (p. 301)
- Admission to Candidacy (p. 301)
- Languages (p. 301)
- 99-Hour Cap on Doctoral Degree (p. 301)
- Application for Degree (p. 301)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GANT, GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

**Department of Nutrition and Food Science**

Head: B. Chew

Graduate Advisor: K. de Ruiter

The graduate program in Nutrition and Food Science is administered by the Department of Nutrition and Food Science (B. Chew, Head), and its membership includes faculty from Nutrition and Food Science, Animal Science, Biochemistry and Biophysics, Biological and Agricultural Engineering, Health and Kinesiology, Horticultural Sciences, Poultry Science, Sociology, Soil and Crop Sciences, Wildlife and Fisheries Sciences, Agricultural Economics, the School of Rural Public Health, and Veterinary Integrative Biosciences.

Graduate training in Food Science is designed to provide advanced training in the basic sciences, processing technology, and engineering processes related to the production, processing, distribution, or utilization of food. Food sciences courses to strengthen the primary interest of the student are selected from those listed by the departments participating in the program. Areas of specialization include meat science, cereal
chemistry, horticultural sciences, engineering, food chemistry, food microbiology, food safety, toxicology, and poultry science.

The graduate program in Nutrition offers the opportunity for advanced studies in both human and animal nutrition. The program is designed to allow students to build a strong research expertise in nutritional sciences as well as obtain advanced knowledge of basic and practical nutrition. Participating faculty members have research programs that address nutrient bioavailability, energy metabolism and performance, biochemical interactions and molecular nutrition. Programs are also available in social nutrition.

Courses of study lead to the Master of Agriculture, the Master of Science, and the Doctor of Philosophy degrees. Courses for the degree program are selected from the various departments to serve the needs of the graduate student. Questions about the graduate degrees in nutrition and food science can be directed to the graduate program coordinator at kderuiter@tamu.edu.

For more information, see http://nfs.tamu.edu.

Faculty
Allred, Clinton, Associate Professor
Nutrition & Food Science
PhD, University of Illinois at Urbana-Champaign, 2002

Anding, Jenna, Professor & Extension Specialist
Nutrition & Food Science
PhD, Texas A&M University, 1994

Chapkin, Robert, Distinguished Professor
Nutrition & Food Science
PhD, University of California, Davis, 1986

Chew, Boon, Professor
Nutrition & Food Science
PhD, Purdue University, 1978

Geismar, Karen, Lecturer
Nutrition & Food Science
MS, Texas Woman's University, Denton, 1998

Kubena, Karen, Professor
Nutrition & Food Science
PhD, Texas A&M University, 1982

Lupton, Joanne, Distinguished Professor
Nutrition & Food Science
PhD, University of California, Davis, 1984

Morgan, Caurnel, Assistant Professor
Nutrition & Food Science
PhD, University of Michigan, 1996

Murano, Elsa, Professor
Nutrition & Food Science
PhD, Virginia Tech, 1990

Murano, Peter, Associate Professor
Nutrition & Food Science
PhD, Virginia Tech, 1989

Sturino, Joseph, Assistant Professor
Nutrition & Food Science
PhD, North Carolina State University, 2003

Talcott, Stephen, Professor
Nutrition & Food Science
PhD, University of Arkansas, 2000

Talcott, Susanne, Associate Professor
Nutrition & Food Science
PhD, University of Florida, 2004

Turner, Nancy, Research Professor
Nutrition & Food Science
PhD, Texas A&M University, 1995

Villalobos, Alice, Assistant Professor
Nutrition & Food Science
PHD, University of Arizona, 1993

Wu, Chaodong, Associate Professor
Nutrition & Food Science
PhD, Beijing Medical University, 1998

Masters
• Master of Agricultural in Food Science and Technology (p. 303)
• Master of Science in Food Science and Technology (p. 305)
• Master of Science in Nutrition (p. 315)

Doctoral
• Doctor of Philosophy in Food Science and Technology (p. 309)
• Doctor of Philosophy in Nutrition (p. 319)

Certificates
• Dietetic Internship Certificate (p. 302)

Dietetic Internship - Certificate

The Texas A&M Dietetic Internship is accredited with the Accreditation Council for Education in Nutrition and Dietetics (ACEND). The program integrates knowledge gained in coursework and laboratories with intensive training in professional settings. A student gains experience in community nutrition/outpatient, business/foodservice management, and clinical dietetics. Major affiliating institutions include Baylor Scott and White Memorial Hospital and Clinic and The Central Texas Veterans Health Care System. Upon completion of the program, a student is eligible to take the registration examination to become a Registered Dietitian.

For more information, contact Karen S. Geismar, MS, RD, LD, CNSC; Dietetic Internship Director, ksgeismar@tamu.edu


Program Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUTR 684</td>
<td>Professional Internship</td>
<td>1-16</td>
</tr>
</tbody>
</table>

Total Semester Credit Hours: 1-16
Master of Agriculture in Food Science and Technology

The Master of Agriculture (MAgr) degree is designed for a student who wants professional graduate training with a management orientation in agriculture, food and natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

An individual with a baccalaureate degree from a college or university of recognized standing, or a qualified Texas A&M University senior during his/her last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Agriculture. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in select academic departments of the College of Agriculture and Life Sciences.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 303)
• Degree Plan (p. 303)
• Credit Requirement (p. 303)
• Transfer of Credit (p. 304)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 304)
• Final Examination (p. 304)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department or chair of the intercollegiate faculty, if applicable, concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department or intercollegiate faculty, if appropriate, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee or chair of intercollegiate faculty, if applicable, to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 hours is required for the Master of Agriculture degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.
Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer work or coursework completed at another college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply.
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department or interdisciplinary degree program can have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. An examination which is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as a failure. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.
A candidate for the Master of Agriculture degree does not qualify to petition for an exemption from his/her final examination.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 305)
- Time Limit (p. 305)
- Foreign Languages (p. 305)
- Application for Degree (p. 305)

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Agriculture degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Agriculture degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Food Science and Technology**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   **When:** If applicable, before or during final semester.  
   **Approved by:** OGAPS.

7. Submit request to schedule final examination.  
   **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.
The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student's Howdy portal.

1. Program Requirements

Program Requirements

- Student's Advisory Committee (p. 306)
- Degree Plan (p. 306)
- Credit Requirements (p. 307)
- Transfer of Credit (p. 307)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 307)
- Thesis Option (p. 307)
  - Thesis Proposal (p. 308)
  - Final Examination (p. 308)
- Non-Thesis Option (p. 308)

2. Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

3. Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.
Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absoluted by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:

   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:

   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.

   • Not more than 8 hours of 685 (Directed Studies) may be used.

   • Not more than 3 hours of 690 (Theory of Research) may be used.

   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690...
and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

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**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Food Science and Technology**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.
<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
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<tbody>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
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<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
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</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 310)
- Degree Plan (p. 311)
- Transfer of Credit (p. 311)
- Research Proposal (p. 311)
- Examinations (p. 311)
  - Preliminary Examination (p. 311)
  - Final Examination/Dissertation Defense (p. 313)
- Dissertation (p. 314)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role.
of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying,
cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

**The preliminary examination is required.** The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

1. **Establish advisory committee.**
   Submit a degree plan.  
   **When:** Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. **Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.**  
   **When:** Before preliminary examination.  

3. **Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".**  
   **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. **Student checks the availability of committee members.**  
   **When:** Several weeks before the proposed date of the preliminary examination.

5. **Students prepares and submits any petitions found necessary by the review of the eligibility requirements.**  
   **When:** At least three weeks before the proposed date of the preliminary examinations.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **When exam date is determined, the department may announce the schedule.**  
   **Approved by:** Committee chair, department head or intercollegiate faculty chair.

7. **Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.**  
   **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense.  
   **Approved by:** Advisory committee.

8. **Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.**  
   **When:** Upon receipt of the report of the doctoral Preliminary Examination.

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**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation
The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the collegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the collegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 314)
- Time Limit (p. 314)
- Continuous Registration (p. 314)
- Admission to Candidacy (p. 315)
- Languages (p. 315)
- 99-Hour Cap on Doctoral Degree (p. 315)

- Application for Degree (p. 315)

Residence
A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit
All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Nutrition
The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.
5  Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

6  Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

7  Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8  Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

9  If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10 Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student's Howdy portal.

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 316)
- Degree Plan (p. 317)
- Credit Requirements (p. 317)
- Transfer of Credit (p. 317)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 317)
- Thesis Option (p. 318)
case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit. If, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a degree similar to a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum
of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final
examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 319)
- Continuous Registration (p. 319)
- Time Limit (p. 319)
- Foreign Languages (p. 319)
- Application for Degree (p. 319)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Nutrition

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.
### Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
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<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

#### Program Requirements
- Student’s Advisory Committee (p. 320)
- Degree Plan (p. 321)
- Transfer of Credit (p. 321)
- Research Proposal (p. 321)
- Examinations (p. 322)
  - Preliminary Examination (p. 322)
  - Final Examination/Dissertation Defense (p. 323)
- Dissertation (p. 324)

#### Student’s Advisory Committee
After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or
co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogspdss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student's advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student's major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student's advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student's advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student's advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissertation is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student's advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>Approved by</th>
<th>Approved by Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td></td>
<td>When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td></td>
<td>When: Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td></td>
<td>When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td></td>
<td>When: Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td></td>
<td>When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td></td>
<td>Approved by: Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td></td>
<td>When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td></td>
<td>When: Upon receipt of the report of the doctoral Preliminary Examination.</td>
</tr>
</tbody>
</table>

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of...
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 324)
- Time Limit (p. 324)
- Continuous Registration (p. 325)
- Admission to Candidacy (p. 325)
- Languages (p. 325)
- 99-Hour Cap on Doctoral Degree (p. 325)
- Application for Degree (p. 325)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
 Registration Requirements

All requirements for the degree have been completed. See Continuous Registration or 5V99 (research) are required to be in continuous registration until completed all coursework on his/her degree plan other than 691, 5V98 Continuous Registration result in the degree not being awarded. Within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

Department of Plant Pathology and Microbiology

http://plantpathology.tamu.edu

Head: Leland S. Pierson, III

Members of the Department of Plant Pathology and Microbiology direct the Master of Science and Doctor of Philosophy degrees in plant pathology, plant-microbiology, plant-microbial genetics and physiology. Students interact with dynamic faculty members to perform cutting edge research on all aspects of plant health and plant disease, including on the molecular basis of pathogenicity and the microbial and plant factors that affect virulence, Students perform their research on and off campus as required.

A competent command of the English language is required. For complete information on the options available, prospective students should contact the Department of Plant Pathology and Microbiology.

The Department offers a Master of Science and Doctorate in Plant Pathology and Microbiology.
Plant Pathology

Plant pathology is the science of plant diseases, their nature, causal agents and interrelated phenomena. The major objectives concern the scientific training of professional phytopathologists. Emphasis is placed on the fundamental and practical concepts associated with plant health and disease and pathology and the conceptual schemes of fungal, bacterial, viral, nematological, mycoplasmal and physiogenic diseases. In addition, facilities are available for research in most phases including physiology of parasitism, host-parasite relationships, genetics of host resistance, genetics of pathogen variation and variability, genetics of host-pathogen-hyperparasite populations, ecology of soil-borne pathogens, etiology and epidemiology of plant diseases, nematology, virology, phytotherapeutics and clinical phytopathology.

Faculty

Appel, David, Professor & Extension Specialist
Plant Pathology & Microbiology
PhD, Virginia Tech, 1980

Dickman, Martin, Professor
Plant Pathology & Microbiology
PhD, University of Hawaii, 1986

Ebbole, Daniel, Professor
Plant Pathology & Microbiology
PhD, Purdue University, 1988

Gonzalez, Carlos, Professor
Plant Pathology & Microbiology
PhD, University of Nebraska, 1978

Gross, Dennis, Professor
Plant Pathology & Microbiology
PhD, University of California, Davis, 1976

Jo, Young-Ki, Associate Professor & Extension Specialist
Plant Pathology & Microbiology
PhD, Ohio State University, 2005

Kenerley, Charles, Professor
Plant Pathology & Microbiology
PhD, North Carolina State University, 1983

Kolomiets, Mikhailo, Professor
Plant Pathology & Microbiology
PhD, Iowa State University, 1998

Magill, Clint, Professor
Plant Pathology & Microbiology
PhD, Cornell University, 1969

Pierson, Leland, Professor
Plant Pathology & Microbiology
PhD, Washington State University, 1986

Scholthof, Herman, Professor
Plant Pathology & Microbiology
PhD, University of Kentucky, 1990

Scholthof, Karenbeth, Professor
Plant Pathology & Microbiology
PhD, University of Kentucky, 1989

Shan, Libo, Associate Professor
Plant Pathology & Microbiology
PhD, Kansas State University, 2003

Shaw, Brian, Associate Professor
Plant Pathology & Microbiology
PhD, Cornell University, 2000

Shim, Won-Bo, Professor
Plant Pathology & Microbiology
PhD, Purdue University, 2000

Starr, James, Professor
Plant Pathology & Microbiology
PhD, Cornell University, 1976

Wilkinson, Heather, Professor
Plant Pathology & Microbiology
PhD, Binghamton University, 1996

Yuan, Shuhua, Associate Professor
Plant Pathology & Microbiology
PhD, University of Tennessee, 2007

Masters

• Master of Science in Plant Pathology (p. 326)

Doctoral

• Doctor of Philosophy in Plant Pathology (p. 330)

Master of Science in Plant Pathology

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan semester registration. Course of study for first semester.
   When: Before first semester registration.
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.1
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).
If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Apply for degree 

**When:** During the first week of the final semester, see OGAPS calendar.

Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. **When:** Well before submitting request to schedule final examination.

Complete residence requirement. **When:** If applicable, before or during final semester. **Approved by:** OGAPS.

Submit request to schedule final examination. **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

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1. The online Document Processing Submission System is located on the website [https://ogsdpss.tamu.edu](https://ogsdpss.tamu.edu).

2. Complete the application for degree form via the student’s Howdy portal.

### Program Requirements

#### Program Requirements

- Student's Advisory Committee (p. 327)
- Degree Plan (p. 328)
- Credit Requirements (p. 328)
- Transfer of Credit (p. 328)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 328)
- Thesis Option (p. 329)
  - Thesis Proposal (p. 329)
  - Final Examination (p. 329)
- Non-Thesis Option (p. 330)

### Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of **no fewer than three members of the graduate faculty**, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and **at least one or more of the members must have an appointment to a department other than the student’s major department.** The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions...
beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student's original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office
of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 330)
- Continuous Registration (p. 330)
- Time Limit (p. 330)
- Foreign Languages (p. 330)
- Application for Degree (p. 330)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Plant Pathology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages.
The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. **Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.**
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor.

2. **Establish advisory committee. Submit a degree plan.**
   - **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. **Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - **When:** Before preliminary examination.

4. **Complete the preliminary examination.**
   - **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. **Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.**
   - **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **Complete residence requirement.**
   - **When:** Before submitting request to schedule final oral examination.
   - **Approved by:** OGAPS

7. **Apply for degree; pay graduate fee.**
   - **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. **Submit request for permission to hold and announce final oral examination.**
   - **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. **Successfully complete final examination.**
   - **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   - **Approved by:** Advisory committee and OGAPS

10. **Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.**
    - **When:** See OGAPS calendar for deadlines.
    - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. **Graduate; arrange for cap and gown.**
    - **For more information, visit http://graduation.tamu.edu.**

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 332)
- Degree Plan (p. 332)
• Transfer of Credit (p. 332)
• Research Proposal (p. 333)
• Examinations (p. 333)
  • Preliminary Examination (p. 333)
  • Final Examination/Dissertation Defense (p. 335)
• Dissertation (p. 335)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a bachelor’s degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the
conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a

student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.
In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.</td>
</tr>
<tr>
<td>2.</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3.</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>4.</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5.</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
</tr>
<tr>
<td>6.</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>7.</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
</tr>
</tbody>
</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 598, or 599 (research) or 592 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 335)
- Time Limit (p. 336)
- Continuous Registration (p. 336)
- Admission to Candidacy (p. 336)
- Languages (p. 336)
- 99-Hour Cap on Doctoral Degree (p. 336)
- Application for Degree (p. 337)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week
summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 681, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Poultry Science

Head: D. J. Caldwell

Graduate Advisors: C. Alvarado, L. Berghman

Continual growth in the poultry industry increases the need for technical knowledge in the various fields of science needed for a successful poultry business. In no field of agriculture is an understanding of the fundamental and applied sciences more marketable or more rewarding than in the modern intensive production of poultry meat and eggs. Because the bird is the basis for the department’s graduate program, additional areas of interest include exotic and wildlife species as well as cellular and molecular studies using avian models. A major objective of the department is to offer training for work in research, teaching, extension or industrial operations. We also strive to bridge the gap in both directions between courses in fundamental biochemistry, genetics, physiology and economics and their practical application to the production of poultry and the care of all avian species.

The department offers graduate studies leading to the Master of Agriculture (traditional and online), Master of Science and Doctor of Philosophy degrees. In addition to a major in poultry science, students may pursue majors through many intercollegiate faculties including nutrition, food science and technology, and genetics. Faculty expertise exists for study in genetics, reproduction, nutrition, biochemistry, physiology, environment, management, microbiology, processing and marketing for all commercially-important species. The faculty are also actively involved in many of these disciplines for other avian species and in the pursuit of basic cellular and molecular knowledge.

Faculty

Alvarado, Christine, Associate Professor
Poultry Science
PhD, Texas A&M University, 2001

Archer, Gregory, Assistant Professor & Extension Specialist
Poultry Science
PhD, Texas A&M University, 2005

Athrey, Giridhar, Assistant Professor
Poultry Science
PHD, University of Louisiana at Lafayette, 2009

Bailey, Christopher, Professor
Poultry Science
PhD, Texas A&M University, 1982

Berghman, Luc, Associate Professor
Poultry Science
PhD, University of Leuven, 1988

Caldwell, David, Professor
Poultry Science
PhD, Texas A&M University, 1997

Carey, John, Professor
Poultry Science
PhD, Kansas State University, 1982

Coufal, Craig, Associate Professor & Extension Specialist
Poultry Science
PhD, Texas A&M University, 2005

Duong, Tri, Associate Professor
Poultry Science
PhD, North Carolina State University, 2008

Lee, Jason, Associate Professor
Poultry Science
PhD, Texas A&M University, 2006

McElroy, Audrey, Professor & Extension Specialist
Poultry Science
PhD, Texas A&M University, 1998

Pillai, Suresh, Professor
Poultry Science
PhD, University of Arizona, 1989

Walzem, Rosemary, Professor
Poultry Science
PhD, University of California, Davis, 1987

Young, Colin, Lecturer
Poultry Science
PhD, University of London International Programmers, 1977

Masters

• Master of Agriculture in Poultry Science (p. 337)
• Master of Science in Poultry Science (p. 340)

Doctoral

• Doctor of Philosophy in Poultry Science (p. 344)

Master of Agriculture in Poultry Science

The Master of Agriculture (MAgr) degree is designed for a student who wants professional graduate training with a management orientation in agriculture, food and natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

An individual with a baccalaureate degree from a college or university of recognized standing, or a qualified Texas A&M University senior during his/her last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Agriculture. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical
experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in select academic departments of the College of Agriculture and Life Sciences.

The Master of Agriculture in Poultry Science is also available via distance education. For more information regarding the online version of this degree, please visit http://posc.tamu.edu/academics/distance-education/

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 338)
- Degree Plan (p. 338)
- Credit Requirement (p. 338)
- Transfer of Credit (p. 338)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 339)
- Final Examination (p. 339)

**Student's Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department or chair of the intercollegiate faculty, if applicable, concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department or intercollegiate faculty, if appropriate, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member of the committee or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee or chair of intercollegiate faculty, if applicable, to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 36 hours is required for the Master of Agriculture degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit. At the time that the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absorbed by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for
transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply.
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.
   • A maximum of 8 hours of 684 (Professional Internship) and/or 685 (Directed Studies), and
   • A maximum of 8 hours of 690 (Theory of Research), and
   • Up to 3 hours of 693 (Professional Studies).

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 8 hours of 684 (Professional Internship) and/or 685 (Directed Studies), and
   • A maximum of 8 hours of 690 (Theory of Research), and
   • Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.
8. Continuing education courses may not be used for graduate credit.
9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies’ Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department or interdisciplinary degree program can have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. An examination which is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as a failure. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A candidate for the Master of Agriculture degree does not qualify to petition for an exemption from his/her final examination.

Additional Requirements

Additional Requirements

• Residence (p. 340)
• Time Limit (p. 340)
• Foreign Languages (p. 340)
• Application for Degree (p. 340)
Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Agriculture degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Agriculture degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Poultry Science

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.1 When: Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

6. Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

7. Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 341)
- Degree Plan (p. 341)
- Credit Requirements (p. 341)
- Transfer of Credit (p. 341)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 342)
- Thesis Option (p. 342)
  - Thesis Proposal (p. 342)
  - Final Examination (p. 343)
- Non-Thesis Option (p. 343)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee.
and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies.
Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have stricter requirements provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

- Residence (p. 344)
- Continuous Registration (p. 344)
- Time Limit (p. 344)
- Foreign Languages (p. 344)
- Application for Degree (p. 344)
Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Poultry Science

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages.

The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   When: Before first semester registration.  
   Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   When: Before preliminary examination.

4. Complete the preliminary examination.  
   When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
5 Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.

When: No later than 20 working days prior to the submission of the Request for the Final Examination.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6 Complete residence requirement.

When: Before submitting request to schedule final oral examination.

Approved by: OGAPS

7 Apply for degree; pay graduate fee.

When: During the first week of the final semester; see OGAPS calendar for deadlines.

8 Submit request for permission to hold and announce final oral examination.

When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9 Successfully complete final examination.

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

Approved by: Advisory committee and OGAPS

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.

When: See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Program Requirements

• Student’s Advisory Committee (p. 345)
• Degree Plan (p. 346)
Degree Plan

The student's advisory committee will evaluate the student's previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master's degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master's degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student's advisory committee if it is deemed necessary to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student's advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for "internship" coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student's advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student's advisory committee, the head of the student's major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student's major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student's advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student's advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student's degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a
In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
### Steps for Completing the Preliminary Examination

1. **Establish advisory committee.**
   - **When:** Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. **Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - **When:** Before preliminary examination.

3. **Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".**
   - **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. **Student checks the availability of committee members.**
   - **When:** Several weeks before the proposed date of the preliminary examination.

5. **Students prepares and submits any petitions found necessary by the review of the eligibility requirements.**
   - **When:** At least three weeks before the proposed date of the preliminary examinations.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **When exam date is determined, the department may announce the schedule.**
   - **Approved by:** Committee chair, department head or intercollegiate faculty chair.

7. **Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.**
   - **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.
   - **Approved by:** Advisory committee.

8. **Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.**
   - **When:** Upon receipt of the report of the doctoral Preliminary Examination.

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies at least 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of...
Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 349)
- Time Limit (p. 349)
- Continuous Registration (p. 349)
- Admission to Candidacy (p. 349)
- Languages (p. 350)
- 99-Hour Cap on Doctoral Degree (p. 350)
- Application for Degree (p. 350)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

Department of Recreation, Park and Tourism Sciences

http://rpts.tamu.edu

Head: G. D. Ellis

Graduate Advisor: J. F. Petrick

Graduate course offerings in the Department of Recreation, Park and Tourism Sciences are designed to generate and disseminate knowledge concerning the development, management and sustainable use of recreation, park, community, and tourism resources and opportunities. The focus of the program is on the relationships between people, recreational, community and tourism developments, and the natural resource base. The curriculum has five main areas of emphasis: recreation and park administration; recreation and natural resources management; tourism; community development; and youth development. The first emphasis deals primarily with the public sector, while the third deals primarily with the private sector. Recreation and natural resource management, community development, and youth development involves both sectors.

Graduate study in these areas is interdisciplinary. Cooperative relationships exist with a wide range of outstanding graduate-level programs in the University. This provides students with an opportunity to structure an individualized program of study in the field of their choice. Courses selected within the department and in supporting fields are designed to serve the individual needs of students interested in teaching, public service, research, and administration of recreation, park, community and tourism developments.

The Department of Recreation, Park and Tourism Sciences offers courses of study leading to the Master of Recreation and Resources Development; Master of Natural Resources Development; Master of Science (thesis and non-thesis) and Doctor of Philosophy degrees in recreation, park and tourism sciences. The MRRD is a professional degree with a major in Recreation and Resources Development for those who are already working in or anticipate a career in professional service. The MNRD with a major in Natural Resources Development is identical in intent and general requirements to those for the MRRD; however, more emphasis is placed on undertaking an interdisciplinary mix of coursework from other natural resources programs at Texas A&M University. The MS thesis degree prepares students for advanced graduate study at the PhD level, which often leads to a career in university research and teaching. The MS non-thesis degree emphasizes professional development. It includes additional courses in the student’s selected field instead of a thesis. Non-thesis MRRD, MNRD and MS students may elect a professional internship.

Faculty

Crompton, John, Distinguished Professor
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 1977
Colleges, Schools and Interdisciplinary Degree Programs

Dunlap, John, Assistant Professor
Recreation, Parks and Tourism Sciences
PhD, University of Georgia, 2008

Durko, Angela, Lecturer
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 2014

Edwards, Michael, Assistant Professor
Recreation, Parks and Tourism Sciences
PhD, North Carolina State University, 2009

Ellis, Gary, Professor
Recreation, Parks and Tourism Sciences
PhD, North Texas State University, 1983

Enoh, Linda, Lecturer
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 2011

Gramann, James, Professor
Recreation, Parks and Tourism Sciences
PhD, University of Illinois at Urbana-Champaign, 1980

Harrist, Christopher, Assistant Professor & Extension Specialist
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 2009

Heo, Jinmoo, Assistant Professor
Recreation, Parks and Tourism Sciences
PhD, Indiana University, 2007

Hodges, Lou, Associate Professor
Recreation, Parks and Tourism Sciences
DVM, Texas A&M University, 1971

Jacob, John, Professor & Extension Specialist
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 1992

Jamal, Tazim, Associate Professor
Recreation, Parks and Tourism Sciences
PhD, University of Calgary, 1997

Kaiser, Ronald, Professor
Recreation, Parks and Tourism Sciences
JD, Thomas M. Cooley Law School, 1977

Kelly, Brandy, Assistant Professor
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 2013

Kyle, Gerard, Professor
Recreation, Parks and Tourism Sciences
PhD, Pennsylvania State University, 2001

Lee, Kyung, Lecturer
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 2013

Martz, Jill, Executive Professor
Recreation, Parks and Tourism Sciences
PhD, University of Tennessee, Knoxville, 2004

Matarrita Cascante, Associate Professor
Recreation, Parks and Tourism Sciences
PhD, Pennsylvania State University, 2008

Outley, Corliss, Associate Professor
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 2000

Petrick, James, Professor
Recreation, Parks and Tourism Sciences
PhD, Clemson University, 1999

Schuett, Michael, Associate Professor
Recreation, Parks and Tourism Sciences
PhD, University of Illinois at Urbana-Champaign, 1991

Scott, David, Professor
Recreation, Parks and Tourism Sciences
PhD, Pennsylvania State University, 1990

Shafer, Carl, Professor
Recreation, Parks and Tourism Sciences
PhD, Clemson University, 1993

Smith, William, Assistant Lecturer
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 2012

Stronza, Amanda, Associate Professor
Recreation, Parks and Tourism Sciences
PhD, University of Florida, 2000

Thomas, John, Lecturer
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 1979

Walker, Jamie, Assistant Professor & Extension Specialist
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 2008

Witt, Peter, Senior Professor
Recreation, Parks and Tourism Sciences
PhD, University of Illinois at Urbana - Champaign, 1971

Woosnam, Kyle, Associate Professor
Recreation, Parks and Tourism Sciences
PhD, Clemson University, 2008

Wu, Yi-Ju, Assistant Lecturer
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, College Station, TX, 2015

Masters
- Master of Natural Resources Development (p. 352)
- Master of Recreation and Resources Development (p. 355)
- Master of Science in Recreation, Park and Tourism Sciences (p. 357)

Doctoral
• Doctor of Philosophy in Recreation, Park and Tourism Sciences (p. 361)

Certificates
• Certificate in Community Development (p. 352)

Community Development - Certificate

The Department of Recreation, Park and Tourism Sciences offers this transcripted certificate through its Program in Rural Sociology and Community Studies. This twelve-hour certificate program provides a student with an understanding of the principles and processes of community development. It addresses issues of decision making and leadership, human organization and communication, institutional capacity and enhancement, and resource mobilization and management. It also gives attention to special populations in development processes and outcomes. The program is available to students pursuing any graduate degree at Texas A&M University and who meet enrollment criteria. For more information contact the Graduate Coordinator in the Department of Recreation, Park and Tourism Sciences or the Leader of the Program in Rural Sociology and Community Studies.

Program Requirements

Core Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RPTS 603</td>
<td>Financing and Marketing Park and Recreation Resources</td>
<td>3</td>
</tr>
<tr>
<td>RPTS 604</td>
<td>Principles of Community and Community Development</td>
<td>3</td>
</tr>
<tr>
<td>RPTS 605</td>
<td>Community Organization</td>
<td>3</td>
</tr>
</tbody>
</table>

Other Approved Courses

Select one course from the Other Approved Courses list

Total Semester Credit Hours 12

Other Approved Courses

Other Approved Courses in the College Agriculture and Life Sciences Relevant to the Certificate

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGEC 603</td>
<td>Land Economics</td>
<td>3</td>
</tr>
<tr>
<td>AGEC 605</td>
<td>Rural Real Estate Appraisal and Organization</td>
<td>3</td>
</tr>
<tr>
<td>RENR 660/ESSM 672</td>
<td>Environmental Impact Analysis for Renewable Natural Resources</td>
<td>3</td>
</tr>
<tr>
<td>RPTS 609</td>
<td>Social, Economic and Cultural Issues in Outdoor Recreation and Natural Resources</td>
<td>3</td>
</tr>
<tr>
<td>RPTS 666</td>
<td>Parks, Tourism and the Natural Environment</td>
<td>3</td>
</tr>
</tbody>
</table>

Approved Courses outside the College Agriculture and Life Sciences Relevant to the Certificate

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 676</td>
<td>Survey of Human Behavior and Design</td>
<td>3</td>
</tr>
<tr>
<td>EHRD 605</td>
<td>Principles and Practices of Leadership in Human Resource Development</td>
<td>3</td>
</tr>
<tr>
<td>GEOG 616</td>
<td>Urban Geography</td>
<td>3</td>
</tr>
<tr>
<td>GEOG 619</td>
<td>Human Impact on the Environment</td>
<td>3</td>
</tr>
<tr>
<td>GEOG 660</td>
<td>Applications in GIS</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 631</td>
<td>Community and Public Health</td>
<td>3</td>
</tr>
<tr>
<td>LDEV 671</td>
<td>Sustainable Development</td>
<td>3</td>
</tr>
<tr>
<td>PLAN 610</td>
<td>Structure and Function of Urban Settlements</td>
<td>3</td>
</tr>
</tbody>
</table>

Master of Natural Resources Development in Natural Resources Development

The Master of Natural Resources Development (MNRD) degree is designed for a student who wants professional graduate training with a management orientation in natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

Individuals with a baccalaureate degree from a college or university of recognized standing, or qualified Texas A&M University seniors during their last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Natural Resources Development. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in the Departments of Ecosystem Science and Management, Recreation, Park and Tourism Sciences, and Wildlife and Fisheries Sciences in the College of Agriculture and Life Sciences. It is possible for working professionals to earn this degree via distance education.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 352)
• Degree Plan (p. 353)
• Credit Requirement (p. 353)
• Transfer of Credit (p. 353)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 353)
• Final Examination (p. 354)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.
The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or record of study and is registered for 684 or 693 courses, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdposs.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

### Credit Requirement

A minimum of 36 hours is required for the Master of Natural Resources Development degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

### Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, I, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolbed by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

### Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
Studies Calendar.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Additional Requirements

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellations. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsoled grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better.

All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination. Master of Natural Resources Development degree candidates do not qualify to petition for an exemption from their final examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as formally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Natural Resources Development degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

A foreign language is not required for the Master of Natural Resources Development degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.
Master of Recreation and Resources Development

The Master of Recreation and Resources Development (MRRD) degree is designed for a student who wants professional graduate training with a management orientation in recreation resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

Individuals with a baccalaureate degree from a college or university of recognized standing, or qualified Texas A&M University seniors during their last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Recreation and Resources Development. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in the Recreation, Park and Tourism Sciences department in the College of Agriculture and Life Sciences.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 355)
- Degree Plan (p. 355)
- Credit Requirements (p. 355)
- Transfer of Credit (p. 356)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 356)
- Final Examination (p. 356)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Committee Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or record of study and is registered for courses such as 684 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 hours is required for the Master of Recreation and Resources Development degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.
Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater, might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.

Courses appearing on the degree plan with grades of D, F or U may not be accepted for transfer credit. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply.
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellations. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination. A candidate for the Master of Recreation and Resources Development degree does not qualify to petition for an exemption from the final examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as formally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the
proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Steps to Fulfill Master's Degree Requirements**

1. **Meet with departmental graduate advisor to plan course of study for first semester.**  
   *When:* Before first semester registration.  
   *Approved by:* Graduate advisor or chair of the intercollegiate faculty.

2. **Establish advisory committee. Submit a degree plan.**
   *When:* Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   *Approved by:* Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. **If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.**  
   *When:* At least 20 working days prior to the submission of the Request for the Final Examination.  
   *Approved by:* Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. **Apply for degree; pay graduation fee.**  
   *When:* During the first week of the final semester, see OGAPS calendar.

5. **Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.**  
   *When:* Well before submitting request to schedule final examination.

6. **Complete residence requirement.**  
   *When:* If applicable, before or during final semester.  
   *Approved by:* OGAPS.

7. **Submit request to schedule final examination.**  
   *When:* Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   *Approved by:* Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

**Additional Requirements**

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Recreation and Resources Development degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

A foreign language is not required for the Master of Recreation and Resources Development degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Recreation, Park and Tourism Sciences**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.
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<td>8</td>
<td>Successfully complete final examination.</td>
<td>When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.</td>
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<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies.</td>
<td>When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
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<td>10</td>
<td>Graduation; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
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1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2. Complete the application for degree form via the student’s Howdy portal.

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 358)
- Degree Plan (p. 358)
- Credit Requirements (p. 359)
- Transfer of Credit (p. 359)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 359)
- Thesis Option (p. 359)
  - Thesis Proposal (p. 360)
  - Final Examination (p. 360)
- Non-Thesis Option (p. 360)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).
A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement
A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses
Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option
An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website.
Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absorb a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science.
degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

### Additional Requirements

#### Additional Requirements

- **Residence**
  - Residence (p. 361)
- **Continuous Registration**
  - Continuous Registration (p. 361)
- **Time Limit**
  - Time Limit (p. 361)
- **Foreign Languages**
  - Foreign Languages (p. 361)
- **Application for Degree**
  - Application for Degree (p. 361)

#### Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

#### Continuous Registration

A student is in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

#### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

### Foreign Languages

No specific language requirement exists for the Master of Science degree.

### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Doctor of Philosophy in Recreation, Park and Tourism Sciences

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

#### Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental intercollegiate graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).
3 Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

4 Complete the preliminary examination. When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5 Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. When: No later than 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6 Complete residence requirement. When: Before submitting request to schedule final oral examination. Approved by: OGAPS

7 Apply for degree; pay graduate fee. When: During the first week of the final semester; see OGAPS calendar for deadlines.

8 Submit request for permission to hold and announce final oral examination. When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9 Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 362)
- Degree Plan (p. 363)
- Transfer of Credit (p. 363)
- Research Proposal (p. 363)
- Examinations (p. 363)
  - Preliminary Examination (p. 363)
  - Final Examination/Dissertation Defense (p. 365)
- Dissertation (p. 366)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role...
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying.
cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student's advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student's advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student's degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan is on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student's cumulative GPR is at least 3.000.
- Student's degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student's department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student's department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student's advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student's advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student's advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td></td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the scheduled date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
<td>Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
<td></td>
</tr>
</tbody>
</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 366)
- Time Limit (p. 366)
- Continuous Registration (p. 366)
- Admission to Candidacy (p. 367)
- Languages (p. 367)
- 99-Hour Cap on Doctoral Degree (p. 367)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences

- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation section.

Department of Soil and Crop Sciences
http://soilcrop.tamu.edu

Head: D. D. Baltensperger

Graduate Advisor: C. W. Smith

The graduate programs of the Department of Soil and Crop Sciences are designed to prepare individuals for careers in research, teaching, extension and industry, and management of agronomic enterprises. Agronomy, food science and technology, genetics, molecular and environmental plant sciences, plant breeding, soil science, and water management and hydrological science are majors available to students.

Research-oriented programs in agronomy, food science and technology, genetics, plant breeding, molecular and environmental plant sciences, soil science, and water management and hydrological science lead to the MS or PhD degree in these fields. There is no language requirement at the MS or PhD level. Members of the faculty have expertise in cereal chemistry, crop breeding, crop physiology, environmental agriculture, cytogenetics, plant physiology, protein chemistry, environmental soil science, soil chemistry, soil fertility, soil genesis and classification, soil microbiology, soil mineralogy, soil physics, soil-plant-water relations, turfgrass science, weed science and water microbiology. Recipients of the MS and PhD degrees may obtain a research-, teaching-industry- or extension-oriented position upon graduation.

Multidisciplinary programs can be arranged with other academic departments in the University.

Faculty
Aitkenhead, Jacqueline, Associate Professor
Soil and Crop Sciences
PhD, University of New Hampshire, 2000

Arthur, Schwab, Professor
Soil and Crop Sciences
PhD, Colorado State University, 1981
Awika, Joseph, Associate Professor
Soil and Crop Sciences
PhD, Texas A&M University, 2003

Bagavathiannan, Muthukumar, Assistant Professor
Soil and Crop Sciences
PhD, University of Manitoba, 2009

Baumann, Paul, Professor & Extension Specialist
Soil and Crop Sciences
PhD, Texas Tech University, 1981

Boellstorff, Diane, Assistant Professor & Extension Specialist
Soil and Crop Sciences
PhD, University of California, 1991

Cothren, J, Professor
Soil and Crop Sciences
PhD, Oklahoma State University, 1971

Cralle, Harry, Associate Professor
Soil and Crop Sciences
PhD, University of Minnesota, 1979

Dasilva, Jorge, Professor
Soil and Crop Sciences
PhD, Cornell University, 1993

Deng, Youjun, Associate Professor
Soil and Crop Sciences
PhD, Texas A&M University, 2001

Dou, Fugen, Assistant Professor
Soil and Crop Sciences
PhD, Texas A&M University, 2005

Feagley, Sam, Professor & Extension Specialist
Soil and Crop Sciences
PhD, University of Missouri, 1979

Fernandez, Carlos, Associate Professor
Soil and Crop Sciences
PhD, Texas A&M University, 1989

Finlayson, Scott, Associate Professor
Soil and Crop Sciences
PhD, University of Calgary, 1994

Fromme, Daniel, Associate Professor & Extension Specialist
Soil and Crop Sciences
PhD, Texas A&M University, 2007

Gentry, Terry, Associate Professor
Soil and Crop Sciences
PhD, University of Arizona, 2003

Hague, Steven, Associate Professor
Soil and Crop Sciences
PhD, Texas A&M University, 2000

Hays, Dirk, Professor
Soil and Crop Sciences
PhD, University of Calgary, 1997

Heilman, James, Professor
Soil and Crop Sciences
PhD, Kansas State University, 1977

Hequet, Eric, Professor
Soil and Crop Sciences
PHD, Universite de Haute Alsace, 2014

Herrman, Timothy, Professor
Soil and Crop Sciences
PhD, University of Idaho, 1992

Hons, Frank, Professor
Soil and Crop Sciences
PhD, Texas A&M University, 1978

Ibrahim, Amir, Professor
Soil and Crop Sciences
PhD, Colorado State University, 1998

Jessup, Russell, Assistant Professor
Soil and Crop Sciences
PhD, Texas A&M University, 2005

Loeppert, Richard, Professor
Soil and Crop Sciences
PhD, University of Florida, 1976

McFarland, Mark, Professor & Extension Specialist
Soil and Crop Sciences
PHD, Texas A&M University, 1988

McInnes, Kevin, Professor
Soil and Crop Sciences
PhD, Kansas State University, 1985

Morgan, Cristine, Professor
Soil and Crop Sciences
PhD, University of Wisconsin, 2003

Morgan, Gaylon, Professor & Extension Specialist
Soil and Crop Sciences
PhD, University of Wisconsin, 2001

Murray, Seth, Associate Professor
Soil and Crop Sciences
PhD, Cornell University, 2008

Neely, Clark, Assistant Professor & Extension Specialist
Soil and Crop Sciences
PhD, Texas A&M University, 2013

Neely, Haly, Assistant Professor
Soil and Crop Sciences
PhD, Texas A&M University, 2014

Provin, Tony, Professor & Extension Specialist
Soil and Crop Sciences
MS, Iowa State University, 1991

Rajan, Nithya, Assistant Professor
Soil and Crop Sciences
PhD, Texas Tech University, 2007
Rathore, Keerti, Professor
Soil and Crop Sciences
PhD, Imperial College, London, 1981

Redmon, Larry, Professor & Extension Specialist
Soil and Crop Sciences
PhD, Texas A&M University, 1992

Rooney, Lloyd, Senior Professor
Soil and Crop Sciences
PhD, Kansas State University, 1966

Rooney, William, Professor
Soil and Crop Sciences
PhD, University of Minnesota, 1992

Rouquette, Francis, Professor
Soil and Crop Sciences
PhD, Texas A&M University, 1970

Schnell, Ronnie, Assistant Professor & Extension Specialist
Soil and Crop Sciences
PhD, Texas A&M University, 2010

Smith, C, Professor
Soil and Crop Sciences
PhD, University of Tennessee, 1974

Stelly, David, Professor
Soil and Crop Sciences
PhD, University of Wisconsin-Madison, 1983

Tabien, Rodante, Associate Professor
Soil and Crop Sciences
PhD, Texas A&M University, 1996

Tarpley, Lee, Associate Professor
Soil and Crop Sciences
PhD, Texas A&M University, 1993

Wherley, Benjamin, Assistant Professor
Soil and Crop Sciences
PhD, North Carolina State University, 2008

White, Richard, Professor
Soil and Crop Sciences
PhD, Virginia Tech, 1985

Zhang, Hongbin, Professor
Soil and Crop Sciences
PhD, University of California, Davis, 1990

Masters

- Master of Science in Agronomy (p. 369)
- Master of Science in Plant Breeding (p. 379)
- Master of Science in Soil Science (p. 390)

Doctoral

- Doctor of Philosophy in Agronomy (p. 373)
- Doctor of Philosophy in Plant Breeding (p. 384)
- Doctor of Philosophy in Soil Science (p. 394)

Certificates

- Graduate Certificate in Regulatory Science in Food Systems

Master of Science in Agronomy

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.
   
   **When:** Before first semester registration.
   
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.
   
   **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.
   
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.
   
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.
   
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.
   
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.
   
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.
   
   **When:** If applicable, before or during final semester.
   
   **Approved by:** OGAPS.
Program Requirements

Program Requirements

- Student's Advisory Committee (p. 370)
- Degree Plan (p. 371)
- Credit Requirements (p. 371)
- Transfer of Credit (p. 371)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 371)
- Thesis Option (p. 372)
  - Thesis Proposal (p. 372)
  - Final Examination (p. 372)
- Non-Thesis Option (p. 373)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.
Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. **The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.**

A student should submit the degree plan using the online Document Processing Submission System (http://ogdpsas.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (881).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.
Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one disssension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).
Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 373)
- Continuous Registration (p. 373)
- Time Limit (p. 373)
- Foreign Languages (p. 373)
- Application for Degree (p. 373)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Agronomy

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/ When: Before first intercollegiate graduate advisor to plan course of study for first semester. Approved by: Graduate advisor.
<table>
<thead>
<tr>
<th>Step</th>
<th>Task Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

## Program Requirements

### Program Requirements

- Student’s Advisory Committee (p. 374)
- Degree Plan (p. 375)
- Transfer of Credit (p. 375)
- Research Proposal (p. 375)
- Examinations (p. 376)
  - Preliminary Examination (p. 376)
  - Final Examination/Dissertation Defense (p. 377)
- Dissertation (p. 378)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary...
degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee,
the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination. Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.
The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. **Establish advisory committee.**
   - Submit a degree plan.  
   - When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.
   - Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. **Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - When: Before preliminary examination.

3. **Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".**
   - When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. **Student checks the availability of committee members.**
   - When: Several weeks before the proposed date of the preliminary examination.

5. **Students prepares and submits any petitions found necessary by the review of the eligibility requirements.**
   - When: At least three weeks before the proposed date of the preliminary examinations.
   - Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **When exam date is determined, the department may announce the schedule.**
   - Approved by: Committee chair, department head or intercollegiate faculty chair.

7. **Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.**
   - When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.
   - Approved by: Advisory committee.

8. **Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.**
   - When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

• Residence (p. 378)
• Time Limit (p. 378)
• Continuous Registration (p. 379)
• Admission to Candidacy (p. 379)
• Languages (p. 379)
• 99-Hour Cap on Doctoral Degree (p. 379)
• Application for Degree (p. 379)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Plant Breeding
The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   When: Before first semester registration.  
   Approved by: Graduate advisor or chair of the intercollegiate faculty.
<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1</td>
<td>Establish advisory committee.</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2.2</td>
<td>Submit a degree plan.</td>
<td></td>
<td></td>
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<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 380)
- Degree Plan (p. 381)
- Credit Requirements (p. 381)
- Transfer of Credit (p. 381)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 381)
- Thesis Option (p. 382)
  - Thesis Proposal (p. 382)
  - Final Examination (p. 382)
- Non-Thesis Option (p. 383)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually
has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses
would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the
student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 383)
- Continuous Registration (p. 383)
- Time Limit (p. 383)
- Foreign Languages (p. 383)
- Application for Degree (p. 384)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.
### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Doctor of Philosophy in Plant Breeding

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate's grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

### Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
</tbody>
</table>
Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 90 days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department
When exam date
Student checks the
portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

<table>
<thead>
<tr>
<th>Steps for Completing the Preliminary Examination</th>
<th>1</th>
<th>Establish advisory committee. Submit a degree plan.</th>
<th>When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>When: Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>When: Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Approved by: Committee chair, department head or intercollegiate faculty chair.</td>
<td></td>
</tr>
</tbody>
</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 389)
- Time Limit (p. 389)
- Continuous Registration (p. 389)
- Admission to Candidacy (p. 389)
- Languages (p. 389)
- 99-Hour Cap on Doctoral Degree (p. 389)
**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Soil Science

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.
   When: Before first semester registration.
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.¹
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.
   When: At least 20 working days prior to the submission of the Request for the Final Examination.
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree²; pay graduation fee.
   When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.
   When: Well before submitting request to schedule final examination.

6. Complete residence requirement.
   When: If applicable, before or during final semester.
   Approved by: OGAPS.

7. Submit request to schedule final examination.
   When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.
   When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.
   When: See OGAPS calendar for deadlines.
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.
    For more information, visit http://graduation.tamu.edu.

¹ The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
² Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

• Student's Advisory Committee (p. 391)
• Degree Plan (p. 391)
• Credit Requirements (p. 391)
• Transfer of Credit (p. 391)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 392)
• Thesis Option (p. 392)
Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absorbed by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit.
hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferred degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 8 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student's original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.
Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 393)
- Continuous Registration (p. 394)
- Time Limit (p. 394)
- Foreign Languages (p. 394)
- Application for Degree (p. 394)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration
A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages
No specific language requirement exists for the Master of Science degree.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Soil Science
Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   **When:** Before first semester registration.
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   **When:** Before preliminary examination.

4. Complete the preliminary examination.
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.
   **When:** Before submitting request to schedule final oral examination.
   **Approved by:** OGAPS
Program Requirements

Program Requirements

- Student's Advisory Committee (p. 395)
- Degree Plan (p. 395)
- Transfer of Credit (p. 396)
- Research Proposal (p. 396)
- Examinations (p. 396)
  - Preliminary Examination (p. 396)
  - Final Examination/Dissertation Defense (p. 398)
- Dissertation (p. 398)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A
student who has completed a baccalaureate degree but not a master’s
degree will be required to complete a 96-hour degree plan. Completion of
a DDS/DMD, DVM or MD degree at a foreign institution requires
completion of a minimum of 96 hours for the Doctor of Philosophy. A
field of study may be primarily in one department or in a combination of
departments. A degree plan must carry a reasonable amount of 691 or
5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree
plan by the student’s advisory committee if it is deemed necessary to
correct deficiencies in the student’s academic preparation. No changes
can be made to the degree plan once the student’s Request for Final
Examination is approved by the Office of Graduate and Professional
Studies.

Approval to enroll in any professional course (900-level) should be
obtained from the head of the department (or Chair of the intercollegiate
faculty, if applicable) in which the course will be offered before including
such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for
any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed
with a grade of B or greater and must be approved by the student’s
advisory committee and the Office of Graduate and Professional Studies.
These courses must not have been used previously for another degree.
Except for officially approved cooperative doctoral programs, credit for
thesis or dissertation research or the equivalent is not transferable. Credit
for “internship” coursework in any form is not transferable. Courses taken
in residence at an accredited U.S. institution or approved international
institution with a final grade of B or greater will be considered for transfer
credit if, at the time the courses were completed, the courses would be
accepted for credit toward a similar degree for a student in degree-seeking
status at the host institution. Credit for coursework taken by extension
is not transferable. Coursework in which no formal grades are given
or in which grades other than letter grades (A or B) are earned (for
example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit
for coursework submitted for transfer from any college or university must
be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied
for graduate credit. If the course to be transferred was taken prior to the
conferment of a degree at the transfer institution, a letter from the registrar
at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional
Studies.

Grades for courses completed at other institutions are not included
in computing the GPR. An official transcript from the university at
which transfer courses are taken must be sent directly to the Office of
Admissions.

Research Proposal

The general field of research to be used for the dissertation should be
agreed on by the student and the advisory committee at their first meeting,
as a basis for selecting the proper courses to support the proposed
research.

As soon thereafter as the research project can be outlined in reasonable
detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student’s
advisory committee, at which time the feasibility of the proposed research
and the adequacy of available facilities should be reviewed. The approved
proposal, signed by all members of the student’s advisory committee,
the head of the student’s major department (or chair of the intercollegiate
faculty, if applicable), must be submitted to the Office of Graduate and
Professional Studies at least 20 working days prior to the submission of
the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing
research involving human subjects, animals, infectious biohazards
and recombinant DNA. A student involved in these types of research
should check with the Office of Research Compliance and Biosafety
at (979) 458-1467 to address questions about all research compliance
responsibilities. Additional information can also be obtained on the website

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty,
if applicable) and his or her advisory committee may require qualifying,
cumulative or other types of examinations at any time deemed desirable.
These examinations are entirely at the discretion of the department and
the student’s advisory committee.

The preliminary examination is required. The preliminary examination
for a doctoral student shall be given no earlier than a date at which the
student is within 6 credit hours of completion of the formal coursework
on the degree plan (i.e., all coursework on the degree plan except 681,
684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly
couraged to complete the Preliminary Examination no later than the
end of the semester following the completion of the formal coursework
on the degree plan. The Office of Graduate and Professional Studies must
receive the results of the preliminary examination at least 14 weeks prior
to the final examination date. The examination shall be oral and written
unless otherwise recommended by the student’s advisory committee
and approved by the Office of Graduate and Professional Studies. The
written part of the examination will cover all fields of study included in
the student’s degree plan. Each member of the advisory committee is
responsible for administering a written examination in his or her particular
field, unless he or she chooses to waive participation in this part of
the examination. Two or more members of the advisory committee may
give a joint written examination. One or more members may require a
student to take a departmental or intercollegiate faculty examination to
supplement or replace a written examination. Each written examination
must be completed and reported as satisfactory to the chair of the
advisory committee before the oral portion of the examination may be
held. In case any written examination is reported unsatisfactory, the entire
advisory committee must agree (1) to proceed with the oral portion of the
preliminary examination, or (2) to adopt another course of action regarding
the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee
members, the committee chair will review the eligibility criteria with the
student, using the Preliminary Examination Checklist to ensure the student
is ready for the examination. The following list of eligibility requirements
applies.

• Student is registered at Texas A&M University for the semester or
summer term during which any portion of the preliminary examination
may fall. If the entire examination falls between semesters, then the
Steps for Completing the Preliminary Examination

1. Establish advisory committee and submit a degree plan.  
   **When:** Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head, and Office of Graduate and Professional Studies.  

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.  

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist."  
   **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair, department head, or intercollegiate faculty chair.  

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
The candidate for the doctoral degree must pass a final examination by

deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (Research) or 692 (Professional Study) hours. The student must be registered for all required by the deadline. 

The scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student's department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 399)
- Time Limit (p. 399)
- Continuous Registration (p. 399)
- Admission to Candidacy (p. 399)
- Languages (p. 399)
- 99-Hour Cap on Doctoral Degree (p. 399)
- Application for Degree (p. 400)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master's degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99.
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan.
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation program (p. 24) section.

Regulatory Science in Food Systems - Certificate

Graduate Certificate in Regulatory Science in Food Systems prepares professionals to meet the challenges of the 21st century food and feed supply chain. The 12-credit hour fully online certificate is offered at a distance by faculty who are regulatory professionals and impart their knowledge on creating tools, standards, and practices to improve the compliance and protection of food systems. Students who complete the certificate have the knowledge and skills to interpret U.S. and international regulatory guidelines and standards, assess the impact of existing and emerging regulations on business operations, establish practical strategies for compliance and reporting, lead regulatory reviews, conduct a risk assessment and navigate an increasingly complex regulatory environment.

Applicants must have an accredited bachelor's degree and meet admission requirements for graduate study at Texas A&M University. For more information, please contact a graduate advisor in the Department of Soil & Crop Sciences (http://regsci.tamu.edu/).

Program Requirements

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<tr>
<th>Select four of the following:</th>
<th>12</th>
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<tr>
<td>SCSC 634</td>
<td>Regulatory Science: Principles &amp; Practices in Food Systems</td>
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<tr>
<td>SCSC 635</td>
<td>Comparative Global Standards in Food Systems</td>
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<td>AGE 639</td>
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<td>SCSC 636</td>
<td>Regulatory Science: Methodology in Food Systems</td>
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<td>SCSC 629</td>
<td>Laboratory Quality Systems</td>
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<td>VTMI 629</td>
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<tr>
<td>AGE 638</td>
<td>Managerial Economics for Regulatory Science</td>
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</tbody>
</table>

Total Semester Credit Hours 12

Department of Wildlife and Fisheries Sciences

http://wfsc.tamu.edu

Head: M. P. Masser

Graduate Advisor: A. Dottavio

Graduate programs of study and research lead to the MS and PhD degrees in Wildlife and Fisheries Sciences. These programs prepare students for careers with academic institutions, governmental agencies and private business/industry. Studies in environmental conservation and education are available to those students interested in preparing themselves for public service in a number of fields other than research and management. The non-thesis Master of Wildlife Science and Master of Natural Resource Development degree programs are designed to give students broad academic training combined with practical experience, to develop problem-solving and management skills. The MS (thesis option) and PhD degrees require a strong background in the basic and applied agricultural and life sciences, particularly as they relate to whole-organism biological systems. The latter two degrees involve intensive research, and the resulting thesis or dissertation must demonstrate a superior knowledge and understanding of the subject area.

Graduate study in the Department of Wildlife and Fisheries Sciences normally requires some breadth in several disciplines, which differ among courses of study and are dependent on candidate background. The academic program of study is tailored to the background and educational goals of each degree candidate in consultation with his or her Graduate Advisory Committee. There are no foreign language requirements for any of the department’s graduate degree programs, unless set by the student's Advisory Committee or the University.

Research activities in the department involve vertebrates, invertebrates, plants and natural-resource systems, and span the broad fields of wildlife ecology and management, fisheries ecology and management, aquaculture, biodiversity and systematics, conservation education/museum science and the human dimensions of wildlife and fisheries resource management. Research in these fields is supported by disciplinary expertise in evolutionary biology, resource sociology, animal behavior, physiology, animal diseases and parasitology, bioenergetics, nutrition, genetics, and systems analysis and modeling. Although much of the research program is without geographic bounds, the more site-specific aspects of the program focus on Texas, Mexico and the neotropics.

Facilities for research and graduate education include over forty laboratories with modern and sophisticated scientific instrumentation; an NSF-sponsored Center for Biosystematics and Biodiversity; the
Biodiversity Research and Teaching Collections, which is among the largest collections of animals and genetic tissues in the New World; the Marine Mammal Research Facilities at Galveston; and an Aquacultural Research and Teaching Facility (laboratory and ponds) devoted to study of fish and invertebrate production for food and sport fishing. Field studies may be conducted at the Texas A&M University System’s off-campus research and extension centers. Texas A&M is a member of the Archbold Tropical Research Center on the Caribbean island of Dominica. Graduate students are eligible to apply for usage of laboratory and field facilities at both of these locations.

Some faculty members in the Department of Wildlife and Fisheries Sciences have appointments on the intercollegiate faculties of Genetics, Ecology, Nutrition and Toxicology; graduate students are eligible to seek degrees in those areas. The department also encourages interdisciplinary research efforts with other departments, and within the Institutes of Marine Life Sciences and Renewable Natural Resources.

The Department of Wildlife and Fisheries Sciences has a residency requirement for all MS and PhD students. Master of Science students must complete, on the campus at College Station, 9 credit hours during one semester. Students who enter the doctoral degree programs with baccalaureate degrees must spend four semesters, of 9 hours each, on the campus at College Station. Students who hold master’s degrees when they enter doctoral degree programs must spend two semesters, of 9 hours each, in resident study on the campus. A semester may be fall, spring, a 10-week summer semester, or two 5-week summer terms. Full-time staff members of the University or of closely affiliated organizations stationed on the campus at College Station may fulfill residency requirements by completion of less-than-full course loads. Any exception to these rules must be approved in writing by the department head and the Office of Graduate and Professional Studies.

**Faculty**

Adams, Clark, Professor  
Wildlife & Fisheries Sciences  
PhD, University of Nebraska, 1973  

Conway, Kevin, Assistant Professor  
Wildlife & Fisheries Sciences  
PhD, Saint Louis University, 2010  

Dewitt, Thomas, Associate Professor  
Wildlife & Fisheries Sciences  
PhD, State University of New York at Binghamton, 1996  

Dronen, Norman, Professor  
Wildlife & Fisheries Sciences  
PhD, New Mexico State University, 1974  

Fitzgerald, Lee, Professor  
Wildlife & Fisheries Sciences  
PhD, University of New Mexico, 1993  

Fujiwara, Masami, Associate Professor  
Wildlife & Fisheries Sciences  
PhD, Massachusetts Institute of Technology, 2002  

Gatlin, Delbert, Professor  
Wildlife & Fisheries Sciences  
PhD, Mississippi State University, 1983  

Gelwick, Frances, Associate Professor  
Wildlife & Fisheries Sciences  
PhD, University of Oklahoma, 1995  

Grant, William, Professor  
Wildlife & Fisheries Sciences  
PhD, Colorado State University, 1974  

Hibbitts, Toby, Lecturer  
Wildlife & Fisheries Sciences  
PhD, University of the Witwatersrand, 2006  

Hurtado Clavijo, , Assistant Professor  
Wildlife & Fisheries Sciences  
PhD, Rutgers, 2002  

Lacher, Thomas, Professor  
Wildlife & Fisheries Sciences  
PhD, University of Pittsburgh, 1980  

Lawrence, Addison, Professor  
Wildlife & Fisheries Sciences  
PhD, University of Missouri, 1962  

Light, Jessica, Associate Professor  
Wildlife & Fisheries Sciences  
PhD, Louisiana State University, 2005  

Lopez, Roel, Professor  
Wildlife & Fisheries Sciences  
PhD, Texas A&M University, 2001  

Masser, Michael, Professor  
Wildlife & Fisheries Sciences  
PhD, Texas A&M University, 1986  

Mateos, Mariana, Associate Professor  
Wildlife & Fisheries Sciences  
PhD, Rutgers University, 2002  

Mora-Zacarias, Miguel, Professor  
Wildlife & Fisheries Sciences  
PhD, University of California, Davis, 1990  

Morrison, Mike, Professor  
Wildlife & Fisheries Sciences  
PhD, Oregon State University, 1982  

Neill, William, Senior Research Scientist  
Wildlife & Fisheries Sciences  
PhD, University of Wisconsin, 1971  

Packard, Jane, Associate Professor  
Wildlife & Fisheries Sciences  
PhD, University of Minnesota, 1980  

Peterson, Markus, Professor  
Wildlife & Fisheries Sciences  
PhD, Texas A&M University, 1994  

Peterson, Tarla, Professor  
Wildlife & Fisheries Sciences  
PhD, Washington State University, 1986
Masters

- Master of Natural Resources Development in Natural Resources Development (p. 402)
- Master of Science in Wildlife and Fisheries Sciences (p. 404)
- Master of Wildlife Science in Wildlife Science (p. 414)

Doctoral

- Doctor of Philosophy in Wildlife and Fisheries Sciences (p. 408)

Master of Natural Resources Development in Natural Resources Development

The Master of Natural Resources Development (MNRD) degree is designed for a student who wants professional graduate training with a management orientation in natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

Individuals with a baccalaureate degree from a college or university of recognized standing, or qualified Texas A&M University seniors during their last semester, may apply for admission to graduate studies to pursue the non-thesis degree of Master of Natural Resources Development. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending upon departmental requirements.

The degree may be earned in the Departments of Ecosystem Science and Management, Recreation, Park and Tourism Sciences, and Wildlife and Fisheries Sciences in the College of Agriculture and Life Sciences. It is possible for working professionals to earn this degree via distance education.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 402)
- Degree Plan (p. 403)
- Credit Requirement (p. 403)
- Transfer of Credit (p. 403)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 403)
- Final Examination (p. 403)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as a chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or record of study and is registered for 684 or 693 courses, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may
be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 36 hours is required for the Master of Natural Resources Development degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

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**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply.
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellations. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the
exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination. Master of Natural Resources Development degree candidates do not qualify to petition for an exemption from their final examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as formally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 404)
- Time Limit (p. 404)
- Foreign Languages (p. 404)
- Application for Degree (p. 404)

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Natural Resources Development degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

A foreign language is not required for the Master of Natural Resources Development degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Wildlife and Fisheries Sciences

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
</tbody>
</table>
Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 405)
- Degree Plan (p. 406)
- Credit Requirements (p. 406)

- Transfer of Credit (p. 406)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 406)
- Thesis Option (p. 407)
  - Thesis Proposal (p. 407)
  - Final Examination (p. 407)
- Non-Thesis Option (p. 408)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Committee Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.
The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 15 hours in any combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu/.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the
Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

**Additional Requirements**

- Residence (p. 408)
- Continuous Registration (p. 408)
- Time Limit (p. 408)
- Foreign Languages (p. 408)
- Application for Degree (p. 408)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Wildlife and Fisheries Sciences**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S.
Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   
   **When:** Before first semester registration.
   
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   
   **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   
   **When:** Before preliminary examination.

4. Complete the preliminary examination.
   
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.
   
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.
   
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.
   
   **When:** Before submitting request to schedule final oral examination.
   
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.
   
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.
   
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.
   
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.
   
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   
   **Approved by:** Advisory committee and OGAPS

10. Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.
    
    **When:** See OGAPS calendar for deadlines.
    
    **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. Graduate; arrange for cap and gown.
    
    For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

- Student's Advisory Committee (p. 409)
- Degree Plan (p. 410)
- Transfer of Credit (p. 410)
- Research Proposal (p. 410)
- Examinations (p. 411)
  - Preliminary Examination (p. 411)
  - Final Examination/Dissertation Defense (p. 412)
- Dissertation (p. 413)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student's advisory committee will consist of no fewer than four members of the graduate faculty representative of the student's several fields of study and research, where the chair
co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

• Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the preliminary examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. <strong>Approved by:</strong> Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
</tr>
</tbody>
</table>

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 413)
- Time Limit (p. 413)
- Continuous Registration (p. 414)
- Admission to Candidacy (p. 414)
- Languages (p. 414)
- 99-Hour Cap on Doctoral Degree (p. 414)
- Application for Degree (p. 414)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

**Master of Wildlife Science in Wildlife Science**

The Master of Wildlife Science (MWSC) degree is designed for a student who wants professional graduate training with a management or policy orientation in wildlife or natural resources. It is intended to emphasize the problem solving skills involved in the use of science and technology to benefit humanity, not as a research degree.

An individual with a baccalaureate degree from a college or university of recognized standing or qualified Texas A&M University seniors during his/her last semester may apply for admission to graduate studies to pursue the non-thesis degree of Master of Wildlife Science. The candidate’s advisory committee shall specify prerequisite work where necessary.

The student must demonstrate problem solving capabilities. Degree candidates may gain such capabilities by completing a professional internship that is designed to provide meaningful, applied, practical experiences, and which may vary in duration from three to nine months depending on departmental requirements.
It is possible for working professionals to fulfill the degree requirements for the Master of Wildlife Science via distance education. The degree may be earned in the Department of Wildlife and Fisheries Sciences.

### Program Requirements

#### Program Requirements

- Student's Advisory Committee (p. 415)
- Degree Plan (p. 415)
- Credit Requirements (p. 415)
- Transfer of Credit (p. 415)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 416)
- Final Examination (p. 416)

#### Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from her/his academic program and located on the respective Texas A&M University campus, to serve as the co-chair of the committee. If the committee chair is on an approved leave of absence, s/he can remain as chair without a co-chair for up to one year with written approval of the Department Head or chair of the intercollegiate faculty. Extensions beyond the one-year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

### Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

#### Credit Requirement

A minimum of 36 hours is required for the Master of Wildlife Science degree. Approximately 12 credit hours are to be taken outside of the student’s degree option.

### Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.

Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 8 hours of 684 (Professional Internship) and/or 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), or
   • Up to 3 hours of 693 (Professional Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination. Master of Wildlife Science degree candidates do not qualify to petition for an exemption from their final examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A professional paper, which is a scholarly report of a problem solving nature, will be prepared by each student. The professional paper must be submitted to the student’s advisory committee for approval prior to the final examination. The final examination will cover all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissenion is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

• Residence (p. 416)

• Time Limit (p. 417)

• Foreign Languages (p. 417)

• Application for Degree (p. 417)

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Wildlife Science degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along
with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

A foreign language is not required for the Master of Wildlife Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

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### College of Architecture

http://www.arch.tamu.edu

**Administrative Officers**

Dean - Jorge A. Vanegas, Ph.D.

Executive Associate Dean - Louis G. Tassinary, J.D., Ph.D.

Associate Dean for Outreach and Diversity - Cecilia Guisti, Ph.D.

Assistant Dean for Academic Affairs - Leslie H. Feigenbaum, M.S.

Assistant Dean for International Programs - Elton Abbott, D.E.D.

**Departments**

- Architecture (p. 420)
- Construction Science (p. 435)
- Landscape Architecture and Urban Planning (p. 440)
- Visualization (p. 458)

**Interdepartmental Programs**

- Environmental Hazard Management Certificate (p. 417)
- Facility Management Certificate (p. 417)
- Historic Preservation Certificate (p. 420)

**Interdisciplinary**

- Health Systems and Design Certificate (p. 135)

### Environmental Hazard Management - Certificate

This cross-disciplinary program is housed in the College of Architecture and is designed to provide a student with an understanding of the interrelationship between the built environment and extreme events in the natural environment. The program consists of a series of courses that are open to students from any graduate degree program at Texas A&M University.

**Program Requirements**

**Tracks**

Select one of the following Tracks: 12

**Hazard Mitigation Track:**

- PLAN 649 Organizational and Community Response to Crises and Disasters
- ARCH 622 Sustainable Building Design Technology
- PLAN 689 Special Topics in... (Disaster Recovery and Hazard Mitigation)
- PLAN 656 Housing and Community
- Emergency Planning Track:
- PLAN 649 Organizational and Community Response to Crises and Disasters
- PLAN 650 Disaster Response Planning
- PLAN 689 Special Topics in... (Disaster Recovery and Hazard Mitigation)
- PLAN 616 Analyzing Risk/Hazard and Public Policy

**Elective**

Select a course from the list below 1

- 3

| Total Semester Credit Hours | 15 |

1 At least three (3) credit hours of course work with EHM content must be from outside the student's major department.

The student must complete a professional study, thesis, or dissertation with an EH focus approved by the EHM Certificate Advisory Council if this required by the student's major program. Up to three credits taken in support of the professional study, thesis, or dissertation can count toward the 15 hour requirement in EHM course work.

**Other Approved Courses in the College of Architecture**

- PLAN 634 Environmental Health Policy and Planning 3
- PLAN 641 Problems of Environmental Planning Administration 3

**Approved Courses Outside the College of Architecture**

- GEOG 619 Human Impact on the Environment 3
- GEOG 660 Applications in GIS 3
- GEOG 665 GIS-Based Spatial Analysis and Modeling 3
- GEOG 676 GIS Programming 4
- GEOG 696 Geomorphology and Remote Sensing 3
- CHEN 655/SENG 655 Process Safety Engineering 3
- CVEN 603 Environmental Engineering Management 3
- CVEN 682 Environmental Remediation of Contaminated Sites 3
- LDEV 673 International Development Planning 3
- SENG 674 System Safety Engineering 3
- SENG 677 Fire Protection Engineering 3

### Facility Management - Certificate

This certificate program, while housed in the College of Architecture, provides a student in any graduate degree program at Texas A&M University an opportunity to develop a body of knowledge in facility
management that will further his/her career goals. The certificate assumes that facility management is a cross-disciplinary field. The program is designed to ensure that a student gains a sense of mutual respect for others in the field, and appropriate awareness, understanding, and ability within a specific body of knowledge.

**Program Requirements**

**Required**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COSC 670</td>
<td>Facilities Asset Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Capstone**

Select one of the following:

- ARCH 693 Professional Study | 1
- COSC 693 Professional Study | 1
- LDEV 693 Professional Study | 1

**Electives**

Select three of the following:

- Operations and Maintenance Track:
  - ARCH 619 Applied Solar Energy
  - ARCH 621 Energy Optimization in Building Design
  - ARCH 633 Applied Architectural Systems
  - ARCH 634 Architectural Lighting
  - MEEN 436 Principles of Heating, Ventilating and Air Conditioning
  - MEEN 437 Principles of Building Energy Analysis
  - MEEN 664 Energy Management in Commercial Buildings
  - MEEN 665 Application of Energy Management
  - Finance and Real Estate Track:
    - LDEV 661 Development and the Environment
    - LDEV 664 Market Analysis for Development
    - LDEV 667 Design and Development Economy
    - ACCT 640 Accounting Concepts and Procedures I
    - FINC 635 Financial Management for Non-Business
    - FINC 672 Real Property Finance
    - Planning, Project Management Technology Track:
      - COSC 620 Construction Company Operations
      - COSC 621 Advanced Project Management
      - COSC 622 Construction Economics
      - COSC 642 Construction Information Technology
      - LDEV 663 Introduction to Project Management
      - MGMT 630 Behavior in Organizations
      - MGMT 655 Survey of Management
      - Human and Environmental Factors Track:
        - ARCH 646 Historic Preservation Theory and Practice
        - ARCH 660 Design Programming
        - ARCH 663 Interior Architecture
        - ARCH 676 Survey of Human Behavior and Design

Internships:

- ARCH 684 Professional Internship
- COSC 684 Professional Internship

**Total Semester Credit Hours**: 15

---

2 At least three (3) credit hours of course work with facility management content MUST be from outside the student's major field.

**Model Degree Plan for Master of Architecture Students Seeking a Certificate in Facility Management**

<table>
<thead>
<tr>
<th>First Year</th>
<th>Fall</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ARCH 605 Architectural Design I</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>ARCH 631 Applied Architectural Structures</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>COSC 670 Facilities Asset Management (Required for Facility Management)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Term Semester Credit Hours</td>
<td>12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Spring</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ARCH 606 Architectural Design II</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>ARCH 633 Applied Architectural Systems</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>ARCH XXX - Architecture History</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Term Semester Credit Hours</td>
<td>12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Second Year</th>
<th>Fall</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ARCH 607 Architectural Design III</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>ARCH 685 Directed Studies (Final Study Prep)</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Term Semester Credit Hours</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Spring</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ARCH 693 Professional Study (Final Study, Required for Facility Management)</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>ARCH 657 Advanced Professional Practice and Ethics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Term Semester Credit Hours</td>
<td>12</td>
</tr>
</tbody>
</table>

**Total Semester Credit Hours**: 52

1 Required classes for the facility management certificate

2 Possible facility management electives, at least one of which must be a course outside the Department of Architecture with facility management content.

3 Students must complete a capstone Professional Study or Thesis with a Facility Management focus that is approved by the Facility Management Certificate Council. Although this is a 6 credit hour course, only 3 credit hours may be counted toward the FM certificate.
### Model Degree Plan for Master of Science in Architecture Students Seeking a Certificate in Facility Management

**First Year**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>CARC 601</td>
<td>Foundations of Research in Planning and Design</td>
<td>3</td>
</tr>
<tr>
<td>Fall</td>
<td>COSC 670</td>
<td>Facilities Asset Management (Required for FM)</td>
<td>3</td>
</tr>
<tr>
<td>Fall</td>
<td>Elective - Major Area (Facility Management)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Elective - Minor Area</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Term Semester Credit Hours</strong></td>
<td><strong>12</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Spring**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective - Major Area (Facility Management)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Elective - Minor Area</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>ARCH 685</strong></td>
<td>Directed Studies (Final Study Prep)</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>Term Semester Credit Hours</strong></td>
<td><strong>8</strong></td>
</tr>
</tbody>
</table>

**Second Year**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>ARCH 691</strong></td>
<td>Research (Required for FM)</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td><strong>Term Semester Credit Hours</strong></td>
<td><strong>9</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Total Semester Credit Hours:** 29

1. Required classes for the facility management certificate
2. Possible facility management electives, at least one of which must be a course outside the Department of Architecture with facility management content.
3. Students must complete a capstone Professional Study or Thesis with a Facility Management focus that is approved by the Facility Management Certificate Council. Although this is a 6 credit hour course, only 3 credit hours may be counted toward the FM certificate.

### Model Degree Plan for Master of Science in Construction Management Students Seeking a Certificate in Facility Management

**First Year**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>COSC 690</td>
<td>Theory of Research in Construction Management</td>
<td>3</td>
</tr>
<tr>
<td>Fall</td>
<td>STAT 651</td>
<td>Statistics in Research I</td>
<td>3</td>
</tr>
<tr>
<td>Fall</td>
<td>COSC 681</td>
<td>Seminar</td>
<td>1</td>
</tr>
<tr>
<td>Fall</td>
<td>COSC 670</td>
<td>Facilities Asset Management (Required for FM)</td>
<td>3</td>
</tr>
</tbody>
</table>

**Spring**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>LDEV 664</td>
<td>Market Analysis for Development</td>
<td>3</td>
</tr>
<tr>
<td>LDEV 667</td>
<td>Design and Development Economy</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Term Semester Credit Hours</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

**Summer**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>LDEV 687</td>
<td>Development Feasibility and Design</td>
<td>3</td>
</tr>
<tr>
<td>LDEV 688</td>
<td>Development Feasibility and Design II</td>
<td>3</td>
</tr>
<tr>
<td>LDEV 693</td>
<td>Professional Study</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Term Semester Credit Hours</strong></td>
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</tr>
</tbody>
</table>

**Second Year**

### Model Degree Plan for Master of Science in Land Development Students Seeking a Certificate in Facility Management

**First Year**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>COSC 670</td>
<td>Facilities Asset Management (Required for FM)</td>
<td>3</td>
</tr>
<tr>
<td>Fall</td>
<td>LDEV 664</td>
<td>Market Analysis for Development</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>LDEV 667</td>
<td>Design and Development Economy</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Term Semester Credit Hours</strong></td>
<td><strong>9</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Spring**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>LDEV 663</td>
<td>Introduction to Project Management</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Term Semester Credit Hours</strong></td>
<td><strong>3</strong></td>
</tr>
</tbody>
</table>

**Summer**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>LDEV 687</td>
<td>Development Feasibility and Design</td>
<td>3</td>
</tr>
<tr>
<td>LDEV 688</td>
<td>Development Feasibility and Design II</td>
<td>3</td>
</tr>
<tr>
<td>LDEV 693</td>
<td>Professional Study</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Term Semester Credit Hours</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

**Second Year**

1. Required classes for the facility management certificate
2. Possible facility management electives, at least one of which must be a course outside the Department of Construction Science with facility management content.
3. Students must complete a capstone Professional Study or Thesis with a Facility Management focus that is approved by the Facility Management Certificate Council. The Department of Construction Science also requires the following:
   - 18 credit hours must have the COSC prefix.
   - 6 credit hours must not have the COSC prefix (excluding statistics).
Fall
LDEV Elective Course 1 (Environmental Issues) 3
Leveling Course 3
Elective Course 2 2 3
Elective Course 3 2 3

Term Semester Credit Hours 12

Total Semester Credit Hours: 33

1. Required classes for the facility management certificate
2. Possible facility management electives, at least one of which must be a course outside the Department of LAUP with facility management content.
3. Students must complete a capstone Professional Study or Thesis with a Facility Management focus that is approved by the Facility Management Certificate Council.

Historic Preservation - Certificate

Based in the College of Architecture, the Certificate in Historic Preservation is open to students in a graduate degree program at Texas A&M University. This cross-disciplinary program draws on strong discipline-based academic programs that prepare graduates to further their career goals. The certificate assumes that historic preservation is a cross-disciplinary field, and the program is designed to ensure that students gain a sense of mutual respect for others in the field, and appropriate awareness, understanding, and ability within a specific body of knowledge.

Program Requirements

The student must complete a MINIMUM of fifteen (15) credit hours of coursework with historic preservation content. The courses MUST be applicable toward a graduate degree at Texas A&M University, but need not necessarily be included on the student's degree plan.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 446</td>
<td>3</td>
</tr>
<tr>
<td>Select twelve semester credit hours of the following: 1, 2</td>
<td></td>
</tr>
<tr>
<td>Architecture:</td>
<td></td>
</tr>
<tr>
<td>ARCH 446</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 447</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 484</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 494</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 691</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 693</td>
<td>3</td>
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<tr>
<td>Construction Science:</td>
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<td>COSC 648</td>
<td>3</td>
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<tr>
<td>COSC 689</td>
<td>3</td>
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<tr>
<td>Landscape Architecture and Urban Planning:</td>
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</tr>
<tr>
<td>LAND 340</td>
<td>3</td>
</tr>
<tr>
<td>LAND 691</td>
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<td>LAND 693</td>
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<td>LDEV 671</td>
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<td>RPTS 307</td>
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<td>RPTS 646</td>
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<tr>
<td>RPTS 691</td>
<td>3</td>
</tr>
<tr>
<td>RPTS 693</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Semester Credit Hours 15

1. At least three (3) credit hours of coursework with historic preservation content MUST be from outside the student's major field.
2. The student must complete a Professional Study, Professional Paper, Thesis, or Dissertation with a significant historic preservation content.

Department of Architecture

http://dept.arch.tamu.edu

Head: W. V. Wells

The Department of Architecture offers the following graduate degree programs for eligible students seeking advanced educational opportunities: Master of Architecture as the professional degree accredited by NAAB, Master of Science in Architecture and Doctor of Philosophy. Entry to the MArch is directly from a pre-architectural four-year degree program, or with appropriate prerequisite work (Career Change Program), from other 4-year degree backgrounds.

The Department of Architecture offers specialization certificates in Health Systems & Design, Historic Preservation, Environmental Hazard Management, Facility Management, Sustainable Urbanism and Transportation Planning. These areas of specialization are supported by qualified faculty, research centers and laboratories. Other areas of exploration in which graduate students are engaged include design, architectural computing, history and theory, energy and sustainability, housing, health and interior architecture. The program also offers two dual master’s degree programs in conjunction with the graduate program in Land and Property Development and Urban Planning that enables students to graduate with a Master of Architecture and Master of Land and Property Development and Master of Architecture and Master of Urban Planning upon completion of the combined 72-credit core curriculum.

In the United States, most state registration boards require a degree from an accredited professional degree program as a prerequisite for licensure. The National Architectural Accrediting Board (NAAB), which is the sole agency authorized to accredit U.S. professional degree programs in architecture, recognizes three types of degrees: the Bachelor of Architecture, the Master of Architecture, and the Doctor of Architecture. A program may be granted a 6-year, 3-year, or 2-year term of accreditation,
depending on the extent of its conformance with established educational standards.

Doctor of Architecture and Master of Architecture degree programs may consist of a pre-professional undergraduate degree and a professional graduate degree that, when earned sequentially, constitute an accredited professional education. However, the pre-professional degree is not, by itself, recognized as an accredited degree.

Texas A&M University, Department of Architecture offers the following NAAB-accredited degree program:

MArch (pre-professional degree + 52 graduate credits)

Next accreditation visit for all programs: 2022

Because of the important role of computing the disciplines housed within the College of Architecture, all entering students are required to possess a portable, network-ready personal computer capable of running software appropriate to their academic program. Financial aid is available to assist students in their computer purchases. No student will be denied admission to Texas A&M University based on inability to purchase a computer. Additional information is available on the college website at http://arch.tamu.edu.

Faculty

Abbott, Elton, Lecturer
Architecture
PhD, Texas A&M University, 1983

Aitani, Koichiro, Associate Professor
Architecture
MAR, Virginia Polytechnic Institute and State University, 1997

Ali, Ahmed, Assistant Professor
Architecture
PhD, Virginia Polytechnic Institute, 2012

Babe, John, Assistant Professor Of The Practice
Architecture
PhD, University of Toronto, 1989

Baltazar, Juan, Tees Research Engineer
Architecture
PHD, Texas A&M University, 2006

Beltran, Liliana, Associate Professor
Architecture
PhD, University of California, Berkeley, 1997

Borhani Haghighi, Lecturer
Architecture
MAR, Virginia Tech, 2012

Caffey, Stephen, Assistant Professor
Architecture
PhD, University of Texas, 2008

Campagnol, Gabriela, Assistant Professor
Architecture
PhD, University of Sao Paulo, 2003

Clayton, Mark, Professor
Architecture
PhD, Stanford University, 1998
MAR, University of California-Los Angeles, 1987

Culp, Charles, Professor
Architecture
PhD, Iowa State University, 1976

Deyong, Sarah, Associate Professor
Architecture
PhD, Princeton University, 2008

Downing, Frances, Professor
Architecture
PHD, University of Wisconsin - Madison, 1978

Esquivel, Jose, Associate Professor
Architecture
MAR, Ohio State University, 1988

Geva, Anat, Professor
Architecture
PhD, Texas A&M University, 1995

Glowacki, Kevin, Associate Professor
Architecture
PhD, Bryn Mawr College, 1991

Haberl, Jeff, Professor
Architecture
PhD, University of Colorado, 1986

Haliburton, James, Lecturer
Architecture
MAR, Texas A&M University, 2014

Hamilton, Daniel, Professor
Architecture
MS, Pepperdine University, 2003

He, Weiling, Associate Professor
Architecture
PhD, Georgia Institute of Technology, 2005

Hill, Rodney, Professor
Architecture
MAR, University of California, Berkeley, 1969

Holliday, Shelley, Senior Lecturer
Architecture
MEN, Texas A&M University, 2001

Klein, Nancy, Associate Professor
Architecture
PhD, Bryn Mawr College, 1991

Lang, Peter, Associate Professor
Architecture
PhD, New York University, 2000
Masters

- Master of Architecture in Architecture (p. 422)
- Master of Science in Architecture (p. 425)

Doctoral

- Doctor of Philosophy in Architecture (p. 429)

Master of Architecture in Architecture

The Master of Architecture (MArch) is a non-thesis degree and requires the completion of a minimum of 52 hours of coursework and a satisfactory comprehensive final examination. Holders of the Bachelor of Environmental Design (BED) degree from Texas A&M University and holders of other four-year pre-professional architectural degrees will enter the program directly, subject to admission approval by the department. Holders of other baccalaureate degrees will normally be required to complete a Career Change Program (a structured three-semester leveling sequence) to attain BED equivalency.

The Department of Architecture in the College of Architecture offers a program of graduate study intended to provide its graduates with the requisite educational background to enter the professional practice of architecture and its numerous variants and/or to prepare them for further graduate studies.

Program Requirements

- Student's Advisory Committee (p. 422)
- Degree Plan (p. 423)
- Credit Requirement (p. 423)
- Transfer of Credit (p. 423)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 423)
- Final Examination (p. 424)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.
If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Committee Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the professional paper and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 52 semester credit hours of approved courses is required for the Master of Architecture degree. A student who is admitted to the Career Change Program will normally be required to complete a structured three-semester leveling sequence in addition to the 52 semester credit hours required for the degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater, will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. No more than 16 hours may be used in any combination of the following categories:
   • A maximum of 8 hours of 684 (Professional Internship); and/or
   • A maximum of 8 hours of 685 (Directed Studies), or
• A maximum of 8 hours of 693 (Professional Studies), and
• Up to 3 hours of 690 (Theory of Research).

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 12 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. No credit hours of 691 (Research) may be used.
8. Continuing education courses may not be used for graduate credit.
9. Extension courses taken are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination **must** be submitted to the Office of Graduate and Professional Studies a **minimum of 10 working days in advance** of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee at most one dissension is required to pass a student on his/her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

A candidate for the Master of Architecture degree does not qualify to petition for an exemption from his/her final examination.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 424)
- Time Limit (p. 424)
- Foreign Languages (p. 424)
- Internship or Practicum (p. 424)
- Application for Degree (p. 424)

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Architecture degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Architecture degree.

**Internship or Practicum**

A student who undertakes a professional internship in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed. Departmental requirements and regulations related to degree plans, professional internships, etc., may be found in the departmental brochure. A student will not normally be permitted to undertake 684 (Professional Internship) as the final course in the sequence of study leading to the master’s degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.
## Master of Science in Architecture

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

### Steps to Fulfill Master’s Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
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<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2. Complete the application for degree form via the student's Howdy portal.

### Program Requirements

#### Program Requirements

- Student's Advisory Committee (p. 425)
- Degree Plan (p. 426)
- Credit Requirements (p. 426)
- Transfer of Credit (p. 426)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 427)
- Thesis Option (p. 427)
  - Thesis Proposal (p. 427)
  - Final Examination (p. 427)
- Non-Thesis Option (p. 428)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or...
financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualisation, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M.
which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 681 (research) for any reason and 681 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 428)
- Continuous Registration (p. 429)
- Time Limit (p. 429)
- Foreign Languages (p. 429)
- Application for Degree (p. 429)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).
Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Architecture

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   When: Before first semester registration.
   Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   When: Before preliminary examination.

4. Complete the preliminary examination.
   When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.
   When: No later than 20 working days prior to the submission of the Request for the Final Examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.
   When: Before submitting request to schedule final oral examination.
   Approved by: OGAPS

7. Apply for degree; pay graduate fee.
   When: During the first week of the final semester; see OGAPS calendar for deadlines.
Submit request for permission to hold and announce final oral examination. When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 430)
- Degree Plan (p. 430)
- Transfer of Credit (p. 431)
- Research Proposal (p. 431)
- Examinations (p. 431)
  - Preliminary Examination (p. 431)
  - Final Examination/Dissertation Defense (p. 433)
- Dissertation (p. 433)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Credit for coursework taken by extension credit if, at the time the courses were completed, the courses would be considered for transfer if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.00.
• Student’s degree plan GPR is at least 3.00.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee at the preliminary exam is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>Step</td>
<td>Activity</td>
<td>Date/Membership/Approval</td>
</tr>
<tr>
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</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>When: Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the Office of Graduate and Professional Studies.</td>
<td>When: At least three weeks before the scheduled date of the preliminary examinations.</td>
</tr>
<tr>
<td></td>
<td>The Office of Graduate and Professional Studies approves the request to hold and announce the schedule.</td>
<td>Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Approved by: Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
</tr>
<tr>
<td></td>
<td>The Office of Graduate and Professional Studies approves the schedule.</td>
<td>Approved by: Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>When: Upon receipt of the report of the final examination.</td>
</tr>
</tbody>
</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. **No unsolved grades of D, F, or U for any course can be listed on the degree plan.**

To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the College of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment to the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Construction Science

Head: J. P. Horlen

Graduate Coordinator: S. Lavy

The Master of Science in Construction Management program is an advanced curriculum comprised of a core of study in management of construction operations, legal aspects of construction; and research methodology. Students will develop a specialization through theses/ professional studies and coursework in their fields of interest. The program is augmented with classes in business administration, engineering, architecture, and other support areas as appropriate for specialization development.

A minimum body of knowledge is required as a prerequisite of admission for students without an appropriate degree or substantial professional experience.

The program offers a 32-hour thesis and a 36-hour non-thesis option.

Because of the important role of computing in the disciplines housed within the College of Architecture, all entering students are required to possess a portable, network-ready personal computer capable of running software appropriate to their academic program. Financial aid is available to assist students in their computer purchases. No student will be denied admission to Texas A&M University based on inability to purchase a computer. Additional information is available on the College of Architecture website.

This program offers a dual master’s degree program with the graduate programs in Construction Management and in Land and Property Development that enables students to graduate with a Master of Science in Construction Management and a Master in Land and Property Development upon completion of the combined 68 credit hour (with thesis) or 72 credit hour (without thesis) core curriculum. A student must be admitted into both the graduate program in Construction Management and the graduate program in Land and Property Development before completion of this dual degree program.

Faculty

Bigelow, Ben, Assistant Professor
Construction Science
PhD, University of Colorado, 2012
MS, Arizona State University, 2008

Bilbo, David, Professor
Construction Science
EdD, Texas A&M University, 1977

Bryant, John, Associate Professor
Construction Science
PhD, Texas A&M University, 1995

Carlson, Kimberly, Senior Lecturer
Construction Science
MAR, Texas A&M University, 2002

Choi, Kunhee, Assistant Professor
Construction Science
PhD, University of California, Berkeley, 2008

Choudhury, Iftekharudd, Associate Professor
Construction Science
PhD, Texas A&M University, 1994

Ellis, Debra, Senior Lecturer
Construction Science
JD, Baylor University, 1993

Escamilla, Edelmiro, Instructional Assistant Professor
Construction Science
PhD, Texas A&M University, 2011

Eustace, George, Senior Lecturer
Construction Science
MS, Texas A&M University, 1977

Feigenbaum, Leslie, Senior Lecturer
Construction Science
MS, Texas A&M University, 1985

Fernandez-Solis, Jose, Associate Professor
Construction Science
PhD, Georgia Institute of Technology, 2006
### Masters

- Master of Science in Construction Management (p. 436)

### Master of Science in Construction Management

The **Master of Science (MS)** curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

#### Steps to Fulfill Master's Degree Requirements

<p>| | | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td><strong>When:</strong> Before first semester registration. <strong>Approved by:</strong> Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td><strong>When:</strong> Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td><strong>When:</strong> At least 20 working days prior to the submission of the Request for the Final Examination. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td><strong>When:</strong> During the first week of the final semester, see OGAPS calendar.</td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td><strong>When:</strong> Well before submitting request to schedule final examination.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td><strong>When:</strong> If applicable, before or during final semester. <strong>Approved by:</strong> OGAPS.</td>
</tr>
</tbody>
</table>
Submit request to schedule final examination.

**When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.

**Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination.

**When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

**Approved by:** Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.

**When:** See OGAPS calendar for deadlines.

**Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

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**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 437)
- Degree Plan (p. 438)
- Credit Requirements (p. 438)
- Transfer of Credit (p. 438)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 438)
- Thesis Option (p. 439)
  - Thesis Proposal (p. 439)
  - Final Examination (p. 439)
- Non-Thesis Option (p. 440)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of **no fewer than three members of the graduate faculty**, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and **at least one or more of the members must have an appointment to a department other than the student’s major department**. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.
Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

• Courses previously used for another degree are not acceptable for degree plan credit.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.
Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one disapproval is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).
Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 440)
- Continuous Registration (p. 440)
- Time Limit (p. 440)
- Foreign Languages (p. 440)
- Application for Degree (p. 440)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

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**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Landscape Architecture and Urban Planning**

http://laup.arch.tamu.edu

**Head:** F. O. Ndubisi

The Department of Landscape Architecture and Urban Planning (LAUP) is one of the four departments located within the College of Architecture at Texas A&M University. The other departments are the Department of Architecture, the Department of Construction Science and the Department of Visualization Sciences. LAUP is one of the oldest and well established departments of its kind in the southern United States.

LAUP offers six degree programs in four different fields: landscape architecture, urban planning, land development, and urban and regional science. Today, approximately 200 undergraduate students, 118 master’s students, and 50 doctoral students are enrolled full-time in the department. LAUP has a group of approximately 36 faculty and lecturers with a wide varying range of expertise. LAUP’s mission is to create, apply, and disseminate knowledge to enhance functional, healthy, and sustainable human environments through instruction, research, and service in landscape architecture, urban planning, land development, and allied disciplines. This mission embodies the tri-partite mission of Texas A&M University—teaching, research and service.

Because of the important role of computing in the disciplines housed within the College of Architecture, all entering students are required to possess a portable, network-ready personal computer capable of running software appropriate to their academic program. Financial aid is available to assist students in their computer purchases. No student will be denied...
admission to Texas A&M University based on inability to purchase a computer. Additional information is available on the college website at http://arch.tamu.edu.

**Faculty**

Anderson, Sammy, Executive Associate Professor
Landscape Arch & Urban Planning
PhD, Texas A&M University, 1993

Bame, Sherry, Professor
Landscape Arch & Urban Planning
PhD, University of Michigan, 1985

Bardenhagen, Eric, Assistant Professor
Landscape Arch & Urban Planning
PhD, Texas A&M University, 2011

Booth, Geoffrey, Associate Professor
Landscape Arch & Urban Planning
MPA, University of Queensland, 1987

Boyd, Dean, Visiting Assistant Professor
Landscape Arch & Urban Planning
PhD, Texas A&M University, 1995

Bright, Elise, Professor
Landscape Arch & Urban Planning
PhD, Texas A&M University, 1980

Brody, Samuel, Professor
Landscape Arch & Urban Planning
PhD, University of North Carolina, 2002

Cooper, John, Associate Professor Of The Practice
Landscape Arch & Urban Planning
PhD, University of North Carolina at Chapel Hill, 2004

Cowell, Robert, Visiting Assistant Professor
Landscape Arch & Urban Planning
MA, University of Tennessee, 1999

Dvorak, Bruce, Associate Professor
Landscape Arch & Urban Planning
MLA, University of Illinois at Urbana-Champaign, 1994

Giusti, Cecilia, Associate Professor
Landscape Arch & Urban Planning
PhD, University of Texas, Austin, 2001

Huang, Chang, Associate Professor
Landscape Arch & Urban Planning
PhD, University of Pennsylvania, 1995

Joh, Kenneth, Assistant Professor
Landscape Arch & Urban Planning
PhD, University of California, Irvine, 2009

Kim, Hwan, Visiting Assistant Professor
Landscape Arch & Urban Planning
PHD, Texas A&M University, 2013

Kim, Jun, Assistant Professor
Landscape Arch & Urban Planning
PhD, Texas A&M University, 2010

Kim, Yang, Lecturer
Landscape Arch & Urban Planning
MLA, Texas A&M University, 2010

Kim, Youngjae, Lecturer
Landscape Arch & Urban Planning
PHD, Texas A&M University, 2014

Lee, Chanam, Professor
Landscape Arch & Urban Planning
PhD, University of Washington, 2004

Li, Ming-Han, Professor
Landscape Arch & Urban Planning
PhD, Texas A&M University, 2002

Lindell, Michael, Professor
Landscape Arch & Urban Planning
PhD, University of Colorado, 1975

Mickelson, Kimberley, Visiting Associate Professor
Landscape Arch & Urban Planning
JD, University of Texas School of Law, 1986

Ndubisi, Forster, Professor
Landscape Arch & Urban Planning
PhD, University of Waterloo, 1987

Newman, Galen, Assistant Professor
Landscape Arch & Urban Planning
PhD, Clemson University, 2010

Peacock, Walter, Professor
Landscape Arch & Urban Planning
PhD, University of Georgia, 1986

Prater, Carla, Senior Lecturer
Landscape Arch & Urban Planning
PHD, Texas A&M University, 1999

Qu, Tongbin, Lecturer
Landscape Arch & Urban Planning
PhD, Texas A&M University, 2010

Reid, Russell, Assistant Professor Of The Practice
Landscape Arch & Urban Planning
MAR, Texas A&M University, 2001

Rodiek, Jon, Professor
Landscape Arch & Urban Planning
PhD, University of Massachusetts, 1974

Rogers, George, Professor
Landscape Arch & Urban Planning
PhD, University of Pittsburgh, 1983

Van Zandt, Associate Professor
Landscape Arch & Urban Planning
PhD, University of North Carolina at Chapel Hill, 2004

Varni, James, Professor
Landscape Arch & Urban Planning
PhD, University of California, Los Angeles, 1976
Wei, Li, Assistant Professor
Landscape Arch & Urban Planning
PhD, University of California, Irvine, 2011

Woo, Ayoung, Lecturer
Landscape Arch & Urban Planning
PHD, Texas A&M University, 2014

Wunneburger, Douglas, Senior Lecturer
Landscape Arch & Urban Planning
PhD, Texas A&M University, 1992

Xiao, Yu, Associate Professor
Landscape Arch & Urban Planning
PhD, University of Illinois at Urbana-Champaign, 2008

Masters

- Master of Land and Property Development in Land and Property Development (p. 442)
- Master of Landscape Architecture in Landscape Architecture (p. 445)
- Master of Urban Planning in Urban and Regional Planning (p. 448)

Doctoral

- Doctor of Philosophy in Urban and Regional Science (p. 452)

Certificates

- Sustainable Urbanism Certificate (p. 448)

Master of Land and Property Development in Land and Property Development

The graduate program in Land and Property Development (MLPD) is designed for persons interested in entrepreneurial or management roles in the design, construction, development and real estate professions. The Master of Land and Property Development (MLPD) program focuses on both physical and financial aspects of land and real estate development and the creation of real estate asset value through the conceptualization, design, delivery and management of real estate assets.

Each individual's Master of Land and Property Development degree plan is structured to relate project design and venture structure to site ecology and market economy, and to stress both entrepreneurial interests of private enterprise and regulatory guidelines of public entities. Each student's degree plan includes both business and non-business courses, drawing upon resources of 17 different departments at Texas A&M, ranging from accounting, finance and marketing to landscape architecture and construction management. For more information, visit us on the website at http://laup.arch.tamu.edu.

This program offers several dual degree programs:

- Master of Land and Property Development/Bachelor of Science in Urban and Regional Planning
- Master of Land and Property Development/Bachelor of Landscape Architecture
- Master of Land and Property Development/Master of Architecture
- Master of Land and Property Development/Master of Urban Planning
- Master of Land and Property Development/Master Science in Construction Management
- Master of Land and Property Development/Master of Real Estate

A student must be admitted into both degrees that form part of the dual degrees specified above before they can commence a dual degree program.

A student holding a baccalaureate degree may become a candidate for the degree of Master of Land and Property Development (MLPD). This graduate program provides opportunities for individual and collaborative work.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 442)
- Degree Plan (p. 443)
- Credit Requirement (p. 443)
- Transfer of Credit (p. 443)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 443)
- Thesis Option (p. 444)
  - Thesis Proposal (p. 444)
  - Final Examination (p. 444)
- Non-Thesis Option (p. 445)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or his delegate concerning appointment of the chair of his or her advisory committee. The student's advisory committee for the master's degree will consist of no fewer than three members of the graduate faculty representative of the student's fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student's department, and at least one of the members must have an appointment to a department other than the student's major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee.

Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student's degree plan, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student's advisory committee voluntarily leaves the University and the student wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from her/his academic program and located on the respective Texas A&M University campus, to serve as the co-chair of the committee. If the committee chair is on an approved leave of absence, s/he can remain as chair without a co-chair for up to one year with written approval of the Department Head or chair of the intercollegiate faculty.
Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 685, 689, 691, or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. This proposed degree plan should be submitted through the online Document Processing Submission System located on the website [http://ogsdpss.tamu.edu](http://ogsdpss.tamu.edu).

A student submitting proposed degree plans for Master of Land and Property Development degrees should designate on the official degree plan form the program option desired by checking “thesis option” or “non-thesis option.” Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 credit hours for the thesis track of 36 credit hours for the non-thesis track of coursework and satisfactory final examination is required for the Master of Land and Property Development Degree. An acceptable thesis is required for the Master of Land and Property Development degree for a student who selects the thesis option program.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in resident study at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University or at the institution at which the courses were taken, and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit if the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

**Thesis Option**

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree thesis option under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University or at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 691 and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours in the combination of 691 (Research) and 684 (Professional Internship) and/or
   - Up to 8 hours of 685 (Directed Studies), or
   - Up to 3 hours of 693 (Professional Study).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day
Guidelines for the preparation of the thesis are available in the method, significance and results of the student's original research. Pertinent literature and express in clear English, the problem(s) for study. The finished work must reflect a comprehensive understanding of the

Non-Thesis Option

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree non-thesis option under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University or at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, and 693 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 3 hours of 684 (Professional Internship) and/or
   • Up to 8 hours of 685 (Directed Studies), or
   • Up to 3 hours of 693 (Professional Study).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Thesis Option

An acceptable thesis is required for the Master of Land and Property Development degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student's original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student's advisory committee and the head of the student's major department, the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline. Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu. Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries. A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student's department head. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate that semester.

Thesis Proposal

For the thesis option Master of Land and Property Development degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the scheduling of the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, For U can occur for any course listed on the degree plan.

To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. A student in the thesis option must have an approved thesis proposal on file in the Office of Graduate and Professional Studies. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies at least 20 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).
The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. For a student in the thesis option, the final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. For a student in the non-thesis option, no examination may be held prior to the midpoint of the semester or summer term in which a student will complete all remaining courses on the degree plan. The examination is conducted by the student’s advisory committee as finally constituted. Thesis-option a student must be registered in the University in the semester or summer term in which the final examination is taken.

Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Thesis-option candidates may petition to be exempt from their final examination provided their degree plan GPR is 3.500 or greater and they have the approval of the advisory committee, the head of the student’s major department and the Office of Graduate and Professional Studies. It is recommended that the petition for exemption be submitted the same semester the student intends to submit the thesis.

A non-thesis option student cannot be exempted from the final examination. Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

A thesis is not required. A final comprehensive examination is required for the non-thesis Master of Land and Property Development program; however, attention is directed to the rules regarding limitations on the use of transfer, extension, and certain other courses. Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full-time coursework each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Land and Property Development program who has completed all coursework on his/her degree plan other than 691 (Research) is required to be in continuous registration until all requirements for the degree have been completed. Non-thesis option students are not required to be registered once they have completed all of the degree plan coursework. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements. A student who has chosen the thesis option must have the final corrected copies of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

A foreign language is not required for the Master of Land and Property Development degree.

Internship or Practicum

A student who undertakes a professional internship in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

For information on applying for your degree, please visit the Graduation Registration Requirements section.

Master of Landscape Architecture in Landscape Architecture

The College of Architecture offers a non-thesis program leading to the degree of Master of Landscape Architecture (MLA). The degree requires the completion of a minimum of 45 hours of coursework and a satisfactory comprehensive final examination.
The program in Landscape Architecture offers graduate studies leading to the Master of Landscape Architecture. The program is designed to develop professional specialized skills in the field and to provide a unique educational experience. Issues dealing with design process, natural resource management, behavioral response, computer visualization and landscape planning are emphasized as separate specializations in response to the profession’s leadership potentials. Programs are planned to encourage applications from a variety of backgrounds. Emphasis is placed on the development of communication, collaboration and problem solving skills associated with land design issues.

Students are required by the department to take an internship during the summer.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 446)
- Degree Plan (p. 446)
- Credit Requirement (p. 446)
- Transfer of Credit (p. 446)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 447)
- Final Examination (p. 447)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Committee Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, professional paper and is registered for courses such as 684, 685 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 45 semester credit hours of approved courses is required for the Master of Landscape Architecture degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.

Courses appearing on the degree plan with grades of D, F or U may not
be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan; the following restrictions apply:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - Up to 4 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellations. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The candidate is not eligible to petition for an exemption from the final examination. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. An examination which is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as a failure. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid-point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided exists is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 448)
- Time Limit (p. 448)
- Foreign Languages (p. 448)
- Internship or Practicum (p. 448)
- Application for Degree (p. 448)
Residence
A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Landscape Architecture degree. Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages
A foreign language is not required for the Master of Landscape Architecture degree.

Internship or Practicum
An internship is required as part of the Master of Landscape Architecture degree requirement in order for the student to graduate. The internship requirement may be met as a “full summer work internship” or a “Fall or Spring internship.” Students who complete an internship during the fall or spring semester should register for Land 684 credit. Internships completed during the summer are reported as “summer work” and students should report it to the Coordinator of the MLA program. The final examination is not to be administered until all requirements for the degree, including any internship, have been substantially completed.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Sustainable Urbanism - Certificate
Sustainable Urbanism is an interdisciplinary program based in the Center for Housing and Urban Development (CHUD) in the College of Architecture. The certificate has been designed to provide students with an understanding of the interrelationship between the sustainability, cities, and the environmental design professions. The Sustainable Urbanism Program consists of a series of courses that are open to students from any graduate degree program at Texas A&M University.

Program Requirements
Select one of the following Principles - History and Theory courses:

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<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PLAN 610</td>
<td>Structure and Function of Urban Settlements</td>
<td>3</td>
</tr>
<tr>
<td>PLAN 633</td>
<td>Planning for Healthy Communities</td>
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<tr>
<td>PLAN 664</td>
<td>Planning Theory and History</td>
<td></td>
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<tr>
<td>ARCH 689</td>
<td>Special Topics in...</td>
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Select one of the following Policies - Analysis and Evaluation courses:

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<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
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<tr>
<td>ARCH 669</td>
<td>Sustainable Building Design Technology</td>
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<tr>
<td>ARCH 689</td>
<td>Historic Preservation Theory and Practice</td>
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<tr>
<td>LAND 661</td>
<td>Visual Quality for Design and Planning</td>
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Select one of the following Practices - Methods and Skills courses:

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<th>Course</th>
<th>Description</th>
<th>Credits</th>
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<tbody>
<tr>
<td>LAND 620</td>
<td>Urban Design</td>
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<tr>
<td>LAND 662</td>
<td>Collaborative Studio 1</td>
<td></td>
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<td>LAND 663</td>
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<td>LDEV 661</td>
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<td>LDEV 669</td>
<td>Urban Infrastructure Planning</td>
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<tr>
<td>PLAN 689</td>
<td>Special Topics in...</td>
<td></td>
</tr>
</tbody>
</table>

Total Semester Credit Hours 18
1 Approved sections of LAND 621 and PLAN 662-PLAN 663 and approved Architecture studio satisfy this course.
2 Each year an approved listing of sustainable urbanism studio sections will be posted. Studios that satisfy this option are LAND 620 and ARCH 607. Urban Design studios in approved study abroad programs (Alexandria, Barcelona, Santa Chiara) may substitute for the fall sustainable urbanism studio.
3 Architecture students register for the urban design sections of ARCH 607.

Master of Urban Planning in Urban and Regional Planning

http://laup.arch.tamu.edu

Urban planning takes a long term, comprehensive and transdisciplinary view towards enhancing the quality of the places we live in. The planning program is directed towards future professionals and scholars who seek to understand and manage urban and natural environments.

The graduate program in urban planning supports the Master of Urban Planning (MUP), as well as students pursuing degrees in fields related to cities and communities, the environment and natural resources, and public service and leadership. Because of the transdisciplinary nature of the MUP program, candidates for this degree are encouraged to apply from a broad range of disciplines such as anthropology, architecture, civil engineering, education, geography, land development, landscape architecture, political science, public service, public health, social work and sociology.

The Degree of Master of Urban Planning

A student holding the baccalaureate degree may become a candidate for the degree of Master of Urban Planning (MUP). This two-year interdisciplinary program provides opportunities for individual and collaborative work. The minimum requirements for this degree are the completion of 48 hours of coursework and a satisfactory final examination. An acceptable thesis is required for the Master of Urban Planning degree for a student who selects the thesis option program.
Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the university and the student wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from her/his academic program and located on the respective Texas A&M University campus, to serve as the co-chair of the committee. If the committee chair is on an approved leave of absence, she/he can remain as chair without a co-chair for up to one year with written approval of the Department Head or chair of the intercollegiate faculty. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu.

A student submitting proposed degree plans for Master of Urban Planning degrees should designate on the official degree plan form the program option desired by checking “thesis option” or “non-thesis option.”

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 48 semester credit hours of approved courses is required for the Master of Urban Planning Degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.

Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar
at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Thesis Option

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree thesis option under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University or at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690, 691 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours in the combination of 691 (Research) and 684 (Professional Internship) and/or
   - Up to 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), or
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. No credit may be obtained by correspondence study.

7. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Non-Thesis Option

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree non-thesis option under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University or at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 2 hours of 684 (Professional Internship) and/or
   - Up to 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), or
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Thesis Option

An acceptable thesis is required for the Master of Urban Planning degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department, the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see
Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Urban Planning degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the scheduling of the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Thesis Defense/Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, For U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. A student in the thesis option must have an approved thesis proposal on file in the Office of Graduate and Professional Studies. Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies at least 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. For a student in the thesis option, the final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. For a student in the non-thesis option, no examination may be held prior to the mid-point of the semester or summer term in which a student will complete all remaining courses on the degree plan. The examination is conducted by the student’s advisory committee as finally constituted. Thesis-option a student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

A thesis is not required. A final comprehensive examination is required for the non-thesis Master of Urban Planning program and no exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Urban Planning degree.

The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 451)
- Continuous Registration (p. 452)
- Time Limit (p. 452)
- Foreign Languages (p. 452)
- Internship or Practicum (p. 452)
- Application for Degree (p. 452)

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the thesis option Master of Urban Planning. There is no residence requirement for the non-thesis Master of Urban Planning; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Urban Planning program who has completed all coursework on his/her degree plan other than 691 (Research) is required to be in continuous registration until all requirements for the degree have been completed. Non-thesis option students are not required to be registered once they have completed all of the degree plan coursework. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected copies of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

A foreign language is not required for the Master of Urban Planning degree.

**Internship or Practicum**

A student who undertakes a professional internship in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Urban and Regional Science**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages.

The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
</tbody>
</table>
### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 453)
- Degree Plan (p. 454)

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### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

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### Registration Requirements

- Complete residence requirement.  
  - **When:** Before submitting request to schedule final oral examination.  
  - **Approved by:** OGAPS

- Apply for degree; pay graduate fee.  
  - **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

- Submit request for permission to hold and announce final oral examination.  
  - **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
  - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

- Successfully complete final examination.  
  - **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
  - **Approved by:** Advisory committee and OGAPS

- Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.  
  - **When:** See OGAPS calendar for deadlines.  
  - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

- Graduate; arrange for cap and gown.  
  - For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).
Degree Plan

The student's advisory committee will evaluate the student's previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master's degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master's degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student's advisory committee if it is deemed necessary to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student's advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for "internship" coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student's advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student's advisory committee, the head of the student's major department (or Chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student's major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student's advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student's advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student's degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a
student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.</td>
<td>Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td>Faculty chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
<td>Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>The Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
<td></td>
</tr>
</tbody>
</table>

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of
Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

### Additional Requirements

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester.

Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible. For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Visualization
http://viz.arch.tamu.edu

Head: T. D. McLaughlin
Graduate Advisor: F. Parke

For more information about the Department of Visualization visit http://viz.arch.tamu.edu.

Faculty
Akleman, Ergun, Professor
Visualization
PhD, George Institute of Technology, 1992

Chu Yew, Lecturer
Visualization
PHD, Texas A&M University, 2015

Davison, Richard, Professor
Visualization
MFA, Washington University in St. Louis, 1979

Finch, Krista, Lecturer
Visualization
MFA, Maryland Institute College of Art, 2000

Finch, Sherman, Assistant Professor
Visualization
MA, Maryland Institute, 1998
MFA, Maryland Institute College of Art, 1997

Galanter, Philip, Associate Professor
Visualization
MFA, School of Visual Arts, 1999

House, Felice, Assistant Professor
Visualization
MFA, University of Texas, Austin, 2011

Jenks, Morgan, Lecturer
Visualization
MFA, Texas A&M University, 2014

Lafayette, Carol, Professor
Visualization
MFA, University at Buffalo, State University of New York, 1991

McLaughlin, Timothy, Associate Professor
Visualization
MS, Texas A&M University, 1994
McNamara, Ann, Associate Professor
Visualization
PhD, University of Bristol, UK, 2000

Parke, Frederic, Professor
Visualization
PhD, University of Utah, 1974

Quek, Francis, Professor
Visualization
PhD, University of Michigan, 1990

Seo, Jinsil, Assistant Professor
Visualization
PhD, Simon Fraser University, 2011
MFA, School of Visual Arts, 2004

Tassinary, Louis, Professor
Visualization
PhD, Dartmouth College, 1985
JD, Boston College, 2003

Masters

• Master of Fine Arts in Visualization (p. 459)
• Master of Science in Visualization (p. 461)

Master of Fine Arts in Visualization

The Master of Fine Arts (MFA) in Visualization is designed for a student seeking a computing technology-infused terminal degree in the visual arts applicable to employment in digital media fields, working as a contemporary artist, and teaching in post-secondary digital arts programs. The MFA in Visualization is a non-thesis degree requiring the completion of 60 hours of coursework and a satisfactory presentation of a body of work by the candidate. A written document addressing issues pertinent to the final study is also required.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 459)
• Degree Plan (p. 459)
• Credit Requirement (p. 460)
• Transfer of Credit (p. 460)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 460)
• Final Presentation and Written Document (p. 460)

Student’s Advisory Committee

After receiving admission to graduate studies and before completion of the first semester of the second year of coursework, the student will consult with the graduate program coordinator or head of the department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from her/his academic program and located on the respective Texas A&M University campus, to serve as the co-chair of the committee. If the committee chair is on an approved leave of absence, s/he can remain as chair without a co-chair for up to one year with written approval of the Department Head or chair of the intercollegiate faculty. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the final presentation and written document. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicates their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college or degree program, and no later than 90 days prior to the date of the final presentation of the student’s body of work.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination

Colleges, Schools and Interdisciplinary Degree Programs

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or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 60 semester credit hours of approved courses is required for the Master of Fine Arts in Visualization degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit. This is permissible if at the time the courses were completed, the student was in degree-seeking status at Texas A&M University or at the institution at which the courses were taken. Further, if the courses would be accepted for transfer credit by a similar degree for a student in degree-seeking status at the host institution, course work may be considered for transfer credit. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 15 hours or one-fourth (1/4) of the total hours of a degree plan. The following restrictions apply:

   - Graduate and/or undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 601, 684, 685, and 690 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:

   - A maximum of 3 hours of 601 (Research Foundations) and/or
   - Up to 8 hours of 684 (Professional Internship) and/or
   - Up to 9 hours of 685 (Directed Studies) and
   - Up to 4 hours of 690 (Professional Practice).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 6 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Presentation and Written Document

The candidate must conduct a final presentation and submit a written document reflecting the presentation’s content. This is done by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellations. To be eligible to conduct the final presentation, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree. There shall be no grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the presentation and written document.

The candidate is not eligible to petition for an exemption from the final presentation. A request for permission to hold and announce the final presentation must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the presentation. A presentation that is not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled presentation date(s) will be recorded as a failure. A student may be given only one opportunity to repeat the final presentation for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final presentation shall consist of a focused body of work resulting in an appropriate form of public dissemination that reflects the student’s studies within his or her research studio. Such forms might include an exhibition, screening, or installation. A body of work customized for internet delivery must also be presented in one of these forms. A written
document addressing issues pertinent to the final study is also required. The written document must be prepared appropriately for publication submission to a peer-reviewed venue agreed upon with the chair. At an agreed upon time and date the student will make a formal presentation of the body of work to members of the graduate committee. Committee members will then meet privately to review the presentation (if relevant, all visitors must excuse themselves from the proceedings). A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her presentation and written document. If deemed successful by the advisory committee, the student will have completed the academic requirements for graduation.

Presentation and written document evaluation results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Visualization
The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.
   
   When: Before first semester registration.
   
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.
   
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.
   
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.
   
   When: At least 20 working days prior to the submission of the Request for the Final Examination.
   
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

4. Apply for degree; pay graduation fee.
   
   When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.
   
   When: Well before submitting request to schedule final examination.

6. Complete residence requirement.
   
   When: If applicable, before or during final semester.
   
   Approved by: OGAPS.
Submit request to schedule final examination.
When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination.
When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.
When: See OGAPS calendar for deadlines.
Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown.
For more information, visit http://graduation.tamu.edu.

The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student's Howdy portal.

Program Requirements

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student's advisory committee for the master's degree will consist of no fewer than three members of the graduate faculty, representative of the student's fields of study and research. The chair or the co-chair of the advisory committee must be from the student's major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student's committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student's research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student's advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 462)
- Degree Plan (p. 463)
- Credit Requirements (p. 463)
- Transfer of Credit (p. 463)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 463)
- Thesis Option (p. 464)
  - Thesis Proposal (p. 464)
  - Final Examination (p. 464)
- Non-Thesis Option (p. 465)
Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpas.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

Courses previously used for another degree are not acceptable for degree plan credit.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.
Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).
Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

* Residence (p. 465)
* Continuous Registration (p. 465)
* Time Limit (p. 465)
* Foreign Languages (p. 465)
* Application for Degree (p. 465)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

Mays Business School

Administrative Officers

Dean - Eli Jones, Ph.D.

Interim Associate Dean for Graduate Programs - Bala Shetty, Ph.D.

Departments

Departments

* Accounting (p. 476)
* Finance (p. 481)
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Interdepartmental Programs

* Business Management Certificate (p. 466)
* International Business Certificate (Mays MBA Students Only) (p. 466)
* International Business Certificate (Mays MS Students Only) (p. 466)
* Doctor of Philosophy in Business Administration (p. 468)
* Master of Business Administration (p. 467)
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* Mays Professional MBA Program (p. 475)
Interdepartmental Degree Programs

Masters

- Master of Business Administration in Business Administration (p. 467)
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- Mays Professional MBA Program (p. 475)

Doctoral

- Doctor of Philosophy in Business Administration (p. 468)

Certificates

- Business Management Certificate (p. 466)
- International Business Certificate (Mays MBA Students Only)
- International Business Certificate (Mays MS Students Only)

Business Management - Certificate

Prior to registering for the certificate courses the MBA student must inform the Mays MBA program office of their intentions to take the certificate and present the proposed courses for approval by the office.

Program Requirements

Requirements include completion of at least 4 graduate level courses (12 credit hours) offered by Mays Business School. These courses may NOT include ACCT 640, FINC 635, MKTG 621 and MKTG 675 or MGMT 655 and MGMT 680 as these are duplications of the core MBA courses. All courses taken toward the certificate must be taken for a grade. Courses taken S/U will not count toward the certificate. The student must maintain a minimum GPA of 3.0 in the courses for the certificate.

Courses for completing this certificate must be taken during the Spring Semester of Year 2 of the student’s program.

International Business - Certificate (Mays MBA Students Only)

The increasing globalization of the contemporary business environment finds companies under pressure to change and adapt to new technologies and markets. Companies need MBA students that are sensitive to diverse cultures and understand global developments and ethics.

The Graduate Certificate in International Business provides you with the knowledge base and international exposure needed to meet the global business challenges faced by organizations today.

Program Requirements

The Certificate in International Business (Mays MBA Students Only) requires study abroad. To provide flexibility for the time abroad several options are presented.

Prerequisites

- Option 1 - completion of Terms 1, 2, 3 of Mays MBA Program, or at least two semesters in an MS Program offered in the Mays Business School, or MRE Program.
- Option 2 - completion of Terms 1, 2, 3 of Mays MBA Program.
- Option 3 - completion of Terms 1, 2, 3, 4 of Mays MBA Program.

Requirements

- 12 credit hours minimum

Options

- Option 1
  - Summer after Term 3 - Study Abroad with at least 12 credit hours as approved by the Mays MBA Program office.
  - Term 4 - regular courses on campus
- Option 2
  - Summer after Term 3 - 2 IBUS courses either on campus or aboard.
  - Term 4 - semester long exchange program abroad including Internship and Business Consulting course.
- Option 3
  - Spring semester following Term 4 - semester long exchange program abroad.

International Business - Certificate (Mays MS Students Only)

Certificate in International Business (Mays MS Students Only) is an innovative program, interdisciplinary and international in its orientation, offered by the Mays Business School. All graduate business students seeking a Master of Science degree are eligible to pursue the Certificate program.

For more information and to coordinate content of and participation in the certificate program, graduate business students should contact the departmental advisor of the MS program.

Program Requirements

Prerequisite

IBUS 678/MGMT 678

Requirements

Participate in a semester-long (summer, fall or spring) overseas study program identified by Mays Business School and during which enroll in at least 12 semester credit hours in international business courses.

Options

- Option 1 - Summer session between the first and second year of the MS Program. Participate in the five-week (normally between mid May - third week of June), six credit hour, “Strategies for Europe” program conducted by EDHEC Business School (our exchange partner institution in France). The first 3-credit hour international business course (two-week segment) focuses on European Culture and Environment and is conducted at EDHEC’s Nice Campus. The second 3-credit hour course (two-week segment) focuses on Managing Operations in Europe and is conducted at EDHEC’s Lille Campus. There is a 1-week break between the two segments to move from Southern to Northern France and do some travel in Europe.
In addition, participate in the six-week (normally between the fourth week of June through the first week of August) “International Summer University” program conducted by Copenhagen Business School (CBS) in Denmark (another partner institution of Mays Business School). Students will also enroll in two international business courses offered by CBS.

- **Option 2 - Fall or spring (second year) semesters of MS program.** Spend the entire fall or spring semester (semester dates vary with partner institution) with any one of our 15 exchange partner institutions (http://mays.tamu.edu/center-for-international-business-studies) in Europe, Mexico or India. At that location students will enroll in four international business courses for 12 semester credit hours.

### Master of Business Administration in Business Administration

The Mays Business School offers a graduate program leading to the degree of Master of Business Administration (MBA). Enrollment in the Mays MBA Program and related courses is restricted to students in the classification G7 BUAD. A G6 student is not eligible to enroll in Mays MBA Program courses.

The Mays MBA Program offers an accelerated MBA for a minimum of 49 credit hours and includes a specialization/certificate option requiring additional coursework. All core course enrollments are handled through the Mays MBA Program Office. Details regarding the Mays MBA Program curriculum may be obtained by contacting the MBA Program Office or at http://mays.tamu.edu/full-time-mba/. The Mays MBA Program is a non-thesis degree for which a final oral examination is not required. Admission to the program is in the fall semester only. The Mays Business School is accredited by the Association to Advance Collegiate Schools of Business (AACSB) at all program levels.

### TOEFL Requirements

The Mays MBA Program requires a score of at least 600 paper-based or 250 computer-based on the TOEFL for consideration for admission. If presenting the TOEFL iBT, a score of 100 is required. As an alternative to the TOEFL, an international student may present the IELTS with a score of 7 or higher.

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 467)
- Degree Plan (p. 467)
- Course Requirement (p. 467)
- Transfer of Credit (p. 467)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 467)
- Final Examination (p. 467)

#### Student’s Advisory Committee

The Mays MBA student’s advisory committee consists of the Director of the Mays MBA Program, or the Associate Dean for Graduate Programs within the Mays Business School. The Director or the Associate Dean has the responsibility of approving the proposed degree plan for an MBA student. When necessary, recommendations in cases of academic deficiency will be made to the Office of Graduate and Professional Studies.

### Degree Plan

The degree plan must be completed and processed by the MBA office and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than dates announced in the OGAPS calendar of deadlines for graduation. It is recommended that a student who is planning to take additional courses after the completion of the Mays MBA core courses meet with the academic advisor in the Mays MBA Program Office. Additional coursework may be added to the approved degree plan by petition.

### Course Requirement

The course requirements for the Mays MBA degree, without an additional certificate, consists of 43 credit hours of core courses, 3 credit hours of a designated specialization course, and 3 credit hours of an approved elective course. A student has the option of choosing a certificate program or additional specialization courses in addition to the core degree requirements making the total credit hours of the program 61. The details of the certificates and specializations are found on the Mays MBA website (http://mays.tamu.edu/full-time-mba).

### Transfer of Credit

Because of the nature and structure of the Mays MBA program, the transfer of credit for the MBA core courses is not accepted.

### Limitations on the Use of Transfer, Extension and Certain Other Courses

Normally the use of such courses is not permitted within the Mays MBA core courses.

### Final Examination

A final oral examination is not required for the Master of Business Administration degree.

### Additional Requirements

#### Additional Requirements

- Residence (p. 467)
- Time Limit (p. 467)
- Scholastic Requirements (p. 468)
- Foreign Languages (p. 468)
- Application for Degree (p. 468)

### Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Business Administration degree.

See Residence Requirements (p. 22).

### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which
it is taken. Graduate credit for coursework which is more than seven calendar years old may not be used to satisfy degree requirements.

**Scholastic Requirements**

To maintain good academic standing and to be eligible for graduation, a Mays MBA student must maintain a minimum cumulative 3.000 GPR in each term of the Mays MBA Program. A degree-seeking graduate student is considered to be scholastically deficient if either his or her cumulative GPR or the GPR for courses listed on the degree plan falls below 3.000.

In the event a degree-seeking graduate student becomes scholastically deficient, he or she may be subject to one of the following actions, initiated by a recommendation from the Director of the Mays MBA Program or the Associate Dean for Graduate Programs within the Mays Business School:

1. Permitted to continue in the program on scholastic probation. A student failing to attain a 3.000 GPR by the end of the next term may be dismissed from the program.
2. Immediate dismissal from the program due to the severity of their scholastic deficiency.

The Director of the Mays MBA Program or Associate Dean for Graduate Programs will evaluate all scholastic probation students at the end of each of the program’s terms and take appropriate action. When necessary, recommendations regarding the blocking of the student from further enrollment will be made to the Office of Graduate and Professional Studies.

A student who withdraws or is dismissed from the Mays MBA Program may not reenter the program. An exception may be granted in the case of voluntary withdrawal in good academic standing with prior approval at the time of withdrawal from the Director of the Mays MBA Program or the Associate Dean of Graduate Programs. A student who withdraws, or who is dismissed from the program, after the University deadline for refunds will not receive any refund of tuition and fees.

**Foreign Languages**

No specific language requirement exists for the Master of Business Administration degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Business Administration**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.
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<th>Step</th>
<th>Requirement/Action</th>
<th>When</th>
<th>Approved by</th>
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<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
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<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
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<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
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<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee and OGAPS</td>
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<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
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Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 469)
- Degree Plan (p. 469)
- Transfer of Credit (p. 470)
- Research Proposal (p. 470)
- Examinations (p. 470)
  - Preliminary Examination (p. 470)
  - Final Examination/Dissertation Defense (p. 472)
- Dissertation (p. 472)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and **at least one or more of the members must have an appointment to a department other than the student’s major department**. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

### Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The **degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the**
Admissions.

which transfer courses are taken must be sent directly to the Office of Grades for courses completed at other institutions are not included. Studies.

at that institution stating that the course was not applied for credit toward conferral of a degree at the transfer institution, a letter from the registrar for graduate credit. If the course to be transferred was taken prior to the Courses used toward a degree at another institution may not be applied be shown in semester credit hours, or equated to semester credit hours. For coursework submitted for transfer from any college or university must example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Coursework in which no formal grades are given is not transferable. Coursework is not transferable. Coursework accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student's advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.
Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.

3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or interdisciplinary faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
</tbody>
</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan.

The candidate must pass the examination. If the candidate fails the examination, the candidate must pass it by a later date determined by the advisory committee. The candidate must pass the final examination by the date of the proposed examination.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.
Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 473)
- Time Limit (p. 473)
- Continuous Registration (p. 473)
- Admission to Candidacy (p. 473)
- Languages (p. 473)
- 99-Hour Cap on Doctoral Degree (p. 473)
- Application for Degree (p. 474)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.
A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

• Biomedical Sciences
• Biochemistry
• Microbiology
• Genetics
• Toxicology
• Nutrition Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Mays Executive MBA Program

The Mays Business School offers an Executive MBA Program (EMBA) leading to the degree of Master of Business Administration (MBA) for working professionals with significant professional and managerial experience. Selected EMBA participants only are eligible to enroll in the Mays Executive MBA Program courses.

The Mays Executive MBA Program is a 45 credit hour, lock-step program. All course enrollments are handled through the Mays Executive MBA Program Office. The Mays EMBA Program class sessions are held at CityCentre III in Houston, Texas. It is required that all class sessions must be attended by participants in person on the scheduled Friday and Saturday weekends, 9 a.m. – 4:30 p.m. Details regarding the Mays EMBA Program may be obtained by contacting the Mays EMBA Program Office or at the website http://mays.tamu.edu/executive-mba/. The Mays EMBA Program is a non-thesis degree for which a final oral examination is not required. Admission to the program is in the fall semester only. The Mays Business School is accredited by the Association to Advance Collegiate Schools of Business (AACSB) at all program levels.

GMAT and TOEFL Requirements

Students in the Mays Executive MBA Program are exempt from the GMAT and TOEFL but these scores may be used to satisfy English Proficiency requirements.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 474)
• Degree Plan (p. 474)
• Credit Requirements (p. 474)
• Transfer of Credit (p. 474)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 474)
• Final Examination (p. 474)

Student’s Advisory Committee

The Mays Executive MBA participant’s advisory committee consists of the Director of the Mays EMBA Program or the Associate Dean for Graduate Programs within the Mays Business School. The Director or the Associate Dean has the responsibility of approving the proposed degree plan for EMBA participants. When necessary, recommendations in cases of academic deficiency will be made to the Office of Graduate and Professional Studies.

Degree Plan

The degree plan must be completed and filed by the Mays EMBA Program office with the Office of Graduate and Professional Studies following the deadline imposed by the participant’s college and no later than dates announced in the OGAPS calendar of deadlines for graduation.

Credit Requirements

The course requirements for the Mays Executive MBA Program degree consist of 45 credit hours. No options are provided for completing a certificate program or additional courses beyond the degree requirements.

Transfer of Credit

The transfer of credit for Mays EMBA courses is not accepted because of the nature and structure of the Mays Executive MBA Program curriculum.

Limitations on the Use of Transfer, Extension and Certain Other Courses

The use of such courses is not permitted within the Mays Executive MBA Program curriculum.

Final Examination

A final oral examination is not required for the Executive Master of Business Administration degree.

Additional Requirements
Additional Requirements

• Scholastic Requirements (p. 475)
• Application for Degree (p. 475)

Scholastic Requirements

To maintain good academic standing and to be eligible for graduation, a Mays Executive MBA Program participant must maintain a cumulative 3.000 GPR in the Mays Executive MBA Program curriculum, and he/she must not have any unabsolved grades of D, F, or U on any course on his/her degree plan. To absolve deficient grades, the student must repeat the course at Texas A&M University attaining a final grade of C or better. A student failing to attain or maintain a cumulative 3.000 GPR by the end of the next term may be dismissed from the program. The Director of the Mays Executive MBA Program and the Associate Dean for Graduate Programs will evaluate all scholastic probation participants at the end of each of the program’s terms and take appropriate action. When necessary, recommendations regarding the blocking of a student from further enrollment will be made to the Office of Graduate and Professional Studies.

An EMBA participant who withdraws or is dismissed from the Mays Executive MBA Program may not reenter the program. An exception may be granted in the case of voluntary withdrawal in good academic standing with prior written approval at the time of withdrawal from the Director of the Mays Executive MBA Program and the Associate Dean for Graduate Programs. A participant who withdraws or who is dismissed from the program after the deadline for refund will not receive any refund of tuition and fees.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Mays Professional MBA Program

The Mays Business School offers a Professional MBA Program (Professional MBA) leading to the degree of Master of Business Administration (MBA) for working professionals with professional work experience. Selected Professional MBA participants only are eligible to enroll in the Mays Professional MBA Program courses.

The Mays Professional MBA Program is a 45-credit hour, lock-step program. All course enrollments are handled through the Mays Professional MBA Program Office. The Mays Professional MBA Program class sessions are held at CityCentre III in Houston, Texas. It is required that all class sessions must be attended by participants in person on the scheduled weekends; Fridays from 6:00 p.m. to 10:00 p.m. and Saturdays from 9:00 a.m. to 6:00 p.m. Details regarding the Mays Professional MBA Program may be obtained by contacting the Mays MBA Program Office or at http://mays.tamu.edu/professional-mba/. The Mays Professional MBA Program is a non-thesis degree for which a final oral examination is not required. Admission to the program is in the fall semester only. The Mays Business School is accredited by the Association to Advance Collegiate Schools of Business (AACSB) at all program levels.

GMAT and TOEFL Requirements

Students in the Mays Professional MBA Program are required to take the GMAT or GRE exam. International students are required to meet a minimum TOEFL score or receive a waiver.
Scholastic Requirements
To maintain good academic standing and to be eligible for graduation, a Mays Professional MBA Program participant must maintain a cumulative 3.000 GPR in the Mays Professional MBA Program curriculum, and he/she must not have any unabsolved grades of D, F, or U on any course on his/her degree plan. To absolve deficient grades, the student must repeat the course at Texas A&M University attaining a final grade of C or better. A student failing to attain or maintain a cumulative 3.000 GPR by the end of the next term may be dismissed from the program. The Director of the Mays Professional MBA Program and the Associate Dean for Graduate Programs will evaluate all scholastic probation participants at the end of each of the program’s terms and take appropriate action. When necessary, recommendations regarding the blocking of a student from further enrollment will be made to the Office of Graduate and Professional Studies.

A Professional MBA participant who withdraws or is dismissed from the Mays Professional MBA Program may not reenter the program. An exception may be granted in the case of voluntary withdrawal in good academic standing with prior written approval at the time of withdrawal from the Director of the Mays Professional MBA Program and the Associate Dean for Graduate Programs. A participant who withdraws or who is dismissed from the program after the deadline for refund will not receive any refund of tuition and fees.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Accounting

http://mays.tamu.edu/acct

Head: J. Benjamin

PhD Advisor: M. Kinney

MS Advisor: A. McGowan

The Department of Accounting offers graduate studies leading to the MS and PhD degrees, and coursework supporting the Mays Business School’s MBA degree. The MS degree provides the necessary coursework for students who wish to enter public accounting, corporate accounting/finance or government service. The department also offers an integrated Professional Program that students enter in the junior year of the BBA program. Graduates receive a Bachelor of Business Administration degree and an MS degree. The PhD program is designed to prepare students for careers in teaching and research. Additional information, including specific departmental requirements, may be obtained by contacting the master’s student advisor or the doctoral student advisor in the Department of Accounting.

Faculty
Ahmed, Anwer, Professor
Accounting
PhD, University of Rochester, 1992

Benjamin, James, Professor
Accounting
PhD, Indiana University, 1972

Blasor, Tara, Lecturer
Accounting
MS, Texas A&M University, 2007

Deer, Shannon, Senior Lecturer
Accounting
MS, Texas A&M University, 2004

Diaz, Michelle, Clinical Assistant Professor
Accounting
PHD, Texas A&M University, 2005

Ege, Matthew, Assistant Professor
Accounting
PHD, The University of Texas of Austin, 2013

Fiechtner, Susan, Clinical Associate Professor
Accounting
PhD, University of Oklahoma, 1982

Flagg, James, Associate Professor
Accounting
PhD, Texas A&M University, 1988

Foster, Courtney, Lecturer
Accounting
MS, Texas A&M University, 2008

Giroux, Gary, Professor
Accounting
PhD, University of Arizona, 1990

Grossman, Steven, Associate Professor
Accounting
DBA, Texas Tech University, 1979

Kinney, Michael, Associate Professor
Accounting
PhD, University of Arizona, 1990

Lassila, Dennis, Professor
Accounting
PhD, University of Minnesota, 1981

Loudder, Martha, Professor
Accounting
PhD, Arizona State University, 1990

McAnally, Mary, Professor
Accounting
PhD, Stanford University, 1994

McGowan, Annie, Associate Professor
Accounting
PhD, University of North Texas, 1994

McGuire, Sean, Associate Professor
Accounting
PhD, University of Georgia, 2008

Myers, Adam, Senior Lecturer
Accounting
JD, Harvard Law School, 1985
Nafstad, April, Lecturer
Accounting
MS, Texas A&M University, 1997

Nixon, Clair, Professor
Accounting
PhD, Texas A&M University, 1980

Phinney, Theresa, Senior Lecturer
Accounting
MCS, Texas A&M University, 1984

Ray, Korok, Associate Professor
Accounting
PhD, Stanford Graduate School of Business, 2004

Redman, Karen, Executive Professor
Accounting
BBA, Texas A&M University, 1980

Rees, Lynn, Professor
Accounting
PhD, Arizona State University, 1993

Rhodes, Adrienne, Assistant Professor
Accounting
PhD, Pennsylvania State University, 2013

Rice, Sarah, Assistant Professor
Accounting
PhD, Ohio State University, 2007

Reach, Kevin, Executive Professor
Accounting
BS, State University of New York at Albany, 1973

Sanders, Joan, Senior Lecturer
Accounting
MS, Texas A&M University, 1990

Sharp, Nathan, Associate Professor
Accounting
PhD, University of Texas, 2007

Shaub, Michael, Clinical Professor
Accounting
MS, Texas Tech University, 1983

Shearon, Winston, Visiting Professor
Accounting
DBA, University of Virginia, 1974

Stasny, Mary, Senior Lecturer
Accounting
PhD, Texas A&M University, 2010

Strawser, Jerry, Professor
Accounting
PhD, Texas A&M University, 1985

Strawser, Robert, Professor
Accounting
DBA, University of Maryland, 1969

Swanson, Edward, Professor
Accounting
PhD, University of Wisconsin, 1977

Torno, Tim, Executive Professor
Accounting
MBA, Texas A&M University, 1993

Tse, Senyo, Professor
Accounting
PhD, University of California, Berkeley, 1983

Wang, Dechun, Associate Professor
Accounting
PhD, University of Missouri, 2004

Weaver, Constance, Professor
Accounting
PhD, Arizona State University, 1997

Wolfe, Christopher, Professor
Accounting
DBA, Kent State University, 1984

Yust, Christopher, Assistant Professor
Accounting
PhD, The University of Texas of Austin, 2015

Masters
- Master of Science in Accounting (p. 477)

Master of Science in Accounting

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).
### Program Requirements

#### Program Requirements

- Student's Advisory Committee (p. 478)
- Degree Plan (p. 479)
- Credit Requirements (p. 479)
- Transfer of Credit (p. 479)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 479)
- Thesis Option (p. 480)
  - Thesis Proposal (p. 480)
- Final Examination (p. 480)
- Non-Thesis Option (p. 481)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of **no fewer than three members of the graduate faculty**, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and **at least one or more of the members must have an appointment to a department other than the student’s major department**. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions

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1. The online Document Processing Submission System is located on the website [https://ogsdpss.tamu.edu](https://ogsdpss.tamu.edu).

2. Complete the application for degree form via the student’s Howdy portal.
beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan
The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement
A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 50 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses
Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if applicable, and the Office
of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 481)
- Continuous Registration (p. 481)
- Time Limit (p. 481)
- Foreign Languages (p. 481)
- Application for Degree (p. 481)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Finance

http://mays.tamu.edu/finc

Head: S. M. Sorescu
PhD Advisor: S. Johnson
MS Advisor: K. Moore
The Department of Finance offers Master of Science, Master of Real Estate (MRE), Master of Financial Management, and Doctor of Philosophy degrees.

The Master of Science in Finance (MS-FINC) program is a 30-hour, non-thesis graduate program that helps prepare students with a quantitative business or non-business undergraduate degree for careers in corporate finance, capital markets or investment management. For more information, please visit http://mays.tamu.edu/ms-finance. To apply, go to the online application (http://app.applyyourself.com/?id=tamu-ms).

The Master of Real Estate (MRE) program is a 36-hour, non-thesis graduate program that develops the advanced competencies and skills needed for a successful career in the real estate industry. The program integrates the study of real estate and business through a broad curriculum including accounting, finance, law, and a professional internship. Prospective students should visit http://mays.tamu.edu/master-of-real-estate for more information. To apply, go to the online application (http://app.applyyourself.com/?id=tamu-ms).

The Master of Financial Management (MFM) degree is currently open only to students who have been admitted to one of the following three programs: (i) the Professional Program in Accounting (PPA), (ii) the Trading, Risk & Investments Program (TRIP), and (iii) the Commercial Banking Program (CBP). Each of these three programs is responsible for setting its own admission criteria.

The doctoral program in finance brings the PhD student to the leading edge of knowledge in the field. Rigorous coursework and research activities provide the student with an in-depth understanding of the theoretical, conceptual, and managerial foundations of finance. In addition to possessing a thorough and comprehensive knowledge of the field, students who successfully complete the doctoral program can demonstrate advanced competencies for conducting quality research, directing research of others, and communicating research findings through teaching and publication. For more information, visit http://mays.tamu.edu/phd-finance. To apply, go to the online application (http://app.applyyourself.com/?id=tamu-ms).

**Faculty**

Boone, Audra, Associate Professor
Finance
PhD, Pennsylvania State University, 2002

Bouwman, Christa, Associate Professor
Finance
PhD, University of Michigan, 2005

Chen, Yong, Associate Professor
Finance
PhD, Boston College, 2007

Donnell, Cydney, Executive Professor
Finance
MBA, Southern Methodist University, 1982

Dye, Richard, Clinical Professor
Finance
PhD, Texas A&M University, 1993

Erturk, Bilal, Visiting Assistant Professor
Finance
PhD, Texas A&M University, 2006

Gaspar, Julian, Clinical Professor
Finance
PhD, Georgetown University, 1981

Hallermann, Detle, Clinical Associate Professor
Finance
PhD, Colorado School of Mines, 1999

Jackson, Thomas, Clinical Associate Professor
Finance
PhD, Texas A&M University, 2000

Johnson, Shane, Professor
Finance
PhD, Louisana State University and A&M College, 1991

Kim, Hwagyun, Assistant Professor
Finance
PhD, University of Chicago, 2003

Kolari, James, Professor
Finance
PhD, Arizona State University, 1980

Kolasinski, Adam, Associate Professor
Finance
PhD, Massachusetts Institute of Technology, 2006

Mahajan, Arvind, Professor
Finance
PhD, George State University, 1980

Martindale, Lanny, Senior Lecturer
Finance
JD, South Texas College of Law, 1995

Moore, Kevin, Executive Professor
Finance
MBA, The Wharton School, 1994

Peterson, John, Lecturer
Finance
PhD, Texas A&M University, 2002

Rossi, Marco, Visiting Assistant Professor
Finance
PhD, Pennsylvania State University, 2010

Skeie, David, Assistant Professor
Finance
PhD, Princeton University, 2004

Sorescu, Sorin, Professor
Finance
PhD, University of Florida, 1996

Tebeaux, William, Executive Professor
Finance
MBA, University of Houston, 1971

White, Edward, Executive Professor
Finance
MBA, University of Hawaii, 1972
Masters

- Master of Financial Management in Financial Management (p. 487)
- Master of Real Estate in Land Economics and Real Estate (p. 488)
- Master of Science in Finance (p. 483)

Master of Science in Finance

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   **When:** If applicable, before or during final semester.  
   **Approved by:** OGAPS.

7. Submit request to schedule final examination.  
   **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
   **When:** See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  
    For more information, visit http://graduation.tamu.edu.  

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2 Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 483)
- Degree Plan (p. 484)
- Credit Requirements (p. 484)
- Transfer of Credit (p. 484)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 485)
- Thesis Option (p. 485)
- Non-Thesis Option (p. 486)

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The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student's research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

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A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar
at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M.
which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 681 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 486)
- Continuous Registration (p. 487)
- Time Limit (p. 487)
- Foreign Languages (p. 487)
- Application for Degree (p. 487)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).
Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree (p. 25).

Program Requirements

• Student’s Advisory Committee (p. 487)
• Degree Plan (p. 487)
• Credit Requirement (p. 487)
• Transfer of Credit (p. 487)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 488)
• Final Examination (p. 488)

Student’s Advisory Committee

The MFM student’s advisory committee consists of the Director of MFM program, who is a faculty member in the Department of Finance at Mays Business School. The Director has the responsibility of approving the proposed degree plans for the MFM students. When necessary, recommendations in cases of academic deficiency will be made to the Office of Graduate and Professional Studies.

Degree Plan

The degree plan must be completed and processed by the Director of the MFM and filed with the Office of Graduate and Professional Studies following the deadline imposed by the student’s respective MFM track, and no later than dates announced in the OGAPS calendar of deadlines for graduation. Additional coursework may be added to the approved degree plan by petition to the MFM Director.

Credit Requirement

A minimum of 36 semester credit hours of approved courses is required for the Master of Financial Management degree. Of those, students are required to take a minimum of 18 semester credit hours in Finance.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer up to three credit hours upon the advice of the Director of the MFM and with the approval of the Office of Graduate and Professional Studies. A graduate and/or upper-level undergraduate course taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater, might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.
Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

The following limitations apply to all courses that may be used toward meeting credit-hour requirements for the MFM.

1. The maximum number of credit hours which may be considered for transfer credit is three credit hours. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, and 690 may not exceed 9 credit hours
   - A maximum of 6 hours of 684 (Professional Internship) and/or
   - Up to 3 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 6 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

A final oral examination is not required for the Master of Financial Management degree.

**Additional Requirements**

- Residence (p. 488)
- Time Limit (p. 488)
- Foreign Languages (p. 488)
- Application for Degree (p. 488)

**Program Requirements**

- Student’s Advisory Committee (p. 489)
- Degree Plan (p. 489)
- Credit Requirement (p. 489)
- Transfer of Credit (p. 489)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 489)
• Final Examination (p. 489)

**Student’s Advisory Committee**

The MRE student’s advisory committee consists of the Director of Real Estate Programs or the Head of the Department of Finance within Mays Business School. The Director or Department Head has the responsibility of approving the proposed degree plans for the MRE students. When necessary, recommendations in cases of academic deficiency will be made to the Office of Graduate and Professional Studies.

**Degree Plan**

The degree plan must be completed and processed by the Mays MRE Program office and filed with the Office of Graduate and Professional Studies following the deadline imposed by the student’s college and no later than dates announced in the OGAPS calendar of deadlines for graduation. It is recommended that students who are planning to take additional courses after the completion of the Mays MRE core courses meet with the academic counselor in the Mays MRE Program office. Additional coursework may be added to the approved degree plan by petition. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 36 semester credit hours of approved courses is required for the Master of Real Estate degree.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater, might be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.

Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 3 hours of 684 (Professional Internship) and/or
   - Up to 4 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

A final oral examination is not required for the Master of Real Estate degree.

**Additional Requirements**
Additional Requirements

- Residence (p. 490)
- Time Limit (p. 490)
- Foreign Languages (p. 490)
- Internship or Practicum (p. 490)
- Application for Degree (p. 490)

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Real Estate degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

A foreign language is not required for the Master of Real Estate degree.

Internship or Practicum

A student who undertakes a professional internship in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for an examination. An examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree (p. 490).

Department of Information and Operations Management

http://mays.tamu.edu/info

Head: R. Metters

Graduate Advisor: E. Boone

The Department of Information and Operations Management offers a Master of Science in Management Information Systems (MS-MIS) and a PhD in Supply Chain Management. In addition, the department offers coursework supporting Mays Business School’s MBA degrees and the Professional Program.

Students enrolled in the Mays MBA program may opt to pursue a certificate in Supply Chain Management or a combined MBA/MS-MIS degree. Students admitted to the Professional Program offered by the Department of Accounting may elect to participate in the five-year integrated MS-MIS program. Graduates of this program receive a Bachelor of Business Administration degree in Accounting and a Master of Science degree in Management Information Systems.

Masters Program

The MS-MIS degree program prepares students to enter this exciting and dynamic career field. It provides students with a solid technical information systems foundation and appropriate business skills that enables graduates to immediately contribute to solving business problems. Graduates are highly valued and respected in the workforce and are sought by first class employers.

The program is equally beneficial for students with an information systems background as well as those wishing to leverage and enhance their undergraduate degree from another field. The MS-MIS degree is an ideal complement for any undergraduate student with a degree in business, engineering, science, math or other analytically-oriented majors. The MS-MIS degree can jump start your career and provide fast-track opportunities not available to those with only an undergraduate degree.

The 18-month MS-MIS degree program requires 36 credit hours and produces graduates who are both business analysts (i.e., professionals who understand business) and information system specialists (i.e., professionals who can implement information systems strategies). Graduates of the program possess the skills to meet challenges and opportunities created by rapidly evolving information technology. Our graduates make business better.

Prerequisites for the MS-MIS degree include a course in each of the following:

- Statistics
- Computer Programming (any language)
- Databases
- Systems Analysis and Design
- Business Data Communications

Doctoral Program

The doctoral program in operations and supply chain management is strongly research oriented and has a systems point of view. It stresses the relationships among the functional business areas and the importance of effective decision making with the goal of developing professionals who are well grounded in underlying theory in their disciplines and who have refined problem-solving capabilities.

The program has three primary objectives:

1. Provide comprehensive knowledge of business concepts and practices in functional business areas to support teaching and research interests;
2. Develop advanced competencies for conducting quality research, directing research of others, and communicating research findings through teaching and writing; and
3. Prepare candidates for the varied responsibilities of academic careers or for positions requiring similar research and analytical skills.
Additional information, including specific departmental requirements, may be obtained by contacting the department graduate advisors or the Office of the Dean, Graduate School of Business.

Faculty

Agrawal, Anupam, Associate Professor
Information & Operations Mgmt
PhD, INSEAD France, 2008

Araujo, Andre, Clinical Assistant Professor
Information & Operations Mgmt
PhD, The University of Oklahoma, 2004

Arreola-Risa, Antonio, Associate Professor
Information & Operations Mgmt
PhD, Stanford University, 1989

Becker, Aaron, Clinical Assistant Professor
Information & Operations Mgmt
PhD, University of Oklahoma, 2009

Boone, Edward, Lecturer
Information & Operations Mgmt
MS, Pennsylvania State University, 2000
MBA, University of Delaware, 1994

Choobineh, Joobin, Associate Professor
Information & Operations Mgmt
PhD, University of Arizona, 1985

Heim, Gregory, Associate Professor
Information & Operations Mgmt
PhD, University of Minnesota, 2000

Jamieson, Thomas, Executive Professor
Information & Operations Mgmt
PhD, Texas A&M University, 1978

Jasperson, Jon, Clinical Associate Professor
Information & Operations Mgmt
PhD, Florida State University, 1999

Johnson, Robert, Clinical Associate Professor
Information & Operations Mgmt
PhD, University of Rochester, 1989

Ketzenberg, Michael, Associate Professor
Information & Operations Mgmt
PhD, University of North Carolina at Chapel Hill, 2000

Koufteros, Xenophon, Associate Professor
Information & Operations Mgmt
PhD, University of Toledo, 1995

Kumar, Subodha, Associate Professor
Information & Operations Mgmt
PhD, University of Texas, Dallas, 2001

Li, Lin, Lecturer
Information & Operations Mgmt
PhD, Columbia University, 2006

Li, Ying, Clinical Assistant Professor
Information & Operations Mgmt
PhD, University of Michigan, 2005

Manley, Matthew, Clinical Assistant Professor
Information & Operations Mgmt
PhD, Utah State University, 2012

Metters, Richard, Professor
Information & Operations Mgmt
PhD, University of North Carolina at Chapel Hill, 1993

Oliva, Rogelio, Associate Professor
Information & Operations Mgmt
PhD, Massachusetts Institute of Technology, 1996

Pappu, Madhav, Clinical Assistant Professor
Information & Operations Mgmt
PhD, University of Tennessee, 1999

Rangan, Sudarsan, Clinical Assistant Professor
Information & Operations Mgmt
PhD, University of Alabama, 2008

Sen, Arun, Professor
Information & Operations Mgmt
PhD, Pennsylvania State University, 1979

Sen, Ravi, Associate Professor
Information & Operations Mgmt
PhD, University of Illinois at Urbana-Champaign, 2003

Shetty, Bala, Professor
Information & Operations Mgmt
PhD, Southern Methodist University, 1985

Skriskandarajah, Chelliah, Professor
Information & Operations Mgmt
PhD, L’Institut National Polytechnique de Grenoble, 1986

Walsh, Colleen, Lecturer
Information & Operations Mgmt
JD, University of Houston, 2007

Whitten, Gary, Clinical Associate Professor
Information & Operations Mgmt
PhD, Louisiana Tech University, 2004

Masters

- Master of Science in Management Information Systems (p. 492)

Certificates

- Supply Chain Management (Mays MBA and MS Students Only) Certificate (p. 491)

Supply Chain Management - Certificate (Mays MBA and MS Students Only)

Supply Chain Management (SCM) is, by its very nature, multidisciplinary. It draws heavily upon an expertise in operations management, business logistics, physical distribution, purchasing, channel management, information technology, and decision sciences. The Certificate in SCM
leverages Mays faculty expertise in these areas to create an innovative and state-of-the-art program.

Such a focus parallels recent trends in industry, and provides significant differentiation and competitive advantages for Mays MBA and MS students.

**Program Requirements**

The certificate requirement is completion of four graduate level courses (12 hours) in supply chain management, including the introductory supply chain management course.

Please note that graduate Supply Chain courses are not taught each semester. Further, some courses require advanced Math prerequisites. Planning is required.

**Required Courses**

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tr>
<td>SCMT 468</td>
<td>Enterprise Resource Planning</td>
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<tr>
<td>SCMT 638</td>
<td>Information Technology in Supply Chain Management</td>
<td>3</td>
</tr>
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<td>SCMT 636</td>
<td>Decision Support Systems</td>
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**Elective**

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<td>SCMT 689</td>
<td>Special Topics in... (XML)</td>
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<tr>
<td>SCMT 689</td>
<td>Special Topics in... (Purchasing &amp; E-Procurement)</td>
</tr>
<tr>
<td>MKTG 638</td>
<td>Strategic Foundations of E-Commerce</td>
</tr>
</tbody>
</table>

**Total Semester Credit Hours** 12

**Master of Science in Management Information Systems**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When**: Before first semester registration.  
   **Approved by**: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.  
   **When**: Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by**: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When**: At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by**: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree  
   **When**: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   **When**: Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   **When**: If applicable, before or during final semester.  
   **Approved by**: OGAPS.

7. Submit request to schedule final examination.  
   **When**: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by**: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   **When**: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by**: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
   **When**: See OGAPS calendar for deadlines.  
   **Approved by**: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  
    **For more information, visit**: http://graduation.tamu.edu

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1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
Program Requirements

Program Requirements

- Student's Advisory Committee (p. 493)
- Degree Plan (p. 493)
- Credit Requirements (p. 493)
- Transfer of Credit (p. 493)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 494)
- Thesis Option (p. 494)
  - Thesis Proposal (p. 494)
  - Final Examination (p. 495)
- Non-Thesis Option (p. 495)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

Department of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee.
and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absorbed by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and
Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To achieve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his/her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 496)
- Continuous Registration (p. 496)
- Time Limit (p. 496)
- Foreign Languages (p. 496)
- Application for Degree (p. 496)
Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student's registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Management

The Department of Management offers graduate studies leading to MS and PhD degrees and coursework supporting the Mays Business School's MBA degree.

The MS degree program in management consists of 37 credit hours, and up to 6 additional credit hours depending on prior completion of necessary preparatory coursework. The PhD program emphasizes coursework in organizational behavior/human resource management and strategic management.

Additional information, including specific departmental requirements, may be obtained by contacting the master's student advisor or the doctoral student advisor in the Department of Management.

Faculty

Barrick, Murray, Distinguished Professor
Management
PhD, University of Akron, The, 1988

Bierman, Leonard, Professor
Management
JD, University of Pennsylvania, 1978

Boivie, Steven, Associate Professor
Management
PhD, University of Texas, Austin, 2006

Boswell, Wendy, Professor
Management
PhD, Cornell University, 2000

Buenger, Victoria, Clinical Professor
Management
PhD, Texas A&M University, 1990

Chiaburu, Dan, Associate Professor
Management
PhD, Pennsylvania State University, 2009

Cornwell, Brett, Lecturer
Management
MBA, Texas A&M University, 1991

Courtright, Stephen, Assistant Professor
Management
PhD, University of Iowa, 2012

Eden, Lorraine, Professor
Management
PhD, Dalhousie University, 1976

Elmore, Otis, Senior Lecturer
Management
JD, University of Texas, Austin, 1976

Fitza, Markus, Assistant Professor
Management
PhD, University of Colorado, 2010

Flint, Gerald, Clinical Associate Professor
Management
PhD, Texas A&M University, 1997

Department of Management

http://mays.tamu.edu/mgmt

Head: W. Boswell
PhD Advisor: L. Tihanyi
MS Advisor: K. Griffin
Griffin, Ricky, Distinguished Professor  
Management  
PhD, University of Houston, 1978

Hailey, Camille, Senior Lecturer  
Management  
JD, South Texas College of Law, 1993

Hitt, Michael, Distinguished Professor  
Management  
PhD, Colorado University, 1974

Howard, Michael, Assistant Professor  
Management  
PhD, University of Washington, 2012

Ireland, Robert, Distinguished Professor  
Management  
PhD, Texas Tech University, 1977

King-Metters, Kathryn, Executive Professor  
Management  
PHD, Capella University, 2007

Koufteros, Beth, Senior Lecturer  
Management  
PHD, Bowling Green State University, 1992

Lester, Richard, Clinical Professor  
Management  
PhD, Texas A&M University, 2003

Ndofor, Hermann, Assistant Professor  
Management  
PhD, University of Wisconsin - Milwaukee, 2004

Paetzold, Ramona, Professor  
Management  
JD, University of Nebraska, 1990  
PhD, Indiana University, 1979

Panina, Daria, Clinical Associate Professor  
Management  
PhD, Rutgers University, 2002

Pustay, Michael, Professor  
Management  
PhD, Yale University, 1973

Schleicher, Deidra, Associate Professor  
Management  
PhD, Pennsylvania State University, 1998

Steele, Adam, Lecturer  
Management  
PHD, University of Virginia, 2011

Swim, Keith, Clinical Associate Professor  
Management  
JD, Texas Tech University, 1980

Tihanyi, Laszlo, Professor  
Management  
PhD, Texas A&M University, 1996

Watt, John, Clinical Associate Professor  
Management  
PhD, Kansas State University, 2002

Welch, Ben, Clinical Professor  
Management  
PHD, Texas A&M University, 1990

Wesson, Michael, Associate Professor  
Management  
PhD, Michigan State University, 2002

Wilkerson, James, Executive Professor  
Management  
MBA, Kent State University, 1965

Withers, Michael, Assistant Professor  
Management  
PhD, Arizona State University, 2011

Woodman, Richard, Professor  
Management  
PhD, Purdue University, 1978

Zapata, Cindy, Associate Professor  
Management  
PhD, University of Florida, 2008

Zardkoohi, Asghar, Professor  
Management  
PhD, Virginia Polytechnic Institute and State University, 1977

**Masters**  
- Master of Science in Management (p. 498)

**Doctoral**  
- Doctor of Philosophy in Management (p. 502)

**Certificates**  
- Entrepreneurship Certificate (p. 498)  
- Human Resource Management Certificate (p. 497)

### Human Resource Management - Certificate

Professional Certificate in Human Resource Management is an innovative program offered by the Department of Management. The program prepares students with the unique knowledge and skills required to apply human resource management theories at any level in businesses or not-for-profit organizations. The certificate program consists of 14 semester hours of coursework. Grades for courses taken as part of this program will appear on the official transcript, together with a notation that the certificate has been achieved. Admission to the program is by permission of the Department of Management only. Inquiries should be addressed to the Department of Management, (979) 845-4861.

**Program Requirements**

<table>
<thead>
<tr>
<th>Required Courses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT 620</td>
<td>Managing Human Resources</td>
</tr>
<tr>
<td>MGMT 622</td>
<td>Organizational Staffing</td>
</tr>
<tr>
<td>MGMT 623</td>
<td>Compensation Management</td>
</tr>
</tbody>
</table>
Entrepreneurship - Certificate

A certificate in entrepreneurship and technology commercialization provides a base understanding of new business planning; key issues encountered when developing commercial applications for new technical discoveries; the general legal aspects of intellectual property protection; fundamental business start-up and securities laws; and the management of creativity and innovation in organizational settings. This certificate is open to any graduate student at Texas A&M University.

Program Requirements

Select four courses from the following:  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT 632</td>
<td>Technology Commercialization</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 637</td>
<td>Foundations of Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 638</td>
<td>Strategic Entrepreneurship</td>
<td>2</td>
</tr>
<tr>
<td>MGMT 639</td>
<td>Negotiations in Competitive Environments</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 640</td>
<td>Managing for Creativity and Innovation</td>
<td>2</td>
</tr>
<tr>
<td>MGMT 658</td>
<td>Managing Projects</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 675</td>
<td>Leadership in Organizations</td>
<td>3</td>
</tr>
<tr>
<td>FINC 644</td>
<td>Funding New Ventures</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Semester Credit Hours 12

Master of Science in Management

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   
   When: Before first semester registration.  
   
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.  
   
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   
   When: At least 20 working days prior to the submission of the Request for the Final Examination.  
   
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   
   When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   
   When: Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   
   When: If applicable, before or during final semester.  
   
   Approved by: OGAPS.

7. Submit request to schedule final examination.  
   
   When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   
   When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   
   Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
   
   When: See OGAPS calendar for deadlines.  
   
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  
    For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 499)
- Degree Plan (p. 499)
- Credit Requirements (p. 499)
- Transfer of Credit (p. 499)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 500)
- Thesis Option (p. 500)
  - Thesis Proposal (p. 500)
  - Final Examination (p. 500)
- Non-Thesis Option (p. 501)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee.

Transfer of Credit
and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies website. The manuscript must be

Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website. Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies website. The manuscript must be
Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered for classes in the semester the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- **Residence** (p. 502)
- **Continuous Registration** (p. 502)
- **Time Limit** (p. 502)
- **Foreign Languages** (p. 502)
- **Application for Degree** (p. 502)
Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Management

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages.

The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   
   **When:** Before first semester registration.
   
   **Approved by:** Graduate advisor.

2. Establish advisory committee.
   
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   
   **When:** Before preliminary examination.

4. Complete the preliminary examination.
   
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
5  Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  When: No later than 20 working days prior to the submission of the Request for the Final Examination.  Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6  Complete residence requirement.  When: Before submitting request to schedule final oral examination.  Approved by: OGAPS.

7  Apply for degree; pay graduate fee.  When: During the first week of the final semester; see OGAPS calendar for deadlines.

8  Submit request for permission to hold and announce final oral examination.  When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9  Successfully complete final examination.  When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  Approved by: Advisory committee and OGAPS.

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.  When: See OGAPS calendar for deadlines.  Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown.  For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 503)
- Degree Plan (p. 504)
- Transfer of Credit (p. 504)
- Research Proposal (p. 504)
- Examinations (p. 504)
  - Preliminary Examination (p. 504)
  - Final Examination/Dissertation Defense (p. 506)
- Dissertation (p. 507)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.
Degree Plan

The student's advisory committee will evaluate the student's previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdspss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master's degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master's degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student's advisory committee if it is deemed necessary to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student's advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for "internship" coursework in any form is not transferable. Courses taken for "internship" coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student's advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student's advisory committee, the head of the student's major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student's major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student's advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student's advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student's degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a
student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

• Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or intercollegiate degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
## Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td>Advisory committee, department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td></td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
<td>Advisory committee.</td>
</tr>
</tbody>
</table>

## Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of
Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

• Residence (p. 507)
• Time Limit (p. 507)
• Continuous Registration (p. 507)
• Admission to Candidacy (p. 507)
• Languages (p. 508)
• 99-Hour Cap on Doctoral Degree (p. 508)
• Application for Degree (p. 508)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester.

Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Marketing

http://mays.tamu.edu/mktg

Head: M. Houston

Graduate Advisor: S. McDaniel

The Department of Marketing offers graduate studies leading to MS and PhD degrees and coursework supporting the Mays Business School’s MBA, PMBA and EMBA degrees. These programs provide training for students interested in marketing careers.

The MS degree program consists of 38 credit hours (provided students have the necessary preparatory coursework) and is designed to give a greater degree of specialization in marketing than the MBA program. The PhD program is designed to prepare students for careers in research and teaching as well as specialized staff positions in public and private organizations.

Additional information, including specific departmental requirements, may be obtained by contacting the department or the Office of the Dean, Mays Business School.

Faculty

Berry, Leonard, Distinguished Professor
Marketing
PhD, Arizona State University, 1968

Busch, Paul, Systems Regent Professor
Marketing
PhD, Pennsylvania State University, 1974

Chen, Haipeng, Associate Professor
Marketing
PhD, University of Minnesota, 2002

Gresham, Larry, Associate Professor
Marketing
PhD, University of South Carolina, 1982

Houston, Mark, Professor
Marketing
PhD, Arizona State University, 1995

Jain, Sanjay, Professor
Marketing
PhD, University of Arizona, 1995

Janakiraman, Ramkumar, Associate Professor
Marketing
PhD, University of Southern California, 2006
Liu, Yan, Assistant Professor
Marketing
PhD, Purdue University, 2010

McDaniel, Stephen, Professor
Marketing
PhD, University of Arkansas, 1979

Parish, Janet, Clinical Professor
Marketing
PhD, University of Alabama, 2002

Pride, William, Professor
Marketing
PhD, Louisiana State University, 1972

Ramanathan, Suresh, Professor
Marketing
PhD, New York University, 2002

Shankar, Venkatesh, Professor
Marketing
PhD, Northwestern University, 1995

Sorescu, Alina, Associate Professor
Marketing
PhD, University of Houston, 2002

Troy, Alesia, Clinical Professor
Marketing
PhD, Texas A&M University, 1997

Varadarajan, Poondi, Distinguished Professor
Marketing
PhD, University of Massachusetts, 1979

Warren, Caleb, Assistant Professor
Marketing
PhD, University of Colorado, 2010

Yadav, Manjit, Professor
Marketing
PhD, Virginia Tech, 1990

Masters

- Master of Science in Marketing (p. 509)

Certificates

- Advertising Certificate (p. 509)
- Retailing Certificate (p. 514)
- Sales Certificate (p. 514)

Advertising - Certificate

The Certificate in Advertising is designed to complement a student’s degree and to provide tangible evidence of rigorous academic and experiential preparation for a career in advertising, media, public relations, or a related field. It is open to MS-Marketing graduate students and requires 12 hours of coursework and an internship.

Program Requirements

Required Courses
Select two of the following: 6
- MKTG 345 Social Media and Public Relations
- MKTG 347 Advertising and Creative Marketing Communications
- MKTG 489/ Special Topics in...
- MKTG 445
- MKTG 447 Advanced Advertising: Case Competition

Prescribed Electives
Select two of the following: 6
- MKTG 335 Professional Selling
- MKTG 425 Retail Merchandising
- MKTG 438 Strategic Digital Marketing
- MKTG 440 Services Marketing
- MKTG 442 Innovation and Product Management
- MKTG 489/ Special Topics in...
- MKTG 426
- MGMT 440 Creativity and Innovation in Business (Graduate students only)
- MKTG 656 Branding and Marketing Communication

Other

Internship Participation in Student Organization

Total Semester Credit Hours 12

An internship in the advertising industry is required.

The internship must be for a minimum of 300 hours over 15 weeks or fewer. Academic credit is not required for the internship. However, no more than 20% of work can be clerical or unrelated to the development of professional skills in marketing. The internship must offer meaningful, professional-level learning in areas of sales, advertising, retailing, sports marketing, event planning, or communication. The internship and hired student must comply with all company regulations, health & safety conditions, and legal requirements.

Internships Objectives:

- Apply academic knowledge in a supervised work environment
- Build contacts
- Develop professional competencies
- Increase understanding of career paths in marketing

Master of Science in Marketing

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental When: Before first
graduate advisor to plan semester registration. Approved by:
course of study for first
graduate advisor
or chair of the
intercollegiate faculty.
<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.¹</td>
<td>Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree²; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

¹ The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
² Complete the application for degree form via the student’s Howdy portal.

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 510)
- Degree Plan (p. 511)
- Credit Requirements (p. 511)
- Transfer of Credit (p. 511)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 511)
- Thesis Option (p. 512)
  - Thesis Proposal (p. 512)
  - Final Examination (p. 512)
- Non-Thesis Option (p. 513)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually
has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses
would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the
student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissenion is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

### Additional Requirements

#### Additional Requirements

- Residence (p. 513)
- Continuous Registration (p. 513)
- Time Limit (p. 513)
- Foreign Languages (p. 513)
- Application for Degree (p. 514)

#### Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

#### Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

#### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

#### Foreign Languages

No specific language requirement exists for the Master of Science degree.
Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Retailing - Certificate

The Certificate in Retailing is designed to complement a student's degree and to provide tangible evidence of rigorous academic and experiential preparation for a career in retailing.

For more information, please visit http://mays.tamu.edu/department-of-marketing/advertising-certificate/.

Program Requirements

Required Courses

Select two of the following:

- MKTG 325 Retailing Concepts and Policies (6)
- MKTG 326 Strategic Retailing
- MKTG 425 Retail Merchandising
- MKTG 489/ Special Topics in...
- MKTG 426

Prescribed Electives

Select two of the following:

- MKTG 335 Professional Selling (6)
- MKTG 345 Social Media and Public Relations
- MKTG 347 Advertising and Creative Marketing Communications
- MKTG 438 Strategic Digital Marketing
- MKTG 440 Services Marketing
- MKTG 442 Innovation and Product Management
- MKTG 489/ Special Topics in...
- MKTG 445
- MKTG 447 Advanced Advertising: Case Competition
- MGMT 373 Managing Human Resources
- MGMT 461 Entrepreneurship and New Ventures

Other

Internship Participation in Student Organization

Total Semester Credit Hours

12

Texas A&M Baylor College of Dentistry

http://bcd.tamhsc.edu/

Administrative Officers

Dean - Lawrence E. Wolinsky, Ph.D., D.M.D.

Associate Dean, Academic Affairs - Charles W. Berry, Ph.D.

Associate Dean, Research and Graduate Studies - Larry L. Bellinger, Ph.D.

Executive Director, Facilities Services and Planning - Dale A. Christensen, M.B.A.

Associate Dean, Student Affairs - Jack L. Long, D.D.S.

Associate Dean, Clinical Affairs - Dean A. Hudson, D.D.S.

Executive Director, Communications, Institutional Advancement and Alumni Affairs - Susan Mitchell Jackson, M.A.

Executive Director, Institutional Research - Eric S. Solomon, D.D.S.

Admission Information (p. 31)

A Career in Dentistry

You should speak to the predental advisor on your campus, Admission Offices of Dental Schools, the family dentist, other dentists in general practice and those involved in the various fields of dentistry such as public health, dental research, etc. Observation in the office of a dentist is required. Information is also available from the American Dental Association (http://www.ada.org), and the American Dental Education Association (http://www.adea.org).

Preparing for a Career in Dentistry if you are in High School

High school students should take courses that will prepare them for admission to the predental college of their choice. In general, high school courses should include Biology, Chemistry, Mathematics, English, History, Speech and courses that involve the development of hand skills.
Choosing a College as a Predental Student

We do not recommend specific colleges. The college must be accredited and those having an active predental advisory committee are preferred.

The College of Dentistry provides complete information about admission requirements to predental advisors and to predental students. Counseling is available.

College Courses to Take

Texas A&M Baylor College of Dentistry (TAMBCD) requires a minimum of 90 semester hours, however, most students complete a degree before coming to the college. A grade of C or better is required for all prerequisite courses.

As outlined in the College Bulletin, an applicant must include in the required hours:

- Six semester hours of English
- Eight semester hours of General Chemistry
- Eight semester hours of Organic Chemistry
- Eight semester hours of Physics
- Three semester hours of Biochemistry
- Fourteen semester hours of Biology – 12 hours of lecture and 2 hours of formal laboratory
- Three semester hours of Statistics (from Math or Statistics Department)

No course should be planned for Summer Session 2 of year of entry as it conflicts with the start date.

Suggested Elective Courses

Anatomy, Physiology, Microbiology, Neuroscience, Histology, Cellular and Molecular Biology, Immunology, Embryology and Biochemistry II are suggested to strengthen the student’s science background.

Small Business Management, Accounting, Reading Improvement, Mechanical Drawing, Studio Art, Computer Literacy will aid in the business and technical aspects of a dental practice. Courses in Speech, Psychology and Sociology will help improve interpersonal communication skills for positive interaction with other individuals in our diverse society.

Preferred Major Fields of Study

Although we do not require a specific major, the majority of successful applicants have majored in the Biological or Biomedical Sciences. The applicant must perform well in the science courses including upper division hours and should be aware of the competition with other students who have taken more than the required number of hours of science especially biology. The well-rounded predental education will include some liberal arts courses along with science courses.

Academic Calendar

The College of Dentistry operates on a semester system with new classes beginning only once a year. A current calendar is available upon request.

Cost to Attend Texas A&M Baylor College of Dentistry

The tuition and fees for the student in the college are recommended by the administration and are approved by the Board of Regents and may be adjusted as economic conditions warrant.

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Texas resident, per semester</td>
<td>$2,700.00</td>
</tr>
<tr>
<td>Nonresident, per semester</td>
<td>$8,100.00</td>
</tr>
<tr>
<td>Designated Tuition, per semester</td>
<td>$2,700.00</td>
</tr>
<tr>
<td>Differential Tuition, per semester</td>
<td>$1,757.50</td>
</tr>
<tr>
<td>Summer Clinic Fee (D3 and D4 years only)</td>
<td>$500.00</td>
</tr>
<tr>
<td>Instruments Leasing, per year</td>
<td>$5,000.00</td>
</tr>
</tbody>
</table>

Tuition refund policy

Tuition refund policy is available on request.

To view the Cost of Attendance (COA) estimate provided by the Financial Aid Office, please visit their webpage http://financialaid.tamu.edu/Home.aspx and select Texas A&M Baylor College of Dentistry.

Students are discouraged from holding any outside employment which may be detrimental to the pursuit of their education. In no case may a student accept a position which conflicts with regularly scheduled school hours. When scholastic progress is questionable, students may be asked to discontinue outside work.

Loan and Scholarship Programs

The college participates in several types of loan and scholarship programs. Students are classified as independent for consideration in professional school so aid is available based upon your documented need. Students complete FAFSA and submit requests for aid to the Office of Student Aid.

Attrition Rate

Because of the intense efforts in selecting only highly qualified students, few students fail to complete the programs.

Summer Predental Programs

A Summer Predental Enrichment Program exists to strengthen academic background, introduce the profession of dentistry, improve study skills and increase competitiveness for admission to Dental School. For information, contact the Director of Student Development, or visit the Office of Student Development & Multicultural Affairs (http://www.bcd.tamhsc.edu/student-development).

Opportunities Beyond General Practice

Most DDS graduates are in the private practice of dentistry. There is also a need for dentists who are interested in scientific research and teaching. Specialty areas in dentistry include: Dental Public Health, Endodontics, Oral and Maxillofacial Pathology, Oral and Maxillofacial Radiology, Oral and Maxillofacial Surgery, Orthodontics, Pediatric Dentistry, Periodontics and Prosthodontics. Competition for admission to these graduate programs is high. Dentists also serve in public health agencies, educational institutions, government services and industrial clinics.
Departments

- Department of Biomedical Sciences (p. 528)
- Department of Diagnostic Sciences (p. 538)
- Department of Endodontics (p. 539)
- Department of General Dentistry (p. 539)
- Department of Oral and Maxillofacial Surgery (p. 540)
- Department of Orthodontics (p. 542)
- Department of Pediatric Dentistry (p. 542)
- Department of Periodontics (p. 543)
- Department of Public Health Sciences (p. 544)
- Department of Restorative Sciences (p. 544)

Interdepartmental Programs

- Doctor of Philosophy in Oral Biology (p. 521)
- Master of Science in Oral Biology (p. 518)

First Professional Doctoral

- Doctor of Dental Surgery in Dentistry (p. 516)

Interdepartmental Programs

Masters

- Master of Science in Oral Biology (p. 518)

Doctoral

- Doctor of Philosophy in Oral Biology (p. 521)

First Professional Doctoral

- Doctor of Dental Surgery in Dentistry (p. 516)

Doctor of Dental Surgery

The program leading to the degree of Doctor of Dental Surgery (DDS) is designed to develop broadly competent practitioners and encourages both clinical and basic science research in order to instill an appreciation of biomedical research and a spirit of inquiry in each student. The college recognizes the need to support excellence in its educational programs by acquiring and maintaining a highly qualified faculty and students, excellent physical facilities and a competency-based curriculum that is contemporary, comprehensive and efficient. The program in Dentistry is a four year curriculum leading to the Doctor of Dental Surgery degree.

Texas A&M Baylor College of Dentistry

Admission Information (p. 31)

The Integrated Doctor of Dental Surgery (DDS) and Doctor of Philosophy (PhD)

Texas A&M Baylor College of Dentistry (TAMBCD) offers an integrated dental and graduate research program leading to the simultaneous awarding of a DDS and a PhD in Oral Biology. A dual-degree program has been available at TAMBCD for over 15 years.

Admission Requirements DDS/PhD

Admission into this combined program requires that the applicants are accepted into the DDS program first, and then make a separate application to the PhD program. The applicant completes the forms with additional information on the areas of research interest, academic background, GRE scores, and prerequisite courses, academic honors, research experiences, and the names of three referees. Recommendation forms are specifically designed with questions on the applicant’s scholarly aptitude, including intellectual, problem-solving, and creative skills. The style of questions resembles that used on National Institute of Health/National Institute of Dental and Craniofacial Research (NIH/NIDCR) Career Development applications. Applicants use Apply Texas, which is an all-inclusive site for graduate programs in the State of Texas. All applicants will be interviewed by the Graduate Program Director. Applicants must be accepted into both degree programs (DDS and PhD). For more information, go to Graduate Program in Medical Sciences (http://bcd.tamhsc.edu/bms/gradprogram) and see the section The Degree of Doctor of Philosophy in this catalog.

Texas A&M University Baylor College of Dentistry is a synergistic environment where students learn life lessons -- in addition to dental medicine -- from a diverse patient population. These patients help prepare TAMBCD students for the real-life challenges and opportunities awaiting them upon graduation.

Since its founding, TAMBCD has graduated more than 9,000 dentists and dental hygienists. The college is known internationally for producing excellent clinicians. More than half of all the dentists in the Dallas/Fort Worth area received their dental education at the college, and nearly one-third of all dentists in Texas are TAMBCD graduates.

Our Mission

Texas A&M University Baylor College of Dentistry shapes the future of dentistry by developing exemplary clinicians, educators and scientists. We improve oral health by caring for the needs of a diverse community; seeking innovations in science, education and health care delivery; and serving as leaders in health professions education.

Our Vision

Following a century of excellence, Texas A&M University Baylor College of Dentistry will continue to be a leader in dental education by:

- Educating exemplary clinicians who deliver evidence-based care.
- Fostering translational and clinical research to improve patient care and delivery.
- Providing high quality service to students, patients, faculty, staff, alumni, and the public.
- Increasing access to dental care through cultural competence, diversity and community based care.

Program Requirements

Professional Curriculum

The professional curriculum in dental surgery is a four-year program.

First Year

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Semester Credit Hours</th>
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<tbody>
<tr>
<td>DDDS 6724</td>
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<tr>
<td></td>
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<tr>
<td>Fall</td>
<td>DDDS 6510 Biochemistry/Cell and Molecular Biology</td>
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<td>Course Title</td>
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<tr>
<td>DDDS 6520</td>
<td>Cariology and Prevention</td>
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<td>DDDS 6540</td>
<td>Dental Anatomy</td>
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<td>Dental Anatomy-C</td>
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<td>DDDS 6600</td>
<td>General Histology</td>
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<td>DDDS 6660</td>
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<td>DDDS 6730</td>
<td>Introductory Ethics and Academic Integrity</td>
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<td>DDDS 6740</td>
<td>Immunology</td>
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<td>DDDS 6850</td>
<td>Cultural Competence in Dental Health Care and Education</td>
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<tr>
<td>DDDS 6860</td>
<td>Introduction to Evidence Based Dentistry and Clinical Research</td>
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| Term Semester Credit Hours | 24 |

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<tr>
<th>Second Year</th>
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<tbody>
<tr>
<td>DDDS 7084</td>
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<td>DDDS 7173</td>
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| Term Semester Credit Hours | 2  |

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| Term Semester Credit Hours | 25.5  |

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| Term Semester Credit Hours | 10.5  |

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| Term Semester Credit Hours | 12   |

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| Term Semester Credit Hours | 22   |

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| Term Semester Credit Hours | 10.5  |

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| Term Semester Credit Hours | 6    |

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<tr>
<td>DDDS 8220</td>
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<td>DDDS 8400</td>
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DDDS 8500 Office Medical Emergencies 0.5
DDDS 8610 Periodontics 0.5

**Term Semester Credit Hours** 5.5

**Fourth Year**
DDDS 9000 Summer Clinic 0
DDDS 9004 Clinical Services Assignment - C 4.5
DDDS 9044 General Dentistry - C 20
DDDS 9080 Community Dentistry Externship 0.5

**Term Semester Credit Hours** 25

**Fall**
DDDS 9050 Selected Advanced Topics in Oral And Maxillofacial Surgery 0.5
DDDS 9070 Orthodontics 1
DDDS 9090 Pediatric Dentistry 1
DDDS 9110 Applied Pharmacology 1
DDDS 9120 Practice Administration 1
DDDS 9140 Professional Ethics and Dental Jurisprudence 0.5
DDDS 9190 Advanced Principles of Patient Evaluation 1
DDDS 9240 National Board Dental Exam Part II Review 1
DDDS 9250 Managing Cultural Issues in Patience Care 0.5

**Term Semester Credit Hours** 7.5

**Spring**
DDDS 9160 Senior Seminar 1
DDDS 9220 Enteral Conscious Sedation and Emergency Protocols 1

**Term Semester Credit Hours** 2

**Summer**
DDDS 9030 Diagnosis and Treatment Planning Seminar 1
DDDS 9040 Advancements in Techniques and Materials 1.5
DDDS 9200 Comprehensive Care for the Medically Compromised and Special Needs Patients 0.5
DDDS 9210 Advanced Technologies in General Dentistry 0.5
DDDS 9230 Advanced Endodontics Concepts 0.5

**Term Semester Credit Hours** 4

**Total Semester Credit Hours:** 169.5

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**Master of Science in Oral Biology**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan semester registration. **When:** Before first semester.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement. **When:** If applicable, before or during final semester.  
   **Approved by:** OGAPS.

7. Submit request to schedule final examination. **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.
If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.

When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

1. The online Document Processing Submission System is located on the website https://ogsdpps.tamu.edu.

2. Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 519)
- Degree Plan (p. 519)
- Credit Requirements (p. 519)
- Transfer of Credit (p. 520)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 520)
- Thesis Option (p. 520)
  - Thesis Proposal (p. 520)
  - Final Examination (p. 521)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program option.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.
Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. A maximum of 3 hours of Seminar (5190).

3. Continuing education courses may not be used for graduate credit.

4. Extension courses are not acceptable for credit.

5. For the basic science track, student may take not more than 8 hours of 5V96, 97, 98, 99 and not more than 8 hours of a combination of 5V91, 5V92, 5V93, 5V94, 5V95.

6. For the clinical track, students may take up to 20 hours of 5V96, 5V97, 5V98, 5V99 (research). For the remaining hours, a maximum of 2 hours can be Directed Readings (5V93, 5V94, 5V95) and a maximum of 3 hours can be Special Topics (5V91, 5V92).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.
Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 521)
- Continuous Registration (p. 521)
- Time Limit (p. 521)
- Foreign Languages (p. 521)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Oral Biology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent
research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 523)
- Degree Plan (p. 523)
• Transfer of Credit (p. 523)
• Research Proposal (p. 524)
• Examinations (p. 524)
  • Preliminary Examination (p. 524)
  • Final Examination/Dissertation Defense (p. 526)
• Dissertation (p. 526)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the
Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student's degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.
In case a student is required to take, as a part of the written portion of a
preliminary examination, an examination administered by a department or
intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The
departmental or interdisciplinary degree program examination should
be announced at least 30 days prior to the scheduled examination
date.
2. assume the responsibility for marking the examination satisfactory or
unsatisfactory, or otherwise graded, and in the case of unsatisfactory,
stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory
committee within one week after the examination.

The chair of the student's advisory committee is responsible for making all
written examinations available to the members of the advisory committee
at or before the oral portion of the preliminary examination. A positive vote
by all members of the graduate committee with at most one dissention is
required to pass a student on his or her preliminary exam. A department
or intercollegiate faculty can have a stricter requirement provided there
is consistency within all degree programs within a department or an
interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of
the Preliminary Examination to the Office of Graduate and Professional
Studies, using the Report of Doctoral Preliminary Examination form
and the Preliminary Examination checklist. Both forms must have the
appropriate signatures. These forms should be submitted to the Office
of Graduate and Professional Studies within 10 working days of the
scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with
original signatures of the approved committee members. If an approved
committee member substitution (1 only) has been made, his/her signature
must also be included on the form submitted to the Office of Graduate and
Professional Studies. The original signature of the department head is also
required on the form.

After passing the required oral and written preliminary examinations for
the doctoral degree, the student must complete the final examination for the
degree within four calendar years. Otherwise, the student will be
required to repeat the preliminary examination. Upon approval of the
student’s advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a
student who has failed the preliminary examination may be given one
re-examination. Adequate time must be given to permit the student to
address the inadequacies emerging from the first examination (normally
six months). The student and the advisory committee should jointly
negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum
of one semester credit hour in the semester or summer term in which
they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the
deadline set by the student's college, and no later than 90 days prior to preliminary
examination. Approved by: Advisory committee, department or intercollegiate
faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and
coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam
using the "Preliminary Examination Checklist". When: Several weeks before the proposed
date of the preliminary examination. Checklist must be signed by chair and
department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. When: Several weeks
before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the
review of the eligibility requirements. When: At least three weeks before the
proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate
faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule.
Approved by: Committee chair, department head or intercollegiate faculty
chair.

7. Chair submits the Report of the Preliminary Examination and the
Preliminary Examination Checklist to OGAPS. When: Within 10
working days of the
date of the scheduled oral examination and
no later than 14 weeks prior to the final defense
date. Approved by: Advisory committee.
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination-defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 526)
- Time Limit (p. 527)
- Continuous Registration (p. 527)
- Admission to Candidacy (p. 527)
- Languages (p. 527)
- 99-Hour Cap on Doctoral Degree (p. 527)
- Application for Degree (p. 528)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week
summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Biomedical Sciences**

The **Department of Biomedical Sciences** is a major locus for basic science and translational research at Texas A&M University Baylor College of Dentistry. Departmental faculty interests range widely within a central research focus on craniofacial biology. These research interests include regulation of feeding behavior, the role of dendritic cells in cancer, the genetics of caries-causing bacteria, the genetics of tooth development, developmental biology of corneal epithelium, sutures, palate, and temporomandibular joint, mechanics of bone, and analysis of craniofacial growth in mutant and transgenic animal models. Exciting new areas of research include identifying the genes involved in the development of craniofacial structures, and tissue engineering and regeneration.

In addition to many well-outfitted individual laboratories, the Department houses a Core Laboratory for Cell and Molecular Biology and provides access to analytical tools such as confocal microscopy, laser capture, real-time PCR, and microCT.

Departmental faculty provide all basic science instruction to dental and dental hygiene students and to residents in postgraduate dental specialty programs, as well as graduate degree programs (MS, PhD) in Biomedical Sciences awarded through Texas A&M University.

**Faculty**

Dechow, Paul, Professor
Biomedical Sciences
PhD, University of Chicago, 1980

Honeyman, Allen, Associate Professor
Biomedical Sciences
PhD, University of Kansas, 1988

**Masters**

- Master of Science in Biomedical Sciences (p. 528)

**Doctoral**

- Doctor of Philosophy in Biomedical Sciences (p. 532)

**Master of Science in Biomedical Sciences**

The **Master of Science (MS)** curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

4. Apply for degree; pay graduation fee. **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement. **When:** If applicable, before or during final semester. **Approved by:** OGAPS.

7. Submit request to schedule final examination. **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2 Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 529)
- Degree Plan (p. 529)
- Credit Requirements (p. 530)
- Transfer of Credit (p. 530)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 530)
- Thesis Option (p. 530)
  - Thesis Proposal (p. 531)
  - Final Examination (p. 531)
- Non-Thesis Option (p. 531)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).
A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.
Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science.
degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 532)
- Continuous Registration (p. 532)
- Time Limit (p. 532)
- Foreign Languages (p. 532)
- Application for Degree (p. 532)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Biomedical Sciences**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. **Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.**
   
   **When:** Before first semester registration.
   
   **Approved by:** Graduate advisor.

2. **Establish advisory committee. Submit a degree plan.**
   
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).
Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 533)
- Degree Plan (p. 534)
- Transfer of Credit (p. 534)
- Research Proposal (p. 534)
- Examinations (p. 534)
  - Preliminary Examination (p. 534)
  - Final Examination/Dissertation Defense (p. 536)
- Dissertation (p. 537)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role...
of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpp.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the chair of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 468-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying,
cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
<th>Approved by:</th>
<th>Approved by:</th>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
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<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
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<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
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<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td></td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
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<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the scheduled date of the examination.</td>
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<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td></td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
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</table>

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
The dissertation, must be demonstrated by the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 537)
- Time Limit (p. 537)
- Continuous Registration (p. 537)
- Admission to Candidacy (p. 538)
- Languages (p. 538)
- 99-Hour Cap on Doctoral Degree (p. 538)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation section.

Department of Diagnostic Sciences

The Department of Diagnostic Sciences has three divisions: Oral Diagnosis, Oral Pathology, and Oral Radiology, all with their own director and teaching programs.

Pathology is responsible for all teaching of general and oral pathology to first professional dental, dental hygiene and graduate students; provides consultation and biopsy services to the College and the professional community, and has a residency program in Oral and Maxillofacial Pathology.

Radiology is responsible for all imaging programs and through the Imaging Center a service to dental professionals, and has a residency program in Oral and Maxillofacial Radiology.

Oral Diagnosis combines teaching with patient screening, evaluation and treatment planning for the College as well as a limited care treatment clinic.

Faculty

Benson, Byron, Professor
Diagnostic Sciences
DDS, The University of Iowa, 1975

Cheng, Yi-Shing, Associate Professor
Diagnostic Sciences
DDS, KAOHSIUNG MEDICAL COLLEGE, 1990

Flint, Diane, Associate Professor
Diagnostic Sciences
DDS, Baylor University, 1986

Kessler, Harvey, Professor
Diagnostic Sciences
DDS, University of Maryland at Baltimore, 1974

Wright, John, Professor
Diagnostic Sciences
DDS, West Virginia University, 1973

Certificates
Department of Endodontics

The Department of Endodontics at Texas A&M University Baylor College of Dentistry provides education to develop competent diagnosticians and clinicians in the field of dentistry that focuses on the diagnosis, treatment and prevention of diseases involving the dental pulp and the tissues at the root apex.

The endodontic faculty teach a full scope of clinical and didactic endodontic courses to second-, third- and fourth-year dental students. For graduate students, the department offers a 27-month certificate program, a M.S. in Oral Biology, a 60-month Ph.D. plus certificate program and a 12-month international fellowship program.

The residents in the graduate program in endodontics treat complex cases beyond the scope of undergraduate expertise, with cases being referred from within the college as well as from regional dentists. The residents also provide treatment to medically compromised patients onsite and in hospital settings.

The department has generated numerous research publications during the past decade in the field of endodontic surgery and materials.

Endodontic faculty and residents are involved in multiple research projects that involve the roles of cyclooxygenase-2 in periradicular inflammatory bone resorption, the mechanisms of pulpal repair response and the search of key genes involved in the regeneration of the pulp-dentin complex.

Faculty

Glickman, Gerald, Professor
Endodontics
DDS, Ohio State University, 2014

He, Jianing, Adjunct Associate Professor
Endodontics
DMD, West China University, 1997

Schweitzer, Jordan, Associate Professor
Endodontics
DDS, Baylor College of Dentistry, 1986

Certificates

- Endodontics Certificate

Endodontics - Certificate

Certificate in Endodontics (http://bcd.tamhsc.edu/endodontics) is a 27-month graduate program, fully accredited by the American Dental Association, Commission on Dental Accreditation, designed to be a comprehensive, didactic, clinical and research experience into all aspects of endodontics (root canal therapy).

Application requirements include a DDS, DMD, or a foreign-equivalent dental degree, letters of recommendation, letter of motivation, submission of a resume, a competitive class ranking, and passage of the NDBE, ADAT, or GRE. Application is made through the Postdoctoral Application Support Service (http://www.adea.org/pass) (PASS). The deadline to apply is August 15 of each year with a start date of the following summer.

The program provides the graduate student with the tools necessary to be a clinically proficient endodontist, an astute diagnostician, a critical thinker and a sound "endodontist-scientist." In addition, the program prepares the student for the American Board of Endodontics certification examination.

The Master's Degree in Oral Biology is optional and must be applied to separately. The MS degree requires 36 months in residence and students must successfully complete an additional 32 semester credit hours, conduct a research project, and successfully defend a written thesis.

The Ph.D. in Oral Biology is optional and must be applied to separately. The Ph.D. requires 60 months in residence and students must successfully complete an additional 96 semester credit hours (64 semester credit hours if graduated from a U.S. dental school), conduct a research project, and successfully defend a written dissertation.

Program Requirements

To complete the certificate in Endodontics (http://bcd.tamhsc.edu/endodontics/training.html), students must remain in continuous enrollment for 27 months and successfully complete 62.5 semester credit hours.

Department of General Dentistry

Modern health care requires caring, competent primary care providers who place patient welfare above all other considerations. In dentistry, the general dentist fulfills that role. The traditional term “attending doctor” indicates such a doctor/patient relationship, and signifies the philosophy of the department that the general dentist is responsible for leading diagnostic, treatment planning, and therapeutic endeavors for all patients under his or her care.

The nine dental specialties support general attending dentists by providing expert care for those patients whose diagnostic or treatment needs demand advanced levels of skill and expertise. It is the responsibility of the general dentist to lead the referral team and constantly insure that the best interests of the patient are met.

Faculty

Zandinejad, Amirali, Assistant Professor
General Dentistry
DDS, Islamic Azad University, 1996

Certificates

- Advanced Education in General Dentistry Certificate
Interviews of selected applicants are scheduled in October-November for the class beginning in the summer of the following year.

**Application deadline:** September 1

The one year Advanced Education in General Dentistry (AEGD) program goals are to expand the scope and depth of the dentist's clinical skills and didactic knowledge in order to be able to effectively provide comprehensive patient care to a wide range of population groups. Accordingly, the program is structured to allow students to exercise increasingly independent judgment beyond that expected in the pre-doctoral curriculum. The emphasis of the program is on diagnosis and treatment planning as well as coordination of clinical care of a large number of patients with multidisciplinary treatment plans. Predominantly clinically oriented, it includes a didactic component of approximately fifteen percent of scheduled time. Graduates of the AEGD are awarded a certificate of completion from Texas A&M Baylor College of Dentistry. Applicants must have graduated from a dental school accredited by the American Dental Association, Commission on Dental Accreditation. Application is through the PASS process only; deadline for application is September 1.

The clinical phase consists of experience and instruction at a level beyond pre-doctoral training in the following areas: endodontics, periodontics, oral surgery, operative, fixed and removable prosthodontics, implants (surgical placement and restoration), and a rotation in graduate pediatric dentistry, special care and medically compromised patients, and limited experience in orthodontics. Educationally qualified specialists in each of these areas participate in instruction and are always available for consultations.

The didactic component provides the student with a broad background from which sound clinical judgments can be made regarding diagnosis, treatment planning and the selection of the appropriate method of treatment for each individual patient. The didactic phase is scheduled on a regular basis and includes lectures, seminars, literature reviews, treatment planning conferences, clinical pathological conferences and special projects. Examples of special projects may include table clinics, preparation of professional lectures or seminars and submission of papers to professional journals. The following areas of interest are included in didactic sessions: oral pathology, oral medicine, physical evaluation, oral diagnosis and treatment planning, preventive dentistry, comprehensive control of pain and anxiety in the conscious patient, implants, geriatric dentistry, special care and medically compromised patients, asepsis, infection and hazard control as well as in all the clinical areas listed in the previous paragraph. In addition, students will gain knowledge in practice management techniques, which will enable them to be prepared to deal with acquiring, managing, and coordinating different types of potential practice situations they may explore upon graduation.

**Program Requirements**

Students must complete 12 months of residency, a total of 20 credit hours, 3 sections of AEGD 5000, 1 section PROS 5259, and be approved by the Promotions Committee for certificate to be awarded.

**Department of Oral and Maxillofacial Surgery**

The Department of Oral and Maxillofacial Surgery (http://bcd.tamhsc.edu/oral-surgery) (OMS) provides a broad educational basis for our predoctoral and residency programs as well as serving the community through our Professional Services Division.

The interaction with a renowned medical center enhances our students' surgical/medical experiences. Our students' educational experiences are also enhanced by the presence of the Center for Maxillofacial Prosthodontics (http://bcd.tamhsc.edu/oral-surgery/cmp) within our department.

The OMS department is staffed by seven full-time faculty, twelve part-time clinical faculty, sixteen OMS residents, and supported by the assistance of twenty-two clinical and clerical staff. Collectively, the clinics of this department manage approximately 14-16% of all patients treated at Texas A&M University Baylor College of Dentistry.

The Postgraduate (Residency) division conducts one of the most highly prized and sought after OMS Residency programs in the country, attracting the brightest and most-talented applicants each year from the graduating dental school classes, private practice dentists, and even from some medical professions.

**Resident Study** (http://bcd.tamhsc.edu/oral-surgery/residency.html)

There are two levels of training currently offered: 1) a 6-year MD/Certificate program in conjunction with Texas Tech University School of Medicine; 2) a 4-year Certificate-only program (not offered every year).

All applicants must be currently enrolled in an ADA-accredited U.S. or Canadian dental school, or hold a DDS or DMD degree from an ADA-accredited U.S. or Canadian dental school. Dentists with degrees from foreign countries are not eligible for the combined 6-year MD/OMS Certification Program. Applicants with dental degrees from foreign dental schools are eligible for the 4-year Certificate Program on a case by case basis.

All applicants should have a composite score of at least 90 on Part I of the National Board Examination to be considered eligible for application.

Due to the highly competitive nature of the TAMBCD OMS residency application process, all applicants should ideally be in the top 15% of their dental school class, have a high GPA, and have letters that attest to demonstrated interest and potential in the field of oral and maxillofacial surgery. Although others will be reviewed and considered, in all likelihood their applications will not be competitive.

Interviews are by invitation. If invited, all applicants are expected to interview in person to be considered for residency appointment. All interviews are held on one day, usually in early December, and substantial notice is given of the date so applicants can plan and get favorable airfares to and from Dallas/Fort Worth airport. Interviewees should plan on arriving the night prior to the interviews, because they begin very early in the morning. Do not plan to depart Dallas on the day of the interviews before 7 pm, so you have time to travel to the airport (about 45 minutes) and arrive with sufficient lead time for security clearance at the airport. Interviews often run until 4:00-5:00 in the afternoon, depending on how many applicants have accepted invitations.

Applications are submitted via the Postdoctoral Application Support Service (http://www.adea.org/PASSapp) (PASS) and the deadline is October 1 of each year for a start the following summer.

**Faculty**

Gonzalez, Jorge, Clinical Assistant Professor
Oral & Maxillofacial Surgery
DDS, University of Costa Rica, 1997
Certificates

- DDS, Loyola University, 1963
- DDS, Columbia University, 2006
- DDS, Case Western Reserve University, 1995
- DDS, Universidad Central de Venezuela, 1991
- DDS, Case Western Reserve University, 1995
- DDS, Loyola University, 1963

**Certificates**

- Maxillofacial Surgery Certificate
- Oral and Maxillofacial Pathology Certificate (p. 541)
- Oral and Maxillofacial Radiology Certificate (p. 541)

**Maxillofacial Surgery - Certificate**


Application requirements include a D.D.S. or D.M.D. degree, National Board Dental Examination scores for graduates of American Dental Association Commission on Dental Accreditation (CODA) accredited institutions, a competitive academic record, National Board of Medical Examiners Basic Science Examination scores, and references. Applications are submitted via the Postdoctoral Application Support Service (http://www.adea.org/PASSapp) (PASS). The deadline to apply is October 1 of each year with a start the following summer.

There are two routes available for earning a Certificate in Oral and Maxillofacial Surgery (http://bcd.tamhsc.edu/diagnostic) at the College; a six-year (MD and Certificate) or a four-year program (Certificate). Both routes require the completion of a four-year undergraduate degree and graduation with a DDS/DMD from an American Dental Association, Commission on Dental Accreditation accredited College of Dentistry. All applicants must apply for either program through the PASS application process. In the six-year dual degree program the student is granted advanced standing in medical school and completes the MD degree in three calendar years. Elective clerkships during the fourth year of medical school education are used to satisfy the mandated five-months of general anesthesia training. Following the completion of medical school the candidate then serves a one-year internship in General Surgery at Baylor University Medical Center in Dallas, Texas. Following the completion of PGY-1 the student returns to our service for the remaining 30 months of the program.

In the four-year curriculum, the student will spend the first 14 months off-service participating on various services at Baylor University Medical Center, i.e., Internal Medicine, General Surgery and Anesthesia. The student will then return to our service for the remaining 34 months of training. During their time on service they will also rotate on the services of Head and Neck Oncology and Oculoplastic Surgery.

**Program Requirements**

**Certificate only:** Complete 48 months of residency, 12 credit hours, and be approved by the Promotions Committee.

**Certificate and MD:** Complete 24 months of residency, 6 credit hours, and be approved by the Promotions Committee.

**Certificate and PhD:** Complete 48 months of residency, 6 credit hours, and be approved by the Promotions Committee.

**Oral and Maxillofacial Pathology - Certificate**

The certificate in Oral and Maxillofacial Pathology is a post-doctoral training program. It qualifies dentists to practice the specialty of Oral and Maxillofacial Pathology. The program is 36 months in length. A prerequisite for enrollment in the program is a DDS/DMD degree from a dental school in the United States or Canada that is accredited by the American Dental Association, Commission on Dental Accreditation. However, individuals who are graduates of a dental school outside the United States or Canada may qualify for enrollment if appropriate certification that their dental training is the equivalent of a United States or Canadian degree can be obtained. The certificate program requires 30 semester hours of coursework over the 36 month training period. The training program’s major emphasis is surgical pathology (microscopic) diagnosis of biopsy specimens. Clinical management of patients with oral disease and radiographic interpretation of pathologic conditions of the head and neck are additional areas of emphasis. A research project is required of each student as well. Completion of the certificate program qualifies the individual to challenge the American Board of Oral and Maxillofacial Pathology examination. Successful completion of the Board examination is an absolute requirement for an individual to be able to provide microscopic diagnosis for surgical specimens in a pathology laboratory.

For more information about the certificate in Oral and Maxillofacial Pathology visit http://bcd.tamhsc.edu/diagnostic.

**Program Requirements**

Must complete 36 months of residency, a total of 30 credit hours, specified noncredit required courses, and be approved by the Promotions Committee for this certificate to be awarded.

**Oral and Maxillofacial Radiology - Certificate**

Texas A&M Baylor College of Dentistry (TAMBCD) offers a dental specialty certificate program in Oral and Maxillofacial Radiology. All applicants must hold a Doctor of Dental Surgery (DDS), Doctor of Dental Medicine (DMD) or equivalent foreign degree for admission. The certificate qualifies the graduate dentist for the independent specialty practice of oral and maxillofacial radiology as well as qualification to challenge the examination of the American Board of Oral and Maxillofacial Radiology for board certification (diplomate status). The mission of this certificate program is to graduate comprehensively trained dental specialists who will become proficient oral and maxillofacial radiologists, competent teachers who are familiar with foundational research training and study assessment, and strong contributors to the dental profession.
The Department of Orthodontics

Our Mission

The Advanced Education Program in Orthodontics (http://bcd.tamhsc.edu/orthodontics) has as its mission to educate dentists in the specialty of Orthodontics in accordance with the guidelines set forth in the Standards for Advanced Specialty Education Programs prepared by the ADA Commission on Accreditation and the American Association of Orthodontists.

Our Objective

To provide the resident with a well-balanced educational experience, integrating a strong foundation in the basic sciences with a diverse clinical experience.

Graduate a specialist with the highly refined analytical, clinical and management skills necessary to provide optimum oral health care.

Our Philosophy

The philosophy of the Graduate Orthodontic Program at Baylor College of Dentistry is to prepare residents for clinical practice in the specialty of orthodontics and to allow residents to develop excellent knowledge of the biological and mechanical principles governing the science of the specialty of orthodontics. Our goal is to impart in-depth integrative study of the field of orthodontics and to allow residents to develop excellent proficiency in orthodontics while treating a wide variety of malocclusions.

Program Requirements

The program requires 49.5 credit hours (2,576 clock hours) in a prescribed curriculum. In addition to didactic and seminar courses, the student will participate in the Oral and Maxillofacial Radiology clinical service at TAMBCD as well as the Medical Radiology clinical service at Baylor University Medical Center at Dallas.

Certificates

• Orthodontics Certificate (p. 542)

Orthodontics - Certificate

The Certificate in Orthodontics (http://bcd.tamhsc.edu/orthodontics) is a most significant document for graduates in the dental specialty of Orthodontics. Although all graduates from the 34.5 month regimen of study complete a publishable Master’s thesis in the Department of Orthodontics at Texas A&M Baylor College of Dentistry and receive the Master of Science degree in Oral Biology, the specialty of Orthodontics is not annotated on the diploma. Therefore, the Certificate in Orthodontics portrays certification in the discipline/specialty as a legitimate credential to potential orthodontic patients as well as hospitals, future employers, professional organizations and certifying agencies such as the American Board of Orthodontics. As such, the Certificate in Orthodontics should be weighted equally as important as the MS degree in Oral Biology since it is more explanatory to the consuming public and regulatory authorities.

Application requirements include a D.D.S. or D.M.D., National Board Dental Examination for graduates of American Dental Association Council on Dental Accreditation (CODA) accredited institutions, GRE scores, a competitive academic record, and references. Applications are made through the Postdoctoral Application Support Service (http://www.adea.org/PASSapp) (PASS). The deadline to apply is September 1 of each year with a start date the following summer.

For more information about the Certificate in Orthodontics visit http://bcd.tamhsc.edu/orthodontics/index.html.

Program Requirements

Students must remain continuously enrolled for 32.5 months and successfully complete 47.5 semester credit hours. The Master’s Degree in Oral Biology (p. 518) is also required, for which students must complete an additional 32 semester credit hours, conduct a research project, and successfully defend a written thesis.

Department of Pediatric Dentistry

The Department of Pediatric Dentistry at Texas A&M University Baylor College of Dentistry provides didactic and clinical instruction on preventive and therapeutic oral health care for infants and children. This instruction is provided for dental hygiene students, dental students and residents in the pediatric dentistry specialty program.

Undergraduate Teaching

Full- and part-time faculty are involved in the didactic training of the dental hygiene students and dental students in the 2nd, 3rd, and 4th years. This is accomplished using a small group format. In addition, the faculty are responsible for clinical instruction of undergraduate students and dental hygiene students at Texas A&M University Baylor College of Dentistry and outside the college at the Community Dental Care Clinics.

Pediatric Dentistry Department Affiliations

The Department has affiliations with other institutions that offer experiences outside the college including:

• Children’s Medical Center of Dallas (CMC)
• Texas Scottish Rite Hospital for Children (TSR)
• Community Dental Care Clinics (CDCs)
• Our Children’s House at Baylor University Medical Center (OCH)

Faculty

McWhorter, Alton, Professor
Pediatric Dentistry
DDS, University of Tennessee Medical Units, 1979

Certificates

• Pediatric Dentistry Certificate

Pediatric Dentistry - Certificate

The Certificate in Pediatric Dentistry is offered by the Texas A&M Baylor College of Dentistry in Dallas, Texas. This is 24-month certificate and a
36-month minimum Master of Science program beginning mid to late June each year. Up to 11 new positions are available each year. All applicants must have a DDS or DMD degree from a United States or Canadian American Dental Association, Commission on Dental Accreditation dental school. All applicants must have a MATCH number and applications are to be made through the PASS program. Applicants must submit scores from the NDBE, GRE or ADAT test. The deadline to apply is November 1 of each year.

The program in Pediatric Dentistry is designed to offer the advanced education student a curriculum balance in didactic and clinical areas. Emphasis is placed on hospital dentistry, special needs patient care, sedation and interceptive orthodontics. Clinical training is provided in three hospital and one university-based dental clinics as well as community-based dental clinics. Hospital and operating room protocol, oral rehabilitation and prevention are included in the clinical component. Additionally, all students in the advanced education program in pediatric dentistry will participate in emergency call, craniofacial team and pediatric medicine rotations.

Didactic training is university-based with support from hospital and special care facility personnel. A 27-month program is offered in which the candidate can pursue a MS degree in Oral Biology. Upon successful completion of all components of the program, the student receives a Certificate in Pediatric Dentistry and meets advanced education eligibility requirements of the American Board of Pediatric Dentistry. It is anticipated that each graduate will take the Qualifying Examination of the American Board of Pediatric Dentistry prior to graduation from the program.

For additional information about the Certificate in Pediatric Dentistry visit http://bcd.tamhsc.edu/pediatric-dentistry/residency.html.

**Program Requirements**

To complete the certificate in Pediatric Dentistry, students must remain continuously enrolled for 24 months and successfully complete 48 semester credit hours. The Master’s Degree in Oral Biology or Public Health is optional and, if accepted into one of the MS programs, students must complete an additional 32 semester credit hours, conduct a research project, and successfully defend a written thesis.

**Department of Periodontics**

The Department of Periodontics at Texas A&M University Baylor College of Dentistry provides instruction in the prevention, diagnosis and treatment of diseases of the supporting and surrounding tissues of the teeth to first professional D.D.S. and dental hygiene students, and postdoctoral/graduate students.

Departmental faculty assigned to first professional teaching provide students with the knowledge and clinical skills to diagnose and treat patients with periodontal disease. This is accomplished through didactic and pre-clinical instruction, followed by clinical treatment of a diverse patient population with gingivitis and chronic periodontitis.

**Advanced Training**

The Advanced Training Program in Periodontics was started in 1955 and accounts for many specialty leaders among alumni. Graduate students who successfully complete the three-year curriculum and defend a master’s or doctoral thesis research, are awarded a certificate in periodontics.

**Department Centers**

The Department of Periodontics is unique. In addition to providing the undergraduate and advanced training in Periodontics, the department includes the Stomatology Center (including the Salivary Dysfunction Clinic and Laboratory). The center(s) provide a world class opportunity for the study and management of a diverse group of stomatological disorders, facilitating a holistic approach and better understanding of oral-systemic interactions. This has proven to be a fertile environment for clinical research and attraction of visiting clinicians pursuing knowledge and experience in these areas.

**Department Affiliations**

The department is also affiliated with Baylor University Medical Center and includes a rotation for Dermatology residents at the Stomatology Center. Departmental faculty engages in funded research programs, primarily in areas of salivary dysfunction, stomatology, periodontics and dental implants.

**Faculty**

Al-Hashimi, Ibtisam, Professor
Periodontics
PhD, State University of New York at Stony Brook, 1989

Diekwisch, Thomas, Professor
Periodontics
DMD, Philipps University, 1986

Kerns, David, Professor
Periodontics
DMD, Medical University of South Carolina, 1981

Rees, Terry, Professor
Periodontics
DDS, University of Tennessee, 1957

Rivera Hidalgo, Professor
Periodontics
DMD, University of Puerto Rico Medical Sciences School, 1971

Rossman, Jeffrey, Clinical Professor
Periodontics
DDS, University of Minnesota, 1972

**Certificates**

- Periodontics Certificate

**Periodontics - Certificate**

This is a post-doctoral program for the specialty of dentistry in Periodontics. Only complete applications received no later than June 15 of the year prior to anticipated enrollment are reviewed (a year in advance). For additional information about the Certificate in Periodontics visit http://bcd.tamhsc.edu/periodontics/graduateprograms.html.

All U.S. student applicants must have completed at least three years of education at a United States dental school accredited by the Commission on Dental Accreditation (CODA). All U.S. applicants must pass Part I of the NDBE and submit their score with their application. Official dental school transcripts and an official letter from the Dean stating class rank at the time of the application must be sent directly to Texas A&M Baylor College of Dentistry. Graduate Record Examination
(GRE) scores must be less than 5 years prior to application deadline date (June 15). All U.S. applicants must submit a current Basic Life Support certification from the American Heart Association. All U.S. applicants must hold a D.D.S. or D.M.D. degree from a U.S. dental school (CODA) prior to enrollment. All U.S. applicants must pass Part 2 of the United States National Boards and have their score sent to TAMBCD prior to enrollment. Any U.S. applicant that holds a D.D.S. or D.M.D. must submit all of the above at the time of application.

All international applicants must have completed dental school and hold a D.D.S. or D.M.D. degree and submit official dental school transcripts. These transcripts must be evaluated by Education Credential Evaluators (ECE) and have the evaluation of grades sent to TAMBCD. All international applicants must pass and submit their scores on Parts 1 and 2 of the U.S. National Boards at the time of application that are less than 5 years old. All international applicants must submit GRE scores of less than 5 years prior to anticipated deadline date (June 15) to TAMBCD. Any applicant that is a citizen of a country where English is not the native language must also submit TOEFL scores less than one year old. All international candidates must submit a current Basic Life Support certification from the American Heart Association.

Only the most qualified candidates will be invited for an interview. A committee of Periodontal faculty at TAMBCD selects future residents from the interviewed candidates. The program provides three years of Advanced Education in Periodontics meeting all of the American Dental Association’s Commission on Dental Accreditation standards.

Program Requirements

Students must remain continuously enrolled for 33 months and successfully complete 52 semester credit hours. The Master's Degree in Oral Biology is also required, for which students must complete an additional 32 semester credit hours, conduct a research project, and successfully defend a written thesis.

Department of Public Health Sciences

http://bcd.tamhsc.edu/public-health

The Department of Public Health Sciences at Texas A&M University Baylor College of Dentistry focuses on the science and art of preventing and controlling dental diseases and promoting dental health through organized community efforts.

Departmental faculty provide instruction in the prevention of oral disease, community-based clinical education, behavioral science, biostatistics, dental public health, geriatric dentistry and biostatistics to dental and dental hygiene students as well as graduate students.

Community-based clinical experience is provided in three extramural clinic settings. Department faculty also contribute significantly to the teaching component of various high school and college enrichment programs at the college. The department offers a residency program in dental public health, tailored to the needs of part-time or off-site students.

Departmental faculty conduct extramurally-funded programs in oral cancer education, tobacco cessation, epidemiology of oral diseases and health-policy research. The department also is responsible for coordination of HSC-BCD community outreach activities.

The department houses the Office of Social Services, which coordinates subsidized care for patients funded by Ryan White grants, Texas Rehabilitation Council and other sources.

Faculty

Rankin, Kathleen, Professor
Public Health Sciences
DDS, Baylor College of Dentistry, 1977

Certificates

- Dental Public Health Certificate

Dental Public Health - Certificate

For more information about the Certificate in Dental Public Health visit http://bcd.tamhsc.edu/public-health.

Program Requirements

Offered by the Texas A&M Baylor College of Dentistry in Dallas, Texas. This is 12-month certificate program beginning in July each year. Up to two new positions may be available each year. All applicants must have a D.D.S., D.M.D., or equivalent international degree, a masters or doctoral degree in public health, and a competitive academic record with references. All applications are to be made through the PASS program.

The program is guided by the Dental Public Health Competencies developed by the American Board of Dental Public Health. Each resident completes a pre-assessment evaluation prior to entering the residency program. Based on this assessment and other credentials required for admission to the program, the residency director and other graduate faculty customizes the resident’s course of study with emphasis placed in areas that will complement the resident's current knowledge in the specialty area of Dental Public Health. At a minimum, the program addresses the following competencies: Planning oral health programs for populations, selecting interventions and strategies for the prevention and control of oral diseases and the promotion of oral health, designing surveillance systems for and monitoring dental care delivery systems, advocating for public health policy legislation and regulation, and conducting population-based studies to answer oral and public health.

Upon successful completion of all components of the program, the student receives a Certificate in Dental Public Health and meets advanced education eligibility requirements of the American Board of Public Health Dentistry. It is anticipated that each graduate will take the Qualifying Examination of the American Board of Public Health Dentistry prior to graduation from the program.

Department of Restorative Sciences

The Department of Restorative Sciences at Texas A&M University Baylor College of Dentistry conducts multidisciplinary instruction, research, and patient care programs through its four divisions:

- Operative Dentistry
- Fixed Prosthodontics
- Biomaterials Science
- Removable Prosthodontics
Within these divisions, the department administers instruction in the sub-disciplines of Dental Implants, Dental Auxiliary Utilization, Dental Materials, Dental Anatomy, Dental Occlusion and Professional Ethics, in a series of courses spread throughout the first three years of the curriculum.

Preclinical and clinical educational programs operate within the context of the Simulation Clinic Laboratories and Clinics of the dental facilities on the third floor of the campus.

The educational goals of the successful restorative dental practice program include developing 1) competent restorative hand-skill levels in all of the respective divisions, 2) ethical dentist-patient relations, 3) professionalism in the practice of clinical dentistry, and 4) the ability to develop critical thinking and application to clinical practice.

Faculty

Bolouri, Ali, Professor
Restorative Sciences
DDS, University of Tennessee, 1976

Karbowskıs, Steve, Clinical Associate Professor
Restorative Sciences
DDS, University of Texas, 1972

Kontogiorgos, Dimitrios, Associate Professor
Restorative Sciences
PhD, Texas A&M University, 2010
DMD, National and Capodistrian University of Athens, 2003

Prats, Lorenzo, Assistant Professor
Restorative Sciences
DMD, University of Puerto Rico Medical Sciences, 1979

Certificates

• Prosthodontics Certificate

Prosthodontics - Certificate

The purpose of the Prosthodontic residency program is to provide progressive clinical, laboratory, and didactic training, closely supervised, at the post-graduate level in fixed, removable, maxillofacial and implant prosthodontics. The interrelation of other medical/dental clinical specialties is also emphasized. The program integrates all facets of the biomedical sciences with a comprehensive clinical experience culminating in the award of a certificate in prosthodontics. The program emphasizes the diagnostic process, and current approaches to instrumentation and occlusion are stressed. Opportunities for implant placement and restoration of many implant systems also exist. A Master of Science in Dentistry may also be concurrently pursued, and PhD opportunities are also available in many areas of study.

The program is three years in length and is accredited by the American Dental Association, Commission on Dental Accreditation. Successful completion leads to a specialty certificate and also qualifies the graduate for examination by the American Board of Prosthodontics. The flexibility of the program permits the postdoctoral student to progress optimally, developing and building upon his or her background. Thus, within the requirements of the program, the schedule for each student is developed individually to fulfill needs and objectives. The program goals and objectives are to:

1. Produce a graduate who is competent/proficient in all aspects of clinical/laboratory prosthodontics and has the didactical knowledge on which to base treatment.
2. Produce a graduate who will have the foundation for scientific inquiry, critical thinking and problem solving.
3. Prepare the graduate for successful certification by the American Board of Prosthodontics.
4. Prepare and motivate the graduate for a lifetime of scholarly pursuit and active involvement in the specialty and profession.
5. Provide a program environment that is patient centered, serves the students, faculty and staff, and contributes to the advancement of knowledge.

The program is open to applicants with a DDS/DMD degree or equivalent only. Criteria for student selection includes: academic record, research and publication records, extracurricular achievement, honors and awards, class standing, professional experience and additional training, references, and the personal interview. The Graduate Record Exam (GRE) and TOEFL scores are required for all international applicants; and National Board scores for United States trained applicants. All students are enrolled in the Masters/Certificate program.

For additional information about the Certificate in Prosthodontic visit http://bcd.tamhsc.edu/restorative/index.html.

Program Requirements

Students must remain continuously enrolled for 35 months and successfully complete 50.5 semester credit hours. The Master's Degree in Oral Biology is also required, for which students must complete an additional 32 semester credit hours, conduct a research project, and successfully defend a written thesis.

College of Education and Human Development

http://education.tamu.edu/

Administrative Officers

Dean - Joyce M. Alexander, Ph.D.
Executive Associate Dean for Faculty Affairs - Mary Alfred, Ph.D.
Associate Dean for Academic Affairs and Research - George B. Cunningham, Ph.D.
Assistant Dean for Finance and Administration - Becky Carr, Ph.D.
Assistant Dean for Undergraduate Academic Affairs - R. Christopher Cherry, Ph.D.
Assistant Dean for Organizational Development and Diversity Initiatives - Nancy T. Watson, Ph.D.

Departments

• Department of Educational Administration and Human Resource Development (p. 547)
• Department of Educational Psychology (p. 575)
• Department of Health and Kinesiology (p. 618)
Interdepartmental Programs

- Education and Social Sciences Advanced Research Methods (ARM) Certificate (p. 546)
- International Education Certificate

Interdisciplinary

- Prevention Science Certificate

Interdepartmental Degree Programs

Certificates

- Education and Social Sciences Advanced Research Methods (ARM) Certificate (p. 546)
- International Education Certificate (p. 546)

Education and Social Sciences Advanced Research Methods (ARM) - Certificate

Offered by the College of Education and Human Development (CEHD), a Graduate Certificate in Education and Social Sciences Advanced Research Methods allows students in the College of Education and Human Development to add to their degree’s minimum requirements for training in research methodology. The Certificate testifies to a student’s successful mastery of advanced competencies in education and social sciences research methods, with emphasis on quantitative or qualitative approaches. The Certificate requires 12 hours of advanced research methods courses, identified as such by the CEHD’s Research Certificate Committee. Enrollment in these advanced courses will require the completion of established prerequisites (designated in the Texas A&M University Graduate and Professional Catalog) and/or the approval of the course instructor and the student’s dissertation committee chair/faculty advisory. As part of the certificate completion requirements, students will provide evidence of submission of a manuscript for publication as the main author, or as a co-author. As a first step in applying for the Certificate, graduate students should contact their dissertation or program Chair(s).

Program Requirements

Certificate Requirements

Select 4 advanced Quantitative or Qualitative (or mixed methods) Research Methods Courses

Required for Completion: Evidence of submission of an article, for publication in a peer-reviewed journal, as main author or co-author

Current Research Methods Requirements by Departmental Programs for Ph.D. Degrees

<table>
<thead>
<tr>
<th>Department/Program</th>
<th>Minimum Research Methods Requirement in credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teaching, Learning and Culture</td>
<td>15 hours</td>
</tr>
</tbody>
</table>

Educational Administration and Human Resource Development 18 hours
Educational Psychology 15 hours
Health and Kinesiology 9-18 hours

CEHD Courses Approved for Certificate

Teaching, Learning and Culture

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDCI 627</td>
<td>Teaching and Learning Data Analysis and Uncertainty Concepts</td>
<td>3</td>
</tr>
<tr>
<td>EDCI 689</td>
<td>Special Topics in... (Advanced Research Methods in EDCI)</td>
<td>3</td>
</tr>
<tr>
<td>EDCI 689</td>
<td>Special Topics in... (Advanced Research Methods in Qualitative Res)</td>
<td>3</td>
</tr>
<tr>
<td>EDCI 689</td>
<td>Special Topics in... (Models and Methods of Curriculum Evaluation)</td>
<td>3</td>
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<tr>
<td>EDCI 661</td>
<td>Mixed Methods Research in Curriculum and Instruction</td>
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</table>

Educational Administration & Human Resource Development

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>EDAD 623</td>
<td>Advanced Fieldwork Methods</td>
<td>3</td>
</tr>
<tr>
<td>EHRD 656</td>
<td>Narrative Analysis</td>
<td>3</td>
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<tr>
<td>EHRD 657</td>
<td>Life History Research</td>
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</table>

Educational Psychology

<table>
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<tr>
<th>Course</th>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td>EPSY 625</td>
<td>Advanced Psychometric Theory</td>
<td>3</td>
</tr>
<tr>
<td>EPSY 642</td>
<td>Meta-Analysis of Behavioral Research</td>
<td>3</td>
</tr>
<tr>
<td>EPSY 643</td>
<td>Applied Multivariate Methods</td>
<td>3</td>
</tr>
<tr>
<td>EPSY 651</td>
<td>Theory of Structural Equation Modeling</td>
<td>3</td>
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</table>

International Education - Certificate

The College of Education and Human Development International Education and Graduate Certificate Program consist of coursework and field experiences that will give graduate students an international perspective on educational issues. The certificate program will give students an interdisciplinary basis from which to interpret and analyze global socioeconomic and cultural influences that shape educational systems. To meet the needs of an increasingly demographically-diverse society, U.S. educators and administrators must increase their knowledge about the various cultures that are part of our country. In addition, educators and administrators who work and live abroad need exposure to international theories and experiences in order to prepare them for leadership positions abroad.

Program Requirements

Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>EDCI 645</td>
<td>Society and Education in World Perspective</td>
<td>3</td>
</tr>
<tr>
<td>EDCI 682</td>
<td>Seminar in... (International Education)</td>
<td>1</td>
</tr>
<tr>
<td>EDCI 684</td>
<td>Professional Internship</td>
<td>3</td>
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</tbody>
</table>

Elective Courses

Select two of the following: 6

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALEC 644</td>
<td>The Agricultural Advisor in Developing Nations</td>
</tr>
</tbody>
</table>
Department of Educational Administration and Human Resource Development

http://eahr.tamu.edu

Head: F. M. Nafukho

Graduate Advisor: J. Nelson

The Department of Educational Administration and Human Resource Development prepares students to be leaders in school settings as well as non-school settings. Students receive a master’s or doctorate degree in either Educational Administration or Educational Human Resource Development, depending on the area of specialization. These areas include adult education; human resource development; higher education administration; and public school administration.

The adult education area of study prepares students to be successful in various teaching related positions in business and industry, health care institutions, government agencies, and postsecondary education. In the higher education administration specialization, students will be prepared for leadership roles in higher education administration, teaching and research. Emphases in a wide range of areas are provided to enable students to achieve desired professional goals. Through formal and informal interactions with faculty, students in the human resource development area will gain the knowledge and skills needed to be successful leaders in this field. The public school administration specialization is designed to enhance the students’ leadership skills to manage complex educational systems and to train and supervise personnel.

For more information regarding admissions and program requirements, prospective students should visit the department website at http://eahr.tamu.edu.

Faculty

Alfred, Mary, Professor
Educ Admn & Human Resource Dev
PhD, University of Texas, 1995

Bailey, Krista, Visiting Lecturer
Educ Admn & Human Resource Dev
PhD, Texas A&M University, 2011

Baumgartner, Lisa, Associate Professor
Educ Admn & Human Resource Dev
EdD, University of Georgia, 2000

Beyerlein, Michael, Professor
Educ Admn & Human Resource Dev
PhD, Colorado State University, 1986

Blanson, Archie, Adjunct Assistant Professor
Educ Admn & Human Resource Dev
PhD, Texas A&M University, 2005

Bonner, Fred, Professor
Educ Admn & Human Resource Dev
EdD, University of Arkansas, 1997

Bowen, Daniel, Assistant Professor
Educ Admn & Human Resource Dev
PhD, University of Arkansas, 2013

Callahan, Jamie, Associate Professor
Educ Admn & Human Resource Dev
EdD, George Washington University, 1999

Chlup, Dominique, Associate Professor
Educ Admn & Human Resource Dev
EdD, Harvard Graduate School of Education, 2004

Cole, Bryan, Professor Emeritus
Educ Admn & Human Resource Dev
PhD, Texas A&M University, 1975

Core, Brandon, Adjunct Assistant Professor
Educ Admn & Human Resource Dev
PhD, Texas A&M University, 2013

De La Garza, John, Adjunct Assistant Professor
Educ Admn & Human Resource Dev
PhD, Texas A&M University, 2011

Dirani, Khalil, Associate Professor
Educ Admn & Human Resource Dev
PhD, University of Illinois at Urbana-Champaign, 2007

Dooley, Larry, Associate Professor
Educ Admn & Human Resource Dev
PhD, Texas A&M University, 1989

Goddard, Roger, Professor
Educ Admn & Human Resource Dev
PhD, Ohio State University, 1998
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Degree</th>
<th>Institution</th>
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</thead>
<tbody>
<tr>
<td>Gonzalez, Elsa</td>
<td>Adjunct Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PHD, Texas A&amp;M University, 2004</td>
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<tr>
<td>Gundy, Anna</td>
<td>Clinical Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PHD, Texas A&amp;M University, 1999</td>
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<tr>
<td>Irby, Beverly</td>
<td>Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>EdD, University of Mississippi, 1983</td>
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<tr>
<td>Jasek, Mary</td>
<td>Continuing Education Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PHD, Texas A&amp;M University, 2005</td>
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<tr>
<td>Jones, Robert</td>
<td>Clinical Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PHD, Texas A&amp;M University, 2004</td>
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<tr>
<td>Kurup, Priya</td>
<td>Clinical Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PHD, Texas A&amp;M University, 2011</td>
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<tr>
<td>Lechuga, Vicente</td>
<td>Associate Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>EdD, University of Southern California, 2005</td>
<td></td>
</tr>
<tr>
<td>Lincoln, Yvonna</td>
<td>Distinguished Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>EdD, Indiana University, 1977</td>
<td></td>
</tr>
<tr>
<td>Madsen, Jean</td>
<td>Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, University of Kansas, 1987</td>
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</tr>
<tr>
<td>Mark, Christine</td>
<td>Clinical Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PHD, The University of Southern Mississippi, 2014</td>
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<tr>
<td>McKenzie, Kathryn</td>
<td>Associate Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, University of Texas, 2001</td>
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<tr>
<td>McPherson, Rebecca</td>
<td>Adjunct Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PHD, Texas A&amp;M University, 2012</td>
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<tr>
<td>Mendoza Diaz,</td>
<td>Instructional Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>EDD, Texas A&amp;M University, 2006</td>
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<tr>
<td>Muller, Robert</td>
<td>Clinical Associate Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, University of Texas, 1989</td>
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<tr>
<td>Musoba, Glenda</td>
<td>Associate Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, Texas A&amp;M University, 2004</td>
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<tr>
<td>Muyia, Machuma</td>
<td>Clinical Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, University of Arkansas, 2008</td>
<td></td>
</tr>
<tr>
<td>Nafukho, Fredrick</td>
<td>Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, Louisiana State University, 1998</td>
<td></td>
</tr>
<tr>
<td>Parrott, David</td>
<td>Lecturer</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, University of Louisville, 1994</td>
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<tr>
<td>Peck-Parrott, Kelli</td>
<td>Clinical Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, Bowling Green State University, 2000</td>
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</tr>
<tr>
<td>Ponjuan, Luis</td>
<td>Associate Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, University of Michigan, 2005</td>
<td></td>
</tr>
<tr>
<td>Rodriguez, Rosa</td>
<td>Adjunct Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>EDD, Sam Houston State University, 2002</td>
<td></td>
</tr>
<tr>
<td>Saavedra, Abelardo</td>
<td>Clinical Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, University of Michigan, Ann Arbor, 1976</td>
<td></td>
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<tr>
<td>Sandlin, Judy</td>
<td>Clinical Associate Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, Texas A&amp;M University, 1993</td>
<td></td>
</tr>
<tr>
<td>Shelton, Maria</td>
<td>Adjunct Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>EDD, Texas A&amp;M University, 1987</td>
<td></td>
</tr>
<tr>
<td>Silva, Pauline</td>
<td>Visiting Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PHD, Virginia Tech, 2007</td>
<td></td>
</tr>
<tr>
<td>Singh, Shailendra</td>
<td>Assistant Lecturer</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, Texas A&amp;M University, 2011</td>
<td></td>
</tr>
<tr>
<td>Smith, Karen</td>
<td>Clinical Associate Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>EDD, Sam Houston State University, 2000</td>
<td></td>
</tr>
<tr>
<td>Stanley, Christine</td>
<td>Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, Texas A&amp;M University, 1990</td>
<td></td>
</tr>
<tr>
<td>Tolson, Homer</td>
<td>Senior Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, Purdue University, 1968</td>
<td></td>
</tr>
<tr>
<td>Torres, Mario</td>
<td>Associate Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, Pennsylvania State University, 2003</td>
<td></td>
</tr>
<tr>
<td>Upton, Matthew</td>
<td>Visiting Lecturer</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, Texas A&amp;M University, 2006</td>
<td></td>
</tr>
<tr>
<td>Wang, Jia</td>
<td>Associate Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PhD, University of Georgia, 2004</td>
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</tr>
</tbody>
</table>
The Doctor of Education (EdD) degree is a professional degree designed to prepare a candidate for a position of leadership in the full range of educational settings, including public and private schools and colleges, business, government, industry and the military establishment. The program is designed for the practitioner; a graduate may be expected to fill instructional, supervisory and administrative positions in which educational services are to be rendered.

Although substantively different from the PhD degree in education, the EdD degree requires equivalent admission qualifications, standards of scholarship and breadth and depth of study. Because graduates of the program are expected to demonstrate a high level of professional skill and educational statesmanship, only those candidates who show a consistently high level of professional performance in their academic studies, in their role-related studies, in their internship experience, and in the completion of their records of study will be recommended for the degree. The EdD degree may be earned in agricultural education, educational administration, and curriculum and instruction. Details of the requirements are presented below.

Admission

An applicants must hold the master’s degree, must have completed at least three years of professional experience in an educationally related setting, and must submit scores for the Graduate Record Examination and an academic record acceptable to the department to which he/she applies. He/she also must complete a written instrument which assesses the knowledge of the requirements and duties of the professional roles to which he/she aspire and demonstrates his/her ability to write with clarity, organization and correctness.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 549)
- Degree Plan (p. 550)
- Transfer of Credit (p. 550)
- Examinations (p. 550)
  - Preliminary Examination (p. 550)
  - Final Examination (p. 551)
- Record of Study (p. 552)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record
of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan
Each student’s proposed degree plan will be individually designed on the basis of the student’s career objectives and the competencies associated with the professional role to which the student aspires. It will contain a minimum of 64 semester hours, including the following components:

1. At least 6 semester hours of proseminars stressing the foundation concepts with which every EdD student should be familiar;
2. A set of courses selected to prepare the candidate for a specific professional role within a field of specialization;
3. One or more courses that develop basic understanding of the procedures and applications of research;
4. At least one supporting field of 12 or more semester hours or two supporting fields of 9 or more semester hours each;
5. A professional internship of at least 6 semester hours related to the professional role to which the student aspires;
6. A record of study involving at least 12 semester hours of credit.

No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the preliminary examination.

Transfer of Credit
Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved joint degree programs with other Texas A&M University System institutions, credit for theses or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Examinations
Preliminary Examination
The student’s major department and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 611, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan.
(except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.

- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon
Thesis Manual

Guidelines for the preparation of the record of study are available in the synthesis, and accuracy and completeness of presentation. Accuracy of observation and measurements, thoroughness of analysis and or extend the procedures. All records of study should be characterized by will be described in sufficient detail for educators in other locations to apply comprehensive bibliography. Procedures used in the student's research its conclusions with adequate investigations, empirical data and a and supports the activities undertaken in the project and supports Whatever the nature of the research project undertaken by the candidate, he or she will be required to prepare a report of study that explains and supports the activities undertaken in the project and supports its conclusions with adequate investigations, empirical data and a comprehensive bibliography. Procedures used in the student's research will be described in sufficient detail for educators in other locations to apply or extend the procedures. All records of study should be characterized by accuracy of observation and measurements, thoroughness of analysis and synthesis, and accuracy and completeness of presentation. Guidelines for the preparation of the record of study are available in the Thesis Manual which is available online at http://ogaps.tamu.edu. After successful defense and approval by the student’s advisory committee and the head of the student’s major department, a student must submit his/her record of study in electronic format as a single PDF file. The PDF file must be uploaded to the website http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline. Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A record of study that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student's department head. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 552)
- Continuous Registration (p. 552)
- Internship or Practicum (p. 552)
- Application for Degree (p. 553)

Residence

The residence requirement for the EdD degree is 30 semester credit hours in resident study at Texas A&M University. Of these 30 semester hours, at least 18 must be taken as a full-time student. The residence requirement must be fulfilled within five consecutive calendar years. This requirement may be satisfied by a student who presents any combination of full-time study during summer sessions of at least five weeks duration and/or work as a full-time student during regular sessions which totals in the aggregate at least 18 semester hours, accomplished within a five-year period beginning with the first course proposed to apply to this requirement.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

Continuous Registration

A student in a program leading to the EdD who has completed all coursework on his/her degree plan other than 692 (Professional Study) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Internship or Practicum

Each EdD degree candidate will complete a university-directed internship in a professional employment setting with a minimum duration of 300 clock hours accrued at the rate of 10–40 hours per week. The internship will require of the student full participation and responsibility in experiences directly related to the student's career specialization. Credit for the internship will not be given for a continuation of regular employment activities (e.g., continuing to serve as a junior college teacher or as an elementary school principal), but only for completing an entirely new work experience. The internship may be on a paid or unpaid basis, must be undertaken after the student has a degree plan on file, and must be supported by prior or concurrent coursework (usually toward the end of the degree program). Prior to its beginning, the internship must be approved in writing as to details by all members of the student's doctoral committee. At the conclusion of the internship, a formal written summary of its nature and results must be approved by the student's advisory committee.
Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Education in Educational Administration
A graduate student majoring in agricultural leadership, education and communication; bilingual education; educational administration; educational curriculum and instruction; educational psychology; educational technology; or special education may become a candidate for the degree of Master of Education (MED). This is a non-thesis degree which requires a minimum of 36 hours of coursework and a satisfactory comprehensive final examination.

Program Requirements

Program Requirements
Student's Advisory Committee (p. 553)
Degree Plan (p. 553)
Credit Requirement (p. 553)
Transfer of Credit (p. 553)
Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 554)
Final Examination (p. 554)

Student's Advisory Committee
After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department concerning appointment of the chair of his or her advisory committee. The student's advisory committee for the master's degree will consist of only the chair. The chair of the advisory committee must be from the student's department.

Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for us to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with approval of the Dean.

If the chair of the student's advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee chair include responsibility for the proposed degree plan, any professional study or project, and the final examination.

In addition, the committee chair is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan
The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Exemption from the Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement
A minimum of 36 semester credit hours of approved courses is required for the Master of Education degree.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.
Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685 or 690 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Education degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Education degree.

Internship or Practicum

A student who undertakes a professional internship in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Educational Administration

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan semester registration. 
   - When: Before first semester.
   - Approved by: Graduate advisor or chair of the intercollegiate faculty.

Additional Requirements

- Residence (p. 554)
- Time Limit (p. 554)
- Foreign Languages (p. 554)
- Internship or Practicum (p. 554)
- Application for Degree (p. 554)
2 Establish advisory committee. Submit a degree plan.\(^1\) When: Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3 If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4 Apply for degree\(^2\); pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

5 Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

6 Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

7 Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8 Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

9 If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10 Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student’s Howdy portal.

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 555)
- Degree Plan (p. 556)
- Credit Requirements (p. 556)
- Transfer of Credit (p. 556)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 556)
- Thesis Option (p. 557)
  - Thesis Proposal (p. 557)
  - Final Examination (p. 557)
- Non-Thesis Option (p. 558)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually
has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absoluted by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses
would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
• Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
• Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
• Not more than 8 hours of 685 (Directed Studies) may be used.
• Not more than 3 hours of 690 (Theory of Research) may be used.
• Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unsatisfied grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the
A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student's major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.
Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Educational Administration

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate's grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   **When:** Before first semester registration.
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   **When:** Before preliminary examination.

4. Complete the preliminary examination.
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.
   **When:** Before submitting request to schedule final oral examination.
   **Approved by:** OGAPS.

7. Apply for degree; pay graduate fee.
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   **Approved by:** Advisory committee and OGAPS.
Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 560)
- Degree Plan (p. 560)
- Transfer of Credit (p. 561)
- Research Proposal (p. 561)
- Examinations (p. 561)
  - Preliminary Examination (p. 561)
  - Final Examination/Dissertation Defense (p. 563)
- Dissertation (p. 563)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department
(or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form or intercollegiate faculty examination should.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
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</table>
The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerns have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination.

Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester.

Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences

- Application for Degree (p. 565)
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Educational Human Resource Development

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student’s college and no less than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

6. Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

7. Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 566)
• Degree Plan (p. 566)
• Credit Requirements (p. 566)
• Transfer of Credit (p. 566)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 567)
• Thesis Option (p. 567)
  • Thesis Proposal (p. 567)
  • Final Examination (p. 568)
• Non-Thesis Option (p. 568)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercolligate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visual Communication, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted.
for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance
responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student's GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student's advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student's advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student's major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 681 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 568)
- Continuous Registration (p. 569)
- Time Limit (p. 569)
- Foreign Languages (p. 569)
- Application for Degree (p. 569)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such
a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Educational Human Resource Development**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate faculty advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS.
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<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee. <strong>When:</strong> During the first week of the final semester; see OGAPS calendar for deadlines.</td>
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<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination. <strong>When:</strong> Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td>9</td>
<td>Successfully complete final examination. <strong>When:</strong> The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. <strong>Approved by:</strong> Advisory committee and OGAPS.</td>
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<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies. <strong>When:</strong> See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown. For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
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Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

#### Program Requirements

- Student's Advisory Committee (p. 570)
- Degree Plan (p. 570)
- Transfer of Credit (p. 571)
- Research Proposal (p. 571)
- Examinations (p. 571)
  - Preliminary Examination (p. 571)
  - Final Examination/Dissertation Defense (p. 573)
- Dissertation (p. 573)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

### Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A
student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for "internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. Unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the
The student must be registered for the term immediately preceding the examination. 

- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”. When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.
<table>
<thead>
<tr>
<th>#</th>
<th>Step</th>
<th>When/Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td><strong>When:</strong> Several weeks before the proposed date of the preliminary examination.</td>
</tr>
</tbody>
</table>
| 5  | Students prepares and submits any petitions found necessary by the review of the eligibility requirements. | **When:** At least three weeks before the proposed date of the preliminary examinations.  
**Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.                                                                                                    |
| 6  | When exam date is determined, the department may announce the schedule.| **Approved by:** Committee chair, department head or intercollegiate faculty chair.                                                                                                                       |
| 7  | Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. | **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. **Approved by:** Advisory committee. |
| 8  | Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. | **When:** Upon receipt of the report of the doctoral Preliminary Examination. **Approved by:** OGAPS.                                                                                                       |

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

### Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment to the Office of Graduate and Professional Studies. If the petition is approved, the student may fulfill total residence requirements by completion of less-than-full course loads each semester. The petition must be submitted during the resubmittal process in order to graduate.

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99.
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan.
3. passed the preliminary examination (written and oral portions).
4. submitted an approved dissertation proposal.
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree section.

Department of Educational Psychology

http://epsy.tamu.edu

Head: V. L. Willson

Graduate Advisor: K. Stramaski

The Department of Educational Psychology offers study for the PhD degree in educational psychology, counseling psychology and school psychology. Both the counseling and school psychology programs are accredited by the American Psychological Association. Students seeking the PhD in educational psychology may emphasize one of three areas of study: learning sciences, special education, or bilingual education. While each of the areas can prepare students for employment as university teachers and researchers, non-academic careers can also be pursued in areas appropriate to the study programs. For example, the counseling psychology program is designed to prepare students as counseling psychologists in college and university counseling centers, other social service settings, or public or mental health settings. The school psychology program prepares school psychologists to practice in schools and other health care settings. The special education program prepares students for professional leadership positions at universities and in field settings.

An MEd degree is available in Education Technology, Educational Psychology, Special Education and Bilingual Education. Students seeking the MEd in educational psychology may emphasize one of the following areas: learners and learning environments; school counseling; research, measurement and statistics. Within special education, NCATE/CEC accredited distinct programs are offered. The school counseling emphasis prepares students for certification by the Texas Education Agency as school counselors. Students seeking the MS in educational psychology may emphasize one of the following areas: cognition and creativity and research, measurement and statistics. An MS in Special Education and Bilingual Education is also offered.

In conjunction with its training in all areas of study, the department operates the Counseling and Assessment Clinic as a vehicle for student preparation and as a service to the University, as well as to the public and its schools. The clinic provides a modern laboratory for practicum experiences in counseling, educational and psychological assessment, and research.

Preparation as a professional in the areas of emphasis offered in the department requires attention to personal characteristics of the individual and his or her socialization into the profession, as well as to successful completion of academic coursework. In particular, students should exhibit an orientation toward fostering human development and possess characteristics conducive to helping relationships. Accordingly, the department requires that students desiring to pursue certification or degree programs satisfy the demands of the screening committee for the area of emphasis desired. These faculty committees require students to submit personal references, complete selected tests, and be interviewed by appropriate faculty members. Formal admission to a degree program, an area of emphasis or a certification program is contingent upon the appropriate screening committee’s decision concerning the individual’s total fitness and promise as a professional person in the area of emphasis for which application is made. Students in all areas of study will periodically have their total progress in professional development reviewed by a committee of the faculty offering that area of study to determine whether or not they shall be permitted to continue. All PhD students in the counseling and school psychology programs are expected to undertake a series of supervised professional training experiences in addition to formal coursework.

Field experiences in appropriate schools, colleges or social agencies are required in all degree programs. One complete year of full-time, professional internship is required of all doctoral students in the counseling and school psychology programs.

The deadline for fall admissions to the educational psychology, counseling psychology and school psychology PhD programs is December 1. The Special Education and Bilingual Education programs also have deadlines for doctoral admission on April 1. Bilingual Education also offers a July 1 deadline. The deadlines for admission to fall Master’s programs are March 15 and October 15 for spring. Please note that the masters programs in Special Education and School Counseling only accept applications for a summer start and that deadline is February 15. Online programs in Learning Sciences, Creativity and Innovation and Educational Technology, also accept applications on July 1 for the next fall semester. Prospective students should contact the department’s academic advisor to request a
copy of the pertinent program information and departmental application procedures.

Because of the professional training involved, enrollment in a number of courses is limited to students majoring in the department. Some courses are limited to students admitted to specific areas of study. Approval by the department head is required for enrollment in courses.

**Faculty**

Acosta, Sandra, Assistant Professor  
Educational Psychology  
PhD, Texas A&M University, 2010

Arredondo, Kim, Adjunct Assistant Professor  
Educational Psychology  
PHD, Texas A&M University, 2002

Benz, Michael, Professor  
Educational Psychology  
PhD, University of Oregon, 1983

Blake, Jamilia, Associate Professor  
Educational Psychology  
PhD, University of Georgia, 2007

Brossart, Dan, Associate Professor  
Educational Psychology  
PhD, University of Missouri, 1996

Burke, Mack, Associate Professor  
Educational Psychology  
PhD, University of Oregon, 2001

Burke, Shanna, Associate Professor  
Educational Psychology  
PhD, University of Oregon, 1998

Byrns, Glenda, Clinical Associate Professor  
Educational Psychology  
PhD, Texas A&M University, 2007

Castillo, Linda, Professor  
Educational Psychology  
PhD, University of Utah, 1999

Clemens, Nathan, Assistant Professor  
Educational Psychology  
PhD, Lehigh University, 2009

Cook, Krystal, Clinical Associate Professor  
Educational Psychology  
PhD, Texas A&M University, 2009

Elliott, Timothy, Professor  
Educational Psychology  
PhD, University of Missouri, 1987

Fournier, Constance, Clinical Professor  
Educational Psychology  
PhD, University of Texas, Austin, 1987

Ganz, Jennifer, Professor  
Educational Psychology  
PhD, University of Kansas, 2002

Gazi, Yakut, Visiting Assistant Professor  
Educational Psychology  
PhD, Texas A&M University, 2007

Goddard, Yvonne, Assistant Professor  
Educational Psychology  
PhD, Ohio State University, 1998

Goetz, Ernest, Professor Emeritus  
Educational Psychology  
PhD, University of Illinois at Urbana-Champaign, 1977

Grenwelge, Cheryl, Assistant Professor & Extension Specialist  
Educational Psychology  
PhD, Texas A&M University, 2010

Hall, Robert, Associate Professor  
Educational Psychology  
PhD, University of California, Los Angeles, 1979

Heath, Amy, Adjunct Assistant Professor  
Educational Psychology  
PhD, Texas A&M University, 2012

Hughes, Jan, Professor  
Educational Psychology  
PhD, University of Texas, Austin, 1976

Hutchins, Nancy, Instructional Assistant Professor  
Educational Psychology  
PhD, Texas A&M University, 2014

Juntune, Joyce, Instructional Associate Professor  
Educational Psychology  
PhD, Texas A&M University, 1997

Kwok, Oi-Man, Professor  
Educational Psychology  
PhD, Arizona State University, 2005

Landmark, Leena, Adjunct Assistant Professor  
Educational Psychology  
PhD, Texas A&M University, 2009

Lara-Alecio, Rafael, Professor  
Educational Psychology  
PhD, University of Utah, 1991

Liew, Jeffrey, Professor  
Educational Psychology  
PhD, Arizona State University, 2005

Luo, Wen, Associate Professor  
Educational Psychology  
PhD, Texas A&M University, 2007

Lynch, Patricia, Clinical Professor  
Educational Psychology  
PhD, Texas A&M University, 1992

Mason, Rose, Adjunct Assistant Professor  
Educational Psychology  
PhD, Texas A&M University, 2012
McCormick, Anita, Adjunct Assistant Professor
Educational Psychology
PHD, Texas A&M University, 2000

Miller, Andrew, Adjunct Assistant Professor
Educational Psychology
PHD, Texas A&M University, 2005

Montague, Marcia, Adjunct Assistant Professor
Educational Psychology
PHD, Texas A&M University, 2009

Ojeda, Lizette, Assistant Professor
Educational Psychology
PHD, University of Missouri - Columbia, 2009

Padron, Yolanda, Professor
Educational Psychology
EdD, University of Houston, 1985

Pedersen, Susan, Associate Professor
Educational Psychology
PhD, University of Texas, Austin, 2000

Perrott, Lisa, Associate Professor
Educational Psychology
PhD, University of Virginia, 2001

Rae, William, Clinical Professor
Educational Psychology
PhD, University of Texas, Austin, 1975

Riccio, Cynthia, Professor
Educational Psychology
PhD, University of Georgia, 1993

Ridley, Charles, Professor
Educational Psychology
PhD, University of Minnesota, 1978

Rispoli, Mandy, Associate Professor
Educational Psychology
PhD, University of Texas, Austin, 2009

Rivera, Hector, Assistant Professor
Educational Psychology
PhD, University of California, Santa Cruz, 2001

Rickett, Jennifer, Clinical Assistant Professor
Educational Psychology
PHD, Sam Houston State University, 2009

Sharp, Amy, Visiting Assistant Professor
Educational Psychology
PHD, Texas A&M University, 2002

Simmons, Deborah, Professor
Educational Psychology
PhD, Purdue University, 1986

Stough, Laura, Associate Professor
Educational Psychology
PhD, University of Texas, 1993

Sweany, Noelle, Clinical Associate Professor
Educational Psychology
PHD, University of Texas at Austin, 1999

Thompson, Bruce, Distinguished Professor
Educational Psychology
EdD, University of Houston, 1978

Tong, Fuhui, Associate Professor
Educational Psychology
PhD, Texas A&M University, 2006

Vannest, Kimberly, Professor
Educational Psychology
PhD, Louisiana State University, 2000

Walichowski, Miranda, Clinical Assistant Professor
Educational Psychology
PHD, Texas A&M University, 2009

Watson, Nancy, Clinical Associate Professor
Educational Psychology
PHD, Texas A&M University, 1998

Willson, Victor, Professor
Educational Psychology
PhD, University of Colorado, 1973

Woltering, Steven, Assistant Professor
Educational Psychology
PhD, University of Toronto, 2012

Woodward, Robert, Clinical Assistant Professor
Educational Psychology
PHD, Texas A&M University, 2004

Yoon, Myeongsun, Associate Professor
Educational Psychology
PhD, Arizona State University, 2007

Yue, Xiaohui, Instructional Assistant Professor
Educational Psychology
PhD, Virginia Polytechnic Institute and State University, 2011

Zellner, Ronald, Professor Emeritus
Educational Psychology
PhD, Arizona State University, 1974

Zhang, Dan, Professor
Educational Psychology
DVM, University of New Orleans, 1998

Masters

- Master of Education in Bilingual Education (p. 578)
- Master of Education in Educational Psychology (p. 595)
- Master of Education in Educational Technology (p. 608)
- Master of Education in Special Education (p. 616)
- Master of Science in Bilingual Education (p. 580)
- Master of Science in Educational Psychology (p. 597)
- Master of Science in Special Education (p. 591)

Doctoral
• Doctor of Philosophy in Counseling Psychology (p. 585)
• Doctor of Philosophy in Educational Psychology (p. 601)
• Doctor of Philosophy in School Psychology (p. 610)

Certificates
• Applied Behavior Analysis Certificate (p. 578)
• Hispanic Bilingual Education Certificate (p. 578)

Applied Behavior Analysis - Certificate

Designed for individuals who are interested in serving people with challenging behaviors or autism and who may be interested in the applied behavior analysis certificate.

The Behavior Analyst Certification Board, Inc.® has approved the following course sequence as meeting the coursework requirements for eligibility to take the Board Certified Behavior Analyst® Examination.

Program Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EPSY 630</td>
<td>Single-Case Research</td>
<td>3</td>
</tr>
<tr>
<td>SEFB 618</td>
<td>Applied Behavior Management in the Classroom</td>
<td>3</td>
</tr>
<tr>
<td>SPED 602</td>
<td>Ethics and Professional Conduct in Special Education and Applied Behavior Analysis</td>
<td>3</td>
</tr>
<tr>
<td>SPED 609</td>
<td>Educating Individuals with Autism Spectrum Disorders</td>
<td>3</td>
</tr>
<tr>
<td>SPED 642</td>
<td>Program Development for Students with Behavior Problems</td>
<td>3</td>
</tr>
<tr>
<td>SPED 699</td>
<td>Advanced Applied Behavior Analysis</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Semester Credit Hours</strong></td>
<td></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>

Hispanic Bilingual Education - Certificate

The Department of Educational Psychology at Texas A&M University offers a Certification Program in Hispanic Bilingual Certification. This certification can be transcripted and meets the requirements of the Texas State Board of Educator Certification (SBEC). This certification is appropriate for Hispanic Bilingual classroom teachers. It requires the following coursework: Hispanic Bilingual Assessment and Monitoring; Dual Language Programs Methodologies; Content Area Instruction for Hispanic Bilingual Programs; Biliteracy for Hispanic Bilingual Students; and Bilingual and Dual Language Classroom for Hispanic Students.

Program Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIED 613</td>
<td>Spanish/English Biliteracy</td>
<td>3</td>
</tr>
<tr>
<td>BIED 616</td>
<td>Spanish for Bilingual and Dual Language Programs</td>
<td>3</td>
</tr>
<tr>
<td>BIED 610</td>
<td>Hispanic Bilingual Assessment and Monitoring Students</td>
<td>3</td>
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<td>BIED 611</td>
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<td>BIED 612</td>
<td>Content Area Instruction for Hispanic Bilingual Programs</td>
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</tr>
<tr>
<td><strong>Total Semester Credit Hours</strong></td>
<td></td>
<td><strong>15</strong></td>
</tr>
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Master of Education in Bilingual Education

A graduate student majoring in agricultural leadership, education and communication; bilingual education; educational administration; educational curriculum and instruction; educational psychology; educational technology; or special education may become a candidate for the degree of Master of Education (MEd). This is a non-thesis degree which requires a minimum of 36 hours of coursework and a satisfactory comprehensive final examination.

Program Requirements

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Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must be from a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.
If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from the Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 semester credit hours of approved courses is required for the Master of Education degree. The student must complete the degree plan credit.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685 or 690 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 8 hours of 684 (Professional Internship) and/or
   • A maximum of 8 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.
### Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F, or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

The candidate is not eligible to petition for an exemption from the final examination, except for a student in the Department of Educational Psychology. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A Master of Education student in the Department of Educational Psychology or a student majoring in Curriculum and Instruction is eligible to petition for an exemption from the final examination with departmental and committee approval. The petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. See the Office of Graduate and Professional Studies website http://ogaps.tamu.edu.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

### Additional Requirements

- Residence (p. 580)
- Time Limit (p. 580)
- Foreign Languages (p. 580)
- Internship or Practicum (p. 580)
- Application for Degree (p. 580)

### Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Education degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

### Foreign Languages

No specific language requirement exists for the Master of Education degree.

### Internship or Practicum

A student who undertakes a professional internship in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

### Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

### Master of Science in Bilingual Education

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.
Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

4. Apply for degree; pay graduation fee. **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement. **When:** If applicable, before or during final semester. **Approved by:** OGAPS.

7. Submit request to schedule final examination. **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2. Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 581)
- Degree Plan (p. 582)
- Credit Requirements (p. 582)
- Transfer of Credit (p. 582)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 582)
- Thesis Option (p. 583)
  - Thesis Proposal (p. 583)
  - Final Examination (p. 583)
- Non-Thesis Option (p. 584)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary
program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.
1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website.

Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the
scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student's advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student's advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student's major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled. A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until the final 9 credit hours of required coursework are completed.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 584)
- Continuous Registration (p. 584)
- Time Limit (p. 584)
- Foreign Languages (p. 585)
- Application for Degree (p. 585)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student's registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.
A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation section.

**Doctor of Philosophy in Counseling Psychology**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. **Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.**
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor.

2. **Establish advisory committee. Submit a degree plan.**
   - **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. **Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - **When:** Before preliminary examination.

4. **Complete the preliminary examination.**
   - **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. **Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.**
   - **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **Complete residence requirement.**
   - **When:** Before submitting request to schedule final oral examination.
   - **Approved by:** OGAPS

7. **Apply for degree; pay graduate fee.**
   - **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. **Submit request for permission to hold and announce final oral examination.**
   - **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. **Successfully complete final examination.**
   - **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   - **Approved by:** Advisory committee and OGAPS
Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 586)
- Degree Plan (p. 586)
- Transfer of Credit (p. 587)
- Research Proposal (p. 587)
- Examinations (p. 587)
  - Preliminary Examination (p. 587)
  - Final Examination/Dissertation Defense (p. 589)
- Dissertation (p. 589)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department


(or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissentation is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan.
   When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.
   Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.
   When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".
   When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members.
   When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements.
   When: At least three weeks before the proposed date of the preliminary examinations.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule.
   Approved by: Committee chair, department head or intercollegiate faculty chair.
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 598, or 599 (Research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies at least 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 590)
- Time Limit (p. 590)
- Continuous Registration (p. 590)
- Admission to Candidacy (p. 590)
- Languages (p. 590)
- 99-Hour Cap on Doctoral Degree (p. 590)
Residence
A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit
All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Special Education
The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   **When:** If applicable, before or during final semester.  
   **Approved by:** OGAPS.

7. Submit request to schedule final examination.  
   **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
   **When:** See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  
    For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 592)
- Degree Plan (p. 592)
- Credit Requirements (p. 592)
• Transfer of Credit (p. 592)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 593)
• Thesis Option (p. 593)
  • Thesis Proposal (p. 593)
  • Final Examination (p. 594)
• Non-Thesis Option (p. 594)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of **no fewer than three members of the graduate faculty**, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an **appointment to a department other than the student’s major department**. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The **degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense**.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu). A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted.
for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be-absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance
responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid-point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 594)
- Continuous Registration (p. 595)
- Time Limit (p. 595)
- Foreign Languages (p. 595)
- Application for Degree (p. 595)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such
a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Education in Educational Psychology

A graduate student majoring in agricultural leadership, education and communication; bilingual education; educational administration; educational curriculum and instruction; educational psychology; educational technology; or special education may become a candidate for the degree of Master of Education (MEd). This is a non-thesis degree which requires a minimum of 36 hours of coursework and a satisfactory comprehensive final examination.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 595)
- Degree Plan (p. 596)
- Credit Requirement (p. 596)
be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from the Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 semester credit hours of approved courses is required for the Master of Education degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply.

Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685 or 690 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F, or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may,
with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

The candidate is not eligible to petition for an exemption from the final examination, except for a student in the Department of Educational Psychology. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A Master of Education student in the Department of Educational Psychology or a student majoring in Curriculum and Instruction is eligible to petition for an exemption from the final examination with departmental and committee approval. The petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student's final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. See the Office of Graduate and Professional Studies website http://ogaps.tamu.edu.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

### Additional Requirements

#### Additional Requirements

- Residence (p. 597)
- Time Limit (p. 597)
- Foreign Languages (p. 597)
- Internship or Practicum (p. 597)
- Application for Degree (p. 597)

#### Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Education degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

#### Foreign Languages

No specific language requirement exists for the Master of Education degree.

#### Internship or Practicum

A student who undertakes a professional internship in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

#### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Master of Science in Educational Psychology

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

### Steps to Fulfill Master's Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
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</tbody>
</table>
If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student’s Howdy portal.

Program Requirements
Program Requirements

- Student’s Advisory Committee (p. 598)
- Degree Plan (p. 599)
- Credit Requirements (p. 599)
- Transfer of Credit (p. 599)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 599)
- Thesis Option (p. 600)
  - Thesis Proposal (p. 600)
  - Final Examination (p. 600)
- Non-Thesis Option (p. 601)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions
beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan
The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement
A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absoved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses
Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

**A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable).** The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The **Office of Graduate and Professional Studies must be notified in writing of any cancellation.** To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at least one dissent is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if applicable, and the Office
of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 601)
- Continuous Registration (p. 601)
- Time Limit (p. 601)
- Foreign Languages (p. 601)
- Application for Degree (p. 601)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Educational Psychology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages.
The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. **Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.**  
   *When:* Before first semester registration.  
   *Approved by:* Graduate advisor.

2. **Establish advisory committee. Submit a degree plan.**  
   *When:* Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   *Approved by:* Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. **Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.**  
   *When:* Before preliminary examination.

4. **Complete the preliminary examination.**  
   *When:* See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   *Approved by:* Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. **Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.**  
   *When:* No later than 20 working days prior to the submission of the Request for the Final Examination.  
   *Approved by:* Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **Complete residence requirement.**  
   *When:* Before submitting request to schedule final oral examination.  
   *Approved by:* OGAPS

7. **Apply for degree; pay graduate fee.**  
   *When:* During the first week of the final semester; see OGAPS calendar for deadlines.

8. **Submit request for permission to hold and announce final oral examination.**  
   *When:* Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   *Approved by:* Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. **Successfully complete final examination.**  
   *When:* The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   *Approved by:* Advisory committee and OGAPS

10. **Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.**  
    *When:* See OGAPS calendar for deadlines.  
    *Approved by:* Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. **Graduate; arrange for cap and gown.**  
    *For more information, visit http://graduation.tamu.edu.*

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 603)
- Degree Plan (p. 603)
• Transfer of Credit (p. 603)
• Research Proposal (p. 604)
• Examinations (p. 604)
  • Preliminary Examination (p. 604)
  • Final Examination/Dissertation Defense (p. 606)
• Dissertation (p. 606)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercolligate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the
conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written portion of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.
In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepare and submit any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.</td>
</tr>
</tbody>
</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, SV98, or SV99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 606)
- Time Limit (p. 607)
- Continuous Registration (p. 607)
- Admission to Candidacy (p. 607)
- Languages (p. 607)
- 99-Hour Cap on Doctoral Degree (p. 607)
- Application for Degree (p. 608)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week
summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Education in Educational Technology

A graduate student majoring in agricultural leadership, education and communication; bilingual education; educational administration; educational curriculum and instruction; educational psychology; educational technology; or special education may become a candidate for the degree of Master of Education (MEd). This is a non-thesis degree which requires a minimum of 36 hours of coursework and a satisfactory comprehensive final examination.

Program Requirements

Program Requirements
• Student’s Advisory Committee (p. 608)
• Degree Plan (p. 608)
• Credit Requirement (p. 608)
• Transfer of Credit (p. 608)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 609)
• Final Examination (p. 609)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must be from a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from the Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 semester credit hours of approved courses is required for the Master of Education degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the
limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. **The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan.** The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.
   - The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.
   - Any combination of 684, 685 or 690 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
     - A maximum of 8 hours of 684 (Professional Internship) and/or
     - A maximum of 8 hours of 685 (Directed Studies), and
     - Up to 3 hours of 690 (Theory of Research).
   - A maximum of 2 hours of Seminar (681).
   - A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
   - For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
   - No credit hours of 691 (Research) may be used.
   - Continuing education courses may not be used for graduate credit.

9. **Extension courses are not acceptable for credit.**

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F, or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

The candidate is not eligible to petition for an exemption from the final examination, except for a student in the Department of Educational Psychology. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A Master of Education student in the Department of Educational Psychology or a student majoring in Curriculum and Instruction is eligible to petition for an exemption from the final examination with departmental and committee approval. The petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. See the Office of Graduate and Professional Studies website http://ogaps.tamu.edu.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been
made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 610)
- Time Limit (p. 610)
- Foreign Languages (p. 610)
- Internship or Practicum (p. 610)
- Application for Degree (p. 610)

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Education degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Education degree.

**Internship or Practicum**

A student who undertakes a professional internship in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in School Psychology**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.

   **When:** Before first semester registration.

   **Approved by:** Graduate advisor.

2. Establish advisory committee.

   Submit a degree plan.

   **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.

   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.

   **When:** Before preliminary examination.

4. Complete the preliminary examination.

   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.

   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. **For more information, visit** [http://graduation.tamu.edu](http://graduation.tamu.edu)

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 611)
- Degree Plan (p. 612)

**Student's Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.
Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a
student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
## Steps for Completing the Preliminary Examination

1. **Establish advisory committee.**
   - **Submit a degree plan.**
   - **When:** Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. **Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - **When:** Before preliminary examination.

3. **Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".**
   - **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. **Student checks the availability of committee members.**
   - **When:** Several weeks before the proposed date of the preliminary examination.

5. **Students prepares and submits any petitions found necessary by the review of the eligibility requirements.**
   - **When:** At least three weeks before the proposed date of the preliminary examinations.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **When exam date is determined, the department may announce the schedule.**
   - **Approved by:** Committee chair, department head or intercollegiate faculty chair.

7. **Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.**
   - **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.
   - **Approved by:** Advisory committee.

8. **Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.**
   - **When:** Upon receipt of the report of the doctoral Preliminary Examination.

## Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of
Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 615)
- Time Limit (p. 615)
- Continuous Registration (p. 615)
- Admission to Candidacy (p. 615)
- Languages (p. 616)
- 99-Hour Cap on Doctoral Degree (p. 616)
- Application for Degree (p. 616)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:
- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Education in Special Education
A graduate student majoring in agricultural leadership, education and communication; bilingual education; educational administration; educational curriculum and instruction; educational psychology; educational technology; or special education may become a candidate for the degree of Master of Education (MEd). This is a non-thesis degree which requires a minimum of 36 hours of coursework and a satisfactory comprehensive final examination.

Program Requirements
- Student’s Advisory Committee (p. 616)
- Degree Plan (p. 617)
- Credit Requirement (p. 617)
- Transfer of Credit (p. 617)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 617)
- Final Examination (p. 618)

Student’s Advisory Committee
After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s department, and at least one or more of the members must be from a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the
Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from the Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 semester credit hours of approved courses is required for the Master of Education degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685 or 690 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 8 hours of 684 (Professional Internship) and/or
   • A maximum of 8 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.
9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student's GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F, or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better.

All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student's advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

The candidate is not eligible to petition for an exemption from the final examination, except for a student in the Department of Educational Psychology. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

A Master of Education student in the Department of Educational Psychology or a student majoring in Curriculum and Instruction is eligible to petition for an exemption from the final examination with departmental and committee approval. The petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student's final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. See the Office of Graduate and Professional Studies website http://ogaps.tamu.edu.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

- **Additional Requirements**
  - Residence (p. 618)
  - Time Limit (p. 618)
  - Foreign Languages (p. 618)
  - Internship or Practicum (p. 618)
  - Application for Degree (p. 618)

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Education degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Education degree.

**Internship or Practicum**

A student who undertakes a professional internship in partial fulfillment of master's degree requirements after completing all course requirements for the master's degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Health and Kinesiology**

http://hiknweb.tamu.edu

**Head:** R. B. Kreider
The following graduate degrees are offered in the department.

**Master of Science (MS) in Athletic Training:** is an entry-level athletic training program for students who do not hold a bachelor’s degree in athletic training but who wish to pursue athletic training credentials by the Board of Certification (BOC) and pursue a career as a Certified Athletic Trainer (ATC). Admission to the Master of Science in Athletic Training (MSAT) program at Texas A&M University is selective and competitive with the total number of students accepted each year based on space availability. Students wishing to pursue a Master of Science degree in Athletic Training must apply and meet all general requirements for admission to the Graduate School of Texas A&M University and the Department of Health and Kinesiology’s MSAT program. Acceptance by the Graduate School does not guarantee acceptance into the MSAT Program. For application requirements and prerequisites, visit the MSAT program webpage at [http://graduateathletictraining.tamu.edu](http://graduateathletictraining.tamu.edu).

Once admitted into the Master of Science in Athletic Training program, students must meet the retention and progression criteria for the program as described on the MSAT program webpage ([http://hlknweb.tamu.edu/degrees-and-programs/graduate-degree-programs/athletic-training/curriculum-plan](http://hlknweb.tamu.edu/degrees-and-programs/graduate-degree-programs/athletic-training/curriculum-plan)).

**Joint Bachelor of Science/Master of Science (BS/MS) in Health Education:** Allows for a seamless transition from the B.S. degree to the MS degree for exceptional undergraduate students. The program is designed to prepare advanced level health educators.

**Master of Science (MS) in Health Education:** is a theory-based degree that provides advanced training with emphases in health education. There are non-thesis and thesis options.

**Master of Science (MS) in Kinesiology:** provides advanced training in the general area of kinesiology with an emphasis on research. Within this broad option, students may elect more specialized study in clinical exercise physiology, exercise physiology, motor behavior, sport pedagogy and sport physiology. Both thesis and non-thesis options are offered.

**Master of Science (MS) in Sport Management:** provides advanced training in the general area of sport management. Both thesis and non-thesis options are offered.

**Doctor of Philosophy (PhD) in Health Education:** prepares students for research in health education. Graduates may aspire to research-oriented positions in public or higher education and schools of allied health as well as voluntary or governmental health and/or safety agencies. Graduates of this program are prepared for careers in teaching and research in each of these areas.

**Doctor of Philosophy (PhD) in Kinesiology:** prepares students for post-doctoral appointments and positions in universities, industry, the military and research institutes. Graduates are trained for teaching and research careers in the following specialization.

**Exercise Physiology:** The program prepares students to conduct research in basic and applied exercise physiology. Emphases in the applied programs are in neuromuscular efficiency and control, cardiorespiratory response to exercise, exercise and lipid metabolism, and changes in bone structure and metabolism in response to exercise as well as disuse, bed rest and micro gravity. Emphases in basic research include mechanisms of exercise-induced injury, neuromuscular efficiency, muscle blood flow, muscle metabolism and free radical stress, and the molecular biology of bone adaptation to stress.

**Motor Behavior:** The program is experimentally oriented and is specifically designed to provide students with a thorough foundation in the theoretical processes that assist the performance and learning of perceptual-motor skills. Emphases in motor learning, motor control and motor development are offered.

**Sport Management:** The program prepares students to conduct research in applied and basic areas of sport management. Emphases in the applied areas are in organizational and group diversity; the under-representation of women and ethnic minorities in sport organizations; organizational effectiveness; organizational structure and strategy; organizational change; sport marketing; and consumer behavior. Emphases in the basic areas focus on relational demography; intergroup processes; and sport consumer behavior. Special areas of research correspond to those of the sport management faculty.

**Sport Pedagogy:** This specialization prepares students to design and conduct research on teaching/teacher education and curriculum and instruction, with an emphasis on linking theory to physical education practice. Interdisciplinary collaboration and research across the College of Education and Human Development are viewed as integral components of the sport pedagogy program.

**Faculty**

Apostoloopulos, Yiorgos, Associate Professor
Health & Kinesiology
PhD, University of Connecticut, 1994

Armstrong, Carisa, Clinical Associate Professor
Health & Kinesiology
MFA, Case Western Reserve University, 2002

Ballouli, Khalid, Adjunct Assistant Professor
Health & Kinesiology
PhD, Texas A&M University, 2011

Barry, Adam, Associate Professor
Health & Kinesiology
PhD, Texas A&M University, 2007

Batista, Paul, Associate Professor
Health & Kinesiology
JD, Baylor University, 1976

Bedford, Diane, Clinical Assistant Professor
Health & Kinesiology
MFA, The Florida State University, 2010

Bennett, Gregg, Professor
Health & Kinesiology
EDD, Auburn University, 1997

Bergeron, Christine, Clinical Associate Professor
Health & Kinesiology
PhD, Florida State University, 1998

Bloomfield, Susan, Professor
Health & Kinesiology
EDD, Ohio State University, 1992

Boucher, Anthony, Clinical Associate Professor
Health & Kinesiology
PhD, Texas Women’s University, 2008
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Highest Degree</th>
<th>University/Institution</th>
<th>Year</th>
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<tbody>
<tr>
<td>Buchanan, John</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Florida Atlantic University, 1996</td>
<td>1996</td>
</tr>
<tr>
<td>Campbell, August</td>
<td>Instructional Assistant Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas State University, 2005</td>
<td>2005</td>
</tr>
<tr>
<td>Carter, Akilah</td>
<td>Assistant Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>University of Georgia, 2008</td>
<td>2008</td>
</tr>
<tr>
<td>Chen, Lei-Shih</td>
<td>Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas A&amp;M University, 2007</td>
<td>2007</td>
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<tr>
<td>Clark, Heather</td>
<td>Clinical Assistant Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas A&amp;M University, 2014</td>
<td>2014</td>
</tr>
<tr>
<td>Crouse, Stephen</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>University of New Mexico, 1984</td>
<td>1984</td>
</tr>
<tr>
<td>Cunningham, George</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Ohio State University, 2002</td>
<td>2002</td>
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<tr>
<td>Deutz, Nicolaas</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>University of Amsterdam, 1988</td>
<td>1988</td>
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<tr>
<td>Dixon, Mary</td>
<td>Visiting Assistant Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas A&amp;M University, 2011</td>
<td>2011</td>
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<tr>
<td>Eliot, John</td>
<td>Clinical Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>The Ohio State University, 1998</td>
<td>1998</td>
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<tr>
<td>Engelen, Marielle</td>
<td>Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Maastricht University, Netherlands, 2000</td>
<td>2000</td>
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<tr>
<td>Fluckey, James</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Pennsylvania State University, 1995</td>
<td>1995</td>
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<tr>
<td>Gabbard, Carl</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>EDD</td>
<td>North Texas State University, 1977</td>
<td>1977</td>
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<tr>
<td>Gayhart, Rachel</td>
<td>Instructional Assistant Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas A&amp;M University, 2009</td>
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<tr>
<td>Goodson, Patricia</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>University of Texas, 1996</td>
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<tr>
<td>Green, John</td>
<td>Clinical Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas A&amp;M University, 1996</td>
<td>1996</td>
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<tr>
<td>Green, Lisa</td>
<td>Adjunct Assistant Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas Women's University, 2001</td>
<td>2001</td>
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<tr>
<td>Greenwood, Lori</td>
<td>Clinical Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Oregon State University, 1995</td>
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<tr>
<td>Greenwood, Mike</td>
<td>Clinical Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas Woman's University, 1990</td>
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<tr>
<td>Guidry, Jeffrey</td>
<td>Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>University of Texas Health Science Center at Houston, 1994</td>
<td>1994</td>
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<tr>
<td>Hanik, Bruce</td>
<td>Adjunct Lecturer</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas A&amp;M University, 2011</td>
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<tr>
<td>Harvey, Idethia</td>
<td>Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>University of Pittsburgh, 2014</td>
<td>2014</td>
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<tr>
<td>Hudson, Shane</td>
<td>Clinical Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas A&amp;M University, 2007</td>
<td>2007</td>
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<tr>
<td>Jones-Mckyer, Elissa</td>
<td>Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Indiana University, 2005</td>
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<tr>
<td>Keiper, Paul</td>
<td>Clinical Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>EDD</td>
<td>Texas A&amp;M University, 2002</td>
<td>2002</td>
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<tr>
<td>Kirkham, Ernest</td>
<td>Instructional Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas A&amp;M University, 1981</td>
<td>1981</td>
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<tr>
<td>Kreider, Richard</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>University of Southern Mississippi, 1987</td>
<td>1987</td>
</tr>
<tr>
<td>Lawler, John</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>University of Florida, 1991</td>
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<tr>
<td>Lemke, Michael</td>
<td>Clinical Assistant Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Wichita State University, 2013</td>
<td>2013</td>
</tr>
<tr>
<td>Lightfoot, John</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>University of Tennessee, 1986</td>
<td>1986</td>
</tr>
<tr>
<td>Martin, Steven</td>
<td>Clinical Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>Texas A&amp;M University, 2008</td>
<td>2008</td>
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<tr>
<td>Massett, Michael</td>
<td>Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>PhD</td>
<td>University of Illinois at Urbana-Champaign, 1997</td>
<td>1997</td>
</tr>
</tbody>
</table>
McBride, Ron, Professor  
Health & Kinesiology  
EDD, Stanford University, 1981

McNeill, Elisa, Clinical Associate Professor  
Health & Kinesiology  
PHD, Texas A&M University, 2010

Miller, Paula, Clinical Professor  
Health & Kinesiology  
PHD, Texas A&M University, 1993

Milstein, Sloane, Clinical Assistant Professor  
Health & Kinesiology  
EDD, Southern Connecticut State University, 2013

Pittman, Andrew, Clinical Associate Professor  
Health & Kinesiology  
PhD, Texas A&M University, 1991

Rahn, Rhonda, Clinical Assistant Professor  
Health & Kinesiology  
PHD, Texas A&M University, 2014

Riechman, Steven, Associate Professor  
Health & Kinesiology  
PhD, University of Pittsburgh, 2000

Salaga, Steven, Associate Professor  
Health & Kinesiology  
PHD, University of Michigan, 2012

Sandlin, Michael, Clinical Associate Professor  
Health & Kinesiology  
PHD, Texas A&M University, 1992

Shea, Charles, Professor  
Health & Kinesiology  
PhD, Virginia Polytechnic Institute and State University, 1978

Sherman, Ledric, Clinical Assistant Professor  
Health & Kinesiology  
PHD, Texas A&M University, 2013

Shipley, Meagan, Clinical Assistant Professor  
Health & Kinesiology  
PHD, Indiana University, 2014

Singer, John, Associate Professor  
Health & Kinesiology  
PhD, Ohio State University, 2002

Sparvero, Emily, Adjunct Assistant Professor  
Health & Kinesiology  
PHD, University of Texas at Austin, 2008

Strong, Michelle, Instructional Assistant Professor  
Health & Kinesiology  
MFA, Case Western Reserve University, 2011

Thomas, Francis, Instructional Professor  
Health & Kinesiology  
PHD, Texas A&M University, 1980

Thornton, John, Executive Professor  
Health & Kinesiology  
PHD, Texas A&M University, 1997

Thornton, Michael, Clinical Assistant Professor  
Health & Kinesiology  
EDD, Texas A&M University, 2007

Tisone, Christine, Clinical Assistant Professor  
Health & Kinesiology  
PhD, Indiana University, 2004

Wagner, Susan, Clinical Associate Professor  
Health & Kinesiology  
PHD, Texas A&M University, 2008

Walker, Dillon, Research Assistant Professor  
Health & Kinesiology  
BS, Texas A&M University, 2002

Walker, Matthew, Associate Professor  
Health & Kinesiology  
PhD, Florida State University, 2007

Waltermeyer, David, Clinical Assistant Professor  
Health & Kinesiology  
PHD, Texas A&M University, 2006

Ward, Susan, Clinical Associate Professor  
Health & Kinesiology  
PhD, University of Virginia, 1990

Wilson, Kelly, Associate Professor  
Health & Kinesiology  
PhD, Texas A&M University, 2004

Woodman, Christopher, Associate Professor  
Health & Kinesiology  
PhD, University of Arizona, The, 1995

Wright, David, Professor  
Health & Kinesiology  
PhD, Pennsylvania State University, 1989

Xiang, Ping, Professor  
Health & Kinesiology  
PhD, Louisiana State University, 1996

Masters  
• Master of Science in Athletic Training (p. 622)  
• Master of Science in Health Education (p. 626)  
• Master of Science in Kinesiology (p. 636)  
• Master of Science in Sport Management (p. 646)

Doctoral  
• Doctor of Philosophy in Health Education (p. 630)  
• Doctor of Philosophy in Kinesiology (p. 640)
Master of Science in Athletic Training

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   **When:** If applicable, before or during final semester.  
   **Approved by:** OGAPS.

7. Submit request to schedule final examination.  
   **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.

9. Graduation; arrange for cap and gown.  
   **For more information, contact the TAMU University Bookstore.**

Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 622)
- Degree Plan (p. 623)
- Credit Requirements (p. 623)
- Transfer of Credit (p. 623)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 623)
- Thesis Option (p. 624)

  - Thesis Proposal (p. 624)
  - Final Examination (p. 624)
- Non-Thesis Option (p. 625)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master's degree will consist of no fewer than three members of the graduate faculty for students pursuing the thesis option, and no fewer than two members of the graduate faculty for students pursuing the non-thesis option. The members should be representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and thesis option students are required to have at least one or more of the members with an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member and, if he or she is agreeable, include the member on their advisory committee.
member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website http://ogsdoss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option. Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be
considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:

   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).
For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at least one dissent is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 625)
- Continuous Registration (p. 625)
- Time Limit (p. 625)
- Foreign Languages (p. 626)
- Application for Degree (p. 626)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time
limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Health Education**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester.
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.
   - **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.
   - **When:** At least 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.
   - **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.
   - **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.
   - **When:** If applicable, before or during final semester.
   - **Approved by:** OGAPS.

7. Submit request to schedule final examination.
   - **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.
   - **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   - **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.
   - **When:** See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.
    - **For more information,** visit http://graduation.tamu.edu.

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1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2. Complete the application for degree form via the student's Howdy portal.

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 627)
- Degree Plan (p. 627)
- Credit Requirements (p. 627)
- Transfer of Credit (p. 627)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 628)
- Thesis Option (p. 628)
Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Assistant Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit.
hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.
Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 629)
- Continuous Registration (p. 630)
- Time Limit (p. 630)
- Foreign Languages (p. 630)
- Application for Degree (p. 630)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Health Education**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. <strong>When:</strong> Before first semester registration. <strong>Approved by:</strong> Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan. <strong>When:</strong> Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. <strong>When:</strong> Before preliminary examination.</td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination. <strong>When:</strong> See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. <strong>When:</strong> No later than 20 working days prior to the submission of the Request for the Final Examination. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement. <strong>When:</strong> Before submitting request to schedule final oral examination. <strong>Approved by:</strong> OGAPS</td>
</tr>
</tbody>
</table>
Program Requirements

Program Requirements

- Student's Advisory Committee (p. 631)
- Degree Plan (p. 631)
- Transfer of Credit (p. 632)
- Research Proposal (p. 632)
- Examinations (p. 632)
  - Preliminary Examination (p. 632)
  - Final Examination/Dissertation Defense (p. 634)
- Dissertation (p. 634)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A
student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

• Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the
student must be registered for the term immediately preceding the examination.

- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is **no more than three weeks**. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the **last** examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
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</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After

The Office of Graduate and Professional Studies must be notified in writing of any cancellations. The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.
commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student's department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 635)
- Time Limit (p. 635)
- Continuous Registration (p. 635)
- Admission to Candidacy (p. 635)
- Languages (p. 635)
- 99-Hour Cap on Doctoral Degree (p. 635)
- Application for Degree (p. 636)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master's degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Kinesiology**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. **Meet with departmental graduate advisor to plan semester registration.** 
   - **When:** Before first semester.
   - **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. **Establish advisory committee. Submit a degree plan.**
   - **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. **If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.**
   - **When:** At least 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. **Apply for degree; pay graduation fee.**
   - **When:** During the first week of the final semester, see OGAPS calendar.

5. **Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.**
   - **When:** Well before submitting request to schedule final examination.

6. **Complete residence requirement.**
   - **When:** If applicable, before or during final semester.
   - **Approved by:** OGAPS.

7. **Submit request to schedule final examination.**
   - **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. **Successfully complete final examination.**
   - **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   - **Approved by:** Advisory committee and OGAPS.
Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.
Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This
processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690
and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

• Residence (p. 640)
• Continuous Registration (p. 640)
• Time Limit (p. 640)
• Foreign Languages (p. 640)
• Application for Degree (p. 640)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Kinesiology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   When: Before first semester registration.  
   Approved by: Graduate advisor.

2. Establish advisory committee.  
   Submit a degree plan.  
   When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   When: Before preliminary examination.
4. Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

7. Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS

10. Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 641)
- Degree Plan (p. 642)
- Transfer of Credit (p. 642)
- Research Proposal (p. 642)
- Examinations (p. 642)
  - Preliminary Examination (p. 642)
  - Final Examination/Dissertation Defense (p. 644)
- Dissertation (p. 645)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role...
of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying,
The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student has completed 6 credit hours of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. [Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).]

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. [When: Before preliminary examination.]

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". [When: Several weeks before the proposed date of the preliminary examination.]

4. Student checks the availability of committee members. [When: Several weeks before the proposed date of the preliminary examination.]

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements. [When: At least three weeks before the proposed date of the preliminary examinations.]

6. When exam date is determined, the department may announce the schedule. [Approved by: Committee chair, department head or intercollegiate faculty chair.]

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. [When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.]

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. [When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (Research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfed prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 645)
- Time Limit (p. 645)
- Continuous Registration (p. 645)
- Admission to Candidacy (p. 646)
- Languages (p. 646)
- 99-Hour Cap on Doctoral Degree (p. 646)
- Application for Degree (p. 646)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences

- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Sport Management

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
<table>
<thead>
<tr>
<th>No.</th>
<th>Task</th>
<th>When:</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Apply for degree*; pay graduation fee.</td>
<td></td>
<td>When: During the first week of the final semester, see OGAPS calendar.</td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td></td>
<td>When: Well before submitting request to schedule final examination.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td></td>
<td>Approved by: OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td></td>
<td>When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination.</td>
<td></td>
<td>When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies.</td>
<td></td>
<td>When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
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</tr>
</tbody>
</table>

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2 Complete the application for degree form via the student’s Howdy portal.

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 647)
- Degree Plan (p. 648)
- Credit Requirements (p. 648)
- Transfer of Credit (p. 648)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 648)
- Thesis Option (p. 649)
  - Thesis Proposal (p. 649)
  - Final Examination (p. 649)
- Non-Thesis Option (p. 650)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.
The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be accepted by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the
Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

- Residence (p. 650)
- Continuous Registration (p. 650)
- Time Limit (p. 650)
- Foreign Languages (p. 650)
- Application for Degree (p. 650)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Teaching, Learning and Culture**

http://tlac.tamu.edu

**Head:** Y. Li

**Graduate Advisors:** K. Smith, S. Oakley

The Department of Teaching, Learning and Culture offers two degrees at the master’s level: the Master of Science (MS) in Curriculum and Instruction (thesis) and the Master of Education (MEd) in Curriculum and Instruction (non-thesis). There are two delivery options for students seeking the MEd degree: on-campus or online. The online MEd has four options: Generalist, Elementary Education, Rural Teacher Leadership and TESOL. The on-campus MEd and MS offer the same specializations as described below in the PhD.

The Department of Teaching, Learning and Culture offers the Doctor of Philosophy (PhD) in Curriculum and Instruction. The program requires
a minimum of 64 semester credit hours beyond the master’s degree. This program is offered to those with an interest in the philosophical, theoretical and methodological constructs of both applied and basic quantitative and qualitative research. The acquisition of knowledge evolves from conceptualizing the procedures of educational inquiry as they relate to both the consumer and the practitioner. Specializations within this research-based curriculum are designed to encompass the original independent research interests of the individual. They include: Culture and Curriculum, English as a Second Language, Mathematics Education, Reading and Language Arts Education, Science Education, and Urban Education.

The Department of Teaching, Learning and Culture also offers an Online Doctor of Education (EdD) in Curriculum and Instruction, specializing in Educational Leadership. The program requires a minimum of 64 semester credit hours beyond the master’s degree, all of which are presented through a web-based delivery system. Students admitted to this program progress only as members of a cohort. Applicants to this program must have completed a master’s degree and must have five years of classroom teaching experience.

The admission deadlines for the Master of Science (MS) degree and Master of Education (MEd) degree are listed below.

<table>
<thead>
<tr>
<th>Admission</th>
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<tbody>
<tr>
<td>Summer Admission</td>
<td>March 1</td>
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<tr>
<td>Fall Admission</td>
<td>March 1</td>
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<tr>
<td>Spring Admission</td>
<td>October 1</td>
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<tr>
<td>Fall Admission: International Applicants</td>
<td>October 1</td>
</tr>
<tr>
<td>Fall Admission: Domestic Applicants</td>
<td>December 1</td>
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Admission to the Doctor of Philosophy (PhD) degree program is once a year and requires an interview.

<table>
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Admission to the Online Doctor of Education (EdD) degree program is once a year and requires an interview.

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<td>Spring Cohort Admission</td>
<td>August 1</td>
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</table>

The Department of Teaching, Learning and Culture also offers a graduate-level post-baccalaureate certification program for individuals who have completed a bachelor’s degree and desire initial certification at the elementary, middle grade and secondary level. The certification program requires the completion of twenty-one (21) graduate semester credit hours and the successful completion of the appropriate State certification examinations. Program participants will serve a full public school year internship either in a salaried or non-salaried position. Participants may apply the graduate certification coursework toward the Master of Education (MEd) degree in Curriculum and Instruction. The admission deadline for the post-baccalaureate certification program is December 1.

The Department of Teaching, Learning and Culture also offers programs at the graduate level that lead to endorsements or certifications in the following areas: Master Reading Teacher and Reading Specialist. PhD students may seek an Advanced Research Certificate.

For additional information on the programs offered by the Department of Teaching, Learning and Culture, or for more information on the application process and admission deadlines, contact the Department of Teaching, Learning and Culture by telephone at 979-862-8032, or visit the department on the website at http://tlac.tamu.edu.

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### Faculty

- **Boettcher, Cynthia**, Clinical Professor
  Teaching, Learning & Culture
  PhD, Texas A&M University, 1998

- **Bozeman, Todd**, Lecturer
  Teaching, Learning & Culture
  PhD, Texas A&M University, 2010

- **Bryan, Kisha**, Clinical Assistant Professor
  Teaching, Learning & Culture
  PhD, University of Florida, Gainesville, FL, 2012

- **Burbaw, Lynn**, Professor
  Teaching, Learning & Culture
  PhD, University of Texas, 1989

- **Caldwell, Heather**, Lecturer
  Teaching, Learning & Culture
  PhD, Texas A&M University, 2009

- **Cantrell, Emily**, Clinical Assistant Professor
  Teaching, Learning & Culture
  PhD, Texas A&M University, 2008

- **Capraro, Mary**, Associate Professor
  Teaching, Learning & Culture
  PhD, University of Southern Mississippi, 2000

- **Capraro, Robert**, Professor
  Teaching, Learning & Culture
  PhD, University of Southern Mississippi, 2000

- **Carpenter, Booker**, Associate Professor
  Teaching, Learning & Culture
  PhD, Pennsylvania State University, 1996

- **Carter, Norvella**, Professor
  Teaching, Learning & Culture
  PhD, Loyola University, 1990

- **Cassell, Edith**, Clinical Associate Professor
  Teaching, Learning & Culture
  PhD, Purdue University, 2007

- **Clark, Robert**, Lecturer
  Teaching, Learning & Culture
  PhD, Texas A&M University, 2010

- **Davis, Trina**, Associate Professor
  Teaching, Learning & Culture
  PhD, Texas A&M University, 2005

- **Dixon, Laurie**, Associate Professor
  Teaching, Learning & Culture
  EDD, Harvard University, 2004

- **Douglas, April**, Clinical Assistant Professor
  Teaching, Learning & Culture
  PhD, Texas A&M University, 2011

- **Erwin, Barbara**, Clinical Professor
  Teaching, Learning & Culture
  PhD, Texas A&M University, 1983
Eslami, Zohreh, Associate Professor
Teaching, Learning & Culture
PhD, University of Illinois at Urbana-Champaign, 1992

Goldsby, Dianne, Clinical Professor
Teaching, Learning & Culture
PhD, University of New Orleans, 1994

Graham, Lori, Clinical Assistant Professor
Teaching, Learning & Culture
PhD, Texas A&M University, 2007

Green, Martha, Lecturer
Teaching, Learning & Culture
PhD, Texas A&M University, 2011

Hammer, Janet, Clinical Professor
Teaching, Learning & Culture
PhD, University of Texas, 2003

Helfeldt, John, Professor
Teaching, Learning & Culture
PhD, Syracuse University, 1973

Hill-Jackson, Valerie, Clinical Professor
Teaching, Learning & Culture
PhD, St. Joseph's University, 2003

Humpal, David, Lecturer
Teaching, Learning & Culture
PhD, Texas A&M University, 2012

James, Marlon, Assistant Professor
Teaching, Learning & Culture
PhD, Texas A&M University, 2008

Joshi, R, Professor
Teaching, Learning & Culture
PhD, University of South Carolina, 1976

Kelly, Larry, Clinical Professor
Teaching, Learning & Culture
PhD, University of Texas, Austin, 2002

Kuo, Li-Jen, Associate Professor
Teaching, Learning & Culture
PhD, University of Illinois at Urbana-Champaign, 2006

Larke, Patricia, Professor
Teaching, Learning & Culture
EdD, University of Missouri, 1984

Laub, James, Clinical Assistant Professor
Teaching, Learning & Culture
PhD, Texas A&M University, 2012

Lewis, Chance, Associate Professor
Teaching, Learning & Culture
PhD, Colorado State University, 2001

Li, Yeping, Professor
Teaching, Learning & Culture
PhD, University of Pittsburgh, 1999

Loving, Cathleen, Associate Professor
Teaching, Learning & Culture
PhD, University of Texas, 1990

Matsuda, Noboru, Associate Professor
Teaching, Learning & Culture
PhD, University of Pittsburgh, 2004

Matthews, Sharon, Clinical Assistant Professor
Teaching, Learning & Culture
PhD, New Mexico State University, 2007

Mctigue, Erin, Associate Professor
Teaching, Learning & Culture
PhD, University of Virginia, 2006

Neshyba, Monica, Clinical Assistant Professor
Teaching, Learning & Culture
PhD, University of Texas, Austin, 2012

Ogletree, Quinita, Lecturer
Teaching, Learning & Culture
PhD, Texas A&M University, 2012

Parker, Dawn, Clinical Professor
Teaching, Learning & Culture
PhD, Texas A&M University, 1997

Phillips, Glenn, Adjunct Assistant Professor
Teaching, Learning & Culture
PhD, Texas A&M University, College Station, 2014

Rackley, Robin, Clinical Professor
Teaching, Learning & Culture
PhD, Texas A&M University, 2004

Rollins, Kayla, Assistant Lecturer
Teaching, Learning & Culture
PhD, Texas A&M University, 2011

Rupley, William, Professor
Teaching, Learning & Culture
PhD, University of Illinois at Urbana-Champaign, 1975

Singleton, Julie, Clinical Assistant Professor
Teaching, Learning & Culture
PhD, Texas A&M University, 2011

Slattery, Geor, Professor
Teaching, Learning & Culture
PhD, Louisiana State University, 1989

Smith, Dennie, Professor
Teaching, Learning & Culture
EDD, Auburn University, 1969

Stillisano, Jacqueline, Lecturer
Teaching, Learning & Culture
PhD, Ball State University, 2004

Stuessy, Carol, Associate Professor
Teaching, Learning & Culture
PhD, Ohio State University, 1984
Viruru, Radhika, Clinical Professor  
Teaching, Learning & Culture  
PhD, Texas A&M University, 1998

Walters, Lynne, Associate Professor  
Teaching, Learning & Culture  
PhD, University of Wisconsin-Madison, 1977

Waxman, Herscholt, Professor  
Teaching, Learning & Culture  
PhD, University of Illinois, 1982

Weber, Nancy, Lecturer  
Teaching, Learning & Culture  
PHD, Texas A&M University, 2015

Wiese, Patricia, Clinical Associate Professor  
Teaching, Learning & Culture  
PHD, Texas A&M University, 2001

Wijekumar, Kausalai, Professor  
Teaching, Learning & Culture  
PHD, The Pennsylvania State University, 2000

Williams, Kamala, Lecturer  
Teaching, Learning & Culture  
PHD, Texas A&M University, 2010

Yalvac, Bugrahan, Associate Professor  
Teaching, Learning & Culture  
PHD, Pennsylvania State University, 2005

Masters  
• Master of Education in Curriculum and Instruction (p. 657)  
• Master of Science in Curriculum and Instruction (p. 658)

Doctoral  
• Doctor of Education in Curriculum and Instruction (p. 653)  
• Doctor of Philosophy in Curriculum and Instruction (p. 663)

Doctor of Education in Curriculum and Instruction

The Doctor of Education (EdD) degree is a professional degree designed to prepare a candidate for a position of leadership in the full range of educational settings, including public and private schools and colleges, business, government, industry and the military establishment. The program is designed for the practitioner: a graduate may be expected to fill instructional, supervisory and administrative positions in which educational services are to be rendered.

Although substantively different from the PhD degree in education, the EdD degree requires equivalent admission qualifications, standards of scholarship and breadth and depth of study. Because graduates of the program are expected to demonstrate a high level of professional skill and educational statesmanship, only those candidates who show a consistently high level of professional performance in their academic studies, in their role-related studies, in their internship experience, and in the completion of their records of study will be recommended for the degree. The EdD degree may be earned in agricultural education, educational administration, and curriculum and instruction. Details of the requirements are presented below.

Admission

An applicants must hold the master’s degree, must have completed at least three years of professional experience in an educationally related setting, and must submit scores for the Graduate Record Examination and an academic record acceptable to the department to which he/she applies. He/she also must complete a written instrument which assesses the knowledge of the requirements and duties of the professional roles to which he/she aspire and demonstrates his/her ability to write with clarity, organization and correctness.

The Department of Teaching, Learning and Culture also offers an online Doctor of Education (EdD) in Curriculum and Instruction. The program requires a minimum of 64 semester credit hours beyond the master’s degree, all of which are presented through a web-based delivery system. Students admitted to this program progress only as members of a cohort. All applicants must hold a master’s degree and must have completed at least five years of classroom teaching experience.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 653)  
• Degree Plan (p. 654)  
• Transfer of Credit (p. 654)  
• Examinations (p. 654)  
  • Preliminary Examination (p. 654)  
  • Final Examination (p. 655)  
• Record of Study (p. 656)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the
Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

Each student’s proposed degree plan will be individually designed on the basis of the student’s career objectives and the competencies associated with the professional role to which the student aspires. It will contain a minimum of 64 semester hours, including the following components:

1. At least 6 semester hours of proseminars stressing the foundation concepts with which every EdD student should be familiar;
2. A set of courses selected to prepare the candidate for a specific professional role within a field of specialization;
3. One or more courses that develop basic understanding of the procedures and applications of research;
4. At least one supporting field of 12 or more semester hours or two supporting fields of 9 or more semester hours each;
5. A professional internship of at least 6 semester hours related to the professional role to which the student aspires;
6. A record of study involving at least 12 semester hours of credit.

No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the preliminary examination.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved joint degree programs with other Texas A&M University System institutions, credit for theses or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Examinations

Preliminary Examination

The student’s major department and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.
• Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination. Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the record of study is available in substantially final form to the student’s advisory committee, and all concerns have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Record of Study

The EdD student will produce a major research document called a record of study. The research project may involve such topics as

1. a field study on a problem of major proportions in time or extent;
2. a curriculum development project validated through pilot and field testing; or
3. action research on a curricular, instructional, supervisory or administrative problem based on empirical data.

The EdD student must have primary responsibility for the design and development of the research, and the record of study must be the sole and original work of the candidate.

Whatever the nature of the research project undertaken by the candidate, he or she will be required to prepare a record of study that explains and supports the activities undertaken in the project and supports its conclusions with adequate investigations, empirical data and a comprehensive bibliography. Procedures used in the student’s research will be described in sufficient detail for educators in other locations to apply or extend the procedures. All records of study should be characterized by accuracy of observation and measurements, thoroughness of analysis and synthesis, and accuracy and completeness of presentation.

Guidelines for the preparation of the record of study are available in the Thesis Manual which is available online at http://ogaps.tamu.edu. After successful defense and approval by the student’s advisory committee and the head of the student’s major department, a student must submit his/her record of study in electronic format as a single PDF file. The PDF file must be uploaded to the website http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A record of study that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 656)
- Continuous Registration (p. 656)
- Internship or Practicum (p. 656)
- Application for Degree (p. 657)

Residence

The residence requirement for the EdD degree is 30 semester credit hours in resident study at Texas A&M University. Of these 30 semester hours, at least 18 must be taken as a full-time student. The residence requirement must be fulfilled within five consecutive calendar years. This requirement may be satisfied by a student who presents any combination of full-time study during summer sessions of at least five weeks duration and/or work as a full-time student during regular sessions which totals in the aggregate at least 18 semester hours, accomplished within a five-year period beginning with the first course proposed to apply to this requirement.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

Continuous Registration

A student in a program leading to the EdD who has completed all coursework on his/her degree plan other than 692 (Professional Study) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Internship or Practicum

Each EdD degree candidate will complete a university-directed internship in a professional employment setting with a minimum duration of 300 clock
hours accrued at the rate of 10–40 hours per week. The internship will require of the student full participation and responsibility in experiences directly related to the student’s career specialization. Credit for the internship will not be given for a continuation of regular employment activities (e.g., continuing to serve as a junior college teacher or as an elementary school principal), but only for completing an entirely new work experience. The internship may be on a paid or unpaid basis, must be undertaken after the student has a degree plan on file, and must be supported by prior or concurrent coursework (usually toward the end of the degree program). Prior to its beginning, the internship must be approved in writing as to details by all members of the student’s doctoral committee. At the conclusion of the internship, a formal written summary of its nature and results must be approved by the student’s advisory committee.

Application for Degree
For information on applying for your degree, please visit the Graduation Application for Degree.

Master of Education in Curriculum and Instruction

A graduate student majoring in agricultural leadership, education and communication; bilingual education; educational administration; educational curriculum and instruction; educational psychology; educational technology; or special education may become a candidate for the degree of Master of Education (MEd). This is a non-thesis degree which requires a minimum of 36 hours of coursework and a satisfactory comprehensive final examination.

Program Requirements

Program Requirements

Student’s Advisory Committee (p. 657)
Degree Plan (p. 657)
Credit Requirement (p. 657)
Transfer of Credit (p. 657)
Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 658)
Final Examination (p. 658)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of only the chair. The chair of the advisory committee must be from the student’s department.

Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee chair include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee chair is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdppss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from the Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 semester credit hours of approved courses is required for the Master of Education degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.
Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685 or 690 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

There is no final examination for this degree. The student will instead be required to successfully complete a required common course.

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**Additional Requirements**

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Education degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Education degree.

**Internship or Practicum**

A student who undertakes a professional internship in partial fulfillment of master’s degree requirements after completing all course requirements for the master’s degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Curriculum and Instruction**

The **Master of Science (MS)** curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.
Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

4. Apply for degree; pay graduation fee.  
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   **When:** If applicable, before or during final semester.  
   **Approved by:** OGAPS.

7. Submit request to schedule final examination.  
   **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
   **When:** See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  
    **For more information, visit** http://graduation.tamu.edu.

Program Requirements

- Student’s Advisory Committee (p. 659)
- Degree Plan (p. 660)
- Credit Requirements (p. 660)
- Transfer of Credit (p. 660)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 660)
- Thesis Option (p. 661)
  - Thesis Proposal (p. 661)
  - Final Examination (p. 661)
- Non-Thesis Option (p. 662)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary
program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.
1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the
scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 662)
- Continuous Registration (p. 662)
- Time Limit (p. 662)
- Foreign Languages (p. 663)
- Application for Degree (p. 663)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.
A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Curriculum and Instruction**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.  
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS
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Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies

When: See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

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Graduate; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

The Department of Teaching, Learning and Culture offers the Doctor of Philosophy (PhD) in Curriculum and Instruction. The program requires a minimum of 64 semester credit hours beyond the master’s degree. This program is offered to those with an interest in the philosophical, theoretical and methodological constructs of both applied and basic quantitative and qualitative research. The acquisition of knowledge evolves from conceptualizing the procedures of educational inquiry as they relate to both the consumer and the practitioner. Specializations within this research-based curriculum are designed to encompass the original independent research interests of the individual. They include: Culture and Curriculum, English as a Second Language, Mathematics Education, Science Education, Reading and Language Arts Education, and Urban Education.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 664)
• Degree Plan (p. 664)
• Transfer of Credit (p. 665)
• Research Proposal (p. 665)
• Examinations (p. 665)
  • Preliminary Examination (p. 665)
  • Final Examination/Dissertation Defense (p. 667)
• Dissertation (p. 667)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representing the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the university and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to
correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course is to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V96, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
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<td></td>
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<td>Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
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</tbody>
</table>
5 Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6 When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.

7 Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.

8 Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the majority of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new
document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration (p. 25).

See Residence Requirements (p. 22).

**Time Limit**

**All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted.** A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized.
with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Dwight Look College of Engineering**

http://engineering.tamu.edu

**Administrative Officers**

Vice Chancellor and Dean of Engineering - M. Katherine Banks, Ph.D.

Executive Associate Dean - Nagamangala K. Anand, Ph.D.

Senior Associate Dean for Academic Affairs - Valerie E. Taylor, Ph.D.

Associate Dean for Undergraduate Programs - Prasad Enjeti, Ph.D.

Assistant Dean for Graduate Programs - John C. Criscione, M.D., Ph.D.

Senior Associate Dean for Research - Dimitris Lagoudas, Ph.D.

Associate Dean for Research - Costas Georghiades, D.Sc.

Assistant Dean for Finance - Michelle Mitchell, B.B.A.

**Departments**

**Departments**

- Department of Aerospace Engineering (p. 689)
- Department of Biomedical Engineering (p. 703)
- Artie McFerrin Department of Chemical Engineering (p. 718)
- Zachry Department of Civil Engineering (p. 732)

- Department of Computer Science and Engineering (p. 759)
- Department of Electrical and Computer Engineering (p. 786)
- Department of Engineering Technology and Industrial Distribution (p. 814)
- Department of Industrial and Systems Engineering (p. 816)
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- Department of Mechanical Engineering (p. 847)
- Department of Nuclear Engineering (p. 862)
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**Interdepartmental Programs**

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- Doctor of Engineering in Engineering (p. 669)
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**Interdepartmental Degree Programs**

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- Master of Engineering in Engineering (p. 672)
- Master of Science in Interdisciplinary Engineering (p. 674)
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**Doctoral**

- Doctor of Engineering in Engineering (p. 669)
- Doctor of Philosophy in Interdisciplinary Engineering (p. 678)

**Certificates**

- Safety Engineering Certificate (p. 689)

**Doctor of Engineering in Engineering**

The Doctor of Engineering (DEng) program has as its objective the education of men and women to function at the highest levels of the engineering profession, with emphasis on solving problems which arise in the use of technology to benefit society at large. Since these problems frequently have a societal impact which is non-technical in nature and since technological advances are implemented through business and industry, the Doctor of Engineering program seeks to couple understanding of the characteristics of social and business institutions with high competence in solving engineering problems.

The curriculum is a 96 semester credit hour professional program beyond the baccalaureate degree. A minimum of 64 credit hours beyond the master’s degree is required. These totals include a maximum of 16 credit hours for a professional internship.

Following entry into the Doctor of Engineering program, the student will complete a minimal 36-semester-credit-hour course of study prior to a
one calendar year (4 credit hours per semester) internship in which the student will extend his or her education in a practice-oriented environment such as an industrial organization. The Doctor of Engineering program is administered by the Dwight Look College of Engineering with the Office of Graduate and Professional Studies.

The final oral/written examination for the Doctor of Engineering degree is administered by the student’s advisory committee, as approved by the College of Engineering and the Office of Graduate and Professional Studies. Additional information can be obtained from the Associate Dean for Graduate Programs and/or the Director of Interdisciplinary Engineering Programs in the College of Engineering.

Admission

Prior to applying to the Doctor of Engineering program, an individual must first be admitted by a graduate program within the College of Engineering. An individual possessing a minimum of an ABET-accredited bachelor’s degree in engineering or the equivalent may apply for program admission. A person applying with only a bachelor’s degree must have a grade point average of at least 3.00/4.00. An individual applying with a master’s degree in engineering must have a grade point average of at least 3.25 for his/her overall graduate studies. To be admitted to the Doctor of Engineering program by the College of Engineering, an applicant must complete the appropriate application form, provide transcripts of all academic work taken beyond the secondary school level, prepare a 300-word essay dealing with the applicant’s motivation for seeking admission to the program, be recommended by his/her respective department, be interviewed by the admissions subcommittee of the Doctor of Engineering program committee, and be approved by the College of Engineering. A student is required to pass the oral and written examinations associated with the Doctor of Engineering qualifying examination described in “Examinations.”

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 670)
- Degree Plan (p. 670)
- Transfer of Credit (p. 670)
- Final Examination (p. 671)
- Record of Study (p. 671)

Student’s Advisory Committee

After receiving admission to the Doctor of Engineering program, the student will consult with the head of his or her administrative department concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of not fewer than four members of the graduate faculty representative of the student’s several fields of study. One member of the committee must have an appointment to a department other than the student’s administrative department.

The student’s internship supervisor, a practicing engineer, also is a member of the advisory committee. The chair, in consultation with the student will select the remainder of the advisory committee. The chair will notify the tentative members of the advisory committee, giving the student’s name and field of study, requesting that they consider serving on the advisory committee. The student will interview each prospective committee member to determine whether he or she will accept the assignment.

The student’s advisory committee has the responsibility for guiding and directing the entire academic and internship programs of the student and for initiating all actions concerning the student. The chair of the advisory committee, who usually has immediate supervision of the student’s program, has the responsibility for calling required meetings of the advisory committee and calling meetings at any other time considered desirable.

The duties of the advisory committee include responsibility for the proposed degree program, the Doctor of Engineering qualifying examination (written and oral), the technical adequacy of the internship program, the qualifications of the student to embark on the internship, the internship report, and the final examination. In addition, the advisory committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Dean of the College of Engineering and the Associate Provost for Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan which will constitute the basic academic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies following the deadline imposed by the student’s college, and no later than 90 days prior to the preliminary examination. The degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu.

The graduate portion of the proposed degree plan will include a minimum of 96 semester credit hours. Of these, 80 semester credit hours of coursework are required; the Professional Internship (see section on “Internship”) will earn 4 semester credit hours per semester and per summer term.

The 80 semester credit hours of graduate coursework shall include a minimum of 20 semester credit hours of required core coursework, 12 semester credit hours of elective professional development courses, 32 semester credit hours of department-oriented graduate level courses, 12 semester credit hours of engineering design courses and 4 semester credit hours of professional development seminar.

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if such additional coursework is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved joint degree programs with other Texas A&M University System institutions, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses
were completed, the courses would be accepted for credit toward a similar
degree for a student in degree-seeking status at the host institution. Credit
for coursework taken by extension is not transferable. Coursework in
which no formal grades are given or in which grades other than letter
grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not
accepted for transfer credit. Credit for coursework submitted for transfer
from any college or university must be shown in semester credit hours, or
equated to semester credit hours.

Courses used toward a degree at another institution may not be applied
for graduate credit. If the course to be transferred was taken prior to the
conferral of a degree at the transfer institution, a letter from the Registrar
attaching to that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional
Studies.

Grades for courses completed at other institutions are not included
in computing the GPR. An official transcript from the university at
which transfer courses are taken must be sent directly to the Office of
Graduate and Professional Studies.

The student is allowed
for graduate credit. If the course to be transferred was taken prior to the
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attaching to that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional
Studies.
• Internship or Practicum (p. 672)
• Application to Degree (p. 672)

Residence
A student who enters the DEng program with baccalaureate degrees must spend two academic years in resident study at Texas A&M University. A student who holds a master’s degree when he/she enters the program must spend one academic year in resident study. In this context, an academic year is defined as two regular semesters, two 10-week summer semesters or a regular semester and a 10-week summer semester. To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

Continuous Registration
A student in a program leading to a Doctor of Engineering who has completed all coursework on his/her degree plan other than 684 (Internship) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25). However, colleges or departments may have additional or higher requirements.

Scholarship
To remain in good standing, a student admitted to the Doctor of Engineering program must maintain a GPR of 3.250 during his/her graduate studies.

Internship or Practicum
As part of the degree requirements after completing courses on the approved degree plan (except ENGR 684), each student will spend a minimum of one calendar year working under the supervision of a practicing engineer in industry, business or government. The objectives of the internship are two-fold:

1. to enable the student to demonstrate the ability to apply both knowledge and technical education by making an identifiable contribution in an area of practical concern to the organization or industry in which the internship is served, and
2. to enable the student to function in a non-academic environment in a position in which he or she will become aware of the organizational approach to problems, in addition to those of traditional engineering design or analysis.

During the internship phase of the program, the student must be continuously enrolled in the University.

The nature of the internship experience will be determined by mutual consent among the student, the advisory committee and the supervising organization prior to commencement of the internship period. It is expected that the internship experience will be at a level in the organization which will enable the student to deal with broadly based problems affecting more than one facet of the organization, rather than a single narrow or specific technical problem. The student is responsible for identifying and arranging a suitable internship. Specific arrangements for the internship will be made through the student’s major department, and an internship agreement must be negotiated between the student and the advisory committee, and the internship supervisor and appropriate representatives of the industrial organization. Copies of all agreements must be approved by the College of Engineering.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Engineering in Engineering
A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

Program Requirements

Student’s Advisory Committee
After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for...
securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan
The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement
A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies.

Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be accepted for transfer credit. Credit for any research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses
Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 6 hours of 684 (Professional Internship) and/or
   • A maximum of 6 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 674)
- Time Limit (p. 674)
- Foreign Languages (p. 674)
- Internship or Practicum (p. 674)
- Application for Degree (p. 674)

**Residence**

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Engineering degree.

**Internship or Practicum**

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Interdisciplinary Engineering**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.
Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

4. Apply for degree; pay graduation fee. **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement. **When:** If applicable, before or during final semester. **Approved by:** OGAPS.

7. Submit request to schedule final examination. **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown. **For more information, visit http://graduation.tamu.edu.**

1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2. Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 675)
- Degree Plan (p. 676)
- Credit Requirements (p. 676)
- Transfer of Credit (p. 676)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 676)
- Thesis Option (p. 677)
  - Thesis Proposal (p. 677)
  - Final Examination (p. 677)
- Non-Thesis Option (p. 678)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate
faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visual Analytics, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:

   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas
A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research must check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final.
form, and all members have had adequate time to review the document.
The examination is conducted by the student’s advisory committee as
finally constituted. The student must be registered in the University in the
semester or summer term in which the final examination is taken. Persons
other than members of the graduate faculty may, with mutual consent
of the candidate and the major professor, attend final examinations for
advanced degrees. Upon completion of the questioning of the candidate,
all visitors must excuse themselves from the proceedings. A positive vote
by all members of the graduate committee with at most one dissension
is required to pass a student on his or her exam. A department, or
interdisciplinary degree program, may have a stricter requirement provided
there is consistency within all degree programs within a department or
interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final
examination provided his/her degree plan GPR is 3.500 or greater and he/
she has the approval of the advisory committee, the head of the student’s
major department, or intercollegiate chair, if appropriate, and the Office
of Graduate and Professional Studies. It is required that the petition for
exemption be submitted the same semester the student intends to submit
the thesis.

Exam results must be submitted with original signatures of only the
committee members approved by the Office of Graduate and Professional
Studies. If an approved committee member substitution (1 only) has been
made, his/her signature must also be submitted to the Office of Graduate
and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive
examination is not required. The requirements as to level of courses are
the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98,
5V99, or 691 (research) for any reason and 691 may not be used for
credit toward a non-thesis option Master of Science degree. A maximum
of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685
(Directed Studies), and up to 3 credit hours of 690 (Theory of Research)
or 695 (Frontiers in Research) may be used toward the non-thesis option
Master of Science degree. In addition, any combination of 684, 685, 690
and 695 may not exceed 25 percent of the total credit hour requirement
shown on the individual degree plan. All requirements for the non-thesis
option Master of Science degree other than those specified above are the
same as for the thesis option degree.

Additional Requirements

• Residence (p. 678)
• Continuous Registration (p. 678)
• Time Limit (p. 678)
• Foreign Languages (p. 678)
• Application for Degree (p. 678)

Residence

In partial fulfillment of the residence requirement for the degree of Master
of Science, the student must complete 9 resident credit hours during one
regular semester or one 10-week summer semester in resident study at
Texas A&M University. Upon recommendation of the student’s advisory
committee, department head or Chair of the Interdisciplinary Program, if
appropriate, and with approval of the Office of Graduate and Professional
Studies, a student may be granted exemption from this requirement. Such
a petition, however, must be approved prior to the student’s registration for
the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree
may fulfill total residence requirements by completion of less-than-full
time course loads each semester. In order to be considered for this, the
student is required to submit a Petition for Waivers and Exceptions along
with verification of his/her employment to the Office of Graduate and
Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who
has completed all coursework on his/her degree plan other than 5V98,
5V99, and 691 (research) is required to be in continuous registration until
all requirements for the degree have been completed. See Continuous
Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven
consecutive years for the degree to be granted. A course will be
considered valid until seven years after the end of the semester in which
it is taken. Graduate credit for coursework which is more than seven
calendar years old at the time of the final examination (oral or written) may
not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected
version of the thesis cleared by the Office of Graduate and Professional
Studies no later than one year after the final examination, or approval of
a petition for exemption from the final exam, or within the seven-year time
limit, whichever occurs first. Failure to do so will result in the degree not
being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation
(p. 24) section.

Doctor of Philosophy in
Interdisciplinary Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed
to give the candidate a thorough and comprehensive knowledge of his or
her professional field and training in methods of research. The final basis
for granting the degree shall be the candidate’s grasp of the subject matter
of a broad field of study and a demonstrated ability to do independent
research. In addition, the candidate must have acquired the ability to
express thoughts clearly and forcefully in both oral and written languages.
The degree is not granted solely for the completion of coursework,
residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM
or MD at a U.S. institution, a minimum of 64 hours is required on the
degree plan for the degree of Doctor of Philosophy. For a student who has
completed a baccalaureate degree but not a master's degree or a U.S.
DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

### Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 679)
- Degree Plan (p. 680)
- Transfer of Credit (p. 680)
- Research Proposal (p. 680)
- Examinations (p. 681)
  - Preliminary Examination (p. 681)
  - Final Examination/Dissertation Defense (p. 682)
- Dissertation (p. 683)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or
co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V88/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for transfer credit at the same degree for a student in the degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination. Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student's advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissenting vote is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. **When:** Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements. **When:** At least three weeks before the proposed date of the preliminary examinations. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule. **Approved by:** Committee chair, department head or intercollegiate faculty chair. **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. **When:** Upon receipt of the report of the doctoral Preliminary Examination.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. **When:** Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

• Residence (p. 683)
• Time Limit (p. 683)
• Continuous Registration (p. 684)
• Admission to Candidacy (p. 684)
• Languages (p. 684)
• 99-Hour Cap on Doctoral Degree (p. 684)
• Application for Degree (p. 684)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load. (In this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Safety Engineering

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   When: Before first semester registration.  
   Approved by: Graduate advisor or chair of the intercollegiate faculty.
### Program Requirements

#### Program Requirements

- Student's Advisory Committee (p. 686)
- Degree Plan (p. 686)
- Credit Requirements (p. 686)
- Transfer of Credit (p. 686)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 687)
- Thesis Option (p. 687)
  - Thesis Proposal (p. 687)
  - Final Examination (p. 687)
- Non-Thesis Option (p. 688)
Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M.
which are eligible to be applied to a graduate degree, and there
must be no unabsoled grades of D, F or U for any course listed on
the degree plan. To absolve a deficient grade, the student must repeat
the course at Texas A&M University and achieve a grade of C or better.
All coursework on the degree plan must have been completed with the
exception of those hours for which the student is registered. Additionally,
all English Language Proficiency requirements must be satisfied prior to
scheduling the examination. An approved thesis proposal must be on file
in the Office of Graduate and Professional Studies according to published
deadlines.

A request to hold and announce the final examination must be submitted
to the Office of Graduate and Professional Studies a minimum of 10
working days in advance of the scheduled date for the examination.
Examinations which are not completed and reported as satisfactory to the
Office of Graduate and Professional Studies within 10 working days of the
scheduled examination date will be recorded as failures. A student may be
given only one opportunity to repeat the final examination for the master’s
degree and that must be within a time period that does not extend beyond
the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree
plan and at the option of the committee may be written or oral or both. The
final examination may not be administered before the thesis is available
to all members of the student’s advisory committee in substantially final
form, and all members have had adequate time to review the document.
The examination is conducted by the student’s advisory committee as
finally constituted. The student must be registered in the University in the
semester or summer term in which the final examination is taken. Persons
other than members of the graduate faculty may, with mutual consent
of the candidate and the major professor, attend final examinations for
advanced degrees. Upon completion of the questioning of the candidate,
all visitors must excuse themselves from the proceedings. A positive vote
by all members of the graduate committee with at most one dissenting
vote is required to pass a student on his or her exam. A department, or
interdisciplinary degree program, may have a stricter requirement provided
there is consistency within all degree programs within a department or
interdisciplinary degree program.

A thesis option candidate may petition to exempt from his/her final
examination provided his/her degree plan GPR is 3.500 or greater and he/
she has the approval of the advisory committee, the head of the student’s
major department, or intercollegiate chair, if appropriate, and the Office
of Graduate and Professional Studies. It is required that the petition for
exemption be submitted by the student no later than one year after the final
examination. The student must be registered in the University in the
semester or summer term in which the final 9 credit hours of required coursework.

Exam results must be submitted with original signatures of only the
committee members approved by the Office of Graduate and Professional
Studies. If an approved committee member substitution (1 only) has been
made, his/her signature must also be submitted to the Office of Graduate
and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive
examination is not required. The requirements as to level of courses are
the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98,
5V99, or 691 (research) for any reason and 691 may not be used for
credit toward a non-thesis option Master of Science degree. A maximum
of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685
(Directed Studies), and up to 3 credit hours of 690 (Theory of Research)
or 695 (Frontiers in Research) may be used toward the non-thesis option
Master of Science degree. In addition, any combination of 684, 685, 690
and 695 may not exceed 25 percent of the total credit hour requirement
shown on the individual degree plan. All requirements for the non-thesis
option Master of Science degree other than those specified above are the
same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 688)
- Continuous Registration (p. 688)
- Time Limit (p. 688)
- Foreign Languages (p. 689)
- Application for Degree (p. 689)

Residence

In partial fulfillment of the residence requirement for the degree of Master
of Science, the student must complete 9 resident credit hours during one
regular semester or one 10-week summer semester in resident study at
Texas A&M University. Upon recommendation of the student’s advisory
committee, department head or Chair of the Interdisciplinary Program, if
appropriate, and with approval of the Office of Graduate and Professional
Studies, a student may be granted exemption from this requirement. Such
a petition, however, must be approved prior to the student’s registration for
the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree
may fulfill total residence requirements by completion of less-than-full
time course loads each semester. In order to be considered for this, the
student is required to submit a Petition for Waivers and Exceptions along
with verification of his/her employment to the Office of Graduate and
Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who
has completed all coursework on his/her degree plan other than 5V98,
5V99, and 691 (research) is required to be in continuous registration until
all requirements for the degree have been completed. See Continuous
Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven
consecutive years for the degree to be granted. A course will be
considered valid until seven years after the end of the semester in which
it is taken. Graduate credit for coursework which is more than seven
calendar years old at the time of the final examination (oral or written) may
not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected
version of the thesis cleared by the Office of Graduate and Professional
Studies no later than one year after the final examination, or approval of
a petition for exemption from the final exam, or within the seven-year time
limit, whichever occurs first. Failure to do so will result in the degree not
being awarded.
Foreign Languages
No specific language requirement exists for the Master of Science degree.

Application for Degree
For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

Safety Engineering - Certificate
Graduate Certificate in Safety Engineering requirements are achievable and relevant to all engineering disciplines. Graduate students in any engineering discipline can choose this option as part of their curriculum. Students must complete 12 semester credit hours of specified courses to earn a Safety Engineering Certificate. Through this option, students are exposed to principles and case histories from a wide variety of engineering disciplines. The curriculum emphasizes the interdisciplinary nature of safety, health, and environmental engineering. It also emphasizes the knowledge and skills most likely to be needed by any engineer, as well as those who specialize in Safety Engineering.

The proposed Graduate Certificate in Safety Engineering, which will be administered by the Mary Kay O’Connor Process Safety Center, seeks to serve all engineering disciplines equally well.

Program Requirements
The certificate requires 12 hours of coursework. It is the intent that these hours are applicable to the hours necessary for graduation and not an additional load, but this will depend on the disciplines’ specific course requirements. Receiving the certificate is not dependent on conferral of a degree. Of the total hours required for the Certificate, six hours are dedicated to Basic Topics and are required for everyone in the program. An additional six hours address more specific or advanced topics. The advanced topics are cross-listed with numerous departments.

Required Courses
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<td>SENG 655/</td>
<td>Process Safety Engineering</td>
<td>3</td>
</tr>
<tr>
<td>CHEN 655</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SENG 660/</td>
<td>Quantitative Risk Analysis</td>
<td>3</td>
</tr>
<tr>
<td>CHEN 660</td>
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Select two of the following:

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<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>CHEN 656</td>
<td>Optimization of Chemical Engineering Processes</td>
<td>3</td>
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<tr>
<td>CVEN 610/</td>
<td>Environmental Risk Assessment</td>
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<tr>
<td>CHEN 645</td>
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<td>CVEN 655</td>
<td>Structural Reliability</td>
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<td>Offshore and Coastal Structures</td>
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<td>ISEN 612</td>
<td>Design by Reliability</td>
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<td>ISEN 627</td>
<td>Engineering Analysis for Decision Making</td>
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<td>ISEN 630</td>
<td>Human Operator in Complex Systems</td>
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<tr>
<td>MEEN 652</td>
<td>Multivariable Control System Design</td>
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<td>NUEN 612</td>
<td>Radiological Safety and Hazards Evaluation</td>
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<tr>
<td>NUEN 689</td>
<td>Special Topics in...</td>
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<tr>
<td>SENG 685</td>
<td>Directed Studies</td>
<td></td>
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<tr>
<td>SENG 422</td>
<td>Fire Protection Engineering - Facilities Design</td>
<td></td>
</tr>
<tr>
<td>STAT 601</td>
<td>Statistical Analysis</td>
<td></td>
</tr>
</tbody>
</table>

Total Semester Credit Hours 12

Department of Aerospace Engineering
http://engineering.tamu.edu/aerospace

Head: R.D. Bowersox

Graduate Advisor: V.K. Kinra

The Department of Aerospace Engineering offers graduate work and research programs in aeronautical/aerospace engineering. Programs leading to the degrees of MEng, MS and PhD are available. The department also offers courses and faculty supervision for students pursuing the Doctor of Engineering degree. Major areas of interest are aero/fluid dynamics, hypersonics, computational fluid dynamics, fluid-structure interaction (aeroelasticity), flight mechanics, astrodynamics, spacecraft/aircraft dynamics and control, rotorcraft, computational mechanics, solid mechanics, micromechanics, nanomechanics, composite materials, bio-nano materials, aging aircraft and structures.

The aerodynamics and propulsion-related research within the department includes airfoil and wing analyses, boundary layer stability, turbulence, combustion, propulsion and flow-control for aircraft, land vehicles, wind turbines and other applications. A major focus within the department is viscous flows across the speed regimes ranging from incompressible subsonic to hypersonic. Fundamental transition research is performed using world-class quiet-flow facilities that include the Klebanoff/Saric Low Disturbance Tunnel and the NASA Langley/TAMU Mach 6 Quiet Tunnel. The Texas A&M University National Aerothermochemistry (TAMU-NAL) Laboratory is a graduate research facility for conducting leading research in support of national interests in high-speed gasdynamics, unsteady flows and flows with thermal and chemical non-equilibrium effects.

Research involving dynamics and control of autonomous intelligent vehicles, formation flying of spacecraft and other problems in astrodynamics is performed in the Center for Mechanics and Control. The Land, Air and Space Robotics (LASR) laboratory enables sensing and control research with emphasis on high fidelity emulation of close proximity motions of two or more vehicles. LASR is being utilized to research spacecraft on-orbit proximity operations, autonomous aerial refueling of UAVs and astronaut supervision of robots for surface operations on the Moon or Mars. Research related to satellite design, responsive space systems and autonomous rendezvous and docking is conducted by the AggieSat Lab Student Satellite Program. The department has a two-observatory facility on the grounds of the Physics Department’s Astronomy Teaching Observatory, which is used for research on fine resolution interferometric imaging of space objects via photonic quantum correlations. Recently founded Advanced Vertical Flight Lab (AVFL) conducts rotorcraft-related research focusing on design, development and flight testing of revolutionary vertical take-off and landing (VTOL) capable UAVs mainly at meso scales (commonly called Micro Air Vehicles or MAVs).

Investigations of materials and structural mechanics problems are undertaken in the Center for Mechanics of Composites. Research on nanomaterials, multifunctional material systems, multiscale modeling and integrated adaptive structures is coordinated by the Texas Institute for Intelligent Materials and Structures for Aerospace Vehicles (TiiMS). Research in the Electroactive Materials Characterization Laboratory focuses on processing-microstructure-property relationships in smart materials with the goal of developing new materials with unique combinations of mechanical, electrical and coupled properties for uses.
that range from advanced electronic devices and autonomous system concepts to the aerospace, automotive, medical and consumer industries.

Numerical simulations of complex fluid and solid mechanics problems are efficiently obtained with university and supporting departmental computational facilities.

Courses relating to structural mechanics and materials listed at the end of this section are contained within the Dwight Look College of Engineering listing. The mechanics and materials courses are administered by the Department of Aerospace Engineering and are taught by faculty from the Departments of Aerospace, Civil and Mechanical Engineering. A foreign language is not required for any of the aerospace degree programs.

**Mechanics and Materials (MEMA)**

The mechanics and materials course offerings perform three major functions. First, and most importantly, they are interdisciplinary vehicles for staff and students who study and conduct research in those increasingly important areas requiring a blending of mechanics and materials. Second, they provide the support base for graduate students to pursue studies in the traditional areas of either applied mechanics or materials science. Third, they provide a coordinated set of service courses for the engineering departments. Interested students should contact their department's graduate advisor.

**Faculty**

Alfriend, Kyle, Professor  
Aerospace Engineering  
PhD, Virginia Polytechnic Institute and State University, 1967

Benzerga, Amine, Associate Professor  
Aerospace Engineering  
PhD, Ecole National Superieure Des Mines De Paris, 2000

Bhattacharya, Raktim, Associate Professor  
Aerospace Engineering  
PhD, University of Minnesota, 2003

Bowersox, Rodney, Professor  
Aerospace Engineering  
PhD, Virginia Tech, 1992

Boyd, James, Associate Professor  
Aerospace Engineering  
PhD, Texas A&M University, 1994

Chakravorty, Suman, Associate Professor  
Aerospace Engineering  
PhD, University of Michigan, 2004

Chamitoff, Gregory, Professor Of The Practice  
Aerospace Engineering  
PhD, Massachusetts Institute of Technology, 1992

Cizmas, Paul, Professor  
Aerospace Engineering  
PhD, Duke University, 1995

Donzis, Diego, Associate Professor  
Aerospace Engineering  
PhD, Georgia Institute of Technology, 2007

Girimaji, Sharath, Professor  
Aerospace Engineering  
PhD, Cornell University, 1990

Hartl, Darren, Tees Research Assistant Professor  
Aerospace Engineering  
PhD, Texas A&M University, 2009

Hurtado, John, Professor  
Aerospace Engineering  
PhD, Texas A&M University, 1995

Hyland, David, Professor  
Aerospace Engineering  
DSc, Massachusetts Institute of Technology, 1974

Junkins, John, Distinguished Professor  
Aerospace Engineering  
PhD, University of California, Los Angeles, 1969

Karpets, Adonios, Associate Professor  
Aerospace Engineering  
PhD, Yale University, 1998

Kinra, Vikram, Professor  
Aerospace Engineering  
PhD, Brown University, 1975

Lagoudas, Dimitris, Professor  
Aerospace Engineering  
PhD, Lehigh University, 1986

Le Graverend,, Assistant Professor  
Aerospace Engineering  
PhD, Ecole National Superieure de Mécanique et d’Aérote, 2013

Mishra, Aashwin, Lecturer  
Aerospace Engineering  
PhD, Texas A&M University, 2014

Moble, Benedict, Assistant Professor  
Aerospace Engineering  
PhD, University of Maryland, 2010

Mortari, Daniele, Professor  
Aerospace Engineering  
PhD, University of Virginia, 1980

Naraghi, Mohammad, Assistant Professor  
Aerospace Engineering  
PhD, University of Illinois at Urbana-Champaign, 2009

Pollock, Thomas, Associate Professor  
Aerospace Engineering  
PhD, University of Virginia, 1977

Rediniotis, Othon, Professor  
Aerospace Engineering  
PhD, Virginia Tech, 1992

Reed, Helen, Professor  
Aerospace Engineering  
PhD, Virginia Tech, 1981
Masters

- Master of Engineering in Aerospace Engineering (p. 691)
- Master of Science in Aerospace Engineering (p. 693)

Doctoral

- Doctor of Philosophy in Aerospace Engineering (p. 697)

Master of Engineering in Aerospace Engineering

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering. The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 691)
- Degree Plan (p. 692)
- Credit Requirement (p. 692)
- Transfer of Credit (p. 692)

- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 692)
- Final Examination (p. 692)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the University, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may
be replaced by petition for valid reasons, a committee cannot resign in masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdps.unt.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 6 hours of 684 (Professional Internship) and/or
   • A maximum of 6 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and
To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

**Additional Requirements**

- Residence (p. 693)
- Time Limit (p. 693)
- Foreign Languages (p. 693)
- Internship or Practicum (p. 693)
- Application for Degree (p. 693)

**Residence**

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Engineering degree.

**Internship or Practicum**

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation section.

**Master of Science in Aerospace Engineering**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master's Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   **Submit a degree plan.**  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).
If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.

When: At least 20 working days prior to the submission of the Request for the Final Examination.

Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Apply for degree²; pay graduation fee.

When: During the first week of the final semester, see OGAPS calendar.

Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.

When: Well before submitting request to schedule final examination.

Submit request to schedule final examination.

When: If applicable, before or during final semester.

Approved by: OGAPS.

Successfully complete final examination.

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.

When: See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

² Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 694)
- Degree Plan (p. 695)
- Credit Requirements (p. 695)
- Transfer of Credit (p. 695)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 695)
- Thesis Option (p. 696)
  - Thesis Proposal (p. 696)
  - Final Examination (p. 696)
- Non-Thesis Option (p. 697)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved...
in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day
week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 681 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department or chair of the intercollegiate faculty, if applicable, the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies.
Additional Requirements

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 697)
- Continuous Registration (p. 697)
- Time Limit (p. 697)
- Foreign Languages (p. 697)
- Application for Degree (p. 697)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Aerospace Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/advisor to plan course of study for first semester.
   - Approved by: Graduate advisor.

See Residence Requirements (p. 697), Time Limit (p. 697), Application for Degree (p. 697) and Doctor of Philosophy in Aerospace Engineering (p. 697) for more information.
2 Establish advisory committee. Submit a degree plan. 
   When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3 Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. 
   When: Before preliminary examination.

4 Complete the preliminary examination. 
   When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5 Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. 
   When: No later than 20 working days prior to the submission of the Request for the Final Examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6 Complete residence requirement. 
   When: Before submitting request to schedule final oral examination.
   Approved by: OGAPS

7 Apply for degree; pay graduate fee. 
   When: During the first week of the final semester; see OGAPS calendar for deadlines.

8 Submit request for permission to hold and announce final oral examination. 
   When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9 Successfully complete final examination. 
   When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   Approved by: Advisory committee and OGAPS

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.
   When: See OGAPS calendar for deadlines.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown. 
   For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 698)
- Degree Plan (p. 699)
- Transfer of Credit (p. 699)
- Research Proposal (p. 699)
- Examinations (p. 700)
  - Preliminary Examination (p. 700)
  - Final Examination/Dissertation Defense (p. 701)
- Dissertation (p. 702)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary
degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

### Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

### Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

### Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee,
Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or interdisciplinary degree program examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissenting vote is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.
The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student's advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

1. **Establish advisory committee. Submit a degree plan.**
   - **When:** Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. **Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - **When:** Before preliminary examination.

3. **Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".**
   - **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. **Student checks the availability of committee members.**
   - **When:** Several weeks before the proposed date of the preliminary examination.

5. **Students prepares and submits any petitions found necessary by the review of the eligibility requirements.**
   - **When:** At least three weeks before the proposed date of the preliminary examinations.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **When exam date is determined, the department may announce the schedule.**
   - **Approved by:** Committee chair, department head or intercollegiate faculty chair.

7. **Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.**
   - **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.
   - **Approved by:** Advisory committee.

8. **Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.**
   - **When:** Upon receipt of the report of the doctoral Preliminary Examination.

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless he or her current official cumulative and degree plan GPAs are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 702)
- Time Limit (p. 702)
- Continuous Registration (p. 703)
- Admission to Candidacy (p. 703)
- Languages (p. 703)
- 99-Hour Cap on Doctoral Degree (p. 703)
- Application for Degree (p. 703)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

**Department of Biomedical Engineering**

http://engineering.tamu.edu/biomedical

**Head:** A. Guiseppi-Elie

**Graduate Advisor:** K. C. Maitland

The thrust of the biomedical engineering graduate program is in the areas of biomedical sensing and imaging, biomedical optics, biomechanics and mechanobiology, biomaterials, and tissue engineering. These concepts are applied and studied at whole body, tissue, cellular and molecular levels. Faculty members are presently involved in research from the macroscopic to the nanoscale in the areas of diagnostic and therapeutic systems, imaging systems, soft and hard tissue biomechanics, tissue characterization, biomaterials used in the human body, orthopedic biomechanics, FDA regulatory practices, bioinstrumentation, measurement and analysis of human body signals, and analysis of the interaction between humans and medical devices.

**Faculty**
Alge, Daniel, Assistant Professor
Biomedical Engineering
PhD, Purdue University, 2010

Applegate, Brian, Associate Professor
Biomedical Engineering
PhD, Ohio State University, 2000

Brewer, Maurice, Professor Of The Practice
Biomedical Engineering
MBA, Harvard Graduate School of Business Administration, 1984

Cosgriff-Hernandez, Elizabeth, Associate Professor
Biomedical Engineering
PhD, Case Western Reserve University, 2005

Cote, Gerard, Professor
Biomedical Engineering
PhD, University of Connecticut, 1990

Criscione, John, Associate Professor
Biomedical Engineering
PhD, John Hopkins University, 2005

Gaharwar, Akhilesh, Assistant Professor
Biomedical Engineering
PhD, Purdue University, 2011

Gibbs, Holly, Lecturer
Biomedical Engineering
PhD, Texas A&M University, 2015

Grunlan, Melissa, Associate Professor
Biomedical Engineering
PhD, University of South Carolina, 2004

Haridas, Balakrishna, Professor Of The Practice
Biomedical Engineering
PHD, University of Cincinnati, 2001

Hwang, Wonmuk, Associate Professor
Biomedical Engineering
PhD, Boston University, 2001

Jo, Javier, Associate Professor
Biomedical Engineering
PhD, University of Southern California, 2002

Kaunas, Roland, Associate Professor
Biomedical Engineering
PhD, University of California, San Diego, 2003

Madigan, Michael, Professor
Biomedical Engineering
PhD, Virginia Commonwealth University, 2001

Maitland, Duncan, Professor
Biomedical Engineering
PhD, Northwestern University, 1995

Maitland, Kristen, Associate Professor
Biomedical Engineering
PhD, University of Texas, 2006

McDougall, Mary, Associate Professor
Biomedical Engineering
PhD, Texas A&M University, 2004

McShane, Michael, Professor
Biomedical Engineering
PhD, Texas A&M University, 1999

Meissner, Kenith, Tees Research Professor
Biomedical Engineering
PhD, University of Arizona, 1994

Ober, Raimund, Professor
Biomedical Engineering
PhD, Cambridge University, 1987

Trache, Andreea, Associate Professor
Biomedical Engineering
PHD, Institute of Atomic Physics, Romania, 1996

Yakovlev, Vladislav, Professor
Biomedical Engineering
PhD, Moscow State University, 1990

Yeh, Alvin, Associate Professor
Biomedical Engineering
PhD, University of California, Berkeley, 2000

**Masters**
- Master of Engineering in Biomedical Engineering (p. 705)
- Master of Science in Biomedical Engineering (p. 707)

**Doctoral**
- Doctor of Philosophy in Biomedical Engineering (p. 712)

**Certificates**
- Engineering Therapeutics Manufacturing Certificate (p. 704)
- Quality Engineering for Regulated Medical Technologies Certificate

**Engineering Therapeutics Manufacturing - Certificate**

For more information regarding the Engineering Therapeutics Manufacturing Certificate, please visit the Department of Biomedical Engineering website (http://engineering.tamu.edu/biomedical).

**Program Requirements**

**Required Courses**
Select one of the following: 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>BAEN 302</td>
<td>Biological and Agricultural Engineering</td>
</tr>
<tr>
<td></td>
<td>Fundamentals II</td>
</tr>
<tr>
<td>BAEN 601</td>
<td>Advanced Agricultural Systems Analysis</td>
</tr>
<tr>
<td>CHEN 382</td>
<td>Bioprocess Engineering</td>
</tr>
<tr>
<td>CHEN 651</td>
<td>Biochemical Engineering</td>
</tr>
<tr>
<td>ISEN 360</td>
<td>Lean Thinking and Lean Engineering in the</td>
</tr>
<tr>
<td></td>
<td>Process Industries</td>
</tr>
<tr>
<td>ISEN 645</td>
<td>Lean Thinking and Lean Manufacturing</td>
</tr>
<tr>
<td>VTPP 435</td>
<td>Physiology for Bioengineers II</td>
</tr>
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**Prescribed Electives**
Select three of the following:

<table>
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<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>BAEN 471</td>
<td>Bioreactor Engineering</td>
</tr>
<tr>
<td>BAEN 479</td>
<td>Bioprocesses and Separations in Biotechnology</td>
</tr>
<tr>
<td>BAEN 489</td>
<td>Special Topics in... (Bioreactor Design)</td>
</tr>
<tr>
<td>BAEN 631</td>
<td>Bioprocesses and Separations in Biotechnology</td>
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<tr>
<td>BAEN 653</td>
<td>Bioreactor Design</td>
</tr>
<tr>
<td>BMEN 430</td>
<td>Medical Device Regulation</td>
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<tr>
<td>BMEN 440</td>
<td>Design of Medical Devices</td>
</tr>
<tr>
<td>BMEN 486</td>
<td>Biomedical Nanotechnology</td>
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<td>BMEN 487</td>
<td>Drug Delivery</td>
</tr>
<tr>
<td>BMEN 630</td>
<td>Global Medical Device Regulation</td>
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<td>BMEN 640</td>
<td>Design of Medical Devices</td>
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<td>BMEN 686</td>
<td>Biomedical Nanotechnology</td>
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<td>BMEN 687</td>
<td>Drug Delivery</td>
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<td>CHEN 440</td>
<td>Introduction to Transport Phenomena</td>
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<tr>
<td>CHEN 463</td>
<td>Systems Biology</td>
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<td>CHEN 489</td>
<td>Special Topics in... (Bioprocess Control)</td>
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<td>CHEN 489</td>
<td>Special Topics in... (Bioreactor Design)</td>
</tr>
<tr>
<td>CHEN 489</td>
<td>Special Topics in... (Introduction to Bioseparation)</td>
</tr>
<tr>
<td>CHEN 489</td>
<td>Special Topics in... (Safety in Pharmaceutical and Biotechnology Industries)</td>
</tr>
<tr>
<td>CHEN 489</td>
<td>Special Topics in... (Designing for Flexibility)</td>
</tr>
<tr>
<td>CHEN 614</td>
<td>Advanced Transport Phenomena I</td>
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<td>CHEN 624</td>
<td>Chemical Engineering Kinetics and Reactor Design</td>
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<td>CHEN 629</td>
<td>Transport Phenomena</td>
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<td>CHEN 631</td>
<td>Process Dynamics and Advanced Process Control</td>
</tr>
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<td>CHEN 651</td>
<td>Biochemical Engineering</td>
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<td>CHEN 655/</td>
<td>Process Safety Engineering</td>
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<td>SENG 655</td>
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<td>CHEN 663</td>
<td>Systems Biology</td>
</tr>
<tr>
<td>ISEN 303</td>
<td>Engineering Economic Analysis</td>
</tr>
<tr>
<td>ISEN 613</td>
<td>Engineering Data Analysis</td>
</tr>
</tbody>
</table>

Total Semester Credit Hours 12

**Master of Engineering in Biomedical Engineering**

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 705)
- Degree Plan (p. 706)
- Credit Requirement (p. 706)
- Transfer of Credit (p. 706)

- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 706)
- Final Examination (p. 706)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may
Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 6 hours of 684 (Professional Internship) and/or
   • A maximum of 6 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies.
To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 707)
- Time Limit (p. 707)
- Foreign Languages (p. 707)
- Internship or Practicum (p. 707)
- Application for Degree (p. 707)

**Residence**

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Engineering degree.

**Internship or Practicum**

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Biomedical Engineering**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master's Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).
If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Apply for degree2; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 708)
- Degree Plan (p. 709)
- Credit Requirements (p. 709)
- Transfer of Credit (p. 709)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 709)
- Thesis Option (p. 710)
  - Thesis Proposal (p. 710)
  - Final Examination (p. 710)
- Non-Thesis Option (p. 711)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved...
Concerning the student. Although individual committee members may be responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions required for the Non-Thesis Option. A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Credits for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day
Thesis Defense/Final Examination

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis. Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.
Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

• Residence (p. 711)
• Continuous Registration (p. 711)
• Time Limit (p. 711)
• Foreign Languages (p. 711)
• Application for Degree (p. 711)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Quality Engineering for Regulated Medical Technologies - Certificate

Quality engineering principles are mandated by federal and state regulations for clinical facilities and for the design, testing, and manufacture of medical technologies (such as pharmaceuticals and imaging, diagnostic, and therapeutic devices). Completion of this certificate requires specific instruction in quality engineering and regulation of medical technologies; moreover, candidates must go beyond understanding concepts and demonstrate appropriate usage of quality engineering principles in a medically related internship. Given the challenging demands for both better outcomes and lower costs in medical care, candidates for this certificate are expected to be entering a high-growth job market for engineers.

Program Requirements

Required Course in Regulatory Affairs

Select one of the following: 3

- BMEN 404 FDA Good Laboratory and Clinical Practices (Medical Device Testing)
- BMEN 604 FDA Good Laboratory and Clinical Practices (Medical Device Testing)
- BMEN 406 Medical Device Path to Market
- BMEN 606 Medical Device Path to Market
- BMEN 430 Medical Device Regulation
- BMEN 630 Global Medical Device Regulation
- BMEN 440 Design of Medical Devices
- BMEN 640 Design of Medical Devices

Required Course in Quality

Select one of the following: 3

- ISEN 314 Statistical Control of Quality
- ISEN 414 Total Quality Engineering
- ISEN 614 Advanced Quality Control

Required Internship
Select one of the following: 3

XXEN 485 Internship (position must be approved by certificate faculty to meet experience needs)

XXEN 684 Internship (position must be approved by certificate faculty to meet experience needs)

Prescribed Elective Courses 1

Select one of the following: 3

BMEN 404 FDA Good Laboratory and Clinical Practices
BMEN 604 FDA Good Laboratory and Clinical Practices
(Medical Device Testing)

BMEN 607 Clinical Engineering
BMEN 430 Medical Device Regulation
BMEN 630 Global Medical Device Regulation
BMEN 440 Design of Medical Devices
BMEN 640 Design of Medical Devices
ISEN 314 Statistical Control of Quality
ISEN 414 Total Quality Engineering
ISEN 614 Advanced Quality Control
ISEN 616 Design and Analysis of Industrial Experiments
VTMI 629/SCSC 629 Laboratory Quality Systems

Total Semester Credit Hours 12

1 Choice cannot be a course used to satisfy the required courses, and both the undergrad and grad versions of the same course cannot be used, e.g. BMEN 404 and BMEN 604 cannot both count towards fulfilling requirements.

Doctor of Philosophy in Biomedical Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1 Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  

   When: Before first semester registration. 
   Approved by: Graduate advisor.

2 Establish advisory committee. Submit a degree plan.  

   When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination. 
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3 Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  

   When: Before preliminary examination. 

4 Complete the preliminary examination.  

   When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. 
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5 Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  

   When: No later than 20 working days prior to the submission of the Request for the Final Examination. 
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6 Complete residence requirement.  

   When: Before submitting request to schedule final oral examination. 
   Approved by: OGAPS

7 Apply for degree; pay graduate fee.  

   When: During the first week of the final semester; see OGAPS calendar for deadlines.
Submit request for permission to hold and announce final oral examination.  

When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  

Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination.  

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  

Approved by: Advisory committee and OGAPS

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies  

When: See OGAPS calendar for deadlines.  

Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown.  

For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 713)
• Degree Plan (p. 713)
• Transfer of Credit (p. 714)
• Research Proposal (p. 714)
• Examinations (p. 714)  
  • Preliminary Examination (p. 714)  
  • Final Examination/Dissertation Defense (p. 716)  
• Dissertation (p. 716)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A
field of study may be primarily in one department or in a combination of
departments. A degree plan must carry a reasonable amount of 691 or
5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree
plan by the student’s advisory committee if it is deemed necessary to
correct deficiencies in the student’s academic preparation. No changes
can be made to the degree plan once the student’s Request for Final
Examination is approved by the Office of Graduate and Professional
Studies.

Approval to enroll in any professional course (900-level) should be
obtained from the head of the department (or Chair of the intercollegiate
faculty, if applicable) in which the course will be offered before including
such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for
any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed
with a grade of B or greater and must be approved by the student’s
advisory committee and the Office of Graduate and Professional Studies.
These courses must not have been used previously for another degree.
Except for officially approved cooperative doctoral programs, credit for
thesis or dissertation research or the equivalent is not transferable. Credit
for “internship” coursework in any form is not transferable. Courses taken
in residence at an accredited U.S. institution or approved international
institutions with a final grade of B or greater will be considered for transfer
credit if, at the time the courses were completed, the courses would be
accepted for credit toward a similar degree for a student in degree-seeking
status at the host institution. Credit for coursework taken by extension
is not transferable. Coursework in which no formal grades are given
or in which grades other than letter grades (A or B) are earned (for
example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit
for coursework submitted for transfer from any college or university must
be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied
for graduate credit. If the course to be transferred was taken prior to the
conferment of a degree at the transfer institution, a letter from the registrar
at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional
Studies.

Grades for courses completed at other institutions are not included
in computing the GPR. An official transcript from the university at
which transfer courses are taken must be sent directly to the Office of
Admissions.

Research Proposal

The general field of research to be used for the dissertation should be
agreed upon by the student and the advisory committee at their first meeting,
as a basis for selecting the proper courses to support the proposed
research.

As soon thereafter as the research project can be outlined in reasonable
detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student’s
advisory committee, at which time the feasibility of the proposed research
and the adequacy of available facilities should be reviewed. The approved
proposal, signed by all members of the student’s advisory committee,
the head of the student’s major department (or chair of the intercollegiate
faculty, if applicable), must be submitted to the Office of Graduate and
Professional Studies at least 20 working days prior to the submission of
the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing
research involving human subjects, animals, infectious biohazards
and recombinant DNA. A student involved in these types of research
should check with the Office of Research Compliance and Biosafety
at (979) 458-1467 to address questions about all research compliance
responsibilities. Additional information can also be obtained on the website

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty,
if applicable) and his or her advisory committee may require qualifying,
cumulative or other types of examinations at any time deemed desirable.
These examinations are entirely at the discretion of the department and
the student’s advisory committee.

The preliminary examination is required. The preliminary examination
for a doctoral student shall be given no earlier than a date at which the
student is within 6 credit hours of completion of the formal coursework
on the degree plan (i.e., all coursework on the degree plan except 681,
684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly
couraged to complete the Preliminary Examination no later than the
end of the semester following the completion of the formal coursework on
the degree plan. The Office of Graduate and Professional Studies must
receive the results of the preliminary examination at least 14 weeks prior
to the final examination date. The examination shall be oral and written
unless otherwise recommended by the student’s advisory committee
and approved by the Office of Graduate and Professional Studies. The
written part of the examination will cover all fields of study included in
the student’s degree plan. Each member of the advisory committee is
responsible for administering a written examination in his or her particular
field, unless he or she chooses to waive participation in this part of
the examination. Two or more members of the advisory committee may
give a joint written examination. One or more members may require a
student to take a departmental or intercollegiate faculty examination to
supplement or replace a written examination. Each written examination
must be completed and reported as satisfactory to the chair of the
advisory committee before the oral portion of the examination may be
held. In case any written examination is reported unsatisfactory, the entire
advisory committee must agree (1) to proceed with the oral portion of the
preliminary examination, or (2) to adopt another course of action regarding
the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee
members, the committee chair will review the eligibility criteria with the
student, using the Preliminary Examination Checklist to ensure the student
is ready for the examination. The following list of eligibility requirements
applies.

• Student is registered at Texas A&M University for the semester or
summer term during which any portion of the preliminary examination
may fall. If the entire examination falls between semesters, then the
student must be registered for the term immediately preceding the
examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”. When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment to the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99.
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan.
3. passed the preliminary examination (written and oral portions).
4. submitted an approved dissertation proposal.
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Artie McFerrin Department of Chemical Engineering

http://engineering.tamu.edu/chemical

Head: M. N. Karim

Graduate Advisor: A. Jayaraman

The Department of Chemical Engineering offers three graduate degrees: Doctor of Philosophy (PhD), Master of Science (MS), and Master of Engineering (MEng). The PhD and MS degree programs include a significant research component in addition to graduate coursework. Information about specific departmental requirements for coursework and examinations is available upon request from the graduate advisor and on our website: http://engineering.tamu.edu/chemical.

Some of the research areas available within the department include: advanced materials, applied fluid mechanics and transport phenomena, biochemical engineering, catalysis, environmental process engineering, kinetics and reaction engineering, microelectronics and plasma processing, nanotechnology, natural gas conversion, polymers, process modeling and control, process optimization, process safety and design, systems biology, thermodynamics, tissue engineering, and molecular simulation. Modern equipment is available in numerous laboratories to perform research in these and other areas.

There is no foreign language requirement for the PhD program in chemical engineering.

Faculty

Akbulut, Mustafa, Associate Professor
Chemical Engineering
PhD, University of California, Santa Barbara, 2007

Alaniz, Robert, Assistant Professor
Chemical Engineering
PhD, University of Washington, 2015

Balbuena, Perla, Professor
Chemical Engineering
PhD, University of Texas, 1996

Chen, Zhilei, Assistant Professor
Chemical Engineering
PhD, Princeton University, 1999

Dewan, Mohammad, Lecturer
Chemical Engineering
PhD, Washington State University, 2010

Duarte, Horacio, Visiting Associate Professor
Chemical Engineering
PhD, Texas A&M University, 1988

Economou, Ioannis, Professor
Chemical Engineering
PhD, Johns Hopkins University, 1993

El-Halwagi, Mahmoud, Professor
Chemical Engineering
PhD, University of California, Los Angeles, 1990

Elabd, Yossef, Professor
Chemical Engineering
PhD, John Hopkins University, 2001

Floudas, Christodoulos, Professor
Chemical Engineering
PhD, Carnegie Mellon University, 1986

Froment, Gilbert, Tees Research Professor
Chemical Engineering
PhD, Universiteit Gent, Belgium, 1957

Glover, Charles, Professor
Chemical Engineering
PhD, Rice University, 1975

Green, Micah, Associate Professor
Chemical Engineering
PhD, Massachusetts Institute of Technology, 2007
Hall, Kenneth, Professor
Chemical Engineering
PhD, University of Oklahoma, 1967

Hasan, M, Assistant Professor
Chemical Engineering
PHD, National University of Singapore, 2010

Holste, James, Professor
Chemical Engineering
PhD, Iowa State University, 1973

Holtzapple, Mark, Professor
Chemical Engineering
PhD, University of Pennsylvania, 1981

Jayaraman, Arul, Professor
Chemical Engineering
PhD, University of California, Irvine, 1998

Jeong, Hae-Kwon, Associate Professor
Chemical Engineering
PhD, University of Minnesota, 2004

Kakosimos, Konstantinos, Assistant Professor
Chemical Engineering
PHD, Aristotle University, 2009

Kao, Katy, Associate Professor
Chemical Engineering
PhD, University of California, Los Angeles, 2005

Karim, Muhammed, Professor
Chemical Engineering
PhD, University of Manchester, 1977

Kravaris, Costas, Professor
Chemical Engineering
PhD, California Institute of Technology, 1984

Kuo, Yue, Professor
Chemical Engineering
PhD, Columbia University, 1980

Laird, Carl, Associate Professor
Chemical Engineering
DVM, Carnegie Mellon University, 2006

Lutkenhaus, Jodie, Associate Professor
Chemical Engineering
PhD, University of Notre Dame, 2003

Mannan, Mahboobul, Professor
Chemical Engineering
PhD, University of Oklahoma, 1986

Mashuga, Chad, Assistant Professor
Chemical Engineering
PhD, Michigan Technological University, 1999

Mentzer, Ray, Senior Lecturer
Chemical Engineering
PHD, Purdue University, 1980

Pishko, Michael, Professor
Chemical Engineering
PHD, University of Texas, 1992

Pistikopoulos, Efstratios, Professor
Chemical Engineering
PhD, Carnegie Mellon University, 1988

Sachdeva, Sonny, Lecturer
Chemical Engineering
PHD, Indian Institute of Technology, Kanpur, India, 2008

Seminario, Jorge, Professor
Chemical Engineering
PhD, Southern Illinois University, 1987
MS, Souther Illinois University, 1984

Tamamis, Phanourios, Assistant Professor
Chemical Engineering
PHD, University of Cyprus, 2010

Ugaz, Victor, Professor
Chemical Engineering
PHD, Northwestern University, 1999

Vaddiraju, Sreram, Associate Professor
Chemical Engineering
PHD, University of Louisville, 2006

White, James, Senior Lecturer
Chemical Engineering
BS, Texas A&M University, 1978

Wilhite, Benjamin, Associate Professor
Chemical Engineering
PHD, University of Notre Dame, 2003

Wilson, Christin, Lecturer
Chemical Engineering
PHD, The Ohio State University, 2012

Wu, Hung-Jen, Assistant Professor
Chemical Engineering
PHD, Texas A&M University, 2006

Masters

- Master of Engineering in Chemical Engineering (p. 719)
- Master of Science in Chemical Engineering (p. 722)

Doctoral

- Doctor of Philosophy in Chemical Engineering (p. 726)

**Master of Engineering in Chemical Engineering**

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).
Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.
Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 6 hours of 684 (Professional Internship) and/or
   - A maximum of 6 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the "Office of Graduate and Professional Studies Calendar" unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate

and Professional Studies by the deadline announced for the student's final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student's GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsoled grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student's advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 721)
- Time Limit (p. 722)
- Foreign Languages (p. 722)
- Internship or Practicum (p. 722)
- Application for Degree (p. 722)

**Residence**

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.
Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages
No specific language requirement exists for the Master of Engineering degree.

Internship or Practicum
The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Chemical Engineering
The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. \[\text{When: Before first semester registration.}\]
   \[\text{Approved by: Graduate advisor or chair of the intercollegiate faculty.}\]

2. Establish advisory committee. Submit a degree plan. \[\text{When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.}\]
   \[\text{Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).}\]

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. \[\text{When: At least 20 working days prior to the submission of the Request for the Final Examination.}\]
   \[\text{Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.}\]

4. Apply for degree; pay graduation fee. \[\text{When: During the first week of the final semester, see OGAPS calendar.}\]

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. \[\text{When: Well before submitting request to schedule final examination.}\]

6. Complete residence requirement. \[\text{When: If applicable, before or during final semester.}\]
   \[\text{Approved by: OGAPS.}\]

7. Submit request to schedule final examination. \[\text{When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.}\]
   \[\text{Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.}\]

8. Successfully complete final examination. \[\text{When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.}\]
   \[\text{Approved by: Advisory committee and OGAPS.}\]

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. \[\text{When: See OGAPS calendar for deadlines.}\]
   \[\text{Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.}\]

10. Graduation; arrange for cap and gown. \[\text{For more information, visit http://graduation.tamu.edu.}\]

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1 The online Document Processing Submission System is located on the website https://ogsdps.tamu.edu.
Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements
- Student's Advisory Committee (p. 723)
- Degree Plan (p. 723)
- Credit Requirements (p. 723)
- Transfer of Credit (p. 723)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 724)
- Thesis Option (p. 724)
  - Thesis Proposal (p. 724)
  - Final Examination (p. 725)
- Non-Thesis Option (p. 725)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student's advisory committee for the thesis option master's degree will consist of no fewer than three members of the graduate faculty, representative of the student's fields of study and research. The chair or the co-chair of the advisory committee must be from the student's major department, and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student's committee. The student's advisory committee for the non-thesis option master's degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student's research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student's advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed,
the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards
and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/ she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 725)
- Continuous Registration (p. 725)
- Time Limit (p. 726)
- Foreign Languages (p. 726)
- Application for Degree (p. 726)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Chemical Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor.
2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).
3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.
4. Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.
6. Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS
7. Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.
Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 727)
- Degree Plan (p. 727)
- Transfer of Credit (p. 728)
- Research Proposal (p. 728)
- Examinations (p. 728)
  - Preliminary Examination (p. 728)
  - Final Examination/Dissertation Defense (p. 730)
- Dissertation (p. 730)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A
field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

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<th>Establish advisory committee. Submit a degree plan.</th>
<th>When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</th>
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<tr>
<td>1</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>When: Before preliminary examination.</td>
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<tr>
<td>2</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”.</td>
<td>When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
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The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsoled grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all coursework required for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99.
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan.
3. passed the preliminary examination (written and oral portions).
4. submitted an approved dissertation proposal.
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Zachry Department of Civil Engineering**

http://engineering.tamu.edu/civil

**Department Head:** R. L. Autenrieth

**Graduate Advisor:** Y. Zhang

A variety of courses are offered in civil engineering to permit a student to study one of nine specialty areas. The department is especially well equipped to offer research and courses in coastal and ocean engineering; construction engineering management; environmental engineering; geotechnical engineering; water resources engineering; materials engineering; structural engineering and transportation engineering.

Modern facilities and current equipment are available to enhance study and instruction in civil engineering. These facilities include the following laboratories: fluid and wave mechanics, construction materials, materials science, sensors, soil mechanics, biological, high bay, Offshore Technology Research Center and several facilities shared with the Texas A&M Transportation Institute.

No foreign language is required for the PhD in civil engineering. Students pursuing a PhD or DEng are required to pass the Civil Engineering qualifying exam.

**Ocean Engineering**

http://engineering.tamu.edu/civil

Ocean engineering is the application of basic engineering principles to the analysis, design, construction, and management of systems that operate in the ocean environment. The graduate ocean engineering program is broad-based and is designed to fit the needs of graduates from most engineering disciplines and naval architecture. Typical ocean engineering application areas include: beach protection and nourishment, coastal structures, coastal erosion, development of ocean energy resources, instrumentation for coastal and offshore measurements, marine dredging and dredged material placement, moored and towed systems, ocean mining, offshore petroleum recovery, offshore structures, ports and harbors, search and salvage, suspended and dissolved constituent transport, subsea pipelines and cables, and submersible vehicles.

The graduate degree programs include coursework leading to the Master of Science (MS), Master of Engineering (ME), Doctor of Engineering (DEng), and Doctor of Philosophy (PhD) degrees in Ocean Engineering. Students entering the graduate degree program have widely varied engineering backgrounds. Each graduate student is expected to become well versed in the appropriate support disciplines, particularly mathematics, ocean wave mechanics, and hydromechanics. The student is expected to achieve reasonable competence in the principal areas of offshore structures, coastal and port engineering, coastal and estuarine processes, dredging and/or mining processes, or marine hydrodynamics. The graduate program is designed to provide students with knowledge of engineering in the ocean environment and to establish a base for ocean engineering research. Graduate courses are given in ocean wave theory, hydromechanics, oceanography, mathematics, coastal engineering, estuary hydrodynamics, sediment transport, dynamics of offshore structures, marine dredging, port and harbor design, laboratory modeling, nonlinear hydrodynamics, computational fluid dynamics, and advanced offshore and coastal numerical methods.

The laboratory facilities for the Ocean Engineering Program are among the most comprehensive in the nation for testing offshore and coastal systems. The facilities are located in the Reta and Bill Haynes '46 Coastal Engineering Laboratory, Offshore Technology Research Center, and the Civil Engineering Laboratory Building.

No foreign language is required for the PhD in ocean engineering or DEng. Students pursuing PhD or DEng are required to pass the Ocean Engineering qualifying exam.

**Faculty**

Anderson, Stuart, Professor
Civil Engineering
PhD, University of Texas, 1989

Aubeny, Charles, Professor
Civil Engineering
PhD, Massachusetts Institute of Technology, 1992

Autenrieth, Robin, Professor
Civil Engineering
PhD, Clarkson University, 1986
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Institution</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barroso, Luciana</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>Stanford University</td>
<td>1999</td>
</tr>
<tr>
<td>Batchelor, Bill</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>Cornell University</td>
<td>1976</td>
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<tr>
<td>Beason, William</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>Texas Tech University</td>
<td>1980</td>
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<tr>
<td>Birely, Anna</td>
<td>Assistant Professor</td>
<td>Civil Engineering</td>
<td>University of Washington</td>
<td>2012</td>
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<tr>
<td>Biscontin, Giovanna</td>
<td>Tees Research Associate Professor</td>
<td>Civil Engineering</td>
<td>University of California, Berkeley</td>
<td>2001</td>
</tr>
<tr>
<td>Bracci, Joseph</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>University of Buffalo, State University</td>
<td>1992</td>
</tr>
<tr>
<td>Briand, Jean-Louis</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>University of Ottawa, Canada</td>
<td>1979</td>
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<tr>
<td>Brumelow, James</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>Georgia Institute of Technology</td>
<td>2001</td>
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<tr>
<td>Burris, Mark</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>University of South Florida</td>
<td>2001</td>
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<tr>
<td>Cahill, Anthony</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>John Hopkins University</td>
<td>1998</td>
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<tr>
<td>Chang, Kuang-An</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>Cornell University</td>
<td>1999</td>
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<tr>
<td>Chen, Hamn</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>University of Iowa</td>
<td>1982</td>
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<tr>
<td>Chu, Kung-Hui</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>University of California, Berkeley</td>
<td>1998</td>
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<tr>
<td>Damnjanovic, Ivan</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>University of Texas</td>
<td>2006</td>
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<tr>
<td>England, Peter</td>
<td>Instructional Associate Professor</td>
<td>Civil Engineering</td>
<td>Texas Tech University</td>
<td>2011</td>
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<tr>
<td>Epps, Jon</td>
<td>Visiting Professor</td>
<td>Civil Engineering</td>
<td>University of California, Berkeley</td>
<td>1968</td>
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<tr>
<td>Falzarano, Jeffrey</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>University of Michigan</td>
<td>1990</td>
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<tr>
<td>Ford, David</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>Massachusetts Institute of Technology</td>
<td>1995</td>
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<td>Fry, Gary</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>University of Illinois</td>
<td>1995</td>
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<tr>
<td>Gao, Huilin</td>
<td>Assistant Professor</td>
<td>Civil Engineering</td>
<td>Princeton University</td>
<td>2005</td>
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<tr>
<td>Gharaibeh, Nasir</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>University of Illinois</td>
<td>1997</td>
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<tr>
<td>Grasley, Zachary</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>University of Illinois</td>
<td>2006</td>
</tr>
<tr>
<td>Hawkins, Harvey</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>Texas A&amp;M University</td>
<td>1993</td>
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<tr>
<td>Horrillo, Juan</td>
<td>Assistant Professor</td>
<td>Civil Engineering</td>
<td>University of Alaska at Fairbanks</td>
<td>2006</td>
</tr>
<tr>
<td>Hueste, Marybeth</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>University of Michigan</td>
<td>1997</td>
</tr>
<tr>
<td>Hurlebaus, Stefan</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>University of Texas</td>
<td>1976</td>
</tr>
<tr>
<td>James, Ray</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>University of Texas</td>
<td>1969</td>
</tr>
<tr>
<td>Kaihatu, James</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>University of Delaware</td>
<td>1994</td>
</tr>
<tr>
<td>Kanta, Lufthansa</td>
<td>Instructional Assistant Professor</td>
<td>Civil Engineering</td>
<td>Texas A&amp;M University</td>
<td>2009</td>
</tr>
<tr>
<td>Keating, Peter</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>Lehigh University</td>
<td>1987</td>
</tr>
<tr>
<td>Kim, Moohyun</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>Massachusetts Institute of Technology</td>
<td>1988</td>
</tr>
</tbody>
</table>
Little, Dallas, Professor
Civil Engineering
PhD, Texas A&M University, 1979

Lord, Dominique, Associate Professor
Civil Engineering
PhD, University of Toronto, 2000

Lytton, Robert, Professor
Civil Engineering
PhD, University of Texas, Austin, 1967

Ma, Xingmao, Associate Professor
Civil Engineering
PHD, Missouri University of Science and Technology, 2004

Mander, John, Professor
Civil Engineering
PhD, University of Canterbury, New Zealand, 1984

Martin, Amy, Professor
Civil Engineering
PhD, University of California, Berkeley, 1997

Masad, Eyad, Professor
Civil Engineering
PhD, Washington State University, 1998

Medina Cetina, Associate Professor
Civil Engineering
PhD, John Hopkins University, 2007

Mercier, Richard, Professor
Civil Engineering
PhD, Massachusetts Institute of Technology, 1985

Miller, Gretchen, Assistant Professor
Civil Engineering
PhD, University of California, Berkeley, 2009

Morgan, James, Associate Professor
Civil Engineering
PhD, University of Illinois, 1979

Niedzwiecki, John, Professor
Civil Engineering
PhD, The Catholic University of America, 1977

Noshadravan, Arash, Research Assistant Professor
Civil Engineering
PHD, University of Southern California, 2011

Olivera, Francisco, Associate Professor
Civil Engineering
PhD, University of Texas, 1996

Park, Philip, Assistant Professor
Civil Engineering
PhD, University of Michigan, 2012

Quadrifoglio, Luca, Associate Professor
Civil Engineering
PhD, University of Southern California, 2005

Randall, Robert, Professor
Civil Engineering
PhD, University of Rhode Island, 1972

Reinschmidt, Kenneth, Professor
Civil Engineering
PhD, Massachusetts Institute of Technology, 1965

Sanchez Castilla, Associate Professor
Civil Engineering
PHD, Universidad Politecnica de Catalunya (UPC), Barcelona, 2004

Shidlovskaya, Anna, Visiting Professor
Civil Engineering
PHD, National Mineral Resources University, 2005

Socolofsky, Scott, Associate Professor
Civil Engineering
PHD, Massachusetts Institute of Technology, 2001

Walewski, John, Associate Professor Of The Practice
Civil Engineering
PhD, University of Texas, 2005

Wang, Binbin, Lecturer
Civil Engineering
PhD, University of Wisconsin - Milwaukee, 2013

Wang, Xiubin, Associate Professor
Civil Engineering
PhD, University of California, Irvine, 2001

Woods, Calvin, Senior Professor
Civil Engineering
PHD, The University of Texas - Austin, 1964

Wurbs, Ralph, Professor
Civil Engineering
PhD, Colorado State University, 1978

Ying, Qi, Associate Professor
Civil Engineering
PHD, University of California, Davis, 2004

Zhang, Jun, Professor
Civil Engineering
PhD, Massachusetts Inst of Technology, 1987

Zhang, Yunlong, Associate Professor
Civil Engineering
PhD, Virginia Tech, 1996

Zollinger, Dan, Professor
Civil Engineering
PHD, University of Illinois at Urbana-Champaign, 1989

Masters

- Master of Engineering in Civil Engineering (p. 735)
- Master of Engineering in Ocean Engineering (p. 747)
- Master of Science in Civil Engineering (p. 737)
• Master of Science in Ocean Engineering (p. 749)

**Doctoral**

• Doctor of Philosophy in Civil Engineering (p. 741)
• Doctor of Philosophy in Ocean Engineering (p. 753)

**Master of Engineering in Civil Engineering**

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

**Program Requirements**

**Program Requirements**

• Student’s Advisory Committee (p. 735)
• Degree Plan (p. 735)
• Credit Requirement (p. 735)
• Transfer of Credit (p. 735)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 736)
• Final Examination (p. 736)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercolligate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpsss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the
limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 6 hours of 684 (Professional Internship) and/or
   - A maximum of 6 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been
made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 737)
- Time Limit (p. 737)
- Foreign Languages (p. 737)
- Internship or Practicum (p. 737)
- Application for Degree (p. 737)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Engineering degree.

Internship or Practicum

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Civil Engineering

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.
   
   When: Before first semester registration.
   
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.
   
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.
   
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.
   
   When: At least 20 working days prior to the submission of the Request for the Final Examination.
   
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.
   
   When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.
   
   When: Well before submitting request to schedule final examination.

6. Complete residence requirement.
   
   When: If applicable, before or during final semester.
   
   Approved by: OGAPS.

7. Submit request to schedule final examination.
   
   When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
   
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.
   
   When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   
   Approved by: Advisory committee and OGAPS.
If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.

When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 738)
- Degree Plan (p. 738)
- Credit Requirements (p. 738)
- Transfer of Credit (p. 739)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 739)
- Thesis Option (p. 739)
  - Thesis Proposal (p. 740)
  - Final Examination (p. 740)
- Non-Thesis Option (p. 740)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48
hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be granted for credit toward the degree plan. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissenion is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 740)
- Continuous Registration (p. 741)
- Time Limit (p. 741)
- Foreign Languages (p. 741)
- Application for Degree (p. 741)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Civil Engineering**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. **Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.**
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor.

2. **Establish advisory committee. Submit a degree plan.**
   - **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. **Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - **When:** Before preliminary examination.

4. **Complete the preliminary examination.**
   - **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. **Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.**
   - **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **Complete residence requirement.**
   - **When:** Before submitting request to schedule final oral examination.
   - **Approved by:** OGAPS.
Program Requirements

- Student’s Advisory Committee (p. 742)
- Degree Plan (p. 743)
- Transfer of Credit (p. 743)
- Research Proposal (p. 743)
- Examinations (p. 743)
  - Preliminary Examination (p. 743)
  - Final Examination/Dissertation Defense (p. 745)
- Dissertation (p. 746)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student.

Qualifying Examination

The qualifying exam consists of both a written and an oral component. The written component should include an essay type question asking the candidate to write, for example, about technical or research developments in the field. This question is intended to judge the ability to communicate in writing. The other questions will be intended to judge the understanding of basic material, graduate or undergraduate, at the graduate level. The decision of whether to use only undergraduate material or also graduate Master’s level material, is left at the discretion of each area.

Students accepted to the Ph.D. program should normally take the exam at the end of their first semester here. If they have to take English courses before due to the language proficiency requirement, or other remedial courses in the estimation of their advisor, they will be allowed to postpone it one semester.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements
on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan
The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit
Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal
The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations
Preliminary Examination
The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in
the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the oral portion for the student to take a departmental or intercollegiate examination that is a part of the written portion of the preliminary examination.
- A mastery of the subject matter of all fields in the program;
- An adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or intercollegiate degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an intercollegiate degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>Approved by</th>
<th>When</th>
<th>Notes</th>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
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<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td></td>
<td>Before preliminary examination.</td>
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<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td></td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
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<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td></td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td>-</td>
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<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td></td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
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<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
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<td>-</td>
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<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Advisory committee.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
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<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td></td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
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### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsol ved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at least one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of
Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 746)
- Time Limit (p. 746)
- Continuous Registration (p. 746)
- Admission to Candidacy (p. 746)
- Languages (p. 747)
- 99-Hour Cap on Doctoral Degree (p. 747)
- Application for Degree (p. 747)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:
- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Engineering in Ocean Engineering
A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

Program Requirements
Program Requirements

- Student’s Advisory Committee (p. 747)
- Degree Plan (p. 748)
- Credit Requirement (p. 748)
- Transfer of Credit (p. 748)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 748)
- Final Examination (p. 749)

Student’s Advisory Committee
After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department
Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 6 hours of 684 (Professional Internship) and/or
   - A maximum of 6 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day
week of coursework. Each week of coursework must include at least 15 contact hours.
7. No credit hours of 691 (Research) may be used.
8. Continuing education courses may not be used for graduate credit.
9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the "Office of Graduate and Professional Studies Calendar" unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student's final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral and both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 749)
- Time Limit (p. 749)
- Foreign Languages (p. 749)
- Internship or Practicum (p. 749)
- Application for Degree (p. 749)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Engineering degree.

Internship or Practicum

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Ocean Engineering

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan semester registration. When: Before first semester.

Approved by: Graduate advisor or chair of the intercollegiate faculty.
2 Establish advisory committee.
Submit a degree plan.  
When: Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense. 
Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3 If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
When: At least 20 working days prior to the submission of the Request for the Final Examination. 
Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4 Apply for degree; pay graduation fee.  
When: During the first week of the final semester, see OGAPS calendar.

5 Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
When: Well before submitting request to schedule final examination.

6 Complete residence requirement.  
When: If applicable, before or during final semester. 
Approved by: OGAPS.

7 Submit request to schedule final examination.  
When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. 
Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8 Successfully complete final examination.  
When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. 
Approved by: Advisory committee and OGAPS.

9 If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
When: See OGAPS calendar for deadlines. 
Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10 Graduation; arrange for cap and gown.  
For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements
- Student’s Advisory Committee (p. 750)
- Degree Plan (p. 751)
- Credit Requirements (p. 751)
- Transfer of Credit (p. 751)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 751)
- Thesis Option (p. 752)
  - Thesis Proposal (p. 752)
  - Final Examination (p. 752)
- Non-Thesis Option (p. 753)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.
If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. If the chair of a student’s advisory committee voluntarily leaves the committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdps.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be accepted by transfer. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.
2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 681 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent
of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.50 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 753)
- Continuous Registration (p. 753)
- Time Limit (p. 753)
- Foreign Languages (p. 753)
- Application for Degree (p. 753)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Ocean Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.
### Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 754)
- Degree Plan (p. 755)
- Transfer of Credit (p. 755)
- Research Proposal (p. 755)
- Examinations (p. 756)
  - Preliminary Examination (p. 756)
  - Final Examination/Dissertation Defense (p. 757)
- Dissertation (p. 758)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or
co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination. Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with one dissenting vote is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”. **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. **When:** Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements. **When:** At least three weeks before the proposed date of the preliminary examinations. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule. **Approved by:** Committee chair, department head or intercollegiate faculty chair. **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. **Approved by:** Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. **When:** Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 758)
- Time Limit (p. 758)
- Continuous Registration (p. 759)
- Admission to Candidacy (p. 759)
- Languages (p. 759)
- 99-Hour Cap on Doctoral Degree (p. 759)
- Application for Degree (p. 759)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Computer Science and Engineering**

http://www.cse.tamu.edu/

**Head:** Dilma Da Silva

**Graduate Advisor:** A. Klappenecker

The Department of Computer Science and Engineering offers graduate studies leading to the degrees of Master of Computer Science, Master of Science in computer science and Doctor of Philosophy. In computer engineering, the Departments of Computer Science and Engineering and Electrical and Computer Engineering offer a joint program leading to the degrees of Master of Engineering, Master of Science and Doctor of Philosophy.

Advanced study in computer science is designed to provide the skills to design and utilize modern computer systems. The field of computer science is rapidly changing and expanding, generating a need for computer scientists in the burgeoning industry. The Department of
Computer Science and Engineering is meeting these needs with advanced study in computer science.

Areas of study in computer science and engineering include five core areas and six multi-disciplinary areas. The five core areas include systems, software, theoretical foundations, human-centered systems and intelligent systems. The six multi-disciplinary areas include bioinformatics, brain networks, computational science and engineering, digital humanities, security, and emergency informatics.

Special laboratory facilities are available to graduate students in artificial intelligence, software engineering, graphics, robotics, distributed systems, real time computing, software, multimedia, computer architecture, and hypertext. The department houses a network of microcomputer systems and workstations for individual student use.

There is no foreign language requirement for the PhD program in computer science.

**Faculty**

Amato, Nancy, Professor  
Computer Science & Engineering  
PhD, University of Illinois, 1995

Bettati, Riccardo, Professor  
Computer Science & Engineering  
PhD, University of Illinois, 1994

Caverlee, James, Associate Professor  
Computer Science & Engineering  
PhD, Georgia Institute of Technology, 2007

Chai, Jinxiang, Associate Professor  
Computer Science & Engineering  
PhD, Carnegie Mellon University, 2006

Chen, Jianer, Professor  
Computer Science & Engineering  
PhD, Columbia University, 1990

Choe, Yoonsuck, Professor  
Computer Science & Engineering  
PhD, University of Texas, 2001

Da Silva, , Professor  
Computer Science & Engineering  
PhD, Georgia Institute of Technology, 1997

Daugherity, Walter, Senior Lecturer  
Computer Science & Engineering  
PhD, Harvard University, 1977

Davis, Timothy, Professor  
Computer Science & Engineering  
PhD, University of Illinois at Urbana-Champaign, 1989

Dongarra, Jack, Visiting Professor  
Computer Science & Engineering  
PhD, University of New Mexico, 1980

Dos Reis, , TEES Assistant Research Professor  
Computer Science & Engineering  
PhD, Univeriste Paris VII, 2001

Dugas Toups, , Assistant Professor  
Computer Science & Engineering  
PhD, Texas A&M University, 2010

Furuta, Richard, Professor  
Computer Science & Engineering  
PhD, University of Washington, 1986

Gooch, Bruce, Associate Professor  
Computer Science & Engineering  
PhD, University of Utah, 2003

Gu, Guofei, Associate Professor  
Computer Science & Engineering  
PhD, Georgia Institute of Technology, 2008

Gutierrez-Osuna, Ricardo, Professor  
Computer Science & Engineering  
PhD, North Carolina State University, 1998

Hammond, Tracy, Associate Professor  
Computer Science & Engineering  
PhD, Massachusetts Institute of Technology, 2007

Hu, Xia, Assistant Professor  
Computer Science & Engineering  
PhD, Arizona State University, 2015

Huang, Shaoming, Assistant Professor  
Computer Science & Engineering  
PhD, Hong Kong University of Science and Technology, 2012

Hurley, Joseph, Senior Lecturer  
Computer Science & Engineering  
PhD, Texas A&M University, 2002

Ioerg, Thomas, Associate Professor  
Computer Science & Engineering  
PhD, University of Illinois, 1996

Jarvi, Jaakko, Associate Professor  
Computer Science & Engineering  
PhD, University of Turku, Finland, 2000

Jiang, Anxiao, Associate Professor  
Computer Science & Engineering  
PhD, California Institute of Technology, 2004

Jimenez, Daniel, Professor  
Computer Science & Engineering  
PhD, University of Texas, Austin, 2002

Kerne, Andrew, Associate Professor  
Computer Science & Engineering  
PhD, New York University, 2001

Keysor, John, Professor  
Computer Science & Engineering  
PhD, University of North Carolina at Chapel Hill, 2000

Kim, Eun, Associate Professor  
Computer Science & Engineering  
PhD, Pennsylvania State University, 2003
Klappenecker, Andreas, Professor  
Computer Science & Engineering  
PhD, Universitat Karlsruhe, 1998
Lee, Hyunyoung, Senior Lecturer  
Computer Science & Engineering  
PhD, Texas A&M University, 2001
Leyk, Teresa, Senior Lecturer  
Computer Science & Engineering  
PhD, Australian National University, 1998
Liu, Jyh, Professor  
Computer Science & Engineering  
PhD, University of Michigan, 1989
Loguinov, Dmitri, Professor  
Computer Science & Engineering  
PhD, City University of New York, 2002
Mahapatra, Rabinarayan, Professor  
Computer Science & Engineering  
PhD, Indian Institute of Technology, Kharagpur, 1992
Murphy, Robin, Professor  
Computer Science & Engineering  
PhD, Georgia Institute of Technology, 1992
Rauchwerger, Lawrence, Professor  
Computer Science & Engineering  
PhD, University of Illinois, 1995
Sarin, Vivek, Associate Professor  
Computer Science & Engineering  
PhD, University of Illinois, 1997
Schaefer, Scott, Associate Professor  
Computer Science & Engineering  
PhD, Rice University, 2006
Shell, Dylan, Associate Professor  
Computer Science & Engineering  
PhD, University of Southern California, 2008
Shipman, Frank, Professor  
Computer Science & Engineering  
PhD, University of Colorado, 1993
Song, Dezhen, Associate Professor  
Computer Science & Engineering  
PhD, University of California, Berkeley, 2004
Stoleru, Radu, Associate Professor  
Computer Science & Engineering  
PhD, University of Virginia, 2007
Stroustrup, Bjarne, Tees Distinguished Research Professor  
Computer Science & Engineering  
PhD, Cambridge University, 1979
Sze, Sing, Associate Professor  
Computer Science & Engineering  
PhD, University of Southern California, 2000
Taylor, Valerie, Professor  
Computer Science & Engineering  
PhD, University of California, Berkeley, 1991
Walker, Duncan, Professor  
Computer Science & Engineering  
PhD, Carnegie Mellon University, 1986
Welch, Jennifer, Professor  
Computer Science & Engineering  
PhD, Massachusetts Institute of Technology, 1988
Williams, Tiffani, Associate Professor  
Computer Science & Engineering  
PhD, University of Central Florida, 2000

Masters

• Master of Computer Science in Computer Science (p. 774)
• Master of Engineering in Computer Engineering (p. 761)
• Master of Science in Computer Engineering (p. 764)
• Master of Science in Computer Science (p. 776)

Doctoral

• Doctor of Philosophy in Computer Engineering (p. 768)
• Doctor of Philosophy in Computer Science (p. 780)

Certificates

• Computational Sciences Certificate (p. 774)

Master of Engineering in Computer Engineering

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 761)
• Degree Plan (p. 762)
• Credit Requirement (p. 762)
• Transfer of Credit (p. 762)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 762)
• Final Examination (p. 763)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may
be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://qgsdps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or
the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 6 hours of 684 (Professional Internship) and/or
   - A maximum of 6 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination.

Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 763)
- Time Limit (p. 763)
- Foreign Languages (p. 763)
- Internship or Practicum (p. 764)
- Application for Degree (p. 764)

**Residence**

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Engineering degree.
Internship or Practicum

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Computer Engineering

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement. **When:** If applicable, before or during final semester. **Approved by:** OGAPS.

7. Submit request to schedule final examination. **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown. **For more information, visit http://graduation.tamu.edu.**

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1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2. Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 765)
- Degree Plan (p. 765)
- Credit Requirements (p. 765)
- Transfer of Credit (p. 765)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 766)
- Thesis Option (p. 766)
• Thesis Proposal (p. 766)
• Final Examination (p. 766)
• Non-Thesis Option (p. 767)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdps.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be accepted for transfer at a later time. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.
Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional
Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student's GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student's advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student's advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student's major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option
For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements
- Residence (p. 767)
- Continuous Registration (p. 767)
- Time Limit (p. 767)
- Foreign Languages (p. 768)
- Application for Degree (p. 768)

Residence
In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student's registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration
A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time
limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages
No specific language requirement exists for the Master of Science degree.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Computer Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   When: Before first semester registration.  
   Approved by: Graduate advisor.

2. Establish advisory committee.  
   Submit a degree plan.  
   When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   When: Before preliminary examination.

4. Complete the preliminary examination.  
   When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   When: No later than 20 working days prior to the submission of the Request for the Final Examination.  
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   When: Before submitting request to schedule final oral examination.  
   Approved by: OGAPS.

7. Apply for degree; pay graduate fee.  
   When: During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   Approved by: Advisory committee and OGAPS.
Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 769)
- Degree Plan (p. 769)
- Transfer of Credit (p. 770)
- Research Proposal (p. 770)
- Examinations (p. 770)
  - Preliminary Examination (p. 770)
  - Final Examination/Dissertation Defense (p. 772)
- Dissertation (p. 772)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercolligate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for dissertation research or the equivalent is not transferable. Credit for "internship" coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department...
(or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Elder, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist.&quot; When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.</td>
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Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 773)
- Time Limit (p. 773)
- Continuous Registration (p. 773)
- Admission to Candidacy (p. 773)
- Languages (p. 773)
- 99-Hour Cap on Doctoral Degree (p. 773)
Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation section.

Computational Sciences - Certificate

The Computational Sciences Certificate was developed to meet the increased need for computational techniques to help solve complex science and engineering programs. This program is targeted to science and engineering students enrolled in graduate studies. The goal of this certificate program is to provide formal documentation upon a student’s transcript that they have taken additional courses focused on the computational aspects that supplement a given degree in science and engineering. To fulfill the certification requirements, a student must complete four courses, as described by the program outline, and a capstone project in their home department.

This certification will provide a graduate student with a broad-based multidisciplinary enhancement to his/her degree program as well as prepare him/her with the intellectual infrastructure to be a new leader in computational science, engineering, and technology. By joining this certification program, a graduate will receive an official certified transcript that will add value and marketability to his/her advanced degree. For more information, visit http://isc.tamu.edu/research-education/CSCP/ or send an email message to cspc@isc.tamu.edu.

Program Requirements

Course Options
Select two courses from two different departments, and exclusive of one’s home department 1 of one’s home department 1
Select two courses from the given list, as long as they are not from the student’s home department 1

Capstone Project
Capstone 2

Total Semester Credit Hours 12

1 Outside courses listed on the student’s degree plan can be used to satisfy the four course requirements.

2 The goal of the capstone project is to provide students with experience in the area of computational science. The intended length of the project is one semester. This project may be fulfilled by 1. an independent study graduate course in the home department, or 2. an independent study graduate course outside the home department, or 3. as part of a MS thesis or project required by the home department, or 4. as part of a PhD dissertation.

To fulfill this requirement, the faculty member supervising the capstone project must write a memo describing the project and certifying the project’s computational component; this memo must be placed in the student’s file in the home department.

Course Options

Mathematics 1
MATH 609 Numerical Analysis 4
MATH 610 Numerical Methods in Partial Differential Equations 4
MATH 660/CSCE 660 Computational Linear Algebra 3

Statistics 1
STAT 604 Topics in Statistical Computations 3
STAT 605 Advanced Statistical Computations 3
STAT 608 Regression Analysis 3
STAT 626 Methods in Time Series Analysis 3
STAT 636 Applied Multivariate Analysis 3

Computer Science 2
CSCE 603 Database Systems and Applications 3
CSCE 654 Supercomputing 3
CSCE 659/ECEN 659 Parallel/Distributed Numerical Algorithms and Applications 3
CSCE 660/MATH 660 Computational Linear Algebra 3

1 Each of the following courses will be offered once a year.
2 Each of the following courses will be offered once every two years.
3 MATH 609 will satisfy the CSCE 653 prerequisite.

Master of Computer Science in Computer Science

The degree of Master of Computer Science (MCS) is a non-thesis degree, designed to complement the Master of Science degree in Computer Science. The degree requires the completion of a minimum of 30 hours of coursework. No final examination is required for the MCS degree.

Program Requirements

• Student’s Advisory Committee (p. 775)
• Degree Plan (p. 775)
• Credit Requirement (p. 775)
• Transfer of Credit (p. 775)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 775)
Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student’s advisory committee for the Master of Computer Science will consist of the departmental graduate advisor. The graduate advisor will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from her/his academic program and located on the respective Texas A&M University campus, to serve as the co-chair of the committee. If the committee chair is on an approved leave of absence, s/he can remain as chair without a co-chair for up to one year with written approval of the Department Head or chair of the intercollegiate faculty.

Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan and any professional study or project. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, after completion of 9 hours or the first semester, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses is required for the Master of Computer Science degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be accepted by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas
A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 3 hours of 684 (Professional Internship) and/or
   - A maximum of 3 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 3 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

### Additional Requirements

**Residence**

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Computer Science degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

### Foreign Languages

No specific language requirement exists for the Master of Computer Science degree.

### Internship or Practicum

A student who undertakes a professional internship must return to the campus. The request for exemption from final examination is not to be administered until all other requirements for the degree, including any internship, have been completed. Internship hours are in addition to the required 30 credit hours.

### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Master of Science in Computer Science

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

### Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.
   - **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.
   - **When:** At least 20 working days prior to the submission of the Request for the Final Examination.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.
4. Apply for degree; pay graduation fee. **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement. **When:** If applicable, before or during final semester. **Approved by:** OGAPS.

7. Submit request to schedule final examination. **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

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The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student’s Howdy portal.

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 777)
- Degree Plan (p. 778)
- Credit Requirements (p. 778)
- Transfer of Credit (p. 778)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 778)
- Thesis Option (p. 779)
  - Thesis Proposal (p. 779)
  - Final Examination (p. 779)
- Non-Thesis Option (p. 780)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the
case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. **The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.**

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum
Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if applicable, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.
Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 780)
- Continuous Registration (p. 780)
- Time Limit (p. 780)
- Foreign Languages (p. 780)
- Application for Degree (p. 780)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Computer Science

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).
Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

Complete the preliminary examination. When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. When: No later than 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Complete residence requirement. When: Before submitting request to schedule final oral examination. Approved by: OGAPS

Apply for degree; pay graduate fee. When: During the first week of the final semester; see OGAPS calendar for deadlines.

Submit request for permission to hold and announce final oral examination. When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 781)
- Degree Plan (p. 782)
- Transfer of Credit (p. 782)
- Research Proposal (p. 782)
- Examinations (p. 782)
  - Preliminary Examination (p. 782)
  - Final Examination/Dissertation Defense (p. 784)
- Dissertation (p. 785)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role.
of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Completion issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying,
cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. When: Within 10 working days of the scheduled date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 785)
- Time Limit (p. 785)
- Continuous Registration (p. 785)
- Admission to Candidacy (p. 786)
- Languages (p. 786)
- 99-Hour Cap on Doctoral Degree (p. 786)
- Application for Degree (p. 785)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Electrical and Computer Engineering

www.ece.tamu.edu

Head: M. Begovic

Graduate Advisor: J. Silva-Martínez

The Department of Electrical and Computer Engineering offers programs for graduate study leading to the research-oriented Master of Science and Doctor of Philosophy degrees and to the professional Master of Engineering degree in Electrical and Computer Engineering. Courses in the department may also be applied to the interdisciplinary Doctor of Engineering degree. The MS and PhD programs provide specialization in-depth and include a research (thesis or dissertation) requirement. The MEng and DEng programs are designed to provide the depth and breadth necessary for the practice of engineering at advanced levels.

Current areas of study include analog and mixed signal, biomedical imaging and genomic signal processing, computer engineering, electromagnetic and microwaves, electric power and power electronics, solid state electronics, photonics and nano-engineering, telecommunications, signal processing and controls. Interdisciplinary engineering programs are available in other areas.

Well equipped laboratories are available for work in all of these areas. Special laboratory facilities are available to graduate students in telecommunications, solid-state electronics, integrated circuit design, electromagnetics, microwave microelectronics, electrotropics, computer vision and electric power systems. The department has many workstations and high end PCs in general access laboratories and excellent computing facilities available in the individual research laboratories. The workstations are supported by a large Sun fileservers and two computational servers, and the PCs are supported by a Novell network.

There is no foreign language requirement for the PhD or DEng programs in electrical and computer engineering.

Faculty
Ali, Dallia, Lecturer
Electrical & Computer Eng
PHD, Alexandria University, 1997

Annapareddy, Narasimha, Professor
Electrical & Computer Eng
PhD, University of Illinois, 1990

Balog, Robert, Associate Professor
Electrical & Computer Eng
PhD, University of Illinois at Urbana-Champaign, 2006

Begovic, Miroslav, Professor
Electrical & Computer Eng
DEN, Virginia Polytechnic Institute, 2014

Bhattacharyya, S, Professor
Electrical & Computer Eng
PhD, Rice University, 1971

Bosshard, John, Lecturer
Electrical & Computer Eng
PHD, Texas A&M University, 2012

Braga Neto, Associate Professor
Electrical & Computer Eng
PHD, John Hopkins University, 2002

Butler-Purry, Karen, Professor
Electrical & Computer Eng
PhD, Howard University, 1994

Cantrell, Pierce, Associate Professor
Electrical & Computer Eng
PhD, Georgia Institute of Technology, 1981

Chamberland-Tremblay, Jean-Francois, Associate Professor
Electrical & Computer Eng
PhD, University of Illinois, 2004

Chang, Kai, Professor
Electrical & Computer Eng
PHD, University of Michigan, 1976

Cheng, Xing, Associate Professor
Electrical & Computer Eng
PHD, University of Michigan, 2005

Choi, Seong, Associate Professor
Electrical & Computer Eng
PHD, University of Illinois at Urbana-Champaign, 1994

Cui, Shuguang, Professor
Electrical & Computer Eng
PHD, Stanford University, 2005

Datta, Aniruddha, Professor
Electrical & Computer Eng
PHD, University of Southern California, 1991

Deshpande, Yateendra, Lecturer
Electrical & Computer Eng
PHD, Texas A&M University, 2014

Dougherty, Edward, Distinguished Professor
Electrical & Computer Eng
PHD, Rutgers State University of New Jersey, 1974

Duffield, Nicholas, Professor
Electrical & Computer Eng
PhD, Queen Mary College, Univ. of London, 1987

Ehsani, Mehrdad, Professor
Electrical & Computer Eng
PHD, University of Wisconsin-Madison, 1981

Enjeti, Prasad, Professor
Electrical & Computer Eng
PHD, Concordia University, Montreal, Canada, 1984

Entesari, Kamran, Associate Professor
Electrical & Computer Eng
PHD, University of Michigan, 2006

Georghiades, Costas, Professor
Electrical & Computer Eng
DSc, Washington University in St. Louis, 1985

Gratz, Paul, Associate Professor
Electrical & Computer Eng
PhD, University of Texas, 2008

Han, Arum, Associate Professor
Electrical & Computer Eng
PHD, Georgia Institute of Technology, 2005

Harris, Harlan, Associate Professor
Electrical & Computer Eng
PHD, Texas Tech University, 2003

Hemmer, Philip, Professor
Electrical & Computer Eng
PHD, Massachusetts Institute of Technology, 1984

Hou, I-Hong, Assistant Professor
Electrical & Computer Eng
PHD, University of Illinois, 2011

Hoyos, Sebastian, Associate Professor
Electrical & Computer Eng
PHD, University of Delaware, 2004

Hu, Jiang, Professor
Electrical & Computer Eng
PHD, University of Minnesota, 2001

Huang, Garg, Professor
Electrical & Computer Eng
DSc, Washington University in St. Louis, 1980

Huff, Gregory, Associate Professor
Electrical & Computer Eng
PHD, University of Illinois, 2006
Ji, Jim, Associate Professor
Electrical & Computer Eng
PhD, University of Illinois, 2003

Kameoka, Jun, Associate Professor
Electrical & Computer Eng
PhD, Cornell University, 2002

Karsilayan, Aydin, Associate Professor
Electrical & Computer Eng
PhD, Portland State University, 2000

Kezunovic, Mladen, Professor
Electrical & Computer Eng
PhD, University of Kansas, 1980

Khatri, Sunil, Professor
Electrical & Computer Eng
PhD, University of California, Berkeley, 1999

Kish, Laszlo, Professor
Electrical & Computer Eng
PhD, Uppsala University, Sweden, 1994

Kumar, Panganamala, Distinguished Professor
Electrical & Computer Eng
DSc, Washington University in St. Louis, 1977

Kundur, Deepa, Associate Professor
Electrical & Computer Eng
PhD, University of Toronto, 1999

Li, Peng, Professor
Electrical & Computer Eng
PhD, Carnegie Mellon University, 2003

Liu, Tie, Associate Professor
Electrical & Computer Eng
PhD, University of Illinois, 2006

Lu, Mi, Professor
Electrical & Computer Eng
PhD, Rice University, 1987

Madsen, Christi, Professor
Electrical & Computer Eng
PhD, Rutgers State University of New Jersey, 1996

Michalski, Krzysztof, Associate Professor
Electrical & Computer Eng
PhD, University of Kentucky, 1981

Miller, Scott, Professor
Electrical & Computer Eng
PhD, University of California, San Diego, 1988

Narayanan, Krishna, Professor
Electrical & Computer Eng
PhD, Georgia Institute of Technology, 1998

Nevels, Robert, Professor
Electrical & Computer Eng
PhD, University of Mississippi, 1979

Nguyen, Cam, Professor
Electrical & Computer Eng
PhD, University of Central Florida, 1990

Palermo, Samuel, Associate Professor
Electrical & Computer Eng
PhD, Stanford University, 2007

Pfister, Henry, Associate Professor
Electrical & Computer Eng
PhD, University of California, San Diego, 2003

Qaraque, Khalid, Professor
Electrical & Computer Eng
PhD, Texas A&M University, 1997

Qian, Xiaoning, Assistant Professor
Electrical & Computer Eng
PhD, Yale University, 2005

Rahimian, Mina, Senior Lecturer
Electrical & Computer Eng
PhD, Texas A&M University, 2011

Rentzepis, Peter, Professor
Electrical & Computer Eng
PhD, University of Cambridge, 1963

Righetti, Raffaella, Associate Professor
Electrical & Computer Eng
PhD, University of Oklahoma, 1975

Sanchez-Sinencio, E, Professor
Electrical & Computer Eng
PhD, University of Illinois, 1973

Savari, Serap, Associate Professor
Electrical & Computer Eng
PhD, Massachusetts Institute of Technology, 1996

Serpedin, Erchin, Professor
Electrical & Computer Eng
PhD, University of Virginia, 1999

Shakkottai, Srinivas, Associate Professor
Electrical & Computer Eng
PhD, University of Illinois, 2007

Shi, Weiping, Professor
Electrical & Computer Eng
PhD, University of Illinois, 1992

Silva-Martinez, Jose, Professor
Electrical & Computer Eng
PhD, Katholieke Universiteit Leuven, 1992

Singh, Chanan, Professor
Electrical & Computer Eng
PhD, University of Saskatchewan, 1972
Sprintson, Alexander, Associate Professor  
Electrical & Computer Eng  
PhD, Israel Institute of Technology, 2003

Su, Chin, Professor  
Electrical & Computer Eng  
PhD, Brandeis University, 1979

Sundqvist, Kyle, Visiting Assistant Professor  
Electrical & Computer Eng  
PHD, University of California - Berkeley, 2012

Thatte, Anupam, Lecturer  
Electrical & Computer Eng  
PHD, Texas A&M University, 2014

Toliyat, Hamid, Professor  
Electrical & Computer Eng  
PhD, University of Wisconsin-Madison, 1991

Villareal, Samuel, Senior Lecturer  
Electrical & Computer Eng  
PHD, Texas A&M University, 1999

Wang, Haiyan, Professor  
Electrical & Computer Eng  
PhD, North Carolina State University, 2002

Wright, Steven, Professor  
Electrical & Computer Eng  
PhD, University of Illinois, 1984

Xie, Le, Associate Professor  
Electrical & Computer Eng  
PhD, Carnegie Mellon University, 2009

Xiong, Zixiang, Professor  
Electrical & Computer Eng  
PhD, University of Illinois, 1996

Yoon, Byung-Jun, Assistant Professor  
Electrical & Computer Eng  
PHD, California Institute of Technology, 2007

Yu, Peng, Assistant Professor  
Electrical & Computer Eng  
PhD, University of Texas, 2009

Zhang, Xi, Professor  
Electrical & Computer Eng  
PhD, University of Michigan, 2002

Zou, Jun, Associate Professor  
Electrical & Computer Eng  
PhD, University of Illinois, 2002

Masters

- Master of Engineering in Computer Engineering (p. 789)
- Master of Engineering in Electrical Engineering (p. 801)
- Master of Science in Computer Engineering (p. 791)
- Master of Science in Electrical Engineering (p. 804)

Doctoral

- Doctor of Philosophy in Computer Engineering (p. 795)
- Doctor of Philosophy in Electrical Engineering (p. 808)

Master of Engineering in Computer Engineering

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 789)
- Degree Plan (p. 790)
- Credit Requirement (p. 790)
- Transfer of Credit (p. 790)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 790)
- Final Examination (p. 791)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one
year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 6 hours of 684 (Professional Internship) and/or
   • A maximum of 6 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.
Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the "Office of Graduate and Professional Studies Calendar" unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 791)
- Time Limit (p. 791)
- Foreign Languages (p. 791)
- Internship or Practicum (p. 791)
- Application for Degree (p. 791)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Engineering degree.

Internship or Practicum

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

For information on applying for your degree, please visit the Graduation section.

Master of Science in Computer Engineering

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan semester registration.

   When: Before first semester.

   Approved by: Graduate advisor or chair of the intercollegiate faculty.
<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2 Complete the application for degree form via the student’s Howdy portal.

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 792)
- Degree Plan (p. 793)
- Credit Requirements (p. 793)
- Transfer of Credit (p. 793)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 793)
- Thesis Option (p. 794)
  - Thesis Proposal (p. 794)
  - Final Examination (p. 794)
- Non-Thesis Option (p. 795)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.
If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpsstamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visual Computing, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be accepted for transfer credit. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:

   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.
2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 681 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better.

All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent.

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>5V98</td>
<td>8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.</td>
</tr>
<tr>
<td>5V99</td>
<td>8 hours of 685 (Directed Studies) may be used.</td>
</tr>
<tr>
<td>690</td>
<td>3 hours of 690 (Theory of Research) may be used.</td>
</tr>
<tr>
<td>695</td>
<td>3 hours of 695 (Frontiers in Research) may be used.</td>
</tr>
<tr>
<td>681</td>
<td>A maximum of 2 hours of Seminar.</td>
</tr>
<tr>
<td>684</td>
<td>A maximum of 9 hours of advanced undergraduate courses.</td>
</tr>
<tr>
<td>685</td>
<td>A maximum of 2 hours of Seminar and a maximum of 3 hours can be Directed Studies.</td>
</tr>
<tr>
<td>688</td>
<td>Up to 1 hour of credit may be obtained for each five-day week of coursework.</td>
</tr>
</tbody>
</table>

Note: Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.
of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student's major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option
For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A minimum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

• Residence (p. 795)
• Continuous Registration (p. 795)
• Time Limit (p. 795)
• Foreign Languages (p. 795)
• Application for Degree (p. 795)

Residence
In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student's registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration
A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages
No specific language requirement exists for the Master of Science degree.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Computer Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.
Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

4. Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

7. Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.

10. Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

- Student’s Advisory Committee (p. 796)
- Degree Plan (p. 797)
- Transfer of Credit (p. 797)
- Research Proposal (p. 797)
- Examinations (p. 798)
  - Preliminary Examination (p. 798)
  - Final Examination/Dissertation Defense (p. 799)
- Dissertation (p. 800)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or
co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one disssent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

1. **Establish advisory committee.**
   Submit a degree plan.  
   **When:** Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. **Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.**  
   **When:** Before preliminary examination.  

3. **Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".**  
   **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days.
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, **which must be the original work of the candidate.** Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- **Residence (p. 800)**
- **Time Limit (p. 800)**
- **Continuous Registration (p. 801)**
- **Admission to Candidacy (p. 801)**
- **Languages (p. 801)**
- **99-Hour Cap on Doctoral Degree (p. 801)**
- **Application for Degree (p. 801)**

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

**Master of Engineering in Electrical Engineering**

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 802)
- Degree Plan (p. 802)
- Credit Requirement (p. 802)
- Transfer of Credit (p. 802)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 802)
**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

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**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing System located at the website https://ogspss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward...
meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 6 hours of 684 (Professional Internship) and/or
   • A maximum of 6 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. No credit hours of 691 (Research) may be used.
8. Continuing education courses may not be used for graduate credit.
9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Additional Requirements

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven
calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Engineering degree.

**Internship or Practicum**

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation section.

**Master of Science in Electrical Engineering**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. 1 When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree 2; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

6. Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

7. Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

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1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student's Howdy portal.

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 805)
- Degree Plan (p. 805)
- Credit Requirements (p. 805)
- Transfer of Credit (p. 805)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 806)
- Thesis Option (p. 806)
• Thesis Proposal (p. 806)
• Final Examination (p. 806)
• Non-Thesis Option (p. 807)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.
Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Not more than 8 hours of 680 (Theory of Research) may be used.
   - Not more than 8 hours of 690 (Theory of Research) may be used.
   - Not more than 8 hours of 695 (Frontiers in Research) may be used.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional
A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

### Additional Requirements

#### Additional Requirements

- Residence (p. 807)
- Continuous Registration (p. 807)
- Time Limit (p. 807)
- Foreign Languages (p. 808)
- Application for Degree (p. 808)

#### Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

#### Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

#### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time...
limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Electrical Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.  
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.
Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 809)
- Degree Plan (p. 809)
- Transfer of Credit (p. 810)
- Research Proposal (p. 810)
- Examinations (p. 810)
  - Preliminary Examination (p. 810)
  - Final Examination/Dissertation Defense (p. 812)
- Dissertation (p. 812)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

• Dissertation (p. 812)
• Examinations (p. 810)
• Degree Plan (p. 809)
• Student’s Advisory Committee (p. 809)
• Research Proposal (p. 810)
• Transfer of Credit (p. 810)
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student's advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department
(or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
</tbody>
</table>
The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5998, or 5999 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

### Additional Requirements

- Residence (p. 813)
- Time Limit (p. 813)
- Continuous Registration (p. 813)
- Admission to Candidacy (p. 813)
- Languages (p. 813)
- 99-Hour Cap on Doctoral Degree (p. 813)
Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Engineering Technology and Industrial Distribution

Head: R. Langari

The Dwight Look College of Engineering offers a web-based, graduate program leading to the degree of Master of Industrial Distribution (MID). Enrollment in MID classes are restricted to students who have been admitted to the MID program. The program of study has been designed for individuals with interest and/or background in industrial and high technology channels.

Faculty

Alvarado, Jorge, Associate Professor
Eng Tech & Ind Distribution
PhD, University of Illinois, 2004

Buchanan, Walter, Professor
Eng Tech & Ind Distribution
PhD, Indiana University, 1993

Burke, Adam, Lecturer
Eng Tech & Ind Distribution
BS, Texas A&M University, 1997

Butler, Scott, Lecturer
Eng Tech & Ind Distribution
MS, Sam Houston State University, 1986

Capar, Ismail, Associate Professor
Eng Tech & Ind Distribution
PhD, Mississippi State University, 2007

Clark, Norman, Senior Lecturer
Eng Tech & Ind Distribution
MBA, Texas A&M University, 1972

Fang, Gwo-Ping, Associate Professor
Eng Tech & Ind Distribution
PhD, Texas A&M University, 1996

Fink, Rainer, Associate Professor
Eng Tech & Ind Distribution
PhD, Texas A&M University, 1995

Golla, Michael, Senior Lecturer
Eng Tech & Ind Distribution
MBA, Texas A&M University, 2002

Goulart, Ana, Associate Professor
Eng Tech & Ind Distribution
PhD, Georgia Institute of Technology, 2005

Hsieh, Sheng-Jen, Professor
Eng Tech & Ind Distribution
PhD, Texas Tech University, 1995

Hung, Nguyen, Associate Professor
Eng Tech & Ind Distribution
PhD, University of California, Berkeley, 1987

Jennings, Daniel, Professor
Eng Tech & Ind Distribution
PhD, Texas A&M University, 1986

Johnson, John, Lecturer
Eng Tech & Ind Distribution
MBA, Texas A&M University, 2001
BS, Texas A&M University, 1997

Johnson, Mark, Associate Professor Of The Practice
Eng Tech & Ind Distribution
MS, Central Michigan University, 1991

Johnson, Michael, Associate Professor
Eng Tech & Ind Distribution
PhD, Massachusetts Institute of Technology, 2004

Kuttolamadom, Mathew, Assistant Professor
Eng Tech & Ind Distribution
PhD, Clemson University, 2012

Langari, Gholamreza, Professor
Eng Tech & Ind Distribution
PhD, University of California, Berkeley, 1990

Lawrence, Frederick, Professor
Eng Tech & Ind Distribution
PhD, Texas A&M University, 1999

Leon, Victor, Professor
Eng Tech & Ind Distribution
PhD, Lehigh University, 1991

Leonard, Matthew, Lecturer
Eng Tech & Ind Distribution
BS, Texas A&M University, 1987

Lorenzo, Roger, Lecturer
Eng Tech & Ind Distribution
MS, University of Kansas, 1972

McDaniels, Louis, Lecturer
Eng Tech & Ind Distribution
PhD, Oklahoma State University, 1970
Morgan, Joseph, Professor
Eng Tech & Ind Distribution
DEng, Texas A&M University, 1983

Natarajarathinam, Malini, Associate Professor
Eng Tech & Ind Distribution
PhD, University of Alabama, 2007

Nepal, Bimal, Associate Professor
Eng Tech & Ind Distribution
PhD, Wayne State University, 2005

Porter, Jay, Professor
Eng Tech & Ind Distribution
PhD, Texas A&M University, 1993

Price, Angie, Associate Professor
Eng Tech & Ind Distribution
PhD, Texas A&M University, 1999

Sun, Gang, Visiting Assistant Professor
Eng Tech & Ind Distribution
PhD, Iowa State University, 2010

Vanajakumari, Manoj, Associate Professor
Eng Tech & Ind Distribution
PhD, University of Texas, Dallas, 2007

Vestal, Evan, Lecturer
Eng Tech & Ind Distribution
MBA, Sam Houston State University, 1998
BS, Texas A&M University, 1992

Wang, Jyhwen, Professor
Eng Tech & Ind Distribution
PhD, Northwestern University, 1991

Willey, Harley, Lecturer
Eng Tech & Ind Distribution
BS, Texas A&M University, 1978

Zhan, Wei, Associate Professor
Eng Tech & Ind Distribution
DSc, Washington University in St. Louis, 1991

Zoghi, Behbood, Professor
Eng Tech & Ind Distribution
PhD, Texas A&M University, 1993

Masters
- Master of Industrial Distribution in Industrial Distribution (p. 815)

Master of Industrial Distribution in Industrial Distribution

The Dwight Look College of Engineering offers a graduate program leading to the degree of Master of Industrial Distribution (MID). Enrollment in MID classes is restricted to students who have been admitted to the MID program. The program of study has been designed for individuals within both manufacturing and industrial distribution companies.

The MID degree is a non-thesis degree for which a final oral examination is not required. The majority of MID courses are offered via web-based distance learning. New students are admitted in the fall semester only.

Program Requirements

Program Requirements
- Student's Advisory Committee (p. 815)
- Degree Plan (p. 815)
- Credit Requirements (p. 815)
- Transfer of Credit (p. 815)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 815)
- Final Examination (p. 816)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the MID Program Office concerning program structure and requirements. The MID student’s “committee” consists of the Director of the MID Program Office. The Director has the responsibility for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or by dates announced in the OGAPS calendar.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the MID Program Director to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses is required for the Master of Industrial Distribution degree.

Transfer of Credit

No transfer of credit is allowed for the Master of Industrial Distribution degree.

Limitations on the Use of Transfer, Extension and Certain Other Courses

1. No transfer credit is allowed.
2. A maximum of 12 credit hours of 685 (Directed Studies) may be used with the approval of the MID Program Director.
3. A maximum of 3 hours of 689 (Special Topics) may be used with the approval of the MID Program Director.
4. A maximum of 3 hours of 693 (Professional Study) may be used with the approval of the MID Program Director.
5. Extension courses are not acceptable for credit. Exceptions will be permitted only in unusual cases and when petitioned by the student’s program and approved by the Director of the Master of Industrial Distribution Program and the Office of Graduate and Professional Studies.

Final Examination
A final oral examination is not required for the Master of Industrial Distribution degree. Except as noted above, the requirements for the degree of Master of Industrial Distribution are identical with those for the degree of Master of Science.

Additional Requirements

Residence
A student must complete 6 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Industrial Distribution degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it was taken. Graduate credit for coursework which is more than seven calendar years old may not be used to satisfy degree requirements.

Scholastic Requirements
To maintain good academic standing, an MID student must maintain a minimum cumulative 3.000 GPR each semester. If a student fails to attain a cumulative 3.000 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to 3.000 or above by the end of the next 9 hours of coursework or within one calendar year, whichever comes first. If this requirement is not met, the MID Program Director will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MID program, he or she shall not be permitted to enroll in other MID courses.

An MID student must attain a minimum cumulative 3.000 GPR on MID core courses.

Foreign Languages
A foreign language is not required for the Master of Industrial Distribution degree.

Application for Degree
For information on applying for your degree, please visit the Graduation section.

Department of Industrial and Systems Engineering

http://engineering.tamu.edu/industrial

Head: C. O. Malavé

Graduate Advisor: Y. Ding

The department offers Master of Science (MS), Master of Engineering (MEng) and Doctor of Philosophy (PhD) degrees in industrial engineering and a Master of Science (MS in Engineering Systems Management. Facilities for study and research are excellent, and participation in research is an integral part of the PhD program.

Departmental faculty working in diverse areas of industrial engineering provide students with a wide range of opportunities to gain valuable research experience. Faculty members are presently involved in research in applied statistical analysis, mathematical optimization, stochastic processes, production and inventory control, manufacturing processes and system organization, networks, systems simulation, manufacturing system analysis, quality and reliability engineering, human factors and cognitive ergonomics, transportation systems and logistics.

There is no foreign language requirement for the PhD in industrial engineering. Students in the industrial engineering PhD program are required to pass a departmental qualifying exam within three semesters of starting the program, and PhD students are required to maintain a GPR of 3.00 for courses on their degree plans, in order to take the Preliminary Exam and the Final Exam.

Faculty

Avnet, Mark, Assistant Professor
Industrial & Systems Eng
PhD, Massachusetts Institute of Technology, 2009

Banerjee, Amarnath, Associate Professor
Industrial & Systems Eng
PhD, University of Illinois, 1999

Bukkapatnam, Satish, Professor
Industrial & Systems Eng
PhD, Pennsylvania State University, 1997

Butenko, Sergiy, Professor
Industrial & Systems Eng
PhD, University of Florida, 2003

Cetinkaya, Sila, Professor
Industrial & Systems Eng
PHD, McMaster University, 1996
Curry, Guy, Professor
Industrial & Systems Eng
PhD, University of Arkansas, 1971

Ding, Yu, Professor
Industrial & Systems Eng
PhD, University of Michigan, 2001

Elwany, Alaa, Assistant Professor
Industrial & Systems Eng
PHD, Georgia Institute of Technology, 2009

Erraguntla, Madhav, Associate Professor Of The Practice
Industrial & Systems Eng
PHD, Texas A&M University, 1996

Feldman, Richard, Senior Professor
Industrial & Systems Eng
PhD, Northwestern University, 1975

Ferris, Thomas, Assistant Professor
Industrial & Systems Eng
MS, University of Michigan, 2006

Gautam, Natarajan, Professor
Industrial & Systems Eng
PhD, University of North Carolina at Chapel Hill, 1997

Graul, Michael, Lecturer
Industrial & Systems Eng
PHD, Texas A&M University, 1995

Hu, Xinxin, Instructional Assistant Professor
Industrial & Systems Eng
PHD, University of Michigan, 2006

Johnson, Andrew, Associate Professor
Industrial & Systems Eng
PhD, Georgia Institute of Technology, 2006

Kianfar, Kiavash, Associate Professor
Industrial & Systems Eng
PhD, North Carolina State University, 2007

Klutke, Georgia, Professor
Industrial & Systems Eng
PhD, Virginia Tech, 1986

Lawley, Mark, Professor
Industrial & Systems Eng
PhD, University of Illinois at Urbana-Champaign, 1995

Malave, Ceasar, Professor
Industrial & Systems Eng
PhD, University of South Florida, 1987

Mayer, Richard, Adjunct Professor
Industrial & Systems Eng
PhD, Texas A&M University, 1998

Moreno Centeno,., Assistant Professor
Industrial & Systems Eng
PHD, University of California, Berkeley, 2010

Ntaiho, Lewis, Associate Professor
Industrial & Systems Eng
PhD, University of Arizona, 2004

Smith, Donald, Associate Professor
Industrial & Systems Eng
PhD, University of Arkansas, 1973

Uster, Halit, Associate Professor
Industrial & Systems Eng
PHD, McMaster University, 1999

Valdez Flores,., Professor Of The Practice
Industrial & Systems Eng
PHD, Texas A&M University, 1987

Wall, James, Research Associate Professor
Industrial & Systems Eng
PHD, Texas A&M University, 1993

Wang, Shiren, Associate Professor
Industrial & Systems Eng
PHD, Florida State Univ., 2006

Wang, Yen, Lecturer
Industrial & Systems Eng
DVM, National Taiwan University, 1984

Wilhelm, Wilbert, Professor
Industrial & Systems Eng
PHD, Virginia Polytechnic Institute, 1972

Wortman, Martin, Professor
Industrial & Systems Eng
PHD, Virginia Polytechnic Institute and State University, 1988

Yates, Justin, Assistant Professor
Industrial & Systems Eng
PhD, University at Buffalo, State University of New York, 2008

Masters

- Master of Science in Engineering Systems Management (p. 817)
- Master of Engineering in Industrial Engineering (p. 821)
- Master of Science in Industrial Engineering (p. 824)

Doctoral

- Doctor of Philosophy in Industrial Engineering (p. 828)

Master of Science in Engineering Systems Management

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.
Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.
   - When: Before first semester registration.
   - Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.
   - When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.
   - Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.
   - When: At least 20 working days prior to the submission of the Request for the Final Examination.
   - Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

4. Apply for degree; pay graduation fee.
   - When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.
   - When: Well before submitting request to schedule final examination.

6. Complete residence requirement.
   - When: If applicable, before or during final semester.
   - Approved by: OGAPS.

7. Submit request to schedule final examination.
   - When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
   - Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.
   - When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   - Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.
   - When: See OGAPS calendar for deadlines.
   - Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.
    - For more information, visit http://graduation.tamu.edu.

Program Requirements

- Student’s Advisory Committee (p. 818)
- Degree Plan (p. 819)
- Credit Requirements (p. 819)
- Transfer of Credit (p. 819)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 819)
- Thesis Option (p. 820)
  - Thesis Proposal (p. 820)
  - Final Examination (p. 820)
- Non-Thesis Option (p. 821)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate
faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficient, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas
A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final
form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissenion is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

**Additional Requirements**

- Residence (p. 821)
- Continuous Registration (p. 821)
- Time Limit (p. 821)
- Foreign Languages (p. 821)
- Application for Degree (p. 821)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Engineering in Industrial Engineering**

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

**Program Requirements**

- Student’s Advisory Committee (p. 822)
- Degree Plan (p. 822)
Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.
Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 6 hours of 684 (Professional Internship) and/or
   • A maximum of 6 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 823)
- Time Limit (p. 824)
- Foreign Languages (p. 824)
- Internship or Practicum (p. 824)
- Application for Degree (p. 824)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).
## Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

## Foreign Languages
No specific language requirement exists for the Master of Engineering degree.

## Internship or Practicum
The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

## Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

## Master of Science in Industrial Engineering
The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

### Steps to Fulfill Master's Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.¹</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

¹ The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed,
the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards
and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee at most one dissent is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 827)
- Continuous Registration (p. 827)
- Time Limit (p. 828)
- Foreign Languages (p. 828)
- Application for Degree (p. 828)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Industrial Engineering**

Work leading to the degree of **Doctor of Philosophy (PhD)** is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/ intercollegiate graduate advisor to plan course of study for first semester.</td>
<td><strong>When:</strong> Before first semester registration.</td>
<td><strong>Approved by:</strong> Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td><strong>When:</strong> Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td><strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td><strong>When:</strong> Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td><strong>When:</strong> See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td><strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td><strong>When:</strong> No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td><strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td><strong>When:</strong> Before submitting request to schedule final oral examination.</td>
<td><strong>Approved by:</strong> OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td><strong>When:</strong> During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
</tbody>
</table>
Submit request for permission to hold and announce final oral examination.

When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination.

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

Approved by: Advisory committee and OGAPS

Upload one approved final copy of the dissertation or record of study as a single pdf file and submit a signed approval form to the Office of Graduate and Professional Studies.

When: See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 829)
- Degree Plan (p. 829)
- Transfer of Credit (p. 830)
- Research Proposal (p. 830)
- Examinations (p. 830)
  - Preliminary Examination (p. 830)
  - Final Examination/Dissertation Defense (p. 832)
- Dissertation (p. 832)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy.
field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student's cumulative GPR is at least 3.000.
• Student's degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.
<table>
<thead>
<tr>
<th>4</th>
<th>Student checks the availability of committee members.</th>
<th><strong>When:</strong> Several weeks before the proposed date of the preliminary examination.</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the department to rectify any deficiencies.</td>
<td><strong>When:</strong> At least three weeks before the proposed date of the preliminary examinations. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td><strong>Approved by:</strong> Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td><strong>When:</strong> Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. <strong>Approved by:</strong> Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td><strong>When:</strong> Upon receipt of the report of the doctoral Preliminary Examination.</td>
</tr>
</tbody>
</table>

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unsatisfied grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all coursework required by the deadline. The candidate for the doctoral degree must pass a final examination by the proposed date of the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Wherever the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

### Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
Additional Requirements

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment to the Office of Graduate and Professional Studies. After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit. Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Materials Science and Engineering**

http://engineering.tamu.edu/materials

**Head:** I. Karaman

**Graduate Advisor:** M. Radovic

The Department of Materials Science and Engineering curriculum is designed to provide advanced training for careers in the rapidly growing materials industry, national laboratories and academic (research and teaching) environments. The curriculum consists of core courses and technical electives, both of which are designed to complement practical application with a strong foundation of underlying theory. Research thrusts include advanced structural materials; materials for extreme environments; nanostructured materials, including thin films; multifunctional materials and composites; corrosion; polymers, including composites and nanocomposites; ceramics; computational materials science and engineering; and energy materials.

To review additional courses in the MSEN curriculum, refer to Designated Electives (http://engineering.tamu.edu/materials/academics/courses-curriculum/designated-electives).

**Faculty**

Arroyave, Raymundo, Associate Professor
Materials Science & Eng
PhD, Massachusetts Institute of Technology, 2004

Cagin, Tahir, Professor
Materials Science & Eng
PhD, Clemson University, 1988

Castaneda-Lopez, Homero, Associate Professor
Materials Science & Eng
PHD, Penn State University, 2001

Creasy, Terry, Associate Professor
Materials Science & Eng
PhD, University of Delaware, 1997

Hartwig, Karl, Professor
Materials Science & Eng
PhD, University of Wisconsin-Madison, 1977

Karaman, Ibrahim, Professor
Materials Science & Eng
PhD, University of Illinois at Urbana-Champaign, 2000

Liu, Li, Research Assistant Professor
Materials Science & Eng
PhD, Northwestern University, 2005

Needleman, Alan, Professor
Materials Science & Eng
PhD, Harvard University, 1971

Ozmetin, Ali, Research Assistant Professor
Materials Science & Eng
PHD, Texas A&M University, 2009

Qian, Xiaofeng, Assistant Professor
Materials Science & Eng
PhD, Massachusetts Institute of Technology, 2008

Radovic, Miladin, Associate Professor
Materials Science & Eng
PhD, Drexel University, 2001

Shamberger, Patrick, Research Assistant Professor
Materials Science & Eng
MS, University of Washington, 2010

Su, Hung-Jue, Professor
Materials Science & Eng
PhD, University of Michigan, 1988

Sukhishvili, Svetlana, Professor
Materials Science & Eng
PHD, Moscow State University, 1989

Young, Amanda, Tees Associate Research Scientist
Materials Science & Eng
PHD, Texas A&M University, 2008
Masters
• Master of Engineering in Materials Science and Engineering (p. 835)
• Master of Science in Materials Science and Engineering (p. 837)

Doctoral
• Doctor of Philosophy in Materials Science and Engineering (p. 841)

Master of Engineering in Materials Science and Engineering
A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

Program Requirements
Program Requirements
• Student's Advisory Committee (p. 835)
• Degree Plan (p. 835)
• Credit Requirement (p. 835)
• Transfer of Credit (p. 835)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 836)
• Final Examination (p. 836)

Student's Advisory Committee
After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head's designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student's advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student's committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student's advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student's degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student's advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan
The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpsss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement
A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a
student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 6 hours of 684 (Professional Internship) and/or
   - A maximum of 6 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional
Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

**Residence**

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Engineering degree.

**Internship or Practicum**

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Materials Science and Engineering**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master's Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   **When:** If applicable, before or during final semester.  
   **Approved by:** OGAPS.

7. Submit request to schedule final examination.  
   **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.
If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.

When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2 Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 838)
- Degree Plan (p. 838)
- Credit Requirements (p. 838)
- Transfer of Credit (p. 839)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 839)
- Thesis Option (p. 839)
  - Thesis Proposal (p. 840)
  - Final Examination (p. 840)
- Non-Thesis Option (p. 840)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48
hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:

   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissenion is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 840)
- Continuous Registration (p. 841)
- Time Limit (p. 841)
- Foreign Languages (p. 841)
- Application for Degree (p. 841)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Material Science and Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS.
Apply for degree; pay graduate fee.

When: During the first week of the final semester; see OGAPS calendar for deadlines.

Submit request for permission to hold and announce final oral examination.

When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination.

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

Approved by: Advisory committee and OGAPS.

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.

When: See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 842)
- Degree Plan (p. 842)
- Transfer of Credit (p. 843)
- Research Proposal (p. 843)
- Examinations (p. 843)
  - Preliminary Examination (p. 843)
  - Final Examination/Dissertation Defense (p. 845)
- Dissertation (p. 845)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A
student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transferring institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Examinations**

**Preliminary Examination**

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the
student must be registered for the term immediately preceding the examination.

- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.
- The preliminary examination is required on the form.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Activity</th>
<th>When</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
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</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student's department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 846)
- Time Limit (p. 846)
- Continuous Registration (p. 846)
- Admission to Candidacy (p. 846)
- Languages (p. 846)
- 99-Hour Cap on Doctoral Degree (p. 846)
- Application for Degree (p. 847)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master's degree when he/she enters doctoral program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment to the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student's department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Mechanical Engineering

http://engineering.tamu.edu/mechanical

Head: A. A. Polycarpou

The graduate program in mechanical engineering is designed to offer a choice in curriculum depending upon career objectives. Students interested in leading edge research, teaching, creating new knowledge, or some combination of those activities may follow the Master of Science and Doctor of Philosophy route. Those interested in practicing engineering at an advanced level in government or industry may pursue the Master of Engineering in Mechanical Engineering. This degree is offered in those areas of mechanical engineering which have a prescribed plan of study on file in the department. Courses are provided to enable each student to tailor an individual program consistent with a degree choice.

Each mechanical engineering graduate course is designed to provide a clear presentation of the underlying principles and theories essential to an understanding of the subject. Analytical and experimental techniques are described when required to apply the subject material to modern problems facing the engineers of today. In many cases, the course material supplements active research in mechanical engineering areas currently conducted at Texas A&M and other prominent research centers around the world. Active research facilities are available for advanced manufacturing, biomechanics, design, plastics engineering, artificial intelligence, robotics, non-destructive testing, fracture testing, metallurgical studies, experimental stress analysis, vibrations and rotating machinery, turbomachinery, fluid dynamics, power generation, combustion, in situ lignite gasification, heat transfer, energy management, corrosion, solar energy and wind tunnel studies.

There is no foreign language requirement for the PhD program in mechanical engineering. Each student, with the advice of his or her chosen advisory committee, selects courses to develop a strength in an area of specialization composed of the following mechanical engineering subgroups: thermal science, fluid mechanics, solid mechanics, materials science and mechanical systems.

Mechanics and Materials

The mechanics and materials course offerings perform three major functions. First, and most importantly, they are interdisciplinary vehicles for staff and students who study and conduct research in those increasingly important areas requiring a blending of mechanics and materials. Second, they provide the support base for graduate students to pursue studies in the traditional areas of either applied mechanics or materials science. Third, they provide a coordinated set of service courses for the engineering departments. Interested students should contact their department’s graduate advisor.

Faculty

Allaire, Douglas, Assistant Professor
Mechanical Engineering
PhD, Massachusetts Institute of Technology, 2009

Ames, Aaron, Associate Professor
Mechanical Engineering
PhD, University of California, Berkeley, 2006

Amini, Noushin, Visiting Assistant Professor
Mechanical Engineering
PhD, Texas A&M University, 2011

Anand, Nagamangala, Professor
Mechanical Engineering
PhD, Purdue University, 1983

Annamalai, Kalyan, Professor
Mechanical Engineering
PhD, Georgia Institute of Technology, 1975

Banerjee, Debjoyoti, Professor
Mechanical Engineering
PhD, University of California, Los Angeles, 1999

Beheshti, Ali, Visiting Assistant Professor
Mechanical Engineering
DEN, Louisiana State University, 2013

Caton, Jerald, Professor
Mechanical Engineering
PhD, Massachusetts Institute of Technology, 1980
Charoenphol, Phapanin, Research Assistant Professor
Mechanical Engineering
DEN, University of Michigan, 2012

Childs, Dara, Professor
Mechanical Engineering
PhD, University of Texas, 1968

Claridge, David, Professor
Mechanical Engineering
PhD, Stanford University, 1976

Doron, Yuval, Lecturer
Mechanical Engineering
MS, Texas A&M University, 2009

Duggleby, Andrew, Visiting Assistant Professor
Mechanical Engineering
PhD, Virginia Tech, 2006

Felts, Jonathan, Assistant Professor
Mechanical Engineering
DEN, University of Illinois at Urbana-Champaign, 2013

Freed, Alan, Professor
Mechanical Engineering
DEN, University of Wisconsin-Madison, 1985

Fullerton, Tracy, Associate Professor Of The Practice
Mechanical Engineering
PHD, Texas A&M University, 2011

Goenezen, Sevan, Assistant Professor
Mechanical Engineering
PHD, Rensselaer Polytechnic Institute, 2011

Grunlan, Jaime, Professor
Mechanical Engineering
PhD, University of Minnesota, 2001

Haglund, John, Lecturer
Mechanical Engineering
PhD, Texas A&M University, 2003

Haims, Marla, Visiting Associate Professor
Mechanical Engineering
PhD, University of Wisconsin - Madison, 1999

Hamilton, Peter, Associate Professor Of The Practice
Mechanical Engineering
DEN, The University of Texas at Austin, 1984

Han, Je, Distinguished Professor
Mechanical Engineering
PhD, Massachusetts Institute of Technology, 1977

Handler, Robert, Research Professor
Mechanical Engineering
PhD, University of Minnesota, 1980

Hogan, Harry, Professor
Mechanical Engineering
PhD, Texas A&M University, 1984

Hur, Pilwon, Assistant Professor
Mechanical Engineering
DEN, University of Illinois at Urbana-Champaign, 2010

Jacobs, Timothy, Associate Professor
Mechanical Engineering
PhD, University of Michigan, 2005

Karasišpahi, Sena, Lecturer
Mechanical Engineering
PHD, Universiteit Leiden, 2006

Kim, Won-Jong, Associate Professor
Mechanical Engineering
PHD, Massachusetts Institute of Technology, 1997

Kim, Yong-Joe, Associate Professor
Mechanical Engineering
PHD, Purdue University, 2003

King, Maria, Tees Research Associate Professor
Mechanical Engineering
PHD, Akademie Der Wissenschaften Der DDR, 1986

Kulatilaka, Waruna, Associate Professor
Mechanical Engineering
DEN, Purdue University, 2006

Lalk, Thomas, Associate Professor
Mechanical Engineering
PHD, University of Wisconsin-Madison, 1972

Lau, Sai, Professor
Mechanical Engineering
PHD, University of Minnesota, 1980

Lee, Sungyon, Assistant Professor
Mechanical Engineering
PHD, Massachusetts Institute of Technology, 2010

Li, Ying, Associate Professor
Mechanical Engineering
EdD, University of Florida, 2007

Liang, Hong, Professor
Mechanical Engineering
PHD, Stevens Institute of Technology, 1992

Ma, Ji, Tees Asst Research Scientist
Mechanical Engineering
PHD, Texas A&M University, 2012

Malak, Richard, Associate Professor
Mechanical Engineering
PHD, Georgia Institute of Technology, 2008

Mansoor, Bilal, Assistant Professor
Mechanical Engineering
PHD, University of Michigan, 2010

McAdams, Daniel, Professor
Mechanical Engineering
PHD, University of Texas, Austin, 1999
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Degree, Institution</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>McFarland, Jacob</td>
<td>Visiting Assistant Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University of Minnesota, 2013</td>
<td></td>
</tr>
<tr>
<td>McGuire, Richard</td>
<td>Lecturer</td>
<td>Mechanical Engineering</td>
<td>MA, Texas A&amp;M University, 1996</td>
<td></td>
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<tr>
<td>McVay, Matilda</td>
<td>Senior Lecturer</td>
<td>Mechanical Engineering</td>
<td>PHD, Texas A&amp;M University, 1996</td>
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<tr>
<td>Monroe, James</td>
<td>Lecturer</td>
<td>Mechanical Engineering</td>
<td>PHD, Texas A&amp;M University, 2013</td>
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<tr>
<td>Moreno, Michael</td>
<td>Assistant Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Texas A&amp;M University, 2009</td>
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<tr>
<td>Morrison, Gerald</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Oklahoma State University, 1977</td>
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<tr>
<td>Mukherjee, Partha</td>
<td>Assistant Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Pennsylvania State University, 2007</td>
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</tr>
<tr>
<td>Muliana, Hanifah</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Georgia Institute of Technology, 2004</td>
<td></td>
</tr>
<tr>
<td>Ochoa, Ozden</td>
<td>Tees Research Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Texas A&amp;M University, 1980</td>
<td></td>
</tr>
<tr>
<td>Ozkan, Tanil</td>
<td>Visiting Assistant Professor</td>
<td>Mechanical Engineering</td>
<td>DEN, University of Illinois Urbana Champaign, 2014</td>
<td></td>
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<tr>
<td>Palazzolo, Alan</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University of Virginia, 1981</td>
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<tr>
<td>Parlos, Alexander</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Massachusetts Institute of Technology, 1986</td>
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<tr>
<td>Pate, Michael</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Purdue University, 1982</td>
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</tr>
<tr>
<td>Petersen, Eric</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Stanford University, 1998</td>
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<tr>
<td>Polycarpou, Andreas</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University at Buffalo, State University of New York, 1994</td>
<td></td>
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<tr>
<td>Rajagopal, Kumbakonam</td>
<td>Distinguished Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University of Minnesota, 1978</td>
<td></td>
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<tr>
<td>Ranjan, Devesh</td>
<td>Assistant Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University of Wisconsin - Madison, 2006</td>
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<tr>
<td>Rasmussen, Bryan</td>
<td>Associate Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University of Illinois, 2005</td>
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<tr>
<td>Rathinam, Sivakumar</td>
<td>Associate Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University of California, Berkeley, 2007</td>
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<tr>
<td>Reddy, Junuthula</td>
<td>Distinguished Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Texas A&amp;M University, 1974</td>
<td></td>
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<tr>
<td>Sanandres, Luis</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Texas A&amp;M University, 1985</td>
<td></td>
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<tr>
<td>Schneider, William</td>
<td>Professor Of The Practice</td>
<td>Mechanical Engineering</td>
<td>PhD, Rice University, 1972</td>
<td></td>
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<tr>
<td>Schobeiri, Taher</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Technische Universität, Germany, 1979</td>
<td></td>
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<tr>
<td>Schuller, Michael</td>
<td>Visiting Associate Professor</td>
<td>Mechanical Engineering</td>
<td>DEN, Texas A&amp;M University, 1985</td>
<td></td>
</tr>
<tr>
<td>Schwartz, Christian</td>
<td>Assistant Professor</td>
<td>Mechanical Engineering</td>
<td>PHD, Iowa State University, 2006</td>
<td></td>
</tr>
<tr>
<td>Srinivasa, Arun</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University of California, Berkeley, 1991</td>
<td></td>
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<tr>
<td>Staack, David</td>
<td>Associate Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Drexel University, 2008</td>
<td></td>
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<tr>
<td>Strzelec, Andrea</td>
<td>Assistant Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University of Wisconsin-Madison, 2009</td>
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<tr>
<td>Suh, Chii-Der</td>
<td>Associate Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Texas A&amp;M University, 1997</td>
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<td>Swaroop, Dvahg</td>
<td>Professor</td>
<td>Mechanical Engineering</td>
<td>PHD, University of California, Berkeley, 1994</td>
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<tr>
<td>Tai, Li-Jung</td>
<td>Assistant Professor</td>
<td>Mechanical Engineering</td>
<td>PHD, University of Michigan Ann Arbor, 2011</td>
<td></td>
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<tr>
<td>Wen, Sy-Bor</td>
<td>Associate Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University of California, Berkeley, 2006</td>
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</tr>
</tbody>
</table>
Yu, Choongho, Associate Professor
Mechanical Engineering
PhD, University of Texas, Austin, 2004

Yu, Kaiyuan, Lecturer
Mechanical Engineering
PhD, Texas A&M University, 2013

Zacharia, Nicole, Tees Research Assistant Professor
Mechanical Engineering
PhD, Massachusetts Inst of Technology, 2007

Zhang, Xinghang, Professor
Mechanical Engineering
PhD, North Carolina State University, 2001

Masters

- Master of Engineering in Mechanical Engineering (p. 850)
- Master of Science in Mechanical Engineering (p. 852)

Doctoral

- Doctor of Philosophy in Mechanical Engineering (p. 856)

Master of Engineering in Mechanical Engineering

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 850)
- Degree Plan (p. 850)
- Credit Requirement (p. 851)
- Transfer of Credit (p. 851)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 851)
- Final Examination (p. 851)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination
Credit Requirement

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 6 hours of 684 (Professional Internship) and/or
   - A maximum of 6 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the
semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

### Additional Requirements

#### Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

#### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

#### Foreign Languages

No specific language requirement exists for the Master of Engineering degree.

#### Internship or Practicum

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

#### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

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### Master of Science in Mechanical Engineering

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

#### Steps to Fulfill Master’s Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree, pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
</tbody>
</table>
Submit request to schedule final examination.

When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination.

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.

Graduation; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpps.tamu.edu.

2 Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

• Student's Advisory Committee (p. 853)
• Degree Plan (p. 853)
• Credit Requirements (p. 854)
• Transfer of Credit (p. 854)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 854)
• Thesis Option (p. 854)
  • Thesis Proposal (p. 855)
  • Final Examination (p. 855)
• Non-Thesis Option (p. 855)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master's degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.
A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogdpsstamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissenion is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.
Additional Requirements

Residence
In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Continuous Registration
A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages
No specific language requirement exists for the Master of Science degree.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Mechanical Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   When: Before first semester registration.
   Approved by: Graduate advisor.

2. Establish advisory committee.
   Submit a degree plan.
   When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   When: Before preliminary examination.
4 Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5 Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6 Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

7 Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8 Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9 Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 857)
- Degree Plan (p. 858)
- Transfer of Credit (p. 858)
- Research Proposal (p. 858)
- Examinations (p. 858)
  - Preliminary Examination (p. 858)
  - Final Examination/Dissertation Defense (p. 860)
- Dissertation (p. 861)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role.
of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 research.

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying,
cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td></td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date.</td>
<td>Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
<td></td>
</tr>
</tbody>
</table>

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 861)
- Time Limit (p. 861)
- Continuous Registration (p. 861)
- Admission to Candidacy (p. 862)
- Languages (p. 862)
- 99-Hour Cap on Doctoral Degree (p. 862)
- Application for Degree (p. 862)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences

- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Nuclear Engineering

http://engineering.tamu.edu/nuclear

Head: Y. A. Hassan

Graduate Advisor: K. Vierow

The nuclear engineer applies radiation and energy from nuclear sources to fields such as electricity generation, space craft propulsion, sterilization, food processing, industrial measurements and medical diagnostic and therapeutic treatments. Nuclear engineering is based on the principles of nuclear physics that govern radioactivity, fission and fusion; the production of heat and radiation in those processes; and the interaction of radiation with matter. The function of the nuclear engineer is to apply these principles to a wide range of challenging technological problems.

The Department of Nuclear Engineering offers the Master of Engineering, Master of Science and Doctor of Philosophy degrees. The department also offers courses and faculty supervision for students pursuing the Doctor of Engineering degree. Admission to nuclear engineering requires a bachelor’s degree in engineering, chemistry, mathematics, physics or other related areas. Some nuclear physics background is highly desirable. Mathematics through differential equations is required.

The department does not have a foreign language requirement for the PhD degree. Successful completion of a departmental qualifying exam is required.

Research opportunities are varied, with emphasis on nuclear fuels, solid/ion interactions, particle transport, large-scale scientific computing, materials and extreme environments, reactor safety, design of advanced nuclear reactors, thermal hydraulics, computational fluid mechanics, reactor kinetics and control, plutonium disposition, radiation interactions with living tissue, dosimetry and medical radionuclides.

The department offers a wide variety of facilities for instructional and research purposes. These include a well-equipped radiation measurements laboratory, a sub-critical reactor laboratory, access to a supercomputer facility and a University-wide UNIX network, a departmental computer facility including interconnected UNIX and Windows workstations with an extensive software library, a radiochemistry laboratory, thermal hydraulics laboratories, materials research laboratories,
an AGN-201M low power nuclear reactor, five low-energy ion accelerators and a large TRIGA research reactor located at the Texas A&M University Nuclear Science Center. An 88-inch cyclotron is also available for research in nuclear physics and engineering at the Cyclotron Institute.

**Faculty**

Adams, Marvin, Professor
Nuclear Engineering
PhD, University of Michigan, 1986

Akabani, Gamal, Associate Professor
Nuclear Engineering
PhD, Texas A&M University, 1990

Boyle, David, Visiting Associate Professor
Nuclear Engineering
PhD, Massachusetts Institute of Technology, 1980

Braby, Leslie, Tees Research Professor
Nuclear Engineering
PhD, Oregon State University, 1972

Charlton, William, Professor
Nuclear Engineering
PhD, Texas A&M University, 1999

Chirayath, Sunil, Visiting Assistant Professor
Nuclear Engineering
PhD, University of Madras, 2005

Ford, John, Associate Professor
Nuclear Engineering
PhD, University of Tennessee, 1992

Guetersloh, Stephen, Assistant Professor
Nuclear Engineering
PhD, Colorado State University, 2003

Hassan, Yassin, Professor
Nuclear Engineering
PhD, University of Illinois, 1980

Hsu, Wen-Hsing, TEES Research Scientist
Nuclear Engineering
PhD, Texas A&M University, 2002

Kee, Ernie, Associate Professor Of The Practice
Nuclear Engineering
BS, University of Idaho, 1978

Kurwitz, Richard, Tees Associate Research Engineer
Nuclear Engineering
PhD, Texas A&M University, 2009

Lenox, Mark, Professor
Nuclear Engineering
PhD, University of Tennessee, 2009

Marianno, Craig, Tees Senior Research Engineer
Nuclear Engineering
PhD, Oregon State University, 2000

Marlow, William, Professor
Nuclear Engineering
PhD, University of Texas, 1973

McClarren, Ryan, Assistant Professor
Nuclear Engineering
PhD, University of Michigan, 2007

McDeavitt, Sean, Associate Professor
Nuclear Engineering
PhD, Purdue University, 1992

Morel, Jim, Professor
Nuclear Engineering
PhD, University of New Mexico, 1979

Nelson, Paul, Tees Research Engineer
Nuclear Engineering
PhD, University of New Mexico, 1969

Ortega, Luis, Tees Assistant Research Engineer
Nuclear Engineering
PhD, Texas A&M University, 2009

Ostrovskaia, Natela, Senior Lecturer
Nuclear Engineering
PhD, Texas A&M University, 2005

Peddicord, Kenneth, Professor
Nuclear Engineering
PhD, University of Illinois, 1972

Perez Nunez, Tees Associate Research Scientist
Nuclear Engineering
PhD, Texas A&M University, 2008

Poston, John, Professor
Nuclear Engineering
PhD, Georgia Institute of Technology, 1971

Ragusa, Jean, Associate Professor
Nuclear Engineering
PhD, Institut National Polytechnique de Grenoble, 2002

Reece, Warren, Professor
Nuclear Engineering
PhD, Georgia Institute of Technology, 1988

Shao, Lin, Associate Professor
Nuclear Engineering
PhD, University of Houston, 2001

Tsvetkov, Pavel, Associate Professor
Nuclear Engineering
PhD, Texas A&M University, 2002

Tsvetkova, Galina, Lecturer
Nuclear Engineering
PhD, Texas A&M University, 2003

Vierow, Karen, Associate Professor
Nuclear Engineering
PhD, The University of Tokyo, 1999

**Masters**
• Master of Engineering in Nuclear Engineering (p. 868)
• Master of Science in Health Physics (p. 864)
• Master of Science in Nuclear Engineering (p. 870)

Doctoral
• Doctor of Philosophy in Nuclear Engineering (p. 874)

Master of Science in Health Physics

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.

6. Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

7. Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Program Requirements

Program Requirements
• Student’s Advisory Committee (p. 864)
• Degree Plan (p. 865)
• Credit Requirements (p. 865)
• Transfer of Credit (p. 865)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 866)
• Thesis Option (p. 866)
  • Thesis Proposal (p. 866)
  • Final Examination (p. 866)
• Non-Thesis Option (p. 867)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative
department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

### Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

### Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

### Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be accepted for transfer. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.
Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unab­solved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the
exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his/her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 867)
- Continuous Registration (p. 867)
- Time Limit (p. 867)
- Foreign Languages (p. 867)
- Application for Degree (p. 868)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.
Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Engineering in Nuclear Engineering
A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

Program Requirements
Program Requirements
- Student’s Advisory Committee (p. 868)
- Degree Plan (p. 868)
- Credit Requirement (p. 868)
- Transfer of Credit (p. 868)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 869)
- Final Examination (p. 869)

Student’s Advisory Committee
After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan
The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement
A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades
Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   • A maximum of 6 hours of 684 (Professional Internship) and/or
   • A maximum of 6 hours of 685 (Directed Studies), and
   • Up to 3 hours of 690 (Theory of Research), and
   • Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.
### Additional Requirements

**Additional Requirements**

- Residence (p. 870)
- Time Limit (p. 870)
- Foreign Languages (p. 870)
- Internship or Practicum (p. 870)
- Application for Degree (p. 870)

#### Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

#### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

#### Foreign Languages

No specific language requirement exists for the Master of Engineering degree.

#### Internship or Practicum

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

#### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Master of Science in Nuclear Engineering

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

#### Steps to Fulfill Master’s Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Departmental graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
</tbody>
</table>
If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may resign en masse, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48
hours and Master of Science in Athletic Training, which requires 60
hours. A minimum of 36 semester credit hours of approved coursework is
required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to
work in one or two closely related fields. Other work will be in supporting
fields of interest.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at
Texas A&M University may be authorized to transfer courses in excess
of the limits prescribed below upon the advice of the advisory committee
and with the approval of the Office of Graduate and Professional
Studies. Courses taken in residence at an accredited U.S. institution or
approved international institution with a final grade of B or greater may be
considered for transfer credit if, at the time the courses were completed,
the courses would be accepted for credit toward a similar degree for a
student in degree-seeking status at the host institution. Otherwise, the
limitations stated in the following section apply. Coursework in which no
formal grades are given or in which grades other than letter grades
(A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted
for transfer credit. Courses appearing on the degree plan with grades of
D, F or U may not be absolved by transfer work. Credit for thesis research
or the equivalent is not transferable. Credit for coursework submitted for
transfer from any college or university must be shown in semester credit
hours or equated to semester credit hours. An official transcript from
the university at which the transfer coursework was taken must be sent
directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied
for graduate credit. If the course to be transferred was taken prior to the
conferral of a degree at the transfer institution, a letter from the registrar
at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional
Studies.

Grades for courses completed at other institutions are not included in
computing the GPR.

Limitations on the Use of Transfer,
Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer
work. If otherwise acceptable, certain courses may be used toward
meeting credit-hour requirements for the master’s degree under the
following limitations.

1. The maximum number of credit hours which may be considered for
transfer credit is the greater of 12 hours or one-third (1/3) of the total
hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken
     in residence at an accredited U.S. institution, or approved
     international institution with a final grade of B or greater will be
     considered for transfer credit if, at the time the courses were
     completed, the student was in degree-seeking status at Texas
     A&M University, or the student was in degree-seeking status at
     the institution at which the courses were taken; and if the courses
     would be accepted for credit toward a similar degree for a student
     in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for
degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate
non-degree (G6) classification at Texas A&M University which may be
considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the
following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691
     (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be
     used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or
400-level).

6. For graduate courses of three weeks’ duration or less, taken at other
institutions, up to 1 hour of credit may be obtained for each five-day
week of coursework. Each week of coursework must include at least
15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students
with a first professional degree (MD, DDS or DVM) may take up to
20 hours of 691 (research). For the remaining hours, a maximum
of 2 hours can be Seminar (681) and a maximum of 3 hours can be
Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by
the student’s advisory committee and approved by the Office of Graduate
and Professional Studies.

Thesis Option
An acceptable thesis is required for the Master of Science degree for a
student who selects the thesis option program. The finished work
must reflect a comprehensive understanding of the pertinent literature
and express in clear English, the problem(s) for study, the method,
significance and results of the student’s original research. Guidelines for
the preparation of the thesis are available in the Thesis Manual, which
is available online at the Office of Graduate and Professional Studies
website.

After successful defense (or exemption) and approval by the student’s
advisory committee and the head of the student’s major department (or
chair of the intercollegiate faculty, if appropriate), the student must submit
his/her thesis in electronic format as a single PDF file. The PDF file must
be uploaded to the Office of Graduate and Professional Studies website.
Additionally, a signed approval form must be brought or mailed to the
Office of Graduate and Professional Studies. The PDF file and the signed
approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester
or summer term in the “Office of Graduate and Professional Studies
Calendar” (see Time Limit statement). These dates also can be accessed
via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services,
a processing fee must be paid through Student Business Services. This
processing fee is for the thesis/dissertation services provided. After
commencement, dissertations are digitally stored and made available
through the Texas A&M Libraries.
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 873)
- Continuous Registration (p. 874)
- Time Limit (p. 874)
- Foreign Languages (p. 874)
- Application for Degree (p. 874)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements. A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Nuclear Engineering**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

4. Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS.
<table>
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<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee</td>
<td>When: During the first week of the final semester; see OGAPS calendar for deadlines.</td>
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</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>When: See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Students interested in doctoral level studies in health physics can pursue these through the PhD program in nuclear engineering. In addition, a professional education program in health physics, leading to the Master of Science degree in health physics, is available in the department.

This area of specialized study in the Department of Nuclear Engineering is based strongly on the fundamental aspects of radiation effects on matter, internal and external dosimetry and environmental aspects of nuclear power. The curriculum is such that students are educated at a professional level in the field of radiation safety or health physics.

A student is required to spend the initial academic year taking formal coursework in the Department of Nuclear Engineering and in other cooperating departments of the University. The summer is spent in opportunities providing on-the-job training in health physics as well as funded research projects suitable for the MS thesis. At least one additional semester is normally required to complete the coursework and a research project for the Master of Science degree in Health Physics.

### Program Requirements

- **Student's Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student.
on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Examinations**

**Preliminary Examination**

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in
the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at least one dissenting vote is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
## Steps for Completing the Preliminary Examination

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<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee, Submit a degree plan.</td>
<td>When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
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<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>When: Before preliminary examination.</td>
<td></td>
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<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
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<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>When: Several weeks before the proposed date of the preliminary examination.</td>
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<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>When: At least three weeks before the proposed date of the preliminary examinations.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Approved by: Committee chair, department head or intercollegiate faculty chair.</td>
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<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
<td>Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>When: Upon receipt of the report of the doctoral Preliminary Examination.</td>
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## Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of
Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 879)
- Time Limit (p. 879)
- Continuous Registration (p. 879)
- Admission to Candidacy (p. 879)
- Languages (p. 880)
- 99-Hour Cap on Doctoral Degree (p. 880)
- Application for Degree (p. 880)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Therefore, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences

- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Harold Vance Department of Petroleum Engineering

http://engineering.tamu.edu/petroleum/

Head: A. D. Hill

Graduate Advisor: I. Y. Akkutlu

The Department of Petroleum Engineering offers graduate degree programs and coursework at both the master’s and doctoral levels. The graduate program in Petroleum Engineering at Texas A&M University is recognized for excellence in teaching and research both nationally and internationally, and this program is consistently rated as one of the best graduate programs in Petroleum Engineering by U.S. News and World Report. Details concerning the faculty, current research projects and technology specialties can be found at our website www.pe.tamu.edu.

Degree Programs

The Department offers traditional MS and PhD degrees that emphasize technical skills and research capabilities and MEng and DEng degrees that emphasize practical engineering skills along with business and management practices. In all degree programs, students who enter with undergraduate degrees (BS or equivalent) in other fields of engineering or closely related study (including physics and geosciences) will be required to take at least three courses from a core curriculum that represents each of the major areas of study in the industry; these courses will count as part of the degree requirement.

Students who enter the program with degrees other than engineering, physics, or geosciences will be required to complete preparatory study at the undergraduate level before beginning graduate coursework. These prerequisite courses will not count toward degree requirements.

Faculty

Abedi Mashhadi, Assistant Professor
Petroleum Engineering
PHD, University of Southern California, 2012

Akkutlu, Ibrahim, Associate Professor
Petroleum Engineering
PhD, University of Southern California, 2002

Ayers, Walter, Visiting Professor
Petroleum Engineering
PhD, University of Texas, 1984

Barrufet, Maria, Professor
Petroleum Engineering
PhD, Texas A&M University, 1987
Blasingame, Thomas, Professor  
Petroleum Engineering  
PhD, Texas A&M University, 1989

Dattagupta, Akhil, Professor  
Petroleum Engineering  
PhD, University of Texas, 1992

Dupriest, Fred, Professor Of The Practice  
Petroleum Engineering  
BS, Texas A&M University, 1977

Ehlig-Economides, Christine, Professor  
Petroleum Engineering  
PhD, Stanford University, 1979

Gildin, Eduardo, Associate Professor  
Petroleum Engineering  
PhD, University of Texas, 2006

Hasan, Abu, Professor  
Petroleum Engineering  
PHD, University of Waterloo, 1979

Hascakir, Berna, Assistant Professor  
Petroleum Engineering  
PhD, Middle East Technical University, 2008

Heidari, Zoya, Assistant Professor  
Petroleum Engineering  
PhD, University of Texas, Austin, 2011

Hill, Alfred, Professor  
Petroleum Engineering  
PhD, University of Texas, 1978

Holditch, Stephen, Tees Distinguished Research Professor  
Petroleum Engineering  
PhD, Texas A&M University, 1976

Kelessidis, Vassilios, Professor  
Petroleum Engineering  
PHD, University of Houston, 1986

Killough, John, Professor  
Petroleum Engineering  
PhD, Rice University, 1986

Kim, Jihoon, Assistant Professor  
Petroleum Engineering  
PhD, Stanford University, 2010

King, Michael, Professor  
Petroleum Engineering  
PhD, Syracuse University, 1980

Lane, Robert, Professor  
Petroleum Engineering  
PHD, University of Florida, 1971

Lee, William, Professor  
Petroleum Engineering  
PhD, Georgia Institute of Technology, 1963

Liang, Jenn, Professor  
Petroleum Engineering  
PhD, University of Texas, Austin, 1988

Lin, Jiajing, Lecturer  
Petroleum Engineering  
PHD, Texas A&M University, 2011

Maggard, Bryan, Senior Lecturer  
Petroleum Engineering  
PhD, Texas A&M University, 2000

McCain, William, Visiting Professor  
Petroleum Engineering  
PhD, Georgia Institute of Technology, 1964

McLeroy, Priscilla, Professor Of The Practice  
Petroleum Engineering  
MEN, Stanford University, 1986

McVay, Duane, Professor  
Petroleum Engineering  
PhD, Texas A&M University, 1994

Moridis, George, Visiting Professor  
Petroleum Engineering  
PhD, Texas A&M University, 1987

Morita, Nobuo, Professor  
Petroleum Engineering  
PHD, The University of Texas at Austin, 1974

Nascentes Alves, Professor Of The Practice  
Petroleum Engineering  
PHD, University of Tulsa, 1991

Nasr-El-Din, Hisham, Professor  
Petroleum Engineering  
PHD, University of Saskatchewan, 1984

Nasrabadi, Hadi, Assistant Professor  
Petroleum Engineering  
PHD, Imperial College, London, 2006

Noynaert, Samuel, Assistant Professor  
Petroleum Engineering  
PhD, Texas A&M University, 2013

Reed, Teri, Associate Professor  
Petroleum Engineering  
PHD, Arizona State University, 1999

Rodrigues De, Professor Of The Practice  
Petroleum Engineering  
PHD, Texas A&M University, 1998

Schechter, David, Associate Professor  
Petroleum Engineering  
PHD, Bristol University, United Kingdom, 1989

Schubert, Jerome, Associate Professor  
Petroleum Engineering  
PhD, Texas A&M University, 1999
Teodoriu, Catalin, Associate Professor
Petroleum Engineering
PHD, Technische Universität Clausthal, 2003

Valko, Peter, Professor
Petroleum Engineering
PhD, Institute of Catalysis, 1981

Voneiff, George, Professor Of The Practice
Petroleum Engineering
MS, Texas A&M University, 1992

Wang, Sophie, Graduate Assistant Teaching
Petroleum Engineering
PHD, Texas A&M University, College Station, 2015

Weijermars, Rudy, Professor
Petroleum Engineering
PHD, University of Uppsala, 1987

Wu, Kan, Assistant Professor
Petroleum Engineering
PHD, The University of Texas at Austin, 2014

Zhu, Ding, Professor
Petroleum Engineering
PhD, University of Texas, 1992

Masters
- Master of Engineering in Petroleum Engineering (p. 882)
- Master of Science in Petroleum Engineering (p. 884)

Doctoral
- Doctor of Philosophy in Petroleum Engineering (p. 888)

Certificates
- Certificate in Energy Sustainability Engineering (p. 882)

Energy Sustainability Engineering - Certificate

The graduate level Energy Sustainability Engineering Certificate is offered through the Department of Petroleum Engineering. It is designed to provide an education for college graduates in how to apply three essential criteria—environmentally benign, economically competitive, and socially acceptable—to engineer the sustainability of energy resources and their use.

The certificate is intended for graduate students and working professionals with a wide range of career interests and is not limited to engineering graduates. Courses emphasize team project experiences and are available to distance learning students.

Program Requirements

The certificate requires taking 3 courses to be selected from the prescribed electives list, plus one other course addressing a specific energy topic to be approved on a case-by-case basis. The 5 prescribed elective courses provide an overview of energy and sustainability, sustainability metrics, sustainability engineering design, energy economics and policy, and innovation.

Select three of the following:

PETE 689/ PETE 489
Special Topics in... (Energy and Sustainability)

AERO 609
Sustainability Metrics and Life Cycle Assessment in Engineering

ARCH 689
Special Topics in... (Critical and Creative Thinking Skills)

ECON 689/ ECON 489
Special Topics in... (Energy Economics and Policy)

PSAA 640
Energy Policy and Security

Free Elective 3

Total Semester Credit Hours 12

Master of Engineering in Petroleum Engineering

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.
Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Exemption from Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:

   - Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:

   - A maximum of 6 hours of 684 (Professional Internship) and/or
   - A maximum of 6 hours of 685 (Directed Studies), and
• Up to 3 hours of 690 (Theory of Research), and
• Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. No credit hours of 691 (Research) may be used.
8. Continuing education courses may not be used for graduate credit.
9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The **Office of Graduate and Professional Studies must be notified in writing of any cancellation**. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a **minimum of 10 working days in advance** of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 884)
- Time Limit (p. 884)
- Foreign Languages (p. 884)
- Internship or Practicum (p. 884)
- Application for Degree (p. 884)

**Residence**

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

**Foreign Languages**

No specific language requirement exists for the Master of Engineering degree.

**Internship or Practicum**

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Petroleum Engineering**

The **Master of Science (MS)** curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.
**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   **When:** If applicable, before or during final semester.  
   **Approved by:** OGAPS.

7. Submit request to schedule final examination.  
   **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
   **When:** See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  
    **For more information, visit http://graduation.tamu.edu.**

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1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2. Complete the application for degree form via the student’s Howdy portal.

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 885)
- Degree Plan (p. 886)
- Credit Requirements (p. 886)
- Transfer of Credit (p. 886)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 886)
- Thesis Option (p. 887)
  - Thesis Proposal (p. 887)
  - Final Examination (p. 887)
- Non-Thesis Option (p. 888)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the thesis option master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department, and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee. The student’s advisory committee for the non-thesis option master’s degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate
faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas
A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, and must be prepared a thesis proposal for approval by the advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies because of excessive corrections will be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final
form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690, and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Petroleum Engineering

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S.
DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   *When:* Before first semester registration.  
   *Approved by:* Graduate advisor.

2. Establish advisory committee.  
   Submit a degree plan.  
   *When:* Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   *Approved by:* Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   *When:* Before preliminary examination.  

4. Complete the preliminary examination.  
   *When:* See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   *Approved by:* Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   *When:* No later than 20 working days prior to the submission of the Request for the Final Examination.  
   *Approved by:* Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   *When:* Before submitting request to schedule final oral examination.  
   *Approved by:* OGAPS

7. Apply for degree; pay graduate fee.  
   *When:* During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   *When:* Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   *Approved by:* Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   *When:* The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   *Approved by:* Advisory committee and OGAPS

10. Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.  
    *When:* See OGAPS calendar for deadlines.  
    *Approved by:* Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. Graduate; arrange for cap and gown.  
    *For more information, visit http://graduation.tamu.edu.*

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Typically a Master of Science (MS) degree is required prior to pursuing a PhD degree, which includes a minimum of 64 semester hours beyond the Master of Science (MS) degree, qualifying exam, preliminary exam, proposal, and dissertation. The Qualifying Exam (QE) is required for all PhD students within the first year of study. The exam is given twice a year, January and May, and must be completed successfully.

**Program Requirements**

### Program Requirements

- Student’s Advisory Committee (p. 890)
- Degree Plan (p. 890)
- Transfer of Credit (p. 890)
- Research Proposal (p. 891)
- Examinations (p. 891)
  - Preliminary Examination (p. 891)
  - Final Examination/Dissertation Defense (p. 892)
- Dissertation (p. 893)
Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.
Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Task Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
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<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
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<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
<td></td>
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<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
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<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examination.</td>
<td>Advisory committee.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
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<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
<td>Advisory committee.</td>
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<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
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</table>

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office
of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 893)
- Time Limit (p. 894)
- Continuous Registration (p. 894)
- Admission to Candidacy (p. 894)
- Languages (p. 894)
- 99-Hour Cap on Doctoral Degree (p. 894)
- Application for Degree (p. 894)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).
Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

College of Geosciences

http://geosciences.tamu.edu

Administrative Officers

Dean - Kate C. Miller, Ph.D.

Executive Associate Dean and Associate Dean for Research - Jack G. Baldauf, Ph.D.

Associate Dean for Graduate Affairs and Diversity - Eric M. Riggs, Ph.D.

Associate Dean for Undergraduate and Faculty Affairs - Chris Houser, Ph.D.
About the College of Geosciences

The geosciences are an allied group of interdisciplinary sciences focused on understanding the earth system. We combine the insights from all fundamental science, mathematics, engineering and technology fields to understand the history, structure, resources and evolution of our home planet. The geosciences are integral to meeting society’s demands for natural resources, environmental quality, and safety in the face of natural hazards. We are therefore also closely intertwined with the economic, political and social well-being of human societies. The geosciences lead the way in providing the scientific solutions to the challenges that characterize the 21st century.

The College of Geosciences at Texas A&M University offers graduate and professional programs designed to give graduates the skills and abilities necessary to make a contribution to this mission. We seek qualified applicants from all scientific and engineering backgrounds, willing and able to join us in interdisciplinary research that crosses departmental and disciplinary boundaries. As a college devoted to these cross-disciplinary studies, we provide a unique environment to learn and apply new skills and insights, and conduct cutting edge research. Most graduate degree programs are focused on research at the Masters and Doctoral levels, but we have an increasing number of professional Masters programs designed for graduates looking for careers in industry and agencies rather than careers in fundamental research.

Interdepartmental Programs

These programs housed primarily within the College of Geosciences cross departmental boundaries and in many cases involve coursework from other colleges at Texas A&M.

Departments

Departments

- Department of Atmospheric Sciences (p. 897)
- Department of Geography (p. 909)
- Department of Geology and Geophysics (p. 920)
- Department of Oceanography (p. 944)

Interdepartmental Programs

- Master of Geoscience in Geoscience (p. 895)

Interdepartmental Degree Programs

Masters

- Master of Geoscience in Geoscience (p. 895)

Master of Geoscience in Geoscience

The College of Geosciences offers a non-thesis program that leads to the degree of Master of Geoscience (MGsc). The degree is multidisciplinary, encompassing all aspects of the geosciences. This advanced degree program is especially appropriate for experienced professionals in geoscience or related fields seeking a professional Masters degree. Self-styled and structured options are available. Suitable audiences include public- and private-sector professionals working in the environmental or energy fields, or active K–12 science teachers. It offers opportunities to study a broad range of environmental, energy and geoscience topics. The program is not intended as a teacher-certification curriculum.

The Master of Geoscience degree is an undifferentiated college-wide degree which allows each department to offer the Master of Geoscience. Specific, structured options are being developed for energy-related career paths. Please contact the graduate advisors in home departments or the Associate Dean for Graduate Affairs and Diversity, Dr. Eric Riggs (emriggs@tamu.edu) for more details.

Students admitted to this program are housed in a primary department but may receive advising from across the College. All documents submitted to the Office of Graduate and Professional Studies must be signed by the student’s department head in their designated home department.

Program Requirements

Program Requirements

- Program Requirements
  - Student’s Advisory Committee (p. 895)
  - Degree Plan (p. 896)
  - Credit Requirements (p. 896)
  - Transfer of Credit (p. 896)
  - Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 896)
  - Final Examination (p. 897)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty representative of the student’s fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student’s “home” department. The “home” department must be one of the two areas of specialization comprising the major. At least one or more of the members must have an appointment to a department other than the student’s “home” department. The department head will sign the degree plan.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from her/his academic program and located on the respective Texas A&M University campus, to serve as the co-chair of the committee. If the committee chair is on an approved leave of absence, s/he can remain as chair without a co-chair for up to one year with written...
approval of the Department Head or chair of the intercollegiate faculty. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

The minimum requirements for the degree are 36 hours of coursework and a satisfactory final comprehensive oral examination. A student is required to take at least 18 hours of credit in Geosciences in two areas of specialization. The areas of specialization for this degree are Atmospheric Sciences, Geography, Geology and Geophysics and Oceanography. A specialization consists of at least 6 credit hours. In addition, a student is required to complete a 6 credit hour supporting field in a discipline other than the two specialization fields.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be abided by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684 and 685 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 4 hours of 684 (Professional Internship) and
   - Up to 8 hours of 685 (Directed Studies).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 690 (Theory of Research), 691 (Research) or 695 (Frontiers in Research) may be used.
8. Continuing education courses may not be used for graduate credit.
9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. See the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu/Buttons/Calendars. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

The candidate is not eligible to petition for an exemption from the final examination. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 897)
- Time Limit (p. 897)

**Foreign Languages**

A foreign language is not required for the Master of Geoscience degree.

**Internship or Practicum**

The final examination is not to be administered until all requirements for the degree, including any internship, have been substantially completed.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Atmospheric Sciences**

http://atmo.tamu.edu

**Head:** P. Yang

**Graduate Advisor:** R. Sanchez

Thesis and non-thesis Master of Science as well as Doctor of Philosophy degrees are offered in atmospheric sciences. Students from disciplines other than meteorology are encouraged to enroll in our graduate program. Normal prerequisites are 12 hours of calculus and differential equations and 8 hours of physics. The department offers a basic sequence of courses each year that covers key topics of atmospheric relevance in the areas of fluid dynamics, thermodynamics, cloud physics, radiation, and
chemistry. These courses form a base for a large number of the other graduate courses. By the end of their first year, students typically have made arrangements to begin a research project directed by a faculty member. Faculty interests span a wide range extending from field and laboratory work through data analysis, numerical modeling, and theory. Please see the department’s website at http://atmo.tamu.edu for more information. The Department of Atmospheric Sciences can also serve as the “home” department for the Master of Geoscience Degree. The MGsc is a non-thesis degree that provides a multidisciplinary background in the geosciences that is appropriate for science teachers in public schools or for individuals interested in environmental issues.

Persons with an MS degree in atmospheric sciences typically obtain employment with government agencies, industrial organizations, and consulting firms, or they may enter the meteorological branch of one of the military services. The PhD degree is normally required for a college level teaching or research career.

The Department of Atmospheric Sciences occupies the upper floors in the 15-story David G. Eller Building for Oceanography and Meteorology. The 10-cm Doppler weather radar on top of the building is a campus landmark, and the department jointly operates two mobile radars. In-house laboratory facilities and fixed and mobile observing suites offer many opportunities for physical and chemical studies of the atmosphere. The department is well-equipped for data analysis and modeling, with a high-speed network, numerous personal computers, teaching laboratories, and high-performance computing systems. Additional computing resources are available at the University's Supercomputing Facility.

The Cooperative Institute for Applied Meteorological Studies (CIAMS) is affiliated with the Fort Worth-based headquarters office of the Southern Region of the National Weather Service. The Institute employs research scientists and graduate students in a broad program of applied research and service to Texas and surrounding states in agricultural meteorology, marine meteorology and air-sea interactions over the Gulf of Mexico, lightning and severe weather, and Doppler radar studies from the installments in the Department and at the Houston Forecast Office.

**Faculty**

Bowman, Jean, TEES Research Scientist
Meteorology
PHD, Texas A&M University, 1999

Bowman, Kenneth, Professor
Atmospheric Sciences
PHD, Princeton University, 1984

Brooks, Sarah, Associate Professor
Atmospheric Sciences
PHD, University of Colorado, 2002

Collins, Donald, Professor
Atmospheric Sciences
PHD, California Institute of Technology, 2000

Conlee, Don, Instructional Professor
Atmospheric Sciences
PHD, Texas A&M University, 1994

Dessler, Andrew, Professor
Atmospheric Sciences
PHD, Harvard University, 1994

Epifanio, Craig, Associate Professor
Atmospheric Sciences
PHD, University of Washington, 1999

Korty, Robert, Associate Professor
Atmospheric Sciences
PHD, Massachusetts Institute of Technology, 2005

Lemmon, Mark, Associate Professor
Atmospheric Sciences
PHD, University of Arizona, 1994

Logan, Timothy, Lecturer
Meteorology
PHD, University of North Dakota, 2014

Nielsen-Gammon, John, Professor
Atmospheric Sciences
PHD, Massachusetts Institute of Technology, 1990

North, Jerry, Distinguished Professor
Atmospheric Sciences
PHD, University of Wisconsin, 1966

Nowotarski, Christopher, Assistant Professor
Atmospheric Sciences
PHD, Pennsylvania State University, 2013

Orville, Richard, Research Professor
Atmospheric Sciences
PHD, University Arizona, 1966

Panetta, Richard, Professor
Atmospheric Sciences
PHD, University of Wisconsin, 1978

Rapp, Anita, Assistant Professor
Atmospheric Sciences
PHD, Colorado State University, 2008

Saravanan, Ramalingam, Professor
Atmospheric Sciences
PHD, Princeton University, 1990

Schade, Gunnar, Associate Professor
Atmospheric Sciences
PHD, Johannes Gutenberg Universitat, Germany, 1997

Schumacher, Courtney, Professor
Atmospheric Sciences
PHD, University of Washington, 2003

Szunyogh, Istvan, Professor
Atmospheric Sciences
PHD, Hungarian Academy of Sciences, 1994

Yang, Ping, Professor
Atmospheric Sciences
PHD, University of Utah, 1995

Zhang, Renyi, Professor
Atmospheric Sciences
PHD, Massachusetts Institute of Technology, 1994

**Masters**
• Master of Science in Atmospheric Sciences (p. 899)

Doctoral

• Doctor of Philosophy in Atmospheric Sciences (p. 903)

Master of Science in Atmospheric Science

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   When: Before first semester registration.  
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.¹  
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   When: At least 20 working days prior to the submission of the Request for the Final Examination.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree²; pay graduation fee.  
   When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   When: Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   When: If applicable, before or during final semester.  
   Approved by: OGAPS.

7. Submit request to schedule final examination.  
   When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
   When: See OGAPS calendar for deadlines.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  
    For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2 Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 899)
• Degree Plan (p. 900)
• Credit Requirements (p. 900)
• Transfer of Credit (p. 900)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 901)
• Thesis Option (p. 901)
  • Thesis Proposal (p. 901)
  • Final Examination (p. 901)
• Non-Thesis Option (p. 902)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or
Degree Plan
The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement
A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualisation, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M.
which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 681 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 902)
- Continuous Registration (p. 903)
- Time Limit (p. 903)
- Foreign Languages (p. 903)
- Application for Degree (p. 903)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).
Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Atmospheric Sciences

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
</tbody>
</table>
8 Submit request for permission to hold and announce final oral examination.  
When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9 Successfully complete final examination.  
When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
Approved by: Advisory committee and OGAPS

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies
When: See OGAPS calendar for deadlines.  
Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown.
For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements
- Student’s Advisory Committee (p. 904)
- Degree Plan (p. 904)
- Transfer of Credit (p. 905)
- Research Proposal (p. 905)
- Examinations (p. 905)
  - Preliminary Examination (p. 905)
  - Final Examination/Dissertation Defense (p. 907)
- Dissertation (p. 907)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent) for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 66-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A
field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Examinations**

**Preliminary Examination**

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student's cumulative GPR is at least 3.000.
• Student's degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student's department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student's department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student's advisory committee are to be included.

Through the preliminary examination, the student's advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student's advisory committee within one week after the examination.

The chair of the student's advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student's advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.
The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unsolved grades of D, F, or U for any course can be listed on the degree plan. To absorb a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student's advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student's advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate's training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student's advisory committee and the head of the student's major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be "cleared" by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 908)
- Time Limit (p. 908)
- Continuous Registration (p. 908)
- Admission to Candidacy (p. 908)
- Languages (p. 908)
- 99-Hour Cap on Doctoral Degree (p. 908)
- Application for Degree (p. 909)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration (p. 25).

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99.
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan.
3. passed the preliminary examination (written and oral portions).
4. submitted an approved dissertation proposal.
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Geography

http://geography.tamu.edu

Head: D. Cairns

Graduate Director: S. Quiring

Graduate work in geography is offered at the master’s and doctoral levels. The department has a wide scope. Faculty interests include physical geography (geomorphology, biogeography, climatology, hydrology), human geography (cultural, economic, historical, political, social, urban), geographic information science, human-environment relations and geography education. The Department of Geography can also serve as the “home” department for the Master of Geoscience degree. The MGsc is a non-thesis degree that provides a multidisciplinary background in the geosciences, appropriate for educators or individuals interested in environmental issues.

Graduate students are required to be involved with research work and teaching. Primary data collection is encouraged. Many graduate courses are taught as seminars requiring research papers. A non-thesis option is available for master’s-level students, especially those with professional/vocational goals.

Faculty

Bednarz, Robert, Professor
Geography
PhD, University of Chicago, 1974

Bednarz, Sarah, Professor
Geography
PhD, Texas A&M University, 1992

Bishop, Michael, Professor
Geography
PhD, Indiana State University, 1987

Brannstrom, Christian, Professor
Geography
PhD, University of Wisconsin-Madison, 1998

Cairns, David, Professor
Geography
PhD, University of Iowa, 1995

Ewers, Michael, Assistant Professor
Geography
PhD, Ohio State University, 2010

Filippi, Anthony, Associate Professor
Geography
PhD, University of South Carolina, 2003

Frauenfeld, Oliver, Assistant Professor
Geography
PhD, University of Virginia, 2003

Gaddis, Keith, Visiting Assistant Professor
Geography
PhD, University of California-Los Angeles, 2014

Goldberg, Daniel, Assistant Professor
Geography
PhD, University of Southern California, 2010

Guneralp, Burak, Research Assistant Professor
Geography
PhD, University of Illinois at Urbana-Champaign, 2006

Guneralp, Inci, Associate Professor
Geography
PhD, University of Illinois at Urbana-Champaign, 2007

Hopf, Frank, Lecturer
Geography
PHD, Texas A&M University, 2011

Houser, Christopher, Associate Professor
Geography
PhD, University of Toronto, 2004

Hugill, Peter, Professor
Geography
PhD, Syracuse University, 1977
Masters

- Master of Science in Geography (p. 910)

Doctoral

- Doctor of Philosophy in Geography (p. 914)

Master of Science in Geography

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

6. Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

7. Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 911)
• Degree Plan (p. 911)
• Credit Requirements (p. 912)
• Transfer of Credit (p. 912)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 912)
• Thesis Option (p. 912)
  • Thesis Proposal (p. 913)
  • Final Examination (p. 913)
• Non-Thesis Option (p. 913)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpps.tamu.edu).
A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualisation, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student's original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student's advisory committee and the head of the student's major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website.
Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science.
degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements
- Residence (p. 914)
- Continuous Registration (p. 914)
- Time Limit (p. 914)
- Foreign Languages (p. 914)
- Application for Degree (p. 914)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Geography

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   When: Before first semester registration.
   Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   When: Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).
3 Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

4 Complete the preliminary examination. When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5 Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. When: No later than 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6 Complete residence requirement. When: Before submitting request to schedule final oral examination. Approved by: OGAPS

7 Apply for degree; pay graduate fee. When: During the first week of the final semester; see OGAPS calendar for deadlines.

8 Submit request for permission to hold and announce final oral examination. When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9 Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 915)
- Degree Plan (p. 916)
- Transfer of Credit (p. 916)
- Research Proposal (p. 916)
- Examinations (p. 916)
  - Preliminary Examination (p. 916)
  - Final Examination/Dissertation Defense (p. 918)
- Dissertation (p. 919)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role...
of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdspss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying,
The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

<table>
<thead>
<tr>
<th>Step</th>
<th>Activity</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td></td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
<td>Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
<td></td>
</tr>
</tbody>
</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsoled grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
Dissertation

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

• Residence (p. 919)
• Time Limit (p. 919)
• Continuous Registration (p. 919)
• Admission to Candidacy (p. 920)
• Languages (p. 920)
• 99-Hour Cap on Doctoral Degree (p. 920)

• Application for Degree (p. 920)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent semesters or one regular semester and one adjacent 10-week summer session. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be at least 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences

- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree section.

Department of Geology and Geophysics

http://geoweb.tamu.edu

Head: M. Pope
Graduate Advisor: A. Dawson

Geology

Graduate work in geology is offered at both the master’s and doctoral levels. Programs are designed to provide the student with an understanding of the fundamentals of geology and related disciplines. Research investigations comprise a significant part of each program. The Department of Geology and Geophysics can also serve as the “home” department for the Master of Geoscience degree. The MGSc is a non-thesis degree that provides a multidisciplinary background in the geosciences, appropriate for science teachers in public schools, or for individuals interested in environmental issues, for example.

Opportunities for research at both the MS and PhD levels are available in ground-water investigations, sedimentation, mineralogy, paleontology and paleoecology, stratigraphy, structural geology, tectonophysics, petrology, field geology, engineering and environmental geology and geochemistry.

Current research areas of members of the department include studies in the origin and spatial distribution of reservoir porosity in depositional, diagenetic and fracture systems; field, theoretical and experimental study of the formation of faults and fault networks; fluid flow and deformation within thrust sheets; the hydrostatic and hydrodynamic trapping of oil and gas; carbonate platform-to-basin transitions; sandstone provenance and diagenesis; integrated quantitative basin analysis; archaeological palynology; isotope stratigraphy and global change; paleobiogeography of plants; how fossil assemblages form from and reflect living communities; water/rock interactions in flow-through experimental systems; fate and transport of organic pollutants in the unsaturated and saturated zones; composition of movement of crustal fluids; crystal chemistry, phase relations and thermodynamics of mantle-derived amphiboles and micas; diagenesis of clastic sediments in relation to reservoir rock potential and quality; metal contaminants in alpine systems; groundwater impacts of surface mining; groundwater interference in civil construction and mining;
landslide mechanics; fluid-flow properties of faults and dynamics of faulted reservoirs; and groundwater flow in strongly heterogeneous media.

The department has state-of-the-art laboratory facilities for radiogenic and stable isotope geochemistry, environmental geochemistry, evolutionary biology, paleobiology, rock mechanics, sedimentary geology, petrology and electron microprobe analysis. In addition, sample preparation labs, petrographic microscopes and an extensive network of computers and peripherals are available for student research. More detail can be found at http://geoweb.tamu.edu/ under Research Facilities.

The Texas A&M Microscopy and Imaging Center houses additional transmission and scanning electron microscopes. An inductively coupled Ar-plasma emission spectrometer (ICP) and other analytical equipment are available in the Department of Chemistry and the Center for Trace Characterization.

The department benefits from the close association with the Integrated Ocean Drilling Program (IODP). Located in the Texas A&M Research Park adjacent to campus, this $42 million-per-year basic research program is operated by the College of Geosciences, Texas A&M. The IODP facilities include a large core-storage station and physical-properties, petrography and sedimentary laboratories. Many scientific staff members of the IODP hold adjunct faculty positions in the Department of Geology and Geophysics. The facilities both in the department and elsewhere in the University provide students with an excellent opportunity to use state-of-the-art equipment in their research.

Although degree level is not a requirement for professional practice in geology, the BS should usually be considered as preparatory, the MS should be considered the professional degree and the PhD should be considered the teaching and research degree. The MS degree is granted thesis option only.

In addition to graduate studies requirements for the PhD, the student’s committee chair, with advice from the other committee members, will determine, on an individual basis, the student’s needs in either foreign language or other broadening areas of study.

**Geophysics**

The degrees of Master of Science and Doctor of Philosophy are offered in geophysics. Geophysics includes all areas of scientific inquiry that deal with the physical state of the planets and with the dynamic physical processes that act on and within the planets. The deep interior, crust, atmosphere, oceans and space all lie within the province of the geophysicist. To work effectively in so broad an area requires considerable depth and breadth of understanding of physical principles and considerable proficiency in mathematics. Thorough undergraduate training in an earth or physical science is ordinarily regarded as a necessary prerequisite for advanced study.

An intensive two-year program of study at the master’s level is available for students who wish to enter the petroleum industry. This MS curriculum pools the resources of the Departments of Geology and Geophysics and Petroleum Engineering in a manner designed to better prepare students for the petroleum industry than conventional offerings in the separate disciplines. The curriculum is intended for students with an undergraduate degree in geology or extensive exposure to geologic concepts through academic training and/or experience. The course sequencing and the subject sequence in each course is carefully designed to use previously acquired knowledge optimally, and to provide experience in applying fundamental concepts in different contexts and in integrating geological, physical, mathematical, computer and statistical skills in the solution of practical problems.

Current research areas of members of the department include studies in theoretical and model seismology focusing on the internal structure of the earth, earthquake mechanisms and seismic exploration; studies of the anisotropy and anelastic properties of sedimentary rocks and application to exploration; regional and global seismology; studies in experimental rock deformation focusing on the failure strength of rocks, friction in rocks; mechanics of fault development; fluid-flow properties of faults and dynamics of faulted reservoirs; marine studies of the structure of the oceanic crust and continental margins in the Gulf of Mexico, the Caribbean Sea and the Western Pacific; studies of the magnetic anomalies near mid-ocean-ridge systems and the magnetization of oceanic crust; the analysis of magnetic and gravity anomalies and application to exploration and global geophysics; gravity anomalies near trenches, convection in the mantle and global tectonics; vertical seismic profiling; and attenuation of seismic waves.

Members of the department also are involved in geophysical investigations of the sea floor through the Integrated Ocean Drilling Program, which Texas A&M University manages on behalf of JOI, Inc. These investigations include rock magnetism, heat flow, borehole logging and other aspects of marine geophysics.

The department has an extensive computer network of workstations, computer servers and storage for data processing, imaging and modeling. The Immersive Visualization Center provides state-of-the-art 3D visualization of large data sets and models. The Texas A&M Supercomputing Facility is available to students and faculty for computer-intensive applications. The department has field exploration equipment for gravity, ground-penetrating radar, seismic reflection/refraction and electromagnetic surveys. More detail can be found http://geoweb.tamu.edu/ under Research Facilities.

**Faculty**

Benavides Iglesias, ., Lecturer
Geology & Geophysics
PhD, Texas A&M University, 2007

Carlson, Richard, Professor
Geology & Geophysics
PhD, University of Washington, 1976

Chester, Frederick, Professor
Geology & Geophysics
PhD, Texas A&M University, 1988

Chester, Judith, Professor
Geology & Geophysics
PhD, Texas A&M University, 1992

Dengo, Carlos, Executive Professor
Geology & Geophysics
PhD, Texas A&M University, 1982

Duan, Benchun, Associate Professor
Geology & Geophysics
PhD, University of California, Riverside, 2006

Everett, Mark, Professor
Geology & Geophysics
PhD, University of Toronto, 1991
Ewing, Ryan, Assistant Professor
Geology & Geophysics
PhD, University of Texas, Austin, 2009

Giardino, John, Professor
Geology & Geophysics
PhD, University of Nebraska, 1979

Gibson, Richard, Professor
Geology & Geophysics
PhD, Massachusetts Institute of Technology, 1991

Granados-Dieseldorff, Pablo, Professor
Geology & Geophysics
PhD, Texas A&M University, 2013

Grossman, Ethan, Professor
Geology & Geophysics
PhD, University of Southern California, 1982

Guillemette, Renald, Research Professor
Geology & Geophysics
PhD, Stanford University, 1983

Hajash, Andrew, Senior Professor
Geology & Geophysics
PhD, Texas A&M University, 1975

Heaney, Michael, Instructional Assistant Professor
Geology & Geophysics
PhD, Texas A&M University, 1998

Kitajima, Hiroko, Assistant Professor
Geology & Geophysics
PhD, Texas A&M University, 2010

Knappett, Peter, Assistant Professor
Geology & Geophysics
PhD, University of Tennessee, 2010

Kronenberg, Andreas, Professor
Geology & Geophysics
PhD, Brown University, 1983

Lamb, William, Associate Professor
Geology & Geophysics
PhD, University of Wisconsin-madison, 1987

Laya Pereira, Research Assistant Professor
Geology & Geophysics
PhD, Durham University (UK), 2012

Mancini, Ernest, Research Professor
Geology & Geophysics
PhD, Texas A&M University, 1974

Marcantonio, Franco, Professor
Geology & Geophysics
PhD, Columbia University, 1994

Mathewson, Christopher, Senior Professor
Geology & Geophysics
PhD, Pennsylvania State University, 1971

Miller, Brent, Associate Professor
Geology & Geophysics
PhD, Dalhousie University, 1997

Newman, Julie, Associate Professor
Geology & Geophysics
PhD, University of Rochester, 1993

Olszewski, Thomas, Professor
Geology & Geophysics
PhD, Pennsylvania State University, 2000

Pantano, John, Research Professor
Geology & Geophysics
PhD, University of South Carolina, 1988

Pope, Michael, Professor
Geology & Geophysics
PhD, Virginia Tech, 1995

Raymond, Anne, Professor
Geology & Geophysics
PhD, University of Chicago, 1983

Reece, Julia, Assistant Professor
Geology & Geophysics
PhD, University of Texas, 2011

Reece, Robert, Assistant Professor
Geology & Geophysics
PhD, University of Texas, Austin, 2012

Riggs, Eric, Associate Research Professor
Geology & Geophysics
PhD, University of California-Riverside, 2000

Sears, James, Lecturer
Geology & Geophysics
PhD, Queen's University, Kingston, Ontario, 1979

Sparks, David, Associate Professor
Geology & Geophysics
PhD, Brown University, 1992

Sun, Yuefeng, Professor
Geology & Geophysics
PhD, Columbia University, 1994

Tice, Michael, Associate Professor
Geology & Geophysics
PhD, Stanford University, 2006

Tominaga, Masako, Assistant Professor
Geology & Geophysics
PhD, Texas A&M University, 2009

Van Hengstum, Assistant Professor
Geology & Geophysics
PhD, DALHOUSIE UNIVERSITY, CANADA, 2010

Yancey, Thomas, Professor
Geology & Geophysics
PhD, University of California, Berkeley, 1971
Zhan, Hongbin, Professor  
Geology & Geophysics  
PhD, University of Nevada, Reno, 1996

Masters  
- Master of Science in Geology (p. 923)  
- Master of Science in Geophysics (p. 933)  

Doctoral  
- Doctor of Philosophy in Geology (p. 927)  
- Doctor of Philosophy in Geophysics (p. 938)  

Certificates  
- Petroleum Geoscience Certificate (p. 923)  

Petroleum Geoscience - Certificate

The Graduate Certificate in Petroleum Geoscience is an interdisciplinary program in the Department of Geology and Geophysics designed to enhance both critical thinking and the technical skills that serve as the scientific foundation for practicing petroleum geoscience. The program requires a minimum of 18 semester credit hours from Geology and Geophysics and optionally Petroleum Engineering as part of a regular graduate program. In addition, workshops, lectures and field trips enable students to learn about pressing scientific problems in petroleum exploration and production. Students are required to take a core of courses including reflection seismology and seismic interpretation, sequence stratigraphy and basin analysis, 3-D structure and rock properties. One seminar per year is required. In addition, students must choose at least one course from an approved list of supporting courses in both the Department of Geology and Geophysics and Petroleum Engineering. The Certificate is conferred upon successful completion of a MS or PhD degree program in Geology or Geophysics including the required courses. For detailed information please contact the graduate advisor, Department of Geology and Geophysics, Dr. Mark Everett (everett@geo.tamu.edu).

Program Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOP 622</td>
<td>Petroleum Seismology II</td>
<td>4</td>
</tr>
<tr>
<td>or GEOP 629</td>
<td>or Seismic Interpretation</td>
<td></td>
</tr>
<tr>
<td>GEOL 622</td>
<td>Stratigraphy</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 612</td>
<td>Structural Geology</td>
<td>3</td>
</tr>
<tr>
<td>Select one of the following:</td>
<td></td>
<td>3-4</td>
</tr>
<tr>
<td>GEOL 624</td>
<td>Carbonate Reservoirs</td>
<td></td>
</tr>
<tr>
<td>GEOL 665</td>
<td>Structural Petrology</td>
<td></td>
</tr>
<tr>
<td>GEOL 668</td>
<td>Clastic Sedimentology and Sedimentary Petrology</td>
<td></td>
</tr>
<tr>
<td>GEOL 681</td>
<td>Seminar</td>
<td>1</td>
</tr>
<tr>
<td>or GEOP 681</td>
<td>or Seminar</td>
<td></td>
</tr>
<tr>
<td>One additional course related to Petroleum Geoscience from the list Supplemental Petroleum Geoscience Courses (p. 1655)</td>
<td>3-4</td>
<td></td>
</tr>
</tbody>
</table>

Total Semester Credit Hours 18

Master of Science in Geology

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan semester registration.  
   When: Before first semester registration.  
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   When: At least 20 working days prior to the submission of the Request for the Final Examination.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree²; pay graduation fee.  
   When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   When: Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   When: If applicable, before or during final semester.  
   Approved by: OGAPS.
7 Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8 Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

9 If required, upload one approved final copy of thesis as a single PDF file (http://ogs.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10 Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student's Howdy portal.

Required Courses
GEOL 681 Seminar 2

Program Requirements

Program Requirements
- Student’s Advisory Committee (p. 924)
- Degree Plan (p. 925)
- Credit Requirements (p. 925)
- Transfer of Credit (p. 925)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 925)
- Thesis Option (p. 926)
  - Thesis Proposal (p. 926)
  - Final Examination (p. 926)
- Non-Thesis Option (p. 927)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.
Degree Plan

The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpas.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.
Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).
Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

• Residence (p. 927)
• Continuous Registration (p. 927)
• Time Limit (p. 927)
• Foreign Languages (p. 927)
• Application for Degree (p. 927)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation section.

Doctor of Philosophy in Geology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental advisor to plan course of study for first semester. Approved by: Graduate advisor.
### Required Courses
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOL 681</td>
<td>Seminar</td>
<td>2</td>
</tr>
</tbody>
</table>

### Program Requirements

#### Program Requirements
- Student’s Advisory Committee (p. 928)
- Degree Plan (p. 929)
- Transfer of Credit (p. 929)
- Research Proposal (p. 929)
- Examinations (p. 930)
  - Preliminary Examination (p. 930)
  - Final Examination/Dissertation Defense (p. 931)
- Dissertation (p. 932)

#### Student’s Advisory Committee
After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty,
if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or MD degree at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would have been accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s
advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
</tbody>
</table>

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 932)
- Time Limit (p. 932)
- Continuous Registration (p. 933)
- Admission to Candidacy (p. 933)
- Languages (p. 933)
- 99-Hour Cap on Doctoral Degree (p. 933)
- Application for Degree (p. 933)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Geophysics

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.

When: Before first semester registration. Approved by: Graduate advisor or chair of the intercollegiate faculty.
2 Establish advisory committee.
Submit a degree plan.  
**When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
**Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3 If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
**When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
**Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4 Apply for degree  
Pay graduation fee.  
**When:** During the first week of the final semester, see OGAPS calendar.  
**Required Courses**  
**GEOP 681 Seminar**  

5 Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
**When:** Well before submitting request to schedule final examination.  

6 Complete residence requirement.  
**When:** If applicable, before or during final semester.  
**Approved by:** OGAPS.

7 Submit request to schedule final examination.  
**When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
**Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8 Successfully complete final examination.  
**When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
**Approved by:** Advisory committee and OGAPS.

9 If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
**When:** See OGAPS calendar for deadlines.  
**Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10 Graduation; arrange for cap and gown.  
**For more information, visit http://graduation.tamu.edu.**

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1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student's Howdy portal.

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 934)
- Degree Plan (p. 935)
- Credit Requirements (p. 935)
- Transfer of Credit (p. 935)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 935)
- Thesis Option (p. 936)
  - Thesis Proposal (p. 936)
  - Final Examination (p. 936)
- Non-Thesis Option (p. 937)

**Student's Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of at least one or more of the members must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may...
serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visual Science, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit. If, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University.
A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method,

- The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method,

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Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research must check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolbed grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee and approved by the Office of Graduate and Professional Studies.
committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 937)
- Continuous Registration (p. 937)
- Time Limit (p. 937)
- Foreign Languages (p. 938)
- Application for Degree (p. 938)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.
Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Geophysics

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   When: Before first semester registration.  
   Approved by: Graduate advisor.

2. Establish advisory committee.  
   Submit a degree plan.  
   When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   When: Before preliminary examination.

4. Complete the preliminary examination.  
   When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   When: No later than 20 working days prior to the submission of the Request for the Final Examination.  
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   When: Before submitting request to schedule final oral examination.  
   Approved by: OGAPS

7. Apply for degree; pay graduate fee.  
   When: During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   Approved by: Advisory committee and OGAPS
Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 939)
- Degree Plan (p. 939)
- Transfer of Credit (p. 940)
- Research Proposal (p. 940)
- Examinations (p. 940)
  - Preliminary Examination (p. 940)
  - Final Examination/Dissertation Defense (p. 942)
- Dissertation (p. 942)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.
No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of
the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.

- The time span from the first written examination to the oral is **no more than three weeks**. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

**A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.**

### Steps for Completing the Preliminary Examination

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<th>Step</th>
<th>Description</th>
<th>When</th>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
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<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
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<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
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<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
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<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<td>6</td>
<td>When exam date is determined, the department may announce the schedule. <strong>Approved by:</strong> Committee chair, department head or intercollegiate faculty chair.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. <strong>When:</strong> Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. <strong>Approved by:</strong> Advisory committee.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. <strong>When:</strong> Upon receipt of the report of the doctoral Preliminary Examination.</td>
<td></td>
</tr>
</tbody>
</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the defense. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations. The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken. The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 943)
- Time Limit (p. 943)
• Continuous Registration (p. 943)
• Admission to Candidacy (p. 943)
• Languages (p. 943)
• 99-Hour Cap on Doctoral Degree (p. 943)
• Application for Degree (p. 944)

Residence
A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit
All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

• Biomedical Sciences
• Biochemistry
• Microbiology
• Genetics
• Toxicology
• Nutrition Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation Application for Degree section.

Department of Oceanography
http://ocean.tamu.edu/

Head: D. Thomas
Graduate Advisor: A. Dawson

Degrees
Degrees of Master of Science and Doctor of Philosophy are offered in oceanography. The Department of Oceanography can also serve as the “home” department for the Master of Geoscience degree. The MGsc is a non-thesis degree that provides a multidisciplinary background in the geosciences, appropriate for science teachers in public schools, or for individuals interested in environmental issues, for example. The department also offers a certificate in Ocean Observing, usually taken in addition to an MS or PhD degree.

The Department of Oceanography has Fast Track 5 year Bachelor’s/Master’s Programs in conjunction with Environmental Geosciences, Atmospheric Sciences and Geology. These Fast Track Programs offer motivated and exceptional students the opportunity to achieve aspirations in an efficient program at Texas A&M, completing a Bachelor’s degree in one of these majors: Environmental Geosciences (B.S.), Meteorology (B.S.), Geology (B.S. or B.A.) and the Oceanography non-thesis M.S. degree in 5 years. There are only two courses used for dual credit in this program. There is a total of 150 hours of coursework. The concurrent degree program enables these motivated students to coordinate the required B.S coursework (114 undergraduate credit hours plus 6 dual credit graduate courses) and non-thesis M.S. coursework (36 credit hours including the 6 dual credit graduate courses) to complete the required credit hours for each degree without diminishing scope or quality of work within 5 years.

Oceanography
Oceanography is the interdisciplinary science that focuses on the ocean, its contents and its boundaries. Whereas typical graduate programs lead to progressively greater amounts of specialization, oceanography as an interdisciplinary field admits graduates of specialized areas such as biology, chemistry, geology, geophysics, mathematics, physics or engineering and initially generalizes and broadens their education with a core of required courses. These core courses include the four specializations of the oceanography program—biological, chemical, geological/geophysical and physical oceanography—as well as a seminar covering the state of the science. After this exposure to the interdisciplinary nature of oceanography, the graduate student refocuses in his or her particular subject area to pursue research at the leading edge of the science.

Required prerequisites are the equivalent of a BS degree and basic courses in the fields mentioned above. All students are expected to have had mathematics through integral calculus, at least one year each of physics and chemistry, and at least one survey course in biology and geology. These are in addition to the usual amount of coursework in their major field of science or engineering.

To qualify for an advanced degree in oceanography, the student must demonstrate an ability to apply basic science to the marine environment. This capability requires a combination of principles and methods and a certain body of knowledge unique to oceanography; a student of oceanography must become conversant in all of the marine sciences.

Facilities and Participation in Research
Facilities include office, laboratory and classroom space in the 15-story David G. Eiler Building for Oceanography and Meteorology on the College Station campus; the Geochemical and Environmental Research Group, which occupies 20,000 square feet of laboratory and office space and a warehouse-shop area of 8,000 square feet; space at the Texas A&M University Riverside Campus; office and dock facilities on Pelican Island in Galveston, Texas. The department maintains a network of high performance workstations, personal computers and data storage facilities for use in the collection and analysis of data and for ocean modeling and marine geophysical studies. High speed internet connections allow faculty and students to connect to outside supercomputer centers such as those at NCAR. Graduate students usually take an active part in research grants and contracts awarded to individual professors or research teams by federal and state agencies, industry and private foundations.

Faculty
Biggs, Douglas, Professor
Oceanography
PhD, Massachusetts Institute of Technology, 1976

Brooks, David, Professor
Oceanography
PhD, University of Miami, 1975

Bryant, William, Professor
Oceanography
PhD, University of Chicago, 1961

Campbell, Lisa, Professor
Oceanography
PhD, State University of New York at Stony Brook, 1985

Chang, Ping, Professor
Oceanography
PhD, Princeton University, 1988

Chapman, Piers, Professor
Oceanography
PhD, University of Wales, UK, 1983
Masters
• Master of Science in Oceanography (p. 945)

Doctoral
• Doctor of Philosophy in Oceanography (p. 950)

Certificates
• Ocean Observing Systems Certificate (p. 950)

Master of Science in Oceanography

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   When: Before first graduate advisor registration.  
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).
If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.

**When**: At least 20 working days prior to the submission of the Request for the Final Examination.

**Approved by**: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Apply for degree¹; pay graduation fee.

**When**: During the first week of the final semester, see OGAPS calendar.

Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.

**When**: Well before submitting request to schedule final examination.

Submit request to schedule final examination.

**When**: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.

**Approved by**: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination.

**When**: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

**Approved by**: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.

**When**: See OGAPS calendar for deadlines.

**Approved by**: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student's Howdy portal.

### Required Courses

**OCNG 603 Communicating Ocean Science** 3
**OCNG 608 Physical Oceanography** 3
**OCNG 620 Biological Oceanography** 3
**OCNG 630 Geological Oceanography** 3
**OCNG 640 Chemical Oceanography** 3
**OCNG 681 Seminar** 2

Further information is available from the department or the website at http://ocean.tamu.edu.

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 946)
- Degree Plan (p. 947)
- Credit Requirements (p. 947)
- Transfer of Credit (p. 947)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 947)
- Thesis Option (p. 948)
  - Thesis Proposal (p. 948)
  - Final Examination (p. 948)
- Non-Thesis Option (p. 949)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.
If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.
2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 681 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student's original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student's advisory committee and the head of the student's major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies before the thesis is available to all members of the student's advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student's department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student's GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student's advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student's advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of
the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at least one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency in all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if applicable, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 949)
- Continuous Registration (p. 949)
- Time Limit (p. 949)
- Foreign Languages (p. 949)
- Application for Degree (p. 950)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.
Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Ocean Observing Systems - Certificate

Certificate in Ocean Observing Systems is offered through the Department of Oceanography. Ocean Observing is an important new direction in oceanographic research that requires specially trained individuals in ocean data collection, data management, and production and distribution of needed products and services. The program provides training for in situ ocean observations, remote sensing technologies, data analysis and display, including geographic information systems (GIS), analytical techniques and modeling. The certificate targets non-thesis graduate students who would like to add an Ocean Observing credential to their portfolio as a means of enhancing their professional prospects.

For detailed information, please contact a graduate advisor in the Department of Oceanography (p. 944).

Program Requirements

Foundations of Ocean Observing
OCNG 604 Ocean Observing Systems 3
OCNG 657 Data Methods and Graphical Representation in Oceanography 3
GEOG 651 Remote Sensing for Geographical Analysis 3
ATMO 629 Climate Change 3
Required Course

Fundamentals of Ocean Science
Select 1-3 of the following: 3-9
OCNG 608 Physical Oceanography
OCNG 620 Biological Oceanography
OCNG 640 Chemical Oceanography

Advanced Specialization Topics
Select 0-2 of the following: 0-6
OCNG 610 Mathematical Modeling of Marine Ecosystems
OCNG 649 Estuarine Biogeochemistry
OCNG 689 Special Topics in… (Global Ocean Observing Platforms)
ATMO 459/ATMO 656 Tropical Meteorology
GEOG 660 Applications in GIS
GEOG 661 Digital Image Processing and Analysis
MATH 601 Methods of Applied Mathematics I
STAT 601 Statistical Analysis
STAT 626 Methods in Time Series Analysis

Total Semester Credit Hours 24

Doctor of Philosophy in Oceanography

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate's grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with department/intercollegiate graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

4. Complete the preliminary examination. When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>OCNG 603</td>
<td>Communicating Ocean Science</td>
<td>3</td>
</tr>
<tr>
<td>OCNG 608</td>
<td>Physical Oceanography</td>
<td>3</td>
</tr>
<tr>
<td>OCNG 620</td>
<td>Biological Oceanography</td>
<td>3</td>
</tr>
<tr>
<td>OCNG 630</td>
<td>Geological Oceanography</td>
<td>3</td>
</tr>
</tbody>
</table>

Further information is available from the department or the website at http://ocean.tamu.edu/.

Program Requirements

**Student's Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student's advisory committee will consist of no fewer than four members of the graduate faculty representative of the student's several fields of study and research, where the chair or co-chair must be from the student's department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student's committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members' signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate
supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior
to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Student, faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination. Approved by: Department or intercollegiate faculty chair.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair. Approved by: Department or intercollegiate faculty chair.

4. Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative grade point average (GPA) is 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of
Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 955)
- Time Limit (p. 955)
- Continuous Registration (p. 955)
- Admission to Candidacy (p. 955)
- Languages (p. 956)
- 99-Hour Cap on Doctoral Degree (p. 956)
- Application for Degree (p. 956)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences

- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Bush School of Government and Public Service
http://bush.tamu.edu

Administrative Officers
Dean – Ryan C. Crocker, Career Ambassador
Executive Associate Dean – Arnold Vedlitz, Ph.D.
Assistant Dean for Finance and Administration – Joe Dillard
Assistant Dean for Assessment and Diversity – Cole Blease Graham, Ph.D.
Assistant Dean for Graduate Education – Leonard Bright, Ph.D.
Assistant Dean for Career and Student Services – Matthew Upton, Ph.D.

About the Bush School of Government and Public Service
The Bush School of Government and Public Service offers master's degrees in two areas as well as five graduate certificate programs. Study at the Bush School can lead to a Master of Public Service and Administration degree (MPSA) or Master in International Affairs (MPIA) degree. The professional degree programs prepare students for careers in public service spanning the public and not-for-profit sectors, both domestically and internationally. The courses offered in this catalog are designed for individuals with those interests. For those students seeking to strengthen their skills in international affairs or homeland security with graduate coursework, the Graduate Certificate in Advanced International Affairs or the Graduate Certificate in Homeland Security are offered. The Bush School also offers the Graduate Certificate in Nonprofit Management for individuals who seek to enhance their understanding of nonprofit organizations and management practices appropriate to the nonprofit sector. Two other certificates are intended for specialized audiences. The Graduate Certificate in China Studies, sponsored jointly with the College of Liberal Arts, is available to all degree-seeking graduate students at Texas A&M. The Graduate Certificate in National Security Affairs provides instruction for those with relevant career experience.

Departments
- Department of International Affairs (p. 957)
- Department of Public Service and Administration (p. 961)

Interdepartmental Programs
- National Security Affairs Certificate (p. 957)
Interdepartmental Degree Programs

Certificates

• National Security Affairs Certificate (p. 957)

National Security Affairs - Certificate

Graduate Certificate in National Security Affairs (Bush School of Government and Public Service) is intended to provide a comprehensive overview of the formation and operation of the United States national security policy for individuals with specific background and experience. Individuals may apply who hold a terminal or graduate degree from an accredited university and three years employment (or a bachelor’s degree and five years employment) in a firm, laboratory, agency or non-governmental organization in which the individual’s responsibilities involve the development or provision of systems, services or products for use in national or international security. Applicants must meet these requirements and those for admission for graduate study at Texas A&M University as a non-degree seeking students (G-6). Proficiency in reading, writing and comprehending spoken English at a level necessary for graduate instruction is required.

Graduate-level courses for the certificate include a mix of required courses and electives selected from a structured menu. Among those courses included are those dealing with deterrence, intelligence, terrorism, and national security policy. Typically, this certificate requires residency in the first term of the summer semester followed by courses taken via distance education to complete the program. An individual who successfully completes the program will be awarded the certificate by the Bush School. Grades for courses taken as part of this program will appear on the official university transcript, together with notation that the certificate has been achieved. Inquiries may be addressed to the Bush School. For more information, visit http://bush.tamu.edu/certificate/cnsa or call (979) 458-2276.

Program Requirements

Graduate Certificate in National Security Affairs (CNSA)

Select four of the following: 12

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTA 651</td>
<td>National Security Policy</td>
</tr>
<tr>
<td>INTA 689</td>
<td>Special Topics in... (U.S. Military Policy)</td>
</tr>
<tr>
<td>INTA 650</td>
<td>National Security Law</td>
</tr>
<tr>
<td>INTA 652</td>
<td>The Role of Intelligence in Security Affairs</td>
</tr>
<tr>
<td>INTA 657/PSAA 657</td>
<td>Terrorism in Today’s World</td>
</tr>
<tr>
<td>INTA 689</td>
<td>Special Topics in... (International Security)</td>
</tr>
<tr>
<td>INTA 689</td>
<td>Special Topics in... (Deterrence)</td>
</tr>
<tr>
<td>INTA 659</td>
<td>Transnational Security Issues</td>
</tr>
</tbody>
</table>

Total Semester Credit Hours 12

The Department of International Affairs offers graduate study leading to the degree of Master of International Affairs. The Master of International Affairs degree prepares students for a professional career in the field of international affairs, both at the governmental level and at the nongovernmental level.

Faculty

Castillo, Jasen, Associate Professor International Affairs
PhD, University of Chicago, 2003

Cerami, Joseph, Senior Lecturer International Affairs
PhD, Pennsylvania State University, 2007

Gause, Francis, Professor International Affairs
PhD, Harvard University, 1987

Gottlieb, Jessica, Assistant Professor International Affairs
PhD, Stanford University, 2013

Hamie, Christine, Lecturer International Affairs
PhD, University of York, 2007

Hermann, Charles, Professor International Affairs
PhD, Northwestern University, 1995

Huang, Reyko, Assistant Professor International Affairs
PhD, Columbia University, 2012

Hudson, Valerie, Professor International Affairs
PhD, Ohio State University, 1983

MacNamee, Richard, Senior Lecturer International Affairs
MS, Royal Military Academy Sandhurst, 1998

Millar, David, Lecturer International Affairs
MA, Monterey Institute of Intl. Studies, 2004

Mu, Ren, Associate Professor International Affairs
PhD, Michigan State University, 2004

Napper, Larry, Senior Lecturer International Affairs
MS, University of Virginia, 1974

Natsios, Andrew, Executive Professor International Affairs
MS, Harvard University, 1979

Norris, William, Assistant Professor International Affairs
PhD, Massachusetts Institute of Technology, 2010

Department of International Affairs

http://bush.tamu.edu/degree/mpia

Head: F. Gregory Gause, III
Olson, James, Senior Lecturer  
International Affairs  
JD, University of Iowa, 1969

Ross, Andy, Professor  
International Affairs  
PhD, Cornell University, 1984

Shifrinson, Joshua, Assistant Professor  
International Affairs  
PhD, Massachusetts Institute of Technology, 2013

Sievert, Ronald, Senior Lecturer  
International Affairs  
JD, University of Texas, Austin, 1977

Snider, Erin, Assistant Professor  
International Affairs  
PhD, University of Cambridge, Trinity College, 2011

Tabaar, Mohammad, Assistant Professor  
International Affairs  
PhD, Georgetown University, 2012

Masters
   • Master of International Affairs in International Affairs (p. 959)

Certificates
   • Advanced International Affairs Certificate (p. 958)
   • National Security Affairs Certificate (p. 957)

Advanced International Affairs - Certificate

The Graduate Certificate in Advanced International Affairs is a multidisciplinary series of graduate courses for people whose careers or personal interest cause them to seek a more complete understanding of world affairs, but who may not have the time or disposition for a longer, residential graduate degree. These courses are taught by highly experienced faculty with practical experience as well as an academic background. A student admitted to the certificate program completes 12 credit hours of study typically involving four graduate-level courses available in residence and/or online. Some residential courses may not be available because of enrollment ceilings. The set of courses from which a student selects include intelligence, national security, diplomatic history, international business and government, foreign policy, international law, and certain skill courses.

An applicant must have a bachelor’s degree from an accredited university and must meet certain other qualifications to be admitted to the certificate program. Once admitted, students may register for courses. Students who are enrolled in a graduate program at Texas A&M may take individual courses. However, they must be admitted to the certificate program and meet certificate completion requirements to earn the certificate.

An individual who successfully completes the certificate program will be awarded a certificate by the Bush School. Grades for courses taken as part of this program will appear on the official transcript, together with notation that the certificate has been achieved.

For more information, visit http://bush.tamu.edu/caia/ or call (979) 862-7810.

Program Requirements
Graduate Certificate Advanced International Affairs (CAIA)

Students must complete 12 credit hours of Bush School International Affairs courses with an overall grade point of 3.0 or higher. Students must apply for completion and have an approved certificate degree audit in order to earn the certificate.

Students must choose a total of four courses. Any INTA course may apply to the CAIA program. ONE approved CHLS course can substitute towards completion of the CAIA program.

Select four INTA courses, OR three INTA courses and one PSAA Homeland Security course.

INTA courses may include:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTA 603</td>
<td>American Diplomacy</td>
</tr>
<tr>
<td>INTA 604</td>
<td>Politics of the Contemporary Middle East</td>
</tr>
<tr>
<td>INTA 605</td>
<td>American Foreign Policy Since World War II</td>
</tr>
<tr>
<td>INTA 606</td>
<td>International Politics in Theory and Practice</td>
</tr>
<tr>
<td>INTA 608</td>
<td>Fundamentals of the Global Economy</td>
</tr>
<tr>
<td>INTA 609</td>
<td>Principles of International Law</td>
</tr>
<tr>
<td>PSAA 667</td>
<td></td>
</tr>
<tr>
<td>INTA 617</td>
<td>Deterrence and Coercion</td>
</tr>
<tr>
<td>INTA 650</td>
<td>National Security Law</td>
</tr>
<tr>
<td>INTA 651</td>
<td>National Security Policy</td>
</tr>
<tr>
<td>INTA 652</td>
<td>The Role of Intelligence in Security Affairs</td>
</tr>
<tr>
<td>INTA 653</td>
<td>Technical Collections Systems for International Security</td>
</tr>
<tr>
<td>INTA 654</td>
<td>Military Strategy in the Conduct of Nations</td>
</tr>
<tr>
<td>INTA 655</td>
<td>Nationalism, Immigration and Terrorism in the European Union</td>
</tr>
<tr>
<td>INTA 659</td>
<td>Transnational Security Issues</td>
</tr>
<tr>
<td>INTA 678</td>
<td>Interstate War: Theory and History Implications for the 21st Century</td>
</tr>
<tr>
<td>INTA 680</td>
<td>Political Violence and Terrorism within the International System</td>
</tr>
<tr>
<td>INTA 682</td>
<td>Law of War</td>
</tr>
</tbody>
</table>

Approved Homeland Security Courses (CHLS): (up to one course or 3 schedule credit hours.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSAA 608</td>
<td>Cyber Security for Managers</td>
</tr>
<tr>
<td>PSAA 651</td>
<td>Homeland Security and Homeland Defense</td>
</tr>
<tr>
<td>PSAA 653</td>
<td>Weapons of Mass Destruction</td>
</tr>
<tr>
<td>PSAA 655</td>
<td>Domestic Intelligence Operations: Legally, Policies, and Procedures</td>
</tr>
<tr>
<td>PSAA 657</td>
<td>Terrorism in Today’s World</td>
</tr>
<tr>
<td>INTA 657</td>
<td></td>
</tr>
<tr>
<td>PSAA 668</td>
<td>U.S. Law and Homeland Security</td>
</tr>
<tr>
<td>INTA 612</td>
<td></td>
</tr>
</tbody>
</table>

Total Semester Credit Hours 12
Master of International Affairs in International Affairs

The Bush School of Government and Public Service offers a non-thesis program leading to the degree of Master of International Affairs (MIA). This program is designed for individuals planning careers in public international affairs. Courses are intended for those with such interests, and it enables a student to specialize in one of two career tracks: international development and economic policy and national security and diplomacy. The degree entails 48 credit hours of study.

The Master of International Affairs degree includes a core curriculum of five courses, a summer internship or intensive language and cultural study and a six-course specialization in two selected areas of concentration. The professional nature of the program provides a curriculum taught by a multi-disciplinary faculty who also combine a mix of scholarly and professional international experience. The core curriculum includes seminars in leadership, international politics, global economics, research methods, and American foreign policy. In addition, all students participate in a final semester capstone project working as a team under the supervision of a faculty member to address a real world client’s international problem. Capstone research culminates in a major written report to the client. The Bush School International Affairs department equips students having a disposition toward leadership and public service with the vital skills and knowledge critical for successful careers whether in government or non-governmental organizations. A foreign language background is not required for admission into the program. To graduate, however, a student must successfully pass a foreign language exam administered in accordance with the ratings of the American Council on the Teaching of Foreign Languages. For this test the student must demonstrate a minimal proficiency in speaking and comprehension at the established rating of “intermediate low.”

The International Affairs department, in conjunction with the Economics department, also offers a dual degree program that enables students to receive both their Economics undergraduate degree and a Master of International Affairs (MIA) degree in international development and economic policy in five years. Students admitted into this program will be enrolled in Bush School graduate courses with an undergraduate classification for the fall and spring of their fourth year and will be reclassified as master’s degree students upon completing 120 credit hours, typically following the second semester. To be eligible for the joint program, admitted students are required to complete all courses required by the College of Liberal Arts and Texas A&M University for an undergraduate Bachelor of Arts degree and a Master of International Affairs (MIA) student’s advisory committee consists of the student’s designated faculty advisor and the Department Head of the International Affairs department, who has the responsibility of approving the proposed degree plan for an INTA student. The Department Head serves as chair. When necessary, recommendations in cases of academic deficiency will be made to the Office of Graduate and Professional Studies.

Student’s Advisory Committee

The International Affairs department MIA student’s advisory committee consists of the student’s designated faculty advisor and the Department Head of the International Affairs department, who has the responsibility of approving the proposed degree plan for an INTA student. The Department Head serves as chair. When necessary, recommendations in cases of academic deficiency will be made to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than dates announced in the Office of Graduate and Professional Studies calendar of deadlines for graduation.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 48 semester credit hours of approved courses that include a core curriculum of six courses, a summer internship or intensive language and cultural study, and a specialized track of study is required for the Masters Degree of International Affairs.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee.
and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR, with the exception of courses taken at the Texas A&M Health Science Center.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses taken are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Final Examination**

The Bush School does not require a comprehensive final examination for completion of the Masters Degree of International Affairs.

**Additional Requirements**

- Residence (p. 960)
- Time Limit (p. 960)
- Foreign Languages (p. 960)
- Internship or Practicum (p. 960)
- Application for Degree (p. 961)

**Residence**

A student must complete 12 hours in resident study at Texas A&M University to satisfy the residence requirement for the Master in International Affairs.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time coursework loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework that is more than seven calendar years old at the time of graduation may not be used to satisfy degree requirements.

**Foreign Languages**

A foreign language background is not required for admission into the program. To graduate, however, a student must successfully pass a foreign language exam administered in accordance with the ratings of the American Council on the Teaching of Foreign Languages. For this test the student must demonstrate a minimal proficiency in speaking and comprehension at the established rating of “intermediate low.”

**Internship or Practicum**

During the summer term a student has the option of either participating in an internship related to the student’s international career plans or enrolling in an intensive foreign language and cultural study. Internships in the United States or abroad provide practical experience in an organization or agency...
engaged in the conduct of some dimension of world affairs. A student who requires more preparation to successfully complete the foreign language test requirement may substitute enrollment in an approved immersion-type program of language instruction in place of the internship. A person who takes his/her language instruction at an institution other than Texas A&M University must obtain admission and cover all costs.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Public Service and Administration

Head: Jeryl L. Mumpower

The Department of Public Service and Administration seeks to develop principled leaders for the public and nonprofit sectors, providing students with the tools and knowledge they need in order to perform effectively and ethically in a time when public servants face new and increased challenges. The department offers the Master of Public Service and Administration degree, as well as the Graduate Certificate in Nonprofit Management and the Graduate Certificate in Homeland Security.

Faculty

Bearfield, Domenic, Associate Professor
Public Service & Administration
PhD, Rutgers University, 2004

Bowman, Ann, Professor
Public Service & Administration
PhD, University of Florida, 1979

Bright, Leonard, Associate Professor
Public Service & Administration
PhD, Portland State University, 2003

Brown, William, Professor
Public Service & Administration
PhD, Claremont Graduate School, 2000

Bullock, Justin, Assistant Professor
Public Service & Administration
PhD, University of Georgia, 2014

Cortes, Kalena, Associate Professor
Public Service & Administration
PhD, University of California, Berkeley, 2002

Dague, Laura, Assistant Professor
Public Service & Administration
PhD, University of Wisconsin, 2012

Graham, Cole, Visiting Professor
Public Service & Administration
PhD, University of South Carolina, 1971

Griffin, James, Professor
Public Service & Administration
PhD, University of Pennsylvania, 1971

Hilderbrand, Mary, Senior Lecturer
Public Service & Administration
PhD, Harvard University, 1992

Kerr, Deborah, Associate Professor Of The Practice
Public Service & Administration
PhD, University of Texas, Austin, 1982

Lahey, Joanna, Associate Professor
Public Service & Administration
PhD, Massachusetts Institute of Technology, 2005

McIntyre, David, Lecturer
Public Service & Administration
PhD, University of Maryland - College Park, 1999

Morrison, Jenny, Visiting Assistant Professor
Public Service & Administration
PhD, New York University, 2008

Mumpower, Jeryl, Professor
Public Service & Administration
PhD, University of Colorado, 1976

Paarlberg, Laurie, Associate Professor
Public Service & Administration
PhD, Indiana University, 2003

Portney, Kent, Professor
Public Service & Administration
PhD, Florida State University, 1979

Reinhardt, Gina, Assistant Professor
Public Service & Administration
PhD, Washington University in St. Louis, 2005

Sullivan, Ronald, Lecturer
Public Service & Administration
JD, University of Kansas, 2014

Vedlitz, Arnold, Professor
Public Service & Administration
PhD, Rice University, 1971

West, William, Professor
Public Service & Administration
PhD, Rice University, 1981

Masters
• Master of Public Service and Administration in Public Service and Administration (p. 963)

Certificates
• Homeland Security Certificate (p. 961)
• Nonprofit Management Certificate (p. 962)

Homeland Security - Certificate

Graduate Certificate in Homeland Security (Bush School of Government and Public Service) consists of web-based, distance education instruction surveying the dimensions of homeland security and defense, from the traditional concepts of public safety to the emerging concepts of anti-terrorism and public security. The program is designed for individuals seeking careers with management or policy responsibilities at various
levels of government, business or the military. After a required gateway seminar, students select from a menu of electives dealing with such topics as cyber security; business resilience and continuity; border security; the unconventional threat to the nation; homeland security and the law; and maritime security. The certificate is available only online—it is not offered in residence. Applicants must have an accredited bachelor’s degree and meet other entry qualifications to be admitted to graduate study at Texas A&M University specifically for this certificate. Students who are currently enrolled in a graduate degree program at Texas A&M University may take individual courses. However, they must formally enroll in the certificate program, and meet certificate completion requirements to earn the certificate. Certificate notation and grades for courses taken as part of this program will appear on the student’s official Texas A&M University transcript. For more information, visit http://bush.tamu.edu/chls/ or call (979) 862-7810.

Program Requirements

Graduate Certificate in Homeland Security (CHLS)

Online format graduate certificate only; in residence coursework not accepted. Students must complete 15 credit hours of Bush School Homeland Security online courses with an overall grade point of 3.0 or higher. All CHLS students must complete the required course of PSAA 656 Fundamentals of Homeland Security, and then an additional 12 credit hours of homeland security electives. Students may choose to take one Online Advanced International Affairs (CAIA) course and apply it toward their CHLS program. Students must apply for completion and pass the certificate degree audit in order to earn the certificate.

Courses approved for the Graduate Certificate in Homeland Security Program include:

**Required Course (3 semester credit hours)**

- PSAA 656 Fundamentals of Homeland Security 3

**Electives (choose 3 courses or 12 semester credit hours from the following):**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSAA 604</td>
<td>Emergency Management and Homeland Security</td>
</tr>
<tr>
<td>PSAA 605</td>
<td>Homeland Security Policies, Strategies, and Operations</td>
</tr>
<tr>
<td>PSAA 607</td>
<td>Research Methods for Homeland Security Studies</td>
</tr>
<tr>
<td>PSAA 608</td>
<td>Cyber Security for Managers</td>
</tr>
<tr>
<td>PSAA 620</td>
<td>Safeguarding the Nation’s Maritime Gateways</td>
</tr>
<tr>
<td>PSAA 651</td>
<td>Homeland Security and Homeland Defense</td>
</tr>
<tr>
<td>PSAA 652</td>
<td>Protection of the Nation’s Critical Infrastructure</td>
</tr>
<tr>
<td>PSAA 653</td>
<td>Weapons of Mass Destruction</td>
</tr>
<tr>
<td>PSAA 655</td>
<td>Domestic Intelligence Operations: Legalities, Policies, and Procedures</td>
</tr>
<tr>
<td>PSAA 657/</td>
<td>Terrorism in Today’s World</td>
</tr>
<tr>
<td>INTA 657</td>
<td></td>
</tr>
<tr>
<td>PSAA 668/</td>
<td>U.S. Law and Homeland Security</td>
</tr>
<tr>
<td>INTA 612</td>
<td></td>
</tr>
<tr>
<td>PSAA 689</td>
<td>Special Topics in... (Disaster Recovery and Business Continuity Security)</td>
</tr>
</tbody>
</table>

**Total Semester Credit Hours** 15

Nonprofit Management - Certificate

Students who complete the certificate will gain an understanding of the nonprofit sector, nonprofit organizational structures (i.e., legal frameworks and governance issues) and management practices appropriate to the sector (i.e., strategy, volunteer behavior, and fund raising). With this preparation, students will be able to offer effective leadership in the management of nonprofit organizations.

Students who are currently enrolled in a graduate degree program at Texas A&M University may take individual courses in the certificate program. However, they must formally be admitted to the certificate program, and meet all completion requirements to earn the certificate. An applicant, once admitted, can enter the certificate program at any time and must have a bachelor’s degree and meet certain other qualifications. Inquiries may be addressed to the Bush School. Individuals who successfully complete the program will be awarded a certificate and it will appear on their university transcript. For more information, visit http://bush.tamu.edu/cnpm/ or call (979) 862-7810.

Program Requirements

Graduate Certificate in Nonprofit Management (CNPM)

The certificate requires students to complete 12 credit hours of graduate coursework with an overall grade point of 3.0 or higher in two required courses and two electives selected from an approved list. Certificate courses are offered in residence and online. All CNPM students must complete the required courses of PSAA 643 Foundations of the Nonprofit Sector and PSAA 644 Management and Leadership of Nonprofit Organizations as well as 6 credit hours from a variety of electives. Students must apply for completion and have an approved certificate degree audit in order to earn the certificate.

Courses approved for the Graduate Certificate in Nonprofit Management Program include:

**Required Courses**

- PSAA 643 Foundations of the Nonprofit Sector 3
- PSAA 644 Management and Leadership of Nonprofit Organizations 3

**Electives**

Select two of the following: 6

**Bush School Electives:**

- PSAA 603 Nongovernmental Organization Management in International Settings
- PSAA 616 Managing Workplace Diversity in Public and Nonprofit Organizations
- PSAA 630 Program Evaluation in Public and Nonprofit Organizations
- PSAA 631 Marketing for Nonprofit Organizations
- PSAA 632 Fiscal Management for Nonprofits
- PSAA 633 Philanthropy: Fundraising in Nonprofit Organizations
- PSAA 635 Social Welfare and Health Policy
- PSAA 636 Grant and Project Management in the Public and Nonprofit Sectors
- PSAA 642 Ethics and Public Policy
Master of Public Service and Administration in Public Service and Administration

The Bush School of Government and Public Service offers an interdisciplinary, non-thesis program leading to the Master of Public Service and Administration (MPSA) degree. The MPSA curriculum provides a professional education for those seeking careers at any level of government or in the nonprofit sector. It includes a solid academic and practical grounding in management and policy analysis, as well as an opportunity to refine critical leadership skills such as team building, motivation, conflict resolution, and effective written and oral communication. The MPSA program is fully accredited by the Network of Schools of Public Policy, Affairs, and Administration (http://www.naspaa.org) (NASPAA).

The PSAA Department offers a two-year, full-time course of study in one of three tracks: Public Management, Nonprofit Management or Public Policy Analysis. In addition, students have the option to choose a concentration in a substantive area such as nonprofit management; international nongovernmental organizations; state and local policy and management; energy, environment, and technology policy and management; security policy and management; education policy and management; and health policy and management. The program includes a non-credit-bearing internship and two semesters of capstone policy seminars which give students the opportunity to apply their knowledge and skills to a real-world problem or issue.

The Public Service and Administration Department, in conjunction with the College of Liberal Arts, also offers dual degree programs which enable students to receive an Agricultural Economics undergraduate degree and a Master of Public Service and Administration (MPSA) degree in five years. Students admitted into the dual degree program will be enrolled in Bush School graduate courses with an undergraduate classification for their fourth year. They will be reclassified as a graduate student upon completing 120 credit hours required for the undergraduate degree, typically after the end of the fourth year. To be eligible for admission into a dual degree program, students must have a GPA of at least 3.25 and must have completed 103 credit hours, including the specific course prerequisites for the Bachelor of Science degree in Agricultural Economics, as well as the courses required by the College of Agriculture and Life Sciences and by Texas A&M University for an undergraduate degree by the end of their third year. Students who are admitted into the dual degree program will complete the same two-year, 48-hour curriculum as other students admitted to the Bush School’s MPSA program.

The Public Service and Administration Department, in conjunction with the College of Agriculture and Life Sciences, also offers a dual degree program which enables students to receive an Agricultural Economics undergraduate degree and a Master of Public Service and Administration (MPSA) degree in five years. Students admitted into the dual degree program will be enrolled in Bush School graduate courses with an undergraduate classification for their fourth year. They will be reclassified as a graduate student upon completing 120 credit hours required for the undergraduate degree, typically after the end of the fourth year. To be eligible for admission into a dual degree program, students must have a GPA of at least 3.25 and must have completed 103 credit hours, including the specific course prerequisites for the Bachelor of Science degree in Agricultural Economics, as well as the courses required by the College of Agriculture and Life Sciences and by Texas A&M University for an undergraduate degree by the end of their third year. Students who are admitted into the dual degree program will complete the same two-year, 48-hour curriculum as other students admitted to the Bush School’s MPSA program.

For further information about the Bush School, including requests for admission materials, please contact: Bush School, Texas A&M University, 4220 TAMU, College Station, Texas 77843-4220, email bushschooladmissions@tamu.edu, or visit the website http://bush.tamu.edu.

Program Requirements

• Student’s Advisory Committee (p. 963)
• Degree Plan (p. 963)
• Credit Requirements (p. 963)
• Transfer of Credit (p. 964)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 964)
• Final Examination (p. 964)

Student’s Advisory Committee

The MPSA student’s advisory committee consists of the student’s designated faculty advisor and the Head of the Bush School’s PSAA Department, who has the responsibility of approving the proposed degree plan for an MPSA student. The Department Head serves as chair. When necessary, recommendations in cases of academic deficiency will be made to the Office of Graduate and Professional Studies.

Degree Plan

The student in consultation with his or her advisory committee, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than the dates announced in the OGAPS calendar of deadlines for graduation.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu.

Credit Requirement

A minimum of 48 semester credit hours of approved courses are required for the Master of Public Service and Administration Program: five common
courses, two or three track core courses, one or two track elective courses, five additional elective courses, and a two-semester capstone sequence. Students without substantial professional experience are also required to complete a non-credit-bearing internship.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater, might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Courses used toward a degree at another institution may not be applied toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absorbed by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 8 hours of 684 (Professional Internship) and/or
   - A maximum of 8 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

A final comprehensive examination is not required for the Master of Public Service and Administration.

Additional Requirements

- Residence (p. 964)
- Time Limit (p. 964)
- Foreign Languages (p. 965)
- Internship or Practicum (p. 965)
- Application for Degree (p. 965)

Residence

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Public Service and Administration degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full-time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old may not be used to satisfy degree requirements.
Foreign Languages

A foreign language is not required for the Master of Public Service and Administration degree.

Internship or Practicum

During the summer between their first and second year, a student participates in a non-credit-bearing internship related to his/her career plans. The internship requirement can be waived if the student has at least two years of recent professional-level public service experience related to his/her career goals and to the degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

School of Law

http://law.tamu.edu

Administrative Officers

Dean - Andrew Morriss, J.D., Ph.D.
Vice-Dean - Aric Short, J.D.
Associate Dean of Academic Affairs - Maxine Harrington, J.D.
Associate Dean for Evening Division Programs - Stephen Alton, J.D., LL.M.
Associate Dean for Faculty Research and Development - Huyen Pham, J.D.
Associate Dean for Special Projects - William Byrnes, J.D., S.J.D.
Assistant Dean of Admissions and Scholarships - Terence Cook, J.D.
Assistant Dean of Career Services - Arturo Errisuriz, J.D.
Assistant Dean of Finance and Operations - Peg Demers
Assistant Dean of Student Affairs - Rosalind Jeffers, J.D.
Director D. J. Kelly Law Library - Susan Phillips, J.D., M.S.L.S.

About the School of Law

The law school enrolls first-year students in the fall of each academic year. Applicants to the law school are not required to complete any specific pre-law curriculum or coursework. Applicants are encouraged to choose a course of study that emphasizes writing, analytical thinking, problem solving and critical reading.

Admission Information (p. 34)

First Professional Doctoral

• Juris Doctor (p. 965)

Juris Doctor

School of Law Admission Information (p. 34)

Curriculum

The JD degree is conferred on students who satisfactorily complete a minimum of 90 credit hours with a cumulative grade point of 2.33 or better. In addition, each student must complete an upper-level rigorous writing requirement, a three-hour oral skills requirement, and a 30-hour pro bono requirement. Students must complete their degree requirements within 72 months of starting law school.

The curriculum consists of lockstep courses (required courses that must be taken in a prescribed sequence), advanced required courses, core curriculum electives, and general curriculum electives. In addition to providing a solid grounding in the basics of the law, the school’s curriculum offers many opportunities for students to take courses in a variety of specialized areas and programs and to learn those practical skills essential to students’ success in law practice.

Program Requirements

The full-time day division program is a three-year course of study consisting of 14-week fall and spring semesters. The part-time program is generally a four-year course of study consisting of 14-week fall and spring semesters. A seven-week summer session with a limited course schedule is offered.

Lockstep Courses

All entering students must complete the following required lockstep courses. For the prescribed sequence of lockstep courses for each division, consult the School of Law Academic Standards in the Student Handbook at http://law.tamu.edu/CurrentStudents.aspx.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 7005</td>
<td>Civil Procedure</td>
<td>4</td>
</tr>
<tr>
<td>LAW 7017</td>
<td>Contracts</td>
<td>4</td>
</tr>
<tr>
<td>LAW 7010</td>
<td>Constitutional Law</td>
<td>4</td>
</tr>
<tr>
<td>LAW 7021</td>
<td>Criminal Law</td>
<td>4</td>
</tr>
<tr>
<td>LAW 7001</td>
<td>Analysis, Research, and Writing I</td>
<td>3</td>
</tr>
<tr>
<td>LAW 7002</td>
<td>Analysis, Research, and Writing II</td>
<td>3</td>
</tr>
<tr>
<td>LAW 7418</td>
<td>Legislation and Regulation</td>
<td>3</td>
</tr>
<tr>
<td>LAW 7032</td>
<td>Property</td>
<td>4</td>
</tr>
<tr>
<td>LAW 7042</td>
<td>Torts</td>
<td>4</td>
</tr>
</tbody>
</table>

Advanced Required Courses

In addition to the required lockstep courses, all students must successfully complete these courses.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
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<tbody>
<tr>
<td>LAW 7056</td>
<td>Business Associations I</td>
<td>3</td>
</tr>
<tr>
<td>LAW 7065</td>
<td>Criminal Procedure</td>
<td>3</td>
</tr>
<tr>
<td>LAW 7080</td>
<td>Evidence</td>
<td>4</td>
</tr>
<tr>
<td>LAW 7056</td>
<td>Legal Analysis, Research, and Writing III</td>
<td>2-3</td>
</tr>
<tr>
<td>LAW 7091</td>
<td>Professional Responsibility</td>
<td>3</td>
</tr>
<tr>
<td>LAW 7076</td>
<td>Wills and Estates</td>
<td>3</td>
</tr>
</tbody>
</table>

Academic Deficiency and Readmission

At the end of the first semester (fall), any student with a grade point average below 1.90 will be dismissed for academic deficiency. A student who was previously dismissed for academic deficiency and is restarting
the law school program is required to have a grade point average of 2.33 at the end of the fall semester. At any time after two semesters in the law school, a student with a grade point average below 2.33 will be dismissed for academic deficiency. The School of Law Academic Standards govern probation, restart, and reapplication. Visit http://law.tamu.edu/CurrentStudents.aspx for more information.

College of Liberal Arts

http://liberalarts.tamu.edu

Administrative Officers

Dean - Pamela R. Matthews, Ph.D.
Associate Dean for Faculty Matters - Patricia A. Hurley, Ph.D.
Associate Dean for Undergraduate Programs - Steven M. Oberhelman, Ph.D.
Associate Dean for Climate and Inclusion - Srividya Ramasubramanian, Ph.D.
Associate Dean for Faculty and Graduate Research Programs - Gerianne M. Alexander, Ph.D.
Associate Dean for Information Technology and Facilities - Paul Wellman, Ph.D.
Assistant Dean for Finance and Operations - Cheryl L. Hanks, M.A.

Graduate education in the College of Liberal Arts prepares students for careers in academia, government, and non-profit and private sector positions that require specialized knowledge in a social or behavioral science or humanities discipline. Our faculty are engaged in influential programs of research and bring transformative teaching to the graduate experience.

The College offers Master’s and Ph.D. degrees in Anthropology, Communication, Economics, English, Hispanic Studies, History, Philosophy, Political Science, Psychology, and Sociology, as well as Master’s degrees in Maritime Archeology and Conservation and Performance Studies. Programs in the College offer graduate certificates that permit further specialization in Africana Studies, Film and Media Studies, and Women’s and Gender Studies for students enrolled in graduate degree programs within the University. The Department of Anthropology offers a certificate in Conservation Training that is available to degree-seeking and non-degree seeking students.

The College of Liberal Arts participates in intercollegiate certificate programs in China Studies and Digital Humanities that are open to degree-seeking students within the University.

Departments

- Department of Anthropology (p. 968)
- Department of Communication (p. 983)
- Department of Economics (p. 994)
- Department of English (p. 1006)
- Department of Hispanic Studies (p. 1017)
- Department of History (p. 1027)
- Department of International Studies (p. 1039)
- Department of Performance Studies (p. 1039)
- Department of Philosophy and Humanities (p. 1043)
- Department of Political Science (p. 1054)
- Department of Psychology (p. 1065)
- Department of Sociology (p. 1090)

Interdepartmental Programs

- Africana Studies Certificate (http://catalog.tamu.edu/graduate-colleges-schools-interdisciplinary/liberal-arts/interdepartmental-degree-programs/africana-studies-certificate)
- Film and Media Studies Certificate (p. 966)
- Women's and Gender Studies Certificate (p. 967)

Interdepartmental Degree Programs

Certificates

- Africana Studies Certificate (http://catalog.tamu.edu/graduate-colleges-schools-interdisciplinary/liberal-arts/interdepartmental-degree-programs/africana-studies-certificate)
- Film and Media Studies Certificate (p. 966)
- Women's and Gender Studies Certificate (p. 967)

Film and Media Studies - Certificate

Administered by the Film Studies Program, the Graduate Certificate in Film and Media Studies offers masters and doctoral students an interdisciplinary concentration in the study of film and other visual- and sound-based media that will enhance students’ major field of study. By combining film courses in such diverse areas as Communication, English, History, European and Classical Languages, Hispanic Studies, Performance Studies, Philosophy, and Visualization, students can create a program of study that will enrich their understandings of the global and interdisciplinary dimensions of the media culture environment. The graduate certificate is open to any Texas A&M University student seeking a masters or doctoral degree. For more information about the Graduate Certificate in Film and Media Studies, please visit the Film Studies Program webpage, http://film.tamu.edu/.

The Graduate Certificate consists of 12 hours of coursework, including one required course, COMM 662 (or equivalent, to be approved by the Film Studies Director). Additional Details: 3 hours must be taken outside the student’s home department; 3 hours may be a 300-level or above undergraduate course; if a student’s thesis or dissertation contains a significant film focus, up to 3 hours of thesis or dissertation research hours may count toward the certificate.

Program Requirements

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 662</td>
<td>Survey of Telecommunication and Media Studies (or equivalent)</td>
</tr>
</tbody>
</table>

Elective Courses

Select three of the following (only one undergraduate course may be applied):

Upper Division Undergraduate Film Courses:
Women’s and Gender Studies - Certificate

This transcripted certificate offers the master’s or doctoral student the benefits of gaining an interdisciplinary concentration in gender, while at the same time earning a degree in a disciplinary major field. The Women’s and Gender Studies Certificate aims to enhance critical thinking and methodological skills while facilitating analysis of gender’s role in culture, society and the arts and encouraging the development of innovative research that combines recent scholarship in gender studies with the student’s major area of study.

For more detailed information, please consult http://wgst.tamu.edu.

Program Requirements

The certificate program is open to students from any graduate degree program at Texas A&M University and consists of 12 hours of coursework approved for this purpose by the Director of Women’s and Gender Studies, including at least 3 hours of humanities and 3 hours of social science credits.

WGST 481 Senior Seminar (or equivalent) 1

Select three of the following: 2

Partial List of Graduate Courses:

- EHRD 670 Women and Education
- EHRD 675 Women and Organizational Leadership
- ENGL 645 Topics in Gender, Literature, and Culture
- ENGL 680/ WGST 680 Theories of Gender
- HLTH 634 Women's Health
- HISP 645 Hispanic Women Writers
- SOCI 607 Seminar in Social Organizations
- SOCI 603/ WGST 603 The Contemporary Family
- PSYC 633 Gender and Minority Issues in Clinical Psychology
- WGST 685 Directed Studies
- WGST 689 Special Topics in... (Women's Studies)

Upper Division Undergraduate Courses:

Social Sciences:

- WGST 404 Women and Culture
- 404/ANTH 404
- WGST 407 Women, Minorities and the Mass Media
- 407/COMM 407
- WGST 420 Gender and Communication
- 420/COMM 420
- WGST 424 Women and Work in Society
- 424/SOCI 424

Total Semester Credit Hours 12

Up to three hours of a 691 course may count toward the certificate if a student’s thesis or dissertation contains a significant focus on film.

Depending on content, the following courses may count toward the certificate (with approval of the Film Studies Program director):

- FILM 343/ WGST 343 Sex, Gender and Cinema
- FILM 351/ ENGL 351 Advanced Film
- FILM 365/ ENGL 365 Literature and Film
- FILM 366/ ENGL 366 Philosophy, Film and Evil
- FILM 394 Studies in Film Genre
- FILM 401 National Cinema History
- FILM 402 Intermedia Performance
- MUSC 402 Intermedia Performance
- PERF 402 Intermedia Performance
- FILM 405/ EURO 405 European Cinema
- FILM 406/ EURO 406 Propaganda and Dissidence
- FILM 415/ CLAS 415 The Ancient World in Film
- FILM 425/ FREN 425 French Film
- FILM 435/ GERM 435 German Film
- FILM 455/ ITAL 455 Italian Cinema
- FILM 481 Seminar in Film Studies
- FILM 489 Special Topics in...

Graduate Courses (3 hours of research may be applied):

- COMM 634 Communication and Gender
- COMM 645 Rhetorical and Textual Methods in Communication Research
- COMM 662 Survey of Telecommunication and Media Studies
- COMM 663 Seminar in Telecommunication and Media Studies
- COMM 665 Communication and Technology
- ENGL 658 Topics in Film History
- ENGL 659 Topics in Film Theory
- EURO 605 European Cinema
- HISP 672 Hispanic Film and Performance Arts
- PERF 601 Theories of Performance Studies
- PERF 603 Performance, Power, and Identity

Graduate Courses Outside the College of Liberal Arts:

- VIZA 611 Concepts of Visual Communications I
- VIZA 612 Concepts of Visual Communications II
- VIZA 641 Visual Storytelling
- VIZA 643 Time Based Media I
- VIZA 644 Time Based Media II

ENGL 666 Topics in Textual Studies and Book History
EURO 604 European Avantgardes
PHIL 630 Aesthetics
SOCI 657 Seminar in Culture
Colleges, Schools and Interdisciplinary Degree Programs

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>WGST 430/MGMT</td>
<td>Employment Discrimination Law</td>
</tr>
<tr>
<td>WGST 462/POLS</td>
<td>Women and the Law</td>
</tr>
</tbody>
</table>

Total Semester Credit Hours: 12

1. With approval of the Program Director, ENGL 680/WGST 680 may be substituted for WGST 481.

2. Must include at least three (3) hours of Humanities credits and at least three (3) hours of Social Science credits. The remaining three (3) hours are free electives, except that they must be approved by the Program Director as counting toward the Graduate Certificate.

Department of Anthropology

http://anthropology.tamu.edu

Head: C. A. Werner

Graduate Advisor: F. Castro

The Department of Anthropology offers programs of study and research leading to the MA and PhD in anthropology. Additionally, a focus in Maritime Archaeology and Conservation is offered as an MS. Students enrolled within these programs receive training preparing them for professional research and/or teaching careers in academic institutions, governmental agencies, museums or private industry. The department has a well-rounded program in anthropology with offerings in archaeology, biological anthropology and cultural anthropology. The department is particularly noted for its strength and emphasis in the fields of nautical archaeology, the archaeology of the first Americans, archaeological conservation, palynology and paleoethnobotany, behavioral ecology, economic anthropology, globalization, biological anthropology, and zooarchaeology.

Once admitted to the graduate program, students concentrate their academic and research efforts in one or more areas within the Department of Anthropology. The degree plan is prepared by the individual student with the assistance of a faculty advisory committee and the coursework is kept flexible (within the guidelines of graduate studies) in order to allow students to pursue their individual professional goals. In addition, whenever possible graduate students are encouraged to gain teaching and/or research experience as assistants within the department.

Faculty

Alvard, Michael, Associate Professor
Anthropology
PhD, University of New Mexico, 1993

Athreya, Sheela, Associate Professor
Anthropology
PhD, Washington University in St. Louis, 2003

Bryant, Vaughn, Professor
Anthropology
PhD, University of Texas, Austin, 1969

Campana, Lilia, Lecturer
Anthropology
PhD, Texas A&M University, 2014

Carlson, David, Associate Professor
Anthropology
PhD, Northwestern University, 1979

Carlson, Deborah, Associate Professor
Anthropology
PhD, University of Texas, Austin, 2004

Carlson, Keely, Lecturer
Anthropology
PhD, Texas A&M University, 2014

Crisman, Kevin, Professor
Anthropology
PhD, University of Pennsylvania, 1989

De Ruijter, Norbert, Professor Emeritus
Anthropology
PhD, University of California, Berkeley, 1973

Eckert, Suzanne, Associate Professor
Anthropology
PhD, University of the Witwatersrand, South Africa, 2001

Goebel, Frank, Professor
Anthropology
PhD, University of Alaska Fairbanks, 1993

Graf, Kelly, Assistant Professor
Anthropology
PhD, University of Nevada, Reno, 2008

Green, Thomas, Associate Professor
Anthropology
PhD, University of Texas, 1974

Gursky-Doyen, Sharon, Professor
Anthropology
PhD, State University of New York at Stony Brook, 1997

Hamilton, Donny, Professor
Anthropology
PhD, University of Texas, 1975

Jones, Christine, Lecturer
Anthropology
PhD, Texas A&M University, 2013

Kane, Tanya, Visiting Lecturer
Anthropology
PhD, University of Edinburgh, 2012
Facilities

Twelve fully-equipped, modern laboratories help the Department of Anthropology carry out its primary function of teaching and providing research facilities for its staff, students and faculty. Two research centers provide opportunities for graduate students to participate in active research projects around the world. The Center for Maritime Archaeology and Conservation conducts underwater excavations around the world and conducts research in new conservation methods for waterlogged artifacts. The Center for the Study of the First Americans conducts excavations on the earliest sites in the Americas and their likely precursors in northeast Asia. The department is affiliated with the Institute of Nautical Archaeology which provides support for research projects involving nautical archaeology and maintains research and laboratory facilities in Bodrum, Turkey. Students also work in collaboration with other campus research centers including the stable isotope lab in Geology, the Center for Chemical Characterization in Chemistry (induced neutron activation analysis and inductively coupled plasma mass spectrometry with laser ablation), the Electron Microscopy Lab, the GIS and Remote Sensing Lab in Geography, and the Center for Heritage Conservation in Architecture.

Masters

- Master of Arts in Anthropology (p. 969)
- Master of Science in Maritime Archaeology and Conservation (p. 979)

Doctoral

- Doctor of Philosophy in Anthropology (p. 973)

Certificates

- Certificate in Conservation Training (p. 969)

Conservation Training - Certificate

The Conservation Training Certificate provides a student with a thorough knowledge of the latest artifact conservation methods and their application. Artifacts recovered from underwater sites are unstable when recovered and immediate conservation is necessary to ensure that the artifact does not deteriorate once out of the water. The certificate consists of formal courses in artifact conservation and practical application of that knowledge. Traditional approaches to artifact conservation are covered in detail as well as methods recently developed. The certificate is available to degree seeking and non-degree seeking graduate students.

Program Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 605</td>
<td>Conservation of Archaeological Resources I</td>
<td>4</td>
</tr>
<tr>
<td>ANTH 606</td>
<td>Conservation of Archaeological Resources II</td>
<td>4</td>
</tr>
<tr>
<td>ANTH 617</td>
<td>Conservation III--Preservation of Organic Materials</td>
<td>3</td>
</tr>
<tr>
<td>ANTH 685</td>
<td>Directed Studies</td>
<td>1</td>
</tr>
<tr>
<td>Total Semester Credit Hours</td>
<td></td>
<td>12</td>
</tr>
</tbody>
</table>

Master of Arts in Anthropology

The Master of Arts (MA) curriculum is designed to provide broad preparation through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Arts degree.

The MA in Anthropology is restricted to students who are currently enrolled in the PhD in Anthropology and looking to earn their MA en route. It is not open to outside applicants.

Program Requirements

<table>
<thead>
<tr>
<th>Program Requirements</th>
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<tbody>
<tr>
<td>- Student’s Advisory Committee (p. 970)</td>
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<tr>
<td>- Degree Plan (p. 970)</td>
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<tr>
<td>- Credit Requirement (p. 970)</td>
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<tr>
<td>- Transfer of Credit (p. 970)</td>
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<td>- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 971)</td>
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Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair, or one of the co-chairs, of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan and it must include study in more than one area of specialization, but these areas may be contained within the course offerings of a single department. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Arts degree should designate on the official degree plan form the program option desired by checking “thesis option” or “non-thesis option.”

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes to the degree plan can be made once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses and research is required for the thesis option Master of Arts degree. A minimum of 36 semester credit hours of approved courses is required for the non-thesis option Master of Arts degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.
Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution or approved international institution, with a final grade of B or greater, will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 6 hours in combination of 691 (Research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option with the exception of a student pursuing the Master of Arts in Philosophy, non-thesis option, who may use up to 6 hours of 684 (Professional Internship).

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Arts degree for a student who selects the thesis option program. The finished work is expected to be a competently executed development and exposition of the student's original research topic. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student's advisory committee and the head of the student's major department, a student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the "Office of Graduate and Professional Studies Calendar" (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be "cleared" by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student's department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Arts degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Thesis Defense/Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the
scheduled examination date will be recorded as failures. A student may be
given only one opportunity to repeat the final examination for the master’s
degree and that must be within a time period that does not extend beyond
the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all
work taken on the degree plan and at the option of the committee may
be written or oral or both. The final examination may not be administered
before the thesis is available to all members of the student’s advisory
committee in substantially final form, and all members have had adequate
time to review the document. The examination is conducted by the
student’s advisory committee as finally constituted. A thesis option student
must be registered in the University in the semester or summer term in
which the final examination is taken. Persons other than members of
the graduate faculty may, with mutual consent of the candidate and the
major professor, attend final examinations for advanced degrees. Upon
completion of the questioning of the candidate, all visitors must excuse
themselves from the proceedings. A positive vote by all members of the
graduate committee with at most one Dissension is required to pass a
student on his or her exam. A student shall be given only one opportunity
to repeat the final examination for the master of arts degree and that
must be within a time period that does not extend beyond the end of the
next regular semester (summer terms are excluded). A department can
have a stricter requirement provided there is consistency within all degree
programs within a department.

A thesis option candidate may petition to be exempt from his/her final
examination provided their degree plan GPR is 3.500 or greater and
they have approval of the advisory committee, the head of the student’s
department and the Office of Graduate and Professional Studies. It is
recommended that the petition for exemption be submitted the same
semester the student intends to submit the thesis. For non-thesis option students, a final comprehensive examination is
required. Exemptions from the final examination are not allowed. The final
exam cannot be held prior to the mid point of the semester if questions on
the exam are based on courses in which the student is currently enrolled.
If a student has completed all required degree plan coursework, the
student is not required to be registered for classes in the semester the final
examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the
committee members approved by the Office of Graduate and Professional
Studies. If an approved committee member substitution (1 only) has been
made, his/her signature must also be submitted to the Office of Graduate
and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive
examination is required for all non-thesis Master of Arts students. No
examination may be held prior to the mid-point of the semester or summer
term in which a student will complete all remaining courses on the degree
plan.

A student pursuing the non-thesis option is not allowed to enroll in
691 (Research) for any reason and 691 may not be used for credit
toward a non-thesis option Master of Arts degree. No credit hours of 684
(Professional Internship) may be used for the degree of Master of Arts
non-thesis option, with the exception of the non-thesis option Master of
Arts in Philosophy, for which a student may use up to 6 credit hours of
684. A maximum of 6 credit hours of 685 (Directed Studies), and up to 3
credit hours of 690 (Theory of Research) and up to 3 credit hours of 695
(Frontiers in Research) may be used toward the non-thesis option Master
of Arts degree. In addition, any combination of 684, 685, 690 and 695 may
not exceed 25 percent of the total credit hour requirement shown on the
individual degree plan.

All requirements for the non-thesis option Master of Arts degree other than
those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 972)
- Continuous Registration (p. 972)
- Time Limit (p. 972)
- Foreign Languages (p. 973)
- Application for Degree (p. 973)

Residence

In partial fulfillment of the residence requirement for the degree of Master
of Arts, the student must complete 9 resident credit hours during one
regular semester or one 10-week summer semester in resident study at
Texas A&M University. Upon recommendation of the student’s advisory
committee and with approval of the Office of Graduate and Professional
Studies, a student may be granted exemption from this requirement. Such
a petition must be approved, however, prior to the student’s registration for
the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree
degree may fulfill total residence requirements by completion of less-than-full
time course loads each semester. In order to be considered for this, the
student is required to submit a Petition for Waivers and Exceptions along
with verification of his/her employment to the Office of Graduate and
Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Arts program who
has completed all coursework on his/her degree plan other than
691 (Research) is required to be in continuous registration until all
requirements for the degree have been completed. See Continuous
Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven
consecutive years for the degree to be granted. A course will be
considered valid until seven years after the end of the semester in which
it is taken. Graduate credit for coursework which is more than seven
calendar years old at the time of the final examination (oral or written) may
not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected
version of the thesis cleared by the Office of Graduate and Professional
Studies no later than one year after the final examination, or approval of
a petition for exemption from the final exam, or within the seven-year time
limit, whichever occurs first. Failure to do so will result in the degree not
being awarded.
### Foreign Languages

For the degree of Master of Arts, a reading knowledge (usually represented by two years of college study) of at least one foreign language is normally required.

### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Doctor of Philosophy in Anthropology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

### Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
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<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
</tbody>
</table>
10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies

When: See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

For more information about specific department requirements for the PhD, please see http://anthropology.tamu.edu/html/graduate-coursework.html.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 974)
- Degree Plan (p. 974)
- Transfer of Credit (p. 975)
- Research Proposal (p. 975)
- Examinations (p. 975)
  - Preliminary Examination (p. 975)
  - Final Examination/Dissertation Defense (p. 977)
- Dissertation (p. 977)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.
No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of
the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.

- The time span from the first written examination to the oral is **no more than three weeks**. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary examination. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
</tbody>
</table>
When exam date is determined, the department may announce the schedule.

Approved by: Committee chair, department head or intercollegiate faculty chair.

Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.

When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.

Approved by: Advisory committee.

Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.

When: Upon receipt of the report of the doctoral Preliminary Examination.

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**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative degree plan GPAs are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination. The request to hold and announce the final examination must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination.

Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 978)
- Time Limit (p. 978)
• Continuous Registration (p. 978)
• Admission to Candidacy (p. 978)
• Languages (p. 978)
• 99-Hour Cap on Doctoral Degree (p. 978)
• Application for Degree (p. 979)

Residence
A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit
All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

• Biomedical Sciences
• Biochemistry
• Microbiology
• Genetics
• Toxicology
• Nutrition Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Maritime Archaeology and Conservation

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

6. Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

7. Submit request to schedule final examination. When: Must be received by OGAPS within 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student’s Howdy portal.

Students pursuing the Master of Science in Maritime Archaeology and Conservation are only able to pursue the thesis-option.

Program Requirements
Program Requirements

- Student’s Advisory Committee (p. 980)
- Degree Plan (p. 980)
- Credit Requirements (p. 980)
- Transfer of Credit (p. 980)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 981)
- Thesis Option (p. 981)
  - Thesis Proposal (p. 981)
  - Final Examination (p. 982)
- Non-Thesis Option (p. 982)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a
student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards...
and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsoled grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 982)
- Continuous Registration (p. 983)
- Time Limit (p. 983)
- Foreign Languages (p. 983)
- Application for Degree (p. 983)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory
committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Communication

http://communication.tamu.edu

Head: J. Kevin Barge

Graduate Adviser: Kristan Poirot

The Department of Communication offers two graduate degrees: the Doctor of Philosophy and the Master of Arts. Graduate students may create an individualized program of study, selecting coursework from the department’s four areas of specialization: (1) health communication, (2) organizational communication, (3) rhetoric and public affairs, and (4) telecommunication and media studies.

Faculty

Barbour, Joshua, Assistant Professor
Department Of Communication
PHD, University of Illinois at Urbana - Champaign, 2001

Barge, James, Professor
Department Of Communication
PhD, University of Kansas, 1985

Beaudoin, Christopher, Professor
Department Of Communication
PhD, University of Missouri, 2001

Bogue, Patty, Lecturer
Department Of Communication
PHD, Texas A&M University, 2014

Burkart, Patrick, Professor
Department Of Communication
PhD, University of Texas, 2000

Campbell, Heidi, Associate Professor
Department Of Communication
PhD, University of Edinburgh, 2002

Conrad, Charles, Professor
Department Of Communication
MS, University of Kansas, 1980
PhD, Kansas University, 1972

Coombs, William, Professor
Department Of Communication
PHD, Purdue University, 1990

Crick, Nathan, Associate Professor
Department Of Communication
PhD, University of Pittsburgh, 2005

Dubriwny, Tasha, Associate Professor
Department Of Communication
PhD, University of Georgia, 2005

Goidel, Robert, Professor
Department Of Communication
PhD, University of Kentucky, 1993

Heuman, Joshua, Instructional Assistant Professor
Department Of Communication
PhD, University of Wisconsin-Madison, 2006

Hong, Traci, Associate Professor
Department Of Communication
PhD, University of Southern California, 2002

Jones Barbour, Instructional Assistant Professor
Department Of Communication
PHD, University of Illinois at Urbana-Champaign, 2006

Kluver, Alan, Associate Professor
Department Of Communication
PhD, University of Southern California, 1993

La Pastina, Associate Professor
Department Of Communication
PHD, The University of Texas - Austin, 1999
Master of Arts in Communication

The Master of Arts (MA) curriculum is designed to provide broad preparation through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Arts degree.

The MA program in Communication is research-oriented and allows students to specialize in one or more of the following areas: (1) health communication, (2) organizational communication, (3) rhetoric and public affairs, and (4) telecommunication and media studies.

To earn an MA in Communication, students may opt for a thesis option (30 hours of coursework, including the thesis), or a non-thesis option (36 hours of coursework and a comprehensive examination). Students devise an individualized program of study in consultation with her/his adviser. This program of study must allow a student to demonstrate competency in a specialized area of study, as well as gain a comprehensive background in communication studies. As such, a student is required to specialize in one (or more) of the department's four research areas and take courses across multiple areas. The four research foci in the department are: (1) health communication, (2) organizational communication, (3) rhetoric and public affairs, and (4) telecommunication and media studies.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 984)
- Degree Plan (p. 985)
- Credit Requirement (p. 985)
- Transfer of Credit (p. 985)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 985)
- Thesis Option (p. 986)
  - Thesis Proposal (p. 986)
  - Thesis Defense/Final Examination (p. 986)
- Non-Thesis Option (p. 987)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair, or one of the co-chairs, of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.
If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan and it must include study in more than one area of specialization, but these areas may be contained within the course offerings of a single department. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Arts degree should designate on the official degree plan form the program option desired by checking “thesis option” or “non-thesis option.”

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes to the degree plan can be made once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 30 semester credit hours of approved courses and research is required for the thesis option Master of Arts degree. A minimum of 36 semester credit hours of approved courses is required for the non-thesis option Master of Arts degree.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - • Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution or approved international institution, with a final grade of B or greater, will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - • Courses previously used for another degree are not acceptable for degree plan credit.
2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 6 hours in combination of 691 (Research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option with the exception of a student pursuing the Master of Arts in Philosophy, non-thesis option, who may use up to 6 hours of 684 (Professional Internship).

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Arts degree for a student who selects the thesis option program. The finished work is expected to be a competently executed development and exposition of the student’s original research topic. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department, a student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

**Thesis Defense/Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be repeated if necessary. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department, a student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Arts degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Thesis Defense/Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be repeated if necessary. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Arts degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.
next regular semester (summer terms are excluded). A department can have a stricter requirement provided there is consistency within all degree programs within a department.

A thesis option candidate may petition to be exempt from his/her final examination provided their degree plan GPR is 3.500 or greater and they have approval of the advisory committee, the head of the student's department, and the Office of Graduate and Professional Studies. It is recommended that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. Exemptions from the final examination are not allowed. The final exam cannot be held prior to the mid-point of the semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option
For the non-thesis option, a thesis is not required. A final comprehensive examination is required. Exemptions from the final examination are not allowed. The final exam cannot be held prior to the mid-point of the semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 987)
- Continuous Registration (p. 987)
- Time Limit (p. 987)
- Foreign Languages (p. 987)
- Application for Degree (p. 987)

Residence
In partial fulfillment of the residence requirement for the degree of Master of Arts, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition must be approved, however, prior to the student's registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full-time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration
A student in the thesis option of the Master of Arts program who has completed all coursework on his/her degree plan other than 691 (Research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages
For the degree of Master of Arts, a reading knowledge (usually represented by two years of college study) of at least one foreign language is normally required.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Communication

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate's grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.
For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee.  
   Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.  
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.

10. Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.  
    **When:** See OGAPS calendar for deadlines.  
    **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. Graduate; arrange for cap and gown.  
    For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

The PhD program in Communication is research-intensive and allows students to specialize in one or more of the following areas: (1) health communication, (2) organizational communication, (3) rhetoric and public affairs, and (4) telecommunication and media studies. Program requirements aim to prepare students who plan careers in academia, or other research-oriented professions.

To earn a PhD in the Department of Communication a student must meet the requirements of one of two tracks. The 64-Hour program is available to students entering the program with an MA degree or equivalent. The 96-Hour program is available to students who enter the program without an MA degree or equivalent. In both tracks, students devise an individualized program of study in consultation with her/his advisor. This program of study must allow a student to demonstrate competency in a specialized area of study, as well as gain a comprehensive background in communication studies. As such, a student is required to specialize in
Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdsdss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for "internship" coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension
is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.
Through the preliminary examination, the student's advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student's advisory committee within one week after the examination.

The chair of the student's advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student's advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. <strong>Checklist must be signed by chair and department head, or intercollegiate faculty chair.</strong></td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td><strong>Approved by:</strong> Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. <strong>Approved by:</strong> Advisory committee.</td>
</tr>
</tbody>
</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 598, or 599 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 992)
- Time Limit (p. 993)
- Continuous Registration (p. 993)
- Admission to Candidacy (p. 993)
- Languages (p. 993)
- 99-Hour Cap on Doctoral Degree (p. 993)
- Application for Degree (p. 994)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week
summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit
All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Economics**

**Head:** T. J. Gronberg

**PhD Advisor:** D. Jansen

**MS Advisor:** L. Gan, D. Eckel

Graduate study in economics leads to the degrees of Master of Science and Doctor of Philosophy. The graduate program develops theoretical and quantitative skills and analyzes a broad range of contemporary policy issues in order to prepare students for careers in academe, business and government.

Both MS and PhD degrees are offered. It is not necessary to have a master’s degree before beginning a doctoral program. To enter the doctoral program in economics, the student should present undergraduate credits in economics, although an undergraduate major in economics is not necessary. Additional preparation should include work in mathematics and statistics. The department has no foreign language requirement for a graduate degree in economics.

**Faculty**

An, Yonghong, Assistant Professor
Economics
PhD, John Hopkins University, 2011

Anderson, Richard, Professor
Economics
PhD, Purdue University, 1976

Bayanpourehrani, Ghazal, Lecturer
Economics
PHD, Southern Illinois University at Carbondale, 2011

Bento, Pedro, Assistant Professor
Economics
PhD, University of Toronto, 2013

Brown, Alexander, Associate Professor
Economics
PhD, California Institute of Technology, 2008

Eckel, Catherine, Professor
Economics
PhD, University of Virginia, 1983

Eckel, Douglas, Professor
Economics
PHD, Pamplin College of Business, Virginia Tech, 1996

Edwardson, Jeffrey, Senior Lecturer
Economics
PHD, Texas A&M University, 2000

Fragiadakis, Daniel, Assistant Professor
Economics
PhD, Stanford University, 2014

Gan, Li, Professor
Economics
PhD, University of California, Berkeley, 1998

Glass, Amy, Associate Professor
Economics
PhD, University of Pennsylvania, 1993

Gronberg, Timothy, Professor
Economics
PhD, Northwestern University, 1978

Hoekstra, Mark, Associate Professor
Economics
PhD, University of Florida, 2006

Hwang, Haeshin, Professor
Economics
PhD, University of Minnesota, 1976

Jansen, Dennis, Professor
Economics
PhD, University of North Carolina at Chapel Hill, 1983

Jinnai, Ryo, Assistant Professor
Economics
PhD, Princeton University, 2009

Krasteva, Silvana, Assistant Professor
Economics
PhD, Duke University, 2009

Li, Qi, Professor
Economics
PhD, Texas A&M University, 1991

Lindo, Jason, Associate Professor
Economics
PhD, University of California, Davis, 2009

Luco Echeverria, Assistant Professor
Economics
PHD, Northwestern University, 2014

Maness, Robert, Visiting Associate Professor
Economics
PhD, Texas A&M University, 1992

Manjunath, Vikram, Assistant Professor
Economics
PhD, University of Rochester, 2011

Meer, Jonathan, Associate Professor
Economics
PhD, Stanford University, 2009

Meyer, Jack, Visiting Professor
Economics
PhD, Stanford University, 1976
### Masters
- Master of Science in Economics (p. 995)

### Doctoral
- Doctor of Philosophy in Economics (p. 999)

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#### Master of Science in Economics

The **Master of Science (MS)** curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

### Steps to Fulfill Master's Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan first semester course of study</td>
<td>Before first semester registration</td>
<td>Graduate advisor or chair of the intercollegiate faculty</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college and not later than 90 days prior to final oral or thesis defense</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, Office of Graduate and Professional Studies (OGAPS)</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester</td>
<td>OGAPS</td>
</tr>
</tbody>
</table>
Submit request to schedule final examination.

**1.** The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

**2.** Complete the application for degree form via the student’s Howdy portal.

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. MS in Economics students have the option to adopt a traditional thesis-based Master of Science program, or a non-thesis Master of Science curriculum with a concentration in Financial Economics or Financial Econometrics. Students are required to complete a minimum of 32 semester credit hours of approved courses along with their research for the thesis option. The 38 semester credit hour non-thesis option offers students a terminal, quantitative and financial applications. The non-thesis program includes the opportunity to do an internship, and, in the last semester, requires all students to complete a capstone course comprised of a major applied research project. This final project helps students connect their knowledge and skills to a real-world problem or issue.

While the thesis option requires the standard committee structure for graduate research, the non-thesis concentration option has a reduced committee size. Non-thesis option advisory committees include just the Program Director, or another member of the graduate faculty from the department agreed upon by both the Program Director and the student. The Director or alternate faculty member is responsible for approving a student’s proposed degree plan. In addition, the committee counsels the student on academic matters, and addresses cases of academic deficiency in consultation with the Office of Graduate and Professional Studies.

### Program Requirements

**Program Requirements**

- **Student's Advisory Committee** (p. 996)
- **Degree Plan** (p. 997)
- **Credit Requirements** (p. 997)
- **Transfer of Credit** (p. 997)
- **Limitations on the Use of Transfer, Extension and Certain Other Courses** (p. 997)
- **Thesis Option** (p. 998)
  - Thesis Proposal (p. 998)
  - Final Examination (p. 998)
- **Non-Thesis Option** (p. 999)

### Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one
year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogspdss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absorbed by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:

   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:

   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.

   • Not more than 8 hours of 685 (Directed Studies) may be used.

   • Not more than 3 hours of 690 (Theory of Research) may be used.

   • Not more than 3 hours of 695 (Frontiers in Research) may be used.
4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s
Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Economics

The PhD Program in Economics emphasizes analytical and quantitative skills and exposes students to a broad range of contemporary policy issues to prepare them for careers in academic, business, or government careers. In their first two semesters of study, students receive rigorous training in three core areas: microeconomics, macroeconomics and econometrics.
After completing the core sequences, students choose three fields of specialization for intensive study. For most students, work on the dissertation begins in the third year and occupies them through the fourth or fifth year of residence.

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
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Program Requirements

Program Requirements

- Student's Advisory Committee (p. 1001)
- Degree Plan (p. 1001)
- Transfer of Credit (p. 1002)
- Research Proposal (p. 1002)
- Examinations (p. 1002)
  - Preliminary Examination (p. 1002)
  - Final Examination/Dissertation Defense (p. 1004)
- Dissertation (p. 1004)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogspdss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

• Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department
(or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student's advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the preliminary examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
</tbody>
</table>
The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absorb a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 1005)
- Time Limit (p. 1005)
- Continuous Registration (p. 1005)
- Admission to Candidacy (p. 1005)
- Languages (p. 1005)
- 99-Hour Cap on Doctoral Degree (p. 1005)
Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master's degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of English

www.english.tamu.edu

Head: Maura Ives

Graduate Advisor: Sally Robinson

The graduate program in English offers courses leading to the degrees of Master of Arts and Doctor of Philosophy. The department offers training that features a range of methods and approaches to English-language literature and culture while emphasizing skills in written and oral communication, critical investigation and analysis, and mastery of both traditional and emerging areas within the field of English. Graduate work in English prepares students for teaching careers in universities and community colleges, and potentially also for careers in writing, editing and other professional and business fields.

Faculty

Alonzo, Juan, Associate Professor
English
PhD, University of Texas, 2003

Balester, Valerie, Professor
English
PhD, University of Texas, 1998

Berthold, Dennis, Professor
English
PhD, University of Wisconsin - madison, 1972

Bhattacharya, Nandini, Professor
English
PhD, University of Rochester, 1992

Boenig, Robert, Professor
English
PhD, Rutgers University, 1978

Cardenas, Diana, Lecturer
English
PHD, Texas A&M University, 2000

Clark, William, Professor
English
PhD, Louisiana State University, 1973

Collins, Michael, Associate Professor
English
PhD, Columbia University, 1999

Cooper, Rich, Lecturer
English
PHD, Louisiana State University, 2011

Delpregro, Giovanna, Associate Professor
English
PhD, Indiana University, 1999

Dickson, Donald, Professor
English
PHD, University of Illinois, Urbana-Champaign, 1981

Djordjevic, Dragana, Instructional Assistant Professor
English
PHD, Texas A&M University, 2010

Duplessis, Nicole, Lecturer
English
PHD, Texas A&M University, 2008

Dworkin, Ira, Assistant Professor
English
PhD, City University of New York, 2003

Earhart, Amy, Associate Professor
English
PhD, Texas A&M University, 1999

Egenolf, Susan, Associate Professor
English
PhD, Texas A&M University, 1995

Eide, Marian, Associate Professor
English
PhD, University of Pennsylvania, 1994

Estill, Laura, Assistant Professor
English
PhD, Wayne State University, 2010

Ezell-Mainzer, Margare, Distinguished Professor
English
PHD, Cambridge University, 1981

Griffin, Robert, Associate Professor
English
PhD, Yale University, 1985

Gutierrez, Kristina, Lecturer
English
PHD, University Of Texas At San Antonio, 2012

Hannah, James, Professor
English
MFA, University of Iowa, 1980
Harner, James, Professor
English
PHD, University of Illinois, Urbana-Champaign, 1972

Harris, Jason, Lecturer
English
PHD, University of Washington, 2001

Heinemann, Larry, Writer In Residence
English
PHD, Columbia College, 1971

Hoagwood, Terence, Professor
English
PHD, University of Maryland, 1979

Hodgson, Lucia, Assistant Professor
English
PHD, University of Southern California, 2009

Howell, Jessica, Assistant Professor
English
PHD, University of California, Davis, 2008

Ives, Maura, Professor
English
PHD, University of Virginia, 1990

Jackson, Shona, Associate Professor
English
PHD, Stanford University, 2005

Johansen, Emily, Assistant Professor
English
PHD, McMaster University, 2008

Kallendorf, Craig, Professor
English
PHD, University of North Carolina at Chapel Hill, 1982

Kendall, Shari, Associate Professor
English
PHD, Georgetown University, 1999

Loving, Jerome, Distinguished Professor
English
PHD, Duke University, 1973

Machann, Clinton, Professor
English
PHD, University of Texas, 1976

Mandell, Laura, Professor
English
PHD, Cornell University, 1992

Matthews, Pamela, Professor
English
PHD, Duke University, 1988

McCann, Janet, Professor
English
PHD, University of Pittsburgh, 1974

McWhirter, David, Associate Professor
English
PHD, University of Virginia, 1984

Melzow, Candice, Lecturer
English
PHD, Texas A&M University, 2012

Mitchell, J, Professor
English
PHD, The University of Iowa, 1971

Mize, Britt, Associate Professor
English
PHD, University of North Carolina at Chapel Hill, 2003

Morey, Anne, Associate Professor
English
PHD, University of Texas, Austin, 1998

Murray, Christine, Instructional Assistant Professor
English
PHD, University of Texas, Arlington, 2005

Nelson, Claudia, Professor
English
PHD, Indiana University, 1989

O'Farrell, Mary, Associate Professor
English
PHD, University of California, Berkeley, 1991

Oliver, Lawrence, Professor
English
PHD, Pennsylvania State University, 1981

Perry, Nandra, Associate Professor
English
PHD, University of North Carolina at Chapel Hill, 2003

Portales, Marco, Professor
English
PHD, University of Buffalo, 1975

Reddy, Vanita, Assistant Professor
English
PHD, University of California, Davis, 2009

Reynolds, Larry, Distinguished Professor
English
PHD, Duke University, 1974

Robinson, Elizabeth, Instructional Associate Professor
English
PHD, Texas A&M University, 1995

Robinson, Sally, Associate Professor
English
PHD, University of Washington, 1989

Stabile, Susan, Associate Professor
English
PHD, University of Delaware, 1996
Swearingen, C, Professor
English
PhD, The University of Texas - Austin, 1978

Taylor, Charles, Instructional Professor
English
PhD, Northern Illinois University, 1971

Tebeaux, Elizabeth, Professor
English
PhD, Texas A&M University, 1977

Tuhkanen, Mikko, Associate Professor
English
PhD, University at Buffalo, State University of New York, 2005

Vasilakis, Apostolos, Instructional Assistant Professor
English
PhD, Emory University, 2004

Wollock, Jennifer, Professor
English
PhD, Harvard University, 1981

Masters
- Master of Arts in English (p. 1008)

Doctoral
- Doctor of Philosophy in English (p. 1011)

Master of Arts in English

The Master of Arts (MA) curriculum is designed to provide broad preparation through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Arts degree.

Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair, or one of the co-chairs, of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan and it must include study in more than one area of specialization, but these areas may be contained within the course offerings of a single department. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination or thesis defense.
This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Arts degree should designate on the official degree plan form the program option desired by checking “thesis option” or “non-thesis option.”

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes to the degree plan can be made once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses and research is required for the thesis option Master of Arts degree. A minimum of 36 semester credit hours of approved courses is required for the non-thesis option Master of Arts degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution or approved international institution, with a final grade of B or greater, will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 6 hours in combination of 691 (Research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option with the exception of a student pursuing the Master of Arts in Philosophy, non-thesis option, who may use up to 6 hours of 684 (Professional Internship).

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Arts degree for a student who selects the thesis option program. The finished work is expected to be a competently executed development and exposition of the student’s original research topic. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department, a student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.
Deadline dates for submitting are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Arts degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Thesis Defense/Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A student shall be given only one opportunity to repeat the final examination for the master of arts degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). A department can have a stricter requirement provided there is consistency within all degree programs within a department.

A thesis option candidate may petition to be exempt from his/her final examination provided their degree plan GPR is 3.500 or greater and they have approval of the advisory committee, the head of the student’s department and the Office of Graduate and Professional Studies. It is recommended that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. Exemptions from the final examination are not allowed. The final exam cannot be held prior to the mid-point of the semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Arts students. No examination may be held prior to the mid-point of the semester or summer term in which a student will complete all remaining courses on the degree plan.

A student pursuing the non-thesis option is not allowed to enroll in 691 (Research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Arts degree. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option, with the exception of the non-thesis option Master of Arts in Philosophy, for which a student may use up to 6 credit hours of 684. A maximum of 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) and up to 3 credit hours of 695 (Frontiers in Research) may be used toward the non-thesis option Master of Arts degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan.

All requirements for the non-thesis option Master of Arts degree other than those specified above are the same as for the thesis option degree.
Additional Requirements

Additional Requirements

- Residence (p. 1011)
- Continuous Registration (p. 1011)
- Time Limit (p. 1011)
- Foreign Languages (p. 1011)
- Application for Degree (p. 1011)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Arts, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition must be approved, however, prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Arts program who has completed all coursework on his/her degree plan other than 691 (Research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

For the degree of Master of Arts, a reading knowledge (usually represented by two years of college study) of at least one foreign language is normally required.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in English

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.
<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
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<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
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<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination</td>
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<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines</td>
<td>OGAPS</td>
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<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
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**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 1012)
- Degree Plan (p. 1013)
- Transfer of Credit (p. 1013)
- Research Proposal (p. 1013)
- Examinations (p. 1013)
  - Preliminary Examination (p. 1013)
  - Final Examination/Dissertation Defense (p. 1015)
- Dissertation (p. 1016)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role.
of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

### Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website [http://ogsdpss.tamu.edu](http://ogsdpss.tamu.edu). A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

### Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

### Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Completion issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website [http://rcb.tamu.edu](http://rcb.tamu.edu).

### Examinations

#### Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying,
cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In cases where a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting,
Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.

5. Students prepare and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 1016)
- Time Limit (p. 1016)
- Continuous Registration (p. 1016)
- Admission to Candidacy (p. 1017)
- Languages (p. 1017)
- 99-Hour Cap on Doctoral Degree (p. 1017)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Language Requirement

PhD students must demonstrate competency in a minimum of one language. They can do so by

1. completing the Old English/Beowulf sequence of ENGL 610/LING 610;
2. passing a translation examination;
3. earning an A in a graduate reading course; or
4. earning a B or better in 12 hours of undergraduate language coursework completed no more than four years prior to entering the program.

Department of Hispanic Studies

http://hisp.tamu.edu

Head: M. I. Moyña
Graduate Advisor: S. Miller

Graduate work in Hispanic Studies will directly prepare the student for academic careers concerned with Spanish and bilingualism, for teaching positions and for a wide range of government, diplomatic, non-profit and private sector jobs. A high competence in the Spanish language is required.

Faculty

Aguilar, Julio, Lecturer
Hispanic Studies
PHD, Texas A&M University-College Station, 2014

Aregullin, Rosalinda, Assistant Lecturer
Hispanic Studies
PHD, Texas A&M University, 2010

Arizpe, Norma, Senior Lecturer
Hispanic Studies
PHD, University of Michigan Ann Arbor, 1977

Arizpe, Victor, Professor
Hispanic Studies
PHD, University of Michigan, 1982
Masters

- Master of Arts in Hispanic Studies (p. 1018)

Doctoral

- Doctor of Philosophy in Hispanic Studies (p. 1021)

Master of Arts in Hispanic Studies

The Master of Arts (MA) curriculum is designed to provide broad preparation through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Arts degree.

Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair, or one of the co-chairs, of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the
Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan and it must include study in more than one area of specialization, but these areas may be contained within the course offerings of a single department. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Arts degree should designate on the official degree plan form the program option desired by checking “thesis option” or “non-thesis option.”

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes to the degree plan can be made once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 30 semester credit hours of approved courses and research is required for the thesis option Master of Arts degree. A minimum of 36 semester credit hours of approved courses is required for the non-thesis option Master of Arts degree.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution or approved international institution, with a final grade of B or greater, will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 6 hours in combination of 691 (Research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
• Not more than 3 hours of 690 (Theory of Research) may be used.
• Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option with the exception of a student pursuing the Master of Arts in Philosophy, non-thesis option, who may use up to 6 hours of 684 (Professional Internship).
8. Continuing education courses may not be used for graduate credit.
9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Arts degree for a student who selects the thesis option program. The finished work is expected to be a competently executed development and exposition of the student’s original research topic. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department, a student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissonance is required to pass a student on his or her exam. A student shall be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). A department can have a stricter requirement provided there is consistency within all degree programs within a department.

A thesis option candidate may petition to be exempt from his/her final examination provided their degree plan GPR is 3.500 or greater and they have approval of the advisory committee, the head of the student’s department and the Office of Graduate and Professional Studies. It is
recommended that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. Exemptions from the final examination are not allowed. The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Arts students. No examination may be held prior to the mid-point of the semester or summer term in which a student will complete all remaining courses on the degree plan.

A student pursuing the non-thesis option is not allowed to enroll in 691 (Research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Arts degree. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option, with the exception of the non-thesis option Master of Arts in Philosophy, for which a student may use up to 6 credit hours of 684. A maximum of 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) and up to 3 credit hours of 695 (Frontiers in Research) may be used toward the non-thesis option Master of Arts degree. In addition, any combination of 684, 685, 690 and 695 may be used toward the non-thesis option Master of Arts degree. No credit hours of 684. A maximum of 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) and up to 3 credit hours of 695 (Frontiers in Research) may be used toward the non-thesis option Master of Arts degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan.

All requirements for the non-thesis option Master of Arts degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 1021)
- Continuous Registration (p. 1021)
- Time Limit (p. 1021)
- Foreign Languages (p. 1021)
- Application for Degree (p. 1021)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Arts, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition must be approved, however, prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Arts program who has completed all coursework on his/her degree plan other than 691 (Research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

For the degree of Master of Arts, a reading knowledge (usually represented by two years of college study) of at least one foreign language is normally required.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Hispanic Studies

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.
**Steps to Fulfill Doctoral Degree Requirements**

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

The PhD in Hispanic Studies is an interdisciplinary program with a set of 3 required core courses and 3 overlapping concentrations: Literature, Linguistics and Culture. Coursework for the program includes 9 hours of core courses, 15 hours of courses prescribed by concentration, up to 15 hours of elective courses in Hispanic Studies, and 6 hours of free elective courses. The program also requires an original dissertation, as well as reading proficiency in a language other than English and Spanish.

Prerequisites: Admission to graduate studies and an undergraduate degree in Spanish or an equivalent competence in Spanish language and literature.

**Program Requirements**

- Student’s Advisory Committee (p. 1023)
- Degree Plan (p. 1023)
- Transfer of Credit (p. 1023)
- Research Proposal (p. 1024)
- Examinations (p. 1024)
The student's advisory committee will consist of no fewer than four members of the graduate faculty representative of the student's several fields of study and research, where the chair or co-chair must be from the student's department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student's committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members' signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student's research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree program, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student's advisory committee will evaluate the student's previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master's degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master's degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student's advisory committee if it is deemed necessary to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student's advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for "internship" coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at
which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student's advisory committee within one week after the examination.

The chair of the student's advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

1. Establish advisory committee.
   Submit a degree plan.  
   **When:** Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".  
   **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members.  
   **When:** Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements.  
   **When:** At least three weeks before the proposed date of the preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule.  
   **Approved by:** Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.  
   **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.  
   **Approved by:** Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.  
   **When:** Upon receipt of the report of the doctoral Preliminary Examination.

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her
degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her
employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of History**

http://history.tamu.edu

**Head:** D. Vaught

**Graduate Advisor:** A. R. Seipp

Graduate study in history leads to the degrees of Master of Arts and Doctor of Philosophy. The graduate program is designed to prepare students for careers in teaching, business, government and social service. Studies toward the PhD are also designed to produce research scholars.
Faculty
Adams, Ralph, Distinguished Professor
History
PhD, University of California, Santa Barbara, 1972
Alonzo, Armando, Associate Professor
History
PhD, Indiana University, 1994
Alperntarlow, Sara, Associate Professor
History
PhD, University of Maryland, 1978
Anderson, Terry, Professor
History
PhD, Indiana University, 1978
Bach, Damon, Lecturer
History
PHD, Texas A&M University, 2013
Barr, Kathleen, Lecturer
History
PHD, Texas A&M University, 2012
Beauchamp, Michael, Visiting Assistant Professor
History
PHD, Texas A&M University, 2009
Blanton, Carlos, Associate Professor
History
PhD, Rice University, 1999
Bouton, Cynthia, Professor
History
PhD, State University of New York at Binghamton, 1985
Bradford, James, Professor
History
PhD, University of Virginia, 1976
Brooks, Charles, Associate Professor
History
PhD, University at Buffalo, State University of New York, 1988
Brook, Albert, Professor
History
DVM, Duke University, 1977
Buenger, Walter, Professor
History
PhD, Rice University, 1979
Collopy, William, Lecturer
History
PHD, Texas A&M University, 2011
Coopersmith, Jonathan, Associate Professor
History
PhD, University of Oxford, 1985
Dawson, Joseph, Professor
History
PhD, Louisiana State University, 1978
Dunlap, Thomas, Professor
History
PhD, University of Wisconsin-Madison, 1975
Dunning, Chester, Professor
History
PhD, Boston College, 1976
Emre, Side, Assistant Professor
History
PhD, University of Chicago, 2009
Flaherty, Jane, Lecturer
History
PHD, Texas A&M University, 2005
Foote, Lorien, Professor
History
PhD, University of Oklahoma, 1999
Haefeli, Evan, Associate Professor
History
PhD, Princeton University, 2000
Hatfield, April, Associate Professor
History
PhD, John Hopkins University, 1997
Hernandez, Sonia, Associate Professor
History
PHD, University of Houston, 2006
Hinojosa, Felipe, Associate Professor
History
PHD, University of Houston, 2009
Holzweiss, Robert, Visiting Assistant Professor
History
PHD, Texas A&M University, 2001
Hudson, Angela, Associate Professor
History
PhD, Yale University, 2007
Hudson, David, Instructional Associate Professor
History
PhD, Texas A&M University, 1998
Johnson, Violet, Professor
History
PhD, Boston College, 1992
Kampheofner, Walter, Professor
History
PhD, University of Missouri, 1978
Kim, Hoi-Eun, Associate Professor
History
PHD, Harvard University, 2006
Kirkendall, Andrew, Professor
History
PhD, University of North Carolina at Chapel Hill, 1996
Krammer, Arnold, Professor
History
PhD, University of Wisconsin - Madison, 1965

Lenihan, John, Associate Professor
History
PhD, University of Maryland, 1976

Linn, Brian, Professor
History
PhD, Ohio State University, 1985

Livesay, Harold, Professor
History
PhD, John Hopkins University, 1970

McInnis, Verity, Lecturer
History
PHD, Texas A&M University, 2012

Parker, Jason, Associate Professor
History
PhD, University of Florida, 2002

Paungpetch, Sudina, Assistant Lecturer
History
PhD, Texas A&M University, 2012

Ramos, Lisa, Assistant Professor
History
PhD, Columbia University, 2008

Reese, Roger, Professor
History
PhD, University of Texas, Austin, 1990
MA, University of Texas at Austin, The, 1986

Resch, Robert, Associate Professor
History
PhD, University of California, Davis, 1985

Rosenheim, James, Professor
History
PhD, Princeton University, 1981

Rouleau, Brian, Assistant Professor
History
PhD, University of Pennsylvania, 2010

Schloss, Rebecca, Associate Professor
History
PhD, Duke University, 2003

Schwartz, Daniel, Assistant Professor
History
PhD, Princeton University, 2009

Seipp, Adam, Professor
History
PhD, University of North Carolina at Chapel Hill, 2005

Smith, Philip, Instructional Assistant Professor
History
PHD, Texas A&M University, 2007

Starks, Ernest, Professor
History
PhD, University of Houston, 1996

Stranges, Anthony, Associate Professor
History
PhD, University of Wisconsin-Madison, 1977

Unterman, Katherine, Assistant Professor
History
PhD, Yale University, 2011

Vaught, David, Professor
History
PhD, University of California, Davis, 1997

Wang, Di, Professor
History
PhD, John Hopkins University, 1999

Masters
- Master of Arts in History (p. 1029)

Doctoral
- Doctor of Philosophy in History (p. 1033)

Master of Arts in History

The Master of Arts (MA) curriculum is designed to provide broad preparation through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Arts degree.

Prerequisites: For a major in history at the master’s level, the student must present a minimum of 24 semester hours (including 12 advanced hours) of acceptable undergraduate courses in history. A doctoral student will normally be expected to hold the MA degree. For further information concerning the requirements for the MA or PhD, contact the departmental graduate advisor.

Thesis option: The standard MA degree requires a minimum of 30 semester hours, including 24 hours of coursework and 6 hours of HIST 691 for the thesis. Of the 24 hours of coursework, 15 shall be taken in the major area of concentration and 9 in the minor field. The non-thesis MA degree option includes 36 semester hours of coursework.

MA students must demonstrate a reading knowledge of one foreign language.

Program Requirements

The content of the Program Requirements section is not provided in the image. It would typically include details about the student's advisory committee, degree plan, credit requirement, transfer of credit, limitations on the use of transfer, extension, and other courses, thesis option, and non-thesis option.
Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair, or one of the co-chairs, of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan and it must include study in more than one area of specialization, but these areas may be contained within the course offerings of a single department. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Arts degree should designate on the official degree plan form the program option desired by checking “thesis option” or “non-thesis option.”

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes to the degree plan can be made once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses and research is required for the thesis option Master of Arts degree. A minimum of 36 semester credit hours of approved courses is required for the non-thesis option Master of Arts degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.
Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution or approved international institution, with a final grade of B or greater, will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 6 hours in combination of 691 (Research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option with the exception of a student pursuing the Master of Arts in Philosophy, non-thesis option, who may use up to 6 hours of 684 (Professional Internship).

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Arts degree for a student who selects the thesis option program. The finished work is expected to be a competently executed development and exposition of the student’s original research topic. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department, a student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Arts degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Thesis Defense/Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the
scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student's advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student's advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A student shall be given only one opportunity to repeat the final examination for the master of arts degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). A department can have a stricter requirement provided there is consistency within all degree programs within a department.

A thesis option candidate may petition to be exempt from his/her final examination provided their degree plan GPR is 3.500 or greater and they have approval of the advisory committee, the head of the student's department and the Office of Graduate and Professional Studies. It is recommended that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. Exemptions from the final examination are not allowed. The final exam cannot be held prior to the mid-point of the semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Arts students. No examination may be held prior to the mid-point of the semester or summer term in which a student will complete all remaining courses on the degree plan.

A student pursuing the non-thesis option is not allowed to enroll in 691 (Research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Arts degree. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option, with the exception of the non-thesis option Master of Arts in Philosophy, for which a student may use up to 6 credit hours of 684. A maximum of 6 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) and up to 3 credit hours of 695 (Frontiers in Research) may be used toward the non-thesis option Master of Arts degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan.

All requirements for the non-thesis option Master of Arts degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements
- Residence (p. 1032)
- Continuous Registration (p. 1032)
- Time Limit (p. 1032)
- Foreign Languages (p. 1033)
- Application for Degree (p. 1033)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Arts, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition must be approved, however, prior to the student's registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Arts program who has completed all coursework on his/her degree plan other than 691 (Research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.
Foreign Languages

For the degree of Master of Arts, a reading knowledge (usually represented by two years of college study) of at least one foreign language is normally required.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in History

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   - When: Before first semester registration.
   - Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   - When: Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   - Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   - When: Before preliminary examination.

4. Complete the preliminary examination.
   - When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   - Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.
   - When: No later than 20 working days prior to the submission of the Request for the Final Examination.
   - Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.
   - When: Before submitting request to schedule final oral examination.
   - Approved by: OGAPS

7. Apply for degree; pay graduate fee.
   - When: During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.
   - When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.
   - Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.
   - When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   - Approved by: Advisory committee and OGAPS
The PhD requires a minimum of 64 semester hours, including at least 18 hours of formal coursework divided into 2 areas of concentration:

| Major area | 12 |
| Minor area | 6 |
| **Total Semester Credit Hours** | **18** |

Additional required courses are set in consultation with the student's advisor.

PhD candidates will normally demonstrate a reading knowledge of two foreign languages or, in the case of those with U.S. history as the major field, one foreign language.

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 1034)
- Degree Plan (p. 1034)
- Transfer of Credit (p. 1035)
- Research Proposal (p. 1035)
- Examinations (p. 1035)
  - Preliminary Examination (p. 1035)
  - Final Examination/Dissertation Defense (p. 1037)
- Dissertation (p. 1037)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master's degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to
correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Examinations**

**Preliminary Examination**

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, SV98, SV99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

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<tr>
<th>Step</th>
<th>Description</th>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan. <strong>When:</strong> Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
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<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. <strong>When:</strong> Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;. <strong>When:</strong> Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
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<tr>
<td>4</td>
<td>Student checks the availability of committee members. <strong>When:</strong> Several weeks before the proposed date of the preliminary examination.</td>
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<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.</td>
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<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.</td>
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<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.</td>
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**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative grade point average (GPA) are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absorb a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all required by the deadline.

The candidacy for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative grade point average (GPA) are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absorb a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all required by the deadline.

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new
document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master's degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99.
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GARC appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized.
with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of International Studies

http://internationalstudies.tamu.edu

Head: R. R. Shandley

The Department of International Studies offers graduate courses preparing graduate students for the PhD foreign language examinations. These courses (FREN 601 and GERM 603) may not count for hours in a supporting field.

Faculty

Ayari, Salah, Instructional Associate Professor
International Studies
PhD, University of Minnesota, 1998

Bracher, Nathan, Professor
International Studies
PhD, University of Texas, Austin, 1984

Ciccolella, Federica, Professor
International Studies
PhD, Columbia University, 2004

Cooke, Leighton, Professor
International Studies
PhD, University of California, Berkeley, 1983

Cooke, Olga, Associate Professor
International Studies
PhD, University of London, 1982

Hannaford, Dinah, Assistant Professor
International Studies
PhD, Emory University, 2014

Harris, Stefanie, Associate Professor
International Studies
PhD, Emory University, 1999

Konrad, Christoph, Associate Professor
International Studies
PhD, University of North Carolina at Chapel Hill, 1985

Lake, Justin, Associate Professor
International Studies
PhD, Harvard University, 2008

Larson, Ruth, Associate Professor
International Studies
PhD, Yale University, 1991

Schoolcraft, Ralph, Associate Professor
International Studies
PhD, Emory University, 1995

Shandley, Robert, Professor
International Studies
PhD, Emory University, 1996

Waugh, Yuki, Instructional Assistant Professor
International Studies
PhD, University of Nebraska, 2006

Department of Performance Studies

http://perf.tamu.edu

Interim Head: D. Dox

Graduate Advisor: K. Pullen

Performance studies is an academic discipline that examines relationships between performance and culture. We study traditional art forms such as music, theatre, and dance but also explore a broad range of cultural expression, including rituals, festivals, religious ceremonies, games, parades, storytelling, clothing, folklore, indigenous arts, and the mass media. Those with MA degrees in performance studies may pursue a doctoral degree in the field of performance studies, as well as folklore, theatre, music, dance, communication, and cultural studies. Or, they may teach at the secondary level, work in arts advocacy, for NGOs that specialize in cultural preservation, or in a variety or public humanities positions.

Students in the MA in Performance Studies at Texas A&M University may use performance as research in many of their class projects and for their theses. Many undertake fieldwork or archival research and attend conferences with financial support. All admitted students are offered graduate assistantships for the two years of the program.

Faculty
Berger, Harris, Professor
Performance Studies
PhD, Indiana University, 1995

Bustos, Isaac, Instructional Assistant Professor
Performance Studies
PhD, University of Texas, 2010

Donkor, David, Assistant Professor
Performance Studies
PhD, Northwestern University, 2008

Dox, Donnalee, Associate Professor
Performance Studies
PhD, University of Minnesota, 1995

Gariazzo, Mariana, Instructional Assistant Professor
Performance Studies
PhD, University of Texas, 2005

Glover, Aaron, Instructional Assistant Professor
Performance Studies
MFA, University of Houston, 2010

Greenwald, Michael, Professor
Performance Studies
PhD, University of California, Santa Barbara, 1981

Guerin, Amy, Instructional Assistant Professor
Performance Studies
DVM, University of Houston, 2006

Kattari, Kimberly, Assistant Professor
Performance Studies
PhD, University of Texas, Austin, 2011

Lieuwen, Peter, Professor
Performance Studies
PhD, University of California, Santa Barbara, 1984

Morris, Jeffrey, Associate Professor
Performance Studies
PhD, University of North Texas, 2007

Pullen, Kirsten, Associate Professor
Performance Studies
PhD, University of Wisconsin-Madison, 2001

Putcha, Rumya, Assistant Professor
Performance Studies
PhD, University of Chicago, 2011

Regan, Martin, Associate Professor
Performance Studies
PhD, University of Hawaii, 2006

Wilborn, David, Associate Professor
Performance Studies
DMA, University of Texas, Austin, 1994

Master of Arts in Performance Studies

The Master of Arts (MA) curriculum is designed to provide broad preparation through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Arts degree.

Performance Studies Requirements

Credit Requirement: The thesis option requires 30 hours of classroom instruction and 6 hours of research instruction. The non-thesis option requires 36 hours of classroom instruction.

Thesis Proposal: All students writing a thesis will defend a thesis prospectus to the entire graduate faculty in May of their first year of course work. IRB approval must be in process (preferably granted) at the time of the prospectus defense.

Residence: Students will normally complete all 36 hours of the degree in residence. Classes are not normally offered online nor in the summer.

Time Limit: Students will normally complete the degree in two years of continuous enrollment, graduating either in May or August of the second year.

Program Requirements

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair, or one of the co-chairs, of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis,
has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan and it must include study in more than one area of specialization, but these areas may be contained within the course offerings of a single department. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Arts degree should designate on the official degree plan form the program option desired by checking “thesis option” or “non-thesis option.”

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes to the degree plan can be made once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 30 semester credit hours of approved courses and research is required for the thesis option Master of Arts degree. A minimum of 36 semester credit hours of approved courses is required for the non-thesis option Master of Arts degree.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be accepted by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer credit must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution or approved international institution, with a final grade of B or greater, will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
• Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate, non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 6 hours in combination of 691 (Research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three week’s duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts; non-thesis option with the exception of a student pursuing the Master of Arts in Philosophy, non-thesis option, who may use up to 6 hours of 684 (Professional Internship).

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Arts degree for a student who selects the thesis option program. The finished work is expected to be a competently executed development and exposition of the student’s original research topic. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department, a student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Arts degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Thesis Defense/Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A student shall be given only one opportunity...
to repeat the final examination for the master of arts degree and that
must be within a time period that does not extend beyond the end of the
next regular semester (summer terms are excluded). A department can
have a stricter requirement provided there is consistency within all degree
programs within a department.

A thesis option candidate may petition to be exempt from his/her final
examination provided their degree plan GPR is 3.500 or greater and
they have approval of the advisory committee, the head of the student’s
department and the Office of Graduate and Professional Studies. It is
recommended that the petition for exemption be submitted the same
semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is
required. Exemptions from the final examination are not allowed. The final
term in which a student will complete all remaining courses on the degree
plan.

A student pursuing the non-thesis option is not allowed to enroll in
691 (Research) for any reason and 691 may not be used for credit
toward a non-thesis option Master of Arts degree. No credit hours of 684
(Professional Internship) may be used for the degree of Master of Arts
non-thesis option, with the exception of the non-thesis option Master of
Arts in Philosophy, for which a student may choose up to 6 credit hours of
684. A maximum of 8 credit hours of 685 (Directed Studies), and up to 3
credit hours of 690 (Theory of Research) and up to 3 credit hours of 695
(Frontiers in Research) may be used toward the non-thesis option Master
of Arts degree. In addition, any combination of 684, 685, 690 and 695 may
not exceed 25 percent of the total credit hour requirement shown on the
individual degree plan.

All requirements for the non-thesis option Master of Arts degree other than
those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 1043)
- Continuous Registration (p. 1043)
- Time Limit (p. 1043)
- Foreign Languages (p. 1043)
- Application for Degree (p. 1043)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master
of Arts, the student must complete 9 resident credit hours during one
regular semester or one 10-week summer semester in resident study at
Texas A&M University. Upon recommendation of the student’s advisory
committee and with approval of the Office of Graduate and Professional
Studies, a student may be granted exemption from this requirement. Such
a petition must be approved, however, prior to the student’s registration for
the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree
may fulfill total residence requirements by completion of less-than-full
time course loads each semester. In order to be considered for this, the
student is required to submit a Petition for Waivers and Exceptions along
with verification of his/her employment to the Office of Graduate and
Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Arts program who
has completed all coursework on his/her degree plan other than
691 (Research) is required to be in continuous registration until all
requirements for the degree have been completed. See Continuous
Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven
consecutive years for the degree to be granted. A course will be
considered valid until seven years after the end of the semester in which
it is taken. Graduate credit for coursework which is more than seven
calendar years old at the time of the final examination (oral or written) may
not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected
version of the thesis cleared by the Office of Graduate and Professional
Studies no later than one year after the final examination, or approval of
a petition for exemption from the final exam, or within the seven-year time
limit, whichever occurs first. Failure to do so will result in the degree not
being awarded.

**Foreign Languages**

For the degree of Master of Arts, a reading knowledge (usually
represented by two years of college study) of at least one foreign language
is normally required.

**Application for Degree**

For information on applying for your degree, please visit the Graduation
(p. 24) section.

**Department of Philosophy and Humanities**

http://philosophy.tamu.edu

Head: T. George

PhD Advisor: K. Sweet
MA Advisor: B. McMyler

The Department of Philosophy and Humanities at Texas A&M University offers the degrees of Master of Arts in philosophy and Doctor of Philosophy. Students may pursue studies in any area of philosophy under these programs, both of which have distinctive features. Applicants are asked to specify the degree they wish to pursue.

Faculty

Austin, Scott, Senior Associate Professor
Philosophy & Humanities
PhD, The University of Texas - Austin, 1979

Burch, Robert, Professor
Philosophy & Humanities
PhD, Rice University, 1969

Carlson, Charles, Lecturer
Philosophy & Humanities
PhD, Texas A&M University, 2012

Conway, Daniel, Professor
Philosophy & Humanities
PhD, University of California, San Diego, 1985

Curry, Tommy, Associate Professor
Philosophy & Humanities
PhD, Southern Illinois University, 2009

Daniel, Stephen, Professor
Philosophy & Humanities
PhD, Saint Louis University, 1977

Easwaran, Kenneth, Associate Professor
Philosophy & Humanities
PhD, University of California, Berkeley, 2008

Garcia, Robert, Assistant Professor
Philosophy & Humanities
PhD, University of Notre Dame, 2009

George, Theodore, Associate Professor
Philosophy & Humanities
PhD, Villanova University, 2000

Hand, Michael, Professor
Philosophy & Humanities
PhD, Florida State University, 1985

Katz, Claire, Professor
Philosophy & Humanities
PhD, University of Memphis, 1999

Lamoreaux, Jason, Lecturer
Philosophy & Humanities
PHD, Texas Christian University, 2011

McCann, Hugh, Professor
Philosophy & Humanities
PHD, University of Chicago, 1972

McDermott, John, Distinguished Professor
Philosophy & Humanities
PhD, Fordham University, 1959

McMyler, Benjamin, Associate Professor
Philosophy & Humanities
PhD, University of Chicago, 2008

Menzel, Christopher, Professor
Philosophy & Humanities
PhD, University of Notre Dame, 1984

Palmer, Clare, Professor
Philosophy & Humanities
PhD, University of Oxford, 1993

Pappas, Gregory, Professor
Philosophy & Humanities
PhD, University of Texas, Austin, 1990

Pettersson, Martin, Professor
Philosophy & Humanities
PHD, KTH Royal Institute of Technology, 2003

Radzik, Linda, Professor
Philosophy & Humanities
PhD, University of Arizona, 1997

Raymond, Dwayne, Instructional Assistant Professor
Philosophy & Humanities
PhD, University of Western Ontario, 2006

Sansom, Roger, Associate Professor
Philosophy & Humanities
PhD, University of North Carolina at Chapel Hill, 2002

Sweet, Kristi, Associate Professor
Philosophy & Humanities
PhD, Loyola University, 2006

Varner, Gary, Professor
Philosophy & Humanities
PhD, University of Wisconsin-Madison, 1988

Wright, David, Lecturer
Philosophy & Humanities
PhD, Texas A&M University, 2014

Masters

- Master of Arts in Philosophy (p. 1044)

Doctoral

- Doctor of Philosophy in Philosophy (p. 1048)

Master of Arts in Philosophy

The Master of Arts (MA) curriculum is designed to provide broad preparation through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Arts degree.

The MA program is conceived as a terminal program aimed at two purposes. First, to enable professionals and advanced students from other disciplines to complement their training with systematic study of the philosophical concepts most relevant to their specialty. Second, to enable students who may have come to the study of philosophy late in their careers, or who are returning to academic pursuits after pursuing other interests, to continue to enjoy the personal enrichment of philosophy and/or to prepare themselves for doctoral studies at Texas A&M or elsewhere.
Two options for obtaining the MA are available: a non-thesis internship option and a thesis option. Students interested in applying their philosophical skills to other environments, such as education, medicine, law, the military or business, may arrange a professional internship in addition to taking 30 semester hours of coursework (9 of which may be in other disciplines). Individuals who choose to write a master’s thesis must take at least 24 semester hours (6 of which may be in other disciplines) in addition to their thesis research. Depending on their background, applicants may be required to take particular undergraduate courses in order to enhance their program of study.

**Program Requirements**

**Program Requirements**
- Student's Advisory Committee (p. 1045)
- Degree Plan (p. 1045)
- Credit Requirement (p. 1045)
- Transfer of Credit (p. 1045)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1046)
- Thesis Option (p. 1046)
  - Thesis Proposal (p. 1046)
  - Thesis Defense/Final Examination (p. 1047)
- Non-Thesis Option (p. 1047)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair, or one of the co-chairs, of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student's major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan and it must include study in more than one area of specialization, but these areas may be contained within the course offerings of a single department. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination or thesis defense.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

A student submitting a proposed degree plan for a Master of Arts degree should designate on the official degree plan form the program option desired by checking “thesis option” or “non-thesis option.” Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes to the degree plan can be made once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 30 semester credit hours of approved courses and research is required for the thesis option Master of Arts degree. A minimum of 36 semester credit hours of approved courses is required for the non-thesis option Master of Arts degree.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be
considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution or approved international institution, with a final grade of B or greater, will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.
2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.
3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 6 hours in combination of 691 (Research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.
4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option with the exception of a student pursuing the Master of Arts in Philosophy, non-thesis option, who may use up to 6 hours of 684 (Professional Internship).
8. Continuing education courses may not be used for graduate credit.
9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Arts degree for a student who selects the thesis option program. The finished work is expected to be a competently executed development and exposition of the student's original research topic. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student's advisory committee and the head of the student's major department, a student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the "Office of Graduate and Professional Studies Calendar" (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be "cleared" by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student's department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Arts degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A student shall be given only one opportunity to repeat the final examination for the master of arts degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). A department can have a stricter requirement provided there is consistency within all degree programs within a department.

A thesis option candidate may petition to be exempt from his/her final examination provided their degree plan GPR is 3.500 or greater and they have approval of the advisory committee, the head of the student’s department and the Office of Graduate and Professional Studies. It is recommended that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. Exemptions from the final examination are not allowed. The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Arts students. No examination may be held prior to the mid-point of the semester or summer term in which a student will complete all remaining courses on the degree plan.

A student pursuing the non-thesis option is not allowed to enroll in 691 (Research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Arts degree. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option, with the exception of the non-thesis option Master of Arts in Philosophy, for which a student may use up to 6 credit hours of 684. A maximum of 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) and up to 3 credit hours of 695 (Frontiers in Research) may be used toward the non-thesis option Master of Arts degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan.

All requirements for the non-thesis option Master of Arts degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 1047)
- Continuous Registration (p. 1048)
- Time Limit (p. 1048)
- Foreign Languages (p. 1048)
- Application for Degree (p. 1048)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Arts, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition must be approved, however, prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).
Continuous Registration

A student in the thesis option of the Master of Arts program who has completed all coursework on his/her degree plan other than 691 (Research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

For the degree of Master of Arts, a reading knowledge (usually represented by two years of college study) of at least one foreign language is normally required.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Philosophy

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.  
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.
The PhD program is unique in requiring students to earn, in addition to the PhD, a master’s or higher-level supporting degree in a field other than philosophy. Supporting degrees may come from a host of fields. Students pursuing a PhD in political philosophy may, for example, wish to earn an MA or MS in political science. Students interested in environmental ethics might consider a supporting degree in wildlife or ecology. Supporting degrees must be approved by the Department’s Graduate Program Advisory Council. Applicants who already hold a master’s or higher-level degree may petition to have it counted as the supporting degree. Such petitions are approved only if the department judges the prior work to fit the overall needs of the student’s course of study. Other applicants are expected to secure admission to an approved master’s program in another department during their second year of study.

The PhD program requires a minimum of 96 semester hours beyond the baccalaureate. Students may apply for admission to doctoral candidacy after completing the supporting degree and formal coursework in philosophy amounting to 44 hours. Further information on the requirements for doctoral candidacy may be obtained by contacting the Department of Philosophy and Humanities.

### Program Requirements

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student.

#### Program Requirements

- Student’s Advisory Committee (p. 1049)
- Degree Plan (p. 1050)
- Transfer of Credit (p. 1050)
- Research Proposal (p. 1050)
- Examinations (p. 1050)
- Preliminary Examination (p. 1050)
- Final Examination/Dissertation Defense (p. 1052)
- Dissertation (p. 1053)
on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website [http://ogsdpss.tamu.edu](http://ogsdpss.tamu.edu). A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MA at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for "internship" coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted toward the degree at the student's institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website [http://rcb.tamu.edu](http://rcb.tamu.edu).

**Examinations**

**Preliminary Examination**

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

**The preliminary examination is required.** The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in
the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan.
   - When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.
   - Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.
   - When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".
   - When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members.
   - When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements.
   - When: At least three weeks before the proposed date of the preliminary examinations.
   - Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule.
   - Approved by: Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.
   - When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.
   - Approved by: Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.
   - When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student's advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student's advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate's training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of
Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 1053)
- Time Limit (p. 1053)
- Continuous Registration (p. 1053)
- Admission to Candidacy (p. 1053)
- Languages (p. 1054)
- 99-Hour Cap on Doctoral Degree (p. 1054)
- Application for Degree (p. 1054)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester in order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Political Science

http://politicalscience.tamu.edu

Head: W. R. Clark

Graduate Advisor: Matthew Furhmann

The Department of Political Science offers graduate study leading to the degrees of the Doctor of Philosophy and Master of Arts. The Doctor of Philosophy degree is appropriate for those who wish to pursue careers as research scholars in institutions of higher education. The Master of Arts curriculum is appropriate as preparation for more advanced work in political science.

Sub-fields in the Department

Students typically choose a Major from among the following sub-fields: American Politics, International Relations, Comparative Politics, Public Policy/Public Administration, and Political Theory. Students also choose a Minor from among the previously listed fields, or may minor in Methods or Race, Ethnic, and Gender Politics.

There are several organized research programs within the department that encourage these sub-fields to share overlapping interests.

Faculty

Baer, Judith, Professor  
Political Science  
PhD, University of Chicago, 1974

Bond, Jon, Professor  
Political Science  
PhD, University of Illinois at Urbana-Champaign, 1978

Bragg, Belinda, Lecturer  
Political Science  
PhD, Texas A&M University, 2006

Clark, William, Professor  
Political Science  
PhD, Rutgers University, 1994

Cook, Scott, Assistant Professor  
Political Science  
PhD, University of Pittsburgh, 2014

Ellis, Elisabeth, Associate Professor  
Political Science  
PhD, University of California, Berkeley, 1999

Escobar-Lemmon, Maria, Associate Professor  
Political Science  
PhD, University of Arizona, 2000
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Degree</th>
<th>Institution</th>
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<tr>
<td>Ferguson, Grant</td>
<td>Lecturer</td>
<td>Political Science</td>
<td>PHD, Texas A&amp;M University, 2014</td>
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<td>Fuhrmann, Matthew</td>
<td>Associate Professor</td>
<td>Political Science</td>
<td>PhD, University of Georgia, 2008</td>
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<td>Fulton, Sarah</td>
<td>Associate Professor</td>
<td>Political Science</td>
<td>PhD, University of California, Davis, 2006</td>
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<td>Geva, Nehemia</td>
<td>Associate Professor</td>
<td>Political Science</td>
<td>PhD, Ohio State University, 1977</td>
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<td>Goodine, Bradley</td>
<td>Lecturer</td>
<td>Political Science</td>
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<td>Harmel, Robert</td>
<td>Professor</td>
<td>Political Science</td>
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<td>Hill, Kim</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, Rice University, 1974</td>
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<td>Hollenbach, Florian</td>
<td>Assistant Professor</td>
<td>Political Science</td>
<td>PHD, Duke University, 2015</td>
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<td>Johnson, Charles</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, University of Kentucky, 1977</td>
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<td>Kellstedt, Paul</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, University of Minnesota, 1996</td>
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<td>Koch, Michael</td>
<td>Associate Professor</td>
<td>Political Science</td>
<td>PhD, University of California, Davis, 2002</td>
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<tr>
<td>Li, Quan</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, Florida State University, 1998</td>
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<tr>
<td>Marchbanks, Miner</td>
<td>Associate Research Scientist</td>
<td>Political Science</td>
<td>PHD, Texas A&amp;M University, 2005</td>
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<tr>
<td>Meier, Kenneth</td>
<td>Distinguished Professor</td>
<td>Political Science</td>
<td>PhD, Syracuse University, 1975</td>
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<tr>
<td>Molina, Angel</td>
<td>Graduate Assistant Teaching</td>
<td>Political Science</td>
<td>BS, The University of Texas - El Paso, 2007</td>
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<td>Morton, Tabitha</td>
<td>Lecturer</td>
<td>Political Science</td>
<td>PHD, Texas A&amp;M University, 2013</td>
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<td>Nederman, Cary</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, York University, 1983</td>
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<td>Owen, Erica</td>
<td>Assistant Professor</td>
<td>Political Science</td>
<td>PhD, University of Minnesota, 2010</td>
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<td>Pacek, Alexander</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, University of Illinois at Urbana-Champaign, 1991</td>
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<td>Pedraza, Francisco</td>
<td>Assistant Professor</td>
<td>Political Science</td>
<td>PhD, University of Washington, 2010</td>
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<td>Rice, Mitchell</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, Claremont Graduate School, 1976</td>
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<tr>
<td>Robertson, John</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, University of Illinois at Urbana-Champaign, 1979</td>
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<td>Roblyer, Dwight</td>
<td>Lecturer</td>
<td>Political Science</td>
<td>PHD, Texas A&amp;M University, 2009</td>
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<tr>
<td>Rogers, James</td>
<td>Associate Professor</td>
<td>Political Science</td>
<td>PhD, The University of Iowa, 1994</td>
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<tr>
<td>Smith, Jason</td>
<td>Instructional Assistant Professor</td>
<td>Political Science</td>
<td>PhD, Texas A&amp;M University, 2009</td>
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<td>Tarar, Ahmer</td>
<td>Associate Professor</td>
<td>Political Science</td>
<td>PhD, University of Rochester, 2003</td>
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<td>Taylor, Michelle</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, Rice University, 1990</td>
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<td>Teodoro, Manuel</td>
<td>Associate Professor</td>
<td>Political Science</td>
<td>PhD, University of Michigan, 2007</td>
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<td>Tucker, Harvey</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, Indiana University, 1977</td>
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<td>Ura, Joseph</td>
<td>Associate Professor</td>
<td>Political Science</td>
<td>PhD, University of North Carolina at Chapel Hill, 2006</td>
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<td>Von Vacano.,</td>
<td>Associate Professor</td>
<td>Political Science</td>
<td>PhD, Princeton University, 2003</td>
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<td>Whitten, Guy</td>
<td>Professor</td>
<td>Political Science</td>
<td>PhD, University of Rochester, 1994</td>
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</table>
Wimpy, Cameron, Lecturer
Political Science
PHD, Texas A&M University, 2014

Wood, Billy, Professor
Political Science
PhD, University of Houston, 1987

Masters
• Master of Arts in Political Science (p. 1056)

Doctoral
• Doctor of Philosophy in Political Science (p. 1059)

Master of Arts in Political Science

The Master of Arts (MA) curriculum is designed to provide broad preparation through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Arts degree.

Requirements for an MA in political science may be satisfied by completing one of two options. Option I—the thesis plan—requires a minimum of 30 semester hours of credit, no more than 6 of which may be for thesis research POLS 691; a final oral examination is required unless the student has a 3.5 average or better. Option II—the non-thesis plan—requires at least 36 semester hours of coursework, 24 of which must be in political science plus a minimum of 6 hours in a supporting field; a comprehensive examination is mandatory.

For both degrees, specific program formulation is the responsibility of the student, his or her graduate committee and the graduate advisor. Required methods courses for the PhD and MA in political science include POLS 601 and POLS 602. This sequence presumes familiarity with quantitative research methods in social science. Students without such preparation may be required to take prerequisite work in quantitative methods during their first semester of study in the program.

Program Requirements

Program Requirements
• Student’s Advisory Committee (p. 1056)
• Degree Plan (p. 1056)
• Credit Requirement (p. 1057)
• Transfer of Credit (p. 1057)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1057)
• Thesis Option (p. 1057)
  • Thesis Proposal (p. 1058)
  • Thesis Defense/Final Examination (p. 1058)
• Non-Thesis Option (p. 1058)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair, or one of the co-chairs, of the advisory committee must be from the student’s department, and at least one or more of the members must have an appointment to a department other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan and it must include study in more than one area of specialization, but these areas may be contained within the course offerings of a single department. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination or thesis defense.
This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Arts degree should designate on the official degree plan form the program option desired by checking “thesis option” or “non-thesis option.”

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes to the degree plan can be made once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 30 semester credit hours of approved courses and research is required for the thesis option Master of Arts degree. A minimum of 36 semester credit hours of approved courses is required for the non-thesis option Master of Arts degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations:

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses, taken in residence at an accredited U.S. institution or approved international institution, with a final grade of B or greater, will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 6 hours in combination of 691 (Research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option with the exception of a student pursuing the Master of Arts in Philosophy, non-thesis option, who may use up to 6 hours of 684 (Professional Internship).

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Arts degree for a student who selects the thesis option program. The finished work is expected to be a competently executed development and exposition of the student’s original research topic. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department, a student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.
Deadline dates for submitting are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student's department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Arts degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Thesis Defense/Final Examination**

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolled grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). A department can have a stricter requirement provided there is consistency within all degree programs within a department.

A thesis option candidate may petition to be exempt from his/her final examination provided their degree plan GPR is 3.500 or greater and they have approval of the advisory committee, the head of the student’s department and the Office of Graduate and Professional Studies. It is recommended that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. Exemptions from the final examination are not allowed. The final exam cannot be held prior to the midpoint of the semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Arts students. No examination may be held prior to the mid-point of the semester or summer term in which a student will complete all remaining courses on the degree plan.

A student pursuing the non-thesis option is not allowed to enroll in 691 (Research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Arts degree. No credit hours of 684 (Professional Internship) may be used for the degree of Master of Arts non-thesis option, with the exception of the non-thesis option Master of Arts in Philosophy, for which a student may use up to 6 credit hours of 684. A maximum of 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) and up to 3 credit hours of 695 (Frontiers in Research) may be used toward the non-thesis option Master of Arts degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan.

All requirements for the non-thesis option Master of Arts degree other than those specified above are the same as for the thesis option degree.
Additional Requirements

Residence
In partial fulfillment of the residence requirement for the degree of Master of Arts, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition must be approved, however, prior to the student's registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration
A student in the thesis option of the Master of Arts program who has completed all coursework on his/her degree plan other than 691 (Research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages
For the degree of Master of Arts, a reading knowledge (usually represented by two years of college study) of at least one foreign language is normally required.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Political Science

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate's grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   When: Before first semester registration.
   Approved by: Graduate advisor.

2. Establish advisory committee.
   Submit a degree plan.
   When: Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   When: Before preliminary examination.
Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Students in the PhD program choose a major and minor field from five areas of specialization: American Politics, Comparative Politics, International Relations, Political Theory and Public Administration/Public Policy. Minors in Advanced Research Methodology and Race, Ethnic, and Gender Politics are also available. Students also select a topical field that may be either interdisciplinary in nature or related to their major field of interest. All students are required to complete a common core of methodological courses.

For both degrees, specific program formulation is the responsibility of the student, his or her graduate committee and the graduate advisor. There is a required methods sequence for all students. This sequence presumes familiarity with quantitative research methods in social science. Students without such preparation may be required to take prerequisite work in quantitative methods during their first semester of study in the program.

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 1060)
- Degree Plan (p. 1061)
- Transfer of Credit (p. 1061)
- Research Proposal (p. 1061)
- Examinations (p. 1062)
  - Preliminary Examination (p. 1062)
  - Final Examination/Dissertation Defense (p. 1063)
- Dissertation (p. 1064)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.
The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate
Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree to proceed with the oral portion of the examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissertation is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form.
and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (if only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student's advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions When: At least three weeks before

6. When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student's advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student's advisory committee, and all concerned have had adequate time to
review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit credible literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 1064)
- Time Limit (p. 1064)
- Continuous Registration (p. 1065)
- Admission to Candidacy (p. 1065)
- Languages (p. 1065)
- 99-Hour Cap on Doctoral Degree (p. 1065)
- Application for Degree (p. 1065)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and
Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Psychology

http://psychology.tamu.edu

Head: D. W. Woods

Graduate Advisor: C. D. Samuelson

The Department of Psychology offers graduate study leading to a PhD degree in psychology. Students in the doctoral program may enter the general psychology, clinical, or industrial/organizational option. Students in the general psychology track will take a broad range of courses before focusing research efforts in one of the many areas of expertise offered by the faculty. The general psychology track offers both a basic and applied science focus and allows students a great deal of flexibility in designing a course of study to fit their needs. Research concentrations exist in behavioral and cellular neuroscience, cognition and cognitive neuroscience, developmental psychology, and social and personality psychology. This option allows students the opportunity to prepare for careers in academic or applied settings. The clinical option offers students specialized training in the area of clinical psychology. In addition to coursework and research, students in this option will have at least three semesters of practicum experience in which they have supervised training in a mental health setting. This course of study also involves a one-year internship. Students in the industrial/organizational option will receive specialized training to prepare them to work in business, consulting, governmental or academic settings. In addition to research and coursework, students in this option will be encouraged to take practica where they receive supervised training in an organizational setting. Students in the clinical and industrial/organizational options will earn their MS degree before beginning work on their PhD degree. The graduate
program in psychology is strongly research oriented; all students are expected to become involved with research beginning in their first year.

**Faculty**

Alexander-Packard, Gerianne, Professor
Psychology
PHD, McGill University, 1991

Arthur, Winfred, Professor
Psychology
PHD, University of Akron, 1988

Balsis, Stephen, Associate Professor
Psychology
PHD, Washington University in St. Louis, 2008

Barnhardt, Terrence, Instructional Associate Professor
Psychology
PHD, University of Arizona, 1993

Bergman, Mindy, Professor
Psychology
PHD, University of Illinois at Urbana-Champaign, 2001

Bourgeois, Anthony, Associate Professor
Psychology
PHD, Baylor University, 1967

Brower, Tracy, Lecturer
Psychology
PHD, Texas A&M University, 2010

Carter Sowell, Assistant Professor
Psychology
PHD, Purdue University, 2010

Clifford, Patrick, Lecturer
Psychology
PHD, Texas A&M University, 2013

Davidson, Emily, Associate Professor
Psychology
PHD, State University of New York at Stony Brook, 1975

Donnellan, Michael, Professor
Psychology
PHD, University of California, Davis, 2001

Edens, John, Professor
Psychology
PHD, Texas A&M University, 1996

Edens, Pamela, Lecturer
Psychology
PHD, Texas A&M University, 1997

Eitan, Shoshana, Associate Professor
Psychology
PhD, Weizmann Institute of Science, 1997

Fields, Sherecce, Assistant Professor
Psychology
PHD, University of South Florida, 2008

Geraci, Lisa, Associate Professor
Psychology
PHD, State University of New York at Stony Brook, 2001

Grau, James, Professor
Psychology
PHD, University of Pennsylvania, 1985

Heffer, Robert, Clinical Professor
Psychology
PHD, Louisiana State University, 1988

Hicks, Joshua, Associate Professor
Psychology
PHD, University of Missouri, 2009

Hull, Rachel, Instructional Associate Professor
Psychology
PHD, Texas A&M University, 2003

Lenc, Heather, Associate Professor
Psychology
PHD, University of California, Irvine, 2007

Leunes, Arnold, Professor
Psychology
EdD, North Texas State University, 1969

Maren, Stephen, Professor
Psychology
PHD, University of Southern California, 1993

Meagher, Mary, Professor
Psychology
PHD, University of North Carolina at Chapel Hill, 1989

Miner-Rubino, Kathi, Assistant Professor
Psychology
PHD, University of Michigan, 2004

Morey, Leslie, Professor
Psychology
PHD, University of Florida, 1981

Nagaya, Naomi, Research Assistant Professor
Psychology
PHD, University of Southern California, 1993

Packard, Mark, Professor
Psychology
PHD, McGill University, 1991

Payne, Stephanie, Professor
Psychology
PHD, George Mason University, 2000

Rholes, William, Professor
Psychology
PHD, Princeton University, 1978

Salter, Phia, Assistant Professor
Psychology
PHD, University of Kansas, 2010
Samuelson, Charles, Associate Professor
Psychology
PhD, University of California, Santa Barbara, 1986

Schapiro, Michelle, Assistant Professor
Psychology
PhD, University of New England, 1998

Schlegel, Rebecca, Associate Professor
Psychology
PhD, University of Missouri, 2009

Schmeichel, Brandon, Professor
Psychology
PhD, Florida State University, 2005

Schmeichel, Eden, Lecturer
Psychology
PhD, Case Western Reserve University, 2002

Schumacher, Jay, Lecturer
Psychology
PhD, Texas A&M University, 1999

Smallman, Rachel, Assistant Professor
Psychology
PhD, University of Illinois at Urbana-Champaign, 2010

Smith, Rachel, Assistant Professor
Psychology
PhD, University of Pennsylvania, 2008

Smith, Steven, Professor
Psychology
PhD, University of Wisconsin-Madison, 1979

Snyder, Douglas, Professor
Psychology
PhD, University of North Carolina at Chapel Hill, 1978

Stagner, Brian, Clinical Professor
Psychology
PhD, University of Massachusetts, 1982

Vaid, Jyotsna, Professor
Psychology
PhD, McGill University, 1982

Van Widenfelt, Clinical Assistant Professor
Psychology
PHD, The Catholic University of America, 1995

Wellman, Paul, Professor
Psychology
PhD, Iowa State University, 1980

Wilcox, Teresa, Professor
Psychology
PhD, University of Arizona, 1993

Woods, Douglas, Professor
Psychology
PhD, Western Michigan University, 1999

Worthy, Darrell, Associate Professor
Psychology
PhD, University of Texas, 2010

Yamauchi, Takashi, Associate Professor
Psychology
PhD, Columbia University, 1997

**Masters**

- Master of Science in Psychology (p. 1079)

**Doctoral**

- Doctor of Philosophy in Clinical Psychology (p. 1067)
- Doctor of Philosophy in Industrial/Organizational Psychology (p. 1073)
- Doctor of Philosophy in Psychology (p. 1084)

**Doctor of Philosophy in Clinical Psychology**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   - **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).
3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

4. Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

7. Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS.

10. Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

**Program Requirements**

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role...
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying.
The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student's advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student's degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student's cumulative GPR is at least 3.000.
- Student's degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student's department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student's department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion. Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student's advisory committee are to be included.

Through the preliminary examination, the student's advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student's advisory committee within one week after the examination.

The chair of the student's advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student's advisory committee, with no more than one member dissenting,
and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td></td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
<td>Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
<td></td>
</tr>
</tbody>
</table>

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

### Additional Requirements

**Additional Requirements**

- Residence (p. 1072)
- Time Limit (p. 1072)
- Continuous Registration (p. 1072)
- Admission to Candidacy (p. 1073)
- Languages (p. 1073)
- 99-Hour Cap on Doctoral Degree (p. 1073)

### Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 22)

See Residence Requirements (p. 22).

### Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

### Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).
Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:
- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation section.

Doctor of Philosophy in Industrial Organizational Psychology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.

When: Before first semester registration. Approved by: Graduate advisor.
2 Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3 Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

4 Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5 Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6 Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

7 Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8 Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9 Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 1074)
- Degree Plan (p. 1075)
- Transfer of Credit (p. 1075)
- Research Proposal (p. 1075)
- Examinations (p. 1076)
  - Preliminary Examination (p. 1076)
  - Final Examination/Dissertation Defense (p. 1077)
- Dissertation (p. 1078)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and **at least one or more of the members must have an appointment to a department other than the student’s major department.** The outside member for a student in an interdisciplinary...
Degree Program

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee,
the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.
The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

1. **Establish advisory committee.**
   - Submit a degree plan.
   - When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.
   - Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. **Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - When: Before preliminary examination.

3. **Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”.**
   - When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. **Student checks the availability of committee members.**
   - When: Several weeks before the proposed date of the preliminary examination.

5. **Students prepares and submits any petitions found necessary by the review of the eligibility requirements.**
   - When: At least three weeks before the proposed date of the preliminary examinations.
   - Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **When exam date is determined, the department may announce the schedule.**
   - Approved by: Committee chair, department head or intercollegiate faculty chair.

7. **Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.**
   - When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.
   - Approved by: Advisory committee.

8. **Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.**
   - When: Upon receipt of the report of the doctoral Preliminary Examination.

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The preliminary examination/defense results must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his/her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 1078)
- Time Limit (p. 1078)
- Continuous Registration (p. 1079)
- Admission to Candidacy (p. 1079)
- Languages (p. 1079)
- 99-Hour Cap on Doctoral Degree (p. 1079)
- Application for Degree (p. 1079)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Psychology

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental When: Before first graduate advisor to plan semester registration. Approved by: course of study for first Graduate advisor or chair of the semester. intercollegiate faculty.
<table>
<thead>
<tr>
<th>Step</th>
<th>Action Description</th>
<th>When/Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan. ¹</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree ²; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester. <strong>Approved by:</strong> OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. <strong>Approved by:</strong> Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
</tr>
</tbody>
</table>

1 The online Document Processing Submission System is located on the website [https://ogsdpss.tamu.edu](https://ogsdpss.tamu.edu).

2 Complete the application for degree form via the student's Howdy portal.

### Program Requirements

#### Program Requirements

- Student's Advisory Committee (p. 1080)
- Degree Plan (p. 1081)
- Credit Requirements (p. 1081)
- Transfer of Credit (p. 1081)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1081)
- Thesis Option (p. 1082)
  - Thesis Proposal (p. 1082)
  - Final Examination (p. 1082)
- Non-Thesis Option (p. 1083)

### Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually
has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses
would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:

- Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
- Not more than 8 hours of 685 (Directed Studies) may be used.
- Not more than 3 hours of 690 (Theory of Research) may be used.
- Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the
student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 1083)
- Continuous Registration (p. 1083)
- Time Limit (p. 1083)
- Foreign Languages (p. 1083)
- Application for Degree (p. 1084)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.
**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Psychology**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.  
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS
Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 1085)
- Degree Plan (p. 1085)
- Transfer of Credit (p. 1086)
- Research Proposal (p. 1086)
- Examinations (p. 1086)
  - Preliminary Examination (p. 1086)
  - Final Examination/Dissertation Defense (p. 1088)
- Dissertation (p. 1088)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

### Degree Plan

The student’s advisory committee will evaluate the student's previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. **The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.**

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is **no more than three weeks.** (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department
When exam date
Student checks the qualifications: should satisfy itself that the student has demonstrated the following committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;. When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
</tbody>
</table>
The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all requirements must be satisfied prior to scheduling the examination. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The Office of Graduate and Professional Studies must notify the student and chair of any actions necessary to rectify any deficiencies. The final examination/defense committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.
• Application for Degree (p. 1090)

Residence
A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit
All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

• Biomedical Sciences
• Biochemistry
• Microbiology
• Genetics
• Toxicology
• Nutrition Sciences

Degrees:

The following major options are exempt from the 99-Hour Cap on Doctoral Degrees:

• Nutrition Sciences
• Toxicology
• Biomedical Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Sociology

http://sociology.tamu.edu

Head: J. A. Sell

Graduate Advisor: W. L. Moore

The Department of Sociology offers graduate study leading to a Doctor of Philosophy. The Doctor of Philosophy degree prepares students for careers of teaching and research in higher education and for careers of research in the private and public sector.

Research and teaching in the department cover all major areas in sociology. The curriculum is constructed especially to support specialized training in the areas of culture; organizational, political and economic sociology; demography, crime, law and deviance; race, class and gender; and social psychology. The department helps students participate actively in these areas of scholarship by providing excellent research facilities and access to data, opportunities to collaborate in faculty research projects, and aid in seeking grants and fellowships to support their own work.

Faculty

Burk, James, Professor
Sociology
PhD, University of Chicago, 1982

Campbell, Mary, Associate Professor
Sociology
PhD, University of Wisconsin-Madison, 2004

Carley, Robert, Instructional Assistant Professor
Sociology
PHD, Texas A&M University, 2012

Cohn, Samuel, Professor
Sociology
PhD, University of Michigan, 1981

Dietrich, Katheryn, Instructional Assistant Professor
Sociology
PHD, Texas A&M University, 1994

Feagin, Joe, Professor
Sociology
PhD, Harvard University, 1966

Fossett, Mark, Professor
Sociology
PhD, University of Texas, Austin, 1983

Foster, Holly, Associate Professor
Sociology
PhD, University of Toronto, 2001

Gatson, Sarah, Associate Professor
Sociology
PhD, Northwestern University, 1999

Goldsmith, Patrick, Associate Professor
Sociology
PhD, University Of Arizona, 1999

Henderson, Mary, Associate Professor
Sociology
PhD, University of California, San Diego, 1991

Jewell, Joseph, Associate Professor
Sociology
PhD, University of California, Los Angeles, 1998

John, Eason, Assistant Professor
Sociology
PhD, University of Chicago, 2008

Keith, Verna, Professor
Sociology
PhD, University of Kentucky, 1982

Lakkimsetti, Chaitanya, Assistant Professor
Sociology
PhD, University of Wisconsin, 2010

Linneman, Judith, Instructional Assistant Professor
Sociology
PhD, Iowa State University, 1985

Liu, Dongxiao, Assistant Professor
Sociology
PhD, Harvard University, 2007

Lozano, Bethany, Lecturer
Sociology
PHD, Texas A&M University, 2010

Mackin, Robert, Instructional Assistant Professor
Sociology
PhD, University of Wisconsin-Madison, 1998

May, Reuben, Professor
Sociology
PhD, University of Chicago, 1996

McIntosh, William, Professor
Sociology
PhD, Iowa State University, 1975
Mestrovic, Stjepan, Professor  
Sociology  
PhD, Syracuse University, 1982

Moore, Wendy, Associate Professor  
Sociology  
PhD, University of Minnesota, 2005

Morris, Theresa, Associate Professor  
Sociology  
PhD, Texas A&M University, 2000

Murguia, Edward, Professor  
Sociology  
PhD, University of Texas, 1978

Ono, Hiroshi, Associate Professor  
Sociology  
PhD, University of Chicago, 1999

Pals, Heili, Assistant Professor  
Sociology  
PhD, Stanford University, 2006

Perez-Patron, Maria, Assistant Research Scientist  
Sociology  
PhD, Johns Hopkins University, Bloomberg School of Publ, 2012

Plankey Videla,, Associate Professor  
Sociology  
PhD, University of Wisconsin - madison, 1998

Poston, Dudley, Professor  
Sociology  
PhD, University of Oregon, 1968

Prechel, Harland, Professor  
Sociology  
PhD, University of Kansas, 1986

Regan, Michael, Lecturer  
Sociology  
PhD, Texas A&M University, 2010

Sakamoto, Arthur, Professor  
Sociology  
PhD, University of Wisconsin-Madison, 1988

Sell, Jane, Professor  
Sociology  
PhD, Washington State University, 1979

Suzuki, Kazuko, Assistant Professor  
Sociology  
PhD, Princeton University, 2003

Valdez, Zulema, Assistant Professor  
Sociology  
PhD, University of California at Los Angeles, 2002

Waren, Warren, Instructional Assistant Professor  
Sociology  
PhD, Texas A&M University, 2008

Woods, Timothy, Instructional Associate Professor  
Sociology  
PhD, Texas A&M University, 2000

**Masters**  
- Master of Science in Sociology (p. 1091)

**Doctoral**  
- Doctor of Philosophy in Sociology (p. 1095)

### Master of Science in Sociology

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

#### Steps to Fulfill Master's Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
</tbody>
</table>
| 2 | Establish advisory committee.  
Submit a degree plan. | Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. | Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS). |
| 3 | If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. | At least 20 working days prior to the submission of the Request for the Final Examination. | Advisory committee, department head or chair of the intercollegiate faculty and OGAPS. |
| 4 | Apply for degree; pay graduation fee. | During the first week of the final semester, see OGAPS calendar. | |
| 5 | Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. | Well before submitting request to schedule final examination. | |
Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2 Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 1092)
• Degree Plan (p. 1093)
• Credit Requirements (p. 1093)
• Transfer of Credit (p. 1093)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1093)
• Thesis Option (p. 1094)
  • Thesis Proposal (p. 1094)
  • Final Examination (p. 1094)
• Non-Thesis Option (p. 1095)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may
be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan
The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement
A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit
A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses
Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.
Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabscissed grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).
Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/ When: Before first intercollegiate graduate advisor to plan course for first registration. Approved by: semester. Graduate advisor.

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Sociology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

See Residence Requirements (p. 22).
<table>
<thead>
<tr>
<th>Step</th>
<th>Task Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
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<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

The graduate program is designed to facilitate rapid completion of the PhD within five years of full-time study. If students enter the program with a bachelor’s degree, they must take 96 hours to complete the PhD. Students entering the graduate program with a masters’ degree must take 64 hours. In addition, PhD students must pass a written and oral preliminary examination focusing on their competence in one major area concentration and one minor area concentration in sociology and write a dissertation.

### Program Requirements

- Student’s Advisory Committee (p. 1097)
- Degree Plan (p. 1097)
- Transfer of Credit (p. 1097)
- Research Proposal (p. 1098)
- Examinations (p. 1098)
  - Preliminary Examination (p. 1098)
  - Final Examination/Dissertation Defense (p. 1099)
- Dissertation (p. 1100)
Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.
Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
Steps for Completing the Preliminary Examination

1. Establish advisory committee.
   Submit a degree plan.  
   **When:** Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist."  
   **When:** Several weeks before the proposed date of the preliminary examination.  
   Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members.  
   **When:** Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements.  
   **When:** At least three weeks before the proposed date of the preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule.  
   **Approved by:** Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.  
   **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.  
   **Approved by:** Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.  
   **When:** Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies (OGAPS).
of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 1100)
- Time Limit (p. 1101)
- Continuous Registration (p. 1101)
- Admission to Candidacy (p. 1101)
- Languages (p. 1101)
- 99-Hour Cap on Doctoral Degree (p. 1101)
- Application for Degree (p. 1101)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).
Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

College of Medicine

http://medicine.tamhsc.edu

Administrative Officers

Interim Dean - Paul E. Ogden, M.D.

For additional information on the college leadership, please visit http://medicine.tamhsc.edu/dean/leadership.html

About the College of Medicine

The Texas A&M Health Science Center College of Medicine offers five degree programs. The COM is committed to excellence in improving the health and well-being of the citizens of Texas and the nation through the
integrated education of humane and highly skilled physicians and the
development of knowledge in the biomedical and clinical sciences. It is
also committed to the important role of diversity in the training of future
medical professionals.

For detailed information about all the programs offered within the
College of Medicine, please visit http://medicine.tamhsc.edu/admissions/
index.html.

**Admission Information** (p. 35)

**Interdepartmental Programs**
- Education for Healthcare Professionals Certificate (p. 1125)
- Doctor of Philosophy in Medical Sciences (p. 1117)
- Combined Doctor of Medicine and Doctor of Philosophy (p. 1102)
- Master of Science in Education for Health Care Professionals
  (p. 1109)
- Master of Science in Medical Sciences (p. 1113)

**First Professional Doctoral**
- Doctor of Medicine in Medicine (p. 1123)

**Interdepartmental Degree Programs**

Graduate education in the College of Medicine is overseen by the Office
of Research and Graduate Studies. Our mission is to support and enhance
the graduate training activities of the college, and to facilitate achievement
of nationally recognized excellence by our faculty, staff, and trainees.
Functions of this office include:

- administrative support for the graduate programs
- development of policies and procedures pertaining to college graduate
  programs
- coordination of interdepartmental and intercollegiate graduate
  programs
- providing leadership for strategic planning efforts in graduate
  education
- advising the Dean and the college administration on graduate issues

There are currently two interdepartmental graduate programs residing in
the college, Medical Science and Education for Healthcare Professionals
(EDHP). The Medical Science program is available at our multiple
campuses (Bryan/College Station, Temple, Houston, and Dallas) with
distinct research strengths opportunities on each campus; while the
Education for Healthcare Professionals program is delivered fully online.
Our programs also have a flexible and interdisciplinary curriculum that
allows our students to have a highly personalized and individually
tailored training program. In addition to our own programs, our faculty
also participate in several interdisciplinary graduate programs, including
Genetics, Neuroscience, and Toxicology.

**Masters**
- Master of Science in Education for Health Care Professionals
  (p. 1109)
- Master of Science in Medical Sciences (p. 1113)

**Doctoral**
- Doctor of Philosophy in Medical Sciences (p. 1117)
- Combined Doctor of Medicine and Doctor of Philosophy (p. 1102)

**Certificates**
- Education for Healthcare Professionals Certificate (p. 1125)

**First Professional Doctoral**
- Doctor of Medicine in Medicine (p. 1123)

**Combined Doctor of Medicine and Doctor of Philosophy**

The Combined Doctor of Medicine (MD) and Doctor of Philosophy (PhD)

The College of Medicine offers a combined training program leading to
both MD and PhD degrees. The purpose of this program is to provide

The college also offers a Master of Science in Medical Science, though
students are normally admitted into the Ph.D. program in Medical Science
and admission for the M.S. degree requires special approval.

**Doctoral**

Our Medical Science program provides students with formal course work
and experimental research leading to a Ph.D. degree. The program
is organized into seven emphasis areas called Tracks. Each Track
responds to an area of scientific research strength in the College
where there are sufficient numbers of faculty to provide a robust training
experience. Each Track has a specific curriculum that outlines appropriate
coursework and activities which will provide the educational foundation
for research in that general area. Students are expected to demonstrate
professional level knowledge and research skills in their chosen area.
The first year curriculum is meant to provide a broad-based foundation
for students through course work in medical sciences and through
research rotations leading to the selection of a faculty research advisor.
Ultimately the student will conduct an independent research project that
will constitute a significant contribution to the field in general, should
be publishable in a peer-reviewed journal, and forms the basis for the
student’s dissertation.

The College of Medicine also offers an MD/PhD Combined Degree
Program and detailed information on this program can be found at http://
medicine.tamhsc.edu/md-phd. (http://medicine.tamhsc.edu/md-phd)

**Masters**
- Master of Science in Education for Health Care Professionals
  (p. 1109)
- Master of Science in Medical Sciences (p. 1113)

**Doctoral**
- Doctor of Philosophy in Medical Sciences (p. 1117)
- Combined Doctor of Medicine and Doctor of Philosophy (p. 1102)

**Certificates**
- Education for Healthcare Professionals Certificate (p. 1125)

**First Professional Doctoral**
- Doctor of Medicine in Medicine (p. 1123)
research training for highly motivated medical students planning careers in academic medicine.

To accomplish this, our program integrates the studies and requirements for both the MD and PhD degrees, providing students with many opportunities to relate their study of clinical medicine with basic biomedical science. Such training produces medical scientists with unique insights into human disease processes.

The MD/PhD program typically requires seven to nine years to complete the combined degree requirements. The program is flexible in many ways and is designed to meet the individual educational needs of the student. Students entering the program are enrolled in the summer semester eight weeks prior to medical school orientation. During this semester, students complete three credit hours of graduate research and, in consultation with the Program Director, a self-selected eight week rotation in a research lab. This rotation introduces students to the laboratories and potential research advisors.

Throughout training, all M.D./Ph.D. students are required to participate in MSCI 620/920 (The Scientific Basis of Medicine). This course, which grew out of the M.D./Ph.D. Journal Club, reviews recent papers in the medical literature and utilizes a group setting to further develop critical analysis skills as well as facilitate interaction and dialogue between peers and M.D./Ph.D. trained faculty. In addition, students are encouraged to attend at least one research seminar per week to assist in identifying a major discipline area for graduate training.

Lastly, this program is dedicated to developing outstanding physician-scientists who excel in their field and are competitive at the national level. The curriculum is designed to meet the individual educational needs of students while promoting excellence. To this end, M.D./Ph.D. students have two options for completing their training:

**Option 1**

Students follow the medical school curriculum and cover the basic medical sciences during their preclinical training period which extends through December of their second year. Next, students begin their Ph.D. training. During this period, students:

- Complete a second research rotation;
- Select a Ph.D. advisor;
- Finish required coursework, including electives in their specialized discipline area; and
- Finalize a meritorious research project and publish their work as well as write and defend their dissertation.

After completing the Ph.D. requirements, students finish their clinical clerkships and the fourth year of medical school.

**Option 2**

Students complete three years of medical school prior to Ph.D. training. However, sufficient research time is also integrated into clinical clerkships which allows students to complete a second research rotation. After completing their clinical clerkships students begin their formal Ph.D. training and:

- Select a Ph.D. advisor;
- Complete coursework requirements including electives in their specialized discipline area; and
- Finalize a meritorious research project and publish their work as well as write and defend their dissertation.

Following their dissertation defense, students complete their fourth year of medical school. The Ph.D. and M.D. degrees are awarded after the requirements for both degrees have been fulfilled.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.
Complete residence requirement.

When: Before submitting request to schedule final oral examination.
Approved by: OGAPS

Apply for degree; pay graduate fee.

When: During the first week of the final semester; see OGAPS calendar for deadlines.

Submit request for permission to hold and announce final oral examination.

When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.
Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.

When: See OGAPS calendar for deadlines.
Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

More detailed information on the MD/PhD Combined Degree Program can be found at http://medicine.tamhsc.edu/md-phd/index.html.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1104)
- Degree Plan (p. 1104)
- Transfer of Credit (p. 1105)
- Research Proposal (p. 1105)
- Examinations (p. 1105)
  - Preliminary Examination (p. 1105)
  - Final Examination/Dissertation Defense (p. 1107)
- Dissertation (p. 1107)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from her/his academic program and located on the respective Texas A&M University campus, to serve as the co-chair of the committee. If the committee chair is on an approved leave of absence, s/he can remain as chair without a co-chair for up to one year with written approval of the Department Head or chair of the intercollegiate faculty. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation, will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination
of departments. A degree plan must carry a reasonable amount of 691 (Research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Examination**

**Preliminary Examination**

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree

1. to proceed with the oral portion of the preliminary examination, or
2. to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review with the student eligibility criteria, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or interdisciplinary degree programs may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her exam. A department or interdisciplinary degree program can have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required for results for the preliminary examination.

After passing the required preliminary oral and written examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

Upon approval of the student’s advisory committee, with no more than one member dissenting, and the approval by the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination, when adequate time has been given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
</tr>
<tr>
<td></td>
<td><strong>When:</strong> Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
</tr>
<tr>
<td></td>
<td><strong>When:</strong> Before preliminary examination.</td>
</tr>
</tbody>
</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691 (Research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examinations/Defenses that are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date will be recorded as failures. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Dissertation

MD/PhD students must submit their final corrected and committee approved dissertation to the Office of Graduate and Professional Studies no later than the published deadline during their last semester – after which both the MD and PhD degrees will be conferred.

Additional Requirements

- Residence (p. 1108)
- Time Limit (p. 1108)
- Continuous Registration (p. 1108)
- Admission to Candidacy (p. 1108)
- 99-Hour Cap on Doctoral Degrees (p. 1108)
- Languages (p. 1108)
- Application for Degree (p. 1108)
Residence
A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master's degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan.

See Residence Requirements (p. 22).

Time Limit
Students in the combined PhD/MD program must clear their dissertation no later than 2 years after the final examination or within the 10 year time limit whichever occurs first.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691 (Research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements.

The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

Application for Degree
The MD and PhD degree are conferred in the same semester.
Master of Science in Education for Health Care Professionals

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   When: Before first semester registration.  
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.  
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   When: At least 20 working days prior to the submission of the Request for the Final Examination.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   When: Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   When: If applicable, before or during final semester.  
   Approved by: OGAPS.

7. Submit request to schedule final examination.  
   When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
   When: See OGAPS calendar for deadlines.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  
    For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student's Howdy portal.

For program specific information please visit the following website: http://medicine.tamhsc.edu/graduate-studies/prospective/edhp.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 1109)
- Degree Plan (p. 1110)
- Credit Requirements (p. 1110)
- Transfer of Credit (p. 1110)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1111)
- Thesis Option (p. 1111)  
  - Thesis Proposal (p. 1111)  
  - Final Examination (p. 1111)
- Non-Thesis Option (p. 1112)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the
exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogdps. tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student's advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M.
which are eligible to be applied to a graduate degree, and there must be no unabsoled grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Exams results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 681 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 1112)
- Continuous Registration (p. 1113)
- Time Limit (p. 1113)
- Foreign Languages (p. 1113)
- Application for Degree (p. 1113)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).
Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Medical Sciences

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   When: Before first semester registration.  
   Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.  
   When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   When: At least 20 working days prior to the submission of the Request for the Final Examination.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   When: Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   When: If applicable, before or during final semester.  
   Approved by: OGAPS.

7. Submit request to schedule final examination.  
   When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
   When: See OGAPS calendar for deadlines.  
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  
    For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdps.tamu.edu.
Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 1114)
- Degree Plan (p. 1114)
- Credit Requirements (p. 1114)
- Transfer of Credit (p. 1114)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1115)
- Thesis Option (p. 1115)
  - Thesis Proposal (p. 1115)
  - Final Examination (p. 1116)
- Non-Thesis Option (p. 1116)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee.

1. Complete the application for degree form via the student's Howdy portal.

2. Program Requirements

3. Student's Advisory Committee

4. Degree Plan

5. Credit Requirement

6. Transfer of Credit
and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions. Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies. Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.
2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.
3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.
4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
7. Continuing education courses may not be used for graduate credit.
8. Extension courses are not acceptable for credit.
9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline. Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and
Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To achieve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one disension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.50 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 1117)
- Continuous Registration (p. 1117)
- Time Limit (p. 1117)
- Foreign Languages (p. 1117)
- Application for Degree (p. 1117)
Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Medical Sciences

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages.

The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   - **When:** Before first semester registration.
   - **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   - **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   - **When:** Before preliminary examination.

4. Complete the preliminary examination.
   - **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   - **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
5 Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6 Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

7 Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8 Submit request for permission to hold and announce final oral examination. **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9 Successfully complete final examination. **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. **Approved by:** Advisory committee and OGAPS

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. **When:** See OGAPS calendar for deadlines. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

### Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 1118)
- Degree Plan (p. 1119)
- Transfer of Credit (p. 1119)
- Research Proposal (p. 1119)
- Examinations (p. 1119)
  - Preliminary Examination (p. 1119)
  - Final Examination/Dissertation Defense (p. 1121)
- Dissertation (p. 1122)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.
Degree Plan

The student's advisory committee will evaluate the student's previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master's degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master's degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student's advisory committee if it is deemed necessary to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student's advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for "internship" coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student's advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student's advisory committee, the head of the student's major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student's major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student's advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student's advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student's degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. Unless he or she chooses to waive participation in this part of the examination, two or more members of the advisory committee may give a joint written examination. One or more members may require a
student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
### Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
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<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan. <strong>When:</strong> Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. <strong>When:</strong> Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”. <strong>When:</strong> Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
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<tr>
<td>4</td>
<td>Student checks the availability of committee members. <strong>When:</strong> Several weeks before the proposed date of the preliminary examination.</td>
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<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements. <strong>When:</strong> At least three weeks before the proposed date of the preliminary examinations. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule. <strong>Approved by:</strong> Committee chair, department head or intercollegiate faculty chair.</td>
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<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. <strong>When:</strong> Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. <strong>Approved by:</strong> Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. <strong>When:</strong> Upon receipt of the report of the doctoral Preliminary Examination.</td>
</tr>
</tbody>
</table>

### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The **Office of Graduate and Professional Studies must be notified in writing of any cancellations.**

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of
Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 1122)
- Time Limit (p. 1122)
- Continuous Registration (p. 1122)
- Admission to Candidacy (p. 1122)
- Languages (p. 1123)
- 99-Hour Cap on Doctoral Degree (p. 1123)
- Application for Degree (p. 1123)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters to complete 130 semester credit hours of doctoral coursework. The hour limit for these majors is 130 doctoral hours.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The Doctor of Medicine (MD) degree requires a minimum of four years of study. The focus of the medical curriculum is to prepare students for supervised medical practice through clinical integration of material throughout all four years of study. Students in the pre-clerkship portion of the curriculum (approximately 18 months) do not take separate courses in the traditional basic science disciplines of gross anatomy, biochemistry, genetics, physiology, histology, microbiology, immunology, pharmacology, pathology, and neuroscience. Rather, such content is appropriately organized into integrated blocks of instruction (3 to 19 weeks in duration depending upon the theme of the block). Students in the clerkship portion of the curriculum (approximately 30 months) rotate on clinical service in required clerkships (internal medicine, surgery, psychiatry, pediatrics, obstetrics/gynecology, family medicine, emergency medicine, critical care medicine, an acting internship, and neurology/neurosciences) and also have opportunities for rotations in elective clerkships and areas of interest. Grades are issued for individual blocks and clerkships on an honors/pass/fail basis. Students are required to take and pass and/or achieve a minimum score on National Board of Medical Examiners (NBME) customized comprehensive exams and subject exams at various points in the program.

The ethical and social aspects of medical practice receive special emphasis in the Humanities, Ethics, Altruism and Leadership (HEAL) courses, which provide lecture, discussion and small group case studies that focus on the humanistic concerns of the ethics of modern medicine.

During the third and fourth years, students receive clinical training in a variety of inpatient and outpatient settings associated with our main clinical teaching campuses located in Bryan/College Station (Family Medicine Residency, the College Station Medischy:cal Center, Baylor Scott & White Health and St. Joseph Regional Health Center), Dallas (Baylor Scott & White Health, Cook Children's Medical Center, and Timberlawn Mental Health System), Houston (Houston Methodist Hospital), Round Rock (Lone Star Circle of Care, Baylor Scott & White Health, and various facilities within St David's Healthcare and Seton Healthcare, including Dell Children's and the Austin State Hospital), and Temple (Baylor Scott & White Health and the Central Texas Veterans Health Care System, as well as nearby Carl R. Darnall Army Medical Center at Ft. Hood). Third-year clerkships in Internal Medicine, Surgery, Family Medicine, Psychiatry, Pediatrics and Obstetrics/Gynecology are required. Fourth-year clerkships in Emergency Medicine, Critical Care Medicine, an acting internship, and neurology/neurosciences are required. A wide variety of elective clinical experiences are available in the fourth year. Some third year rotations and many fourth year rotations can be completed at alternate locations around the state (e.g. Pediatrics at Driscoll Children's Hospital in Corpus Christi). Students may also design custom learning experiences for fourth-year electives or participate in offerings at other medical colleges on a limited basis.

Policies and Regulations
College of Medicine (COM) Student Handbook is published on the COM website under the Office of Student Affairs. This handbook is the official statement of rules and regulations that govern student conduct and student activities at the COM. A copy is available in the Office of Student Affairs on the Bryan/College Station campus. The handbook can also be viewed online on the following site: http://medicine.tamhsc.edu/student-affairs/docs/handbook.pdf.

**Professionalism**

Students entering a formal medical education program are expected to uphold and adhere to the ethical and behavioral standards of the profession of medicine. The development and maintenance of a professional attitude is an ongoing responsibility of each student. Evaluation of professional behavior is an integral part of the curriculum and will be a factor in assigning grades and determining promotion, retention or dismissal.

**College of Medicine Admission Information** (p. 35)

**Program Requirements**

**The Degree of Doctor of Medicine Core Curriculum**

The curriculum provides the basic science and clinical foundations that will prepare medical students for supervised medical practice in residency and beyond.

**Years One and Two**

The first 18 months of the curriculum (pre-clerkship portion) focus on the fundamentals of biomedical science and consist of two components, Foundations and Organ Systems.

**Pre-Clerkship Phase**

Students start the first year of medical school with the Foundations blocks, which continue through mid-April of the first calendar year. Foundations blocks emphasize the basic structure of the human body and basic principles of other medical science disciplines, i.e., gross anatomy, histology, basic principles of biochemistry, genetics, pharmacology, and cell physiology. Foundations blocks also include Neuroscience and Introduction to Disease, which cover basic pathophysiology, immunology, and bacteriology. In the addition to the instruction of these basic medical sciences, students take integrated courses which cover medical humanities, ethics, leadership, and other important professional development topics, as well as the Introduction to Clinical Skills course, which includes patient history-taking and doctor-patient communication skills and physical diagnosis. Further, students are introduced to Evidence-Based Medicine key principles, Scholarly Work foundations and Research principles.

By mid-April of the first calendar year, students transition into the Organ Systems blocks, which conclude the following winter. The Organ Systems blocks cover normal function, pathophysiology and disease-related aspects of the specific organ systems including the basic therapeutic approach to disease. The disciplines covered in Organ Systems blocks include organ-based physiology, organ system/disease-related biochemistry and genetics, pathology, microbiology, immunology, pharmacology, introductory pediatrics and introductory internal medicine. Students take a summer break after two Organ Systems blocks have been delivered, and this break provides opportunities to explore scholarly activities, service learning, and other educational activities. Throughout the Organ Systems blocks, students continue to build skills in Evidence-Based Medicine, Scholarly Work and Research principles.

**Pre-Clerkship (Foundations)**

**Blocks/Courses**

- Foundations of Medicine I
- Foundations of Medicine II
- Medical Gross Anatomy
- Neuroscience
- Introduction to Disease
- Humanities, Ethics, Altruism and Leadership (HEAL) I & II
- Evidence Based Medicine/Scholarship and Research I & II
- Introduction to Clinical Skills I & II

**Pre-Clerkship (Organ Systems)**

**Blocks/Courses**

- Hematology/Oncology Gastrointestinal/Metabolism/Nutrition
- Cardiovascular
- Renal/Genitourinary Respiratory
- Endocrinology/Reproductive Science
- Integument/Musculoskeletal
- Humanities, Ethics, Altruism and Leadership (HEAL) III
- Evidence Based Medicine / Scholarship & Research III
- Introduction to Clinical Skills Preceptorship

**Years Three and Four**

The Clerkship portion of the curriculum follows delivery of the Organ Systems blocks, begins in January of the second year of medical school and extends until graduation. During this 30-month period, students rotate on clinical service in required clerkships (internal medicine, surgery, psychiatry, pediatrics, obstetrics/gynecology, family medicine, emergency medicine, critical care medicine, an acting internship, and neurology/neurosciences) and also have opportunities for rotations in elective clerkships and areas of interest. During this time, students receive clinical training in several different patient care venues and locations, including private-practice, academic, and governmental institutions in Austin, Bryan-College Station, Corpus Christi, Dallas, Houston, Round Rock and Temple. Opportunities for rotations in other regions and states exist, as do opportunities for global medical mission work and service learning.

**Clerkship Phase (Phase III)**

**Phase III Clerkships/Courses**

**Required Clerkships:**

- Family Medicine (6 weeks)
- Internal Medicine (12 weeks)
- Obstetrics and Gynecology (6 weeks)
- Pediatrics (6 weeks)
- Psychiatry (6 weeks)
- Surgery (12 weeks)

**Required Course:**

- Principles of Radiology
Clerkship Phase (Phase IV)

Phase IV Rotations/Electives

Required Rotations/Courses:

- Acting Internship in Primary Care Medicine (4 weeks)
- Critical Care Medicine (4 weeks)
- Emergency Medicine (4 weeks)
- Alcohol and Drug Dependence Treatment Program (2 weeks)
- Becoming a Physician IV (2 weeks)

Electives:

- Fourth-year electives are offered on all COM campuses. Students may choose from pre-determined electives, design custom learning experiences, or participate in offerings at other medical colleges on a limited basis.

Requirements for Graduation for MD Degree

COM grants the MD degree after the completion of the four-year program to those students who have attained a grade of at least a “Pass” in the courses and clerkships in the medical curriculum, and who have satisfactorily demonstrated to the faculty the personal and professional qualities essential to the practice of medicine. In addition, passing scores on the USMLE Step 1 and USMLE Step 2-Clinical Knowledge exams must be obtained. Students are expected to complete requirements for the MD degree within six (6) years, not counting time on leave of absence or in pursuit of advanced degrees, e.g. an MD/PhD.

COM students who qualify for the MD degree and who attain a GPA of 3.50 or above in their professional medical curricula, are awarded a degree “With Honors.” Students who enter the curriculum with advanced standing are not eligible to be named honor graduates.

Commencement for COM students who have earned the MD degree takes place at the end of the spring semester.

Education for Healthcare Professionals - Certificate

The Certificate in Education for Healthcare Professionals is a 14 credit hour program for students who want to expand their knowledge of teaching and curriculum development. The Certificate program can be an intermediary step within the EDHP program and can be applied to the Master’s degree. The overarching goals of the Certificate in EDHP are to prepare students to: teach in a variety of settings with an interdisciplinary team; incorporate theory and practice in the development and implementation of education offerings in diverse settings and populations; integrate collective teaching strategies and delivery systems for today’s new learning environment; and effectively evaluate student performance with the necessary tools and strategies in clinical and/or classroom settings. The learning outcomes for students who complete the Certificate in EDHP require that students will: analyze educational pedagogies for a population of learners; apply best practices of curriculum development and evaluation methods in teaching environments; develop expertise in varied instructional methodologies; incorporate an interdisciplinary perspective into an educator role; and integrate the role of educator into current practice.

Program Requirements

Certificate Program Goals and Outcomes

The overarching goals of the Certificate in EDHP are to prepare students to:

- Teach in a variety of settings with an interdisciplinary team. Incorporate theory and practice in the development and implementation of educational offerings in diverse settings and populations.
- Integrate collective teaching strategies and delivery systems for today’s new learning environment.
- Effectively evaluate student performance with the necessary tools and strategies in clinical and/or classroom settings.
- Develop their skills as a new faculty member.

The learning outcomes for students who complete the Certificate in EDHP require that students will:

- Analyze educational pedagogies for a population of learners.
- Apply best practices of curriculum development and evaluation methods in teaching environments.
- Develop expertise in varied instructional methodologies.
- Incorporate an interdisciplinary perspective into an educator role.
- Integrate the role of educator into current practice.

EDHP 500 Teaching and Learning Theory 3
EDHP 501/ NURS 501 Curriculum Design 3
EDHP 502/ NURS 502 Assessment and Evaluation in Education 3
EDHP 503/ NURS 503 Teaching Strategies 3
EDHP 504 Teaching Practicum 1-2

For other specific program requirements regarding the EDHP certificate please review the EDHP website: http://medicine.tamhsc.edu/edhp.

College of Nursing

https://nursing.tamhsc.edu

Administrative Officers

Dean - Sharon A. Wilkerson, Ph.D., RN, CNE, ANEF
Associate Dean for Student Affairs - Kathryn W. Cochran, M.S.N., RN
Associate Dean for Finance and Administration - Shirley A. Ellison, M.B.A.
Assistant Dean for Research & Evidence Based Practice - Kevin Gosselin, Ph.D., M.Ed., M.S., B.A.
Assistant Dean for Academic Studies - Cathy E. Hansen, M.S.N., RN, CNE
Associate Dean for Academic Affairs - Debra W. Matthews, Ph.D., RN
Director of Nursing Education, Round Rock Campus - Robin L. Page, Ph.D., RN, CNM
About the College of Nursing

The College of Nursing is committed to addressing the critical nursing shortage across Texas by producing exceptionally prepared nurses and advanced nursing research. We are devoted to creating and implementing the most effective educational experience with cutting-edge classroom technologies and simulated experiences that include standardized patients and virtual clinical learning activities.

As leaders, our graduates are taught to question traditional methods and continually seek the best practices based on relevant clinical research. Through community service and leadership opportunities, the TAMHSC-College of Nursing fosters a sense of social responsibility and global citizenship. Likewise, we are developing research innovations to enhance the education and preparation of nurses, improving the delivery of patient care across an eclectic array of populations, and translating research evidence into practice.

The Degree of Master of Science in Nursing

Admission to the Master of Science in Nursing (MSN) program requires the student to have graduated with a Bachelor of Science in Nursing degree from an institution of higher education that is both accredited by the appropriate regional accrediting agency and either NLNAC or CCNE. The student must have an active, unencumbered Registered Nurse license to practice in the state of Texas (or show active licensure by the end of the first semester). The College does not require an entrance exam for admission to the MSN program.

The College of Nursing offers two (2) tracks leading to the MSN: Nursing Education and Family Nurse Practitioner. The Master of Science in Nursing (MSN) Education is a professional degree program which prepares the graduate to apply principles of education in the role of educator in various patient care settings and in institutions of higher education. The graduate develops expertise in the teaching of nursing students, patients, consumers and other individuals.

The Master of Science in Nursing (MSN) Family Nurse Practitioner program of study prepares students as advanced practice nurses for community-oriented primary care. Upon completion, graduates are eligible to sit for national certification examinations and to apply for approval to practice as FNP in Texas. Students will be expected to travel to campus for clinical or class activities approximately once per semester. Students will be responsible for obtaining their own preceptors.

Masters

- Master of Science in Nursing in Family Nurse Practitioner (p. 1126)
- Master of Science in Nursing in Nursing Education (p. 1130)

Master of Science in Nursing in Family Nurse Practitioner

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

6. Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

7. Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.
Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1127)
- Degree Plan (p. 1127)
- Credit Requirements (p. 1128)
- Transfer of Credit (p. 1128)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1128)
- Thesis Option (p. 1128)
  - Thesis Proposal (p. 1129)
  - Final Examination (p. 1129)
- Non-Thesis Option (p. 1129)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).
A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website.
Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science
degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- **Residence (p. 1130)**
- **Continuous Registration (p. 1130)**
- **Time Limit (p. 1130)**
- **Foreign Languages (p. 1130)**
- **Application for Degree (p. 1130)**

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the Office of Graduate and Professional Studies.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

**Master of Science in Nursing in Nursing Education**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master's Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. **When:** At least 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. **When:** During the first week of the final semester, see OGAPS calendar.
Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student’s Howdy portal.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1131)
- Degree Plan (p. 1132)
- Credit Requirements (p. 1132)
- Transfer of Credit (p. 1132)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1132)
- Thesis Option (p. 1133)

- Thesis Proposal (p. 1133)
- Final Examination (p. 1133)
- Non-Thesis Option (p. 1134)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the
The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum
Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final
examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree (p. 24) section.

Irma Lerma Rangel College of Pharmacy

Administrative Officers

Founding Dean - Indra K. Reddy, Ph.D.
Assistant Dean for Finance and Administration - Mr. Ramey A. Benfield
Assistant Dean for Experiential Education - Gary L. Frech, M.B.A., M.S., R.Ph.
Associate Dean for Academic Affairs - Steven L. Peterson, Ph.D.
Assistant Dean for Student Affairs - Gregory Sawyer, Ph.D.

About the College of Pharmacy

The Irma Lerma Rangel College of Pharmacy offers a Doctor of Pharmacy (Pharm. D.) degree program. The primary goal of the program is to provide a comprehensive pharmacy education in a stimulating environment to prepare students for the practice of pharmacy as competent, caring,
ethical professionals dedicated to the provision of optimal pharmaceutical care.

Students enrolled in this program are exposed to a core professional curriculum that includes coursework in the biomedical sciences; pharmaceutical sciences; social, behavioral and administrative pharmacy sciences; and pharmacy practice. The curriculum consists of 146 semester credit hours (SCH) and is organized so that students progress from didactic and laboratory coursework in pharmaceutical and clinical sciences to summative experiential rotations. This total includes 103 SCH of the core curriculum (required courses), six SCH of elective courses, 37 SCH of experiential education (hands-on clinical experiences) and one SCH of capstone. The fourth year focuses on Advanced Pharmacy Practice Experiences where students apply and further develop the knowledge and skills gained during the first three years of the program.

Only those students who are admitted into the Irma Lerma Rangel College of Pharmacy may enroll in courses. All pre-pharmacy coursework must be completed prior to the beginning of the first professional year (P1). Advancement to subsequent professional years (P2, P3 and P4) is determined by successful completion of all designated prerequisites and all prescribed coursework for that year. Students with unsatisfactory academic performance may not progress to the next year, may be required to remediate deficiencies, or repeat the year in which the deficiencies occurred.

Courses that comprise the core curriculum include both required and elective coursework and are described below.

Curricular Changes
The Irma Lerma Rangel College of Pharmacy program is subject to ongoing evaluation as mandated by the Accreditation Council for Pharmacy Education (ACPE). The Accreditation/Self-Study Committee follows the Guidelines for Self-Study from ACPE. It should be noted that these guidelines call for ongoing assessment rather than point-in-time assessment of program elements. This committee reports to the dean, who is responsible for taking action on the findings and recommendations of the committee. Proposals for curricular modification emanating from these self-study processes are carefully deliberated by the entire faculty. While the curriculum and program of study detailed within this document were accurate at the time of publication, the college reserves the right to make modifications without advance notice.

Course Credits
The learning format of the class governs the number of Semester Credit Hours (SCH) a particular course is given. The following guidelines were used to make these determinations:

- Didactic Courses: 1 x 50 minutes = 1 Semester Credit Hour
- Seminar Courses: 2 x 50 minutes = 1 Semester Credit Hour
- Laboratory Courses: 3-4 x 50 minutes = 1 Semester Credit Hour
- Recitation Courses: 3-4 x 50 minutes = 1 Semester Credit Hour (e.g., case studies)

* Experiential Courses: 8¹ x 50 minutes = 1 Semester Credit Hour

¹ For experiential courses, semester credit hours assigned are described in the course syllabus and typically 8 or more 50 minute sessions equals 1 semester credit hour.

Admission Information (p. 37)
<table>
<thead>
<tr>
<th>Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHAR 605 IPPE I: Introductory Pharmacy Practice Experiences</td>
<td>1</td>
</tr>
<tr>
<td>PHAR 601 Forum / Student Portfolios / Professional Development I</td>
<td>0</td>
</tr>
<tr>
<td>PHAR 814 IPT Recitation/Rounds III</td>
<td>1</td>
</tr>
<tr>
<td>PHAR 801 Forum/Student Portfolios/Professional Development III</td>
<td>0</td>
</tr>
<tr>
<td>PHAR 842 Patient Assessment</td>
<td>3</td>
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<td>Elective</td>
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</table>

**Term Semester Credit Hours**: 18

**Spring**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHAR 673 Self Care and Non-Prescription Medications</td>
<td>3</td>
</tr>
<tr>
<td>PHAR 611 Principles Drug Action II</td>
<td>2</td>
</tr>
<tr>
<td>PHAR 628 Research Methods/Biostatics</td>
<td>2</td>
</tr>
<tr>
<td>PHAR 658 Public Health and Pharmacoepidemiology</td>
<td>2</td>
</tr>
<tr>
<td>PHAR 642 Pharmaceutics I</td>
<td>4</td>
</tr>
<tr>
<td>PHAR 657 Pharmacy Law and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>PHAR 606 IPPE II: Introductory Pharmacy Practice Experiences</td>
<td>1</td>
</tr>
<tr>
<td>PHAR 601 Forum / Student Portfolios / Professional Development I</td>
<td>1</td>
</tr>
</tbody>
</table>

**Second Year**

| Term Semester Credit Hours: 18 |

**Fall**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHAR 742 Basic Pharmacokinetics</td>
<td>3</td>
</tr>
<tr>
<td>PHAR 741 Pharmaceutics II</td>
<td>3</td>
</tr>
<tr>
<td>PHAR 710 IPT I: Electrolytes, Acid-Base, and Kidney Diseases</td>
<td>2</td>
</tr>
<tr>
<td>PHAR 711 IPT II: Cardiovascular Diseases</td>
<td>4</td>
</tr>
<tr>
<td>PHAR 721 Nutrition, Vitamins, Complementary and Alternative Medicine</td>
<td>2</td>
</tr>
<tr>
<td>PHAR 777 Sterile Products/IV Admixtures (Lab)</td>
<td>1</td>
</tr>
<tr>
<td>PHAR 705 IPPE: Community Pharmacy Practice</td>
<td>1</td>
</tr>
<tr>
<td>PHAR 714 IPT Recitation/Rounds I</td>
<td>1</td>
</tr>
<tr>
<td>PHAR 701 Forum/Student Portfolios/Professional Development II</td>
<td>0</td>
</tr>
</tbody>
</table>

**Spring**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHAR 726 Microbiology/Immunology</td>
<td>3</td>
</tr>
<tr>
<td>PHAR 756 Pharmacy Management</td>
<td>2</td>
</tr>
<tr>
<td>PHAR 712 IPT III: Endocrinology and Metabolic Diseases</td>
<td>3</td>
</tr>
<tr>
<td>PHAR 713 IPT IV: Neurology and Pain Management</td>
<td>3</td>
</tr>
<tr>
<td>PHAR 778 Drug Literature Evaluation and Patient Drug Education</td>
<td>3</td>
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<tr>
<td>PHAR 706 IPPE: Institutional Pharmacy Practice</td>
<td>1</td>
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<tr>
<td>PHAR 715 IPT Recitation/Rounds II</td>
<td>1</td>
</tr>
<tr>
<td>PHAR 701 Forum/Student Portfolios/Professional Development II</td>
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<tr>
<td>Elective</td>
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</table>

**Term Semester Credit Hours**: 17

**Third Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHAR 841 Toxicology and Poison Management</td>
<td>2</td>
</tr>
<tr>
<td>PHAR 856 Introduction to Pharmacoconomics</td>
<td>2</td>
</tr>
<tr>
<td>PHAR 810 IPT V: Psychiatry and Addiction</td>
<td>3</td>
</tr>
<tr>
<td>PHAR 811 IPT VI: Critical Care, GI, Pulmonary, Rheumatic, Ophthalmology and Dermatology</td>
<td>5</td>
</tr>
<tr>
<td>PHAR 885 Capstone</td>
<td>1</td>
</tr>
<tr>
<td>Elective</td>
<td>0</td>
</tr>
</tbody>
</table>

**Term Semester Credit Hours**: 17

**Fourth Year**

| Term Semester Credit Hours: 20 |

**Fall**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>PHAR 8XX APPE I</td>
<td>6</td>
</tr>
<tr>
<td>PHAR 8XX APPE II</td>
<td>6</td>
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<tr>
<td>PHAR 8XX APPE III</td>
<td>6</td>
</tr>
<tr>
<td>PHAR 8XX APPE IV</td>
<td>6</td>
</tr>
</tbody>
</table>

**Spring**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHAR 8XX APPE V</td>
<td>6</td>
</tr>
<tr>
<td>PHAR 8XX APPE VI</td>
<td>6</td>
</tr>
<tr>
<td>PHAR 805 Capstone</td>
<td>1</td>
</tr>
</tbody>
</table>

**Term Semester Credit Hours**: 13

**Total Semester Credit Hours**: 146

**Course Credits**

The learning format of the class governs the number of Semester Credit Hours (SCH) a particular course is given. The following guidelines were used to make these determinations:

- Didactic Courses: $1 \times 50 \text{ minutes} = 1 \text{ Semester Credit Hour}$
- Seminar Courses: $2 \times 50 \text{ minutes} = 1 \text{ Semester Credit Hour}$
- Laboratory Courses: $3-4 \times 50 \text{ minutes} = 1 \text{ Semester Credit Hour}$
- Recitation Courses: $3-4 \times 50 \text{ minutes} = 1 \text{ Semester Credit Hour}$ (e.g., case studies)

* Experiential Courses: $8 \times 50 \text{ minutes} = 1 \text{ Semester Credit Hour}$

For experiential courses, semester credit hours assigned are described in the course syllabus and typically 8 or more 50 minute sessions equals 1 semester credit hour.

**Requirements for Graduation**

A candidate for the Doctor of Pharmacy (Pharm. D.) degree must meet all of the following requirements to be eligible to graduate:

- Satisfactorily meeting all requirements for admission
- Satisfactorily complete all curriculum requirements including:
have received the prestigious designations of Regents Professors and two Distinguished Professors. Further, the research and practice links established by the faculty provide an extensive diversity of opportunities for students to work closely with professionals in applied public health settings.

Location

The School of Public Health’s administration and faculty are located in a state-of-the-art, three-building complex in College Station, on the Texas A&M University west campus. The nearly 100,000-square-foot complex includes classrooms fully equipped with videoconferencing technology to support the school’s innovative distance education programs that reach across the breadth of the state. The laboratory building provides a venue for the school’s internationally regarded toxicology group to engage in exemplary public health work and provides a vehicle for training tomorrow’s researchers. The administration building houses the administration and faculty. In addition, the school operates on-going regional instructional and research programs at the McAllen campus.

Departments

Departments

- Department of Environmental and Occupational Health (p. 1164)
- Department of Epidemiology and Biostatistics (p. 1169)
- Department of Health Policy and Management (p. 1173)
- Department of Health Promotion and Community Health Sciences (p. 1175)

Interdepartmental Programs

- Public Health Certificate (p. 1164)
- Doctor of Philosophy in Health Services Research (p. 1156)
- Doctor of Public Health in Epidemiology and Environmental Health (p. 1143)
- Master of Health Administration in Health Administration (p. 1152)
- Master of Public Health in Occupational Safety and Health (p. 1162)
- Master of Science in Public Health in Biostatistics (p. 1138)
- Master of Science in Public Health in Environmental Health (p. 1140)
- Master of Science in Public Health in Epidemiology (p. 1149)
- Master of Science in Public Health in Health Policy and Management (p. 1153)

Interdepartmental Degree Programs

Masters

- Master of Public Health in Occupational Safety and Health (p. 1162)
- Master of Science in Public Health in Epidemiology (p. 1138)
- Master of Science in Public Health in Environmental Health (p. 1140)
- Master of Science in Public Health in Epidemiology (p. 1149)
- Master of Science in Public Health in Health Policy and Management (p. 1153)

Doctoral
• Doctor of Philosophy in Health Services Research (p. 1156)
• Doctor of Public Health in Epidemiology and Environmental Health (p. 1143)

Certificates
• Public Health Certificate (p. 1164)

Master of Science in Public Health in Biostatistics

The Master of Science in Public Health (MSPH) is considered an equivalent professional public health master’s degree and requires additional coursework in research methods and statistics. Students can choose among the variety of multi-disciplinary public health options to navigate their public health interest.

The degree is offered in all core disciplines of public health: epidemiology, biostatistics, environmental health, occupational safety and health, and health promotion and community health sciences. The MSPH is a thesis degree program that has culminating experiences as part of the degree requirements. Students will also participate in a practicum demonstrating overall public health problem solving skills.

An individual with a baccalaureate degree may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

Program Requirements

Program Requirements
• Student’s Advisory Committee (p. 1138)
• Degree Plan (p. 1138)
• Credit Requirement (p. 1138)
• Transfer of Credit (p. 1138)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1139)
• Thesis (p. 1139)
  • Thesis Proposal (p. 1139)
  • Final Examination (p. 1139)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her department concerning appointment of the chair of the advisory committee. The student’s advisory committee for the Master of Science degree will consist of no fewer than three graduate faculty representatives of the student’s fields of study and research. The committee chair or one of the co-chairs must be a member of Graduate Faculty in the student’s department.

Committee members must be comprised of at least one principal faculty member within SPH but external to the relevant department(s), all voting members must be members of the graduate faculty. The chair, in consultation with the student, will select the remainder of the advisory committee. The committee composition must be approved by the relevant department head.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members can be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, guidance and supervision of the thesis study/research and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisor, in consultation with the student, will develop the proposed degree plan. The final degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdppss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 45 hours of coursework is required for the MSPH degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to produce a thesis and participate in a Practicum. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student’s assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the MSPH degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or
approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. **Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.** Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extensions, and Certain Other Courses**

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MSPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 3 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MSPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisor, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

**Thesis**

An acceptable thesis is required for the Master of Science in Public Health degree. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s department, the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website https://ogsdpss.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

The student must prepare a thesis proposal for approval by the student’s advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can be also obtained on the website http://rcb.tamu.edu.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F, or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).
For thesis students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate advisory committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A thesis candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.50 or greater and he/she has the approval of the advisory committee, the head of the student’s department, the Associate Dean for Academic Affairs, and Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student submits the thesis.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 1140)
- Time Limit (p. 1140)
- Scholastic Requirements (p. 1140)
- Foreign Languages (p. 1140)
- Internship or Practicum (p. 1140)
- Application for Degree (p. 1140)

**Residence**

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be valid until seven years after the end of the semester in which it was taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has a thesis must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Scholastic Requirements**

To maintain good academic standing, a MSPH student must maintain a minimum cumulative 3.00 GPR. If a student fails to attain a cumulative 3.00 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to 3.00 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.00 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MSPH program, he or she shall not be permitted to enroll in other MSPH courses.

**Foreign Languages**

No specific language requirement exists for the Master of Science in Public Health degree program.

**Internship or Practicum**

Students in the MSPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Public Health in Environmental Health**

The Master of Science in Public Health (MSPH) is considered an equivalent professional public health master’s degree and requires additional coursework in research methods and statistics. Students can choose among the variety of multi-disciplinary public health options to navigate their public health interest.

The degree is offered in all core disciplines of public health; epidemiology, biostatistics, environmental health, occupational safety and health, and health promotion and community health sciences. The MSPH is a thesis degree program that has culminating experiences as part of the degree requirements. Students will also participate in a practicum demonstrating overall public health problem solving skills.

An individual with a baccalaureate degree may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

**Program Requirements**
Program Requirements

- Student’s Advisory Committee (p. 1141)
- Degree Plan (p. 1141)
- Credit Requirement (p. 1141)
- Transfer of Credit (p. 1141)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1142)
- Thesis (p. 1142)
  - Thesis Proposal (p. 1142)
  - Final Examination (p. 1142)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her department concerning appointment of the chair of the advisory committee. The student’s advisory committee for the Master of Science degree will consist of no fewer than three graduate faculty representatives of the student’s fields of study and research. The committee chair or one of the co-chairs must be a member of Graduate Faculty in the student’s department.

Committee members must be comprised of at least one principal faculty member within SPH but external to the relevant department(s), all voting members must be members of the graduate faculty. The chair, in consultation with the student, will select the remainder of the advisory committee. The committee composition must be approved by the relevant department head.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members can be replaced by petition for valid reasons, a committee cannot resign in masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, guidance and supervision of the thesis study/research and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisor, in consultation with the student, will develop the proposed degree plan. The final degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdppss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 45 hours of coursework is required for the MSPH degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to produce a thesis and participate in a Practicum. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student’s assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the MSPH degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absorbed by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.
Limitations on the Use of Transfer, Extensions, and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MSPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 3 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MSPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisor, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

Thesis

An acceptable thesis is required for the Master of Science in Public Health degree. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s department, the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website https://ogsdpss.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

The student must prepare a thesis proposal for approval by the student’s advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can be also obtained on the website http://rcb.tamu.edu.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F, or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate advisory committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A thesis candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.50 or greater and he/she has the approval of the advisory committee, the head of the student’s department, the Associate Dean for Academic Affairs, and Office of
Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student submits the thesis.

**Additional Requirements**

**Scholastic Requirements**

To maintain good academic standing, a MSPH student must maintain a minimum cumulative 3.00 GPR. If a student fails to attain a cumulative 3.00 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.00 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.00 or above by the end of the next long semester (fall/spring). If this requirement is not met, the School’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MSPH program, he or she shall not be permitted to enroll in other MSPH courses.

**Foreign Languages**

No specific language requirement exists for the Master of Science in Public Health degree program.

**Internship or Practicum**

Students in the MSPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEQ 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be valid until seven years after the end of the semester in which it was taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has a thesis must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Residence**

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Public Health in Epidemiology and Environmental Health**

The Doctor of Public Health (DrPH) is an advanced professional degree for those whose career goals are in the area of professional practice in public health, including current and potential leaders in public health practice. The DrPH prepares candidates for a career in high-level administration, teaching, or practice, where advance analytical and conceptual capabilities are requisite.

Applicants may choose a major in Health Promotion and Community Health Sciences or Epidemiology and Environmental Health. Applicants choosing the Epidemiology and Environmental Health may choose to focus on either epidemiology or environmental health concentration areas.

The programs are designed for the practitioner; a graduate may be expected to fill instructional, supervisory, and administrative positions in which educational services are to be rendered.

Applicants to the DrPH will hold a master’s degree. For further information regarding admission, please visit http://sph.tamhsc.edu/future.

Although substantively different from the PhD degree in education, the DrPH degree requires equivalent admission qualifications, standards of scholarship and breadth and depth of study. For additional requirements, see the department doctoral handbook.

Because graduates of the program are expected to demonstrate a high level of professional skill and educational statesmanship, only those candidates who show a consistently high level of professional performance in their academic studies, in their role-related studies, in their internship experience, and in the completion of their records of study will be recommended for the degree.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor.
<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete practicum.</td>
<td>In consultation with committee, before submitting request to schedule final examination.</td>
<td>Department practicum coordinator.</td>
</tr>
<tr>
<td>7</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>8</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>11</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>12</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

For degree curriculum, see the Department of Environmental and Occupational Health (http://sph.tamhsc.edu/eoh) or Department of Epidemiology and Biostatistics (http://sph.tamhsc.edu/epi-bio).

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 1144)
- Degree Plan (p. 1145)
- Transfer of Credit (p. 1145)
- Research Proposal (p. 1145)
- Examinations (p. 1146)
  - Preliminary Examination (p. 1146)
  - Final Examination/Dissertation Defense (p. 1147)
- Dissertation (p. 1148)

**Student's Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department
(or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on the respective Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Public Health for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of DDS/DMD, DVM or MD degrees at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Public Health. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 (Research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.
As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards or recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one disapproval is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there...
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. When: Within 10 working days of the date of the scheduled oral examination and not later than 14 weeks prior to the final defense date. Approved by: Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691 (Research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 20 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examinations/Defenses results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense.
The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Where acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

### Additional Requirements

#### Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degrees may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration (p. 25).

See Residence Requirements (p. 22).

#### Time Limit

All requirements for doctoral degrees must be completed within a period of 10 consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than
10 calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within 4 calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Public Health who has completed all coursework on his/her degree plan other than 691 (Research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements.

The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Foreign Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

Internship or Practicum
Students in the DRPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCO 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

130 Hour Cap (for DrPH)
There is a state mandated cap on number of hours a student can enroll in without penalty. The cap is currently 130 hours (approximately 5 and one-half years), and once students reach this cap, they are required to pay out-of-state tuition on all subsequent hours until they graduate.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Public Health in Epidemiology
The Master of Science in Public Health (MSPH) is considered an equivalent professional public health master’s degree and requires additional coursework in research methods and statistics. Students can choose among the variety of multi-disciplinary public health options to navigate their public health interest.

The degree is offered in all core disciplines of public health; epidemiology, biostatistics, environmental health, occupational safety and health, and health promotion and community health sciences. The MSPH is a thesis degree program that has culminating experiences as part of the degree requirements. Students will also participate in a practicum demonstrating overall public health problem solving skills.

An individual with a baccalaureate degree may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1149)
- Degree Plan (p. 1150)
- Credit Requirement (p. 1150)
- Transfer of Credit (p. 1150)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1150)
- Thesis (p. 1150)
  - Thesis Proposal (p. 1151)
  - Final Examination (p. 1151)

Student’s Advisory Committee
After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her department concerning appointment of the chair of the advisory committee. The student’s advisory committee for the Master of Science degree will consist of no fewer than three graduate faculty representatives of the student’s fields of study and research. The committee chair or one of the co-chairs must be a member of Graduate Faculty in the student’s department.

Committee members must be comprised of at least one principal faculty member within SPH but external to the relevant department(s), all voting members must be members of the graduate faculty. The chair, in consultation with the student, will select the remainder of the advisory committee. The committee composition must be approved by the relevant department head.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for
securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members can be replaced by petition for valid reasons, a committee cannot resign in masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, guidance and supervision of the thesis study/research and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisor, in consultation with the student, will develop the proposed degree plan. The final degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 45 hours of coursework is required for the MSPH degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to produce a thesis and participate in a Practicum. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student’s assigned advisor and will be listed by rubric, section, and description in the degree plan.

**Transfer of Credit**

A student may transfer up to 9 hours of graduate credit to the MSPH degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. **Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.** Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extensions, and Certain Other Courses**

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MSPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 3 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MSPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisor, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

**Thesis**

An acceptable thesis is required for the Master of Science in Public Health degree. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s department, the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the
Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website https://ogsdpss.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

The student must prepare a thesis proposal for approval by the student’s advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can be also obtained on the website http://rcb.tamu.edu.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unsabsolved grades of D, F, or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate advisory committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A thesis candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.50 or greater and he/she has the approval of the advisory committee, the head of the student’s department, the Associate Dean for Academic Affairs, and Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student submits the thesis.

Additional Requirements

Additional Requirements

- Residence (p. 1151)
- Time Limit (p. 1151)
- Scholastic Requirements (p. 1152)
- Foreign Languages (p. 1152)
- Internship or Practicum (p. 1152)
- Application for Degree (p. 1152)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be valid until seven years after the end of the semester in which it was taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has a thesis must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.
Scholastic Requirements

To maintain good academic standing, a MSPH student must maintain a minimum cumulative 3.00 GPR. If a student fails to attain a cumulative 3.00 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.00 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.00 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MSPH program, he or she shall not be permitted to enroll in other MSPH courses.

Foreign Languages

No specific language requirement exists for the Master of Science in Public Health degree program.

Internship or Practicum

Students in the MSPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEP 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Health Administration in Health Administration

The Master of Health Administration (MHA) is a professional degree program intended for students pursuing administrative practice in health service related settings. The vision of the program is to develop health care managers who will provide leadership for their organizations and communities based on a strong commitment to public health, ethics, integrity, and service as well as demonstrate the ability to implement innovative ways of meeting health care needs of a diverse society.

Admission to the MHA requires prerequisites involving economics, statistics, and managerial accounting or finance. An interview is also a required element of the admission process.

The MHA program is a 57 credit hour program to be completed in either 21 months (full-time) or 33 months (part-time). The program builds upon the core disciplines in public health, preparing students for competitive opportunities post-graduation. The comprehensive curriculum includes an internship allowing students to apply classroom knowledge in a health services organization. The program embraces the ethic and philosophy that health services managers must provide leadership in attending to the interests of the populations their organizations serve.

The MHA is also offered in an Executive Master of Health Administration option. The Executive MHA is tailored to employed executives and mid-management professionals seeking to expand their educational knowledge and skill set. This 48-credit hour master's degree takes 24 months to complete, is taught one weekend a month, and is conveniently located at the Houston Campus of the Texas A&M Health Science Center.

For degree curricula see Department of Health Policy and Management (http://sph.tamhsc.edu/hpm)

Program Requirements

Program Requirements
- Student’s Advisory Committee (p. 1152)
- Degree Plan (p. 1152)
- Credit Requirements (p. 1152)
- Transfer of Credit (p. 1153)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1153)

Student’s Advisory Committee

The Student Advisory Committee for the MHA consists of an assigned faculty advisor. After receiving admission to the program and before enrolling for coursework, the student will consult with their assigned faculty advisor to receive additional information related to curriculum and processing of the degree plan. The faculty advisor must have graduate faculty membership in the academic program. If at any point of the student’s time in pursuit of the degree the assigned advisor is no longer available, the department will assign a new advisor and require a comprehensive advisory session to ensure the student is making progress according to degree program requirements. Students in this degree program receive advising prior to all semesters.

Degree Plan

The student’s advisor, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than the dates announced in the Office of Graduate and Professional Studies calendar of deadlines for graduation.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation.

Credit Requirement

A minimum of 57 hours of coursework is required for the Master of Health Administration degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to successfully complete a Capstone course and practicum as part of the culminating experience requirement to graduate.
Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the Master of Health Administration degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply.

Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extensions, and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MHA as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 6 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MHA degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisor, department chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

Additional Requirements

• Residence (p. 1153)
• Time Limit (p. 1153)
• Scholastic Requirements (p. 1153)
• Foreign Languages (p. 1153)
• Internship or Practicum (p. 1153)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

Time Limit

All degree requirements for a master’s degree must be completed within a period of seven consecutive years. Coursework which is over seven calendar years old may not be applied to master’s degree. Time limits for coursework on the degree plan may also apply to transfer coursework.

Scholastic Requirements

To maintain good academic standing, a MHA student must maintain a minimum cumulative 3.000 GPR. If a student fails to attain a cumulative 3.000 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.000 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.000 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MHA program, he or she shall not be permitted to enroll in other MHA courses.

Foreign Languages

No specific language requirement exists for the Master of Health Administration degree program.

Internship or Practicum

Students in the MHA are required to fulfill a practicum requirement (PHPM 684). Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. The practicum is overseen by the School of Public Health Practicum Coordinator in conjunction with the school’s master’s curriculum committee. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the PHPM 684 course, and have no registration or university holds related to enrollment.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Public Health in Health Policy and Management

The Master of Science in Public Health (MSPH) is considered an equivalent professional public health master’s degree and requires additional coursework in research methods and statistics. Students can
choose among the variety of multi-disciplinary public health options to navigate their public health interest.

The degree is offered in all core disciplines of public health; epidemiology, biostatistics, environmental health, occupational safety and health, and health promotion and community health sciences. The MSPH is a thesis degree program that has culminating experiences as part of the degree requirements. Students will also participate in a practicum demonstrating overall public health problem solving skills.

An individual with a baccalaureate degree may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

Note: The School of Public Health will not be accepting new students for the MSPH program from the 2015-2016 school year forward.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 1154)
- Degree Plan (p. 1154)
- Credit Requirement (p. 1154)
- Transfer of Credit (p. 1154)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1155)
- Thesis (p. 1155)
  - Thesis Proposal (p. 1155)
  - Final Examination (p. 1155)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her department concerning appointment of the chair of the advisory committee. The student’s advisory committee for the Master of Science degree will consist of no fewer than three graduate faculty representatives of the student’s fields of study and research. The committee chair or one of the co-chairs must be a member of Graduate Faculty in the student’s department.

Committee members must be comprised of at least one principal faculty member within SPH but external to the relevant department(s), all voting members must be members of the graduate faculty. The chair, in consultation with the student, will select the remainder of the advisory committee. The committee composition must be approved by the relevant department head.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members can be replaced by petition for valid reasons, a committee cannot resign in masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, guidance and supervision of the thesis study/ research and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisor, in consultation with the student, will develop the proposed degree plan. The final degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 45 hours of coursework is required for the MSPH degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to produce a thesis and participate in a Practicum. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student’s assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the MSPH degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

The student must prepare a thesis proposal for approval by the student’s advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website [http://rcb.tamu.edu](http://rcb.tamu.edu).

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F, or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees.
Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate advisory committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A thesis candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.50 or greater and he/she has the approval of the advisory committee, the head of the student’s department, the Associate Dean for Academic Affairs, and Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student submits the thesis.

### Additional Requirements

#### Additional Requirements

- Residence (p. 1156)
- Time Limit (p. 1156)
- Scholastic Requirements (p. 1156)
- Foreign Languages (p. 1156)
- Internship or Practicum (p. 1156)
- Application for Degree (p. 1156)

#### Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

#### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be valid until seven years after the end of the semester in which it was taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has a thesis must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

#### Scholastic Requirements

To maintain good academic standing, a MSPH student must maintain a minimum cumulative 3.00 GPR. If a student fails to attain a cumulative 3.00 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.00 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.00 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MSPH program, he or she shall not be permitted to enroll in other MSPH courses.

### Foreign Languages

No specific language requirement exists for the Master of Science in Public Health degree program.

### Internship or Practicum

Students in the MSPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Doctor of Philosophy in Health Services Research

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

### Steps to Fulfill Doctoral Degree Requirements

#### Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.

**When:** Before first semester registration.

**Approved by:** Graduate advisor.
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<td><strong>2</strong> Establish advisory committee. Submit a degree plan.</td>
<td><strong>When:</strong> Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
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<tr>
<td><strong>3</strong> Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td><strong>When:</strong> Before preliminary examination.</td>
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<tr>
<td><strong>4</strong> Complete the preliminary examination.</td>
<td><strong>When:</strong> See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
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<tr>
<td><strong>5</strong> Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td><strong>When:</strong> No later than 20 working days prior to the submission of the Request for the Final Examination. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td><strong>6</strong> Complete residence requirement.</td>
<td><strong>When:</strong> Before submitting request to schedule final oral examination. <strong>Approved by:</strong> OGAPS</td>
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<tr>
<td><strong>7</strong> Apply for degree; pay graduate fee.</td>
<td><strong>When:</strong> During the first week of the final semester; see OGAPS calendar for deadlines.</td>
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<td><strong>8</strong> Submit request for permission to hold and announce final oral examination.</td>
<td><strong>When:</strong> Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td><strong>9</strong> Successfully complete final examination.</td>
<td><strong>When:</strong> The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. <strong>Approved by:</strong> Advisory committee and OGAPS</td>
<td></td>
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<tr>
<td><strong>10</strong> Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td><strong>When:</strong> See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
<td></td>
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<tr>
<td><strong>11</strong> Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
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Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

For degree curriculum see Department of Health Policy and Management (http://sph.tamhsc.edu/hpm).

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 1157)
- Degree Plan (p. 1158)
- Transfer of Credit (p. 1158)
- Research Proposal (p. 1158)
- Examinations (p. 1159) • Preliminary Examination (p. 1159) • Final Examination/Dissertation Defense (p. 1160)
- Dissertation (p. 1161)

**Student's Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty,
if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final exam. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or MD degree at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s
the student's advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student's advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student's degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date. In cases of department-wide written examinations, this criterion is not applicable. The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.
2. assume the responsibility of marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissertation is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there...
is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

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<th>Step</th>
<th>Description</th>
<th>When</th>
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<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
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<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
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<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
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<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
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<tr>
<td>7</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
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### Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
The ability to perform independent research must be demonstrated by The Office of Graduate and Professional Studies must be notified in writing of any cancellations. 

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation
The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements
- Residence (p. 1161)
- Time Limit (p. 1161)
- Continuous Registration (p. 1162)
- Admission to Candidacy (p. 1162)
- Languages (p. 1162)
- 99-Hour Cap on Doctoral Degree (p. 1162)
- Application for Degree (p. 1162)

Residence
A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit
All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Public Health in Occupational Safety and Health

The Master of Public Health (MPH) is a multi-disciplinary professional degree program designed to provide graduate level practical training in areas specializing in delivering public health practice. The degree is offered in all core disciplines of public health; epidemiology, biostatistics, environmental and occupational health, health policy and management, and health promotion and community health sciences. The Master of Public Health is a non-thesis degree program that has culminating experiences as part of the degree requirements. Students will participate in a practicum demonstrating overall public health problem solving skills and a capstone class.

An individual with a baccalaureate degree or a physician licensed to practice medicine in the United States may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

For degree curriculum, see the Department of Environmental and Occupational Health (http://sph.tamhsc.edu/eoh).
Program Requirements

Program Requirements

- Student's Advisory Committee (p. 1163)
- Degree Plan (p. 1163)
- Credit Requirement (p. 1163)
- Transfer of Credit (p. 1163)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1163)

Student Advisory Committee

The Student Advisory Committee for the MPH consists of an assigned faculty advisor. After receiving admission to the program and before enrolling for coursework, the student will consult with their assigned faculty advisor to receive additional information related to curriculum and processing of the degree plan. The faculty advisor must have graduate faculty membership in the academic program. If at any point of the student’s time in pursuit of the degree the assigned advisor is no longer available, the department will assign a new advisor and require a comprehensive advisory session to ensure the student is making progress according to degree program requirements.

Degree Plan

The student's advisor, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student's college, and no later than the dates announced in the Office of Graduate and Professional Studies calendar of deadlines for graduation.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpp.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student's academic preparation.

Credit Requirement

A minimum of 45 hours of coursework is required for the Master of Public Health degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to take SOPH 680 as part of the culminating experience requirement to graduate. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student’s assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the Master of Public Health degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extensions, and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 6 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 1163)
- Time Limit (p. 1164)
- Scholastic Requirements (p. 1164)
- Foreign Languages (p. 1164)
- Internship or Practicum (p. 1164)
- Application for Degree (p. 1164)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.
Time Limit
All degree requirements for a master's degree must be completed within a period of seven consecutive years. Coursework which is over seven calendar years old may not be applied to master's degree. Time limits for coursework on the degree plan may also apply to transfer coursework.

Scholastic Requirements
To maintain good academic standing, a MPH student must maintain a minimum cumulative 3.000 GPR. If a student fails to attain a cumulative 3.000 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.000 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.000 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School of Public Health’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MPH program, he or she shall not be permitted to enroll in other MPH courses.

Foreign Languages
No specific language requirement exists for the Master of Public Health degree program.

Internship or Practicum
Students in the MPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Public Health - Certificate
The Public Health Certificate Program is designed as an academic program specifically for working professionals in the public health field and for those interested with a general overview of the core functions and disciplines of public health to provide the tools that are fundamental in serving Texas communities.

This certificate is best suited for individuals who may want to pursue a graduate degree in the future, but who want to experience coursework to determine the feasibility of such activity. Completed coursework may be applied to degree-seeking pathways depending on grade received.

Information about admission and application requirements can be found at: http://sph.tamhsc.edu/degrees/certificate.html

Course Requirements
Students must complete the following courses to earn the Public Health Certificate:

- PHEB 600 – Introduction to Epidemiology
- PHEB 602 – Biostatistics I
- PHEO 600 – Principles of Environmental and Occupational Health
- HPCH 603 – Social and Behavioral Determinants of Health
- PHPM 605 – Introduction to Health Policy and Management

Grading
Certificate students will have the flexibility of taking classes any given semester.

- Applicants must hold a Bachelor's degree from an accredited college or university with a minimum grade point average (GPA) of 3.0.
- All courses taken will be 600-level courses (for a letter grade)
- The Public Health Certificate is awarded upon achieving a "C" or better in all required courses
- Certificate-seeking students wishing to pursue a graduate degree will proceed through the application process as all other applicants
- 600-level coursework completed while a certificate-seeking student may be considered for inclusion on the student's degree plan (following the school's course petition process for approval) once admitted into a degree program within the school

Department of Environmental and Occupational Health

http://sph.tamhsc.edu/eoh/

Interim Head: Virender Sharma, PhD

The Department of Environmental and Occupational Health is concerned with the health effects of exposures to air and water pollution, pesticides, organic solvents, dusts and physical hazards, which occur in the environment, the home or the workplace.

The department draws from the knowledge generated from disciplines that contribute to recognizing, assessing, and controlling these risks that include epidemiology, toxicology, microbiology, safety engineering, industrial hygiene, medicine, nursing, law and labor economics. The department includes a multidisciplinary core faculty and a large adjunct faculty.

For degree curricula see http://sph.tamhsc.edu/eoh/.

Faculty

Benden, Mark, Associate Professor
Environmental & Occupational Health
PhD, Texas A&M University, 2006
MS, Texas A&M University, 1992

Cizmas, Leslie, Assistant Professor
Environmental & Occupational Health
PhD, Texas A&M University, 2003

Program Requirements
Student Advisory Committee

The Student Advisory Committee for the MPH consists of an assigned faculty advisor. After receiving admission to the program and before enrolling for coursework, the student will consult with their assigned faculty advisor to receive additional information related to curriculum and processing of the degree plan. The faculty advisor must have graduate faculty membership in the academic program. If at any point of the student's time in pursuit of the degree the assigned advisor is no longer available, the department will assign a new advisor and require a comprehensive advisory session to ensure the student is making progress according to degree program requirements.

Degree Plan

The student’s advisor, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than the dates announced in the Office of Graduate and Professional Studies calendar of deadlines for graduation.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation.

Credit Requirement

A minimum of 45 hours of coursework is required for the Master of Public Health degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to take SOPH 680 as part of the culminating experience requirement to graduate. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student's assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the Master of Public Health degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.
Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extensions, and Certain Other Courses**

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 6 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 1166)
- Time Limit (p. 1166)
- Scholastic Requirements (p. 1166)
- Foreign Languages (p. 1166)
- Internship or Practicum (p. 1166)
- Application for Degree (p. 1166)

**Residence**

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

**Time Limit**

All degree requirements for a master’s degree must be completed within a period of seven consecutive years. Coursework which is over seven calendar years old may not be applied to master’s degree. Time limits for coursework on the degree plan may also apply to transfer coursework.

**Scholastic Requirements**

To maintain good academic standing, a MPH student must maintain a minimum cumulative 3.000 GPR. If a student fails to attain a cumulative 3.000 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.000 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.000 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School of Public Health’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MPH program, he or she shall not be permitted to enroll in other MPH courses.

**Foreign Languages**

No specific language requirement exists for the Master of Public Health degree program.

**Internship or Practicum**

Students in the MPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Public Health in Occupational Health**

The Master of Science in Public Health (MSPH) is considered an equivalent professional public health master’s degree and requires additional coursework in research methods and statistics. Students can choose among the variety of multi-disciplinary public health options to navigate their public health interest.

The degree is offered in all core disciplines of public health; epidemiology, biostatistics, environmental health, occupational safety and health, and health promotion and community health sciences. The MSPH is a thesis degree program that has culminating experiences as part of the degree requirements. Students will also participate in a practicum demonstrating overall public health problem solving skills.

An individual with a baccalaureate degree may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

**Program Requirements**

**Program Requirements**

- Student’s Advisory Committee (p. 1167)
- Degree Plan (p. 1167)
- Credit Requirement (p. 1167)
- Transfer of Credit (p. 1167)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1167)
  • Thesis (p. 1168)
    • Thesis Proposal (p. 1168)
    • Final Examination (p. 1168)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her department concerning appointment of the chair of the advisory committee. The student’s advisory committee for the Master of Science degree will consist of no fewer than three graduate faculty representatives of the student’s fields of study and research. The committee chair or one of the co-chairs must be a member of Graduate Faculty in the student’s department.

Committee members must be comprised of at least one principal faculty member within SPH but external to the relevant department(s), all voting members must be members of the graduate faculty. The chair, in consultation with the student, will select the remainder of the advisory committee. The committee composition must be approved by the relevant department head.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members can be replaced by petition for valid reasons, a committee cannot resign in masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, guidance and supervision of the thesis study/research and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisor, in consultation with the student, will develop the proposed degree plan. The final degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 45 hours of coursework is required for the MSPH degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to produce a thesis and participate in a Practicum. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student’s assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the MSPH degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extensions, and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MSPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 3 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MSPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisor, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

Thesis
An acceptable thesis is required for the Master of Science in Public Health degree. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s department, the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website https://ogsdpss.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal
The student must prepare a thesis proposal for approval by the student’s advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can be also obtained on the website http://rcb.tamu.edu.

Thesis Defense/Final Examination
A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F, or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered.

Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees.

Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate advisory committee with at most one dissention is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A thesis candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.50 or greater and he/she has the approval of the advisory committee, the head of the student’s department, the Associate Dean for Academic Affairs, and Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student submits the thesis.

Additional Requirements
Additional Requirements
- Residence (p. 1169)
- Time Limit (p. 1169)
- Scholastic Requirements (p. 1169)
Residence
No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

Time Limit
All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be valid until seven years after the end of the semester in which it was taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has a thesis must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Scholastic Requirements
To maintain good academic standing, a MSPH student must maintain a minimum cumulative 3.00 GPR. If a student fails to attain a cumulative 3.00 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.00 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.00 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MSPH program, he or she shall not be permitted to enroll in other MSPH courses.

Foreign Languages
No specific language requirement exists for the Master of Science in Public Health degree program.

Internship or Practicum
Students in the MSPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Epidemiology and Biostatistics

Head: Dennis Gorman, PhD
The Department of Epidemiology and Biostatistics prepares students for research or practice in academia and numerous public and private health arenas. Students will acquire the expertise necessary to design and implement basic and applied research in disease etiology, control and prevention.

Epidemiological and biostatistical concepts, theories, and methods are fundamental building blocks upon which the public health sciences are built.

Students will become competent users of critical health related information, as well as proficient in the use of epidemiologic research methods applicable to various health and public health related settings.

For degree curricula see Department of Epidemiology and Biostatistics (http://sph.tamhsc.edu/epi-bio).

Faculty
Garcia, Tanya, Assistant Professor
Epidemiology & Biostatistics
PhD, Texas A&M University, 2011
Gorman, Dennis, Professor
Epidemiology & Biostatistics
PhD, University of Essex, 1988
Han, Daikwon, Associate Professor
Epidemiology & Biostatistics
PhD, University of Buffalo, 2003
Horney, Jennifer, Associate Professor
Epidemiology & Biostatistics
PhD, University of North Carolina at Chapel Hill, 2009
Lillibridge, Robin, Professor
Epidemiology & Biostatistics
MD, Uniformed Services of the Health Sciences, 1981
Shipp, Eva, Associate Professor
Epidemiology & Biostatistics
PhD, University of Texas Health Science Center at Houston, 2005
Taylor, Brandie, Assistant Professor
Epidemiology & Biostatistics
PhD, University of Pittsburgh, 2011
Zhao, Hongwei, Professor
Epidemiology & Biostatistics
DSc, Harvard University, 1997
Zheng, Qi, Associate Professor
Epidemiology & Biostatistics
PhD, Texas A&M University, 1993

Masters
- Master of Public Health in Biostatistics (p. 1170)
- Master of Public Health in Epidemiology (p. 1171)
Master of Public Health in Biostatistics

The Master of Public Health (MPH) is a multi-disciplinary professional degree program designed to provide graduate level practical training in areas specializing in delivering public health practice. The degree is offered in all core disciplines of public health; epidemiology, biostatistics, environmental and occupational health, health policy and management, and health promotion and community health sciences. The Master of Public Health is a non-thesis degree program that has culminating experiences as part of the degree requirements. Students will participate in a practicum demonstrating overall public health problem solving skills and a capstone class.

An individual with a baccalaureate degree or a physician licensed to practice medicine in the United States may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

For degree curriculum, see the Department of Epidemiology and Biostatistics (http://sph.tamhsc.edu/epi-bio).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1170)
- Degree Plan (p. 1170)
- Credit Requirement (p. 1170)
- Transfer of Credit (p. 1170)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1170)

Student Advisory Committee

The Student Advisory Committee for the MPH consists of an assigned faculty advisor. After receiving admission to the program and before enrolling for coursework, the student will consult with their assigned faculty advisor to receive additional information related to curriculum and processing of the degree plan. The faculty advisor must have graduate faculty membership in the academic program. If at any point of the student’s time in pursuit of the degree the assigned advisor is no longer available, the department will assign a new advisor and require a comprehensive advisory session to ensure the student is making progress according to degree program requirements.

Degree Plan

The student’s advisor, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than the dates announced in the Office of Graduate and Professional Studies calendar of deadlines for graduation.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation.

Credit Requirement

A minimum of 45 hours of coursework is required for the Master of Public Health degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to take SOPH 680 as part of the culminating experience requirement to graduate. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student’s assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the Master of Public Health degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extensions, and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 6 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee, department Chair, school Academic
Affairs Office, and approved by the Office of Graduate and Professional Studies.

**Additional Requirements**

**Residence**
No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

**Time Limit**
All degree requirements for a master’s degree must be completed within a period of seven consecutive years. Coursework which is over seven calendar years old may not be applied to master’s degree. Time limits for coursework on the degree plan may also apply to transfer coursework.

**Scholastic Requirements**
To maintain good academic standing, a MPH student must maintain a minimum cumulative 3.000 GPR. If a student fails to attain a cumulative 3.000 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.000 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.000 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School of Public Health’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MPH program, he or she shall not be permitted to enroll in other MPH courses.

**Foreign Languages**
No specific language requirement exists for the Master of Public Health degree program.

**Internship or Practicum**
Students in the MPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

**Application for Degree**
For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Public Health in Epidemiology**
The Master of Public Health (MPH) is a multi-disciplinary professional degree program designed to provide graduate level practical training in areas specializing in delivering public health practice. The degree is offered in all core disciplines of public health; epidemiology, biostatistics, environmental and occupational health, health policy and management, and health promotion and community health sciences. The Master of Public Health is a non-thesis degree program that has culminating experiences as part of the degree requirements. Students will participate in a practicum demonstrating overall public health problem solving skills and a capstone class.

An individual with a baccalaureate degree or a physician licensed to practice medicine in the United States may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

For degree curriculum see Department of Epidemiology and Biostatistics (http://sph.tamhsc.edu/epi-bio).

**Program Requirements**

**Student’s Advisory Committee** (p. 1171)

**Degree Plan** (p. 1171)

**Credit Requirement** (p. 1172)

**Transfer of Credit** (p. 1172)

**Limitations on the Use of Transfer, Extension and Certain Other Courses** (p. 1172)

**Student Advisory Committee**
The Student Advisory Committee for the MPH consists of an assigned faculty advisor. After receiving admission to the program and before enrolling for coursework, the student will consult with their assigned faculty advisor to receive additional information related to curriculum and processing of the degree plan. The faculty advisor must have graduate faculty membership in the academic program. If at any point of the student’s time in pursuit of the degree the assigned advisor is no longer available, the department will assign a new advisor and require a comprehensive advisory session to ensure the student is making progress according to degree program requirements.

**Degree Plan**
The student’s advisor, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than the dates announced in the Office of Graduate and Professional Studies calendar of deadlines for graduation.
The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation.

Credit Requirement

A minimum of 45 hours of coursework is required for the Master of Public Health degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to take SOPH 680 as part of the culminating experience requirement to graduate. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student’s assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the Master of Public Health degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absorbed by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extensions, and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 6 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 1172)
- Time Limit (p. 1172)
- Scholastic Requirements (p. 1172)
- Foreign Languages (p. 1172)
- Internship or Practicum (p. 1172)
- Application for Degree (p. 1173)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

Time Limit

All degree requirements for a master’s degree must be completed within a period of seven consecutive years. Coursework which is over seven calendar years old may not be applied to master’s degree. Time limits for coursework on the degree plan may also apply to transfer coursework.

Scholastic Requirements

To maintain good academic standing, a MPH student must maintain a minimum cumulative 3.000 GPR. If a student fails to attain a cumulative 3.000 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.000 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.000 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School of Public Health’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MPH program, he or she shall not be permitted to enroll in other MPH courses.

Foreign Languages

No specific language requirement exists for the Master of Public Health degree program.

Internship or Practicum

Students in the MPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum
coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Health Policy and Management

Head: Michael Morrisey, PhD

The degree programs in the Department of Health Policy and Management integrate instruction, research, and practice. The faculty and many of the students are engaged in substantial research and outreach efforts through several research and/or training focused centers and programs. Many other students are employed in hospitals, physician groups and other health organizations.

The School of Public Health offers state-of-the-art classrooms, labs, and offices that support the work of our department, students and faculty. The department’s talented faculty and several academic programs rely on these resources to serve a diverse student body at College Station and at several distance education sites across Texas.

For program curricula see Department of Health Policy and Management (http://sph.tamhsc.edu/hpm).

Faculty

Alexander, James, Associate Professor
Health Policy & Management
PhD, University of Houston, 1978

Bolin, Jane, Professor
Health Policy & Management
PhD, Pennsylvania State University, 2002

Cote, Murray, Associate Professor
Health Policy & Management
PhD, Texas A&M University, 1996

Ferdinand, Alva, Assistant Professor
Health Policy & Management
PhD, University of Alabama, 2013

Gregory, Sean, Assistant Professor
Health Policy & Management
MS, University of Minnesota, 2012
MBA, The Florida State University, 1999

Griffith, Jennifer, Assistant Professor
Health Policy & Management
PhD, University of North Carolina at Chapel Hill, 2004

Kash, Bita, Associate Professor
Health Policy & Management
PhD, Texas A&M University, 2007
MD, Uniformed Services University of the Health Sciences, 1981

Morrisey, Michael, Professor
Health Policy & Management
PhD, University of Washington, 1979

Ohsfeldt, Robert, Professor
Health Policy & Management
PhD, University of Houston, 1983

Radcliff, Tiffany, Associate Professor
Health Policy & Management
PhD, School of Public Health University of Minnesota, 2000

Masters

• Master of Public Health in Health Policy and Management (p. 1173)

Certificates

• Health Systems Management Certificate (p. 1175)

Master of Public Health in Health Policy Management

The Master of Public Health (MPH) is a multi-disciplinary professional degree program designed to provide graduate level practical training in areas specializing in delivering public health practice. The degree is offered in all core disciplines of public health; epidemiology, biostatistics, environmental and occupational health, health policy and management, and health promotion and community health sciences. The Master of Public Health is a non-thesis degree program that has culminating experiences as part of the degree requirements. Students will participate in a practicum demonstrating overall public health problem solving skills and a capstone class.

An individual with a baccalaureate degree or a physician licensed to practice medicine in the United States may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

For degree curriculum see Department of Health Policy and Management (http://sph.tamhsc.edu/hpm)

Program Requirements

Program Requirements

• Student’s Advisory Committee (p. 1173)

• Degree Plan (p. 1174)

• Credit Requirement (p. 1174)

• Transfer of Credit (p. 1174)

• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1174)

Student Advisory Committee

The Student Advisory Committee for the MPH consists of an assigned faculty advisor. After receiving admission to the program and before enrolling for coursework, the student will consult with their assigned faculty advisor to receive additional information related to curriculum and processing of the degree plan. The faculty advisor must have
graduate faculty membership in the academic program. If at any point of the student's time in pursuit of the degree the assigned advisor is no longer available, the department will assign a new advisor and require a comprehensive advisory session to ensure the student is making progress according to degree program requirements.

Degree Plan
The student's advisor, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student's college, and no later than the dates announced in the Office of Graduate and Professional Studies calendar of deadlines for graduation.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student's academic preparation.

Credit Requirement
A minimum of 45 hours of coursework is required for the Master of Public Health degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to take SOPH 680 as part of the culminating experience requirement to graduate. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student's assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit
A student may transfer up to 9 hours of graduate credit to the Master of Public Health degree program on the advice and approval of the student's advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extensions, and Certain Other Courses
If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree with the following limitations.

1. The maximum number of credit hours allowed toward the MPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 6 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements
- Residence (p. 1174)
- Time Limit (p. 1174)
- Scholaristic Requirements (p. 1174)
- Foreign Languages (p. 1175)
- Internship or Practicum (p. 1175)
- Application for Degree (p. 1175)

Residence
No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

Time Limit
All degree requirements for a master's degree must be completed within a period of seven consecutive years. Coursework which is over seven calendar years old may not be applied to master's degree. Time limits for coursework on the degree plan may also apply to transfer coursework.

Scholastic Requirements
To maintain good academic standing, a MPH student must maintain a minimum cumulative 3.000 GPR. If a student fails to attain a cumulative 3.000 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.000 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.000 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School of Public Health's Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in
the MPH program, he or she shall not be permitted to enroll in other MPH courses.

**Foreign Languages**

No specific language requirement exists for the Master of Public Health degree program.

**Internship or Practicum**

Students in the MPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

**Application for Degree**

For information on applying for your degree, please visit the Graduation section.

**Health Systems Management - Certificate**

The Health Systems Management Certificate includes five courses and is intended primarily for those who are, or expect to be, in administrative or supervisory roles, but lack formal training in health management.

Information about admission and application requirements can be found at sph.tamhsc.edu/degrees/certificate.html.

**Program Requirements**

**Required**

- **PHPM 601** Foundations of Public Health 3
- **PHPM 605** Introduction to Health Policy and Management 3
- **PHPM 614** Strategic Planning And Marketing I 3
- **PHPM 616** Introduction to Management of Human Resources 3
- **PHPM 623** Health Care Financial Management I 3

**Substitution Options**

- **PHPM 617** Health Care Quality Evaluation and Utilization Management 3
- **PHPM 620** Operations Management 3
- **PHPM 631** Health Information Management Systems 3

1 You may substitute up to two of the following courses for PHPM 614 and/or PHPM 616.

**Department of Health Promotion and Community Health Sciences**

**Head:** John Spengler, JD, PhD

The Department of Health Promotion and Community Health Sciences prepares public health professionals to identify the role of biological, behavioral, environmental, and social forces on population health.

Students are expected to incorporate these elements when planning and evaluating programs, services and policies that will improve the health of individuals and communities.

Public health professionals with training in health promotion and community health will be able to operate under a wide variety of job titles and in a wide variety of different organizational contexts such as local or state health organizations, federal health agencies, and pharmaceutical companies.

The Department offers the following degree programs:

- Master of Public Health in Health Promotion and Community Health Sciences
- Master of Science in Public Health in Health Promotion and Community Health Sciences
- Doctor of Public Health in Health Promotion and Community Health Sciences

For degree curricula see Department of Health Promotion and Community Health Sciences (http://sph.tamhsc.edu/hpchs)

**Masters**

- Master of Public Health in Health Promotion and Community Health Sciences (p. 1175)
- Master of Science in Public Health in Health Promotion and Community Health Sciences (p. 1177)

**Doctoral**

- Doctor of Public Health in Health Promotion and Community Health Sciences (p. 1180)

**Master of Public Health in Health Promotion and Community Health Sciences**

The **Master of Public Health (MPH)** is a multi-disciplinary professional degree program designed to provide graduate level practical training in areas specializing in delivering public health practice. The degree is offered in all core disciplines of public health; epidemiology, biostatistics, environmental and occupational health, health policy and management, and health promotion and community health sciences. The Master of Public Health is a non-thesis degree program that has culminating experiences as part of the degree requirements. Students will participate in a practicum demonstrating overall public health problem solving skills and a capstone class.

An individual with a baccalaureate degree or a physician licensed to practice medicine in the United States may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

For degree curriculum see Department of Health Promotion and Community Health Sciences (http://sph.tamhsc.edu/hpchs)

**Program Requirements**
Program Requirements

- Student's Advisory Committee (p. 1176)
- Degree Plan (p. 1176)
- Credit Requirement (p. 1176)
- Transfer of Credit (p. 1176)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1176)

Student Advisory Committee

The Student Advisory Committee for the MPH consists of an assigned faculty advisor. After receiving admission to the program and before enrolling for coursework, the student will consult with their assigned faculty advisor to receive additional information related to curriculum and processing of the degree plan. The faculty advisor must have graduate faculty membership in the academic program. If at any point of the student’s time in pursuit of the degree the assigned advisor is no longer available, the department will assign a new advisor and require a comprehensive advisory session to ensure the student is making progress according to degree program requirements.

Degree Plan

The student’s advisor, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than the dates announced in the Office of Graduate and Professional Studies calendar of deadlines for graduation.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation.

Credit Requirement

A minimum of 45 hours of coursework is required for the Master of Public Health degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to take SOPH 680 as part of the culminating experience requirement to graduate. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student’s assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the Master of Public Health degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extensions, and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 6 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 1176)
- Time Limit (p. 1176)
- Scholastic Requirements (p. 1177)
- Foreign Languages (p. 1177)
- Internship or Practicum (p. 1177)
- Application for Degree (p. 1177)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

Time Limit

All degree requirements for a master’s degree must be completed within a period of seven consecutive years. Coursework which is over seven
calendar years old may not be applied to master’s degree. Time limits for coursework on the degree plan may also apply to transfer coursework.

Scholastic Requirements
To maintain good academic standing, a MPH student must maintain a minimum cumulative 3.000 GPR. If a student fails to attain a cumulative 3.000 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.000 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.000 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School of Public Health’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MPH program, he or she shall not be permitted to enroll in other MPH courses.

Foreign Languages
No specific language requirement exists for the Master of Public Health degree program.

Internship or Practicum
Students in the MPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Public Health in Health Promotion and Community Health Sciences
The Master of Science in Public Health (MSPH) is considered an equivalent professional public health master’s degree and requires additional coursework in research methods and statistics. Students can choose among the variety of multi-disciplinary public health options to navigate their public health interest.

The degree is offered in all core disciplines of public health; epidemiology, biostatistics, environmental health, occupational safety and health, and health promotion and community health sciences. The MSPH is a thesis degree program that has culminating experiences as part of the degree requirements. Students will also participate in a practicum demonstrating overall public health problem solving skills.

An individual with a baccalaureate degree may apply for admission to the program. No coursework prerequisites exist for making a successful application to this degree program.

Note: The School of Public Health will not be accepting new students for the MSPH program from the 2015-2016 school year forward.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1177)
- Degree Plan (p. 1178)
- Credit Requirement (p. 1178)
- Transfer of Credit (p. 1178)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1178)
- Thesis (p. 1178)
  - Thesis Proposal (p. 1179)
  - Final Examination (p. 1179)

Student’s Advisory Committee
After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her department concerning appointment of the chair of the advisory committee. The student’s advisory committee for the Master of Science degree will consist of no fewer than three graduate faculty representatives of the student’s fields of study and research. The committee chair or one of the co-chairs must be a member of Graduate Faculty in the student’s department.

Committee members must be comprised of at least one principal faculty member within SPH but external to the relevant department(s), all voting members must be members of the graduate faculty. The chair, in consultation with the student, will select the remainder of the advisory committee. The committee composition must be approved by the relevant department head.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members can be replaced by petition for valid reasons, a committee cannot resign in masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, guidance and supervision of the thesis study/research and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student.
on academic matters and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisor, in consultation with the student, will develop the proposed degree plan. The final degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 45 hours of coursework is required for the MSPH degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to produce a thesis and participate in a Practicum. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student’s assigned advisor and will be listed by rubric, section, and description in the degree plan.

Transfer of Credit

A student may transfer up to 9 hours of graduate credit to the MSPH degree program on the advice and approval of the student’s advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in formal grades are given or in which grades other than letter grades. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extensions, and Certain Other Courses

If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree with the following limitations.

1. The maximum number of credit hours allowed toward the MSPH as transfer credit is 9.
2. Courses previously used for another degree are not acceptable for credit.
3. A maximum of 3 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.
4. Undergraduate courses are not allowed to transfer to the MSPH degree program.
5. Continuing education courses may not be used for graduate credit.
6. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisor, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

Thesis

An acceptable thesis is required for the Master of Science in Public Health degree. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s department, the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website https://ogsdpss.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head. The manuscript must be resubmitted as a new document, and the entire review process must begin again. All submittal deadlines must be met during the resubmittal process to graduate that semester.
Thesis Proposal

The student must prepare a thesis proposal for approval by the student’s advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can be also obtained on the website http://rcb.tamu.edu.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F, or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). For thesis students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate advisory committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A thesis candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.50 or greater and he/ she has the approval of the advisory committee, the head of the student’s department, the Associate Dean for Academic Affairs, and Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student submits the thesis.

Additional Requirements

Additional Requirements

- Residence (p. 1179)
- Time Limit (p. 1179)
- Scholastic Requirements (p. 1179)
- Foreign Languages (p. 1179)
- Internship or Practicum (p. 1180)
- Application for Degree (p. 1180)

Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be valid until seven years after the end of the semester in which it was taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has a thesis must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Scholastic Requirements

To maintain good academic standing, a MSPH student must maintain a minimum cumulative 3.00 GPR. If a student fails to attain a cumulative 3.00 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.00 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.00 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School’s Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MSPH program, he or she shall not be permitted to enroll in other MSPH courses.

Foreign Languages

No specific language requirement exists for the Master of Science in Public Health degree program.
Internship or Practicum

Students in the MSPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Public Health in Health Promotion and Community Health Sciences

The Doctor of Public Health (DrPH) is an advanced professional degree for those whose career goals are in the area of professional practice in public health, including current and potential leaders in public health practice. The DrPH prepares candidates for a career in high-level administration, teaching, or practice, where advance analytical and conceptual capabilities are requisite.

Applicants may choose a major in Health Promotion and Community Health Sciences or Epidemiology and Environmental Health. Applicants choosing the Epidemiology and Environmental Health may choose to focus on either epidemiology or environmental health concentration areas.

The programs are designed for the practitioner; a graduate may be expected to fill instructional, supervisory, and administrative positions in which educational services are to be rendered.

Applicants to the DrPH will hold a master’s degree. For further information regarding admission, please visit http://sph.tamhsc.edu/future.

Although substantively different from the PhD degree in education, the DrPH degree requires equivalent admission qualifications, standards of scholarship and breadth and depth of study. For additional requirements, see the department doctoral handbook.

Because graduates of the program are expected to demonstrate a high level of professional skill and educational statesmanship, only those candidates who show a consistently high level of professional performance in their academic studies, in their role-related studies, in their internship experience, and in the completion of their records of study will be recommended for the degree.

Steps to Fulfill Doctoral Degree Requirements

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<tr>
<td>1</td>
<td>Meet with department/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td><strong>When:</strong> Before first semester registration. <strong>Approved by:</strong> Graduate advisor.</td>
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<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td><strong>When:</strong> Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
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<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td><strong>When:</strong> Before preliminary examination.</td>
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<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td><strong>When:</strong> See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. <strong>Approved by:</strong> Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
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<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td><strong>When:</strong> No later than 20 working days prior to the submission of the Request for the Final Examination. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td>6</td>
<td>Complete practicum.</td>
<td><strong>When:</strong> In consultation with committee, before submitting request to schedule final examination. <strong>Approved by:</strong> Department practicum coordinator.</td>
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<tr>
<td>7</td>
<td>Complete residence requirement.</td>
<td><strong>When:</strong> Before submitting request to schedule final oral examination. <strong>Approved by:</strong> OGAPS</td>
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<td>8</td>
<td>Apply for degree; pay graduate fee</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
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<tr>
<td>9</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
</tr>
<tr>
<td>10</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
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<tr>
<td>11</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
</tr>
<tr>
<td>12</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

For degree curriculum see Department of Health Promotion and Community Health Sciences (http://sph.tamhsc.edu/hpcs).

### Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 1181)
- Degree Plan (p. 1181)
- Transfer of Credit (p. 1182)
- Research Proposal (p. 1182)
- Examinations (p. 1182)
  - Preliminary Examination (p. 1182)
  - Final Examination/Dissertation Defense (p. 1184)
- Dissertation (p. 1184)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on the respective Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

### Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Public Health for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a
U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of DDS/DMD, DVM or MD degrees at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Public Health. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 (Research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research. As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards or recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and or his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student's advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination
may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.

- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a department or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist.” When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.
4  Student checks the availability of committee members.       **When:** Several weeks before the proposed date of the preliminary examination.

5  Students prepares and submits any petitions found necessary by the review of the eligibility requirements.  **When:** At least three weeks before the proposed date of the preliminary examinations.

   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6  When exam date is determined, the department may announce the schedule.  **Approved by:** Committee chair, department head or intercollegiate faculty chair.

7  Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.  **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.

   **Approved by:** Advisory committee.

8  Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.  **When:** Upon receipt of the report of the doctoral Preliminary Examination.

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**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless he or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691 (Research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 20 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examinations/Defenses results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate advisory committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

**Additional Requirements**

- Residence (p. 1185)
- Time Limit (p. 1185)
- Continuous Registration (p. 1185)
- Admission to Candidacy (p. 1185)
- Foreign Languages (p. 1185)
- Internship or Practicum (p. 1185)
- 130 Hour Cap (for DrPH) (p. 1185)
- Application for Degree (p. 1186)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degrees may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of 10 consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than 10 calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within 4 calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Public Health who has completed all coursework on his/her degree plan other than 691 (Research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements.

The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Foreign Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**Internship or Practicum**

Students in the DrPH are required to fulfill a practicum requirement. Specific course names and numbers by department are PHEB 684, PHEO 684, PHPM 684, and HPCH 684. Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department’s practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

**130 Hour Cap (for DrPH)**

There is a state mandated cap on number of hours a student can enroll in without penalty. The cap is currently 130 hours (approximately 5 and one-
Applications for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

College of Science
http://www.science.tamu.edu

Administrative Officers
Dean - H. Joseph Newton, Ph.D.
Executive Associate Dean - Michael B. Hall, Ph.D.
Associate Dean for Undergraduate Programs and Development - Timothy P. Scott, Ph.D.
Associate Dean for Faculty Affairs and Graduate Studies - Mark J. Zoran, Ph.D.
Associate Dean for Assessment and PreK-12 Education - Jane F. Schielack, Ph.D.
Associate Dean for External Relations - Marlan O. Scully, Ph.D.
Associate Dean for International Programs - Paulo Lima-Filho, Ph.D.
Associate Dean for Strategic Initiatives - W. Michael Kemp, Ph.D.
Associate Dean for Undergraduate Research and College Climate - Ginger Carney, Ph.D.
Assistant Dean for Finance and Administration - Julie B. Allen, B.B.A.

Departments

Department of Biology
http://www.bio.tamu.edu
Head: T. McKnight

Resources for Graduate Study
The Department of Biology offers graduate programs designed to prepare students for careers in academic institutions, government agencies and industry. The Biological Sciences Complex is centrally located on the campus of Texas A&M University. Graduate research is emphasized in over 50 laboratories that contain modern and sophisticated instrumentation for cellular, molecular, organismal and ecological studies. These laboratories provide opportunities for a broad spectrum of research specializations. The Microscopy Imaging Center, animal care facilities and a state-of-the-art DNA sequencing laboratory are among the many facilities housed in the Biological Sciences Complex.

The Department of Biology faculty has research interests that interface with those of faculty in the Colleges of Agriculture and Life Sciences, Geosciences, Medicine and Veterinary Medicine. Biology faculty participate in interdisciplinary programs in biological clocks, filamentous fungi, genetics, genomics, neuroscience and plant sciences. Cooperation is encouraged to broaden the research experience of graduate students.

Areas of Specialization in Graduate Research
PhD and MS degrees are offered in Biology and Microbiology. General areas of research interests within these degrees include:

Cellular and Developmental Biology
Plant protoplast and tissue culture, transformation and regeneration; molecular biology and genetics of development and differentiation; nuclear organization; developmental neurobiology; cell surface interactions; physiology of photosynthesis.

Evolutionary Biology
Modern and classical approaches to plant and animal systematics and evolution; genomic and biochemical evolution; cytogenetics.

Molecular Biology
DNA and RNA isolation, cloning and sequencing; gene isolation, characterization, transfer and expression; bacterial and phage genetics; molecular processes of differentiation and embryogenesis; molecular microbiology and virology; genomics and informatics.

Organismal Biology
Comparative endocrinology and physiology; neurobiology; invertebrate ecology and ethology; marine biology; biological clocks.

Entrance Requirements
Coursework taken at the baccalaureate level normally must include mathematics through calculus, statistics, chemistry including organic chemistry, biochemistry, physics, genetics and adequate preparation in a biological science. Any remedial work will be in addition to the semester hours required for the degree. Graduate admissions decisions are based on students’ academic record, research experience, letters of recommendation, GRE scores (verbal, quantitative and analytical) and suitability of students’ research interests for programs in the department. For information about admissions, contact the Graduate Advisor, Department of Biology or visit us on the website at http://www.bio.tamu.edu.

Language Requirement
The Department of Biology has no foreign language requirement for any graduate degree program.

Faculty
Aramayo, Rodolfo, Associate Professor
Biology
PhD, University of Georgia, 1992
Aufderheide, Karl, Associate Professor
Biology
PhD, University of Minnesota, 1974

Baumgardner, David, Senior Lecturer
Biology
PhD, Texas A&M University, 2008

Bell-Pedersen, Deborah, Professor
Biology
PhD, State University of New York at Albany, 1991

Benedik, Michael, Professor
Biology
PhD, Stanford University, 1982

Beremand, Phillip, Lecturer
Biology
PHD, Indiana University Bloomington, 1979

Bernardo, Joseph, Research Associate Professor
Biology
PhD, Duke University, 1991

Carney, Ginger, Associate Professor
Biology
PhD, University of Georgia, 1998

Cohn, William, Senior Lecturer
Biology
PHD, Texas A&M University, 2000

Criscione, Charles, Associate Professor
Biology
PhD, Oregon State University, 2005

Earnest, David, Professor
Biology
PhD, Northwestern University, Evanston, 1984

Erickson, James, Associate Professor
Biology
PhD, University of Wisconsin-Madison, 1989

Garcia, Luis, Professor
Biology
PhD, University of Texas at Austin, 1996

Gomer, Richard, Professor
Biology
PhD, California Institute of Technology, 1983

Greenbaum, Ira, Professor
Biology
PhD, Texas Tech University, 1978

Griffing, Lawrence, Associate Professor
Biology
PhD, Stanford University, 1981

Hall, Timothy, Senior Distinguished Professor
Biology
PhD, University of Nottingham, 1965

Hardin, Paul, Distinguished Professor
Biology
PhD, Indiana University, 1987

Harlow, Mark, Assistant Professor
Biology
PhD, Stanford University, 2001

Holzenburg, Andreas, Professor
Biology
PhD, University of Gottingen, 1987

Johnson, James, Lecturer
Biology
PHD, Texas A&M University, 2013

Jones, Adam, Professor
Biology
PhD, University of Georgia, 1998

Kemp, Walter, Professor
Biology
PhD, Tulane University of Louisiana, 1969

Lekven, Arne, Associate Professor
Biology
PhD, University of California, Los Angeles, 1996

Lin, Xiaorong, Associate Professor
Biology
PhD, University of Georgia, 2003

Lints, Robyn, Associate Professor
Biology
PhD, University of Melbourne, Australia, 1993

Lints, Thierry, Assistant Professor
Biology
PhD, The University of Melbourne, Australia, 1994

Lockless, Steve, Assistant Professor
Biology
PhD, University of Texas, Dallas, 2002

Mackenzie, Duncan, Associate Professor
Biology
PhD, University of California, Berkeley, 1980

Maggert, Keith, Associate Professor
Biology
PhD, University of California, San Diego, 2000

Manson, Michael, Professor
Biology
PhD, Stanford University, 1976

McKnight, Thomas, Professor
Biology
PhD, University of Georgia, 1983

McMahan, Uel, Professor
Biology
PhD, University of Tennessee, 1964
Menet, Jerome, Assistant Professor  
Biology  
PhD, LOUIS PASTEUR UNIVERSITY, 2003

Merlin, Christine, Assistant Professor  
Biology  
PhD, University Pierre and Marie Curie, 2006

Moyes, Rita, Instructional Assistant Professor  
Biology  
PhD, Texas A&M University, 1992

Nan, Beiyan, Assistant Professor  
Biology  
PhD, Peking University, 2007

Pepper, Alan, Associate Professor  
Biology  
PhD, University of California, Davis, 1990

Qin, Hongmin, Associate Professor  
Biology  
PhD, Institute of Microbiology, Chinese Academy of Sciences, 1999

Rao, Asha, Lecturer  
Biology  
PhD, Texas A&M University, 2002

Riley, Bruce, Professor  
Biology  
PhD, University of Wisconsin-Madison, 1990

Rosenthal, Gil, Professor  
Biology  
PhD, University of Texas, Austin, 2000

Ryan, Kathryn, Instructional Assistant Professor  
Biology  
PhD, Baylor College of Medicine, 1998

Sachs, Matthew, Professor  
Biology  
PhD, Massachusetts Institute of Technology, 1986

Scott, Timothy, Associate Professor  
Biology  
PhD, Texas A&M University, 1996

Siegele, Deborah, Associate Professor  
Biology  
PhD, University of Wisconsin-Madison, 1989

Smith, James, Associate Professor  
Biology  
PhD, University of Florida, 2002

Smotherman, Michael, Associate Professor  
Biology  
PhD, University of California, Los Angeles, 1998

Sorg, Joseph, Assistant Professor  
Biology  
PhD, University of Chicago, 2006

Tag, Andrew, Lecturer  
Biology  
PhD, Texas A&M University, 2003

Taylor, Lathrop, Senior Lecturer  
Biology  
PhD, Texas A&M University, 1985

Thomas, Terry, Professor  
Biology  
PhD, University of Georgia, 1975

Thompson, Wesley, Professor  
Biology  
PhD, University of California, Berkeley, 1975

Versaw, Wayne, Associate Professor  
Biology  
PhD, University of Wisconsin-Madison, 1995

Wicksten, Mary, Professor  
Biology  
PhD, University of Southern California, 1977

Zoran, Mark, Professor  
Biology  
PhD, Iowa State University, 1987

**Masters**

- Master of Science in Biology (p. 1188)
- Master of Science in Microbiology (p. 1199)

**Doctoral**

- Doctor of Philosophy in Biology (p. 1193)
- Doctor of Philosophy in Microbiology (p. 1203)

**Master of Science in Biology**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master's Degree Requirements**

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.
Establish advisory committee. Submit a degree plan.\(^1\) When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student's Howdy portal.

Program Requirements

- Student's Advisory Committee (p. 1189)
- Degree Plan (p. 1190)
- Credit Requirements (p. 1190)
- Transfer of Credit (p. 1190)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1190)
- Thesis Option (p. 1191)
  - Thesis Proposal (p. 1191)
  - Final Examination (p. 1191)
- Non-Thesis Option (p. 1192)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student's advisory committee for the master's degree will consist of no fewer than three members of the graduate faculty, representative of the student's fields of study and research. The chair or the co-chair of the advisory committee must be from the student's major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student's committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually
has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 584, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogspdss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses
would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

- Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
- Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
- Not more than 8 hours of 685 (Directed Studies) may be used.
- Not more than 3 hours of 690 (Theory of Research) may be used.
- Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the Office of Graduate and Professional Studies website.
student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

### Additional Requirements

#### Additional Requirements

- **Residence (p. 1192)**
- **Continuous Registration (p. 1192)**
- **Time Limit (p. 1192)**
- **Foreign Languages (p. 1192)**
- **Application for Degree (p. 1193)**

#### Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

#### Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

#### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

#### Foreign Languages

No specific language requirement exists for the Master of Science degree.
Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Biology
Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate's grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.  
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS
### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 1194)  
- Degree Plan (p. 1194)  
- Transfer of Credit (p. 1195)  
- Research Proposal (p. 1195)  
- Examinations (p. 1195)  
  - Preliminary Examination (p. 1195)  
  - Final Examination/Dissertation Defense (p. 1197)  
- Dissertation (p. 1197)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and **at least one or more of the members must have an appointment to a department other than the student’s major department.** The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

#### Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. **The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.**

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A
field of study may be primarily in one department or in a combination of
departments. A degree plan must carry a reasonable amount of 691 or
5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree
plan by the student’s advisory committee if it is deemed necessary to
correct deficiencies in the student’s academic preparation. No changes
can be made to the degree plan once the student’s Request for Final
Examination is approved by the Office of Graduate and Professional
Studies.

Approval to enroll in any professional course (900-level) should be
obtained from the head of the department (or Chair of the intercollegiate
faculty, if applicable) in which the course will be offered before including
such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for
any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed
with a grade of B or greater and must be approved by the student’s
advisory committee and the Office of Graduate and Professional Studies.
These courses must not have been used previously for another degree.
Except for officially approved cooperative doctoral programs, credit for
thesis or dissertation research or the equivalent is not transferable. Credit
for “internship” coursework in any form is not transferable. Courses taken
in residence at an accredited U.S. institution or approved international
institutions with a final grade of B or greater will be considered for transfer
credit if, at the time the courses were completed, the courses would be
accepted for credit toward a similar degree for a student in degree-seeking
status at the host institution. Credit for coursework taken by extension
is not transferable. Coursework in which no formal grades are given
or in which grades other than letter grades (A or B) are earned (for
example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit
for coursework submitted for transfer from any college or university must
be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied
for graduate credit. If the course to be transferred was taken prior to the
conferment of a degree at the transfer institution, a letter from the registrar
at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional
Studies.

Grades for courses completed at other institutions are not included
in computing the GPR. An official transcript from the university at
which transfer courses are taken must be sent directly to the Office of
Admissions.

Research Proposal

The general field of research to be used for the dissertation should be
agreed on by the student and the advisory committee at their first meeting,
as a basis for selecting the proper courses to support the proposed
research.

As soon thereafter as the research project can be outlined in reasonable
detail, the dissertation research proposal should be completed. The
research proposal should be approved at a meeting of the student’s
advisory committee, at which time the feasibility of the proposed research
and the adequacy of available facilities should be reviewed. The approved
proposal, signed by all members of the student’s advisory committee,
the head of the student’s major department (or chair of the intercollegiate
faculty, if applicable), must be submitted to the Office of Graduate and
Professional Studies at least 20 working days prior to the submission of
the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing
research involving human subjects, animals, infectious biohazards
and recombinant DNA. A student involved in these types of research
should check with the Office of Research Compliance and Biosafety
at (979) 458-1467 to address questions about all research compliance
responsibilities. Additional information can also be obtained on the website

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty,
if applicable) and his or her advisory committee may require qualifying,
cumulative or other types of examinations at any time deemed desirable.
These examinations are entirely at the discretion of the department and
the student’s advisory committee.

The preliminary examination is required. The preliminary examination
for a doctoral student shall be given no earlier than a date at which the
student is within 6 credit hours of completion of the formal coursework
on the degree plan (i.e., all coursework on the degree plan except 681,
684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly
couraged to complete the Preliminary Examination no later than the
end of the semester following the completion of the formal coursework
on the degree plan. The Office of Graduate and Professional Studies must
receive the results of the preliminary examination at least 14 weeks prior
to the final examination date. The examination shall be oral and written
unless otherwise recommended by the student’s advisory committee
and approved by the Office of Graduate and Professional Studies. The
written part of the examination will cover all fields of study included in
the student’s degree plan. Each member of the advisory committee is
responsible for administering a written examination in his or her particular
field, unless he or she chooses to waive participation in this part of
the examination. Two or more members of the advisory committee may
give a joint written examination. One or more members may require a
student to take a departmental or intercollegiate faculty examination to
supplement or replace a written examination. Each written examination
must be completed and reported as satisfactory to the chair of the
advisory committee before the oral portion of the examination may be
held. In case any written examination is reported unsatisfactory, the entire
advisory committee must agree (1) to proceed with the oral portion of the
preliminary examination, or (2) to adopt another course of action regarding
the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee
members, the committee chair will review the eligibility criteria with the
student, using the Preliminary Examination Checklist to ensure the student
is ready for the examination. The following list of eligibility requirements
applies.

• Student is registered at Texas A&M University for the semester or
summer term during which any portion of the preliminary examination
may fall. If the entire examination falls between semesters, then the
student must be registered for the term immediately preceding the
examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or interdisciplinary faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. <strong>Approved by:</strong> Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>Step</td>
<td>Action Description</td>
<td>Approval</td>
</tr>
<tr>
<td>------</td>
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</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>When: Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Approved by: Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>When: Upon receipt of the report of the doctoral Preliminary Examination.</td>
</tr>
</tbody>
</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, [http://ogaps.tamu.edu](http://ogaps.tamu.edu). Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline. Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
Additional Requirements

Additional Requirements

- Residence (p. 1198)
- Time Limit (p. 1198)
- Continuous Registration (p. 1198)
- Admission to Candidacy (p. 1198)
- Languages (p. 1198)
- 99-Hour Cap on Doctoral Degree (p. 1198)
- Application for Degree (p. 1199)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment to the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Microbiology**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan semester registration. 
   
   **When:** Before first course of study for first semester.

   **Approved by:** Graduate committee of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.  
   
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.

   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.

   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   
   **When:** If applicable, before or during final semester.

   **Approved by:** OGAPS.

7. Submit request to schedule final examination.  
   
   **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.

   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

   **Approved by:** Advisory committee and OGAPS.
If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2. Complete the application for degree form via the student's Howdy portal.

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 1200)
- Degree Plan (p. 1200)
- Credit Requirements (p. 1201)
- Transfer of Credit (p. 1201)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1201)
- Thesis Option (p. 1201)
  - Thesis Proposal (p. 1202)
  - Final Examination (p. 1202)
- Non-Thesis Option (p. 1202)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student's advisory committee for the master's degree will consist of no fewer than three members of the graduate faculty, representative of the student's fields of study and research. The chair or the co-chair of the advisory committee must be from the student's major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student's committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student's research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student's advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.
Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685). Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, the student must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690
and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Microbiology**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee.  
   Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student’s college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.
<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

The PhD degree program in Biology is designed to provide the student with training in cellular, molecular and developmental and evolutionary biology, and to prepare the student for a leadership position in academic or industrial research. The Department of Biology offers a broad spectrum of research opportunities including plant molecular biology, molecular and cell biology of differentiation and development, gene structure and regulation in eukaryotic and prokaryotic organisms and their viruses, and cell structure and function. Students obtaining a degree in biology may also work closely with faculty in biochemistry, entomology, genetics, plant physiology, medicine and veterinary medicine.

Biology PhD students must demonstrate competence in their specific area of research and are expected to develop proficiency in four of the following seven areas at the time of the preliminary examination: biochemistry, cell biology, developmental biology, genetics, microbiology, computational/mathematical biology and molecular biology. An MS student must demonstrate competence in at least three of the above seven areas at the time of the final examination.

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 1204)
- Degree Plan (p. 1205)
- Transfer of Credit (p. 1205)
- Research Proposal (p. 1205)
- Examinations (p. 1206)
  - Preliminary Examination (p. 1206)
  - Final Examination/Dissertation Defense (p. 1207)
- Dissertation (p. 1208)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary
degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee,
the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination. Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.
The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair.

7. Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.

8. Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative degree plan GPAs are 3.00 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of
the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 1208)
- Time Limit (p. 1208)
- Continuous Registration (p. 1209)
- Admission to Candidacy (p. 1209)
- Languages (p. 1209)
- 99-Hour Cap on Doctoral Degree (p. 1209)
- Application for Degree (p. 1209)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more
than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Chemistry

http://chem.tamu.edu

Head: F. P. Gabbai

Graduate Advisor: S. W. North

The Department of Chemistry offers a program of study leading to a PhD degree in Chemistry.

The Ph.D. degree curriculum in chemistry is designed to 1) provide students with an understanding of chemical principles 2) train students to become independent chemical researchers, 3) teach students how to effectively communicate the results of chemical research, and 4) prepare students to become professional chemists. Upon completion of the PhD program in chemistry students are qualified to obtain jobs as senior scientists in industrial and government labs or as postdoctoral researchers or junior faculty members at academic institutions.

The Ph.D. degree program is designed to ensure that students receive extensive research experience. Opportunities for research are available to graduate students in all areas of modern chemistry including analytical, atmospheric, biological, catalysis, computational, energy, inorganic,
materials, nuclear, organic, organometallic, physical and polymer chemistry. Students are trained in state-of-the-art instrumentation facilities, laboratories and shops. In addition to research, graduate students in the Department of Chemistry are required to enroll in chemistry coursework, serve as teaching assistants for at least two semesters, present seminars, attend seminars and pass a series of cumulative exams.

Chemistry graduate students are generally admitted into the Ph.D program. However, with approval, a student may pursue a research-based M.S. degree with thesis. In addition to research, these graduate students in the Department of Chemistry are required to enroll in chemistry coursework, serve as teaching assistants for at least two semesters, present seminars and attend seminars.

For further details about programs, faculty, facilities and financial assistance, write to the Graduate Advisor of the Department of Chemistry, or send an email message to gradmail@chem.tamu.edu. Additional information may be found on the departmental website at http://chem.tamu.edu.

**Faculty**

Banerjee, Sarbajit, Professor
Chemistry
PhD, State University of New York at Stony Brook, 2004

Barondeau, David, Associate Professor
Chemistry
PhD, Texas A&M University, 1996

Batteas, James, Professor
Chemistry
PhD, University of California, Berkeley, 1995

Begley, Tadhg, Distinguished Professor
Chemistry
PhD, California Institute of Technology, 1983

Bergbreiter, David, Professor
Chemistry
PhD, Massachusetts Institute of Technology, 1974

Bethel, Ryan, Lecturer
Chemistry
PhD, Texas A&M University, 2014

Bevan, John, Professor
Chemistry
PhD, University of London, 1975

Bluemel, Janet, Professor
Chemistry
PhD, Technical University of Munich, Germany, 1989

Burgess, Kevin, Professor
Chemistry
PhD, University of Cambridge, 1983

Chakrabarti, Mrinmoy, Lecturer
Chemistry
PhD, Carnegie Mellon University, 2010

Clearfield, Abraham, Distinguished Professor
Chemistry
PhD, Rutgers University, 1954

Daresbourg, Donald, Distinguished Professor
Chemistry
PhD, University of Illinois at Urbana-Champaign, 1968

Daresbourg, Marcetta, Distinguished Professor
Chemistry
PhD, University of Illinois at Urbana-Champaign, 1967

Dempsey, Scotty, Lecturer
Chemistry
PhD, Texas A&M University, 2014

Dunbar, Kim, Distinguished Professor
Chemistry
PhD, Purdue University, 1984

Fang, Lei, Assistant Professor
Chemistry
PhD, Northwestern University, 2010

Folden, Charles, Assistant Professor
Chemistry
PhD, University of California, Berkeley, 2004

Gabbai, Francois, Professor
Chemistry
PhD, Technische Universitat, Germany, 1999

Gladysz, John, Distinguished Professor
Chemistry
PhD, Stanford University, 1974

Goodey, Joanna, Senior Lecturer
Chemistry
PhD, University of Houston, 2001

Hall, Michael, Professor
Chemistry
PhD, University of Wisconsin-Madison, 1971

Harding, Kenn, Professor
Chemistry
PhD, Stanford University, 1968

Hilty, Christian, Associate Professor
Chemistry
PhD, ETH Zurich, Germany, 2004

Hughbanks, Timothy, Professor
Chemistry
PhD, Cornell University, 1983

Jiang, Lin, Lecturer
Chemistry
PhD, Miami University, 2013

Keeney-Kennicutt, Wendy, Instructional Assistant Professor
Chemistry
PhD, Texas A&M University, 1982

Laane, Jaan, Professor
Chemistry
PhD, Massachusetts Institute of Technology, 1967
Lim, Soon, Lecturer
Chemistry
PHD, Texas A&M University, 2006

Lindahl, Paul, Professor
Chemistry
PhD, Massachusetts Institute of Technology, 1985

Liu, Wenshe, Associate Professor
Chemistry
PhD, University of California, Davis, 2005

Lucchese, Robert, Professor
Chemistry
PhD, California Institute of Technology, 1982

Mawk, Elmo, Senior Lecturer
Chemistry
PHD, Texas A&M University, 1999

McCartney, Stephanie, Lecturer
Chemistry
PHD, George Washington University, 2009

Mullen, Christine, Senior Lecturer
Chemistry
PHD, University of California, San Diego, 2000

Natowitz, Joseph, Senior Professor
Chemistry
PhD, University of Pittsburgh, 1965

Nippe, Michael, Assistant Professor
Chemistry
PhD, University of Wisconsin-Madison, 2011

North, Simon, Professor
Chemistry
PhD, University of California, Berkeley, 1995

Ozerov, Oleg, Professor
Chemistry
PHD, University of Kentuck, 2000

Rauschel, Frank, Distinguished Professor
Chemistry
PhD, University of Wisconsin-Madison, 1976

Raymond, Jeffery, Lecturer
Chemistry
PHD, UNIVERSITY OF MICHIGAN- ANN ARBOR, 2011

Romo, Daniel, Professor
Chemistry
PhD, Colorado State University, 1991

Rosynek, Michael, Professor
Chemistry
PhD, Rice University, 1972

Russell, David, Professor
Chemistry
PhD, University of Nebraska, 1978

Santander, Patricio, Senior Lecturer
Chemistry
PHD, Texas A&M University, 1987

Schaefer, Amber, Lecturer
Chemistry
PHD, Rice University, 2007

Schweikert, Emile, Professor
Chemistry
PhD, Universite de Paris, France, 1964

Sheldon, Matthew, Assistant Professor
Chemistry
PHD, University of California, Berkeley, 2010

Singleton, Daniel, Professor
Chemistry
PHD, University of Minnesota, 1986

Skiles, Stephanie, Lecturer
Chemistry
PHD, Texas A&M University, 2014

Son, Dong, Associate Professor
Chemistry
PHD, University of Texas, Austin, 2002

Tiner, Tammy, Senior Lecturer
Chemistry
PHD, Texas A&M University, 1981

Utley, Dennis, Lecturer
Chemistry
PHD, Texas A&M University, 1993

Watanabe, Coran, Associate Professor
Chemistry
PHD, John Hopkins University, 1999

Wheeler, Steven, Associate Professor
Chemistry
PHD, University of Georgia, 2006

Wooley, Karen, Distinguished Professor
Chemistry
PHD, Cornell University, 1993

Yeager, Danny, Professor
Chemistry
PHD, California Institute of Technology, 1975

Yennello, Sherry, Professor
Chemistry
PHD, Indiana University, 1990

Zhou, Hongcai, Professor
Chemistry
PHD, Texas A&M University, 2000

Masters

• Master of Science in Chemistry (p. 1212)

Doctoral

• Doctor of Philosophy in Chemistry (p. 1216)
## Master of Science in Chemistry

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

### Steps to Fulfill Master’s Degree Requirements

**1. Meet with departmental graduate advisor to plan course of study for first semester.**

- **When:** Before first semester registration.
- **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

**2. Establish advisory committee.**

- **When:** Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense.
- **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

**3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.**

- **When:** At least 20 working days prior to the submission of the Request for the Final Examination.
- **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

**4. Apply for degree; pay graduation fee.**

- **When:** During the first week of the final semester, see OGAPS calendar.

**5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.**

- **When:** Well before submitting request to schedule final examination.

**6. Complete residence requirement.**

- **When:** If applicable, before or during final semester.
- **Approved by:** OGAPS.

**7. Submit request to schedule final examination.**

- **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.
- **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

**8. Successfully complete final examination.**

- **When:**: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
- **Approved by:** Advisory committee and OGAPS.

**9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.**

- **When:** See OGAPS calendar for deadlines.
- **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

**10. Graduation; arrange for cap and gown.**

- **When:** For more information, visit http://graduation.tamu.edu.

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1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2. Complete the application for degree form via the student’s Howdy portal.

Chemistry graduate students are generally admitted into the Ph.D. program. However, with approval, a student may pursue a research-based M.S. degree with thesis. In addition to research, these graduate students in the Department of Chemistry are required to enroll in chemistry coursework, serve as teaching assistants for at least two semesters, present seminars and attend seminars.

For further details about programs, faculty, facilities and financial assistance, write to the Graduate Advisor of the Department of Chemistry, or send an email message to gradmail@chem.tamu.edu. Additional information may be found on the departmental website at http://www.chem.tamu.edu/.

### Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 1213)
- Degree Plan (p. 1213)
- Credit Requirements (p. 1213)
- Transfer of Credit (p. 1213)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1214)
- Thesis Option (p. 1214)
• Thesis Proposal (p. 1214)
• Final Examination (p. 1215)
• Non-Thesis Option (p. 1215)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time desired.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit.
hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.
Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student's GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student's advisory committee in substantially final form, and all members have had adequate time to review the thesis proposal. The examination is conducted by the student's advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student's major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 1215)
- Continuous Registration (p. 1216)
- Time Limit (p. 1216)
- Foreign Languages (p. 1216)
- Application for Degree (p. 1216)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student's registration for the final 9 credit hours of required coursework.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Chemistry**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

### Steps to Fulfill Doctoral Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS</td>
</tr>
</tbody>
</table>
7 Apply for degree; pay graduate fee. 

When: During the first week of the final semester; see OGAPS calendar for deadlines.

8 Submit request for permission to hold and announce final oral examination. 

When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. 

Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9 Successfully complete final examination. 

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. 

Approved by: Advisory committee and OGAPS

10 Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. 

When: See OGAPS calendar for deadlines. 

Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11 Graduate; arrange for cap and gown. 

For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

The Ph.D. degree program is designed to ensure that students receive extensive research experience. In addition to research, graduate students in the Department of Chemistry are required to enroll in chemistry coursework, serve as teaching assistants for at least two semesters, present seminars, attend seminars and pass a series of cumulative exams.

For further details about programs, faculty, facilities and financial assistance, write to the Graduate Advisor of the Department of Chemistry, or send an email message to gradmail@chem.tamu.edu. Additional information may be found on the departmental website at http://www.chem.tamu.edu/.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1217)
- Degree Plan (p. 1217)
- Transfer of Credit (p. 1218)
- Research Proposal (p. 1218)

- Examinations (p. 1218)
  - Preliminary Examination (p. 1218)
  - Final Examination/Dissertation Defense (p. 1220)

- Dissertation (p. 1220)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or
Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

### Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

### Examinations

#### Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire...
advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or interdisciplinary faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.

2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

1. Establish advisory committee.
2. Submit a degree plan.

When: Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.

Approved by: Advisory committee, department or interdisciplinary faculty chair, and Office of Graduate and Professional Studies (OGAPS).
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative grade point average (GPA) allows only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative GPA is 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the dissertation. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the dissertation. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student's advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student's advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate's training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu. After successful defense and approval by the student's advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must...
be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 1221)
- Time Limit (p. 1221)
- Continuous Registration (p. 1221)
- Admission to Candidacy (p. 1221)
- Languages (p. 1221)
- 99-Hour Cap on Doctoral Degree (p. 1221)
- Application for Degree (p. 1222)

**Residence**

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.
Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Mathematics

www.math.tamu.edu

Head: E. Straube

The Department of Mathematics offers graduate studies leading to the MS and PhD degrees in mathematics. Many of the course offerings are also suitable for graduate students pursuing degrees in engineering, science, geosciences, business, economics and education.

At the MS level, a student can be enrolled either in the campus program or in the distance (or “on-line” program). For the distance MS program, three tracks are available: computational math, math teaching, and math leadership. For the campus MS program, five tracks are available: traditional (generally, preparation to continue with a PhD), math teaching, computational math, industrial math, and math biology. Students in the campus MS program can pursue either a thesis or non-thesis degree.

Satisfactory completion of the departmental qualifying exams is required of all students pursuing a PhD.

Admission to the Department’s graduate programs is decided by the Graduate Programs Committee. Among the factors considered in admission decisions are: GRE General Test, undergraduate and graduate GPR, undergraduate academic background and achievement, letters of recommendation, GRE Subject Test in Mathematics (encouraged but not required).

Detailed information concerning programs and financial assistance may be obtained by writing the Graduate Programs Office, Department of Mathematics.

Faculty

Allen, Graham, Professor
Mathematics
PhD, University of Wisconsin-Madison, 1971
MS, University of Wisconsin, 1966

Anshelevich, Michael, Professor
Mathematics
PhD, University of California, Berkeley, 2000

Avsec, Stephen, Visiting Assistant Professor
Mathematics
PHD, University of Illinois, 2012

Bangerth, Wolfgang, Professor
Mathematics
PhD, University of Heidelberg, Germany, 2002

Baskin, Dean, Assistant Professor
Mathematics
PhD, Stanford University, 2010

Battle, Guy, Professor
Mathematics
PhD, Duke University, 1977

Baudier, Florent, Visiting Assistant Professor
Mathematics
PHD, Universite De Besancon, 2013

Benli, Mustafa, Visiting Assistant Professor
Mathematics
PHD, Texas A&M University, 2013

Berkolaiko, Gregory, Professor
Mathematics
PhD, University of Bristol, 2001

Biard, Severine, Visiting Assistant Professor
Mathematics
PHD, Universite Pierre et Marie Curie, 2013
Boas, Harold, Professor  
Mathematics  
PhD, Massachusetts Institute of Technology, 1980

Bonito, Andrea, Professor  
Mathematics  
PhD, Ecole Polytechnique Federale de Lausanne, 2006

Borosh, Itshak, Senior Professor  
Mathematics  
PhD, Weizmann Institute of Science, 1966

Buerg, Markus, Visiting Assistant Professor  
Mathematics  
Phd, Karlsruhe Institute of Technology, 2012

Cacic, Branimir, Visiting Assistant Professor  
Mathematics  
PhD, California Institute of Technology, 2013

Carter, Tamara, Instructional Assistant Professor  
Mathematics  
PhD, Texas A&M University, 2005

Chang, Liang, Visiting Assistant Professor  
Mathematics  
PhD, University of California, Santa Barbara, 2013

Chen, Goong, Professor  
Mathematics  
PhD, University of Wisconsin-Madison, 1977

Comech, Andrew, Associate Professor  
Mathematics  
PhD, Columbia University, 1997

Dafnis, Nikolaos, Visiting Assistant Professor  
Mathematics  
PhD, University of Athens, 2010

Daripa, Prabir, Associate Professor  
Mathematics  
PhD, Brown University, 1985

DeVore, Ronald, Distinguished Professor  
Mathematics  
PhD, Ohio State University, 1967

Demlow, Alan, Associate Professor  
Mathematics  
PhD, Cornell University, 2002

Dewolff, Timo, Visiting Assistant Professor  
Mathematics  
PHD, Goethe Universitat, 2013

Douglas, Ronald, Distinguished Professor  
Mathematics  
PhD, Louisiana State University, 1962

Dykema, Kenneth, Professor  
Mathematics  
PhD, University of California, Berkeley, 1993

Efendiev, Yalchun, Professor  
Mathematics  
PhD, California Institute of Technology, 1999

Epstein, Janice, Instructional Assistant Professor  
Mathematics  
PHD, Texas A&M University, 1992

Foias, Ciprian, Distinguished Professor  
Mathematics  
PhD, University of Bucharest, 1968

Fulling, Stephen, Professor  
Mathematics  
PhD, Princeton University, 1972

Geller, Sue, Professor  
Mathematics  
PhD, Cornell University, 1975

Ghosh, Aditi, Lecturer  
Mathematics  
PhD, Texas A&M University, 2013

Grigorchuk, Rostislav, Distinguished Professor  
Mathematics  
PhD, Moscow State University, 1978

Gustafson, Robert, Associate Professor  
Mathematics  
PhD, Yale University, 1979

Jin, Bangti, Adjunct Professor  
Mathematics  
PHD, Chinese University of Hong Kong, 2008

Kerr, David, Professor  
Mathematics  
PhD, Iowa State University, 1969

Kiffe, Thomas, Associate Professor  
Mathematics  
PhD, University of Wisconsin-Madison, 1975
Kim, Joung, Instructional Assistant Professor
Mathematics
PHD, State University of New York at Stony Brook, 2012

Kiral, Eren, Visiting Assistant Professor
Mathematics
PHD, Brown University, 2014

Kuchment, Peter, Distinguished Professor
Mathematics
PHD, Kharkov State University, Russia, 1973

Lahodny, Glenn, Instructional Assistant Professor
Mathematics
PHD, Texas Tech University, 2012

Lamby, Philipp, Visiting Assistant Professor
Mathematics
PHD, RWTH Aachen, 2007

Landsberg, Joseph, Professor
Mathematics
PHD, Duke University, 1990

Larios, Adam, Visiting Assistant Professor
Mathematics
PHD, University Of California-Irvine, 2011

Larson, David, Professor
Mathematics
PHD, University of California, Berkeley, 1976

Lazarov, Raytcho, Professor
Mathematics
PHD, University of Moscow, Russia, 1972

Lee, Sang, Visiting Assistant Professor
Mathematics
PHD, University of Oklahoma, 2012

Lewis, Jennifer, Lecturer
Mathematics
PHD, Ohio State University, 1980

Lima-Filho, Paulo, Professor
Mathematics
PHD, State University of New York at Stony Brook, 1989

Liu, Rui, Visiting Assistant Professor
Mathematics
PHD, Nankai University, 2009

Lozovskiy, Alexander, Visiting Assistant Professor
Mathematics
PHD, University of Pittsburgh, 2010

Lynch, Benjamin, Lecturer
Mathematics
PHD, University of Tennessee, 2010

Manuel, David, Instructional Assistant Professor
Mathematics
MS, Texas A&M University, 1994

Masri, Mohamad, Associate Professor
Mathematics
PHD, University of Texas, Austin, 2005

Matussevich, Laura, Associate Professor
Mathematics
PHD, University of California, Berkeley, 2002

Mogilevsky, Mila, Instructional Assistant Professor
Mathematics
PHD, Rostov State University USSR, 1976

Narcowich, Francis, Professor
Mathematics
PHD, Princeton University, 1972

Nazarov, Murtazo, Visiting Assistant Professor
Mathematics
PHD, CSC, KTH, Royal Institute of Technology, 2011

Nekrashevych, Volodymyr, Professor
Mathematics
PHD, Taras Shevchenko National University, Russia, 1998

Nite, Sandra, Tees Research Scientist
Mathematics
PHD, Texas A&M University, 2012

Oneill, Christopher, Visiting Assistant Professor
Mathematics
PHD, Duke University, 2014

Onica, Constantin, Instructional Assistant Professor
Mathematics
PHD, Texas A&M University, 2005

Paouris, Grigorios, Professor
Mathematics
PHD, University of Crete, 2004

Papanikolas, Matthew, Professor
Mathematics
PHD, Brown University, 1998

Pasciak, Joseph, Professor
Mathematics
PHD, Northeastern University, 1997

Pearlstein, Gregory, Associate Professor
Mathematics
PHD, University of Massachusetts, 1999

Pearlstein, Rosanna, Lecturer
Mathematics
PHD, University of Massachusetts Amherst, 1998

Petrova, Guergana, Professor
Mathematics
PHD, University of South Carolina, 1999

Pilant, Michael, Professor
Mathematics
PHD, New York University, 1982
Pisier, Gilles, Distinguished Professor
Mathematics
PhD, University of Paris, 1977

Pitts, Jon, Professor
Mathematics
PhD, Princeton University, 1974

Pollock, Sara, Visiting Assistant Professor
Mathematics
PhD, University of California, 2012

Poltoratski, Alexei, Professor
Mathematics
PhD, California Institute of Technology, 1995

Popov, Bojan, Professor
Mathematics
PhD, University of Southern Carolina, 1999

Rahe, Maurice, Senior Associate Professor
Mathematics
PhD, Stanford University, 1976

Reihani, Kamran, Instructional Assistant Professor
Mathematics
PHD, Tarbiat Modares University, 2005

Robles, Colleen, Professor
Mathematics
PhD, UNIVERSITY OF BRITISH COLUMBIA, 2003

Rojas, Joseph, Professor
Mathematics
PhD, University of California, Berkeley, 1995

Roque-Sol, Marco, Lecturer
Mathematics
PHD, Texas A&M University, 2006

Rowell, Eric, Associate Professor
Mathematics
PhD, University of California, San Diego, 2003

Rundell, William, Professor
Mathematics
PhD, Glasgow University, 1974

Saroglou, Christos, Visiting Assistant Professor
Mathematics
PHD, University of Crete, 2011

Scarborough, Sherry, Instructional Assistant Professor
Mathematics
PHD, Texas A&M University, 2001

Schielack, Jane, Professor
Mathematics
PhD, Texas A&M University, 1988

Schielack, Vincent, Associate Professor
Mathematics
PhD, University of Texas, Austin, 1982

Schlumprecht, Thomas, Professor
Mathematics
PhD, Ludwig Maximilians Universitat, Germany, 1988

Sewell, Edward, Visiting Professor
Mathematics
PHD, Purdue University, 1972

Shatalov, Oksana, Instructional Assistant Professor
Mathematics
PHD, Technion - Israel Institute of Technology, 2001

Sheen, Dongwoo, Visiting Professor
Mathematics
PHD, Purdue University, 1991

Shi, Ke, Visiting Assistant Professor
Mathematics
PHD, University Of Minnesota, 2012

Shiu, Anne, Assistant Professor
Mathematics
PHD, University of California, Berkeley, 2010

Sivakumar, Natarajan, Associate Professor
Mathematics
PHD, University of Alberta, 1990

Skoufranis, Paul, Visiting Assistant Professor
Mathematics
PHD, UCLA, Los Angeles, 2014

Smith, Roger, Professor
Mathematics
PhD, University of Oxford, 1976

Sottile, Frank, Professor
Mathematics
PHD, University of Chicago, 1994

Stecher, Michael, Associate Professor
Mathematics
PHD, Indiana University, 1973

Steinhauer, Dustin, Instructional Assistant Professor
Mathematics
PHD, University Of California-Los Angeles, 2010

Stillier, Peter, Professor
Mathematics
PHD, Princeton University, 1977

Straube, Emil, Professor
Mathematics
PHD, Swiss Federal Insititute of Technology, Zurich, 1983

Sunik, Zoran, Professor
Mathematics
PHD, Binghamton University, 2000

Takhirov, Aziz, Visiting Assistant Professor
Mathematics
PHD, University of Pittsburgh, 2014
Taliaferro, Steven, Associate Professor  
Mathematics  
PhD, Stanford University, 1976

Titi, Edriss, Professor  
Mathematics  
PHD, Indiana University, Bloomington, 1986

Tretkoff, Paula, Professor  
Mathematics  
PhD, University of Nottingham, 1985

Turcksin, Bruno, Visiting Assistant Professor  
Mathematics  
PHD, Texas A&M University, 2012

Valettas, Petros, Visiting Assistant Professor  
Mathematics  
PHD, University Of Athens, 2012

Vorobets, Mariya, Instructional Assistant Professor  
Mathematics  
PHD, Lviv National University, 2004

Vorobets, Yaroslav, Associate Professor  
Mathematics  
PhD, Moscow State University, 1998  
MS, Moscow State University, 1994

Walton, Jay, Professor  
Mathematics  
PhD, Indiana University, 1973

Ward, Joseph, Professor  
Mathematics  
PhD, Purdue University, 1973

Welper, Gerrit, Visiting Assistant Professor  
Mathematics  
PHD, RWTH Aachen University, 2013

White, Jacob, Visiting Assistant Professor  
Mathematics  
PHD, Arizona State University, 2010

Witherspoon, Sarah, Professor  
Mathematics  
PhD, University of Chicago, 1994

Xie, Zhizhang, Assistant Professor  
Mathematics  
PhD, Ohio State University, 2011

Yan, Huafei, Professor  
Mathematics  
PhD, Massachusetts Institute of Technology, 1997

Yasskin, Philip, Associate Professor  
Mathematics  
PhD, University of Maryland, 1979

Young, Matthew, Professor  
Mathematics  
PhD, Rutgers University, 2004

Yu, Guoliang, Professor  
Mathematics  
PhD, State University Of New York at Stony Brook, 1991

Zarestky, Jill, Clinical Assistant Professor  
Mathematics  
PHD, Texas A&M University, 2014

Zelenko, Igor, Associate Professor  
Mathematics  
PHD, Technion - Israel Institute of Technology, 2002

Zhou, Jianxin, Professor  
Mathematics  
PhD, Pennsylvania State University, 1986

Zinn, Joel, Professor  
Mathematics  
PhD, Universit of Wisconsin - madison, 1972

Masters

- Master of Science in Mathematics (p. 1226)

Doctoral

- Doctor of Philosophy in Mathematics (p. 1230)

Master of Science in Mathematics

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.1  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).
If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
When: At least 20 working days prior to the submission of the Request for the Final Examination.  
Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.  

Apply for degree²; pay graduation fee.  
When: During the first week of the final semester, see OGAPS calendar.  

Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
When: Well before submitting request to schedule final examination.  

Complete residence requirement.  
When: If applicable, before or during final semester.  
Approved by: OGAPS.  

Submit request to schedule final examination.  
When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.  

Successfully complete final examination.  
When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
Approved by: Advisory committee and OGAPS.  

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
When: See OGAPS calendar for deadlines.  
Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.  

Graduation; arrange for cap and gown.  
For more information, visit http://graduation.tamu.edu.  

² Complete the application for degree form via the student’s Howdy portal.  

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1227)  
- Degree Plan (p. 1228)  
- Credit Requirements (p. 1228)  
- Transfer of Credit (p. 1228)  
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1228)  
- Thesis Option (p. 1229)  
  - Thesis Proposal (p. 1229)  
  - Final Examination (p. 1229)  
- Non-Thesis Option (p. 1230)  

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions
beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be accepted by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).
5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, and significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office
of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option.

Additional Requirements

- Residence (p. 1230)
- Continuous Registration (p. 1230)
- Time Limit (p. 1230)
- Foreign Languages (p. 1230)
- Application for Degree (p. 1230)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student's registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Mathematics

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate's grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages.
The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee.  
   Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.  
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS

10. Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.  
    **When:** See OGAPS calendar for deadlines.  
    **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. Graduate; arrange for cap and gown.  
    For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student's Advisory Committee (p. 1232)
- Degree Plan (p. 1232)
• Transfer of Credit (p. 1232)
• Research Proposal (p. 1233)
• Examinations (p. 1233)
  • Preliminary Examination (p. 1233)
  • Final Examination/Dissertation Defense (p. 1235)
• Dissertation (p. 1235)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website [http://ogsdpss.tamu.edu](http://ogsdpss.tamu.edu). A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

**Transfer of Credit**

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the
conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

**Research Proposal**

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

**Examinations**

**Preliminary Examination**

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.
In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.

2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.

3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

1. **Establish advisory committee.**
   - **When:** Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.
   - **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. **Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.**
   - **When:** Before preliminary examination.

3. **Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist.”**
   - **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. **Student checks the availability of committee members.**
   - **When:** Several weeks before the proposed date of the preliminary examination.

5. **Students prepares and submits any petitions found necessary by the review of the eligibility requirements.**
   - **When:** At least three weeks before the proposed date of the preliminary examinations.
   - **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. **When exam date is determined, the department may announce the schedule.**
   - **Approved by:** Committee chair, department head or intercollegiate faculty chair.

7. **Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.**
   - **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.
   - **Approved by:** Advisory committee.
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 598, or 599 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the proper Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 1235)
- Time Limit (p. 1236)
- Continuous Registration (p. 1236)
- Admission to Candidacy (p. 1236)
- Languages (p. 1236)
- 99-Hour Cap on Doctoral Degree (p. 1236)
- Application for Degree (p. 1237)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week
summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

**Time Limit**

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Continuous Registration**

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 681, 690, and 691, or 5V98 and 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Admission to Candidacy**

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

**Languages**

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

**99-Hour Cap on Doctoral Degrees**

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Physics and Astronomy

http://physics.tamu.edu

Head: G. R. Welch

Graduate Advisor: J. Ross

The physics curriculum provides classroom and research experience that prepares a graduate student for a career of either research and teaching at a university, or research and development at an industrial or government laboratory. The courses are well suited to graduate students in astronomy, astrophysics, chemistry, mathematics, geosciences or engineering, as well as those seeking a graduate degree in physics.

The faculty members of the department carry out theoretical and experimental research in the following areas: atomic/molecular, high-energy, low-temperature/condensed matter, materials, computational physics, nuclear physics, astronomy, cosmology and quantum optics. Research laboratories supporting the experimental programs are well-equipped with modern research apparatus. Special support facilities include an astronomical instrumentation laboratory, access to high-performance computing, a variable-energy cyclotron, as well as many other shared campus facilities.

Faculty

Abanov, Artem, Associate Professor
Physics And Astronomy
PhD, Texas A&M University, 1998

Adair, Thomas, Professor
Physics And Astronomy
PhD, Texas A&M University, 1965

Agnolet, Glenn, Professor
Physics And Astronomy
PhD, Cornell University, 1983

Allen, Roland, Professor
Physics And Astronomy
PhD, University of Texas, Austin, 1969

Bassichis, William, Professor
Physics And Astronomy
PhD, Case Western Reserve University, 1963

Becker, Katrin, Professor
Physics And Astronomy
PhD, University of Bonn, 1994

Becker, Melanie, Professor
Physics And Astronomy
PhD, University of Bonn, Germany, 1994

Belyanin, Alexey, Professor
Physics And Astronomy
PhD, Institute of Applied Physics, Russian Academy of Sciences, 1995

Bonasera, Aldo, Research Scientist
Physics and Astronomy
PhD, Dottorato di Ricerca-Italy, 1987

Chin, Siu, Professor
Physics And Astronomy
PhD, Massachusetts Institute of Technology, 1975

Depoy, Darren, Professor
Physics And Astronomy
PhD, University of Hawaii, 1987

Dhar, Barun, Lecturer
Physics And Astronomy
PhD, University of Minnesota, 2012

Dutta, Bhaskar, Professor
Physics And Astronomy
PhD, Oklahoma State University, 1995

Ene, Emanuela, Lecturer
Physics and Astronomy
PHD, Oklahoma State University, 2013

Erukhimova, Tatiana, Senior Lecturer
Physics and Astronomy
PhD, Institute of Applied Physics, Russian Academy of S, 1999

Eusebi, Ricardo, Associate Professor
Physics And Astronomy
PhD, University of Rochester, 2006

Finkelstein, Alexander, Professor
Physics And Astronomy
PhD, Laudau Institute for Theoretical Physics, 1972

Ford, Lewis, Professor
Physics and Astronomy
PhD, University of Texas at Austin, 1972

Fries, Rainer, Associate Professor
Physics And Astronomy
PhD, University of Regensburg, Germany, 2001

Fry, Edward, Distinguished Professor
Physics And Astronomy
PhD, University of Michigan, 1969

Gagliardi, Carl, Professor
Physics And Astronomy
PhD, Princeton University, 1982

Gombojav, Ariunbold, Research Assistant Professor
Physics and Astronomy
PHD, Texas A&M University, 2011

Hardy, John, Distinguished Professor
Physics And Astronomy
PhD, McGill University, 1965
Herschbach, Dudley, Distinguished Professor  
Physics And Astronomy  
PhD, Harvard University, 1958

Kamon, Teruki, Professor  
Physics And Astronomy  
PhD, University of Tsukuba, 1986

Kattawar, George, Professor  
Physics and Astronomy  
PhD, Texas A&M University, 1964

Katzgraber, Helmut, Professor  
Physics And Astronomy  
PhD, University of California, Santa Cruz, 2001

Ko, Che-Ming, Professor  
Physics And Astronomy  
PhD, State University of New York at Stony Brook, 1973

Kocharovskaya, Olga, Distinguished Professor  
Physics And Astronomy  
PhD, Gorky State University (Russia), 1986

Kocharovsky, Vitaly, Professor  
Physics And Astronomy  
PhD, Institute of Applied Physics, Russian Academy of Sciences, 1998

Kriscuinas, Kevin, Lecturer  
Physics And Astronomy  
PhD, University of Washington, 2000

Krolikowski, Wieslaw, Professor  
Physics and Astronomy  
PHD, Institute of Physics, Polish Academy of Sciences, 1988

Lee, David, Distinguished Professor  
Physics And Astronomy  
PhD, Yale University, 1959

Lyuksyutov, Igor, Professor  
Physics And Astronomy  
PhD, Highest Attestation Commission at Ministry of Education and Science of Russian Federation, 1990

Macrì, Lucas, Associate Professor  
Physics And Astronomy  
PhD, Harvard University, 2001

Mahapatra, Rupak, Associate Professor  
Physics And Astronomy  
PhD, University of Minnesota, 2000

Marshall, Jennifer, Assistant Professor  
Physics And Astronomy  
PhD, Ohio State University, 2006  
MS, Ohio State University, 2003

McIntyre, Peter, Professor  
Physics And Astronomy  
PhD, University of Chicago, 1973

Melconian, Daniel, Associate Professor  
Physics And Astronomy  
PhD, Simon Fraser University, 2006

Mioduszewski, Saskia, Associate Professor  
Physics And Astronomy  
PhD, University of Tennessee, 1999

Mirabolfathi, Nader, Research Associate Professor  
Physics And Astronomy  
PhD, University of Paris, 2002  
MS, Shahid Beheshti University, Iran, 1997

Nanopoulos, Dimitri, Distinguished Professor  
Physics And Astronomy  
PhD, University of Sussex, Falmer, Brighton, England, 1973

Naugle, Donald, Professor  
Physics And Astronomy  
PhD, Texas A&M University, 1965

Papovich, Casey, Associate Professor  
Physics And Astronomy  
PhD, John Hopkins University, 2002

Pokrovsky, Valery, Distinguished Professor  
Physics And Astronomy  
PhD, Tomsk State University, 1957

Pope, Christopher, Distinguished Professor  
Physics And Astronomy  
PhD, University of Cambridge, 1981

Rapp, Ralf, Professor  
Physics And Astronomy  
PhD, Rheinische Friedrich-Wilhelma University, Bonn, 1996

Rogachev, Grigory, Professor  
Physics And Astronomy  
PhD, Kurchatov Institute, 1999

Ross, Joseph, Professor  
Physics And Astronomy  
PhD, University of Illinois at Urbana-Champaign, 1986

Safonov, Alexei, Professor  
Physics And Astronomy  
PhD, University of Florida, 2001

Saslow, Wayne, Professor  
Physics And Astronomy  
PhD, University of California, Irvine, 1968

Schuessler, Hans, Professor  
Physics And Astronomy  
PhD, Universitat Heidelberg, 1964

Scully, Marlan, Distinguished Professor  
Physics And Astronomy  
PhD, Yale University, 1966

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Physics and Astronomy  
PHD, Texas A&M University, 2011

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PhD, State University of New York at Stony Brook, 1980
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Physics and Astronomy
PhD, Weizmann Institute of Science-Rehovot Israel, 1973

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Physics and Astronomy
PhD, Indiana University, 1999

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Physics And Astronomy
PhD, Stanford University, 2001

Stiegler, Tyana, Visiting Assistant Professor
Physics and Astronomy
PHD, Texas A&M University, 2013

Strigari, Louis, Assistant Professor
Physics And Astronomy
PHD, Ohio State University, 2014

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Physics And Astronomy
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Teizer, Winfried, Associate Professor
Physics And Astronomy
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Toback, David, Professor
Physics And Astronomy
PhD, University of Chicago, 1997

Tran, Kim-Vy, Associate Professor
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Tribble, Robert, Distinguished Professor
Physics And Astronomy
PhD, Princeton University, 1973

Ulmer, Keith, Assistant Professor
Physics And Astronomy
PHD, University of Colorado, 2007

Van Dyke, , Visiting Assistant Professor
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PHD, Texas A&M University, 2013

Wang, Lifan, Professor
Physics And Astronomy
PhD, University of Science and Technology of China, 1993

Webb, Robert, Professor
Physics And Astronomy
PhD, Princeton University, 1972

Weimer, Michael, Professor
Physics And Astronomy
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Welch, George, Professor
Physics And Astronomy
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Wu, Wenhao, Associate Professor
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PhD, University of Chicago, 1992

Youngblood, Dave, Professor
Physics And Astronomy
PhD, Rice University, 1965

Zheltikov, Alexey, Professor
Physics And Astronomy
PhD, M.V. Lomonosov Moscow State University, 1999

Zubairy, Muhammad, Professor
Physics And Astronomy
PhD, University of Rochester, 1979

Masters
- Master of Science in Physics (p. 1245)

Doctoral
- Doctor of Philosophy in Applied Physics (p. 1239)
- Doctor of Philosophy in Physics (p. 1250)

Doctor of Philosophy in Applied Physics

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate's grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.

   When: Before first semester registration.

   Approved by: Graduate advisor.
<table>
<thead>
<tr>
<th>Step</th>
<th>Task Description</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies.</td>
<td>See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
</tr>
<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown.</td>
<td>For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

The Applied Physics program offers students the opportunity to receive a PhD while focusing on areas of research outside of those covered by the traditional fundamental physics program. The interdisciplinary curriculum for this degree includes a core of foundation physics courses plus a selection of graduate courses in associated science and engineering fields relevant to a particular student’s area of research specialization.

PHYS 601, PHYS 603, PHYS 606, PHYS 607, PHYS 615, one graduate-level course in Classical or Quantum Physics (see graduate advisor for options) and four elective courses, chosen in consultation with the student's committee, with the exceptions of PHYS 666, undergraduate courses and PHYS 685 are required to complete the PhD in Applied Physics.

As part of the training of the graduate student pursuing the MS or PhD in physics, the Department of Physics recommends that all students serve as teaching assistants for at least two semesters.

**Program Requirements**

- Student's Advisory Committee (p. 1241)
- Degree Plan (p. 1241)
- Transfer of Credit (p. 1241)
- Research Proposal (p. 1242)
• Examinations (p. 1242)
• Preliminary Examination (p. 1242)
• Final Examination/Dissertation Defense (p. 1243)
• Dissertation (p. 1244)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdps.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.
Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

• Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student’s cumulative GPR is at least 3.000.
• Student’s degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.

3. forward the marked examination to the chair of the student's advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary examination using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
</tr>
</tbody>
</table>

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her
degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 1244)
- Time Limit (p. 1245)
- Continuous Registration (p. 1245)
- Admission to Candidacy (p. 1245)
- Languages (p. 1245)
- 99-Hour Cap on Doctoral Degree (p. 1245)
- Application for Degree (p. 1245)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her
employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit
All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration
A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages
A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees
In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Physics
The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.
Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   **When:** If applicable, before or during final semester.  
   **Approved by:** OGAPS.

7. Submit request to schedule final examination.  
   **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.  
   **When:** See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown.  
    **For more information, visit http://graduation.tamu.edu.**

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1. The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2. Complete the application for degree form via the student’s Howdy portal.

PHYS 601, PHYS 603, PHYS 606, PHYS 607 and PHYS 615 and/or courses in mathematics and research in the field of the thesis will normally comprise the program of a candidate for the degree of Master of Science. A non-thesis option is also offered.

As part of the training of the graduate student pursuing the MS or PhD in physics, the Department of Physics recommends that all students serve as teaching assistants for at least two semesters.

Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 1246)
- Degree Plan (p. 1247)
- Credit Requirements (p. 1247)
- Transfer of Credit (p. 1247)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1248)
- Thesis Option (p. 1248)
  - Thesis Proposal (p. 1248)
  - Final Examination (p. 1248)
- Non-Thesis Option (p. 1249)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory
committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be assigned by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.
Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.00 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved
thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

### Additional Requirements

#### Additional Requirements

- Residence (p. 1249)
- Continuous Registration (p. 1249)
- Time Limit (p. 1250)
- Foreign Languages (p. 1250)
- Application for Degree (p. 1250)

#### Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

#### Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until
all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Philosophy in Physics**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate's grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master's degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master's degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester. **When:** Before first semester registration. **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan. **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

4. Complete the preliminary examination. **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense. **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies. **When:** No later than 20 working days prior to the submission of the Request for the Final Examination. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement. **When:** Before submitting request to schedule final oral examination. **Approved by:** OGAPS

7. Apply for degree; pay graduate fee. **When:** During the first week of the final semester; see OGAPS calendar for deadlines.
### Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 1251)
- Degree Plan (p. 1251)
- Transfer of Credit (p. 1252)
- Research Proposal (p. 1252)
- Examinations (p. 1252)
  - Preliminary Examination (p. 1252)
  - Final Examination/Dissertation Defense (p. 1254)
- Dissertation (p. 1254)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

### Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. **The degree plan must be filed with the Office of Graduate**

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<tr>
<th>Step</th>
<th>Description</th>
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<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination. <strong>When:</strong> Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td>9</td>
<td>Successfully complete final examination. <strong>When:</strong> The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. <strong>Approved by:</strong> Advisory committee and OGAPS</td>
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<td>10</td>
<td>Upload one approved final copy of the dissertation or record of study as a single pdf file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit a signed approval form to the Office of Graduate and Professional Studies <strong>When:</strong> See OGAPS calendar for deadlines. <strong>Approved by:</strong> Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.</td>
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<tr>
<td>11</td>
<td>Graduate; arrange for cap and gown. For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
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Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 1251)
- Degree Plan (p. 1251)
- Transfer of Credit (p. 1252)
- Research Proposal (p. 1252)
- Examinations (p. 1252)
  - Preliminary Examination (p. 1252)
  - Final Examination/Dissertation Defense (p. 1254)
- Dissertation (p. 1254)

**Student's Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. **The degree plan must be filed with the Office of Graduate**
and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in theses types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the
preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student. Upon completion of the preliminary examination, the student’s advisory committee is to be included.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.

2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

**Steps for Completing the Preliminary Examination**

1. Establish advisory committee. Submit a degree plan.  

   **When:** Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination.  

   **Approved by:** Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).
2
Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. **When:** Before preliminary examination.

3
Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist". **When:** Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4
Student checks the availability of committee members. **When:** Several weeks before the proposed date of the preliminary examination.

5
Students prepares and submits any petitions found necessary by the review of the eligibility requirements. **When:** At least three weeks before the proposed date of the preliminary examinations. **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6
When exam date is determined, the department may announce the schedule. **Approved by:** Committee chair, department head or intercollegiate faculty chair.

7
Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS. **When:** Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. **Approved by:** Advisory committee.

8
Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. **When:** Upon receipt of the report of the doctoral Preliminary Examination.

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**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. **The Office of Graduate and Professional Studies must be notified in writing of any cancellations.**

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at [http://ogaps.tamu.edu](http://ogaps.tamu.edu).

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must
be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 1255)
- Time Limit (p. 1255)
- Continuous Registration (p. 1255)
- Admission to Candidacy (p. 1255)
- Languages (p. 1255)
- 99-Hour Cap on Doctoral Degree (p. 1255)
- Application for Degree (p. 1256)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.
Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Statistics**

www.stat.tamu.edu

**Head:** V. Johnson

The Department of Statistics offers a graduate program leading to the degrees of Master of Science or Doctor of Philosophy. The department cooperates closely with all subject matter area departments in setting up flexible minor programs in statistics.

The Department of Statistics has two master’s degree programs, MS in Statistics and MS in Analytics.

**Faculty**

Akleman, Derya, Senior Lecturer
Statistics
PhD, Texas A&M University, 1996

Bhattacharya, Anirban, Assistant Professor
Statistics
PhD, Duke University, 2012

Calvin, James, Professor Emeritus
Statistics
PhD, Colorado State University, 1985

Carroll, Raymond, Distinguished Professor
Statistics
PhD, Purdue University, 1974

Chen, Willa, Professor
Statistics
PhD, New York University, 2000

Cline, Daren, Professor
Statistics
PhD, Colorado State University, 1983

Dabney, Alan, Associate Professor
Statistics
PhD, University of Washington, 2006

Dahm, Fred, Professor
Statistics
DVM, Iowa State University, 1979

Gaynanova, Irina, Associate Professor
Statistics
PhD, Cornell University, 2015

Hart, Jeffrey, Professor
Statistics
PhD, Southern Methodist University, 1981

Huang, Jianhua, Professor
Statistics
PhD, University of California, Berkeley, 1997

Johnson, Valen, Professor
Statistics
PhD, University Of Chicago, 1989

Jones, Edward, Executive Professor
Statistics
PhD, Virginia Tech, 1976

Jun, Mikyoung, Associate Professor
Statistics
PhD, University of Chicago, 2005

Katzfuss, Matthias, Assistant Professor
Statistics
PhD, Ohio State University, 2011
Masters

• Master of Science in Analytics (p. 1258)
• Master of Science in Statistics (p. 1262)

Doctoral

• Doctor of Philosophy in Statistics (p. 1266)

Certificates

• Applied Statistics Certificate (p. 1257)

Applied Statistics - Certificate

This certificate is designed to meet the needs of students and the workforce. The student can choose from various areas of emphasis including, but not limited to, biostatistics, business analytics, statistical computations, and AP teacher training. To complete the certificate program the student must:

1. be admitted to the university and
2. successfully complete at least 12 semester credit hours from the list of graduate courses.

The specific courses will be chosen by the student, in consultation with the Associate Department Head or the Academic Director of Online Programs, so as to best meet the student’s career goals.

Program Requirements
First Year

Fall

<table>
<thead>
<tr>
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<th>Credit Hours</th>
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<td>Statistics in Research I</td>
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Spring

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Second Year

Fall

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<th>Title</th>
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</thead>
<tbody>
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<td>STAT 653</td>
<td>Statistics in Research III</td>
<td>3</td>
</tr>
</tbody>
</table>

Spring

<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>STAT 607</td>
<td>Sampling</td>
<td>3</td>
</tr>
</tbody>
</table>

| Term Semester Credit Hours | 3 |

Total Semester Credit Hours: 12

1 Students must have a 3.00 GPA over the four courses in order to receive the statistics certificate.

Master of Science in Analytics

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1 Meet with departmental graduate advisor to plan course of study for first semester.

2 Establish advisory committee.
Submit a degree plan. 1

3 If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.

When: At least 20 working days prior to the submission of the Request for the Final Examination.

Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4 Apply for degree; pay graduation fee.

When: During the first week of the final semester, see OGAPS calendar.

5 Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.

When: Well before submitting request to schedule final examination.

6 Complete residence requirement.

When: If applicable, before or during final semester.

Approved by: OGAPS.

7 Submit request to schedule final examination.

When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8 Successfully complete final examination.

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

Approved by: Advisory committee and OGAPS.

9 If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.

When: See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10 Graduation; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
Please note that the thesis option does not apply to the MS in Analytics program.

Due to our cohort model, the MS in Analytics program does not accept transfer of credit or substitutions.

The MS in Analytics curriculum includes courses from the Mays Business School along with the courses from the Department of Statistics. The program is geared toward professionals with strong quantitative skills; that is, bachelor’s degree holders in the sciences, mathematics, business and engineering fields. The program revolves around a work-based capstone project where students apply what they have learned in their classes to solve a business problem within their organization. The student develops a hybrid of the most sought after skills in every industry: statistics, technological expertise and business analysis.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1259)
- Degree Plan (p. 1259)
- Credit Requirements (p. 1260)
- Transfer of Credit (p. 1260)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1260)
- Thesis Option (p. 1260)
  • Thesis Proposal (p. 1261)
  • Final Examination (p. 1261)
- Non-Thesis Option (p. 1261)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary academic program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.
Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690...
and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

### Additional Requirements

#### Additional Requirements

- Residence (p. 1262)
- Continuous Registration (p. 1262)
- Time Limit (p. 1262)
- Foreign Languages (p. 1262)
- Application for Degree (p. 1262)

#### Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

#### Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

#### Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

#### Foreign Languages

No specific language requirement exists for the Master of Science degree.

### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Master of Science in Statistics

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

#### Steps to Fulfill Master's Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
</tbody>
</table>
Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.

Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.

Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.

Graduation; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

Complete the application for degree form via the student's Howdy portal.

The Master of Science in Statistics offers two options in its degree programs:

1. the MS (thesis option), which requires the preparation of a thesis and,
2. the MS (non-thesis option), which requires more formal coursework in lieu of the thesis.

Both programs provide a balanced training in statistical methods and statistical theory and are intended to prepare the student to adapt statistical methodologies to practical problems.

Program Requirements

Program Requirements

• Student's Advisory Committee (p. 1263)
• Degree Plan (p. 1264)
• Credit Requirements (p. 1264)
• Transfer of Credit (p. 1264)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1264)
• Thesis Option (p. 1265)
  • Thesis Proposal (p. 1265)
  • Final Examination (p. 1265)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student's fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.
The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum
of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

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**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if applicable, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final
examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 1266)
- Continuous Registration (p. 1266)
- Time Limit (p. 1266)
- Foreign Languages (p. 1266)
- Application for Degree (p. 1266)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Statistics

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.
### Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor.

2. Establish advisory committee. Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.  
   **When:** Before preliminary examination.

4. Complete the preliminary examination.  
   **When:** See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.  
   **When:** No later than 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.  
   **When:** Before submitting request to schedule final oral examination.  
   **Approved by:** OGAPS

7. Apply for degree; pay graduate fee.  
   **When:** During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.  
   **When:** Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.

10. Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies.  
    **When:** See OGAPS calendar for deadlines.  
    **Approved by:** Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

11. Graduate; arrange for cap and gown.  
    **For more information, visit http://graduation.tamu.edu.**

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Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

The aim of the PhD program is to provide comprehensive and balanced training in statistical methods and statistical theory. Particular emphasis will be placed on training students to independently recognize the relevance of statistical methods to the solution of specific problems and to enable them to develop new methods when they are needed. The training will also aim at conveying a sound knowledge of existing statistical theory, including the mathematical facility to develop new results in statistical methodology. At the same time, the program will be kept sufficiently flexible to permit students to develop their specific interests.

The following courses are offered on an irregular basis:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAT 623</td>
<td>Statistical Methods for Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>STAT 658</td>
<td>Transportation Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

Contact the department for specific offerings for any given term.

### Program Requirements
Program Requirements

- Student's Advisory Committee (p. 1268)
- Degree Plan (p. 1268)
- Transfer of Credit (p. 1268)
- Research Proposal (p. 1269)
- Examinations (p. 1269)
  - Preliminary Examination (p. 1269)
  - Final Examination/Dissertation Defense (p. 1271)
- Dissertation (p. 1271)

Student's Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student's department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogdpsss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V88/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan. No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit
for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies:

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:
1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

Steps for Completing the Preliminary Examination

1. Establish advisory committee. Submit a degree plan. When: Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

2. Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. When: Before preliminary examination.

3. Student and chair review eligibility requirements for the preliminary exam using the “Preliminary Examination Checklist”. When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.

4. Student checks the availability of committee members. When: Several weeks before the proposed date of the preliminary examination.

5. Students prepares and submits any petitions found necessary by the review of the eligibility requirements. When: At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. When exam date is determined, the department may announce the schedule. Approved by: Committee chair, department head or intercollegiate faculty chair. When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.
Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies. When: Upon receipt of the report of the doctoral Preliminary Examination.

Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.00 or better and he or she has been admitted to candidacy. No unsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 1271)
- Time Limit (p. 1272)
- Continuous Registration (p. 1272)
- Admission to Candidacy (p. 1272)
- Languages (p. 1272)
- 99-Hour Cap on Doctoral Degree (p. 1272)
- Application for Degree (p. 1273)

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week
To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

College of Veterinary Medicine and Biomedical Sciences

http://vetmed.tamu.edu

Administrative Officers

Dean - Eleanor M. Green, B.S., D.V.M.

Associate Dean for Professional Programs - Kenita S. Rogers, D.V.M., M.S.

Associate Dean for Research and Graduate Studies - Robert C. Burghardt, Ph.D.

Associate Dean for Undergraduate Education - Evelyn Tiffany-Castiglioni, Ph.D.

Assistant Dean of Biomedical Sciences - Elizabeth Crouch, Ph.D.

Assistant Dean for Finance and Administration - Belinda S. Hale, M.B.A.

Director of Student Services for Professional Programs - Leslie A. Fiechtner, M.S.

Departments

Departments

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• Department of Veterinary Large Animal Clinical Sciences (p. 1301)
• Department of Veterinary Pathobiology (p. 1302)
• Department of Veterinary Physiology and Pharmacology (p. 1311)
• Department of Veterinary Small Animal Clinical Sciences (p. 1312)

Interdepartmental Programs

• Doctor of Philosophy in Biomedical Sciences (p. 1278)
• Master of Science in Biomedical Sciences (p. 1273)
• Master of Science in Laboratory Animal Medicine (p. 1284)
• Master of Science in Science and Technology Journalism (p. 1288)

First Professional Doctoral

• Doctor of Veterinary Medicine in Veterinary Medicine (p. 1292)

Master of Science in Biomedical Sciences

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master’s Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. [When: Before first semester registration.]
   [Approved by: Graduate advisor or chair of the intercollegiate faculty.]

2. Establish advisory committee. Submit a degree plan. [When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.]
   [Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).]

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. [When: At least 20 working days prior to the submission of the Request for the Final Examination.]
   [Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.]

4. Apply for degree; pay graduation fee. [When: During the first week of the final semester, see OGAPS calendar.]

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. [When: Well before submitting request to schedule final examination.]
There are two MS options available from which a student may choose, the thesis concentration and the non-thesis concentration. The Master of Science in Biomedical Sciences with a Thesis concentration provides an academic and research experience that educates students within the context of cross-disciplinary knowledge and prepares students to excel in a research career in areas as diverse as academia, government, industry, and others. Additionally, a Master of Science in Biomedical Sciences with a Non-Thesis concentration has a curriculum designed for students who wish to gain academic preparation beyond the undergraduate degree before entering a professional program of study in healthcare or professional employment.

**Program Requirements**

**Program Requirements**

- Student's Advisory Committee (p. 1274)
- Degree Plan (p. 1275)
- Credit Requirements (p. 1275)
- Transfer of Credit (p. 1275)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1275)
- Thesis Option (p. 1276)
  - Thesis Proposal (p. 1276)
  - Final Examination (p. 1276)
- Non-Thesis Option (p. 1277)

**Student's Advisory Committee**

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for
securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.
2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   - Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   - Not more than 8 hours of 685 (Directed Studies) may be used.
   - Not more than 3 hours of 690 (Theory of Research) may be used.
   - Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of
the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at least one dissenision is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25% of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 1277)
- Continuous Registration (p. 1277)
- Time Limit (p. 1277)
- Foreign Languages (p. 1277)
- Application for Degree (p. 1278)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.
Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Biomedical Sciences

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages.

The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   - When: Before first semester registration.
   - Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   - When: Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   - Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   - When: Before preliminary examination.

4. Complete the preliminary examination.
   - When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   - Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.
   - When: No later than 20 working days prior to the submission of the Request for the Final Examination.
   - Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.
   - When: Before submitting request to schedule final oral examination.
   - Approved by: OGAPS

7. Apply for degree; pay graduate fee.
   - When: During the first week of the final semester; see OGAPS calendar for deadlines.

8. Submit request for permission to hold and announce final oral examination.
   - When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.
   - Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

9. Successfully complete final examination.
   - When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.
   - Approved by: Advisory committee and OGAPS
### Program Requirements

**Program Requirements**

- **Student's Advisory Committee** (p. 1279)
- **Degree Plan** (p. 1279)
- **Transfer of Credit** (p. 1280)
- **Research Proposal** (p. 1280)
- **Examinations** (p. 1280)
  - Preliminary Examination (p. 1280)
  - Final Examination/Dissertation Defense (p. 1282)
- **Dissertation** (p. 1282)

**Student’s Advisory Committee**

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of **no fewer than four members of the graduate faculty** representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at **least one or more of the members must have an appointment to a department other than the student’s major department.** The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

**Degree Plan**

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. **The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the**
Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field, unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.
Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.

3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

| 1 | Establish advisory committee. Submit a degree plan. | When: Prior to the deadline set by the student’s college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or interdisciplinary faculty chair, and Office of Graduate and Professional Studies (OGAPS). |

<p>| 1 | Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. | When: Before preliminary examination. |</p>
<table>
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<th>Text</th>
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</table>
| 3 | **Student and chair review eligibility requirements for the preliminary exam using the "Preliminary Examination Checklist".**  
When: Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair. |
| 4 | **Student checks the availability of committee members.**  
When: Several weeks before the proposed date of the preliminary examination. |
| 5 | **Students prepares and submits any petitions found necessary by the review of the eligibility requirements.**  
When: At least three weeks before the proposed date of the preliminary examinations.  
**Approved by:** Advisory committee, department head or intercollegiate faculty chair, and OGAPS. |
| 6 | **When exam date is determined, the department may announce the schedule.**  
**Approved by:** Committee chair, department head or intercollegiate faculty chair. |
| 7 | **Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.**  
When: Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date.  
**Approved by:** Advisory committee. |
| 8 | **Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.**  
When: Upon receipt of the report of the doctoral Preliminary Examination. |

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the "Office of Graduate and Professional Studies Calendar" each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.
Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.
A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

### Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

### Master of Science in Laboratory Animal Medicine

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

<table>
<thead>
<tr>
<th>Steps to Fulfill Master’s Degree Requirements</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Meet with departmental graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2 Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3 If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.</td>
<td>At least 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4 Apply for degree; pay graduation fee.</td>
<td>During the first week of the final semester, see OGAPS calendar.</td>
<td></td>
</tr>
<tr>
<td>5 Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.</td>
<td>Well before submitting request to schedule final examination.</td>
<td></td>
</tr>
<tr>
<td>6 Complete residence requirement.</td>
<td>If applicable, before or during final semester.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7 Submit request to schedule final examination.</td>
<td>Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
</tbody>
</table>
Successfully complete final examination.  

When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  

Approved by: Advisory committee and OGAPS.

If required, upload one approved final copy of thesis as a single PDF file (http://ogaps.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies.

When: See OGAPS calendar for deadlines.  

Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

Graduation; arrange for cap and gown.

For more information, visit http://graduation.tamu.edu.

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1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.

2 Complete the application for degree form via the student’s Howdy portal.

### Program Requirements

**Program Requirements**

- Student’s Advisory Committee (p. 1285)
- Degree Plan (p. 1285)
- Credit Requirements (p. 1286)
- Transfer of Credit (p. 1286)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1286)
- Thesis Option (p. 1286)
  - Thesis Proposal (p. 1287)
  - Final Examination (p. 1287)
- Non-Thesis Option (p. 1287)

### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

### Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).
A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transferred coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website.
Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science
degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Master of Science in Science and Technology Journalism**

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

**Steps to Fulfill Master’s Degree Requirements**

1. Meet with departmental graduate advisor to plan semester registration. When: Before first course of study for first semester. Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan. When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.
The Master of Science in Science and Technology Journalism (MS/STJR) is a distinctive program to prepare students for careers as science and technology writers, reporters and editors in the public media, government, industry, academia and other sectors. It also can serve as a foundation for Professional Studies.

The core courses for the Master of Science in Science and Technology Journalism are as follows: VIBS 657; VIBS 658; VIBS 660; and 3 credit hours of VIBS 685 (Science Editing).

Program Requirements

- **Student’s Advisory Committee** (p. 1289)
- **Degree Plan** (p. 1290)
- **Credit Requirements** (p. 1290)
- **Transfer of Credit** (p. 1290)
- **Limitations on the Use of Transfer, Extension and Certain Other Courses** (p. 1290)
- **Thesis Option** (p. 1291)
  - Thesis Proposal (p. 1291)
  - Final Examination (p. 1291)
- **Non-Thesis Option** (p. 1292)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of **no fewer than three members of the graduate faculty**, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and **at least one or more of the members must have an appointment to a department other than the student’s major department**. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved...
in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day
Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or interdisciplinary chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.
For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 1292)
- Continuous Registration (p. 1292)
- Time Limit (p. 1292)
- Foreign Languages (p. 1292)
- Application for Degree (p. 1292)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Doctor of Veterinary Medicine in Veterinary Medicine**

**Professional Curriculum in Veterinary Medicine**

The professional curriculum seeks to deliver to the veterinary medical profession a student fully prepared to begin a medical career in the arts and sciences of animal health and disease. Emphasis on professional specialization is reserved for graduate programs.

Veterinary medicine encompasses the full scope of the technology of animal health and disease, including the arts and sciences of disease prevention, diagnosis, prognosis and therapy. The professional curriculum begins at the basic level and systematically moves to clinical application.
Graduates are qualified to formulate and implement programs for disease control and prevention in domestic farm animals, poultry, pet animals, zoo animals, fur-bearing animals, laboratory animals and wildlife. They are equipped to administer and advise in public health problems arising from intertransmission of diseases between humans and lower animals and are capable of performing animal disease regulatory duties for governmental agencies. They are also oriented for professional careers in the armed forces.

The degree of Doctor of Veterinary Medicine is awarded to the student upon successful completion of the professional curriculum in veterinary medicine. In addition to the DVM degree, the student must take and pass the NAVLE and state licensing examinations to practice clinical veterinary medicine.

**Academic Regulations**

Each professional student, upon registering, will receive a copy of the *College of Veterinary Medicine and Biomedical Sciences Professional Student Handbook* which contains the college’s policies on grading, promotion, dismissal, probation, grievance procedures, withdrawal, personal conduct and the honor code. Because matriculation in veterinary medicine is a privilege and not a right, the faculty retains the prerogative to request withdrawal of any student who does not attain adequate academic performance or who does not exhibit the personal qualifications prerequisite to the practice of veterinary medicine. These criteria shall apply at all times during the curriculum. Academic performance will not be the only factor in determining admission, promotion, graduation or request for withdrawal.

**Scholastic Deficiency**

An average grade of C and passing grades in all courses in the professional curriculum are the minimal scholastic achievements considered to be satisfactory. When a student’s scholastic performance falls below the minimal satisfactory level in any term, scholastic probation may be imposed or the student may be dropped from the professional curriculum or placed on scholastic suspension from the University.

Scholastic probation is conditional permission for a student to continue in the professional curriculum under the conditions of the probation while working to remove any deficiencies. A student’s failure to meet the conditions of scholastic probation may result in dismissal from the professional curriculum or suspension from the University at the end of any term for which scholastic probation is imposed. The terms of the probation are determined by the Academic Progress Committee for the year in which scholastic deficiency occurs. A student who fails any course prescribed in the professional curriculum or who otherwise fails to achieve satisfactory scholastic progress may be dropped from the curriculum for cause.

**Readmission**

A student in the professional curriculum who voluntarily withdraws, or who is dropped from the rolls of the University or from the professional veterinary curriculum for cause, forfeits his or her standing and must apply for readmission and be approved before being re-enrolled by policies and procedures of the College of Veterinary Medicine and Biomedical Sciences.

**NOTE:** While every effort is made to assure accuracy and timeliness of this publication, the College of Veterinary Medicine and Biomedical Sciences is not responsible for any misrepresentation which might arise through error in the preparation of this catalog, or through failure to give notice of changes in its requirements, policies, tuition and fees, course offerings and other matters affecting students or applicants. The provisions of this catalog do not constitute an irrevocable contract between any student or applicant for admission into the professional curriculum of the College of Veterinary Medicine and Biomedical Sciences.

**College of Veterinary Medicine and Biomedical Sciences Admission Information (p. 38)**

**Program Requirements**

The professional curriculum in veterinary medicine is a four-year program. During the first three years, classes are scheduled on a semester basis. The fourth-year curriculum consists of 24 weeks of Basic Core Rotations, 18 weeks of elective clinical rotations or career alternative electives, 4 weeks of externship and 2 weeks of vacation. The fourth-year curriculum allows students to choose a species directed career, i.e., large animal, small animal, mixed animal or a career alternative track.

### First Year

<table>
<thead>
<tr>
<th>Term</th>
<th>Semester Credit Hours</th>
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<tbody>
<tr>
<td>Fall</td>
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</tr>
<tr>
<td>VIBS 910</td>
<td>Gross Anatomy I</td>
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<td>VIBS 911</td>
<td>Microscopic Anatomy I</td>
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<td>Clinical Correlates I</td>
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<td>Veterinary Behavioral Medicine</td>
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<td>General Surgery/Anesthesiology</td>
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<td>Veterinary Immunology</td>
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<td>Physiology I</td>
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<td>Term Semester Credit Hours</td>
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<td>Spring</td>
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<tr>
<td>VIBS 912</td>
<td>Gross Anatomy II</td>
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<td>VIBS 913</td>
<td>Microscopic Anatomy II</td>
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<tr>
<td>VIBS 926</td>
<td>Introduction to Public Health Concepts</td>
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<td>VMID 913</td>
<td>Clinical Correlates II</td>
</tr>
<tr>
<td>VMID 924</td>
<td>Introduction to Diagnostic Imaging</td>
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<td>VTPB 911</td>
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### Second Year

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<td>Clinical Correlates III</td>
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<td>Clinical Nutrition</td>
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<td>VTPB 920</td>
<td>Parasitology</td>
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<tr>
<td>VTPP 921</td>
<td>Pathology I</td>
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<td>Term Semester Credit Hours</td>
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<td>VIBS 930</td>
<td>Public Health</td>
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<td>General Surgery/Anesthesiology</td>
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<td>VMID 924</td>
<td>Infectious Diseases</td>
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<td>Pathology II</td>
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<td>VTPD 925</td>
<td>Pharmacology/Toxicology II</td>
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<td>Pharmacology/Toxicology III</td>
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### Third Year

#### Fall

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<td>VMID 925</td>
<td>Diagnostic Imaging Interpretation I</td>
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<tr>
<td>VMID 935</td>
<td>Surgery I</td>
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<tr>
<td>VMID 952</td>
<td>Clinics I</td>
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<td>VSCS 954</td>
<td>Small Animal Medicine I</td>
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<td>VSCS 953 or VLCS 953</td>
<td>Small Animal Clinical Skills or Large Animal</td>
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<td>(Dept.) 948 Elective 6</td>
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**Term Semester Credit Hours:** 21

#### Spring

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<tr>
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<td>VLCS 930</td>
<td>Advanced Equine Medicine and Surgery</td>
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<td>VLCS 931</td>
<td>Advanced Ruminant Medicine and Surgery</td>
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<tr>
<td>VLCS 932</td>
<td>Advanced Ruminant Herd Health and Production</td>
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<td>VMID 922</td>
<td>Clinical Correlates IV</td>
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<td>VMID 926</td>
<td>Diagnostic Imaging Interpretation II</td>
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<td>VMID 936</td>
<td>Surgery II</td>
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<td>VMID 943</td>
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<td>Clinics II</td>
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</tr>
<tr>
<td>VSCS 955</td>
<td>Small Animal Medicine II</td>
<td>6</td>
</tr>
<tr>
<td>VSCS 953 or VLCS 953</td>
<td>Small Animal Clinical Skills or Large Animal</td>
<td>1</td>
</tr>
<tr>
<td>(Dept.) 948 Elective 6</td>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

**Term Semester Credit Hours:** 24

**Total Semester Credit Hours:** 126

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1. There will be one 4-hour lab per week. This lab will be shared equally between the VLCS 954 and VSCS 954 courses.

2. Students will spend one month per semester in required clinical rotations. During that month, they will spend 8 hours per week for a total of 32 contact hours for the month. Additional elective clinic rotations (maximum of 2 additional) may be completed in the Veterinary Medical Teaching Hospital or with local practitioners on a space available basis.

3. Students will spend one month per semester in required skills modules (one each SA and LA). During that month, they will spend 4 hours multiplied by one day per week for a total of 16 contact hours.

4. 13 hours lecture–4 hours lab for a minimum of 17 core credit hours. Additional hours may be taken in the form of electives (1 credit hour each) or elective clinic rotations (1 credit hour each). A minimum of 14 hours of electives must be taken by the end of the third year.

5. Surgery II will run for half the semester with remaining time used for electives or clinic rotations.

6. 10 hours lecture–5 hours lab for a minimum of 15 core credit hours. Students are required to take VSCS 955. VLCS 930/ VLCS 931/ VLCS 932 are optional; if taken, these hours count toward the required minimum of 14 hours of electives.

### Fourth Year

The fourth-year curriculum consists of 24 weeks of basic core rotations, 18 weeks of elective clinical rotations or career alternative electives, 4 weeks of externship and 2 weeks of vacation for 46 credit hours. The fourth-year curriculum allows students to choose a species directed career, i.e., large animal, small animal, mixed animal or an alternative career elective.

#### Basic Core Rotations

- **Small Animal Clinic (8 weeks)**
  - Small Animal Internal Medicine
  - Primary Care Medicine
  - General Surgery
  - Small Animal Emergency/Critical Care

- **Large Animal Clinic (4 weeks)**
  - Food Animal Medicine/Ambulatory/Zoo
  - Equine Medicine

- **Anesthesiology (4 weeks)**
  - Community Connections (2 weeks)
  - Radiology (2 weeks)

- **Laboratory Services (2 weeks)**
  - Diagnostics
  - Houston SPCA (2 weeks)
  - Animal Welfare and Shelter Medicine

#### Available Rotations

- **Small Animal Medicine**
  - Dermatology
  - Dentistry
  - Cardiology
  - Oncology
  - Internal Medicine/Canine
  - Internal Medicine/Feline
  - Primary Care Medicine
  - Neurology/Neurosurgery
  - Zoological Medicine and Surgery

- **Small Animal Surgery**
  - General
  - Orthopedic
  - Soft Tissue
  - Ophthalmology
Large Animal Hospital
- Food Animal Medicine & Surgery/Ambulatory
- Equine Medicine/Ambulatory
- Equine Surgery
- Food Animal Theriogenology
- Equine Theriogenology
- TDCJ (Prison)

Anesthesiology

Radiology

Alternative Career Electives

Externship

Vacation

1 All rotations are two weeks.

Department of Veterinary Integrative Biosciences

Head: E. Tiffany-Castiglioni

The Department of Veterinary Integrative Biosciences (VIBS) offers graduate degree programs aimed at educating students to advance biomedical science through original research and to disseminate that knowledge for the protection and promotion of animal and human health. The department awards both MS and PhD degrees in Biomedical Sciences (with major specialty areas of cell/molecular biology, developmental biology/embryology, epidemiology, reproduction and neuroscience). MS degrees are also offered in Veterinary Public Health-Epidemiology and Science and Technology Journalism.

Many of the department faculty participate in University-wide graduate training programs in Neuroscience, Reproductive Biology, Food Science and Technology, Genetics, Toxicology and Biotechnology.

In addition to the specialty area research training, students have the opportunity to learn anatomy and public health practices in a variety of domestic species and wild, aquatic and laboratory animals. The training in microscopic anatomy includes histology, histochemistry, cytology and ultrastructure (transmission and scanning electron microscopy). The training in public health emphasizes epidemiology, food safety, food toxicology and control of zoonotic diseases.

The Master of Science in Veterinary Public Health-Epidemiology is designed to serve the needs of veterinarians wishing to go into some aspects of government service, military veterinary personnel seeking advanced training in public health and students with a career goal of academia or research.

The Master of Science in Science and Technology Journalism (MS/STJR) is a distinctive program to prepare students for careers as science and technology writers, reporters and editors in the public media, government, industry, academia and other sectors. It also can serve as a foundation for doctoral study.

Students prepare degree plans that fit their area of study and professional or research goals in consultation with a committee of graduate faculty members led by a faculty mentor/chairperson. The general procedural rules are those specified in this catalog. More detail on core course requirements, degree plans, and administrative matters is available in the department’s “Guidelines and Policies” manual.

Faculty

Abbott, Louise, Professor
Vet Integrative Biosciences
DVM, Washington State University, 1988
PhD, University of Washington, 1982

Arosh, Joe, Associate Professor
Vet Integrative Biosciences
DVM, Universite Laval, 2004
PhD, Laval University, 2003

Arosh, Sakhila, Assistant Professor
Vet Integrative Biosciences
PhD, University of Madras, 2002

Budke, Christine, Associate Professor
Vet Integrative Biosciences
PhD, Philosophisch-Naturwissenschaftliche Fakultat der Universitat Basel, 2005
DVM, Purdue University, 2001

Burghardt, Robert, Professor
Vet Integrative Biosciences
PhD, Wayne State University, 1976

Cai, Jing, Assistant Professor
Vet Integrative Biosciences
PhD, University of Hong Kong, 2006

Chiu, Weihsueh, Professor
Vet Integrative Biosciences
PHD, Princeton University, 1998

Cothran, Ernest, Clinical Professor
Vet Integrative Biosciences
PhD, University of Oklahoma, 1982

Cummings, Kevin, Assistant Professor
Vet Integrative Biosciences
PhD, Cornell University, 2010

Curley, Kevin, Instructional Assistant Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 2012
DVM, Cornell University, 1996

Frank-Cannon, Tamy, Clinical Assistant Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 2005
DVM, Texas A&M University, 1996

Gastel, Barbara, Professor
Vet Integrative Biosciences
MD, John Hopkins University, 1978
Hamer, Sarah, Assistant Professor
Vet Integrative Biosciences
DVM, Michigan State University, 2011
PhD, Michigan State University, 2010

Herman, Cheryl, Clinical Associate Professor
Vet Integrative Biosciences
DVM, University of Saskatchewan, 1987

Hiney, Jill, Research Assistant Professor
Vet Integrative Biosciences
PHD, Texas A&M University, 1996

Hoffman, Anton, Clinical Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 1992
DVM, Texas A&M University, 1986

Johnson, Gregory, Professor
Vet Integrative Biosciences
PhD, University of Wyoming, 1997

Johnson, Larry, Professor
Vet Integrative Biosciences
PhD, Colorado State University, 1978

Klemm, William, Senior Professor
Vet Integrative Biosciences
PhD, University of Notre Dame, 1963

Ke, Gladys, Associate Professor
Vet Integrative Biosciences
PhD, Kent State University, 1996

Kornegay, Joe, Professor
Vet Integrative Biosciences
PhD, University of Georgia, 1982

Langford, Candice, Research Assistant Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 2006

Li, Jianrong, Associate Professor
Vet Integrative Biosciences
PhD, University of Hawaii, 1997

Li, Qinglei, Assistant Professor
Vet Integrative Biosciences
PhD, Harbin Medical University, 2001

Murphy, William, Professor
Vet Integrative Biosciences
PhD, University of Tulsa, 1997

Phillips, Timothy, Professor
Vet Integrative Biosciences
PhD, University of Southern Mississippi, 1975

Pine, Michelle, Clinical Associate Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 2002
DVM, University of Missouri-Columbia, 1991

Porter, Weston, Associate Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 1997

Raudsepp, Terje, Associate Professor
Vet Integrative Biosciences
PhD, Swedish University of Agricultural Sciences, 1999

Rijnkels, Monique, Research Assistant Professor
Vet Integrative Biosciences
PHD, Leiden University, 1997

Roy Sarkar, Research Assistant Professor
Vet Integrative Biosciences
PHD, Purdue University, 2008

Ruooff, Lynn, Clinical Associate Professor
Vet Integrative Biosciences
DVM, Colorado State University, 1975

Russell, Ian, Professor
Vet Integrative Biosciences
PHD, Indiana University, 2014

Russell, Leon, Senior Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 1965
DVM, University of Missouri, 1956

Rusyn, Ivan, Professor
Vet Integrative Biosciences
PhD, University of North Carolina at Chapel Hill, 2000
MD, Ukrainian State Medical University, 1994

Samollow, Paul, Professor
Vet Integrative Biosciences
PhD, Oregon State University, 1979

Skow, Loren, Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 1976

Snell, James, Senior Lecturer
Vet Integrative Biosciences
DVM, Texas A&M University, 1977

Tarpley, Raymond, Senior Associate Professor
Vet Integrative Biosciences
DVM, Texas A&M University, 1971

Tayce, Jordan, Instructional Assistant Professor
Vet Integrative Biosciences
DVM, Texas A&M University, 2008

Taylor, Robert, Research Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 1987

Tiffany-Castiglion, E, Professor
Vet Integrative Biosciences
PhD, University of Texas Medical Branch at Galveston, 1979

Venkatraj, Vijayanagaram, Clinical Assistant Professor
Vet Integrative Biosciences
PhD, New York University, 1992
Welsh, Christabel, Professor
Vet Integrative Biosciences
PhD, London University, 1981

Masters

• Master of Science in Veterinary Public Health - Epidemiology (p. 1297)

Master of Science in Veterinary Public Health Epidemiology

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester. When: Before first semester registration. Approved by: Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee. Submit a degree plan.¹ When: Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. When: At least 20 working days prior to the submission of the Request for the Final Examination. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree²; pay graduation fee. When: During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. When: Well before submitting request to schedule final examination.

6. Complete residence requirement. When: If applicable, before or during final semester. Approved by: OGAPS.

7. Submit request to schedule final examination. When: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

9. If required, upload one approved final copy of thesis as a single PDF file (http://ogsdpss.tamu.edu) and submit signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

10. Graduation; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

¹ The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
² Complete the application for degree form via the student's Howdy portal.

The Department of Veterinary Integrative Biosciences offers, through its Epidemiology & Public Health Program, a thesis and non-thesis Master of Science in Veterinary Public Health-Epidemiology that prepare students for further epidemiologic research training and career opportunities centered on public health. These M.S. degree options in Veterinary Public Health-Epidemiology are offered with approval of a program faculty advisor.

Program Requirements

Program Requirements

• Student's Advisory Committee (p. 1298)
• Degree Plan (p. 1298)
• Credit Requirements (p. 1298)
• Transfer of Credit (p. 1298)
• Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1299)
• Thesis Option (p. 1299)
Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student's advisory committee for the master's degree will consist of no fewer than three members of the graduate faculty, representative of the student's fields of study and research. The chair or the co-chair of the advisory committee must be from the student's major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student's committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student's research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for up to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student's advisory committee is unavailable for any extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absorbed by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit.
hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.
Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 1300)
- Continuous Registration (p. 1301)
- Time Limit (p. 1301)
- Foreign Languages (p. 1301)
- Application for Degree (p. 1301)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.

**Department of Veterinary Large Animal Clinical Sciences**

http://vetmed.tamu.edu/vlcs

**Head:** A. J. Roussel

**Graduate Advisor:** N. D. Cohen

The Department of Veterinary Large Animal Clinical Sciences (VLCS) has a strong commitment to scholarship and graduate education with an emphasis on research and training relevant to horses and other farm animals. Degrees offered include both the Master of Science (MS) and Doctor of Philosophy (PhD) in Biomedical Sciences. In addition, some faculty members participate in interdisciplinary programs of study such that it is possible to earn MS or PhD degrees in Genetics and Toxicology through VLCS.

The established areas of study in VLCS include equine infectious disease epidemiology, equine reproduction, and equine regenerative medicine. Other areas of research interest and activity are diagnostic imaging, ruminant gastroenterology, ruminant urolithiasis, and small ruminant reproduction. Prospective graduate students must first identify a VLCS faculty member willing to accept them as a graduate student before applying to a graduate degree offered through the Department. More information about faculty research interests, admission to graduate studies, and the department is available at http://vetmed.tamu.edu/vlcs.

**Faculty**

Arnold, Carolyn, Assistant Professor
Vet Large Animal Clinical Sc
DVM, Michigan State University, 1998

Bissett, Wesley, Associate Professor
Vet Large Animal Clinical Sc
PhD, Texas A&M University, 2007
DVM, Texas A&M University, 1997

Blanchard, Terry, Professor
Vet Large Animal Clinical Sc
DVM, Kansas State University, 1976
MS, University of Missouri-Columbia, 1983

Carter, Gerald, Professor
Vet Large Animal Clinical Sc
DVM, Colorado State University, 1979
MS, Utah State University, 1976
MS, Texas A&M University, 1982

Chaffin, Morgan, Professor
Vet Large Animal Clinical Sc
DVM, North Carolina State University, 1985
MS, Texas A&M University, 1990

Cohen, Noah, Professor
Vet Large Animal Clinical Sc
PhD, John Hopkins University, 1988
VMD, University of Pennsylvania, 1983
MPH, Johns Hopkins University, 1986

Dabareiner, Robin, Associate Professor
Vet Large Animal Clinical Sc
DVM, University of Minnesota, 1988
PhD, Virginia/Maryland Regional College of Veterinary Medicine, 1998
MS, Virginia-Polytechnic Institute & State University, 1992

Dinges, Lewis, Clinical Assistant Professor
Vet Large Animal Clinical Sc
DVM, Texas A&M University, 1995

Dominguez, Brandon, Clinical Assistant Professor
Vet Large Animal Clinical Sc
DVM, Texas A&M University, 2005

Easterwood, Leslie, Clinical Assistant Professor
Vet Large Animal Clinical Sc
DVM, Texas A&M University, 1995

Ellis, Cheryl, Lecturer
Vet Large Animal Clinical Sc
DVM, University of California, Davis, CA, 2010

Griffin, John, Assistant Professor
Vet Large Animal Clinical Sc
DVM, Texas A&M University, 2004
Washburn, Kevin, Professor  
Vet Large Animal Clinical Sc  
DVM, Oklahoma State University, 1993

Watkins, Jeffrey, Professor  
Vet Large Animal Clinical Sc  
DVM, Kansas State University, 1980  
MS, Texas A&M University, 1984

Watts, Ashlee, Assistant Professor  
Vet Large Animal Clinical Sc  
PhD, Cornell University, 2012  
DVM, Colorado State University, 2003

Department of Veterinary Pathobiology

http://vetmed.tamu.edu/vtpb

Head: R. Smith III (interim)

Graduate Advisor: P. J. Holman

The Department of Veterinary Pathobiology (VTPB) offers programs of graduate instruction and research leading to the degrees of Master of Science (MS) in Biomedical Sciences, the Doctor of Philosophy (PhD) in Biomedical Sciences, and the PhD in Veterinary Pathobiology. Department faculty also contribute to the academic and research training of university-wide interdisciplinary programs of study to award MS and PhD degrees in Biotechnology, Genetics, and Toxicology. Major specialty areas include infectious diseases (virology, bacteriology, parasitology), biodefense and emerging infectious diseases, metabolic diseases, genetics/genomics, neuroscience, cardiovascular science and immunology and are options for students pursuing any graduate degree awarded by the Department.

The Department also offers post-doctoral (DVM) residency/graduate programs in anatomic pathology, clinical pathology and clinical microbiology. Residents are required to enroll in graduate courses and may pursue either a Master of Science or Doctor of Philosophy degree. Minimum qualifications for residency programs include an earned DVM/VMD degree from an accredited college of veterinary medicine and eligibility to obtain a license to practice in the state of Texas. Selection of residents is made on the basis of academic achievement, letters of recommendation and pertinent experience.

The College of Veterinary Medicine and Biomedical Sciences, Texas A&M University and the Comparative Medicine Program through the Department of Veterinary Pathobiology offer a three-year postdoctoral (DVM) residency/graduate program in Laboratory Animal Medicine (LAMD). A residency certificate and a Master of Science in Biomedical Sciences with a focus in Laboratory Animal Medicine are awarded following successful completion of the required coursework, scholarly research, and a master’s thesis. A student may opt to pursue a Doctor of Philosophy degree in a related field (pathology, microbiology, genetics) following completion of the LAMD residency. A primary objective of the program is to provide postdoctoral veterinary training in the management of clinical problems of laboratory animals with an emphasis on comparative and preventive medicine, both individual and population, for a wide variety of species used for teaching and research. The program offers training to support preparation toward American College of Laboratory Animal Medicine (ACLAM) board certification and to provide individuals with a broad foundation in laboratory animal medicine.
For further information regarding these programs, please contact Dr. Patricia Holman, Graduate Advisor, Department of Veterinary Pathobiology, (979) 845-4202, (pholman@cvm.tamu.edu). Also, the following websites may provide additional information: Comparative Medicine Program (http://cmp.tamu.edu/); Veterinary Pathobiology (http://vetmed.tamu.edu/vtpb); Texas A&M University (http://www.tamu.edu/); Office of Graduate and Professional Studies (http://ogaps.tamu.edu/); College of Veterinary Medicine and Biomedical Sciences (http://vetmed.tamu.edu/); and a guide to the Bryan-College Station area (http://vetmed.tamu.edu/area-information).

Faculty
Adams, Leslie, Senior Professor
Veterinary Pathobiology
DVM, Texas A&M University, 1968

Amstalden, Katia, Research Assistant Professor
Veterinary Pathobiology
DVM, Federal University of Mato Grosso do Sul, 1993

Arenas, Angela, Assistant Professor
Veterinary Pathobiology
PhD, Texas A&M University, 2007
DVM, La Salle University, Columbia, 2002

Ball, Judith, Associate Professor
Veterinary Pathobiology
PhD, Louisiana State University, 1990

Brightsmith, Donald, Assistant Professor
Veterinary Pathobiology
PhD, Duke University, 1999

Chaki, Sankar, Research Assistant Professor
Veterinary Pathobiology
PhD, National Institute of Health & Family Welfare (Vid, 2005

Clubb, Fred, Clinical Professor
Veterinary Pathobiology
PhD, University of Alabama, 1983
DVM, Auburn University, 1971

Cook, Walter, Clinical Associate Professor
Veterinary Pathobiology
PhD, University of Wyoming, 1999
DVM, Universit of California-Davis, 1994

Craig, Thomas, Professor
Veterinary Pathobiology
PhD, Texas A&M University, 1975
DVM, Colorado State University, 1961

Criscitiello, Michael, Associate Professor
Veterinary Pathobiology
PhD, University of Miami, 2003

Dai, Yuan, Research Assistant Professor
Veterinary Pathobiology
PhD, Duke University, 2006

Dangoudoubiyam, Sreveny, Assistant Professor
Veterinary Pathobiology
DVM, Pondicherry University, India, 2000

Davis, Donald, Associate Professor
Veterinary Pathobiology
PhD, Texas A&M University, 1979

Derr, James, Professor
Veterinary Pathobiology
PhD, Texas A&M University, 1990

Dindot, Scott, Associate Professor
Veterinary Pathobiology
PhD, Texas A&M University, 2003

Edwards, John, Professor
Veterinary Pathobiology
PhD, Cornell University, 1979
DVM, The Ohio State University, 1974

Esteve-Gasent, Maria, Assistant Professor
Veterinary Pathobiology
PhD, Universidad de Valencia, Spain, 2003

Ficht, Thomas, Professor
Veterinary Pathobiology
PhD, Columbia University, 1980

Hillhouse, Andrew, Research Assistant Professor
Veterinary Pathobiology
PHD, University of Missouri-Columbia, 2010

Holman, Patricia, Research Associate Professor
Veterinary Pathobiology
PhD, Texas A&M University, 1994

Johnson, Mark, Clinical Associate Professor
Veterinary Pathobiology
DVM, Texas A&M University, 1988

Kier, Ann, Professor
Veterinary Pathobiology
DVM, Texas A&M University, 1974
PhD, University of Missouri - Columbia, 1979

Krecek, Rosina, Visiting Professor
Veterinary Pathobiology
JD, University of Pretoria, 1985

Lawhon, Sara, Associate Professor
Veterinary Pathobiology
PhD, North Carolina State University, 2003
DVM, Texas A&M University, 1997

Levine, Gwendolyn, Clinical Assistant Professor
Veterinary Pathobiology
DVM, Texas A&M University, 2006

Logan, Linda, Professor
Veterinary Pathobiology
PhD, University of California, Davis, 1987
DVM, Texas A&M University, 1976

Lupiani, Blanca, Professor
Veterinary Pathobiology
PhD, University of Maryland, 1994
Mansell, Karen, Clinical Professor
Veterinary Pathobiology
DVM, University of Florida, 1989

Mulenga, Albert, Associate Professor
Veterinary Pathobiology
DVM, Hokkaido University, 1999

Musser, Jeffrey, Clinical Professor
Veterinary Pathobiology
PhD, North Carolina State University, 2000
DVM, VA-MD Regional College of Veterinary Medicine, 1989

Mwangi, Waithaka, Associate Professor
Veterinary Pathobiology
PhD, Washington State University, 2002

Nabity, Mary, Assistant Professor
Veterinary Pathobiology
PhD, Texas A&M University, 2010
DVM, Cornell University, 2002

Norman, Keri, Research Assistant Professor
Veterinary Pathobiology
PhD, Texas A&M University, 2010

Omran, Mohamed, Clinical Assistant Professor
Veterinary Pathobiology
PhD, Texas A&M University, 1995

Payne, Susan, Associate Professor
Veterinary Pathobiology
PhD, Louisiana State University, 1983

Pinedo, Pablo, Assistant Professor
Veterinary Pathobiology
PhD, University of Florida, 2008
DVM, University of Chile, 1993

Porter, Brian, Clinical Associate Professor
Veterinary Pathobiology
DVM, Texas A&M University, 1992

Rech, Raquel, Clinical Assistant Professor
Veterinary Pathobiology
DVM, Federal University of Santa Maria, Brazil, 2007

Reddy, Sanjay, Professor
Veterinary Pathobiology
PhD, University of Maryland, 1994
DVM, Andhra Pradesh Agricultural University, India, 1986

Rivera, Gonzalo, Associate Professor
Veterinary Pathobiology
PhD, Cornell University, 2002
DVM, National University of Rio Cuarto, Argentina, 1988

Rodrigues, Aline, Assistant Professor
Veterinary Pathobiology
DVM, Universidade Federal de Santa Maria, Brazil, 2004

Rogovskyy, Artem, Clinical Assistant Professor
Veterinary Pathobiology
DVM, National Agricultural University, Ukraine, 2001

Russell, Karen, Professor
Veterinary Pathobiology
DVM, VA-MD Regional College of Veterinary Medicine, 1990
PhD, North Carolina State University, 1997

Scott, Harvey, Professor
Veterinary Pathobiology
DVM, University of Saskatchewan, Canada, 1988
PhD, University of Guelph, Canada, 1998

Seabury, Christopher, Associate Professor
Veterinary Pathobiology
PhD, Texas A&M University, 2004

Smith, Roger, Professor
Veterinary Pathobiology
PhD, Baylor College of Medicine, 1984
DVM, Texas A&M University, 1977

Snowden, Karen, Professor
Veterinary Pathobiology
PhD, North Carolina State University, 1988
DVM, Auburn University, 1979

Stoica, Gheorghe, Professor
Veterinary Pathobiology
PhD, Michigan State University, 1984
DVM, Institute of Agronomy, Romania, 1966

Threadgill, David, Professor
Veterinary Pathobiology
PhD, Texas A&M University, 1989

Threadgill, Deborah, Assistant Professor
Veterinary Pathobiology
PhD, Texas A&M University, 1990

Tizard, Ian, Professor
Veterinary Pathobiology
PhD, University of Cambridge, 1969
DVM, University of Edinburgh, 1965

Waghela, Suryakant, Clinical Assistant Professor
Veterinary Pathobiology
PhD, Washington State University, 1989

Weeks, Bradley, Professor
Veterinary Pathobiology
PhD, Kansas State University, 1988
DVM, Oklahoma State University, 1983

Womack, James, Distinguished Professor
Veterinary Pathobiology
PhD, Oregon State University, 1968

Zhu, Guan, Professor
Veterinary Pathobiology
PhD, University of Georgia, 1993

**Doctoral**
- Doctor of Philosophy in Veterinary Pathobiology (p. 1305)
**Doctor of Philosophy in Veterinary Pathobiology**

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

**Steps to Fulfill Doctoral Degree Requirements**

<table>
<thead>
<tr>
<th>Step</th>
<th>Requirement</th>
<th>When</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.</td>
<td>Before first semester registration.</td>
<td>Graduate advisor.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Complete the preliminary examination.</td>
<td>See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.</td>
<td>No later than 20 working days prior to the submission of the Request for the Final Examination.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement.</td>
<td>Before submitting request to schedule final oral examination.</td>
<td>OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Apply for degree; pay graduate fee.</td>
<td>During the first week of the final semester; see OGAPS calendar for deadlines.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Submit request for permission to hold and announce final oral examination.</td>
<td>Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines.</td>
<td>Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>Successfully complete final examination.</td>
<td>The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.</td>
<td>Advisory committee and OGAPS.</td>
</tr>
</tbody>
</table>
Program Requirements

Program Requirements

- Student's Advisory Committee (p. 1306)
- Degree Plan (p. 1306)
- Transfer of Credit (p. 1307)
- Research Proposal (p. 1307)
- Examinations (p. 1307)
  - Preliminary Examination (p. 1307)
  - Final Examination/Dissertation Defense (p. 1309)
- Dissertation (p. 1309)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student's advisory committee will consist of no fewer than four members of the graduate faculty representative of the student's several fields of study and research, where the chair or co-chair must be from the student's department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student's committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located on the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members' signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student's research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student's advisory committee will evaluate the student's previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master's degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master's degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student's advisory committee if it is deemed necessary to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.
Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field. unless he or she chooses to waive participation in this part of the examination. Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
- An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
- Student’s cumulative GPR is at least 3.000.
- Student’s degree plan GPR is at least 3.000.
- All English language proficiency requirements have been satisfied.
- All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
- At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
- The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department...
(or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student’s advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student’s advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissention is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

Steps for Completing the Preliminary Examination

<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Establish advisory committee. Submit a degree plan.</td>
<td>Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination. Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>2</td>
<td>Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan.</td>
<td>Before preliminary examination.</td>
</tr>
<tr>
<td>3</td>
<td>Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;.</td>
<td>Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
</tr>
<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
</tr>
<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
</tbody>
</table>
Final Examination/Dissertation Defense

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative and degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unabsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The preliminary examination results must have been submitted to the Office of Graduate and Professional Studies 14 weeks prior to the date of the defense. The research proposal must have been submitted to the Office of Graduate and Professional Studies 25 working days prior to the date of the final examination/defense. Any changes to the degree plan must be approved by the Office of Graduate and Professional Studies prior to the approval of the final examination. The request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date. Examination/Defense results must be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination/defense date. The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend the final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Dissertation

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

Additional Requirements

Additional Requirements

- Residence (p. 1310)
- Time Limit (p. 1310)
- Continuous Registration (p. 1310)
- Admission to Candidacy (p. 1310)
- Languages (p. 1310)
- 99-Hour Cap on Doctoral Degree (p. 1310)
Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration. (p. 25)

See Residence Requirements (p. 22).

Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99,
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan,
3. passed the preliminary examination (written and oral portions),
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT, GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
• Community Clinical Psychology
• Counseling Psychology
• School Psychology
• Veterinary Pathology
• Clinical Psychology
• Counseling Psychology
• Medical Sciences
• Health Services Research
• Health Promotion and Community Health Sciences
• Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree
For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Veterinary Physiology and Pharmacology

http://vetmed.tamu.edu/vtpp

Head: J. N. Stallone (interim)

The Department of Veterinary Physiology and Pharmacology is the only department of its kind in the state of Texas, and has a rich tradition of excellence in education, research and outreach with an emphasis on both veterinary and human medicine. The department houses the Michael E. DeBakey Institute for Comparative Cardiovascular Science and Biomedical Devices (http://vetmed.tamu.edu/debakeyinstitute), the Reproductive Sciences Laboratory (http://vetmed.tamu.edu/rsl), the Interdisciplinary Faculty of Toxicology (http://toxicology.tamu.edu), and the newest addition, the Center for Cell and Organ Biotechnology (http://ccobtexas.org).

The primary research focus areas within the department include cardiovascular sciences, reproductive sciences, regenerative medicine, pharmacology and toxicology. The department has a well-funded, well-published, and internationally renowned faculty who have extensive research collaborations with the Colleges of Agriculture & Life Sciences, Science, Engineering, Education & Human Development, the Texas A&M Health Science Center, the School of Public Health, Texas A&M AgriLife Research and the Texas A&M Engineering Experiment Station. Our faculty have achieved national and international recognition in teaching, research and service.

Graduate programs leading to the Master of Science (MS) and Doctor of Philosophy (PhD) degrees in Biomedical Sciences or Toxicology are designed to prepare the graduate for research, teaching and other related areas. Faculty specialty areas include cardiovascular sciences, reproductive sciences, regenerative medicine, pharmacology and toxicology. Several departmental faculty members serve on university intercollegiate faculties.

Faculty

Bailey, Everett, Professor
Vet Physiology & Pharmacology
PhD, Iowa State University, 1968
DVM, Texas A&M University, 1964

Blue Mclendon., Clinical Assistant Professor
Vet Physiology & Pharmacology
DVM, Texas A&M University, 1989

Dongaonkar, Ranjeet, Assistant Professor
Vet Physiology & Pharmacology
PhD, Texas A&M University, 2008

Fajt, Virginia, Clinical Associate Professor
Vet Physiology & Pharmacology
PhD, Iowa State University, 2000
DVM, Auburn University, 1995

Golding, Michael, Associate Professor
Vet Physiology & Pharmacology
PhD, Texas A&M University, 2003

Han, Guichun, Clinical Assistant Professor
Vet Physiology & Pharmacology
PhD, Dalian Medical University, China, 2002

Heaps, Cristine, Associate Professor
Vet Physiology & Pharmacology
PhD, University of Missouri, 1999

Herman, James, Clinical Professor
Vet Physiology & Pharmacology
PhD, Texas A&M University, 1995
DVM, Texas A&M University, 1989

Hinrichs, Katrin, Professor
Vet Physiology & Pharmacology
PhD, University of Pennsylvania, 1988

Ivanov, Ivan, Clinical Associate Professor
Vet Physiology & Pharmacology
PhD, University of South Florida, 1999

Jones, Daniel, Professor
Vet Physiology & Pharmacology
DVM, University of Guelph, 1976

Kraemer, Duane, Senior Professor
Vet Physiology & Pharmacology
PhD, Agricultural & Mechanical College (TAMU), 1966
DVM, Texas A&M University, 1966

Long, Charles, Associate Professor
Vet Physiology & Pharmacology
PhD, University of Massachusetts, 1996

Muneoka, Ken, Professor
Vet Physiology & Pharmacology
PhD, University of California, Irvine, 1983

Newell-Fugate, Anne, Assistant Professor
Vet Physiology & Pharmacology
DVM, North Carolina State, 2004

Quick, Christopher, Professor
Vet Physiology & Pharmacology
PhD, Rutgers University, 1999
Ramadoss, Jayanth, Assistant Professor
Vet Physiology & Pharmacology
PHD, Texas A&M University, 2007

Safe, Stephen, Distinguished Professor
Vet Physiology & Pharmacology
PHD, University of Oxford, 1985

Schroeder, Friedhelm, Professor
Vet Physiology & Pharmacology
PHD, Michigan State University, 1973

Stallone, John, Professor
Vet Physiology & Pharmacology
PHD, University of Arizona, 1984

Stewart, Randolph, Clinical Professor
Vet Physiology & Pharmacology
PHD, Texas A&M University, 1997
DVM, Texas A&M University, 1983

Tian, Yanan, Associate Professor
Vet Physiology & Pharmacology
PHD, Rutgers University, 1993

Washburn, Shannon, Clinical Assistant Professor
Vet Physiology & Pharmacology
PHD, Texas A&M University, 2010
DVM, Texas A&M University, 1994

Wasser, Jeremy, Associate Professor
Vet Physiology & Pharmacology
PHD, Indiana University, 1985

Westhusin, Mark, Professor
Vet Physiology & Pharmacology
PHD, Texas A&M University, 1986

Yu, Ling, Research Associate Professor
Vet Physiology & Pharmacology
PHD, Nanjing Agricultural University, 2001

Zhou, Beiyan, Associate Professor
Vet Physiology & Pharmacology
PHD, Northwestern University, 2004

Faculty
August, John, Professor
Vet Small Animal Clinical Sc
DVM, University of London, 1973

Baetge, Courtney, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 2003

Barr, James, Assistant Professor
Vet Small Animal Clinical Sc
DVM, Louisiana State University, 2001

Barton, Claudia, Professor
Vet Small Animal Clinical Sc
DVM, University of Missouri, 1973

Bauer, John, Senior Professor
Vet Small Animal Clinical Sc
PHD, University of Illinois, 1980

Beaver, Bonnie, Professor
Vet Small Animal Clinical Sc
DVM, University of Minnesota, 1968

Black, Dorothy, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, UC Davis, 2003

Boudreau, Christen, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 2010

Carroll, Gwendolyn, Professor
Vet Small Animal Clinical Sc
DVM, University of Tennessee, 1981

Ciepluch, Michael, Lecturer
Vet Small Animal Clinical Sc
DVM, The Ohio State University, 2013

Cook, Audrey, Associate Professor
Vet Small Animal Clinical Sc
DVM, University of Edinburgh, 1989

The Department of Small Animal Clinical Sciences has three major missions: education, patient care, and scholarship. Each of these activities is intended to improve the quality of life for companion animals and their owners. Faculty and staff in the department participate in all four years of the professional curriculum, although most interactions with students occur in the third and fourth years. The department offers a one-year internship program for the newly graduated veterinarians, and three-year residency programs in several clinical disciplines for veterinarians seeking advanced training and board certification. Faculty and staff frequently contribute to continuing education programs and may teach and mentor students earning the interdepartmental graduate degrees in Biomedical Sciences offered by the College of Veterinary Medicine & Biomedical Sciences.

Scholarly programs of the faculty are centered mainly on the study of the spontaneously occurring diseases of the patients presented to the Small Animal Hospital. Investigative programs are active in anesthesiology, animal behavior, cardiology, clinical nutrition, dermatology, feline internal medicine, gastroenterology, general surgery, G.I. Lab, internal medicine, neurology/ neurosurgery, oncology, and orthopedic and soft tissue surgery.

Approximately, 14,500 animals are presented to the Small Animal Hospital for advanced diagnostic procedures and state-of-the-art treatment methods. Faculty, staff, and fourth-year students participate as a team in the care of these patients. Many of these patients are referred from veterinarians throughout Texas and the region, so that they may receive the benefits of the unique expertise and diagnostic and therapeutic technology offered by the Small Animal Hospital.
Davidson, Jacqueline, Clinical Professor
Vet Small Animal Clinical Sc
DVM, University of Minnesota, 1986

Diesel, Alison, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Kansas State University, 2005

Dodd, Johnathon, Clinical Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 1979

Eckman, Stacy, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 2001

Gordon, Sonya, Associate Professor
Vet Small Animal Clinical Sc
DVM, University of Guelph, 1994

Grayton, Jesse, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Kansas State University, 2009

Griffin, Sarah, Lecturer
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 2007

Heatley, Jennifer, Associate Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 1995

Heseltine, Johanna, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, University of Saskatchewan, 1998

Hoppes, Sharman, Clinical Associate Professor
Vet Small Animal Clinical Sc
DVM, Oklahoma State University, 1993

Howe, Lisa, Professor
Vet Small Animal Clinical Sc
PhD, Texas A&M University, 1993
DVM, Texas A&M University, 1987

Johnson, Derek, Lecturer
Vet Small Animal Clinical Sc
PHD, Texas A&M University, 2014

Kerwin, Sharon, Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 1988

Lidbury, Jonathan, Assistant Professor
Vet Small Animal Clinical Sc
DVM, University of Glasgow, 2002

Loria Lepiz, , Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Universidad Nacional de Costa Rica, 2000

Mankin, Joseph, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, University of Tennessee-Knoxville, 2007

Mankin, Kelley, Assistant Professor
Vet Small Animal Clinical Sc
DVM, University of Missouri, 2006

Miller, Matthew, Senior Professor
Vet Small Animal Clinical Sc
DVM, Ohio State University, 1984

Nelson, Whitney, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Washington State University, 2008

Peycke, Laura, Clinical Associate Professor
Vet Small Animal Clinical Sc
DVM, Louisiana State University, 1998

Rogers, Kenita, Professor
Vet Small Animal Clinical Sc
DVM, Louisiana State University, 1982

Saunders, Ashley, Associate Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 2001

Saunders, William, Assistant Professor
Vet Small Animal Clinical Sc
PhD, Texas A&M University, 2005
DVM, Texas A&M University, 2001

Schilling, Bethany, Lecturer
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 2010

Simon, Bradley, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Ross University, 2007

Steiner, Joerg, Professor
Vet Small Animal Clinical Sc
PhD, Texas A&M University, 2000

Stickney, Mark, Clinical Associate Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 1997

Suchodolski, Jan, Clinical Associate Professor
Vet Small Animal Clinical Sc
PhD, Texas A&M University, 2005

Willard, Michael, Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 1975

Wilson-Robles, Heather, Associate Professor
Vet Small Animal Clinical Sc
DVM, University of Tennessee, 2003

Zoran, Debra, Professor
Vet Small Animal Clinical Sc
PhD, Texas A&M University, 1997
DVM, Kansas State University, 1984
# Degrees and Programs Offered

## Degree Programs Tables

### Undergraduate, Graduate and Professional Degree Programs

Approved by the Texas Higher Education Coordinating Board

### Interdisciplinary Degree Programs

<table>
<thead>
<tr>
<th>Degree Program</th>
<th>Baccalaureate</th>
<th>Masters</th>
<th>Doctorate</th>
<th>Professional</th>
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<tr>
<td>Agribusiness</td>
<td>BS</td>
<td>MAB</td>
<td>PhD</td>
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<tr>
<td>Agribusiness</td>
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<tr>
<td>and Managerial</td>
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<td>Economics</td>
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<td>Biotechnology</td>
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<td>Ecology and</td>
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<td>Genetics²</td>
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<td>Environmental</td>
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<td>Plant Sciences</td>
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<td>Neuroscience</td>
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<td>Spatial Sciences</td>
<td>BS</td>
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<td>Toxicology</td>
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<td>University Studies</td>
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<tr>
<td>Water</td>
<td>MS, MWM</td>
<td>PhD</td>
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<tr>
<td>Management and Hydrological Science</td>
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2. Administered by the Colleges of Agriculture and Life Sciences, Medicine, Science and Veterinary Medicine and Biomedical Sciences.

3. Joint program with Texas A&M University, Texas A&M University at Galveston and Texas A&M University–Corpus Christi.

### College of Agriculture and Life Sciences

<table>
<thead>
<tr>
<th>Degree Program</th>
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<th>Doctorate</th>
<th>Professional</th>
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<td>Department of Agricultural Economics</td>
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<td>Agricultural Economics</td>
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<tr>
<td>Department of Agricultural Leadership, Education and Communications</td>
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<tr>
<td>Agricultural BS Communications and Journalism</td>
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<tr>
<td>Agricultural MAgr Development</td>
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<tr>
<td>Agricultural Education EdD¹</td>
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</table>

1. **Agricultural Leadership and Development²**

2. **Agricultural Leadership, Education, and Communication²**

3. **Agricultural Science²**

4. **Animal Science**

5. **Animal Breeding**

6. **Animal Science**

7. **Equine Industry Management**

8. **Physiology of Reproduction**

9. **Biochemistry and Biophysics**

10. **Biochemistry**

11. **Genetics**

12. **Agricultural Engineering**

13. **Agricultural Systems Management**

14. **Biological and Agricultural Engineering**

15. **Biological and Agricultural Engineering**

16. **Ecological Restoration**

17. **Ecosystem Science and Management**

18. **Forestry**

19. **Natural Resources Development**

20. **Rangeland Ecology and Management**

21. **Spatial Sciences**

22. **Entomology**

23. **Forensic and Investigative Sciences**

24. **Horticultural Sciences**
<table>
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<th>Department of Horticulture</th>
<th>BS, BA</th>
<th>MS, MAgr, PhD</th>
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<tbody>
<tr>
<td>Plant Breeding</td>
<td>MS</td>
<td>PhD</td>
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<th>Department of Nutrition and Food Science</th>
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<tr>
<td>Food Science and Technology</td>
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<th>Department of Plant Pathology and Microbiology</th>
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<td>BS</td>
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<td>MS, MAgr, PhD</td>
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<tr>
<td>PhD</td>
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<table>
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<th>Department of Recreation, Park and Tourism Sciences</th>
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<td>Community Development</td>
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<tr>
<td>Natural Resources Development</td>
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1 Also offered as joint program with Texas Tech University when offered by Distance Education.

2 Joint Program with College of Education and Human Development. Degrees conferred in College of Agriculture and Life Sciences.

3 Also offered as cooperative program with Texas A&M University–Kingsville.
### Department of Marketing
- **Marketing**
  - BBA
  - MS

### Texas A&M Baylor College of Dentistry
<table>
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#### Department of Biomedical Sciences
- **Biomedical Sciences**
  - MS, PhD

#### Caruth School of Dental Hygiene
- **Dental Hygiene**
  - BS

#### Department of Diagnostic Sciences

#### Department of Endodontics

#### Department of General Dentistry

#### Department of Oral and Maxillofacial Surgery

#### Department of Orthodontics

#### Department of Pediatric Dentistry

#### Department of Periodontics

#### Department of Public Health Sciences

#### Department of Restorative Sciences

### College of Education and Human Development
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#### Department of Educational Administration and Human Resource Development
- **Educational Administration**
  - MS, MEd, PhD, EdD

#### Department of Educational Psychology
- **Bilingual Education**
  - MS, MEd

### Counseling Psychology
- MS, MEd
- PhD

### Educational Psychology
- MS, MEd
- PhD

### Educational Technology
- MEd

### School Psychology
- PhD

### Special Education
- MS, MEd

### Department of Health and Kinesiology
- **Athletic Training**
  - MS

#### Department of Teaching, Learning and Culture
- **Curriculum and Instruction**
  - MS, MEd, PhD, EdD

#### Interdisciplinary Studies
- MS

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1. Also offered as a Cooperative Doctoral Program with Texas A&M International University.

2. Also offered as a dual degree program with Qatar University.

### Dwight Look College of Engineering
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#### Department of Aerospace Engineering
- **Aerospace Engineering**
  - BS

### Department of Biomedical Engineering
- **Biomedical Engineering**
  - BS

### Artie McFerrin Department of Chemical Engineering
- **Chemical Engineering**
  - BS

### Zachry Department of Civil Engineering
- **Civil Engineering**
  - BS

### Ocean Engineering
- BS
- MS, MEng
- PhD
### Degrees and Programs Offered

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<td>College of Geosciences</td>
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Maritime Archaeology and Conservation

Department of Communication
- Communication BA: MA, PhD
- Telecommunications: BS

Department of Economics
- Economics: BA, BS, MS, PhD

Department of English
- English: BA, MA, PhD

Department of Hispanic Studies
- Hispanic Studies: MA, PhD
- Spanish: BA

Department of History
- History: BA, MA, PhD

Department of International Studies
- Classics: BA
- International Studies: BA
- Modern Languages: BA

Department of Performance Studies
- Music: BA
- Performance Studies: MA
- Theatre Arts: BA

Department of Philosophy and Humanities
- Philosophy: BA, MA, PhD

Department of Political Science
- Political Science: BA, BS, MA, PhD

Department of Psychology
- Clinical Psychology: PhD
- Industrial/Organizational Psychology: PhD
- Psychology: BA, BS, MS, PhD

Department of Sociology
- Sociology: BA, BS, MS, PhD

Medical Sciences: MS, PhD
- Medicine

Department of Anesthesiology

Department of Clinical Translational Medicine

Department of Emergency Medicine

Department of Family and Community Medicine

Department of Humanities in Medicine

Department of Internal Medicine

Department of Medical Physiology

Department of Microbial Pathogenesis and Immunology

Department of Molecular and Cellular Medicine

Department of Neurosciences and Experimental Therapeutics

Department of Obstetrics and Gynecology

Department of Pathology

Department of Pediatrics

Department of Psychiatry and Behavioral Science

Department of Radiology

Department of Surgery

College of Nursing

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Irma Lerma Rangel College of Pharmacy

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Department of Pharmaceutical Sciences

Department of Pharmacy

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1 Step 1 Doctoral Program with Texas A&M International University, Texas A&M University – Corpus Christi and Texas A&M University – Kingsville.
## School of Public Health

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## College of Science

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## College of Veterinary Medicine and Biomedical Sciences

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## Texas A&M University at Galveston

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<td>Department of Marine Engineering Technology</td>
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Degrees and Programs Offered

Marine Engineering Technology

Department of Marine Sciences

Marine Resources Management BS

Marine Sciences BS

Ocean and Coastal Resources BS

Department of Maritime Administration

Maritime Administration BS

Maritime Administration and Logistics MMAL

Department of Maritime Systems Engineering

Offshore and Coastal Systems Engineering BS

Department of Maritime Transportation

Maritime Transportation BS

1 Joint program between Texas A&M University, Texas A&M University at Galveston and Texas A&M University – Corpus Christi.

Texas A&M University at Qatar

Degree Program Baccalaureate Masters Doctorate Professional

Dwight Look College of Engineering

Chemical Engineering BS MS, MEng

Electrical Engineering BS

Mechanical Engineering BS

Petroleum Engineering BS

Degree Programs Via Distance Education

Graduate Degree Programs Offered by Distance Education

Texas A&M University currently offers the following programs by distance education:

- Master of Education (EdD) in Agricultural Education
- Master of Education (EdD) in Curriculum and Instruction
- Master of Education (EdD) in Educational Administration
- Master of Education (EdD) in Educational Psychology
- Master of Education (EdD) in Educational Technology
- Master of Education (MEd) in Special Education
- Master of Engineering (MEng) in Aerospace
- Master of Engineering (MEng) in Biological and Agricultural Engineering (Food Engineering Emphasis)
- Master of Engineering (MEng) in Engineering
- Master of Engineering (MEng) in Industrial Engineering
- Master of Engineering (MEng) in Mechanical Engineering
- Master of Engineering (MEng) in Petroleum Engineering
- Master of Industrial Distribution (MID)
- Master of Maritime Administration and Logistics in Maritime Administration and Logistics
- Master of Natural Resource Development (MNRD)
- Master of Public Health (MPH) in Epidemiology
- Master of Public Service and Administration (MPSA) in Public Service and Administration
- Master of Recreation and Resources Development (MRRD)
- Master of Science (MS) in Agricultural Systems Management
- Master of Science (MS) in Analytics
- Master of Science (MS) in Bilingual Education
- Master of Science (MS) in Education for Health Care Professionals
- Master of Science (MS) in Educational Human Resource Development
- Master of Science (MS) in Educational Psychology
- Master of Science (MS) in Education Systems Management
- Master of Science (MS) in Health Education
- Master of Science (MS) in Mathematics
- Master of Science (MS) in Plant Breeding
- Master of Science (MS) in Safety Engineering
- Master of Science (MS) in Special Education
- Master of Science (MS) in Sport Management
- Master of Science (MS) in Statistics
- Master of Science in Nursing (MSN) in Family Nurse Practitioner
- Master of Science in Nursing (MSN) in Nursing Education
- Master of Wildlife Science (MWSC)

A limited number of graduate certificate programs are available by distance education. Please review Transcribed Graduate Certificate Programs.

The delivery platform differs among these programs. Most are available 100% online, some are web-supported with interactive video and others require periodic campus visits. The delivery platform in most programs changes depending on the course/program content, needs of the students and their geographic locations. Students should carefully consider distance education and address any specific questions to the department offering the program of interest.

Only a student who is admitted to Texas A&M University may enroll in these distance education programs and the associated courses. A student wishing to enroll in any of the distance education programs must be admitted as a degree-seeking graduate student or as a post-baccalaureate
non-degree seeking student. Please see http://admissions.tamu.edu for graduate admissions information.

A student may take up to 12 hours in non-degree-seeking post-baccalaureate status and apply these hours to a master’s program with the approval of the student’s advisory committee, the head of the department (or Chair of the Intercollegiate Faculty, if appropriate), and the Office of Graduate and Professional Studies if all admission requirements to the selected master’s program are fulfilled. Courses offered for extension credit may not be used on the student’s degree plan. Post-baccalaureate non-degree status does not establish eligibility for admission to degree-seeking status.

Texas A&M University provides students pursuing a graduate degree by distance a wide variety of student support services, including access to library resources, advising, technology support and course materials acquisition through the online bookstore. A complete listing of services, degree program descriptions, appropriate points of contact within each program, and costs are available through the distance education website at http://distance.tamu.edu. Additional distance education programs are in development. Interested students should check the website periodically for updates. Students should contact the department offering the program for any questions.

**Graduate Certificate Programs**

**Transcripted Graduate Certificate Programs**

- Advanced International Affairs Certificate (Bush School of Government and Public Service) (p. 958)
- Advertising Certificate (p. 509)
- Africana Studies Certificate (http://catalog.tamu.edu/graduate/colleges-schools-interdisciplinary/liberal-arts/interdepartmental-degree-programs/africana-studies-certificate)
- Agriculture eLearning Development Certificate (p. 178)
- Applied Behavior Analysis Certificate (p. 578)
- Applied Statistics Certificate (p. 1257)
- Business Management Certificate (p. 466)
- China Studies Certificate (Bush School of Government and Public Service) (p. 134)
- Community Development Certificate (p. 352)
- Computational Sciences Certificate (p. 774)
- Conservation Training Certificate (p. 969)
- Dietetic Internship Certificate (p. 302)
- Digital Humanities Certificate (p. 136)
- Education for Healthcare Professionals Certificate (p. 1125)
- Education and Social Sciences Advanced Research Methods (ARM) Certificate (p. 546)
- Energy Certificate (p. 134)
- Energy Sustainability Engineering Certificate (p. 882)
- Engineering Therapeutics Manufacturing Certificate (p. 704)
- Entrepreneurship Certificate (p. 498)
- Environmental Hazard Management Certificate (p. 417)
- Facility Management Certificate (p. 417)
- Film and Media Studies Certificate (p. 966)
- Food Safety Certificate (p. 216)
- Geographic Information Science (GIS) Certificate (p. 135)
- Health Systems and Design Certificate (p. 135)
- Health Systems Management Certificate (p. 1175)
- Hispanic Bilingual Education Certificate (p. 578)
- Historic Preservation Certificate (p. 420)
- Homeland Security (Bush School of Government and Public Service) Certificate (p. 961)
- Human Resource Management Certificate (p. 497)
- International Agriculture and Resource Management (IARM) Certificate (p. 140)
- International Business (Mays MBA Students Only) Certificate (p. 466)
- International Business (Mays MS Students Only) Certificate (p. 466)
- International Education Certificate (p. 546)
- International Petroleum Management Certificate (p. 136)
- Leadership Education, Theory and Practice Certificate (p. 178)
- Meat Science Certificate (p. 216)
- Military Land Sustainability Certificate (p. 140)
- National Security Affairs (Bush School of Government and Public Service) Certificate (p. 957)
- Nonprofit Management (Bush School of Government and Public Service) Certificate (p. 962)
- Ocean Observing Systems Certificate (p. 950)
- Petroleum Geoscience Certificate (p. 923)
- Prevention Science Certificate (p. 137)
- Public Health Certificate (p. 1164)
- Quality Engineering for Regulated Medical Technologies Certificate (p. 711)
- Regulatory Science in Food Systems Certificate (p. 400)
- Remote Sensing (RS) Certificate (p. 137)
- Retailing Certificate (p. 514)
- Safety Engineering Certificate (p. 689)
- Sales Certificate (p. 514)
- Supply Chain Management (Mays MBA and MS Students Only) Certificate (p. 491)
- Sustainable Urbanism Certificate (p. 448)
- Transportation Planning Certificate (p. 138)
- Women’s and Gender Studies Certificate (p. 967)

**Graduate Clinical Certificate Programs**

- Advanced Education in General Dentistry Certificate (p. 539)
- Dental Public Health Certificate (p. 544)
- Endodontics Certificate (p. 539)
- Maxillofacial Surgery Certificate (p. 541)
- Oral and Maxillofacial Pathology Certificate (p. 541)
- Oral and Maxillofacial Radiology Certificate (p. 541)
- Orthodontics Certificate (p. 542)
- Pediatric Dentistry Certificate (p. 542)
- Periodontics Certificate (p. 543)
- Prosthodontics Certificate (p. 545)

A graduate certification program represents an emphasis area within a particular field or it could be interdisciplinary and involve several fields. Other certificate programs may exist in the various colleges or schools. Inquiries should be addressed to these colleges.
Faculty

Abanov, Artem, Associate Professor
Physics And Astronomy
PhD, Texas A&M University, 1998

Abbott, Elton, Lecturer
Architecture
PhD, Texas A&M University, 1983

Abbott, Louise, Professor
Vet Integrative Biosciences
DVM, Washington State University, 1988
PhD, University of Washington, 1982

Abedi Mashhadi, Assistant Professor
Petroleum Engineering
PHD, University of Southern California, 2012

Abeygunawardena, Piyasena, Professor
Agricultural Economics
PhD, Texas A&M University, 1986

Acosta, Sandra, Assistant Professor
Educational Psychology
PhD, Texas A&M University, 2010

Acuff, Gary, Professor
Animal Science
PhD, Texas A&M University, 1985

Adair, Thomas, Professor
Physics And Astronomy
PhD, Texas A&M University, 1965

Adams, Clark, Professor
Wildlife & Fisheries Sciences
PhD, University of Nebraska, 1973

Adams, Leslie, Senior Professor
Veterinary Pathobiology
DVM, Texas A&M University, 1968

Adams, Marvin, Professor
Nuclear Engineering
PhD, University of Michigan, 1986

Adams, Ralph, Distinguished Professor
History
PhD, University of California, Santa Barbara, 1972

Agnolet, Glenn, Professor
Physics And Astronomy
PhD, Cornell University, 1983

Agrawal, Anupam, Associate Professor
Information & Operations Mgmt
PHD, INSEAD France, 2008

Aguilar, Julio, Lecturer
Hispanic Studies
PhD, Texas A&M University-College Station, 2014

Ahmed, Anwer, Professor
Accounting
PhD, University of Rochester, 1992

Altani, Koichi, Associate Professor
Architecture
MAR, Virginia Polytechnic Institute and State University, 1997

Aitkenhead, Jacqueline, Associate Professor
Soil and Crop Sciences
PhD, University of New Hampshire, 2000

Akabani, Gamal, Associate Professor
Nuclear Engineering
PhD, Texas A&M University, 1990

Akbulut, Mustafa, Associate Professor
Chemical Engineering
PhD, University of California, Santa Barbara, 2007

Akkutlu, Ibrahim, Associate Professor
Petroleum Engineering
PhD, University of Southern California, 2002

Akleman, Derya, Senior Lecturer
Statistics
PhD, Texas A&M University, 1996

Akleman, Ergun, Professor
Visualization
PhD, George Institute of Technology, 1992

Al-Hashimi, Ibtisam, Professor
Periodontics
PhD, State University of New York at Stony Brook, 1989

Alaniz, Robert, Assistant Professor
Chemical Engineering
PHD, University of Washington, 2015

Alexander, James, Associate Professor
Health Policy & Management
PhD, University of Houston, 1978

Alexander-Packard, Gerianne, Professor
Psychology
PHD, McGill University, 1991

Alfred, Mary, Professor
Edu Admn & Human Resource Dev
PhD, University of Texas, 1995

Alfriend, Kyle, Professor
Aerospace Engineering
PhD, Virginia Polytechnic Institute and State University, 1967

Alge, Daniel, Assistant Professor
Biomedical Engineering
PhD, Purdue University, 2010
Ali, Ahmed, Assistant Professor
Architecture
PHD, Virginia Polytechnic Institute, 2012

Ali, Dalia, Lecturer
Electrical & Computer Eng
PHD, Alexandria University, 1997

Alkon, Cynthia, Associate Professor
School of Law
JD, University of California, 1990

Allaire, Douglas, Assistant Professor
Mechanical Engineering
PHD, Massachusetts Institute of Technology, 2009

Allen, Graham, Professor
Mathematics
PhD, University of Wisconsin-Madison, 1971
MS, University of Wisconsin, 1966

Allen, Roland, Professor
Physics And Astronomy
PhD, University of Texas, Austin, 1969

Alred, Clinton, Associate Professor
Nutrition & Food Science
PhD, University of Illinois at Urbana-Champaign, 2002

Alonzo, Armando, Associate Professor
History
PhD, Indiana University, 1994

Alonzo, Juan, Associate Professor
English
PhD, University of Texas, 2003

Alperntarlow, Sara, Associate Professor
History
PhD, University of Maryland, 1978

Alton, Stephen, Professor
School of Law
JD, The University of Texas School of Law, 1981

Alvarado, Christine, Associate Professor
Poultry Science
PhD, Texas A&M University, 2001

Alvarado, Jorge, Associate Professor
Eng Tech & Ind Distribution
PhD, University of Illinois, 2004

Alvard, Michael, Associate Professor
Anthropology
PhD, University of New Mexico, 1993

Amato, Nancy, Professor
Computer Science & Engineering
PhD, University of Illinois, 1995

Ames, Aaron, Associate Professor
Mechanical Engineering
PhD, University of California, Berkeley, 2006

Amini, Noushin, Visiting Assistant Professor
Mechanical Engineering
PHD, Texas A&M University, 2011

Amrein, Hubert, Professor
Biochemistry And Biophysics
PHD, University of Zürich, 1989

Amstalden, Katia, Research Assistant Professor
Veterinary Pathobiology
DVM, Federal University of Mato Grosso do Sul, 1993

Amstalden, Marcel, Associate Professor
Animal Science
PHD, Texas A&M University, 2003

An, Yonghong, Assistant Professor
Economics
PhD, John Hopkins University, 2011

Anand, Nagamangala, Professor
Mechanical Engineering
PhD, Purdue University, 1983

Anderson, David, Professor & Extension Specialist
Agricultural Economics
PhD, Texas A&M University, 1994

Anderson, Richard, Professor
Economics
PhD, Purdue University, 1976

Anderson, Sammy, Executive Associate Professor
Landscape Arch & Urban Planning
PhD, Texas A&M University, 1993

Anderson, Stuart, Professor
Civil Engineering
PhD, University of Texas, 1989

Anderson, Terry, Professor
History
PhD, Indiana University, 1978

Anding, Jenna, Professor & Extension Specialist
Nutrition & Food Science
PHD, Texas A&M University, 1994

Angerer, Jay, Assistant Professor
Ecosystem Science & Mgmt
PHD, Texas A&M University, 2008

Annamalai, Kalyan, Professor
Mechanical Engineering
PhD, Georgia Institute of Technology, 1975

Annapareddy, Narasimha, Professor
Electrical & Computer Eng
PhD, University of Illinois, 1990

Anshelevich, Michael, Professor
Mathematics
PhD, University of California, Berkeley, 2000
Apostolopoulos, Yiorgos, Associate Professor
Health & Kinesiology
PHD, University of Connecticut, 1994

Appel, David, Professor & Extension Specialist
Plant Pathology & Microbiology
PHD, Virginia Tech, 1980

Applegate, Brian, Associate Professor
Biomedical Engineering
PHD, Ohio State University, 2000

Aramayo, Rodolfo, Associate Professor
Biology
PHD, University of Georgia, 1992

Araujo, Andre, Clinical Assistant Professor
Information & Operations Mgmt
PHD, The University of Oklahoma, 2004

Archer, Gregory, Assistant Professor & Extension Specialist
Poultry Science
PHD, Texas A&M University, 2005

Aregullin, Rosalinda, Assistant Lecturer
Hispanic Studies
PHD, Texas A&M University, 2010

Arenas, Angela, Assistant Professor
Veterinary Pathobiology
PHD, Texas A&M University, 2007
DVM, La Salle University, Columbia, 2002

Ariza Figueroa, Assistant Lecturer
Ecosystem Science & Mgmt
PHD, Texas A&M University, 2013

Arizpe, Norma, Senior Lecturer
Hispanic Studies
PHD, University of Michigan Ann Arbor, 1977

Arizpe, Victor, Professor
Hispanic Studies
PHD, University of Michigan, 1982

Armstrong, Carisa, Clinical Associate Professor
Health & Kinesiology
MFA, Case Western Reserve University, 2002

Arnold, Ashley, Research Assistant Professor
Animal Science
PHD, Texas A&M University, 2013

Arnold, Carolyn, Assistant Professor
Vet Large Animal Clinical Sc
DVM, Michigan State University, 1998

Arnold, Michael, Professor
Horticultural Sciences
PHD, North Carolina State University, 1990

Arosh, Joe, Associate Professor
Vet Integrative Biosciences
DVM, Universite Laval, 2004
PHD, Laval University, 2003

Arosh, Sakhila, Assistant Professor
Vet Integrative Biosciences
PHD, University of Madras, 2002

Arredondo, Kim, Adjunct Assistant Professor
Educational Psychology
PHD, Texas A&M University, 2002

Arreola-Risa, Antonio, Associate Professor
Information & Operations Mgmt
PHD, Stanford University, 1989

Arroyave, Raymundo, Associate Professor
Materials Science & Eng
PHD, Massachusetts Institute of Technology, 2004

Arthur, Schwab, Professor
Soil and Crop Sciences
PHD, Colorado State University, 1981

Arthur, Winfred, Professor
Psychology
PHD, University of Akron, 1988

Askew, Patricia, Adjunct Professor
School of Law
JD, Texas Wesleyan University, 2005

Athrey, Giridhar, Assistant Professor
Poultry Science
PHD, University of Louisiana at Lafayette, 2009

Athreya, Sheela, Associate Professor
Anthropology
PHD, Washington University in St. Louis, 2003

Aubeny, Charles, Professor
Civil Engineering
PHD, Massachusetts Institute of Technology, 1992

Aufderheide, Karl, Associate Professor
Biology
PHD, University of Minnesota, 1974

August, John, Professor
Vet Small Animal Clinical Sc
DVM, University of London, 1973

Austin, Scott, Senior Associate Professor
Philosophy & Humanities
PHD, The University of Texas - Austin, 1979

Autenrieth, Robin, Professor
Civil Engineering
PHD, Clarkson University, 1986

Avnet, Mark, Assistant Professor
Industrial & Systems Eng
PHD, Massachusetts Institute of Technology, 2009

Avsec, Stephen, Visiting Assistant Professor
Mathematics
PHD, University of Illinois, 2012
Awika, Joseph, Associate Professor
Soil and Crop Sciences
PhD, Texas A&M University, 2003

Ayari, Salah, Instructional Associate Professor
International Studies
PhD, University of Minnesota, 1998

Ayers, Walter, Visiting Professor
Petroleum Engineering
PhD, University of Texas, 1984

Ayres, Nicola, Lecturer
Biochemistry And Biophysics
PhD, University of Nebraska - Lincoln, 1987

Ayres, Pamela, Professor
School of Law
JD, BAYLOR UNIVERSITY, 1988

Aziz, Sahar, Associate Professor
School of Law
JD, The University of Texas School of Law, 2004

Babe, John, Assistant Professor Of The Practice
Architecture
PhD, University of Toronto, 1989

Bach, Damon, Lecturer
History
PHD, Texas A&M University, 2013

Baer, Judith, Professor
Political Science
PhD, University of Chicago, 1974

Baetge, Courtney, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 2003

Bagavathiannan, Muthukumar, Assistant Professor
Soil and Crop Sciences
PhD, University of Manitoba, 2009

Bailey, Christopher, Professor
Poultry Science
PhD, Texas A&M University, 1982

Bailey, Don, Lecturer
Bush School of Government and Public Service
MS, National War College, 2001

Bailey, Everett, Professor
Vet Physiology & Pharmacology
PhD, Iowa State University, 1968
DVM, Texas A&M University, 1964

Bailey, Krista, Visiting Lecturer
Educ Admn & Human Resource Dev
PhD, Texas A&M University, 2011

Baluenga, Peria, Professor
Chemical Engineering
PhD, University of Texas, 1996

Balester, Valerie, Professor
English
PhD, University of Texas, 1998

Ball, Judith, Associate Professor
Veterinary Pathobiology
PhD, Louisiana State University, 1990

Ballouli, Khalid, Adjunct Assistant Professor
Health & Kinesiology
PhD, Texas A&M University, 2011

Balog, Robert, Associate Professor
Electrical & Computer Eng
PhD, University of Illinois at Urbana-Champaign, 2006

Balsis, Stephen, Associate Professor
Psychology
PhD, Washington University in St. Louis, 2008

Baltazar, Juan, Tees Research Engineer
Architecture
PHD, Texas A&M University, 2006

Bame, Sherry, Professor
Landscape Arch & Urban Planning
PhD, University of Michigan, 1985

Banerjee, Amarnath, Associate Professor
Industrial & Systems Eng
PhD, University of Illinois, 1999

Banerjee, Debiyoti, Professor
Mechanical Engineering
PhD, University of California, Los Angeles, 1999

Banerjee, Sarbajit, Professor
Chemistry
PhD, State University of New York at Stony Brook, 2004

Bangerth, Wolfgang, Professor
Mathematics
PhD, University of Heidelberg, Germany, 2002

Barbour, Joshua, Assistant Professor
Department Of Communication
PHD, University of Illinois at Urbana - Champaign, 2001

Bardenhagen, Eric, Assistant Professor
Landscape Arch & Urban Planning
PhD, Texas A&M University, 2011

Barge, James, Professor
Department Of Communication
PhD, University of Kansas, 1985

Barnes, Wayne, Professor
School of Law
JD, Texas Tech University School of Law, 1995

Barnhardt, Terrence, Instructional Associate Professor
Psychology
PhD, University of Arizona, 1993
Barondeau, David, Associate Professor
Chemistry
PhD, Texas A&M University, 1996

Barr, James, Assistant Professor
Vet Small Animal Clinical Sc
DVM, Louisiana State University, 2001

Barr, Kathleen, Lecturer
History
PhD, Texas A&M University, 2012

Barrett, Beverly, Lecturer
Bush School of Government and Public Service
PhD, University of Miami, 2013

Barrick, Murray, Distinguished Professor
Management
PhD, University of Akron, The, 1988

Barroso, Luciana, Associate Professor
Civil Engineering
PhD, Stanford University, 1999

Barrufet, Maria, Professor
Petroleum Engineering
PhD, Texas A&M University, 1987

Barry, Adam, Associate Professor
Health & Kinesiology
PhD, Texas A&M University, 2007

Barton, Claudia, Professor
Vet Small Animal Clinical Sc
DVM, University of Missouri, 1973

Baskin, Dean, Assistant Professor
Mathematics
PhD, Stanford University, 2010

Bassichis, William, Professor
Physics And Astronomy
PhD, Case Western Reserve University, 1963

Batchelor, Bill, Professor
Civil Engineering
PhD, Cornell University, 1976

Batista, Paul, Associate Professor
Health & Kinesiology
JD, Baylor University, 1976

Batteas, James, Professor
Chemistry
PhD, University of California, Berkeley, 1995

Battle, Guy, Professor
Mathematics
PhD, Duke University, 1977

Bauder, Florent, Visiting Assistant Professor
Mathematics
PhD, Universite De Besancon, 2010

Bauer, John, Senior Professor
Vet Small Animal Clinical Sc
PhD, University of Illinois, 1980

Baumann, Paul, Professor & Extension Specialist
Soil and Crop Sciences
PhD, Texas Tech University, 1981

Baumgardner, David, Senior Lecturer
Biology
PhD, Texas A&M University, 2008

Baumgartner, Lisa, Associate Professor
Educ Admn & Human Resource Dev
EdD, University of Georgia, 2000

Bayanpourtehrani, Ghazal, Lecturer
Economics
PhD, Southern Illinois University at Carbondale, 2011

Bayless, Kayla, Associate Professor
Biochemistry And Biophysics
PhD, Texas A&M University, 1999

Bazer, Fuller, Distinguished Professor
Animal Science
PhD, North Carolina State University, 1969

Bearfield, Domonic, Associate Professor
Public Service & Administration
PhD, Rutgers University, 2004

Beason, William, Associate Professor
Civil Engineering
PhD, Texas Tech University, 1980

Beauchamp, Michael, Visiting Assistant Professor
History
PhD, Texas A&M University, 2009

Beaudoin, Christopher, Professor
Department Of Communication
PhD, University of Missouri, 2001

Beaver, Bonnie, Professor
Vet Small Animal Clinical Sc
DVM, University of Minnesota, 1968

Becker, Aaron, Clinical Assistant Professor
Information & Operations Mgmt
PhD, University of Oklahoma, 2009

Becker, Katrin, Professor
Physics And Astronomy
PhD, University of Bonn, 1994

Becker, Melanie, Professor
Physics And Astronomy
PhD, University of Bonn, Germany, 1994

Bedford, Diane, Clinical Assistant Professor
Health & Kinesiology
MFA, The Florida State University, 2010
Bednarz, Robert, Professor
Geography
PhD, University of Chicago, 1974

Bednarz, Sarah, Professor
Geography
PhD, Texas A&M University, 1992

Begley, Tadhg, Distinguished Professor
Chemistry
PhD, California Institute of Technology, 1983

Begovic, Miroslav, Professor
Electrical & Computer Eng
DEN, Virginia Polytechnic Institute, 2014

Beheshti, Ali, Visiting Assistant Professor
Mechanical Engineering
DEN, Louisiana State University, 2013

Behmer, Spencer, Professor
Entomology
PhD, University of Arizona, 1998

Bell-Pedersen, Deborah, Professor
Biology
PhD, State University of New York at Albany, 1991

Bellows, Charles, Adjunct Professor
School of Law
JD, SMU Dedman School of Law, 1976

Beltran, Liliana, Associate Professor
Architecture
PhD, University of California, Berkeley, 1997

Belyanin, Alexey, Professor
Physics And Astronomy
PhD, Institute of Applied Physics, Russian Academy of Sciences, 1995

Benavides Iglesias., Lecturer
Geology & Geophysics
PHD, Texas A&M University, 2007

Benden, Mark, Associate Professor
Environmental & Occptnl Hlth
PhD, Texas A&M University, 2006
MS, Texas A&M University, 1992

Benedik, Michael, Professor
Biology
PhD, Stanford University, 1982

Benjamin, James, Professor
Accounting
PhD, Indiana University, 1972

Benli, Mustafa, Visiting Assistant Professor
Mathematics
PHD, Texas A&M University, 2013

Bennett, Gregg, Professor
Health & Kinesiology
EDD, Auburn University, 1997

Benson, Byron, Professor
Diagnostic Sciences
DDS, The University of Iowa, 1975

Benson, Monica, Adjunct Professor
School of Law
JD, Texas Wesleyan University School of Law, 2002

Bento, Pedro, Assistant Professor
Economics
PHD, University of Toronto, 2013

Benz, Michael, Professor
Educational Psychology
PHD, University of Oregon, 1983

Benzeraga, Amine, Associate Professor
Aerospace Engineering

Beremand, Phillip, Lecturer
Biology
PHD, Indiana Universit Bloomington, 1979

Bergbreiter, David, Professor
Chemistry
PHD, Massachusetts Institute of Technology, 1974

Berger, Harris, Professor
Performance Studies
PHD, Indiana University, 1995

Bergeron, Christine, Clinical Associate Professor
Health & Kinesiology
PHD, Florida State University, 1998

Berghman, Luc, Associate Professor
Poultry Science
PHD, University of Leuven, 1988

Bergman, Mindy, Professor
Psychology
PHD, University of Illinois at Urbana-Champaign, 2001

Berkolaiko, Gregory, Professor
Mathematics
PHD, University of Bristol, 2001

Bernal, Julio, Professor
Entomology
PHD, University of California, Riverside, 1995

Bernardo, Joseph, Research Associate Professor
Biology
PHD, Duke University, 1991

Berry, Leonard, Distinguished Professor
Marketing
PHD, Arizona State University, 1968

Berthold, Dennis, Professor
English
PHD, University of Wisconsin - madison, 1972
Bessler, David, Professor
Agricultural Economics
PhD, University of California, Davis, 1977

Bethel, Ryan, Lecturer
Chemistry
PHD, Texas A&M University, 2014

Bettati, Riccardo, Professor
Computer Science & Engineering
PhD, University of Illinois, 1994

Bevan, John, Professor
Chemistry
PhD, University of London, 1975

Beyerlein, Michael, Professor
Educ Admn & Human Resource Dev
PhD, Colorado State University, 1986

Bhattacharya, Anirban, Assistant Professor
Statistics
PhD, Duke University, 2012

Bhattacharya, Nandini, Professor
English
PhD, University of Rochester, 1992

Bhattacharya, Rakim, Associate Professor
Aerospace Engineering
PhD, University of Minnesota, 2003

Bhattacharyya, S, Professor
Electrical & Computer Eng
PhD, Rice University, 1971

Biard, Severine, Visiting Assistant Professor
Mathematics
PHD, Universite Pierre et Marie Curie, 2013

Bierman, Leonard, Professor
Management
JD, University of Pennsylvania, 1978

Bigelow, Ben, Assistant Professor
Construction Science
PhD, University of Colorado, 2012
MS, Arizona State University, 2008

Biggs, Douglas, Professor
Oceanography
PhD, Massachusetts Institute of Technology, 1976

Bilbo, David, Professor
Construction Science
EdD, Texas A&M University, 1977

Birely, Anna, Assistant Professor
Civil Engineering
PhD, University of Washington, 2012

Biscontin, Giovanna, Tees Research Associate Professor
Civil Engineering
PhD, University of California, Berkeley, 2001

Bishop, Michael, Professor
Geography
PhD, Indiana State University, 1987

Bissett, Wesley, Associate Professor
Vet Large Animal Clinical Sc
PhD, Texas A&M University, 2007
DVM, Texas A&M University, 1997

Black, Dorothy, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, UC Davis, 2003

Blackwell, James, Lecturer
George Bush School of Govern
PhD, Tufts University, 1984

Blackwell, Ronnie, Adjunct Professor
School of Law
DJ, Texas Wesleyan University School of Law, 2014

Blake, Jamilia, Associate Professor
Educational Psychology
PhD, University of Georgia, 2007

Blanchard, Terry, Professor
Vet Large Animal Clinical Sc
DVM, Kansas State University, 1976
MS, University of Missouri-Columbia, 1983

Blanson, Archie, Adjunct Assistant Professor
Educ Admn & Human Resource Dev
PHD, Texas A&M University, 2005

Blanton, Carlos, Associate Professor
History
PhD, Rice University, 1999

Blasingame, Thomas, Professor
Petroleum Engineering
PhD, Texas A&M University, 1989

Blasor, Tara, Lecturer
Accounting
MS, Texas A&M University, 2007

Bloomfield, Susan, Professor
Health & Kinesiology
EDD, Ohio State University, 1992

Blue McLendon,, Clinical Assistant Professor
Vet Physiology & Pharmacology
DVM, Texas A&M University, 1989

Bluemel, Janet, Professor
Chemistry
PhD, Technical University of Munich, Germany, 1989

Boadu, Fred, Professor
Agricultural Economics
PHD, University of Kentucky, 1981

Boas, Harold, Professor
Mathematics
PhD, Massachusetts Institute of Technology, 1980
Faculty

Bobbitt, Erica, Assistant Lecturer
Ag Leadership, Educ & Comm
PHD, The Pennsylvania State University, 2011

Boellstorff, Diane, Assistant Professor & Extension Specialist
Soil and Crop Sciences
PHD, University of California, 1991

Boenig, Robert, Professor
English
PhD, Rutgers University, 1978

Boettcher, Cynthia, Clinical Professor
Teaching, Learning & Culture
PhD, Texas A&M University, 1998

Bogue, Patty, Lecturer
Department Of Communication
PHD, Texas A&M University, 2014

Boeivie, Steven, Associate Professor
Management
PhD, University of Texas, Austin, 2006

Boleman, Christopher, Associate Professor & Extension Specialist
Ag Leadership, Educ & Comm
PHD, Texas A&M University, 2003

Bolin, Jane, Professor
Health Policy & Management
PHD, Pennsylvania State University, 2002

Bolouri, Ali, Professor
Restorative Sciences
DDS, University of Tennessee, 1976

Bonasera, Aldo, Research Scientist
Physics and Astronomy
PhD, Dottorato di Ricerca-Italy, 1987

Bond, Jon, Professor
Political Science
PHD, University of Illinois at Urbana-Champaign, 1978

Bondas, Sarah, Associate Professor
Biochemistry And Biophysics
PHD, University of Illinois - Urbana-Champaign, 1998

Bonito, Andrea, Professor
Mathematics
PhD, Ecole Polytechnique Federale de Lausanne, 2006

Bonner, Fred, Professor
Educ Admn & Human Resource Dev
EdD, University of Arkansas, 1997

Boone, Audra, Associate Professor
Finance
PHD, Pennsylvania State University, 2002

Boone, Edward, Lecturer
Information & Operations Mgmt
MS, Pennsylvania State University, 2000
MBA, University of Delaware, 1994

Booth, Geoffrey, Associate Professor
Landscape Arch & Urban Planning
MPA, University of Queensland, 1987

Borhani Haghighi,, Lecturer
Architecture
MAR, Virginia Tech, 2012

Borosh, Itshak, Senior Professor
Mathematics
PhD, Weizmann Institute of Science, 1966

Bosshard, John, Lecturer
Electrical & Computer Eng
PHD, Texas A&M University, 2012

Boswell, Wendy, Professor
Management
PhD, Cornell University, 2000

Boucher, Anthony, Clinical Associate Professor
Health & Kinesiology
PhD, Texas Women's University, 2008

Boudreau, Christen, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 2010

Bourgeois, Anthony, Associate Professor
Psychology
PhD, Baylor University, 1967

Bouton, Cynthia, Professor
History
PHD, State University of New York at Binghamton, 1985

Bouton, Thomas, Professor
Ecosystem Science & Mgmt
PhD, Brigham Young University, 1979

Bouwman, Christa, Associate Professor
Finance
PHD, University of Michigan, 2005

Bowen, Daniel, Assistant Professor
Educ Admn & Human Resource Dev
PHD, University of Arkansas, 2013

Bowersox, Rodney, Professor
Aerospace Engineering
PhD, Virginia Tech, 1992

Bowman, Ann, Professor
Public Service & Administration
PHD, University of Florida, 1979

Bowman, Jean, TEES Research Scientist
Meteorology
PHD, Texas A&M University, 1999

Bowman, Kenneth, Professor
Atmospheric Sciences
PhD, Princeton University, 1984
Boyd, Barry, Associate Professor
Ag Leadership, Educ & Comm
PhD, Texas A&M University, 1991

Boyd, Dean, Visiting Assistant Professor
Landscape Arch & Urban Planning
PhD, Texas A&M University, 1995

Boyd, James, Associate Professor
Aerospace Engineering
PhD, Texas A&M University, 1994

Boyle, David, Visiting Associate Professor
Nuclear Engineering
PhD, Massachusetts Institute of Technology, 1980

Bozeman, Todd, Lecturer
Teaching, Learning & Culture
PHD, Texas A&M University, 2010

Braby, Leslie, Tees Research Professor
Nuclear Engineering
PhD, Oregon State University, 1972

Bracci, Joseph, Professor
Civil Engineering
PhD, University at Buffalo, State University of New York, 1992

Bracher, Nathan, Professor
International Studies
PhD, University of Texas, Austin, 1984

Bradford, James, Professor
History
PhD, University of Virginia, 1976

Braga Neto, Associate Professor
Electrical & Computer Eng
PHD, John Hopkins University, 2002

Bragg, Belinda, Lecturer
Political Science
PHD, Texas A&M University, 2006

Brannstrom, Christian, Professor
Geography
PhD, University of Wisconsin-Madison, 1998

Brewer, Maurice, Professor Of The Practice
Biomedical Engineering
MBA, Harvard Graduate School of Business Administration, 1984

Briaud, Jean-Louis, Professor
Civil Engineering
PhD, University of Ottawa, Canada, 1979

Briers, Gary, Professor
Ag Leadership, Educ & Comm
PhD, Iowa State University, 1978

Bright, Christina, Lecturer
Bush School of Government and Public Service
MA, University of Idaho, 1998

Bright, Elise, Professor
Landscape Arch & Urban Planning
PhD, Texas A&M University, 1980

Bright, Leonard, Associate Professor
Public Service & Administration
PhD, Portland State University, 2003

Brightsmith, Donald, Assistant Professor
Veterinary Pathobiology
PhD, Duke University, 1999

Briske, David, Professor
Ecosystem Science & Mgmt
PhD, Colorado State University, 1978

Brody, Samuel, Professor
Landscape Arch & Urban Planning
PhD, University of North Carolina, 2002

Brooks, Charles, Associate Professor
History
PhD, University at Buffalo, State University of New York, 1988

Brooks, David, Professor
Oceanography
PhD, University of Miami, 1975

Brooks, Sarah, Associate Professor
Atmospheric Sciences
PhD, University of Colorado, 2002

Brossart, Dan, Associate Professor
Educational Psychology
PhD, University of Missouri, 1996

Broussard, Albert, Professor
History
DVM, Duke University, 1977

Brower, Tracy, Lecturer
Psychology
PHD, Texas A&M University, 2010

Brown, Alexander, Associate Professor
Economics
PhD, California Institute of Technology, 2008

Brown, William, Professor
Public Service & Administration
PhD, Claremont Graduate School, 2000

Brumbelow, James, Associate Professor
Civil Engineering
PhD, Georgia Institute of Technology, 2001

Brundage, Adrienne, Assistant Lecturer
Entomology
PHD, Texas A&M University, 2012

Bryan, Kisha, Clinical Assistant Professor
Teaching, Learning & Culture
PHD, University of Florida, Gainesville, FL, 2012
Bryant, Henry, Research Associate Professor
Agricultural Economics
PhD, Texas A&M University, 2003

Bryant, John, Associate Professor
Construction Science
PhD, Texas A&M University, 1995

Bryant, Vaughn, Professor
Anthropology
PhD, University of Texas, Austin, 1969

Bryant, William, Professor
Oceanography
PhD, University of Chicago, 1961

Bryk, Mary, Associate Professor
Biochemistry And Biophysics
PhD, Albany Medical College, 1994

Buchanan, John, Professor
Health & Kinesiology
PhD, Florida Atlantic University, 1996

Buchanan, Walter, Professor
Eng Tech & Ind Distribution
PhD, Indiana University, 1993

Budke, Christine, Associate Professor
Vet Integrative Biosciences
PhD, Philosophisch-Naturwissenschaftliche Fakultat der Universitat Basel, 2005
DVM, Purdue University, 2001

Buenger, Victoria, Clinical Professor
Management
PhD, Texas A&M University, 1990

Buenger, Walter, Professor
History
PhD, Rice University, 1979

Buerg, Markus, Visiting Assistant Professor
Mathematics
Phd, Karlsruhe Institute of Technology, 2012

Bukkapatnam, Satish, Professor
Industrial & Systems Eng
PhD, Pennsylvania State University, 1997

Bullock, Justin, Assistant Professor
Public Service & Administration
PhD, University of Georgia, 2014

Burch, Robert, Professor
Philosophy & Humanities
PhD, Rice University, 1969

Burge, Mark, Associate Professor
School of Law
JD, The University of Texas School of Law, 1997

Burgess, Kevin, Professor
Chemistry
PhD, University of Cambridge, 1983

Burghardt, Robert, Professor
Vet Integrative Biosciences
PhD, Wayne State University, 1976

Burk, James, Professor
Sociology
PhD, University of Chicago, 1982

Burkart, Patrick, Professor
Department Of Communication
PhD, University of Texas, 2000

Burke, Adam, Lecturer
Eng Tech & Ind Distribution
BS, Texas A&M University, 1997

Burke, Mack, Associate Professor
Educational Psychology
PhD, University of Oregon, 2001

Burke, Shanna, Associate Professor
Educational Psychology
PhD, University of Oregon, 1998

Burlew, Lynn, Professor
Teaching, Learning & Culture
PhD, University of Texas, 1989

Burress, Cynthia, Assistant Professor
School of Law
DJ, Seattle University School of Law, 2003

Burris, Mark, Professor
Civil Engineering
PhD, University of South Florida, 2001

Busch, Paul, Systems Regent Professor
Marketing
PhD, Pennsylvania State University, 1974

Bustos, Isaac, Instructional Assistant Professor
Performance Studies
PhD, University of Texas, 2010

Butenko, Sergiy, Professor
Industrial & Systems Eng
PhD, University of Florida, 2003

Butler, Scott, Lecturer
Eng Tech & Ind Distribution
MS, Sam Houston State University, 1986

Butler-Purry, Karen, Professor
Electrical & Computer Eng
PhD, Howard University, 1994

Byram, Thomas, Assistant Professor
Ecosystem Science & Mgmt
PhD, Texas A&M, 2000

Byrne, David, Professor
Horticultural Sciences
PhD, Cornell University, 1980
Byrnes, William, Executive Professor
School of Law
JD, Loyola University School of Law, 1992

Byrnes, Glenda, Clinical Associate Professor
Educational Psychology
PhD, Texas A&M University, 2007

Cacic, Branimir, Visiting Assistant Professor
Mathematics
PHD, California Institute of Technology, 2013

Caffey, Stephen, Assistant Professor
Architecture
PhD, University of Texas, 2008

Cagin, Tahir, Professor
Materials Science & Eng
PhD, Clemson University, 1988

Cahill, Anthony, Associate Professor
Civil Engineering
PhD, John Hopkins University, 1998

Cai, Jing, Assistant Professor
Vet Integrative Biosciences
PhD, University of Hong Kong, 2006

Cairns, David, Professor
Geography
PhD, University of Iowa, 1995

Caldwell, David, Professor
Poultry Science
PhD, Texas A&M University, 1997

Caldwell, Heather, Lecturer
Teaching, Learning & Culture
PhD, Texas A&M University, 2009

Callahan, Jamie, Associate Professor
Educ Admn & Human Resource Dev
EdD, George Washington University, 1999

Callaway, Todd, Associate Professor
Animal Science
PHD, Cornell University, Ithaca, NY, 2014

Calvin, James, Professor Emeritus
Statistics
PhD, Colorado State University, 1985

Campagnol, Gabriela, Assistant Professor
Architecture
PhD, University of Sao Paulo, 2003

Campana, Lilia, Lecturer
Anthropology
PHD, Texas A&M University, 2014

Campbell, August, Instructional Assistant Professor
Health & Kinesiology
PHD, Texas State University, 2005

Campbell, Heidi, Associate Professor
Department Of Communication
PhD, University of Edinburgh, 2002

Campbell, Lisa, Professor
Oceanography
PhD, State University of New York at Stony Brook, 1985

Campbell, Mary, Associate Professor
Sociology
PhD, University of Wisconsin-Madison, 2004

Campbell, Patricia, Professor
Dental Hygiene
MS, Old Dominion University, 1989

Cantey, Samuel, Adjunct Professor
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JD, University of Tulsa College of Law, 2002

Cantrell, Emily, Clinical Assistant Professor
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Electrical & Computer Eng
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Capar, Ismail, Associate Professor
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Capareda, Sergio, Associate Professor
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Capps, Oral, Executive Professor
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Capraro, Mary, Associate Professor
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Teaching, Learning & Culture
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Cardenas, Diana, Lecturer
English
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Carey, John, Professor
Poultry Science
PhD, Kansas State University, 1982

Carley, Robert, Instructional Assistant Professor
Sociology
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Carlson, Charles, Lecturer
Philosophy & Humanities
PHD, Texas A&M University, 2012
Carlson, David, Associate Professor
Anthropology
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Carlson, Deborah, Associate Professor
Anthropology
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Carlson, Keely, Lecturer
Anthropology
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Carlson, Kimberly, Senior Lecturer
Construction Science
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Carlson, Richard, Professor
Geology & Geophysics
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Biology
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Carpenter, Booker, Associate Professor
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Carpenter, Bruce, Associate Professor & Extension Specialist
Animal Science
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Carpenter, Megan, Professor
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JD, WEST VIRGINIA UNIVERSITY, 1999

Carroll, Gwendolyn, Professor
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Carroll, Raymond, Distinguished Professor
Statistics
PhD, Purdue University, 1974

Carstens, Gordon, Professor
Animal Science
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Carter Sowell., Assistant Professor
Psychology
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Carter, Akilah, Assistant Professor
Health & Kinesiology
PhD, University of Georgia, 2008

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DVM, Colorado State University, 1979
MS, Utah State University, 1976
MS, Texas A&M University, 1982

Carter, Norvella, Professor
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Carter, Tamara, Instructional Assistant Professor
Mathematics
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Casola, Claudio, Assistant Professor
Ecosystem Science & Mgmt
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Materials Science & Eng
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Castell-Perez, M, Professor
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Castillo, Alejandro, Associate Professor
Animal Science
PhD, Texas A&M University, 1998

Castillo, Jasen, Associate Professor
International Affairs
PhD, University of Chicago, 2003

Castillo, Linda, Professor
Educational Psychology
PhD, University of Utah, 1999

Castor, Nicole, Assistant Professor
Anthropology
PhD, University of Chicago, 2009

Caton, Jerald, Professor
Mechanical Engineering
PhD, Massachusetts Institute of Technology, 1980

Caverlee, James, Associate Professor
Computer Science & Engineering
PhD, Georgia Institute of Technology, 2007

Cavinder, Clay, Associate Professor
Animal Science
PhD, Texas A&M University, 2006

Cerami, Joseph, Senior Lecturer
International Affairs
PhD, Pennsylvania State University, 2007

Cetinkaya, Sila, Professor
Industrial & Systems Eng
PhD, McMaster University, 1996

Chaffin, Morgan, Professor
Vet Large Animal Clinical Sc
DVM, North Carolina State University, 1985
MS, Texas A&M University, 1990

Chai, Jinxia, Associate Professor
Computer Science & Engineering
PhD, Carnegie Mellon University, 2006
Chaki, Sankar, Research Assistant Professor
Veterinary Pathobiology
PHD, National Institute of Health & Family Welfare (Vid, 2005

Chakrabarti, Mrinmoy, Lecturer
Chemistry
PHD, Carnegie Mellon University, 2010

Chakraborty, Suman, Associate Professor
Aerospace Engineering
PHD, University of Michigan, 2004

Chamberland-Tremblay, Jean-Francois, Associate Professor
Electrical & Computer Eng
PHD, University of Illinois, 2004

Chamitoff, Gregory, Professor Of The Practice
Aerospace Engineering
PHD, Massachusetts Institute of Technology, 1992

Chang, Kai, Professor
Electrical & Computer Eng
PHD, University of Michigan, 1976

Chang, Kuang-An, Professor
Civil Engineering
PHD, Cornell University, 1999

Chang, Liang, Visiting Assistant Professor
Mathematics
PHD, University of California, Santa Barbara, 2013

Chang, Ping, Professor
Oceanography
PHD, Princeton University, 1988

Chapkin, Robert, Distinguished Professor
Nutrition & Food Science
PHD, University of California, Davis, 1986

Chapman, Piers, Professor
Oceanography
PHD, University of Wales, UK, 1983

Charlton, William, Professor
Nuclear Engineering
PHD, Texas A&M University, 1999

Charoenphol, Phapanin, Research Assistant Professor
Mechanical Engineering
DEN, University of Michigan, 2012

Chen, Goong, Professor
Mathematics
PHD, University of Wisconsin-Madison, 1977

Chen, Haipeng, Associate Professor
Marketing
PHD, University of Minnesota, 2002

Chen, Hamn, Professor
Civil Engineering
PHD, University of Iowa, 1982

Chen, Jianer, Professor
Computer Science & Engineering
PHD, Columbia University, 1990

Chen, Lei-Shih, Associate Professor
Health & Kinesiology
PHD, Texas A&M University, 2007

Chen, Willa, Professor
Statistics
PHD, New York University, 2000

Chen, Yong, Associate Professor
Finance
PHD, Boston College, 2007

Chen, Zhilei, Assistant Professor
Chemical Engineering
PHD, University of Illinois, 2006

Cheng, Xing, Associate Professor
Electrical & Computer Eng
PHD, University of Michigan, 2005

Cheng, Yi-Shing, Associate Professor
Diagnostic Sciences
DDS, KAOHSIUNG MEDICAL COLLEGE, 1990

Chester, Frederick, Professor
Geology & Geophysics
PHD, Texas A&M University, 1988

Chester, Judith, Professor
Geology & Geophysics
PHD, Texas A&M University, 1992

Chew, Boon, Professor
Nutrition & Food Science
PHD, Purdue University, 1978

Chiaburu, Dan, Associate Professor
Management
PHD, Pennsylvania State University, 2009

Childs, Dara, Professor
Mechanical Engineering
PHD, University of Texas, 1968

Chin, Siu, Professor
Physics And Astronomy
PHD, Massachusetts Institute of Technology, 1975

Chirayath, Sunil, Visiting Assistant Professor
Nuclear Engineering
PHD, University of Madras, 2005

Chiu, Weihsueh, Professor
Vet Integrative Biosciences
PHD, Princeton University, 1998
Chlup, Dominique, Associate Professor
Educ Admn & Human Resource Dev
EdD, Harvard Graduate School of Education, 2004

Cho, Jae, Assistant Professor
Biochemistry And Biophysics
PhD, State University of New York at Stony Brook, 2006

Choe, Yoonsuck, Professor
Computer Science & Engineering
PhD, University of Texas, 2001

Choi, Kunhee, Assistant Professor
Construction Science
PhD, University of California, Berkeley, 2008

Choi, Seong, Associate Professor
Electrical & Computer Eng
PhD, University of Illinois at Urbana-Champaign, 1994

Choobineh, Joobin, Associate Professor
Information & Operations Mgmt
PhD, University of Arizona, 1985

Choudhury, Iftekharudd, Associate Professor
Construction Science
PhD, Texas A&M University, 1994

Chroust, David, Associate Professor
University Libraries
PhD, Texas A&M University, 2009

Chu Yew, Lecturer
Visualization
PHD, Texas A&M University, 2015

Chu, Kung-Hui, Associate Professor
Civil Engineering
PhD, University of California, Berkeley, 1998

Ciccolella, Federica, Professor
International Studies
PhD, Columbia University, 2004

Ciepluch, Michael, Lecturer
Vet Small Animal Clinical Sc
DVM, The Ohio State University, 2013

Cisneros-Zevallos, Lui, Associate Professor
Horticultural Sciences
PhD, University of California, Davis, 1998

Cizmas, Leslie, Assistant Professor
Environmental & Occptnl Hlth
PhD, Texas A&M University, 2003

Cizmas, Paul, Professor
Aerospace Engineering
PhD, Duke University, 1995

Claridge, David, Professor
Mechanical Engineering
PhD, Stanford University, 1976

Clark, Heather, Clinical Assistant Professor
Health & Kinesiology
PHD, Texas A&M University, 2014

Clark, Norman, Senior Lecturer
Eng Tech & Ind Distribution
MBA, Texas A&M University, 1972

Clark, Robert, Lecturer
Teaching, Learning & Culture
PHD, Texas A&M University, 2010

Clark, William, Professor
English
PhD, Louisiana State University, 1973

Clark, William, Professor
Political Science
PhD, Rutgers University, 1994

Clayton, Doug, Adjunct Professor
School of Law
JD, Harvard Law School, 1998

Clayton, Mark, Professor
Architecture
PhD, Stanford University, 1998
MAR, University of California-Los Angeles, 1987

Clayton, Mark, Professor
Architecture
PhD, Stanford University, 1998
MAR, University of California-Los Angeles, 1987

Clearfield, Abraham, Distinguished Professor
Chemistry
PhD, Rutgers University, 1954

Cleece, Jason, Associate Professor & Extension Specialist
Animal Science
PHD, Texas Tech University, 2002

Clemens, Nathan, Assistant Professor
Educational Psychology
PhD, Lehigh University, 2009

Clifford, Patrick, Lecturer
Psychology
PHD, Texas A&M University, 2013

Cline, Daren, Professor
Statistics
PhD, Colorado State University, 1983

Clubb, Fred, Clinical Professor
Veterinary Pathobiology
PhD, University of Alabama, 1983
DVM, Auburn University, 1971

Coates, Craig, Associate Professor
Entomology
PhD, Australian National University, 1996

Cobb, B, Associate Professor
Horticultural Sciences
PHD, University of Florida, 1982
Cohen, Noah, Professor  
Vet Large Animal Clinical Sc  
PhD, John Hopkins University, 1988  
VMD, University of Pennsylvania, 1983  
MPH, Johns Hopkins University, 1986

Cohn, Samuel, Professor  
Sociology  
PhD, University of Michigan, 1981

Cohn, William, Senior Lecturer  
Biology  
PhD, Texas A&M University, 2000

Cole, Bryan, Professor Emeritus  
Educ Admn & Human Resource Dev  
PhD, Texas A&M University, 1975

Collins, Donald, Professor  
Atmospheric Sciences  
PhD, California Institute of Technology, 2000

Collins, Michael, Associate Professor  
English  
PhD, Columbia University, 1999

Collopy, William, Lecturer  
History  
PhD, Texas A&M University, 2011

Comech, Andrew, Associate Professor  
Mathematics  
PhD, Columbia University, 1997

Conlee, Don, Instructional Professor  
Atmospheric Sciences  
PhD, Texas A&M University, 1994

Conner, James, Professor  
Agricultural Economics  
PhD, Texas A&M University, 1970

Conrad, Charles, Professor  
Department Of Communication  
MS, University of Kansas, 1980  
PhD, Kansas University, 1972

Contreras, Celestina, Clinical Professor  
School of Law  
JD, The University of Texas at Austin, 1989

Conway, Daniel, Professor  
Philosophy & Humanities  
PhD, University of California, San Diego, 1985

Conway, Kevin, Assistant Professor  
Wildlife & Fisheries Sciences  
PhD, Saint Louis University, 2010

Cook, Audrey, Associate Professor  
Vet Small Animal Clinical Sc  
DVM, University of Edinburgh, 1989

Cook, David, Adjunct Professor  
School of Law  
JD, Texas Wesleyan University School of Law, 2005

Cook, Krysta, Clinical Associate Professor  
Educational Psychology  
PhD, Texas A&M University, 2009

Cook, Scott, Assistant Professor  
Political Science  
PhD, University of Pittsburgh, 2014

Cook, Walter, Clinical Associate Professor  
Veterinary Pathobiology  
PhD, University of Wyoming, 1999  
DVM, University of California-Davis, 1994

Cooke, Leighton, Professor  
International Studies  
PhD, University of California, Berkeley, 1983

Cooke, Olga, Associate Professor  
International Studies  
PhD, University of London, 1982

Coombs, William, Professor  
Department Of Communication  
PhD, Purdue University, 1990

Cooper, John, Associate Professor Of The Practice  
Landscape Arch & Urban Planning  
PhD, University of North Carolina at Chapel Hill, 2004

Cooper, Rich, Lecturer  
English  
PhD, Louisiana State University, 2011

Coopersmith, Jonathan, Associate Professor  
History  
PhD, University of Oxford, 1985

Core, Brandon, Adjunct Assistant Professor  
Educ Admn & Human Resource Dev  
PhD, Texas A&M University, 2013

Cornwell, Brett, Lecturer  
Management  
MBA, Texas A&M University, 1991

Cortes, Kalena, Associate Professor  
Public Service & Administration  
PhD, University of California, Berkeley, 2002

Cosgriff-Hernandez, Elizabeth, Associate Professor  
Biomedical Engineering  
PhD, Case Western Reserve University, 2005

Cote, Gerard, Professor  
Biomedical Engineering  
PhD, University of Connecticut, 1990

Cote, Murray, Associate Professor  
Health Policy & Management  
PhD, Texas A&M University, 1996
Cothran, Ernest, Clinical Professor
Vet Integrative Biosciences
PhD, University of Oklahoma, 1982

Cothren, J, Professor
Soil and Crop Sciences
PhD, Oklahoma State University, 1971

Coufal, Craig, Associate Professor & Extension Specialist
Poultry Science
PhD, Texas A&M University, 2005

Coulson, Robert, Professor
Entomology
PhD, University of Georgia, 1969

Courtright, Stephen, Assistant Professor
Management
PhD, University of Iowa, 2012

Coverdale, Josie, Associate Professor
Animal Science
PhD, Iowa State University, 2003

Cowell, Robert, Visiting Assistant Professor
Landscape Arch & Urban Planning
MA, University of Tennessee, 1999

Craig, Thomas, Professor
Veterinary Pathobiology
PhD, Texas A&M University, 1975
DVM, Colorado State University, 1961

Cralle, Harry, Associate Professor
Soil and Crop Sciences
PhD, University of Minnesota, 1979

Creasy, Terry, Associate Professor
Materials Science & Eng
PhD, University of Delaware, 1997

Crick, Nathan, Associate Professor
Department Of Communication
PhD, University of Pittsburgh, 2005

Criscione, Charles, Associate Professor
Biology
PhD, Oregon State University, 2005

Criscione, John, Associate Professor
Biomedical Engineering
PhD, John Hopkins University, 2005

Criscitiello, Michael, Associate Professor
Veterinary Pathobiology
PhD, University of Miami, 2003

Crisman, Kevin, Professor
Anthropology
PhD, University of Pennsylvania, 1989

Crompton, John, Distinguished Professor
Recreation, Parks and Tourism Sciences
PhD, Texas A&M University, 1977

Crosby, Kevin, Associate Professor
Horticultural Sciences
PhD, Texas A&M University, 1999

Crouch, Elizabeth, Lecturer
College of Vet Med
PhD, Texas A&M University, 1996

Crouse, Stephen, Professor
Health & Kinesiology
PhD, University of New Mexico, 1984

Cruz-Reyes, Jorge, Associate Professor
Biochemistry And Biophysics
PhD, London School of Hygiene & Tropical Medicine, 1992

Cui, Shuguang, Professor
Electrical & Computer Eng
PhD, Stanford University, 2005

Culp, Charles, Professor
Architecture
PhD, Iowa State University, 1976

Cummings, Kevin, Assistant Professor
Vet Integrative Biosciences
PhD, Cornell University, 2010

Cummings, Scott, Professor & Extension Specialist
Ag Leadership, Educ & Comm
PhD, University of Texas Health Science Center at Houston, 1995

Cunningham, George, Professor
Health & Kinesiology
PhD, Ohio State University, 2002

Curley, Kevin, Instructional Assistant Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 2012
DVM, Cornell University, 1996

Curry, Guy, Professor
Industrial & Systems Eng
PhD, University of Arkansas, 1971

Curry, Richard, Associate Professor
Hispanic Studies
PhD, Arizona State University, 1982

Curry, Tommy, Associate Professor
Philosophy & Humanities
PhD, Southern Illinois University, 2009

Da Silva., Professor
Computer Science & Engineering
PhD, Georgia Institute of Technology, 1997

Dabareiner, Robin, Associate Professor
Vet Large Animal Clinical Sc
DVM, University of Minnesota, 1988
PhD, Virginia/Maryland Regional College of Veterinary Medicine, 1998
MS, Virginia-Polytechnic Institute & State University, 1992
<table>
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<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Degree</th>
<th>Institution</th>
<th>Year</th>
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<tr>
<td>Dabney, Alan</td>
<td>Associate Professor</td>
<td>Statistics</td>
<td>PhD</td>
<td>University of Washington, 2006</td>
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<td>Dafnis, Nikolaos</td>
<td>Visiting Assistant Professor</td>
<td>Mathematics</td>
<td>PhD</td>
<td>University of Athens, 2010</td>
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<td>Dague, Laura</td>
<td>Assistant Professor</td>
<td>Public Service &amp; Administration</td>
<td>PhD</td>
<td>University of Wisconsin, 2012</td>
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<td>Dahm, Fred</td>
<td>Professor</td>
<td>Statistics</td>
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<td>Dai, Yuan</td>
<td>Research Assistant Professor</td>
<td>Veterinary Pathobiology</td>
<td>PhD</td>
<td>Duke University, 2006</td>
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<td>Damnjanovic, Ivan</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>PhD</td>
<td>University of Texas, 2006</td>
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<td>Dangoudoubiyyam, Sriveny</td>
<td>Assistant Professor</td>
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<td>DVM</td>
<td>Pondicherry University, India, 2000</td>
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<td>Daniel, Stephen</td>
<td>Professor</td>
<td>Philosophy &amp; Humanities</td>
<td>PhD</td>
<td>Saint Louis University, 1977</td>
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<td>Dannhaeuser, Norbert</td>
<td>Professor Emeritus</td>
<td>Anthropology</td>
<td>PhD</td>
<td>University of California, Berkeley, 1973</td>
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<td>Darcey, Chester</td>
<td>Instructional Associate Professor</td>
<td>Biological &amp; Agricultural Eng</td>
<td>PHD</td>
<td>Oklahoma State University, 1980</td>
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<td>Daresbourg, Donald</td>
<td>Distinguished Professor</td>
<td>Chemistry</td>
<td>PhD</td>
<td>University of Illinois at Urbana-Champaign, 1968</td>
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<td>Daresbourg, Marcetta</td>
<td>Distinguished Professor</td>
<td>Chemistry</td>
<td>PhD</td>
<td>University of Illinois at Urbana-Champaign, 1967</td>
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<td>Daripa, Prabir</td>
<td>Associate Professor</td>
<td>Mathematics</td>
<td>PhD</td>
<td>Brown University, 1985</td>
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<td>Dasilva, Jorge</td>
<td>Professor</td>
<td>Soil and Crop Sciences</td>
<td>PhD</td>
<td>Cornell University, 1993</td>
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<td>Datta, Aniruddha</td>
<td>Professor</td>
<td>Electrical &amp; Computer Eng</td>
<td>PhD</td>
<td>University of Southern California, 1991</td>
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<td>Dattagupta, Akhil</td>
<td>Professor</td>
<td>Petroleum Engineering</td>
<td>PhD</td>
<td>University of Texas, 1992</td>
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<td>Daugherity, Walter</td>
<td>Senior Lecturer</td>
<td>Computer Science &amp; Engineering</td>
<td>PhD</td>
<td>Harvard University, 1977</td>
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<td>Davidson, Emily</td>
<td>Associate Professor</td>
<td>Psychology</td>
<td>PhD</td>
<td>State University of New York at Stony Brook, 1975</td>
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<td>Davidson, Jacqueline</td>
<td>Clinical Professor</td>
<td>Vet Small Animal Clinical Sc</td>
<td>DVM</td>
<td>University of Minnesota, 1986</td>
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<td>Davies, Frederick</td>
<td>Professor</td>
<td>Horticultural Sciences</td>
<td>PhD</td>
<td>University of Florida, 1978</td>
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<td>Davis, Danny</td>
<td>Lecturer</td>
<td>George Bush School of Govern</td>
<td>PhD</td>
<td>Texas A&amp;M University, 2003</td>
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<td>Davis, Donald</td>
<td>Associate Professor</td>
<td>Veterinary Pathobiology</td>
<td>PhD</td>
<td>Texas A&amp;M University, 1979</td>
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<td>Davis, Tim</td>
<td>Professor</td>
<td>Horticultural Sciences</td>
<td>PhD</td>
<td>Oregon State University, 1983</td>
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<td>Davis, Timothy</td>
<td>Professor</td>
<td>Computer Science &amp; Engineering</td>
<td>PhD</td>
<td>University of Illinois at Urbana-Champaign, 1989</td>
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<td>Davis, Trina</td>
<td>Associate Professor</td>
<td>Teaching, Learning &amp; Culture</td>
<td>PhD</td>
<td>Texas A&amp;M University, 2005</td>
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<td>Davison, Richard</td>
<td>Professor</td>
<td>Visualization</td>
<td>MFA</td>
<td>Washington University in St. Louis, 1979</td>
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<td>Dawson, Joseph</td>
<td>Professor</td>
<td>History</td>
<td>PhD</td>
<td>Louisiana State University, 1978</td>
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<td>De La Garza, John</td>
<td>Adjunct Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>PHD</td>
<td>Texas A&amp;M University, 2011</td>
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<td>De Ruijter,</td>
<td>Professor</td>
<td>Anthropology</td>
<td>PHD</td>
<td>University of the Witwatersrand, South Africa, 2001</td>
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<td>DeVore, Ronald</td>
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<td>Mathematics</td>
<td>PhD</td>
<td>Ohio State University, 1967</td>
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<td>Dechow, Paul</td>
<td>Professor</td>
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<td>PhD</td>
<td>University of Chicago, 1980</td>
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<td>Deer, Shannon</td>
<td>Senior Lecturer</td>
<td>Accounting</td>
<td>MS</td>
<td>Texas A&amp;M University, 2004</td>
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Delnegro, Giovanna, Associate Professor
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Demlow, Alan, Associate Professor
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Dempsey, Scotty, Lecturer
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Earnest, David, Professor
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Easwaran, Kenneth, Associate Professor
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Ebbole, Daniel, Professor
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Eckel, Catherine, Professor
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Eckel, Douglas, Professor
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PHD, Pamplin College of Business, Virginia Tech, 1996

Eckert, Suzanne, Associate Professor
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Eckhause, Melissa, Adjunct Professor
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Eckman, Stacy, Clinical Assistant Professor
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Eckstein, Gabriel, Professor
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Economou, Ioannis, Professor
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Eden, Lorraine, Professor
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Edens, John, Professor
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Edens, Pamela, Lecturer
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Edney, Kirk, Continuing Education Assistant Professor
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Edwards, Michael, Assistant Professor
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Efendiev, Yalchin, Professor
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Ege, Matthew, Assistant Professor
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Egenolf, Susan, Associate Professor
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Elabd, Yossef, Professor
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Ellis, Cheryl, Lecturer
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Everett, Mark, Professor
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Gabbard, Carl, Professor
Health & Kinesiology
EDD, North Texas State University, 1977

Gabriel, Eleanor, Adjunct Professor
School of Law
JD, Texas Tech School of Law, 1980

Gaddis, Keith, Visiting Assistant Professor
Geography
PHD, University of California-Los Angeles, 2014

Gagliardi, Carl, Professor
Physics And Astronomy
PhD, Princeton University, 1982

Gaharwar, Akhilesh, Assistant Professor
Biomedical Engineering
PhD, Purdue University, 2011

Galanter, Philip, Associate Professor
Visualization
MFA, School of Visual Arts, 1999

Galdo, Juan, Associate Professor
Hispanic Studies
PhD, University of Colorado, 2003

Gan, Jianbang, Professor
Ecosystem Science & Mgmt
PhD, Iowa State University, 1990

Gan, Li, Professor
Economics
PhD, University of California, Berkeley, 1998

Ganz, Jennifer, Professor
Educational Psychology
PhD, University of Kansas, 2002

Gao, Huilin, Assistant Professor
Civil Engineering
PhD, Princeton University, 2005

Garcia, Deni, Adjunct Professor
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Garcia, Luis, Professor
Biology
PhD, University of Texas at Austin, 1996

Garcia, Robert, Assistant Professor
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PhD, University of Notre Dame, 2009

Garcia, Tanya, Assistant Professor
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Gardner, Wilford, Professor
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PhD, Massachusetts Institute of Technology, 1978

Garmuzo, Mariana, Instructional Assistant Professor
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PhD, University of Texas, 2005

Garritano, Carmela, Associate Professor
College of Liberal Arts
PhD, Michigan State University, 2001

Gaspar, Julian, Clinical Professor
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PhD, Georgetown University, 1981

Gastel, Barbara, Professor
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MD, John Hopkins University, 1978

Gatlin, Delbert, Professor
Wildlife & Fisheries Sciences
PhD, Mississippi State University, 1983

Gatson, Sarah, Associate Professor
Sociology
PhD, Northwestern University, 1999

Gause, Francis, Professor
International Affairs
PhD, Harvard University, 1987

Gautam, Natarajan, Professor
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Gay, Vergel, Visiting Lecturer
Construction Science
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Gayhart, Rachel, Instructional Assistant Professor
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Gaynanova, Irina, Associate Professor
Statistics
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Gazi, Yakut, Visiting Assistant Professor
Educational Psychology
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Ge, Yufeng, Research Assistant Professor
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Gehring, Kerri, Associate Professor
Animal Science
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Geismar, Karen, Lecturer
Nutrition & Food Science
MS, Texas Woman's University, Denton, 1998

Geller, Sue, Professor
Mathematics
PhD, Cornell University, 1975
Gelwick, Frances, Associate Professor
Wildlife & Fisheries Sciences
PhD, University of Oklahoma, 1995

Gentry, Terry, Associate Professor
Soil and Crop Sciences
PhD, University of Arizona, 2003

George, James, Professor
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George, Theodore, Associate Professor
Philosophy & Humanities
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Georghiades, Costas, Professor
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Geraci, Lisa, Associate Professor
Psychology
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Geva, Anat, Professor
Architecture
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Geva, Nehemia, Associate Professor
Political Science
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Gharaibeh, Nasir, Associate Professor
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Ghosh, Aditi, Lecturer
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Giese, Benjamin, Professor
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Gilley, James, Professor
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Giusti, Cecilia, Associate Professor
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Glasner, Margaret, Associate Professor
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Glickman, Gerald, Professor
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Glover, Charles, Professor
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Glowacki, Kevin, Associate Professor
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Goddard, Roger, Professor
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Goebel, Frank, Professor
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Goetz, Ernest, Professor Emeritus
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Gohil, Vishal, Assistant Professor
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Goidel, Robert, Professor
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Gold, Roger, Senior Professor
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Gorman, Dennis, Professor
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Granados-Dieseldorff, Pablo, Professor
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Grant, William, Professor
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Greenwald, Michael, Professor
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Gregory, Sean, Assistant Professor
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Grenwelge, Cheryl, Assistant Professor & Extension Specialist
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Gresham, Larry, Associate Professor
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Griffin, Ricky, Distinguished Professor
Management
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Griffin, Ronald, Professor
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Griffing, Lawrence, Associate Professor
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Griffith, Jennifer, Assistant Professor
Health Policy & Management
PhD, University of North Carolina at Chapel Hill, 2004

Grigorochuk, Rostislav, Distinguished Professor
Mathematics
PHD, Moscow State University, 1978
MS, Moscow State University, 1975
Grisham, Ray, Lecturer  
Construction Science  
JD, University of Texas at Austin, 1972

Gronberg, Timothy, Professor  
Economics  
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Gross, Dennis, Professor  
Plant Pathology & Microbiology  
PhD, University of California, Davis, 1976

Grossman, Ethan, Professor  
Geology & Geophysics  
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Accounting  
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Grunlan, Jaime, Professor  
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Grunlan, Melissa, Associate Professor  
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PhD, University of South Carolina, 2004

Gu, Guofei, Associate Professor  
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PhD, Georgia Institute of Technology, 2008

Gu, Mengmeng, Assistant Professor & Extension Specialist  
Horticultural Sciences  
PhD, University of Arkansas, 2006

Guerin, Amy, Instructional Assistant Professor  
Performance Studies  
DVM, University of Houston, 2006

Guermond, Jean-Luc, Professor  
Mathematics  
PhD, University of Paris, 1985

Guertner, Gary, Lecturer  
George Bush School of Govern  
PhD, Claremont Graduate School, 1973

Guetersloh, Stephen, Assistant Professor  
Nuclear Engineering  
PhD, Colorado State University, 2003

Guidry, Jeffrey, Associate Professor  
Health & Kinesiology  
PhD, University of Texas Health Science Center at Houston, 1994

Guillemette, Renald, Research Professor  
Geology & Geophysics  
PhD, Stanford University, 1983

Gundy, Anna, Clinical Professor  
Educ Admn & Human Resource Dev  
PHD, Texas A&M University, 1999

Guneralp, Burak, Research Assistant Professor  
Geography  
PhD, University of Illinois at Urbana-Champaign, 2006

Guneralp, Inci, Associate Professor  
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PhD, University of Illinois at Urbana-Champaign, 2007

Gursky-Doyen, Sharon, Professor  
Anthropology  
PhD, State University of New York at Stony Brook, 1997

Gustafson, Robert, Associate Professor  
Mathematics  
PhD, Yale University, 1979

Gutierrez, Kristina, Lecturer  
English  
PHD, University Of Texas At San Antonio, 2012

Gutierrez-Osuna, Ricardo, Professor  
Computer Science & Engineering  
PhD, North Carolina State University, 1998

Haberl, Jeff, Professor  
Architecture  
PhD, University of Colorado, 1986

Haefeli, Evan, Associate Professor  
History  
PhD, Princeton University, 2000

Hagerty, Veronica, Lecturer  
Bush School of Government and Public Service  
PHD, Antioch University, 2012

Haglund, John, Lecturer  
Mechanical Engineering  
PhD, Texas A&M University, 2003

Hague, Steven, Associate Professor  
Soil and Crop Sciences  
PhD, Texas A&M University, 2000

Hailey, Camille, Senior Lecturer  
Management  
JD, South Texas College of Law, 1993

Haims, Marla, Visiting Associate Professor  
Mechanical Engineering  
PhD, University of Wisconsin - Madison, 1999

Hajash, Andrew, Senior Professor  
Geology & Geophysics  
PhD, Texas A&M University, 1975

Haliburton, James, Lecturer  
Architecture  
MAR, Texas A&M University, 2014

Hall, Charles, Professor  
Horticultural Sciences  
PhD, Mississippi State University, 1988
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<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Degree</th>
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<td>Hall, Jessica</td>
<td>Adjunct Professor</td>
<td>School of Law</td>
<td>JD, Texas Wesleyan University School of Law, 2009</td>
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<td>Hall, Kenneth</td>
<td>Professor</td>
<td>Chemical Engineering</td>
<td>PhD, University of Oklahoma, 1967</td>
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<td>Hall, Michael</td>
<td>Professor</td>
<td>Chemistry</td>
<td>PhD, University of Wisconsin-Madison, 1971</td>
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<td>Hall, Robert</td>
<td>Associate Professor</td>
<td>Educational Psychology</td>
<td>PhD, University of California, Los Angeles, 1979</td>
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<td>Hall, Timothy</td>
<td>Senior Distinguished Professor</td>
<td>Biology</td>
<td>PhD, University of Nottingham, 1965</td>
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<td>Hallermann, Detlef</td>
<td>Clinical Associate Professor</td>
<td>Finance</td>
<td>PhD, Colorado School of Mines, 1999</td>
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<td>Hambleton, James</td>
<td>Professor</td>
<td>School of Law</td>
<td>JD, George Washington University, 1978</td>
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<td>Hamer, Gabriel</td>
<td>Assistant Professor</td>
<td>Entomology</td>
<td>PhD, Michigan State University, 2008</td>
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<td>Hamer, Sarah</td>
<td>Assistant Professor</td>
<td>Vet Integrative Biosciences</td>
<td>DVM, Michigan State University, 2011</td>
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<td>Hamie, Christine</td>
<td>Lecturer</td>
<td>International Affairs</td>
<td>PhD, University of York, 2007</td>
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<td>Hamilton, Daniel</td>
<td>Professor</td>
<td>Architecture</td>
<td>MS, Pepperdine University, 2003</td>
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<td>Hamilton, Donny</td>
<td>Professor</td>
<td>Anthropology</td>
<td>PhD, University of Texas, 1975</td>
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<td>Hamilton, Peter</td>
<td>Associate Professor</td>
<td>Mechanical Engineering</td>
<td>DEN, The University of Texas at Austin, 1984</td>
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<td>Hamilton, Wayne</td>
<td>Senior Lecturer</td>
<td>Ecosystem Science &amp; Mgmt</td>
<td>MS, Sul Ross State University, 1976</td>
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<td>Hammer, Janet</td>
<td>Clinical Professor</td>
<td>Teaching, Learning &amp; Culture</td>
<td>PhD, University of Texas, 2003</td>
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<td>Hammond, Tracy</td>
<td>Associate Professor</td>
<td>Computer Science &amp; Engineering</td>
<td>PhD, Massachusetts Institute of Technology, 2007</td>
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<td>Ham, Arum</td>
<td>Associate Professor</td>
<td>Electrical &amp; Computer Eng</td>
<td>PhD, Georgia Institute of Technology, 2005</td>
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<td>Han, Daikwon</td>
<td>Associate Professor</td>
<td>Epidemiology &amp; Biostatistics</td>
<td>PhD, University of Buffalo, 2003</td>
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<td>Han, Guichun</td>
<td>Clinical Assistant Professor</td>
<td>Vet Physiology &amp; Pharmacology</td>
<td>PhD, Dalian Medical University, China, 2002</td>
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<td>Han, Je</td>
<td>Distinguished Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, Massachusetts Institute of Technology, 1977</td>
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<td>Hanagriff, Roger</td>
<td>Continuing Education Assistant Professor</td>
<td>Ag Leadership, Educ &amp; Comm</td>
<td>PHD, Texas A&amp;M University, 2002</td>
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<td>Hand, Michael</td>
<td>Professor</td>
<td>Philosophy &amp; Humanities</td>
<td>PhD, Florida State University, 1985</td>
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<td>Handler, Robert</td>
<td>Research Professor</td>
<td>Mechanical Engineering</td>
<td>PhD, University of Minnesota, 1980</td>
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<td>Hanik, Bruce</td>
<td>Adjunct Lecturer</td>
<td>Health &amp; Kinesiology</td>
<td>PHD, Texas A&amp;M University, 2011</td>
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<td>Hannaford, Dinah</td>
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<td>International Studies</td>
<td>PhD, Emory University, 2014</td>
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<td>Hannah, James</td>
<td>Professor</td>
<td>English</td>
<td>MFA, University of Iowa, 1980</td>
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<td>Haque, Mohammed</td>
<td>Professor</td>
<td>Construction Science</td>
<td>PhD, New Jersey’s Science &amp; Technology University, 1995</td>
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<td>Hardin, Paul</td>
<td>Distinguished Professor</td>
<td>Biology</td>
<td>PhD, Indiana University, 1987</td>
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<tr>
<td>Harding, Kenn</td>
<td>Professor</td>
<td>Chemistry</td>
<td>PhD, Stanford University, 1968</td>
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<td>Hardy, Joanne</td>
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<td>PhD, Ohio State University, 1996</td>
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<tr>
<td>Hardy, John</td>
<td>Distinguished Professor</td>
<td>Physics And Astronomy</td>
<td>PhD, McGill University, 1965</td>
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<td>Haridas, Balakrishna</td>
<td>Professor Of The Practice</td>
<td>Biomedical Engineering</td>
<td>PHD, University of Cincinnati, 2001</td>
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</table>
Harlin, Julie, Associate Professor
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Harlow, Mark, Assistant Professor
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Soil and Crop Sciences
PHD, Universite de Haute Alsace, 2014

Herbert, Bruce, Professor
University Libraries
PhD, University of California, Riverside, 1992

Herman, Cheryl, Clinical Associate Professor
Vet Integrative Biosciences
DVM, University of Saskatchewan, 1987

Herman, James, Clinical Professor
Vet Physiology & Pharmacology
PhD, Texas A&M University, 1995
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Herman, Jennifer, Assistant Professor
Biochemistry And Biophysics
PhD, Indiana University, 2005

Hermann, Charles, Professor
International Affairs
PhD, Northwestern University, 1995

Hernandez, Sonia, Associate Professor
History
PHD, University of Houston, 2006

Herring, Andy, Professor
Animal Science
PhD, Texas A&M University, 1994

Herrman, Timothy, Professor
Soil and Crop Sciences
PHD, University of Idaho, 1992

Herschbach, Dudley, Distinguished Professor
Physics And Astronomy
PhD, Harvard University, 1958

Heseltine, Johanna, Clinical Assistant Professor
Vet Small Animal Clinical Sc
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Hester, Yvette, Instructional Assistant Professor
Mathematics
PHD, Texas A&M University, 2000

Hetland, Robert, Professor
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Heuman, Joshua, Instructional Assistant Professor
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Hibbitts, Toby, Lecturer
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Hicks, Joshua, Associate Professor
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Hilderbrand, Mary, Senior Lecturer
Public Service & Administration
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Hill, Alfred, Professor
Petroleum Engineering
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Hill, Kim, Professor
Political Science
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Hill, Rodney, Professor
Architecture
MAR, University of California, Berkeley, 1969

Hill-Jackson, Valerie, Clinical Professor
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Hillhouse, Andrew, Research Assistant Professor
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Hiney, Jill, Research Assistant Professor
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Hitt, Michael, Distinguished Professor
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Ikenmeyer, Christian, Visiting Assistant Professor
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Imbrie, Peter, Associate Professor
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Ireland, Robert, Distinguished Professor
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Jayaraman, Arul, Professor
Chemical Engineering
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Jenks, Morgan, Lecturer
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Jennings, Daniel, Professor
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PhD, Texas A&M University, 1986

Jeong, Hae-Kwon, Associate Professor
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PhD, University of Minnesota, 2004

Jepson, Wendy, Associate Professor
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PhD, University of California, Los Angeles, 2003

Jessup, Russell, Assistant Professor
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Jewell, Joseph, Associate Professor
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PhD, University of California, Los Angeles, 1998

Ji, Jim, Associate Professor
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PhD, California Institute of Technology, 2004

Jiang, Lin, Lecturer
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PHD, Miami University, 2013

Jimenez, Daniel, Professor
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PhD, University of Texas, Austin, 2002

Jin, Bangti, Adjunct Professor
Mathematics
PHD, Chinese University of Hong Kong, 2008

Jinnai, Ryo, Assistant Professor
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PhD, Princeton University, 2009

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Biomedical Engineering
PhD, University of Southern California, 2002

Jo, Young-Ki, Associate Professor & Extension Specialist
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PhD, Ohio State University, 2005

Joh, Kenneth, Assistant Professor
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PhD, University of California, Irvine, 2009

Johansen, Emily, Assistant Professor
English
PHD, McMaster University, 2008

John, Eason, Assistant Professor
Sociology
PhD, University of Chicago, 2008

Johndroe, Mary, Adjunct Professor
School of Law
JD, Baylor Law School, 1986

Johnson, Andrew, Associate Professor
Industrial & Systems Eng
PhD, Georgia Institute of Technology, 2006

Johnson, Charles, Professor
Political Science
PhD, University of Kentucky, 1977
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<th>Name</th>
<th>Title</th>
<th>Department/Field</th>
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<td>Associate Professor Of The Practice</td>
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<td>Johnson, Mark</td>
<td>Clinical Associate Professor</td>
<td>Veterinary Pathobiology</td>
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<td>Eng Tech &amp; Ind Distribution</td>
<td>Massachusetts Institute of Technology, 2004</td>
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<td>Environmental &amp; Occtnal Hlth</td>
<td>Texas A&amp;M University, 2010</td>
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<td>Clinical Associate Professor</td>
<td>Information &amp; Operations Mgmt</td>
<td>University of Rochester, 1989</td>
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<td>Johnson, Shane</td>
<td>Professor</td>
<td>Finance</td>
<td>Louisiana State University and A&amp;M College, 1991</td>
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<td>Johnson, Valen</td>
<td>Professor</td>
<td>Statistics</td>
<td>University Of Chicago, 1989</td>
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<td>Johnson, Violet</td>
<td>Professor</td>
<td>History</td>
<td>Boston College, 1992</td>
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<td>Johnson, William</td>
<td>Distinguished Professor</td>
<td>Mathematics</td>
<td>Iowa State University, 1969</td>
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<td>Johnston, J.</td>
<td>Professor</td>
<td>Entomology</td>
<td>University of Arizona, 1972</td>
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<td>Jones Barbour</td>
<td>Instructional Assistant Professor</td>
<td>Department Of Communication</td>
<td>University of Illinois at Urbana-Champaign, 2006</td>
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<td>Jones, Adam</td>
<td>Professor</td>
<td>Biology</td>
<td>University of Georgia, 1998</td>
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<td>Jones, Christine</td>
<td>Lecturer</td>
<td>Anthropology</td>
<td>Texas A&amp;M University, 2013</td>
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<td>Professor</td>
<td>Vet Physiology &amp; Pharmacology</td>
<td>University of Guelph, 1976</td>
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<td>Jones, Edward</td>
<td>Executive Professor</td>
<td>Statistics</td>
<td>Virginia Tech, 1976</td>
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<td>Jones, Eluned</td>
<td>Professor Emerita</td>
<td>Agricultural Economics</td>
<td>Texas A&amp;M University, 1987</td>
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<td>Jones, Harry</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>University of Illinois, 1969</td>
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<td>Jones, Meredeth</td>
<td>Assistant Professor</td>
<td>Vet Large Animal Clinical Sc</td>
<td>Oklahoma State University, 2002</td>
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<td>Jones, Robert</td>
<td>Clinical Assistant Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>Texas A&amp;M University, 2004</td>
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<td>Jones-Mckyer</td>
<td>Ellisa, Associate Professor</td>
<td>Health &amp; Kinesiology</td>
<td>Indiana University, 2005</td>
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<td>Jones-Schubart</td>
<td>Kara, Clinical Assistant Professor</td>
<td>College of Nursing</td>
<td>George Washington University, 2015</td>
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<td>Joshi, R</td>
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<td>Teaching, Learning &amp; Culture</td>
<td>University of South Carolina, 1976</td>
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<td>Jun, Mikyoung</td>
<td>Associate Professor</td>
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<td>University of Chicago, 2005</td>
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<td>Junkins, John</td>
<td>Distinguished Professor</td>
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<td>University of California, Los Angeles, 1969</td>
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<td>Juntune, Joyce</td>
<td>Instructional Associate Professor</td>
<td>Educational Psychology</td>
<td>Texas A&amp;M University, 1997</td>
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<td>Kaihatu, James</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>University of Delaware, 1994</td>
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</table>
Kaiser, Ronald, Professor
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Kakosimos, Konstantinos, Assistant Professor
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PhD, Syracuse University, 1980

King-Metters, Kathryn, Executive Professor
Management
PhD, Capella University, 2007

Kingman, Douglas, Instructional Associate Professor
Biological & Agricultural Eng
PhD, Purdue University, 2002

Kinney, Michael, Associate Professor
Accounting
PhD, University of Arizona, 1990

Kinra, Vikram, Professor
Aerospace Engineering
PhD, Brown University, 1975

Kiral, Eren, Visiting Assistant Professor
Mathematics
PHD, Brown University, 2014

Kirkendall, Andrew, Professor
History
PhD, University of North Carolina at Chapel Hill, 1996

Kirkham, Ernest, Instructional Associate Professor
 Health & Kinesiology
PhD, Texas A&M University, 1981

Kiser, James, Adjunct Professor
School of Law
JD, Texas Wesleyan University School of Law, 2009

Kish, Laszlo, Professor
Electrical & Computer Eng
PhD, Uppsala University, Sweden, 1994

Kitajima, Hiroko, Assistant Professor
Geology & Geophysics
PhD, Texas A&M University, 2010

Klappenecker, Andreas, Professor
Computer Science & Engineering
PhD, Universitat Karlsruhe, 1998

Klein, Andrew, Professor
Geography
PhD, Cornell University, 1997

Klein, Nancy, Associate Professor
Architecture
PhD, Bryn Mawr College, 1991

Klein, Patricia, Associate Professor
Horticultural Sciences
PhD, Texas A&M University, 1989

Klemm, William, Senior Professor
Vet Integrative Biosciences
PhD, University of Notre Dame, 1963

Klinefelter, Danny, Professor & Extension Specialist
Agricultural Economics
PhD, University of Illinois at Urbana-Champaign, 1979

Klose, Steven, Professor & Extension Specialist
Agricultural Economics
PhD, Texas A&M University, 2001

Klughart, Kevin, Adjunct Professor
School of Law
JD, Franklin Pierce Law Center, 1999

Klutke, Georgia, Professor
Industrial & Systems Eng
PhD, Virginia Tech, 1986

Kluver, Alan, Associate Professor
Department Of Communication
PhD, University of Southern California, 1993

Knap, Anthony, Professor
Oceanography
PhD, University of Southampton, 1978

Knappett, Peter, Assistant Professor
Geology & Geophysics
PhD, University of Tennessee, 2010

Knight, Robert, Associate Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1980
Knutson, Allen, Professor & Extension Specialist
Entomology
PHD, Texas A&M University, 1987

Ke, Che-Ming, Professor
Physics And Astronomy
PHD, State University of New York at Stony Brook, 1973

Ke, Gladys, Associate Professor
Vet Integrative Biosciences
PHD, Kent State University, 1996

Koch, Michael, Associate Professor
Political Science
PHD, University of California, Davis, 2002

Kocharovsky, Vitaly, Professor
Physics And Astronomy
PHD, Institute of Applied Physics, Russian Academy of Sciences, 1998

Koiwa, Hisashi, Professor
Horticultural Sciences
PHD, Kyoto University, 1996

Kolari, James, Professor
Finance
PHD, Arizona State University, 1980

Kelasinski, Adam, Associate Professor
Finance
PHD, Massachusetts Institute of Technology, 2006

Kolodziej, Elizabeth, Senior Lecturer
Statistics
PHD, Texas A&M University, 2010

Kolomiets, Mikhailo, Professor
Plant Pathology & Microbiology
PHD, Iowa State University, 1998

Konrad, Christoph, Associate Professor
International Studies
PHD, University of North Carolina at Chapel Hill, 1985

Kontogiorgos, Dimitrios, Associate Professor
Restorative Sciences
PHD, Texas A&M University, 2010

Kornegay, Joe, Professor
Vet Integrative Biosciences
PHD, University of Georgia, 1982

Korty, Robert, Associate Professor
Atmospheric Sciences
PHD, Massachusetts Institute of Technology, 2005

Kothmann, Merwyn, Professor
Ecosystem Science & Mgmt
PHD, Texas A&M University, 1968

Koufteros, Beth, Senior Lecturer
Management
PHD, Bowling Green State University, 1992

Koufteros, Xenophon, Associate Professor
Information & Operations Mgmt
PHD, University of Toledo, 1995

Kraemer, Duane, Senior Professor
Vet Physiology & Pharmacology
PHD, Agricultural & Mechanical College (TAMU), 1966
DVM, Texas A&M University, 1966

Krajicek, John, Executive Professor
College of Business
MS, North Texas State University, 1982

Krammer, Arnold, Professor
History
PHD, University of Wisconsin - Madison, 1965

Krasteva, Silvana, Assistant Professor
Economics
PHD, Duke University, 2009

Kravaris, Costas, Professor
Chemical Engineering
PHD, California Institute of Technology, 1984

Krecek, Rosina, Visiting Professor
Veterinary Pathobiology
JD, University of Pretoria, 1985

Kreider, Richard, Professor
Health & Kinesiology
PHD, University of Southern Mississippi, 1987

Kreuter, Urs, Professor
Ecosystem Science & Mgmt
PHD, Utah State University, 1992

Krisiunas, Kevin, Lecturer
Physics And Astronomy
PHD, University of Washington, 2000

Krolkowski, Wieslaw, Professor
Physics and Astronomy
PHD, Institute of Physics, Polish Academy of Sciences, 1988

Kronenberg, Andreas, Professor
Geology & Geophysics
PHD, Brown University, 1983

Kubena, Karen, Professor
Nutrition & Food Science
PHD, Texas A&M University, 1982

Kuchment, Peter, Distinguished Professor
Mathematics
PHD, Kharkov State University, Russia, 1973

Kulatilaka, Waruna, Associate Professor
Mechanical Engineering
DEN, Purdue University, 2006
Kumar, Amit, Lecturer
George Bush School of Govern
PhD, American University, 2006

Kumar, Panganamala, Distinguished Professor
Electrical & Computer Eng
DSc, Washington University in St. Louis, 1977

Kumar, Subodha, Associate Professor
Information & Operations Mgmt
PhD, University of Texas, Dallas, 2001

Kundur, Deepa, Associate Professor
Electrical & Computer Eng
PhD, University of Toronto, 1999

Kunkel, Gary, Associate Professor
Biochemistry And Biophysics
PhD, University of California, Los Angeles, 1977

Kuo, Li-Jen, Associate Professor
Teaching, Learning & Culture
PhD, University of Illinois at Urbana-Champaign, 2006

Kuo, Yue, Professor
Chemical Engineering
PhD, Columbia University, 1980

Kurup, Priya, Clinical Assistant Professor
Educ Admn & Human Resource Dev
PHD, Texas A&M University, 2011

Kurwitz, Richard, Tees Associate Research Engineer
Nuclear Engineering
PhD, Texas A&M University, 2009

Kuttolamadom, Mathew, Assistant Professor
Eng Tech & Ind Distribution
PhD, Clemson University, 2012

Kwok, Oi-Man, Professor
Educational Psychology
PhD, Arizona State University, 2005

Kyle, Gerard, Professor
Recreation, Parks and Tourism Sciences
PhD, Pennsylvania State University, 2001

La Pastina,, Associate Professor
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PHD, The University of Texas - Austin, 1999

Laane, Jaan, Professor
Chemistry
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Lacey, Ronald, Professor
Biological & Agricultural Eng
PhD, University of Kentucky, 1992

Lacher, Thomas, Professor
Wildlife & Fisheries Sciences
PhD, University of Pittsburgh, 1980

Lackey, Katherine, Adjunct Professor
School of Law
JD, Texas Wesleyan University School of Law, 2005

Lafayette, Carol, Professor
Visualization
MFA, University at Buffalo, State University of New York, 1991

Lafon, Charles, Professor
Geography
PhD, University of Tennessee, 2000

Lagoudas, Dimitris, Professor
Aerospace Engineering
PhD, Lehigh University, 1986

Lahey, Joanna, Associate Professor
Public Service & Administration
PHD, Massachusetts Institute of Technology, 2005

Lahodny, Glenn, Instructional Assistant Professor
Mathematics
PHD, Texas Tech University, 2012

Laird, Carl, Associate Professor
Chemical Engineering
DVM, Carnegie Mellon University, 2006

Lake, Justin, Associate Professor
International Studies
PHD, Harvard University, 2008

Lakkimsetti, Chaitanya, Assistant Professor
Sociology
PHD, University of Wisconsin, 2010

Lalk, Thomas, Associate Professor
Mechanical Engineering
PHD, University of Wisconsin-Madison, 1972

Lamb, William, Associate Professor
Geology & Geophysics
PHD, University of Wisconsin-madison, 1987

Lamby, Philipp, Visiting Assistant Professor
Mathematics
PHD, RWTH Aachen, 2007

Lamoreaux, Jason, Lecturer
Philosophy & Humanities
PHD, Texas Christian University, 2011

Landmark, Leena, Adjunct Assistant Professor
Educational Psychology
PHD, Texas A&M University, 2009

Landry, Karen, Assistant Professor
College of Nursing
PHD, Texas Women's University, 2008

Landsberg, Joseph, Professor
Mathematics
PHD, Duke University, 1990
Lane, Robert, Professor
Petroleum Engineering
PHD, University of Florida, 1971

Lang, Peter, Associate Professor
Architecture
PHD, New York University, 2000

Langari, Gholamreza, Professor
Eng Tech & Ind Distribution
PHD, University of California, Berkeley, 1990

Langford, Candice, Research Assistant Professor
Vet Integrative Biosciences
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Laporte, Catharina, Lecturer
Anthropology
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Lara-Alecio, Rafael, Professor
Educational Psychology
PHD, University of Utah, 1991

Larios, Adam, Visiting Assistant Professor
Mathematics
PHD, University Of California-Irvine, 2011

Larke, Alvin, Professor
Ag Leadership, Educ & Comm
PHD, University of Missouri - Columbia, 1982

Larke, Patricia, Professor
Teaching, Learning & Culture
EdD, University of Missouri, 1984

Larson, David, Professor
Mathematics
PHD, University of California, Berkeley, 1976

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International Studies
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Lasala, Phillip, Lecturer
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Accounting
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Laub, James, Clinical Assistant Professor
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Construction Science
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Lawhon, Sara, Associate Professor
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Ecosystem Science & Mgmt
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Lawler, John, Professor
Health & Kinesiology
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Lawley, Mark, Professor
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Lawo-Sukam, Alain, Associate Professor
Hispanic Studies
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Wildlife & Fisheries Sciences
PHD, University of Missouri, 1962

Lawrence, Frederick, Professor
Eng Tech & Ind Distribution
PHD, Texas A&M University, 1999

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PHD, Ecole National Supérieure de Mécanique et d'Aérote, 2013

Leatham, David, Professor
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Lee, Chanam, Professor
Landscape Arch & Urban Planning
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Physics And Astronomy
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Lee, Hyunyoung, Senior Lecturer
Computer Science & Engineering
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Lee, Jason, Associate Professor  
Poultry Science  
PhD, Texas A&M University, 2006

Lee, Kyung, Lecturer  
Recreation, Parks and Tourism Sciences  
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Lee, Sang, Visiting Assistant Professor  
Mathematics  
PhD, University of Oklahoma, 2012

Lee, Sungyon, Assistant Professor  
Mechanical Engineering  
PhD, Massachusetts Institute of Technology, 2010

Lee, William, Professor  
Petroleum Engineering  
PhD, Georgia Institute of Technology, 1963

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Ag Leadership, Educ & Comm  
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Biology  
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Lemke, Michael, Clinical Assistant Professor  
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Lemmon, Mark, Associate Professor  
Atmospheric Sciences  
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Lemmons, Kelly, Lecturer  
Geography  
PhD, Texas A&M University, 2013

Lench, Heather, Associate Professor  
Psychology  
PhD, University of California, Irvine, 2007

Lenihan, John, Associate Professor  
History  
PhD, University of Maryland, 1976

Lenox, Mark, Professor  
Nuclear Engineering  
PhD, University of Tennessee, 2009

Leon, Victor, Professor  
Eng Tech & Ind Distribution  
PhD, Lehigh University, 1991

Leonard, Matthew, Lecturer  
Eng Tech & Ind Distribution  
BS, Texas A&M University, 1987

Lester, Richard, Clinical Professor  
Management  
PhD, Texas A&M University, 2003

Leones, Arnold, Professor  
Psychology  
EdD, North Texas State University, 1969

Levine, Gwendolyn, Clinical Assistant Professor  
Veterinary Pathobiology  
DVM, Texas A&M University, 2006

Lewis, Chance, Associate Professor  
Teaching, Learning & Culture  
PhD, Colorado State University, 2001

Lewis, Jennifer, Lecturer  
Mathematics  
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Leyk, Teresa, Senior Lecturer  
Computer Science & Engineering  
PhD, Australian National University, 1998

Li, Jianrong, Associate Professor  
Vet Integrative Biosciences  
PhD, University of Hawaii, 1997

Li, Lin, Lecturer  
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PhD, Columbia University, 2006

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Landscape Arch & Urban Planning  
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Li, Peng, Professor  
Electrical & Computer Eng  
PhD, Carnegie Mellon University, 2003

Li, Qi, Professor  
Economics  
PhD, Texas A&M University, 1991

Li, Qinglei, Assistant Professor  
Vet Integrative Biosciences  
PhD, Harbin Medical University, 2001

Li, Quan, Professor  
Political Science  
PhD, Florida State University, 1998

Li, Ying, Professor  
Teaching, Learning & Culture  
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Li, Ying, Clinical Assistant Professor  
Information & Operations Mgmt  
PhD, University of Michigan, 2005

Li, Ying, Associate Professor  
Mechanical Engineering  
EdD, University of Florida, 2007

Liang, Faming, Professor  
Statistics  
PhD, The Chinese University of Hong Kong, 1997
Liang, Hong, Professor
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Liang, Hwa, Senior Lecturer
Statistics
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Liang, Jenn, Professor
Petroleum Engineering
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Lidbury, Jonathan, Assistant Professor
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Lieuwen, Peter, Professor
Performance Studies
PhD, University of California, Santa Barbara, 1984

Liew, Jeffrey, Professor
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Light, Jessica, Associate Professor
Wildlife & Fisheries Sciences
PhD, Louisiana State University, 2005

Lightfoot, John, Professor
Health & Kinesiology
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Lillibridge, Robin, Professor
Epidemiology & Biostatistics
MD, Uniformed Services of the Health Sciences, 1981

Lim, Soon, Lecturer
Chemistry
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Lima-Filho, Paulo, Professor
Mathematics
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Lin, Jiajing, Lecturer
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Lin, Xiaorong, Associate Professor
Biology
PhD, University of Georgia, 2003

Lincoln, Yvonna, Distinguished Professor
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Lindahl, Paul, Professor
Chemistry
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Lindell, Michael, Professor
Landscape Arch & Urban Planning
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Lindner, James, Professor
Ag Leadership, Educ & Comm
PhD, Ohio State University, 2000

Lindo, Jason, Associate Professor
Economics
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Lineberger, R, Professor
Horticultural Sciences
PhD, Cornell University, 1978

Linn, Brian, Professor
History
PhD, Ohio State University, 1985

Linneman, Judith, Instructional Assistant Professor
Sociology
PhD, Iowa State University, 1985

Lints, Robyn, Associate Professor
Biology
PhD, University of Melbourne, Australia, 1993

Lints, Thierry, Assistant Professor
Biology
PhD, The University of Melbourne, Australia, 1994

Little, Charles, Lecturer
George Bush School of Govern
PhD, University of North Texas, 1985

Little, Dallas, Professor
Civil Engineering
PhD, Texas A&M University, 1979

Litzenberg, Kerry, Professor
Agricultural Economics
PhD, Purdue University, 1979

Liu, Dongxiao, Assistant Professor
Sociology
PhD, Harvard University, 2007

Liu, Jyh, Professor
Computer Science & Engineering
PhD, University of Michigan, 1989

Liu, Li, Research Assistant Professor
Materials Science & Eng
PhD, Northwestern University, 2005

Liu, Rui, Visiting Assistant Professor
Mathematics
PHD, Nankai University, 2009

Liu, Tie, Associate Professor
Electrical & Computer Eng
PhD, University of Illinois, 2006

Liu, Wenshe, Associate Professor
Chemistry
PhD, University of California, Davis, 2005
Liu, Xinsheng, Lecturer
Bush School of Government and Public Service
PhD, Texas A&M University, 1999

Liu, Yan, Assistant Professor
Marketing
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Livesay, Harold, Professor
History
PhD, John Hopkins University, 1970

Lockett, Landry, Senior Lecturer
Ag Leadership, Educ & Comm
EDD, Texas A&M University, 2007

Lockless, Steve, Assistant Professor
Biology
PhD, University of Texas, Dallas, 2002

Loeppert, Richard, Professor
Soil and Crop Sciences
PhD, University of Florida, 1976

Logan, Linda, Professor
Veterinary Pathobiology
PhD, University of California, Davis, 1987
DVM, Texas A&M University, 1976

Logan, Timothy, Lecturer
Meteorology
PHD, University of North Dakota, 2014

Loguinov, Dmitri, Professor
Computer Science & Engineering
PhD, City University of New York, 2002

Loh, Koushen, Senior Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1984

Lombard, Frederick, Visiting Professor
Statistics
PHD, University of Johannesburg, 1975

Lombardini, Leonardo, Professor
Horticultural Sciences
PhD, Michigan State University, 1999

Long, Charles, Associate Professor
Vet Physiology & Pharmacology
PhD, University of Massachusetts, 1996

Long, James, Assistant Professor
Statistics
PhD, University of California, Berkeley, 2013

Longnecker, Michael, Professor
Statistics
PhD, Florida State University, 1976

Loopstra, Carol, Associate Professor
Ecosystem Science & Mgmt
PhD, North Carolina State University, 1992

Lopez, Roel, Professor
Wildlife & Fisheries Sciences
PhD, Texas A&M University, 2001

Lord, Dominique, Associate Professor
Civil Engineering
PhD, University of Toronto, 2000

Lorenzo, Roger, Lecturer
Eng Tech & Ind Distribution
MS, University of Kansas, 1972

Lorja Lepiz, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, Universidad Nacional of Costa Rica, 2000

Louder, Martha, Professor
Accounting
PhD, Arizona State University, 1990

Love, Charles, Associate Professor
Vet Large Animal Clinical Sc
PhD, University of Pennsylvania, 1995
DVM, University of Missouri-Columbia, 1984

Love, Harold, Professor Emeritus
Agricultural Economics
PhD, University of California, Berkeley, 1998

Loving, Cathleen, Associate Professor
Teaching, Learning & Culture
PhD, University of Texas, 1990

Loving, Jerome, Distinguished Professor
English
PhD, Duke University, 1973

Lozano, Bethany, Lecturer
Sociology
PHD, Texas A&M University, 2010

Lozovskiy, Alexander, Visiting Assistant Professor
Mathematics
PHD, University of Pittsburgh, 2010

Lu, Mi, Professor
Electrical & Computer Eng
PhD, Rice University, 1987

Lu, Zhipeng, Lecturer
Architecture
PhD, Texas A&M University, 2009

Lucas, Gary, Professor
School of Law
JD, Tulane University, 2004

Lucchesi, Robert, Professor
Chemistry
PhD, California Institute of Technology, 1982

Luco Echeverria, Assistant Professor
Economics
PHD, Northwestern University, 2014
<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Gender</th>
<th>Department</th>
<th>School/University/Institution, Year</th>
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<tbody>
<tr>
<td>Luiselli, Alessandra</td>
<td>Professor</td>
<td>Hispanic Studies</td>
<td>University of New Mexico, 1990</td>
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<td>Lum, Jason</td>
<td>Lecturer</td>
<td>George Bush School of Gov</td>
<td>University of California, Berkeley, 2000</td>
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<td>Luo, Wen</td>
<td>Associate Professor</td>
<td>Educational Psychology</td>
<td>Texas A&amp;M University, 2007</td>
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<td>Lupiani, Blanca</td>
<td>Professor</td>
<td>Veterinary Pathobiology</td>
<td>University of Maryland, 1994</td>
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<td>Lupton, Joanne</td>
<td>Distinguished Professor</td>
<td>Nutrition &amp; Food Science</td>
<td>University of California, Davis, 1984</td>
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<td>Lutkenhaus, Jodie</td>
<td>Associate Professor</td>
<td>Chemical Engineering</td>
<td>University of Notre Dame, 2003</td>
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<td>Lyle, Mitchell</td>
<td>Professor</td>
<td>Oceanography</td>
<td>Oregon State University, 1978</td>
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<td>Lynch, Benjamin</td>
<td>Lecturer</td>
<td>Mathematics</td>
<td>University of Tennessee, 2010</td>
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<td>Lynch, Darrell</td>
<td>Lecturer</td>
<td>Anthropology</td>
<td>University of Tennessee, 2014</td>
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<td>Lynch, Patricia</td>
<td>Clinical Professor</td>
<td>Educational Psychology</td>
<td>Texas A&amp;M University, 1992</td>
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<td>Lyons, Robert</td>
<td>Professor &amp; Extension Specialist</td>
<td>Ecosystem Science &amp; Mgmt</td>
<td>Texas A&amp;M University, 1990</td>
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<td>Lytton, Robert</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>University of Texas, Austin, 1967</td>
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<td>Lyuksyutov, Igor</td>
<td>Professor</td>
<td>Physics And Astronomy</td>
<td>Highest Attestation Commission at Ministry of Education and Science of Russian Federation, 1990</td>
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<td>Ma, Ji</td>
<td>Tees Asst Research Scientist</td>
<td>Mechanical Engineering</td>
<td>Texas A&amp;M University, 2012</td>
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<td>Ma, Xingman</td>
<td>Associate Professor</td>
<td>Civil Engineering</td>
<td>Missouri University of Science and Technology, 2004</td>
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<td>Ma, Yanyuan</td>
<td>Professor</td>
<td>Statistics</td>
<td>Massachusetts Institute of Technology, 1999</td>
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<td>MacNamee, Richard</td>
<td>Senior Lecturer</td>
<td>International Affairs</td>
<td>Royal Military Academy Sandhurst, 1998</td>
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<td>Machann, Clinton</td>
<td>Professor</td>
<td>English</td>
<td>University of Texas, 1976</td>
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<td>Machen, Richard</td>
<td>Professor &amp; Extension Specialist</td>
<td>Animal Science</td>
<td>Texas A&amp;M University, 1987</td>
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<td>Mackenzie, Duncan</td>
<td>Associate Professor</td>
<td>Biology</td>
<td>University of California, Berkeley, 1980</td>
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<td>Mackin, Robert</td>
<td>Instructional Assistant Professor</td>
<td>Sociology</td>
<td>University of Wisconsin-Madison, 1998</td>
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<td>Macri, Lucas</td>
<td>Associate Professor</td>
<td>Physics And Astronomy</td>
<td>Harvard University, 2001</td>
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<td>Madigan, Michael</td>
<td>Professor</td>
<td>Biomedical Engineering</td>
<td>Virginia Commonwealth University, 2001</td>
</tr>
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<td>Madsen, Christi</td>
<td>Professor</td>
<td>Electrical &amp; Computer Eng</td>
<td>Rutgers State University of New Jersey, 1996</td>
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<td>Madsen, Jean</td>
<td>Professor</td>
<td>Educ Admn &amp; Human Resource Dev</td>
<td>University of Kansas, 1987</td>
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<td>Maffei, Gerald</td>
<td>Visiting Professor</td>
<td>Architecture</td>
<td>University of California, Berkeley, 1969</td>
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<td>Maggard, Bryan</td>
<td>Senior Lecturer</td>
<td>Petroleum Engineering</td>
<td>Texas A&amp;M University, 2000</td>
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<td>Maggert, Keith</td>
<td>Associate Professor</td>
<td>Biology</td>
<td>University of California, San Diego, 2000</td>
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<td>Magill, Clint</td>
<td>Professor</td>
<td>Plant Pathology &amp; Microbiology</td>
<td>Cornell University, 1969</td>
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<td>Mahajan, Arvind</td>
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<td>Finance</td>
<td>George State University, 1980</td>
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<tr>
<td>Mahapatra, Rabinarayan</td>
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<td>Computer Science &amp; Engineering</td>
<td>Indian Institute of Technology, Kharagpur, 1992</td>
</tr>
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<td>Mahapatra, Rupak</td>
<td>Associate Professor</td>
<td>Physics And Astronomy</td>
<td>University of Minnesota, 2000</td>
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</table>
Maitland, Duncan, Professor
Biomedical Engineering
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Malin, Charles, Adjunct Professor
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PhD, University of Canterbury, New Zealand, 1984

Maness, Robert, Visiting Associate Professor
Economics
PhD, Texas A&M University, 1992

Manjunath, Vikram, Assistant Professor
Economics
PhD, University of Rochester, 2011

Mankin, Joseph, Clinical Assistant Professor
Vet Small Animal Clinical Sc
DVM, University of Tennessee-Knoxville, 2007

Mankin, Kelley, Assistant Professor
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Manley, Matthew, Clinical Assistant Professor
Information & Operations Mgmt
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Mann, George, Professor
Architecture
MS, Columbia University, 1962

Mannan, Mahboobul, Professor
Chemical Engineering
PhD, University of Oklahoma, 1986

Mansell, Karen, Clinical Professor
Veterinary Pathobiology
DVM, University of Florida, 1989

Manson, Michael, Professor
Biology
PhD, Stanford University, 1976

Mansoor, Bilal, Assistant Professor
Mechanical Engineering
PHD, University of Michigan, 2010

Manuel, David, Instructional Assistant Professor
Mathematics
MS, Texas A&M University, 1994

Marcantonio, Franco, Professor
Geology & Geophysics
PhD, Columbia University, 1994

Marcantonio, Janet, Executive Professor
College of Business
PhD, New York University, 1999

Marchbanks, Miner, Associate Research Scientist
Political Science
PHD, Texas A&M University, 2005

Maren, Stephen, Professor
Psychology
PhD, University of Southern California, 1993

Marianno, Craig, Tees Senior Research Engineer
Nuclear Engineering
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Marin Thornton, Instructional Associate Professor
Bush School of Government and Public Service
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Mark, Christine, Clinical Assistant Professor
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Markovic, Milan, Associate Professor
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Marlow, William, Professor
Nuclear Engineering
PHD, University of Texas, 1973

Marsh, Chad, Clinical Assistant Professor
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Marshall, Jennifer, Assistant Professor
Physics And Astronomy
PhD, Ohio State University, 2006
MS, Ohio State University, 2003

Marshall, Stephanie, Adjunct Professor
School of Law
JD, Texas Wesleyan University, 2000
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<td>Senior Lecturer, Finance</td>
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<td>Executive Professor, Recreation, Parks and Tourism Sciences</td>
<td>PhD, University of Tennessee, Knoxville, 2004</td>
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<td>Assistant Professor &amp; Extension Specialist, Horticultural Sciences</td>
<td>PhD, Michigan State University, 1998</td>
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<td>Associate Professor, Teaching, Learning &amp; Culture</td>
<td>PhD, University of Pittsburgh, 2004</td>
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<td>Professor, English</td>
<td>PhD, Duke University, 1988</td>
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<td>Clinical Assistant Professor, Teaching, Learning &amp; Culture</td>
<td>PhD, New Mexico State University, 2007</td>
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<td>PhD, University of California, Berkeley, 2002</td>
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<td>Senior Lecturer, Chemistry</td>
<td>PhD, Texas A&amp;M University, 1999</td>
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<td>PhD, University of Minnesota, 2009</td>
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<td>Professor, Sociology</td>
<td>PhD, University of Chicago, 1996</td>
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<td>PhD, University of Texas, Austin, 1999</td>
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<td>Professor, Health &amp; Kinesiology</td>
<td>EDD, Stanford University, 1981</td>
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<td>Visiting Professor, Petroleum Engineering</td>
<td>PhD, Georgia Institute of Technology, 1964</td>
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<td>Professor, Philosophy &amp; Humanities</td>
<td>PhD, University of Chicago, 1972</td>
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<td>Professor, English</td>
<td>PhD, University of Pittsburgh, 1974</td>
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<td>McCarl, Bruce</td>
<td>Distinguished Professor, Agricultural Economics</td>
<td>PhD, Pennsylvania State University, 1973</td>
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<td>Lecturer, Chemistry</td>
<td>PhD, George Washington University, 2009</td>
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McClaren, Ryan, Assistant Professor
Nuclear Engineering
PhD, University of Michigan, 2007

McCormick, Anita, Adjunct Assistant Professor
Educational Psychology
PHD, Texas A&M University, 2000

McCoy, John, Adjunct Professor
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McDaniel, Stephen, Professor
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McWhorter, Alton, Professor
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Miller, Jeremy, Lecturer  
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Miller, Julian, Visiting Professor  
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Miller, Matthew, Senior Professor  
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Miller, Paula, Clinical Professor  
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Miller, Rhonda, Professor  
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Miller, Scott, Professor  
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Miller, Stephen, Professor  
Hispanic Studies  
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Milstein, Slocane, Clinical Assistant Professor  
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Miner-Rubino, Kathi, Assistant Professor  
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Mioduszewski, Saskia, Associate Professor  
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Mirabolfathi, Nader, Research Associate Professor  
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Miranda, Rajesh, Professor  
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Mishra, Aashwin, Lecturer  
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English  
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Mjelde, James, Professor  
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PhD, University of Illinois at Urbana-Champaign, 1985

Moible, Benedict, Assistant Professor  
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Mohtarr, Rabi, Professor  
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Molina, Angel, Graduate Assistant Teaching  
Political Science  
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Monroe, James, Lecturer  
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Montague, Marcia, Adjunct Assistant Professor  
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PHD, Texas A&M University, 2009

Moore, Georgianne, Associate Professor  
Ecosystem Science & Mgmt  
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Moore, Kevin, Executive Professor  
Finance  
MBA, The Wharton School, 1994

Moore, Lori, Associate Professor  
Ag Leadership, Educ & Comm  
PhD, University of Florida, 2003
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<td>Sociology</td>
<td>University of Minnesota, 2005</td>
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<td>Professor</td>
<td>Wildlife &amp; Fisheries Sciences</td>
<td>University of California, Davis, 1990</td>
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<td>Professor</td>
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<td>Hispanic Studies</td>
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<td>Morel, Jim, Jim</td>
<td>Professor</td>
<td>Nuclear Engineering</td>
<td>University of New Mexico, 1979</td>
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<td>Moreland, Jack, Jack</td>
<td>Clinical Assistant Professor</td>
<td>College of Nursing</td>
<td>Capella University, 2011</td>
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<td>Industrial &amp; Systems Eng</td>
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<td>Soil and Crop Sciences</td>
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<td>Eng Tech &amp; Ind Distribution</td>
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<td>Petroleum Engineering</td>
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<td>Petroleum Engineering</td>
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<td>Associate Professor</td>
<td>Performance Studies</td>
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<td>Health Policy &amp; Management</td>
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<td>Public Service &amp; Administration</td>
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<td>Professor</td>
<td>Wildlife &amp; Fisheries Sciences</td>
<td>Oregon State University, 1982</td>
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<td>School of Law</td>
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<td>Aerospace Engineering</td>
<td>University La Sapienza of Rome, 1980</td>
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<td>Political Science</td>
<td>Texas A&amp;M University, 2013</td>
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<td>Biology</td>
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<td>Professor Emeritus</td>
<td>Statistics</td>
<td>University of Bremen, 1997</td>
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<td>Mechanical Engineering</td>
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<td>Associate Professor</td>
<td>Veterinary Pathobiology</td>
<td>Hokkaido University, 1999</td>
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<td>Mechanical Engineering</td>
<td>PhD, Georgia Institute of Technology, 2004</td>
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<td>Senior Lecturer</td>
<td>Chemistry</td>
<td>PHD, University of California, San Diego, 2000</td>
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<td>Muller, Robert</td>
<td>Clinical Associate Professor</td>
<td>Edu Admn &amp; Human Resource Dev</td>
<td>PhD, University of Texas, 1989</td>
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<td>Mullet, John</td>
<td>Professor</td>
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<td>PhD, University of Illinois at Urbana-Champaign, 1981</td>
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<td>Mullins, Leisha</td>
<td>Senior Lecturer</td>
<td>Biochemistry And Biophysics</td>
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<td>JD, Villanova University School of Law, 2004</td>
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<td>Professor</td>
<td>Public Service &amp; Administration</td>
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<td>Munster, Clyde</td>
<td>Professor</td>
<td>Biological &amp; Agricultural Eng</td>
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<td>Nutrition &amp; Food Science</td>
<td>PhD, Virginia Tech, 1990</td>
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<td>Associate Professor</td>
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<td>Murgaia, Edward</td>
<td>Professor</td>
<td>Sociology</td>
<td>PhD, University of Texas, 1978</td>
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<td>Associate Professor</td>
<td>Ag Leadership, Edu &amp; Comm</td>
<td>PhD, Texas A&amp;M University, 1997</td>
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<td>School of Law</td>
<td>JD, The University of Texas School of Law, 1993</td>
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<td>Murphy, Robin</td>
<td>Professor</td>
<td>Computer Science &amp; Engineering</td>
<td>PhD, Georgia Institute of Technology, 1992</td>
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<td>Ag Leadership, Edu &amp; Comm</td>
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<td>Professor</td>
<td>Vet Integrative Biosciences</td>
<td>PhD, University of Tulsa, 1997</td>
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<td>Murray, Christine</td>
<td>Instructional Assistant Professor</td>
<td>English</td>
<td>PhD, University of Texas, Arlington, 2005</td>
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<td>Associate Professor</td>
<td>Soil and Crop Sciences</td>
<td>PhD, Cornell University, 2008</td>
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<td>Associate Professor</td>
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<td>PhD, Texas A&amp;M University, 2004</td>
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<td>Lecturer</td>
<td>College of Business</td>
<td>PhD, Texas Christian University, 2012</td>
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<td>Clinical Professor</td>
<td>Veterinary Pathobiology</td>
<td>PhD, North Carolina State University, 2000</td>
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<td>Professor</td>
<td>Biochemistry And Biophysics</td>
<td>PhD, California Institute of Technology, 1996</td>
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<td>Clinical Assistant Professor</td>
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<td>PhD, University of Arkansas, 2008</td>
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<td>Associate Professor</td>
<td>Veterinary Pathobiology</td>
<td>PhD, Washington State University, 2002</td>
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<td>Myers, Adam</td>
<td>Senior Lecturer</td>
<td>Accounting</td>
<td>JD, Harvard Law School, 1985</td>
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<td>Assistant Professor</td>
<td>Veterinary Pathobiology</td>
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<td>Ag Leadership, Edu &amp; Comm</td>
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<td>Research Assistant Professor</td>
<td>Psychology</td>
<td>PhD, University of Southern California, 1993</td>
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<td>Naito, Adam</td>
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<td>Geography</td>
<td>PHD, Texas A&amp;M University, 2014</td>
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<td>Nan, Beiyan</td>
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<td>PHD, Peking University, 2007</td>
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Nanopoulos, Dimitri, Distinguished Professor
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Newell-Fugate, Anne, Assistant Professor
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PhD, Clemson University, 2010

Newman, Julie, Associate Professor
Geology & Geophysics
PhD, University of Rochester, 1993
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<th>Department</th>
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<td>Newman, Neal</td>
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<td>Howard University</td>
<td>1998</td>
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<td>Ng, Desmond</td>
<td>Associate Professor</td>
<td>Agricultural Economics</td>
<td>PhD</td>
<td>University of Illinois at Urbana-Champaign</td>
<td>2001</td>
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<td>Nguyen, Cam</td>
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<td>Electrical &amp; Computer Eng</td>
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<td>Nichols, Anne</td>
<td>Associate Professor Of The Practice</td>
<td>Architecture</td>
<td>PhD</td>
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<td>Nichols, John</td>
<td>Associate Professor</td>
<td>Construction Science</td>
<td>PhD</td>
<td>University of Newcastle, Australia</td>
<td>2002</td>
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<td>Niedzwecki, John</td>
<td>Professor</td>
<td>Civil Engineering</td>
<td>PhD</td>
<td>The Catholic University of America</td>
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<td>Nielsen-Gammon, John</td>
<td>Professor</td>
<td>Atmospheric Sciences</td>
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<td>Nikolov, Zivko</td>
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<td>Biological &amp; Agricultural Eng</td>
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<td>Nippe, Michael</td>
<td>Assistant Professor</td>
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<td>Nite, Sandra</td>
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<td>Mathematics</td>
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<td>Nixon, Clair</td>
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<td>Nober, Roger</td>
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<td>School of Law</td>
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<td>Norman, Keri</td>
<td>Research Assistant Professor</td>
<td>Veterinary Pathobiology</td>
<td>PHD</td>
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<td>Norris, William</td>
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<td>International Affairs</td>
<td>PhD</td>
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<td>North, Jerry</td>
<td>Distinguished Professor</td>
<td>Atmospheric Sciences</td>
<td>PhD</td>
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<td>Chemistry</td>
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<td>Agricultural Economics</td>
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<td>Noshadravan, Arash</td>
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<td>Civil Engineering</td>
<td>PhD</td>
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<td>Nowotarski, Christopher</td>
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<td>Atmospheric Sciences</td>
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<td>Petroleum Engineering</td>
<td>PhD</td>
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<td>Ntaimo, Lewis</td>
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<td>Industrial &amp; Systems Eng</td>
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<td>2004</td>
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<td>O'Farrell, Mary</td>
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<td>PhD</td>
<td>University of California, Berkeley</td>
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<td>Biomedical Engineering</td>
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<td>Architecture</td>
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<td>Tees Research Professor</td>
<td>Mechanical Engineering</td>
<td>PhD</td>
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<td>Ogletree, Quinita</td>
<td>Lecturer</td>
<td>Teaching, Learning &amp; Culture</td>
<td>PHD</td>
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<td>Ohsfeldt, Robert</td>
<td>Professor</td>
<td>Health Policy &amp; Management</td>
<td>PhD</td>
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<td>Ojeda, Lizette</td>
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<td>Educational Psychology</td>
<td>PHD</td>
<td>University of Missouri - Columbia</td>
<td>2009</td>
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<td>Oliva, Rogelio</td>
<td>Associate Professor</td>
<td>Information &amp; Operations Mgmt</td>
<td>PHD</td>
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<td>Oliver, Lawrence</td>
<td>Professor</td>
<td>English</td>
<td>PhD</td>
<td>Pennsylvania State University</td>
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<td>Olivera, Francisco</td>
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<td>Civil Engineering</td>
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<td>University of Texas</td>
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Olson, James, Senior Lecturer
International Affairs
JD, University of Iowa, 1969

Olszewski, Thomas, Professor
Geology & Geophysics
PhD, Pennsylvania State University, 2000

Omran, Mohamed, Clinical Assistant Professor
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Oneill, Christopher, Visiting Assistant Professor
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Onica, Constantin, Instructional Assistant Professor
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Ono, Hiroshi, Associate Professor
Sociology
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Orsi, Alejandro, Professor
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PhD, Texas A&M University, 1993

Ortega, Luis, Tees Assistant Research Engineer
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Ortega-Aguilar, Dionisio, Instructional Assistant Professor
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Orville, Richard, Research Professor
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Osburn, Wesley, Associate Professor
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Ostrovskaya, Natela, Senior Lecturer
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Oswald, John, Professor
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Outlaw, Joe, Professor & Extension Specialist
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Outley, Corliss, Associate Professor
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Owen, Erica, Assistant Professor
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Ozerov, Oleg, Professor
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Ozkan, Tanil, Visiting Assistant Professor
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Pacek, Alexander, Professor
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Packard, Jane, Associate Professor
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Packard, Mark, Professor
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Padron, Yolanda, Professor
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EdD, University of Houston, 1985

Paetzold, Ramona, Professor
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JD, University of Nebraska, 1990
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Page, Robin, Clinical Assistant Professor
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Pantano, John, Research Professor
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Paouris, Grigorios, Professor
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Papovich, Casey, Associate Professor
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Pappas, Gregory, Professor
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Parish, Janet, Clinical Professor
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Park, John, Professor & Extension Specialist
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Park, Philip, Assistant Professor
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Park, William, Professor
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Parke, Frederic, Professor
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Phillips, Glenn, Adjunct Assistant Professor
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Phillips, Susan, Professor
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Pierce, Tanya, Associate Professor
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Pierson, Elizabeth, Associate Professor
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Pierson, Leland, Professor
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Pietrantonio, Patricia, Professor
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Pilant, Michael, Professor
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Pillai, Suresh, Professor
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Pina, Manuel, Associate Professor
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Pine, Michelle, Clinical Associate Professor
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Pinedo, Pablo, Assistant Professor
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Pishko, Michael, Professor
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Pisier, Gilles, Distinguished Professor
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Pistikopoulos, Efstratios, Professor
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Pittman, Andrew, Clinical Associate Professor
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Pitts, Jon, Professor
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Plankey Videla, Associate Professor
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Plotkin, Pamela, Research Associate Professor
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Poirot, Kristan, Associate Professor
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Pokrovsky, Valery, Distinguished Professor
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Pollock, Sara, Visiting Assistant Professor
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Pollock, Thomas, Associate Professor
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Poltoratski, Alexei, Professor
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Polycarpou, Andreas, Professor
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Polymenis, Michael, Professor
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Ponjuan, Luis, Associate Professor
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Pope, Christopher, Distinguished Professor
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Pope, Michael, Professor
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Popescu, Sorin, Professor
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Popov, Bojan, Professor
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Portales, Marco, Professor
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Price, Edwin, Professor
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Entomology
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Pulak, Cemalettin, Associate Professor
Anthropology
PhD, Texas A&M University, 1996

Pullen, Kirsten, Associate Professor
Performance Studies
PhD, University of Wisconsin-Madison, 2001

Puller, Steven, Associate Professor
Economics
PhD, University of California, Berkeley, 2001

Pustay, Michael, Professor
Management
PhD, Yale University, 1973

Putcha, Rumya, Assistant Professor
Performance Studies
PhD, University of Chicago, 2011

Qaraqe, Khalid, Professor
Electrical & Computer Eng
PhD, Texas A&M University, 1997

Qian, Xiaofeng, Assistant Professor
Materials Science & Eng
PhD, Massachusetts Institute of Technology, 2008

Qian, Xiaoning, Assistant Professor
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PhD, Yale University, 2005

Qiao, Feng, Assistant Professor
Biochemistry And Biophysics
PhD, Univ of California - Los Angeles, 2005

Qu, Tongbin, Lecturer
Landscape Arch & Urban Planning
PhD, Texas A&M University, 2010

Quadrifoglio, Luca, Associate Professor
Civil Engineering
PhD, University of Southern California, 2005

Qu, Francis, Professor
Visualization
PhD, University of Michigan, 1990

Quick, Christopher, Professor
Vet Physiology & Pharmacology
PhD, Rutgers University, 1999

Quintana, María, Associate Professor
Hispanic Studies
PhD, University of California, Berkeley, 1998

Quiring, Steven, Associate Professor
Geography
PhD, University of Delaware, 2005

Rackley, Robin, Clinical Professor
Teaching, Learning & Culture
PhD, Texas A&M University, 2004
Radcliff, Tiffany, Associate Professor
Health Policy & Management
PhD, School of Public Health University of Minnesota, 2000

Radovic, Miladin, Associate Professor
Materials Science & Eng
PhD, Drexel University, 2001

Radzik, Linda, Professor
Philosophy & Humanities
PhD, University of Arizona, 1997

Rae, William, Clinical Professor
Educational Psychology
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Ragusa, Jean, Associate Professor
Nuclear Engineering
PhD, Institut National Polytechnique de Grenoble, 2002

Rahe, Maurice, Senior Associate Professor
Mathematics
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Rahimian, Mina, Senior Lecturer
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Rajagopal, Kumbakonam, Distinguished Professor
Mechanical Engineering
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Rajan, Nithya, Assistant Professor
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PhD, Texas Tech University, 2007

Ramadoss, Jayanth, Assistant Professor
Vet Physiology & Pharmacology
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Ramanathan, Suresh, Professor
Marketing
PhD, New York University, 2002

Ramasubramanian, Srividya, Associate Professor
Department Of Communication
PhD, Pennsylvania State University, 2004

Rambo, Lynne, Professor
School of Law
JD, The University of Georgia, 1987

Ramos, Lisa, Assistant Professor
History
PHD, Columbia University, 2008

Ramsey, Wesley, Associate Professor
Animal Science
PHD, New Mexico State University, 1996

Randall, Robert, Professor
Civil Engineering
PhD, University of Rhode Island, 1972

Randel, Ronald, Professor
Animal Science
PhD, Purdue University, 1971

Rangan, Sudarsan, Clinical Assistant Professor
Information & Operations Mgmt
PHD, University of Alabama, 2008

Rangel Posada., Assistant Professor
Entomology
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Rankin, Kathleen, Professor
Public Health Sciences
DDS, Baylor College of Dentistry, 1977

Rao, Asha, Lecturer
Biology
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Rapp, Anita, Assistant Professor
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Rapp, Ralf, Professor
Physics And Astronomy
PHD, Rheinische Friedrich-Wilhelma University, Bonn, 1996

Rasmussen, Bryan, Associate Professor
Mechanical Engineering
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Rathinam, Sivakumar, Associate Professor
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Rathore, Keerti, Professor
Soil and Crop Sciences
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Rauchwerger, Lawrence, Professor
Computer Science & Engineering
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Raudsepp, Terje, Associate Professor
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Rauscher, Emily, Assistant Professor
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Raushel, Frank, Distinguished Professor
Chemistry
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Ray, Korok, Associate Professor
Accounting
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Raymond, Anne, Professor
Geology & Geophysics
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Philosophy & Humanities
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Raymond, Jeffery, Lecturer
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Rech, Raquel, Clinical Assistant Professor
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Reddy, Junuthula, Distinguished Professor
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Reddy, Likith, Clinical Associate Professor
Oral & Maxillofacial Surgery
DDS, Case Western Reserve University, 1995

Reddy, Sanjay, Professor
Veterinary Pathobiology
PhD, University of Maryland, 1994
DVM, Andhra Pradesh Agricultural University, India, 1986

Reddy, Vanita, Assistant Professor
English
PhD, University of California, Davis, 2009

Rediniotis, Othon, Professor
Aerospace Engineering
PhD, Virginia Tech, 1992

Redman, Karen, Executive Professor
Accounting
BBA, Texas A&M University, 1980

Redmon, Larry, Professor & Extension Specialist
Soil and Crop Sciences
PhD, Texas A&M University, 1992

Redwine, Tobin, Assistant Professor
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Reece, Julia, Assistant Professor
Geology & Geophysics
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Reece, Robert, Assistant Professor
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Redman, Larry, Professor & Extension Specialist
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Redwine, Tobin, Assistant Professor
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Reece, Julia, Assistant Professor
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Reece, Robert, Assistant Professor
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Reece, Warren, Professor
Nuclear Engineering
PhD, Georgia Institute of Technology, 1988

Reed, Helen, Professor
Aerospace Engineering
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Reed, Teri, Associate Professor
Petroleum Engineering
PhD, Arizona State University, 1999

Rees, Lynn, Professor
Accounting
PhD, Arizona State University, 1993

Rees, Terry, Professor
Periodontics
DDS, University of Tennessee, 1957

Reese, Roger, Professor
History
PhD, University of Texas, Austin, 1990
MA, University of Texas at Austin, The, 1986

Regan, Martin, Associate Professor
Performance Studies
PhD, University of Hawaii, 2006

Regan, Michael, Lecturer
Sociology
PHD, Texas A&M University, 2010

Reid, Russell, Assistant Professor Of The Practice
Landscape Arch & Urban Planning
MAR, Texas A&M University, 2001

Rehmani, Kamran, Instructional Assistant Professor
Mathematics
PHD, Tarbiat Modares University, 2005

Reilly, Peter, Associate Professor
School of Law
JD, Harvard Law School, 1993

Reinhart, Gina, Assistant Professor
Public Service & Administration
PhD, Washington University in St. Louis, 2005

Reinhart, Gregory, Professor
Biochemistry And Biophysics
PhD, University of Wisconsin-Madison, 1979

Reinschmidt, Kenneth, Professor
Civil Engineering
PhD, Massachussets Institute of Technology, 1965

Rentzepis, Peter, Professor
Electrical & Computer Eng
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Resch, Robert, Associate Professor
History
PhD, University of California, Davis, 1985
Reynolds, Larry, Distinguished Professor  
English  
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Reynolds, Mollie, Lecturer  
Biochemistry And Biophysics  
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Rhodes, Adrienne, Assistant Professor  
Accounting  
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Rhodes, William, Professor  
Psychology  
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Ribera Landivar,, Associate Professor & Extension Specialist  
Agricultural Economics  
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Riccio, Cynthia, Professor  
Educational Psychology  
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Rice, Mitchell, Professor  
Political Science  
PhD, Claremont Graduate School, 1976

Rice, Sarah, Assistant Professor  
Accounting  
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Rich, Lisa, Associate Professor  
School of Law  
JD, American University Washington College of Law, 1998

Richardson, James, Professor  
Agricultural Economics  
PhD, Oklahoma State University, 1978

Richardson, Mary, Professor  
Oceanography  
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Ridley, Charles, Professor  
Educational Psychology  
PhD, University of Minnesota, 1978

Ridley, Johnna, Clinical Associate Professor  
College of Nursing  
PHD, Saint Louis University, 2008

Riechman, Steven, Associate Professor  
Health & Kinesiology  
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Riggs, Eric, Associate Research Professor  
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Riggs, Penny, Associate Professor  
Animal Science  
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Rijnkels, Monique, Research Assistant Professor  
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Riley, Bruce, Professor  
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Riley, David, Associate Professor  
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Robertson, John, Professor  
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PhD, University of Illinois at Urbana-Champaign, 1979

Robinson, Elizabeth, Instructional Associate Professor  
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Robinson, John, Professor & Extension Specialist  
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Robinson, Sally, Associate Professor
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Robles, Colleen, Professor
Mathematics
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Construction Science
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Rodrigues De, Professor Of The Practice
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Rodriguez, Rosa, Adjunct Assistant Professor
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Roelke, Daniel, Professor
Wildlife & Fisheries Sciences
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Rogachev, Grigory, Professor
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Rogers, George, Professor
Landscape Arch & Urban Planning
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Rogers, James, Associate Professor
Political Science
PHD, The University of Iowa, 1994

Rogers, Julia, Senior Lecturer
Architecture
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Rogers, Kenita, Professor
Vet Small Animal Clinical Sc
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Rogers, William, Professor
Ecosystem Science & Mgmt
PhD, Kansas State University, 1998

Rogovskyy, Artem, Clinical Assistant Professor
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Mathematics
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Teaching, Learning & Culture
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DVM, Universidad del Uruguay, 1985
MS, University of Minnesota, 1998

Romo, Daniel, Professor
Chemistry
PhD, Colorado State University, 1991

Rookey, Lloyd, Senior Professor
Soil and Crop Sciences
PhD, Kansas State University, 1966

Rookey, William, Professor
Soil and Crop Sciences
PhD, University of Minnesota, 1992

Roque-Sol, Marco, Lecturer
Mathematics
PhD, Texas A&M University, 2006

Rosenheim, James, Professor
History
PhD, Princeton University, 1981

Rosenthal, Gil, Professor
Biology
PhD, University of Texas, Austin, 2000

Ross, Andy, Professor
International Affairs
PhD, Cornell University, 1984

Ross, Joseph, Professor
Physics And Astronomy
PhD, University of Illinois at Urbana-Champaign, 1986

Rosser, Aubrey, Lecturer
Bush School of Government and Public Service
PhD, Texas A&M University, 1997

Rosser, Manda, Lecturer
Ag Leadership, Educ & Comm
PhD, Texas A&M University, 2004
Rossi, Marco, Visiting Assistant Professor
Finance
PhD, Pennsylvania State University, 2010

Rossman, Jeffrey, Clinical Professor
Periodontics
DDS, University of Minnesota, 1972

Rosson, Claude, Professor
Agricultural Economics
PhD, Texas A&M University, 1982

Rosynek, Michael, Professor
Chemistry
PhD, Rice University, 1972

Rouleau, Brian, Assistant Professor
History
PhD, University of Pennsylvania, 2010

Rouquette, Francis, Professor
Soil and Crop Sciences
PhD, Texas A&M University, 1970

Roussel, Allen, Professor
Vet Large Animal Clinical Sc
DVM, Louisiana State University, 1977
MS, Purdue University, 1984

Rowe, Gilbert, Professor
Oceanography
MS, Duke University, 1965

Rowell, Eric, Associate Professor
Mathematics
PhD, University of California, San Diego, 2003

Rowlett, Kristen, Assistant Professor
School of Law
JD, Louisiana State University Law Center, 2013

Roy Sarkar, Research Assistant Professor
Vet Integrative Biosciences
PhD, Purdue University, 2008

Rundell, William, Professor
Mathematics
PhD, Glasgow University, 1974

Ruoff, Catherine, Clinical Assistant Professor
Vet Large Animal Clinical Sc
DVM, Texas A&M University, 2006

Ruoff, Lynn, Clinical Associate Professor
Vet Integrative Biosciences
DVM, Colorado State University, 1975

Rupley, William, Professor
Teaching, Learning & Culture
PhD, University of Illinois at Urbana-Champaign, 1975

Russell, Billy, Distinguished Professor
Electrical & Computer Eng
PhD, University of Oklahoma, 1975

Russell, David, Professor
Chemistry
PhD, University of Nebraska, 1978

Russell, Ian, Professor
Vet Integrative Biosciences
PhD, Indiana University, 2014

Russell, Karen, Professor
Veterinary Pathobiology
DVM, VA-MD Regional College of Veterinary Medicine, 1990
PhD, North Carolina State University, 1997

Russell, Leon, Senior Professor
Vet Integrative Biosciences
PhD, Texas A&M University, 1965
DVM, University of Missouri, 1956

Russell, Richard, Lecturer
George Bush School of Govern
PhD, University of Virginia, 1997

Rusyn, Ivan, Professor
Vet Integrative Biosciences
PhD, University of North Carolina at Chapel Hill, 2000
MD, Ukrainian State Medical University, 1994

Rutherford, Tracy, Professor
Ag Leadership, Educ & Comm
PhD, Texas A&M University, 1998

Ryan, Kathryn, Instructional Assistant Professor
Biology
PhD, Baylor College of Medicine, 1998

Rybkowski, Zofia, Assistant Professor
Construction Science
PhD, University of California, Berkeley, 2009

Rye, Chavela, Lecturer
Biochemistry And Biophysics
PhD, MIT, 2014

Rye, Hays, Associate Professor
Biochemistry And Biophysics
PhD, University of California, Berkeley, 1995

Ryoo, Boong, Associate Professor
Construction Science
PhD, University of Wisconsin-Madison, 1995

Saavedra, Abelardo, Clinical Professor
Educ Admn & Human Resource Dev
PhD, University of Michigan, Ann Arbor, 1976

Sacchettini, James, Professor
Biochemistry And Biophysics
PhD, Washington University in St. Louis, 1987

Sachdeva, Sonny, Lecturer
Chemical Engineering
PhD, Indian Institute of Technology, Kanpur, India, 2008
Sachs, Matthew, Professor
Biology
PhD, Massachusetts Institute of Technology, 1986

Safe, Stephen, Distinguished Professor
Vet Physiology & Pharmacology
PhD, University of Oxford, 1965

Safonov, Alexei, Professor
Physics And Astronomy
PhD, University of Florida, 2001

Sager, William, Assistant Professor
Oceanography
PhD, University of Hawaii manoa, 1983

Saint, James, Adjunct Professor
School of Law
JD, University of Houston Law Center, 2004

Sakamoto, Arthur, Professor
Sociology
PhD, University of Wisconsin-Madison, 1988

Sakhaei Far,, Assistant Professor
Civil Engineering
PHD, North Carolina State University, 2011

Salaga, Steven, Associate Professor
Health & Kinesiology
PHD, University of Michigan, 2012

Salin, Victoria, Professor
Agricultural Economics
PhD, Purdue University, 1996

Salter, Phia, Assistant Professor
Psychology
PhD, University of Kansas, 2010

Samollow, Paul, Professor
Vet Integrative Biosciences
PhD, Oregon State University, 1979

Samuelson, Charles, Associate Professor
Psychology
PhD, University of California, Santa Barbara, 1986

Sanandres, Luis, Professor
Mechanical Engineering
PhD, Texas A&M University, 1985

Sanchez Castilla,, Associate Professor
Civil Engineering
PHD, Universidad Politecnica de Catalunya (UPC), Barcel, 2004

Sanchez-Sinencio, E, Professor
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PhD, University of Illinois, 1973

Sanders, James, Professor
Animal Science
PhD, Texas A&M University, 1977

Sanders, Joan, Senior Lecturer
Accounting
MS, Texas A&M University, 1990

Sandlin, Judy, Clinical Associate Professor
Educ Admin & Human Resource Dev
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Sandlin, Michael, Clinical Associate Professor
Health & Kinesiology
PHD, Texas A&M University, 1992

Sang, Huiyan, Associate Professor
Statistics
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Sansom, Roger, Associate Professor
Philosophy & Humanities
PhD, University of North Carolina at Chapel Hill, 2002

Santander, Patricio, Senior Lecturer
Chemistry
PHD, Texas A&M University, 1987

Saravanan, Ramalingam, Professor
Atmospheric Sciences
PhD, Princeton University, 1990

Saric, William, Distinguished Professor
Aerospace Engineering
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Sarin, Vivek, Associate Professor
Computer Science & Engineering
PHD, University of Illinois, 1997

Saroglou, Christos, Visiting Assistant Professor
Mathematics
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Saslow, Wayne, Professor
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Satterfield, Michael, Associate Professor
Animal Science
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Saving, Thomas, Professor
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Sawyer, Jason, Associate Professor
Animal Science
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Scarborough, Sherry, Instructional Assistant Professor
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Schade, Gunnar, Associate Professor
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Schaefer, Amber, Lecturer
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Schaefer, Scott, Associate Professor
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Schechter, David, Associate Professor
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Horticultural Sciences
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Schlumprecht, Thomas, Professor
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Schmeichel, Brandon, Professor
Psychology
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Schmeichel, Eden, Lecturer
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Schmidt, Matthew, Associate Professor
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Schmiediche, Henrik, Senior Lecturer
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Schmitz, David, Associate Professor
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Schneider, William, Professor Of The Practice
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Schnell, Ronnie, Assistant Professor & Extension Specialist
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Schobeiri, Taher, Professor
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PhD, Technische Universitat, Germany, 1979

Scholthof, Herman, Professor
Plant Pathology & Microbiology
PhD, University of Kentucky, 1990

Scholthof, Karenbeth, Professor
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PhD, University of Kentucky, 1989

Schoolcraft, Ralph, Associate Professor
International Studies
PhD, Emory University, 1995

Schortgen, Alicia, Lecturer
Bush School of Government and Public Service
PhD, University of Texas at Dallas, 2006

Schroeder, Friedhelm, Professor
Vet Physiology & Pharmacology
PhD, Michigan State University, 1973

Schubert, Jerome, Associate Professor
Petroleum Engineering
PhD, Texas A&M University, 1999

Schuessler, Hans, Professor
Physics And Astronomy
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Schuett, Michael, Associate Professor
Recreation, Parks and Tourism Sciences
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Schuller, Michael, Visiting Associate Professor
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Schulman, Craig, Visiting Associate Professor
Economics
PhD, Texas A&M University, 1990

Schumacher, Courtney, Professor
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Schumacher, Jay, Lecturer
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Schwartz, Christian, Assistant Professor
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Schwartz, Daniel, Assistant Professor
History
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Schweikert, Emile, Professor
Chemistry
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Schweitzer, Jordan, Associate Professor
Endodontics
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Schwener, Lee, Adjunct Professor
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Scott, David, Professor
Recreation, Parks and Tourism Sciences
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Scott, Harvey, Professor
Veterinary Pathobiology
DVM, University of Saskatchewan, Canada, 1988
PhD, University of Guelph, Canada, 1998

Scott, Timothy, Associate Professor
Biology
PhD, Texas A&M University, 1996

Scully, Marlan, Distinguished Professor
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Seabury, Christopher, Associate Professor
Veterinary Pathobiology
PhD, Texas A&M University, 2004

Searcy, Stephen, Professor
Biological & Agricultural Eng
PhD, Oklahoma State University, 1980

Sears, James, Lecturer
Geology & Geophysics
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Sears, Matthew, Lecturer
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PHD, Texas A&M University, 2011

Segner, Robert, Professor
Construction Science
PhD, Texas A&M University, 1971

Seipp, Adam, Professor
History
PhD, University of North Carolina at Chapel Hill, 2005

Sekhposyan, Tatevik, Assistant Professor
Economics
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Sell, Jane, Professor
Sociology
PhD, Washington State University, 1979

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Chemical Engineering
PhD, Southern Illinois University, 1987
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Sen, Arun, Professor
Information & Operations Mgmt
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Visualization
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PhD, Clemson University, 1993

Shakottai, Srinivas, Associate Professor
Electrical & Computer Eng
PhD, University of Illinois, 2007
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<th>Name</th>
<th>Title</th>
<th>Services/Degree</th>
<th>Institution</th>
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<td>Shamberger, Kathryn</td>
<td>Assistant Professor</td>
<td>Oceanography</td>
<td>University of Washington, 2011</td>
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<td>Shamberger, Patrick</td>
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<td>University of Washington, 2010</td>
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<td>Shan, Libo</td>
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<td>Kansas State University, 2003</td>
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<td>Shandley, Robert</td>
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<td>International Studies</td>
<td>University of Minnesota, 1996</td>
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<td>Shankar, Venkatesh</td>
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<td>Northwestern University, 1995</td>
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<td>Shannon, Joe</td>
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<td>Shao, Lin</td>
<td>Associate Professor</td>
<td>Nuclear Engineering</td>
<td>University of Houston, 2001</td>
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<td>Sharf, Barbara</td>
<td>Senior Professor</td>
<td>Department Of Communication</td>
<td>University of Minnesota, 1976</td>
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<td>Sharma, Virender</td>
<td>Professor</td>
<td>Environmental &amp; Occptnl Hlth</td>
<td>University of Miami, 1989</td>
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<td>Sharp, Amy</td>
<td>Visiting Assistant Professor</td>
<td>Educational Psychology</td>
<td>Texas A&amp;M University, 2002</td>
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<td>Sharp, Nathan</td>
<td>Associate Professor</td>
<td>Accounting</td>
<td>University of Texas, 2007</td>
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<td>Shatalov, Oksana</td>
<td>Instructional Assistant Professor</td>
<td>Mathematics</td>
<td>Technion - Israel Institute of Technology, 2001</td>
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<td>Shaub, Michael</td>
<td>Clinical Professor</td>
<td>Accounting</td>
<td>Texas Tech University, 1983</td>
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<td>Associate Professor</td>
<td>Plant Pathology &amp; Microbiology</td>
<td>Cornell University, 2000</td>
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<td>Shaw, Robert</td>
<td>Professor</td>
<td>Ecosystem Science &amp; Mgmt</td>
<td>Texas A&amp;M University, 1979</td>
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<td>Shaw, William</td>
<td>Professor</td>
<td>Agricultural Economics</td>
<td>University of Colorado, 1985</td>
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<td>Shea, Charles</td>
<td>Professor</td>
<td>Health &amp; Kinesiology</td>
<td>Virginia Polytechnic Institute and State University, 1978</td>
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<td>Visiting Professor</td>
<td>Accounting</td>
<td>University of Virginia, 1974</td>
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<td>Professor</td>
<td>Statistics</td>
<td>La Trobe University, 1986</td>
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<td>Visiting Professor</td>
<td>Mathematics</td>
<td>Purdue University, 1991</td>
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<td>Sheldon, Matthew</td>
<td>Assistant Professor</td>
<td>Chemistry</td>
<td>University of California, Berkeley, 2010</td>
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<td>Shell, Dylan</td>
<td>Associate Professor</td>
<td>Computer Science &amp; Engineering</td>
<td>University of Southern California, 2008</td>
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<td>Shelton, Maria</td>
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<td>Texas A&amp;M University, 1987</td>
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<td>Sherman, Ledric</td>
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<td>Texas A&amp;M University, 2013</td>
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<td>Sherman, Michael</td>
<td>Professor</td>
<td>Statistics</td>
<td>North Carolina at Chapel Hill, 1992</td>
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<td>Shetty, Bala</td>
<td>Professor</td>
<td>Information &amp; Operations Mgmt</td>
<td>Southern Methodist University, 1985</td>
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<td>Shi, Ke</td>
<td>Visiting Assistant Professor</td>
<td>Mathematics</td>
<td>University Of Minnesota, 2012</td>
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<td>Shi, Weiping</td>
<td>Professor</td>
<td>Electrical &amp; Computer Eng</td>
<td>University of Illinois, 1992</td>
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<td>Shidlovskaya, Anna</td>
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<td>Civil Engineering</td>
<td>National Mineral Resources University, 2005</td>
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<td>Assistant Professor</td>
<td>International Affairs</td>
<td>Massachusetts Institute of Technology, 2013</td>
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<td>Professor</td>
<td>Plant Pathology &amp; Microbiology</td>
<td>Purdue University, 2000</td>
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Shipman, Frank, Professor
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Strawser, Jerry, Professor
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Tuhkanen, Mikko, Associate Professor
English
PhD, University at Buffalo, State University of New York, 2005

Turcksin, Bruno, Visiting Assistant Professor
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Turner, James, Tees Research Professor
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Turner, Nancy, Research Professor
Nutrition & Food Science
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Ugaz, Victor, Professor
Chemical Engineering
PhD, Northwestern University, 1999

Unterman, Katherine, Assistant Professor
History
PhD, Yale University, 2011

Upton, Matthew, Visiting Lecturer
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PhD, Texas A&M University, 2006

Ura, Joseph, Associate Professor
Political Science
PhD, University of North Carolina at Chapel Hill, 2006

Unterman, Katherine, Assistant Professor
History
PhD, Yale University, 2011

Utley, Dennis, Lecturer
Chemistry
PhD, Texas A&M University, 1993

Utterback, Virginia, Associate Professor
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PHD, Texas Tech University, 2010

Vadali, Srinivas, Professor
Aerospace Engineering
PhD, Virginia Tech, 1983

Vaddiraju, Sreeram, Associate Professor
Chemical Engineering
PhD, University of Louisville, 2006

Vaid, Jyotsna, Professor
Psychology
PhD, McGill University, 1982

Valasek, John, Professor
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PhD, University of Kansas, 1995
Valdez Flores, Professor Of The Practice
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Valdez, Zulema, Assistant Professor
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PhD, University of California at Los Angeles, 2002

Valettas, Petros, Visiting Assistant Professor
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Valko, Peter, Professor
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Van Dyke, Visiting Assistant Professor
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PhD, Texas A&M University, 2013

Van Hengstum, Assistant Professor
Geology & Geophysics
PHD, DALHOUSIE UNIVERSITY, CANADA, 2010

Van Widenfelt, Clinical Assistant Professor
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PHD, The Catholic University of America, 1995

Van Zandt, Associate Professor
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Van-Huyck, John, Professor
Economics
PHD, Brown University, 1986

Vanajakumari, Manoj, Associate Professor
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PHD, University of Texas, Dallas, 2007

Vanegas, Jorge, Professor
Architecture
PHD, Stanford University, 1988

Vannest, Kimberly, Professor
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PhD, Louisiana State University, 2000

Varadarajan, Poondi, Distinguished Professor
Marketing
PhD, University of Massachusetts, 1979

Varghese, Adel, Instructional Assistant Professor
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PhD, University of Pennsylvania, 1996

Vargo, Edward, Professor
Entomology
PHD, University of Georgia, Athens, 1986

Varner, Dickson, Professor
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Varner, Gary, Professor
Philosophy & Humanities
PhD, University of Wisconsin-Madison, 1988

Varma, James, Professor
Landscape Arch & Urban Planning
PhD, University of California, Los Angeles, 1976

Vasilakis, Apostolos, Instructional Assistant Professor
English
PhD, Emory University, 2004

Vaught, David, Professor
History
PHD, University of California, Davis, 1997

Vedenov, Dmitry, Associate Professor
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PhD, Ohio State University, 2001

Vedlitz, Arnold, Professor
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PHD, University of Houston, 1975

Vega, Alejandro, Lecturer
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MA, Naval Post-Graduate School, 1995

Velez, Rodrigo, Associate Professor
Economics
PHD, University of Rochester, 2009

Venkatraj, Vijayanagaram, Clinical Assistant Professor
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PHD, New York University, 1992

Versaw, Wayne, Associate Professor
Biology
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Vestal, Evan, Lecturer
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MBA, Sam Houston State University, 1998
BS, Texas A&M University, 1992

Vestal, Tom, Professor & Extension Specialist
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Vetter, Gregory, Visiting Professor
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Vida, Behroz, Adjunct Professor
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JD, Texas Tech University School of Law, 1990

Vieira De, Professor
Anthropology
PHD, Texas A&M University, 2001

Vierow, Karen, Associate Professor
Nuclear Engineering
PhD, The University of Tokyo, 1999
Vilarós, Teresa, Professor
Hispanic Studies
PhD, University of Georgia, 1989

Vilbas, Nicholas, Adjunct Professor
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Villalobos, Alice, Assistant Professor
Nutrition & Food Science
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Villalobos, José, Associate Professor
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PhD, University of California, Irvine, 1998

Villareal, Samuel, Senior Lecturer
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Vinson, S, Professor
Entomology
PhD, Mississippi State University, 1965

Viruru, Radhika, Clinical Professor
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PhD, Texas A&M University, 1998

Viser, Victor, Instructional Assistant Professor
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Vishnubhakat, Saurabh, Associate Professor
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JD, University of New Hampshire School of Law, 2010

Visser, Roemer, Executive Professor
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PhD, Texas A&M University, 2007

Voelker, Gary, Associate Professor
Wildlife & Fisheries Sciences
PhD, University of Washington, 1998

Vogel, Jason, Associate Professor
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PhD, University of Alaska Fairbanks, 2004

Vogelsang, Martha, Senior Lecturer
Animal Science
PhD, Texas A&M University, 1986

Volder, Astrid, Associate Professor
Horticultural Sciences
PhD, Universiteit Utrecht, 1998

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PhD, Princeton University, 2003

Voneiff, George, Professor Of The Practice
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Vorobets, Mariya, Instructional Assistant Professor
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Vorobets, Yanoslav, Associate Professor
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PhD, Moscow State University, 1998
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Wachsmann, Shelley, Professor
Anthropology
PhD, Institute of Archaeology, Hebrew University, 1991

Wade, Terry, Research Professor
Oceanography
PhD, University of Rhode Island, 1978

Waghela, Suryakant, Clinical Assistant Professor
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Walger, Susan, Clinical Associate Professor
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Walenta, Jayme, Visiting Assistant Professor
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PhD, University of British Columbia, 2010

Walewski, John, Associate Professor Of The Practice
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Walichowski, Miranda, Clinical Assistant Professor
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Walker, Darrell, Assistant Lecturer
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Walker, Duncan, Professor
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Walker, Jamie, Assistant Professor & Extension Specialist
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Walker, Matthew, Associate Professor
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Wall, James, Research Associate Professor
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Wallace, William, Adjunct Professor
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Wallis, Cara, Associate Professor  
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PhD, University of Southern California, 2008

Wairaven, Edward, Senior Lecturer  
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Walsh, Colleen, Lecturer  
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JD, University of Houston, 2007

Waltemeyer, David, Clinical Assistant Professor  
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PHD, Texas A&M University, 2006

Walters, Lynne, Associate Professor  
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PhD, University of Wisconsin-Madison, 1977

Walton, Jay, Professor  
Mathematics  
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Walzem, Rosemary, Professor  
Poultry Science  
PhD, University of California, Davis, 1987

Wang, Binbin, Lecturer  
Civil Engineering  
PHD, University of Wisconsin - Milwaukee, 2013

Wang, Dechun, Associate Professor  
Accounting  
PhD, University of Missouri, 2004

Wang, Di, Professor  
History  
PhD, John Hopkins University, 1999

Wang, Haiyan, Professor  
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Wang, Jia, Associate Professor  
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PhD, University of Georgia, 2004

Wang, Jyhwen, Professor  
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Wang, Lifan, Professor  
Physics And Astronomy  
PhD, University of Science and Technology of China, 1993

Wang, Shiren, Associate Professor  
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PHD, Florida State Univ., 2006

Wang, Sophie, Graduate Assistant Teaching  
Petroleum Engineering  
PHD, Texas A&M University, College Station, 2015

Wang, Suojin, Professor  
Statistics  
PhD, University of Texas, Austin, 1988

Wang, Xiubin, Associate Professor  
Civil Engineering  
PhD, University of California, Irvine, 2001

Wang, Yen, Lecturer  
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Ward, Joseph, Professor  
Mathematics  
PhD, Purdue University, 1973

Ward, Susan, Clinical Associate Professor  
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PhD, University of Virginia, 1990

Warden, Robert, Professor  
Architecture  
MA, University of New Mexico, 1994  
MAR, Texas A&M University, 1986

Ware, Michael, Adjunct Professor  
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JD, University of Houston Law Center, 1983

Ware, Warren, Instructional Assistant Professor  
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PhD, Texas A&M University, 2008

Warren, Caleb, Assistant Professor  
Marketing  
PhD, University of Colorado, 2010

Warren, Gina, Associate Professor  
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JD, Rutgers School of Law, 2004

Warren, Nancy, Professor  
Anthropology  
PhD, Indiana University, 1997

Washburn, Kevin, Professor  
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Washburn, Shannon, Clinical Assistant Professor  
Vet Physiology & Pharmacology  
PhD, Texas A&M University, 2010  
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Washington-Allen, Robert, Adjunct Professor  
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PhD, Utah State University, 2003

Wasser, Jeremy, Associate Professor  
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PhD, Indiana University, 1985

Watanabe, Coran, Associate Professor  
Chemistry  
PhD, John Hopkins University, 1999
Waters, Michael, Professor
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PhD, University of Arizona, The, 1983

Watkins, Jeffrey, Professor
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Watson, Nancy, Clinical Associate Professor
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PhD, Texas A&M University, 1998

Watson, Wesley, Lecturer
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Watt, John, Clinical Associate Professor
Management
PhD, Kansas State University, 2002

Watts, Ashlee, Assistant Professor
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PhD, Cornell University, 2012
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Waugh, Yuki, Instructional Assistant Professor
International Studies
PhD, University of Nebraska, 2006

Waxman, Hersholt, Professor
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PhD, University of Illinois, 1982

Weaver, Constance, Professor
Accounting
PhD, Arizona State University, 1997

Weaver, Richard, Adjunct Professor
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JD, The University of Texas School of Law, 1977

Webb, Robert, Professor
Physics And Astronomy
PhD, Princeton University, 1972

Webb-Hasan, Gwendolyn, Associate Professor
Educ Admn & Human Resource Dev
EdD, Illinois State University, 1994

Weber, Nancy, Lecturer
Teaching, Learning & Culture
PHD, Texas A&M University, 2015

Weeks, Bradley, Professor
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PhD, Kansas State University, 1988
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Wehrly, Thomas, Professor
Statistics
PhD, University of Wisconsin-Madison, 1976

Wei, Li, Assistant Professor
Landscape Arch & Urban Planning
PhD, University of California, Irvine, 2011

Weijermars, Rudy, Professor
Petroleum Engineering
PHD, University of Uppsala, 1987

Weimer, Michael, Professor
Physics And Astronomy
PhD, California Institute of Technology, 1986

Welch, Ben, Clinical Professor
Management
PhD, Texas A&M University, 1990

Welch, George, Professor
Physics And Astronomy
PhD, Massachusetts Institute of Technology, 1989

Welch, James, Associate Professor & Extension Specialist
Agricultural Economics
PHD, Texas Tech University, 2006

Welch, Jennifer, Professor
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PhD, Massachusetts Institute of Technology, 1988

Wellman, Paul, Professor
Psychology
PHD, Iowa State University, 1980

Wells, Ward, Professor
Architecture
PHD, University of Oklahoma, 1976

Welper, Gerrit, Visiting Assistant Professor
Mathematics
PHD, RWTH Aachen University, 2013

Welsh, Christabel, Professor
Vet Integrative Biosciences
PhD, London University, 1981

Welsh, Thomas, Professor
Animal Science
PhD, North Carolina State University, 1980

Wen, Sy-Bor, Associate Professor
Mechanical Engineering
PHD, University of California, Berkeley, 2006

Wermuth, Michael, Lecturer
George Bush School of Govern
JD, University of Alabama, 1974

Werner, Cynthia, Associate Professor
Anthropology
PhD, Indiana University, 1997

Wesson, Cliffie, Adjunct Professor
School of Law
JD, Texas Wesleyan University, 1994
Wesson, Michael, Associate Professor
Management
PhD, Michigan State University, 2002

West, Jason, Associate Professor
Ecosystem Science & Mgmt
PhD, University of Georgia, 2002

West, William, Professor
Public Service & Administration
PhD, Rice University, 1981

Westhusin, Mark, Professor
 Vet Physiology & Pharmacology
PhD, Texas A&M University, 1986

Wheeler, Steven, Associate Professor
Chemistry
PhD, University of Georgia, 2006

Wherley, Benjamin, Assistant Professor
Soil and Crop Sciences
PhD, North Carolina State University, 2008

Whisenant, Steven, Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1982

Whitcomb, John, Professor
Aerospace Engineering
PhD, Virginia Tech, 1988

White, Edward, Associate Professor
Aerospace Engineering
PhD, Arizona State University, 2000

White, Edward, Executive Professor
Finance
MBA, University of Hawaii, 1972

White, Frederic, Professor
School of Law
JD, Columbia University, 1973

White, Jacob, Visiting Assistant Professor
Mathematics
PhD, Arizona State University, 2010

White, James, Senior Lecturer
Chemical Engineering
BS, Texas A&M University, 1978

White, Richard, Professor
Soil and Crop Sciences
PhD, Virginia Tech, 1985

Whitten, Gary, Clinical Associate Professor
Information & Operations Mgmt
PhD, Louisiana Tech University, 2004

Whitten, Guy, Professor
Political Science
PhD, University of Rochester, 1994

Wickensham, Tryon, Associate Professor
Animal Science
PhD, Kansas State University, 2006

Wickliff, Tanya, Professor Of The Practice
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PhD, Texas A&M University, 2005

Wicksten, Mary, Professor
Biology
PhD, University of Southern California, 1977

Wiederwohl, Christina, Instructional Assistant Professor
Oceanography
PHD, Texas A&M University, 2012

Wiese, Patricia, Clinical Associate Professor
Teaching, Learning & Culture
PHD, Texas A&M University, 2001

Whitcomb, John, Professor
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PhD, Virginia Tech, 1988

Wilcox, Bradford, Professor
Ecosystem Science & Mgmt
PhD, Texas A&M University, 1986

Wilcox, Teresa, Professor
Psychology
PhD, University of Arizona, 1993

Wild, James, Professor Emeritus
Biochemistry And Biophysics
PhD, University of California, Riverside, 1971

Wilhelm, Wilbert, Professor
Industrial & Systems Eng
PhD, Virginia Polytechnic Institute, 1972

Wilhite, Benjamin, Associate Professor
Chemical Engineering
PhD, University of Notre Dame, 2003

Wilkerson, James, Executive Professor
Management
MBA, Kent State University, 1965

Wilkinson, Heather, Professor
Plant Pathology & Microbiology
PhD, Binghamton University, 1996

Willard, Michael, Professor
Vet Small Animal Clinical Sc
DVM, Texas A&M University, 1975
Willey, Harley, Lecturer
Eng Tech & Ind Distribution
BS, Texas A&M University, 1978

Williams, Gary, Professor
Agricultural Economics
PhD, Purdue University, 1981

Williams, Gary, Professor
Animal Science
PhD, University of Arizona, The, 1978

Williams, Kamala, Lecturer
Teaching, Learning & Culture
PhD, Texas A&M University, 2010

Williams, Tiffani, Associate Professor
Computer Science & Engineering
PhD, University of Central Florida, 2000

Williamson, Kenneth, Associate Professor
Construction Science
PhD, University of Oklahoma, 1994

Wilson, Victor, Professor
Educational Psychology
PhD, University of Colorado, 1973

Wilson, Christin, Lecturer
Chemical Engineering
PHD, The Ohio State University, 2012

Wilson, Kelly, Associate Professor
Health & Kinesiology
PhD, Texas A&M University, 2004

Wilson, Lloyd, Professor
Entomology
PhD, University of California, Davis, 1977

Wilson, Misty, Instructional Assistant Professor
Department Of Communication
PHD, Texas A&M University, 2008

Wilson-Robles, Heather, Associate Professor
Vet Small Animal Clinical Sc
DVM, University of Tennessee, 2003

Wimpy, Cameron, Lecturer
Political Science
PHD, Texas A&M University, 2014

Winemiller, Kirk, Professor
Wildlife & Fisheries Sciences
PhD, University of Texas, 1987

Wingenbach, Gary, Professor
Ag Leadership, Educ & Comm
PhD, Iowa State University, 1995

Winking, Jeffrey, Associate Professor
Anthropology
PhD, University of New Mexico, 2005

Withers, Michael, Assistant Professor
Management
PhD, Arizona State University, 2011

Witherspoon, Sarah, Professor
Mathematics
PhD, University of Chicago, 1994

Witt, Peter, Senior Professor
Recreation, Parks and Tourism Sciences
PhD, University of Illinois at Urbana - Champaign, 1971

Wolf, Joan, Associate Professor
College of Liberal Arts
PhD, University of Chicago, 1997

Wolfe, Christopher, Professor
Accounting
DBA, Kent State University, 1984

Wolken, Lawrence, Senior Professor
Finance
PhD, Texas A&M University, 1972

Wollock, Jennifer, Professor
English
PhD, Harvard University, 1981

Wolterning, Steven, Assistant Professor
Educational Psychology
PhD, University of Toronto, 2012

Womack, James, Distinguished Professor
Veterinary Pathobiology
PhD, Oregon State University, 1968

Woo, Ayoung, Lecturer
Landscape Arch & Urban Planning
PHD, Texas A&M University, 2013

Wood, Billy, Professor
Political Science
PhD, University of Houston, 1987

Wood, Dustin, Assistant Lecturer
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PHD, Texas A&M University, 2013

Woodcock, David, Professor Emeritus
Architecture
BA, University of Manchester, 1960

Woodcock, David, Adjunct Professor
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JD, The University of Texas School of Law, 2000

Woodman, Christopher, Associate Professor
Health & Kinesiology
PhD, University of Arizona, The, 1995

Woodman, Richard, Professor
Management
PhD, Purdue University, 1978
Woods, Calvin, Senior Professor
Civil Engineering
PHD, The University of Texas - Austin, 1964

Woods, Connie, Visiting Lecturer
Educ Admn & Human Resource Dev
PhD, University of Louisville, 2010

Woods, Douglas, Professor
Psychology
PhD, Western Michigan University, 1999

Woods, Paul, Associate Professor
Construction Science
DED, Texas A&M University, 1982

Woods, Timothy, Instructional Associate Professor
Sociology
PhD, Texas A&M University, 2000

Woodward, Richard, Professor
Agricultural Economics
PhD, University of Wisconsin, 1997

Woodward, Robert, Clinical Assistant Professor
Educational Psychology
PhD, Texas A&M University, 2004

Wooley, Karen, Distinguished Professor
Chemistry
PhD, Cornell University, 1993

Woolley, James, Professor
Entomology
PhD, University of California, Riverside, 1983

Woosnam, Kyle, Associate Professor
Recreation, Parks and Tourism Sciences
PhD, Clemson University, 2008

Worthy, Darrell, Associate Professor
Psychology
PhD, University of Texas, 2010

Wortman, Martin, Professor
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PhD, Virginia Polytechnic Institute and State University, 1988

Wright, David, Professor
Health & Kinesiology
PhD, Pennsylvania State University, 1989

Wright, David, Lecturer
Philosophy & Humanities
PHD, Texas A&M University, 2014

Wright, John, Professor
Diagnostic Sciences
DDS, West Virginia University, 1973

Wright, Lori, Professor
Anthropology
PhD, University of Chicago, 1994

Wright, Steven, Professor
Electrical & Computer Eng
PhD, University of Illinois, 1984

Wu, Chaodong, Associate Professor
Nutrition & Food Science
PhD, Beijing Medical University, 1998

Wu, Guoyao, Distinguished Professor
Animal Science
PhD, University of Alberta, 1989

Wu, Hung-Jen, Assistant Professor
Chemical Engineering
PhD, Texas A&M University, 2006

Wu, Kan, Assistant Professor
Petroleum Engineering
PHD, The University of Texas at Austin, 2014

Wu, Wenhao, Associate Professor
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PhD, University of Chicago, 1992

Wu, Ximing, Professor
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Wu, Xinyuan, Professor
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PhD, University of Tennessee, 1991

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Wunneburger, Douglas, Senior Lecturer
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Wurbs, Ralph, Professor
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Xiang, Ping, Professor
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Xiao, Yu, Associate Professor
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Xie, Le, Associate Professor
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Xie, Zhizhang, Assistant Professor
Mathematics
PhD, Ohio State University, 2011

Xiong, Zixiang, Professor
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PhD, University of Illinois, 1996
Xu, Keli, Professor
Economics
PhD, Yale University, 2007

Yadav, Manjit, Professor
Marketing
PhD, Virginia Tech, 1990

Yakovlev, Vladislav, Professor
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PhD, Moscow State University, 1990

Yalvac, Bugrahan, Associate Professor
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PhD, Pennsylvania State University, 2005

Yamauchi, Takashi, Associate Professor
Psychology
PhD, Columbia University, 1997

Yan, Huafei, Professor
Mathematics
PhD, Massachusetts Institute of Technology, 1997

Yan, Wei, Associate Professor
Architecture
PhD, University of California, Berkeley, 2005

Yancey, Thomas, Professor
Geology & Geophysics
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Yang, Ping, Professor
Atmospheric Sciences
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Yasskin, Philip, Associate Professor
Mathematics
PhD, University of Maryland, 1979

Yates, Justin, Assistant Professor
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PhD, University at Buffalo, State University of New York, 2008

Yeager, Danny, Professor
Chemistry
PhD, California Institute of Technology, 1975

Yeager, Katherine, Adjunct Assistant Professor
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PHD, Stephen F Austin State University, 2007

Yeh, Alvin, Associate Professor
Biomedical Engineering
PhD, University of California, Berkeley, 2000

Yennello, Sherry, Professor
Chemistry
PhD, Indiana University, 1990

Yi, Seongbaek, Visiting Professor
Statistics
PHD, Texas A&M University, 1996

Ying, Qi, Associate Professor
Civil Engineering
PhD, University of California, Davis, 2004

Yoon, Byung-Jun, Assistant Professor
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PHD, California Institute of Technology, 2007

Yoon, Myeongsun, Associate Professor
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PhD, Arizona State University, 2007

Yoshikawa, Aya, Lecturer
Geography
PHD, Texas A&M University, 2011

Young, Amanda, Tees Associate Research Scientist
Materials Science & Eng
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Young, Benjamin, Clinical Associate Professor
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Young, Colin, Lecturer
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PhD, University of London International Programmers, 1977

Young, James, Adjunct Professor
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Young, Matthew, Professor
Mathematics
PhD, Rutgers University, 2004

Young, Ryland, Professor
Biochemistry And Biophysics
PhD, University of Texas, Dallas, 1975

Youngblood, Dave, Professor
Physics And Astronomy
PhD, Rice University, 1965

Yu, Choongho, Associate Professor
Mechanical Engineering
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Yu, Guoliang, Professor
Mathematics
PhD, State University Of New York at Stony Brook, 1991

Yu, Kaiyuan, Lecturer
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PHD, Texas A&M University, 2013

Yu, Ling, Research Associate Professor
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PHD, Nanjing Agricultural University, 2001

Yu, Peng, Assistant Professor
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PhD, University of Texas, 2009
Yuan, Shuhua, Associate Professor
Plant Pathology & Microbiology
PhD, University of Tennessee, 2007

Yue, Xiaohui, Instructional Assistant Professor
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PhD, Virginia Polytechnic Institute and State University, 2011

Yust, Christopher, Assistant Professor
Accounting
PHD, The University of Texas of Austin, 2015

Yvon-Lewis, Shari, Professor
Oceanography
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Zacharia, Nicole, Tees Research Assistant Professor
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Zajicek, Jayne, Professor
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Zandinejad, Amirali, Assistant Professor
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Zapata, Cindy, Associate Professor
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Zardkoohi, Asghar, Professor
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Zarestky, Jill, Clinical Assistant Professor
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Zartman, Justin, Adjunct Professor
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Zelenko, Igor, Associate Professor
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Zellner, Ronald, Professor Emeritus
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Zeng, Lanying, Assistant Professor
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Zhan, Wei, Associate Professor
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Zhang, Dan, Professor
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Zhang, Jun, Professor
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Zhang, Renyi, Professor
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Zhang, Xi, Professor
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Physics And Astronomy
PhD, M.V. Lomonosov Moscow State University, 1999

Zheng, Qi, Associate Professor
Epidemiology & Biostatistics
PhD, Texas A&M University, 1993
Zhou, Beiyan, Associate Professor
Vet Physiology & Pharmacology
PhD, Northwestern University, 2004

Zhou, Hongcai, Professor
Chemistry
PhD, Texas A&M University, 2000

Zhou, Jianxin, Professor
Mathematics
PhD, Pennsylvania State University, 1986

Zhou, Lan, Associate Professor
Statistics
PhD, University of California, Berkeley, 1997

Zhu Salzman, Professor
Entomology
PhD, Purdue University, 1994

Zhu, Ding, Professor
Petroleum Engineering
PhD, University of Texas, 1992

Zhu, Guan, Professor
Veterinary Pathobiology
PhD, University of Georgia, 1993

Zhu, Xuemei, Associate Professor
Architecture
PhD, Texas A&M University, 2008

Zimmermann, Mark, Adjunct Professor
School of Law
JD, University of Virginia, 1975

Zinn, Joel, Professor
Mathematics
PhD, Unversit of Wisconsin - madison, 1972

Zoghi, Behbood, Professor
Eng Tech & Ind Distribution
PhD, Texas A&M University, 1993

Zollinger, Dan, Professor
Civil Engineering
PhD, University of Illinois at Urbana-Champaign, 1989

Zoran, Debra, Professor
Vet Small Animal Clinical Sc
PhD, Texas A&M University, 1997
DVM, Kansas State University, 1984

Zoran, Mark, Professor
Biology
PhD, Iowa State University, 1987

Zou, Jun, Associate Professor
Electrical & Computer Eng
PhD, University of Illinois, 2002

Zubairy, Muhammad, Professor
Physics And Astronomy
PhD, University of Rochester, 1979

Zubairy, Sarah, Assistant Professor
Economics
PhD, Duke University, 2010

Zuniga, Genny, Associate Professor
Environmental & Occptnl Hlth
PhD, Tulane University, 1993

Zuniga, Kelly, Lecturer
George Bush School of Govern
PhD, University of Houston, 2005

Graduate Faculty

- Graduate Teaching Faculty (p. 1409)
- Graduate Committee Faculty (p. 1410)
  - Possible Roles of Graduate Committee Faculty (p. 1410)
  - Members of Graduate Committee Faculty (p. 1410)
    - Tenured and Tenure-Track TAMU Faculty (p. 1410)
    - Academic Professional Track Faculty and Professional Staff of TAMU, TAMUS Agencies, and Affiliated Hospitals and Clinical Organizations (p. 1411)
    - Faculty and Professional Staff Employed By Other Institutions and Organizations (p. 1412)
  - Special Appointments (p. 1412)

The Graduate Faculty at Texas A&M University consists of the President, the Provost and Executive Vice President, the Associate Provosts, the Deans of all subject-matter colleges, selected Directors, and properly qualified academic groups.

The below outlines University policies and practices which Department Heads, Deans, and Intercollegiate faculties should use in nominating members to the Graduate Committee Faculty of Texas A&M University for participation on graduate student advisory committees, discusses the various roles of Graduate Committee Faculty, and describes the credentialing requirements for the Graduate Teaching Faculty. Departments, intercollegiate faculties, and colleges may have additional requirements that must be satisfied by individuals wishing to be recommended for appointment to the Graduate Committee Faculty. Additional requirements are subject to the review and approval of the Associate Provost for Graduate and Professional Studies.

Graduate Teaching Faculty

According to SACS guidelines, faculty teaching graduate and post-baccalaureate course work should have an earned doctorate or terminal degree in the teaching discipline or a related discipline. Other factors that may be considered include a master's degree or at least 18 semester credit hours of graduate-level coursework in the same or closely related field; professional licensure or certification in a related field or profession, or significant professional, research or teaching experience in the same or closely related field. Faculty members meeting these credentialing requirements for graduate courses are automatically members of the Graduate Teaching Faculty.

The office of the dean of faculties assumes responsibility for verifying the teaching qualifications for faculty. Colleges and departments oversee hiring of graduate assistants who serve as instructors-of-record for undergraduate courses. The guidelines for all instructional faculty, including graduate teaching assistants, who are instructors of record for graduate and undergraduate courses at Texas A&M University and its two
branch campuses, Texas A&M University at Galveston and Texas A&M University at Qatar are available at: http://dof.tamu.edu/sites/default/files/Faculty_Guidelines/Credentialing_Guidelines.pdf

In addition to meeting the credentialing requirements for teaching graduate courses, faculty teaching research courses such as 691 and other designated courses must also be members of the Graduate Committee Faculty.

**Graduate Committee Faculty**

Search [here](http://ogaps.tamu.edu/Buttons/Forms-Information/#1-GraduateFacultyMembershipandNominations) for current Graduate Committee Faculty members.

Appointees to the Graduate Committee Faculty participate in the graduate degree programs of the University by serving on graduate student advisory committees.

Members of the Graduate Committee Faculty are selected from qualified individuals of the faculty and professional staff of Texas A&M University; from employees of Texas A&M System agencies such as Texas A&M AgriLife Research, Texas A&M Forest Service, Texas A&M AgriLife Extension, TEES, TTI; from employees of affiliated research organizations (such as USDA) located near Texas A&M campus sites; and from affiliated hospitals and clinical organizations.

Nomination for membership on the Graduate Committee Faculty is always initiated by the head of the appropriate academic department, intercollegiate faculty, or dean of college (under special circumstances) of Texas A&M University and is processed as discussed in the following sections.

Appointment to membership on the Graduate Committee Faculty, although considered an honor, serves functional purposes. Appointment to membership is not for the purpose of conferring recognition upon an individual, but is designed to assure competence in the directing and advising of graduate students. Such competence is, in part, a function of experience and knowledge of operational procedures; it is also characterized by ability and motivation.

Membership on the Graduate Committee Faculty is maintained only by participating in graduate programs by directing or administering graduate work, by doing research and publishing, or by other direct and substantial contributions to the graduate programs of the University, such as by service on a Graduate Instruction Committee or by administrative assignments in graduate education. A member of the graduate committee faculty may not serve on the graduate committee faculty of an academic program in which the member is pursuing a graduate degree or certificate. Individuals who have not been appointed to the Graduate Committee Faculty may not serve on student advisory committees of master's and doctoral students. Such competence is, in part, a function of experience and knowledge of operational procedures; it is also characterized by ability and motivation.

Membership on the Graduate Committee Faculty is maintained only by participating in graduate programs by directing or administering graduate work, by doing research and publishing, or by other direct and substantial contributions to the graduate programs of the University, such as by service on a Graduate Instruction Committee or by administrative assignments in graduate education. A member of the graduate committee faculty may not serve on the graduate committee faculty of an academic program in which the member is pursuing a graduate degree or certificate. Individuals who have not been appointed to the Graduate Committee Faculty may not serve on student advisory committees of master's and doctoral students. Such competence is, in part, a function of experience and knowledge of operational procedures; it is also characterized by ability and motivation.

Appointment to membership on the Graduate Committee Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The Department Head or Chair of intercollegiate faculty shall notify any faculty member who is non-voluntarily removed from the roles of the Graduate Committee Faculty, and the faculty member has the right to appeal his/her removal through University Rule 12.99.99.M2 (Faculty Grievances Procedures).

The two categories of membership are: 1) Member, and 2) Special Appointment.

**Possible Roles of Graduate Committee Faculty**

<table>
<thead>
<tr>
<th>Role</th>
<th>Master’s Only (MS or MA)</th>
<th>Member Master’s Only – [MEd, other Professional Masters]</th>
<th>Doctoral [PhD, DrPH] and Master’s</th>
<th>Doctoral [EdD, DEng] and Master’s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Co-Chair</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Member</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

**Members of Graduate Committee Faculty**

**A. Tenured and Tenure-Track TAMU Faculty**

Tenured and Tenure-track (T/TT) faculty members of Texas A&M University are eligible to participate as members of the Graduate Committee Faculty under criteria and guidelines as established by each college or department. Also academic professional track faculty members employed by Texas A&M University at Qatar (TAMUQ) with appropriate professorial rank (assistant professor, associate professor, or professor) are eligible to participate as members of the Graduate Committee Faculty. The aforementioned faculty members may serve as chair, co-chair, or member of advisory committees of master’s and doctoral students.

Appointment of a T/TT faculty member is accomplished through use of the Personal Record Form by the head of a department, chair of an intercollegiate faculty group, or dean of a college. Nominations of T/TT faculty members who are not adloc’d to a graduate degree-granting unit, to serve as chair or co-chair in a graduate degree-granting unit must come from the department head or chair of intercollegiate faculty for that graduate degree-granting unit. Appointment of an academic professional track faculty member employed by Texas A&M University at Qatar (TAMUQ) with appropriate professorial rank (assistant professor, associate professor, or professor) is accomplished through use of the Personal Record Form and letter from the TAMUQ Graduate Instruction...
Committee (the members of which shall be members of the Graduate Committee Faculty at TAMU) through the Dean/CEO of the TAMUQ campus and the appropriate administrative chain at TAMU.

B. Academic Professional Track Faculty and Professional Staff of TAMU, TAMUS Agencies, and Affiliated Hospitals and Clinical Organizations

An academic professional track faculty employed by TAMU, designated TAMUS agencies, or affiliated hospitals and clinical organizations is eligible to participate as a member of the Graduate Committee Faculty (if permitted by department or college guidelines), and may serve as chair, co-chair, or member of advisory committees of master’s and doctoral students with appropriate approval. Professional staff employed by TAMU, designated TAMUS agencies, or affiliated hospitals and clinical organizations are eligible to participate as a member of the Graduate Committee Faculty (if permitted by department or college guidelines), and may serve as co-chair or member of advisory committees of master’s and doctoral students with appropriate approval.

Appointments of these academic professional track individuals and professional staff are accomplished through use of the Personal Record Form and a letter, initiated by the head of the academic department, dean of college, or chair of intercollegiate faculty, through the College Graduate Instruction Committee and the College Dean. The letter must provide evidence that the nominee meets the qualifications for the desired role(s).

1. General qualifications for serving on advisory committees for master’s students only

Minimum qualifications for academic professional track faculty or professional staff employed by TAMU, designated TAMUS agencies, or affiliated hospitals and clinical organizations to serve in the various roles of the graduate committee faculty for master’s students only are described below each role in the following section.

Chair role:

The following minimum qualifications must be met for eligibility to serve in the chair role on advisory committees for master’s students.

a. qualifications (a)-(d) listed below for co-chair role
b. employment location near city of Texas A&M campus site (except for online programs).

Co-Chair role:

The following minimum qualifications must be met for eligibility to serve in the co-chair role on advisory committees for master’s students.

a. has an earned master’s or terminal degree
b. has actively served on a graduate student’s advisory committee, or held/holds an administrative assignment in a graduate program at Texas A&M or another university
c. has published a scholarly work as primary author or corresponding author, or appropriate evidence of professional accomplishments related to the discipline
d. employed by Texas A&M University; Texas A&M University System agencies such as Texas A&M AgriLife Research, Texas A&M Forest Service, Texas A&M AgriLife Extension, TEES, TTI; or affiliated hospitals and clinical organizations with professorial rank.

Member role:

The following minimum qualifications must be met for eligibility to serve in the member role on advisory committees for master’s students.

a. has an earned master’s or terminal degree, or an earned bachelor’s degree and appropriate evidence of professional accomplishments related to the discipline

Exceptions to the minimum qualifications of any of the various roles listed above may be requested as a part of the letter from heads of departments, deans of colleges, or chairs of intercollegiate faculty through the Graduate Instruction Committee and Dean of College.

2. General qualifications for serving on advisory committees for doctoral students

Minimum qualifications for academic professional track faculty or professional staff employed by TAMU, designated TAMUS agencies, or affiliated hospitals and clinical organizations to serve in the various roles of the graduate committee faculty for doctoral students are described below each role in the following section.

Chair role:

The following minimum qualifications must be met for eligibility to serve in the chair role on advisory committees for doctoral students.

a. qualifications (a)-(d) listed below for co-chair role
b. employment location near city of Texas A&M campus site (except for online programs).

Co-Chair role:

The following minimum qualifications must be met for eligibility to serve in the co-chair role on advisory committees for doctoral students.

a. has an earned doctoral or terminal degree
b. has actively served on a graduate student’s advisory committee, or held/holds an administrative assignment in a graduate program at Texas A&M or another university
c. has published a scholarly work as primary author or corresponding author, or appropriate evidence of professional accomplishments related to the discipline
d. employed by Texas A&M University; Texas A&M University System agencies such as Texas A&M AgriLife Research, Texas A&M Forest Service, Texas A&M AgriLife Extension, TEES, TTI; or affiliated hospitals and clinical organizations with professorial rank.

Member role:

The following minimum qualifications must be met for eligibility to be eligible to serve in the member role on advisory committees for doctoral students.

a. has an earned doctoral or terminal degree, or an earned master’s degree and appropriate evidence of professional accomplishments related to the discipline
Exceptions to the minimum qualifications of any of the various roles listed above may be requested by heads of departments, deans of colleges, or chairs of intercollegiate faculty through the Graduate Instruction Committee and Dean of College.

C. Faculty and Professional Staff Employed By Other Institutions and Organizations

Faculty and Professionals who are not employed by TAMU, TAMUS agencies listed in section B, or affiliated hospitals and clinical organizations are eligible to participate as a member of the Graduate Committee Faculty (if permitted by department or college guidelines), and may serve as co-chair or member of advisory committees of master’s and doctoral students with appropriate approval.

Appointments of the aforementioned individuals are accomplished through use of the Personal Record Form and a letter, initiated by the head of the academic department, dean of college, or chair of intercollegiate faculty, through the College Graduate Instruction Committee and the College Dean. The letter must provide evidence that the nominee meets the qualifications for the desired role(s).

1. General qualifications for serving on advisory committees for master’s students only

Minimum qualifications for individuals who are not employed by TAMU, TAMUS agencies listed in section B, or affiliated hospitals and clinical organizations are described below each role in the following section.

Co-Chair role:

The following minimum qualifications must be met for eligibility to serve in the co-chair role on advisory committees for master’s students.

a. has an earned master’s or terminal degree
b. has actively served on a graduate students’ advisory committee, or held/holds an administrative assignment in a graduate program at Texas A&M or another university
c. has published a scholarly work as primary author or corresponding author, or appropriate evidence of professional accomplishments related to the discipline

Member role:

The following minimum qualifications must be met for eligibility to serve in the member role on advisory committees for master’s students.

a. has an earned master’s or terminal degree, or an earned bachelor’s degree and appropriate evidence of professional accomplishments related to the discipline

Exceptions to the minimum qualifications of any of the various roles listed above may be requested by heads of departments, deans of colleges, or chairs of intercollegiate faculty through the Graduate Instruction Committee and Dean of College.

Special Appointments

There may be times when the head of an academic department or chair of intercollegiate faculty wishes to have qualified individuals serve [such as, from another university, government or industry] on a student’s Advisory Committee without being permanent members on the Graduate Committee Faculty. An individual serving as a Special Appointment on a student’s Advisory Committee is not counted toward the minimum number of Graduate Committee Faculty necessary to form the committee. These appointments are accomplished by use of the Personal Record Form, and a letter, initiated by the head of an academic department or chair of intercollegiate faculty to the Associate Provost for Graduate and Professional Studies with the individual’s resume attached. The letter should state the merits of the individual being nominated and a list of the specific student advisory committees on which the individual will serve.

Intercollegiate Faculty

Texas A&M University has established the concept of an intercollegiate faculty with expressed goals of

1. fostering development and communication in disciplinary fields represented by faculty members in different departments and colleges,
2. utilizing faculty expertise in specific areas to strengthen emerging disciplinary programs and
3. overseeing the academic administration of graduate degree programs in a particular discipline.

To have access to an intercollegiate faculty’s degree programs, a graduate student must be admitted to that program and a member of that faculty must serve as chair or co-chair of the student’s advisory committee.
Intercollegiate faculties have been formed in agribusiness, biotechnology, engineering systems management, genetics, molecular and environmental plant sciences, neuroscience, toxicology, reproductive biology, and water management and hydrological science.

Texas A&M University System Graduate Faculty

The Texas A&M University System (TAMUS) has established a System Graduate Faculty which enables and facilitates collaborations among System institutions. Membership on the TAMUS Graduate Faculty provides students with access to faculty expertise throughout the System. Membership also creates an edge in recruiting top students into individual programs and helps provide recruiting opportunities with an intellectually, geographically and ethnically diverse pool of students. Members of the TAMUS Graduate Faculty are granted Associate Member status on the Texas A&M University Graduate Faculty. As a result, these faculty may serve on graduate advisory committees as a member or a co-chair (but not as chair) with a member of the Texas A&M University Graduate Faculty or they may teach a graduate course.

System Graduate Faculty Guidelines

1. Purpose. The Texas A&M University System Graduate Faculty has been developed for the following purposes:
   a. To facilitate participation in graduate education for a student in the A&M System.
   b. To provide a graduate student access to the expertise of faculty members throughout the System.
   c. To increase inter-institutional faculty collaboration throughout the A&M System.
   d. To promote the development of multi-disciplinary educational and research programs and the capacity to study complex scientific and social issues.

2. Membership Background
   a. Membership on the A&M System Graduate Faculty provides the opportunity to participate in graduate education at the A&M System universities through serving on graduate committees, advising a graduate student, and teaching graduate courses.
   b. Appointment to membership on the A&M System Graduate Faculty is designed to assure rigor in the directing, counseling, and teaching of a graduate student.
   c. All of the A&M System Graduate Faculty members can serve as members of any graduate committee.
   d. The chair, or co-chair, of a graduate committee must be from the institution that is conferring the graduate degree.

3. Membership Qualifications. Consideration for membership on the A&M System Graduate Faculty requires meeting the following qualifications:
   a. The individual must hold the terminal degree, usually an earned doctorate. Exceptions will be considered only if justified in accordance with the “Southern Association of Colleges and Schools Commission on Colleges.”
   b. The individual must be a tenured or a tenure-track faculty member of a Texas A&M University System university and hold a professorial rank.
   c. A person holding the title of instructor or lecturer may not be considered for membership on the A&M System Graduate Faculty.
   d. Individuals holding professorial rank at an agency of the A&M System are eligible for membership.
   e. The individual must be a member of the graduate faculty at his/her home institution.
   f. The individual must be an active participant in his/her graduate program through teaching, directing or administering graduate work.
   g. The individual must show evidence of active research and scholarly work within the past five years. This should include publication as primary author of scholarly works in peer-reviewed journals, publication of scholarly books, presentations at professional meetings, or creative works, such as performances, work in juried exhibitions, or other creative works appropriate to the individual’s discipline.
   h. A graduate student at any A&M System institution may not be a member of the A&M System Graduate Faculty. Membership on the A&M System Graduate Faculty is forfeited upon a faculty or staff member’s admission to a graduate program at any institution in the A&M System.

4. Nomination, Appointment and Review Process
   a. Nomination for membership to the A&M System Graduate Faculty is made by submission of an official application by a faculty member and an accompanying letter of endorsement from the individual’s department head or chair and college dean. The application and letter of endorsement are sent to the graduate dean, who certifies institutional graduate faculty appointment status, and forwards the nomination to the A&M System Council of Graduate Deans for consideration and action.
   b. The application from the faculty member must identify the institutional graduate faculty of which he or she is a member, specify the graduate degree(s) that he or she is qualified to supervise under the conditions of the institutional appointment, and specify the graduate program(s) in which he or she wishes to participate as a System graduate faculty member. The application should be accompanied by a current curriculum vitae.
   c. The Council of Graduate Deans will appoint faculty from member institutions as needed to a Graduate Faculty Review Advisory Committee to consider applications and reappointments and to make recommendations to the Council of Graduate Deans.
   d. An A&M System Graduate Faculty member is appointed for a five-year term. At the end of the five-year term, the member will be re-evaluated for reappointment by the Council of Graduate Deans. Failure to maintain membership criteria will result in removal from the A&M System Graduate Faculty. The Council of Graduate Deans will notify by letter a faculty member who is non-voluntarily removed from membership on the A&M System Graduate Faculty. The faculty member’s department head, dean, provost and graduate dean will also receive notification.

5. Graduate Faculty Membership List. A list of current membership will be maintained in the Office of the Vice Chancellor for Academic and Student Affairs, the graduate office at each System university and on the Office of Graduate and Professional Studies (http://ogaps.tamu.edu) website.
International Opportunities for Students

University Locations Abroad

Many Texas A&M partner organizations offer international opportunities to students. Students can check the Study Abroad Programs Office search engine to locate such experiences or contact their academic departments about programs and locations they recommend. In addition, Texas A&M has a research and education center in Costa Rica. http://soltiscentercostarica.tamu.edu

On Campus Engagement in International Opportunities

You don’t have to go abroad to take advantage of international opportunities offered by Texas A&M. Students who remain on campus are encouraged to participate in many options available including the following:

- Academic certificates and minors with an international focus http://studyabroad.tamu.edu
- Center for International Business Studies http://mays.tamu.edu/center-for-international-business-studies
- Engineers without Borders-U.S.A. http://ewb.tamu.edu
- Global Business Brigades http://tamugbb.weebly.com
- MSC L.T. Jordan Institute for International Awareness http://ltjordan.tamu.edu
- Norman Borlaug Institute for International Agriculture http://borlaug.tamu.edu
- SCONA http://scona.tamu.edu
- Scowcroft Institute of International Affairs http://bush.tamu.edu/scowcroft
- Student Organizations http://studentactivities.tamu.edu/app/organization
  (To find internationally focused student organizations, please visit http://studentactivities.tamu.edu/app/search/index and search international.)

Academic Programs Abroad

Many graduate and professional students use study abroad programs as means of enhancing their foreign language and research skills. When considering study abroad, it is important for a student to consult with his/her committee chair early. Not all credits can be applied to a degree plan, so pre-trip planning and approval is very important.

Conducting Research Abroad

In some cases, graduate students are employed as part of a research project, and in others, they register for research hours at Texas A&M and go abroad independently. In all such cases, students should register their research experiences with the Study Abroad Programs Office to ensure emergency or other assistance while abroad.

- Research at Texas A&M University http://www.tamu.edu/research/
- Professional School Advising

Faculty-Led Programs

To find the most recent Texas A&M graduate or professional school course offerings abroad, visit the study abroad website. The Study Abroad Programs Office has a library that houses books and brochures on a variety of different opportunities abroad, including those for graduate students. The office is located on the first floor of Bizzell Hall West.

Internships/Work Abroad Options

- MSC L.T. Jordan Institute for International Awareness http://ltjordan.tamu.edu/fellows/
- Public Policy Internship Program http://ppip.tamu.edu/
- Study Abroad Programs Office http://studyabroad.tamu.edu/

Reciprocal Educational Exchange Programs (REEPs)

These programs give students the opportunity to enroll and pay tuition at Texas A&M but “switch places” with counterparts at foreign institutions. A complete listing of current exchanges are listed below.

- List of Departmental/College Exchange Programs http://studyabroad.tamu.edu/ – Click on Programs and search for exchange programs
- List of University Wide Exchange Programs http://studyabroad.tamu.edu/ – Click on Programs and search for exchange programs

“Non-Degree” Status at a Foreign Institution

Many foreign universities will accept non-degree-seeking students to study for a semester or year. In some cases, your faculty advisor or academic department may have an existing collaboration with a foreign university. If you wish to enroll at a foreign institution without seeking a degree, write directly to the school or schools of choice, asking for admission as a non-degree student. You may be able to receive credit for some of your coursework; it will depend on whether Texas A&M, the department, and your graduate advisory committee will accept the credit you earn overseas as transfer credit into your Texas A&M degree.

Degrees from Foreign Universities

Occasionally, a student may wish to receive an advanced degree from an international university. Of particular interest to many is the opportunity to receive a master’s degree in 12 months from the British University system or the Erasmus Mundus program, the European Union “Fulbright” for graduate students. While the experience would certainly be worthwhile, the student should be aware that a terminal degree is usually most valuable in the country from which it was granted. If you decide to pursue a degree in a foreign university, investigate whether they accept foreign students into their degree programs, and how that degree will fit into your long-term academic or career plans. You would then follow the foreign
university’s application guidelines. Generally, approximately a 12-month lead time is necessary.

**Funding to Go Abroad**

Federal and other financial aid may be adjusted to accommodate extra costs associated with research or study abroad. Students interested in exploring funding options should discuss this with your academic department, Office of Graduate and Professional Studies, and Scholarships & Financial Aid for additional funding opportunities to go abroad.

- Boren Fellowships  
  [http://www.borenawards.org/boren_fellowship](http://www.borenawards.org/boren_fellowship)
- Fulbright Scholarship Programs for U.S. Students  
  [http://www.iie.org/fulbright](http://www.iie.org/fulbright)
- Marshall Scholarships  
- Rotary Foundation Ambassadorial Scholarship  
  [https://www.rotary.org/](https://www.rotary.org/) – Click on Advance your education
- Texas A&M University Scholarships  
  [http://studyabroad.tamu.edu/](http://studyabroad.tamu.edu/) – Click on Financial Resources and Scholarships
- The Rhodes Scholarships  

**Student Options Abroad**

**Study Abroad Programs Office**

[http://studyabroad.tamu.edu/](http://studyabroad.tamu.edu/)

There is an increasing need for qualified individuals who have first-hand intercultural experiences and global awareness. Many graduate and professional students pursue careers in academic, managerial or administrative positions that benefit from conducting research, attending conferences, working, living or studying abroad.

Regardless of the type or length of activity abroad, the Study Abroad Programs Office can assist graduate and professional students with pre-trip logistics, health insurance, obtaining passports, crisis management abroad, scholarships, and many other related matters. Faculty members who are interested in learning more about facilitating international opportunities for students, should contact the Study Abroad Programs Office at studyabroad@tamu.edu.

**University Locations Abroad**

**The Soltis Center for Research and Education in Costa Rica**

[http://soltiscentercostarica.tamu.edu/](http://soltiscentercostarica.tamu.edu/)

The Soltis Center for Research and Education in north-central Costa Rica was established in January 2009 to support research, education and outreach in Costa Rica and throughout Central America. The Center is located in San Juan de San Isidro de Pénas Blancas, about three hours northwest of San Jose. The modern facilities of the Center include dorms, a cafeteria, wet and dry labs, classrooms, a videoconference room and multiple use areas. The Center provides students and faculty with access to more than 250 acres of primary and second growth forests with an experimental watershed complete with a meteorological station, a canopy tower and weir dam. The Center is adjacent to more than 50,000 hectares of protected forest in the Children’s Eternal Rainforest and the Monteverde Conservation Area. The Zona Protectora Arenal-Monteverde extends to the Center through a forest corridor that descends in elevation from 1,800 meters at Monteverde to 450 meters above sea level at the Center. This natural reserve has four major tropical life zones and includes more than 3,000 species of vascular plants and more than 400 species of resident and migratory birds. At the regional level, the Center is located in the heart of the Peñas Blancas River Watershed, which extends over 40,000 hectares that transition from rainforest in the highlands to pastures and agricultural crops below the Center. The unique physical and cultural setting of the center provides students and faculty with research and educational opportunities in tropical ecology, civil engineering, ecosystem sciences, geosciences, public and rural health and agricultural economics.
Ombuds Services for Graduate Education

Ombuds Services for Graduate Education

The Ombuds Officer serves as an informal, neutral and confidential resource for graduate and professional students to discuss questions and concerns related to their graduate experience. The university is a large and complex institution and graduate and professional students often play multiple roles (e.g., student, research collaborator, teacher, technician, peer). Misunderstandings and conflicts can arise in any one of these roles. Having a safe, off-the-record conversation with an Ombuds Officer can be a first step if you do not know where to turn. The Ombuds Officer is here to help graduate and professional students identify options for addressing concerns and will promote a fair and impartial process for all parties involved.

The Graduate and Professional Student Ombuds Officer is guided and informed by the Code of Ethics and Standards of Practice of the International Ombudsman Association.

The Ombuds Officer can:

- Listen and help you achieve a greater understanding of the problem.
- Help you find information applicable to your situation and identify possible solutions to your problem.
- Explain University policies and procedures and how they apply to your specific case.
- Help you identify options for resolving conflicts with colleagues, staff, faculty, and advisors.
- Help you achieve fair and equitable solutions to problems.
- Facilitate communication among people in conflict.
- Provide other types of assistance to help you resolve a problem informally.
- Refer you to formal grievance or appeal procedures if you wish to engage in a formal process.

Contact information for Ombuds Services:

Office of Graduate and Professional Studies
ombuds@tamu.edu
http://ogaps.tamu.edu/
General Information

Educational expenses for the months of enrollment will vary according to course of study. For details on the basic budget for a particular graduate or professional program, please visit http://financialaid.tamu.edu. Scholarships and Financial Aid considers tuition and fees, books and supplies, transportation, room and board, incidental and living expenses in the cost of attendance for programs. All tuition and fee amounts provided herein represent the most accurate figures available at the time of publication and are subject to change without notice. University Rules in place at the time of publishing are reflected here. All are subject to change. The most current information available will be maintained on the Student Business Services website http://sbs.tamu.edu.

Payment of Tuition and Fees

A student must meet all financial obligations to the University by the due dates to avoid late penalties. Failure to pay amounts owed may result in cancellation of the student's registration and being barred from future enrollment and receiving official transcripts. A student who wishes to pay fees in installments can select the option on the website http://howdy.tamu.edu. The Emergency Tuition and Fees Loan is available to help students pay their Texas A&M University tuition and required fees. The Emergency Tuition and Fees Loans are for required tuition and fees only. The online process can be accessed at http://financialaid.tamu.edu.

Obligation to Pay Tuition, Required Fees, Other Fees and Charges for Optional Services

By registering for classes, a student agrees to pay all tuition and required fees associated with his/her registration, optional services and other fees, whether paying in full or utilizing the installment payment option. Failure to pay tuition, fees and other charges may result in penalties, late registration fees, and/or possible cancellation of classes.

Financial Obligation for Graduating Students

According to Texas A&M University Student Rules and Chapter § 54.007 (d) of the Texas Education Code, all financial obligations to the University must be paid by the end of the semester. Failure to settle all financial obligations will result in withholding a student's diploma at graduation. Additionally, a block will be placed on the student's account which will prohibit registration in subsequent semesters and receipt of official transcripts.

Citations:

Section 14.15 of the Texas A&M University Rules states, "The student must have settled all financial obligations to the University."

Chapter § 54.007 (d) of the Texas Education Code states, "A student who fails to make full payment of tuition and fees, including any incidental fees, by the due date may be prohibited from registering for classes until full payment is made. A student who fails to make full payment prior to the end of the semester or term may be denied credit for the work done that semester or term."

Scholarships, Grants and Loans

All scholarships, grants and loans are applied to any outstanding charges before installments are calculated.

Installments

Tuition, most required fees, room, board and parking are payable in full, or in four equal installments. A $15 per semester service charge to cover the cost of handling will be assessed to each student who chooses to use the installment plan. The service charge is not refundable once a payment is made under the installment plan or after the first installment due date.

Cancelling Your Registration

Once a student has registered for classes, he/she must select one course of action from the following to remain in good standing with the University:

- pay all amounts due by the specified due date;
- prior to the first day of classes, use the online registration system to drop all classes; or
- after the first day of classes, use the online withdrawal system to request official withdraw from the University; withdrawals must be approved through his/her college Dean’s office

Following this procedure is especially important for a student who has been awarded scholarships or financial aid since the aid may automatically pay tuition and fees and cause the registration to be held even though the student has decided not to attend. Failure to drop all classes or withdraw from unwanted registration may result in grades of F or I in all courses for the semester. The student will be required to reimburse the University for scholarships and other financial aid applied to his or her account and will be held responsible for paying all fees for the semester, regardless of whether he or she attended classes.

Cancellation for Nonpayment of Tuition or Fees

The University reserves the right to cancel a registration not paid by the due date, or the official census date for a semester or summer term, to comply with state laws requiring payment of tuition and fees, to free the classroom spaces for other students, and to ensure the most efficient use of University resources.

Distance Education and Other Nontraditional Course Offerings

<table>
<thead>
<tr>
<th>Required Tuition and Fees</th>
<th>DE</th>
<th>IA</th>
<th>CE</th>
<th>GG</th>
<th>SA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>University Advancement Fee</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Cooperative Education Fee</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Distance Learning Fee</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>----------------------</td>
<td>-----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
</tr>
<tr>
<td>Equipment Access Fee</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Field Trip Fees</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Health Center Fee</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>International Student Services Fee</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Laboratory Fees</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Property Deposit</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Recreational Sports Fee</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Sponsored International Student Fee</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>University Center Complex Fee</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

1. Distance Education Instruction: This group includes traditional off-campus classes, all university centers and telecommunications, video and other nontraditional Distance Education Instruction delivery models.
2. In Absentia: The traditional student who is performing individual research or completing degree requirements that do not require classroom instruction.
3. Cooperative Registration: Students participating in the Cooperative Education Program at Texas A&M University.
4. Texas A&M University Graduate Students–Galveston: Texas A&M graduate students who enrolled at College Station, but who are taking courses exclusively at Galveston.
5. Study Abroad: Students participating in the Texas A&M University Study Abroad Program.

### Payment Methods

Texas A&M utilizes online statements and electronic payments in its efforts to provide timely financial information to students and to control costs. Student account payment options include:

#### Electronic/Online

Students can view their account and make online payments using E-Checks, American Express, Discover Card or MasterCard by selecting “Pay Bill/Manage Account” on the My Finances tab in the Howdy portal. Payments made with credit cards will incur a convenience fee charged at the time of payment. Payments made with credit cards will incur a 2.25% convenience fee minimum charge of $3.00. Additional forms of payment accepted include: personal check, cashier’s check, wire transfer and Pin Debit. (Please Note: Once an online payment transaction has occurred, the convenience fee is non-refundable).

### Paper

- Checks – Students may still use paper checks for payments. The University reserves the right to utilize check conversion technology to convert paper checks into electronic format.
- Cashier checks
- Money orders

### Cash

- Cash is not accepted.

Any payment that is rejected for payment by the paying bank, credit card company or other financial institution is subject to returned item charges of $30 or more. Rejected payments may also result in cancellation of the student’s registration and additional late registration penalties if the student is required to re-register on or after the first day of classes.

### Penalties and Late Registration Fees

#### Late Payment Penalty

Severe penalties occur for failure to pay student account balances and installments by the specified due dates. If a payment is delinquent when a semester ends, the student will be blocked and may not receive credit for academic work performed. A student will not be readmitted to the University until all past due balances, including late charges, are paid. A late fee of $25 for Texas A&M students and $50 for HSC students will be assessed for each payment not received before it is due. If a student is removed from the rolls of the University or is withdrawn for failure to pay amounts owed the University, a reinstatement fee of $50 for Texas A&M students and $150 for HSC students will be assessed in addition to any other late fees or penalties already incurred and must be paid before the student will be reinstated.

#### Late Registration Fees

A student who registers on or after the first day of classes is assessed a late registration fee of $100 for Texas A&M students and $200 for HSC students. A student who registers after the official census date (12th class day for fall or spring and 4th class day for summer) is assessed a late registration fee of $200 for Texas A&M students and $250 for HSC students. A student who adds classes after the official census date is assessed a late add fee of $50 for Texas A&M students and $100 for HSC students. Note: Penalties, late registration and late add fees also apply to a student who is required to re-enroll because his/her registration was canceled for nonpayment.

### Use of Collection Agencies and Credit Bureau

If amounts become past due, the University reserves the right to report the account to the Credit Bureau. This will also initiate internal collection efforts and could cause the University to employ an outside collection agency to recover the debt. If any collection efforts must be made, the student will be required to pay all collection costs, including collection agency fees, legal fees and other costs incurred in collecting the amounts due.
Financial Assistance

Assistantships

- A graduate assistantship, teaching (GAT), research (GAR), and non-teaching (GANT), is available to a qualified student on a competitive basis. Students holding graduate assistantships work an average of 20 hours per week. Most assistantships are awarded through the applicant’s academic department. An applicant should contact the department head or graduate advisor concerning the availability of assistantships. The Student Employment Office posts assistantship opportunities via Jobs for Aggies.

- A graduate student (domestic or international) must register for the appropriate number of University semester credit hours to maintain full-time status during any semester (9 hours for spring and fall) or summer term (6 hours in any combination) in which they hold an assistantship. Colleges and departments may impose additional semester credit hour requirements for a student holding an assistantship which exceeds the minimum stated above.

- According to Texas Education Code, Sec. 54.212, a teaching assistant or research assistant of any institution of higher education and the spouse and children of such a teaching assistant or research assistant are entitled to register in a state institution of higher education by paying the tuition fees and other charges required for Texas residents under Section 54.051 of this code, without regard to the length of time the assistant has resided in Texas, if the assistant is employed at least one-half time in a teaching or research assistant position which relates to the assistant's degree program under rules and regulations established by the employer institution. Transferred and re-designated from Education Code, Section 54.063 by Acts 2011, 82nd Leg., R.S., Ch. 359, Sec. 1, eff. January 1, 2012.

- Termination of a student’s employment (voluntary or involuntary) during the semester may result in revocation of the non-resident waiver, recalculation of tuition at the nonresident or international rate, and immediate payment of the tuition due.

- Employment must be for the entire semester in which the student is enrolled and actual paid work must commence on or before the official census date for the term (12th class day for fall and spring, 4th class day for summer), to be eligible for a nonresident tuition waiver.

- Terms used to describe qualifying positions are intended to indicate an academic position, not a position title.

- Volunteer or unpaid work does not constitute employment.

- Student worker positions do not qualify for non-resident tuition waivers.

Fellowships

Ordinarily, graduate students holding fellowships are not required to perform any services. Therefore, a fellowship holder is not considered an employee and FICA regulations do not apply. A graduate student (domestic or international) holding a fellowship administered through the Office of Graduate and Professional Studies may concurrently hold an assistantship requiring service of 20 hours per week. A graduate student concurrently holding a fellowship with a one-quarter time assistantship normally has the same registration requirements as a student holding a one-half time assistantship.

Many competitive fellowships of $1,000 or greater per academic year also allow students to pay tuition at the in-state rate. Fellowships packages vary from $1,000 to over $30,000, and some include funds for insurance, tuition, and fees.

Scholarships & Financial Aid

The mission of Scholarships & Financial Aid is to provide students with information and financial resources to attend Texas A&M University, along with support programs that promote higher education and developmental opportunities. As a part of this commitment, we strive to provide financial solutions to students at all income levels and with varying academic, merit and leadership qualifications.

The need-based financial assistance program is designed for all students who have a demonstrated financial need, as defined by the Free Application for Federal Student Aid (FAFSA), in order to assist the student in paying college expenses. All financial aid is contingent upon student enrollment and making Satisfactory Academic Progress (SAP), as defined by Scholarships & Financial Aid or the specific aid program.

Financial aid has two forms: gift aid and self-help.

<table>
<thead>
<tr>
<th>Gift Aid</th>
<th>Self-Help</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grants (Federal, State, Institutional)</td>
<td>Loans (Federal, State, Institutional Alternative)</td>
</tr>
<tr>
<td>Scholarships</td>
<td>Student Employment (Work Study, Part-time Employment, Internships, Assistantships)</td>
</tr>
<tr>
<td>Non-resident Tuition Waivers</td>
<td></td>
</tr>
</tbody>
</table>

Texas A&M University’s packaging philosophy for need-based financial aid is to provide the greatest amount of gift aid to those students with the highest demonstrated need and to keep loan liability to a minimum. Financial aid is awarded on a first-come, first-served basis with a published priority date of March 15 prior to the fall semester for which the student is seeking aid. Financial aid offers are made based on the assumption that students will enroll full-time in the fall and spring semesters. Cost of attendance and awards will be adjusted for graduate and professional students who are enrolled less than full-time at Texas A&M University (as defined by academic program/level).

To apply for financial assistance, a student must submit a FAFSA. Students are encouraged to submit their FAFSA on the Internet at https://fafsa.ed.gov as soon as possible. Only those students who have been accepted for enrollment and whose FAFSA results and other documents requested by Scholarships & Financial Aid are on file will be sent a financial aid offer. Financial aid offers will be sent beginning in June for the following academic year. Summer financial assistance is offered to students with a FAFSA on file who enroll in summer coursework at Texas A&M.

The FAFSA is available via the Internet at https://fafsa.ed.gov, most college or university student financial aid offices or by contacting:
Scholarships & Financial Aid
Texas A&M University
P. O. Box 30016
College Station, TX 77842-3016
(979) 845-3236
financialaid@tamu.edu
FAFSA School Code 003632

Please visit our website (http://financialaid.tamu.edu) for the most current information on programs and any associated deadlines.

Loan Programs
The Federal Direct Loan Programs are available to students who have submitted a FAFSA. Students will be notified of their eligibility for the Direct Loan program(s) through a financial aid offer.

Graduate and professional students seeking the Federal Direct Graduate PLUS (Grad PLUS) Loan may obtain information from our website (http://financialaid.tamu.edu). This program also requires the FAFSA to be on file with Scholarships & Financial Aid.

Short-term loans are available to provide assistance to students who experience temporary financial difficulties with educationally related expenses. Funding for this program is provided by The Association of Former Students, the Class of 1926 and other University resources. This program is not intended to provide long-term assistance or to replace other assistance available through Scholarships & Financial Aid. Students must be degree-seeking and enrolled at least half-time to be eligible for short-term loans.

The Emergency Tuition and Required Fees loan program is available to help students pay their Texas A&M University tuition and required fees. The loan is applied directly to the student’s tuition and fee account.

Please refer to our website (http://financialaid.tamu.edu) for detailed information on all of the aforementioned programs and more.

Scholarships
Continuing Student Scholarships
The Continuing Student Academic Excellence Award application is available to students with at least one semester completed at Texas A&M. Awards range in value from $500 to $1,500 and are available to undergraduate, graduate, and professional students currently enrolled at Texas A&M. Some awards are limited to certain fields of study and to individuals who have attained a necessary academic classification, while others are unrestricted. Awards are made to outstanding students based on a combination of academic achievement, campus/community involvement, campus leadership roles, and, for some scholarships, financial need. In addition to scholarships offered through the Scholarships & Financial Aid office, many colleges, departments, the Corps of Cadets, and the Texas A&M Foundation use the Continuing Student Academic Excellence application for award consideration. Students are encouraged to complete the Continuing Student Scholarship Application, beginning in October via the scholarships website. The deadline for submitting applications is February 1, prior to the academic year for which the student will be awarded.

Scholarship Recipients and Non-Resident Tuition Waivers
A student who is awarded a competitive University scholarship of at least $1,000 for the academic year or summer for which the student is enrolled and who is either a non-resident or a citizen of a country other than the United States of America may be entitled to pay the fees and charges required of Texas residents without regard to the length of time the student has resided in Texas. This scholarship must be awarded by a scholarship committee officially recognized by the Texas A&M University administration, and each waiver must be approved. For applicable recipients, selective service registration is required.

Other Scholarship Information
Students are encouraged to contact their college and major department for additional scholarship opportunities. Additionally, Scholarships & Financial Aid has information regarding scholarship resources available online.

Address requests for additional information to:
Texas A&M University
Scholarships & Financial Aid
P. O. Box 30016
College Station, TX 77842-3016
(979) 845-3236
scholarships@tamu.edu

Student Part-Time Employment
In addition to the assistantships and fellowships offered by academic departments and coordinated by OGAPS, the Student Employment Office in Scholarships & Financial Aid coordinates student part-time employment, both off- and on-campus in the Bryan/College Station area. Students may visit the online job database, Work Study, assistantships and other part-time positions are posted. Students secure their own employment through job leads provided by Scholarships & Financial Aid or through their own initiative.

On-campus student employees are paid minimum wage or higher and are paid bi-weekly along with regular University employees. University student employees are not eligible for paid holidays, retirement, vacation, nor sick leave.

Professional development workshops are also available for student employees and supervisors of student employees. These free workshops include topics ranging from communication skills to preventing sexual harassment in the workplace and from customer service to workplace etiquette. For more information or to register, please visit the Jobs for Aggies (http://jobsforaggies.tamu.edu) website or call (979) 845-0686.

Financial Literacy
The Money Wise Aggie, Texas A&M University’s personal finance advising and educational program, is designed to help students make smart personal finance decisions while pursuing their academic degrees and to lay a foundation for financial success throughout life.

The Money Wise Aggie is a free service to students that provides personal advising and presentations in the following areas:

- Money Management
- Credit Cards and Credit Scores
- Premarital Money Discussions
- Financial Challenges After College
- Debt Reduction Strategies
- Identity Theft
- Financial Aid
- Student Loan Repayment
• Saving and Investing
• Major Purchases (Cars and Homes)

Advisors participating in The Money Wise Aggie program are financial aid advisors who have been awarded the Accredited Financial Counselor™ or Certified Financial Planner™ designations. Each advisor provides objective, unbiased advice to help students make informed decisions about their finances. Advisors also provide scheduled presentations on-campus throughout the semester, as well as presentations to organizations upon request. Individual student advising is available by appointment. For more information, please visit the Money Wise Aggie website.

Texas A&M Tuition and Required Fees

All rates are the most current available at the time of printing and are subject to change.

Tuition—Residents of Texas

A resident student pays $240.93 per semester credit hour (includes state minimum and designated tuition).

Tuition—Nonresident and International

A non-resident and international student pays $637.92 per semester credit hour (includes state minimum and designated tuition).

Nonresident Tuition Exemption

If you have any questions concerning your eligibility for exemption from non-resident tuition, you may contact the Student Business Services at (979) 847-3337 or your department.

University Advancement Fee

The University Advancement Fee is a required fee charged to all Texas A&M University students. It is assessed at a rate of $240.02 for the first hour plus $83.27 per additional hour ($158.71 for the first hour plus $80.33 per additional hour for a 5-week summer term.) The University Advancement fee funds services such as advising, the Career Center, Writing Center, technology and libraries as well as administrative services such as ID services, the campus bus system, billing and refunds, access for students to discounted software and many of the services provided through the Division of Student Affairs.

College Advancement Fee

<table>
<thead>
<tr>
<th>College/Department</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG</td>
<td>$77.47</td>
</tr>
<tr>
<td>AR</td>
<td>$413</td>
</tr>
<tr>
<td>BA</td>
<td>$95.81</td>
</tr>
<tr>
<td>ED</td>
<td>$270.11</td>
</tr>
<tr>
<td>EN</td>
<td>$129.45</td>
</tr>
<tr>
<td>GB</td>
<td>$258</td>
</tr>
<tr>
<td>GE</td>
<td>$35.68</td>
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<tr>
<td>LA</td>
<td>$38.73</td>
</tr>
<tr>
<td>SC</td>
<td>$26.50</td>
</tr>
</tbody>
</table>

Distance Education Administration Fee

This $30 per semester credit hour administrative fee is assessed to Non-Funded Out-of-State students taking distance education courses.

Distance Education Tuition & Fees

A student registering for distance education courses will be assessed Distance Education Differential Tuition per hour based on the course(s) being taken. Each course has a different Distance Education Differential Tuition based on the fees associated with that program. An administrative fee of $30 per hour and a Distance Education Teaching Fee of $577.55 per hour are assessed for those non-resident students taking distance education courses outside the State of Texas.

Distance Education Differential Tuition

The rate to be charged for distance education courses will range from a minimum of $40/SCH to a maximum of $550/SCH. Each academic department will have an individual rate that will be approved annually by the President of Texas A&M University. The following are the initial rates (only departments above the $40 minimum rate are listed):

<table>
<thead>
<tr>
<th>College/Department</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture</td>
<td>$199</td>
</tr>
<tr>
<td>Agricultural Leadership, Education, and Communications</td>
<td>$199</td>
</tr>
<tr>
<td>Agricultural Economics</td>
<td>$200</td>
</tr>
<tr>
<td>Entomology</td>
<td>$150</td>
</tr>
<tr>
<td>Ecosystem Science and Management</td>
<td>$60</td>
</tr>
<tr>
<td>Nutrition and Food Science</td>
<td>$200</td>
</tr>
<tr>
<td>Poultry Science</td>
<td>$181</td>
</tr>
<tr>
<td>Recreation, Park and Tourism Sciences</td>
<td>$262</td>
</tr>
<tr>
<td>Soil and Crop Sciences</td>
<td>$41</td>
</tr>
<tr>
<td>Wildlife and Fisheries Sciences</td>
<td>$125</td>
</tr>
<tr>
<td>Architecture</td>
<td>$150</td>
</tr>
<tr>
<td>Landscape Architecture and Urban Planning – Undergraduate</td>
<td>$150</td>
</tr>
<tr>
<td>Landscape Architecture and Urban Planning – Graduate</td>
<td>$320</td>
</tr>
<tr>
<td>Construction Science</td>
<td>$250</td>
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<tr>
<td>Visualization</td>
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<td>Business</td>
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<td>Finance</td>
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<tr>
<td>Management</td>
<td>$300.25</td>
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<tr>
<td>Education</td>
<td>$133</td>
</tr>
<tr>
<td>Educational Administration and Human Resource Development</td>
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</tr>
<tr>
<td>Educational Psychology</td>
<td>$153</td>
</tr>
<tr>
<td>Health and Kinesiology</td>
<td>$144</td>
</tr>
<tr>
<td>Teaching, Learning and Culture</td>
<td>$137</td>
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<tr>
<td>Engineering</td>
<td>$540</td>
</tr>
<tr>
<td>Aerospace Engineering</td>
<td>$540</td>
</tr>
</tbody>
</table>
Engineering Technology and Industrial Distribution $540
Industrial and Systems Engineering $540
Petroleum Engineering $540
Safety Engineering $540
Material Science and Engineering $540
Bush School
Bush School $503
Science
Mathematics $53
Statistics $69

Field Trip Fees
Field trip fees are assessed to cover the cost of providing trips and vary depending on the course taken and expected expenses.

Health Center Fee
This $72.50 per semester fee ($25 for a 5-week summer term) is required of all students for the purpose of operating, maintaining and equipping the University Health Center and entitles the student to its services. These services do not include surgical operations or charges for consultations with outside physicians requested by parents.

Identification Card (Aggie Card) Fee
Every student is required to have a student ID card. An ID card is permanent and a student is responsible for maintaining a working ID throughout his/her career at the University. The Aggie Card is used for residence hall access, registration, fee collection, financial aid disbursement, dining halls, athletic event and recreational sports admission and library privileges. Replacement ID cards are $12.

A student who loses his/her IDs should report the loss immediately online at https://myaggiecard.tamu.edu/ and deactivate the card or contact:

Student Business Services
Aggie Card Office
General Services Complex
(979) 845-4661
24 hours a day, seven days a week

International Student Fee
This $46 fee is required of all students who are not U.S. citizens or who are not U.S. lawful permanent residents to offset the cost of specialized services International Student Services provides to these students, such as immigration advising, certificate of eligibility document issuance (I-20/DS-2019), verification and monitoring of legal status, status changes, extensions of social/academic adjustment, administration of special scholarships and programs for these students.

International Orientation Fee
This $35 fee is a one-time charge to all students who are not U.S. citizens or who are not U.S. lawful permanent residents to offset the cost of orientation programming. Designed especially for international students, this orientation does not duplicate other graduate student orientation programs.

Laboratory Fees
The University is required to assess and collect a laboratory fee not to exceed $30 for each laboratory course to cover in general the cost of laboratory materials and supplies used by a student.

Late Penalties
A student who fails to pay fees and installments when due is assessed a $25 late payment fee for each payment or installment paid late.

Late Registration/Add Penalties
- A student who registers on or after the first day of classes, but before the 13th day of classes is assessed a $100 late registration fee.
- A student who registers after the 12th class day is assessed a $200 late registration penalty.
- A student who adds classes after the 12th class day that result in a net increase in hours enrolled is assessed a $50 late add fee.

Recreational Sports Fee
This $106.00 per semester fee ($53 for a 5-week summer term and $106 for a 10-week summer semester) is assessed to all students attending the University for use of the recreational sports center.

Reinstatement Fee
A student who fails to pay all fees by the last day of the semester will be administratively withdrawn from the University and charged a $50 reinstatement fee.

Student Center Complex Fee
This $100 fee ($50 for a 5-week summer term and $100 for a 10-week summer semester) is required of all students for operating, maintaining, improving and equipping the Student Center Complex.

HSC Tuition and Required Fees
Texas A&M University Health Science Center tuition and fees are approved by The Texas A&M University System Board of Regents within guidelines established by the Texas Legislature. Fees are subject to change by the Board of Regents.


Additional information regarding the HSC Student Business Services Office and its services may be found online at http://tamhsc.edu/education/student/index.html.

HSC Student Business Services may be reached at 979-847-3337 or at sbs@tamu.edu.

Optional Campus Services
Installment Payment Option
A student who chooses to pay using the four-payment installment plan pays a $15 installment payment service charge. This charge is non-refundable once a payment has been made. You may add the installment
plan by selecting the installment option through the online registration system at https://howdy.tamu.edu.

**Aggie Bucks Unlimited**

Show your Aggie Pride with the Aggie Bucks Unlimited debit card, designed just for the Texas A&M University community. Cardholders can make purchases everywhere Visa® debit cards are accepted—on campus and worldwide—and access their cash for free at more than 12,000 Wells Fargo® and Wachovia® ATMs, including 15 in Bryan-College Station. Plus, students can use the Aggie Bucks Unlimited debit card for the fastest available access to their financial aid or other refunds from the University when they sign up for Direct Deposit to a Wells Fargo checking or savings account. To get the card, speak to a Wells Fargo Banker at your New Student Conference or visit any of the six banking locations in Bryan-College Station, including the Wells Fargo Service Center in the General Services Complex on campus.

**Athletic Events**

**Maroon and White Football Packages**
- Student tickets for four home football games (fall only) $150
- All Sports (with football) Student tickets for all fall and spring home sports $290

For more information, please go to http://mysportspass.tamu.edu.

**Bus Service**

Fare-free off-campus shuttle bus service is provided to all students that present a valid student ID. Fare-free on-campus shuttle bus service is also provided to all students. For more information about routes, visit the Transportation Services website at http://mysportspass.tamu.edu.

**Campus Dining**

For Dining Plan rates, please access the University Dining webpage at http://dineoncampus.com, and click on Dining Plans. Please note that University Dining follows the University Tuition and Fee Adjustment schedule.

Freshmen (classified as U1s with less than 30 hours of college credit when they initially apply to live on campus) will be required to have a minimum dining plan for the full academic year (or remainder of the academic year for those that apply for housing after the beginning of the fall semester).

All Corps of Cadets members are required to have a dining plan, as designated by the Office of the Commandant.

Fees for the selected meal plan will be added to your TAMU student fee. They are NOT paid with the housing application fee and deposit.

You have the option to select a Dining Plan.

Dining Plans are designed to be flexible for an array of lifestyles and appetites.

The cash amount of the dining plan you select will be linked to your student ID card as Dining Dollars and can be used in all University Dining kiosks, coffee shops, food courts and dining centers. Each purchase is automatically deducted from your account balance—just like debit card.

You will receive a 10% discount on all Dining brand purchases and a reduced meal price at the all-you-care-to-eat dining centers on campus.

You are allowed to rollover your Dining Dollars each semester with the purchase of a dining plan (within the academic year).

Dining Dollars are only accepted on campus, assuring parents and guardians that this money is spent only on food and beverages.

Dining plan prices include tax; please note that Dining Dollars are not the same as Aggie Bucks.

**Housing**

Housing in residence halls may not be available for graduate students except during summer school. Summer school housing information is normally available in early March. However, many graduate students request to live in our University apartments all year long. For more information, please visit http://reslife.tamu.edu/apartments.

For more information please contact:

University Apartments
Department of Residence Life
Texas A&M University
3365 TAMU
College Station, TX 77843-3365
(979) 845-2261
Fax (979) 862-2605
university-apartments@tamu.edu
http://reslife.tamu.edu

For summer school housing please contact:

Housing Assignments Office
Department of Residence Life
Texas A&M University
1258 TAMU
College Station, TX 77843-1258
(979) 862-4744 or 1-888-451-3896
Fax (979) 862-3122
housing@tamu.edu
http://reslife.tamu.edu

**Parking Permit**

All vehicles parked on the Texas A&M University campus are required to have a parking permit, unless they are parked in a pay visitor area. Permits may be requested online at http://transport.tamu.edu/. Costs of permits are currently as follows, but are subject to change. For more information, visit the Transportation Services website at http://transport.tamu.edu/.

| Student Parking Permit including West Campus Garage (12-month permit) | $283 |
| Night Permit | $91 |
| Garage Non-Reserved Space | $457 |
| Motorcycle Permit including mopeds and scooters | $91 |

**Student Directory**

The cost is $4.00 and includes sales tax.
Tuition, Fees and Other Financial Information

Yearbook
The cost is $81.19 including shipping and sales tax.

Fees for Other Special Items or Services

Application Fees
Graduate: $50; Undergraduate: $75; International: $90.

Cooperative Education Fee
A fee of $75 is charged to all students participating in domestic or international Cooperative Education programs.

Diploma Fee
A non-refundable fee of $47.50 per degree sought is assessed the semester a student applies for graduation. This fee is payable each time a student applies for graduation. A late fee of $50, in addition to the diploma fee, is charged to those who apply for graduation after the set deadline.

Independent International Study Fee
The $100 fee covers services provided by Study Abroad Programs associated with students who elect to go abroad and transfer credit back to Texas A&M. Such services include advising students and departments on key issues and procedures before, during and after programs abroad; overseeing transfer credit paperwork; maintaining library and computer resources for those who want to pursue independent opportunities abroad; and overseeing issues related to affiliated programs abroad and emergency services to assist students as needed.

International Student Health Insurance
International students (students who are not U.S. citizens or Lawful Permanent Residents of the United States) enrolled at Texas A&M are required to have health insurance. International students will be automatically enrolled in and charged for the System Student Health Insurance Plan (SSHIP) unless they apply for, and are granted, a waiver. Individually purchased plans from vendors other than the Texas A&M University System provider will not be eligible for a waiver of automatic enrollment in the SSHIP. This is to ensure that medical treatment will be available in the event of injury or illness during enrollment at the University. This requirement includes students enrolled in extensive English language programs. Full-time English Language Institute (ELI) students should contact ELI for information about this requirement. All other International students can receive more detailed information about this requirement by visiting the website at http://iss.tamu.edu. Specific questions may be directed to International Student Services by emailing healthinsurance@tamu.edu.

Bush School Graduate Program Fee
The fee structure is $1,282.28 per semester to new admits, $1,258 (entering prior to 2015).

Master of Real Estate Program Fee
The fee structure is $2,000 per semester for each fall and spring semester. It will be used to further enhance the MRE program through the support of career services, student advising, curriculum development, and enrichment experiences.

Mays MBA Program Fee
The fee structure is $8,000 per semester to new admits, $6,424 (entering in 2013-2014), $5,424 (entering in 2010), $5,000 (entering in 2011), $4,000 (entering in 2009-2010). The fee is used to support the MBA Program office, Graduate Business Career Services, and the various activities of the Mays MBA Program.

Mays Masters’ Program Fee
The fee structure is $2,000 per semester to new admits, $1,700 (entering in 2013), $700 (entering in 2009-2012) for each fall and spring semester and $200 for each five week summer session. The fee supports the Graduate Business Career Services office and other placement and admission resources for Mays Masters students.

Master of Agribusiness Program Fee
The fee structure is $1,000 for each fall and spring. This fee supports all activities surrounding the Master of Agribusiness degree.

Master of Science in Economics Program Fee
The fee structure is $3,000 per semester for new admits, $2,000 (entering prior to 2015). This fee supports all activities surrounding the Master of Science in Economics degree.

College of Architecture Graduate Program Fee
The fee structure is $1,440.27 per semester for new admits, $1,413 (entering prior to 2015). The program fee will be applied to full-time College of Architecture graduate students enrolled for nine credit hours or more at Texas A&M University. The program will be pro-rated for part-time students. The fee will be charged for each of the colleges graduate degree programs.

Masters of Industrial Distribution Program Fee
The fee structure is $10,000 per year for new admits, $1,800/course (entering prior to 2015). This fee is used to support all program materials, residency week, Global Distribution Program, Capstone Project and Graduation as well as a program specialist to support the planning and logistics of all activities.

Master of Science Analytics Program Fee
The fee structure is $25,000 per year to support the program.

Law School Program Fee
The fee structure for full-time students taking 13-16 hours is $33,092.00 and for part-time students taking 9-12 hours is $24,069.00. Students taking 1-8 hours will be charged $1,472.00 for the first hour and $1,040.00 per additional hour. There will be an additional hourly charge for students taking more than 16 hours.
New Graduate Student Fee
A non-refundable new graduate student fee of $50 is charged to all new graduate students. This fee is assessed the first semester the student is registered.

Professional Program in Biotechnology Program Fee
This fee is $530 per semester.

Sponsored International Students
An administrative fee not to exceed $500 per semester or summer term (all or part thereof) will be required to support international sponsored students whose programs are coordinated through the Sponsoring Student Programs Office, unless these fees are waived as part of negotiated contractual agreements.

Thesis/Dissertation/Record of Study Fee (Processing Fee)
This fee includes the review, processing and archiving of each thesis/dissertation/record of study, along with other services provided by Thesis and Dissertation Services. Archival formats include microfilm or digital storage. The fee does not include binding of personal copies. Information on binding personal copies is available on the OGAPS website (http://ogaps.tamu.edu) in the applicable thesis/dissertation/record of study section.

Masters fee: $110, Doctoral fee: $170

Deposits

General Deposit
Every student must make a $100 deposit to protect the University from damage to or loss of University property. Failure to pay promptly will cause the student to be barred from re-admission and receiving an official transcript from the University. This deposit, less outstanding charges, will be returned upon the student graduating or withdrawing from school. Students leaving the University without graduating or withdrawing are subject to forfeiture of their property deposit refund if a request for the refund has not been received by Student Business Services. Deposits not refunded within four years from date of last attendance will be forfeited into a student deposit scholarship account.

Room Deposit
A deposit of $300 and a nonrefundable $50 application fee are required to apply for a room in a residence hall or one of our university apartments. The deposit will be retained to offset charges for damages or late cancellation, or to keep the application on an active waiting list. A reservation may be canceled and the deposit refunded upon request prior to signing a housing contract. After a housing contract has been signed for the next academic year, deposits are not refunded. Cancellations after the student has been assigned are subject to additional penalties.

College of Business Administration Masters Enrollment Deposit
The College of Business Administration requires a Masters enrollment deposit of $500, which is applied to first semester registration charges for students who complete enrollment. Deposit is forfeited for students who fail to enroll for classes.

Mays MIS Enrollment Deposit
Mays Business School requires a deposit of $500, which is applied to first semester registration charges for students who complete enrollment. Deposit is forfeited for students who fail to enroll for classes.

Refund Policy

Fee Adjustments for Courses Added and Dropped
A student may drop courses during the first five days of a fall or spring semester. Students also may drop classes with special permission of the dean between the 6th and 12th class days. Full refunds will be given for courses dropped during these periods. Refunds will not be issued for classes dropped after the 12th class day. As of the first day of the semester, a student may not drop all of his/her courses through the drop/add process, but instead must go to the office of his/her dean to officially withdraw. A student may add courses during the first five days of a fall or spring semester.

Withdrawal from the University
The federal government mandates that a student who officially and unofficially withdraws from all classes may only keep the financial assistance they have “earned” up to the time of withdrawal. Documentation for a student who unofficially withdraws from the University may be required. Title IV funds that were disbursed in excess of the earned amount must be returned by the University and/or the student financial aid programs. This situation could result in the student owing funds to the University, government or both. Scholarships & Financial Aid will also calculate a return of funds for state programs.

To determine the amount of aid the student has earned up to the time of withdrawal, Scholarships & Financial Aid will divide the number of calendar days the student attended classes by the total number of calendar days in the semester (less any scheduled breaks of five days or more). The resulting percentage is then multiplied by the total federal funds that were disbursed (either to the student’s University account or to the student directly by check or direct deposit) for the semester. This calculation determines the amount of aid earned by the student, which he or she may keep (for example, if the student attended 25 percent of the term, the student will have earned 25 percent of the aid disbursed). The unearned amount (total aid disbursed less the earned amount) must be returned. Scholarships & Financial Aid will notify and provide instructions to students who are required to return funds. In most cases, students who complete 60 percent of the semester are eligible for all of the financial aid disbursed to them.

Allocating Returned Title IV (Federal Aid)
Funds that are returned to the federal government are used to reduce the outstanding balances in individual federal programs.

Financial aid returned (by the University and/or the student or parent) must be allocated in the following order:
1. Unsubsidized Federal Direct Loan
2. Subsidized Federal Direct Loan
3. Federal Perkins Loan
Rent and Meal Plans.

Following refund schedule: Tuition and Required Fees, Residence Hall Rent/Deposit of refunds.

According to federal law, the university is required to return Title IV funds that have not been claimed (i.e., refund check that has not been cashed) within 240 days of issue. These funds will be returned to the appropriate federal financial aid program.

A student athlete should see his/her academic advisor in the Athletic Department before initiating the withdrawal process.

Refund Delivery

Texas A&M and Wells Fargo Bank have joined forces to deliver financial aid and other refunds to students faster through the University’s refund delivery process. You will receive information from Wells Fargo and the University at your new student conference and in your official University email account, which will explain the process for signing up for direct deposit of refunds.

Unclaimed Refunds

According to federal law, the university is required to return Title IV funds that have not been claimed (i.e., refund check that has not been cashed) within 240 days of issue. These funds will be returned to the appropriate federal financial aid program.

Tuition and Fee Adjustments

Tuition and fee adjustments shall be made to a student officially withdrawing from the University for charges listed below according to the following refund schedule: Tuition and Required Fees, Residence Hall Rent and Meal Plans.

1. If the student withdraws during a fall or spring semester or a summer term of 10 weeks or longer:
   - Prior to the first day of class: 100%
   - During the first five class days: 80%
   - During the second five class days: 70%
   - During the third five class days: 50%
   - During the fourth five class days: 25%
   - After the fourth five class days: None

2. If the student withdraws during a term or session of more than five weeks but less than 10 weeks:
   - Prior to the first day of class: 100%
   - During the first, second, or third class day: 80%
   - During the fourth, fifth, or sixth class day: 50%
   - Seventh day of class and thereafter: None

3. If the student withdraws from a term or session of five weeks or less:
   - Prior to the first day of class: 100%
   - During the first class day: 80%
   - During the second class day: 50%
   - During the third class day or thereafter: None

Residence Hall Rent/Deposit

If a student withdraws, moves off campus or in any other way terminates the housing contract, a refund of residence hall rent may be made according to the housing contract. Any changes to the rent refund schedule will be detailed in the housing contract. If a student cancels the academic year housing contract during the contract period, the $300 deposit is subject to forfeiture and a surcharge (per the housing contract). The academic year contract period is from the time the contract is signed to the end of the fourth week of classes in the spring semester. Exceptions to this policy may be made for students who cancel their contract for the following reasons: Texas A&M University co-op or student teaching assignment, academic restriction, graduation and medical withdrawal.

University Apartment Rent

Rent at the University Apartments is paid monthly along with any applicable electricity charges. Apartment contract terms are fully enforced for the 9 1/2 or 12-month term of the contract.

Department of University Dining Dining Plans Add/Change/Drop Policies

Texas A&M University’s dining plans and options listed are based on information available at time of printing and are subject to change. University Dining follows the University’s refund schedule for Tuition and Fee Adjustments. Refunds are given on the percentage basis listed for students dropping fee options or officially withdrawing from the University.

Students may purchase a dining plan, change to a larger plan or add on to a plan during registration for classes or at any time through University Dining. Changes to a smaller dining plan or requests to cancel/drop are permitted only through the fourth week of classes. The appropriate fee is to be paid to the Office of Student Business Services or by using Touchnet.

Dining plans are valid for one semester starting with the first day of campus move-in (as designated by the Department of Residence Life) and end after finals. Check with Dining for posted dates for dining plan access. Location hours may vary during class breaks and meal availability may exclude official University holidays.

Following University policy, no one is authorized to use or borrow a student’s identification card (Aggie Card); therefore, dining plans are not transferable between students. The Aggie Card must be presented to dining cashiers for dining plan participation. If an Aggie Card becomes lost, report it immediately using the 24-hour hotline at (979) 862-4884 or contact the Aggie Card Office.

For questions and assistance, please email dining@tamu.edu (include name, UIN and instructions if dining plan related) or contact our office at (979) 845-3005. Additional information on University Dining and dining plans can be found by visiting http://www.dineoncampus.com/tamu/.
Yearbook

Yearbook charges are refundable in full during the semester in which payment is made. Thereafter, no refunds will be made on canceled orders. Yearbooks must be picked up during the academic year in which they are published. Students who will not be on campus when the yearbooks are published must pay a mailing and handling fee. Yearbooks will not be held, nor will they be mailed, without payment of the mailing and handling fee. Refunds will not be made on books not picked up within one semester of the publication date. Refunds will not be made before 21 days from the date of payment. Refund policies contained herein reflect policies in effect at the time of publication and are subject to change.

Reductions in Rates for Late Entry to the University

No reduction will be made in the charge of room rent and board in case of entrance within 10 days after the opening of a semester or summer term, nor will a refund be made in case of withdrawal during the last 10 days of a semester or summer term, or the last days for which payment is made.
Mission Statement

Texas A&M University (Texas A&M) is dedicated to the discovery, development, communication and application of knowledge in a wide range of academic and professional fields. Its mission of providing the highest quality undergraduate and graduate programs is inseparable from its mission of developing new understandings through research and creativity. It prepares students to assume roles in leadership, responsibility and service to society. Texas A&M assumes as its historic trust the maintenance of freedom of inquiry and an intellectual environment nurturing the human mind and spirit. It welcomes and seeks to serve persons of all racial, ethnic and geographic groups, women and men alike, as it addresses the needs of an increasingly diverse population and a global economy. In the 21st century, Texas A&M University seeks to assume a place of preeminence among public universities while respecting its history and traditions.

History and Development

Texas A&M University, the first public institution of higher education in Texas, opened for classes in 1876. It is now one of a select few institutions in the nation to hold land grant, sea grant and space grant designations. The University owes its origin to the Morrill Act approved by the Congress on July 2, 1862. This act provided for donation of public land to the states. The land was to be sold at auction, and the proceeds were set aside in a perpetual fund. The act directed that interest from this fund be used to support a college whose “leading object shall be, without excluding other scientific and classical studies and including military tactics, to teach such branches of learning as are related to agriculture and mechanical arts...in order to promote the liberal and practical education of the industrial classes in the several pursuits and professions in life.”

By resolution of the Legislature of the State of Texas in November 1866, Texas agreed to provide for a college under the terms of the Morrill Act, but no such institution was organized until the establishment of the Agricultural and Mechanical College of Texas by act of April 17, 1871. The same act appropriated $75,000 for the erection of buildings and bound the state to defray all expenses of the college exceeding the annual interest from the endowment. Proceeds from the sale of the 180,000 acres of land scrip received under the Land Grant College Act were invested in $174,000 of gold frontier defense bonds of Texas, forming a perpetual endowment for the institution. A commission created to locate the institution accepted the offer of 2,416 acres of land from the citizens of Brazos County in 1871, and instruction began in 1876.

In 1888, twelve years after the opening of the Agricultural and Mechanical College of Texas, the faculty initiated programs of instruction at the graduate level. In 1890, two Master of Science degrees were conferred without any indication of the specialization of the recipients. Initially, the Agricultural and Mechanical College of Texas emphasized graduate programs in agriculture and engineering which were administered by a faculty committee for graduate studies. In 1898, a single Master of Science degree in horticulture was awarded, followed by a scattering of Master of Science degrees in agriculture over the next 22 years. The acceleration in the awarding of Master of Science degrees after 1920, however, prompted the Agricultural and Mechanical College of Texas to establish the Graduate School in 1924, with the dean of the college serving as graduate dean.

In keeping with the diversified and expanded character of the institution, the 58th Legislature of Texas, on August 23, 1963, changed the name of the Agricultural and Mechanical College of Texas to Texas A&M University. With the name change to Texas A&M University, the Graduate School was designated the Graduate College. It was renamed the Office of Graduate Studies in 1987, and later the Office of Graduate and Professional Studies in 2013, and is administered by the Provost for Graduate and Professional Studies under the Division of Academic Affairs.

In 1936, the Board of Directors of the Agricultural and Mechanical College of Texas approved “certain programs of study and research leading to the doctorate.” In the same year the Academic Council of the Agricultural and Mechanical College of Texas delineated qualifications required of the faculty for participation in graduate instruction, thereby establishing the graduate faculty. The first PhD degree was awarded in 1940. In the 1960s the Board of Regents envisioned a broader role for graduate studies and implemented changes that resulted in programs of graduate instruction in all of the academic colleges throughout the University.

As the State of Texas grew, so did its land grant institution. Texas A&M now has a physical plant valued at more than $1 billion. The campus in College Station includes 5,200 acres and is one of the largest campuses of any major institution of higher education in the nation.

On September 17, 1971, the designation “sea grant college” was assigned to Texas A&M University in recognition of its achievements in oceanographic and marine resources development. Texas A&M was one of the first four institutions nationwide to achieve this distinction. Patterned after the century-old land grant idea, sea grant colleges are federal-state partnerships for furthering marine work through practical research, education and advisory services. The designation clearly establishes the University’s leadership relative to marine affairs of the state.

Texas A&M added a third special designation to its credentials on August 31, 1989, when it was named a “space grant college.” This new designation, bestowed by the National Aeronautics and Space Administration, came to the University based on its continuing commitment to space research and its participation in the Texas Space Grant Consortium, a group of 24 higher education institutions, 22 corporations, two non-profit groups and three state agencies under the leadership of Texas A&M University and The University of Texas at Austin.

In addition to its traditional strengths in agriculture and engineering, Texas A&M has established itself as a leader in many newer technological areas such as the space, nuclear, computer, biotechnological, oceanographic and marine resources fields. It also has placed added emphasis on the arts and sciences and business, and continues to enhance its prominent role in these fields.

A mandatory military component was a part of the Land Grant designation until the 1950s, and the Corps of Cadets has played an important part in the history and development of Texas A&M. Even though membership in the Corps of Cadets became voluntary in 1965, Texas A&M historically has produced more officers than any other institution in the nation with the exception of the service academies. The University is one of only three institutions with a full-time corps of cadets including ROTC programs leading to commissions in all branches of service—Army, Air Force, Navy, Marine Corps and Coast Guard.
Texas A&M offers a variety of programs in undergraduate and graduate studies through its academic colleges and schools – Agriculture and Life Sciences, Architecture, the Bush School of Government and Public Service, Mays Business School, Education and Human Development, Dwight Look College of Engineering, Geosciences, Liberal Arts, Science, and Veterinary Medicine and Biomedical Sciences, as well as professional degree programs from the Texas A&M Health Science Center and the Texas A&M School of Law.

Texas A&M has two branch campuses. Texas A&M University at Galveston is the marine and maritime branch campus of Texas A&M University. Since 2003, Texas A&M has offered engineering degrees in the Middle East at Texas A&M University at Qatar. In addition, Texas A&M’s extensive research efforts in all fields, in conjunction with agricultural and engineering experiment stations, resulted in annual expenditures of more than $820 million in 2013, placing the university in the top 20 research institutions by the National Science Foundation.

Classified by the Carnegie Foundation as a Research Intensive University (very high research activity), Texas A&M embraces its mission of the advancement of knowledge and human achievement in all its dimensions. The research mission is a key to advancing economic development in both public and private sectors. Integration of research with teaching prepares students to compete in a knowledge-based society and to continue developing their own creativity, learning, and skills beyond graduation.

In 2001, Texas A&M University was admitted to the Association of American Universities (AAU) as one of only 62 invited members. The prestigious organization founded in 1900 restricts its ranks to the nation’s premier public and private institutions of higher learning. In 2004, the Kappa of Texas Chapter of Phi Beta Kappa was installed at Texas A&M University.

University Student Learning Objectives

Student learning outcomes articulate the knowledge and skills we expect students to gain during their educational experiences. These learning outcomes ask students to connect their course- and degree-level learning to overall goals determined to be critically important to a university’s graduates as they make their way in the world after graduation and prepared to engage in learning for a lifetime.

First and foremost, of course, we expect students to have learned the material presented in their individual courses. From entry-level general education courses required of all undergraduates to capstone courses restricted to seniors in a major to specialized graduate seminars, by the time of graduation students are expected to have learned the material assigned in all of their courses. We call this “content knowledge.”

The broader institutional student learning outcomes ask students to connect the pieces of their education into a whole that synthesizes what they have learned. Students graduate not only knowing facts and understanding basic concepts but also demonstrating an ability to apply and explain those facts and concepts creatively in new situations. Students gain the skills and knowledge that allows them to thrive in a complex world.

Master’s

A student who graduates from Texas A&M University with a master’s degree will:

- Master degree program requirements, including theories, concepts, principles, and practice; develop a coherent understanding of the subject matter through synthesis across courses and experiences.
- Apply subject matter knowledge in a range of contexts to solve problems and make decisions.
- Use a variety of strategies and tools, use a variety of sources and evaluate multiple points of view to analyze and integrate information and to conduct critical, reasoned arguments.
- Communicate effectively.
- Use appropriate technologies to communicate, collaborate, conduct research, and solve problems.
- Develop clear research plans and conduct valid (data-supported), theoretically consistent, and institutionally appropriate research.
- Choose ethical courses of action in research and practice.

Doctoral

A student who graduates from Texas A&M University with a doctoral degree will:

- Master degree program requirements, including theories, concepts, principles, and practice; develop a coherent understanding of the subject matter through synthesis across courses and experiences; and apply subject matter knowledge to solve problems and make decisions.
- Apply a variety of strategies and tools, use a variety of sources, and evaluate multiple points of view to analyze and integrate information and to conduct critical, reasoned arguments.
- Communicate effectively.
- Develop clear research plans, conduct valid, data-supported, theoretically consistent, and institutionally appropriate research and effectively disseminate the results of the research in appropriate venues to a range of audiences.
- Use appropriate technologies to communicate, collaborate, conduct research, and solve problems.
- Teach and explain the subject matter in their discipline.
- Choose ethical courses of action in research and practice.
University Policies

Academic Common Market (p. 1430)
Admission Statement and Policy on Individuals with Disabling Conditions (p. 1430)
Aggie Honor Code (p. 1430)
Aggie Honor System Office (p. 1431)
Cooperative Graduate Programs (p. 1431)
English Language Proficiency Requirement (p. 1431)
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Oak Ridge Associated Universities (ORAU) (p. 1432)
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Responsible Conduct of Research (p. 1433)
University Statement on Harassment and Discrimination (p. 1433)
University Student Rules (p. 1433)

Academic Common Market

The purpose of the Academic Common Market (ACM) is to share specified academic degree programs between states located at southern public colleges and universities. This is accomplished through an exchange of students across borders at in-state rates. The motivation for this cooperation continues to be:

1. eliminating unnecessary duplication among the states, in that it is impractical for any institution or single state to develop or maintain degree programs in every field of knowledge,
2. to support existing degree programs that have the capacity to serve additional students, and
3. to provide access and encourage movement across state lines for programs not available in a student’s home state.

Texas A&M University is a member of the Academic Common Market/Electronic Campus (ACM/EC). The ACM/EC enables students to pursue eligible degree programs via distance or e-learning without leaving their home state, work, and other commitments.

For more information on the Academic Common Market, contact the Office of Graduate and Professional Studies at http://ogaps.tamu.edu.

Admission Statement and Policy on Individuals with Disabling Conditions

Texas A&M University has a strong institutional commitment to the principle of diversity in all areas. In that spirit, admission to Texas A&M University and any of its sponsored programs is open to all qualified individuals. Texas A&M does not discriminate on the basis of an individual’s disability and complies with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) as amended in its admissions, accessibility, treatment and employment of students in its programs and activities.

Texas A&M provides academic accommodations and auxiliary aids to students with disabling conditions, as defined under the law, who are otherwise qualified to meet the institution’s academic requirements. Students with disabilities at the Texas A&M College Station campus, College of Nursing, Irma Lerma Rangel College of Pharmacy College Station campus, College of Medicine and School of Public Health should contact Disability Services (979) 845-1637 to request accommodations.

Students at the Texas A&M Baylor College of Dentistry should contact the Office of Academic Affairs (214) 828-8207 to request accommodations. Students at the School of Law should contact the Office of Student Affairs at (817) 212-4111 to request accommodations. Students at the Irma Lerma Rangel College of Pharmacy in Kingsville should contact the Disability Resource Center at Texas A&M Kingsville at (361) 593-3024 to request accommodations.

Individuals with a disability who believe they have experienced discrimination may contact the following based on your location:

Texas A&M University College Station campus or the School of Law should contact the ADA Coordinator at (979) 862-7737 or ADA.Coordinator@tamu.edu.

Texas A&M Baylor College of Dentistry (HSC), College of Medicine (HSC), College of Nursing (HSC), School of Public Health (HSC) and Irma Lerma Rangel College of Pharmacy (HSC) should contact the ADA Coordinator at (979) 436-9207 or ADA.Coordinator@tamhsc.edu.

Aggie Honor Code

Integrity is a fundamental core value of Texas A&M University. Academic integrity requires a commitment by all faculty, students, and administrators to:

- Remain constantly focused on the quality of the academic programs;
- Achieve and maintain academic excellence in all courses and programs to assure the value of Texas A&M University degrees;
- Demand high academic standards from all members of the Aggie community.

All Texas A&M University students, graduate and undergraduate, part-time or full-time, in residence or in distance education, are expected to follow the guiding rule of the Aggie Honor Code:

“An Aggie does not lie, cheat, or steal or tolerate those who do.”

Upon accepting admission to Texas A&M University, a student immediately assumes a commitment to uphold the Honor Code, to accept responsibility for learning, and to follow the philosophy and rules of the Honor System, which may be found at http://aggiehonor.tamu.edu. A student will be required to state his/her commitment on examinations, research papers, and other academic work. Ignorance of the rules does not exclude any member of the Texas A&M community from the requirements or the processes of the Honor System.

The Honor System Office is charged with promotion of the honor code and administration of academic misconduct cases. The Honor Council, comprised of students and faculty from colleges and offices across the University, will investigate all such infractions of the honor code and recommend appropriate sanctions. The office website, http://aggiehonor.tamu.edu, defines the types of infractions and the possible consequences. Students are urged to review this information.

In addition to adherence to the Honor Code, a student (graduate students in particular) who is completing a thesis, record of study, dissertation, and publication may fall under the additional federal requirements promulgated by the Office of Research Integrity (Scientific Misconduct Regulations – 42 CFR part 50), as well as Texas A&M System Regulations and Texas A&M University Rules (Texas A&M System Regulations – Ethics in Research...
and Scholarship – 15.99.03, and Texas A&M University rules and standard administrative procedures – Responsible Conduct in Research and Scholarship – 15.99.03.M1, 15.99.03.M1.01-06).

**Aggie Honor System Office**

http://aggiehonor.tamu.edu

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**Cooperative Graduate Programs**

Texas A&M University has executed Memoranda of Agreement establishing cooperative graduate programs with the following universities: Texas A&M International University, Texas A&M University-Corpus Christi, and Texas A&M University-Kingsville. Details concerning the cooperative graduate programs are available from the graduate offices of the institutions involved.

Texas A&M University and The University of Texas System also have entered into an agreement relating to cooperative use of courses and facilities in graduate education. Visit the OGAPS web page for further information on the Cooperative/Consortium Program for Graduate Students (http://ogaps.tamu.edu/New-Current-Students/Cooperative-Consortium-Program) process.

**English Language Proficiency Requirement**

All international graduate students whose native language is not English must fulfill an English proficiency requirement through either English Proficiency Verification or English Proficiency Certification. This proficiency requirement should be met early in a student’s program, and it must be completed before scheduling either the final examination for the master’s degree or the preliminary examination for the doctoral degree. More information regarding the English Language Requirements may be found at http://ogaps.tamu.edu.

Two levels of English Proficiency Status for a graduate student include: English Proficiency Verified and English Proficiency Certified. English Proficiency Certification is required by the State of Texas before a graduate student is eligible to serve as a Graduate Assistant-Teaching or any other position considered to be a teaching position (e.g., instructor, lecturer, etc.). All other international graduate students must be either English Proficiency Verified or English Proficiency Certified.

English Proficiency Verification can be achieved by presenting:

- a TOEFL score of at least 80 on TOEFL iBT (550 paper-based), or
- an IELTS score of at least 6.0, or
- a GRE Verbal Reasoning score of at least 146 (400 on the old scale), or
- a GMAT Verbal score of at least 22, or
- a PTE Academic score of at least 53, or
- acquiring alternative verification from the Office of Graduate and Professional Studies via a departmental request. An international graduate student holding a master’s degree from an accredited U.S. institution qualifies for alternative verification.

Individual colleges may choose to establish minimum TOEFL standards that exceed the University minimum for English Proficiency Verification. Scores from TOEFL examinations administered more than two years before submission of the application for admission shall not be eligible for English Proficiency Verification.

English Proficiency Certification can be achieved by:

- scoring at least 80 on each of the sections (reading, listening, written composition, and oral skills) of the English Language Proficiency Examination (ELPE);
- obtaining grades of A or B in English Language Institute (ELI) courses (reading, listening, written composition, and oral skills) at the 300-level or higher, or
- acquiring alternative certification from the Office of Graduate and Professional Studies via a departmental request.

An international graduate student who has earned a baccalaureate degree following four years of study at an accredited U.S. institution or institutions qualifies for alternative certification. All other requests for alternative certification require strong departmental justification and review in compliance with Office of Graduate and Professional Studies policies and guidelines.

An international graduate student who has completed an equivalent English training program at an institution other than Texas A&M may request English Proficiency Verification or Certification.

Verification or Certification is requested through the Departmental Graduate Advisor. The student should provide the Departmental Graduate Advisor with documentation to support Verification or Certification. If the department concurs with the request, the Departmental Graduate Advisor will submit a letter recommending and requesting Verification or Certification (with documentation attached) to the Office of Graduate and Professional Studies. The Office of Graduate and Professional Studies will determine on a case-by-case basis whether Verification or Certification is granted.

**English Language Proficiency Examination**

An international graduate student who scores below 80 on TOEFL iBT (550 paper-based), or below 53 on the PTE Academic, or below 6.0 on the IELTS (or who has not submitted official TOEFL, PTE Academic or IELTS scores to Texas A&M) and has not obtained English Proficiency Verification or Certification by other means (GRE/GMAT scores, U.S. four-year baccalaureate degree or higher, or Office of Graduate and Professional Studies permission) must take the English Language Proficiency Examination (ELPE) prior to registering for Texas A&M courses in his/her first semester.

The ELPE evaluates English skills in the areas of reading, listening, written composition and oral communication.
Visit the Data and Research Services website (http://dars.tamu.edu/Testing/ELPE) for more information on upcoming exam dates and how to register for the English Language Proficiency Exam.

An international graduate student who takes the ELPE, but has not had his/her English Proficiency verified through the TOEFL, IELTS, PTE Academic, GRE Verbal, GMAT Verbal, or a four year U.S. baccalaureate degree or higher may be allowed to postpone some or all remaining English Proficiency requirements during the first semester of enrollment. He/she must begin to take ELI courses (in at least one of the areas not yet passed) no later than his/her second semester enrolled at Texas A&M. A graduate student will be allowed to take a combination of Texas A&M and ELI courses (up to a total of 15 hours in fall or spring semesters and up to a total of 12 hours for a 10-week summer semester.)

**Graduate Appeals Process**

Graduate or professional students who believe that decisions about unauthorized absences or final grades, the outcome of evaluation of performance on examinations, or decisions about separation (e.g., probation, suspension, dismissal, or termination) from a Department, Interdisciplinary Degree Program, and/or College for scholastic deficiency were made on an arbitrary, capricious, or prejudicial basis may appeal such decisions through the appeals process specified in the Texas A&M University Rules (59. Graduate Appeals Panel). In such appeals the burden of proof is upon the student to demonstrate that the decisions in question were arbitrary, capricious, or prejudiced.

For additional information see the Office of Graduate and Professional Studies webpage on Student Grievances and Appeals Procedures (http://ogaps.tamu.edu/New-Current-Students/Student-Grievances-and-Appeals-Procedures).

**Intellectual Property**

The ownership, management and commercialization of system-owned Intellectual Property and Tangible Research Property are set forth in System Policy 17.01 Intellectual Property Management and Commercialization. Intellectual Property will mean, collectively, all forms of intellectual property including, but not limited to, issued patents, patentable inventions, copyrightable works, trademarks, mask works, and trade secrets. The system recognizes and affirms the traditional academic freedom of its faculty and staff to publish pedagogical, scholarly or artistic works without restriction. In keeping with this philosophy, the system does not claim copyright to pedagogical, scholarly or artistic works, regardless of their form of expression, unless required by a funding or research contract. Such works include, but are not limited to, copyrightable works of students created in the course of their education, such as dissertations, papers and journal articles. Authors of copyrightable works that are not owned by the system, its members, or another party such as a research sponsor, own the copyright in their works and are free to publish them, register the copyright, and receive any revenues which may result.

Accordingly, copyrightable works may be owned by the student/author/creator, by multiple individuals (such as a research team or co-authors of a publication), by the System, by a System member, or by another party such as a research sponsor. Factors that require consideration in determining ownership include:

1. whether or not the intellectual property was conceived or developed as a result of activities related to an individual’s employment responsibilities and/or with support from University-administered funds, facilities or personnel;

2. whether or not the intellectual property was conceived or developed in the course of, or resulting from, research supported by a grant or contract with the federal government or state government or a nonprofit or for-profit nongovernmental entity; and,

3. the individual collaborators, relative contributions of each individual, and agreements among creators of the work.

It is recommended that the student identify in the thesis, dissertation or record of study any collaborators, contributors, and sources of financial support (unless prohibited through contractual agreements) in carrying out the research or in publications presented in the thesis/dissertation/record of study. It is also recommended that the student clearly indicate what the student’s independent contributions were to the work. The advisory committee is responsible for ensuring that the student’s independent contribution is sufficient to represent a thesis, dissertation, or record of study.

**Oak Ridge Associated Universities (ORAU)**

http://www.orau.org

Since 1950, students and faculty of Texas A&M University have benefited from its membership in Oak Ridge Associated Universities (ORAU). ORAU is a 115-member university consortium of major Ph.D.-granting academic institutions and is a contractor for the U.S. Department of Energy (DOE) located in Oak Ridge, Tennessee. ORAU cultivates collaborative partnerships that enhance the scientific research and education enterprise of our nation. ORAU works with its member institutions to help their students and faculty gain access to federal research facilities throughout the country; to keep its members informed about opportunities for fellowship, scholarship and research appointments; and to organize research alliances among its members.

Through the Oak Ridge Institute for Science and Education (ORISE), the DOE facility that ORAU operates, undergraduates, graduates, postgraduates, as well as faculty enjoy access to a multitude of opportunities for study and research. Students can participate in programs covering a wide variety of disciplines including business, Earth sciences, epidemiology, engineering, physics, geological sciences, pharmacology, ocean sciences, biomedical sciences, nuclear chemistry and mathematics. Appointment and program length range from one month to four years. Many of these programs are especially designed to increase the numbers of underrepresented minority students pursuing degrees in science- and engineering-related disciplines. A comprehensive listing of these programs and other opportunities, their disciplines, and details on locations and benefits can be found in the ORISE Catalog of Education and Training Programs, which is available at http://see.orau.org or by calling the contact below.

ORAU’s Office of Partnership Development seeks opportunities for partnerships and alliances among ORAU’s members, private industry, and major federal facilities. Activities include faculty development programs, such as the Ralph E. Powe Junior Faculty Enhancement Awards, the Visiting Industrial Scholars Program, consortium research funding initiatives, faculty research and support programs as well as services to chief research officers.

For more information about ORAU and its programs, visit http://www.orau.org or contact:

Glen A. Laine
Vice President for Research
ORAU Councilor for Texas A&M University
Pathways to the Doctorate

The Pathways to the Doctorate is a program dedicated to increasing the number, quality, and diversity of Master’s and doctoral graduates across all disciplines within the Texas A&M University System. Consisting of 11 universities, the System spans the State of Texas. This enables the System to recruit top students from a variety of geographical, socio-economic, racial, ethnic, and cultural environments. The Pathways to the Doctorate is one approach to Closing the Gaps Program in Texas. The goal of the Pathways to the Doctorate Program is to attract high achieving students within The Texas A&M University System to pursue careers in higher education. This program will help produce some of the next generation of faculty. Through a variety of activities such as seminars and workshops, inter-institutional exchange programs, a mentoring program and an annual Texas A&M University System Student Research Symposium with System-wide participation, the Pathways program aims to:

Create a pathway for talented students to pursue graduate education;
Foster opportunities for faculty, graduate students, and undergraduate students to collaborate and to foster innovative research and interpersonal communication skills;
Enlighten and encourage students and teachers (K-12 through college) to see that science and technology are essential to lead a life of discovery and fun;
Help meet faculty needs as postsecondary enrollment grows and current faculty retire.

Texas A&M University offers Pathways to the Doctorate fellowships for doctoral students who completed a bachelor’s degree at one of the other Texas A&M University System institutions. Pathways to the Doctorate Fellowships are awarded by the Office of Graduate and Professional Studies to qualified doctoral students mentored by faculty partners in the Program. Further details are available at http://ogaps.tamu.edu.

Requirements for Graduate Teaching Assistants

Requirements for Graduate Teaching Assistant (TA) training are in place to improve undergraduate teaching, enhance the classroom experiences of TAs, and respond to the need for systematic preparation and evaluation of Teaching Assistants. For international Teaching Assistants, training requirements will supplement programs already in place to evaluate and promote English language competency. New TAs’ attendance at the Center for Teaching Excellence (CTE) Teaching Assistant Institute (TAI) is mandatory. Discipline-specific training for new TAs will be provided at the college/department level. The nature of this training, while varying widely across different disciplines, will complement university-level training and will address the unique and specific needs of graduate students serving as TAs within their disciplines.

Responsible Conduct of Research

Students who will be involved in research involving human subjects (e.g., survey data; human tissue/cell lines, protected health information), animals (e.g., vertebrate animals, animal tissues/cell lines), and/or biosafety/ biohazards (e.g., recombinant DNA/transgenic animals, plants; agents infectious to humans, animals or plants) should obtain approval through the appropriate compliance office (or be included in existing research approvals) prior to engaging in the research. Engaging in unauthorized research can result in severe penalties for non-compliance. All students are urged to complete responsible conduct of research training early in their graduate programs to familiarize themselves with the issues of research integrity. Additional information, as well as online training, may be obtained from the office of Research Compliance and Biosafety website (http://rcb.tamu.edu).

University Statement on Harassment and Discrimination

Texas A&M University is committed to providing an educational and work climate that is conducive to the personal and professional development of each individual. To fulfill its multiple missions as an institution of higher learning, Texas A&M encourages a climate that values and nurtures collegiality, diversity, pluralism and the uniqueness of the individuals within our State, nation and world. The University also strives to protect the rights and privileges, and to enhance the self-esteem of all its members. Faculty, staff and students should be aware that any form of harassment and any form of illegal discrimination against any individual is inconsistent with the values and ideals of the University community.

Individuals who have questions or believe they have experienced discrimination or harassment are encouraged to contact:

- Texas A&M University College Station campus – Notice of Nondiscrimination and Abuse
- Texas A&M Baylor College of Dentistry (HSC), College of Medicine (HSC), College of Nursing (HSC), School of Public Health (HSC) and Irma Lerma Rangel College of Pharmacy (HSC) - Notice of Nondiscrimination and Abuse
- School of Law - Notice of Nondiscrimination and Abuse

Students who believe they have experienced discrimination based on sex, sexual harassment or sexual violence can choose to contact the designated Texas A&M University Title IX Coordinator directly at (979) 862-7737 or TitleIX.Coordinator@tamhsc.edu. HSC students may also directly contact the HSC Title IX Coordinator at (979) 436-9207 or TitleIX.Coordinator@tamhsc.edu.

University Student Rules

Each student enrolled at Texas A&M University is responsible for being fully acquainted with and complying with the Texas A&M University Student Rules. Specific rules, information and procedures may be found in publications pertaining to each particular service or department. These rules and guidelines were in effect as of the publishing of this catalog. Graduate students are encouraged to check the website (http://student-rules.tamu.edu) for any changes.
Course Descriptions

All graduate and professional courses offered in the University are described on each subject page. Some of the new courses and changes in courses are included in this catalog pending their approval by the Texas Higher Education Coordinating Board. The unit of credit is the semester hour, which involves one hour of theory or from two to four hours of practice per week for one semester of 15 weeks. Figures following the credit hours indicate the clock hours per week devoted to theory and practice, respectively. Theory includes recitations and lectures; practice includes work done in a clinical setting, laboratory, shop, drawing room, field or other. When courses are cross-listed, credit cannot be received for both courses. Any course may be withdrawn from the session offerings in case the number of registrations is too small to justify offering the course.

ACCT - Accounting

ACCT 603 Energy Accounting
Credits 3. 3 Lecture Hours.
Overview of the oil and gas industry and specialized financial accounting procedures associated with the industry; emphasis on accounting for exploration, development, production, depletion and amortization as well as joint operations, asset impairment and retirement obligation; includes reserve accounting/disclosure related to the above topics.
Prerequisites: ACCT 327 with C or better.

ACCT 607 Seminar in Auditing
Credits 3. 3 Lecture Hours.
Current issues and research in auditing, attestation and financial disclosures. Classification 6 students may not enroll in this course.
Prerequisite: ACCT 407 or equivalent.

ACCT 610 Financial Accounting
Credits 1 to 3. 1 to 3 Lecture Hours.
Develops a conceptual framework for understanding and using corporate financial statements. Oriented towards the user of financial accounting data (rather than the preparer) and emphasizes the reconstruction of economic events from published financial data. May be repeated for up to 3 hours credit. Classification 6 students may not enroll in this course.
Prerequisite: Enrollment is limited to BUAD classification 7 graduate students.

ACCT 611 Management of Taxation
Credits 3. 3 Lecture Hours.
Various income taxes on taxable entities. For business and other majors. Classification 6 students may not enroll in this course.

ACCT 612 Partnership and Real Estate Taxation
Credits 3. 3 Lecture Hours.
Concepts and principles of partnerships and real estate taxation; use of partnerships and real estate for tax planning. Classification 6 students may not enroll in this course.
Prerequisite: ACCT 405.

ACCT 615 Contemporary Tax Topics
Credits 3. 3 Lecture Hours.
Explores business tax topics that provide current/future significant professional tax service opportunities such as specialized applications of business taxation. Intended for graduate students in the Tax Track in the Professional Program in Accounting. May be taken two times for credit.
Prerequisite: ACCT 611.

ACCT 620 Management Accounting and Control
Credits 1 to 3. 1 to 3 Lecture Hours.
Applications of concepts useful to management, in the analysis of accounting data for the purposes of costing and income determination, decision making and control of various organizational activities. May be repeated for up to 3 hours credit. Classification 6 students may not enroll in this course.
Prerequisite: ACCT 610 or equivalent.

ACCT 621 Corporate Taxation I
Credits 3. 3 Lecture Hours.
Formation and capital structures, partial liquidations, S corporations, accumulated earnings tax, personal holding companies and other topics. Classification 6 students may not enroll in this course.
Prerequisite: ACCT 427 or equivalent.

ACCT 622 Business Application Modeling
Credits 3. 3 Lecture Hours.
Focuses on modeling application software commonly used in accounting and business; primary emphasis on Visual Basic for Applications in Microsoft Excel and Access; application exercises will deal with financial problem solving. Classification 6 students may not enroll in this course.
Prerequisite: ACCT 427 or equivalent.

ACCT 624 Controls and Audit Technology
Credits 3. 3 Lecture Hours.
Focuses on internal controls and their importance with regards to financial reporting and arrangement; topics include process walkthrough techniques, documentation, business processes, control frameworks, application controls, change management, operations management and security.
Prerequisite: ACCT 407.

ACCT 640 Accounting Concepts and Procedures I
Credits 3. 3 Lecture Hours.
Accounting concepts and relationships essential to administrative decisions; use of accounting statements and reports as policymaking and policy execution tools. Classification 6 students and non-business graduate students may enroll in this course.
Prerequisite: Graduate classification.

ACCT 644 Control and Audit of Information Systems
Credits 3. 3 Lecture Hours.
Focuses on the control, audit, and security of information systems; aimed at enhancing the ability of accounting professionals to deal with complex computer-based accounting systems as auditors of these systems; topics include general and application controls, audit software, and e-commerce security.
Prerequisite: ACCT 427; graduate classification.

ACCT 646/IBUS 646 International Accounting
Credits 3. 3 Lecture Hours.
Introduction and examination of accounting issues unique to multinational enterprises and international business activity; Classification 6 students may not enroll in this course.
Prerequisites: ACCT 328; FINC 341.
Cross Listing: IBUS 646/ACCT 646.
ACCT 647/FINC 647 Financial Statement Analysis
Credits 3. 3 Lecture Hours.
Analytical approach to financial statements; application of finance and
accounting principles relevant to the analysis of financial statements. 
Classification 6 students may not enroll in this course.
Prerequisites: ACCT 610 or 640; FINC 612 or 635.
Cross Listing: FINC 647/ACCT 647.

ACCT 648 Accounting Information Systems
Credits 3. 3 Lecture Hours.
Design, implementation, operation, control and audit techniques of
accounting information systems. Classification 6 students may not enroll in
this course.
Prerequisite: ACCT 642 or approval of instructor.

ACCT 650 Accounting Ethics
Credits 3. 3 Lecture Hours.
Integration of ethical reasoning, objectivity, independence and other core
values into the development of a professional accountant; critical analysis
of the ethical lapses which have occurred in business and the accounting
profession; explores ways to integrate ethical behavior into professional
life.
Prerequisite: ACCT 427 or equivalent.

ACCT 651 Development of Accounting Thought
Credits 3. 3 Lecture Hours.
Examination of contemporary financial reporting issues in terms of
institutional, ethical, and regulatory environment; framework for exercising
judgment when literature provides no direct prescription about correct
reporting. Tools used include unstructured cases and open-ended
research assignments. Course not open to classification 6 students.
Prerequisite: ACCT 642 or approval of instructor.

ACCT 660 Accounting Information and Financial Markets
Credits 3. 3 Lecture Hours.
Financial accounting research with emphasis on financial markets;
investigates major areas of financial accounting research, related
statistical techniques and the progress of research in a historical
perspective. Classification 6 students may not enroll in this course.
Prerequisite: ACCT 665 or approval of instructor.

ACCT 665 Research Methodology I
Credits 3. 3 Lecture Hours.
Nature and evaluation of accounting research; includes preparation and
evaluation of original research papers. Classification 6 students may not
enroll in this course.
Prerequisite: Doctoral classification.

ACCT 671 Contemporary Accounting Topics
Credits 1 to 3. 1 to 3 Lecture Hours.
Current issues and research in topical areas: financial data audit and
control; international accounting; accounting for natural resources; tax
planning, theory and structure of taxation. Classification 6 students may
not enroll in this course.
Prerequisite: Approval of instructor.

ACCT 680 Tax Research and Policy
Credits 3. 3 Lecture Hours.
Methodology and sources of tax research; tax analysis research, policy
implications, behavioral aspects and use of quantitative analysis.
Classification 6 students may not enroll in this course.
Prerequisite: ACCT 405 or 611.

ACCT 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
A directed internship in an organization to provide students with on-the-
job training with professionals in organizational settings appropriate to the
student’s professional objectives. Classification 6 students may not enroll
in this course.
Prerequisites: Approval of committee chair and department head.

ACCT 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of selected problems using recent developments
in business research methods. Classification 6 students may not enroll in
this course.
Prerequisites: Graduate classification and approval of instructor.

ACCT 688 Doctoral Seminar
Credits 3. 3 Other Hours.
Historical development of the conceptual framework of accounting theory
and practices; analysis of current research and controversial issues in the
field. For doctoral students only. May be repeated for credit. Classification
6 students may not enroll in this course.

Prerequisite or
corequisite: ACCT 665.

ACCT 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 1 to 4 Lab Hours.
Selected topics in an identified area of accounting. May be repeated for
credit. Classification 6 students may not enroll in this course.

ACCT 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation. Classification 6 students may not enroll
in this course.

ADDM - Dental Materials

ADDM 5220 Advanced Dental Materials
Credits 2. 2 Lecture Hours.
Provides knowledge on contemporary dental materials; emphasis on
restorative and prosthodontic materials; understanding and overview of the
structure and properties of dental materials; specific detailed information
on the major categories of dental materials.

ADDT - Alcohol Drug Dep Trrtmnt

ADDT 800 Alcohol and Drug Dependency Treatment
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The ADDT clerkship will expose students to clinical methods for detection,
diagnosis, triage, and intervention in a continuum of treatment settings
from specialized in-patient care to primary care to community based self-
help. It will introduce students to medication strategies for substance
abuse treatment while recognizing the primacy of behavioral treatment
for most addiction disorders. Students will review current understanding
of basic neurobiology common to all addictions along with clinical
presentation and specific management of different categories of addictive
drugs.

AEDH - Adv Ed Dental Hygiene

AEDH 5100 Advanced Dental Hygiene Clinical Skills
Credit 1. 1 Other Hour.
Includes self-assessment and development of advanced dental hygiene
clinical skills. Contains intramural and/or extramural rotations to further
advance clinical proficiency.
AEDH 5112 Faculty Responsibilities and Issues in Higher Education
Credit 1. 1 Other Hour.
This course exposes the prospective new faculty member to the functions and responsibilities that help meet their institution’s mission with respect to teaching, service and scholarly activity.

AEDH 5118 Hospital Administration Practicum II
Credit 1. 1 Other Hour.
This series of practicums prepares the student for an institutional administrative/management position. Topics include hospital organization and protocol, hospital dentistry organization, health care financing and the changing health care market, human resource issues, assessment, planning and interventions as they relate to patient care and managing a dental clinic.

AEDH 5130 Clinical Dental Hygiene Teaching Practicum
Credit 1. 1 Other Hour.
This practicum course is designed to provide the graduate student with experience in clinical teaching and evaluation of first- and/or second-year dental hygiene students in the areas of patient assessment, treatment planning, dental hygiene educational and clinical services, patient management, and professionalism. This course is offered in both the fall and spring semesters.

AEDH 5200 Educational Research
Credits 2. 2 Lecture Hours.
Students will develop the knowledge and skills necessary to be intelligent consumers and producers of educational research. A focus is on conducting survey research.

AEDH 5201 Teaching Strategies Dental Hygiene ED I
Credits 2. 2 Other Hours.
This course introduces the graduate student to a variety of clinical education philosophies. Cognitive, affective and psychomotor learning theories are addressed, and clinical teaching methodologies are emphasized. Evaluation mechanisms for assessing a novice student’s progress and development are explored.

AEDH 5202 Teaching Strategies Dental Hygiene ED II
Credits 2. 2 Other Hours.
This course will expose the student to a variety of principles and methods that will familiarize the student with the requirements of clinical teaching, including accreditation, scheduling, dispensary management, developing positive staff and faculty interactions, and mentoring undergraduate students on projects.

AEDH 5208 Hospital Administration Practicum I
Credits 2. 2 Other Hours.
This series of practicums prepares the student for an institutional administrative/management position. Topics include hospital organization and protocol, hospital dentistry organization, health care financing and the changing health care market, human resource issues, assessment, planning and interventions as they relate to patient care and managing a dental clinic.

AEDH 5210 Special Care Patient Seminar
Credits 2. 2 Other Hours.
Contemporary health care issues that affect the medical and dental needs of special care patients will be discussed. Students in the education track will develop a special-needs patient course for a fictitious dental or dental hygiene program and include curriculum content, goals and objectives that address patients who are mentally, medically or physically challenged. In addition, they will prepare a lecture on a special-needs patient and present it to the undergraduate dental hygiene or graduate students. Students in the health administration track will develop a fictitious health care facility or a mobile dental clinic for special-needs patients and include targeted population, objectives, policy statements, budget, personnel and equipment. Health administration tract students will also present a dental in-service to either the nurses or aids that care for patients with disabilities in a group or nursing home or hospital setting.

AEDH 5211 Clinical Case Study
Credits 2. 2 Other Hours.
This course helps the student develop and apply the knowledge and skills necessary to develop a formal presentation of a case study.

AEDH 5219 Hospital Administration Practicum III
Credits 2. 2 Other Hours.
This series of practicums prepares the student for an institutional administrative/management position. Topics include hospital organization and protocol, hospital dentistry organization, health care financing and the changing health care market, human resource issues, assessment, planning and interventions as they relate to patient care and managing a dental clinic.

AEDH 5301 Didactic Teaching Strategies
Credits 2. 1 Lecture Hour. 1 Lab Hour.
This course introduces the graduate student to the processes involved in the development of a course syllabus and a university-level classroom presentation. The student will develop a syllabus for a dental hygiene course and a classroom presentation that will include a lesson plan containing goals, learning objectives, examination items, a test blueprint, outline of material, evaluation mechanism and audiovisual materials. The student also will be introduced to item analyses and test blueprints. Academic integrity and evaluation of teaching performance also will be discussed.

AEDH 5314 Classroom Teaching Practicum
Credit 1. 1 Other Hour.
This course provides the graduate student with additional opportunities to enhance classroom teaching experiences. The student will work directly with the course director to identify a topic of interest and to develop a unit of instruction, which will include goals, learning objectives, lesson plans and examination items. The student will also determine the most appropriate teaching methodologies, audio-visual aids and evaluation mechanisms.

AEDH 5V88 Research for Practicum Project
Credits 1 to 3. 1 to 3 Other Hours.
Non-thesis Option: Administrative Track) Students assess the need for, plan, implement and evaluate a major project in their interest area.

AEDH 5V89 Practicum Project
Credits 1 to 3. 1 to 3 Other Hours.
Students prepare a written report of their project and formally present and orally defend this project to the faculty.

AEDH 5V98 Research for the Master’s Thesis
Credits 1 to 3. 1 to 3 Other Hours.
Conduct original research in chosen topic; literature review, data analysis.
AEDH 5V99 Thesis
Credits 1 to 3. 1 to 3 Other Hours.
Formal presentation of research literature review, objectives, methods, data analysis, results, discussion and conclusions in acceptable written form. Oral defense is also required.

AEGD - Adv Ed Gen Dentistry

AEGD 5000 Clinical Dentistry
Credits 0. 0 Other Hours.
Clinical diagnosis and treatment of advanced comprehensive multidisciplinary cases under faculty guidance and supervision.

AEGD 5201 Implant Dentistry
Credit 1.5. 1.5 Lecture Hour.
Diagnosis, management and treatment of both fixed and removable implant patients. Lecture, seminars and patient treatment.

AEGD 5205 Practice Management
Credits 0 to 1.5. 0 to 1.5 Lecture Hours.
All areas of practice and business management will be discussed, including office management, personnel management, professional ethics, financial planning, starting a practice, office design and legal responsibilities.

AEGD 5213 Advanced Removable Prosthodontics
Credit 1.5. 1.5 Other Hour.
Diagnosis, treatment planning and clinical treatment of complicated cases requiring advanced skills in removable prosthodontics.

AEGD 5214 Advanced Fixed Prosthodontics
Credit 1.5. 1.5 Other Hour.
Diagnosis, treatment planning and clinical treatment of complicated cases requiring advanced skills in fixed prosthodontics, including implant restoration.

AEGD 5215 Advanced Clinical Periodontology
Credit 1.5. 1.5 Other Hour.
Diagnosis, treatment planning, prognosis and instrumentation skills; basic surgical techniques.

AEGD 5216 Advanced Clinical Orthodontics
Credit 1.5. 1.5 Other Hour.
Diagnosis and evaluation of a variety of malocclusions; emphasis on minor tooth movement, interceptive treatment and maintenance of arch integrity.

AEGD 5217 Current Concepts in Operative Dentistry
Credit 1.5. 1.5 Other Hour.
Recent theories and techniques relating to restorative dental materials; emphasis on indications and contraindications for tooth-colored restorative materials; esthetic dentistry.

AEGD 5218 Advanced Pediatric Dentistry
Credit 1.5. 1.5 Other Hour.
Diagnosis, treatment planning and clinical treatment of complex pediatric patients; emphasis on medically compromised and behavior management cases.

AEGD 5219 Treatment Planning Conference
Credit 1.5. 1.5 Other Hour.
Diagnosis and treatment planning for comprehensive cases involving a multidisciplinary approach; student presentation of complex cases to a graduate faculty forum; defense of treatment plans using documented scientific or clinical evidence.

AEGD 5220 Current Literature Reviews
Credit 1.5. 1.5 Other Hour.
Detailed review of relevant literature on topics selected by the graduate faculty and presentation by graduate students; enhancement of student knowledge in selected subject areas and development of ability to critically evaluate scientific literature.

AEGD 5221 Clinical Pathology
Credits 1.50 to 2. 1.50 to 2 Other Hours.
Presentation and discussion of clinical cases representing various types of oral pathology of both hard and soft tissues; formulation of a logical differential diagnosis and appropriate treatment.

AEGD 5222 Clinical Endodontics
Credits 2. 2 Other Hours.
Diagnosis, management and treatment of patients with complex endodontic problems; surgical and nonsurgical treatment and retreatment of complicated cases.

AEGD 5224 Ethics in Dentistry
Credit 1.5. 1.5 Lecture Hour.
Ethical approach to practice promotion and professional interactions.

AEGD 5227 Advanced Geriatric Dentistry
Credit 1.5. 1.5 Other Hour.
Diagnosis, treatment planning and treatment of geriatric patients with special needs; emphasis on medically, physically and mentally compromised patients.

AEGD 5228 Advanced Dental for Special Care Patient
Credit 1.5. 1.5 Other Hour.
Clinical application and experience in the care and treatment of special care patients with medical, physical and mental handicaps.

AEGD 5303 Advanced Maxillofacial Surgery
Credits 2. 2 Other Hours.
Principles of oral surgery techniques and procedures in the outpatient clinic and operating room environments; demonstrations and clinical application.

AERO - Aerospace Engineering

AERO 601 Advanced Aerodynamics
Credits 3. 3 Lecture Hours.
Theoretical and approximate numerical solutions for incompressible and transonic flows and applications to airfoil, wing and whole-vehicle aerodynamics; approximate methods for boundary layers; introduction to aerodynamic design concepts; design of swept wings and delta wings, control surfaces, winglets, vortex generators and flow control.
Prerequisite: Approval of instructor.

AERO 602 The Theory of Fluid Mechanics
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Enter-level graduate course on the theory of fluid mechanics, with emphasis on viscous subsonic flows; concepts of boundary layer theory, flow stability, transition and turbulence; laboratory includes elements of measurement techniques, numerical methods and physical modeling.
Prerequisite: MATH 601 or registration therein.
AERO 603/MEMA 602 Continuum Mechanics
Credits 3.3 Lecture Hours.
Development of field equations for analysis of continua (solids as well as fluids); conservation laws; kinematics, constitutive behavior of solids and fluids; applications to aerospace engineering problems involving solids and fluids.
Prerequisite: Graduate classification.
Cross Listing: MEMA 602/AERO 603.
AERO 605/MEEN 603 Theory of Elasticity
Credits 3.3 Lecture Hours.
Analysis of stress and strain in two- and three-dimensions, equilibrium and compatibility equations, strain energy methods; torsion of noncircular sections; flexure, axially symmetric problems.
Prerequisite: Graduate or senior undergraduate standing.
Cross Listing: MEEN 603/AERO 605.
AERO 606 Multifunctional Materials
Credits 3.3 Lecture Hours.
In-depth analysis of multifunctional materials and composites, and their novel applications.
Prerequisites: MEMA 602/AERO 603/AERO 603/MEMA 602, MSEN 601.
Cross Listing: MEMA 606 and MSEN 606.
AERO 608 Nanomechanics
Credits 3.3 Lecture Hours.
Application of mechanics concepts to nano-scale behavior of materials. Review of continuum mechanics; Extensions to generalized continua; Nonlocal elasticity; Nano-scale plasticity. Focus on multi-scale modeling: Dislocation Dynamics; Quasi-Continuum method; Molecular dynamics with introductions to quantum mechanics and statistical mechanics.
Prerequisite: AERO 603/MEMA 602.
Cross Listing: MEMA 608 and MSEN 608.
AERO 609 Sustainability Metrics and Life Cycle Assessment in Engineering
Credits 3.3 Lecture Hours.
Concepts of sustainability with associated metrics; application of systems engineering tools to facilitate assessment of viable options on products and processes; assessment of impact on the entire biosphere; product life cycle analysis.
Prerequisite: Graduate classification.
AERO 615 Numerical Methods for Internal Flow
Credits 3.3 Lecture Hours.
Methods for solving internal flow problems; viscous and inviscid compressible flow, Euler/Navier Stokes solvers, boundary conditions.
Prerequisite: MATH 601 or approval of instructor.
AERO 616 Damage and Failure in Composite Materials
Credits 3.3 Lecture Hours.
Mechanisms and models related to damage and failure in composite materials subjected to mechanical loads.
Prerequisite: Courses in composite materials, elasticity.
Cross Listing: MEMA 616 and MSEN 636.
AERO 617/MEMA 625 Micromechanics
Credits 3.3 Lecture Hours.
Eigenstrains; inclusions, and inhomogeneities; Eshelby’s solution for an ellipsoidal inclusion; Eshelby’s equivalent inclusion method. Effective elastic properties of composites; composite spheres and cylinders models; bounds on effective moduli; Hashin-Shtrikman bounds; applications to fiber, whisker and particulate reinforced composites; introduction to micromechanics ofinelastic composites and solids with damage.
Prerequisites: MEMA 602/AERO 603, or AERO 603/MEMA 602, AERO 605/MEEN 603.
Cross Listing: MEMA 625/AERO 617.
AERO 618/MEMA 626 Mechanics of Active Materials
Credits 3.3 Lecture Hours.
Introduction to coupled field theories: constitutive response of materials with thermal and electromagnetic coupling; microstructural changes due to phase transformations; shape memory alloys; piezoelectric and magnetostrictive materials; active polymers and solutions. Micromechanics of active composites.
Prerequisites: MEMA 602/AERO 603.
Cross Listing: MEMA 626/AERO 618.
AERO 620 Unsteady Aerodynamics
Credits 3.3 Lecture Hours.
Theoretical formulation of unsteady airfoil theory and techniques used for determining airloads on oscillating lift surfaces; exact solutions and various approximations presented and evaluated; application to problems of unsteady incompressible, subsonic and transonic flows about airfoils and wings.
Prerequisite: Approval of instructor.
AERO 621 Aeromechanics of Wind Turbines
Credits 3.3 Lecture Hours.
Solid and fluid mechanics concepts applied to aerodynamics and aeroelasticity of wind turbine blades; failure analysis and structural design; composites and hybrid materials.
Prerequisite: Graduate Classification.
AERO 622 Spacecraft Dynamics and Control
Credits 3.3 Lecture Hours.
Elements of analytical dynamics; modeling different types of spacecraft and control systems, sensors, and actuators; stability; control system design; effects of flexibility; attitude and orbital coupling; environmental effects.
Prerequisites: AERO 422 or ECEN 420.
AERO 623 Optimal Spacecraft Attitude and Orbital Maneuvers
Credits 3.3 Lecture Hours.
Application of optimization and optimal control techniques to spacecraft maneuver problems; computation of open loop and feedback controls for linear and nonlinear spacecraft dynamical systems; low-thrust and impulsive control, discretization methods, case studies.
Prerequisite: AERO 423 or equivalent.
AERO 624 Celestial Mechanics
Credits 3.3 Lecture Hours.
Analytical and numerical methods for computing spacecraft orbits under the influence of gravitational, aerodynamic, thrust and other forces: Keplerian two-body problem, perturbation methods, orbit determination, navigation and guidance for aerospace vehicles.
Prerequisite: AERO 423 or equivalent.
AERO 625 Modern Control of Aerospace Systems  
Credits 3.3 Lecture Hours.  
Linear and nonlinear controllers for aircraft and spacecraft; state and output feedback of sampled-data control systems; feedback linearization and dynamic inversion; direct sampled-data design using optimal MIMO techniques; sensing considerations, sources and modeling of uncertainties unique to aircraft and spacecraft; robustness analysis.  
Prerequisite: AERO 422 or equivalent.

AERO 626 Estimation of Dynamic Systems  
Credits 3.3 Lecture Hours.  
Traditional concepts and recent advances in estimation related to modern dynamic systems found in aerospace disciplines; least squares estimation, state estimation, nonlinear filtering, aircraft position and velocity tracking, attitude determination of spacecraft vehicles, gyro bias estimation and calibration.  
Prerequisites: AERO 310 or equivalent; STAT 211 or equivalent.

AERO 627 Principles of Structural Dynamics  
Credits 3.3 Lecture Hours.  
Examination of flexible structures through a review of single degree-of-freedom dynamical systems followed by an in-depth study of continuous and multiple degree-of-freedom systems; emphasis on discrete modeling of structures for vibration analysis and dynamic analysis, with minimal development of methods such as finite elements.  
Prerequisite: Graduate classification.

AERO 628 Advanced Spacecraft Dynamics and Control  
Credits 3.3 Lecture Hours.  
Review of fundamental principles; introduction to alternate and advanced methods of dynamics and control for aerospace systems; alternate methods for generating and analyzing equations of motion; techniques for complex multibody systems; variable speed control moment gyros; method of quadratic modes; focus on modeling techniques for aerospace systems.  
Prerequisite: AERO 622.

AERO 629 Experimental Aerodynamics  
Credits 3.3 Lecture Hours.  
Review of fundamental principles in aerodynamics; basics of instrumentation, electronics, data-acquisition; experimental techniques in aerodynamics/fluid mechanics; pressure, skin friction, force and velocity measurement techniques in wind and water-tunnel testing; conventional and novel techniques in data-processing and systems modeling; smart systems in experimental aerodynamics.  
Prerequisite: AERO 601.

AERO 630 Introduction to Random Dynamical Systems  
Credits 3.3 Lecture Hours.  
Building on basic probability theory, course covers theory and applications of discrete and continuous random processes. Particular attention shall be paid to the response of dynamical systems (discrete, linear and nonlinear), to random input processes and their application to Engineering Systems.  
Prerequisite: Graduate classification.

AERO 631 Model Predictive Control for Aerospace Systems  
Credits 3.3 Lecture Hours.  
Nonlinear optimal control and optimization, optimal control theory, dynamical systems stability and control, approximation theory, convex optimization; control of engineering systems with state and control constraints with parametric uncertainty; formulate optimal control problems, solve as nonlinear programming problems using available solvers; requires background in control theory.  
Prerequisites: Graduate classification and AERO 623 or comparable course.

AERO 632 Design of Advanced Flight Control Systems - Theory and Application  
Credits 3.3 Lecture Hours.  
Modeling, analysis, design and implementation of advanced flight control problems, specifically aerospace engineering applications; includes choice of controlled variables, reduction of controlled variables, design methodology, computational framework, implementation issues, and software environments using various toolboxes.  
Prerequisites: Graduate classification and approval of instructor.

AERO 633 Advanced Aerospace Multibody Dynamics  
Credits 3.3 Lecture Hours.  
Techniques for modeling, simulation, and analyzing multibody dynamical systems; includes development of kinematic expressions for articulating bodies, adding and constraining degrees of freedom through mappings; familiarization with industry codes, such as DISCOS; appreciation of learned techniques on various systems, including omni-directional vehicles, Stewart platforms, and gyroscopically-stabilized walking robots.  
Prerequisites: AERO 622 or graduate classification and approval of instructor.

AERO 640 Turbulence Processes  
Credits 3.3 Lecture Hours.  
Fundamentals of conservation, Lagrangian, transformation, variance properties; flow features: laminar, transition, turbulence regimes, characteristics, spectrum; statistical (filter/average) description: scales, Reynolds, arbitrary averaging, realizability; elementary turbulence processes: viscous, advective/inertial, role of pressure; elementary process models, viscous RDT, RDT for velocity gradients, equipartition of energy, restricted Euler equations; isotropic, homogeneous turbulence. May be taken 2 times for credit.

AERO 641 High-Speed Combustion for Propulsion  
Credits 3.3 Lecture Hours.  
Study topics in combustion relevant to high-speed subsonic/supersonic air-breathing propulsion; emphasis on the structure of detonations and the operation of combustors under supersonic conditions; structure of shock-waves and the mixing/chemical kinetics that take place in high speeds.  
Prerequisite: Graduate classification.

AERO 642 Laser Diagnostics for Combustion and Propulsion  
Credits 3.3 Lecture Hours.  
Laser diagnostics topics as applied to combustion and propulsion: brief exposition of fundamental electromagnetic theory; practice of basic experimental laser techniques used to measure thermochemistry; basic implementation of Raman and Rayleigh scatterings; Laser-Induced Fluorescence (LIF); detection methods, optical systems, noise contributions, and signal enhancement techniques will be discussed.  
Prerequisite: Graduate classification.

AERO 643 High-Performance Computational Fluid Dynamics  
Credits 3.3 Lecture Hours.  
Numerical simulations of fluid dynamics problems on massively parallel computers; focus on Direct Numerical Simulations (DNS) where all dynamically relevant scales are resolved; elements of both high-performance computing (HPC) and numerical methods to solve incompressible and compressible flows.  
Prerequisite: AERO 615 or approval of instructor.
AERO 649/MEMA 649 Generalized Finite Element Methods
Credits 3. 3 Lecture Hours.
Systematic introduction to the theory and practice of generalized finite element (FE) methods, including GFEM, the hp-cloud method, particle methods, and various meshless methods with similar character; precise formulation of the methods are presented; known theoretical results for convergence; important issues related to implementation, issues of numerical integration.
Prerequisite: Graduate classification.
Cross Listing: MEMA 649/AERO 649.

AERO 650 Spacecraft Attitude Determination
Credits 3. 3 Lecture Hours.
Spacecraft attitude determination systems; attitude and error parameterizations, attitude sensors, data processing and calibration; introduction to single- and three- axis attitude determination and to optimal attitude and error estimation: ECI motion and time definitions.
Prerequisite: AERO 423 or equivalent.

AERO 660 Nonlinear Flight Dynamics
Credits 3. 3 Lecture Hours.
Nonlinear equations of motion for coupled aircraft motions; coupled aerodynamic phenomena; application of the direct method of Lyapunov to nonlinear aircraft motions; elastic airplane equations of motion.
Prerequisite: AERO 421 or approval of instructor.

AERO 661 Optical Methods in Aerospace Engineering
Credits 3. 3 Lecture Hours.
Analysis and design of imaging and interferometric instruments for flight in and above the atmosphere and ground-based observation of orbiting objects; assessment of optical component and system performance.
Prerequisite: Graduate classification.

AERO 670 Turbulence Modeling
Credits 3. 3 Lecture Hours.
Identification of physical features that render Navier-Stokes equation difficult to compute or model; includes Reynolds-averaged and filtered Navier-Stokes equations for unresolved stresses; development of closure models for pressure-strain correlation, dissipation and turbulent transport Reynolds; algebraic Reynolds stress modeling, Large Eddy Simulations (LES) and hybrid methods; validation and prediction studies.
Prerequisites: AERO 640 and graduate classification or approval of instructor.

AERO 672 Perturbation Methods in Mechanics
Credits 3. 3 Lecture Hours.
Develop approximate solutions to algebraic, differential, and integral equations; analysis of nonlinear oscillations, nonlinear waves, and boundary-layers; emphasis on combined numerical/perturbations techniques and reducing Partial Differential Equation (PDE) to Ordinary Differential Equation (ODE).
Prerequisites: Graduate classification in aerospace, mechanical or civil engineering.

AERO 673 Boundary Layer Stability and Transition
Credits 3. 3 Lecture Hours.
Analytical, numerical, and experimental methods for the stability of bounded shear flows; includes techniques for estimating transition to turbulence and the control of transition through laminar flow control.
Prerequisites: Graduate classification and AERO 601, 602, or 603 or approval of instructor.

AERO 674 Hypersonic Flow
Credits 3. 3 Lecture Hours.
Theoretical formulation of hypersonic flow theory; techniques for hypersonic flowfield analysis; high temperature effects, including both equilibrium and nonequilibrium flows; classical and modern computational methods.
Prerequisite: AERO 303 or equivalent.

AERO 675 Aerothermodynamics
Credits 3. 3 Lecture Hours.
Fundamentals of kinetic theory, chemical thermodynamics and statistical mechanics; applications to high temperature chemically reacting equilibrium and nonequilibrium aerodynamic flows.
Prerequisite: AERO 303 or equivalent.

AERO 681 Seminar
Credit 1. 1 Lecture Hour.
Selected research topics presented by the faculty, students and outside speakers.
Prerequisite: Graduate classification.

AERO 684 Professional Internship
Credits 1 to 4. 1 to 4 Other Hours.
Engineering research and design experience at government or industry facilities away from the Texas A&M campus; design projects supervised by faculty coordinators and personnel at these locations; projects selected to match student’s area of specialization.
Prerequisites: Graduate classification and approval of committee chair and department head.

AERO 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Special topics not within scope of thesis research and not covered by other formal courses.
Prerequisite: Graduate classification in aerospace engineering.

AERO 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of aerospace engineering. May be repeated for credit.
Prerequisite: Approval of instructor.

AERO 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Technical research projects approved by department head.

AFST - Africana Studies

AFST 601 Methods of Inquiry Into Africana Studies
Credits 3. 3 Lecture Hours.
Familiarization with the methodological tradition of African-centered thinking and its relationship to the more popular term Afrocentricity; representation of the thoughts of notable African centered and Afrocentric scholars throughout history as a means to center African descended people throughout history, social analysis and theoretical accounts.
Prerequisite: Graduate classification.

AFST 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of problems in the Africana Studies field of research or scholarly activity not pertaining to thesis or dissertation, or selected instruction not covered by other courses.
Prerequisites: Approval of instructor and program director; graduate classification.
AFST 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of Africana Studies.
Prerequisite: Graduate classification.

AGEC - Agricultural Economics

AGEC 601 Commodity Futures and Options Markets
Credits 3. 3 Lecture Hours.
Price risk management using agricultural commodity futures and options markets, theories of hedging and formulation of optimal hedging strategies, applied hedging strategies evaluated with emphasis on options relative to futures.
Prerequisites: One course in calculus and one course in statistics.

AGEC 603 Land Economics
Credits 3. 3 Lecture Hours.
Application of economic, financial, legal and related concepts and tools for decision making in land management, real estate development and appraisal of land and attendant resources; public and private property rights and current land and resource management issues emphasized; real estate valuation methods and use of electronic information systems studied.
Prerequisite: AGEC 422 or equivalent.

AGEC 604/PSAA 663 Natural Resource Economics
Credits 3. 3 Lecture Hours.
Critical evaluation of policies and procedures in natural resource development and use; identification of problems in resource development, the political-economic decision-making processes and analytical tools which can contribute to economic decisions.
Prerequisite: ECON 323.
Cross Listing: PSAA 663/AGEC 604.

AGEC 605 Rural Real Estate Appraisal and Organization
Credits 3. 3 Lecture Hours.
Concepts of property rights and their valuation; factors affecting the value of these rights are related to general economic theory to explain real estate market process; specific applications of appraisal techniques in valuing urban and rural real properties.
Prerequisite: AGEC 422.

AGEC 606 Water Resource Economics
Credits 3. 3 Lecture Hours.
Examination of economic concepts and tools contributing to the solution of water scarcity problems; development of working knowledge of water resource economics; policy options established and explored; analytical tools for performing policy and project assessment introduced and applied.
Prerequisite: MATH 142.

AGEC 607 Research Methodology
Credits 3. 3 Lecture Hours.
Scientific method in economic research: problem identification and selection, hypothesis testing, assumptions, model selection, data communication; evaluation of research studies and development of thesis prospectus or equivalent.
Prerequisite: MS or PhD graduate classification.

AGEC 610 Economics of Biosecurity
Credits 3. 3 Lecture Hours.
Economic and policy issues involved with decision making under risk of accidental or deliberate events of agricultural threats involved with animal diseases, food contamination, invasive species, infrastructure disruption, etc.; issues regarding assessments of damages, vulnerability and decision making regarding prevention, detection, response, and recovery.
Prerequisite: Graduate classification.

AGEC 614 Global Food and Agribusiness Policy
Credits 3. 3 Lecture Hours.
Public policies and programs affecting agriculture and agribusiness; development of policies and programs, identifying relevant issues, reviewing means to attain desired goals, and development of methods to evaluate the consequences of alternative farm policies on U.S. agriculture, agribusiness, trade and resources.
Prerequisites: AGEC 619 or ECON 607 and MATH 142.

AGEC 619 Managerial Economics in Agribusiness
Credits 3. 3 Lecture Hours.
Practical application of operational and strategic decision-making tools to agribusiness, focusing on important managerial and economic principles and understanding needed to carry out these functions.
Prerequisites: ECON 323, MATH 142 and STAT 303.

AGEC 621 Econometrics for Agribusiness
Credits 3. 3 Lecture Hours.
Econometric application and practice; analysis and interpretation of economic data for decision making and microcomputer implementation.
Prerequisites: MATH 142; STAT 303; corequisite: ECON 323; ECON 311 or AGEC 430.

AGEC 622 Agribusiness Analysis and Forecasting
Credits 3. 3 Lecture Hours.
Design, construction, use and evaluation of simulation, forecasting and optimization models to solve applied problems confronting decision makers in agribusiness.
Prerequisite: AGEC 621 or approval of instructor.

AGEC 625 Environment of Agribusiness
Credits 3. 3 Lecture Hours.
Analysis of the economic, social, political, technological and legal forces that impact the way in which global agribusiness firms compete; emphasis on intensive case study analysis.
Prerequisites: AGEC 619 and AGEC 621.

AGEC 629 Strategic Agribusiness Management
Credits 3. 3 Lecture Hours.
Practical application of operational and strategic decision-making tools to agribusiness; emphasis on problem recognition and economic analysis related to production, marketing and finance decisions facing agribusiness firms.
Prerequisites: AGEC 619, AGEC 621 and AGEC 625.

AGEC 630 Financial Analysis for Agribusiness Firms
Credits 3. 3 Lecture Hours.
Application of financial planning and analysis to agribusiness firms; capital budgeting and selection of investments; the role of debt structure and liquidity in firm growth and stability; alternatives for gaining control over financial resources, managing risk and maintaining business efficiency over time.
Prerequisites: ACCT 640 and FINC 635.
AGEC 633 Sustainability in World Development
Credits 3.3 Lecture Hours.
Economic development defined; economic structure, economic efficiency, equity, conservation and role of sustainability, characteristics of developing countries; problems facing development planners, policy makers, resource managers; role of local, regional and international institutions, policies, civil society, biodiversity, and climate change; economic foundation of project development, design, financing, and implementation issues.
Prerequisites: ECON 607 or equivalent.

AGEC 634 Rural Financial Markets and Financial Planning
Credits 3.3 Lecture Hours.
Organization, structure, conduct, and regulation of lending institutions serving commercial agriculture and rural borrowers; financial statement analysis; cash management; investment planning; loan portfolio analysis; management of the lending function of lenders serving rural businesses.
Prerequisite: Graduate classification.

AGEC 635 Consumer Demand Analysis for Food and Agricultural Products
Credits 3.3 Lecture Hours.
Analytical and empirical treatments of consumer behavior; use of neoclassical theory and modern adaptations in consumer demand analysis; specification, estimation, interpretation and evaluation of models of consumer behavior with emphasis on food commodities.
Prerequisites: ECMT 676, ECON 629 and AGEC 661.

AGEC 636 Agribusiness Markets and Applied Welfare Analysis
Credits 3.3 Lecture Hours.
Theory and practice of consumer and firm behavior in markets; the effects of various policies on markets; welfare measurement applied to problems related to the farm economy; food and resource processing; resource allocations decisions.
Prerequisites: AGEC 635 and 661; ECMT 676; ECON 629 and ECON 630.

AGEC 637 Production Economics and Dynamic Optimization in Agricultural Economics
Credits 3.3 Lecture Hours.
Production under certainty and uncertainty with emphasis on agribusiness firm behavior; economic theory and analytical and numerical methods related to dynamic optimization problems.
Prerequisites: AGEC 661; ECMT 675; ECON 629 and ECON 630.

AGEC 638 Managerial Economics for Regulatory Science
Credits 3.3 Lecture Hours.
Economic and business frameworks within which the regulations and standards governing the production of food operate; economic theories of the firm and fundamental calculations in finance as the foundation for cost/benefit analyses of existing and proposed regulations; applications to U.S. and global regulations and standards.

AGEC 639/SCSC 635 Comparative Global Standards in Food Systems
Credits 3.3 Lecture Hours.
Laws, regulations and standards governing the production, distribution, processing and marketing of food across regions of the world; international standard setting bodies and risk assessment committees; regulatory equivalency and harmonization; product approval procedures; cost/benefits of global standards and trade agreements.
Cross listing: SCSC 635/AGEC 639.

AGEC 641 Operations Research Methods in Agricultural Economics
Credits 3.3 Lecture Hours.
Theory and practice regarding the application of operations research tools to agricultural economics problem areas. Mainly concentrates on optimization approaches.
Prerequisite: AGEC 622.

AGEC 643 Applied Simulation in Agricultural Economics
Credits 3.3 Lecture Hours.
Design, construction, validation and use of Monte Carlo simulation models for risk analysis of economic systems; parameter estimation and simulation of multivariate probability distributions in econometric and behavioral models used for business and policy analysis under risk.
Prerequisites: AGEC 622 and AGEC 661 or approval of instructor.

AGEC 645 AGRI CONSUMPTION ANALY
Credits 3.3 Lecture Hours.

AGEC 652 International Agribusiness Trade Analysis
Credits 3.3 Lecture Hours.
Traditional trade theory encompassing the concepts of comparative advantage, the Heckscher-Ohlin-Samuelson model, the gain from specialization and trade, partial equilibrium analysis of free trade, violation of the free trade model, welfare effects of trade, trade creation and diversion, introduction to growth and development theories, the relationship between trade and development and related concepts.
Prerequisites: ECON 607 and MATH 142.

AGEC 659 Ecological Economics
Credits 3.3 Lecture Hours.
Study of the relationships between ecosystems and economic systems; understanding the effects of human economic endeavors on ecological systems and how the ecological benefits and costs of such activities can be quantified and internalized.
Prerequisite: Graduate classification.
Cross Listing: ESSM 671 and RENR 659.

AGEC 661 Applied Econometric Methods in Agriculture
Credits 3.3 Lecture Hours.
Application of econometric methods in a theoretical framework for the analysis of agricultural markets and farm firm behavior; emphasis on specifying and estimating agricultural production and demand functions and agricultural sector models; selected topics according to student needs.
Prerequisite: ECMT 676.

AGEC 671 Fundamentals in Agribusiness and Managerial Economics
Credits 3.3 Lecture Hours.
Economic theory and methods for analyzing operational and strategic problems facing managers of food, fiber and resource businesses; financial, marketing and management topics, including principal-agent, bargaining power, contract theory and business forecasting.
Prerequisites: ECON 629 and ECON 630.

AGEC 672 Fundamentals in Agricultural Markets and Information Economics
Credits 3.3 Lecture Hours.
Application of information economics theory for analysis of vertical and horizontal relationships between firms along the supply chain.
Prerequisites: AGEC 636 and 661; ECMT 676; ECON 629 and ECON 630.
AGEC 673 Fundamentals in Resource and Environmental Economics
Credits 3. 3 Lecture Hours.
Economic theories and empirical regularities related to the use and management of the environment and natural resources; valuation techniques, externalities, and intertemporal resource management.
Prerequisites: AGEC 635, AGEC 636, AGEC 637; ECON 629 and ECON 630.

AGEC 674 Food and Agricultural Trade and Policy Analysis
Credits 3. 3 Lecture Hours.
Trade policy, farm policy, macroeconomic policy, resource policy and development policy; analysis of policy impacts outside perfect competition and free trade assumptions.
Prerequisites: AGEC 614 and AGEC 652 or approval of instructor.

AGEC 676 Frontiers in Markets and Information Economics
Credits 3. 3 Lecture Hours.
Exploration of advanced topics in the field of markets and information economics. May be taken twice for credit.
Prerequisite: Graduate classification.

AGEC 677 Frontiers in Natural Resource and Environmental Economics
Credits 3. 3 Lecture Hours.
Exploration of advanced topics in the field of natural resource and environmental economics. May be taken twice for credit.
Prerequisite: Graduate classification.

AGEC 681 Seminar
Credit 1. 1 Lecture Hour.
Objectives are to define research problems, develop research problem statements with objectives and hypothesis and specify relevant models to accomplish the objectives and develop the skills in written communication.

AGEC 684 Professional Internship
Credits 1 to 3. 1 to 3 Other Hours.
Pre-professional experience within department guidelines conducted in the area of the student's field of interest.
Prerequisite: Graduate classification.

AGEC 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of a selected problem in the field of agricultural economics.

AGEC 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of agricultural economics. May be repeated for credit.

AGEC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Thesis or dissertation research.

AGEC 693 Professional Study
Credits 1 to 9. 1 to 9 Other Hours.
Professional paper undertaken as a requirement for the Master of Science Non-Thesis or as an elective for the Master of Agribusiness. May be taken more than once, but not to exceed 3 hours of credit towards a degree.
Prerequisite: Approval of instructor.

AGEC 695 Frontiers in Agribusiness and Managerial Economics
Credits 3. 3 Lecture Hours.
Exploration of advanced topics in the field of agribusiness and managerial economics. May be taken twice for credit.
Prerequisite: Graduate classification.

AGLS - Ag. & Life Sciences

AGLS 600 Agriculture and Life Sciences Graduate Study Aboard
Credits 1 to 18. 1 to 18 Other Hours.
Approved study abroad student participation; reciprocal educational exchange programs. May be taken two times for credit.
Prerequisite: Admission to approved program.

AGLS 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of agriculture and life science. May be repeated for credit.
Prerequisites: Graduate classification and approval of instructor.

ALEC - Ag Leadersh, Ed. & Comm

ALEC 601 Advanced Methods in Agricultural Education
Credits 3. 3 Lecture Hours.
Learning theories; techniques and procedures to enhance the teaching-learning process; methods to evaluate learning.

ALEC 602 Advanced Instructional Design in Agricultural Science
Credits 3. 3 Lecture Hours.
Designing instruction to meet learning outcomes, motivate students, and evaluate objectives; learning theories and their impact on the teaching and learning process; choosing appropriate teaching methods for specific content; evaluating the teaching-learning process for improvement within the context of secondary agricultural science classrooms.
Prerequisites: Approval of instructor, graduate classification.

ALEC 603 Experiential Learning
Credits 3. 3 Lecture Hours.
Theory and practice in facilitating learning from experiences in formal, informal, and non-formal settings; experiential learning in classroom/laboratory settings, guided inquiry, internships/externships, service learning, project-based learning, and outdoor/adventure learning.
Prerequisite: Graduate classification.

ALEC 604 Writing for Professional Publication
Credits 3. 3 Lecture Hours.
Provides students in Agricultural and Extension Education with the skills necessary to compose research manuscripts, conference papers, and journal articles.
Prerequisites: Introductory research course and graduate classification.

ALEC 605 Facilitating Complete Secondary Agricultural Science Programs
Credits 3. 3 Lecture Hours.
Theory and practice in facilitating secondary agricultural science programs that include classroom instruction, supervised experience, and youth leadership development. Designed for students preparing to teach agricultural science in Texas public schools.

ALEC 606 Foundations of Leadership Theory
Credits 3. 3 Lecture Hours.
Theory and Practice of leadership theory foundational to leadership education. Focus on analysis of leadership theories and models; synthesis of leadership theory as a philosophy; and application of leadership theories in various professional settings. Stacked with ALED 340.

ALEC 607 Youth Leadership Programs
Credits 3. 3 Lecture Hours.
Methods and procedures of organizing and conducting youth leadership programs in school and non-school settings.
Prerequisite: Professional experience or approval of department head.
ALEC 608 Leadership of Volunteers
Credits 3.3 Lecture Hours.
Models of volunteerism; reasons for volunteers; assessment and evaluation techniques; task descriptions; organizational relationships.

ALEC 609 Learning Organizations
Credits 3.3 Lecture Hours.
Theory of instruction to support education in social systems language and archetypes; systems thinking theory including mental models; mastery, team learning, concept models of human organizations.
Prerequisites: ALED 340; graduate classification.

ALEC 610 Principles of Adult Education
Credits 3.3 Lecture Hours.
Identification of basic principles motivating adults to learn. Procedures to implement these principles in bringing about changes in adult behavior.
Prerequisite: Professional experience or approval of department head.

ALEC 611 Advanced Methods in Distance Education
Credits 3.3 Lecture Hours.
Course design theory for synchronous and asynchronous instructional methodology; teaching and training models for distance education.

ALEC 612 Advanced Instructional Design for Online Learning
Credits 3.3 Lecture Hours.
Emphasis on applying learning and teaching theory as the foundation for developing engaging online instruction; designed to pull together theory, concepts, and strategies for a broad understanding of the fundamentals of online learning from the conceptual stage to the development and delivery stages.
Prerequisites: Majors only and graduate classification.

ALEC 613 Techniques in eLearning Development and Delivery
Credits 3.3 Lecture Hours.
Provides the knowledge and skills necessary to develop and deliver effective online courses, training programs, and learning units; specific topics include: management of eLearning projects, needs assessment and audience analysis, creation and editing of documents, images, audio, and video.
Prerequisites: Majors only and graduate classification.

ALEC 615 Philosophy of Agricultural Education
Credits 3.3 Lecture Hours.
Historical and philosophical developments in education that brought about education in agriculture; ideas of individuals that culminated in agricultural education institutions and organizations.

ALEC 616 Facilitation of Leadership Programs
Credits 3.3 Lecture Hours.
Investigate models to design leadership education programs; incorporate strategies to enhance the leadership education process; critically analyze leadership education research and group leadership education processes.
Prerequisite: ALED 340 or ALEC 606.

ALEC 617 Leadership in Organizational Culture and Ethics
Credits 3.3 Lecture Hours.
Integration of organizational culture and ethical theories; implications and role of leaders in organizational culture and ethical situations; critical analysis of organizational culture and ethics in agricultural organizations.
Prerequisite: Graduate classification.

ALEC 620 Instrumentation and Survey Research Methods
Credits 3.3 Lecture Hours.
Principles, theories, techniques, and applications for developing survey questionnaires and conducting survey research in agriculture; developing questions; constructing instruments; implementing surveys; and reducing coverage and sampling errors.

ALEC 621 Methods of Online Survey Research in Agricultural Science
Credits 3.3 Lecture Hours.
Students explore the technical requirements necessary to correctly establish and administer online social science data collection instruments. Specific skills include writing *.asp code, database design and management, verification/permission sets, creating informational pop-ups, drop-down menus, and assorted graphics.
Prerequisite: ALEC 690 or similar Theory of Research course.

ALEC 622 Data Collection, Analysis, and Interpretation in Research in ALEC
Credits 3.3 Lecture Hours.
Data Collection, Analysis, and Interpretation in Research in Agricultural Leadership, Education, and Communications. Principles and techniques of data collection, analysis, and interpretation in agricultural leadership, education, and communications; interpretation and implications of finds/results in relation to current research; data analysis performed using statistical package software; collection, analysis, and interpretation to conform to published research in agricultural leadership, education, and communications.
Prerequisite: Research methods and basic statistics courses.

ALEC 623 Survey of Evaluation Strategies for Agriculture
Credits 3.3 Lecture Hours.
Designed to pull together theory, concepts, and strategies to give a broad understanding of the fundamentals of evaluation and to provide the knowledge and skills necessary to design and administer appropriate and effective evaluations.
Prerequisite: Graduate classification.

ALEC 624 Developing Funded Research Projects
Credits 3.3 Lecture Hours.
Students team with faculty mentor to develop a proposal for external funding from a federal agency; principles discussed to produce competitive proposals; proposal steps adapted to fit interests of the students and faculty.
Prerequisite: Approval of instructor.

ALEC 625 Program Evaluation and Organizational Accountability
Credits 3.3 Lecture Hours.
Examines the philosophy, methods, and issues of accountability and evaluation necessary to meet expectations of institutional mandates. Special emphasis on analytical tools and performance measures.
Prerequisite: Professional experience or approval of department head.

ALEC 630 Guidance and Counseling for Rural Youth
Credits 3.3 Lecture Hours.
Problems of youth with special attention given to rural youth; theories of vocational development reviewed and techniques and procedures developed to help youth make career choices.

ALEC 631 Development and Planning of Community Education Programs
Credits 3.3 Lecture Hours.
Focuses on the principles, theories, techniques, and applications for developing and planning educational program in a community setting; program development strategies, focusing educational programming in relation to issues identified citizens will be developed and enhanced in this course.
Prerequisite: Graduate classification.
ALEC 640 Methods of Technological Change  
Credits 3. 3 Lecture Hours.  
Dynamics of cultural change as theoretical framework for planned technological change; methods of planning and implementing change, its effects and how it can be predicted.  

ALEC 644 The Agricultural Advisor in Developing Nations  
Credits 3. 3 Lecture Hours.  
Trends, conditions, critical incidents, techniques, roles and preparation affecting the success of persons desiring to provide technical assistance in projects of agricultural development by serving as agricultural advisors in developing nations, especially in cross-cultural settings.  
Prerequisite: Approval of instructor.  

ALEC 645 Initiating, Managing and Monitoring Projects of International Agricultural Development  
Credits 3. 3 Lecture Hours.  
Origin of projects in agricultural development involving host governments; procedures in developing contracts with sponsors; duties and responsibilities of contract administrators, project leaders and the home institution; reporting systems, project reviews and evaluation procedures; procedures effective in managing projects.  
Prerequisite: ALEC 640 or approval of instructor.  

ALEC 646 Institutions Serving Agriculture in Developing Nations  
Credits 3. 3 Lecture Hours.  
Comparisons among programs and functions, strengths and weaknesses, organization, and relationships of institutions and agencies in public sectors serving agriculture in developing nations; includes those responsible for agricultural extension, agricultural research, agrarian reform, price stabilization, agricultural credit and agricultural cooperatives.  
Prerequisite: Approval of instructor.  

ALEC 652 Images of Agriculture: Visual Communication Research  
Credits 3. 3 Lecture Hours.  
Explore visual communication from theoretical, physiological, and interpretive perspectives as it applies to media images used to depict agriculture and agricultural issues; current research in visual communication and its application to agriculture; use of visual images in agricultural communication research.  
Prerequisite: ALEC 695 or introductory research methods.  

ALEC 681 Seminar  
Credit 1. 1 Lecture Hour.  
Group study and discussion of current developments in agricultural education; research and legislation as they affect programs in teacher education, agricultural science and related areas of education.  

ALEC 684 Professional Internship  
Credits 1 to 6. 1 to 6 Other Hours.  
On-the-job supervised experience program conducted in the area of the student's specialization.  
Prerequisites: Graduate classification.  

ALEC 685 Directed Studies  
Credits 1 to 4. 1 to 4 Other Hours.  
Studies related to classroom, laboratory, supervised activities in agriculture, work experience, extension education and adult educational activities in agricultural programs.  

ALEC 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in an identified area of agricultural education. May be repeated for credit.  

ALEC 690 Theory of Agricultural Education Research  
Credits 3. 3 Lecture Hours.  
Theory and design of research problems in agricultural education; communication of research proposal and results of research; evaluation of current research of faculty and students; review of current research literature. May be taken three times for credit.  
Prerequisite: Approval of major advisor.  

ALEC 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Initiation and completion of research for advanced degree.  
Prerequisite: Approval of department head.  

ALEC 692 Professional Study  
Credits 1 to 23. 1 to 23 Other Hours.  
Approved professional study of project undertaken as the terminal requirement for degree of Doctor of Education; preparation of a record of study summarizing the rationale, procedure and results of the completed project.  
Prerequisite: Approval of major advisor.  

ALEC 693 Professional Study in Agricultural Leadership Education and Communications  
Credits 1 to 3. 1 to 3 Other Hours.  
Approved professional paper undertaken as the requirement for the Master of Agriculture. May be taken more than once, but not to exceed 3 hours of credit toward a degree.  
Prerequisite: Graduate classification.  

ALEC 695 Frontiers in Research  
Credits 3. 3 Lecture Hours.  
Basic concepts of quantitative and qualitative research; understanding the social science research process; using appropriate methods to address research problems; enabling students to effectively evaluate, consume, and communicate research findings.  

ALEC 696 Qualitative Research Methods  
Credits 3. 3 Lecture Hours.  
Overview of qualitative research in agricultural education including conducting a literature review, writing a working hypothesis, keeping methodological and reflexive journals, developing data gathering tools, performing data analysis, ensuring trustworthiness measures, and writing a research manuscript.  
Prerequisites: ALEC 690 or ALEC 695 and graduate classification.  

ANES - Clinical Anesthesiology  

ANES 801 Clinical Anesthesiology  
Credits 1.25 to 10.  
This 2- or 4-week elective will introduce the student to the practice of anesthesiology.  
Prerequisite: Satisfactory completion of year three of the medical school curriculum.
ANES 802 Clinical Anesthesiology
Credits 1.25 to 10.
This 2- or 4-week elective will: 1) Provide an introductory experience in the practice of anesthesiology. All work will be under the supervision of a senior staff anesthesiologist or a resident. 2) Familiarize the student with the pharmacology and practical utilization of common general and local anesthetic agents. 3) Introduce the student to the preoperative evaluation, anesthetic management and post-op care of patients. 4) Teach the practical essentials of airway management including endotracheal intubation. 5) Teach the practical essentials of fluid and transfusion therapy. 6) Present the management concepts of patients requiring postoperative mechanical ventilation and specialized respiratory care. 7) Provide experience in arterial blood gas sampling, analysis, and interpretation.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

ANES 803 Clinical Anesthesiology
Credits 1.25 to 10.
This 4-week elective provides an introductory experience in the practice of anesthesiology.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

ANES 804 Clinical Anesthesiology
Credits 1.25 to 10.
This 4-week elective is designed for the students receive an introductory experience in the practice of anesthesiology under the supervision of faculty. Students will become familiar with the pharmacology and practice utilization of common general and local anesthetic agents, as well as, be introduced to the preoperative evaluation, anesthetic management and post-op care of patients.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

ANES 805 Obstetric Anesthesiology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- or 4-week elective will provide the student with increasing responsibility for assessing and anesthetic planning for parturients admitted to labor and delivery. Students will become familiar with anesthetic agents used in obstetrics, managing anesthetic complications in obstetrics. This elective will also allow student to perform endotracheal intubations in the main operating room and start intravenous lines in Day Surgery.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

ANES 806 Clinical Anesthesiology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 4-week elective will provide the student with an introduction to the scope and practice of Anesthesiology with emphasis on the multiple and varied roles performed by anesthesiologists in modern healthcare. Students will become familiar with study of Anesthesiology so as to enable a practical understanding of the principles of modern anesthesia care as they relate to a variety of clinical situations.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

ANES 807 Pain Clinic
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 4-week elective is designed to teach a broad spectrum of chronic pain conditions including, but not limited to, common causes of low back pain, thoracic pain, cervical pain, hip pain, shoulder pain, and neuropathic pain. It will increase the student’s familiarity and knowledge with the use of indications for common interventional management options for the above conditions.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

ANES 808 Anesthesiology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- or 4-week elective will provide the student with an introductory experience in the practice of anesthesiology under the supervision of faculty. Student will become familiar with the pharmacology and practice utilization of common general and local anesthetic agents as well as be introduced to the preoperative evaluation, anesthetic management and post-op care of patients.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

ANES 809 Anesthesiology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- or 4-week elective will provide the student with an introductory experience in the practice of anesthesiology under the supervision of faculty. Students will become familiar with the pharmacology and practice utilization of common general and local anesthetic agents, used in the practice of anesthesiology. This elective will also allow students to demonstrate basic airway management techniques, including airway evaluation, mask ventilation and direct laryngoscopy.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

ANES 985 Off Campus Student Initiated Elective
Credits 1.25 to 15. 1.25 to 15 Other Hours.
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

ANES 999 On Campus Student Initiated Elective
Credits 1.25 to 12. 1.25 to 12 Other Hours.
This is an on-campus opportunity in the department of Anesthesiology in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

ANSC - Animal Science

ANSC 601/NUTR 601 General Animal Nutrition
Credits 3. 3 Lecture Hours.
Comparative nutrition of animal species contrasting digestive, metabolic and physiological functions involved in processing and using nutrients.
Prerequisite: ANSC 303/NUTR 303 or ANSC 318 or equivalent.
Cross Listing: NUTR 601/ANSC 601.
ANSC 602/NUTR 602 Energetics of Metabolism and Growth
Credits 3.3 Lecture Hours.
Current fundamental concepts in protein and energy metabolism relating to nutrients required for maintenance, growth and development of animals.
Prerequisite: BICH 410 or approval of department head.
Cross Listing: NUTR 602

ANSC 604 Ruminant Nutrition
Credits 3.3 Lecture Hours.
Current concepts in anatomy, physiology of digestion and metabolism in ruminant nutrition and their relationships to nutrition practice and research with emphasis on ruminants.
Prerequisites: ANSC 601/NUTR 601 or ANSC 602/NUTR 602; BICH 411 or BICH 603 and/or approval of department head.

ANSC 605 Advancements in Beef Cattle Production
Credits 3.3 Lecture Hours.
Current knowledge and concepts in production of lean beef; review of research in beef cattle production, breeding, nutrition, reproduction and economics.
Prerequisites: ANSC 305, ANSC 318 and ANSC 406 or approval of department head.

ANSC 607/FSTC 607 Physiology and Biochemistry of Muscle as a Food
Credits 3.3 Lecture Hours.
Biochemical, histological, anatomical and physical characteristics of muscle cells and factors associated with transformation of muscle cells into meat.
Prerequisite: BICH 410 or approval of department head.
Cross Listing: FSTC 607/ANSC 607.

ANSC 608 Beef Cattle Management
Credits 3.3 Lecture Hours.
Current knowledge of beef cattle ranch and feedlot production systems; nutrition, management, breeding, body composition, economics, health, pollution and sanitation control.
Prerequisite: ANSC 406 or ANSC 408.

ANSC 609 Physiology of Growth and Stress in Livestock
Credits 3.3 Lecture Hours.
Basic biochemical, physiological and endocrine mechanisms involved in processes regulating metabolism, growth and stress in livestock; current research and management principles/concepts useful to study growth and stress physiology; anabolic agents, anti-stress agents, immunoneutralization; transgenic livestock.
Prerequisites: BICH 410 and BICH 411 or approval of instructor.

ANSC 610 Applied Animal Ethology
Credits 3.2 Lecture Hours. 2 Lab Hours.
Review and evaluation of ethological research and principles as they relate to the management of animals; research principles and techniques used in studying animal behavior; psychological and physiological aspects of stress; topics of interest to students; visits to laboratories of researchers studying aspects of animal behavior/ethology.

ANSC 611 Equine Nutrition
Credits 3.3 Lecture Hours.
Review and evaluation of current research in equine nutrition; principles of digestive physiology and nutrition unique to equine species; comparative digestion; integration of scientific principles into feeding management systems to enhance productivity, health and longevity of the equine.
Prerequisite: ANSC 601/NUTR 601 or approval of department head.

ANSC 612 Equine Reproduction
Credits 3.3 Lecture Hours.
Review of current research relating to equine reproductive physiology and endocrinology; concepts from current research in equine reproduction to develop integrated reproductive management systems for horses.
Prerequisites: ANSC 433; graduate classification.

ANSC 613/NUTR 613 Protein Metabolism
Credits 3.3 Lecture Hours.
Basic concepts and recent advances in protein metabolism in animals with emphasis on physiological and nutritional significances; discussion of protein digestion; absorption of peptides; absorption, synthesis and degradation of amino acids; hormonal and nutritional regulation of protein turnover; determination of protein quality and requirements.
Prerequisite: BICH 411 or BICH 601 or equivalent or approval of instructor.
Cross Listing: NUTR 613/ANSC 613.

ANSC 614/GENE 614 Maximum Likelihood Estimation of Genetics
Credits 3.3 Lecture Hours.
Theoretical and analytical approaches to the application of maximum likelihood for the estimation of parameters under linear and nonlinear models; single and polygene genetic models including Hardy-Weinberg equilibrium, linkage analysis and quantitative trait loci detection.
Prerequisites: GENE 603; STAT 651 and STAT 652 or STAT 601.
Cross Listing: GENE 614/ANSC 614.

ANSC 615 Brazil: Comparative Ruminant Animal Nutrition
Credits 3.3 Lecture Hours.
Contrast two scenarios of ruminant production in Brazil; the effects of globalization on the two different production systems.
Prerequisites: ANSC 603 or ANSC 604, or approval of instructor.

ANSC 616 Equine Exercise Science
Credits 3.3 Lecture Hours.
Review and evaluation of current research in equine exercise science; physical, physiologic and metabolic adaptation to physical training in the horse; bioenergetics; nutritional requirements; problems in the hard-working horse; management and training approaches to delay fatigue in race/performance horses.
Prerequisites: ANSC 420; BICH 411; graduate classification.

ANSC 617/NUTR 617 Experimental Techniques in Meat Science
Credits 3.1 Lecture Hour. 6 Lab Hours.
Methods used in separating and identifying muscle proteins and fats; techniques for determining postmortem changes of muscle tissue as a result of ante-mortem treatments.
Prerequisites: ANSC 607/FSTC 607; BICH 411.
Cross Listing: NUTR 617/ANSC 617.

ANSC 618/NUTR 618 Lipids and Lipid Metabolism
Credits 3.3 Lecture Hours.
Chemical nature of various classes of lipids and lipid-derived hormones; absorption and metabolism of fatty-acids and lipids; regulation of lipid biosynthesis and obesity; relationship between lipid metabolism and cholesterol homeostasis; lipids as hormones.
Prerequisite: BICH 410 or approval of instructor.
Cross Listing: NUTR 618/ANSC 618.
ANSC 619 Physiological Chemistry of Livestock Species
Credits 3. 3 Lecture Hours.
Integration of biochemical concepts with physiological chemistry and intermediary metabolism of livestock species; unique aspects of absorption and cellular metabolism of carbohydrates, lipids and proteins in livestock species; regulation of cellular nutrient metabolism in livestock species.
Prerequisite: BICH 410 or approval of instructor.

ANSC 621 Issues in the Equine Industry
Credits 3. 3 Lecture Hours.
Integration of cumulative knowledge acquired in the equine science curriculum to demonstrate critical thinking and communication skills to address critical issues in the equine industry.
Prerequisite: Approval of instructor or enrollment in master of equine industry management program.

ANSC 622 Research Methods in Animal Science
Credits 2. 2 Lecture Hours.
Development of the conceptual framework of research; study of software programs for data recording, management, and analysis; evaluation of specific experimental designs historically used in animal experiments; discussion of interpretations found in peer-reviewed research publications; data presentation for scientific meetings and publication; the peer review process and publication in technical journals.
Prerequisite: STAT 651; or STAT 652.

ANSC 623/POSC 625 Precision Diet Formulation
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Theoretical and applied principles associated with precision feeding and diet formulation to optimize nutrient requirements; optimization using least-cost formulation, ingredient inventory, farm and feed mill management, and nutrient management of non-ruminants (poultry, swine, horse, and fish) and ruminant animals (beef and dairy).
Prerequisite: POSC 411 or ANSC 318.
Cross Listing: POSC 625/ANSC 623.

ANSC 624 Mammalian Developmental Genetics
Credits 3. 3 Lecture Hours.
Genetic control of developmental pathways responsible for pattern formation and morphogenesis in mammals; genetic networks and genome organization; significance of genetic regulatory networks as a source of evolutionary diversity.
Prerequisites: GENE 301 or GENE 320/BIMS 320; BICH 410/411 or equivalent.

ANSC 626/GENE 626 Analyses of Gene Expression
Credits 2. 1 Lecture Hour. 3 Lab Hours.
Proficiency in handling DNA and RNA gained during exercises used routinely in analyses of gene expression; RNA preparation and analysis on Northern blots; in vitro transcription and polyacrylamide gel analysis of nucleic acids; sub-cloning and mRNA quantitation using polymerase chain reaction.
Prerequisites: GENE 450 or approval of instructor; radiation safety training.
Cross Listing: GENE 626/ANSC 626.

ANSC 627 Carcass Composition and Quality
Credits 3. 3 Lecture Hours.
Survey of scientific literature regarding carcass composition; quality and palatability of meat animals; factors that affect differences among animals of the same specie; impact on value and usefulness.
Prerequisite: Graduate classification.

ANSC 628 Animal Breeding
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Concepts from Mendelian, population and quantitative genetics; heritability, selection response, selection criteria, selection index, genetic relationship, inbreeding, mating systems, hybrid vigor and genetic environmental interaction applied to livestock breeding and to production systems; interactions between genetics and nutrition, reproduction, production and management for both established concepts and recent trends emphasized according to special interests of students.
Prerequisite: ANSC 305 or POSC 414.

ANSC 629 Applied Animal Genomics
Credits 3. 3 Lecture Hours.
Theory and application of genomics by livestock industries; consideration of genetic markers, gene mapping methods, genome analysis and emerging technologies such as microarrays, transgenesis, cloning and marker assisted selection; exposure to bioinformatic tools for genomics.
Prerequisite: GENE 603.
Cross Listing: GENE 629 and POSC 630.

ANSC 630 Reproductive Biology I
Credits 4. 4 Lecture Hours.
Embryological, physiological, hormonal, cellular and molecular mechanisms involving the endocrine and reproductive systems of mammals; emphasis on domestic livestock, rodents and humans; current theories evaluated and discussed using information from recent scientific publications.
Prerequisites: ANSC 433; BICH 411 or equivalent.

ANSC 631 Reproductive Biology II
Credits 4. 4 Lecture Hours.
Embryological, physiological, hormonal, cellular and molecular mechanisms involving the endocrine and reproductive systems of mammals; emphasis on domestic livestock, rodents and humans; current theories evaluated and discussed using information from recent scientific publications.
Prerequisite: ANSC 630 or approval of instructor.

ANSC 633 Concepts in Reproduction
Credits 3. 3 Lecture Hours.
Concepts from current research in physiology of reproduction evaluated and applied for enhancement of livestock production efficiency; ovulation control, embryo transfer, multiple births and control of parturition.
Prerequisite: ANSC 433 or equivalent or approval of department head.

ANSC 636 Texas Panhandle Beef Production Tour
Credits 2. 2 Lecture Hours.
Covers all facets of beef production from cow/calf operation to retail product; experiential knowledge of technologies and practices to enhance efficiency; enlightens the array of career opportunities in the beef production industry.
Prerequisite: Approval of instructor.

ANSC 637 Food Safety: Policy, Regulations and Issues
Credits 3. 2 Lecture Hours. 1 Lab Hour.
Designed to explore the complexities of the regulations governing the production of foods of animal origin in the United States; requirements for countries importing products into the United States; federal, state and local requirement will be addressed.
Prerequisites: ANSC/FSTC 457/ANSC 457/657 or approval of instructor.
ANSC 638/GENE 638 Prediction of Genetic Merit
Credits 3. 3 Lecture Hours.
Mixed linear models and best linear unbiased prediction for genetic evaluation.
Prerequisite: GENE 613.
Cross Listing: GENE 638/ANSC 638.

ANSC 647/FSTC 647 Technology of Meat Processing and Distribution
Credits 3. 3 Lecture Hours.
Quantitative and qualitative characteristics of meat and meat products as related to food technology processing operations; manufacturing, preservation, packaging and merchandising.
Cross Listing: FSTC 647/ANSC 647.

ANSC 657/FSTC 657 Hazard Analysis and Critical Control Point System
Credits 3. 3 Lecture Hours.
Examination of the Hazard Analysis and Critical Control Point (HACCP) principles specifically related to meat and poultry; microbiological and process overviews; good manufacturing practices (GMP) and standard operating procedures (SOP) development; team-building and implementation into industry operations. This class is designed for the production of food and fulfills the training requirements of USDA’s HACCP regulation for meat and poultry (9 CFR Part 417), and FDA’s HACCP regulations for fish and fishery products (21 CFR Part 123 and 1240) and for juice (21 CFR Part 120).
Cross Listing: FSTC 657/ANSC 657.

ANSC 667/FSTC 667 Industrial Processed Meat Operations
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Application of scientific principles and business practices to manufactured meat products; interrelationships among marketing, manufacturing, product development, regulatory compliance and quality assurance in commercial processed meat operations.
Prerequisite: Approval of instructor.
Cross Listing: FSTC 667/ANSC 667.

ANSC 681 Seminar
Credit 1. 1 Lecture Hour.
Important current developments in field of animal science; review of current literature and presentation of papers on selected animal science topics.
Prerequisite: Graduate classification in animal science.

ANSC 684 Professional Internship
Credits 1 to 16. 1 to 16 Other Hours.
Experience in the application of formal training to a commercial operation under supervision of the operations manager and a designated faculty member. The student will investigate a matter of mutual interest to the enterprise manager and to Texas A&M University; will collect, analyze and interpret the data and report the results in a professional paper approved by his or her graduate committee.

ANSC 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Advanced studies in animal science problems and procedures. Problems assigned according to experience, interest and needs of individual student.
Prerequisite: Approval of department head.

ANSC 687/FSTC 687 Sensory Evaluation of Foods
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Application of sensory science principles and practices to food systems including an understanding of discriminative, descriptive and consumer sensory techniques.
Prerequisite: CHEM 222 or CHEM 228.
Cross Listing: FSTC 687/ANSC 687.

ANSC 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Special topics in an identified area of animal science. May be repeated for credit.
Prerequisite: Approval of department head.

ANSC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Investigations leading to student's thesis or dissertation in fields of animal production, meats, wool and mohair, nutrition, inheritance of farm animals and physiology of reproduction.

ANSC 697/FSTC 697 Applied Microbiology for Foods of Animal Origin: Processing, Sanitation and Sanitary Design
Credits 3. 3 Lecture Hours.
Application of basic food microbiology knowledge and principles to food production processes and products: sources of microbiological contamination and their impact on food safety and spoilage; application of sanitary design and validation; testing and auditing to monitor and troubleshoot the process.
Prerequisites: DASC 326/FSTC 326, FSTC 326/DASC 326 or FSTC 606/DASC 606 or equivalent.
Cross Listing: FSTC 697/ANSC 697.

ANTH - Anthropology

ANTH 601 Biological Anthropology
Credits 3. 3 Lecture Hours.
Survey of the field of biological anthropology covering the principles of origin, processing, sanitary design and validation; testing and auditing to monitor and troubleshoot the process.

ANTH 602 Archaeological Methods and Theory
Credits 3. 3 Lecture Hours.
Development of archaeology as a discipline; methods and theories used in archaeology for reconstructing cultural history and cultural process.

ANTH 603 Seafaring Life and Maritime Communities
Credits 3. 3 Lecture Hours.
Employs primary and scholarly sources to examine the social organization, work routines, living conditions, and material culture of mariners between 1450 and 1950; broader trends in maritime communities and global seafaring are also investigated.
Prerequisite: Approval of instructor.

ANTH 604 Cultural Method and Theory
Credits 3. 3 Lecture Hours.
Survey of the theoretical concepts used in anthropology and how to construct models used in cultural and social anthropology.

ANTH 605 Conservation of Archaeological Resources I
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Fundamentals and applications of artifact conservation techniques in archaeology.
Prerequisite: Knowledge of basic chemistry and physics recommended.

ANTH 606 Conservation of Archaeological Resources II
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Comprehensive study of techniques used in the identification and conservation of metal and wooden artifacts.
Prerequisite: ANTH 605.
ANTH 607 Historical Archaeology  
Credits 3.3 Lecture Hours.  
Past and present theoretical positions and research strategies in historical archaeology.  
Prerequisite: ANTH 313 recommended.

ANTH 608 Skills in Maritime Archaeology  
Credits 3.3 Lecture Hours.  
Themes and tools of maritime archaeology; topics include remote sensing and mapping as well as interpreting, recording and storing data used in maritime archaeological surveys.  
Prerequisites: Graduate classification; approval of instructor.

ANTH 609 Culture and Evolution  
Credits 3.3 Lecture Hours.  
This seminar will seek to integrate the study of culture with the natural sciences. The foundation of the course is the assumption that culture is a biological adaptation and that we can examine it scientifically.

ANTH 610 Outfitting and Sailing the Wooden Ship 1400-1900  
Credits 3.3 Lecture Hours.  
Archaeological and historical sources to exam the outfitting and sailing of wooden ships between 1400 and 1900, a period popularly known as the "Age of Sail"; emphasis on two aspects that are of particular interest to the nautical archaeologist.  
Prerequisites: Approval of instructor; graduate classification.

ANTH 611 Nautical Archaeology  
Credits 3.3 Lecture Hours.  
Introduction to the history and theoretical basis of nautical archeology as a discipline; fundamental concepts in nautical science relevant to the history of seafaring; key developments in the history of seafaring.  
Prerequisites: Approval of instructor and graduate classification.

ANTH 612 Preclassical Seafaring  
Credits 3.3 Lecture Hours.  
Seafarers and watercraft of the ancient Near East and Mediterranean until ca. 700 B.C. Types of watercraft used, routes, cargoes, voyages of exploration and economics of maritime trade.

ANTH 613 Classical Seafaring  
Credits 3.3 Lecture Hours.  
Culture history of Mediterranean seafarers between ca. 700 B.C. and end of Byzantine Empire; types of ships and boats, sea law, naval tactics, harbor-works, routes, cargoes and economics of trade.

ANTH 614 Books and Treatises on Shipbuilding  
Credits 3.3 Lecture Hours.  
Examines a group of theoretical books of shipbuilding from the early 15th to the early 19th century; an overview of the theory and conceptual models with which ships were designed and built from the Renaissance to the 19th century.  
Prerequisite: ANTH 616.

ANTH 615 History of Shipbuilding Technology  
Credits 3.3 Lecture Hours.  
Design and construction of preserved and excavated sailing ships, the expertise of their builders and technology involved in ancient and early shipbuilding.  
Prerequisite: Approval of instructor.

ANTH 616 Research and Reconstruction of Ships  
Credits 3.2 Lecture Hours. 2 Lab Hours.  
Techniques of recording and interpreting excavated ships; preservation of hulls; ship drafting, modeling, lofting, testing and other methods used in the research and/or reconstruction of ships.  
Prerequisite: Approval of instructor.

ANTH 617 Conservation III--Preservation of Organic Materials  
Credits 3.3 Lecture Hours.  
Advanced and experimental methods of organic artifact conservation; emphasis on composite artifacts, gamma radiation polymerization, scanning electron microscope evaluation of artifacts and preservation of traditionally difficult to conserve artifacts.  
Prerequisite: ANTH 605.

ANTH 618 Medieval Seafaring in the Mediterranean  
Credits 3.3 Lecture Hours.  
Cultural history of seafaring in the Mediterranean region during medieval times; ship types and their uses, naval warfare, sea law, harbors, routes and cargoes, and maritime economic institutions and practices.  
Prerequisite: Approval of instructor.

ANTH 619 Indians of Texas  
Credits 3.3 Lecture Hours.  
Detailed study of diverse native/immigrant Texas Indian lifeways/cultures from late pre-European to contemporary times; ship types and their uses, naval warfare, sea law, harbors, routes and cargoes, and maritime economic institutions and practices.  
Prerequisite(s): Graduate classification, ANTH 602, or ANTH 604, or 620, or 650.

ANTH 620 Prehistory of Texas  
Credits 3.3 Lecture Hours.  
Survey of Texas prehistory from initial migration of human population 11,500 years ago to extermination or removal of Native American cultures by Europeans; processes of cultural adaptation and change to shifting environments and subsistence material correlates of world views and belief systems.

ANTH 622 Folklore Forms and Methods  
Credits 3.3 Lecture Hours.  
Introduction to major genres of folklore, various theories and approaches employed by researchers, and specialized resource materials in the humanities and social sciences.  
Prerequisites: Graduate classification in liberal arts and approval of instructor.

ANTH 623 Folk Narrative  
Credits 3.3 Lecture Hours.  
Theories and techniques used in the study of major folk narrative genres; folktale and legend; brief survey of other narrative forms, including tall tale, epic, myth, joke, personal and family narratives.  
Prerequisites: Graduate classification in liberal arts and approval of instructor.

ANTH 624/GEOG 687 Geoarchaeology  
Credits 3.3 Lecture Hours.  
Application of geological concepts and methods to archaeological research; history of geoarchaeology; site formation processes; modification of archaeological sites and sediments; landscape reconstruction and change and their effects on human behavior.  
Prerequisite: ANTH 602 or equivalent.  
Cross Listing: GEOG 687/ANTH 624.

ANTH 625 Zooarchaeology  
Credits 4.3 Lecture Hours. 3 Lab Hours.  
Analysis of animal bones from archaeological sites; inference of how prehistoric peoples hunted, domesticated and used animals.  
Prerequisite: Basic knowledge of zoology and archaeology.
ANTH 626 Human Paleopathology
Credits 3. 3 Lecture Hours.
Pathological lesions exhibited in prehistoric or early historic human remains; problems in diagnosing lesions in fossil skeletal remains, and evaluating the occurrence of these lesions in past populations.
Prerequisite: ANTH 425.

ANTH 627 Human Paleonutrition
Credits 3. 3 Lecture Hours.
Evaluation of past human diets and subsistence patterns from the perspective of research in archaeology, zooarchaeology, ethno-botany, bioarchaeology and cultural anthropology.
Prerequisite: 6 hours of advanced courses in anthropology or approval of instructor.

ANTH 628 New World Seafaring
Credits 3. 3 Lecture Hours.
Cultural history of seafaring in the Western Hemisphere from the fifteenth century to the present; ship types and their uses; harbors, commerce, naval warfare, sailing routes, maritime practices.
Prerequisites: ANTH 615 and ANTH 616 or approval of instructor.

ANTH 629 Post-Medieval Seafaring
Credits 3. 3 Lecture Hours.
Cultural history of European seafaring from the fifteenth century to the early twentieth century; ship types and their uses, shipping routes and cargoes, maritime technology and economic institutions, seafaring practices, and naval warfare.
Prerequisites: ANTH 615 and ANTH 616 or approval of instructor.

ANTH 630 Human Evolutionary Ecology
Credits 3. 3 Lecture Hours.
Evolutionary ecology of human behavior and culture, including habitat choice and use of space, time allocation, resource acquisition and allocation, sex and reproduction, altruism and cooperation and the coevolution of genes and culture.
Prerequisite: Graduate classification.

ANTH 631 Primate Behavioral Ecology
Credits 3. 3 Lecture Hours.
Survey the behavioral ecology of the nonhuman primates exploring topics such as their hunting behavior; sexual coercion; language capabilities; culture; tool use; homosexuality; dominance; parental care, ethics of field study and their conservation.
Prerequisite: Graduate classification.

ANTH 632 Archaeology of Death
Credits 3. 3 Lecture Hours.
Ethnographic and archaeological literature regarding human funerary behavior; emphasis on theoretical developments in the interpretation of burials for reconstructing social organization and social change; examine how mortuary practices and archaeological excavation define the burial assemblages studied by bioarchaeologists.
Prerequisite: Graduate classification.

ANTH 633 Deep Submergence Archaeology
Credits 3. 3 Lecture Hours.
Addresses issues in the new field of deep submergence archaeology by examining the discipline's history, technologies, specific case studies of ship wrecks in deep water and related topics. Students will interact with leaders in the field via video conferencing and visiting lecturers.
Prerequisite: Approval of instructor.

ANTH 634 Palynology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Principles and techniques used in palynology, pollen morphology, ontogeny, biochemistry, dispersion and preservation; role of palynology as a research tool in plant taxonomy agriculture, medicine, paleobotany and anthropology.

ANTH 635 Violence and Warfare
Credits 3. 3 Lecture Hours.
The anthropological study of violence and warfare and the place of these phenomena in cultural evolution, religion, economics, politics and social structure; particular attention paid to the rise of industrialized warfare and its impact on the pre-industrial world.
Prerequisite: Graduate classification.

ANTH 636 Computer Graphics in Archaeology
Credits 3. 3 Lecture Hours.
Focuses on the acquisition, manipulation, and presentation of archaeological data and images; a variety of state-of-the-art technologies will be employed to develop professional desktop publications, slide and digital presentations, electronic publications and images.
Prerequisite: Graduate classification.

ANTH 637 Paleoethnobotany
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Interrelationship between plants and humans from prehistoric times to present, theoretical and methodological use of botany as a research tool for the understanding of cultural systems.

ANTH 638 Proposal Writing in Anthropology
Credits 3. 3 Lecture Hours.
Workshop class designed to assist advanced doctoral students in writing research grant proposals to fund their dissertation projects. Students will craft their own NSF-style Dissertation Improvement proposals, should be prepared to accept constructive criticism of their work, and to offer it on the work of their classmates.
Prerequisites: G8 standing and approval of instructor.

ANTH 639/WGST 639 Gender, Ethnicity, and Class in Archaeological Research
Credits 3. 3 Lecture Hours.
Explores theoretical and methodological issues in engendering archaeology; ideological biases in the interpretation of roles attributed to women, men and underrepresented groups in the past; the impact of cultural transformations on underrepresented groups and gender relations; and how to formulate research questions concerning these issues.
Prerequisite: Graduate classification.
Cross Listing: WGST 639/ANTH 639.

ANTH 640 Anthropological Ethics and Professionalism
Credits 3. 3 Lecture Hours.
Codes of professional ethics applicable to excavation and preservation of archaeological sites; ethnographic fieldwork and professional relationships with colleagues and informants; professional protocols for publication and presentation of research results.
Prerequisites: Graduate classification in anthropology and approval of instructor.

ANTH 641 Applied Anthropology
Credits 3. 3 Lecture Hours.
Theory, ethics and practical applications of anthropological methods and concepts as they relate to planned programs of socio-cultural change.
ANTH 642 Research Design in Anthropology  
Credits 3.3 Lecture Hours.  
Research design used by anthropologists to develop sampling strategies, test hypotheses and compile quantitative data.  
**Prerequisite:** ANTH 602.

ANTH 643 Australopithecine Paleoeecology  
Credits 3.3 Lecture Hours.  
Principles and techniques used in the reconstruction of paleoecology and paleoenvironments associated with the African australopithecines; including taphonomy, faunal evolution, climate forcing analysis, habitat preference and land-use patterns; detailed overview of the australopithecine fossil record from the Miocene to the Pleistocene.  
**Prerequisite:** Graduate classification.

ANTH 644 Classical Archaeology  
Credits 3.3 Lecture Hours.  
History of the discipline through the individuals, organizations, excavations, theoretical models and ethical issues that have shaped it.  
**Prerequisite:** Graduate classification.

ANTH 645 Cultural Resources Management  
Credits 3.3 Lecture Hours.  
History of cultural resources management (CRM): current federal and state laws and regulations; methods of determining site significance; the stages of CRM investigations; and the preparation of research designs and proposals; ethical issues such as curation and the treatment of human remains discussed.  
**Prerequisite:** Graduate classification.

ANTH 646 Ceramic Artifact Analysis  
Credits 3.2 Lecture Hours. 3 Lab Hours.  
The introduction of the basic concepts, methods, and approaches used in the analysis of archaeological pottery with a focus on the techniques and theories used to bridge the gap between the recovery of ceramic artifacts and their interpretation within various anthropological contexts.  
**Prerequisite:** Graduate classification.

ANTH 647 Lithic Artifact Analysis  
Credits 3.2 Lecture Hours. 3 Lab Hours.  
Laboratory-based course reviewing methods archaeologists use to analyze stone tools and debitage, including identification of tool-stone sources, reconstruction of technology, explanation of assemblage variability, and microscopic use-wear analysis.  
**Prerequisite:** Graduate classification and approval of instructor.

ANTH 648 Issues in Human Evolutionary Theory  
Credits 3.3 Lecture Hours.  
Examination of core concepts and theories in evolutionary biology and paleoanthropology, including human evolution, the species concept, and the role of the human fossil record.  
**Prerequisite:** Graduate classification.

ANTH 649 Origin and Evolution of the Genus Homo  
Credits 3.3 Lecture Hours.  
Survey of the human fossil record with a focus on Plio-Pleistocene specimens assigned to our own genus, Homo; provides an overarching picture of the evolutionary history of humans after the Australopithecines and reviews theoretical issues that have influenced our understanding of the evolution of Homo sapiens.  
**Prerequisite:** Graduate classification or approval of instructor.

ANTH 650 Ethnographic Field Methods  
Credits 3.3 Lecture Hours.  
Methods common to anthropology for the field collection of data on cultural behavior.  
**Prerequisites:** Graduate classification and approval of instructor.

ANTH 651 Pleistocene Prehistory of Northeast Asia and Alaska  
Credits 3.3 Lecture Hours.  
Survey of the Ice-Age paleoenvironments, prehistory and paleoanthropology of Siberia, China, Japan, and Bering Land Bridge area, especially in the context of human colonization of the region and origins of the first Americans.  
**Prerequisite:** Graduate classification.

ANTH 652 First American Archaeology  
Credits 3.3 Lecture Hours.  
Survey of past frontiers in First American studies important to the peopling of the Americas: review of the archaeology, geology, and dating of early sites in North, Middle, and South America; human migration hypotheses; biological evidence; and late Quaternary environmental factors.  
**Prerequisite:** Approval of instructor.

ANTH 653 Hunter-Gatherer Archaeology  
Credits 3.3 Lecture Hours.  
Overview of development of hunter-gatherer archaeology; current methodological and theoretical issues, especially use of ethnographic and environmental data; ecologically oriented case studies of late Pleistocene and Holocene hunter-gatherers; emphasis on land-use, site-structure, and site formation analyses, especially in North America.  
**Prerequisites:** ANTH 602 or ANTH 604 or approval of instructor.

ANTH 654 Archaeological Photography  
Credits 3.3 Lecture Hours.  
Instruction on how to better use cameras in the process of reporting archaeological sites and material culture by exploring old and new photographic technologies.  
**Prerequisite:** Graduate classification.

ANTH 655 Empires and World-System  
Credits 3.3 Lecture Hours.  
Application of the anthropological perspective to the problem of the rise of empires and the modern world-system over the last 600 years of world history; topics include ecocide, ethnocide, ethnogenesis and warfare.

ANTH 656 Ancient Foodways and Cooking Technology  
Credits 3.3 Lecture Hours.  
Study of ancient foodways and cooking technologies, particularly fire-based methods, especially in the context of human evolution, subsistence and settlement behavior, social organization, theoretical underpinnings, and archaeological manifestations thereof, with the focus on ancient hunter-gatherer populations, wild plants, terrestrial animals, and aquatic resources.  
**Prerequisite:** ANTH 602 or ANTH 604 or approval of Instructor.

ANTH 657 Topics in Technological Organization  
Credits 3.3 Lecture Hours.  
Review of current problems in the study of artifact assemblages; focus on theory explaining variability in artifact forms and technologies, especially in the contexts of subsistence and settlement behavior as well as exchange and social organization; alternating sections focus on lithic or ceramic technologies. May be taken two times for credit.  
**Prerequisite:** Graduate classification or approval of instructor.
ANTH 659 The Paleolithic World
Credits 3. 3 Lecture Hours.
(3-0). Survey of the Paleolithic archaeological record, beginning with the Oldowan and ending with the Upper Paleolithic and dispersal of modern humans to Australia and the Americas; review of major changes in technology, subsistence and land-use strategies that shaped the Paleolithic World.
Prerequisite: Graduate classification or approval of instructor.

ANTH 660 Field Archaeology
Credits 1 to 12. 1 to 12 Other Hours.
Field instruction in the methods of archaeological excavations; recovery and cataloging of cultural, floral and faunal remains; and interpretation of these data. Locations of the field course will vary according to site. Field trips required. May be taken more than once but not to exceed 8 hours of credit toward an MA degree and not to exceed 12 hours of credit toward a PhD degree.
Prerequisite: ANTH 602 or equivalent.

ANTH 661 Environmental Archaeology
Credits 3. 3 Lecture Hours.
Examination of the paleoecological context in which past humans interacted with the natural environment; review of advanced principles, method and theory, and practical applications used in paleoenvironmental reconstruction.
Prerequisite: Graduate classification or approval of instructor.

ANTH 662 Method and Theory in the Peopling of the Americas
Credits 3. 3 Lecture Hours.
Interdisciplinary review of current evidence from the fields of archaeology, genetics, biological anthropology and paleoecology for the dispersal of modern humans to the New World during the Pleistocene; understanding theory and method used to explain prehistoric human migration and colonization of empty lands.
Prerequisite: Graduate classification or approval of instructor.

ANTH 667 Human Variation
Credits 3. 3 Lecture Hours.
Biological basis of variation in the physical features of modern humans; details of anatomical and physiological differences of living populations to understand their adaptive and historical significance; history of human variation studies rooted in the historical notion of “race”.
Prerequisite: Graduate classification or approval of instructor.

ANTH 670 Bridging Theme Seminar in Anthropology
Credits 3. 3 Lecture Hours.
Examination of topics that bridge two or more subfields in anthropology, including studies of diasporas, dispersals and migration; evolution and ecology; material culture and technology; and food, nutrition, and culture. May be taken three times for credit.
Prerequisite: Graduate classification.

ANTH 684 Anthropology Internship
Credits 3 to 9. 3 to 9 Other Hours.
Opportunity to put anthropology learned in the classroom into practice; may be used to gain practical experience in a variety of settings including: local, state or federal agencies; museums; non-profit organizations; non-governmental organizations; and private firms.
Prerequisites: ANTH 601, ANTH 602, ANTH 604 or ANTH 602, ANTH 615, ANTH 616; approval of committee chair.

ANTH 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Directed individual study of selected problems in anthropology.
Prerequisite: Approval of instructor.

ANTH 689 Special Topics in...
Credits 1 to 12. 1 to 12 Lecture Hours.
Selected topics in an identified area of anthropology. May be repeated for credit.
Prerequisite: Approval of instructor.

ANTH 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis.
Prerequisite: Approval of graduate advisor.

ARCH - Architecture

ARCH 600 Introduction to Architecture and Urban Design
Credits 2. 1 Lecture Hour. 1 Lab Hour.
Introductory seminar and studio on architecture and urban design; focus on topical readings, in-class discussions and short writing exercises; provides opportunity to learn or refine hand drawing, rendering, and model building, and to learn to be productive and creative within the studio context.
Prerequisite: Graduate classification in architecture or approval of instructor.

ARCH 601 Design Fundamentals I
Credits 6. 3 Lecture Hours. 9 Lab Hours.
Introduction to the development of verbal (design vocabulary), graphic, research and critical thinking skills through the design of small-scale projects, and investigation of typologies and precedents as the basis for architectural design.
Prerequisites: Graduate classification in architecture or approval of instructor; career change program, ARCH 600 and concurrent enrollment in ARCH 610.

ARCH 602 Design Fundamentals II
Credits 6. 3 Lecture Hours. 9 Lab Hours.
Further development of verbal, graphic, research and critical thinking skills through architectural design projects, with emphasis on basic understanding of major philosophical doctrines and their influence on architectural theory; studies of place-making, space, form and order; knowledge of world views, formal spatial manipulations and design vocabulary.
Prerequisites: ARCH 601, ARCH 610, ARCH 612 or approval of instructor.

ARCH 603 Design Fundamentals III
Credits 6. 3 Lecture Hours. 9 Lab Hours.
Theory and practice of architecture; methods and techniques used in the analysis and synthesis of concepts unique to spatial enclosure; developing responses to building systems; objects in a current cultural, physical or social context; complex building programs, site development and design solutions integrating formally expressive visual ideas and functional planning.
Prerequisite: ARCH 602.

ARCH 605 Architectural Design I
Credits 6. 2 Lecture Hours. 12 Lab Hours.
Application of verbal, graphic, research, critical thinking and fundamental design skills to architectural projects that emphasize design theory, systems of ordering in architecture and urban design, use of precedents, site and contextual issues; includes program development and concerns for public health, safety and welfare. Core design studio for professional degree candidates.
Prerequisite: Graduate classification in architecture or approval of instructor.*
ARCH 606 Architectural Design II
Credits 6. 2 Lecture Hours. 12 Lab Hours.
Application of verbal, graphic, research, critical thinking and fundamental design skills to architectural projects that emphasize the integration of structural, environmental, life safety, building envelope systems, and building service systems; includes code compliance, resource conservation, cost control and economic analysis. Core design studio for professional degree candidates.
Prerequisite: ARCH 605.*

ARCH 607 Architectural Design III
Credits 6. 2 Lecture Hours. 12 Lab Hours.
Application of verbal, graphic, research, critical thinking and comprehensive design skills to advanced architectural projects or design competitions that address cultural traditions, human behavior and diversity, the context of architecture, collaborative skills, ethics and professional judgement. Core design studio.
Prerequisite: ARCH 606.*

ARCH 610 Visual Communications
Credits 3. 2 Lecture Hours. 4 Lab Hours.
Investigation of the structural factors that influence the development of architectural space and form; introduction of the physical principles that govern statics and strength of materials through design of timber and steel components of architectural structures.
Prerequisite: ARCH 612 or approval of instructor.

ARCH 612 Structural and Environmental Technology Concepts
Credits 3. 3 Lecture Hours.
An introductory course which is intended to quickly and broadly develop the vocabulary base, visual understanding and familiarity with technological systems that architects deal with throughout their practice.
Prerequisites: Graduate classification or approval of instructor; ARCH 335 or ARCH 615 or equivalents.*

ARCH 614 Elements of Architectural Structures
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Investigation of the structural factors that influence the development of architectural space and form; introduction of the physical principles that govern statics and strength of materials through design of timber and steel components of architectural structures.
Prerequisite: ARCH 612 or approval of instructor.

ARCH 615 Elements of Environmental Control Systems
Credits 3. 3 Lecture Hours.
Theory and applications of building energy use, envelope design, shading analysis, heating and cooling systems, lighting design, building water supply plumbing and drainage systems, electrical, acoustical, fire and lightning protection, transportation systems and construction materials; design opportunities, calculations, equipment selection, and component sizing as they relate to design.
Prerequisite: ARCH 612 or approval of instructor.

ARCH 619 Applied Solar Energy
Credits 3. 3 Lecture Hours.
Technology behind applied solar energy design, including: calculating solar radiation, heat transfer related to solar design; active systems; FCHART and economics.
Prerequisites: Graduate classification or approval of instructor; ARCH 335 or ARCH 615 or equivalents.

ARCH 621 Energy Optimization in Building Design
Credits 3. 3 Lecture Hours.
Optimum energy use strategies for commercial buildings, hourly energy simulation methods, building envelope and HVAC system energy optimization by computer simulation techniques; life-cycle cost analysis of building energy systems; case studies in commercial building applications.
Prerequisites: Graduate classification or approval of instructor; ARCH 633 or ARCH 615 or equivalents.*

ARCH 622 Sustainable Building Design Technology
Credits 3. 3 Lecture Hours.
Fundamentals of sustainability in building, including social, political and economic issues—focusing particularly on conservation of natural resources; design and construction of earth integrated solar buildings, including cooling, heating, lighting and habitability assessments.
Prerequisite: Graduate classification or approval of instructor.

ARCH 623 Design Methods I
Credits 3. 3 Lecture Hours.
Importance of intuitive methods in design; meaning, symbolism and creativity in art and architecture; techniques to develop creative approaches to problem-solving.
Prerequisite: Graduate classification or approval of instructor.

ARCH 624 Theory of Placemaking
Credits 3. 3 Lecture Hours.
An introduction to and an exploration of the sources, principles, theories, and physical expressions of the phenomenon of place creation and its relationship to sustainable urbanism; investigates the origin of place theory and its meaning as expressed in the various forms, functions and scales of places applicable to architecture and planning.
Prerequisite: Graduate classification or approval of instructor.

ARCH 628 Tools for Green Building Design
Credits 3. 3 Lecture Hours.
Modeling tools and techniques to explore and support sustainable design; develop a deeper understanding of the relationship between architectural design and the environmental forces of sun, wind, and light; design-centered course; helps test the students architectural designs through the use of available modeling tools.
Prerequisite: Graduate classification or approval of instructor.

ARCH 631 Applied Architectural Structures
Credits 3. 3 Lecture Hours.
Structural analysis of building structural systems: components, frames, shapes; selection and economics of structural systems; survey of current structural design codes; supervision practices in structural construction.
Prerequisite: Graduate classification or approval of instructor.

ARCH 633 Applied Architectural Systems
Credits 3. 3 Lecture Hours.
Building energy consumption patterns and conservation strategies; natural and mechanical subsystems for environmental control; subsystem design criteria, economic considerations and selection methods.
Prerequisite: Graduate classification or approval of instructor; ARCH 335 or ARCH 615 or equivalents.*

ARCH 634 Architectural Lighting
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Attributes of the lighting environment, lighting and energy issues, daylight availability, building design for daylighting, heat loss control, solar shading, daylighting models, graphical analytical and computer methods of analysis, visual and lighting comfort evaluation, integration of daylight and electric light, energy analysis.
Prerequisite: Graduate classification or approval of instructor; ARCH 335 or equivalent.
ARCH 638 Architectural Theory—Renaissance Through 19th Century
Credits 3. 3 Lecture Hours.
Architectural Theory—Renaissance Through 19th Century. Review of
architectural theory and practice from the 15th to 19th centuries with
emphasis on the classical tradition, its transformations in France and in
Great Britain and Germany; aspects of this evolution.
Prerequisite: Graduate classification or approval of instructor.

ARCH 639 Twentieth Century Architecture: Theory and Practice
Credits 3. 3 Lecture Hours.
Background and exploration of Modern Architecture, including
consideration of region, materials, structure and style, as well as the
social and economic factors that influence architectural form and content;
discussion of the work and writings of 20th century architects and
architectural theorists.
Prerequisite: Graduate classification or approval of instructor.

ARCH 640 Morphology of Architectural Form
Credits 3. 3 Lecture Hours.
Forces influencing structure and form of architecture: climate, culture, site,
economics, construction methods.
Prerequisite: Graduate classification or approval of instructor.

ARCH 643 Software Analysis for HVAC Systems in Low Energy
Buildings
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Energy analysis (using Energy Plus software) with an emphasis on
developing strategies for low energy use; simulation of various heating
and cooling systems in low energy buildings; analysis of the mechanical
equipment (including air handling systems, chiller and boilers), the building
envelope, energy management control systems and indoor air quality.
Prerequisite: ARCH 633 or equivalent.

ARCH 644 Seminar in Art and Architectural History
Credits 3. 3 Lecture Hours.
Advanced topics in art and architectural history emphasizing methods
of analysis and development of theory, including case studies from both
western and non-western traditions; topics vary each semester.
Prerequisite: Graduate classification or approval of instructor.

ARCH 646 Historic Preservation Theory and Practice
Credits 3. 3 Lecture Hours.
History of the preservation movement in the U.S. Architectural and
regulatory techniques employed in building preservation; case study of
selected examples.
Prerequisite: Graduate classification or approval of instructor.

ARCH 647 Recording Historic Buildings
Credits 5. 2 Lecture Hours. 9 Lab Hours.
Techniques for recording historic buildings; measuring and drawing
to Historic American Building Survey Standards; field experience in
photography, field notes and record drawing preparation.
Prerequisites: Graduate classification or approval of instructor.

ARCH 648 Building Preservation Technology
Credits 3. 3 Lecture Hours.
Preservation technology related to the diagnosis and treatment of defects
in buildings; case studies of significant historic structures. Field study may
be required for which departmental fees may be assessed to cover costs.
Prerequisite: ARCH 646 or approval of instructor.

ARCH 649 Advanced History of Building Technology
Credits 3. 3 Lecture Hours.
Readings and discussion of current topics in history of building technology;
development of understanding the importance of materials of construction
to the creation of historical forms of sacred architecture across faith and
around the world.
Prerequisite: Graduate classification or approval of instructor.

ARCH 653 Building Information Modeling in Architecture
Credits 3. 3 Lecture Hours.
Building Information Modeling (BIM); principles, methods and applications
in the building lifecycle with a focus on the design process; includes
computer-aided design, parametric modeling, databases, web
technologies, design performance simulation and visualization.
Prerequisites: Graduate classification or approval of instructor.

ARCH 655 Parametric Modeling in Design
Credits 3. 3 Lecture Hours.
Parametric modeling principles, methods and applications in
environmental design and research; architectural geometry at basic and
advanced levels; parametric equations and models; visual programming
method; scripting method; constraints, rules and algorithms; elements and
patterns of parametric design; parametric simulation; modeling tools.
Prerequisite: Graduate classification or approval of instructor.

ARCH 657 Advanced Professional Practice and Ethics
Credits 3. 3 Lecture Hours.
Issues and relationships within the business, legal and political
environment; legal forms of practice; office organization, personnel
practices, policies and management; expanded services; economics
of practice, profit planning and accounting; client selection; standard
form agreements with consultants and for specialized services, risk
management.
Prerequisites: Graduate classification or approval of instructor.

ARCH 660 Design Programming
Credits 3. 3 Lecture Hours.
Study of successful programming approaches to meet user needs in
design projects; history and definition of programming, programming
techniques, documentation and case studies; applications to buildings,
landscape projects and urban design.
Prerequisite: Graduate classification or approval of instructor.

ARCH 663 Interior Architecture
Credits 3. 3 Lecture Hours.
Theory and application of design processes incorporating programming,
space planning, analysis and communication of interior requirements for
various building types with emphasis on spatial organization, selection of
components and materials to satisfy user needs; emphasis on design of
the workplace as the synthesis of human factors, organizational theory,
systems technology and communication.
Prerequisite: Graduate classification or approval of instructor.

ARCH 669 Foundations of Research in Architecture
Credits 3. 3 Lecture Hours.
Introduction to the research process and its application to problems in
architecture; survey of current literature on research design methods
relevant to diverse architectural problems; qualitative and quantitative
research strategies and techniques; communicating research results. May
be taken two times for credit.
Prerequisites: Graduate classification; concurrent enrollment in ARCH
681 and ARCH 690.
ARCH 673/LAND 632 Design for Active Living
Credits 3. 3 Lecture Hours.
Understanding the forms and characteristics of the built environment and the influence on human behaviors, lifestyles and health; theoretical and empirical insights into the issues of physical activity, obesity and automobile dependency; focus on how changes in the built environment help address these issues.
Prerequisite: Graduate classification or approval of instructor.

ARCH 674 Typologies of Contemporary Hospital Design
Credits 3. 3 Lecture Hours.
Introduction to the contemporary planning of hospitals; comparisons of hospital design by contemporary practitioners; best practice models, repetitive patterns, and innovative designs.
Prerequisite: Graduate classification or approval of instructor.

ARCH 675 Health Design and Research
Credits 3. 3 Lecture Hours.
Examination of health environments to include buildings, healthcare gardens and restorative landscapes, and urban design for home-based care and independent living; emphasis on research-informed approaches for patient-centered design that reduce stress and promote improved health outcomes.
Prerequisite: Graduate classification or approval of instructor.

ARCH 676 Survey of Human Behavior and Design
Credits 3. 3 Lecture Hours.
Examination of human behavior and attitudes that influence spatial decision making; includes sections on environment and behavior, real estate finance, urban design decision making.
Prerequisite: Graduate classification or approval of instructor.

ARCH 677 Foundations of Healthcare Design
Credits 3. 3 Lecture Hours.
Introduction to the theory of healthcare design over the course of time; exploration of the relationship of the medicine, science, art, and culture of each period with the design of buildings and environments for healthcare; emphasis on historic periods and the contemporary.
Prerequisite: Graduate classification or approval of instructor.

ARCH 681 Seminar
Credit 1. 1 Lecture Hour.
Discussion and review of current practice in architecture and environmental design.
Prerequisite: Graduate classification or approval of instructor.

ARCH 684 Professional Internship
Credits 1 to 8. 1 to 8 Other Hours.
Professional practice under approved arrangement with public or private agencies or in residence to complement academic coursework and to provide the basis for, and allow the preparation of, an appropriate report.
Prerequisite: Graduate classification or approval of instructor and department head.

ARCH 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Individual problems involving application of theory and practice in design and construction of buildings and groups of buildings.
Prerequisite: Graduate classification or approval of instructor and department head.

ARCH 689 Special Topics in...
Credits 1 to 6. 1 to 6 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified field of architecture. May be repeated for credit.
Prerequisite: Graduate classification or approval of instructor or department head.

ARCH 690 Research Ideologies for Architecture
Credits 3. 3 Lecture Hours.
Design of research in architecture; evaluation of research methodologies from current research literature.
Prerequisite: Graduate classification or approval of instructor and department head.

ARCH 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for and preparation of dissertation.
Prerequisite: Graduate classification or approval of instructor and department head.

ARCH 693 Professional Study
Credits 1 to 23. 1 to 23 Other Hours.
Application of verbal, graphic, research and critical thinking skills to an approved, individually selected architectural issue or design project that will advance the broad understanding of architecture and its impact on people. The terminal requirement for the Master of Architecture degree. May be taken more than once but not more than 6 hours used toward a degree.
Prerequisites: ARCH 605, ARCH 606, ARCH 607; proposal approval.

ASTR - Astronomy

ASTR 601/PHYS 641 Extragalactic Astronomy
Credits 3. 3 Lecture Hours.
Overview of observations of galaxies and large-scale structures in the Universe to understand their formation and evolution from theoretical and observational perspectives; galaxy luminosity functions; evolution of stellar populations and chemical enrichment; clusters and AGN.
Prerequisites: PHYS 601; or ASTR 314 and PHYS 302; or approval of instructor.
Cross Listing: PHYS 641/ASTR 601.

ASTR 602/PHYS 642 Astronomical Observing Techniques and Instrumentation
Credits 3. 3 Lecture Hours.
Theory and practice of obtaining and analyzing astrometric, photometric, spectroscopic, and interferometric measurements of astronomical sources across the electromagnetic spectrum; principles of design, fabrication, assembly, test, deployment, and use of astronomical instruments.
Prerequisites: PHYS 615 or equivalent; or approval of instructor.
Cross Listing: PHYS 642/ASTR 602.

ASTR 603/PHYS 643 Stellar Astrophysics
Credits 3. 3 Lecture Hours.
Theoretical and observational aspects of stellar astrophysics; thermodynamic properties of stellar interiors; energy sources; nuclear processes and burning stages; convective and radiative energy transport; evolutionary models; atmospheres; stability and pulsations; chemical enrichment processes; population synthesis.
Prerequisites: PHYS 606 and PHYS 607 or equivalents; or approval of instructor.
Cross Listing: PHYS 643/ASTR 603.
ATMO 601 Fundamentals of Atmospheric Dynamics
Credits 3. 3 Lecture Hours.
Basic concepts of fluid dynamics; meteorological approximations and coordinate systems; simple models and wave motion; barotropic models.
Prerequisite: Approval of instructor.
ATMO 602 Atmospheric Physics I
Credits 3. 3 Lecture Hours.
Integrated treatment of the dry and moist thermodynamics of the atmosphere, and cloud and precipitation microphysics.
ATMO 603 Quantitative Methods for the Atmospheric Sciences
Credits 3. 3 Lecture Hours.
Mathematical and numerical methods applied to ODE's, PDE's and statistical methods; methods of analysis and modeling of atmospheric phenomena.
Prerequisites: Concurrent registration in ATMO 601 and CSCE 203 or equivalents.
ATMO 604 General Circulation and Climate
Credits 3. 3 Lecture Hours.
Observed large scale circulation and climate of the earth; physical processes which maintain relevant budgets; models and theories explaining mean observations.
Prerequisite: ATMO 601.
ATMO 606 Atmospheric Chemistry I
Credits 3. 3 Lecture Hours.
Fundamentals of atmospheric chemistry; tropospheric ozone, NOx and HOx cycling, sulfur chemistry, stratospheric chemistry, and aerosol composition; analytical measurement methods; review of chemical basics as needed.
ATMO 611 Atmospheric Dynamics II
Credits 3. 3 Lecture Hours.
Continuation of ATMO 611; flow in planetary boundary layer; balanced flows; atmospheric instabilities; tropical dynamics.
Prerequisite: ATMO 601 or approval of instructor.
ATMO 612 Atmospheric Physics II
Credits 3. 3 Lecture Hours.
Continuation of ATMO 602. Radiative transfer into the atmosphere.
Prerequisite: ATMO 602.
ATMO 613 Advanced Atmospheric Chemistry
Credits 3. 3 Lecture Hours.
An advanced survey of fundamental atmospheric processes involving biogeochemical cycles, air pollution, tropospheric chemistry, atmospheric aerosols and stratospheric chemistry.
Prerequisite: ATMO 606.
ATMO 629 Climate Change
Credits 3. 3 Lecture Hours.
Climate of the geological and recent past; methods of assessing climate and climatic change; mechanisms, models, theories, impact and prediction of climatic change.
Prerequisites: ATMO 324 or equivalent; approval of instructor.
ATMO 631 Climate Modeling
Credits 3. 3 Lecture Hours.
A study of mathematical models used in the simulation of climate. Development and structure of selected members of the hierarchy of models ranging from energy balance models to general circulation models. Applications to paleoclimate and future climate scenarios.
Prerequisite: Approval of instructor.
ATMO 632 Statistical Methods in Climate Research
Credits 3. 3 Lecture Hours.
Advanced techniques especially applicable to climatology; space-time random field analysis applied to stochastic models, parameter estimation, statistical forecasting, data interpolation and signal detection; applications to real data and climate model output.
Prerequisites: STAT 601 or equivalent; approval of instructor.
ATMO 636 Dynamic Meteorology
Credits 3. 3 Lecture Hours.
General circulation; stratospheric dynamics; tropical systems.
Prerequisite: ATMO 611.
ATMO 638 Dynamics of Convective Clouds
Credits 3. 3 Lecture Hours.
Parcel, slice and entrainment concepts; bubble and plume theories; spherical vortex; the starting plume; one-dimensional models; selected topics of current interest.
Prerequisite: ATMO 611.

ATMO 645 Cloud and Precipitation Physics
Credits 3. 3 Lecture Hours.
Physics of atmospheric condensation nuclei, ice in the atmosphere; precipitation processes; artificial modification of clouds; precipitation.
Prerequisite: ATMO 612 or approval of instructor.

ATMO 655 Satellite Data in Meteorology
Credits 3. 3 Lecture Hours.
Meteorological satellite programs of the United States and other countries; theory of meteorological measurements from artificial satellites; applications of satellite data in determinations of atmospheric structure and in forecasting; recent and current research studies; future programs.
Prerequisite: ATMO251 or approval of instructor.

ATMO 656 Tropical Meteorology
Credits 3. 3 Lecture Hours.
Role of the tropics in global circulation; structure and dynamics of the tropical zone; local and diurnal phenomena; synoptic components; tropical cyclones; role of cumulus-scale convection; current topics.
Prerequisite: ATMO 251 or approval of instructor.

ATMO 657 Mesometeorology
Credits 3. 3 Lecture Hours.
Theory and structure of mesoscale weather systems and their relation to larger and smaller scale systems.
Prerequisite: ATMO 251 or approval of instructor.

ATMO 658 Synoptic Meteorology
Credits 3. 3 Lecture Hours.
Mechanism and energetics of general circulation. Structure of large-scale systems. Persons desiring practice in analysis techniques should enroll for 1 hour or more of ATMO 685.
Prerequisite: ATMO 251 or approval of instructor.

ATMO 659 Tropical Cyclones
Credits 3. 3 Lecture Hours.
Tropical climatology; structure evolution and motion of tropical cyclones; tropical cyclone hazards; large scale tropical phenomena.
Prerequisite: ATMO 251.

ATMO 661 Atmospheric Turbulence
Credits 3. 3 Lecture Hours.
Classical turbulence theories and statistical approaches; closure models; effects of rotation and stratification; interpretations of atmospheric observations.
Prerequisite: ATMO 611 or suitable background in fluid dynamics.

ATMO 664 Laboratory Methods in Atmospheric and Environmental Sciences
Credits 3. 2 Lecture Hours. 4 Lab Hours.
Classroom and laboratory course; introduction to chemical techniques used to monitor the atmosphere and environment; instrumentation, sampling strategies; survey of current literature focusing on development of new techniques.
Prerequisite: Graduate classification.

ATMO 677/OCNG 677 Geophysical Data Assimilation
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Modern data assimilation methods applied to oceanic and atmospheric circulation models, as well as in other simple models; methods to interpolate one-, two-, and three-dimensional randomly spaced data to regular grids for use in numerical models of atmospheric and oceanic circulation.
Prerequisites: OCNG 657, ATMO 632, STAT 601.
Cross Listing: OCNG 677/ATMO 677.

ATMO 681 Seminar
Credit 1. 1 Other Hour.
Presented by students and faculty based upon their research work and upon surveys of the literature.

ATMO 685 Directed Studies
Credits 1 to 16. 1 to 16 Other Hours.
Offered to enable majors in meteorology to undertake and complete, with credit, in their particular fields of specialization, limited investigations not covered by any other courses in established curriculum.

ATMO 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Special topics in an identified area of meteorology. May be repeated for credit.

ATMO 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
For thesis or dissertation. Topic subject to approval of department head.

ATTR - Athletic Training

ATTR 651 Clinical Education I
Credits 2. 1 Lecture Hour. 8 Lab Hours.
Integration of clinical competencies with classroom instruction and a supervised field based experience in athletic training to link theory into practice.
Prerequisite: Enrollment in MS Athletic Training program.

ATTR 652 Clinical Education II
Credits 3. 1 Lecture Hour. 16 Lab Hours.
Integration of clinical competencies with classroom instruction and a supervised field based experience in athletic training to link theory into practice.
Prerequisite: ATTR 651, ATTR 660, ATTR 661 with grades of C or better.

ATTR 653 Clinical Education III
Credits 3. 1 Lecture Hour. 16 Lab Hours.
Integration of clinical competencies with classroom instruction and a supervised field based experience in athletic training to link theory into practice.
Prerequisite: ATTR 652, ATTR 662, ATTR 663, ATTR 668, ATTR 669 with grades of C or better.

ATTR 654 Clinical Education IV
Credits 2. 1 Lecture Hour. 8 Lab Hours.
Integration of clinical competencies with classroom instruction and a supervised field based experience in athletic training to link theory into practice.
Prerequisite: ATTR 653 with a grade of C or better.
ATTR 655 Clinical Education V  
Credits 3.1 Lecture Hour. 16 Lab Hours.  
Integration of clinical competencies with classroom instruction and a supervised field based experience in athletic training to link theory into practice.  
Prerequisite: ATTR 654, ATTR 664, ATTR 665, ATTR 671 with grades of C or better.

ATTR 656 Clinical Education VI  
Credits 3.1 Lecture Hour. 16 Lab Hours.  
Integration of clinical competencies with classroom instruction and a supervised field based experience in athletic training to link theory into practice.  
Prerequisite: ATTR 655, ATTR 666, ATTR 667, ATTR 670 with grades of C or better.

ATTR 660 Prevention and Care of Athletic Injuries  
Credits 3.3 Lecture Hours.  
Prevention strategies and procedures, recognition and care of common injuries and conditions; foundational concepts and principles of the athletic training profession.  
Prerequisite: Enrollment in MS Athletic Training program.

ATTR 661 Prevention and Care of Athletic Injuries Lab  
Credit 1.2 Lab Hours.  
Laboratory to accompany ATTR 660; application of theories and practice skills.  
Prerequisite: Concurrent enrollment in ATTR 660.

ATTR 662 Clinical Examination and Diagnosis-Lower Extremity  
Credits 3.3 Lecture Hours.  
Pathomechanics, clinical examination, diagnosis and appropriate medical referral of orthopedic injuries and other conditions to the lower extremity and spine.  
Prerequisite: Enrollment in MS Athletic Training program.

ATTR 663 Clinical Examination and Diagnosis-Lower Extremity Lab  
Credit 1.2 Lab Hours.  
Laboratory to accompany ATTR 662; application of theories and skill practice.  
Prerequisites: Concurrent enrollment in ATTR 662; enrollment in MS Athletic Training program.

ATTR 664 Clinical Examination and Diagnosis-Upper Extremity  
Credits 3.3 Lecture Hours.  
Pathomechanics, clinical examination, diagnosis and appropriate medical referral of orthopedic injuries and other conditions to the upper extremity, head and cervical spine.  
Prerequisite: ATTR 662.

ATTR 665 Clinical Examination and Diagnosis-Upper Extremity Lab  
Credit 1.0 Lecture Hours. 2 Lab Hours.  
Laboratory to accompany ATTR 664; application of theories and skill practice.  
Prerequisites: Concurrent enrollment in ATTR 664; enrollment in MS Athletic Training program.

ATTR 666 Physical Rehabilitation  
Credits 3.3 Lecture Hours.  
The study of physical rehabilitation theory and techniques used as a therapeutic intervention for orthopedic injuries and conditions.  
Prerequisite: Enrollment in MS Athletic Training program.

ATTR 667 Physical Rehabilitation Lab  
Credit 1.0 Lecture Hours. 2 Lab Hours.  
Laboratory to accompany ATTR 666; application of theories and skill practice.  
Prerequisites: Concurrent enrollment in ATTR 666; enrollment in MS Athletic Training program.

ATTR 668 Therapeutic Modalities  
Credits 3.3 Lecture Hours.  
A detailed study of modern therapeutic devices used in the treatment and rehabilitation of orthopedic injuries and conditions.  
Prerequisite: Enrollment in MS Athletic Training program.

ATTR 669 Therapeutic Modalities Lab  
Credit 1.0 Lecture Hours. 2 Lab Hours.  
Laboratory to accompany ATTR 668; application of theories and skill practice.  
Prerequisites: Concurrent enrollment in ATTR 668; enrollment in MS Athletic Training program.

ATTR 670 General Medical Conditions and Therapeutic Medication  
Credits 3.3 Lecture Hours.  
Pathophysiology, assessment, and appropriate intervention and referral for general medical conditions and disabilities; common diagnostic tests and imaging assessment tools including commonly used therapeutic medications.  
Prerequisite: Enrollment in MS Athletic Training program.

ATTR 671 Organization and Administration in Athletic Training  
Credits 3.3 Lecture Hours.  
Organization and administration of athletic training services including financial, human resources, facility, information technology and risk management.  
Prerequisite: Enrollment in MS Athletic Training program.

ATTR 672 Professional Preparation and Issues in Athletic Training  
Credits 3.3 Lecture Hours.  
Knowledge and skills for successful pursuit of athletic training credentials, employment and continuing professional competencies; emphasis on current topics and issues contributing to the professional preparation of athletic training.  
Prerequisite: Enrollment in MS Athletic Training program.

BAEN - Biological & Ag. Engr.

BAEN 601 Advanced Agricultural Systems Analysis  
Credits 3.3 Lecture Hours.  
Application of operations research tools and techniques to the analysis and management of technical systems in agriculture; optimization techniques applied to materials handling, supply chain logistics and other food and agricultural applications.  
Prerequisite: AGSM 301 or approval of instructor.

BAEN 614 Renewable Energy Conversions  
Credits 3.2 Lecture Hours. 1 Lab Hour.  
Managing energy/power systems through engineering and technical aspects of quantifying and designing the suitability of several types of renewable energy resources; providing new insights of vast resources that future engineers can harness to augment diminishing supplies of non-renewable energy.  
Prerequisites: BAEN 320, BAEN 366 or equivalent; or approval of instructor.
BAEN 617 Fundamentals of Nanoscale Biological Engineering
Credits 3. 3 Lecture Hours.
The course will primarily cover nanostructures, nanofabrication methods, instrumentaton and applications pertinent to Biological, Food and Bioenergy systems and will provide students an opportunity to identify and utilize key tools available for fabricating, manipulating and analysis of nanostructures used in Biological Engineering applications. **Prerequisite(s):** Graduate classification in engineering.

BAEN 620 Food Rheology
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Principles of elasticity, viscous flow and visco-elasticity applied to solid and liquid food materials; experimental determination of rheological properties using fundamental methods and empirical textural measurements; applications to food engineering research, textural measurement and quality control. **Prerequisites:** FSTC 315/AGSM 315; PHYS 201; graduate classification.

BAEN 622 Unit Operations in Food Processing
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Design of food process engineering systems; basic concepts of rheology and physical properties of foods; fundamentals of heat and mass transfer and process control. **Prerequisites:** Fluid Mechanics, Thermodynamics, Fluid Dynamics.

BAEN 625 Advances in Food Process Engineering
Credits 3. 3 Lecture Hours.
Application of engineering fundamentals to the design of novel/advanced food processing systems including food irradiation, advances in thermal process, food freezing, food dehydration. **Prerequisite:** Graduate classification.

BAEN 627 Engineering Aspects of Packaging
Credits 3. 3 Lecture Hours.
Introduction to properties and engineering aspects of materials for use as components of a package and/or packaging system; principles of design and development of packages; evaluation of product-package-environment interaction mechanisms; testing methods; environmental concerns; regulations. **Prerequisite:** Graduate classification.

BAEN 631 Bioprocesses and Separations in Biotechnology
Credits 3. 3 Lecture Hours.
Application of engineering principles to recovery and purification of biological compounds derived from cell grown in bioreactors, transgenic animals, and plants. Process development, design, and scale up of downstream processes used in biotechnology and pharmaceutical industry. Emphasis on extraction, sedimentation, membrane filtration, precipitation, and liquid chromatography. **Prerequisites:** Senior classification in engineering, G7, G8 or approval of instructor.

BAEN 651/ESSM 651 Geographic Information Systems for Resource Management
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Geographic Information System (GIS) approach to the integration of spatial and attribute data to study the capture, analysis, manipulation and portrayal of natural resource data; examination of data types/formats, as well as the integration of GIS with remote sensing and Global Positioning System; laboratory includes extensive use of GIS applications to conduct analyses of topics in natural resources. **Prerequisites:** Graduate classification. **Cross Listing:** ESSM 651/BAEN 651.

BAEN 652 Advanced Topics in Geographic Information Systems
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Advanced GIS topics with a focus on modeling actual GIS applications including relational and database theory, design and implementation and its connection to GIS; surface analysis with digital terrain models; and an introduction to spatial statistics. **Prerequisite:** BAEN 651/ESSM 651.

BAEN 653 Bioreactor Design
Credits 3. 3 Lecture Hours.
Kinetics of enzyme reactions and cell growth applied to bioreactor design, media formulation, cell culture conditions, oxygen transfer and sterilization. **Prerequisite:** CHEN 651 or approval of instructor.

BAEN 661 Experimental Methods in Biological and Agricultural Engineering
Credits 3. 3 Lecture Hours.
Planning and carrying out empirical research with appropriate application of statistical methods for experimental design and analysis; experimental design, data analysis, hypothesis testing, and experimental errors. **Prerequisites:** STAT 601 or STAT 651 and STAT 652 or equivalent with approval of instructor.

BAEN 662 Statistical Methods in Biological and Agricultural Engineering
Credits 3. 3 Lecture Hours.
Statistical methods applied to problems in biological and agricultural engineering; parameter estimation; probability distribution fitting; time-series analysis; random variable generation; uncertainty analysis. **Prerequisite:** Graduate classification.

BAEN 665 Design of Biological Waste Treatment Systems
Credits 3. 3 Lecture Hours.
Management and treatment of high organic content waste streams, with emphasis on agricultural; municipal, and agro-Industry wastewater; engineering design of biological waste treatment processes: resource recovery from waste streams: recycle and reuse of finished effluents. **Prerequisite:** Graduate classification.

BAEN 666 Design of Biological Waste Treatment Systems
Credits 3. 3 Lecture Hours.
Nonpoint source pollution processes including transport mechanisms and contaminant fate; design of best management practices for abating nonpoint source pollution. **Prerequisites:** AGEN 350 or equivalent; SCSC 301; ENGR 214; graduate classification.
BAEN 670 Air Pollution Engineering
Credits 3. 3 Lecture Hours.
Current topics in air pollution engineering including design and operation of air pollution abatement systems (cyclone, bag filters and scrubbers), emission factors, dispersion modeling, permitting, odor sensing and control, EPA/State Air Pollution Regulatory Agency (SAPRA), TSP, PM10, and PM2.5.
Prerequisites: AGEN 477 or MEEN 477; MEEN 328 and MEEN 344; or approval of instructor.

BAEN 672 Small Watershed Hydrology
Credits 3. 3 Lecture Hours.
Hydrology of small agricultural watersheds; precipitation frequency analysis; infiltration; runoff; erosion theory; sediment transport theory; evapotranspiration, and use of hydrological models.
Prerequisites: AGEN 350, SCSC 301 and MATH 308 or their equivalent; graduate classification.

BAEN 673 Modeling Small Watersheds
Credits 3.3 Lecture Hours.
Transport of water and chemicals in small agricultural watersheds; simulation using hydrologic models coupled with geographical information systems (GIS); impact of land use on the quality of surface water and groundwater evaluated.
Prerequisites: Basic hydrology course, BAEN 651/ESSM 651 or equivalent GIS course, and graduate classification.

BAEN 674 Vadose Zone Hydrology
Credits 3. 3 Lecture Hours.
Fundamental concepts and advanced mathematical and experimental techniques for quantifying water, chemical, microorganism, and heat transport in the vadose zone (between soil surfaces and groundwater); provides a common platform for addressing issues related to soil and water resources, hydrology, geochemistry, microbiology, ecology, hydrogeology, and environmental engineering.
Prerequisite: Graduate classification.

BAEN 675 Hydrology Across Scale
Credits 3. 3 Lecture Hours.
Advanced concepts of surface and subsurface hydrologic processes, measurements, and modeling techniques across different spatio-temporal scales; contemporary issues related to the soil and water resources, hydrogeology, geochemistry, microbiology, ecology, hydrology, and environmental engineering.
Prerequisite: Graduate classification in any engineering, agricultural science or geoscience program with environmental focus.

BAEN 681 Seminar
Credit 1. 1 Other Hour.
Reviews, reports and discussion of ideas, recent advances and current topics.

BAEN 683 Peer-Review Process and Publication
Credit 1. 1 Lecture Hour.
Techniques for communicating results of research that are defendable in a peer review process; student and advisor will select a research topic, identifying an appropriate target refereed journal; no thesis/dissertation preparation as a writing project accepted; critique other papers; prepare paper for review by instructor.
Prerequisite: Graduate classification in Biological and Agricultural Engineering only.

BAEN 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
An on-the-job supervised experience program, conducted on an individual basis in the area of the student's specialization in mechanized agriculture.
Prerequisite: Graduate classification or approval of instructor.

BAEN 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Advanced laboratory or field problems not related to student's thesis.
Prerequisite: Graduate classification.

BAEN 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of agricultural engineering. May be repeated for credit.

BAEN 690 Theory of Research
Credit 1. 1 Lecture Hour.
Development of research inquiry and discussion of applicable experimental design, theoretical techniques and methodological principles of conducting original research; evaluation of current research of faculty and students and in engineering and scientific literature. Communication of research proposals and results. May be repeated for credit.
Prerequisites: Graduate classification and approval of department head.

BAEN 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

BICH - Biochemistry

BICH 601 Fundamentals of Biochemistry I
Credits 3. 3 Lecture Hours.
Basic biochemical concepts pertaining to the structure of the major biomolecules (proteins, carbohydrates, lipids and nucleic acids); the relationship of structure to function of these molecules; structure and action of enzymes; principles of bioenergetics.
Prerequisite: One year of organic chemistry.

BICH 602 Fundamentals of Biochemistry II
Credits 3. 3 Lecture Hours.
Major metabolic pathways for carbohydrates, lipids, amino acids, proteins and nucleic acids, emphasizing oxidative processes and the biosynthesis of RNA, DNA and protein; regulation of cellular metabolism.
Prerequisite: BICH 601.

BICH 603 General Biochemistry I
Credits 3. 3 Lecture Hours.
The biochemical properties of macromolecules found in living matter; proteins, enzymes and nucleic acids.
Prerequisites: BICH 410 or BICH 601; CHEM 228 and CHEM 323.

BICH 605 Methods of Biochemical Analysis
Credits 3. 3 Lecture Hours.
Experimental techniques important in biochemistry including methodologies for data analysis.
Prerequisite: Graduate classification in biochemistry or approval of instructor.

BICH 608 Critical Analysis of the Biochemical Literature
Credits 2. 2 Lecture Hours.
Reading and presentation of original articles in biochemistry and related fields to enhance understanding of experimental logic and scientific communication.
Prerequisite: Graduate classification in biochemistry or approval of instructor.
BICH 609 Preparation of a Biochemical Research Proposal
Credit 2. 2 Lecture Hours.
Development and presentation of hypotheses, specific aims, significance and experimental approaches for a biochemical research proposal.
Prerequisite: Graduate classification in biochemistry.

BICH 624 Enzymes, Proteins and Nucleic Acids
Credits 3. 3 Lecture Hours.
Chemical and physical properties of enzymes, proteins and nucleic acids; thermodynamics, kinetics and mechanisms of enzyme-catalyzed reactions and protein-nucleic acid interactions.
Prerequisites: BICH 603; CHEM 324.

BICH 625/MCMD 625 Nucleic Acid--Protein Interactions
Credit 1. 1 Lecture Hour.
Mechanisms of nucleic acid-protein interactions involved in fundamental biochemical processes such as DNA replication and rearrangement, transposition, transcription, RNA splicing and translation; original research articles presented focusing on experimental approaches, interpretation of results and overall significance. Course may be taken 8 times for credit.
Prerequisites: BICH 431/GENE 431 or GENE 431/BICH 431 or equivalent; approval of instructor.
Cross Listing: MCMC 625/BICH 625.

BICH 626/CSCE 628 Computational Biology
Credits 3. 3 Lecture Hours.
Introduction to computational biology; formulations of biology problems as computational problems; computational approaches to solve problems in genomics and proteomics.
Prerequisite: Graduate classification or approval of instructor.
Cross Listing: CSCE 628/BICH 628.

BICH 631/GENE 631 Biochemical Genetics
Credits 3. 3 Lecture Hours.
Genetic control of cellular metabolism; mechanism of gene action; gene-enzyme relationships; regulation of gene expression; structure and organization of genomes; biochemical manipulation and characterization of genetic molecules.
Prerequisites: BICH 431/GENE 431 or GENE 431/BICH 431; BICH 603.
Cross Listing: GENE 631/BICH 631.

BICH 650/BIOL 650 Genomics
Credits 3. 3 Lecture Hours.
Modern genomics as a tool for understanding biological systems, gene structure, and organization as well as the history of sequencing technologies; focus on transcriptional, translational and functional genomics.
Prerequisite: Graduate classification or approval of instructor.
Cross Listing: BIOL 650/BICH 650.

BICH 654 Structural Biochemistry
Credits 3. 3 Lecture Hours.
Basic physics of X-ray diffraction, crystal structure methods, introduction to structural data bases, molecular geometry and molecular modeling.
Prerequisite: Approval of instructor.

BICH 655 Crystallography Methods
Credits 3. 2 Lecture Hours. 3 Lab Hours.
The practice of x-ray diffraction in the study of biomolecules; solving protein crystal structures.
Prerequisite: Graduate classification.

BICH 661 Advanced Genome Annotation with Ontologies
Credit 1. 2 Lab Hours.
Advanced topics in functional annotation using ontologies; usage issues and quality control for ontologies and annotations; mentoring annotation activities from BICH 460 and evaluation of annotations. May be taken three times for credit.
Prerequisite: Graduate classification or approval of instructor.

BICH 662 Eukaryotic Transcription
Credit 1. 1 Lecture Hour.
Intensive short course in molecular mechanisms of eukaryotic transcription, and its regulation.
Prerequisite: BICH 631/GENE 631 or GENE 631/BICH 631 or approval of instructor.

BICH 664 Fluorescence Spectroscopy
Credit 1. 1 Lecture Hour.
Theory underlying fluorescence spectroscopy as well as practical considerations that must be understood when utilizing fluorescence as an analytical tool; the use of both steady-state and time-resolved fluorescence measurements to evaluate fluorescence quantum yield, quenching, anisotropy, and energy transfer.
Prerequisite: Graduate classification.

BICH 665 Biochemical Kinetics
Credit 1. 1 Lecture Hour.
Theoretical principles and practical approaches to analysis of chemical kinetics with specific examples of applications to biochemistry and biochemical investigations.
Prerequisite: Graduate classification.

BICH 667 Molecular Probes
Credit 1. 1 Lecture Hour.
Function of biomolecules in the context of living cells (in cellulo as opposed to in vitro); chemical tools and analytical techniques; application in the investigation of cellular processes; identification of biological problems and design.
Prerequisite: Graduate classification.

BICH 671/MCMD 671 Macromolecular Folding and Design
Credit 1. 1 Lecture Hour.
Oral presentations and discussions in the general area of biomolecular structure, folding, function and design. May be taken 12 times.
Prerequisite: Approval of instructor.
Cross Listing: MCMC 671/BICH 671.

BICH 672/MCMD 672 Biological Membranes
Credit 1. 1 Lecture Hour.
Seminar-based course examining recent discoveries in the structure, function and assembly of biological membranes; oral presentation by students on current literature in molecular biology and biochemistry.
Prerequisite: Approval of instructor.
Cross Listing: MCMC 672/BICH 672.

BICH 673/GENE 673 Gene Expression
Credit 1. 1 Lecture Hour.
Oral presentations and discussions related to the biochemistry and molecular biology of gene expression in animal, plant and microbial systems. May be repeated for credit up to 12 times.
Prerequisite: Graduate classification in biochemistry or genetics or approval of instructor.
Cross Listing: GENE 673/BICH 673.
BICH 674/MCMD 674 Protein Folding and Stability
Credit 1. 1 Lecture Hour.
Selected topics from recent literature in the general areas of protein folding, structure, and stability.
Prerequisite: Approval of instructor.
Cross Listing: MCMD 674/BICH 674.

BICH 675 Plant Biochemistry and Genomics
Credit 1. 1 Lecture Hour.
Overview of current literature dealing with plant biochemistry/genomics; biochemistry topics will include the function of protein-protein interactions related to plant specific processes such as plant-pathogen interactions; genomics topics will focus on current analysis of plant genomes and how the derived information is being utilized to elucidate biochemical pathways.
Prerequisite: Graduate classification.

BICH 676 Bacteriophage Biology
Credit 1. 1 Lecture Hour.
Oral presentation and discussion in the general area of the viruses of microbes and bacteria; literature review with a broad scope, from basic molecular biology of phages to practical applications of microbial virus technology. May be taken 12 times for credit.
Prerequisite: Approval of instructor.

BICH 677 Chemical Genetics and Drug Discovery
Credit 1. 1 Lecture Hour.
Review, discuss and present scientific literature studies based on the usage of small molecules to alter protein function. May be repeated for credit.
Prerequisite: Graduate classification.

BICH 681 Seminar
Credit 1. 1 Lecture Hour.
Original articles in biochemistry and related fields designed to broaden understanding of problems in the field and to stimulate research.

BICH 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Biochemical laboratory procedures; preparations and instrumentation; problems assigned according to experience, interests and needs of individual student.
Prerequisite: Approval of instructor.

BICH 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of biochemistry. May be repeated for credit.
Prerequisite: Approval of instructor.

BICH 690 Theory of Biochemical Research
Credits 2. 2 Lecture Hours.
State-of-the-art examination of modern trends in various subfields of modern biochemistry concentrating on the design of experiments, evaluation of research results and discussion of the current literature. May be repeated for credit.

BICH 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation. Laboratory facilities available for original investigations in various phases of biochemistry.
Prerequisite: Approval of major advisor.

BICH 697 Methods in Teaching Biochemistry Laboratory
Credit 1. 1 Lecture Hour.
Theory and practical aspects of teaching Biochemistry labs, with emphasis on content, grading, instructional methods and practical aspects of biochemistry labs. May be repeated for credit.
Prerequisite: Graduate classification in biochemistry.

BIED - Bilingual Education

BIED 610 Hispanic Bilingual Assessment and Monitoring Students
Credits 3. 3 Lecture Hours.
Assessing language ability; language assessment; evaluating and scoring different types of assessments; guided field based experiences.
Prerequisites: Graduate classification; approval of department head.

BIED 611 Dual Language Program Methodologies
Credits 3. 3 Lecture Hours.
Use of theory and effective teaching practice in promoting students’ development of strong social and academic skills; relationship of culture to language; guided field experiences.
Prerequisites: Graduate classification; approval of department head.

BIED 612 Content Area Instruction for Hispanic Bilingual Programs
Credits 3. 3 Lecture Hours.
Theories and approaches for integrating English as second language; learning strategies on how plan, procedures and units engage language teachers, students, and learning environment; guided filed experiences.
Prerequisites: Graduate classification; approval of department head.

BIED 613 Spanish/English Biliteracy
Credits 3. 3 Lecture Hours.
Social-linguistic characteristics of second language learners acquiring literacy skills; reading and literature instruction for second language learners; reading and writing process across the curriculum for Hispanic second language learners; guided field experiences.
Prerequisites: Graduate classification; approval of department head.

BIED 614 Bilingual Education Curriculum Development
Credits 3. 3 Lecture Hours.
Analysis of past and current trends in curriculum development in bilingual education; guided field experiences.
Prerequisites: Graduate classification; approval of department head.

BIED 615 Teacher Action Research in Bilingual Education
Credits 3. 3 Lecture Hours.
Philosophy of teacher action research in bilingual education settings using qualitative methods with educational issues related to English language learners; provide guided practice in data collection, analysis, and presentation of action research.

BIED 616 Spanish for Bilingual and Dual Language Programs
Credits 3. 3 Lecture Hours.
Understanding of dual language programs; literacy instruction through Spanish; socio-linguistic perspectives on literacy competence and effective instructional practices; guided field experiences.
Prerequisite: Graduate classification; approval of department head.

BIED 617 Evaluation of Programs with Bilingual and Language Minority Students K-12
Credits 3. 3 Lecture Hours.
Evaluation and research models and methodologies in education of bilingual/language minority students from K-12.
Prerequisites: EPSY 610 or approval of instructor.
BIED 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of selected problems.
Prerequisite: Approval of department head.

BIED 690 Theory of Educational Psychology Research
Credits 3. 3 Lecture Hours.
Theory and design of research problems and experiments in various subfields of educational psychology; communication of research proposals and results; evaluation of current research of faculty and students and review of current literature. May be repeated for credit.
Prerequisite: Approval of instructor and department head.

BIED 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.
Prerequisite: Approval of department head.

BIMS - Biomedical Science

BIMS 5126 Responsible Conduct in Biomedical Research
Credit 1. 1 Lecture Hour.
A survey of topics required for research; utilizes outside reading assignments, online modules, class presentation and discussion of cases associated with topic; offered spring semester of odd years.

BIMS 5127 Microscopy
Credits 2. 2 Lecture Hours.
Principles and methods of scanning electron microscopy. Technical instruction includes tissue preparation and equipment maintenance. Includes the usage of scanning electron, light, fluorescent and confocal microscopes and computer imaging techniques. Offered spring semester.

BIMS 5128 Nanobiomaterials and Regenerative Medicine
Credit 1. 1 Lecture Hour.
This course will bring state-of-the-art knowledge of nanobiomaterials and regenerative medicine to students. Topics include nanobiomaterials design, synthesis and preparation, nanobiotechnology for scaffold fabrication, surface functionality of nanobiomaterials, nanobiomaterials for drug and gene delivery, stem cell and nanobiomaterials, and the applications of nanobiomaterials for various tissue regeneration (bone, cartilage, tooth, et. al.).

BIMS 5190 Seminar: Current Issues in Science
Credit 1. 1 Other Hour.
Guest lectures, workshop lectures and discussion includes topics of current interest to program faculty and students and of general interest in the biomedical sciences. Offered fall and spring semesters.

BIMS 5205 Oral Histology
Credits 3. 3 Lecture Hours.
Origin and development of the dental tissues and their related structures. Current publications and research reports are used to provide students with an opportunity to investigate some phase of active interest to them and their anticipated future interest in practice. Offered spring semester.

BIMS 5208 Microbiology
Credits 3. 3 Lecture Hours.
Introduction to basic microbiology with emphasis on oral and medical microbes, taxonomy and microbial physiology. Taught in conjunction with dental curriculum. Additional readings and discussion for graduate student. Offered fall and spring semesters.
BIMS 5214 Clinical Pharmacology
Credit 1.5. 1.5 Other Hour.
Selection and evaluation of dentally-related drugs and review of current literature; seminar format. Limited to clinical specialty students. Offered fall semester.

BIMS 5221 Research Design and Methodology
Credits 2. 2 Lecture Hours.
An introduction to the research process; sufficient background in research design and methodology is provided to enable students to critically evaluate literature and assist in the formulation of research projects. Also includes discussion of rules and regulations for human and animal research. Offered fall semester.

BIMS 5222 Applied Biostatistics
Credits 2. 2 Lecture Hours.
Overview of applied biostatistics with an emphasis on oral health research. Training includes computer-based instruction in data analysis using SPSS. Offered spring semester.

BIMS 5224 Teaching Practicum in Applied Biostatistics
Credits 1 to 4. 1 to 4 Lecture Hours. 1 to 4 Lab Hours.
This practicum is designed to engage the advanced student in all aspects of teaching applied biostatistics. Objective (1) of the practicum is to learn how to present biostatistics such that health professions graduate students can master it. Such mastery includes applying statistical concepts and methods to one's own research and to that published in the professional literature. Objective (2) is to learn about the creation and evaluation of fair assessments of student performance (tests, projects, etc. and grading them). Not available for distance learning.

BIMS 5244 Advanced Biology of Mineralized Tissues
Credits 2. 2 Lecture Hours.
Overview of the advanced biology of mineralized tissues and their roles in oral health and disease. The course will cover the basic molecular biology of teeth and the skeleton, including bone and cartilage and other aspects of systemic biology. Offered fall semester.

BIMS 5251 Immunology
Credits 1 to 2. 1 to 2 Lecture Hours.
Update on the principles of immunology with an emphasis on oral aspects and related diseases. Offered fall semester.

BIMS 5263 Sensory Neurobiology and Pain
Credit 1. 1 Lecture Hour.
An overview of the various sensory systems is explored with the primary emphasis on the processing of pain and temperature information from the craniofacial complex. Offered summer semester of odd years.

BIMS 5280 Introduction to Evidence-Based Dentistry and Clinical Research
Credits 3. 3 Lecture Hours.
This is a year-long course for graduate students consisting of lecture sessions, and small group discussions and seminars. A progress grade will be given at the end of the first semester followed by a final grade of record at the end of the year. The main goal of the EBD curriculum at Texas A&M Baylor College of Dentistry is to provide dental scientists and dentists-in-training with the knowledge and tools to take advantage of constantly increasing knowledge in clinical, material, and basic biomedical sciences. Taught in conjunction with dental curriculum. Additional readings and discussion for graduate students. Not available for distance learning.

BIMS 5301 Neuroscience
Credits 2. 1 Lecture Hour. 1 Lab Hour.
Lectures and laboratory sessions on gross and microscopic anatomy of the human central and peripheral nervous system. Neurophysiology of the central nervous system, peripheral nerves, special sense, autonoms and clinical mediation. Offered spring semester.

BIMS 5307 Cellular and Molecular Biology
Credits 2 to 3. 2 to 3 Lecture Hours.
Prerequisite: none. Intermediate metabolism of protein, protein synthesis, nucleic acid metabolism and biochemical endocrinology. Offered fall semester.

BIMS 5312 Applied Medical Physiology
Credits 2. 1 Lecture Hour. 1 Lab Hour.
Basic physiology of the cardiovascular, respiratory and renal systems. Each area is expanded to include physiology problems seen clinically as they relate to the dental intern. Offered summer semester.

BIMS 5324 Advanced Biostatistics
Credits 2. 2 Lecture Hours.
Advanced biostatistical methods, including multivariate and longitudinal analysis; computer simulations; applications in craniofacial biology.

BIMS 5341 Techniques in Cell and Molecular Biology
Credit 1. 1 Lecture Hour.
Principal methods of cellular/molecular investigation of proteins and nucleic acids including immunocy to chemistry, western blotting, northern/southern blotting, radioimmunoassay, in situ hybridization, polymerase chain reaction, intracellular recording and fluorescence confocal microscopy. Offered summer semester.

BIMS 5350 Oral Microbiology
Credits 2 to 3. 2 to 3 Lecture Hours.
The environment of the mouth is described and its relation to the endogenous and exogenous oral microbiota; relationship between disease and bacterial species; discussion of species differences; molecular mechanisms of bacterial pathogenesis; and host response to oral microbes. Offered spring semester.

BIMS 5360 Advanced Neuroscience
Credit 1. 1 Lecture Hour.
Advanced concepts of neuroscience are presented with an in-depth coverage of membrane and system function.

BIMS 5376 Evolutionary and Functional Morphology
Credit 1. 1 Lecture Hour.
Comparative anatomy and evolution of craniofacial structure, with emphasis on current techniques of electrophysiology, kinesiology, and musculoskeletal biomechanics of orofacial function. Offered fall semester.

BIMS 5402 General Histology
Credits 3. 3 Lab Hours.
General histology and microscopic anatomy of the four basic tissues. Laboratory study of electron micrographs and prepared slides is employed. Offered fall semester.
BIMS 5603 Gross Anatomy
Credits 4. 4 Lab Hours.
Conceptual and functional basis for understanding macroscopic structure of the human body utilizing laboratory dissection of human cadavers. Regional anatomy of the back, thorax, upper limb and head is emphasized. Offered fall semester.

BIMS 5611 Mammalian Physiology
Credits 4 to 5. 4 to 5 Lab Hours.
Basic physiology principles of cells, muscle, nerve, blood, heart, circulation, respiration, digestion, excretion and central nervous system in maintaining homeostasis. Classical laboratory experiments are used to demonstrate these principles. Offered spring semester.

BIMS 5V04 Head and Neck Anatomy
Credits 1 to 1.5. 1 to 1.5 Lab Hours.
Special emphasis on surgical anatomy and distribution of nerves and vasculature of particular interest in the field of dentistry. Offered summer semester.

BIMS 5V40 Cellular and Molecular Biology or Oral Craniofacial Tissues
Credits 1 to 10. 1 to 10 Lecture Hours.
A general survey intended to provide background information concerning the methods and theory of modern cellular/molecular biology. This lays the groundwork for more advanced study, aids those interested in incorporating cellular/molecular approaches into their research work and enables one to read, understand and evaluate current scientific literature. Offered spring semester.

Prerequisites: BIMS 5307 or equivalent.

BIMS 5V42 Cellular and Molecular Biology or Oral Craniofacial Tissues II
Credits 1 to 10. 1 to 10 Lecture Hours.
Processes of epithelial-mesenchymal interaction as related to odontogenesis; amelogenesis; dentinogenesis; collagen formation, intracellular and extracellular calcium homeostasis; plaque and calculus; and wound healing. Offered spring semester.

BIMS 5V69 Growth and Mechanisms of Development
Credits 0 to 2. 0 to 2 Lecture Hours.
Normal prenatal growth and development. Patterns and mechanisms of growth and maturation. Offered fall semester.

BIMS 5V73 Advanced Craniofacial Development and Craniofacial Anomalies
Credits 1 to 10. 1 to 10 Lecture Hours.
Detailed investigation of the basic processes and mechanisms of postnatal growth and adaptation of the craniofacial region. This course emphasizes the areas of controversy surrounding current understanding of the factors influencing postnatal craniofacial growth and form; the adaptive capabilities of growth and form; the adaptive capabilities of craniofacial tissues; the effect of altered function on craniofacial growth and form; and the influence of treatment on craniofacial growth and form. Also considered are theories of craniofacial growth. Offered fall semester.

BIMS 5V75 Physical Growth and Maturation
Credits 0.50 to 2. 0.50 to 2 Lecture Hours.
Pattern and mechanisms of postnatal growth and maturation. Offered spring semester.

BIMS 5V78 Teaching Practicum in Gross Anatomy
Credits 3. 3 Lab Hours.
Assist with laboratory dissection of human cadavers. Lead class study groups and prepare pro-sections for the D1 class. Regional anatomy of the back, thorax, upper limb and head is emphasized. Taught in conjunction with dental curriculum. Additional readings and exercises are designed to instruct graduate students in how to teach the subject.

BIMS 5V81 Seminar: Current Issues in Bone and Mineralized Tissue Biology
Credit 1. 1 Other Hour.
Topics of current importance in bone and mineralized tissue biology. Offered fall and spring semesters.

BIMS 5V91 Special Topics in Biomedical Sciences
Credits 0 to 10. 0 to 10 Other Hours.
Reading and discussion of current literature pertinent to topic of seminar. Presentation of papers on selected topics is required for all students. May be used for multiple courses in any one semester. Offered fall, spring and summer semesters.

BIMS 5V92 Special Topics in Biomedical Sciences
Credits 0 to 10. 0 to 10 Other Hours.
Reading and discussion of current literature pertinent to topic of seminar. Presentation of papers on selected topics is required for all students. May be used for multiple courses in any one semester. Offered fall, spring and summer semesters.

BIMS 5V93 Directed Readings
Credits 0 to 10. 0 to 10 Other Hours.
Individualized courses for single students involve in-depth study of specific topics in the biomedical sciences.

BIMS 5V94 Directed Readings
Credits 0 to 10. 0 to 10 Other Hours.
Individualized courses for single students involve in-depth study of specific topics in the biomedical sciences.

BIMS 5V95 Directed Readings
Credits 0 to 10. 0 to 10 Other Hours.
Individualized courses for single students involve in-depth study of specific topics in the biomedical sciences.

BIMS 5V96 Research and Special Problems
Credits 0 to 10. 0 to 10 Other Hours.
Concentrated investigation in any area of biomedical sciences. This course may be used for individualized laboratory rotations or research.

BIMS 5V97 Research and Special Problems
Credits 0 to 10. 0 to 10 Other Hours.
Concentrated investigation in any area of biomedical sciences. This course may be used for individualized laboratory rotations or research.

BIMS 5V98 Thesis Research and Preparation of Master’s Thesis
Credits 0 to 10. 0 to 10 Other Hours.
Original research on a problem related to oral biology as partial fulfillment of the degree requirements; search literature, establish a research problem, prepare a research proposal, have it approved by thesis committee, conduct necessary experimental and control procedures to test the established hypothesis, analyze the data and write thesis.

BIMS 5V99 Dissertation
Credits 0 to 10. 0 to 10 Other Hours.
Course used by students after achieving candidacy for research and preparation of Ph.D. dissertation.
BIOL - Biology

BIOL 601/NRSC 635 Biological Clocks
Credits 3. 3 Lecture Hours.
Introduction to the formal properties of biological rhythms; cellular and molecular bases for rhythmicity; temporal adaptations of organisms using clocks.
Prerequisite: Graduate classification or approval of instructor.
Cross Listing: NRSC 635/BIOl 601.

BIOL 602/MSEN 612 Fundamentals of Transmission Electron Microscopy
Credits 3. 2 Lecture Hours. 6 Lab Hours.
State-of-the-art fundamentals in transmission electron microscopy (TEM); theoretical background supporting a strong hands-on course component comprising specimen preparation and image acquisition/interpretation; practical experience to attain a proficiency level permitting independent operation of transmission electron microscopes in the Microscopy and Imaging Center.
Prerequisite: Students are required to write a half-page summary describing the specific problem they wish to resolve using transmission electron microscopy.
Cross Listing: MSEN 612/BIOl 602.

BIOL 603/MSEN 613 Advanced TEM Methodologies in Life and Material Sciences (TEM II)
Credits 3. 1 Lecture Hour. 6 Lab Hours.
Advanced TEM methodologies including specimen preparation and TEM imaging/analysis techniques as applicable to both biological and material samples; theory designed to support a strong hands-on component comprising specimen preparation, different imaging/diffraction/spectroscopic techniques and data interpretation.
Prerequisites: BIOl 602/MSEN 612; graduate classification.
Cross Listing: MSEN 613/BIOl 603.

BIOL 604/MSEN 614 Fundamentals of Scanning Electron Microscopy and Environmental Scanning Electron Microscopy
Credits 2. 1 Lecture Hour. 3 Lab Hours.
Fundamentals of Scanning Electron Microscopy (SEM) and Environmental Scanning Electron Microscopy (ESEM). Provides biologists, material scientists, and students from other disciplines with the techniques of operation of the scanning electron microscope (SEM) and the environmental SEM (ESEM) coupled with the appropriate theoretical background knowledge; individual instruction in support of their research endeavors involving SEM/ESEM.
Prerequisite: Graduate classification.
Cross Listing: MSEN 614/BIOl 604.

BIOL 606 Microbial Genetics
Credits 3. 3 Lecture Hours.
Basic understanding of microbial genetic systems and how genetic analyses can be used to investigate fundamental biological processes in bacteria.
Prerequisite: Approval of instructor.

BIOL 608 Theory and Applications of Light Microscopy
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Provides biologists, material scientists and students from other disciplines with the theoretical background and practical techniques of sample preparation, operation of light microscopes as well as image acquisition and processing; individual instruction which facilitates the completion of their research projects involving light microscopic techniques.
Prerequisite: half-page write-up describing how their graduate work will benefit.
BIOL 628/NRSC 602 Principles of Neuroscience II
Credits 3. 3 Lecture Hours.
Fully integrated overview of nervous system organization and systems-level neurobiology; broad topics include sensory systems and sensory systems function, motor systems and neuromuscular function, central pattern generation and locomotion, homeostatic regulation, motivation, emotions, learning and memory, and circadian rhythms.
Prerequisite: Graduate classification or permission of instructor.
Cross Listing: NRSC 602.

BIOL 634 Comparative Neurobiology
Credits 3. 3 Lecture Hours.
Cellular, molecular, and systems neurobiology, together with neuroethology. A comparative approach to subject matter is stressed. Topics such as evolution of nervous systems and their diverse structure and complex functions are dealt with.
Cross Listing: NRSC 634/BIOL 634.

BIOL 635 Plant Molecular Biology
Credits 3. 3 Lecture Hours.
Molecular aspects of plant growth, development, reproduction and evolution, emphasizing the structure, function, regulation, interaction and manipulation of plant genes; practical applications of plant molecular biology.
Prerequisite: GENE 431/BICH 431.

BIOL 644 Neural Development
Credits 3. 3 Lecture Hours.
Classical and current research literature to explore the major events in the development of a nervous system, including topics ranging from neurogenesis to synapse information.
Prerequisite: Graduate classification.
Cross Listing: NRSC 644/BIOL 644.

BIOL 650 Genomics
Credits 3. 3 Lecture Hours.
Modern genomics as a tool for understanding biological systems; review of gene structure and organization and the history of sequencing technologies; focus on transcriptional, translational and functional genomics.
Prerequisite: Graduate classification or approval of instructor.
Cross Listing: BICH 650/BIOL 650.

BIOL 651 Bioinformatics
Credits 3. 3 Lecture Hours.
Introduction to applications related to information processing in biological research with practical training exercises; includes internet databases, sequence alignment, motif prediction, gene and promoter prediction, phylogenetic analysis, protein structure classification, analysis and prediction, genome annotation, assembly and comparative analysis, and proteomics analysis.
Prerequisite: Graduate classification or approval of instructor.

BIOL 652 Epigenetic Mechanisms
Credits 3. 3 Lecture Hours.
Lectures and discussion of current research in epigenetic inheritance and its mechanisms in a variety of organisms. Structure of the course includes paper discussion and presentation, grant-writing, and grant-review.
Prerequisite: BICH 631/GENE 631.

BIOL 661 Antimicrobial Agents
Credit 1. 1 Lecture Hour.
Understanding of microbial agents, limitations of use, biosynthesis and regulation, and challenges in development as new therapeutics.
Prerequisite: Approval of instructor.

BIOL 663 Biology of the Crustacea
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Classification, life history, morphology, physiology, ecology, diseases, parasites and predators of crustaceans; economic aspects of crustaceans; original literature emphasized.
Prerequisite: BIOL 335 or equivalent, or approval of instructor.

BIOL 665 Biology of Invertebrates
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Morphology, biology and phylogeny of invertebrates. Topics may be either detailed discussions of specific organisms or comparative information on a process.
Prerequisite: BIOL 335 or equivalent.

BIOL 681 Seminar
Credit 1. 1 Lecture Hour.
Detailed reports on specific topics in field chosen. Students may register in up to but no more than three sections of this course in the same semester.

BIOL 682 Research Seminar
Credit 1. 1 Other Hour.
Seminars presented by students based upon their research projects.
Prerequisite: Graduate classification.

BIOL 685 Directed Studies
Credits 1 to 8. 1 to 8 Other Hours.
Limited investigations in fields other than those chosen for thesis or dissertation.

BIOL 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of biology.

BIOL 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

BIOL 697 Methods in Teaching Biology Laboratory
Credit 1. 1 Lecture Hour.
Introduction to teaching methods associated with the teaching of undergraduate biology laboratories; emphasis on effective preparation and delivery of laboratory course content, clear instructions for procedures and laboratory safety.
Prerequisite: Graduate classification in a biological science.

BIOL 698/NRSC 698 Special Topics Behavior, Genes and Evolution
Credits 3. 3 Lecture Hours.
This literature and lecture-based course will introduce an integrative approach to the study of animal behavior, complementing evolutionary and ecological perspectives with molecular and genetic approaches and methodologies.
Prerequisite: Graduate classification.
Cross Listing: NRSC 698/BIOL 698.

BIOT - Biotechnology

BIOT 601 Biotechnology Principles and Techniques I
Credits 4. 0 Lecture Hours. 8 Lab Hours.
Basic theories and techniques essential to laboratory research in agricultural, environmental or medical biotechnology such as laboratory safety and records keeping, genome informatics, DNA analysis, RNA analysis, protein analysis and analysis of biological systems.
Prerequisite: Graduate classification and approval of instructor.
BIOT 602 Biotechnology Principles and Techniques II
Credits 4. 0 Lecture Hours. 8 Lab Hours.
Application of basic theories and principles of biotechnology to team and individual research problems in a laboratory setting.
Prerequisites: BIOT 601; graduate classification.

BIOT 603 Applied Principles of Biotechnology
Credits 4. 1 Lecture Hour. 9 Lab Hours.
Applied experience with biotechnology laboratory procedures and instrumentation in a research environment. May be repeated twice for credit.
Prerequisites: BIOT 601; graduate classification.

BIOT 635 Molecular Biotechnology
Credits 3. 3 Lecture Hours.
Theory and application of molecular biotechnology; consideration of the structure and function of cellular components and methods to characterize these components with reference to examples in industry.
Prerequisite: Approval of instructor.

BIOT 645 Biotechnology Writing
Credits 3. 3 Lecture Hours.
Development of biotechnology writing and editorial skills; communication of specialized information to the public and peers.
Prerequisite: Graduate classification and approval of instructor.

BIOT 681 Biotechnology Seminar
Credit 1. 1 Other Hour.
Review and discussion of current topics in biotechnology industries, with focus on skills essential to success in the corporate environment such as communication, interviewing and interpersonal skills.
Prerequisite: Graduate classification and approval of instructor.

BIOT 684 Directed Professional Internship
Credits 4. 4 Other Hours.
A directed internship in an organization that provides on-the-job training with professionals in organizational settings appropriate to the student's professional objectives. May be taken two times for credit.
Prerequisite: Approval of the Chair of the Faculty of Biotechnology.

BIOT 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Provides customized training and experience to students in the Biotechnology Program; topics can include laboratory research, scientific literature reviews, biotechnology market surveys, and training in technology commercialization.
Prerequisite: Approval of instructor.

BIOT 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of biotechnology. May be repeated for credit.
Prerequisite: Approval of instructor.

BMEN - Biomedical Engineering

BMEN 604 FDA Good Laboratory and Clinical Practices
Credits 3. 3 Lecture Hours.
Implementation of Good Laboratory Practices (GLP) for the submission of preclinical studies and use of Good Clinical Practices (GCP) in clinical trials in accordance with Food and Drug Administration (FDA) regulations; includes similarities and differences in GLP and GCP critical for the introduction of new drugs and medical devices.
Prerequisites: BMEN 430 or BMEN 630 and graduate classification, or approval of instructor.

BMEN 605 Virtual Instrumentation Design for Medical Systems
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Design of medical systems using graphics programming language of LabVIEW including the designing and programming of three virtual systems: cardiac monitor, electromyogram system for biomechanics, and sleep stage analyses for electroencephalograms.
Prerequisite: Approval of instructor.

BMEN 606 Medical Device Path to Market
Credits 3. 3 Lecture Hours.
Path to market for a medical device with specific attention to the regulatory affairs to enable the development of an appropriate regulatory strategy due to the highly regulated global environment.
Prerequisite: Graduate classification or approval of instructor.

BMEN 607 Clinical Engineering
Credits 3. 3 Lecture Hours.
Responsibilities, functions and duties of the hospital based biomedical engineer including program organization, management, medical equipment acquisition and use, preventive maintenance and repair and hospital safety.
Prerequisite: Approval of instructor.

BMEN 608 Optical Diagnostic and Monitoring Principles
Credits 3. 3 Lecture Hours.
Principles of optical spectroscopy, including absorption, fluorescence and scattering spectroscopy; emphasis on understanding how light interacts with biological samples and how these interactions can be optically measured, quantified and used for medical diagnosis and sensing.
Prerequisites: MATH 308; PHYS 208.

BMEN 609 Optical Therapeutic and Interventional Principles
Credits 3. 3 Lecture Hours.
Study of mechanical and thermal processes of radiation interaction with biological tissue; issues and objectives in therapeutic, surgical, and diagnostic applications; basic engineering principles used in developing therapeutic with a focus on the use of lasers and optical technology.
Prerequisites: MATH 308; PHYS 208.

BMEN 611 Biomedical Imaging Systems
Credits 3. 3 Lecture Hours.
The physics behind the major medical imaging systems including CT, MRI, Ultrasound and X-Ray will be introduced and described; a linear systems approach will be used along with basic diffraction theory.
Prerequisites: BMEN 322; MATH 308.

BMEN 620 Bio-Optical Imaging
Credits 3. 3 Lecture Hours.
Optical imaging techniques for detection of structures and functions of biological tissues; basic physics and engineering of each imaging technique.
Prerequisite: MATH 308.

BMEN 621 Microscale Bio-Optical Applications
Credits 3. 3 Lecture Hours.
Introduction to the biomedical application of lasers to manipulation, detection and visualization on (sub)cellular length scales, with emphasis on governing principles on which applications are founded; applications from recent literature (state-of-the-art) presented.
Prerequisites: Approval of instructor.
BMEN 622 Bioelectromagnetism  
Credits 3.3 Lecture Hours.  
Electric, magnetic and electromagnetic phenomena in association with biological tissues; source modeling based on physiological current including line and volume conductor models as well as electromagnetic-based stimulation, sensing and imaging.  
Prerequisite: Graduate classification or approval of instructor.

BMEN 624 Biomedical Sensing and Imaging at the Nanoscale  
Credits 3.3 Lecture Hours.  
Introduction to nanotechnology with an emphasis on biomedical techniques and medical applications; material covered ranges from the basic physics of contrast agents to the engineering of current sensing and imaging systems applied at the nanoscale.  
Prerequisites: PHYS 208, MATH 308.

BMEN 625 Biophotonics  
Credits 3.3 Lecture Hours.  
Theory and application of optical instrumentation, including light sources, lasers, detectors, and optical fibers; instrumentation and engineering in biomedical applications of optics in therapeutics, diagnostics, and biosensing.  
Prerequisite: Graduate classification or approval of instructor.

BMEN 626 Optical Biosensors  
Credits 3.3 Lecture Hours.  
Introduction to biosensing principles and detailed analysis of optical methods for transduction; fluorescence-based transduction; molecular recognition of targets; immobilization of sensing reagents; quantitative analysis of sensing systems; design and characterization of sensing assays and associated measurement systems; review of historical and current trends in optical biosensors.  
Prerequisite: Approval of instructor.

BMEN 627/Ecen 763 Magnetic Resonance Engineering  
Credits 3.2 Lecture Hours. 3 Lab Hours.  
Design, construction and application of instrumentation for MR imaging; fundamentals of the architecture of an MR spectrometer and the gradient subsystem used for image localization; emphasis on the radiofrequency sensors and systems used for signal generation and reception.  
Prerequisites: BMEN 420; ECEN 410, or ECEN 411, or approval of instructor; graduate classification.  
Cross Listing: ECEN 763/BMEN 627.

BMEN 630 Global Medical Device Regulation  
Credits 3.3 Lecture Hours.  
Overview of applicable U.S. and international regulations and regulatory processes for the design, approval and marketing of medical devices.  
Prerequisite: Approval of instructor.

BMEN 631 Thermodynamics of Biomolecular Systems  
Credits 3.3 Lecture Hours.  
Introduces equilibrium and non-equilibrium statistical mechanics and applies them to understand various bimolecular systems; including ensemble theory, reaction kinetics, nonlinear dynamics, and stochastic processes; with applied examples such as enzyme-ligand binding kinetics, conformational dynamic of proteins and nucleic acids, population dynamics, and noise in biological signals.  
Prerequisites: BMEN 240, PHYS 208 and MATH 308.

BMEN 632 Molecular and Cellular Biomechanics  
Credits 3.3 Lecture Hours.  
Introduces biomolecules and their assemblies that play structural and dynamical roles in subcellular to cellular level mechanics, with emphasis on quantitative/theoretical descriptions, and discussions of the relevant experiment approaches to probe these nano to micro-scale phenomena; including topics in (1) self-assembly of cytoskeleton and biomembranes, (2) molecular motors, (3) cell motility, and mechanotransduction.  
Prerequisites: BMEN 240 and MATH 308.

BMEN 635 Biomaterials Compatibility  
Credits 3.3 Lecture Hours.  
Relevance of mechanical and physical properties to implant selection and design; effect of the body environment on metallic, ceramic and plastic materials; tissue engineering; rejection mechanisms used by the body to maintain homeostasis regulatory requirements.  
Prerequisites: Approval of instructor.

BMEN 640 Design of Medical Devices  
Credits 3.3 Lecture Hours.  
Overview of the multiple issues in managing the design of a marketable medical device, including the design process from clinical problem definition through prototype and clinical testing to market readiness; includes FDA pre- and post-market regulation, human factors and system safety considerations, and medical product liability.  
Prerequisite: Approval of instructor.

BMEN 641 Numerical Methods in Biomedical Engineering  
Credits 3.3 Lecture Hours.  
Application of numerical analysis to analyze molecular, cellular and physiological systems; general techniques used to analyze steady and dynamic systems; techniques will be applied in a MATLAB programming environment.  
Prerequisites: BMEN 207, BIOL 213 and VTPP 435; graduate classification or approval of instructor.

BMEN 650 Biomedical Optics Laboratory  
Credits 3.2 Lecture Hours. 3 Lab Hours.  
Biomedical optics technology; basic engineering principles used in developing therapeutic and diagnostic devices; a series of hands-on labs will be performed including optical monitoring, diagnostic and therapeutic experiments.  
Prerequisites: MATH 308; PHYS 208.

BMEN 652 Cell Mechanobiology  
Credits 3.3 Lecture Hours.  
Focuses on how mechanical forces influence cell behavior through physical and biochemical mechanisms; objectives include integrating engineering and cell biology to solve biomedical problems, which includes developing models for applying forces to cultured cells and tissues and measuring changes in cell biochemistry, structure, and function.  
Prerequisites: BMEN 282/CHEN 282.

BMEN 657 Orthopedic Biomechanics  
Credits 3.3 Lecture Hours.  
Fundamental course in orthopedic biomechanics designed to develop competencies in biomechanical principles using practical examples and clinical case studies of how biomechanical knowledge is applied to the evaluation of musculoskeletal tissues and structures, and treatment options for musculoskeletal dysfunction.  
Prerequisite(s): Admitted into the major degree sequence in Biomedical Engineering and graduate classification. Stacked with BMEN 457.
BMEN 660 Vascular Mechanics
Credits 3. 3 Lecture Hours.
Application of continuum mechanics to the study of the heart arteries; on the measurement and quantification of material properties, and the calculation of vascular stresses; analysis of several cardiovascular devices to reinforce the need for careful analysis in the device design.
Prerequisites: BMEN 240 and BMEN 341 or equivalents.

BMEN 661 Cardiac Mechanics
Credits 3. 3 Lecture Hours.
Application of continuum mechanics and computational solid mechanics to the study of the mammalian heart; utilization of continuum mechanics and finite element analysis in solving non-linear boundary value problems in biomechanics.
Prerequisites: BMEN 240 and BMEN 602; MEMA 467; or equivalents.

BMEN 662 Vascular Fluid Mechanics
Credits 3. 3 Lecture Hours.
Bio-fluid mechanics of the human circulatory system including examination of disease development and medical treatments.
Prerequisites: BMEN 240 or equivalent.

BMEN 663 Soft Tissue Mechanics and Finite Element Methods
Credits 3. 3 Lecture Hours.
Application of continuum mechanics and finite element methods to the study of the mechanical behavior or soft tissues and associative applications in biomedicine.
Prerequisites: BMEN 240 or equivalent.

BMEN 669 Entrepreneurial Issues in Biomedical Engineering
Credits 3. 3 Lecture Hours.
Description and analysis of issues associated with initiating business ventures to transfer biomedical technologies into the health care sector, including intellectual engineering technology area; and utilizing recent case studies of previous ventures.
Prerequisite: Approval of instructor.

BMEN 672/NUEN 672 Introduction to Diagnostic Radiology Physics
Credits 3. 2 Lecture Hours. 3 Lab Hours.
This course presents the concepts of radiation physics used in diagnostic radiology by providing an introduction to the theory behind the different imaging modalities as it relates to mammography, planar X-ray imaging, computed tomography (CT), single photon emission tomography (SPECT), and positron emission tomography (PET).
Prerequisite(s): NUEN 611, NUEN 613 or approval from academic advisor.
Cross Listing: NUEN 672.

BMEN 674 Communications in Biomedical Engineering
Credits 3. 3 Lecture Hours.
General concepts for communicating the results of biomedical research including written papers, conference proceedings, proposals and grants, as well as oral presentations and basic ethics.
Prerequisite: Approval of instructor.

BMEN 675 Biomedical Case Studies
Credit 1. 1 Lecture Hour.
Introduction to the engineering design process for solving biomedical problems by using the case study method in biomedical instrument design.
Prerequisite: Approval of instructor.

BMEN 680 Biomedical Engineering of Tissues
Credits 3. 3 Lecture Hours.
Introduction to engineering strategies used to repair tissue; literature-grounded overview of current strategies using stem cells, 3D scaffolds and drug/gene delivery including ethical considerations of these therapies.
Prerequisite: BMEN 343 or approval of instructor.

BMEN 681 Seminar
Credit 1. 1 Lecture Hour.
Designed to permit student to broaden capability, performance and perspective in biomedical engineering via his or her own formal presentation and by presentations from other professionals.
Prerequisite: Approval of instructor.

BMEN 682 Polymeric Biomaterials
Credits 3. 3 Lecture Hours.
Preparation, properties, and biomedical applications of polymers including: polymerization; structure-property relationships; molecular weight and measurement; morphology; thermal transitions; network formation; mechanical behavior; polymeric surface modification; polymer biocompatibility and bioadhesion; polymers in medicine, dentistry, and surgery; polymers for drug delivery; polymeric hydrogels; and biodegradable polymers.
Prerequisites: BMEN 342, or approval of instructor.

BMEN 683 Polymeric Biomaterial Synthesis
Credits 3. 3 Lecture Hours.
Overview of polymer synthetic routes and key structure-property relationships with emphasis on the design of polymeric systems to achieve specific properties; tissue engineering and drug delivery applications will be used as model systems to explore the process of biomaterial design from synthesis to device evaluation.
Prerequisites: BMEN 343 or approval of instructor.

BMEN 684 Professional Internship
Credits 1 to 12. 1 to 12 Other Hours.
Training under the supervision of practicing engineers in settings appropriate to the student's professional objectives.
Prerequisites: Approval of chair of student's advisory committee and department head.

BMEN 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Allows students the opportunity to undertake and complete, for credit, limited investigations not included within thesis or dissertation research and not covered by other courses. May be repeated for credit.
Prerequisites: Approval of designated instructor and approved project proposal.

BMEN 686 Biomedical Nanotechnology
Credits 3. 3 Lecture Hours.
Introduction to nanotechnology applications in biomedicine; concepts of scale; unique properties at the nanoscale; biological interaction, transport, and biocompatibility of nanomaterials; current research and development of nanotechnology for medical applications, including sensors, diagnostic tools, drug delivery systems, therapeutic devices, and interactions of cells and biomolecules with nanstructured surfaces.
Prerequisites: BMEN 343, approval of instructor.
BMEN 687 Drug Delivery
Credits 3. 3 Lecture Hours.
Mechanisms for controlled release of pharmaceutically active agents and the development of useful drug delivery systems; controlled release mechanisms including diffusive, convective and erosive driving forces by using case studies related to oral, topical and parenteral release in a frontier interdisciplinary scientific research format.
Prerequisite: Graduate classification in biomedical engineering or approval of instructor.

BMEN 689 Special Topics in...
Credits 1 to 4. 0 to 4 Lab Hours.
Selected topics in an identified area of biomedical engineering. May be repeated for credit.
Prerequisite: Approval of instructor.

BMEN 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

BUAD - Business Administration

BUAD 620 Business Communication
Credits 1 to 3. 1 to 3 Lecture Hours.
Effective oral and written communication for corporate settings; communication theory and practice with core MBA and other courses; practice with oral presentation skills in corporate situations. Classification 6 students may not enroll in this course.
Prerequisite: Approval of instructor.

BUAD 679 Leadership Development
Credits 1 to 4. 1 to 4 Lecture Hours.
Focus on assignments and activities to develop self-awareness as a leader and encourage reflection; strategies to improve leadership and communication with emphasis on leading, influencing and team work in a business context; integration of core business knowledge and skills.
Prerequisite: Enrollment limited to BUAD Classification 7 MBA students.

BUAD 681 Seminar
Credit 1. 1 Lecture Hour.
One credit hour seminar focusing upon a variety of skills essential in a management career including communications, business and government relations and interpersonal skills. An Executive Lecture Series may form a component of this course. Classification 6 students may not enroll in this course.
Prerequisite: Enrollment is limited to BUAD classification 7 and 8 graduate students.

BUAD 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
A directed internship in an organization to provide students with on-the-job training with professionals in organizational settings appropriate to the student's professional objectives. Classification 6 students may not enroll in this course.
Prerequisite: Approval of committee chair and department head.

BUAD 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed study of selected problems using recent developments in business research methods. Classification 6 students may not enroll in this course.
Prerequisite: Approval of instructor and department head.

BUAD 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of business administration.
Prerequisite: Approval of instructor.

BUAD 693 Professional Study
Credits 1 to 6. 1 to 6 Lecture Hours.
Approved professional study project as part of the Mays MBA Program. Enrollment limited to Business Administration G7 students.

BUSH - Geo. Bush School of Gov

BUSH 600 Bush School Graduate Study Abroad
Credits 1 to 12. 1 to 12 Other Hours.
For students in approved study abroad and reciprocal educational exchange programs.
Prerequisites: Graduate classification in the Bush School; approval of director.

BUSH 601 Leadership and Public Administration
Credits 3. 3 Lecture Hours.
Overview of the field of public administration; theory and practice of leadership.
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

BUSH 631 Quantitative Methods in Public Management I
Credits 3. 3 Lecture Hours.
Introduction to the common methods for social and policy analysis with a focus on application of methods such as analysis of variance and regression, to tasks including policy analysis, evaluation and survey research; emphasis on the performance of social and policy analysis, although some statistical theory is introduced.
Prerequisites: Graduate classification and approval of MPSA or MPIA director; STAT 303 or equivalent.

BUSH 632 Quantitative Methods in Public Management II
Credits 3. 3 Lecture Hours.
Numerous formal aspects and methods of decision-making useful in public management including benefit-cost analysis, program evaluation and survey sampling; emphasis on theoretical foundation and practical application; collection and analysis of information, formulation of results and presentation of conclusions.
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

BUSH 635 Quantitative Methods in Public Management II: Policy Analysis Emphasis
Credits 3. 3 Lecture Hours.
Continuation of BUSH 631. Advanced instruction in making useful policy recommendations based on regression analysis, survey design, data analysis, and techniques for interpreting statistical output from multiple disciplines; application of analysis software.
Prerequisites: BUSH 631; approval of MPSA or MPIA Director.

BUSH 636 Quantitative Methods II: Game Theory Emphasis
Credits 3. 3 Lecture Hours.
Continuation of BUSH 631; advanced instruction in quantitative social science research methods; designed to help understand influences and constraints on decision-makers, improve the ability to characterize and predict decisions and assess the validity of information presented, and analyze situations of relevance to making decisions as a public manager.
Prerequisites: BUSH 631; PSAA or INTA majors only.

BUSH 666 BUDGET IN PUBLIC SECTOR
Credits 3. 3 Lecture Hours.
**BUSH 685 Directed Studies**  
Credits 1 to 4. 1 to 4 Other Hours.  
Directed individual instruction in selected problems in government and public service.  
**Prerequisites:** Graduate classification and approval of program director.

**BUSH 691 Research**  
Credits 1 to 23. 1 to 23 Other Hours.  
Research for thesis or dissertation.

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**CARC - College of Architecture**

**CARC 600 College of Architecture Graduate Study Abroad**  
Credits 1 to 16. 1 to 16 Other Hours.  
For students in approved study abroad programs participating in reciprocal educational exchange programs.  
**Prerequisite:** Admission to approved program.

**CARC 601 Foundations of Research in Planning and Design**  
Credits 3. 3 Lecture Hours.  
Introduction to the research process and its application to problems in planning and design; presentation of philosophy and logic underlying the scientific method; critical analysis of planning and design literature according to each step of the research process: problem definition, hypothesis development, study design, analysis and interpretation of the findings.

**CARC 602 Research Methods in Planning and Design**  
Credits 3. 3 Lecture Hours.  
Basic empirical research methods used in planning and design research: experimental, survey and case study designs; comparisons of the various methods; application of techniques in sample selection, data collection and analytic approaches. May be repeated for credit.  
**Prerequisite:** STAT 651 or equivalent.

**CARC 604 Advanced Field Studies in Design Innovation**  
Credits 1 to 18. 1 to 18 Other Hours.  
Advanced design innovation in international and domestic environments away from Texas A&M University campus; emphasis on the cultural, social economic, geographical, climatic and technological factors influencing design solutions for human needs.  
**Prerequisite:** Graduate classification.

**CARC 685 Directed Studies**  
Credits 1 to 6. 1-1 Other Hours.  
Individual problems involving application of theory and practice in architecture, construction science, landscape architecture and urban and regional planning in an international setting.  
**Prerequisites:** Approval of instructor and department head.

**CARC 689 Special Topics in...**  
Credits 1 to 6. 1 to 6 Lecture Hours.  
Selected topics in an identified field. May be repeated for credit.

**CARC 698 Writing for Publication**  
Credits 3. 3 Lecture Hours.  
Writing in academic disciplines and settings. Writing for different audiences and purposes. Style; planning and development of academic journal articles; grant proposals; correspondence; oral presentations; technical reports. Permission of departmental/college graduate advisor. Must be taken on a satisfactory/unsatisfactory basis.  
**Prerequisite:** Advanced standing in master's doctoral programs.

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**CEHD - Coll. of Ed & Human Dev**

**CEHD 600 Education and Human Development Study Abroad**  
Credits 1 to 18. 1 to 18 Lecture Hours.  
For students in approved programs to study abroad. May be repeated for credit.  
**Prerequisite:** Approval of department head.

**CEHD 603 Writing for Publication in Education and Human Development Research**  
Credits 3. 3 Lecture Hours.  
Assists students with writing and submitting research findings for publication, and managing contingencies for becoming productive scholars in their field.  
**Prerequisite:** Graduate classification.

**CEHD 689 Special Topics in...**  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in an identified area of education and human development. May be repeated for credit.  
**Prerequisites:** Graduate classification and approval of instructor.

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**CHEM - Chemistry**

**CHEM 601 Analytical Chemistry I**  
Credits 3. 3 Lecture Hours.  
Fundamentals of chemical instrumentation. Modular approach to instrumental methods of chemical analysis; modules to be covered include digital electronics, modern optics, basic quantification and signal-to-noise enhancements.  
**Prerequisite:** Graduate classification in chemistry or approval of instructor.

**CHEM 602 Analytical Chemistry II**  
Credits 3. 3 Lecture Hours.  
Modern analytical techniques, spectroscopies, chromatography, and "hyphenated" methods such as GC-FTIR, GC-MS, HPLC-MS, CE-LIF, and CE-MS are examined from the perspective of surface analysis, fundamentals of separation science and structural characterization of complex molecular systems.  
**Prerequisite:** CHEM 601.

**CHEM 603 Modern Chromatographic Separation Methods**  
Credits 3. 3 Lecture Hours.  
Intended for graduate students in chemistry, chemical engineering, and the life sciences.  
**Prerequisite:** Graduate standing.

**CHEM 610 Organic Reactions**  
Credits 3. 3 Lecture Hours.  
Introduction to mechanisms and scope of the basic organic reaction types as applied to major functional groups.  
**Prerequisite:** CHEM 646 or approval of instructor.

**CHEM 615 Organic Synthesis**  
Credits 3. 3 Lecture Hours.  
Application of organic reactions to synthesis of complex organic molecules. Synthesis design and methodology, scope and limitations of reactions and experimental design.  
**Prerequisite:** CHEM 610.
CHEM 616 Organometallic Transformations for Organic Synthesis
Credits 3. 3 Lecture Hours.
Introduction to transition and main group metal-mediated reactions in organic synthesis; organometallic mechanisms in the context of homogeneous catalytic systems currently employed in synthetic laboratories; emphasis on the properties of transition metal complexes and their interactions with organic substrates that promote useful chemical transformations.
Prerequisite: CHEM 646 recommended.

CHEM 618 NMR Spectroscopy
Credits 3. 3 Lecture Hours.
Theory and practice of modern nuclear magnetic resonance spectroscopy; Bloch equations, relaxation and relaxation mechanisms, chemical exchange, pulse and Fourier-transform methods, selective excitation, 2-D methods and solid-state nuclear magnetic resonance.
Prerequisite: Graduate classification in chemistry or approval of instructor.

CHEM 619 Analytical Spectroscopy
Credits 3. 3 Lecture Hours.
Modern analytical spectroscopic techniques; U.V., visible spectroscopy, atomic absorption, emission spectrometry, flame emission, fluorometry, X-ray methods and other new developments in analytical spectroscopy.
Prerequisite: CHEM 602 or approval of instructor.

CHEM 621 Chemical Kinetics
Credits 3. 3 Lecture Hours.
Present theories about chemical reaction rates and mechanisms.
Prerequisite: CHEM 328 or approval of instructor.

CHEM 623 Surface Chemistry
Credits 3. 3 Lecture Hours.
Nature, structure and chemistry of surfaces; characterization of surfaces from surface energy to structure; relation to chemical processes.
Prerequisite: Graduate classification in chemistry or approval of instructor.

CHEM 627 Principles of Biological Chemistry
Credits 3. 3 Lecture Hours.
General principles of biological chemistry with an emphasis on the structures and mechanisms of action for proteins, nucleic acids and lipids.
Prerequisite: Graduate classification.

CHEM 628 Coordination and Bioinorganic Chemistry
Credits 3. 3 Lecture Hours.
Structure and reactivity of coordination compounds; reactions of metal ions with small biomolecules and the reactions of toxic metal ions; role of metal ions in biological systems including the function of metal ions in enzymes.
Prerequisite: CHEM 633.

CHEM 629 Main Group Chemistry
Credits 3. 3 Lecture Hours.
Chemistry of the ns and np elements of the periodic table and the noble gases including the organometallic chemistry of these elements.
Prerequisite: CHEM 633.

CHEM 630 Bioorganic Chemistry
Credits 3. 3 Lecture Hours.
Biorganic Chemistry. Introduction to current research areas of biorganic chemistry and chemical genetic tools in exploring biological systems; DNA recombinant technology; histone chemical biology; protein glycosylation; protein engineering methods; gene transcription regulation; semi-synthesis of proteins with PTM analogs.
Prerequisites: CHEM 627 or approval of instructor.

CHEM 631 Statistical Thermodynamics
Credits 3. 3 Lecture Hours.
Methods of statistical mechanics based primarily on Boltzmann statistics; approach to thermodynamics through partition function; statistical concept of entropy.

CHEM 633 Principles of Inorganic Chemistry
Credits 3. 3 Lecture Hours.
General principles of inorganic chemistry treated with a view to applications in other subfields of chemistry.
Prerequisite: Graduate classification in chemistry or approval of instructor.

CHEM 634 Physical Methods in Inorganic Chemistry
Credits 3. 3 Lecture Hours.
Determination of the molecular structure of inorganic and organometallic species; modern aspects of diffraction, magnetic resonance and vibrational methods.
Prerequisite: CHEM 641 or CHEM 673.

CHEM 635 Introduction to X-ray Diffraction Methods
Credits 3. 3 Lecture Hours.
Fundamentals of diffraction theory by crystals and the solution of crystal structures using this methodology.
Prerequisite: BS in Chemistry, Physics, or Engineering.

CHEM 636 Mechanistic Inorganic Chemistry
Credits 3. 3 Lecture Hours.
Reaction pathways in both main group and transition-metal complexes; factors which influence the reaction rate including nature of the metal, the coordination sphere, reaction conditions and catalytic intermediates.
Prerequisite: CHEM 633.

CHEM 640 Laboratory Methods in Biological Chemistry
Credits 3. 1 Lecture Hour. 6 Lab Hours.
Application of chemical techniques to the investigation and/or manipulation of biological systems; laboratory methods provide a hands-on opportunity to gain an understanding and appreciation for chemical biology techniques.
Prerequisite: Graduate classification or approval of instructor.

CHEM 641 Structural Inorganic Chemistry
Credits 3. 3 Lecture Hours.
Introduction to chemical bonding; ionic, covalent, coordinate and hydrogen bonding; relationship of molecular orbital and ligand field theories to experimental studies of the electronic structure of inorganic molecules.
Prerequisites: CHEM 633 and CHEM 673.

CHEM 642 Organometallic Chemistry and Homogeneous Catalysis
Credits 3. 3 Lecture Hours.
Synthesis, structure and reactivity of organometallic compounds; elementary processes for general and radical reactions, mechanism of reactions at metal centers and applications to homogeneous catalysis.
Prerequisite: CHEM 633.

CHEM 644 Natural Products Biosynthesis
Credits 3. 3 Lecture Hours.
Survey of the chemical reactions occurring in living systems, describe the experimental methods used to study these reactions and examine the biosynthesis of the major families of natural products; emphasis on the mechanistic chemistry of the biosynthetic pathway.
Prerequisite: Graduate classification or approval of instructor.
CHEM 646 Physical Organic Chemistry  
Credits 3. 3 Lecture Hours.  
A detailed introduction to the theory and principles of organic chemistry; 
bonding and structure in organic chemistry, stereochemistry, reactive 
intermediates in organic chemistry and transition state theory; kinetics and 
thermodynamic approaches.  
Prerequisite: CHEM 228 or approval of instructor.

CHEM 647 Spectra of Organic Compounds  
Credits 3. 3 Lecture Hours.  
Correlations of molecular structure with spectroscopic and other physical 
properties; applications to modern problems in organic chemistry.  
Prerequisite: CHEM 646 or approval of instructor.

CHEM 648 Principles of Quantum Mechanics  
Credits 3. 3 Lecture Hours.  
Classical mechanics and development of wave mechanics; application of 
wave mechanics to special chemical problems.  
Prerequisite: Approval of instructor.

CHEM 658 Molecular Modeling  
Credits 2. 1 Lecture Hour. 3 Lab Hours.  
An introduction to molecular modeling with an emphasis on quantum 
level calculations. Lectures will cover the basic theory behind the 
calculations and lab work will focus on the practical application of modern 
computational chemistry codes.  
Prerequisite: Graduate classification or approval of instructor.

CHEM 660 Nuclear Chemistry  
Credits 3. 3 Lecture Hours. 0 Lab Hours.  
Radioactive decay, nuclear models, nuclear spectroscopy, nuclear 
reactions, fission and other topics of current interest in nuclear chemical 
research.  
Prerequisite: CHEM 464 or approval of instructor.

CHEM 670 Physical Methods in Biological Chemistry  
Credits 3. 3 Lecture Hours.  
Overview of current methods for the characterization of biological 
macromolecules, including protein structure, protein-ligand interactions, 
protein folding; techniques discussed include nuclear magnetic resonance, 
optical spectroscopy, calorimetry, electron paramagnetic resonance, 
Mössbauer spectroscopy, X-ray crystallography, electron microscopy, and 
mass spectrometry.  
Prerequisite: Graduate classification or approval of instructor.

CHEM 672 Bioorganic Reaction Mechanisms  
Credits 3. 3 Lecture Hours.  
Proposed mechanisms of action of various enzymes and coenzymes from 
the "model systems" approach; new developments, theory and established 
mechanisms.  
Prerequisites: CHEM 646; BICH 624.

CHEM 673 Symmetry and Group Theory in Chemistry  
Credits 3. 3 Lecture Hours.  
Applications of symmetry and group theory to various types of chemical 
systems; classification of molecules into symmetry point groups and use of 
character tables.  
Prerequisite: Bachelor's degree in chemistry.

CHEM 681 Seminar  
Credit 1. 1 Lecture Hour.  
Oral presentations and discussions of recent advances in chemistry.

CHEM 684 Professional Internship  
Credits 1 to 4. 1 to 4 Other Hours.  
Supervised practical experience in professional functions appropriate to 
career goals in chemical education. Students will be required to complete 
a scholarly report of these activities acceptable to graduate committee. 
Enrollment limited to students pursuing a non-thesis MS degree, with 
emphasis on chemical education. Requires approval of committee chair 
and department head with non-thesis MS degree plan filed.  
Prerequisite: Graduate classification in chemistry.

CHEM 685 Directed Studies  
Credits 1 to 6. 1 to 6 Other Hours.  
Special topics to suit small group requirements; more recent problems and 
results in various branches of chemistry; laboratory work or conference 
and discussion.  
Prerequisite: Graduate classification.

CHEM 686 Ethics in Chemical Research and Scholarship  
Credit 1. 1 Lecture Hour.  
Ethical issues in chemical research and scholarship and methods for 
resolution of such issues; includes Texas A&M University Policies and 
Procedures, ethics and scientific truth, ethics and other scientists and 
ethics and society; case studies.  
Prerequisite: Graduate classification in chemistry or biochemistry.

CHEM 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 8 Lab Hours.  
Selected topics in an identified area of chemistry. May be repeated for 
credit.  
Prerequisites: Graduate classification and approval of instructor.

CHEM 690 Theory of Chemical Research  
Credits 3. 3 Lecture Hours.  
The design of research experiments in various subfields of chemistry and 
the evaluation of research results with the aid of examples taken from the 
current scientific literature. May be repeated for credit.

CHEM 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research for thesis or dissertation.

CHEM 695 Frontiers in Chemical Research  
Credits 3. 3 Lecture Hours.  
Present status of research in a variety of significant chemical fields. 
Content will depend on the availability of visiting lecturers who will be 
selected because of distinguished international recognition in their fields of 
research. May be taken twice.  
Prerequisite: Graduate classification.

CHEM 697 Methods in Teaching Chemistry Laboratory  
Credit 1. 1 Lecture Hour. 1 Lab Hour.  
An introduction to teaching methods associated with the teaching of 
introductory chemistry laboratories using graduate teaching assistants. 
Emphasis placed on effective communication, preparation, record keeping, 
and safe and effective management of an instructional laboratory. May be 
repeated for credit.  
Prerequisite: Graduate classification in chemistry.
CHEN - Chemical Engineering

CHEN 601 Chemical Engineering Laboratory Safety and Health  
Credit 1.1 Lecture Hour.  
Control of hazards associated with chemical engineering research laboratories and the chemical process industry; causes and prevention of accidents, emergency procedures, safety codes, health effects of toxic substances and experimental design for safety.  
Prerequisite: Graduate classification.

CHEN 604 Chemical Engineering Process Analysis I  
Credits 3.3 Lecture Hours.  
Development and analysis of chemical process models that involve systems of algebraic equations, ordinary differential equations and partial differential equations.  
Prerequisite: MATH 308 or approval of instructor.

CHEN 605 Chemical Engineering Process Analysis II  
Credits 3.3 Lecture Hours.  
Formulation of mathematical models and solution of resulting mass and energy balance equations by modern computational techniques, applications to separation processes, chemical kinetics, reaction engineering, heat and mass transfer.  
Prerequisite: CHEN 320 or approval of instructor.

CHEN 614 Advanced Transport Phenomena I  
Credits 4.4 Lecture Hours.  
First part of a two-semester sequence covering advanced transport phenomena; emphasis is placed on momentum transfer or fluid mechanics applied to chemical engineering problems.  
Prerequisite: Approval of instructor.

CHEN 615 Advanced Transport Phenomena II  
Credits 3.3 Lecture Hours.  
Advanced energy and mass transfer in chemical engineering processes.  
Prerequisite: Approval of instructor.

CHEN 623 Applications of Thermodynamics to Chemical Engineering  
Credits 3.3 Lecture Hours.  
Application of thermodynamics to chemical engineering operations and processes.  
Prerequisite: CHEN 354 or approval of instructor.

CHEN 624 Chemical Engineering Kinetics and Reactor Design  
Credits 3.3 Lecture Hours.  
Rates and mechanisms of chemical reactions. Thermal and catalytic reactions both homogeneous and heterogeneous.  
Prerequisite: CHEN 464 or approval of instructor.

CHEN 629 Transport Phenomena  
Credits 3.3 Lecture Hours.  
Principles of transfer of momentum, energy and mass studied by application to advanced chemical engineering problems. Theoretical analogy of these three modes of transfer.  
Prerequisite: CHEN 424 or approval of instructor.

CHEN 631 Process Dynamics and Advanced Process Control  
Credits 3.3 Lecture Hours.  
Modeling, analysis, and simulation of linear and nonlinear process systems; model-based control techniques for achieving desired process dynamics.  
Prerequisite: CHEN 461 or approval of instructor.

CHEN 633 Thermodynamics and Kinetics of Confined Fluids  
Credits 3.3 Lecture Hours.  
Emphasis on fluids, adsorption phenomena (theory and applications), phase transitions in confined fluids (capillary condensation and freezing), the behavior of confined water, reactions in confinement, and applications.  
Prerequisite: CHEN 623 or approval of instructor.

CHEN 634 Catalysis and Multiphase Reactor Design  
Credits 3.3 Lecture Hours.  
Introduction and overview of catalyzed reactions; topics include heterogeneous catalysis and relevant surface science concepts, mass transport, and reactor design; discussion of industrially relevant chemistries.  
Prerequisite: CHEN 624 or approval of instructor.

CHEN 635 Advanced Nanostructured Materials  
Credits 3.3 Lecture Hours.  
Chemical synthesis and characterization of materials with structures and properties in the nano-scale; emphasis on the fundamental science and engineering of understanding and manipulating "bottom-up" material formation.  
Prerequisite: Approval of instructor.

CHEN 640 Rheology  
Credits 3.3 Lecture Hours.  
Principles of stress, deformation and flow; vector and tensor equations of fluid mechanics. Behavior of Newtonian, non-Newtonian and viscoelastic fluids.  
Prerequisite: MATH 601 or approval of instructor.

CHEN 641 Polymer Engineering  
Credits 3.3 Lecture Hours.  
Principles and practice of polymer structure, synthesis, reaction mechanisms and kinetics; polymer characterization, chemical and physical properties degradation and recycling, melt and solid mechanical and rheological properties. Technology of production and processing operations.  
Prerequisite: Graduate classification.

CHEN 642 Colloidal and Interfacial Systems  
Credits 3.3 Lecture Hours.  
Fundamental principles related to interactions, dynamic, and structure in colloidal and interfacial systems. Concepts covered include hydrodynamics, brownian motion, diffusion sedimentation, electrophoresis, colloidal forces, surface forces, polymeric forces, aggregation, deposition, equilibrium phase behavior, rheology, and experimental methods.

CHEN 643 Applied Statistical Mechanics of Fluids  
Credits 3.3 Lecture Hours.  
Application of molecular theories and computer simulation techniques to describe the thermodynamics and transport properties of fluids and fluid mixtures.  
Prerequisite: CHEN 623 or approval of instructor.

CHEN 644 Nanotechnology: The Physics, Chemistry, and Engineering of Nanotechnology  
Credits 3.3 Lecture Hours.  
Introduction to the basics and tools of nanotechnology; nanotechnology approaches and algorithms to analyze, design and simulate systems; focus on developing, modifying, adapting and creating tools to solve problems in the field.  
Prerequisite: Approval of instructor.
Course Descriptions

CHEN 650 Introduction to Microfabrication and Microfluidics Technology
Credits 3.3 Lecture Hours.
Micro Electro Mechanical Systems (MEMS Technology). To study the fundamentals of fluidics, heat and mass transfer, surface chemistry, and electrochemical interactions.

CHEN 651 Biochemical Engineering
Credits 3.3 Lecture Hours.
Integration of principles of engineering, biochemistry and microbiology; application to the design, development and improvement of industrial processes that employ biological materials. Engineering discipline directed toward creative application of interdisciplinary information to the economic processing of biological and related materials.

Prerequisite: Approval of instructor.

CHEN 653 Chemical Engineering in Tissue Engineering and Drug and Gene Delivery
Credits 3.3 Lecture Hours.
Application of chemical engineering principles to the examination of tissue engineering systems, metabolic engineering systems, drug design and delivery, and gene delivery.

Prerequisite: Approval of instructor.

CHEN 655/SENG 655 Process Safety Engineering
Credits 3.3 Lecture Hours.
Applications of engineering principles to process hazards analysis including source and dispersion modeling, emergency relief systems, fire and explosion prevention and mitigation, hazard identification, risk assessment, process safety management, etc.

Prerequisite: Approval of instructor.

Cross Listing: SENG 655/CHEN 655.

CHEN 658 Fundamentals of Environmental Remediation Processes
Credits 3.3 Lecture Hours.
Fundamental approach to various remediation technologies, topics in environmental thermodynamics and mass transfer, adsorption, desorption, ion exchange, air stripping, extraction, chemical oxidation, biodegradation.

Prerequisite: Graduate classification in engineering.

CHEN 660 Quantitative Risk Analysis
Credits 3.3 Lecture Hours.
Fundamental concepts, techniques, and applications of risk analysis and risk-informed decision making for engineering students. Practical uses of probabilistic methods are demonstrated in exercises and case studies from diverse engineering areas.

Prerequisites: Graduate or senior classification.

Cross Listing: SENG 660 and ISEN 660.

CHEN 661 Optimization of Chemical Engineering Processes
Credits 3.3 Lecture Hours.
Methods of optimization applied for the design and control of chemical engineering processes.

Prerequisite: Approval of instructor.

CHEN 662 Computational Chemistry and Molecular Modeling for Engineers
Credits 3.3 Lecture Hours.
Applications of computational chemistry and molecular modeling relevant to engineers, especially predictions for thermophysical properties and reaction rates; emphasis on the creative and intelligent use of commercial software to solve practical problems; problems relevant to process safety engineer.

Prerequisites: CHEN 623 and 624 or approval of instructor.

CHEN 663 Systems Biology
Credits 3.3 Lecture Hours.
Introduction to experimental and computational techniques in systems biology; includes high throughput experiments, data analysis, modeling and simulation; discussion in the context of specific applications such as signal transduction.

Prerequisite: Approval of instructor.

CHEN 664 Global Optimization of Chemical Engineering Problems
Credits 3.3 Lecture Hours.
Advances in global optimization and applications to chemical engineering systems; modeling and formulation of optimization problems, general theories and techniques of global optimization, and applications to problems on process design and integration.

Prerequisite: Approval of instructor.

CHEN 665 Sustainable Design of Chemical Processes
Credits 3.3 Lecture Hours.
Sustainability in chemical engineering; includes sustainable approaches to design and development of processes, products, energy usage; issues and roles of chemical engineers, service learning.

Prerequisite: Graduate and senior classification in engineering or approval of instructor.

CHEN 670 Computational Materials Science and Engineering
Credits 3.3 Lecture Hours.
Modern methods of computational modeling and simulation of materials properties and phenomena, including synthesis, characterization, and processing of materials, structures and devices; quantum, classical, and statistical mechanical methods, including semi-empirical atomic and molecular-scale simulations, and other modeling techniques using macroscopic input.

Prerequisites: Approval of instructor; graduate classification.

Cross Listing: MSEN 670 and MEMA 670.

CHEN 675 Microelectronics Process Engineering
Credits 3.3 Lecture Hours.
State-of-art process engineering principles on microelectronics, especially for the fabrication of very large scale integrated circuits (VLSICs); fundamental unit processes, such as thin film deposition, thermal growth, lithography, etching and doping, material structures and properties, and basic device operation principles.

Prerequisites: CHEN 623 and CHEN 624 or approval of instructor.

CHEN 677 Advanced Process Integration and Synthesis
Credits 3.3 Lecture Hours.
Systematic and state-of-the-art techniques of understanding the global insights of mass and energy flows within a process; use of integrated insights to optimize process performance; includes a variety of mathematical and visualization tools.

Prerequisite: Approval of instructor.

CHEN 681 Seminar
Credit 1.1 Lecture Hour.
Presentations and discussions covering problems of current importance in chemical engineering research.

CHEN 684 Professional Internship
Credit 1.1 Other Hour.
Engineering research experience in industrial setting away from Texas A&M campus; projects supervised jointly by faculty and industrial representative.

Prerequisites: Approval of student's advisory committee chair and department head.
CHEN 685 Directed Studies  
Credits 1 to 12. 1 to 12 Other Hours.  
Limited investigations in fields other than those chosen for thesis or dissertation research and not covered by other formal courses.  
Prerequisite: Approval of department head.

CHEN 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in particular areas of chemical engineering. May be repeated for credit.  
Prerequisites: Approval of department head and instructor.

CHEN 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research for thesis or dissertation.  
Prerequisite: Approval of department head.

CHEN 695 Graduate Mentoring Seminar I  
Credit 1. 1 Lecture Hour.  
Development of skills to complement formal research and coursework training; includes improvement of communication and interaction skills; development of technical writing and presentation skills.  
Prerequisites: Four chemical engineering core graduate courses; graduate advisor approval.

CHEN 696 Graduate Mentoring Seminar II  
Credit 1. 1 Lecture Hour.  
Development of a variety of skills to compliment formal research and coursework training; includes improvement to communication/interaction with students in a classroom setting, and improvement and development of teaching skills. Must be taken on a satisfactory/unsatisfactory basis.  
Prerequisites: 4 CHEN core graduate courses, CHEN 695; graduate advisor approval.

COMM - Communication

COMM 610 Social Science Methods in Communication Research  
Credits 3. 3 Lecture Hours.  
Quantitative research methods in communication, including design, measurement and analysis for descriptive and experimental research; practice in evaluating and conducting research projects.  
Prerequisite: Graduate classification or approval of instructor.

COMM 615 Interpretive Methods in Communication Research  
Credits 3. 3 Lecture Hours.  
Introduction to interpretive and qualitative methods in communication research; underlying epistemologies, design issues, and explanation of knowledge claims; methods including participant observation and interviewing.  
Prerequisite: Graduate classification.

COMM 660 Communication Theory  
Credits 3. 3 Lecture Hours.  
The nature and role of communication theory; systems of ontology and epistemology in theory development; critical review of current theories concerning communication codes, functions and processes in various contexts.  
Prerequisite: Graduate classification or approval of instructor.

COMM 630 Interpersonal Communication  
Credits 3. 3 Lecture Hours.  
Major theories in interpersonal communication; critical examination of current research programs on communication in interpersonal influence, relational development and conflict management.  
Prerequisite: Graduate classification.

COMM 631 Group Communication  
Credits 3. 3 Lecture Hours.  
Major concepts and theories of communicative processes in task-oriented groups from a social scientific perspective; the role of group communication in (1) group decision processes, (2) decision development, (3) decision-making agendas, and (4) conflict and performance quality.  
Prerequisite: Graduate classification.

COMM 632 Communication and Conflict  
Credits 3. 3 Lecture Hours.  
Elements and central features of conflict theories and different approaches to communication in conflict management; analysis of communication research in interpersonal, family/marital, group, organizational, and public conflicts and the role of the media in social and international disputes.  
Prerequisite: Graduate classification.

COMM 634 Communication and Gender  
Credits 3. 3 Lecture Hours.  
Gender considered as a complex phenomenon constituted through communication; topics include femininities, masculinities, language, power, nonverbal behavior, gender in media, organizations, interpersonal relationships, and social movements.  
Prerequisite: Graduate classification.

COMM 636 Survey of Organizational Communication  
Credits 3. 3 Lecture Hours.  
Theoretical and empirical literature on human communication and complex organizations; the study of messages, interaction, and meaning in the process of organizing; topics include superior-subordinate communication, communication networks, and technologies, language, message flow, symbols and organizational culture, negotiation and conflict, and power and politics.  
Prerequisite: Graduate classification.

CLAS - Classics

CLAS 692 Readings  
Credits 3. 3 Lecture Hours.  
Readings in Greek or Latin literary texts in the original language.  
Prerequisite: Graduate classification.

CLEN - College of Engineering

CLEN 689 Special Topics In  
Credits 1 to 4. 1 to 4 Lecture Hours.  
0 to 4 Lab Hours.  
Selected topics in an identified area of engineering. May be repeated for credit.  
Prerequisite: Graduate classification.

CLSL - School of Law

CLSL 7600 Law School Study Abroad  
Credits 0 to 4. 0 to 4 Other Hours.  
For law students in an approved study abroad program. May be taken 3 times.  
Prerequisites: Professional law classification; approval of dean.
COMM 637 Organizational Communication Seminar  
Credits 3.3 Lecture Hours.  
Investigation of a subject important to the understanding of organizational communication, such as communication and organizational decision-making, group communication within organizations, communication and organizational culture, and organizational rhetoric and issue management. May be repeated for credit with different content up to a total of three times.  
Prerequisite: Graduate classification.

COMM 640 Rhetorical Theory  
Credits 3.3 Lecture Hours.  
Close reading of classical and contemporary systems of rhetoric; survey of principal applications to communication theory and research.  
Prerequisite: Graduate classification or approval of instructor.

COMM 645 Rhetorical and Textual Methods in Communication Research  
Credits 3.3 Lecture Hours.  
Comparative study of traditional and contemporary perspectives on the description, interpretation, and evaluation of public discourse, including textual analysis, neo-classical analysis, Burkean criticism, quantitative and semiotic approaches to content analysis, fantasy theme analysis, and qualitative analysis.  
Prerequisite: Graduate classification or approval of instructor.

COMM 649 American Public Discourse to 1865  
Credits 3.3 Lecture Hours.  
Public discourse and political rhetoric in America in colonial and pre-Civil War years; historical, conceptual, and practical examination of political campaign rhetoric, legislative rhetoric, judicial rhetoric, and advocacy group rhetoric.  
Prerequisite: Graduate classification.

COMM 650 American Public Discourse Since 1865  
Credits 3.3 Lecture Hours.  
Public discourse and political rhetoric in America in post-Civil War years; historical, conceptual, and practical examination of political campaign rhetoric, legislative rhetoric, judicial rhetoric, and advocacy group rhetoric.  
Prerequisite: Graduate classification.

COMM 651 Presidential Rhetoric  
Credits 3.3 Lecture Hours.  
Rhetorical discourse of American presidents, including principal genres of presidential communication, speechwriting and media strategies; case studies of presidential communication ranging from campaign oratory, to crisis rhetoric, and ceremonial addresses.  
Prerequisite: Graduate classification.

COMM 652 The Rhetoric of Social Movements  
Credits 3.3 Lecture Hours.  
Analysis of persuasive strategies used to build social identities and collectively agitate for social change; exploration of the history of social movements in the United States and abroad.  
Comm 653 Rhetoric and Public Culture  
Credits 3.3 Lecture Hours.  
Examination of how artifacts of public culture function rhetorically to transform public attitudes, opinion and memory; analysis of documents, artworks, images and histories from a humanities and social science perspective.

COMM 654/ENGL 654 Classical Rhetoric  
Credits 3.3 Lecture Hours.  
Origins of rhetoric in classical Greece and Rome; exploration of the relationship between philosophy, rhetoric and democratic political culture; the contemporary relevance of classical thought to contemporary problems.  
Cross Listing: ENGL 654/COMM 654.

COMM 655/ENGL 655 Contemporary Theories of Rhetoric  
Credits 3.3 Lecture Hours.  
Investigation of the major figures in rhetorical theory in the 20th and 21st centuries; analysis of the relationship between rhetoric and power; identifying new challenges for rhetoric in global, multicultural, technological age.  
Cross Listing: ENGL 655/COMM 655.

COMM 656/WGST 652 Feminism and Rhetoric  
Credits 3.3 Lecture Hours.  
Historical development of the ideology, theory and rhetorical practices of U.S. feminism; criticism of significant artifacts of women orators and writers from the 19th century to contemporary times.  
Cross Listing: WGST 652/COMM 656.

COMM 658 Seminar in Communication and Culture  
Credits 3.3 Lecture Hours.  
Investigation of the ways that culture, religion, identity, gender, popular culture, community, history, and related ideas are shaped through communication in order to understand the development of social norms, political values, and the human experience. May be repeated for credit with different content up to a total of three times.  
Prerequisite: Graduate classification.

COMM 659 Communication and Citizenship in the Public Sphere  
Credits 3.3 Lecture Hours.  
Theoretical examination of communication within democratic, republican, and liberal conceptions of citizenship: consideration of the ideal of the public sphere, and communication in global civil society; specific attention to the practices of American citizenship within the global civil society.  
Prerequisite: Graduate classification.

COMM 662 Survey of Telecommunication and Media Studies  
Credits 3.3 Lecture Hours.  
Survey of research and theory in media studies and telecommunication, review of literature on mass communication, media, culture, and society, media audiences, texts, industries, and technologies; provides an overview of the literature and theoretical orientation.  
Prerequisite: Graduate classification.

COMM 663 Seminar in Telecommunication and Media Studies  
Credits 3.3 Other Hours.  
Intensive work on selected topics of research in telecommunication and media studies; may address work in the areas of audience studies, media effects, industries, policy, international issues, media and culture, media history, or theory; may be repeated for credit with different content up to a total of three times.  
Prerequisite: Graduate classification.

COMM 665 Communication and Technology  
Credits 3.3 Lecture Hours.  
Examines the relationships between human communication and technology, investigating the social effects of communication technologies, the quality of messages, communicative practices, and rhetorical norms that typify effective communication in technological society.  
Prerequisite: Graduate classification.
COMM 669 Survey of Health Communication
Credits 3. 3 Lecture Hours.
Theories and research in health communication considering functions and outcomes of communication processes in various health contexts, ranging from interpersonal settings to public campaigns; emphasis on providing a framework for synthesizing and critically evaluating health communication research.
Prerequisite: Graduate classification.

COMM 670 Health Communication Seminar
Credits 3. 3 Lecture Hours.
Investigation of a subject important to the understanding of health communication, such as persuasion and public health campaigns, physician-patient communication, or communication in health care organizations. May be repeated for credit with different content up to a total of three times.
Prerequisite: Graduate classification.

COMM 671 Interdisciplinary Seminar in Prevention Science
Credit 1. 1 Lecture Hour.
Contemporary research programs that represent the interdisciplinary field of prevention science; strengths and limitations of diverse theoretical and conceptual bases of research in prevention science; application of research findings to issues related to the prevention of mental, emotional, and physical health problems and the promotion of well-being. May be taken 3 times for credit.
Prerequisite: Graduate standing and enrollment in the interdisciplinary graduate certificate in prevention science or approval of instructor.
Cross Listing: HLTH 671, RPTS 620 and SPSY 620.

COMM 681 Professional Seminar
Credit 1. 1 Other Hour.
Provides socialization to the profession of communication, focusing on graduate students’ roles as scholars and teachers; provides instruction on teaching communication, conducting and writing publishable research, and fulfilling responsibilities to one’s organization and profession. May be repeated up to three times.
Prerequisite: Graduate classification.

COMM 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Directed studies in specific problem areas in communication. Student may take up to two sections of directed studies in communication in the same semester, with a maximum of 6 credits.
Prerequisite: Approval of department head.

COMM 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of communication. May be repeated for credit.
Prerequisite: Approval of instructor.

COMM 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis.

COSC - Construction Science

COSC 601 Construction Practices
Credits 3. 3 Lecture Hours.
Materials and methods of construction with emphasis on the design and construction process; includes structural steel and other metals, foundation materials, precast and tilt wall concrete, concrete reinforcement including pre-stressing, wood dimension lumber framing, and heavy timber framing.

COSC 602 Construction Cost Estimating
Credits 3. 3 Lecture Hours.
Determination of quantities for various types of construction materials and works including earthwork, foundations, structural systems, mechanical and electrical systems, and building finishes; methods used for pricing of construction works including labor, materials, equipment, sub-contractors, overhead and profit; use of various types of cost data catalogs available in the industry.

COSC 603 Construction Scheduling
Credits 3. 3 Lecture Hours.
Introduction to commonly used techniques and computer applications for the planning, scheduling, monitoring, and controlling of construction projects; includes key scheduling techniques such as Gantt Chart, CPM, PERT, LSM, and EVM; practical scheduling practices such as tracking, controlling, and forecasting trends of schedules, cost control, and reporting.
Prerequisite: COSC 602 or equivalent.

COSC 606 Mechanical and Electrical Construction
Credits 3. 3 Lecture Hours.
Building environmental systems with a major emphasis on the design and control of the heating, ventilation and cooling systems, plumbing and drainage systems, electrical, fire and lightning protection, and lighting; design opportunities, calculations, equipment selection and economics as they relate to design and construction.

COSC 608 Structural Principles and Practices
Credits 3. 3 Lecture Hours.
Investigations into practical applications of structural design including the analysis and design of structural members in steel and concrete; surveys and studies of various structural systems.

COSC 620 Construction Company Operations
Credits 3. 3 Lecture Hours.
Running a construction company; strategic planning; business planning; organizational theory; competitor analysis; risk management; financial analysis; human resources; management information systems; leadership; codes of ethics; best practices.

COSC 621 Advanced Project Management
Credits 3. 3 Lecture Hours.
Theoretical, practical, and strategic development in the management of contemporary construction projects; advanced techniques used in scheduling and evaluating progress in construction project control; exploration of state-of-the-art management principles and practices, and development of additional insights.
Prerequisite: COSC 603 or COSC 475.

COSC 622 Construction Economics
Credits 3. 3 Lecture Hours.
Foundation in Life Cycle Cost Analysis computation within the context of current issues in environmental sustainability and evidence-based thinking; lean construction as a strategy to overcome the hurdle of first cost.

COSC 624 Construction Business Development
Credits 3. 3 Lecture Hours.
Acquisition of new work in the construction industry; understanding available project delivery systems; competitor analyses; acquisition procedures including response techniques for complex requests for proposals; understanding concepts of sales and marketing, branding, backlog, and business development budgeting in construction.
COSC 628 Construction Contracts and Risk Management
Credits 3. 3 Lecture Hours.
Advanced construction law, contracts, and risk management applicable to construction management; identification of common disputes and construction risks among the owner, design professionals, and contractor; analysis of construction contracts with an emphasis on troublesome provisions and solutions; demonstration of tools of negotiation and dispute resolution; ethics in construction.

COSC 631 Advanced Productivity and Lean
Credits 3. 3 Lecture Hours.
Introduction to lean history, concepts and methods; deduction of basic training modules in lean project delivery; application of lean management in construction projects.

COSC 642 Construction Information Technology
Credits 3. 3 Lecture Hours.
Exploration of emerging technologies for the construction industry including hardware and software systems such as BIM, RFID, Wireless/Mobile, information systems, construction specific programs, and information strategy planning; using information strategy planning by owners and contractors to effectively enhance the management of business entities and projects in construction.

COSC 644 Advanced Construction Systems
Credits 3. 3 Lecture Hours.
Theoretical, practical, and strategic development in contemporary construction systems; exploration of state-of-the-art innovations in environmental control systems, structural principles and practices; integration of innovations with information technologies, and development of additional insights.

COSC 648 Graduate Capstone
Credits 3. 3 Lecture Hours.
For students preparing to enter the construction industry; project and program management of construction projects; winning new work; construction company creation, operations and change accommodation; leadership and management; risk management; managing people; using technology considering the environment; and the application of lean and target value construction.

COSC 650 Advanced Construction Visualization
Credits 3. 3 Lecture Hours.
Introduction to the theory and application of 3-D computer models in the design/build construction process; creation, positioning in 3-D space, and linking of building components to a database record; creation of a wide range of construction related information useful in controlling project quality.

COSC 663 Sustainable Construction
Credits 3. 3 Lecture Hours.
Contribution of materials and methods to meeting the needs of the present without compromising the ability of future generations to meet their own needs; overview of international, national and local programs promoting sustainable construction; characteristics of the components of successful sustainable construction projects; theories and practices through case studies.

COSC 670 Facilities Asset Management
Credits 3. 3 Lecture Hours.
Fundamentals of facility asset management and property management including concepts, theories, and principles of design, construction, accounting, finance, and management of the built environment; an overview of a project throughout its entire life cycle from various perspectives including the owner, users, designers, constructors and facility management personnel.

COSC 681 Seminar
Credit 1. 1 Lecture Hour.
Discussion and review of degree requirements, career opportunities, and current research activities in construction management.
Prerequisite: Graduate classification.

COSC 684 Professional Internship
Credits 3 to 6. 3 to 3 Other Hours.
Approximately 400-600 hours with a construction or construction-related company that exposes the student to construction-related activities; an initial report, monthly progress reports, a final report, and a final completion letter are required.
Prerequisites: Graduate classification; approval of graduate coordinator; approval of internship coordinator.

COSC 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Individual problems in the area of building construction involving the application of theory and practice.
Prerequisite: Approval of instructor.

COSC 688 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified field of construction management. May be repeated for credit.
Prerequisite: Approval of instructor.

COSC 690 Theory of Research in Construction Management
Credits 3. 3 Lecture Hours.
Introduction to research, research tools, proposal writing and research reports; emphasis on research planning and design, conducting a comprehensive review of literature, quantitative and qualitative research methodologies, defining research problems in construction science, and the development of research proposals.
Prerequisite: STAT 651 or concurrent enrollment.

COSC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis.
Prerequisites: COSC 690 or concurrent enrollment; approval of graduate coordinator.

COSC 693 Professional Study
Credits 1 to 6. 1 to 6 Other Hours.
Approved professional study of project undertaken as terminal requirement for Master of Science, non-thesis option. Preparation of a record of study summarizing the rationale, procedure and results of the completed study. May be repeated for credit.
Prerequisite: COSC 690 or concurrent enrollment; approval of graduate coordinator.

CPSY - Counseling Psychology

CPSY 601 Multicultural Counseling in Schools
Credits 3. 3 Lecture Hours.
Intersecting role of ethnicity, cultural background, gender and sexual orientation and how they shape the psychosocial development of children and adolescents and impact their educational trajectories; development and appreciation of cultural and ethnic differences among individuals, groups and families to enhance school counseling service delivery.
Prerequisites: Graduate classification; approval of department head.
CPSY 602 School Counseling Theories and Techniques
Credits 3.3 Lecture Hours.
Broad view of counseling theories and techniques using a microskills approach; modules include topics pertinent to the school counseling field; opportunities to observe and practice counseling techniques.
Prerequisites: CPSY 630; graduate classification; approval of department head.

CPSY 603 School Counseling Group Interventions
Credits 3.3 Lecture Hours.
Development of group counseling interventions for children and adolescents in school settings.
Prerequisites: Graduate classification; approval of department head.

CPSY 612 Planning and Organizing Comprehensive Guidance Programs
Credits 3.3 Lecture Hours.
Purposes and functions of a guidance program; components of a comprehensive guidance program; systems approach to implementing a comprehensive guidance program for elementary and secondary students and adults.
Prerequisite: Approval of department head.

CPSY 626 Psychopathology
Credits 3.3 Lecture Hours.
Causes, course, outcomes and treatment of abnormal and maladaptive behavior; degrees of variation possible from normal adaptive behavior; biological, developmental, social, cultural and psychological perspective on abnormal behavior.
Prerequisite: Graduate classification.

CPSY 630 Foundations of School Counseling
Credits 3.3 Lecture Hours.
Philosophical, psychological, and sociological concepts fundamental to counseling in schools.
Prerequisite: Graduate classification; Approval of department head.

CPSY 631 Techniques of Counseling
Credits 3.3 Lecture Hours.
Methods and procedures descriptive of the counseling process; dynamics of counselor-counselee relationship; interviewing techniques; use of test results in counseling.
Prerequisites: CPSY 630; approval of department head.

CPSY 632 Career Counseling
Credits 3.3 Lecture Hours.
Theories of career development; sources, classification and analysis of educational, occupational and social information including occupational trends, post-secondary programs and financial planning; use of occupational-educational information, appropriate psychological measures and computerized guidance systems.
Prerequisite: CPSY 679.

CPSY 633 Introduction to Group Process
Credits 3.2 Lecture Hours. 3 Lab Hours.
Principles, procedures and processes of group approaches to assisting individuals in their personal growth and development in education, public and mental health settings; participation as member of a personal growth required.
Prerequisites: CPSY 630; approval of department head.

CPSY 634 Group Counseling and Psychotherapy.
Credits 3.3 Lecture Hours.
Major contemporary approaches to group counseling and psychotherapy in mental and public health settings; experiential learning in a simulated group process; integration of theory and practical applications.
Prerequisites: CPSY 631; CPSY 633 or equivalent; approval of department head.

CPSY 635 Social Counseling Psychology Interface
Credits 3.3 Lecture Hours.
Provides a foundation in theory and research at the interface of social and counseling psychology; fundamentals of social psychology theories, methodologies and perspectives; understanding the relevance to counseling psychology practice; focus on social and cognitive theories, concepts, and processes rather than specific psychological disorders.
Prerequisite(s): Doctoral student in good standing in counseling, clinical, school or social psychology.

CPSY 636 Psychological Consultation to Organizations
Credits 3.3 Lecture Hours.
Focuses on organizations as the target of analysis, intervention, and change; established social science concepts and principles; consideration of concepts, intervention strategies, and skills that extend beyond those used in counseling and psychotherapy; highlights consultation as a mode of change agency; considerable attention given to putting theory into practice.
Prerequisites: Graduate classification; approval of department head; approval of instructor.

CPSY 637 Latino Psychology
Credits 3.3 Lecture Hours.
Examination of psychological research and literature related to Latino experience in the U.S. via readings, media and class discussion; introduction to various Latino groups with the primary focus on individuals of Mexican descent.
Prerequisites: Graduate classification; approval of department head.

CPSY 639 Counseling Practicum I
Credits 3.2 Lecture Hours. 3 Lab Hours.
Supervised experience in individual counseling; cases engaged in the counseling laboratory on campus; off-campus counseling in schools and various public and mental health settings also assigned at supervisor's discretion. May be taken for credit 2 times as content varies.
Prerequisites: CPSY 631 and CPSY 633; approval of instructor six weeks prior to registration; approval of department head.

CPSY 662 Professional Issues in Counseling Psychology
Credits 3.3 Lecture Hours.
Legal, ethical, economic and practical issues that impact the training, credentialing, placement and marketing of counseling psychologists and their services.
Prerequisite: Approval of department head.

CPSY 664 Counseling Practicum II
Credits 3.6 Lab Hours. 1 Other Hour.
Supervised experience in individual and group counseling requiring advanced technical skills; continuing counseling relationships with various, selected subjects.
Prerequisites: CPSY 639; approval of department head six weeks prior to registration.
CPSY 666 Practicum in Counselor Supervision  
Credits 3. 6 Lab Hours. 1 Other Hour.  
Supervised experience in directing counseling and guidance activities of students involved in practicum and field experiences; intended for individuals preparing to become counselor educators or supervisors.  
Prerequisites: CPSY 664; approval of department head; application six weeks prior to registration.

CPSY 671 Dying and Bereavement  
Credits 3. 3 Lecture Hours.  
Exposure to experiences of others on the topic of dying and loss both through readings and through class presentations and discussions; offers new ways to think about death in general, as well as one's own death and those of one's loved ones; provides mental health provider a foundation in concepts/process of death, loss and bereavement.  
Prerequisites: Graduate classification and approval of department head.

CPSY 672 Theories of Counseling and Psychotherapy  
Credits 3. 3 Lecture Hours.  
Comprehensive and intensive study of major theoretical positions in counseling and psychotherapy; implications for research and practice in public and mental health settings.  
Prerequisites: CPSY 631; approval of department head.

CPSY 673 Advanced Psychotherapeutic Skills  
Credits 3. 3 Lecture Hours.  
Didactic/experiential course, designed for students in professional psychology programs; variety of psychotherapeutic interventions in short and long term counseling with adults in public and mental health settings; ways to access affective process.  
Prerequisites: Practicum; approval of instructor and department head.

CPSY 676 Family Counseling and Psychotherapy  
Credits 3. 3 Lecture Hours.  
Basic concepts and techniques in marriage and family counseling in public and mental health settings; marital communication and growth relationships.  
Prerequisites: CPSY 631 and CPSY 633; approval of instructor and department head.

CPSY 677 Practicum in Clinical Geropsychology  
Credits 3. 1 Lecture Hour. 6 Other Hours.  
Practicum in theory and strategies for providing mental health services to the elderly; training and supervision of individual counseling and community mental health approaches in a variety of settings.  
Prerequisites: Human service experience; approval of instructor and department head.

CPSY 678/PSYC 678 Couples Therapy  
Credits 3. 3 Lecture Hours.  
Theory and practice of marital therapy emphasizing systems and communication approaches; effective strategies and techniques for use in public and mental health settings; therapy with specific marital problems and obstacles to effective therapy. Repeatable to 6 hours.  
Prerequisites: CPSY 631 and CPSY 639 or equivalent; approval of instructor.  
Cross Listing: PSYC 678/CPSY 678.

CPSY 679 Multicultural Counseling  
Credits 3. 3 Lecture Hours.  
Effective communication skills in cross-cultural counseling or helping relationships in public and mental health settings; integration of theoretical knowledge with experiential learning; psychosocial factors and lifestyles of cultural groups; effect on counseling relationships.  
Prerequisites: Graduate classification and approval of department head.

CPSY 683 Field Practicum in...  
Credits 1 to 15. 1 to 15 Other Hours.  
Supervised experience in professional public and mental health settings in counseling psychology. Wide range of practical experiences and activities that are closely supervised by departmental faculty. Repeatable to 15 hours.  
Prerequisite: Graduate classification; approval of department head.

CPSY 684 Professional Internship  
Credits 1 to 4. 1 to 4 Other Hours.  
Limited to advanced doctoral students; faculty supervised experience in approved professional public and mental health employment settings; application for September assignments must be approved the previous October. May be repeated up to 9 hours.  
Prerequisites: Completion of required coursework except CPSY 684 and CPSY 691; approval of department head.

CPSY 685 Directed Studies  
Credits 1 to 4. 1 to 4 Other Hours.  
Directed individual study of selected problems.  
Prerequisite: Approval of department head.

CPSY 688/EPSY 688 Research Proposal Development  
Credits 4. 3 Lecture Hours. 2 Lab Hours.  
This seminar models the processes of developing and defending research proposals.  
Prerequisites: EPSY 640 and EPSY 641 or approval of instructor; approval of department head.  
Cross Listing: EPSY 688/CPSY 688.

CPSY 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours. 1 to 4 Lab Hours.  
Selected topic in an identified area of counseling psychology. May be repeated for credit.  
Prerequisite: Approval of department head.

CPSY 690 Theory of Counseling Psychology Research  
Credits 3. 3 Lecture Hours.  
Theory and design of research problems and experiments in counseling psychology; communication of research proposals and results; evaluation of current research of faculty and students and review of current literature. May be repeated for credit.  
Prerequisite: Approval of instructor and department head.

CPSY 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research for thesis or dissertation.  
Prerequisite: Approval of department head.

CSCE - Computer Sci. & Engr.  

CSCE 601 Programming with C and Java  
Credits 3. 3 Lecture Hours.  
Survey of the C and Java programming languages, including principles of procedural and object-oriented languages; multi-disciplinary applications including business, Internet and engineering problems.  
Prerequisite: Graduate classification.
CSCE 602 Object-Oriented Programming, Development and Software Engineering  
Credits 3.3 Lecture Hours.  
Teaches Object-Oriented Programming in C++; software engineering techniques presented to teach how to build high quality software; semester project gives quasi-real-world experience with issues such as requirements capture and object-orient development.  
Prerequisites: CSCE 601 or approval of instructor; graduate classification.  

CSCE 603 Database Systems and Applications  
Credits 3.3 Lecture Hours.  
Introduction to the concepts and design methodologies of database systems for non-computer science majors; emphasis on E. F. Codd's relational model with hands-on design application. No credit will be given for both CSCE 310 and CSCE 603.  
Prerequisites: CSCE 601; graduate classification.  

CSCE 604 Programming Languages  
Credits 3.3 Lecture Hours.  
Study in the design space of programming languages, covering language processing, formalisms to describe semantics of programming languages, important concepts found in current programming languages, and programming paradigms.  
Prerequisite: Graduate classification.  

CSCE 605 Compiler Design  
Credits 3.3 Lecture Hours.  
Advanced topics in compiler writing; parser generators and compiler-compilers; dynamic storage and scope resolution; data flow analysis and code optimization.  
Prerequisite: CSCE 434.  

CSCE 606 Software Engineering  
Credits 3.3 Lecture Hours.  
Development of advanced concepts in software engineering; software development environments as a mechanism for enhancing productivity and software quality; the classification, evaluation and selection of methodologies for environments; rapid prototyping and reusability concepts; artificial intelligence techniques applied to software engineering.  
Prerequisite: CSCE 431 or approval of instructor.  

CSCE 608 Database Systems  
Credits 3.3 Lecture Hours.  
Database modeling techniques; expressiveness in query languages including knowledge representation; manipulation languages data models; physical data organization; relational database design theory; query processing; transaction management and recovery; distributed data management.  
Prerequisite: CSCE 310 or CSCE 603.  

CSCE 610 Hypertext/Hypermedia Systems  
Credits 3.3 Lecture Hours.  
Comprehensive coverage of Hypertext/Hypermedia; basic concepts and definitions; fundamental components, architectures and models; problems and current solutions; design and implementation issues; and research issues.  
Prerequisites: CSCE 310 or CSCE 603; CSCE 313.  

CSCE 611 Operating Systems and Applications  
Credits 3.3 Lecture Hours.  
Review of computer architecture hardware/software evolution leading to contemporary operating systems; basic operating systems concepts; methods of operating systems design and construction; algorithms for CPU scheduling memory and general resource allocation; process coordination and management; case studies of several operating systems; quality-of-services of operating systems and their impact on applications. No credit will be given for both CSCE 410 and CSCE 611.  
Prerequisites: CSCE 313; graduate classification.  

CSCE 612 Applied Networks and Distributed Processing  
Credits 3.3 Lecture Hours.  
Fundamentals, including network design and protocol analysis, in the context of computer communications; mixes fundamentals with both programming and pragmatic views of engineering issues; it includes network architecture as well as principles of network engineering; focus is on applying principles of layered architecture to analyzing real networks; lab exercises focus on protocol understanding and programming; knowledge of UNIX and C programming helpful, but not required. No credit will be given for both CSCE 463 and CSCE 612.  
Prerequisite: Graduate classification.  

CSCE 613 Operating Systems  
Credits 3.3 Lecture Hours.  
Analysis of algorithms in computer operating systems; sequencing and control algorithms supporting concurrent processes; scheduling algorithms to minimize execution times and mean flow times; algorithms for allocating tasks to processors; allocation of memory (virtual and real); direct access device schedules; auxiliary and buffer storage models.  
Prerequisite: CSCE 313 or CSCE 611.  

CSCE 614 Computer Architecture  
Credits 3.3 Lecture Hours.  
Reviews of von Neumann architecture and its limitations; parallel computer structures and concurrent computation; pipeline computers and vectorization methods; array processors, multiprocessor architectures and programming; dataflow computers.  
Prerequisite: CSCE 350/ECEN 350/ECEN 350/CSCE 350.  

CSCE 617 Co-Design of Embedded Systems (CODES)  
Credits 3.3 Lecture Hours.  
Co-design methodologies of hardware/software systems; models of computation (MOC), system specification, co-simulation, synthesis, and verification; hardware-software implementation; core-based systems and interfaces, performance analysis and optimization; system on chip, power aware design.  
Prerequisites: CSCE 462 or equivalent, CSCE 410 and graduate classification.  

CSCE 619 Networks and Distributed Computing  
Credits 3.3 Lecture Hours.  
Computer network concepts including network architecture, layering, protocols, packet switching and virtual circuits; performance evaluation and design considerations for local area networks; packet distributed networks; satellite networks.  
Prerequisite: CSCE 463 or CSCE 612.  

CSCE 620/VIZA 670 Computational Geometry  
Credits 3.3 Lecture Hours.  
Design and analysis of algorithms for solving geometrical problems; includes convex hull problems, Voronoi diagrams, range searching and proximity problems.  
Prerequisite: CSCE 311.  
Cross Listing: VIZA 670/CSCE 620.
CSCE 621 Language, Library, and Program Design Using C++

Credits 3. 3 Lecture Hours.
Exploration of the interactions among language design, library design, and program design in the context of ISO standard C++ and its proposed extensions; Novel features provided by C++ and the design and programming techniques supported.

Prerequisites: Graduate classification or approval of instructor; understanding of C++ and experience with software development projects helpful; knowledge of at least one programming language in addition to C and C++.

CSCE 622 Generic Programming

Credits 3. 3 Lecture Hours.
The generic programming approach to design and systematic classification of software components, techniques for achieving correctness, efficiency, and generality of algorithms, data structures, and memory management, methods of structuring a library of generic software components for maximum usability are practiced in a significant design and implementation project.

Prerequisite: CSCE 221.

CSCE 624 Sketch Recognition

Credits 3. 3 Lecture Hours.
Analysis, implementation, and comparison of sketch recognition algorithms, including feature-based, vision-based, geometrical, timing-based, and path-based recognition algorithms. Methods for combining these recognition methods for greater accuracy, using known AI techniques, are also examined.

Prerequisite: Graduate classification.

CSCE 625 Artificial Intelligence

Credits 3. 3 Lecture Hours.
Basic concepts and methods of artificial intelligence; Heuristic search procedures for general graphs; game playing strategies; resolution and rule based deduction systems; knowledge representation; reasoning with uncertainty.

Prerequisite: CSCE 221.

CSCE 626 Parallel Algorithm Design and Analysis

Credits 3. 3 Lecture Hours.
Design of algorithms for use on highly parallel machines; area-time complexity of problems and general lower bound theory; application (of these concepts) to artificial intelligence, computer vision and VLSI design automation.

Prerequisite: CSCE 221.

CSCE 627 Theory of Computability

Credits 3. 3 Lecture Hours.
Formal models of computation such as pushdown automata; Turing machines and recursive functions; unsolvability results; complexity of solvable results.

Prerequisite: CSCE 433.

CSCE 628/BICH 628 Computational Biology

Credits 3. 3 Lecture Hours.
Introduction to computational biology; formulations of biology problems as computational problems; computational approaches to solve problems in genomics and proteomics.

Prerequisite: Graduate classification or approval of instructor.

Cross Listing: BICH 628/CSCE 628.

CSCE 629 Analysis of Algorithms

Credits 3. 3 Lecture Hours.
Concrete algorithm design and analysis; abstract models to analyze the complexity of problems; NP-Completeness; approximation and probabilistic algorithms.

Prerequisite: CSCE 411.

CSCE 630 Speech Processing

Credits 3. 3 Lecture Hours.
Speech production and perception (speech apparatus, articulatory/auditory phonetics); mathematical foundations (sampling, filtering, probability, pattern recognition); speech analysis and coding (short-time Fourier analysis, linear prediction, cepstrum); speech recognition (dynamic time warping, hidden Markov models, language models); speech synthesis (front-end, back-end); speech modification (overlap-add, enhancement, voice conversion).

Prerequisites: ECEN 314 or equivalent or approval of instructor. Basic knowledge of signals and systems, linear algebra, probability and statistics. Programming experience in a high-level language is required.

CSCE 631 Intelligent Agents

Credits 3. 3 Lecture Hours.
On the design and implementation of Intelligent Agents and coordination mechanisms among multiple agents, ranging from theoretical principles to practical methods for implementation.

Prerequisite: CSCE 420 or CSCE 625.

CSCE 632 Intelligent User Interfaces

Credits 3. 3 Lecture Hours.
Machine learning is the study of self-modifying computer systems that can acquire new knowledge and improve their own performance; survey machine learning techniques, which include induction from examples, conceptual clustering, explanation-based learning, exemplar learning and analogy, discovery and genetic algorithms.

Prerequisite: CSCE 420 or CSCE 625.

CSCE 633 Machine Learning

Credits 3. 3 Lecture Hours.
On the design and implementation of Intelligent Agents and coordination mechanisms among multiple agents, ranging from theoretical principles to practical methods for implementation.

Prerequisite: CSCE 420 or CSCE 625.

CSCE 634 Intelligent User Interfaces

Credits 3. 3 Lecture Hours.
Intersection of artificial intelligence and computer-human interaction: emphasis on designing and evaluating systems that learn about and adapt to their users, tasks, and environments.

Prerequisites: Graduate classification and approval of instructor.

CSCE 635 AI Robotics

Credits 3. 3 Lecture Hours. 1 Lab Hour.
Introduction and survey of artificial intelligence methods for mobile robots (ground, aerial, or marine) for science and engineering majors; theory and practice of unmanned systems, focusing on biological and cognitive principles which differ from control theory formulations.

CSCE 636 Neural Networks

Credits 3. 3 Lecture Hours.
Basic concepts in neural computing; functional equivalence and convergence properties of neural network models; associative memory models; associative, competitive and adaptive resonance models of adaptation and learning; selective applications of neural networks to vision, speech, motor control and planning; neural network modeling environments.

Prerequisites: MATH 304 and MATH 308 or approval of instructor.
CSCE 637 Complexity Theory
Credits 3.3 Lecture Hours.
Deterministic, non-deterministic, alternating and probabilistic computations; reductions; P, NP and other complexity classes; abstract complexity; time, space and parallel complexity; and relativized computation.
Prerequisite: CSCE 627 or approval of instructor.

CSCE 639/MEEN 676 Fuzzy Logic and Intelligent Systems
Credits 3.3 Lecture Hours.
Introduces the basics of fuzzy logic and its role in developing intelligent systems; topics include fuzzy set theory, fuzzy rule inference, fuzzy logic in control, fuzzy pattern recognition, neural fuzzy systems and fuzzy model identification using genetic algorithms.
Prerequisite: CSCE 625 or approval of instructor.

Cross Listing: MEEN 676/CSCE 639.

CSCE 640 Quantum Algorithms
Credits 3.3 Lecture Hours.
Introduction to the design and analysis of quantum algorithms; basic principles of the quantum circuit model; gives a gentle introduction to basic quantum algorithms; reviews recent results in quantum information processing.
Prerequisite: CSCE 629 or approval of instructor.

CSCE 641/VIZA 672 Computer Graphics
Credits 3.3 Lecture Hours.
Representations of 3-dimensional objects, including polyhedral objects, curved surfaces, volumetric representations and CSG models; techniques for hidden surface/edge removal and volume rendering; illumination and shading; anti-aliasing; ray tracing; radiosity; animation; practical experience with state-of-the-art graphics hardware and software.
Prerequisite: CSCE 441.

Cross Listing: VIZA 672/CSCE 641.

CSCE 643 Seminar in Intelligent Systems and Robotics
Credits 3.3 Lecture Hours.
Problems, methods and recent developments in intelligent systems and robotics. May be taken at multiple times for credit as content varies.
Prerequisite: Approval of instructor.

CSCE 644 Cortical Networks
Credits 3.3 Lecture Hours.
The architecture of the mammalian cerebral cortex; its modular organization and its network for distributed and parallel processing; cortical networks in perception and memory; neuronal microstructure and cortical networks in perception and memory; neuronal microstructure and global illumination, shading, shadow determination, hidden surface elimination, texturing, raster graphics algorithms, transformations and projects.
Prerequisite: CSCE 625 or approval of instructor.

Cross Listing: VIZA 675/CSCE 645.

CSCE 645/VIZA 675 Geometric Modeling
Credits 3.3 Lecture Hours.
Geometric and solid modeling concepts. Freeform curves and surfaces (splines and Bezier) with their relational, intersectional and global mathematical properties. Parametric representation of solids, topology of closed curved surfaces, boundary concepts and Boolean/Euler operators. Construction and display of curves and surfaces, and solid models.
Prerequisites: CSCE 441 and CSCE 442 or equivalent.
Cross Listing: VIZA 675/CSCE 645.

CSCE 646/VIZA 654 The Digital Image
Credits 4.3 Lecture Hours. 2 Lab Hours.
Tools and techniques for generation, handling and analysis of two dimensional digital images; image representation and storage; display, media conversion, painting and drawing; warping; color space operations, enhancement, filtering and manipulation.
Prerequisite: Graduate classification or approval of instructor.

Cross Listing: VIZA 654/CSCE 646.

CSCE 647/VIZA 656 Image Synthesis
Credits 4.3 Lecture Hours. 2 Lab Hours.
Principles of image synthesis from 3-D scene descriptions; includes local and global illumination, shading, shadow determination, hidden surface elimination, texturing, raster graphics algorithms, transformations and projects.
Prerequisite: Approval of instructor.

Cross Listing: VIZA 656/CSCE 647.

CSCE 648/VIZA 657 Computer Aided Sculpting
Credits 3.2 Lecture Hours. 3 Lab Hours.
Mathematical and artistic principles of 3-D modeling and sculpting; includes proportions, skeletal foundation, expression and posture, line of action; curves, surfaces and volumes, interpolation and approximation, parametric and rational parametric polynomials, constructive solid geometry, and implicit representations.
Prerequisite: Approval of instructor.

Cross Listing: VIZA 657/CSCE 648.

CSCE 649/VIZA 659 Physically-Based Modeling
Credits 3.2 Lecture Hours. 2 Lab Hours.
Physical simulation as used in choreography, geometric modeling, and the creation of special effects in computer graphics: a variety of problems and techniques explored which may include particle-methods, modeling and simulation of flexible materials, kinematics and constraint systems.
Prerequisite: Approval of instructor.

Cross Listing: VIZA 659/CSCE 649.

CSCE 653 Computer Methods in Applied Sciences
Credits 3.3 Lecture Hours.
Classical and modern techniques for the computational solution of problems of the type that traditionally arise in the natural sciences and engineering; introductions to number representation and errors, locating roots of equations, interpolation, numerical integration, linear algebraic systems, spline approximations, initial-value problems for ordinary differential equations and finite-difference methods for partial differential equations.
Prerequisite: CSCE 442 or MATH 417; graduate classification.

CSCE 654 Supercomputing
Credits 3.3 Lecture Hours.
Principles of high-performance scientific computing systems, vectorization, programming on supercomputers, numerical methods for supercomputers, performance measuring of supercomputers, multitasking.
Prerequisite: CSCE 614.

CSCE 655 Human-Centered Computing
Credits 3.3 Lecture Hours.
A foundation course in human centered systems and information; understanding and conceptualizing interaction; design and prototyping methodologies; evaluation frameworks; visual design using color, space, layering, and media; information structuring and visualization; animation and games; individual and team programming projects.
Prerequisite: Graduate classification or CSCE 436 or 444 or approval of instructor.
CSCE 656 Computers and New Media  
Credits 3.3 Lecture Hours.  
This class investigates the potential and realized impact of computers in the design of new media, explores the variety of relationships between authors and readers of interactive materials, and explores the influence of media design and content expressed.  
Prerequisite: Graduate classification.

CSCE 657/PETE 657 High Performance Computing for Earth Science and Petroleum Engineering  
Credits 3.3 Lecture Hours.  
Numerical simulation of problems in Earth Sciences and Petroleum Engineering using high performance computing (HPC); development of a parallel reservoir simulator.  
Prerequisite: Graduate classification.  
Cross Listing: PETE 657/CSCE 657.

CSCE 658 Randomized Algorithms.  
Credits 3.3 Lecture Hours.  
Introduction to randomized algorithms; selected tools and techniques from probability theory and game theory are reviewed, with a view towards algorithmic applications; the main focus is a thorough discussion of the main paradigms, techniques, and tools in the design and analysis of randomized algorithms; a detailed analysis of numerous algorithms illustrates the abstract concepts and techniques.  
Prerequisite: Graduate classification.

CSCE 659/ECEN 659 Parallel/Distributed Numerical Algorithms and Applications  
Credits 3.3 Lecture Hours.  
A unified treatment of parallel and distributed numerical algorithms; parallel and distributed computation models, parallel computation of arithmetic expressions; fast algorithms for numerical linear algebra, partial differential equations and nonlinear optimization.  
Prerequisites: CSCE 653; MATH 304.  
Cross Listing: ECEN 659/CSCE 659.

CSCE 660/MATH 660 Computational Linear Algebra  
Credits 3.3 Lecture Hours.  
Techniques in matrix computation: elimination methods, matrix decomposition, generalized inverses, orthogonalization and least-squares, eigenvalue problems and singular value decomposition, iterative methods and error analysis.  
Prerequisite: CSCE 442 or equivalent or MATH 417 or equivalent.  
Cross Listing: MATH 660/CSCE 660.

CSCE 661 Integrated Systems Design Automation  
Credits 3.3 Lecture Hours.  
VLSI design systems and their levels of abstracting; algorithms for general VLSI design and implementation; computer aided design tools and principles; physical and logical models.  
Prerequisite: Graduate classification.

CSCE 662 Distributed Processing Systems  
Credits 3.3 Lecture Hours.  
Principles and practices of distributed processing; protocols, remote procedure calls; file sharing; reliable system design; load balancing; distributed database systems; protection and security; implementation.  
Prerequisite: CSCE 313 and CSCE 463 or CSCE 612.

CSCE 663 Real-Time Systems  
Credits 3.3 Lecture Hours.  
Taxonomy of real-time computer systems; scheduling algorithms for static and dynamic real-time tasks; hard real-time communications protocols; programming languages and environments for real-time systems; case studies of real-time operating systems.  
Prerequisites: CSCE 313, and CSCE 463 or CSCE 611, or approval of instructor.

CSCE 664 Wireless and Mobile Systems  
Credits 3.3 Lecture Hours.  
Wireless and mobile systems: wireless communication fundamentals; wireless medium access control design; transmission scheduling; network and transport protocols over wireless design, simulation and evaluation; wireless capacity; telecommunication systems; vehicular, adhoc, and sensor network systems; wireless security; mobile applications.  
Prerequisite: CSCE 463 or CSCE 464 or approval of instructor.

CSCE 665 Advanced Networking and Security  
Credits 3.3 Lecture Hours.  
Security aspects of various network protocols including investigation and tool development using "live" machines and networks.  
Prerequisites: Graduate classification and approval of instructor.

CSCE 666 Pattern Analysis  
Credits 3.3 Lecture Hours.  
Introduction to methods for the analysis, classification and clustering of high dimensional data in Computer Science applications. Course contents include density and parameter estimation, linear feature extraction, feature subset selection, clustering, Bayesian and geometric classifiers, non-linear dimensionality reduction methods from statistical learning theory and spectral graph theory, Hidden Markov models, and ensemble learning.  
Prerequisites: MATH 222, MATH 411 (or equivalent) and graduate classification.

CSCE 667 Seminar in Human-Centered Computing  
Credits 3.3 Lecture Hours.  
Problems, methods and recent developments in human-centered computing and information. May be repeated for credit as content varies.  
Prerequisites: Graduate classification.

CSCE 668 Distributed Algorithms and Systems  
Credits 3.3 Lecture Hours.  
Introduction to fundamental algorithmic results in distributed computing systems; leader election, mutual exclusion, consensus, logical time and causality, distributed snapshots, algorithmic fault tolerance, shared memory, clock synchronization.  
Prerequisites: CSCE 411 or equivalent or approval of instructor.

CSCE 669 Computational Optimization  
Credits 3.3 Lecture Hours.  
Combinatorial theory of polytopes as a tool for the solution of combinatorial optimization problems; applications to max flow, matching and matroids; geometric interpretation of the results indicating the profound role that polyhedral combinatorics play in the design and complexity of approximation algorithms.  
Prerequisite: CSCE 629.
CSCE 670 Information Storage and Retrieval
Credits 3. 3 Lecture Hours.
Representation, storage, and access to very large multimedia document collections; fundamental data structures and algorithms of information storage and retrieval systems; techniques to design and evaluate complete retrieval systems, including cover of algorithms for indexing, compressing, and querying very large collections.
Prerequisites: CSCE 310 or CSCE 603 or approval of instructor; graduate classification.

CSCE 671 Computer-Human Interaction
Credits 3. 3 Lecture Hours.
Comprehensive coverage of Computer-human Interaction (CHI) including history, importance, design theories and future direction; modeling computer users and interfaces, empirical techniques for task analysis and interface design, and styles of interaction.
Prerequisite: Graduate classification.

CSCE 672 Computer Supported Collaborative Work
Credits 3. 3 Lecture Hours.
Covers design, implementation and use of technical systems that support people working cooperatively; draws from the research area of Computer Supported Cooperative Work (CSCW) and includes current theoretical, practical, technical and social issues in CSCW and future directions of the field.
Prerequisite: CSCE 671 or CSCE 610 or approval of instructor.

CSCE 675 Digital Libraries
Credits 3. 3 Lecture Hours.
Surveys current research and practice in Digital Libraries, which seek to provide intellectual access to large-scale, distributed digital information repositories; current readings from the research literature which covers the breadth of this interdisciplinary area of study.
Prerequisite: Graduate classification in computer science.

CSCE 680/ECEN 680 Testing and Diagnosis of Digital Systems
Credits 3. 3 Lecture Hours.
The theory and techniques of testing VLSI-based circuits and systems, and design for testability.
Prerequisites: CSCE 321 or ECEN 350/CSCE 350 or equivalent; ECEN 220 or ECEN 248 or equivalent.
Cross Listing: ECEN 680/CSCE 680.

CSCE 681 Seminar
Credit 1. 1 Lecture Hour.
Reports and discussion of current research and of selected published technical articles. May not be taken for credit more than once in master's degree program nor twice in PhD program.

CSCE 684 Professional Internship
Credits 1 to 16. 1 to 16 Other Hours.
Training under the supervision of practicing computer professionals in settings appropriate to the student's professional objectives, away from the Texas A&M University campus.
Prerequisites: Approval of department head and one semester of graduate work completed.

CSCE 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Research problems of limited scope designed primarily to develop research technique.

CSCE 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of computer science. May be repeated for credit.
Prerequisite: Approval of instructor.

CSCE 691 Research
Credits 1 to 23. 1 to 23 Other Hours.

CVEN - Civil Engineering

CVEN 601 Environmental Engineering Processes III
Credits 3. 3 Lecture Hours.
Biological processes that describe behavior of materials in natural and engineered environmental systems including fundamental theory of kinetics, bioenergetics, genetics and cellular functions.
Prerequisites: CVEN 301.

CVEN 603 Environmental Engineering Management
Credits 3. 3 Lecture Hours.
Federal and state regulatory framework for environmental engineering; techniques for environmental control; risk assessment; evaluation of critical environmental problems with multimedia aspects.
Prerequisite: CVEN 301 or approval of instructor.

CVEN 604 Engineering Analysis of Treatment Systems
Credits 3. 3 Lecture Hours.
Theory of processes used to treat water, wastewater and hazardous wastes; applications of theory to design and operation of treatment systems, including biological treatment, adsorption, coagulation, filtration and precipitation.
Prerequisites: CVEN 601, CVEN 619, CVEN 620.

CVEN 605 Environmental Measurement
Credits 3. 3 Lecture Hours.
Theory and practice of analytical methods used in the environmental engineering field; instrumental and wet chemical techniques used in measurement of environmental quality parameters and pollutants.
Prerequisite: CVEN 620 or approval of instructor.

CVEN 606 Environmental Engineering Design
Credits 3. 3 Lecture Hours.
Design of engineered environmental systems for water or wastewater treatment in domestic or industrial applications.
Prerequisite: CVEN 604 or approval of instructor.

CVEN 607 Engineering Aspects of Air Quality
Credits 3. 3 Lecture Hours.
Characterization of air contaminants; health effects and legal aspects; dispersion of pollutants in the atmosphere; technology for the control of gaseous and particulate emissions.
Prerequisite: CVEN 311.

CVEN 609 Environmental Control of Oil and Hazardous Materials
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Oil and hazardous material (OHM) spills in the engineering design process; evaluation of OHM properties and their behavior and impact to environmental systems; prevention programs and documents, technology for spill containment and removal; contingency planning cycle including administrative site-specific plans and resource acquisition; response organization; restoration and documentation.
Prerequisite: CVEN 301 or approval of instructor.
CVEN 610/PHEO 650 Environmental Risk Assessment
Credits 3.3 Lecture Hours.
Risk assessment of the environment and human exposure in a statistically-based approach to determine allowable levels of exposure without significant deleterious effects; the basic approach of hazard identification; data collection and analysis; toxicity assessment; risk characterization; applications in ecological and human risk assessment; risk analysis performed.
Prerequisite: CHEM 222 or equivalent.
Cross Listing: PHEO 650.

CVEN 612 Tools for Highway Materials and Pavement Design
Credits 3.3 Lecture Hours.
Theory and practice in pavement design; pavement performance; structural design of pavement layers; types of materials used in pavement layers; characterization of pavement layer materials; concepts of pavement management; hands-on application of pavement design computational tools.
Prerequisite: Graduate classification in civil engineering or approval of instructor.

CVEN 613 Micromechanics of Civil Engineering Materials
Credits 3.2 Lecture Hours. 2 Lab Hours.
Discrete-particle and continuum micromechanics energy principles; finite-element and discrete-element formulations for constitutive modeling of asphalt, concrete, and coarse and fine-grained soils; adhesive and cohesive fracture and healing; stress-dependent plasticity; principles and measurement of surface energy and pseudo-strain.
Prerequisite: CVEN 615, CVEN 616 or approval of instructor.

CVEN 614 Stabilization of Soil-Aggregate Systems
Credits 3.3 Lecture Hours.
Theory and practice of chemical stabilization of soils and aggregate systems with traditional methods of chemical stabilization including Portland cement, lime, fly ash and by products (kiln dusts, fly ash and slag materials); selected non-traditional methods including polymers, ionic systems, and enzymes; mechanisms and methods to avoid deleterious reactions.

CVEN 615 Structural Design of Pavements
Credits 3.3 Lecture Hours.
Characteristics of pavement loads, stress analysis in pavements, design practices, construction, rehabilitation and maintenance.
Prerequisite: CVEN 418.

CVEN 616 Systems Design of Pavements
Credits 3.2 Lecture Hours. 3 Lab Hours.
Optimization of the design of rigid and flexible pavement systems; empirical and mechanistic stochastic structural subsystems; utility theory, serviceability concept, cost studies, traffic delay, environmental deterioration, rehabilitation and maintenance optimization systems.
Prerequisite: CVEN 418.

CVEN 617 Traffic Engineering: Characteristics
Credits 3.2 Lecture Hours. 3 Lab Hours.
Human, vehicular and traffic characteristics as they relate to driver-vehicle-roadway operational systems; traffic studies and methods of analysis and evaluation.
Prerequisite: CVEN 457 or equivalent.

CVEN 618 Traffic Engineering: Operations
Credits 3.2 Lecture Hours. 3 Lab Hours.
Advanced theory and application of traffic control; signalization and freeway operations.
Prerequisite: CVEN 457 or equivalent.

CVEN 619 Environmental Engineering Processes I
Credits 3.3 Lecture Hours.
Physical processes that describe behavior of materials in natural and engineered environmental systems including transport phenomenon, sorption, desorption, flocculation and sedimentation.
Prerequisite: CVEN 301.

CVEN 620 Environmental Engineering Processes II
Credits 3.3 Lecture Hours.
Chemical processes that describe behavior of materials in natural and engineered environmental systems including neutralization, precipitation, complex formation, adsorption, oxidation-reduction, coagulation, volatilization and absorption.
Prerequisites: CVEN 301.

CVEN 621 Advanced Reinforced Concrete Design
Credits 3.3 Lecture Hours.
Reinforced concrete principles; analysis of rigid building frames, design of building frames, slabs, biaxially loaded columns, rectangular and circular tanks, and deep beams.
Prerequisite: CVEN 444 or equivalent.

CVEN 622 Properties of Concrete
Credits 3.3 Lecture Hours.
Materials, properties and behavior of concrete; cement, cement types, aggregate characteristics; properties of fresh concrete; structure of portland cement paste; mechanical properties of hardened concrete; durability and repair of concrete structures.
Prerequisites: CVEN 342.

CVEN 623 Nondestructive Pavement Evaluation
Credits 3.2 Lecture Hours. 2 Lab Hours.
Nondestructive measurements and analysis methods of pavement data collection to determine riding quality, vehicle dynamics, surface texture, layer thickness, stiffness, moisture and distress using seismic, laser, radar, infrared, impulse, image analysis, and wave propagation. Content applies to construction quality control and evaluation of risk, reliability and remaining life of pavements.
Prerequisite: CVEN 616 or approval of instructor.

CVEN 624 Infrastructure Engineering and Management
Credits 3.3 Lecture Hours.
Defines the infrastructure deterioration problems in the United States and describes the engineering and management approaches to arrest the deterioration.
Prerequisite: Graduate classification in engineering or approval of instructor.

CVEN 625 Traffic Engineering: Design
Credits 3.2 Lecture Hours. 3 Lab Hours.
Design of traffic control device installations with special emphasis on traffic signal design and installation, including the design features of detector placement and operation; national and state design standards and guidelines for traffic control device installation.
Prerequisite: CVEN 457.

CVEN 626 Highway Safety
Credits 3.3 Lecture Hours.
Fundamental concepts for performing traffic safety analyses; crash data collection and database management; safety improvement programs; accident data analysis; development of statistical models; before-after studies; economic analyses; accident risk.
CVEN 627 Engineering Surface Water Hydrology
Credits 3. 3 Lecture Hours.
Precipitation-runoff processes; watershed and streamflow modeling; frequency analysis; erosion and sedimentation engineering; hydrologic design of hydraulic structures and nonstructural stormwater management strategies.
Prerequisite: Graduate classification in engineering or approval of instructor.

CVEN 628 Advanced Hydraulic Engineering
Credits 3. 3 Lecture Hours.
Modeling of steady and unsteady flow in natural and constructed channels and hydraulic structures. Open channel hydraulics. Design and analysis of hydraulic structures, canals, and flood mitigation projects. Sediment and contaminant transport in river systems.
Prerequisite: CVEN 339 or approval of instructor.

CVEN 631 System Identification and Nondestructive Damage Evaluation of Civil Engineering Structures
Credits 3. 3 Lecture Hours.
Invasive assessment of civil structures; concepts of systems identification, damage detection, and safety evaluation; estimation of mass, damping, and stiffness properties; determination of load capacity and useful life.
Prerequisite: Graduate classification in Civil Engineering, Aerospace Engineering or Mechanical Engineering.

CVEN 632 Transportation Engineering: Economics
Credits 3. 3 Lecture Hours.
Engineering and economic principles for transportation systems; engineering evaluation using methods of travel demand, costs, equilibrium and pricing; use of economic principles for the finance, engineering, and management of transportation systems.
Prerequisite: CVEN 672 or approval of instructor.

CVEN 633 Advanced Mechanics of Materials
Credits 3. 3 Lecture Hours.
Stresses and strains at a point, torsion of noncircular cross sections, beams with combined axial and lateral loads, energy methods, thick walled pressure vessels, theories of failure, introduction to the theory of elasticity, theory of plates, theory of elastic stability and solution to elementary problems.
Prerequisite: MATH 308 or approval of instructor.

CVEN 635 Street and Highway Design
Credits 3. 3 Lecture Hours.
Advanced concepts of the design of streets and highways, design criteria, controls and standards for design alignment, cross section, intersections and interchanges and environmental impacts of surface transport facilities.
Prerequisite: CVEN 456 or equivalent.

CVEN 637 Rigid Pavement Analysis and Design
Credits 3. 3 Lecture Hours.
Introduction to mechanistic rigid pavement design concepts; development of mathematical pavement models and application of the models to design analysis; relationship of pavement response to performance and fatigue damage concepts in design; evaluation of pavement design practice and procedures for highways and airports; rigid pavement overlay design concept.
Prerequisite: CVEN 418.

CVEN 638 Computer Integrated Construction Engineering Systems
Credits 3. 3 Lecture Hours.
Modeling concepts, issues and techniques of computer integrated construction engineering systems; current research and practice in design and implementation of computer integrated construction systems, with emphasis on the integration of engineering, construction planning, monitoring and control through management information systems, decision support systems, knowledge based systems and discrete event simulation systems.
Prerequisite: CVEN 349.

CVEN 639 Methods Improvement for Construction Engineers
Credits 3. 3 Lecture Hours.
Application of work methods and measurements to civil engineering construction; examination of factors that affect productivity in construction; study of motivational factors; review of the principles of accident prevention.
Prerequisites: CVEN 405 and CVEN 473 or approval of instructor.

CVEN 640 Project Development: Methods and Models
Credits 3. 3 Lecture Hours.
Development of new projects; public-private partnerships; flexible design and stage-based construction; project risk analysis and management; estimating and budgeting; optimal project decisions; advanced techniques for modeling project performance.
Prerequisite: STAT 601 or approval of instructor.

CVEN 641 Construction Engineering Systems
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Application of systems theory to project planning and control; probabilistic network diagramming, resource allocation, statistical bidding analysis, activity planning, financial management of construction projects and project control.
Prerequisite: CVEN 473 or approval of instructor.

CVEN 644 Project Risk Management
Credits 3. 3 Lecture Hours.
Identifies causes of risks in projects; discusses probabilistic description of risks and formulation of risk models; Bayesian methods for revising probabilities; qualitative and quantitative risk assessment; setting contingencies on budgets and schedules; risk mitigation and risk management; handling technological risk; Utility theory and game theory in management of risks.
Prerequisites: ISEN 644/CVEN 644; STAT 211, STAT 601 or equivalent.

CVEN 645 Geotechnical Site Investigation
Credits 2. 2 Lecture Hours.
Soil sampling techniques to obtain disturbed and undisturbed samples; in situ field tests including standard penetration test, cone penetration test, vane test, pressuremeter test and their use in practice; other recent advances in sampling, in situ testing and site investigation both onshore and offshore.
Prerequisites: CVEN 365; CVEN 435 or equivalent.

CVEN 646 Foundations on Expansive Soils
Credits 3. 3 Lecture Hours.
Properties of partially saturated soils, analysis of beams and plates on foundations, slab-subgrade friction, design of slabs and drilled piers, soil improvement techniques, risk analysis and foundation rehabilitation operations.
Prerequisites: CVEN 365 and MATH 308 or approval of instructor.
CVEN 647 Numerical Methods in Geotechnical Engineering
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Formulation and application of finite element and discrete element methods in solving geotechnical engineering problems related to seepage, diffusion, elasticity, plasticity, fracture and dynamic motion of soil masses, stability and convergence problems and use of existing computer programs in working applied problems.
Prerequisite: Degree in engineering or approval of instructor.

CVEN 648 Advanced Numerical Methods in Geotechnical Engineering
Credits 3. 3 Lecture Hours.
Formulation and application of finite difference and finite element methods in geotechnical problems related to elasticity, plasticity, seepage, consolidation, dynamic response, and pile analysis; constitutive models of soil behavior; and analysis of nonlinear systems.
Prerequisites: MEMA 646 or equivalent; CVEN 651 or registration therein.

CVEN 649 Physical and Engineering Properties of Soil
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Introduction to physico-chemical properties of soils; soil structure; soil classification; permeability; principle of effective stress; stress-deformation and strength characteristics; partly saturated soils; testing procedures.
Prerequisites: CVEN 365 and CVEN 435 or approval of instructor.

CVEN 651 Geomechanics
Credits 3. 3 Lecture Hours.
Fundamentals of mechanics of deformable bodies; theory and application of elasticity, plasticity, viscoelasticity and approximate rheological models to soil mechanics problems.
Prerequisite: Approval of instructor.

CVEN 652 Soil Dynamics
Credits 3. 3 Lecture Hours.
Dynamic properties of soil; wave propagation in an elastic medium; analysis of dynamic soil-structure interaction and machine foundations; earthquake engineering; soil liquefaction; seismic design of foundations, dams, retaining walls and pipelines.
Prerequisite: MATH 308.

CVEN 653 Bituminous Materials
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Production, specifications and tests of bituminous materials; design and evaluation of asphaltic concrete for construction and maintenance; inspection control of street, parking and highway paving surfaces.
Prerequisite: Approval of instructor.

CVEN 654/ISEN 643 Strategic Construction and Engineering Management
Credits 3. 3 Lecture Hours.
Strategic and systems perspectives applied to construction and engineering management projects, organizations and industries; system dynamics methodology to model construction and engineering systems; understanding drivers of performance; feedback and high leverage points for performance improvement.
Prerequisite: Graduate classification or approval of instructor.
Cross Listing: ISEN 643/CVEN 654.

CVEN 655 Structural Reliability
Credits 3. 3 Lecture Hours.
Uncertainties in structural mechanics; probabilistic models for load and resistance variables, fundamentals of structural reliability theory, advanced first-order second moment methods and reliability of complex structural systems; applications to selected structures.
Prerequisites: CVEN 345 and CVEN 421.

CVEN 656 Bridge Engineering
Credits 3. 3 Lecture Hours.
Overview of design of highway bridges, and an introduction to maintenance of highway bridges; history of bridge engineering, types of bridges and materials of construction, design rules, loads, inspection, rating and preventive maintenance, esthetics.
Prerequisite: CVEN 345.

CVEN 657 Dynamic Loads and Structural Behavior
Credits 3. 3 Lecture Hours.
Dynamic modeling of single, multidegree of freedom and continuous systems; dynamic load factors; damping; node superpositions; numerical integration; dynamic behavior of structures and structural elements under action of dynamic loads resulting from wind, earthquake, blast, impact, moving loads and machinery.
Prerequisites: MATH 308 and MEMA 467 or approval of instructor.

CVEN 658 Civil Engineering Applications of GIS
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Use of geographic information system (GIS) concepts and methods to solve civil engineering problems; emphasis on different areas of civil engineering. Class presentations and laboratory sessions used to familiarize students with computer software.
Prerequisite: Graduate classification.

CVEN 659 Behavior and Design of Steel Structures
Credits 3. 3 Lecture Hours.
Buckling and post-buckling strength of stiffened and unstiffened plate elements and members; torsional behavior and design of beams; stability of frames; frames subject to sidesway; bracing design; non-destructive evaluation and application of fracture mechanics principles to welded structures.
Prerequisite: 3 credit hours of structural steel design or approval of instructor.

CVEN 662 Experimental Methods in Civil Engineering
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Introduction to experimental methods, instrumentation, data acquisition and data processing; experimental aspects of static and dynamic testing in the various areas of civil engineering; overview of laboratory work with several hands-on applications in the laboratory.
Prerequisite: Graduate classification in engineering.

CVEN 663 Structural Stability
Credits 3. 3 Lecture Hours.
Buckling of columns, frames, arches, rings, plates and shells, lateral and torsional buckling of beams, Newmark’s method, equilibrium method, Rayleigh-Ritz, variational principles; Galerkin method, Trefetl method, review of current literature.
Prerequisites: MATH 308; approval of instructor.

CVEN 664 Water Resources Engineering Planning and Management
Credits 3. 3 Lecture Hours.
Managing water resources; the planning process, systems analysis methods; institutional framework for water resources engineering; comprehensive integration of engineering, economic, environmental, legal and political considerations in water resources development and management.
Prerequisite: Graduate classification in engineering or approval of instructor.
CVEN 665 Water Resources Systems Engineering
Credits 3.3 Lecture Hours.
Linear and non-linear optimization models and simulation models for planning and management of water systems; single- and multi-objective analysis and deterministic and stochastic techniques.
Prerequisites: CVEN 339; CVEN 422 or equivalent.

CVEN 666 Foundation Structures
Credits 3.3 Lecture Hours.
Geological and soil mechanics principles: load bearing capacity, soil pressure and settlement; design of shallow foundation sub-structures: pedestals, spread footings, combined footings, mats and underream footings; design of deep foundations: piles and drilled piers; retaining walls, cofferdams and sheet piles.

CVEN 667 Slope Stability and Retaining Walls
Credits 3.2 Lecture Hours. 2 Lab Hours.
Slope stability; failure analysis including methods of slices; risk analysis; earthquake analysis; monitoring; remedial measures; retaining structures; basic theories; gravity walls; cantilever walls; tieback walls; mechanically stabilized walls; soil nailing; deflecting-based analysis.
Prerequisites: CVEN 365 or equivalent; graduate classification.

CVEN 668 Advanced EPC Project Development
Credits 3.3 Lecture Hours.
Examines the advanced project development process-business planning and pre-project planning for engineering, procurement and construction (EPC); a process approach is followed. Issues covered are project technical and economic feasibility; scope definition; project risks; preliminary budgeting; scheduling and parametric estimating; execution strategies; negotiations; organizational design and development.
Prerequisite: Graduate classification in engineering or approval of instructor.

CVEN 669 Design of Structures for Hazardous Environmental Loads
Credits 3.3 Lecture Hours.
Introduction to wind and earthquake engineering with focus on studying the characteristics and effects of various types of windstorms and earthquakes; development of tools that can be used in specifying wind and earthquake loads on structures.
Prerequisite: Approval of instructor.

CVEN 670 Behavior and Design of Composite Structures
Credits 3.3 Lecture Hours.
Design of composite structural systems comprising structural steel and reinforced concrete; composite slabs on steel beams; composite slabs on formed metal deck; columns; moment frame systems; shear wall systems; braced frame systems; dual systems; introduction to retrofitting applications.
Prerequisites: CVEN 444; CVEN 446 or equivalent; graduate classification.

CVEN 671 Behavior and Design of Prestressed Concrete Structures
Credits 3.3 Lecture Hours.
Introduction to the behavior and design of prestressed concrete structural members for several limit states; including flexure, shear, torsion and deflection; exposure to composite beams; indeterminate systems; bridge design and construction.
Prerequisites: CVEN 444; graduate classification in civil engineering or approval of instructor.

CVEN 672 Engineering and Urban Transportation Systems
Credits 3.3 Lecture Hours.
Characteristics of transportation engineering systems; transportation engineering data collection; modeling effects of engineering project planning, trip generation, trip distribution, mode choice and traffic assignment; use and interpretation of engineering modeling results; engineering project analysis.
Prerequisite: Graduate classification in engineering or urban and regional planning or approval of instructor.

CVEN 673 Transport Phenomena in Porous Media
Credits 3.3 Lecture Hours.
Transport phenomena in porous media with special emphasis on fundamentals and applications to various geo-environmental problems.
Prerequisites: CVEN 311 and MATH 308 or approval of instructor.

CVEN 674 Groundwater Engineering
Credits 3.3 Lecture Hours.
Groundwater hydrology, theory of groundwater movement, steady-state flow, potential flow, mechanics of well flow, multiple-phase flow, salt water intrusion, artificial recharge, groundwater contamination and models.
Prerequisite: CVEN 311 or approval of instructor.

CVEN 675 Stochastic Hydrology
Credits 3.3 Lecture Hours.
Analysis, simulation and forecasting of hydro-climatic variables.
Prerequisites: CVEN 421 and CVEN 463 or approval of instructor.

CVEN 676 Geostatistics in Engineering
Credits 3.3 Lecture Hours.
Graduate classification in engineering or approval of instructor.

CVEN 677 Experimental Fluid Mechanics Modeling
Credits 3.3 Lecture Hours.
Dimensional analysis; modeling laws; measurement techniques and instrumentation; experimental control and data acquisition; sampling theory and signal processing; applications to coastal, ocean, and hydraulic engineering models.
Prerequisite: Approval of instructor.

CVEN 678 Advanced Computation Methods for Fluid Flow
Credits 3.3 Lecture Hours.
Unsteady three-dimensional Navier-Stokes equations in general nonorthogonal curvilinear coordinates; algebraic and elliptic grid generation; turbulence modeling for complex flows; advanced numerical methods for unsteady incompressible turbulent flows; large-eddy simulations; Reynolds-averaged Navier-Stokes simulation; chimera domain decomposition and interactive zonal approach.
Prerequisite: CVEN 688 or approval of instructor.

CVEN 679 Experimental Fluid Mechanics Modeling
Credits 3.3 Lecture Hours.
Dimensional analysis; modeling laws; measurement techniques and instrumentation; experimental control and data acquisition; sampling theory and signal processing; applications to coastal, ocean, and hydraulic engineering models.
Prerequisite: Approval of instructor.

CVEN 680 Advanced Computation Methods for Fluid Flow
Credits 3.3 Lecture Hours.
Unsteady three-dimensional Navier-Stokes equations in general nonorthogonal curvilinear coordinates; algebraic and elliptic grid generation; turbulence modeling for complex flows; advanced numerical methods for unsteady incompressible turbulent flows; large-eddy simulations; Reynolds-averaged Navier-Stokes simulation; chimera domain decomposition and interactive zonal approach.
Prerequisite: CVEN 688 or approval of instructor.

CVEN 681 Seminar
Credit 1.2 Lab Hours.
Reports and discussion of current research and selected published technical articles.

CVEN 682 Environmental Remediation of Contaminated Sites
Credits 3.3 Lecture Hours.
Aspects of characterization and design of plans for remediation of sites contaminated with hazardous wastes; review of federal and state regulations; risk assessment; remedial technology screening and design of remedial plans.
Prerequisites: CVEN 601, CVEN 619, CVEN 620.
CVEN 683 Dynamic Soil Structure Interaction  
Credits 3.3 Lecture Hours.  
Introduction to basic concepts of wave propagation; soil dynamics; applications to the design of machine foundations; geotechnical earthquake engineering; soil effects on the characteristics of earthquake motions; liquefaction; dynamic stiffness of foundations; seismic soil structure interaction.  
Prerequisite: Graduate classification.  

CVEN 684 Professional Internship  
Credits 1 to 2. 1 to 2 Other Hours.  
Training under the supervision of practicing professional engineers in settings appropriate to the student's professional objectives, away from Texas A&M campus. May be taken two times for credit.  
Prerequisites: Approval of the department head and two semesters of graduate work completed.  

CVEN 685 Directed Studies  
Credits 1 to 12. 1 to 12 Other Hours.  
Enables majors in civil engineering to undertake and complete with credit in their particular fields of specialization limited investigations not within their thesis research and not covered by other courses in established curriculum.  

CVEN 686 Offshore and Coastal Structures  
Credits 3.3 Lecture Hours.  
Fundamental design and analysis techniques: offshore platforms for shallow and deep water, pile supported, gravity based and floating platforms; new design problems faced by offshore industry will be examined by class during the semester.  
Prerequisite: Approval of instructor.  

CVEN 687 Foundation Engineering  
Credits 3.3 Lecture Hours.  
Settlement and bearing capacity analysis of foundations; computer programs used to analyze axially-loaded piles, laterally-loaded piles and sheet-pile walls.  
Prerequisites: CVEN 365; approval of instructor.  

CVEN 688 Computational Fluid Dynamics  
Credits 3.3 Lecture Hours.  
Finite-difference and finite-element methods and basic numerical concepts for the solution of dispersion, propagation and equilibrium problems commonly encountered in real fluid flows; theoretical accuracy analysis techniques.  
Prerequisites: Undergraduate course in fluid mechanics; MATH 601 and/or basic course in linear algebra; knowledge of one programming language.  

CVEN 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 6 Lab Hours.  
Selected topics in an identified area of civil engineering. May be repeated for credit.  
Prerequisites: Approval of instructor and department head.  

CVEN 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research for thesis or dissertation.  

CVEN 695 Frontiers in Civil Engineering Research  
Credits 1 to 3. 1 to 3 Lecture Hours.  
The present status of investigative work in a variety of civil engineering fields; content selected based on visiting lecturers of distinguished international recognition in their fields of research.  
Prerequisite: Approval of instructor.  

CVEN 696 Urban Traffic Facilities  
Credits 3.3 Lecture Hours.  
Driver, vehicle and roadway characteristics related to design and operation of traffic facilities; selection and design of traffic control devices and information systems for streets and highways; accident analysis and tort liability related to traffic engineering.  
Prerequisite: Graduate classification.  

CVEN 699 Engineering Risk Analysis  
Credits 3.3 Lecture Hours.  
Introduction to applications of probability theory, statistics, and decision analysis to civil engineering problems; emphasis on probabilistic modeling and analysis of civil engineering problems, Bayesian statistics, risk analysis, and decision under uncertainty.  
Prerequisite: STAT 211 or approval of instructor.  

CVEN 710 Civil Engineering Project Finance  
Credits 3.3 Lecture Hours.  
Fundamentals of financing civil engineering projects; Public-Private Partnerships (PPPs); interdependencies between engineering and financing decisions; equity and debt markets; type of debt instruments: loans vs. bonds; risk identification, quantification, and management; engineering due-diligence; pricing risk premium; hedging using civil engineering design strategies.  

CVEN 717/ISEN 642 Engineering Project Control  
Credits 3.3 Lecture Hours.  
Project controls bridge from information-based to physical-based development processes; includes detailed design, testing of designs, design realization, and preparation of facilities for steady state operations; application of basic project control theories, tools, and methods to development projects.  
Prerequisite: Graduate classification in civil engineering or industrial and systems engineering or approval of instructor.  
Cross Listing: ISEN 642.  

CVEN 740 Advanced Constitutive Behavior of Cementitious Materials  
Credits 3.3 Lecture Hours.  
Advanced multi-scale constitutive behavior of cementitious materials, including composite behavior, elasticity, viscoelasticity, aging, free strains, poromechanical behavior, thermal and moisture strains, and thermal, moisture, and ionic transport; focus on experimental observation and analytical modeling.  
Prerequisite: CVEN 343 or CVEN 622 or approval of instructor.  

CVEN 741 Tools for Highway Materials and Pavement Design  
Credits 3.3 Lecture Hours.  
Theory and practice in pavement design; pavement performance; structural design of pavement layers; types of materials used in pavement layers; characterization of pavement layer materials; concepts of pavement management; hands-on application of pavement design computational tools.  
Prerequisite(s): Graduate classification in civil engineering or approval of instructor. Stacked with CVEN 418.  

CVEN 750 Finite Element Applications in Structural Engineering  
Credits 3.2 Lecture Hours. 2 Lab Hours.  
The role of the finite element method (FEM) in structural engineering; use of commercial finite element software; application of FEM method for various structural engineering problems; selection of appropriate FEM models; types of elements and mesh sizes; use and interpretation of FEM results.  
Prerequisite: CVEN 445 or approval of instructor.
CVEN 751 Advanced Dynamics and Control of Civil Engineering Structures
Credits 3.3 Lecture Hours.
Laplace transforms; nonlinear dynamics; base isolation; viscous dampers; classical control; state-space formulation; LQR controllers; estimator design; compensator design; advanced control techniques; emphasis on the issues and applications to bridges, buildings and other large civil structures.
Prerequisite(s): CVEN 657, MEMA 647 or equivalent, or approval of instructor.

CVEN 752 Smart Structures
Credits 3.3 Lecture Hours.
Fundamentals of smart structures including structural dynamics, damping, sensors, control concepts, smart materials, modeling of smart structures, and signal processing; semi-passive concepts, energy harvesting, semi-active concepts, active vibration control, active noise control, shape adaptation, and structural health monitoring.
Prerequisite: CVEN 363 or equivalent or graduate classification in CVEN or approval of instructor.

CVEN 753/MEMA 634 Damage Mechanics of Solids and Structures
Credits 3.3 Lecture Hours.
Damage mechanics; constitutive modeling of damage behavior of materials; application of thermodynamic laws; computational techniques for predicting progressive damage and failure; plasticity; viscoplasticity; viscoelasticity; cohesive zone modeling; fatigue and creep damage; damage in various brittle and ductile materials (e.g., metal, concrete, polymer, ceramic, asphalt, biomaterial, composites).
Prerequisite: CVEN 633 or approval of instructor.
Cross Listing: MEMA 634/CVEN 753.

CVEN 754 Advanced Structural Design Studio
Credits 3.1 Lecture Hour. 6 Lab Hours.
Comparative design, construction, and service-life performance analysis of integrated and complex structural systems, including design loads, load paths, and structural detailing requirements; comparison of alternative structural system solutions; investigation into new technologies and structural design and/or construction approaches; examples drawn from bridges, buildings and other large civil structures.
Prerequisites: CVEN 659 or registration therein, CVEN 671 or registration therein, CVEN 750 or registration therein, or approval of instructor.

CVEN 765 Advanced Civil Engineering Systems
Credits 3.3 Lecture Hours.
Formulation of decision making problems at different hierarchical levels: strategic, planning and operational; includes application problems in project selection, networks, allocation, routing/scheduling, distribution, and multi-objective; introduction to exact and approximate solving techniques; optimization, heuristics, simulation, and decision analysis; solution interpretation and sensitivity analyses.
Prerequisite: CVEN 322 or approval of instructor.

CVEN 766 Highway Design
Credits 3.2 Lecture Hours. 3 Lab Hours.
Theory and practice in highway design; highway classification and design criteria, location studies, design of vertical and horizontal alignment, cross section, intersections, environmental factors, and highway drainage elements.
Prerequisites: CVEN 307 or approval of instructor.

DASC - Dairy Science
DASC 606/FSTC 606 Microbiology of Foods
Credits 3.3 Lecture Hours.
Nature and function of beneficial and defect-producing bacteria in foods; food-borne illness, effects of processing, storage and distribution; techniques for isolation and identification from foods.
Cross Listing: FSTC 606/DASC 606.

DASC 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Research methods and review of scientific literature dealing with individually selected problems in production or manufacturing and not pertaining to thesis or dissertation.

DASC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research leading to thesis or dissertation in respective fields of dairy production and dairy manufacturing.

DDDS - Doctor Dental Surgery
DDDS 532 ORTHODONTICS
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 554C PERIODONTICS
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 556C FIXED PROSTHODON
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 557C REMOVABLE PROSTH
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 559C OPERATIVE DENTIS
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 575 PAIN & ANXIETY CON
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 576 FIXED PROSTHODONTI
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 577 REM PROSTH
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 578 ORTHODONTICS
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 580 ORAL/MAXILLOFACIAL
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 581 ORAL DIAGNOSIS
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 583 PEDIATRIC DENTISTR
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 584 PERIODONTICS
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 586 PHARMACOLOGY
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 589 ENDODONTICS
Credits 1 to 10. 1 to 10 Other Hours.

DDDS 591 PROFESSIONAL ETHIC
Credits 1 to 10. 1 to 10 Other Hours.
DDDS 6510 Biochemistry/Cell and Molecular Biology
Credits 3. 3 Lecture Hours.
Chemical, metabolic cellular and molecular processes in the human body with applications to the practice of dentistry. Also includes cellular and molecular mechanisms that control gene expression and metabolic processes in human cells and tissues with an emphasis on dental examples.

DDDS 6520 Cariology and Prevention
Credit 1.5. 1.5 Lecture Hour.
Cariology, identification, progress, prevention and management of dental decay and tobacco-related oral disease; oral hygiene index and clinical utilization of plaque removal materials and techniques.

DDDS 6540 Dental Anatomy
Credits 2. 2 Lecture Hours.
Form and function of the human dentition.

DDDS 6543 Dental Anatomy-C
Credits 2. 2 Lab Hours.
Drawing and carving teeth to scale; restoring tooth form in wax to normal relation with adjacent and opposing teeth; identification of extracted natural teeth.

DDDS 6580 Dental Materials
Credit 1. 0.5 Lecture Hours. 0.5 Lab Hours.
Introduction to the effects of physical, chemical and mechanical properties on the manipulation of materials used in dentistry; laboratory exercises to demonstrate clinical applications.

DDDS 6600 General Histology
Credits 3. 1.5 Lecture Hour. 1.5 Lab Hour.
Microscopic and ultrastructural characteristics of cells, tissues and organ systems of the human; a brief introduction to function; light- and electron-microscopic study of human tissues.

DDDS 6640 Gross Anatomy
Credits 6. 3 Lecture Hours. 3 Lab Hours.
Gross morphology of the human with special emphasis on the head and neck; dissection of the cadaver.

DDDS 6660 Growth and Development
Credit 1.5. 1.5 Lecture Hour.
Prenatal growth of craniofacial structures; postnatal physical growth and maturation; development of the dentition and malocclusion; postnatal craniofacial development.

DDDS 6690 Human Behavior in Dentistry
Credits 0.5. 0.5 Lecture Hours.
Application of principles of communication and motivation relevant to doctor-patient relations, patient compliance, stress management, and management of dental anxiety and fear.

DDDS 6724 Introduction to Clinical Practice I-C
Credits 0.5. 0.5 Other Hours.
Observation and assistance of students in delivering dental services in preventive dentistry, oral diagnosis, periodontics and general dentistry, dental health education, patient interviewing, history taking and record management.

DDDS 6730 Introductory Ethics and Academic Integrity
Credits 0.5. 0.5 Lecture Hours.
Contemporary introduction to ethics in the dental profession and academic integrity in dental education.

DDDS 6740 Immunology
Credit 1. 0.5 Lecture Hours. 0.5 Lab Hours.
A lecture course to teach the basic principles of immunology as it relates to the practice of dentistry and the process of infectious disease.

DDDS 6770 Neuroscience
Credit 1.5. 1.5 Lecture Hour.
Gross structural features and functions of the human nervous system; emphasis on physiology of nerve membrane and receptors, neural pathways for the major sensory and motor systems; the cranial nerves; and the autonomies of the head and neck.

DDDS 6800 Occlusion
Credit 1. 1 Lecture Hour.
Temporomandibular joint occlusal function; intercuspal relationships; mandibular movements; record transfer; use of a semi-adjustable articulator.

DDDS 6804 Occlusion - C
Credit 1. 1 Lab Hour.
Preclinical laboratory to accompany course 6800.

DDDS 6820 Oral Histology
Credits 2. 1 Lecture Hour. 1 Lab Hour.
Normal development and structure of tissues associated with the tooth proper, its adnexa and the oral cavity; light-, scanning electron-, and transmission electron-microscopy; emphasis on clinical aspects of oral histology.

DDDS 6840 Operative Dentistry
Credit 1. 1 Lecture Hour.
Introduction to the treatment of diseased and injured teeth; emphasis on principles of cavity preparation; principles and manipulation of restorative materials.

DDDS 6844 Operative Dentistry - C
Credits 2. 2 Lab Hours.
Preclinical laboratory to accompany course 6840.

DDDS 6850 Cultural Competence in Dental Health Care and Education
Credits 0.5. 0.5 Lecture Hours.
Explores cultural differences and similarities while increasing awareness of values and beliefs that impact health care and communication. Must be taken on a satisfactory/unsatisfactory basis.

DDDS 6860 Introduction to Evidence Based Dentistry and Clinical Research
Credits 2.5. 2.5 Lecture Hours.
Lecture and group sessions to introduce the functional principles of how to formulate a focused research question and how to search the literature to identify and evaluate evidence to answer that question.

DDDS 6870 Physiology
Credits 5.5. 2.8 Lecture Hours. 2.8 Lab Hours.
Theory and principles of human body function; detailed study of the cell membrane, skeletal muscle, blood, heart, lungs, gastrointestinal system, kidney and endocrine glands; demonstration of many principles in laboratory exercises.

DDDS 6880 General Pathology
Credits 4. 2 Lecture Hours. 2 Lab Hours.
This lecture course aimed at presenting the basic mechanisms on the organ systems of the body. It is also intended to provide an understanding of the more common diseases and, where appropriate, how they might impact the management of the dental patient.
DDDS 7010 Dental Auxiliary Utilization
Credits 0.5. 0.5 Lecture Hours.
Utilization of the chair-side dental assistant; self-study module.

DDDS 7020 Endodontics
Credit 1. 1 Lecture Hour.
Introduction to endodontics; technical and biological bases for nonsurgical root canal therapy; access, cleaning, shaping and filling of root canals.

DDDS 7024 Endodontics - C
Credit 1. 1 Lab Hour.
Preclinical laboratory; discussion and demonstrations of techniques for nonsurgical root canal therapy including access opening, cleaning, shaping and filling of root canals in models and extracted teeth.

DDDS 7040 Fixed Prosthodontics
Credits 3. 3 Lecture Hours.
Instruction in the design and fabrication of fixed partial dentures and crown restorations, implants, preparations, fabrication techniques and related dental materials.

DDDS 7044 Fixed Prosthodontics - C
Credits 4. 4 Lab Hours.
Laboratory to accompany course DDDS 7040.

DDDS 7080 Introduction to Clinical Practice II
Credit 1. 0.5 Lecture Hours. 0.5 Lab Hours.
Introduction to Clinical Practice II. Introduction, orientation to the various clinical disciplines; concepts and implementation of quality assurance issues in dental practice, aseptic techniques, patient communications, diversity ethics, instrument management, initial introductory endodontics information, dental patient record management, rotations patient assignments, and culturally sensitive patient interviewing information.

DDDS 7084 Introduction to Clinical Practice II-C
Credit 1.5. 1.5 Other Hour.
Clinic applications to accompany course 7080; including rotations through various discipline clinics, several simulations of clinical operative procedures using computer documentation, small group sessions where students participate in simulated culturally sensitive patient interviewing exercises.

DDDS 7100 Operative Dentistry
Credit 1. 1 Lecture Hour.
Treatment of diseased and injured teeth; emphasis on principles of cavity preparation; principles and manipulation of restorative materials.

DDDS 7104 Operative Dentistry - C
Credits 2. 2 Lab Hours.
Preclinical laboratory to accompany course 7100.

DDDS 7120 Basic Principles and Techniques of Dentalalveolar Surgery
Credit 1. 0.5 Lecture Hours. 0.5 Lab Hours.
Introduction to the basic principles and techniques of dentoalveolar surgery; presurgical patient evaluation, risk management and assessment; surgical instrument identification and vocabulary, principles of soft tissue surgery, sterile techniques and infection control; preprosthetic surgical techniques.

DDDS 7140 Preclinical Diagnostic Sciences II
Credit 1. 1 Lecture Hour.
Introduction to clinical diagnostic methods and its vocabulary that contribute to the assessment of the dental patient. Techniques of gathering diagnostic information from the patient history, the extraoral physical examination and clinical laboratory studies.

DDDS 7160 Oral Pathology
Credits 2. 2 Lecture Hours.
Etiology, pathogenesis and clinical aspect of oral disease and oral manifestations of systemic disease.

DDDS 7170 Oral Radiology
Credits 2. 2 Lecture Hours.
The basic concepts of radiation physics, the generation of X-rays; operation of the X-ray unit; the control factors involved in the production of radiographic images, intraoral, extraoral and specialized radiographic acquisition techniques; and the radiographic interpretation of normal anatomy, dental caries, periodontal disease and dental anomalies.

DDDS 7173 Oral Radiography - C
Credits 0.5. 0.5 Other Hours.
Supervised practical experience in the application of the principles of radiographic image formation.

DDDS 7190 Preclinical Diagnostic Sciences II
Credit 1. 1 Other Hour.
Techniques and vocabulary that contribute to the diagnosis of dental diseases, abnormalities of teeth and non-dental lesions of the orofacial region. Physical and radiographic examination of oral/perioral tissues and the application of findings to diagnostic decisions are emphasized. Also, includes clinical documentation and dental treatment planning.

DDDS 7210 Orthodontics
Credit 1. 1 Lecture Hour.
Introductory information regarding evaluation of tooth position problems, treatment planning for minor orthodontic problems, including primary, mixed and adult dentitions. Diagnosis will be emphasized.

DDDS 7214 Orthodontics - C
Credit 1. 1 Lab Hour.
Basic techniques of wire and acrylic manipulation, including soldering, welding, band fabrication and bonding in a laboratory setting.

DDDS 7230 Local Anesthesia / Nitrous Oxide-Oxygen Conscious Sedation
Credit 1. 0.5 Lecture Hours. 0.5 Other Hours.
Regional pain control; nitrous oxide-oxygen sedation and enteral conscious sedation, preanesthetic evaluation of patients, techniques of administration, pharmacology, side effects, complications and risk, and management of complications.

DDDS 7250 Pediatric Dentistry
Credits 2. 1 Lecture Hour. 1 Lab Hour.
An introductory course to pediatric dentistry presented in small-group seminars, preclinical laboratory basic operative skills, diagnosis and treatment planning, behavioral management strategies, an introductory patient experience activity, and observation of clinical treatment in preparation for the pediatric clinical courses.

DDDS 7270 Periodontics
Credits 2. 2 Lecture Hours.
Classification of periodontal disease, systemic and dysfunctional factors associated with periodontal disease, diagnosis and management of periodontal diseases, emphasis on specific therapeutic techniques.

DDDS 7274 Periodontics - C
Credit 1. 0.5 Lab Hours. 0.5 Other Hours.
Periodontics – C. Clinical applications of course DDDS 7270.

DDDS 7290 Dental Pharmacology
Credits 2. 2 Lecture Hours.
Terms and principles essential to understanding the rational use of drugs in dental practice; pharmacology of drugs used in dentistry; prescription writing techniques; evaluation of patient drug histories.
DDDS 7330 Patient Management
Credits 0.5. 0.5 Lecture Hours.
Scientific basis for oral disease assessment and strategies for prevention and/or management of oral diseases.

DDDS 7350 Removable Prosthodontics
Credits 2. 2 Lecture Hours.
Concepts and techniques for fabricating complete and partial dentures. Complete dentures fabricated on a manikin, theory of various denture occlusions; RPD design and construction, immediate dentures, restoration of implants, mouth preparation and laboratory communication.

DDDS 7353 Removable Prosthodontics - C
Credits 4. 4 Lab Hours.
Preclinical laboratory to accompany course DDDS 7350.

DDDS 7400 Application of Evidence Based Dentistry I
Credits 0.5. 0.5 Other Hours.
Small group sessions review clinically relevant articles using the foundational information from the first year evidence-based dentistry course.

DDDS 7410 National Dental Board Part I Review
Credit 1. 1 Lecture Hour.
Presents discipline-based and case-based review material on the four sections of the NBDE including experience in taking practice examinations.

DDDS 7420 Microbiology
Credits 3. 3 Lecture Hours.
Microorganism metabolism, genetics, bacteriology, virology, mycology, chemotherapy, sterilization, disinfection, and the microorganisms of oral diseases.

DDDS 8000 Summer Clinic - C
Credits 0. 0 Other Hours.
All phases of clinic practice; mandatory attendance for third-year students.

DDDS 8004 Clinical Preventive Dentistry - C
Credits 0.5. 0.5 Other Hours.
Clinical applications of disease detection, risk assessment, behavioral modification and needs-based preventative measures.

DDDS 8034 Comprehensive Care Program - C
Credits 4. 4 Other Hours.
A clinical instruction and mentoring system with seminars that allows the student-clinician to learn to provide and coordinate patient care, as defined by clinical competencies, in a setting that simulates effectively managed dental practices that are patient centered and quality assured. It includes patient management skills, professionalism, ethics, time management, record and patient audits, work habits, treatment planning and other facets consistent with complete and socially sensitive patient care.

DDDS 8044 Dental Auxiliary Utilization - C
Credit 1. 1 Other Hour.
Utilization of chairside dental assistant, clinical applications.

DDDS 8060 Endodontics
Credit 1. 1 Lecture Hour.
Clinical endodontic; diagnosis and management of pulpal and periradicular disease; integration of pulpal biology and clinical practice.

DDDS 8064 Endodontics – C
Credit 1. 1 Other Hour.
Clinical application of course DDDS 8060.

DDDS 8080 Fixed Prosthodontics
Credit 1.5. 1.5 Lecture Hour.
Biological, physiological, anatomical, and esthetic factors related to diagnosis, treatment planning and patient treatment.

DDDS 8084 Fixed Prosthodontics - C
Credits 3. 3 Other Hours.
Clinical application of course DDDS 8080.

DDDS 8140 Behavioral Dentistry/Dental Public Health
Credit 1. 1 Lecture Hour.
Behavioral management principles relevant to pain, anxiety, cultural background, etc. Management, treatment, prevention and disease control for geriatric patients. Motivational interviewing exercises for protection and management of oral health is taught. Dental public health and concepts of managing geriatric patients is included in the latter half of the course.

DDDS 8160 Anesthesia in Dentistry
Credits 0.5. 0.5 Lecture Hours.
Indications, contraindications, risks and techniques of enteral, parenteral and general anesthesia as applicable to dentistry.

DDDS 8180 Implant Dentistry
Credit 1. 0.5 Lecture Hours. 0.5 Lab Hours.
Indications and evidence-based rationale for dental implants, diagnosis and treatment planning, surgical concepts of placement, prosthodontic restorative treatment for single tooth, partially edentulous and completely edentulous patients, and maintenance procedures.

DDDS 8200 Occlusion
Credit 1. 1 Lecture Hour.
Diagnosis and treatment of potentially pathologic and clinically pathologic occlusal conditions; etiologic factors; effects of pathofunction on oral tissues; diagnostic aids and methods of treatment.

DDDS 8220 Operative Dentistry
Credit 1.5. 1.5 Lecture Hour.
Clinical principles of operative dentistry, the art and science of treating diseased teeth; restoration of proper tooth form, function and esthetics.

DDDS 8224 Operative Dentistry - C
Credits 3. 3 Other Hours.
Clinical application of course DDDS 8220.

DDDS 8240 Advanced Principles and Techniques of Dentoalveolar Surgery
Credit 1. 1 Lecture Hour.
Continuation of course DDDS 7120. Emphasis on more advanced principles and techniques of dentoalveolar surgery and patient management, advanced pre-prosthetic surgery, odontogenic infections and management, maxillary sinus conditions and disease, osseointegrated implants, and principles of biopsy.

DDDS 8241 Oral and Maxillofacial Surgery: Chronic Pain and Hospital Dentistry
Credit 1. 0.5 Lecture Hours. 0.5 Lab Hours.
Continuation of course DDDS 8240 with emphasis on more advanced surgical procedures and concepts; temporomandibular joint disease and chronic orofacial pain; peripheral nerve injuries; hospital dentistry; dentoalveolar and craniofacial trauma and management.

DDDS 8244 Oral and Maxillofacial Surgery - C
Credit 1. 1 Other Hour.
Clinical application of course DDDS 8240.
DDDS 8264 Oral Diagnosis - C  
Credit 1.5. 1.5 Other Hour.  
Provides the format for the student’s practical experience in the diagnosis and treatment planning for the dental patient; clinical rotations with patient screening; the diagnosis and treatment planning for assigned clinical patients.

DDDS 8280 Clinical Principles of Patient Evaluation  
Credits 2. 2 Lecture Hours.  
Diagnostic sciences and clinical principles of patient evaluation; interactive case-based, problem-solving course requiring the utilization of differential diagnosis skills of clinical oral signs and symptoms with an emphasis on oral pathology and a variety of head and neck diseases and conditions encountered in the practice of dentistry.

DDDS 8304 Oral Radiography - C  
Credits 0.5. 0.5 Other Hours.  
Application of basic principles, procedures and techniques of clinical radiology to patients.

DDDS 8320 Orthodontics  
Credit 1. 1 Lecture Hour.  
Introduction to orthodontic diagnosis and treatment; biological principles of tooth movement; cephalometric analysis; fundamentals of design, selection, and use of fixed and removable appliance systems and interdisciplinary interaction.

DDDS 8324 Orthodontics - C  
Credits 0.5. 0.5 Other Hours.  
Clinical application of course DDDS 8320.

DDDS 8340 Pediatric Dentistry  
Credit 1.5. 1.5 Lecture Hour.  
Lectures and small-group seminars covering treatment planning and child management; special problems in pediatric dentistry; emphasis on complete dental rehabilitation of patients.

DDDS 8344 Pediatric Dentistry - C  
Credit 1. 1 Other Hour.  
Clinical application of course DDDS 8340.

DDDS 8360 Periodontics  
Credit 1. 1 Lecture Hour.  
Introduction to advanced periodontal techniques; periodontics as it relates to general practice and comprehensive case analysis, and treatment planning emphasizing periodontal literature and interdisciplinary concerns.

DDDS 8364 Periodontics - C  
Credits 2. 2 Other Hours.  
Clinical application of course DDDS 8360.

DDDS 8370 Professional Ethics  
Credit 1. 1 Lecture Hour.  
Principles and theory; case analysis and decision-making; humanizing health care; general ethics; obligations of health professionals; bioethics; review of dental-specific ethics literature; includes small group sessions.

DDDS 8380 Medical Pharmacology  
Credit 1.5. 1.5 Lecture Hour.  
Pharmacology of drugs used in medicine impacting dental patient evaluation and management. Focus is on fundamental drug information necessary for patient evaluation, the drug history and understanding potential adverse events, mechanisms of action, pharmacokinetics pharmacodynamics, and drug interactions with medications prescribed for dental procedures.

DDDS 8400 Removable Prosthodontics  
Credit 1.5. 1.5 Lecture Hour.  
Fabrication delivery and management of removable complete dentures, partial dentures and immediate dentures.

DDDS 8404 Removable Prosthodontics - C  
Credits 3. 3 Other Hours.  
Clinical application of course DDDS 8400.

DDDS 8500 Office Medical Emergencies  
Credits 0.5. 0.5 Lecture Hours.  
Prevention, recognition and management of medical emergencies; management of medically compromised patients.

DDDS 8600 Advanced Removable Prosthodontics  
Credit 1. 1 Lecture Hour.  
Extension of course DDDS 8400 with emphasis on advanced concepts for removable complete dentures, partial dentures, immediate dentures and prosthetic restoration of implants.

DDDS 8610 Periodontics  
Credits 0.5. 0.3 Lecture Hours. 0.3 Lab Hours.  
Intended to reinforce the principles of non-surgical management of periodontal disease and to better prepare for first clinical experiences; a review of periodontal hand instrumentation, infection control in the clinic and hands-on set-up and use of the Cavitar ultrasonic instrument; includes the relationship of periodontics and restorative dentistry and the proper usage of radiosurgery in dentistry.  
Prerequisites: DDDS 7270 and DDDS 7274.

DDDS 9000 Summer Clinic  
Credits 0.  
All phases of clinical practice; mandatory attendance for fourth-year students.

DDDS 9004 Clinical Services Assignment - C  
Credits 4.5. 4.5 Other Hours.  
Clinical Services Assignment – C. Continuing clinical experience in selected specialties; emergency treatment in a practice setting; oral and maxillofacial surgery appropriate for general practice; oral diagnosis; treatment planning.

DDDS 9030 Diagnosis and Treatment Planning Seminar  
Credit 1. 1 Lecture Hour.  
Lecture and small group sessions familiarize students with “phase treatment planning,” interviewing patients, systemic disease issues, disease control, definitive treatment, maintenance and recall.

DDDS 9040 Advancements in Techniques and Materials  
Credit 1.5. 1.5 Lecture Hour.  
Innovations and advancements in dental materials and techniques; advantages and disadvantages; scientific basis for selection of materials and techniques.

DDDS 9044 General Dentistry - C  
Credits 20. 20 Other Hours.  
All phases of general dentistry performed as required for each assigned patient; seminars and student presentations. The General Dentistry program is inclusive of fixed prosthodontics, geriatrics, removable prosthodontics, operative dentistry, oral and maxillofacial surgery, oral diagnosis, orthodontics, pediatric dentistry, periodontics, endodontics, community health and preventive dentistry, oral radiography, and special care clinic.
DDD 9050 Selected Advanced Topics in Oral And Maxillofacial Surgery  
Credits 0.5. 0.3 Lecture Hours. 0.3 Lab Hours.  
Emphasis is on more advanced and complex oral and maxillofacial surgical concepts more typically performed by the specialist in oral and maxillofacial surgery; extending the student’s capability for patient evaluation. Topics include major facial trauma, bone grafting, reconstruction of head and neck defects, orthognathics, life threatening infections and others.

DDD 9070 Orthodontics  
Credit 1. 1 Lecture Hour.  
Comprehensive case analysis and treatment planning; role of the general dentist in detection, interception and treatment of orthodontic problems.

DDD 9080 Community Dentistry Externship  
Credits 0.5. 0.5 Other Hours.  
Clinical experiences with historically underserved populations throughout a community dental center, the juvenile justice center, and other public health facilities.

DDD 9090 Pediatric Dentistry  
Credit 1. 1 Lecture Hour.  
Lectures and small-group seminars, including child abuse, practice management, cleft lip/palate and case-based problem-solving exercises.

DDD 9110 Applied Pharmacology  
Credit 1. 1 Lecture Hour.  
Pharmacology in dental practice; therapeutic use of drugs; toxicology; practice in evaluating patient drug histories with special emphasis on drug interactions in patients receiving multiple drug therapy.

DDD 9120 Practice Administration  
Credit 1. 1 Lecture Hour.  
Associateships, other professional practice opportunities, purchasing existing practices; locating and financing a dental practice; taxes and insurance; management, staffing and delegation of duties marketing; Occupational Safety and Health Administration; stress management; third-party consideration.

DDD 9140 Professional Ethics and Dental Jurisprudence  
Credits 0.5. 0.5 Lecture Hours.  
Principles and theory, professional responsibility; case discussion and analysis/decision-making; humanizing health care; virtue ethics; legal aspects of dental practice; state board interactions and policies.

DDD 9160 Senior Seminar  
Credit 1. 1 Lecture Hour.  
Topics and issues of special concern to dental practitioners.

DDD 9190 Advanced Principles of Patient Evaluation  
Credit 1. 1 Lecture Hour.  
Advanced problem-solving for complex dental diagnostic issues; case presentations with focus on medically compromised patients, uncommon dental diseases and treatment planning.

DDD 9200 Comprehensive Care for the Medically Compromised and Special Needs Patients  
Credits 0.5.  
Reviews management and treatment issues relevant to medically compromised and special needs patients. Includes health history, medication issues, treatment planning, material and techniques, clinical management and needs assessment for sedation. The information enhances the students interactions in the special care clinic and the General Dentistry Clinic.

DDD 9210 Advanced Technologies in General Dentistry  
Credits 0.5.  
Utilization of advanced technologies such as radiosurgery, the dental operating microscope, soft tissue lasers, CAD/CAM systems, the Isolite retraction/illumination/aspiration system and the iTero Optical impression system in order to familiarize the students with the operation and use of this equipment prior to use in the clinic.

DDD 9220 Enteral Conscious Sedation and Emergency Protocols  
Credit 1.  
This course will provide information regarding Level 1 permit rules and regulations, physical assessment, pharmacology of enteral agents, local anesthesia/nitrous implications, pediatric assessment and clinical protocols related to the safe delivery of Enteral Conscious Sedation. This course satisfies the didactic requirements for a Level 1: Minimal Sedation Permit in the State of Texas. Must be taken on a satisfactory/unsatisfactory basis.

DDD 9230 Advanced Endodontics Concepts  
Credits 0.5. 6 Lecture Hours.  
Advanced course for senior dental students to broaden their understanding of clinical endodontic concepts including cleaning and shaping techniques, complex diagnoses, obturation systems, irrigation protocols, inter-relationship of endodontics with restorative and periodontal principles, resorption, and National Board review.

Prerequisites: ENDO 7020, ENDO 7024, ENDO 8060.

DDD 9240 National Board Dental Exam Part II Review  
Credit 1. 1 Lecture Hour.  
Formal establishment of a mandatory NBDE II review course in the fall semester of the D4 curriculum; intended outcome of this review is to increase the first-time pass rate on the NBDE II.

Prerequisite: DDDS 7410.

DDD 9250 Managing Cultural Issues in Patient Care  
Credits 0.5. 0.5 Lecture Hours.  
Allows student reflection on care provided to patients who identify with cultures that differ from their own to assess strengths and weaknesses in their ability to provide culturally sensitive care and recognize strategies that can be used to effectively manage similar encounters in the future. Must be taken on a satisfactory/unsatisfactory basis.

ECEN - Electrical & Comp Engr

ECEN 600 Experimental Optics  
Credits 4. 3 Lecture Hours. 2 Lab Hours.  
Hardware, electronic interfaces, and experimental techniques for optics including optical mechanics, component mounting techniques, passive optical components, interferometers and precision alignment, basic electronics including op amps, active optical elements such as acousto-optics, servos in optics, laser intensity stabilization, lock-in amplifier and frequency stabilization.

Prerequisite: Approval of instructor.

ECEN 601 Linear Network Analysis  
Credits 3. 3 Lecture Hours.  
Signal theory treatment of continuous and discrete signals and systems; vector spaces, projection and sampling theories, Fourier, Laplace and Z Transforms.
ECEN 602 Computer Communication and Networking  
Credits 3. 3 Lecture Hours.  
Computer communication and computer networks; use of the International Standards Organization (ISO) seven-layer Open Systems Interconnection model as basis for systematic approach; operational networks to be included in the study of each layer; homework assignments to make use of a campus computer network.  
Prerequisite: ECEN 646 or equivalent probability background.

ECEN 603 Time-frequency Analysis and Multirate Signal Processing  
Credits 3. 3 Lecture Hours.  
Basic functions; short-time Fourier transform; Gabor transform; linear time-scale/time-frequency analysis; time-frequency resolution; Wigner-Ville distribution; Ambiguity function; wavelet series; multi-rate filter bank; orthogonality and biorthogonality; subband coding and pattern recognition.

ECEN 604 Channel Coding for Communications Systems  
Credits 3. 3 Lecture Hours.  
Channel coding for error control, finite field algebra, block codes, cyclic codes; BCH codes; convolutional codes; Trellis coded modulation, including ungerboeck codes and coset codes; performance on gaussian and rayleigh channels; applications to communications systems.  
Prerequisites: Approval of instructor and graduate classification.

ECEN 605 Linear Control Systems  
Credits 4. 3 Lecture Hours. 3 Lab Hours.  
Application of state variable and complex frequency domain techniques to analysis and synthesis of multivariable control systems.  
Prerequisite: ECEN 420 or equivalent.

ECEN 606 Nonlinear Control Systems  
Credits 3. 3 Lecture Hours.  
Techniques available to analyze and synthesize nonlinear and discontinuous control systems. Modern stability theory, time-varying systems, DF, DIF, Lyapunov Theory, adaptive control, identification and design principles for using these concepts; examples from a variety of electronic and electromechanical systems.  
Prerequisite: ECEN 605.

ECEN 607 Advanced Analog Circuit Design Techniques  
Credits 4. 3 Lecture Hours. 2 Lab Hours.  
Design of analog circuits using conventional and non-conventional voltage techniques, including floating gate, bulk driven and enhanced wide swing structures.  
Prerequisite: ECEN 474 or approval of instructor.

ECEN 608/MEEN 674 Modern Control  
Credits 3. 3 Lecture Hours.  
Vector Norms; Induced Operator Norms; Lp stability; the small gain theorem; performance/robustness trade-offs; L1 and Hoo optimal P control as operator norm minimization; H2 optimal control.  
Prerequisite: ECEN 605 or equivalent.  
Cross Listing: MEEN 674/ECEN 608.

ECEN 609/MEEN 675 Adaptive Control  
Credits 3. 3 Lecture Hours.  
Basic principles of parameter identification and parameter adaptive control; robustness and examples of instability; development of a unified approach to the design of robust adaptive schemes.  
Prerequisite: ECEN 605 or approval of instructor.  
Cross Listing: MEEN 675/ECEN 609.

ECEN 610 Mixed-Signal Interfaces  
Credits 4. 3 Lecture Hours. 2 Lab Hours.  
Mixed - Signal Interfaces. Analog-to-digital and digital-to-analog converter architectures including Nyquist rate and oversampled converters; definition of basic data converter specifications and figures of merit; background and foreground calibration techniques to improve performance of data converters; low-power (green topologies) data converters design; state of the art mixed-signal interfaces such as transmitters and receivers front-ends in wireless and wireline communications transceivers; introduction to calibration techniques for digitally-assisted transceivers.  
Prerequisite: ECEN 474 or approval of instructor.

ECEN 611 General Theory of Electromechanical Motion Devices  
Credits 3. 3 Lecture Hours.  
Winding function theory; inductances of an ideal doubly cylindrical machine; inductances of salient-pole machines, reference frame and transformation theory; dynamic equations of electric machines; steady-state behavior of electric machines.  
Prerequisite: Approval of instructor or graduate classification.

ECEN 612 Computer Aided Design of Electromechanical Motion Devices  
Credits 4. 3 Lecture Hours. 3 Lab Hours.  
Magnetic circuits and field distribution of electric machines; main flux path calculation; calculation of magnetizing and leakage inductance; calculation of electric machine losses; principle of design of various electric machines; finite element design of electromechanical motion devices.  
Prerequisite: Approval of instructor or graduate classification.

ECEN 613 Rectifier and Inverter Circuits  
Credits 3. 3 Lecture Hours.  
Analysis/design of single phase, three phase rectifiers; phase control and PWM rectifiers; line harmonics; power factor; harmonic standards; passive and active correction methods; inverters; PWM methods; effect of blanking time; zero voltage switching and multilevel inverter; application of these systems in UPS and AC motor drives.  
Prerequisite: ECEN 438 or approval of instructor.

ECEN 614 Power System State Estimation  
Credits 3. 3 Lecture Hours.  
The large electric power system state estimation problem; issues of network observability; bad measurements detection/identification; sparse matrix vector techniques for computational efficiency.  
Prerequisite: ECEN 460.

ECEN 615 Methods of Electric Power Systems Analysis  
Credits 3. 3 Lecture Hours.  
Digital computer methods for solution of the load flow problem; load flow approximations; equivalents; optimal load flow.  
Prerequisite: ECEN 460 or approval of instructor.

ECEN 616 Power System Electromagnetic Transients  
Credits 3. 3 Lab Hours.  
Modeling of power system components for electromagnetic transient studies; digital computer methods for computation of transients.  
Prerequisites: ECEN 459 and ECEN 460.

ECEN 617 Advanced Signal Processing for Medical Imaging  
Credits 3. 3 Lecture Hours.  
This is a graduate-level course covering several advanced signal processing topics in medical imaging: multi-dimensional signal sampling and reconstruction, bio-signal generation and optimal detection, Fourier imaging, Radon transform-based tomographic imaging, multi-channel signal processing, as well as constrained reconstruction, rapid imaging, image segmentation, registration and analysis.  
Prerequisite: Approval of the instructor.
ECEN 619 Internet Protocols and Modeling
Credits 3.3 Lecture Hours.
Wide spectrum of Internet protocols that make it work; analytical capabilities to evaluate the performance of complex Internet protocols; aspects of the Internet protocols, including principles, design and implementation, and performance modeling and analysis; core components of Internet protocols such as transport (TCP, UDP), network and routing (IP, RIP, OSPF, EGP, BGP-4, etc.).
Prerequisite: Approval of instructor.

ECEN 620 Network Theory
Credits 3.3 Lecture Hours.
Development and application of advanced topics in circuit analysis and synthesis in both the continuous and discrete time and frequency domains.
Prerequisite: ECEN 326 or equivalent.

ECEN 621 Mobile Wireless Networks
Credits 3.3 Lecture Hours.
Foundations of advanced mobile wireless networks, how they are designed, and how well they perform. Topics include fundamentals on mobile wireless networks, TCP/IP over wireless links, fading-channel modeling, CDMA, OFDM, MIMO, error control, IEEE 802.11 protocols, cross-layer optimization, wireless QoS, mobile multicast, VANETs, wireless-sensor networks, wireless networks security.
Prerequisites: Basic-level "Computer Networks" class or consent of instructor.

ECEN 622 Active Network Synthesis
Credits 3.3 Lecture Hours.
Methods of analyzing and synthesizing active networks; sensitivity analysis, methods of rational fraction approximation, OP AMP modeling and stability.
Prerequisite: ECEN 457 or equivalent.

ECEN 625 Millimeter-wave Integrated Circuits
Credits 3.3 Lecture Hours.
Applications of millimeter-wave integrated circuits for wireless transceiver; principles of operation, modeling, design and fabrication of the most common millimeter-wave CMOS, SiGe and RF MEMS circuits.
Prerequisite: Graduate classification; approval of instructor.

ECEN 628 Linear System Theory
Credits 3.3 Lecture Hours.
Application of functional analysis and geometric concepts to the analysis and synthesis of control systems.
Prerequisite: ECEN 605.

ECEN 629 Convex Optimization for Electrical Engineering
Credits 3.3 Lecture Hours.
Introduction of convex optimization including convex set, convex functions, convex optimization problems, KKT conditions and duality, unconstrained optimization, and interior-point methods for constrained optimization; specific application examples in communication/information theory, signal processing, circuit design, and networking, which are based on state-of-art research papers.
Prerequisites: Linear Algebra (familiar with operations over vectors and matrices).

ECEN 630 Analysis of Power Electronic Systems
Credits 3.3 Lecture Hours.
Analysis and control of semiconductor switching power converters using specialized methods such as Fourier series, state-space averaging, time domain transfer functions, sliding mode, quadrometrics and other discontinuous orthogonal functions; application of the above techniques in practice; selected research publications.
Prerequisite: Approval of instructor.

ECEN 631 Fiber-Optic Devices
Credits 3.3 Lecture Hours.
Fiber optic waveguides; directional couplers; polarization; poincare sphere fractional wave devices; PM fiber; interferometric devices and sensors fiber gyroscope; faraday effect devices; multiplexing techniques.
Prerequisite: Approval of instructor.

ECEN 632 Motor Drive Dynamics
Credits 3.3 Lecture Hours.
Mathematical analysis of adjustable speed motor drive dynamics; direct torque control in dc and ac machines; the theory of field orientation and vector control in high performance ac motor drives; motion control strategies based on the above theories; microcomputer, signal and power circuit implementation concepts.
Prerequisite: Approval of instructor.

ECEN 633 Optimum Control Systems
Credits 3.3 Lecture Hours.
Variational approach to the development of algorithms for the solution of optimum control problems; necessary and sufficient conditions, numerical methods, and analysis and comparison of optimal control results to classical theory.
Prerequisite: ECEN 605.

ECEN 635 Electromagnetic Theory
Credits 3.3 Lecture Hours.
Maxwell's equations, boundary conditions, Poynting's theorem, electromagnetic potentials, Green's functions, Helmholtz's equation, field equivalence theorems; applications to problems involving transmission scattering and diffraction of electromagnetic waves.
Prerequisites: ECEN 322; ECEN 351 or equivalent.

ECEN 636 Phased Arrays
Credits 3.3 Lecture Hours.
Theory and application of phased array antennas, radiators and sensors; spatial and spectral domain analysis of phased arrays including element-by-element, infinite array and Fourier methods; applications will include phased arrays, adaptive arrays, and synthesis array antennas; for use in radar, imaging and biomedical treatment and diagnosis.
Prerequisite: ECEN 322 or equivalent.

ECEN 637 Numerical Methods in Electromagnetics
Credits 3.3 Lecture Hours.
Numerical techniques for solving antenna, scattering and microwave circuits problems; finite difference and finite element differential equation methods with emphasis on the method of moments integral equation technique.
Prerequisites: ECEN 351 or ECEN 635; CSCE 203 or equivalent.

ECEN 638 Antennas and Propagation
Credits 3.3 Lecture Hours.
Application of Maxwell's equations to determine electromagnetic fields of antennas; radiation, directional arrays, impedance characteristics, aperture antennas.
Prerequisite: ECEN 351.

ECEN 639 Microwave Circuits
Credits 3.3 Lecture Hours.
Introduction to high frequency systems and circuits; provides background information needed to understand fundamentals of microwave integrated circuits; includes usage of S-parameters, Smith Charts, stability considerations in designing microwave circuits; utilizes CAD program "Super Compact" demonstrating design synthesis optimization and analysis of monolithic devices and circuits.
Prerequisite: Graduate classification.
ECEN 640 Thin Film Science and Technology
Credits 3. 3 Lecture Hours.
Thin film technology in semiconductor industry; topics include the basic growth mechanisms for thin films (growth models, lattice matching epitaxy and domain matching epitaxy), the instrumental aspects of different growth techniques and advanced topics related to various applications.
Prerequisites: Graduate standing.

ECEN 641 Microwave Solid-State Integrated Circuits
Credits 3. 3 Lecture Hours.
Microwave two-terminal and three-terminal solid-state devices; waveguide and microstrip solid-state circuits; theory and design of microwave mixers, detectors, modulators, switches, phase shifters, oscillators and amplifiers.
Prerequisite: ECEN 351.

ECEN 642 Digital Image Processing
Credits 3. 3 Lecture Hours.
Digital Image Processing techniques; stresses filtering, transmission and coding; fast transform techniques; convolution and deconvolution of model noise.
Prerequisites: ECEN 447 and ECEN 601.

ECEN 643 Electric Power System Reliability
Credits 3. 3 Lecture Hours.
Design and application of mathematical models for estimating various measures of reliability in electric power systems.
Prerequisite: ECEN 460 or approval of instructor.

ECEN 644 Discrete-Time Systems
Credits 3. 3 Lecture Hours.
Linear discrete time systems analysis using time domain and transform approaches; digital filter design techniques with digital computer implementations.
Prerequisite: ECEN 601.

ECEN 646 Statistical Communication Theory
Credits 3. 3 Lecture Hours.
Concepts of probability and random process theory necessary for advanced study of communications, stochastic control and other electrical engineering problems involving uncertainty; applications to elementary detection and estimation problems.
Prerequisite: Registration in ECEN 601 or approval of instructor.

ECEN 647 Information Theory
Credits 3. 3 Lecture Hours.
Definition of information; coding of information for transmission over a noisy channel including additive gaussian noise channels and waveform channels; minimum rates at which sources can be encoded; maximum rates at which information can be transmitted over noisy channels.
Prerequisite: ECEN 646 or equivalent probability background.

ECEN 648 Principles of Magnetic Resonance Imaging
Credits 3. 3 Lecture Hours.
Introduction to the theory and design of magnetic resonance imaging systems; fundamental physical and mathematical introduction to image acquisition and reconstruction using magnetic resonance; overview of imaging system design, including magnets, imaging gradients and radio-frequency systems, contrast mechanisms, resolution.
Prerequisite: ECEN 314 or ECEN 322 or approval of instructor.

ECEN 649 Pattern Recognition
Credits 3. 3 Lecture Hours.
Introduction to the underlying principles of classification, and computer recognition of imagery and robotic applications.
Prerequisites: MATH 601 and/or STAT 601 and approval of instructor.

ECEN 650 High Frequency GaAs/SiGe Analog IC Design
Credits 4. 3 Lecture Hours. 3 Lab Hours.
High frequency integrated circuit design using non-conventional technologies such as GaAs and SiGe, with the emphasis on wireless and broadband communication circuits. Device operation, basic building blocks and typical applications.
Prerequisite: ECEN 474 or approval of instructor.

ECEN 651 Microprogrammed Control of Digital Systems
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Hardware and software concepts involved in the design and construction of microprocessor-based digital systems; microprocessor architecture; bussing; interfacing; data input/output; memories; and software development for operation and testing; design projects with microprocessors and related components.
Prerequisites: ECEN 350/CSCE 350 and ECEN 449 or approval of instructor.

ECEN 653 Computer Arithmetic Unit Design
Credits 3. 3 Lecture Hours.
Digital computer arithmetic unit design, control and memory; microprocessor arithmetic logic unit (ALU) design. High-speed addition, subtraction, multiplication and division algorithms and implementations; design and simulation with integrated circuit components and VLSI circuits.
Prerequisite: ECEN 651.

ECEN 654 Very Large Scale Integrated Systems Design
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Design and fabrication of microelectronic circuits such as registers, selectors, PLAs, sequential and microprogrammed machines via large scale integrated circuitry with emphasis on high-level, structured design methods for VLSI systems; design small to medium scale integrated circuits for fabrication by industry.
Prerequisites: ECEN 454 or equivalent undergraduate VLSI course.

ECEN 655 Advanced Topics in Channel Coding
Credits 3. 3 Lecture Hours.
Advanced topics in Channel Coding including turbo codes, low density parity check codes, iterative decoding and applications of iterative decoding principles.
Prerequisite: ECEN 604 or graduate classification.

ECEN 656 Low-Noise Electronic Design
Credits 3. 3 Lecture Hours.
Low-noise design; surveying the subject of handling electronic noise from theory to measurement, design, research and developments.
Prerequisite: Approval of instructor.

ECEN 657 Parallel/Distributed Numerical Algorithms and Applications
Credits 3. 3 Lecture Hours.
A unified treatment of parallel and distributed numerical algorithms; parallel and distributed computation models, parallel computation or arithmetic expressions; fast algorithms for numerical linear algebra, partial differential equations and nonlinear optimization.
Prerequisite: MATH 304 or equivalent.
Cross Listing: CSCE 659/ECEN 659.
ECEN 660 BioMEMS and Lab-on-a-Chip
Credits 3.3 Lecture Hours.
Introduction to lab-on-a-chip technology; microfabrication techniques commonly used in BioMEMs device fabrication; microfluidics miniaturized systems for chemical and biomedical applications such as separation, diagnosis tools, implantable devices, drug delivery, and microsystems for cellular studies and tissue engineering; will gain a broad perspective in the area of miniaturized systems for biomedical and chemical applications.
Prerequisite: Approval of instructor.

ECEN 661 Modulation Theory
Credits 3.3 Lecture Hours.
Optimum receiver principles and signal selection for communication systems with and without coding; system implementation, and waveform communication using realistic channel models.
Prerequisite: ECEN 646.

ECEN 662 Estimation and Detection Theory
Credits 3.3 Lecture Hours.
Probabilistic signal detection theory and parameter estimation theory; Neyman-Pearson, UMP, and locally optimal tests; discrete time Markov processes and the Kalman and Wiener filters; bayesian, maximum likelihood and conditional mean estimation methods.
Prerequisite: ECEN 646.

ECEN 663 Data Compression with Applications to Speech and Video
Credits 3.3 Lecture Hours.
Characterization and representation of waveforms; digital coding of waveforms including PCM, delta modulation, DPCM, tree/trellis coding, runlength coding, sub-band coding and transform coding; rate distortion theoretic performance bounds.
Prerequisites: ECEN 601 and ECEN 646.

ECEN 664 Nanotechnology Fabrication
Credits 3.3 Lecture Hours.
Cutting edge nanostructure fabrication techniques for both top-down and bottom up approaches.
Prerequisite: Approval of instructor.

ECEN 665 Integrated CMOS RF Circuits and Systems
Credits 4.3 Lecture Hours. 2 Lab Hours.
Introduction to wireless communication systems at the theoretical, algorithmic and circuit levels; emphasis on simulation at the architecture, transistor levels of the communication systems; focus on circuits implementable on CMOS and BiCMOS technologies.
Prerequisites: ECEN 453, ECEN 456, ECEN 474.

ECEN 666 Power System Faults and Protective Relaying
Credits 3.3 Lecture Hours.
Calculation of power system currents and voltages during faults; protective relaying principles, application and response to system faults.
Prerequisite: ECEN 460 or approval of instructor.

ECEN 667 Power System Stability
Credits 3.3 Lecture Hours.
Steady-state, dynamic and transient stability of power systems; solution techniques; effect of generator control systems.
Prerequisite: ECEN 460 or approval of instructor.

ECEN 668 High Voltage Direct Current (HVDC) Transmission
Credits 3.3 Lecture Hours.
Overview of HVDC systems; comparison of AC and DC power transmission; study of six-pulse and twelve-pulse power converters; analysis and control of HVDC systems; harmonics and power factor effects; system faults and misoperations; state of the art and future developments in HVDC technology; inspection trips.
Prerequisite: Approval of instructor.

ECEN 669 Engineering Applications in Genomics
Credits 3.3 Lecture Hours.
Tutorial introduction to the current engineering research in genomics. The necessary Molecular Biology background is presented and techniques from signal processing and control are used to (i) unearth intergene relationships (ii) model genetic regulatory networks and (iii) alter their dynamic behavior.
Prerequisite: ECEN 605 or approval of instructor.

ECEN 670 Fiber Optic Networks
Credits 3.3 Lecture Hours.
Components, topologies and architecture for communication networks based on the optical fiber transmission medium; examples based on recent publications in technical literature.
Prerequisite: Graduate classification.

ECEN 671 Solid State Devices
Credits 3.3 Lecture Hours.
Development of mathematical analysis and systematic modeling of solid state devices; relationships of measurable electrical characteristics to morphology and material properties of solid state devices, p-n junction, bipolar and unipolar transistors.
Prerequisite: ECEN 656 or approval of instructor.

ECEN 674/PHYS 674 Introduction to Quantum Computing
Credits 3.3 Lecture Hours.
Introduces the quantum mechanics, quantum gates, quantum circuits and quantum hardware of potential quantum computers; algorithms, potential uses, complexity classes, and evaluation of coherence of these devices.
Prerequisites: MATH 304, PHYS 208.
Cross Listing: PHYS 674/ECEN 674.

ECEN 675 Integrated Optoelectronics
Credits 3.3 Lecture Hours.
Light propagation and interactions in anisotropic media; electrooptic and acoustooptic effects; passive and active guided-wave devices; fabrication and characterization.
Prerequisite: ECEN 464 or equivalent.

ECEN 676/CSCE 676 Advanced Computer Architecture
Credits 3.3 Lecture Hours.
Design of advanced computers for parallel processing; emphasis on the overall structure; interconnection networks; including single-stage and multi-stage structures; shared memory and message passing architectures; control-flow and demand-driven programming; multithreaded architectures; fine-grain and coarse-grain parallelism; SIMD and MIMD; processor designs for parallel operation.
Prerequisite: ECEN 651 or CSCE 614 or approval of instructor.
Cross Listing: CSCE 676.

ECEN 677 Control of Electric Power Systems
Credits 3.3 Lecture Hours.
Modeling, analysis and real-time control of electric power systems to meet the requirements of economic dispatch of voltage and power.
Prerequisite: Approval of instructor.
ECEN 679 Computer Relays for Electric Power Systems  
Credits 3. 3 Lecture Hours.
Real-time digital computer application to protective relaying; extensive overview of digital protection algorithms; latest technological advancements as microprocessor-based relays, fiber-optic communication systems, unconventional instrument transformers, dynamic testing tools and methodologies.  
Prerequisite: Approval of instructor.

ECEN 680/CSCE 680 Testing and Diagnosis of Digital Systems  
Credits 3. 3 Lecture Hours.
The theory and techniques of testing VLSI-based circuits and systems, and design for testability.  
Prerequisites: ECEN 220 or ECEN 248 or equivalent; ECEN 350/CSCE 350 or CSCE 321 or equivalent.  
Cross Listing: CSCE 680/ECEN 680.

ECEN 681 Seminar  
Credit 1. 1 Lecture Hour.
Reports and discussion of current research and of selected published technical articles. May be taken four times for credit.  
Prerequisite: Graduate classification in electrical and computer engineering.

ECEN 683 Wireless Communication Systems  
Credits 3. 3 Lecture Hours.
Wireless applications, modulation formats, wireless channel models and simulation techniques, digital communication over wireless channels, multiple access techniques, wireless standards.  
Prerequisite: ECEN 646 or approval of instructor.

ECEN 684 Professional Internship  
Credits 1 to 4. 1 to 4 Other Hours.
Engineering research and design experience at industrial facilities away from the Texas A&M campus; design projects supervised by faculty coordinators and personnel at these locations; projects selected to match student's area of specialization.  
Prerequisites: Graduate classification and one semester of coursework completed.

ECEN 685 Directed Studies  
Credits 1 to 12. 1 to 12 Other Hours.
Research problems of limited scope designed primarily to develop research technique.  

ECEN 686 Electric and Hybrid Vehicles  
Credits 3. 3 Lecture Hours.
Fundamental concepts of electric and hybrid-electric vehicles introduced, component requirements and system design methodologies discussed; vehicle system analysis and simulation methods presented.  
Prerequisite: Graduate classification or approval of instructor.

ECEN 687 Introduction to VLSI Physical Design Automation  
Credits 3. 3 Lecture Hours.
Algorithms and techniques for VLSI design automation, including basic optimization techniques, high level synthesis, logic synthesis/verification, physical design, timing verification and optimization.  
Prerequisite: ECEN 248.

ECEN 688 IC MEMS and Sensor Fabrication  
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Fundamental unit processes for the fabrication of silicon IC's and extension of these processes to the specialized micro-machining operations used for MEMS and sensor fabrication; basic process operations used in the laboratory to build simple IC structures; devices then characterized.  
Prerequisite: ECEN 325, ECEN 370, or approval of instructor.

ECEN 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Advanced topics of current interest in electrical engineering. May be repeated for credit.  
Prerequisite: Approval of instructor.

ECEN 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

ECEN 694 Nanobiotechnology  
Credits 3. 3 Lecture Hours.
Introduction to advances in nanobiotechnology; includes fabrication of micro or nano structures, molecular manipulation, medical diagnostic and treatment options, nano scale machines such as molecular motors for drug delivery.  
Prerequisite: Graduate classification; approval of instructor.

ECEN 696 Erbium-Doped Amplifier: Technology and Applications  
Credits 3. 3 Lecture Hours.
Prerequisite: ECEN 370 or approval of instructor.

ECEN 699 Advances in VLSI Logic Synthesis  
Credits 3. 3 Lecture Hours.
Logic representation, manipulation, and optimization; combinational and sequential logic; Boolean function representation schemes; exact and heuristic two-level logic minimization; multi-valued logic representation and manipulation; multi-level logic representation and minimization; testing; technology mapping.  
Prerequisites: Approval of instructor and graduate classification.

ECEN 704 VLSI Circuit Design  
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Analysis and design of monolithic analog and digital integrated circuits using NMOS, CMOS and bipolar technologies; device modeling; CAD tools and computer-aided design; design methodologies for LSI and VLSI scale circuits; yield and economics; test and evaluation of integrated circuits.

Prerequisites: Approval of instructor.

ECEN 710 Switching Power Supplies  
Credits 3. 3 Lecture Hours.
Operating principles of switching power supplies; analysis and in-depth design of several types of switching regulators including buck, boost, forward, flyback, half and full bridge switching regulator analysis; elements of transformer and magnetic design; state space analysis and feedback loop stabilization principles; application of these in the industry.  
Prerequisites: ECEN 438 or equivalent, approval of instructor.
ECEN 711 Sustainable Energy and Vehicle Engineering  
Credits 3.3 Lecture Hours.  
Forms of sustainable and unsustainable energy resources and the basic system engineering limits of each; specific problems of sustainable transportation energy on the bases of vehicle and power engineering; issues related to energy efficiency, life cycle analysis, global warming, pollution, economic and social considerations.  
Prerequisite: Graduate classification in engineering.

ECEN 712 Power Electronics for Photovoltaic Energy Systems  
Credits 3.3 Lecture Hours.  
Sustainable energy sources such as photovoltaic, fuel cell, wind, and others require power electronics to perform energy conversion and conditioning in order to convert their native form of electrical generation to a format compatible with the ac utility grid; exploration of the salient electrical characteristics of solar photovoltaic sources, the requirements for grid-connection and the power electronic circuits and controls needed to perform the interconnection and control.  
Prerequisite: ECEN 438 or instructor approval.

ECEN 714 Digital Integrated Circuit Design  
Credits 3.2 Lecture Hours. 2 Lab Hours.  
Analysis and design of digital devices and integrated using MOS and bipolar technologies and computer aided simulation.  
Prerequisite: Graduate classification.

ECEN 715 Physical and Economical Operations of Sustainable Energy Systems  
Credits 3.3 Lecture Hours.  
Operational issues for sustainable electric energy systems; basic relevant topics in engineering, optimization and economic concepts; modular view of individual electric energy processing components; physical and market operations in electricity industry in support of sustainable energy integration; computer simulations and demonstrations to create and evaluate examples of power systems.  
Prerequisite: ECEN 214, ECEN 420, ECEN 460 or approval of instructor.

ECEN 720 High-Speed Links Circuits and Systems  
Credits 4.3 Lecture Hours. 3 Lab Hours.  
System and circuit design of high-speed electrical and optical link systems; includes channel properties, communication techniques, and circuit design of drivers, receivers, equalizers, and synchronization systems; project consists of link design with a statistical bit error rate simulator and interface circuit design.  
Prerequisite: ECEN 474.

ECEN 730 CMOS RFIC Engineering  
Credits 3.3 Lecture Hours.  
Introduction to CMOS radio-frequency integrated circuits (RFICs) and wireless systems and networks; theory, analysis and design of RFICs using CMOS technologies; CMOS fundamentals (device, principle, models); scattering parameters, transmission lines, distributed structures, lumped elements, impedance matching, RFIC layout, processing, test, amplifiers, oscillators, mixers; CAD programs for CMOS RFIC design.  
Prerequisites: ECEN 322 and graduate classification.

ECEN 735 Electromagnetic Field Theory  
Credits 3.3 Lecture Hours.  
Methods in wave propagation, diffraction and scattering analysis, including surface waves, creeping waves, surface plasmons and complex environments; applications to macroscopic and nano technology such as optical wave propagation in materials and wireless device wave propagation.  
Prerequisite: ECEN 635 or equivalent.

ECEN 741 Electronic Motor Drives  
Credits 4.3 Lecture Hours. 3 Lab Hours.  
Application of semiconductor switching power converters to adjustable speed DC and AC motor drives; steady state theory and analysis of electric motion control in industrial, robotic and traction systems; laboratory experiments in power electronic motor drives and their control.  
Prerequisite: Graduate classification.

ECEN 749 Microprocessor Systems Design  
Credits 3.2 Lecture Hours. 2 Lab Hours.  
Introduction to microprocessors; 16/32 bit single board computer hardware and software designs; chip select equations for memory board design, serial and parallel I/O interfacing; ROM, static and dynamic RAM circuits for no wait-state design; assembly language programming, stack models, subroutines, and I/O processing.  
Prerequisite: Graduate classification.

ECEN 750 Design and Analysis of Communication Networks  
Credits 3.3 Lecture Hours.  
Analytical approach to understanding resource allocation on the Internet; study the system in a global sense, and use a deterministic approach to study congestion control protocols; study individual queues and routers, and use a stochastic approach to understanding system performance.  
Prerequisite: ECEN 646 or some probability background.

ECEN 751 Computational Methods for Integrated System Design  
Credits 3.3 Lecture Hours.  
Integrated circuit design in a computational standpoint; VLSI circuit simulation, interconnect modeling and analysis, design and analysis of IC subsystems, parallel computing techniques for complex system design.  
Prerequisite(s): ECEN 454, ECEN 474 or equivalent.

ECEN 752 Advances in VLSI Circuit Design  
Credits 3.3 Lecture Hours.  
Gate and wire delays, CMOS transistors, DC and AC characteristics, VLSI fabrication, Static, Dynamic, Pass-gate and PLA implementation styles, SOI and GaAs technology, DRAM, SRAM and FLASH memory design, leakage and dynamic power, sub-threshold computation, clocking, transmission lines, packaging, off-chip IO, process variation and compensation, radiation tolerance.  
Prerequisite(s): Graduate classification or Instructor approval.

ECEN 753 Theory and Applications of Network Coding  
Credits 3.3 Lecture Hours.  
Fundamentals of network coding: concepts, models, linear and non-linear codes, code design, random and deterministic codes; wireless network coding; network coding for storage; practical implementations; current research trends.  
Prerequisite: Graduate classification or approval of instructor.

ECEN 754 Optimization for Electrical and Computer Engineering Applications  
Credits 3.3 Lecture Hours.  
Principles of optimization including linear and nonlinear optimization as well as electrical and computer engineering applications in signal estimation, routing in communication networks, flows in wireless networks, wafer fabrication plants, and economic dispatch in power systems.  
Prerequisites: MATH 304 or MATH 309 or MATH 311; MATH 251 or graduate classification.
ECEN 755 Stochastic Systems
Credits 3. 3 Lecture Hours.
Prerequisites: Undergraduate level probability theory; basic programming skill in any programming language (C, C++, Python, Matlab, etc.).

ECEN 760 Introduction to Probabilistic Graphical Models
Credits 3. 3 Lecture Hours.
Broad overview of various probabilistic graphical models, including Bayesian networks, Markov networks, conditional random fields, and factor graphs; relevant inference and learning algorithms, as well as their application in various science and engineering problems will be introduced throughout the course.
Prerequisites: Approval of instructor.

ECEN 761 Biosensors Lab
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Biosensors Lab is a hands on experience in basic concepts of biosensing and how to make miniaturized biosensors; various application examples associated with these sensing principles.
Prerequisite: Approval of instructor.

ECEN 762 Ultrasound Imaging
Credits 3. 3 Lecture Hours.
Covers mathematical analysis of wave propagation, scattering of ultrasound in biological tissues, electronic transducer arrays for the beam forming, models of the received signals and signal processing methods for medical ultrasound imaging of tissues. Research papers related to fundamental ultrasound imaging concepts are discussed throughout the course.
Prerequisite: Approval of instructor.

ECEN 763/BMEN 627 Magnetic Resonance Engineering
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Design, construction and application of instrumentation for MR Imaging; fundamentals of the architecture if an MR spectrometer and the gradient subsystem used for image localization; emphasis on the radiofrequency sensors and systems used for signal generation and reception.
Prerequisite(s): ECEN 410, or ECEN 411, BMEN 420, or equivalent, or approval of instructor.
Cross Listing: BMEN 627/ECEN 763.

ECEN 774 Medical Imaging
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Physics and signals in medical imaging systems; focus on magnetic resonance imaging, x-ray computer tomography, ultrasonography, nuclear medicine imaging and optical imaging; includes system architecture, source generation, energy-tissue interaction, image formation and clinical examples.
Prerequisite: ECEN 314 or equivalent, or approval of instructor.

ECEN 775/ECMT 670 Mathematical Economics I
Credits 3. 3 Lecture Hours.
Undergraduate level probability theory; basic programming skill in any programming language (C, C++, Python, Matlab, etc.).

ECEN 777 Fluctuations and Noise Electronics
Credits 3. 3 Lecture Hours.
Introduction to the research of Noise and Fluctuations; Noise and Fluctuations in electronics and other systems include virtually all scientific fields, including secure and non-secure communications, microprocessors, quantum information, mesoscopic systems, chemical sensing, corrosion diagnostics, neuro- and membrane-biology, biomedicine, etc.
Prerequisite: Approval of instructor.

ECEN 779 Introduction to Nanophotonics
Credits 3. 3 Lecture Hours.
Optical power and spectral measurements of singlemode and multimode optical fibers, hands-on arc fusion splicing, lasers, amplifiers, interferometrs, photodetectors, integrated optics, fiber-optics, fiber-optic devices, optical modulators.
Prerequisites: Equivalent of ECEN 322 and ECEN 370 or approval of instructor.

ECMT - Econometrics

ECMT 660 Mathematical Economics I
Credits 3. 3 Lecture Hours.
Use of selected types of mathematical tools in economic theory.

ECMT 669 Fundamental Mathematics for Economists
Credits 2. 2 Lecture Hours.
Mathematics of nonlinear programming; applications to micro-theoretic models of demand and production; fundamental results from matrix theory and multivariate differential calculus; systems of differential equations and stability analysis and their economic applications.

ECMT 670 Econometric Analysis of Financial Data
Credits 3. 3 Lecture Hours.
Predictability of asset returns, test of random walk hypothesis, the microstructure of securities markets, event analysis, the CAPM and arbitrage pricing theory, the term structure of interest rates, dynamic models of economic equilibrium and nonlinear financial models; provides an accessible combination of theory and practice.
Prerequisites: Graduate classification; must be enrolled in the department of economics master's program; approval of director of master's program.
ECMT 673 Economic Analytics
Credits 3. 3 Lecture Hours.
Analysis of large household, corporate and financial data involving empirical modeling and SAS programming for prediction of economic decisions and outcomes; lecture, discussion and team project presentation format.
Prerequisite: Graduate classification and enrollment in the master's program in economics.

ECMT 674 Economic Forecasting
Credits 3. 3 Lecture Hours.
Empirical application of econometric techniques to prediction in economics; model building and specification; examination of various modern forecasting techniques.
Prerequisites: Graduate classification; must be enrolled in the MS program in the department of economics; or approval of instructor.

ECMT 675 Econometrics I
Credits 3. 3 Lecture Hours.
Empirical distributions of economic variables; elementary discrete and continuous distributions expressing econometric hypotheses, distributions of estimators and test statistics.
Prerequisites: MATH 151 and MATH 152 or approval of instructor.

ECMT 676 Econometrics II
Credits 3. 3 Lecture Hours.
Use of statistics in economic theory as device for testing hypotheses, formulation of concepts and economic forecasting; regression analysis in economics problems, heteroskedasticity, autocorrelation, distributed lags, regressions with lagged dependent variable, dummy variables and in introduction to multi-equations economics models.
Prerequisite: ECMT 675 or equivalent.

ECMT 677 Applied Microeconometrics
Credits 3. 3 Lecture Hours.
Estimation methods applied to economic problems; techniques include single and simultaneous equations models; general linear model in matrix form; tests of linear restrictions; Wald, Likelihood Ratio and Lagrange Multiplier tests; seemingly unrelated regressions, simultaneous equations identification and estimation; missing observations, errors in variables and non-linear estimation in economics problems.
Prerequisites: ECMT 675 and ECMT 676; STAT 610 or approval of instructor.

ECMT 678 Nonparametric Econometrics
Credits 3. 3 Lecture Hours.
Continuation of ECMT 677. Estimation methods applied to economic problems; techniques include qualitative limited dependent variables; pooled time-series and cross-section data; instrumental variables in economics problems. May repeated for credit.
Prerequisite: ECMT 677.

ECMT 679 Time Series Econometrics
Credits 3. 3 Lecture Hours.
Advanced topics in time series econometrics, including ARMA models, unit roots and cointegration.
Prerequisite: ECMT 677.

ECMT 680 Financial Econometrics
Credits 3. 3 Lecture Hours.
Basic concepts of financial engineering and elementary theory of stochastic processes and continuous time models; selected topics related to current financial econometrics research.

ECON - Economics

ECON 603 Public Economics I
Credits 3. 3 Lecture Hours.
Economics of taxation and public spending; theoretical and empirical analysis of the shifting and incidence of income, commodity and property taxes; models of optimal taxation and public spending; analysis of taxation and spending in a federal system of government.
Prerequisite: Approval of instructor.

ECON 604 Public Economics II
Credits 3. 3 Lecture Hours.
Economics of collective action; theoretical and empirical analysis of externalities; externalities and public policy; the demand and supply of public goods; economic analysis of alternative systems of public choice; models of bureaucratic behavior.
Prerequisite: ECON 629 or approval of instructor.

ECON 607 Foundations of Microeconomic Theory
Credits 3. 3 Lecture Hours.
Examination of positive and normative analysis in economic theory; emphasis on policy applications of the theory.
Prerequisites: MATH 131 or equivalent; ECON 323 or equivalent; or approval of instructor.

ECON 609 Human Resource Economics I
Credits 3. 3 Lecture Hours.
Valuation and allocation of human resources; labor supply of households, labor supply over the life-cycle, determination of wages, human capital, migration, education, labor markets and population; use of the testable implications of theory and of evidence to explain observed labor market behavior.
Prerequisite: ECON 629 or equivalent.

ECON 610 Human Resource Economics II
Credits 3. 3 Lecture Hours.
Selected topics in labor markets; unemployment, earnings differentials, effects of occupational licensing, trade unions, income distribution, military manpower and the draft, effects of minimum wage and equal pay provisions, effects of welfare programs, the professional athlete's labor market and others; developing and analyzing empirical problems.
Prerequisite: ECON 629 or equivalent.

ECON 611 Foundations of Macroeconomic Theory
Credits 3. 3 Lecture Hours.
Development of modern static national income analysis from general equilibrium system; roles of fiscal and monetary policy in promoting economic stability.
Prerequisites: ECON 323 and ECON 410; MATH 131 or equivalent.

ECON 612 Money, Banking and Financial Markets
Credits 3. 3 Lecture Hours.
Role of financial markets and institutions in the allocation of resources in the real economy; the financial regulatory and policy infrastructure underlying financial activity to promote efficiency in asset valuation, risk management and economic growth.
Prerequisites: Graduate classification; enrolled in the department of economics master's program or approval of director of master's program.
ECON 614 Economics of Microfinance
Credits 3.3 Lecture Hours.
Analysis of recent research in financial markets in developing countries with a primary emphasis on microfinance; micro-asymmetries involved in lending; financial impact studies; the macro-economic literature on financial development and growth.
Prerequisites: ECON 607 or equivalent; graduate major in the Department of Economics’ master’s program or approval of director of master’s program.

ECON 617 Economics of the Multinational Firm
Credits 3.3 Lecture Hours.
Economics of the multinational firm, taking a firm-level approach to the study of international investment; structured around recent papers from the frontier of international trade research; examination of trends in multinational activity and exploration of the reasons behind decisions to invest abroad including understanding different types of foreign direct investment; the impact of multinational firms and how government policies impact foreign direct investment (FDI), including an overview of transfer pricing and the arm’s length principle.
Prerequisites: Graduate classification; enrolled in the department of economics master’s program.

ECON 618 Behavioral Financial Economics
Credits 3.3 Lecture Hours.
Describes how individuals and firms make financial decisions that deviate from those predicted by traditional financial or economic theory; examines how the insights of behavioral finance complement the traditional finance paradigm.
Prerequisites: Graduate classification; must be enrolled in the master’s program in the department of Economics.

ECON 629 Microeconomic Theory I
Credits 3.3 Lecture Hours.
Core ideas in theoretical microeconomics; theory of consumer and firm; theory of competitive output and factor markets.
Prerequisite: Approval of instructor.

ECON 630 Microeconomic Theory II
Credits 4.4 Lecture Hours.
Advanced treatment of consumer and production theory; game theory; general equilibrium and welfare analysis.
Prerequisites: ECON 629; ECMT 660.

ECON 631 Microeconomic Theory III
Credits 3.3 Lecture Hours.
Advanced theoretical microeconomics; comprehensive study of consumer and producer theory, general equilibrium and welfare, and failures of the competitive model.
Prerequisites: ECON 629 and ECON 630.

ECON 632 Microeconomic Theory IV
Credits 3.3 Lecture Hours.
Advanced topics in game theory; repeated games and reputation, strategic information transmission; learning and evolution; models of bargaining and networks.
Prerequisites: Graduate classification; ECON 629 and ECON 630 or approval of instructor.

ECON 633 Energy Markets and Policy
Credits 3.3 Lecture Hours.
Economics of energy markets and energy regulation with emphasis on implications for optimal energy policy; sectors include gasoline, oil, electricity, natural gas, renewables, nuclear; economic theory integrated with empirical applications from American and international experience; new energy markets, energy trading, and interaction with environmental policy.
Prerequisite: Graduate classification.

ECON 635 Monetary Theory
Credits 3.3 Lecture Hours.
Traditional and modern theories of money; general equilibrium systems and role of money in determination of prices, interest rate, income and employment.
Prerequisite: ECON 636.

ECON 636 Macroeconomic Theory I
Credits 3.3 Lecture Hours.
Theory of consumption, investment, money, interest, inflation and employment.
Prerequisite: ECON 410 or ECON 611.

ECON 637 Monetary Policy
Credits 3.3 Lecture Hours.
Effect of monetary policy on aggregate economic activity and distribution of resources; effectiveness of various policies; optimal policy in light of various institutional restrictions that exist.
Prerequisite: ECON 635.

ECON 646 Macroeconomic Theory II
Credits 3.3 Lecture Hours.
Dynamic models, open economies, disequilibrium analysis, unemployment and inflation; traditional macro models and recent developments in macro theory.
Prerequisite: ECON 636.

ECON 649 Industrial Organization I
Credits 3.3 Lecture Hours.
Industry structure, conduct and performance described and analyzed with tools of microeconomics.
Prerequisite: Approval of instructor.

ECON 650 Industrial Organization II
Credits 3.3 Lecture Hours.
Behavior of markets operating under conditions of imperfect information; construction and scientific evaluation of models designed to explain industry performance.
Prerequisite: ECON 649 or approval of instructor.

ECON 652 International Trade Theory
Credits 3.3 Lecture Hours.
Classical and neoclassical models of international trade. International price formation, patterns of trade and gains from exchange; specialization and comparative advantage; factor proportions, factor prices and the Heckscher-Ohlin theorem; foreign trade and growth; tariffs, customs unions and commercial policy.
Prerequisite: ECON 630 or approval of instructor.

ECON 655 Experimental Economics
Credits 3.3 Lecture Hours.
Experimental methods in choice behavior experiments, survey research, planned economic environments and animal experiments.
Prerequisite: Approval of instructor.
ECON 659 Behavioral Game Theory
Credits 3.3 Lecture Hours.
Static and dynamic games of complete and incomplete information and other advanced topics in game theory.

ECON 668 Decisions Under Risk and Uncertainty
Credits 3.3 Lecture Hours.
The mean-variance and expected utility decision models; the use of risk models in asset valuation, financial decision-making and economic analysis; portfolio choice, insurance demand, saving, investment and consumption decisions.
Prerequisites: ECON 607 or equivalent; enrolled in the Department of Economics’ master’s program or approval of director of the master’s program.

ECON 675 Capstone for Financial Economics/Financial Econometrics
Credits 3.3 Lecture Hours.
Integration of the knowledge gathered in coursework including micro- and macro-economics, financial economics, econometrics, forecasting, and other analytical tools; production of major group research paper utilizing professional literature, both printed and electronic, and published data.
Prerequisites: Graduate classification; 2 year master’s student enrolled in the master’s program in the department of economics.

ECON 680 Financial Economics
Credits 3.3 Lecture Hours.
Advanced theory of dynamic asset pricing utilizing the Economics of risk and uncertainty within a general equilibrium framework; stochastic calculus applications to the analysis of asset markets; theoretical foundations and empirical testing.
Prerequisites: ECON 630 and ECON 646.

ECON 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
Opportunities to put economics learned in the classroom into practice at government or industry facilities; design projects supervised by faculty coordinators and personnel at these locations; projects selected to match student’s area of specialization.
Prerequisites: Graduate classification and enrolled in the master’s program in the department of economics.

ECON 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Directed individual instruction in selected problems in economics not related to thesis or dissertation.
Prerequisites: Graduate major or minor in economics; approval of instructor.

ECON 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of economics. May be repeated for credit.
Prerequisite: Approval of department head.

ECON 690 Theory of Economic Research
Credits 3.3 Lecture Hours.
Design of research experiments in various subfields of economics, and evaluation of research results with the aid of examples taken from the current scientific literature.

ECON 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Thesis research.

EDAD - Educational Administrtn

EDAD 601 College Teaching
Credits 3.3 Lecture Hours.
Initial preparation for instruction at the college level; focuses on the basic skills, strategies and issues common to university teaching. Open to graduate students committed to teaching in any area at the college level.

EDAD 602 The Community College
Credits 3.3 Lecture Hours.
Theoretical and practical knowledge of the American community college with emphasis on the history, purposes, programs, and personnel within these institutional contexts.
Prerequisite: Graduate classification.

EDAD 603 Advanced Student Development Theory
Credits 3.3 Lecture Hours.
Advanced study of the nature, needs and characteristics of American college students; developmental tasks, peer group relations and impact of college environment on student development; research from behavioral sciences.
Prerequisites: EDAD 669; graduate classification.

EDAD 605 The Secondary School Principalship
Credits 3.3 Lecture Hours.
Role of principal in the organization of junior and senior high schools; preparation for instructional management, program planning, evaluation and scheduling.
Prerequisites: Graduate classification.

EDAD 606 Instructional Leadership Development Training
Credits 3.3 Lecture Hours.
Using an interactive format and data from a simulated Texas school, students will become adept in basic tenets and requirements of the principalship: 1) data-driven decision-making; 2) curriculum, instruction, and assessment; 3) supervision; 4) professional development; 5) organizational management; and 6) community partnerships and communication.
Prerequisite: Graduate classification.

EDAD 607 Strategic Management of Technology in Educational Systems
Credits 3.3 Lecture Hours.
Provides a systemic approach to leadership in the management of technology for school districts and campuses and enables them to model effective utilization of technology.
Prerequisite: Graduate classification.

EDAD 608 K-12 School Finance and Budgeting
Credits 3.3 Lecture Hours.
Language of education finance and budgeting; purposes and uses of policy and management strategies; traditions of framing research questions and designing studies; accepted procedures for generating, analyzing, and interpreting issues related to school finance and budgeting administration.
Prerequisite: Graduate classification.

EDAD 609 Public School Laws
Credits 3.3 Lecture Hours.
Constitutional provisions, statutory laws, court decisions and regulations governing public schools with special reference to Texas and federal relationships.
EDAD 610 Higher Education Law
Credits 3.3 Lecture Hours.
Legal aspects of administration in institutions of higher education; statutes and case law related to liability, due process, student rights, admission, employee relations and property use.
Prerequisite: Graduate classification.

EDAD 611 Higher Education Business and Finance
Credits 3.3 Lecture Hours.
Business management and financial aspects of administration in higher education; federal and state funding, institutional planning, budgeting and controlling, sources of financial support and business operations in higher education.
Prerequisite: Graduate classification.

EDAD 612 Policy Issues in the Administration of Higher Education
Credits 3.3 Lecture Hours.
Examination of conflicting positions on policy issues of importance in higher education and their direct implications for participants.
Prerequisite: Graduate classification.

EDAD 615 School Superintendency
Credits 3.3 Lecture Hours.
Examination of the role of the superintendent of schools as the chief educational officer of the local school district; major emphasis on the functions and relationships of the superintendent.
Prerequisite: Graduate classification.

EDAD 616 Administration of Staff Personnel
Credits 3.3 Lecture Hours.
Personnel organization and administration in school systems; relationship of individual to organization; organizational health, staffing, remuneration, appraisal, ethics, security, service and negotiations.

EDAD 617 African American School Desegregation
Credits 3.3 Lecture Hours.
History of African American education through the lens of school desegregation; Brown v. Board of Education decision, including the conditions and actions that led to the ruling; the ensuing era of implementation; relevance of Brown for our schools today.
Prerequisite: Graduate classification.

EDAD 618 Educational Administration in Cross Cultural Environments
Credits 3.3 Lecture Hours.
Designed to provide educational administrators insights and background into the life styles, values and aspirations of minority Americans as related to the administrative process.

EDAD 619 Contemporary Dimensions of Administering Urban Schools
Credits 3.3 Lecture Hours.
Causes and consequences of racial and socio-economic isolation, impact of school desegregation, urban school politics, alternatives for urban schools, decentralization, community control, urban population trends and housing patterns.

EDAD 620 Educational Program Evaluation
Credits 3.3 Lecture Hours.
Theory and practice of evaluation of instructional programs including research methods and design strategies to measure program outcomes; skills to evaluate personnel and projects included as components of evaluation models and management of educational evaluation functions. Open to all graduate students in education.

EDAD 621 Futurism and Global Change
Credits 3.3 Lecture Hours.
Intriguing ideas, concepts and challenges for the field of futurism and planning in a global setting; community and social educational planning techniques and future methodologies.

EDAD 622 Designing and Managing Quality Educational Systems
Credits 3.3 Lecture Hours.
Fundamental theory and principles of quality in the design and management of educational systems; the role of processes in improving educational organizations and in process-based management; principles and techniques of continuous quality improvement and the use of quality tools to understand, analyze and improve educational systems and processes.
Prerequisite: Graduate classification.

EDAD 623 Advanced Fieldwork Methods
Credits 3.3 Lecture Hours.
To explore by conducting exemplary field examples, qualitative methods, their strengths and weaknesses; to learn how to keep and utilize ethnographic reflexive journals and methodological logs; and to understand the methodological decision points which indicate one method which may be preferable to another.
Prerequisite: EDAD 690 or approval of instructor.

EDAD 624 Administration of Special Populations and Special Programs
Credits 3.3 Lecture Hours.
Administration of special educational programs for special populations of students originating at the national, state and local levels of PreK-12 educational settings.
Prerequisite: Graduate classification.

EDAD 625 Personnel Law
Credits 3.3 Lecture Hours.
Legal aspects of personnel administration, personal and academic freedoms, and administration of student discipline in public schools; statutes and case law related to due process, liability, employee rights, student rights and governance.
Prerequisite: Graduate classification.

EDAD 626 Advanced Models for Managing High Performing Educational Systems
Credits 3.3 Lecture Hours.
Systems approach to designing and managing quality/high performing educational organizations with emphasis on systems theory, system dynamics and systems modeling; application of the Malcolm Baldrige National Quality Criteria for Performance Excellence as a systemic framework for managing change and achieving high performance in educational organizations.
Prerequisite: EDAD 622.

EDAD 627 Case Studies in Higher Education Administration
Credits 3.3 Lecture Hours.
Management of institutions of higher education through case studies, simulations, problem solving exercises, and in-basket activities; analysis, synthesis and evaluation of variables and decisions in administering the academic enterprise; understanding of process and content issues in administering higher education institutions.
Prerequisite: Graduate classification.
EDAD 628 Advanced Legal Issues in Higher Education
Credits 3.3 Lecture Hours.
Legal issues associated with student affairs and higher education administration; understand establishment and maintenance of relationship with university attorneys and office of general counsel. 
Prerequisites: EDAD 610 or equivalent, graduate classification.

EDAD 630 Site-Based Management of Schools
Credits 3.3 Lecture Hours.
Examination of theory and social forces leading to site-based management of schools, establishment of campus leadership teams; setting and monitoring campus goals; interaction with community and social agencies. 
Prerequisite: Graduate classification.

EDAD 635 Administration for Special Services
Credits 3.3 Lecture Hours.
To help administrators, counselors, supervisors and teachers develop an understanding of functions, operation and evaluation of special services which support the educational program; individual study of content and on-site evaluations of organization and administration of school services programs.

EDAD 637 Administration of Change in Educational Organizations
Credits 3.3 Lecture Hours.
Relationships among individual and group behaviors; roles of administrators; on-site analysis of educational organizations and change principles.

EDAD 638 Developing School-Community Partnerships
Credits 3.3 Lecture Hours.
Current educational issues affecting public education; merging and alternative models of community education.

EDAD 639 Foundations of Educational Administration
Credits 3.3 Lecture Hours.
Selected historical, philosophical and sociological foundations and developmental dimensions of educational administration.

EDAD 641 Community Education
Credits 3.3 Lecture Hours.
Structure, purpose and strategies of community education as they relate to public school administration.

EDAD 650 Professional Development in Higher Education
Credits 3.3 Lecture Hours.
An introduction to organizational, faculty and instructional development in higher education; emphasis on research and theoretical foundations and major issues connected with teaching and learning in higher education. 
Prerequisite: Graduate classification.

EDAD 651 Education Finance and Economics
Credits 3.3 Lecture Hours.
Interdisciplinary applications of historical and current education finance and economics of education research principles and procedures as a means to improve development, analysis, administration evaluation, and improvement of educational programs; policy and organizations.
Prerequisite: Graduate classification.

EDAD 652 Politics of Education
Credits 3.3 Lecture Hours.
Interdisciplinary survey course using various fields in political science, comparative government, and American and state history; interrelationships of educational administration to political organizations.

EDAD 653 Organizational Theory and Leadership in Education
Credits 3.3 Lecture Hours.
Analyzes the relationship between administrative theory and practice by utilizing the literature in organizational theory and administrative leadership behavior and applying the concepts to administrative practice in PreK-higher educational settings; case studies, debates, simulations and role playing will be utilized to supplement lectures and discussions. 
Prerequisite: Master's degree or approval of instructor.

EDAD 654 Organizational Learning
Credits 3.3 Lecture Hours.
Focuses on developing the abilities of professionals in educational institutions and other organizations to analyze learning as an organizational function and to develop strategies to enhance organizational learning in those organizations.

EDAD 655 Administration of Higher Education
Credits 3.3 Lecture Hours.
Survey of management principles in higher education; functions in delegation, direction, operation, governance and financing applied to postsecondary institutions.

EDAD 656 Assessment and Intervention in Student Affairs
Credits 3.3 Lecture Hours.
Understanding of assessment, evaluation and research in student affairs; familiarity with existing assessment instruments for students, services, programs and facilities; understanding importance of maintaining high standards of ethics and integrity in assessment of student affairs. 
Prerequisite: Graduate classification or approval of instructor.

EDAD 669 The College Student
Credits 3.3 Lecture Hours.
Nature, needs and characteristics of American college students; developmental tasks, peer group relations and impact of college environment on student development. Research from behavioral sciences.

EDAD 670 Student Affairs Administration in Higher Education
Credits 3.3 Lecture Hours.
Student affairs administration in higher education; principles, philosophy and major theoretical issues; organization and administration theory.

EDAD 683 Field Practicum in Student Affairs Administration in Higher Education
Credits 1 to 6.1 to 6 Other Hours.
Supervised experience in professional employment settings in educational administration; practical experiences and activities in student affairs administration in higher education supervised by departmental faculty. 
Prerequisite: Approval of instructor.

EDAD 684 Internship
Credits 1 to 6.1 to 12 Other Hours.
Designed to give the prospective educational administrator job related experience under supervision in an educational setting appropriate to the selected roles in administration indicated below. 
Prerequisites are determined by each specific degree, certification or program requirements. A maximum of 6 hours credit may be earned in each internship. Prior approval required. Selected roles include: a) Community Educator, b) College Administrator, c) School Principal, d) School Superintendent.
EDAD 685 Directed Studies  
Credits 1 to 4. 1 to 4 Other Hours.  
Directed individual study of elected problem in field of educational administration.  
Prerequisite: Approval of instructor.

EDAD 687 Proseminar: Principles of Professional Practice in Education  
Credits 3. 3 Lecture Hours.  
Exploration of major principles and hallmarks of professional practices in the field of education; foundations for effective decision making and leadership in diverse settings examined; team taught.

EDAD 688 Proseminar: Analysis of Critical Issues in Education  
Credits 3. 3 Lecture Hours.  
Exploration of a critical issue in the field of education from an interdisciplinary perspective; skills developed in analyzing an issue, exploring its impact upon diverse educational settings, formulating positions and seeking alternative solutions; team taught.

EDAD 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in an identified area of educational administration. May be repeated for credit.

EDAD 690 Theory of Educational Administration Research  
Credits 3. 3 Lecture Hours.  
Theory and design of research and inquiry in various applications of models and research procedures including quantitative analyses, naturalistic inquiry, research design and preparation of research proposals, as they relate to the discipline of educational administration.  
Prerequisite: Graduate classification.

EDAD 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research for thesis or dissertation.

EDAD 692 Professional Study  
Credits 1 to 23. 1 to 12 Other Hours.  
Approved professional study of project undertaken for doctor of education degree. Preparation of a record of study summarizing the rationale, procedure and results of the completed project.  
Prerequisite: Approval of major advisor.

EDCI - Educ Curriculum & Dev.

EDCI 601 Disciplinary Knowledge and Research in Curriculum and Instruction  
Credits 3. 3 Lecture Hours.  
Emphasizes key research and researchers, discipline-specific information, and the initial identification of researchable questions in the field of curriculum and instruction.  
Prerequisite: PhD classification in TLAC.

EDCI 602 Cultural Foundations of Education  
Credits 3. 3 Lecture Hours.  
Contributions of behavioral sciences applied as analytic tools in solving problems of curriculum and instruction.

EDCI 603 Professional Development: Strategies for Teachers  
Credits 3. 3 Lecture Hours.  
Principles of organizational management, instructional design, and change theory in framing professional development programs.  
Prerequisite: Graduate classification.

EDCI 604 E-Learning Classroom Management  
Credits 3. 3 Lecture Hours.  
Focuses on the development of effective management skills crucial to successful instruction and student achievement; application of theory and research to practice and establish oneself as a professional in the area of classroom management; applicable to elementary, middle level, and secondary school settings.  
Prerequisite: Graduate classification.

EDCI 605 Qualitative Research Methods in Curriculum and Instruction  
Credits 3. 3 Lecture Hours.  
Theoretical and methodological issues related to qualitative inquiry; discussion of qualitative paradigm's ontological, epistemological, and axiological stances; review and implementation of commonly used qualitative research methods and approaches in curriculum and instruction, including narrative, phenomenology, ethnography, grounded theory, and case study approaches.  
Prerequisite: Graduate classification.

EDCI 606 Cognition, Culture and Literacies  
Credits 3. 3 Lecture Hours.  
Exploration of complex interrelationships among cognition, culture, and literacies and their implications for education.  
Prerequisite: Graduate classification.

EDCI 609 Analysis and Reporting for Records of Study  
Credits 3. 3 Lecture Hours.  
Analysis of field-generated and existing data, classroom observations, empirical tests, and discussions; links theoretical and practical educational theory to analyses of qualitative and quantitative data; teacher-leaders interpretation of classroom phenomena using research-based theories for teaching and learning.  
Prerequisites: Graduate classification; EPSY 635 or equivalent.

EDCI 610 Second Language Assessment and Development  
Credits 3. 3 Lecture Hours.  
Second language assessment and development stressing classroom situations to teach second language acquisition.  
Prerequisite: Graduate classification.

EDCI 611 Teaching English as a Second Language  
Credits 3. 3 Lecture Hours.  
Translation of theory into practice stressing various methods and techniques in ESL; relationship of language development, culture and conceptual processes to language teaching.  
Prerequisite: Graduate classification.

EDCI 612 Bilingual/ESL Content-Area Instruction  
Credits 3. 3 Lecture Hours.  
Integrating English language instruction with content-based ESL instruction in science, mathematics and social sciences for non-English speaking students.  
Prerequisite: Graduate classification.

EDCI 614 ESL for International and Intercultural Settings  
Credits 3. 3 Lecture Hours.  
International and intercultural teaching practices with major emphasis on second language instruction in an international setting.  
Prerequisite: Graduate classification.

EDCI 615 Classroom Practice in Adult ESL  
Credits 3. 3 Lecture Hours.  
Literacy practice issues in adult ESL literacy leading to assessment, instructional planning, curriculum development and program evaluation.  
Prerequisite: Graduate classification.
EDCI 617 Early Childhood Mathematics and Science
Credits 3.3 Lecture Hours.
Development of mathematical and science concepts in young children from developmental and scientific perspectives.
Prerequisite: Graduate classification.

EDCI 619 Teaching and Learning Number and Quantity Concepts
Credits 3.3 Lecture Hours.
Examination of the content, pedagogy, technology, and research on teaching and learning concepts on number and quantity concepts; discussion of contemporary issues in K-12, standards and assessment.

EDCI 620 Science, Technology, Engineering and Mathematics (STEM) Teaching and Learning
Credits 3.3 Lecture Hours.
Examination of integrated and multidisciplinary practice-based pedagogies; building of interdisciplinary bridges among content areas; melding sociocultural and cognitive factors influencing STEM education across K-12 levels; discussion of underrepresented groups binding best practices; development and evaluation of STEM project-based learning.
Prerequisite: Graduate classification.

EDCI 621 Teaching and Learning Space, Dimension, and Measurement Concepts
Credits 3.3 Lecture Hours.
Examination of the content, pedagogy, technology, and research on teaching and student learning concepts on space, dimension, and measurement concepts. Discussion of contemporary issues in K-12, standards and assessments.

EDCI 622 Theories of Learning and Teaching Mathematics
Credits 3.3 Lecture Hours.
Theoretical bases of the learning and teaching of mathematics, including an examination of the research which supports the theoretical bases.

EDCI 623 Teaching and Learning Pattern and Change Concepts
Credits 3.3 Lecture Hours.
Examination of the content, pedagogy, technology, and research on teaching and learning concepts on skills in algebra, functions and calculus. Discussion of contemporary issues in K-12, standards and assessment.

EDCI 624 Assessing Cognitive, Conceptual, and Fluency Structures Related to Learning and Teaching Mathematics
Credits 3.3 Lecture Hours.
Examines diagnostic and assessment procedures in mathematics and their potential for identifying problem areas related to children's acquisition of mathematical skills; number and quantity concepts.
Prerequisite: Graduate classification.

EDCI 625 Teaching and Learning Mathematics with Diverse Learners
Credits 3.3 Lecture Hours.
Examining diagnostic and assessment procedures in mathematics and their potential for identifying problem areas related to children's acquisition of mathematical skills; number and quantity concepts.
Prerequisite: EDCI 624.

EDCI 627 Teaching and Learning Data Analysis and Uncertainty Concepts
Credits 3.3 Lecture Hours.
Examination of the content, pedagogy, technology, and research on teaching and student learning of concepts and skills in probability, statistics, and discrete mathematics; discussion of contemporary issues and K-12 curriculum, standards and assessment.
Prerequisite: Graduate classification.

EDCI 628 Analyzing and Reporting Field Based Research
Credits 3.3 Lecture Hours.
Analyze data from classroom observation, empirical tests and interviews; link theoretical and practical mathematics education to analysis of qualitative and quantitative data; equip teacher-leaders and researchers with the resources to interpret classroom phenomena from the research perspective using research-based theories of teaching and learning.
Prerequisite: Graduate classification.

EDCI 629 Benchmarks in Urban Education
Credits 3.3 Lecture Hours.
Identifies, analyzes, and applies benchmarks in urban education using research findings.
Prerequisites: Doctoral classification; urban education emphasis or approval of instructor; concurrent enrollment in EDCI 637.

EDCI 630 Urban Education
Credits 3.3 Lecture Hours.
Develops a knowledge base in urban education; share and discuss theoretical and conceptual frameworks that permeate city schools; examines historical perspective, pedagogical knowledge and insights of urban educational experiences.
Prerequisites: Graduate classification; urban education emphasis; concurrent enrollment in EDCI 648; or approval of instructor.

EDCI 631 Mentoring the Novice Educator
Credits 3.3 Lecture Hours.
To prepare the “teaching” graduate student to observe, evaluate, and reflect upon teaching, mentoring, communication, and supervision skills that support the novice or pre-service teacher with tools necessary to be successful. Examine research related to effective mentoring and supervising strategies and behaviors in environments which support mentoring behavior.
Prerequisite: Graduate classification.

EDCI 632 Program Evaluation in Curriculum and Instruction
Credits 3.3 Lecture Hours.
Program evaluation, investigating its purposes and procedures, with attention to settings, personnel and performance; review of standards, principal theories and models; study of histories, political contexts, ethics and the nature of evidence.
Prerequisite: Graduate classification.

EDCI 633 Educator as Learner
Credits 3.3 Lecture Hours.
Designed to challenge the graduate learner as one who studies metacognition, working to understand how self and others process learning, maximize application of learning and evaluate the meaning of learning; for students working with others in a role of mentor, supervisor, administrator or coach in a PK-12 setting.
Prerequisite: EDCI 631.

EDCI 634 Reflective Inquiry
Credits 3.3 Lecture Hours.
Explores the differences and unique characteristics of moral, multiperspective, collaborative, deliberative, autobiographical, and critical inquiries, and reflective practice related to all forms of inquiry; analyzes the implications of educator growth through reflective practices and the part that reflection plays in developmental growth and professional development.
Prerequisite: Graduate classification.
EDCI 636 Educator as Researcher  
Credits 3. 3 Lecture Hours.  
Develops action research skills to enable them to critically analyze insights into the historical, philosophical and social foundations of reflective teaching and leadership in educational environments. Includes an analysis of theories, methodologies, implications and actions related to educational action research. 
Prerequisite: Graduate classification.

EDCI 637 Urban Education: Policy and Analysis  
Credits 3. 3 Lecture Hours.  
Urban education policy making processes, emphasis on interaction between politics and educational policy. 
Prerequisites: Doctoral classification; emphasis in urban education or approval of instructor; concurrent enrollment in EDCI 629.

EDCI 638 Trends in Curriculum and Instruction  
Credits 3. 3 Lecture Hours.  
Recent research and development in theories and practices of curriculum and instruction; curriculum innovations, school organization and new instructional media.

EDCI 639 Grant Writing for Professional Development  
Credits 3. 3 Lecture Hours.  
Focus on the skills necessary to address a Request for Proposal (RFP) through the development and writing of a competitive funding proposal; attention to the process of identifying foundation, public, and corporate funding opportunities available to support specific programmatic needs/areas. 
Prerequisite: Graduate classification.

EDCI 640 Language/Literacy for Bilingual/Multicultural Young Learners  
Credits 3. 3 Lecture Hours.  
Critical multicultural perspectives on the acquisition and development of communication skills by young children who represent bilingual and multicultural backgrounds; critique of language development practices as applied in education settings with young children. 
Prerequisite: Graduate classification.

EDCI 641 The African American Learner in Urban Settings  
Credits 3. 3 Lecture Hours.  
Supports graduate level students in locating, reviewing, synthesizing, and analyzing research on the African American learner in urban settings. 
Prerequisites: Doctoral classification; urban education emphasis; or approval of instructor.

EDCI 642 Multicultural Education: Theory, Research and Practice  
Credits 3. 3 Lecture Hours.  
Theoretical basis for research and training in instruction; systematic study of the needs of young children; operating procedures, programs and instructional media. 
Prerequisite: Graduate classification.

EDCI 643 Teaching in Urban Environments  
Credits 3. 3 Lecture Hours.  
Provide educators with historical perspectives, pedagogical knowledge and insights concerning educational experience of teachers and learners in urban environments. Will address cognitive, psychomotor and affective aspects of teaching and learning in urban environments. 
Prerequisite: Graduate classification.

EDCI 644 Curriculum Development  
Credits 3. 3 Lecture Hours.  
Curriculum development; bases of curriculum design; problems of balance, scope, organization, sequence, selection and articulation. 

EDCI 645 Society and Education in World Perspective  
Credits 3. 3 Lecture Hours.  
Comparative education; interrelationships among societal institutions and particular roles that education plays in different cultures and political systems.

EDCI 646 Instruction Theory  
Credits 3. 3 Lecture Hours.  
Theoretical basis for research and training in instruction; systematic study of existing research on key factors influencing instructional effectiveness. Exploration of interaction among variables of instruction. Doctoral level only.

EDCI 647 Curriculum Theory  
Credits 3. 3 Lecture Hours.  
Theoretical basis for curriculum conceptualization, development, evaluation and implementation; value and empirical basis of curriculum decision-making strategies for curriculum change. Doctoral level only.

EDCI 648 Urban Schools and Communities  
Credits 3. 3 Lecture Hours.  
Sociological, historical, philosophical, anthropological, and political dimensions of urban schools and community change; issues and contexts grounded in core disciplines of social sciences. 
Prerequisites: Graduate classification.

EDCI 650 The Bilingual/Multicultural Young Child in Family and Culture  
Credits 3. 3 Lecture Hours.  
Bilingual/multicultural notions of family/culture as foundations for learning/anthropological investigation including cross-cultural comparisons of western concepts of "child" and "parenting," critique of various constructions of child as learner within family context and monocultural perspectives of "developmentally appropriate" educational practice. 
Prerequisite: Graduate classification.

EDCI 651 Bilingual/Multicultural Early Childhood Education  
Credits 3. 3 Lecture Hours.  
Historical/current models of early childhood curriculum/methodology as a foundation for the more critical analysis of curriculum as social construction, grounded within values of a particular society or culture; bilingual/multicultural views of early childhood education, curriculum and teaching strategies requiring constant examination. 
Prerequisite: Graduate classification.

EDCI 652 Parental Involvement in Early Childhood Education  
Credits 3. 3 Lecture Hours.  
Dynamics of the family unit, school-home communication systems, legalities of parent participation in the school, parent involvement, parent training and home bound programs; development of programs with parents.

EDCI 653 Education Policy for Language-Minority Children  
Credits 3. 3 Lecture Hours.  
Analysis of language planning, educational policies and instructional models in the U.S. and internationally for the education of young language-minority students. 
Prerequisite: Graduate classification.

EDCI 654 Organization and Operation of Early Childhood Education Programs  
Credits 3. 3 Lecture Hours.  
Comprehensive survey of the various types of preschool centers serving the needs of young children; operating procedures, programs and services provided; experimental educational research projects now being conducted with young children.
EDCI 655 Contemporary Visual Culture
Credits 3.3 Lecture Hours.
Interdisciplinary investigation of visual culture and related cultural, social, political, digital, ontological, and educational issues, theories, and production and consumption practices in the postmodern era; examination of contemporary visual culture as a site of critical inquiry that promotes social justice, cultural work, and democratic pedagogy.
Prerequisite: Graduate classification.

EDCI 656 Learning Theories for Teachers of Young Children
Credits 3.3 Lecture Hours.
Educational applications developed from theory and research of young learners, specifically the processes of learning.
Prerequisite: Graduate classification.

EDCI 658 History of Education
Credits 3.3 Lecture Hours.
The genesis of formal education in the Western world beginning with the ancient Greeks and working through the Enlightenment; tracing the idea that schooling is a fundamental part of human existence and therefore crucial to all questions concerning the human condition.
Prerequisite: Doctoral classification or approval of instructor.

EDCI 659 History of American Education
Credits 3.3 Lecture Hours.
The social and institutional role of public education in the United States from 1789 to the present; including clarification of the political and economic underpinnings that have worked catalytically to change the structure of public education in terms of philosophy, methods and curricula.
Prerequisite: Doctoral classification or approval of instructor.

EDCI 660 Research Investigating the Science Teacher Professional Continuum in Texas
Credits 3.3 Lecture Hours.
Reviews general features and investigates aspects of the science teacher professional continuum (TPC), including recruitment, retention, induction, mentoring, professional development, professional culture, and reformed practice; uses extant data sets in TPC research, including literature review, conceptual framework development, research proposal, IRB approval, data analysis, and making conclusions.
Prerequisite: Graduate classification in EDCI or approval of instructor.

EDCI 661 Mixed Methods Research in Curriculum and Instruction
Credits 3.3 Lecture Hours.
Introduction to mixed methods research, including a brief history of approaches to educational research; comparison of scientific research and educational research; specific designs and methods for mixing qualitative and quantitative approaches in data collection, analysis, and synthesis.
Prerequisite: Graduate classification.

EDCI 662 Philosophical Theories of Education
Credits 3.3 Lecture Hours.
Selected historical theories of education from Plato to Skinner; evaluating educational ends and means; the nature of knowledge, its acquisition and transmission. Doctoral level only.

EDCI 663 Scientific Inquiry in K-16 Classrooms
Credits 3.3 Lecture Hours.
Theory and research on the integration of scientific inquiry into classroom instruction in K-16 learning environments, emphasizing curriculum decision-making, alignment, and design across the K-16 continuum.

EDCI 665 Science and Mathematics Curricula
Credits 3.3 Lecture Hours.
Critical exploration of the trends and issues in school science and mathematics programs; consideration of the foundations and strategies for the design, selection, and evaluation of mathematics and science curricula.

EDCI 667 Research and Foundations of Science Education
Credits 3.3 Lecture Hours.
Analysis of research in science education which relates the historical and philosophical basis of science and science teaching; emphasis on implications for improved instruction, especially on the nature of science, its relation to other disciplines, and student understanding of the scientific way of knowing.

EDCI 668 History and Culture of Science Education: 1900 to Present
Credits 3.3 Lecture Hours.
Science education as a discipline, profession, culture and a component in the education of K-16 students during the last 100 plus years in the United States and selected developed nations.
Prerequisite: Graduate classification.

EDCI 669 Science Education in Sociological Context
Credits 3.3 Lecture Hours.
Explores science and its endeavors from a sociological perspective in order to make inferences on school science practice and science teaching; discusses the social context of disciplinary knowledge, problems of experimentation and scientific measurement, originality, cognitive particularism, collectivization of science, and peer review.
Prerequisite: Graduate classification.

EDCI 670 Social Studies in Elementary and Secondary Education
Credits 3.3 Lecture Hours.
Methodology course focusing upon the implementation, both practical and theoretical, of the objectives of social studies: current trends, resource materials, demonstrations of teaching methods.

EDCI 671 How People Learn Science
Credits 3.3 Lecture Hours.
The study of science learning and epistemology, centered upon the essays “How People Learn and How Students Learn Science;” reviewing and discussing learning science design strategies and theories of learning science in light of understanding and advancing students’ learning, classroom interactions, and the organization of schools.
Prerequisite(s): Graduate classification.

EDCI 673 Analysis of Teaching Behavior
Credits 3.3 Lecture Hours.
Identification of beliefs and assumptions regarding teaching; review of research on teacher effectiveness; alternative methods for gathering data regarding dimensions of teaching behavior; development of teacher analysis systems.

EDCI 675 Teaching Strategies: Patterns of Learning
Credits 3.3 Lecture Hours.
Learning and teaching theory and research applied to development of teaching strategies appropriate for various contents, objectives and instructional situations; variables influencing learner behavior and approaches to optimization of teacher behavior.
Prerequisite: EPSY 602 or EPSY 673 recommended.
EDCI 676 Evaluation and Implementation of Electronic Learning Materials
Credits 3. 3 Lecture Hours.
Principles of instructional design applied to electronic materials adoption and organizational management for implementation of eLearning resources; Emphasis on guidelines for selecting and evaluating eLearning resources addressing individual learner needs using online delivery platforms.
Prerequisite: Graduate classification.

EDCI 677 Strategies for Teaching in a Culturally Pluralistic Society
Credits 3. 3 Lecture Hours.
Research concerning the cognitive, psychomotor and affective aspects of learning and teaching among culturally diverse learners; practical applications to curriculum and instruction.

EDCI 680 Proseminar
Credit 1. 1 Other Hour.
Structured seminar on major concepts, principles and issues in education drawn and analyzed from various contributing theoretical and research bases. Critical new developments incorporated as they occur. Required of all Ed.D. students. May be repeated for credit.
Prerequisite: Approval of instructor.

EDCI 681 Seminar
Credit 1. 1 Lecture Hour.
Professional roles and responsibilities, research, special topics and other issues relevant to master's and doctoral students in curriculum and instruction.

EDCI 682 Seminar in...
Credit 1. 1 Lecture Hour.
Knowledge, skills and attitudes in educational curriculum and instruction. Specific topics will be assigned for each seminar as it is offered. May be repeated for credit.

EDCI 683 Field Practicum
Credits 1 to 3. 1 to 3 Other Hours.
Designed to provide supervised experiences based upon a theoretical framework in profession settings related to the work of teaching, learning and culture; practical experiences closely supervised by the department faculty.
Prerequisite: Approval of instructor.

EDCI 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
On-the-job training for educational curriculum and instruction majors under the supervision of successful, experienced personnel from the University; conducted in a setting appropriate to the student's projected career aspirations and areas of specialization.

EDCI 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of selected problems in the field of education.

EDCI 686 Research Methods in EDCI I
Credits 3. 3 Lecture Hours.
Framework for understanding distinctions among research methodologies used in the field of curriculum and instruction; includes classes of research questions, methods of collecting and decisioning evidence; basic principles of descriptive and inferential statistics and their application in context of various research paradigms.
Prerequisite: EDCI 686.

EDCI 687 Research Methods in EDCI II
Credits 3. 3 Lecture Hours.
Framework for understanding distinctions among research methodologies used in the field of curriculum and instruction; includes classes of research questions, methods of collecting and decisioning evidence; basic principles of multivariate statistics and their application in context of various research paradigms.
Prerequisite: EDCI 687.

EDCI 688 Research Methods in EDCI III
Credits 3. 3 Lecture Hours.
Framework for understanding distinctions among research methodologies used in the field of curriculum and instruction; includes classes of research questions, methods of collecting and decisioning evidence; basic principles of multivariate statistics and their application in context of various research paradigms.
Prerequisite: EDCI 688.

EDCI 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of curriculum and instruction. May be repeated for credit.

EDCI 690 Theory of Curriculum and Instruction Research
Credits 3. 3 Lecture Hours.
Theory and design of research problems and experiments in various subfields of curriculum and instruction; communication of research proposals and results; evaluation of current research of faculty and student and review of current literature. May be repeated for credit.

EDCI 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

EDCI 692 Professional Study
Credits 1 to 23. 1 to 23 Other Hours.
Approved professional study of project undertaken as the terminal requirement for doctor of education degree. Preparation of a record of study summarizing the rationale, procedure and results of the completed project.
Prerequisite: Approval of major advisor.

EDCI 701 Elementary Science Instructional Strategies and STEM Learning
Credits 3. 3 Lecture Hours.
Development of engaging STEM activities using inquiry and project-based learning approaches; creation of appropriate assessments for STEM activities and integrated STEM learning units.
Prerequisite: Graduate classification.

EDCI 702 Elementary Mathematics Instructional Strategies and STEM Learning
Credits 3. 3 Lecture Hours.
Teaching models and the design of elementary mathematics instruction for digital age learners; emphasis on inquiry learning models in science, technology, engineering and mathematics (STEM).
Prerequisite: Graduate classification.

EDCI 751 Problem-Based Research Frameworks
Credits 3. 3 Lecture Hours.
Introduction to scientific research associated with problems in K-12 curriculum and instruction settings; evaluation and problem solving for effective solutions to educational problems in school-based settings.
Prerequisite: Graduate classification and admission to online EdD in EDCI.
EDHP 500 Teaching and Learning Theory
Credits 3.
This course explores educational theories and practices foundational to classroom, simulation and clinical learning. Emphasis is placed on practical application of teaching/learning theory in classroom, simulation, and clinical learning environments promoting the transfer of theory to practice. Students will demonstrate knowledge of teaching and learning theories impacting curriculum design relevant to the health care educator.

EDHP 501/NURS 501 Curriculum Design
Credits 3.
Various models of curriculum development and design based on educational philosophy and professional standards will be investigated. Students will demonstrate knowledge of program development including scope and sequence, curriculum alignment, and mapping. Program development through topic identification and generation of content outlines/syllabi, objectives, and outcome measures are included in this course.


EDHP 502/NURS 502 Assessment and Evaluation in Education
Credits 3.
Practical and theoretical issues involved in evaluating student performance, teacher performance and educational programs will be explored. Students will explore various means of performance-based assessments applicable to didactic, simulated and clinical learning environments. Students will examine a variety of assessment instruments and strategies and the role each has in the evaluation process. The course will enable students to plan, execute and interpret educational assessments.


EDHP 503/NURS 503 Teaching Strategies
Credits 3.
Best practices research on instructional pedagogy and adult learning will be examined. The course focuses on recommended principles, concepts and theories used in practice that create effective learning environments. Teaching strategies responsive to diverse learning styles and needs of learners will be explored as well as reflective practices and self-assessment. A variety of practical classroom, simulation and clinical teaching strategies consistent with current evidence will be discussed emphasizing teaching methods using technology.

Cross Listing: NURS 503/EDHP 503.

EDHP 504 Teaching Practicum
Credits 1 to 2. 1 to 2 Other Hours.
This course focuses on the integration of education role theory and practice with socialization into the role of educator. It includes a faculty and preceptor-guided practicum with experiences in the application of the health profession’s role as an educator in selected academic and healthcare settings. The course also includes experiences in the classroom as well as the clinical area (academic or staff educator) in nursing, medicine, dental, public health and pharmacy as desired by the health profession.

EDHP 505 Project/Thesis
Credits 1 to 3. 1 to 3 Lecture Hours.
This course will guide students throughout the process of conducting a study and writing a manuscript. Coursework will include developing a research proposal, from topic and title selection to citing the significance of the research, reviewing related literature, explaining the methodology and results, and defending the work.

EDHP 506 Project/Thesis
Credits 1 to 3. 1 to 3 Lecture Hours.
This course will guide students throughout the process of conducting a study and writing a manuscript. Coursework will include developing a research proposal, from topic and title selection to citing the significance of the research, reviewing related literature, explaining the methodology and results, and defending the work.

EDHP 520 Advanced Innovative Teaching Strategies
Credits 3. 3 Lecture Hours.
This course is designed to facilitate the development, implementation, and assessment of instructional innovations in the health professions educational environment. Students will engage in active learning practices as they analyze, critique, and discuss teaching strategies. The integration of educational technology in the instructional process will also be examined.

EDHP 521 Curriculum Management, Leadership and Evaluation
Credits 3. 3 Lecture Hours.
This course is composed of three specific parts. Curriculum Management will focus on developing plans related specifically to how to lead, manage current curriculum, and affect changes for the institution’s educational mission. Leadership in Health Professions Education will introduce multiple concepts and theories regarding leadership approaches and how to apply the concepts in healthcare professions. The Learner Assessment and Program Evaluation portion will explore avenues of high quality, effective learner assessment and identify program performance, gaps and the process for improvement.

EDHP 522 Research and Design Analysis
Credits 4. 4 Lecture Hours.
This course will focus on the design of research studies in health professions education. Students will learn the principles of research design, become familiar with different types of designs, and analyze the strengths and weaknesses of study designs. The general principles of research design will be investigated, implemented, and practiced.

EDHP 523 Educational Research Design Practicum
Credits 2. 2 Lecture Hours.
This course is a hands-on, practicum experience which offers learners the opportunity to develop a research plan and carry it through to IRB submission. Research plan development includes considerations of research design, data collection, and data analysis. A review of the literature will be required. Completion of the research plan is required for course credit. Faculty facilitation will occur online, in person, or via email. This elective may be taken more than once, to allow for further project development. Milestones must be met to earn credit.

EDHP 524 Manuscript Development Practicum
Credits 2. 2 Lecture Hours.
This course is a hands-on, practicum experience which offers learners the opportunity to develop a medical education research paper and abstract suitable for submission to a peer-reviewed journal and/or conference. A comprehensive review of the literature will be required. Faculty facilitation will occur online, in person, or via email.

Prerequisite: Prior or concurrent learner involvement in an educational study, where data collection and analysis have already taken place.
EDHP 691 Research
Credits 1 to 3. 1 to 3 Other Hours.
Student research initiative within the scope of the project/thesis. This course is designed to provide students with additional time and support to complete the thesis or project and to maintain continuous enrollment. This course may be repeated for a maximum of three credits.
Prerequisite: Completion of the thesis course and approval by student’s advisory committee and the EDHP director.

EDTC - Educational Technology

EDTC 602 Educational Technology: Field, Theory, Profession Credits 3. 3 Lecture Hours.
Educational Technology: Field, Theory and Profession. Introduces the student to the educational technology profession and provides a conceptual map of the theory, research and practice of the field; a historical overview of the field aids in bringing current educational technology practices into perspective.
Prerequisite: Approval of department head.

EDTC 608 Foundations of Distance Learning Credits 3. 3 Lecture Hours.
Communication theory, learning theories, and systems theory related to distance learning; application of effective and efficient instructional methodologies to educational/instructional settings via multiple distance education technologies and techniques.
Prerequisites: EDTC 645 or approval of instructor; approval of department head.

EDTC 613 Integrating Technology in Learning Environments Credits 3. 2 Lecture Hours. 1 Lab Hour.
Develops a broad understanding of what is involved in designing technology rich environments to support active learning; examines the integration of human learning theories with instructional design and development practices in the selection, preparation, evaluation, and ethics of instructional technology implementation.

EDTC 621 Graphic Communication and Interface Design Credits 3. 3 Lecture Hours.
Application of research findings and design principles to the critical analysis of the interfaces of everyday objects, print materials, and Web sites; effective design of graphical displays to communicate functionality and structure; issues related to flawed interfaces, elegant design solutions, user-centered design, usability testing, and Web site accessibility.
Prerequisite: Approval of department head.

EDTC 631 Educational Video Credits 3. 3 Lecture Hours.
Design and development of educational video programs using an effect-to-cause model: message definition, scriptwriting, storyboarding, production, post-production editing and evaluation; topics include lighting, sound, the operation of digital video cameras, the use of digital editing software, visual effects, compression, video sharing websites, copyright law, production personnel, medium requirements.
Prerequisite: Approval of instructor.

EDTC 641 Educational Game Design Credits 3. 3 Lecture Hours.
Formal and dramatic elements of successful non-educational games for principles of effective game design; application principles to the critique of existing educational games; examination commercial games originally designed for entertainment and their use to address educational objectives; games through the lens of multiple theories of learning and motivation, including situated cognition, flow, and systems theory.
Prerequisites: Graduate classification; approval of department head.

EDTC 642 Designing for Mobile Learning Credits 4. 3 Lecture Hours. 3 Lab Hours.
Introduction to basics of designing educational applications for mobile devices; emphasis on instructional, visual and human-computer interaction design principles; hands-on design and development work combined with a theoretical approach to designing learning experiences; previous programming experiences not required.
Prerequisites: Graduate classification; approval of department head.

EDTC 645 Instructional Applications of Computer Technologies I Credits 3. 3 Lecture Hours.
Introduction to the integration of computers, telecommunications, and related technologies into educational practice; resources for personal productivity and development/delivery of instructional materials; applications for both educators and students (word processing, databases, etc.); projects include hands-on development of HyperText, Multimedia, and Internet (web-based) resources in participant’s own area of study.
Prerequisite: Approval of department head.

EDTC 646 Instructional Applications of Computer Technologies II Credits 3. 3 Lecture Hours.
Issues (social, educational, etc.) and techniques associated with educational applications of computers and related resources and techniques (graphics, multimedia, etc.); relationship of course activities and products to individual educational/instructional philosophies; web-supported.
Prerequisites: Graduate classification; approval of department head.

EDTC 651 Tutorials and Simulations Credits 3. 3 Lecture Hours.
Application of theory to the design and development of two types of computer-based instructional programs: tutorials and simulations; critique of existing instructional software for K-12 students and adult training programs; guidelines for design decisions related to rich media, navigation, learner/program control, practice, interactivity, and feedback.
Prerequisite: Approval of instructor.

EDTC 654 Instructional Design: Techniques in Educational Technology Credits 3. 3 Lecture Hours.
Introduces systems approach to instructional design with focus on the functions of systems models in planning, developing and evaluating instruction; use of instructional development models which systematically assure proper instructional design; participants will develop instructional products individually and in groups; a strong theoretical foundation utilized.
Prerequisite: Approval of instructor and department head.
EDTC 655 Instructional Design II
Credits 3. 3 Lecture Hours.
Preparation for leadership in instructional design through exploration of project management, needs assessment, goal analyses, rapid prototyping, problem-based learning, case-based learning, design of learning objects, ID for international audiences, instructional materials and program evaluation; theories that contribute to the field.
Prerequisites: Graduate classification; approval of department head; EDTC 654.

EDTC 656 Computer Graphics: Educational Applications and Production Techniques
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Computer graphics production used in the development of educational materials; acquired skills and knowledges applied to the student's interest area with respect to theoretical and research issues relating to effective instructional use of print and computer-based instructional materials; techniques include digitizing, image-processing and animation.
Prerequisites: EDTC 645 or approval of instructor; approval of department head.

EDTC 660 Interactive Video/Multimedia: Production and Utilization
Credits 3. 3 Lecture Hours.
Principles and techniques of interactive video/multimedia design and production; practical applications of media (video, digitized video and audio) production techniques and instructional control programs utilizing authoring software; produce materials for interactive instructional programs involving features such as: CD-ROM video and audio, simulations, interactive digital movies, web-based delivery, etc.
Prerequisites: EDTC 645 or approval of instructor; approval of department head.

EDTC 662 Computer Utilization in Educational Research and Practice
Credits 3. 3 Lecture Hours.
Use of computers for application in educational and research settings; activities include student/subject monitoring, hardware use and design, automatic data collection; data storage, retrieval, transmission and analysis; web-based research formats are included; projects will relate to major area of study.
Prerequisites: EDTC 645 or approval of instructor; approval of department head.

EDTC 664 Management of Instructional Telecommunication Systems
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Management of Instructional Telecommunication Systems. Analysis of instructional telecommunications needs associated with educational and training programs; analysis, design, development, implementation and evaluation of computer-based management systems.
Prerequisites: EDTC 645 or approval of instructor; approval of department head.

EDTC 668 Applications of Telecommunications in Education
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Instructional applications of telecommunications; analysis of characteristics of varied systems, both dedicated and public networks, and design of appropriate strategies and methods using those systems.
Prerequisites: EDTC 645 or approval of instructor; approval of department head.

EDTC 683 Practicum in Educational Technology
Credits 1 to 3. 1 to 9 Other Hours.
Supervised experience in applied area of educational technology; student will plan and develop an integrative product relating to educational technology theory, practice and equipment.
Prerequisite: Approval of instructor and department head.

EDTC 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
Supervised experiences in performing professional functions appropriate to career goals.
Prerequisites: Application one month prior to registration; approval of instructor and department head.

EDTC 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of selected problems in instructional technology not within thesis research and not covered by any other course.
Prerequisite: Approval of instructor and department head.

EDTC 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of educational technology. May be repeated for credit.
Prerequisite: Approval of instructor.

EDTC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.
Prerequisite: Approval of major advisor and department head.


EHRD 601 Foundations of Human Resource Development
Credits 3. 3 Lecture Hours.
Survey of the set of systematic and planned activities designed by an organization to provide its employees with the necessary skills to meet current and future job demands: learning and human resource development needs assessments, task analysis, designing, implementing and evaluating training programs, career development, organization development.
Prerequisite: Doctoral classification only.

EHRD 602 Critical Issues in Human Resource Development
Credits 3. 3 Lecture Hours.
Critical issues in human resource development; development of workforce through training and development activities.
Prerequisite: Graduate classification.

EHRD 603 Applied Theoretical Foundations of Human Resource Development
Credits 3. 3 Lecture Hours.
Challenges of supervision associated with human resource development settings; how to apply theoretical foundations of human resource development to ensure employees obtain the necessary skills for current and future job demands.
Prerequisite: Master's classification only.

EHRD 605 Principles and Practices of Leadership in Human Resource Development
Credits 3. 3 Lecture Hours.
Development and application of leadership models for human resource development settings; introduce and examine historical, philosophical and theoretical aspects of leadership; explore and evaluate the ethical and influence dimensions of leadership; critically examine the contemporary research characteristics of effective leadership.
Prerequisite: Graduate classification.
EHRD 606 Project Management in Human Resource Development
Credits 3. 3 Lecture Hours.
The use of established project management theory, tools, practices and technology toward the effective management of organizational processes, projects, and programs in universities, government, business, and industry.

EHRD 607 International Human Resource Development
Credits 3. 3 Lecture Hours.
Organization, delivery, and management of human resource development programs in multinational and global corporate settings.
Prerequisite: Graduate classification.

EHRD 612 Training and Development in Human Resource Development
Credits 3. 3 Lecture Hours.
Overview of the process of planning, implementing and evaluating training and development in a variety of settings; includes conceptual tools needed to develop and design training.
Prerequisite: Graduate classification.

EHRD 613 Career Development in Human Resource Development
Credits 3. 3 Lecture Hours.
Foundations for developing expertise in the area of career development; content to serve to expand knowledge and prepare individuals for optimizing human resources in human resource development organizations; focusing on programs, methods, practices, and techniques by combining personal and organizational factors.
Prerequisite: Graduate classification.

EHRD 614 Strategic Planning for Human Resource Development
Credits 3. 3 Lecture Hours.
Strategic planning in Human Resource Development (HRD); elements for training, career and organizational development; mission, values and culture, vision, audit analysis and modeling.
Prerequisite: Graduate classification.

EHRD 616 Methods of Teaching Adults
Credits 3. 3 Lecture Hours.
Selection and use of appropriate instructional design strategies in teaching adults.

EHRD 618 Evaluation Models in Human Resource Development
Credits 3. 3 Lecture Hours.
Providing instruction, insights, and learning experiences regarding educational human resource development applications of and relationships among five leading types of evaluation: needs assessment, program design/delivery, performance outcomes, impact assessment, and efficiency/ROI.

EHRD 620 Emotions in Education and Industry
Credits 3. 3 Lecture Hours.
Exploring and understanding the emotional foundations of effective working relationships among teachers, trainers and trainees in educational, industrial and business settings.
Prerequisite: Graduate classification.

EHRD 621 Communication in Human Resource Development
Credits 3. 3 Lecture Hours.
Visual, oral, written and computer-based communication processes and their application in organizations, interpersonal interactions and small group settings in human resources development.
Prerequisite: Graduate classification.

EHRD 622 Training Task Analysis
Credits 3. 3 Lecture Hours.
Developing an understanding of the theory and practice of performance and needs analysis as applied in the public and private employment sectors; reviewing of the current issues related to job task analysis.
Prerequisite: Graduate classification.

EHRD 624 Change Theory
Credits 3. 3 Lecture Hours.
Conceptual tools needed to understand theories of change and to develop ways of operationalizing change for education and research.
Prerequisite: Graduate classification.

EHRD 625 Organization Development and Performance in Human Resource Development
Credits 3. 3 Lecture Hours.
Introduction to major theories, concepts, skills, and techniques for the practice and management of organization change and development in various organizational performance contexts and human resource development settings.
Prerequisite: Graduate classification.

EHRD 627 Research and Development in Educational Human Resource Development
Credits 3. 3 Lecture Hours.
Methods of conducting research programs in educational human resource development; defining the research problem and overview of quantitative, qualitative, action research, and mixed methods.

EHRD 628 Research and Publishing in Human Resource Development
Credits 3. 3 Lecture Hours.
The role of research in human resource development; emerging themes in research; criteria for evaluating research; critique of past and future presentations; the role of professionalism and professional organizations in human resource development; offered in association with the annual conference of the Academy of Human Resource Development.
Prerequisites: Graduate classification.

EHRD 630 Adult Learning
Credits 3. 3 Lecture Hours.
Research and theory in adult learning; factors influencing the adult learning process; and how adult development intersects with learning in adulthood.

EHRD 631 Foundations of Adult Education
Credits 3. 3 Lecture Hours.
Fundamental concepts and definitions relating to adult education as a field of study; major historical developments and philosophical roots of adult education from a sociocultural and global perspective; diverse institutional commitments and responses to adult learner needs; administrative, programming, and instructional practices in the field.

EHRD 633 Adult Literacy Education
Credits 3. 3 Lecture Hours.
Important aspects of implementing literacy programs for adults; funding, recruiting, placement, counseling and using community resources.

EHRD 634/WGST 634 Introduction to Gender and Education
Credits 3. 3 Lecture Hours.
Major discussions and debates in the area of gender and education, with particular attention to the role that feminism and feminist theory have played on the intersections of gender, race, class, ethnicity and sexuality.
Prerequisite: Graduate classification.
Cross Listing: WGST 634/EHRD 634.
EHRD 636 Working with Adult Groups  
Credits 3.3 Lecture Hours.  
Development of skills for facilitating productivity in task-oriented groups of adults. Issues, problems and concepts frequently encountered, and potential solutions.

EHRD 637 Workforce Development  
Credits 3.3 Lecture Hours.  
Evaluation of the workforce and the development of research techniques for identifying, assessing and evaluating the needs of industry for a quality workforce; models for staffing, curriculum needs, and program development designed and evaluated.  
Prerequisite: Graduate classification.

EHRD 638 Issues in Adult Education  
Credits 3.3 Lecture Hours.  
Pressing contemporary issues within the field of adult education; explores issues and their impact on adult education research, theory, and practice. Specific topics addressed each semester offered.

EHRD 641 Evaluation of Adult Teaching and Learning  
Credits 3.3 Lecture Hours.  
Introduces a variety of approaches to assessment and provides experience in developing the appropriate materials of adult learning in adult settings.  
Prerequisite: Graduate classification.

EHRD 642 Program Development in Adult Education  
Credits 3.3 Lecture Hours.  
Conceptual tools needed to develop educational programs for adults in a variety of settings; concepts of planning, implementation and evaluation.

EHRD 643 Adult Education, Globalization and Social Justice  
Credits 3.3 Lecture Hours.  
Impact of globalization on individuals and groups across nations; issues of access and opportunity; societal versus individual change and the meaning of international development.  
Prerequisite: Graduate classification.

EHRD 647 Education for the Older Adult  
Credits 3.3 Lecture Hours.  
Older adults as unique learners—defining specific physical and psychosocial differences between older adults and other learners; educational implications of specific needs and current educational programs to meet those needs.  
Prerequisite: Graduate classification.

EHRD 649/WGST 649 Feminist Pedagogy  
Credits 3.3 Lecture Hours.  
Explores how educational systems and institutions have regarded women historically and contemporarily; considers practical and theoretical writings on feminist pedagogy.  
Prerequisites: EHRD 634/WGST 634.  
Cross Listing: WGST 649/EHRD 649.

EHRD 650/WGST 650 Gender and International Education  
Credits 3.3 Lecture Hours.  
Explores the intersection of formal and informal education and understandings of gender in countries beyond the United States.  
Prerequisites: EHRD 634/WGST 634.  
Cross Listing: WGST 650/EHRD 650.

EHRD 651 Models of Epistemology and Inquiry in Educational Human Resource Development  
Credits 3.3 Lecture Hours.  
Inquiry in various epistemology paradigms outlined by Habermas and links to the outcomes of the research process.

EHRD 655 Qualitative Research Methods  
Credits 3.3 Lecture Hours.  
Introduction to qualitative research methods; theoretical underpinnings; the research paradigm and applied experience with the methodology.  
Prerequisite: EHRD 651 or equivalent.

EHRD 656 Narrative Analysis  
Credits 3.3 Lecture Hours.  
Analysis of narratives; study of the theory behind "the narrative turn" in qualitative research; explore and apply various approaches to analyzing narratives in terms of both structure and their content.  
Prerequisite: EHRD 655 or equivalent.

EHRD 657 Life History Research  
Credits 3.3 Lecture Hours.  
Examines qualitative research that focuses on life experience both in its entirety (life history; biography and autobiography) and with specificity around a particular event (autoethnography); explores the nature of these types of qualitative research and discussing the methodological issues inherent in each mode.  
Prerequisite: EHRD 655 or equivalent.

EHRD 670 Women and Education  
Credits 3.3 Lecture Hours.  
Critical, theoretical and practical issues related to women and education.  
Prerequisite: Graduate classification.

EHRD 671 Management of Distance Learning Systems  
Credits 3.3 Lecture Hours.  
Organization, management and administration of distance learning systems; funding delivery systems and policy.  
Prerequisite: EHRD 673 or equivalent.

EHRD 673 Introduction to Distance Learning  
Credits 3.3 Lecture Hours.  
Introduction to the field of distance learning; application of distance learning principles to training settings via a variety of distance learning modalities; examination of the concepts surrounding distance learning, the theories that underpin the field, and the impact that they have on practice.  
Prerequisite: Graduate classification.

EHRD 674 Distance Networking for Training and Development  
Credits 3.3 Lecture Hours.  
Development of knowledge towards application of telecommunications networking in corporate training settings; technical alternatives for delivery of subject matter for trainers.  
Prerequisite: Graduate classification.

EHRD 675 Women and Organizational Leadership  
Credits 3.3 Lecture Hours.  
Historical, theoretical, ethical and legal issues relevant to women leaders in organizational contexts; skills development and practical approaches to effective leadership.

EHRD 679 Procurement of Contracts and Grants  
Credits 3.3 Lecture Hours.  
Funding sources that support research and development activities; identify methods of securing funding; study state, national and private funding sources and how to become successful in submitting to each; complete a proposal to a funding agency; and a management plan for a funded project.  
Prerequisite: Graduate classification.
EHRD 681 Seminar
Credit 1. 1 Lecture Hour.
Issues pertinent to adult education and/or educational human resource development and research in appropriate areas. Master of Science students seeking the HRD option will develop a professional portfolio documenting progress through the individual's program, highlighting goals, beliefs and reflections of learning outcomes associated with the program.

EHRD 683 Practicum in Educational Human Resource Development
Credits 1 to 6. 1 to 6 Lecture Hours.
Field-based practicum in theory and strategies for researching and delivering programs within a variety of educational human resource development settings. May be taken two times.
Prerequisite: Approval of advisor.

EHRD 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
Supervised experiences in performing professional functions appropriate to career goals.
Prerequisite: Approval of committee chair.

EHRD 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Directed individual study of selected problems in the fields of educational human resource development and adult education. Students may register up to but no more than two sections of this course in the same semester.

EHRD 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in adult education and human resource development. May be repeated for credit.

EHRD 690 Theory of Educational Human Resource Development Research
Credits 3. 3 Lecture Hours.
Theory and design of research and inquiry in various applications of models and research procedures including quantitative analyses, naturalistic inquiry, research design and preparation of research proposals, as they relate to the discipline of educational human resource development and adult education.
Prerequisite: EHRD 651 or equivalent.

EHRD 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

EMED - Emergency Medicine

EMED 800 Emergency Medicine Required Rotation
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 4-week course will allow students to appreciate the role of emergency medicine within the health care system. Acquire basic life support skills, including the recognition of immediately life threatening conditions and appropriate interventions. Diagnose and treat common acute problems. Develop skills to assess the undifferentiated patient, including the performance of a focused history and physical and the development of an appropriate differential diagnosis.
Prerequisite: Satisfactory completion of year three of the medical curriculum.

EMED 801 Emergency Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The practice of emergency medicine entails the rapid assessment and stabilization of patients presenting with acute injuries and illnesses as well as those with exacerbations of many chronic illnesses. At the completion of this rotation, students will: Better appreciate the role of emergency medicine within the healthcare system, acquire basic life support skills, including the recognition of immediately life threatening conditions and appropriate interventions, diagnose and treat common acute problems, develop skills to assess the undifferentiated patient, including the performance of a focused history and physical and the development of an appropriate differential diagnosis.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

EMED 802 Emergency Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The practice of emergency medicine entails the rapid assessment and stabilization of patients presenting with acute injuries and illnesses as well as those with exacerbations of many chronic illnesses. At the completion of this rotation, students will: Better appreciate the role of emergency medicine within the healthcare system, acquire basic life support skills, including the recognition of immediately life-threatening conditions and appropriate interventions, diagnose and treat common acute problems, develop skills to assess the undifferentiated patient, including the performance of a focused history and physical and the development of an appropriate differential diagnosis.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

EMED 803 Prehospital Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- to 4-week elective will provide the student the opportunity to experience that will improve the student's understanding of EMS systems and operations; student's understanding of the training, capability and clinical practice of EMS personnel and EMS medical directors. Prepare the future physician for a role as part of the EMS system.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

EMED 804 Emergency Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The practice of emergency medicine entails the rapid assessment and stabilization of patients presenting with acute injuries and illnesses as well as those with exacerbations of many chronic illnesses. At the completion of this rotation, students will: Better appreciate the role of emergency medicine within the healthcare system, acquire basic life support skills, including the recognition of immediately life threatening conditions and appropriate interventions, diagnose and treat common acute problems, develop skills to assess the undifferentiated patient, including the performance of a focused history and physical and the development of an appropriate differential diagnosis.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

EMED 805 Prehospital Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- to 4-week elective will provide the student the opportunity to experience that will improve the student's understanding of EMS systems and operations; student's understanding of the training, capability and clinical practice of EMS personnel and EMS medical directors. Prepare the future physician for a role as part of the EMS system.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.
EMED 806 Emergency Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The practice of emergency medicine entails the rapid assessment and stabilization of patients presenting with acute injuries and illnesses as well as those with exacerbations of many chronic illnesses. At the completion of this rotation, students will: Better appreciate the role of emergency medicine within the healthcare system, acquire basic life support skills, including the recognition of immediately life-threatening conditions and appropriate interventions, diagnose and treat common acute problems, develop skills to assess the undifferentiated patient, including the performance of a focused history and physical and the development of an appropriate differential diagnosis.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

EMED 807 Toxicology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- to 4-week elective will provide the student the opportunity to experience the initial clinical management of a patient with an acute poisoning. This elective will increase the student’s familiarity and knowledge of clinical signs and symptoms of the major toxidromes. Students will also utilize the poison center in the management and use the clinical laboratory and radiography, decontamination, the use of antidotes, hemodialysis, and resuscitation algorithms.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

EMED 808 Emergency Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The practice of emergency medicine entails the rapid assessment and stabilization of patients presenting with acute injuries and illnesses as well as those with exacerbations of many chronic illnesses. At the completion of this rotation, students will: Better appreciate the role of emergency medicine within the healthcare system, acquire basic life support skills, including the recognition of immediately life-threatening conditions and appropriate interventions, diagnose and treat common acute problems, develop skills to assess the undifferentiated patient, including the performance of a focused history and physical and the development of an appropriate differential diagnosis.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

EMED 809 Emergency Ultrasound
Credits 1.25 to 6.3. 1.25 to 6.3 Other Hours.
The use of bedside ultrasound has become standard of care in the practice of emergency medicine. Focused bedside emergency ultrasound is used for diagnostic purposes as well as to assist with various procedures including but not limited to central line placement, fracture reductions, and incision and drainage. This elective will provide students with an introduction and basic understanding of ultrasound physics, knoblinogy, ability to acquire appropriate ultrasound images, interpretation of those ultrasound images, and limitations of bedside ultrasound. They will be expected to demonstrate 4th year medical student. Must be taken on a satisfactory/unsatisfactory basis.
Prerequisite: 4th year status.

EMED 985 Off Campus Student Initiated Elective
Credits 1.25 to 12. 1.25 to 12 Other Hours.
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

EMED 999 On Campus Student Initiated Elective
Credits 1.25 to 12. 1.25 to 12 Other Hours.
This is an on-campus opportunity in the department of Emergency Medicine in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

ENDO - Endodontics

ENDO 5111 Current Literature Review
Credit 1. 1 Lecture Hour.
Detailed review of recently published literature on all subjects related to endodontics; critical evaluation of the scientific literature; student assignment of recent issues of 28 selected dental journals for critical review of pertinent articles for scientific merit and clinical relevance. Students register for a total of 9 credit hours.

ENDO 5121 Endodontics Treatment Planning Conference
Credit 1. 1 Lecture Hour.
Diagnosis and treatment planning for complicated endodontic cases requiring advanced skills; case presentation by students and graduate faculty in a prescribed format; formulation and defense of diagnosis and treatment plan with biologic rationale based on documented scientific or clinical evidence. Students register for a total of 9 credit hours.

ENDO 5141 Special Problems in Endodontics
Credit 1. 1 Lecture Hour.
In-depth exploration of subjects of individual’s interest under graduate faculty supervision; concentrated and detailed search for information and analysis of published data as a basis for special reports, protocol development, research orientation and formulation. Students may register for a total of 6 semester hours.

ENDO 5142 Advanced Special Problems in Endodontics
Credit 1. 1 Lecture Hour.
Advanced topics of individual scientific or clinical interest. Students may register for a total of 5 semester hours.

ENDO 5213 Implant Concepts and Treatment
Credits 2. 2 Other Hours.
In-depth knowledge of the theories, concepts and treatment modalities implant prosthodontics. Emphasis is placed integrating basic concepts with rationale for treatment.

ENDO 5222 Clinical Endodontics
Credits 2. 2 Lab Hours.
Diagnosis, management and treatment of patients requiring endodontic therapy by beginning graduate students under faculty supervision; case selection and patient load determined by student aptitude and clinical competence; students register for a total of three semesters.

ENDO 5223 Advanced Clinical Endodontics
Credits 2. 2 Lab Hours.
Diagnosis and management of patients with complex treatment problems; includes medically compromised patients, retreatments, surgeries and difficult interdisciplinary cases.
ENGL 602 First Year Seminar
Credits 3.3 Lecture Hours.
Comprehensive introduction to theory, method, and practice of graduate scholarship in English; develops familiarity with goals and practices of English studies, enhance research skills, formulate and articulate scholarship goals and projects, and practice writing genres within the field.
Prerequisite: Enrollment as a first-year PhD student.

ENGL 603 Bibliography and Literary Research
Credits 3.3 Lecture Hours.
Introduction of basic techniques of research and scholarly procedure in literature; research reports.

ENGL 604 Topics in Digital Research
Credits 3.3 Lecture Hours.
Topics in the studies of digital humanities; introduction to making/interpreting digital materials, the surrogates of books, paintings, etc., that form our cultural heritage, as well as digitally-born literature, art and culture; reflection on digital cultures/digital archives; theory and practice of creating and researching digital resources. May be taken three times for credit.
Prerequisite: Graduate classification.

ENGL 607 Topics in Medieval Literature and Culture
Credits 3.3 Lecture Hours.
Topics in history, theory, and interpretation of Medieval Literature and culture; may cover Old or Middle English; may include study of varied cultural forms, manuscript or editing problems, genres, and themes. May be taken three times for credit as content varies.

ENGL 608 Readings in Medieval Literature
Credits 3.3 Lecture Hours.
Wide reading in English literature of the Medieval period; introduction of major figures, genres, and issues in the period; introduction to current critical conversations in Medieval literary studies.

ENGL 610/LING 610 Topics in the History of the English Language
Credits 3.3 Lecture Hours.
Topics in the development of the English language; may include phonological, grammatical and lexical histories; study of social and political contexts; relationships between English and other languages.
Cross Listing: LING 610/ENGL 610. May be taken three times for credit as content varies.

ENGL 611 Topics in Early Modern Literature and Culture
Credits 3.3 Lecture Hours.
Topics in the history, theory, interpretation of Early Modern literature and culture; may focus on authors, groups of authors, themes, movements, genres, cultural contexts and/or theoretical framing. May be taken three times for credit as content varies.

ENGL 613 Readings in Early Modern Literature
Credits 3.3 Lecture Hours.
Wide reading in English literature of the Early Modern period; introduction of major figures, genres, and issues in the period; introduction to current critical conversations in Early Modern literary studies, including historical and social contexts.

ENGL 618 Readings in Eighteenth-Century British Literature
Credits 3.3 Lecture Hours.
Wide reading in British literature of the 18th Century; introduction of major figures, genres, and issues in the period; introduction to current critical conversations in 18th Century literary studies, including historical and social contexts.

ENGL 622 Elements of Creative Writing
Credits 3.3 Lecture Hours.
Creative writing in major forms; produce original work while reading models by masters; may include performance, group work, written and peer critiques.

ENGL 623 Topics in Creative Writing
Credits 3.3 Lecture Hours.
Topics in the theory and practice of creative writing; may focus on writing techniques; theories of composition in the major genres; theory, history, and interpretation of literary forms and composition. May be taken three times for credit as content varies.

ENGL 624 Advanced Creative Writing Workshop
Credits 3.3 Lecture Hours.
Writing workshop, with peer critique; may include discussion of literary and critical texts; major genres. May be taken three times for credit as instructor varies.
Prerequisite: ENGL 622 or approval of instructor.

ENGL 634 Readings in Nineteenth-Century British Literature
Credits 3.3 Lecture Hours.
Wide reading in British literature of the 19th Century; introduction of major figures, genres, and issues in the period; introduction to current critical conversations in 19th Century literary studies, including historical and social contexts.

ENGL 638 Topics in 18th and 19th Century British Literature and Culture
Credits 3.3 Lecture Hours.
Topics in the history, theory, interpretation of 18th and/or 19th Century British literature and culture; may focus on authors, groups of authors, themes, movements, genres, cultural contexts and/or theoretical framing. May be taken three times for credit as content varies.

ENGL 640 Topics in Children's Literature and Culture
Credits 3.3 Lecture Hours.
Topics in the history, theory, and interpretation of children's literature and other cultural forms; may focus on genres, critical and theoretical methods, social and historical contexts. May be taken three times for credit as content varies.

ENGL 642 Topics in Genre
Credits 3.3 Lecture Hours.
Topics in selected genres and subgenres of literary and cultural production; may focus on historical development and/or context, generic conventions, theoretical approaches. May be taken three times for credit as content varies.
ENGL 645 Topics in Gender, Literature, and Culture  
Credits 3.3 Lecture Hours.  
Topics in literature (especially women's writing), culture, and gender; may include issues such as feminism, masculinities, race, and sexualities; may be taken up to three times for credit.

ENGL 650 Readings in 20th and 21st Century Literature and Culture  
Credits 3.3 Lecture Hours.  
Wide reading in 20th and 21st Century literature; introduction of major figures, genres, and issues in the period; introduction to current critical conversations in modern and postmodern literary studies, including historical and social contexts.

ENGL 653 Topics in 20th and 21st Century Literature and Culture  
Credits 3.3 Lecture Hours.  
Topics in the history, theory, interpretation of 20th and 21st Century literature and culture; may focus on authors, groups of authors, themes, movements, genres, cultural contexts and/or theoretical framing. May be taken three times for credit as content varies.

ENGL 654/COMM 654 Classical Rhetoric  
Credits 3.3 Lecture Hours.  
Origins of rhetoric in classical Greece and Rome; exploration of the relationship between philosophy, rhetoric and democratic political culture; the contemporary relevance of classical thought to contemporary problems.  
Cross Listing: COMM 654/ENGL 654.

ENGL 655/COMM 655 Contemporary Theories of Rhetoric  
Credits 3.3 Lecture Hours.  
Investigation of the major figures in rhetorical theory in the 20th and 21st centuries; analysis of the relationship between rhetoric and power; identifying new challenges for rhetoric in global, multicultural, technological age.  
Cross Listing: COMM 655/ENGL 655.

ENGL 658 Topics in Film History  
Credits 3.3 Lecture Hours.  
Topics in the history of the production, reception, and institutional contexts of cinema; may focus on national cinemas, genres, movements, styles, film industries, film's relation to other media. May be taken three times for credit as content varies.

ENGL 659 Topics in Film Theory  
Credits 3.3 Lecture Hours.  
Topics in theory of film production, reception, and interpretation; may focus on film's relation to other media, on film theory's relation to other theoretical areas, on the interdisciplinary nature of film theory and film studies. May be taken three times for credit as content varies.

ENGL 665 Topics in Cultural/Interdisciplinary Studies  
Credits 3.3 Lecture Hours.  
Topics in history, theory, and practice of cultural studies and/or interdisciplinary studies; may focus on authors, schools, methods, genres, themes, or problems in rhetoric, discourse, and cultural studies. May be taken three times for credit as content varies.

ENGL 666 Topics in Textual Studies and Book History  
Credits 3.3 Lecture Hours.  
Topics in the theory and practice of textual studies and book history; may focus on the book as material object, histories of printing and other technologies, digital humanities, book production and distribution, research methodologies. May be taken three times for credit as content varies.

ENGL 667 Topics in the History and Theory of Rhetoric  
Credits 3.3 Lecture Hours.  
Issues and topics in the history and theory of rhetoric; may focus on rhetorical analysis of literature and other written and oral texts; theoretical issues in rhetoric and culture; social and historical contexts for rhetorical analysis; historical periods, themes, methods or genres. May be taken three times for credit as content varies.

ENGL 669 Topics in African American and Africana Literature and Culture  
Credits 3.3 Lecture Hours.  
Topics in the history, theory, interpretation of African American and African literature and culture; may focus on authors, groups of authors, themes, movements, genres, cultural contexts and/or theoretical framing. May be taken three times for credit as content varies.

ENGL 670 Topics in Latino/a Literature and Culture  
Credits 3.3 Lecture Hours.  
Topics in the history, theory, interpretation of Latino/a literature and culture; may focus on authors, groups of authors, themes, movements, genres, cultural contexts and/or theoretical framing. May be taken three times for credit as content varies.

ENGL 671 Readings in American Literature to 1900  
Credits 3.3 Lecture Hours.  
Wide reading in American literature from its beginnings through the 19th Century; introduction of major figures, genres, and issues in the period; introduction to current critical conversations in pre-1900 American literary studies, including historical and social contexts.

ENGL 672 Topics in American Literature and Culture to 1900  
Credits 3.3 Lecture Hours.  
Topics in the history, theory, interpretation of American literature and culture before 1900; may focus on authors, groups of authors, themes, movements, genres, cultural contexts and/or theoretical framing. May be taken three times for credit as content varies.

ENGL 673 Topics in Transnational Literature and Culture  
Credits 3.3 Lecture Hours.  
Topics in theory and interpretation of transnational literature and culture; may focus on definitions of the transnational; on the relationships between the transnational and the global; on methods for study; on new configurations of literature and culture. May be taken three times for credit as content varies.

ENGL 680/WGST 680 Theories of Gender  
Credits 3.3 Lecture Hours.  
Theories of gender, sexualities, feminism, embodiment, and difference with particular focus on their relationship to literary and cultural studies; emphasis on contemporary theoretical positions, discourses, and debates.  
Cross Listing: WGST 680/ENGL 680.

ENGL 681 Seminar in English  
Credit 1.1 Lecture Hour.  
Presentations by faculty, students and visiting scholars based on current research. May be repeated for credit.  
Prerequisite: Graduate classification in English.

ENGL 683 Topics in Theory  
Credits 3.3 Lecture Hours.  
Critical theory for English Studies; may focus on history, themes, methods, issues, new developments, interdisciplinary contexts. May be taken three times for credit as content varies.
ENGL 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Readings to supplement the student’s knowledge of English or American literature or of the English language in areas not studied in other courses; research papers.
Prerequisites: Graduate classification and approval of department head.

ENGL 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of English. May be repeated for credit.

ENGL 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

ENGL 695 Publication and Professionalization
Credits 3. 3 Lecture Hours.
For advanced PhD students in English. Discussion of publication and professionalization; standards and practices of publication in academic journals; academic job market; writing, revision, and submission of scholarly articles. To be taken as S/U only.
Prerequisite: Must have completed coursework in English.

ENGR - Engineering

ENGR 600 Engineering Graduate Study Abroad
Credits 1 to 15. 1 to 15 Lecture Hours.
For students in approved study abroad and reciprocal educational exchange programs. May be taken two times for credit.
Prerequisites: Graduate classification in engineering; admission to approved program abroad; approval of study abroad coordinator.

ENGR 677 Science, Technology, Engineering and Mathematics (STEM) Teaching Professional Development
Credit 1. 1 Lecture Hour.
Center for Teaching Excellence (CTE) consultation and faculty mentoring in STEM teaching; course topic and syllabus design; learning outcomes and assessment; teaching methodology; reflection on teaching philosophy; reflection on teaching as research. Must be taken on satisfactory/unsatisfactory basis.
Prerequisites: Graduate classification and approval of instructor.
Cross Listing: GEOS 677 and SCEN 677.

ENGR 681 Professional Development Seminar
Credit 1. 1 Other Hour.
Topics of interest related to the professional practice of engineering.

ENGR 684 Professional Internship
Credits 1 to 10. 1 to 10 Other Hours.
Supervised experience of one academic year in industry where students can learn to apply their textbook-based skills to problems in the real-world environment.
Prerequisites: Admission to the Doctor of Engineering program and graduate classification.

ENGR 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Design or research problems executed either individually or as a team.
Prerequisites: Graduate classification; approval of graduate advisor.

ENGR 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Advanced topics of current interest in engineering. May be repeated for credit.
Prerequisite: Approval of instructor.

ENGR 698 Writing for Publication
Credits 3. 3 Lecture Hours.
(3-0) Writing in academic disciplines and settings. Writing for different audiences and purposes. Style; planning and development of academic journal articles; grant proposals; correspondence; oral presentations; technical reports. Permission of departmental/college graduate advisor.
Prerequisite: advanced standing in master’s/doctoral programs.

ENTC - Engineering Technology

ENTC 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of engineering technology. May be repeated for credit.

ENTO - Entomology

ENTO 601 Principles of Systematic Entomology
Credits 3. 3 Lecture Hours.
An introduction to the principles and theory of systematic zoology and comparative biology including species concepts and speciation; methods for higher classification including phylogenetic systematics, phenetics and evolutionary taxonomy; introduction to zoological nomenclature.
Prerequisite: Graduate classification in entomology or other biological sciences.

ENTO 602 Insect Biodiversity and Biology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Biodiversity and biology of the orders and selected families of insects; order-level morphology, family-level natural history and identification; field trips and an insect collection provide experience with insect collecting methods, specimen preparation techniques and field biology.
Prerequisite: 6 hours of biological sciences.

ENTO 606 Quantitative Phylogenetics
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Designed to provide the theory and tools required for inference of phylogenetic (evolutionary) relationships among biological taxa using various types of comparative data including morphological characters, biochemical and molecular characters, and DNA sequences; hands-on analysis of data using contemporary tools.
Prerequisite: Entomology 601 or approval of instructor.
Cross Listing: GENR 606 and WFSC 646.

ENTO 608 Principles of Biological Control
Credits 3. 3 Lecture Hours.
Theory and practices relating to the role and use of natural enemies in arthropod and plant population regulation; review and analysis of projects in biological control; biology and behavior of entomophagous arthropods.
Prerequisite: ENTO 201 or equivalent or approval of instructor.

ENTO 610 Host Plant Resistance
Credits 3. 3 Lecture Hours.
Host plant resistance programs from the standpoint of the plant breeder, plant pathologist and entomologist; team taught with each discipline represented; roundtable discussion of assigned readings and lectures.
Prerequisite: Approval of instructor.
Cross Listing: SCSC 610 and PLPA 610.
ENTO 612 Insect Evolution
Credits 3. 3 Lecture Hours.
Review current and historical ideas about the phylogeny and evolution of the major groups of hexapods; includes evidential basis for hypotheses of monophyly, competing phylogenetic hypotheses, major innovations and trends affecting the adaptive radiations of specific taxa, morphological character systems, and history of insect classification and the major character systems.
Prerequisite: One semester of insect or invertebrate zoology.

ENTO 614 Insect Community Ecology
Credits 3. 3 Lecture Hours.
Provide a strong and contemporary foundation in insect population, community and evolutionary ecology; review historical and theoretical perspectives, current philosophies, approaches and a description of classic experiments used to test and modify theories on topics including: insect herbivore-plant interactions; major biological forces affecting population dynamics and community structure (resource availability, competition, predation, mutualisms, etc.).
Prerequisite: Graduate classification.

ENTO 615 Insect Physiology
Credits 3. 3 Lecture Hours.
Physiological processes of insects; metabolism, nutrition, neuro-endocrinology, nerve action, cell structure, respiration, circulation, excretion and flight; functional integration and regulatory processes of total organism.
Prerequisite: ENTO 306 or equivalent.

ENTO 617 Acarology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Systematics, morphology, physiology, and ecology of ticks and mites; management of acarine pests of humans, animals and plants; role of parasitic species in causation and transmission of diseases.
Prerequisite: ENTO 208 or equivalent. (Offered in 2010-2011 and alternate years thereafter.)

ENTO 618 Medical and Veterinary Entomology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Taxonomy, biology and epidemiological role of insects that directly and/or indirectly affect the health and well-being of humans and animals.
Prerequisite: ENTO 208 or equivalent. (Offered in 2010-2011 and alternate years thereafter.)

ENTO 619 Insect Toxicology
Credits 3. 3 Lecture Hours.
Classification and properties of major types of insecticides; chemistry, metabolism and mode of action; selectivity, use hazards, residues and resistance; environmental problems; biological magnification, persistence and effects on non-target organisms.
Prerequisites: One course in organic chemistry and ENTO 615 or approval of instructor.

ENTO 621 Biology and Systematics of Entomophagous Insects
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Systematics of entomophagous insects at the family level; collecting and rearing parasitoids from their hosts; emphasis on groups used in biological control.
Prerequisites: ENTO 301 or approval of instructor. (Offered in 2010-2011 and alternate years thereafter.)

ENTO 625/GEOG 625 Landscape Ecology
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Study of structure, function and change in a heterogeneous land area composed of interacting ecosystems; examine basic ecological principles dealing with landscape structure.
Prerequisite: Approval of instructor.
Cross Listing: GEOG 625/ENTO 625.

ENTO 628 Arthropod Genomes and Gene Expression
Credits 3. 3 Lecture Hours.
Introduction to the vocabulary and experimental procedures routinely used for molecular genetic studies using arthropod systems as model examples; discussion of germ-line transformation, transient gene expression, and the analysis of tissue-specific and genome-wide gene expression.
Prerequisite: GENE 301 or equivalent.

ENTO 645 Arthropods as Vectors of Plant Pathogens
Credits 3. 3 Lecture Hours.
Concepts on transmission of plant pathogens, discussion of transmission mechanisms, characteristics of insect vectors and their consequences for plant protection.
Prerequisites: Graduate classification or approval of instructor.

ENTO 661 Seminar
Credit 1. 1 Lecture Hour.
Oral reports and discussions of current research and developments in entomology and related fields; designed to broaden understanding of problems in field and to stimulate research.
Prerequisite: Graduate classification.

ENTO 664 Professional Internship
Credits 1 to 4. 1 to 4 Other Hours.
On-the-job training in the fields of pest identification, home and garden pest control, medical and veterinary pest control, and pest management of food and fiber crop pests.
Prerequisite: Graduate classification in the Master of Agriculture program in economic entomology or plant protection.

ENTO 684 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Entomological problems not pertaining to thesis or dissertation.
Prerequisites: Graduate classification with major or minor in entomology; approval of department head.

ENTO 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of entomology. May be repeated for credit.
Prerequisite: Graduate classification.

ENTO 690 Theory of Research
Credit 1. 1 Lecture Hour.
Examination of concepts and theories in entomological research including applications of novel technologies and experimental approach. May be repeated for credit.
Prerequisite: Graduate classification.

ENTO 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research problems on taxonomy, life histories, biological control, ecology and physiology of insects, and toxicology of insecticides.
Prerequisite: Graduate classification.
EPSY - Educational Psychology

EPSY 602 Educational Psychology
Credits 3.3 Lecture Hours.
Cognitive analysis of academic skills and tests; current cognitive views of learning, memory, problem solving and development of skill and expertise; effects of aptitude, motivation and task environment on academic performance. Implications for assessment and instruction.
Prerequisite: Approval of department head.

EPSY 604 Career Counseling in Schools
Credits 3.3 Lecture Hours.
Understanding the culturally competent career counseling theory, assessment and skills as applied to the diverse populations in schools.
Prerequisite: Approval of department head.

EPSY 605 Effects of Culture, Diversity, and Poverty on Children and Youth
Credits 3.3 Lecture Hours.
Understanding of how the intersecting nature of culture, diversity, and poverty impact adjustment outcomes in children and youth; comprehension of our own belief systems; exploration of disparities in education and mental health across ethnically, culturally and socially diverse groups; strategies for alleviating educational and mental health disparities.
Prerequisite: Graduate classification.

EPSY 606 Motivation and Emotion for Optimal Learning and Performance
Credits 3.3 Lecture Hours.
Role of motivation and emotion in human learning and performance; major theories and empirical research relevant to motivation and emotional impacts of learning, performance, or functioning in a variety of situations, contexts, and cultures; content applied across multiple disciplines including education, counseling or therapeutic outcomes, achievement performance in school, art, music and sports.
Prerequisite(s): EPSY 602 or approval of instructor; graduate classification.

EPSY 618 Neurodevelopment and Genetic Disorders in Children
Credits 3.3 Lecture Hours.
Comprehensive coverage of a broad array of neurodevelopment and genetic disorders in children; emphasis on cognitive and emotional sequelae of these disorders and their relationship to medical, psychological, and educational interventions.
Prerequisite: Graduate classification; approval of department head.

EPSY 619 Nature and Needs of the Gifted and Talented
Credits 3.3 Lecture Hours.
Psychological characteristics of the gifted and talented; introduction to identification techniques, educational programs, instructional approaches and special problems.
Prerequisite: Approval of department head.

EPSY 621 Clinical Neuropsychology
Credits 3.2 Lecture Hours. 2 Lab Hours.
Surveys brain-behavior relationships with an emphasis on understanding the brain as an interdependent, systemic network; administer and score the Halstead-Reitan Neuropsychological Test Battery.
Prerequisites: Graduate classification; approval of department head.

EPSY 622 Measurement and Evaluation in Education
Credits 3.3 Lecture Hours.
Principles of psychological testing applied to education; uses and critical evaluation of achievement and aptitude, interest, and personality tests and performance in educational settings.
Prerequisite: Approval of department head.

EPSY 623 Social and Emotional Development of the Gifted and Talented
Credits 3.3 Lecture Hours.
Theoretical models and patterns of social and emotional development among the gifted and talented through adolescence; implications and strategies for educators.
Prerequisite: Approval of department head.

EPSY 624 Creative Thinking
Credits 3.3 Lecture Hours.
Development of personal creativity across fields of endeavor; analysis of creative potential, including psychometric assessment; experience of methods for stimulating creative processing and productivity.
Prerequisite: Approval of department head.

EPSY 625 Advanced Psychometric Theory
Credits 3.3 Lecture Hours.
Psychometric theory, planning, construction, analysis, and evaluation of written and performance tests; item analysis, norms, reliability, and validity (including factor analytic) studies; item response theory.
Prerequisites: EPSY 640; approval of department head.

EPSY 626 At-Risk Hispanic Families and Their Young Children
Credits 3.3 Lecture Hours.
Provides educational practitioners and related personnel with the conceptual and theoretical foundations for understanding the nature and impact of exposure to childhood risks on literacy, physical and mental health development of Hispanic families and their young children within developmental framework.
Prerequisites: Graduate classification; approval of department head.

EPSY 627 Structured Personality Assessment in Counseling
Credits 3.3 Lecture Hours.
Personality evaluation using structured assessment instruments; variety of self-report personality inventories; the Minnesota Multiphasic Personality Inventory.
Prerequisites: EPSY 622; approval of department head.

EPSY 628 The Rorschach Technique with Children and Adolescents
Credits 3.3 Lecture Hours.
Analysis of the Rorschach Technique; basic issues in projective assessment, scoring, interpreting and analyzing the Rorschach, with an emphasis on its clinical use with children and adolescents.
Prerequisite: Approval of instructor and department head.

EPSY 629 Educational Planning for the Gifted and Talented
Credits 3.3 Lecture Hours.
Theoretical issues confronting educators involved in program development for gifted and talented children and adolescents; analysis of educational perspectives and instructional implications.
Prerequisites: Graduate classification and approval of department head.

EPSY 630 Single-Case Research
Credits 3.3 Lecture Hours.
Provides skills to conduct research with N=1 designs in the area of special education, school counseling and school psychology; provides the procedures and applications to scenarios in classroom and clinic settings; collect and analyze data in three mini studies.
Prerequisite: Approval of instructor and department head.
EPSY 631 Program Evaluation  
Credits 3.3 Lecture Hours.  
Learning of key evaluation skills: establishing focus with client, posing evaluation questions, data collection techniques, designing for internal validity, data aggregation; scenario practice.  
Prerequisite: EPSY 635 or equivalent.

EPSY 635 Educational Statistics  
Credits 3.2 Lecture Hours. 3 Lab Hours.  
Introduction to the theory and application of statistical methods in behavioral science research with emphasis on classroom applications.  
Prerequisite: Approval of instructor.

EPSY 636 Techniques of Research  
Credits 3.3 Lecture Hours.  
Fundamental concepts and tools of research applied to psychological and educational problems; rationale of research, analysis of problems, library skills, sampling, appraisal instruments, statistical description and inference, writing the research report and representative research designs.  
Prerequisite: Approval of department head.

EPSY 637 Qualitative Grounded Theory Methodologies  
Credits 3.3 Lecture Hours.  
Methods of collecting qualitative data to answer educational or psychological questions using Grounded Theory methodologies; analysis and interpretation of data using Grounded Theory methodologies.  
Prerequisites: Graduate classification; introductory course in qualitative methods; and approval of instructor.

EPSY 640 Experimental Design in Education I  
Credits 3.3 Lecture Hours.  
Preparation in experimental research design in educational studies; application of statistical methods in these designs.  
Prerequisites: EPSY 636 or equivalent; approval of department head.

EPSY 641 Experimental Design in Education II  
Credits 3.3 Lecture Hours.  
Preparation in research design in educational studies; application of statistical methods in these designs.  
Prerequisites: EPSY 640; approval of instructor and department head.

EPSY 642 Meta-Analysis of Behavioral Research  
Credits 3.3 Lecture Hours.  
Principles and use of quantitative techniques for research integration in education and other behavioral disciplines; computer-based and branching literature searches, coding protocols, theory of effect size estimation, analysis and reporting.  
Prerequisites: EPSY 435 or STAT 651; EPSY 636 or equivalent; approval of department head.

EPSY 643 Applied Multivariate Methods  
Credits 3.3 Lecture Hours.  
This seminar presents various techniques for applied multivariate modeling of phenomena in educational psychology.  
Prerequisites: EPSY 640 and EPSY 641 or approval of instructor; approval of department head.

EPSY 645 Creative Genius  
Credits 3.3 Lecture Hours.  
Analysis of patterns of development among highly creative individuals; required dramatic presentation on the life and accomplishments of a selected individual through the use of the soliloquy stage technique.  
Prerequisite: Graduate classification; approval of department head.

EPSY 646 Issues in Child and Adolescent Development  
Credits 3.3 Lecture Hours.  
Theoretical orientations, issues, research strategies and empirical findings of developmental psychology relevant to education.  
Prerequisites: PSYC 634 or equivalent; approval of department head.

EPSY 647 Lifespan Development  
Credits 3.3 Lecture Hours.  
Issues and models of studying lifespan development; research and theory of lifespan development; comprehensive and current foundation of lifespan development.  
Prerequisite: Graduate classification; approval of department head.

EPSY 648 Intelligence and Creativity  
Credits 3.3 Lecture Hours.  
Considers theory, research, methodologies and issues related to the definition, identification and assessment of intelligence, and assessment of intelligence and creativity; addresses theories of intelligence and creativity; methodologies and issues related to assessment of both; relationship between them; and frameworks for fostering creativity; considers implications/applications of theory and research on effective teaching practices for creativity.  
Prerequisite: Graduate classification; approval of department head.

EPSY 650 Multiple Regression and Other Linear Models in Education Research  
Credits 3.3 Lecture Hours.  
Overview of basic and advanced topics in regression analysis; equal emphasis on developing procedural knowledge, statistical theory, research designs, and practical issues and methods using statistics in empirical research; basis of linear regression models and logistic regression models.  
Prerequisites: EPSY 641 or STAT 652 or SOCI 631; graduate classification; approval of department head.

EPSY 651 Theory of Structural Equation Modeling  
Credits 3.2 Lecture Hours. 3 Lab Hours.  
Introduction to the theory and application of structural equation modeling.  
Prerequisites: EPSY 640 and EPSY 641 or STAT 650 and STAT 651; graduate classification; approval of department head.

EPSY 652 Theory of Hierarchical Linear Models  
Credits 3.3 Lecture Hours.  
Introduction to the theory and application of hierarchical linear models.  
Prerequisite: EPSY 640, EPSY 641 or STAT 651, STAT 652, or any equivalent courses; some knowledge on ANOVA and Multiple Regression; graduate classification; approval of department head.

EPSY 653 Advanced Structural Equation Modeling  
Credits 3.3 Lecture Hours.  
Advanced topics of structural equation models; includes exploratory factor analysis under the structural equation modeling framework, testing factorial invariance, structural equation models with categorical observed variables, multilevel structural equation models, latent growth models, and growth mixture models.  
Prerequisites: EPSY 651 and EPSY 652.

EPSY 654 Longitudinal Data Analysis  
Credits 3.3 Lecture Hours.  
Review of traditional approaches to longitudinal data analysis (e.g., MANOVA); consideration of newer approaches including multilevel modeling (MLM) and latent growth modeling (LGM) and their advantages in analyzing longitudinal data.  
Prerequisite: EPSY 651 and EPSY 652.
EPSY 655 Item Response Theory
Credits 3. 3 Lecture Hours.
Advanced measurement topics in item response models; theoretical foundations and practical applications of IRT models; dichotomous and polytomous IRT models including Rasch model (IPL model), 2-PL model, 3-PL model, rating scale model, partial credit model, and graded response model; analysis based on each model illustrated using BILOG-MG, PARSCALE, and M-plus.
Prerequisite: EPSY 625.

EPSY 656 Survey Instrument Development
Credits 3. 3 Lecture Hours.
Experiences in developing instruments to measure cognition, attitude or behavior; issues and practices relating to construct specification, instrument design and administration; emphasis on analysis and summary of validity study data.
Prerequisites: Graduate classification; EPSY 640 or equivalent; approval of department head.

EPSY 659 Practicum in Educating the Gifted and Talented
Credits 3. 1 Lecture Hour. 6 Other Hours.
Theory and strategies for instruction and guidance of the gifted and talented through a supervised experience in a laboratory setting with gifted and talented children and/or adolescents. May be taken three times for credit.
Prerequisite: Approval of instructor and approval of department head.

EPSY 673 Learning Theories
Credits 3. 3 Lecture Hours.
Comprehensive study of classical and current learning theories; their significance to modern education.
Prerequisite: Approval of department head.

EPSY 679 Research on Teacher Effectiveness
Credits 3. 3 Lecture Hours.
Considers theory, research and methodologies related to the definition and identification of effective teaching practices; practice, implications and applications of theory and research in educational psychology on effective teaching practices.
Prerequisites: Graduate classification; approval of department head.

EPSY 682 Seminar in...
Credit 1. 1 Other Hour.
Knowledge, skills and attitudes in special education, counseling, psychological foundations of education and school psychology. Specific topics are announced for each seminar offered. May be taken more than once but not to exceed 6 hours of credit.
Prerequisite: Approval of department head.

EPSY 683 Field Practicum in...
Credits 1 to 15. 1 to 15 Other Hours.
Supervised experience in professional employment settings in educational psychology. Wide range of practical experiences and activities as listed below that are closely supervised by departmental faculty. Repeatable to 15 hours total.
Prerequisite: Approval of instructor and department head.

EPSY 684 Professional Internship
Credits 1 to 4. 1 to 4 Other Hours.
Limited to advanced doctoral students; University-directed experience in a professional employment setting; full-time participation and responsibility in experiences related to career specializations in counseling or school psychology. Repeatable to 9 hours total.
Prerequisites: Approval of department head six weeks prior to registration; approval of department head.

EPSY 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of selected problems.
Prerequisite: Approval of department head.

EPSY 688/CPSY 688 Research Proposal Development
Credits 4. 3 Lecture Hours. 2 Lab Hours.
This seminar models the processes of developing and defending research proposals.
Prerequisites: EPSY 640 and EPSY 641 or approval of instructor; approval of department head.

Course Descriptions

ESSM 600 Principles of Ecosystem Science and Management
Credits 3. 3 Lecture Hours.
Ecological foundations for sustained use of natural resources; climatic, edaphic, biotic and cultural factors in land resource allocation; land and cover viewed with respect to population dynamics, succession and climax, gradients and graduation, equilibria and imbalance.
Prerequisite: Graduate classification in agriculture or in allied subject.*

ESSM 601 Ecosystem Stewardship
Credits 3. 3 Lecture Hours.
Integrates ecological concepts of resilience, sustainability, transformation and vulnerability within a framework of cosystem stewardship to support human well-being in a rapidly changing world; emphasizes social-ecological systems. adaptive management, and valuation of ecosystem services as mechanisms to strengthen management and policy recommendations supporting ecosystem stewardship.
Prerequisite: Graduate classification.

ESSM 605 The Research Process
Credits 2. 2 Lecture Hours.
Nature and objectives of graduate work, the scientific method and basic and applied research. Introduction to design of experiments and analysis of data; principles of organization of project proposals, theses and scientific reports.

ESSM 610 Rangeland Resource Management
Credits 3. 3 Lecture Hours.
Basic concepts and theories of rangeland resource management; trends in range classification, grazing management and improvement practices.
Prerequisite: Graduate classification in agriculture or related subject matter areas.*
ESSM 611 Grazing Management and Range Nutrition
Credits 3.3 Lecture Hours.
Nutritional ecology of domestic and wild herbivores on rangelands; vegetation and animal response to various grazing management practices; diet selection, quality, intake and supplementation of herbivores.*

ESSM 612 Rangeland Vegetation Management
Credits 3.3 Lecture Hours.
Principles of rangeland brush and weed control with mechanical, chemical, burning and biological methods; interrelationships of brush management with grazing, wildlife and watershed management; planning and economic analysis of range improvement practices.*

ESSM 616 Arboriculture
Credits 4.4 Lecture Hours.
Tree selection and planting to fit climatic, space and edaphic conditions, diagnosing tree abnormalities, and practicing intensive tree care; frequent field work and demonstrations; includes seminar classes involving discussions and presentations of current arboriculture research from peer-reviewed journals.
Prerequisite: Graduate classification.

ESSM 617 Urban Forestry
Credits 4.4 Lecture Hours.
Conceptual role of trees in improving the urban environment; optimum use of existing forested areas and the establishment of trees in appropriate open spaces; tree ordinances, species evaluation, street tree planning and tree inventory systems; includes seminar classes involving discussions and presentations of current urban forestry research from peer-reviewed journals.
Prerequisite: Graduate classification.

ESSM 620 Plant and Range Ecology
Credits 3.3 Lecture Hours.
Investigation of community/ecosystem/landscape distribution patterns, structure, spatial/temporal organization and function, paleoecology, ecological succession, disturbance regimes, ecological diversity and classification schemes. North American rangelands (grasslands, shrublands, deserts, wetlands, etc.) stressed but world ecosystems reviewed.
Prerequisites: RENR 205; RENR 215 or equivalent; graduate classification.*

ESSM 621 Physiological Plant Ecology
Credits 3.3 Lecture Hours.
Investigation of physiological mechanisms influencing ecological patterns and processes, including plant acclimation and adaptation in contrasting habitats, abiotic controls on species productivity and distribution, relevant conceptual and experimental approaches, and integration among ecological scales.
Prerequisites: RENR 205 or MEPS 313 or equivalent; graduate classification.

ESSM 622 Biogeochemistry of Terrestrial Ecosystems
Credits 3.3 Lecture Hours.
Biogeochemical cycles of carbon, nitrogen, sulfur and phosphorus and their interaction with biotic and abiotic processes; biogeochemical processes investigated at the global level and in several types of terrestrial ecosystems; addressing global climate change, deforestation, acid precipitation, ozone depletion.
Prerequisites: RENR 205 or equivalent; graduate classification.

ESSM 624 Terrestrial Ecosystems and Global Change
Credits 3.3 Lecture Hours.
Identify the physical and biological principles governing the structure and function of terrestrial ecosystems in an earth-system context; analyze how plants and microorganisms respond to environmental change and affect global carbon, nutrient, and water cycles; evaluate ecosystem response to global change, including rising carbon dioxide, climate warming, and human impacts.
Prerequisite: Graduate classification.

ESSM 626 Fire and Natural Resources Management
Credits 3.2 Lecture Hours. 3 Lab Hours.
Behavior and use of fire in the management of natural resources; principles underlying the role of weather, fuel characteristics and physical features of the environment related to development and implementation of fire plans.
Prerequisites: Graduate classification and approval of instructor.*

ESSM 628 Wetland Delineation
Credits 3.2 Lecture Hours. 2 Lab Hours.
Prerequisite: Graduate classification or approval of instructor.

ESSM 630 Restoration Ecology
Credits 3.3 Lecture Hours.
Review and discuss fundamental concepts, current literature, and contemporary topics relating to ecological restoration. This includes the theoretical development of restoration ecology and its application. The relationship with conservation biology will be explored. The goal is to inform, exchange views, and develop critical thinking skills through case studies.
Prerequisite: Graduate classification.*

ESSM 631 Ecological Restoration of Wetland and Riparian Systems
Credits 3.2 Lecture Hours. 2 Lab Hours.
How wetland and riparian areas link terrestrial and aquatic systems and function hydrologically and ecologically within watersheds; integrated approaches for restoration of degraded wetland and riparian systems; improving water resources through vegetation management with a special interest in rangelands.
Prerequisites: RENR 205 or equivalent and WFSC 428 or equivalent.

ESSM 635 Ecohydrology
Credits 3.3 Lecture Hours.
Framework for understanding how plants and animals affect the water cycle; examine and explore the water cycle in all of its aspects with the idea of understanding how changes in land cover may influence the water cycle; implications for both upland and riparian systems.
Prerequisite: Graduate classification.

ESSM 636 Range and Forest Watershed Management
Credits 3.3 Lecture Hours.
Management of range and forest watersheds; influence of range and forest practices on runoff, interception, infiltration, erosion and water quality; current literature and research advances.*

ESSM 647 Range Grasses and Grasslands
Credits 3.2 Lecture Hours. 3 Lab Hours.
Basic concepts of grass structure and classification, recent advances in agrostological research, genetic and ecological basis for patterns of variation and evolution in grasses. Offered Spring Semester of even numbered years.*
ESSM 648 Wetland Plant Taxonomy
Credits 3. 1 Lecture Hour. 4 Lab Hours.
Interpretation of plant morphologies for keying and the identification of wetland plants from prime habitats; plant communities including the plant's adaptation to variation in salinity and soils; identification of inconspicuous flowered plant species including sedges, rushes and grasses.
Prerequisite: RLEM 304 or approval of instructor. Offered Fall Semester of even numbered years.*

ESSM 651/BAEN 651 Geographic Information System for Resource Management
Credits 3. 2 Lecture Hours. 2 Lab Hours.
(2-2) Geographic Information System (GIS) approach to the integration of spatial and attribute data to study the capture, analysis, manipulation and portrayal of natural resource data; examination of data types/formats, as well as the integration of GIS with remote sensing and Global Positioning System; laboratory includes extensive use of GIS applications to conduct analyses of topics in natural resources.
Prerequisites: Graduate classification.
Cross Listing: BAEN 651/ESSM 651.

ESSM 652 Advanced Topics in Geographic Information Systems
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Advanced GIS topics with a focus on modeling actual GIS applications including relational and database theory, design and implementation and its connection to GIS; surface analysis with digital terrain models; and an introduction to spatial statistics.
Prerequisite: ESSM 651/BAEN 651 or BAEN 651/ESSM 651.

ESSM 655 Remote Sensing of the Environment
Credits 3. 2 Lecture Hours. 1 Lab Hour.
Remote sensing for the management of renewable natural resources; use of aerial photography and satellite imagery to detect, identify and monitor forest, range and agricultural resources; utilize remotely sensed data as input to computerized information management systems.
Prerequisite: Graduate classification.

ESSM 656 Advanced Remote Sensing
Credits 3. 2 Lecture Hours. 1 Lab Hour.
Advanced techniques for information extraction using airborne and satellite imagery; active and passive sensors characteristics; customizing and developing image processing tools for remote sensing applications for a broad range of sensors and applications.
Prerequisites: ESSM 655, RENR 444, GEOG 651, GEOG 661.

ESSM 660 Landscape Analysis and Modeling
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Introduction to quantitative methods of landscape analysis and modeling for applications in natural resource conservation and management; quantification of landscape composition and configuration; spatial statistical methods for characterizing landscape pattern; methods for hypothesis testing with spatial data; landscape modeling approaches and applications; current literature and software.
Prerequisite: Approval of instructor.*

ESSM 663/SCSC 663 Applied Spatial Statistics
Credits 4. 3 Lecture Hours. 2 Lab Hours.
An introduction to the theory and practice of spatial statistics as applied to the natural resources. Spatial analyses focusing primarily on ordinary kriging, point processes, and lattice data.
Prerequisites: MATH 141, MATH 142; STAT 651; or equivalents; ESSM 651/BAEN 651 preferred.
Cross Listing: SCSC 663/ESSM 663.

ESSM 665 Computer Programming for Natural Resources Applications
Credits 3. 2 Lecture Hours. 2 Lab Hours.
An introduction to programming concepts and applications; elements of Visual Basic programming including data types, control and program structure; introduction to objects and object-oriented programming; macro and applications development; automation of GIS programming through the use of macros.
Prerequisites: Approval of instructor.

ESSM 670 Ecosystems and Markets
Credits 3. 3 Lecture Hours.
Concepts and analysis of supply chains for natural resource commodities and ecosystem services. Exploration of the economic uses of goods and services from ecosystems.
Prerequisite: Graduate classification.

ESSM 671 Ecological Economics
Credits 3. 3 Lecture Hours.
Study of the relationships between ecosystems and economic systems; understanding the effects of human economic endeavors on ecological systems and how the ecological benefits and costs of such activities can be quantified and internalized.
Prerequisite: Graduate Classification.
Cross Listing: AGEC 659 and RENR 659.

ESSM 672/RENR 660 Environmental Impact Analysis for Renewable Natural Resources
Credits 3. 3 Lecture Hours.
Analysis and critique of contemporary environmental analysis methods in current use; environmental impact statements; national policies; political, social and legal ramifications as related to development and use of renewable natural resources.
Prerequisite: Graduate Classification.
Cross Listing: RENR 660/ESSM 672.

ESSM 675 International Sustainable Community Development
Credits 3. 3 Lecture Hours.
Depicting global trends, paradigms and a comparative framework on sustainable community development; visioning, design, planning and developmental processes; leadership and management skills; marketing and promotion of sustainability concepts and practices; efficacies, indicators, analytic methods and case analyses; platforms for international cooperation; opportunities and careers in pertinent fields.

ESSM 676/RENR 650 Leadership, Development and Management of Environmental NGOs
Credits 3. 3 Lecture Hours.
Trends and increasing power of NGOs in environment and sustainable development; understanding of the organizational structures, functions, planning and management processes of environmental NGOs; technical skills and leadership qualities for careers with environmental NGOs.
Prerequisite: Graduate Classification.
Cross Listing: RENR 660/ESSM 676.

ESSM 681 Seminar
Credits 1. 1 Lecture Hour.
Reviews and discussions of current topics and advances in Ecosystem Science and Management.
Prerequisite: Graduate classification.

ESSM 684 Professional Internship
Credits 1 to 16. 1 to 16 Lecture Hours.
On-the-job training in fields of ecosystem science and management.
Prerequisite: Graduate classification in an ecosystem science and management major.
EURO 601 The Formation of the Republic of Letters
Credits 3. 3 Lecture Hours.
The beginnings of European culture in ancient Greece, its development into a Europe-wide civilization under the Roman Empire, and its survival as a common, Latin-based culture in the Middle Ages and Renaissance; deals with literature, the arts, and politics.
Prerequisite: Graduate classification.

EURO 602 The Rise of Modern Nation States
Credits 3. 3 Lecture Hours.
The process by which the traditional, Latin-based common culture of Europe is supplemented and supplanted by vernacular cultures tied to the rise of nation states, from the Baroque through the Enlightenment and Romanticism to the nineteenth century; deals with literature, the arts, and politics.
Prerequisite: Graduate classification.

EURO 603 Nationalism and European Integration
Credits 3. 3 Lecture Hours.
From the breakdown of civilization in the twentieth century to the determination, difficulties, and potential of reconstituting a common European culture in the post-national era; deals with literature, the arts, politics, film, press, and new media.
Prerequisite: Graduate classification.

EURO 604 European Avantgardes
Credits 3. 3 Lecture Hours.
An interdisciplinary examination of modernist currents in art, culture, and politics.
Prerequisite: Graduate classification.

EURO 605 European Cinema
Credits 3. 3 Lecture Hours.
An examination of the development of cinematic culture in Europe from the Lumière brothers' invention of the cinematograph, to the development of national film cultures, to current trends in transnational filmic coproduction.
Prerequisite: Graduate classification.

EURO 606 History and Memory in Modern Europe
Credits 3. 3 Lecture Hours.
Explores artistic, cultural, and political representations of fundamental experiences in the shaping of modern Europe, such as the Holocaust, the Nazi occupation of Europe, and Soviet prison camps of the Gulag.
Prerequisite: Graduate classification.

EURO 607 Europe and Its Margins
Credits 3. 3 Lecture Hours.
Explores the interaction between European and neighboring cultures, such as those of North and Central Asia, the Middle East, North Africa, and the Atlantic in history.
Prerequisite: Graduate classification.

EURO 608 European Drama
Credits 3. 3 Lecture Hours.
Examines literary, social, and historical aspects of dramatic literature and performance in the context of different European cultures.
Prerequisite: Graduate classification.

EURO 610 Seminar in Classical Culture
Credits 3. 3 Lecture Hours.
Topics in Greek and Roman culture and civilization; readings in English. May be repeated for credit.
Prerequisite: Graduate classification.

EURO 620 Seminar in French Culture
Credits 3. 3 Lecture Hours.
Topics in French culture and civilization; readings in English. May be repeated for credit.
Prerequisite: Graduate classification.

EURO 630 Seminar in German Culture
Credits 3. 3 Lecture Hours.
Topics in German outline and civilization; readings in English. May be repeated for credit.
Prerequisite: Graduate classification.

EURO 640 Seminar in Russian Culture
Credits 3. 3 Lecture Hours.
Topics in Russian culture and civilization; readings in English. May be repeated for credit.
Prerequisite: Graduate classification.

EURO 650 Seminar in Italian Culture
Credits 3. 3 Lecture Hours.
Topics in Italian culture and civilization; readings in English. May be repeated for credit.
Prerequisite: Graduate classification.

EURO 680 Proseminar
Credit 1. 1 Lecture Hour.
Student and faculty presentation of research fields, current issues, and research methods.
Prerequisite: Graduate classification.

EURO 685 Directed Studies
Credits 1 to 4. 1 to 4 Lecture Hours.
Individual problems or research or scholarly activity not pertaining to thesis or dissertation, or selected instruction not covered by other courses. Final documentation of directed study is required.
Prerequisites: Graduate classification; approval of department head.

EURO 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of European Studies. May be repeated for credit.

EURO 691 Research
Credits 1 to 12. 1 to 12 Lecture Hours.
Thesis or dissertation research; credit given only upon acceptance of completed thesis or dissertation.
Prerequisite: Graduate classification.
FINC - Finance

FINC 601 Financial Analysis Practicum
Credits 1 to 6. 1 to 6 Lecture Hours. 1 to 6 Other Hours.
Application of finance theory to careers in finance; development of practical skills for finance professionals, including proficiency with industry-standard software, databases and analytic products; operational, legal and ethical aspects of the financial industry; financial career planning. May be taken two times for credit.
Prerequisite: Enrollment limited to FINC Classification 7 students.

FINC 602 Corporate Finance
Credits 3. 3 Lecture Hours.
Theoretical development of principles of corporate financial management; application of principles to problems faced by financial officers, such as capital budgeting, cost of capital, capital structure, dividend policy, financial distress and corporate valuation.
Prerequisite: Enrollment limited to MS in FINC students.

FINC 603 Investments
Credits 3. 3 Lecture Hours.
Theoretical development and application of principles of investment management; topics include measuring risk aversion, portfolio optimization, factor models, asset pricing models, bond pricing, term structure of interest rates, bond portfolio management and equity valuation.
Prerequisite: Enrollment limited to MS in FINC students or approval of Department Head.

FINC 604 Fixed Income Securities
Credits 3. 3 Lecture Hours.
Economics and institutional analysis of bond markets and determinants of interest rates for bonds, including Treasury issues, federal agency issues, corporate bonds, municipal bonds, mortgage-backed and asset-backed securities; features of fixed income securities from microeconomic and macroeconomic perspectives; analysis of risk and return, valuation, term structure, trading strategies and credit risk.
Prerequisite: FINC 602 and FINC 603 or approval of Department Head.

FINC 605 Valuation and Financial Modeling
Credits 3. 3 Lecture Hours.
Principles of value creation; definition of fundamental value, market value and replacement value; differences between well-established valuation approaches; applications to measuring the value of business organizations using rigorous applications of financial theory and accounting principles.
Prerequisite: FINC 602, FINC 603 and ACCT 610 or approval of Department Head.

FINC 612 Finance for the Professional
Credits 1 to 4. 1 to 4 Lecture Hours.
Focuses on investment and financing decisions in corporate firms. Emphasizes principles, techniques and applications in corporate finance, including: risk and return, capital budgeting, discounted cash flow valuation, capital structure, and payout policy. Classification 6 students may not enroll in this course. Please note this is changing to a variable credit course.
Prerequisite: ACCT 610 or equivalent. Enrollment is limited to BUAD classification 7.

FINC 613 Finance for the Professional II
Credits 1 to 3. 1 to 3 Lecture Hours.
Focus on advanced topics in domestic and international finance; analysis of dividend, capital structure and refinancing decisions; exposure to financial derivatives; foreign exchange rate determination and risk management.
Prerequisite: FINC 612. Enrollment is limited to BUAD classification 7.

FINC 629 Financial Management I
Credits 3. 3 Lecture Hours.
Analysis of finance function, credit and equity markets, financing and dividend decisions; mechanics of financial analysis. Classification 6 students may not enroll in this course.
Prerequisites: FINC 612 or FINC 635; ACCT 610 or ACCT 640.

FINC 630 Financial Management II
Credits 3. 3 Lecture Hours.
Basic concepts of finance applied to solution of business problems using case studies; financial analysis skills further developed and refined; investment and financing decisions analyzed. Classification 6 students may not enroll in this course.
Prerequisite: FINC 629.

FINC 632 Investment Management
Credits 3. 3 Lecture Hours.
Introductory course in investments; nature and functioning of securities markets; various investment media and tools for analysis of these media; analysis of debt and equity securities. Alternative trading strategies evaluated. Classification 6 students may not enroll in this course.
Prerequisite: FINC 612 or FINC 635.

FINC 635 Financial Management for Non-Business
Credits 3. 3 Lecture Hours.
External and internal factors affecting financial decision-making in the firm; fundamental concepts of accounting and managerial economics.
Prerequisite: ACCT 640 or equivalent or approval of instructor.

FINC 641 Valuation
Credits 3. 3 Lecture Hours.
Theory and application of various approaches to valuation; measuring and managing the value of corporations; principles of value creation; fundamental valuation methodology; application of value creation principles to managerial problems; special cases and complex valuation issues.
Prerequisites: ACCT 229 or ACCT 610 or ACCT 640; FINC 351 or FINC 632; FINC 361 or FINC 629.

FINC 642 Analysis of Money and Capital Markets
Credits 3. 3 Lecture Hours.
U.S. money and capital markets; changes in supply of and demand for money and capital as they influence the policies of financial intermediaries, fiscal and monetary authorities and nonfinancial firms. Interest rates; factors affecting their level and structure; flow of funds in the U.S. economy. Classification 6 students may not enroll in this course.
Prerequisite: FINC 612 or FINC 635.

FINC 643 Commercial Bank Management
Credits 3. 3 Lecture Hours.
Financial management problems of commercial bank management including raising funds, investing funds and making loans; nontraditional bank activities; emphasis on actual case situations. Classification 6 students may not enroll in this course.
Prerequisite: FINC 642.
FINC 644 Funding New Ventures
Credits 3.3 Lecture Hours.
Introduction to the general phenomena of small business and entrepreneurship; central focus provides students an understanding of entrepreneurship and the financing of entrepreneurial ventures; addresses the types of financing available at different stages of the new venture. Classification 6 students may not enroll in this course.

FINC 645/IBUS 645 International Finance
Credits 1 to 3. 1 to 3 Lecture Hours.
Problems confronted by financial managers of firms with international business operations; international money and capital markets; exchange rate risks and political risks. May be repeated for up to 3 hours credit. Classification 6 students may not enroll in this course.
Prerequisite: FINC 612 or FINC 635.
Cross Listing: IBUS 645/FINC 645.

FINC 646 Technical Analysis of Financial Markets
Credits 3.3 Lecture Hours.
Use of price, volume and other non-fundamental, market and behavioral data to analyze and predict security prices; emphasis on pattern recognition and correlation analysis over theory and casual analysis; application of technical analysis as an investment discipline for institutional portfolio management; principles, terminology, techniques, and emerging theories of technical analysis.
Prerequisites: FINC 351 or FINC 632; FINC 361 or FINC 629.

FINC 647/ACCT 647 Financial Statement Analysis
Credits 3.3 Lecture Hours.
Analytical approach to financial statements; application of finance and accounting principles relevant to the analysis of financial statements. Classification 6 students may not enroll in this course.
Prerequisites: FINC 612 or FINC 635; ACCT 610 or ACCT 640.
Cross Listing: ACCT 647/FINC 647.

FINC 648 Advanced Investments
Credits 3.3 Lecture Hours.
Application of finance theory to complex investment problems; implementation of asset pricing models, portfolio theory and arbitrage strategies; implications of principles of market efficiency and behavioral finance for selection of individual securities and portfolios.
Prerequisites: FINC 351 or FINC 632; FINC 361 or FINC 629.

FINC 649 Financial Modeling
Credits 3.3 Lecture Hours.
Computer-based modeling of contemporary problems in investments and corporate finance including asset pricing, portfolio optimization, valuation, capital budgeting, cost of capital, risk assessment, and option pricing; using models to evaluate financial decision variables and alternative investment strategies.
Prerequisites: Graduate classification; classification 6 students may not enroll in this course; FINC 421 or FINC 632; FINC 434 or FINC 629.

FINC 660 Fixed Income Analysis
Credits 3.3 Lecture Hours.
Characteristics of fixed income securities including Treasury issues, federal agency issues, corporate and municipal bonds, mortgage-backed and asset-backed securities; institutional features fixed income markets; risks of bond investing; fixed income valuation; term structure; trade strategies; modeling and assessing credit risks; hedging with fixed income derivatives.
Prerequisites: Graduate classification; classification 6 students may not enroll in this course; FINC 421 or FINC 632; FINC 434 or FINC 629.

FINC 661 Trading Risk Management
Credits 3.3 Lecture Hours.
Focuses on Mid-office risk management strategies using the energy markets as a focus; develops understanding of commodity market behavior, use of forwards and options for risk management, risk management reporting, Greeks and simulation-based VaR analysis. Classification 6 students may not enroll in this course.
Prerequisite: FINC 632.

FINC 663 Trading and Markets
Credits 3.3 Lecture Hours.
Issues relating to securities trading and securities markets; discusses why and how people trade, and the operation, structure, and regulation of securities markets; focus on equity markets; comparisons to the markets for derivatives and other securities. Classification 6 students may not enroll in this course.
Prerequisite: FINC 632.

FINC 664 Active Portfolio Management
Credits 3.3 Lecture Hours.
Analysis of investment tactics designed to earn abnormal returns; identification and evaluation of active strategies that exploit capital market anomalies and market inefficiencies; portfolio structuring, stock and sector selection, performance measurement, attribution analysis and benchmarks in inefficient markets.
Prerequisites: Graduate classification; classification 6 students may not enroll in this course; FINC 421 or FINC 632; FINC 434 or FINC 629.

FINC 665 Derivative Securities
Credits 3.3 Lecture Hours.
Valuation of financial forward contracts, futures contracts and basic options; course covers valuation and behavior of interest rate and exchange rate forward curves, fixed-for-float transactions, stock options, and index based-options. Classification 6 students may not enroll in this course.
Prerequisite: FINC 632.

FINC 666 Wall Street, Investment Banking and the Financial Markets
Credits 3.3 Lecture Hours.
Provides students an opportunity to visit Wall Street and the heart of U.S. financial and security markets; focuses on visitations to Wall Street firms and interaction with financial market professionals. Classification 6 students may not enroll in this course.
Prerequisite: Approval of instructor.

FINC 668 Applied Investment Analysis
Credits 3.3 Lecture Hours.
Theoretical and analytical developments in security selection and portfolio management; includes macroeconomic analysis, portfolio theory, and portfolio performance evaluation; concepts applied to the allocation of investments in a student-managed equity portfolio. Classification 6 students may not enroll in this course.
Prerequisites: FINC 632 and approval of instructor.

FINC 669 Titans of Investing
Credits 3.3 Lecture Hours.
Readings from the most influential theorists and practitioners of 20th and 21st century investing. Case studies and portfolio sector exercises in an institutional context, based on detailed assessment of global investment risks. Classification 6 students may not enroll in this course.
Prerequisite: Approval of instructor.
FINC 670 Real Property Analysis
Credits 3. 3 Lecture Hours.
Provides the economic and financial tools used to analyze real estate investments, new property developments and the redevelopment of existing properties. Classification 6 students may not enroll in this course.
Prerequisite: Graduate classification.

FINC 672 Real Property Finance
Credits 3. 3 Lecture Hours.
Primary and secondary mortgage markets; mortgage markets' institutional organization, alternative mortgage instruments, creative financing techniques, loan underwriting factors and risk hedging strategies. Classification 6 students may not enroll in this course.
Prerequisites: FINC 612 or FINC 635; FINC 670.

FINC 673 Real Property Valuation I
Credits 3. 3 Lecture Hours.
Procedures used to estimate market value of real property; market analysis and valuation techniques most appropriate for appraising income-producing properties; demonstration appraisal report. Classification 6 students may not enroll in this course.
Prerequisites: FINC 612 or FINC 635; FINC 670; enrollment in MRE program.

FINC 674 Real Property Valuation II
Credits 3. 3 Lecture Hours.
Provides opportunity to develop advanced competencies in analysis and valuation of more complex assignments and properties; draws upon previous coursework in land economics and real estate program including real property valuations, market analysis, real estate investment analysis and real property finance. Classification 6 students may not enroll in this course.
Prerequisites: Enrollment in MRE program; FINC 670.

FINC 675 Analysis of Real Estate Investment Decisions
Credits 3. 3 Lecture Hours.
Analytical techniques for real estate investment decision-making which emphasize the importance of income tax considerations, the magnitude of relevant cash flows and the timing of both; case histories used to analyze investment problems. Classification 6 students may not enroll in this course.
Prerequisite: FINC 612 or FINC 635.

FINC 676 Commercial Real Estate Law
Credits 3. 3 Lecture Hours.
Commercial real estate law including legal ownership interests in oil and gas law, real estate sales contacts, financing, instruments and closings, commercial leases and real estate regulations and taxation. Classification 6 students may not enroll in this course.
Prerequisite: Graduate classification.

FINC 677 Real Estate Development Analysis
Credits 3. 3 Lecture Hours.
Financial aspects of real estate development; project investment characteristics and merits. Classification 6 students may not enroll in this course.
Prerequisites: FINC 612 or FINC 635; enrollment in MRE program.

FINC 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
A directed internship in an organization to provide students with on-the-job training with professionals in organizational settings appropriate to the student's professional objectives. Classification 6 students may not enroll in this course.
Prerequisites: Approval of committee chair and department head.

FINC 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed study of selected problems using recent developments in business research methods. Classification 6 students may not enroll in this course.
Prerequisites: Graduate classification and approval of instructor.

FINC 688 Doctoral Seminar
Credits 3. 3 Other Hours.
Historical development of the conceptual framework of finance theory and practices; analysis of current research and controversial issues in the field. For doctoral students only. Classification 6 students may not enroll in this course. May be repeated for credit.
Prerequisite: Doctoral classification.

FINC 689 Special Topics in...
Credits 1 to 4. 1 to 8 Lecture Hours.
Selected topics in an identified area of finance. May be repeated for credit. Classification 6 students may not enroll in this course.

FINC 690 Theory of Research in Finance
Credits 3. 3 Lecture Hours.
Design of research in various subfields of finance and the evaluation of research results using examples from the current research literature. May be repeated for credit. Classification 6 students may not enroll in this course.
Prerequisite: Doctoral classification.

FINC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation. Classification 6 students may not enroll in this course.
Prerequisite: Doctoral classification.

FREN - French

FREN 601 Introduction to Scientific French
Credits 3. 3 Lecture Hours.
Intensive course to prepare graduate students to read scientific material; technical vocabulary and translation. May not count for hours in a supporting field.
Prerequisite: Graduate classification.

FREN 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of selected problems in the field of French.
Prerequisite: Approval of instructor.

FREN 689 Special Topics in...
Credits 3. 3 Lecture Hours.
Selected topics in an identified area of French. May be repeated for credit.
Prerequisite: Approval of instructor.

FREN 692 Readings
Credits 3. 3 Lecture Hours.
Readings in French literary texts in the original language.
Prerequisite: Graduate classification.
FSTC - Food Science & Tech.

FSTC 605 Chemistry of Foods
Credits 3.3 Lecture Hours.
Chemical covalent and noncovalent interactions in food systems; the glass transition and moisture in foods; carbohydrate chemistry; reactions of food lipids; food protein functionality; chemistry of flavor; processing chemistry; food additives; and nutraceutical phytochemicals.
Prerequisite: BICH 410 or BICH 603.

FSTC 606/DASC 606 Microbiology of Foods
Credits 3.3 Lecture Hours.
Nature and function of beneficial and defect-producing bacteria in foods; food-borne illness, effects of processing, storage and distribution; techniques for isolation and identification from foods.
Cross Listing: DASC 606/FSTC 606.

FSTC 607/ANSC 607 Physiology and Biochemistry of Muscle as a Food
Credits 3.3 Lecture Hours.
Biochemical, histological, anatomical and physical characteristics of muscle cells and factors associated with transformation of muscle cells into meat.
Prerequisite: BICH 410 or approval of department head.
Cross Listing: ANSC 607/FSTC 607.

FSTC 610/NUTR 610 Nutritional Pharmacometrics of Food Compounds
Credits 3.3 Lecture Hours.
Introduction into nutritional pharmacokinetics and pharmacodynamics of food compounds; specific examples of toxicological and pharmacological effects of food compounds.
Prerequisite: NUTR 202 or NUTR 203 or FSTC 201 or CHEM 227 or CHEM 222 or instructor approval.
Cross Listing: NUTR 610/FSTC 610.

FSTC 611/POSC 611 Poultry Further Processing
Credits 3.3 Lecture Hours.
Egg and poultry meat processing; egg markets, egg processing, grading, packaging, safety, quality and consumer acceptance of shell eggs; poultry meat processing (specifically turkey and broilers), meat quality, markets, consumer acceptance of poultry meat and safety.
Cross Listing: POSC 611/FSTC 611.

FSTC 619 Molecular Methods for Microbial Characterization
Credits 3.2 Lecture Hours. 2 Lab Hours.
Underlying principles of molecular methods for microbial detection and characterization in natural and man-made ecosystems; emphasis on method application and data interpretation; emphasis on microbial pathogens and indicator organisms in foods and environment; laboratory covers select protocols.
Prerequisites: FSTC 326/DASC 326; SCSC 405; POSC 429; approval of instructor.
Cross Listing: SCSC 619, POSC 619, and VTMI 619.

FSTC 629/POSC 629 Microbiology of Food Irradiation
Credits 3.2 Lecture Hours. 2 Lab Hours.
Lecture plus laboratory overview of electron beam and x-ray based food irradiation principles; provides a working knowledge of using electronic pasteurization as a means of destroying microbial pathogens or retarding microbial spoilage in foods.
Cross Listing: POSC 629/FSTC 629.

FSTC 630/SCSC 630 Cereal Grains for Human Food
Credits 4.3 Lecture Hours. 3 Lab Hours.
Fundamental concepts of dry milling, wet milling, oil extraction, baking, malting, brewing, storage, sanitation and quality evaluation and control interrelated with physical and biochemical properties of cereals and their products; use of instruments and techniques to evaluate cereal quality.
Prerequisite: Approval of instructor.
Cross Listing: SCSC 630/FSTC 630.

FSTC 631 Food Carbohydrates
Credits 3.3 Lecture Hours.
Chemistry, structure, functionality and nutritional properties of food carbohydrates; fiber chemistry, functionality and nutritional properties, artificial sweeteners, starch structure and functionality and hydrocolloid functionality.
Prerequisite: BICH 410. (Offered in alternate years.)

FSTC 634 Oilseed Proteins for Foods
Credits 3.3 Lecture Hours.
World production, composition, processing technologies, uses of products (oil, meal, protein concentrates and isolates, and texturized products) in feeds and foods; present and potential food applications of oilseed proteins.
Prerequisites: CHEM 228 and CHEM 317. (Offered in alternate years.)

FSTC 635 Oil and Fat Food Products
Credits 3.3 Lecture Hours.
Composition, properties and reactions; sources, handling and storage of raw materials; extraction refining and bleaching; hydrogenation, deodorization, esterification and interesterification; fractionation; uses in salad oils, shortenings, margarine, bakery products and other foods.
Prerequisites: CHEM 228 and CHEM 317. (Offered in alternate years.)

FSTC 640/NUTR 640 Therapeutic Microbiology I
Credits 3.3 Lecture Hours.
Alimentary (gastrointestinal) microbiology including: (i) the "normal" intestinal microbiota; (ii) probiotic and prebiotic nutritional supplements; (iii) recombinant pharmabiotics; (iv) gut-associated lymphoid tissue and mucosal immunity; (v) foodborne gastrointestinal pathogens; and (vi) fermented products as functional foods.
Prerequisite: Undergraduate survey course in microbiology (or instructor's consent).
Cross Listing: NUTR 640/FSTC 640.

FSTC 644 Disease Mechanisms of Foodborne Pathogens
Credits 3.3 Lecture Hours.
Principles of pathogenicity of foodborne bacteria; mechanisms used by disease-causing bacteria leading to human illness; basic principles of immunology and human and bacterial physiology; investigation of bacterial virulence factors and effects of stress response, quorum sensing and other external factors.
Prerequisite: FSTC 326/DASC 326 or BIOL 351, or approval of instructor.

FSTC 647/ANSC 647 Technology of Meat Processing and Distribution
Credits 3.3 Lecture Hours.
Quantitative and qualitative characteristics of meat and meat products as related to food technology processing operations; manufacturing, preservation, packaging and merchandising.
Cross Listing: ANSC 647/FSTC 647.
FSTC 657/ANSC 657 Hazard Analysis and Critical Control Point System
Credits 3. 3 Lecture Hours.
Examination of the Hazard Analysis and Critical Control Point (HACCP) principles specifically related to meat and poultry; microbiological and process overviews; good manufacturing practices (GMP) and standard operating procedures (SOP) development; team-building and implementation into industry operations. This class is designed for the production of food and fulfills the training requirements of USDA's HACCP regulation for meat and poultry (9 CFR Part 417), and FDA's HACCP regulations for fish and fishery products (21 CFR Part 123 and 1240) and for juice (21 CFR Part 120).
Cross Listing: ANSC 657/FSTC 657.

FSTC 667/ANSC 667 Industrial Processed Meat Operations
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Application of scientific principles and business practices to manufactured meat products; interrelationships among marketing, manufacturing, product development, regulatory compliance and quality assurance in commercial processed meat operations.
Prerequisite: Approval of instructor.
Cross Listing: ANSC 667/FSTC 667.

FSTC 669/NUTR 669 Experimental Nutrition & Food Science Laboratory
Credits 4. 1 Lecture Hour. 6 Lab Hours.
Experimental Nutrition & Food Science Laboratory. Nutritional intervention in animal models of metabolic or emotional disorders; genetic modifications or pathogens in food products; analyses of gene expression and behavior.
Prerequisite: BICH 432/GENE 432/GENE 432/BICH 432 recommended; graduate in nutrition or related major.
Cross Listing: NUTR 669/FSTC 669.

FSTC 671/NUTR 671 Critical Evaluation of Nutrition and Food Science Literature: Evidence Based Reviews
Credits 3. 3 Lecture Hours.
Evaluation of scientific literature, research methods within the literature, and the quality of scientific studies to produce an evidence-based review in areas specific to nutrition and food science.
Prerequisites: NUTR 202 or NUTR 203 and STAT 302; knowledge of nutrition, statistics, and technical writing helpful.
Cross Listing: NUTR 671/FSTC 671.

FSTC 681 Seminar
Credit 1. 1 Lecture Hour.
Oral reports and discussions of current research and developments in food technology designed to broaden understanding of problems and to stimulate research.

FSTC 684 Professional Internship
Credits 1 to 16. 1 to 16 Other Hours.
Experience in application of formal training to a commercial operation under supervision of operations manager and designated faculty member. Student will investigate matter of mutual interest and report results in a professional paper approved by the graduate committee.

FSTC 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed study of selected problems emphasizing recent developments in research techniques.

FSTC 687/ANSC 687 Sensory Evaluation of Foods
Credits 3. 2 Lecture Hours. 1 Lab Hour.
Application of sensory science principles and practices to food systems including an understanding of discriminative, descriptive and consumer sensory techniques.
Prerequisite: CHEM 222 or CHEM 228.
Cross Listing: ANSC 687/FSTC 687.

FSTC 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Special topics in an identified area of food science and technology. May be repeated for credit.

FSTC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Investigations leading to thesis or dissertation in various areas of food science and technology.

FSTC 697/ANSC 697 Applied Microbiology for Foods of Animal Origin: Processing, Sanitation and Sanitary Design
Credits 3. 3 Lecture Hours.
Application of basic food microbiology knowledge and principles to food production processes and products; sources of microbiological contamination and their impact on food safety and spoilage; application of sanitary design and validation; testing and auditing to monitor and trouble-shoot the process.
Prerequisites: DASC/FSTC 326/DASC 326 or FSTC 606/DASC 606 or equivalent.
Cross Listing: ANSC 697/FSTC 697.

GENE - Genetics

GENE 603 Genetics
Credits 4. 4 Lecture Hours.
Development of fundamental concepts related to the structure, function, organization, transmission and distribution of genetic material.
Prerequisite: GENE 301.

GENE 606 Quantitative Phylogenetics
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Designed to provide the theory and tools required for inference of phylogenetic (evolutionary) relationships among biological taxa using various types of comparative data including morphological characters, biochemical and molecular characters, and DNA sequences; hands-on analysis of data using contemporary tools.
Prerequisite: Entomology 601 or approval of instructor.
Cross Listing: ENTO 606 and WFSC 646.

GENE 608 Critical Analysis of Genetic Literature
Credit 1. 1 Lecture Hour.
An introduction to primary literature in the field of genetics which will give students experience in critically evaluating scientific papers and develop an appreciation of how genetics can be used to address important biological questions.

GENE 612 Population Genetics
Credits 3. 3 Lecture Hours.
Biological approach to genetic characteristics of populations dealing with genetic equilibrium, allelic variation, determination of genetic variation in populations, effects of mating systems, selection, mutation and drift on population parameters.
Prerequisites: GENE 603; STAT 651.
GENE 613 Quantitative Genetics I  
Credits 3. 3 Lecture Hours.  
Quantitative genetics concepts particularly dealing with partitioning of phenotypic variance into genetic and environmental components, selection response, effects of systems of mating, genetic covariance and threshold effects.  
Prerequisites: GENE 612; STAT 652.  

GENE 614/ANSC 614 Maximum Likelihood Estimation of Genetics  
Credits 3. 3 Lecture Hours.  
Theoretical and analytical approaches to the application of maximum likelihood for the estimation of parameters under linear and nonlinear models; single and polygene genetic models including Hardy-Weinberg equilibrium, linkage analysis and quantitative trait loci detection.  
Prerequisites: GENE 603; STAT 651; STAT 652 or STAT 601.  
Cross Listing: ANSC 614/GENE 614.  

GENE 620 Cytogenetics  
Credits 3. 3 Lecture Hours.  
Examination and analysis of variation in chromosome structure, behavior and number; developmental and evolutionary effects of this variation.  
Prerequisite: GENE 603.  

GENE 626/ANSC 626 Analyses of Gene Expression  
Credits 2. 1 Lecture Hour, 3 Lab Hours.  
Proficiency in handling DNA and RNA gained during exercises used routinely in analyses of gene expression; RNA preparation and analysis on Northern blots; in vitro transcription and polyacrylamide gel analysis of nucleic acids; sub-cloning and mRNA quantitation using polymerase chain reaction.  
Prerequisites: GENE 450 or approval of instructor; radiation safety training.  
Cross Listing: ANSC 626/GENE 626.  

GENE 629 Applied Animal Genomics  
Credits 3. 3 Lecture Hours.  
Theory and application of genomics by livestock industries; consideration of genetic markers, gene mapping methods, genome analysis and emerging technologies such as microarrays, transgenesis, cloning and marker assisted selection; exposure to bioinformatic tools for genomics.  
Prerequisite: GENE 603 or approval of instructor.  
Cross Listing: ANSC 629 and POSC 630.  

GENE 631/BICH 631 Biochemical Genetics  
Credits 3. 3 Lecture Hours.  
Genetic control of cellular metabolism. Mechanism of gene action; gene-enzyme relationships; regulation of gene expression; structure and organization of genomes; biochemical manipulation and characterization of genetic molecules.  
Prerequisite: GENE 431/BICH 431 or BICH 431/GENE 431; BICH 603.  
Cross Listing: BICH 631/GENE 631.  

GENE 633/WFSC 633 Conservation Genetics  
Credits 3. 3 Lecture Hours.  
Genetic concepts and techniques relevant to management and conservation of biological diversity; research and conservation within a conservation genetics framework.  
Prerequisites: Introductory courses in genetics and ecology or biological conservation.  
Cross Listing: WFSC 633/GENE 633.  

GENE 638/ANSC 638 Predictions of Genetic Merit  
Credits 3. 3 Lecture Hours.  
Mixed linear models and best linear unbiased prediction for genetic evaluation.  
Prerequisite: GENE 613.  
Cross Listing: ANSC 638/GENE 638.  

GENE 643/SCSC 643 Molecular Quantitative Genetics and Plant Breeding  
Credits 3. 3 Lecture Hours.  
Classical, applied and molecular aspects of quantitative genetics in plant breeding; genetic relationships; genetic diversity; genetic phenomena (linkage, heterosis and epistasis); genotype by environment interaction; mapping quantitative trait loci (QTL); genomic and marker-assisted selection; application of statistical software.  
Prerequisites: STAT 651, SCSC 642 or GENE 613 or approval of instructor.  
Cross Listing: SCSC 643/GENE 643.  

GENE 648/WFSC 648 Molecular Evolution  
Credits 3. 2 Lecture Hours. 1 Lab Hour.  
Theory and tools used in the analysis of molecular evolutionary patterns of DNA and protein sequences; format combines lecture presentations by instructor, discussion of relevant scientific literature, computer exercises, preparation of research proposal or independent research project, and practice in peer review process.  
Prerequisites: Basic courses in general Genetics and in Evolution.  

GENE 654 Analysis of Complex Genomes  
Credits 3. 3 Lecture Hours.  
History and current status of genetic and molecular analysis of higher eukaryotic genomes; coverage of techniques for dissection of genomes into manageable parts; investigations in genetics, breeding and evolution; emphasis on quantitative inheritance, genetic mapping, physical mapping, map-based cloning, with examples drawn from a wide range of organisms.  
Prerequisite: GENE 603.  
Cross Listing: SCSC 654 and MEPS 654.  

GENE 655 Analysis of Complex Genomes—Lab  
Credits 3. 7 Lab Hours.  
Analysis of Complex Genomes—Lab. Laboratory methods in molecular genetic techniques for genetic mapping, physical mapping, and map-based cloning of both qualitative and quantitative phenotypes.  
Prerequisite: GENE 603 or equivalent or approval of instructor.  
Cross Listing: SCSC 655 and MEPS 655.  

GENE 673/BICH 673 Gene Expression  
Credit 1. 1 Lecture Hour.  
Oral presentations and discussions related to the biochemistry and molecular biology of gene expression in animal, plant, and microbial systems. Course may be repeated for credit up to 12 times.  
Prerequisite: Graduate classification in biochemistry or genetics or approval of instructor.  
Cross Listing: BICH 673/GENE 673.  

GENE 677/MCMD 677 Genes and Diseases  
Credits 3. 3 Lecture Hours.  
Molecular and genetic basis for human disease; structure, function and evolution of chromosomes; epigenetics; gene mapping; complex genetic traits; cancer genetics; neurodegenerative disorders; animal models (yeast, mouse, worms, fruit flies); ethics.  
Prerequisite: GENE 603, GENE 631/BICH 631, or MSCI 601 or approval of instructor.  
Cross Listing: MCMD 677/GENE 677.
GENE 681 Seminar
Credit 1. 1 Lecture Hour.
Reports and discussions of topics of current importance in genetics; reports to be prepared and presented by graduate students enrolled in course.

GENE 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Individual problems or research not pertaining to thesis or dissertation. 
Prerequisite: Approval of instructor.

GENE 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of genetics. May be repeated for credit.
Prerequisite: Approval of instructor.

GENE 691 Research
Credits 1 to 23. 1 to 23 Other Hours.

GENE 697 Teaching Genetics Labs
Credit 1. 1 Lecture Hour.
Theory and practical aspects of teaching genetics labs, with emphasis on content, grading, instructional methods and practical aspects of genetics labs. May be repeated for credit.
Prerequisites: Graduate classification in genetics; appointment as a TA for genetics labs.

GEOG - Geography

GEOG 603 Processes in Economic Geography
Credits 3. 3 Lecture Hours.
Spatial organization and distribution of economic activity; patterns of land rent and land use; theories of economic development; models of spatial decision making.
Prerequisite: GEOG 304 or equivalent or approval of instructor.

GEOG 604 Processes in Physical Geography
Credits 3. 3 Lecture Hours.
Methodologies and problems of physical geography with emphasis on the interrelationships of the physical environment; a foundation course for graduate work in geography.
Prerequisite: Approval of instructor.

GEOG 605 Processes in Cultural Geography
Credits 3. 3 Lecture Hours.
Evolution of cultural landscapes; processes of innovation, diffusion and adaptation in context of developing human-environment relationships.
Prerequisite: Approval of instructor.

GEOG 610 Geographical Methods and Theory
Credits 3. 3 Lecture Hours.
Development of geography as a discipline; methods and theories used in geography for understanding place and for spatial analysis of human and biophysical phenomena.
Prerequisite: Graduate classification in geography or approval of instructor.

GEOG 611 Geographical Research Design
Credits 3. 3 Lecture Hours.
Methods, techniques and conceptual models for the conception, design, planning and conduct of geographical research.
Prerequisite: Graduate classification in geography or approval of instructor.

GEOG 612 Applied Climatology
Credits 3. 3 Lecture Hours.
Climate data and methods to solve a wide range of environmental problems; collection, processing, analysis and interpretation of surface observations, radar, satellite, reanalysis and climate model data; statistical methods and physical modeling; practical problems and development of tools for decision makers.
Prerequisite: Graduate classification.

GEOG 616 Urban Geography
Credits 3. 3 Lecture Hours.
Spatial patterns and processes of urban systems; growth and sprawl; environmental impacts; residential choice models; political fragmentation; economic development; power and privilege; place-based identity.
Prerequisite: GEOG 306 or equivalent.

GEOG 619 Human Impact on the Environment
Credits 3. 3 Lecture Hours.
Human alterations of landscapes, the atmosphere and the waters of the earth; interference with natural chemical cycles; disturbance of ecological equilibria; depletion of natural resources; roles of technology and population growth.
Prerequisite: Approval of instructor.

GEOG 621 Land-Use and Land-Cover Change
Credits 3. 3 Lecture Hours.
Human dimensions of land-use and land-cover change; theories of global and regional land-use and land-cover changes that emphasize processes, institutions, and patterns at multiple scales; methodologies and research agendas including geo-spatial analysis, modeling, and social science approaches.
Prerequisites: GEOG 619 or approval of instructor; Graduate classification.

GEOG 624 Biogeography: Theory and Methods
Credits 3. 3 Lecture Hours.
Prerequisite: Approval of instructor.

GEOG 625/ENTO 625 Landscape Ecology
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Study of structure, function, and change in a heterogeneous land area composed of interacting ecosystems; examine basic ecological principles dealing with landscape structure.
Prerequisite: Approval of instructor.
Cross Listing: ENTO 625/GEOG 625.

GEOG 626 Fluvial Geomorphology
Credits 3. 3 Lecture Hours.
Concepts and methods applicable to the fluvial systems; components affecting rivers and drainage basin and analysis geomorphology; analytical treatment of problems arising from fluvial changes.
Prerequisite: GEOG 203 or approval of instructor.

GEOG 627 Arid Lands
Credits 3. 3 Lecture Hours.
Processes and landforms in dryland environments; nature and dynamics of gravity, water and wind in deserts; Quaternary climates and arid lands; human impact in drylands.
Prerequisite: GEOG 604 or approval of instructor.
GEOG 629 Cultural and Political Ecology
Credits 3. 3 Lecture Hours.
History of ideas about humans and environment; political and social meanings of nature and culture; access and control of resources; theories of environmental change; geographic approaches to political ecology research; current debates and future directions.

GEOG 635 Advanced Biogeography
Credits 3. 3 Lecture Hours.
Theory and contemporary research in biogeography; methods used in conducting biogeographical research; spatial and temporal changes in the distribution of organisms; influences of humans and the physical environment on biogeographic patterns.
Prerequisite: GEOG 624 or approval of instructor.

GEOG 642/GEOS 642 Past Climates
Credits 3. 3 Lecture Hours.
Terrestrial and marine proxy records of past climate variability, including tree rings, coral, and sediments; past climate change events such as the Little Ice Age and Medieval Warm Period; greenhouse gases and global temperature; insight into the nature of climate change and challenges humankind faces in the next few centuries.
Prerequisite: Graduate classification.
Cross Listing: GEOS 642/GEOG 642.

GEOG 644 Geographic Education: Theory and Practice
Credits 3. 3 Lecture Hours.
Geography as an element of the educational system: K-12, undergraduate, graduate; geography's role in curricula and its practice in classrooms; course design and integration of geographic concepts into classroom instruction.
Prerequisite: Graduate classification.

GEOG 645 Research in Geographic Education
Credits 3. 3 Lecture Hours.
Research in geographic education and the interface between research in geography and geographic education; identification of research questions; choice of methodology; review of literature; data collection and analysis; communication of results.
Prerequisite: Graduate classification.

GEOG 648 Political Geography of the World-System.
Credits 3. 3 Lecture Hours.
Political and geopolitical evolution of the modern world-system; major geopolitical theories, settler colonization, extractive colonization, imperialism, decolonization, development of European state-system hegemonic change and theory of world leadership cycles.
Prerequisite: Graduate classification.

GEOG 651 Remote Sensing for Geographical Analysis
Credits 3. 3 Lecture Hours.
Provides and introduction to remote sensing fundamentals. Discussion of past, present and planned earth observing sensors as well as technical issues involved in the collection, processing and interpretation of remote sensing images with emphasis on application to geographic problems, including geomorphology, hydrology and coastal oceanography.
Prerequisite: Graduate classification.

GEOG 652 Quantitative Methods in Geography
Credits 3. 3 Lecture Hours.
Designed to acquaint with quantitative methods commonly used in geographical research to describe, characterize, model and analyze geospatial data.
Prerequisite: Approval of instructor.

GEOG 655 Geodatabases
Credits 4. 3 Lecture Hours. 2 Lab Hours.
GIS data modeling; introductory and advanced spatial SQL (structured query language); spatial database management system (DBMS) server setup, management and maintenance; spatial DBMS design, implementation, tuning, performance analysis and indexing; connecting spatial data services and warehouses to GIS software.

GEOG 660 Applications in GIS
Credits 3. 3 Lecture Hours.
Integrates spatial analysis and modeling with GIS for environmental and socio-economic applications.
Prerequisites: GEOG 390; STAT 651 and STAT 652.

GEOG 661 Digital Image Processing and Analysis
Credits 3. 3 Lecture Hours.
Principles of georectifying, processing, manipulating and interpreting data collected by nonphotographic sensors concentrating on solid earth resources using Thematic Mapper with supplemental data from the SPOT satellite.
Prerequisite: GEOG 332 or approval of the instructor.

GEOG 662 GIS in Land and Property Management
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Introduction to concepts of design, planning and implementation of GISs related to commercial real estate development; case studies for land and property management; laboratory exercises in practical applications for real estate.
Prerequisites: Enrollment in Master of Land Economics and Real Estate; approval of instructor.

GEOG 665 GIS-Based Spatial Analysis and Modeling
Credits 3. 3 Lecture Hours.
Investigates methodology of integrating various spatial analysis and modeling techniques with GIS for environmental/socio-economic applications; practical applications; theoretical/technical aspects of related issues in detail.
Prerequisites: GEOG 390; STAT 651 or equivalent; approval of instructor.

GEOG 666 Coastal Geomorphology
Credits 3. 3 Lecture Hours.
Essential concepts and methods to coastal geomorphology; review history and processes of coastal geomorphology; analytical treatment of problems associated with coastal environmental changes.
Prerequisite: GEOG 203 or equivalent.

GEOG 667 Dynamic Modeling of Earth and Environmental Systems
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Dynamical systems modeling; dynamic complexity; key concepts, processes and human impact on earth and environmental systems; model building and testing; system behavior over time; model validation and sensitivity; examples from the applications in earth and environmental sciences.
Prerequisite: Approval of instructor.

GEOG 668 Arctic Climates
Credits 3. 3 Lecture Hours.
Arctic climate system, physical characteristics and climatic features, the atmospheric energy budget, the atmospheric circulation, the surface energy budget, the hydrologic cycle, and the interactions between the atmosphere, Arctic Ocean, and the sea ice cover.
Prerequisite: Graduate classification.
GEOG 676 GIS Programming
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Automation of GIS software; integration of custom code as extensions into GIS software; programmatic manipulation of GIS data.
Prerequisite: Graduate classification.

GEOG 678 WebGIS
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Internet architectures; setup, management and maintenance of web-based Geographic Information System (WebGIS) servers, data and services; use of WebGIS data as services in the creation of custom web-based maps; analysis of WebGIS system architecture, design and implementation.
Prerequisite: Graduate classification.

GEOG 681 Seminar
Credit 1. 1 Lecture Hour.
Reports and discussions of current research and selected topics.
Prerequisite: Approval of department head.

GEOG 685 Directed Studies
Credits 1 to 6. 6 Other Hours.
For students with major or minor in geography to undertake investigations in special aspects of geography.
Prerequisite: Approval of instructor.

GEOG 687/ANTH 624 Geoarchaeology
Credits 3. 3 Lecture Hours.
Application of geological concepts and methods to archaeological research; history of geoarchaeology; site formation processes; modification of archaeological sites and sediments; landscape reconstruction and change and their effects on human behavior.
Prerequisite: ANTH 602 or equivalent.
Cross Listing: ANTH 624/GEOG 687.

GEOG 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of geography. May be repeated for credit.
Prerequisite: Approval of instructor.

GEOG 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Original research in various areas of geography. Research for thesis or dissertation.

GEOG 695 Frontiers in Geographic Information Science
Credits 3. 3 Lecture Hours.
Theoretical foundations and the latest development of geographic information science (GIScience); topics related to representations of space and time, geocomputation, spatially integrated social sciences, and social informatics.
Prerequisite: Introductory GIS.

GEOG 696 Geomorphology and Remote Sensing
Credits 3. 3 Lecture Hours.
Application of remote sensing to study landforms, imagery, includes, aerial photography; LANDSAT; SPOT, TM and shuttle photography.
Prerequisite: GEOG 203 or approval of instructor.

**GEOL - Geology**

GEOL 609 Field Geology
Credits 1 to 6. 1 to 6 Other Hours.
Individual instruction in advanced and specialized field methods, geologic interpretation and field evaluation procedures. Choice of topics and locations of field studies will vary depending upon individual and specific needs.
Prerequisite: GEOL 300 or approval of instructor.*

GEOL 610 Field Methods in Hydrogeology
Credits 3. 1 Lecture Hour. 6 Lab Hours.
Field methods in hydrogeology; including ground water drilling technology and law; investigation and planning of well sites; installation of ground water wells; field testing of aquifer properties and analysis of field data.
Field trips may be required for which departmental fees may be assessed to cover costs.
Prerequisite: GEOL 410 or approval of instructor.

GEOL 612 Structural Geology
Credits 3. 3 Lecture Hours.
Mechanical principles important to structural geology and experimental results relating to rock deformation followed by applications to natural deformation; mechanisms, rather than geometries. Primarily for students not concentrating in structural geology but who desire an advanced general course.
Prerequisite: Approval of instructor.

GEOL 614 Advanced Hydrogeology
Credits 3. 2 Lecture Hours. 2 Lab Hours.
(2-2) Geologic conditions determining the distribution and movement of ground water and their effect on the hydrologic properties of aquifers.

GEOL 619 Petroleum Geology
Credits 3. 3 Lecture Hours.
Properties of reservoir rocks; origin, migration and accumulation of petroleum; geologic interpretation of borehole logs and fluid-pressure measurements and the role of hydrostatic and hydrodynamic pressures in oil accumulation.
Prerequisite: Approval of instructor.

GEOL 621 Contaminant Hydrogeology
Credits 3. 3 Lecture Hours.
Physical concepts of mass transport; dispersion; diffusion; advection; geochemical processes including surface reaction; hydrolysis; biodegradation; aspects of modeling; process and parameter; and remediation.
Prerequisite: GEOL 410 or approval of instructor.

GEOL 622 Stratigraphy
Credits 3. 3 Lecture Hours.
Principles for correlating and naming stratigraphic units; controls on stratigraphic development (sediment supply, base-level change, subsidence, climate, and compaction); principles and application of sequence stratigraphy; subsurface stratigraphy; facies analysis and stratigraphic architecture.
Prerequisite: Graduate classification or approval of instructor.
GEOL 623 Carbonate Rocks  
**Credits 3. 3 Lecture Hours.**
Principles of carbonate sedimentology; carbonate depositional sequences defined in modern environments and utilized to interpret the rock record; introduction to depositional and diagenetic microfacies; shelves, ramps and isolated platforms and their tectonosedimentary significance; suggested for geoscience majors.  
**Prerequisites:** A basic understanding of sedimentology and the associated terminology; graduate classification.

GEOL 624 Carbonate Reservoirs  
**Credits 3. 3 Lecture Hours.**
Recognition and description of hydrocarbon reservoirs in carbonate rocks; classification of carbonate porosity; capillary pressure curves and pore types; pore characteristics as proxies for permeability in reservoir modeling; techniques for mapping flow units.  
**Prerequisites:** Graduate classification and approval of instructor.

GEOL 625 Applied Ground Water Modeling  
**Credits 3. 3 Lecture Hours.**
Concept of groundwater flow and contaminant transport; numerical simulations of solving flow and transport equations; finite difference and finite element methods; software structures of groundwater flow, contaminant transport, density-dependent fluid flow and hydrocarbon remediations; real case applications of software including geological, physical, chemical, biological and hydrological information.  
**Prerequisite:** GEOL 410 or approval of instructor.

GEOL 629 Regional Geology of North America  
**Credits 3. 3 Lecture Hours.**
Regional geology of North America, examining the accumulation and deformation of the rock units involved; structural form and style emphasized; entire geologic history investigated.  
**Prerequisite:** Graduate classification or approval of instructor.

GEOL 631 Engineering Geomorphology  
**Credits 3. 3 Lecture Hours.**
Active surface processes as they influence engineering construction; erosion, rivers and floods, slope processes, subsidence, coastal processes, ice, weathering and ground water.  
**Prerequisites:** Graduate classification in engineering or geosciences; GEGO 331 or approval of instructor.

GEOL 633 River Restoration  
**Credits 3. 3 Lecture Hours.**
Geologic, geomorphic and geomechanical principles applied to the investigation, design, construction, and maintenance of river restoration projects.  
**Prerequisite:** GEOL 631 or GEOG 626 or approval of instructor.

GEOL 635 Engineering Geology  
**Credits 3. 3 Lecture Hours.**
Geological principles applied to the investigation design, construction and maintenance of engineering projects; history, development and role of engineering geologic practice as applied to dams, waste disposal, surface and ground water, tunneling, quarrying and construction materials.

GEOL 640/WMHS 640 Geochemistry of Natural Fresh Waters  
**Credits 3. 3 Lecture Hours.**
Chemistry of aqueous solutions; weathering/redox reactions and controls on fresh waters; natural and anthropogenic factors affecting major, minor, and trace elements in fresh waters; evaluation of fresh water composition; application of water-quality measurements to quantitative hydrology.  
**Cross Listing:** WMHS 640/GEOL 640.

GEOL 641 Environmental Geochemistry  
**Credits 3. 3 Lecture Hours.**
Geochemical processes affecting the fate and transport of inorganic and organic pollutants in terrestrial systems; equilibrium and kinetic modeling.  
**Prerequisite:** GEOL 451 or approval of instructor.

GEOL 643 Introduction to Electron Microprobe Analysis  
**Credits 2. 1 Lecture Hour. 3 Lab Hours.**
Digital imaging and qualitative and quantitative chemical analysis of geological and material science samples using the electron microprobe; emphasis on quantitative chemical analysis using WDS (wavelength-dispersive spectrometry) methods; use the electron microprobe and correctly interpret analytical results.  
**Prerequisite:** Approval of instructor.

GEOL 645 Geochronology  
**Credits 3. 3 Lecture Hours.**
Earth’s 4.5 billion-year history is divided into units of geologic time based on the observed changes in the rock record: the timing of those changes is quantified by numerical dating methods: this course examines both dating methods and physical and biological changes observed in the rock record.  
**Prerequisite:** Graduate classification or approval of instructor.

GEOL 648 Stable Isotope Geology  
**Credits 3. 2 Lecture Hours. 3 Lab Hours.**
Stable isotopes of oxygen, carbon, sulfur and hydrogen applied to problems in paleontology and paleoecology, carbonate diagenesis, petroleum exploration, and igneous and metamorphic petrology; isotopic paleotemperatures; analytical methods; theory of isotopic fractionation.  
**Prerequisite:** GEOL 451 or approval of instructor.

GEOL 650 Paleoecology  
**Credits 3. 2 Lecture Hours. 3 Lab Hours.**
Interrelationships of organisms and environment in the fossil record; methods and criteria available for interpreting ancient environments; critical review of classical studies and current research in paleoecology.  
**Prerequisite:** Approval of instructor.

GEOL 651 Paleoecological Community Analysis  
**Credits 3. 3 Lecture Hours.**
Quantitative analysis of multivariate paleoecological community data; measurement of diversity; cluster analysis; gradient analysis by standard and canonical ordination techniques.  
**Prerequisite:** A basic course in statistics or approval of instructor.

GEOL 652 Biogeology  
**Credits 3. 2 Lecture Hours. 3 Lab Hours.**
Major trends and processes in the evolution of life through geologic time. Interrelationships of biological and physical processes in earth history; application of paleontology to current problems in geology; critical review of modern developments in biogeology.  
**Prerequisite:** GEOL 305 or approval of instructor.

GEOL 653 Geobiological Research  
**Credits 3. 1 Lecture Hour. 6 Lab Hours.**
Team-based research in modern or historical geobiology; definition of questions and hypothesis testing; analytical techniques; project lifecycle; reporting of results. May be taken two times for credit.  
**Prerequisite:** Approval of instructor.
GEOL 654 Evolutionary Patterns and Theory
Credits 3.3 Lecture Hours.
Evolutionary patterns in the fossil record and application of evolutionary theory to understanding these patterns; comparisons of neo-Darwinian and punctuational hypotheses; events and processes pertaining to microevolutionary and macroevolutionary change; and methods of determine phylogenies of organisms.
Prerequisite: Graduate classification in geological or biological sciences.

GEOL 658 Earth Systems Through Deep Time: Global Change, Paleoclimate and Life
Credits 3.3 Lecture Hours.
History and cause of global change in the earth system, Archean to Holocene; Impact of biotic change on the earth system; influence of tectonics on paleochemistry and climate change; influence of climate on tectonics; methods and models for evaluating global change.
Prerequisite: Graduate classification.

GEOL 663 Fracture and Faulting of Rocks
Credits 3.3 Lecture Hours.
The structure of fractures and faults in the Earth's crust at the macroscopic and microscopic scale; formation and evolution of faults, faults networks and fault zones; fault-related rocks and faulting mechanisms; influence of faults on fluid flow properties; seismic faulting and creep; current problems and research opportunities.
Prerequisite: Graduate classification.

GEOL 664 Mechanical Analysis in Geology
Credits 3.3 Lecture Hours.
Mechanical analysis of geological problems based on concepts of stress, strain, strength, elasticity, viscosity and plasticity; folding, faulting, dike formation, hydraulic fracturing, magma and glacial flow, and cooling of magmatic bodies.
Prerequisites: MATH 253; approval of instructor.

GEOL 665 Structural Petrology
Credits 4.3 Lecture Hours. 3 Lab Hours.
Mechanisms of rock deformation from single crystal to mountain range; techniques for mapping stresses and strains and for inferring physical conditions and mechanical behavior at time of deformation; laboratory assignments on descriptive techniques include petrographic microscope-universal stage methods, field procedures and data analysis.
Prerequisite: Approval of instructor.

GEOL 666 Clastic Sedimentology and Sedimentary Petrology
Credits 4.3 Lecture Hours. 3 Lab Hours.
Detailed analyses of clastic sedimentary rocks: relationships of facies and depositional environments with emphasis on continental, coastal and shallow shelf clastic sediments; petrography and diagenesis of modern and ancient clastic sediments.
Prerequisites: Optical mineralogy course and sedimentology (undergraduate); graduate classification.

GEOL 678 Earth Science Modeling
Credits 4.3 Lecture Hours. 3 Lab Hours.
Techniques for building, solving and analyzing numerical models applied to a wide variety of problems in geology, geochemistry, geobiology and geophysics; derivation and scaling of conservation laws; finite difference and finite element techniques and error analysis; programming in MATLAB or a high-level language.

GEOL 681 Seminar
Credit 1.1 Lecture Hour.
Reports and discussions of current research and selected topics from geologic literature.
Prerequisite: Graduate classification.

GEOL 685 Directed Studies
Credits 1 to 12.1 to 12 Other Hours.
Enables graduate students to undertake limited investigations not within their thesis or dissertation research and not covered in established curricula.
Prerequisites: Graduate classification and approval of instructor.

GEOL 689 Special Topics in...
Credits 1 to 4.1 to 4 Lecture Hours. 1 to 7 Lab Hours.
Selected topics in an identified area of geology. May be repeated for credit.
Prerequisite: Approval of instructor.

GEOL 691 Research
Credits 1 to 23.1 to 23 Other Hours.
Original research on problems in various phases of geology. Research for thesis or dissertation.

GEOP - Geophysics

GEOP 421 or approval of instructor.

GEOP 611 Geomechanics
Credits 3.3 Lecture Hours.
Development of continuum mechanics and its application to rock deformation; stress, strain, stress equilibrium, constitutive relations; governing equations for elastic solids and viscous fluids formulated and used to solve elementary boundary-value problems which have application to structural geology and solid-state geophysics.
Prerequisite: MATH 221 or equivalent.

GEOP 615 Experimental Rock Deformation
Credits 4.3 Lecture Hours. 3 Lab Hours.
Results of laboratory testing of mechanical properties of rocks at high pressure and temperature; interaction of theoretical, experimental, petrofabric and field studies of rock deformations as applied to problems in structural geology, seismology and engineering; philosophy of experimentation, apparatus design, data interpretation and extrapolation.
Prerequisite: GEOP 611 or GEOL 665 or approval of instructor.

GEOP 620 Geophysical Inverse Theory
Credits 3.3 Lecture Hours.
Inferences about Earth structure from geophysical data; explicit treatment of sparse and noisy observations; construction of smooth Earth models; linear inversion of marine magnetic anomalies from seafloor magnetization; smooth inversion of DC sounding data from electrical structure; seismic tomography and geodetic fault-plane reconstructions; advanced methods for nonlinear deterministic inversion.
Prerequisite: Graduate classification.

GEOP 622 Petroleum Seismology II
Credits 4.3 Lecture Hours. 2 Lab Hours.
Sampling (wavefield sampling); F-K analysis (applications to dip filtering and migration); deconvolution (deterministic and predicative); velocity estimation and tomography (travel time inversion); imaging in time and depth (migration); Zoepritz equations and AVO analysis.
Prerequisite: GEOP 421 or approval of instructor.

GEOP 628 Basin Architecture
Credits 3.3 Lecture Hours.
Tectonic classification of basins; tectonic mechanisms responsible for basin formation: mechanical behavior of the lithosphere; subsidence; geophysical signatures of sedimentary basins; tectonic controls on sedimentation and basin filling; petroleum systems and basin-scale hydrologic systems.
Prerequisite: Approval of instructor.
GEOP 629 Seismic Interpretation
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Introduces the problem of converting seismic properties of reflection time, velocity, impedance, amplitude and phase to geologic parameters of lithology, structures and stratigraphy using both models and real data.
Prerequisite: Approval of instructor.

GEOP 631 Seismic Data Processing
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Methods used to image the Earth using seismic reflection data, including deconvolution, f-k filtering, velocity analysis and migration; processing software; emphasis on field data.
Prerequisite: Graduate classification or approval of instructor.

GEOP 651 Theoretical Seismology
Credits 3. 3 Lecture Hours.
Wave propagation in unbounded and bounded elastic media; seismic reciprocity and the elastodynamic representation theorem; radiation patterns from earthquake sources; body waves, Rayleigh waves, Stoneley waves, Love waves and Lamb waves; characteristic equation for surface waves in a layered half-space; dispersion and phase and group velocities; methods of stationary phase and steepest descents; Cagniard-deHoop technique; ray theory in an inhomogeneous earth; inversion of travel times; viscoelastic wave propagation; normal modes of vibration of the earth.
Prerequisite: GEOP 652 or approval of the instructor. (Offered in alternate years.)

GEOP 652 Earthquake Seismology
Credits 3. 3 Lecture Hours.
Seismometry and earthquake precursors; mathematical theory of elasticity and its application to earthquake studies; dissipation of elastic energy; seismic sources; earthquake risk; free modes of the earth; discrimination between underground nuclear explosions and earthquakes.
Prerequisite: GEOP 421 or GEOP 652 or approval of instructor.

GEOP 655 Borehole Acoustic
Credits 3. 3 Lecture Hours.
Introduces propagation of acoustic waves in boreholes, with applications to petroleum exploration and comparisons to other waveguide phenomena in the earth sciences; survey of full waveform acoustic logging and influence of borehole modes for crosswell and vertical seismic profile experiments; exercised in data analysis with industry software.
Prerequisite: GEOP 421 or GEOP 652 or approval of instructor.

GEOP 660 Physics of the Earth's Interior
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Physics of the Earth's Interior. Structure, composition and physical state of the Earth's interior; constraints on models of the Earth imposed by seismic, gravity, heat flow, and electrical conductivity; thermodynamics and high pressure mineral physics; Earth's motion and deformation; rheology.
Prerequisite: Graduate classification.

GEOP 661 Reservoir Rock Physics
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Poroelasticity and electrodynamics of porous media; Biot Theory, Gassman fluid substitution and advanced rock physics models; relationships between seismic/electromagnetic properties and multiphase reservoir properties such as porosity, saturation, permeability, wettability, connectivity and other pore-structure parameters; computer-based rock physics modeling; application to reservoir characterization; time-lapse reservoir monitoring.
Prerequisite: Approval of instructor. (Spring, alternate years.)

GEOP 681 Seminar
Credit 1. 1 Lecture Hour.
Discussion of subjects of current importance.
Prerequisite: Graduate classification.

GEOP 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
For graduate students to undertake limited investigations not within their thesis or dissertation research and not covered in established curricula.
Prerequisites: Graduate classification and approval of department head.

GEOP 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of geophysics. May be repeated for credit.
Prerequisites: Graduate classification and approval of instructor.

GEOP 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research toward thesis or dissertation.

GEOS - Geosciences

GEOS 601 Polar Regions of the Earth: Science, Society, and Discovery
Credits 3. 3 Lecture Hours.
Disciplines and topics that define modern polar science in the north and south; includes history of the Polar Regions, polar geosciences, major polar scientific projects, and special topics; participate as individuals and teams in education, outreach and science projects.
Prerequisite: Graduate classification.

GEOS 642/GEOG 642 Past Climates
Credits 3. 3 Lecture Hours.
Terrestrial and marine proxy records of past climate variability, including tree rings, coral, and sediments; past climate change events such as the Little Ice Age and Medieval Warm Period; greenhouse gases and global temperature; insight into the nature of climate change and challenges humankind faces in the next few centuries.
Prerequisite: Graduate Classification.
Cross Listing: GEG 642/GEOS 642.

GEOS 677 Science, Technology, Engineering and Mathematics (STEM) Teaching Professional Development
Credit 1. 1 Lecture Hour.
Center for Teaching Excellence (CTE) consultation and faculty mentoring in STEM teaching; course topic and syllabus design; learning outcomes and assessment; teaching methodology; reflection on teaching philosophy; reflection on teaching as research. Must be taken on satisfactory/unsatisfactory basis.
Prerequisites: Graduate classification and approval of instructor.
Cross Listing: ENGR 677 and SCEN 677.

GEOS 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of geosciences. May be repeated for credit.
Prerequisites: Graduate classification and approval of instructor.
GERM - German

GERM 603 Introduction to Scientific German
Credits 3.3 Lecture Hours.
Intensive course to prepare graduate students to read scientific material; technical vocabulary and translation. May not count for hours in a supporting field.
Prerequisite: Graduate classification.

GERM 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of selected problems in the field of German.
Prerequisite: Approval of department head.

GERM 692 Readings
Credits 3.3 Lecture Hours.
Readings in German literary texts in the original language.
Prerequisite: Graduate classification.

HCPI - Healthcare Prof Core In

HCPI 552/NURS 552 Scholarship and Application
Credits 3.3 Lecture Hours.
Integrate theory, evidence, clinical judgment, research and interprofessional perspectives using translational processes to improve patient outcomes; application of available evidence to interdisciplinary clinical practice; identification of gaps in knowledge and development of a spirit of inquiry and lifelong scholarship.
Cross Listing: NURS 552/HCPI 552.

HCPI 555 Leadership and Health Policy I
Credits 3.3 Lecture Hours.
This course will emphasize leadership skills while focusing on ethical decision making and effective working relationships within an organization. It will prepare the health profession leader to intervene at the system level through the policy development process. Advocacy strategies to influence health and health care will be applied.

HCPI 556/NURS 556 Leadership and Health Policy II
Credits 3.3 Lecture Hours.
The development of skills essential to leadership and policy processes, including communication, collaboration, negotiation, delegation and coordination by applying systems theory and complexity science will be promoted. The student will be prepared to assume a leadership role in the management and evaluation of human, fiscal and physical health resources. Students will develop skills in political efficacy and the ability to improve the systems and population outcomes through the development of health policy.
Cross Listing: NURS 556/HCPI 556.

HCPI 557 Contemporary Healthcare Issues
Credits 3.3 Lecture Hours.
This course explores contemporary healthcare issues that affect the medical and dental needs of special care patients. The healthcare issues are examined within historic, economic, and philosophical contexts and students will analyze those that affect individuals with special healthcare needs.

HCPI 558 Survey Research
Credits 3.3 Lecture Hours.
This course will help graduate students develop the knowledge and skills necessary to plan, conduct and evaluate survey research as well as write a survey research report.

HISP - Hispanic Studies

HISP 600 Introduction to Hispanic Studies
Credits 3.3 Lecture Hours.
Interdisciplinary review of linguistic, literary, theoretical, cultural, historical and socio-economic issues of the Hispanic world; study of the mechanics and ethics of scholarly procedure and bibliographical guidance on original research; Spanish-language writing practicum.
Prerequisite: Graduate classification.

HISP 602 Spanish Applied Linguistics
Credits 3.3 Lecture Hours.
Current linguistic research that investigates real-world issues related to Spanish language use and the acquisition of Spanish as a second language.
Prerequisite: HISP 600.

HISP 603 Development of the Spanish Language
Credits 3.3 Lecture Hours.
The origin and development of the Spanish language from pre-Roman to modern period with emphasis on the socio-historical contexts; analysis of literary and documentary evidence of linguistic evolution.
Prerequisite: HISP 602 or approval of instructor.

HISP 605 Spanish for Reading and Translation
Credits 3.3 Lecture Hours.
Lexical and grammatical study and practice for the acquisition of research-practical reading and translation competence in Spanish; for graduate students needing foreign language reading competence; taught in English.
Prerequisite: Graduate classification.

HISP 606 Spanish in the United States
Credits 3.3 Lecture Hours.
In-depth description and analysis of Spanish varieties spoken in the United States, by both traditional and new immigrant populations, including New Mexico and Louisiana Spanish, Mexican, Cuban, Puerto Rican, Dominican, Central and South American dialects; topics include accommodation, koinéization, borrowing, code-switching, attitudes and policies related to language maintenance and shift.
Prerequisite: Graduate classification.

HISP 607 Seminar in Spanish Linguistics
Credits 3.3 Lecture Hours.
Intensive investigation of an issue important to understanding historical linguistics, dialectology, sociolinguistics, developments in theoretical and applied linguistics. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HISP 614 Spanish Dialectology
Credits 3.3 Lecture Hours.
Analysis of regional linguistic variation from a synchronic and diachronic perspective; topics include varieties spoken in Spain, the Americas, and worldwide; dialect diversification, contact varieties, Spanish-based pidgins and creoles.
Prerequisite: Graduate classification.

HISP 618 Hispanic Traditional and Popular Culture and Religion
Credits 3.3 Lecture Hours.
Examination of traditional and popular cultural forms in the Hispanic world including legends and proverbs, religious beliefs and practices, music and dance, film and media production; comparison, appreciation, and evaluation of written, visual and oral formats; application of current research methods to the analysis of cultural artifacts.
Prerequisite: Graduate classification.
HISP 620 Studies in Critical Theory
Credits 3. 3 Lecture Hours.
Comprehensive examination of theories of criticism and their application to the study of literature and culture.
Prerequisite: Graduate classification.

HISP 625 U.S. Hispanic Literature and Culture
Credits 3. 3 Lecture Hours.
Study of the origins and evolution of U.S. Hispanic literature, culture and folklore, and U.S. Hispanic regional dialects.
Prerequisite: Graduate classification.

HISP 630 Seminar in Latin American Literature
Credits 3. 3 Lecture Hours.
Study of the literary production of Latin America from colonial times to the present; topics may include colonial literature, Romanticism, Modernism, the novel of the Mexican Revolution, contemporary trends in the Latin American novel, Afro-Hispanic literature, Hispanic Caribbean literature. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HISP 640 Seminar in History of Ideas in the Hispanic World
Credits 3. 3 Lecture Hours.
Study of cultural and ideological currents as reflected in Spanish literature; topics may include Spain and European culture, European thought in Latin America, the Renaissance in Spanish literature and society, Spain and Western tradition, national identity, U.S. Hispanic nationalism. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HISP 645 Hispanic Women Writers
Credits 3. 3 Lecture Hours.
A study of the development of writing by women in the Hispanic world, including Spain, Latin America, and the United States. Topics include identity and nation, building of a feminine aesthetics, the reception of women writers, literary canons and exclusion, women and/in the Latin American boom, Latina writers in the United States.
Prerequisite: Graduate classification.

HISP 646 Seminar in Cultural Encounters and Borders
Credits 3. 3 Lecture Hours.
Study of cultural encounters across borders in geography, language, society, gender and genre. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HISP 650 Research Methods in Linguistics
Credits 3. 3 Lecture Hours.
Examination of various methods of linguistics research and their application to issues in Hispanic linguistics; quantitative data collection (questionnaires, surveys, corpora) and statistical analysis; qualitative methods (ethnographic interviews, focus groups) and discourse analysis; mixed methods and triangulation.
Prerequisite: Graduate classification.

HISP 653 Don Quixote and the Hispanic Novel
Credits 3. 3 Lecture Hours.
Don Quixote and the development of modern fiction, its influence in the Hispanic narrative tradition, from Fernández de Avellaneda to Pérez Galdós, G. García Márquez, and Carlos Fuentes, and presence in the U.S. Hispanic novel.
Prerequisite: Graduate classification.

HISP 660 Seminar in Hispanic Cultural Studies
Credits 3. 3 Lecture Hours.
Intensive study and research on specialized subjects in cultural studies. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HISP 664 Seminar in Hispanic Theater
Credits 3. 3 Lecture Hours.
Study of Peninsular, Latin American, U.S. Hispanic, Afro-Hispanic theater and performance. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HISP 665 Seminar in Spanish Literature
Credits 3. 3 Lecture Hours.
Study of Peninsular literary periods, genres and authors from medieval to contemporary times. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HISP 667 Seminar in Hispanic Genre Studies
Credits 3. 3 Lecture Hours.
Study of selected topics in the works, characteristics and classifications of a given genre cultivated by Hispanic writers. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HISP 668 Modern Latin American Poetry from 1850-2010
Credits 3. 3 Lecture Hours.
Study of poetry in Latin America between 1850 and 2010 with particular emphasis on "poesía gauchesca," Romanticism, Modernism and avant-garde, along with neobaroque, barrocó, language poetry and cybertextual poetry.
Prerequisite: Graduate classification.

HISP 670 Seminar in U.S. Hispanic Literature
Credits 3. 3 Lecture Hours.
Study of the literary production of U.S. Hispanic authors; topics may include bilingual literature, Nuyorican literature, Cuban American literature, Chicano literature, the immigrant novel, ethnic autobiography, U.S. Hispanic theater, Chicano theater. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HISP 671 Bilingualism in the Spanish-speaking World
Credits 3. 3 Lecture Hours.
Linguistic, psycholinguistic, and social aspects of bilingualism and multilingualism with special reference to Spanish and the United States; bilingual speakers and bilingual acquisition; bilingual communities: language identity, language maintenance and shift; implications for education and society; written and oral manifestations of bilingualism in the media and arts.
Prerequisite: Graduate classification.

HISP 672 Hispanic Film and Performance Arts
Credits 3. 3 Lecture Hours.
Theoretical and historical exploration of cinema and performance arts in the Hispanic world: description and interpretation of films and performance arts such as flamenco and folkloric ballet with particular attention to history, ethnology, artistic trends and tendencies, and relationship to other arts.
Prerequisite: Graduate classification.
HISP 675 Spanish Language Teaching Methods
Credits 3.3 Lecture Hours.
Overview of the current language methodology as it applies to the teaching of Spanish to native and non-native speakers, pedagogical and professional issues related to teaching Spanish at the college level.
Prerequisite: Graduate classification and approval of instructor.

HISP 685 Directed Studies
Credits 1 to 4.1 to 4 Other Hours.
Directed individual study of selected problems in the field of Hispanic linguistics, literature or culture.

HISP 689 Special Topics in...
Credits 1 to 4.1 to 4 Lecture Hours.
Selected topics in an identified area of Hispanic linguistics, literature, or culture. May be repeated for credit.
Prerequisite: Approval of instructor.

HISP 691 Research
Credits 1 to 23.1 to 23 Other Hours.
Thesis research credit given only upon acceptance of completed thesis.
Prerequisite: Twelve hours of advanced courses in Hispanic studies.

HIST - History

HIST 601 Colonial North America
Credits 3.3 Lecture Hours.
The 17th- and 18th-century settlement of European North American colonies; slavery; comparisons of colonial administrations; interactions of Native Americans, Europeans, and African Americans across racial, ethnic, and cultural borders. May be taken two times for credit as content varies.
Prerequisite: Graduate classification.

HIST 604 The Early Republic
Credits 3.3 Lecture Hours.
War for Independence; organizing the new government; the Constitutions; Federalists and Jeffersonians; Wars of 1812 and 1846; race, class, and gender in Jacksonian society; political, social, cultural, economic and territorial changes. May be taken two times for credit as content varies.
Prerequisite: Graduate classification.

HIST 613 Twentieth Century United States Diplomacy
Credits 3.3 Lecture Hours.
U.S. foreign policies from end of Spanish-American War to present; scope, principles, practices, objectives, dangers and lessons learned.
Prerequisite: Approval of department head.

HIST 615 Colonial Latin America
Credits 3.3 Lecture Hours.
Social, ethnic, political, economic, religious, military, and cultural institutions in colonial Latin America, including attention to ethnohistory, women, and comparative colonial systems.
Prerequisite: Graduate classification.

HIST 617 Latin America: The National Period
Credits 3.3 Lecture Hours.
Social, ethnic, cultural, religious, political, and economic history of Latin America.
Prerequisite: Graduate classification.

HIST 620 Sectionalism, Civil War and Reconstruction
Credits 3.3 Lecture Hours.
Antebellum sectional divisions; causes of the Civil War; military campaigns and political and military leadership; the changing status of African Americans; social, political, economic, cultural and diplomatic developments; Reconstruction.
Prerequisite: Graduate classification.

HIST 621 The Emergence of Modern America
Credits 3.3 Lecture Hours.
Social, political, economic and cultural developments in the late 19th and early 20th centuries; industrialization; labor and farmer unrest; immigration; frontier transitions, imperialism.
Prerequisite: Graduate classification.

HIST 623 America since World War II
Credits 3.3 Lecture Hours.
The Cold War; wars in Korea, Vietnam, and the Persian Gulf; the Civil Rights and Women’s Rights Movements; immigration; social, cultural, and gender controversies.
Prerequisite: Graduate classification.

HIST 624 Readings in Race, Ethnicity, and Migration
Credits 3.3 Lecture Hours.
Selected topics and themes in the history of race, ethnicity, and migration; individual and community identity-formation; colonization, slavery, and empire; migration and immigration; social movements; borders and nation-building. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HIST 625 Research Seminar in Race, Ethnicity, and Migration
Credits 3.3 Lecture Hours.
Topics and issues in the study of race, ethnicity, and migration history. May be taken three times for credit as content varies.
Prerequisite: Graduate classification.

HIST 628 Historiography
Credits 3.3 Lecture Hours.
Analysis of historical writing and philosophy of history; works of important historians from Herodotus to present; schools, theories and function of history.
Prerequisite: Approval of department head.

HIST 629 Research Methods and Professional Development
Credits 3.3 Lecture Hours.
Prepares for a career in history by exploring the practical side of the profession; includes life as a graduate student, teaching, research methods, ethics, grant-writing, conference papers, publishing, non-academic alternatives, and the job market.
Prerequisite: Approval of instructor.

HIST 630 Quantitative Methods in Historical Research
Credits 3.3 Lecture Hours.
Introduction to formal methods of analysis in historical research using computers; and applying quantitative methods to research problems.
Prerequisite: Approval of instructor.

HIST 631 Reading Seminar in United States History to 1877
Credits 3.3 Other Hours.
Prerequisite: Approval of department head.

HIST 632 Reading Seminar in United States History after 1876
Credits 3.3 Lecture Hours.
Prerequisite: Approval of department head.
HIST 633 The American West  
Credits 3. 3 Other Hours.  
Imigrants and settlement patterns; international conflicts; social, racial,  
ethnic and cultural interactions across frontiers and borders; economic  
developments; politics and admission of new states into the United States;  
women's and gender issues; environmental concerns. May be taken two  
times as content varies.  
Prerequisite: Graduate classification.

HIST 634 Maritime History and Sea Power  
Credits 3. 3 Lecture Hours.  
Examines the maritime and naval history of the world with emphasis on  
the Western World since 1600; trade and communication, exploration,  
technology, maritime communities and naval warfare.  
Prerequisite: Graduate classification.

HIST 635 Writing History  
Credits 3. 3 Lecture Hours.  
Development of writing skills for graduate students in history; preparation  
of publishable-quality article-length essays based on primary sources;  
peer review and criticism.  
Prerequisites: Graduate classification; approval of instructor.

HIST 639 Readings in Asian History  
Credits 3. 3 Lecture Hours.  
Social and cultural transformation of modern Asia; politics and  
government; wars and military; imperialism and foreign relations;  
economic development, society, and culture. May be taken three times  
for credit as content varies.  
Prerequisite: Graduate classification.

HIST 640 Readings in Atlantic World and Caribbean History  
Credits 3. 3 Lecture Hours.  
Selected topics and themes in the history of the Atlantic World and  
Caribbean; revolutions, European colonialism in Africa and the Americas;  
transatlantic slave trade; growth of plantation societies; abolition of  
slavery; post-emancipation period. May be taken three times for credit  
as content varies.  
Prerequisite: Graduate classification.

HIST 641 Research Seminar in Atlantic World and Caribbean History  
Credits 3. 3 Lecture Hours.  
Topics and issues in the history of the Atlantic World and the Caribbean.  
May be taken three times for credit as content varies.  
Prerequisite: Graduate classification.

HIST 643 Reading Seminar in European History from Renaissance to  
French Revolution  
Credits 3. 3 Lecture Hours.  
Reading seminar in European history from the Renaissance to the French  
Revolution, classic and current themes, debates and methodologies in  
European history from the Renaissance to the French Revolution.  
Prerequisite: Approval of department head.

HIST 644 Reading Seminar in European History from French  
Revolution to Present  
Credits 3. 3 Lecture Hours.  
Reading seminar in European history from the French Revolution to  
the present; classic and current themes, debates and methodologies in  
European history from the French Revolution to the present.  
Prerequisite: Approval of department head.

HIST 645 Research Seminar in War and Society  
Credits 3. 3 Lecture Hours.  
Research and writing seminar focusing on issues and topics in war and  
society. May be taken four times for credit as content varies.  
Prerequisite(s): Graduate classification.

HIST 646 Readings in War and Society  
Credits 3. 3 Lecture Hours.  
Reading seminar focusing on methodological issues related to the study  
of war and society; impact of organized violence and warfare on social  
structures; military organizations and operations; the experience of non-  
combatants. May be taken four times for credit as content varies.  
Prerequisite: Approval of instructor and director of graduate studies;  
graduate classification.

HIST 648 Readings on Topics in Modern European History  
Credits 3. 3 Lecture Hours.  
Readings on topics covering the history of the political, social, cultural,  
intellectual, and diplomatic development of modern Europe as a whole  
or in part, or that of individual nations, empires, or regions. May be taken  
three times for credit as content varies.  
Prerequisite: Graduate classification.

HIST 666 History of Technology  
Credits 3. 3 Lecture Hours.  
Origins of the subfield; historiography; industrial development and labor  
relations; impact on the military; gender, class, and other social aspects.  
Prerequisite: Graduate classification.

HIST 674 Readings in Chicano-Latino History  
Credits 3. 3 Lecture Hours.  
Selected topics and themes related to Chicano-Latino history; race/  
ethnicity, gender/sexuality, labor adaption and resistance movements;  
colonialism, transnationalism, immigration; identity, and citizenship. May  
be taken three times for credit as content varies.  
Prerequisite: Graduate classification.

HIST 675 Research Seminar in Chicano-Latino History  
Credits 3. 3 Lecture Hours.  
Seminar focuses on researching and writing, core skills for historians;  
conduct primary source research in a subfield Chicano-Latino history and  
compose an article-length paper. May be taken three times for credit.  
Prerequisite: Graduate classification.

HIST 677 Modern Britain  
Credits 3. 3 Lecture Hours.  
Political, social, cultural, economic and diplomatic development of the  
United Kingdom in the 20th Century. May be taken for credit two times  
as content varies.  
Prerequisite: Graduate classification.

HIST 678 Readings in the Southwest and its Borders  
Credits 3. 3 Lecture Hours.  
Reading seminar focusing on how groups in the American Southwest  
articulate, enforce and challenge difference; brings together disparate  
historiographies to consider a variety of theoretical and methodological  
approaches used in understanding borders; examines contact, conflict and  
change across various kinds of historical and cultural boundaries. May be  
taken two times for credit as content varies.  
Prerequisite: Graduate classification.

HIST 679 Research Seminar in the Southwest and its Borders  
Credits 3. 3 Lecture Hours.  
Research and writing seminar focusing on selected topics and themes in  
an identified area of Southwest Border Studies. May be taken two times  
for credit as content varies.  
Prerequisite(s): Graduate classification.
HIST 685 Directed Studies  
Credits 1 to 6. 1 to 6 Other Hours.  
Individual problems of research or scholarly activity not pertaining to thesis  
or dissertation, or selected instruction not covered by other courses.  
Prerequisite: Approval of instructor and department head.

HIST 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in an identified area of American or European history. May  
be repeated for credit.

HIST 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Thesis research.  
Prerequisite: Approval of department head.

HLTH - Health

HLTH 605 Health Research Methods  
Credits 3. 3 Lecture Hours.  
Designing and conducting health education and health promotion research  
including survey design, sampling, data collection, management and  
analysis.  
Prerequisite: Graduate classification.

HLTH 607 International Health  
Credits 3. 3 Lecture Hours.  
Health and health care delivery around the world; how various  
organizations are addressing global health concerns; includes emerging  
diseases, eradication of disease, global nutrition, family planning;  
emphasis on providing health information on a cross cultural environment.  
Prerequisite: Graduate classification.

HLTH 609 Applied Epidemiology  
Credits 3. 3 Lecture Hours.  
Principles and methods of epidemiology; epidemiologic investigation and  
research are discussed with emphasis on application of epidemiological  
methods to health promotion and disease prevention.  
Prerequisite: Graduate classification.

HLTH 610 Health Assessment  
Credits 3. 3 Lecture Hours.  
Concepts and procedures of health assessment, interpretation of health  
appraisal instruments; function of health assessment in health education,  
health promotion and wellness programs.  
Prerequisite: HLTH 425 or course in statistics.

HLTH 611 Organization and Administration of Health  
Credits 3. 3 Lecture Hours.  
Organizing and management of public health education and health  
promotion programs; public health administration issues and management  
skills emphasized.  
Prerequisite: Graduate classification.

HLTH 629 Environmental Health  
Credits 3. 3 Lecture Hours.  
Examination of environments that threaten health and implications for  
human health and community health planning; emphasis on planning and  
implementing health education and promotion strategies to promote a  
healthy environment.  
Prerequisite: Graduate classification.

HLTH 630 Health Program Planning  
Credits 3. 3 Lecture Hours.  
Public health education and promotion program planning including  
educational diagnosis, selection of educational strategies, program  
implementation and evaluation; using planning models.  
Prerequisite: Graduate classification.

HLTH 631 Community and Public Health  
Credits 3. 3 Lecture Hours.  
Community health problems; public health laws; national, state and local  
health agencies.

HLTH 632 Health Program Evaluation  
Credits 3. 3 Lecture Hours.  
Evaluation of public health education and promotion programs; overview of  
theory of program evaluation, methodology and application.  
Prerequisite: Graduate classification.

HLTH 634 Women's Health  
Credits 3. 3 Lecture Hours.  
Women's Health. Health and health care concerns of women; emphasis  
on importance of women's health issues to public health; identification  
of special concerns for planning and implementation of women's health  
programs.  
Prerequisite: Graduate classification.

HLTH 635 Race, Ethnicity and Health  
Credits 3. 3 Lecture Hours.  
Explore racial, ethnic, and cultural dimensions that underlie health and  
health disparities; special attention to culture, social economic status,  
and governmental policies as they influence the adaptations of health  
practices.  
Prerequisite: Graduate classification.

HLTH 639 Behavioral Foundations of Health Education  
Credits 3. 3 Lecture Hours.  
Theoretical and historical foundations of health behavior research:  
emphasis placed on understanding and predicting behavior, as well as  
facilitating behavior change programs through health education.

HLTH 640 Health Intervention and Wellness  
Credits 3. 3 Lecture Hours.  
Wellness as a concept and a process; systematic planning,  
implementation and evaluation of wellness programs and review of  
research relating to the efficacy of wellness programs and methods.  
Prerequisite: HLTH 415 or equivalent.

HLTH 641 Foundations in Health Education  
Credits 3. 3 Lecture Hours.  
Introduction to the profession of Health Education; basic history,  
philosophy, theory, and standards; responsibilities and competencies of  
the health educator; methods of practice.  
Prerequisites: Graduate classification; admission to E-Master's program  
in Health Education.
HLTH 642 Health Education Ethics  
**Credit 1. 1 Lecture Hour.**  
Basic concepts in health education ethics; ethical dilemmas faced by health educators; articulated ethics framework; includes fairness, justice, and the reduction of unjust disparities in the health education practice.  
**Prerequisites:** Graduate classification; admission to E-Master's program in Health Education.

HLTH 643 Introduction to Epidemiology  
**Credits 2. 2 Lecture Hours.**  
Principles and methods of epidemiology; epidemiologic investigations and research; emphasis on application of epidemiological methods for health promotion and disease prevention.  
**Prerequisites:** Graduate classification; admission to E-Master's program in Health Education.

HLTH 644 Health Education Theory  
**Credits 3. 3 Lecture Hours.**  
Theory in the practice of Health Education; selected theories and their structure, function, and value to health professionals.  
**Prerequisites:** Graduate classification; admission to E-Master's program in Health Education.

HLTH 645 Health Education Research and Program Evaluation  
**Credits 3. 3 Lecture Hours.**  
Design and conduct health education and health promotion research and evaluation; provide an overview of program evaluation and research theory, methodology, and application.  
**Prerequisites:** Graduate classification; admission to E-Master's program in Health Education.

HLTH 646 Health Education Training  
**Credits 3. 3 Lecture Hours.**  
Designing, implementing, and evaluating workforce training for professional health educators; emphasis on evidence-based workforce training.  
**Prerequisites:** Graduate classification; admission to E-Master's program in Health Education.

HLTH 649 Advanced Health Behavior Theory  
**Credits 3. 3 Lecture Hours.**  
Examine the nature of theoretical thinking and its application to health research design, analysis, and program development; explore new theoretical trends in health education sciences research and education; exposed to an informed critique of current health behavior theories and their uses.  
**Prerequisite:** HLTH 639 or approval of instructor.

HLTH 659 Writing for Health Educators  
**Credits 3. 3 Lecture Hours.**  
Practical application activities to enhance writing appropriate for entry level PhD trained professionals in their field; taught in a seminar format.  
**Prerequisite:** Graduate classification.

HLTH 660 Health Issues in Aging, Dying and Death  
**Credits 3. 3 Lecture Hours.**  
Health issues related to aging, dying and death including: health problems of aging individuals; community response to health problems of aging individuals; issues regarding definitions of death; bereavement, grief and mourning and educational implications of aging, dying and death.  
**Prerequisite:** Approval of instructor.

HLTH 669 Professional Skills Development for Health Educators  
**Credits 3. 3 Lecture Hours.**  
Provides the tools necessary to become an effective health education professional; issues will be discussed that will be critical to the success of a future university faculty member.  
**Prerequisite:** Graduate classification.

HLTH 671 Interdisciplinary Seminar in Prevention Science  
**Credit 1. 1 Lecture Hour.**  
Contemporary research programs that represent interdisciplinary field of prevention science; strengths and limitations of diverse theoretical and conceptual bases of research in prevention science, application of research findings to issues related to the prevention of mental, emotional, and physical health problems and the promotion of well-being. May be taken 3 times for credit.  
**Prerequisite:** Graduate classification and enrollment in the interdisciplinary graduate certificate in prevention science or approval of instructor.  
**Cross Listing:** COMM 671, RPTS 620 and SPSY 620.

HLTH 681 Seminar  
**Credit 1. 1 Lecture Hour.**  
Reports and discussions of topics of current interest in the discipline.

HLTH 684 Professional Internship  
**Credits 1 to 6. 1 to 6 Other Hours.**  
Designed to permit students the opportunity for on-the-job training with professionals in schools and public and institutional health agencies.  
**Prerequisites:** 12 semester hours of selected graduate work; approval of department head.

HLTH 685 Directed Studies  
**Credits 1 to 12. 1 to 12 Other Hours.**  
Directed study of selected problems within the discipline. May be repeated for credit.  
**Prerequisite:** Approval of department head.

HLTH 689 Special Topics in...  
**Credits 1 to 4. 1 to 4 Lecture Hours.**  
Selected topics in an identified area of the discipline. May be repeated for credit.  
**Prerequisite:** Approval of department head.

HLTH 690/KINE 690 Theory of Research in the Discipline  
**Credits 3. 3 Lecture Hours.**  
Theory and design of research problems and experiments in various subfields of the discipline; communication of research proposals and results; evaluation of current research of faculty and students and review of current literature. May be repeated for credit.  
**Cross Listing:** KINE 690/HLTH 690.

HLTH 691 Research  
**Credits 1 to 23. 1 to 23 Other Hours.**  
Research for thesis or dissertation.  
**Prerequisite:** Approval of committee chair.
HORT - Horticultural Sciences

HORT 604 Applied Physiology of Horticultural Crops
Credits 3. 3 Lecture Hours.
Chemical, biological, and environmental factors in growth and differentiation and their application to ornamental, fruit, and vegetable crops; growth kinetics; source-sink relations; fruit development; seed development and germination; juvenility; apical dominance; growth retardants; pruning; photoperiodism; flowering; sex expression; and senescence.
Prerequisite: MEPS 313 or approval of instructor.

HORT 605 Internet Applications for Horticulture
Credits 3. 2 Lab Hours.
Internet applications for horticulture presents the theory and practice of computer networks and networking so that the information and educational content (not the hardware) is the key; the focus is on the World Wide Web and creating Web materials for teaching, research and extension applications.
Prerequisite: Graduate classification.

HORT 608 Plants for Landscape Design
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Identification and use of indigenous and introduced plants in landscape designs; plants for special uses in commercial and residential developments; emphasis on ornamental attributes, identification, cultural requirements, limitations and adaptability in urban and suburban environments for important taxa; discussion of current issues, research, and trends in selection, marketing, and utilization of plants for landscape design.
Prerequisite: HORT 201 or HORT 308 or BIOL 101, or approval of instructor, not open to students with previous credit for HORT 306.*

HORT 609 Plants for Landscape Design II
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Identification and use of indigenous and introduced landscape plants; plants for special uses in urban environments; emphasis on plants' ornamental attributes, cultural requirements, and adaptability in urban and suburban environments. Not open to students who have completed HORT 308.
Prerequisite: BOTN 101, HORT 201, HORT 306, HORT 608, or approval of instructor.

HORT 610/MEPS 610 Physiological and Molecular Basis for Plant Stress Response
Credits 3. 3 Lecture Hours.
Provide the tools to understand the molecular and physiological consequences caused by environmental factors (abiotic and biotic) on plant growth and development and the mechanisms of stress adaptation to stress.
Prerequisite: MEPS 313 or equivalent.
Cross Listing: MEPS 610/HORT 610.

HORT 611 Ecology of Urban Landscape
Credits 3. 3 Lecture Hours.
Basic concepts and current topics in ecology or urban landscapes; role of plants in urban and fragmented ecosystems ranging from individual plant responses to changes in ecosystem function; discuss recent literature in the field of urban plant ecology.
Prerequisite: An undergraduate or graduate class in plant biology or plant ecology is recommended.
HORT 645/SCSC 645 World Agriculture and International Plant Breeding
Credit 1. 1 Lecture Hour.
Evolution of world agriculture; plant breeding and improved varieties; international agricultural research centers and green revolution; population growth; environmental challenges; IPR; role of plant breeding and biotechnology in meeting world food needs.
Prerequisite: SCSC 304, HORT 404/GENE 404 or approval of instructor.
Cross Listing: SCSC 645/HORT 645.

HORT 681 Seminar
Credit 1. 1 Lecture Hour.
Student and staff participation in review of literature and reporting on current developments in research on production and processing of horticultural crops. Required of all graduate students in horticulture and floriculture. May be taken more than once but not exceed 3 hours of credit.
Prerequisite: Graduate classification.

HORT 684 Professional Internship
Credits 1 to 4. 1 to 4 Other Hours.
Program planned to provide professional training in student's particular field of interest. Faculty and employer will supervise the activity. Work-study planned as a part of the Master of Agriculture degree program in fruit, ornamentals or vegetable production, processing and handling or landscape or garden design and maintenance. May be repeated for credit.
Prerequisite: Approval of instructor.

HORT 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Individual problems of research or scholarly activity not pertaining to thesis or dissertation, or selected instruction not covered by other courses. Final documentation of directed study is required.
Prerequisite: Approval of instructor.

HORT 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 1 to 4 Lab Hours.
Selected topics in an identified area of horticulture. May be repeated for credit.
Prerequisite: Approval of department head.

HORT 690 Theory of Research
Credit 1. 1 Lecture Hour.
Design of research experiments in various fields of horticulture and floriculture and evaluation of results with the aid of examples taken from the current scientific literature. May be repeated for credit.

HORT 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research in horticultural problems for thesis or dissertation.

HORT 693 Professional Study
Credits 1 to 9. 1 to 9 Other Hours.
Approved professional paper undertaken as the requirement for the Master of Agriculture. May be taken more than once, but not to exceed 3 hours of credit towards a degree.
Prerequisite: Graduate classification.

HPCH - Health Promo Comm Hlth

HPCH 603 Social and Behavioral Determinants of Health
Credits 3. 3 Lecture Hours.
An overview of theories and principles focusing on social and behavioral determinants of health, the social-ecological approach to the examination of health and health behaviors, social patterns of health behavior, and an introduction to health promotion and public health interventions. Intended for non-majors.

HPCH 604 Social Ecology and Health Behavior
Credits 3. 3 Lecture Hours.
Social determinants of health behavior, social organization and stressors on human health, social-ecological approach to the examination of health behaviors, social patterning of disease and health behavior, basic theories of health behavior and communication, public health program diffusion and implementation. Intended for majors only.

HPCH 605 Social and Behavioral Research Methods
Credits 3. 3 Lecture Hours.
Overview of quantitative and qualitative methods used by public health professionals, advantages and limitations of different methods, mechanisms for gathering data in a community setting, techniques for managing and analyzing data, and strategies for presenting information to community members.
Prerequisite: HPCH 604 or equivalent, or permission of instructor required for non-majors.

HPCH 606 Public Health Informatics
Credits 3. 3 Lecture Hours.
Provides an overview of the field of public health informatics, and focus on PHI competencies for public health practitioners. Key informatics challenges and current topics, such as evidence-based public health data and vocabulary standards, privacy and security, interoperability and health information exchange, electronic health records, and data integration, are explored. Students will learn techniques for searching public health literature and will practice informatics evaluation skills by assessing a health information system.

HPCH 607 Biological Basis of Health and Common Diseases
Credits 3. 3 Lecture Hours.
(3-0) The Biological Basis of Health and Common Diseases is designed to provide public health students grounding in the biological basis of health human functioning and the biology of diseases that they are likely to encounter in public health practice. The course provides an overview of molecular biology, genetics, immunology, diabetes, obesity, cardiovascular disease, hypertension, the metabolic syndrome, cancer, respiratory infections, intestinal infections, and emerging infectious diseases. The course is recommended for all public health students who do not have significant training in medicine, nursing, pharmacy, or closely related field.

HPCH 610 Community Organization and Assessment
Credits 3. 3 Lecture Hours.
The nature of community and its role as setting, target and facilitator of health among its population. Approaches to assessing community factors that influence health status; application of that information in planning community-based interventions.
Prerequisite: HPCH 603 or HPCH 604, or approval of instructor.

HPCH 611 Program Planning
Credits 3. 3 Lecture Hours.
Use of theory and evidence in planning public health interventions, appropriate objective development, integration of levels of intervention, consolidation of intervention strategies into coherent program design, program implementation, diffusion and institutionalization.
Prerequisite: HPCH 604 or approval of instructor.

HPCH 612P Public Health Interventions
Credits 3. 3 Lecture Hours.
Examination of the conceptualization and theoretical foundation, design, implementation, and effectiveness of specific public health interventions at the individual, interpersonal, organizational, community, and policy levels for addressing particular chronic or infectious diseases related to health conditions or problems (specific focus may vary by semester).
Prerequisite: Either HPCH 603 or HPCH 604.
HPCH 613 Program Evaluation
Credits 3.3 Lecture Hours.
Study of program evaluation techniques. The course focuses on issues relevant to the assessment and evaluation of health promotion interventions and examines the social context of program evaluation and a variety of epistemological orientations.
Prerequisite: Either HPCH 603 or HPCH 604; HPCH 605; HPCH 611 (or concurrent).

HPCH 620 Introduction to Border Health
Credits 3.3 Lecture Hours.
This course introduces the U.S.-Mexico border as a dynamic region where public health problems grow out of a combination of factors in the United States and Mexico. A major focal point is community health, to which the course relates the various public health disciplines as an introduction to public health. Overarching factors such as population movement, diverse sociocultural and economic demographics, and a rapidly expanding population influence infectious disease transmission and general population health. Information about the history and cultures of the South Texas region provide background information for understanding the confluence of factors shaping regional public health. Economic forces that influence health include the maquiladora system of binational factories that operate in a free-trade zone environment and the need for hand labor in various economic sectors in different parts of the United States. Environmental challenges in the region include water pollution and scarcity, air pollution, food supply problems, and poor urban and rural infrastructure. Policy and political factors also affect population health and economics along the border (e.g., NAFTA, homeland security, and state regulation of health insurance plans).

HPCH 635 Community Health Development
Credits 3.3 Lecture Hours.
The theory and practice of community development for health; a comparative study of community development models in diverse communities. Analysis of how to create systematic and sustainable community change related to health and healthy communities, with attention to rural, minority and underserved communities.
Prerequisites: Either HPCH 603 or HPCH 604; HPCH 610; or approval of instructor.

HPCH 636 Health Care Systems in China
Credits 3.3 Lecture Hours.
This is a study abroad course designed for public health graduate students who have interests in global health. Students will spend 2 weeks in Nanjing, Shanghai, and Beijing of China. Students will visit different public health agencies, health care, delivery organizations, and community health centers; students will also attend lectures delivered by public health and medicine faculty members from host institutes and discuss with Chinese public health students and professionals. Pre-travel lectures and post-travel presentations are also included.

HPCH 637 Principles of Health Program Management
Credits 3.3 Lecture Hours.
This course prepares the student with knowledge and skills to assume a role in the management of health promotion programs. The course covers management theory, leadership, organizational assessment, planning, decision-making, organizational structure, budgeting, marketing and human resource management.

HPCH 638 Seminar on Alcohol, Tobacco and Other Drugs
Credits 2 to 3.2 to 3 Lecture Hours.
In-depth study of public health issues and concerns related to alcohol, tobacco and other drug use. Includes overview of contributing causative and mediating factors of drug use and theory-based prevention and intervention strategies and programs.
Prerequisite: HPCH 604 or approval of instructor.

HPCH 639 HIV/AIDS: A Public Health Issue
Credits 0 to 3.0 to 3 Lecture Hours.
This course provides an overview of HIV/AIDS, including history of the epidemic, trends and geographic disparities, economic and social impact, high risk populations, prevention interventions, treatment and care. Both domestic and international aspects of the HIV/AIDS pandemic will be covered. The focus will be prevention and social and policy focus that divert attention away from practical steps that need to be taken to prevent the spread of HIV.
Prerequisite: Graduate students only.

HPCH 640 Diet and Lifestyle Interventions for Obesity, Diabetes and Cardiovascular Disease
Credits 3.3 Lecture Hours.
Diet and Lifestyle Interventions for Obesity, Diabetes, and Cardiovascular Disease. Diet and Lifestyle Interventions for Obesity, Diabetes and Cardiovascular Disease reviews social and behavioral research related to the prevention and control of these diseases. The course reviews policy guidelines, the social and behavioral activities that are associated with beneficial clinical outcomes, and the methods used to increase these activities.

HPCH 665 Proposal Writing and Grants Management
Credits 3.3 Lecture Hours.
Introduction to skills needed to successfully develop proposals for funding in fields related to healthcare and social services. Course focuses on best methods used by community-based organizations to develop public and private funding applications, develop and maintain relationships with the funding agency and assess organizational implications of applying for and managing grants.
Prerequisite: HPCH 604 for Health Promotion and Community Health Sciences Students.

HPCH 670 Seminar in History and Context of Public Health
Credits 3.3 Lecture Hours.
This doctoral seminar will introduce doctoral students to major themes in public health with emphasis on the evolution of public health problems, and the future of public health. This course sets public health within context and discusses relationship to other related fields of study.
Prerequisite: Approval of instructor.

HPCH 671 Seminar in Public Health Theory
Credits 3.3 Lecture Hours.
This doctoral seminar will review and reflect upon theories and perspectives that relate to public health problems and proposed solutions. Students will critique current social and behavioral theories, discussing commonalities and differences across multiple theoretical approaches for addressing public health problems.
Prerequisite: Approval of instructor.
HPCH 672 Seminar in Public Health Interventions  
Credits 3. 3 Lecture Hours.  
This doctoral seminar will focus on the examination of the theoretical foundation, implementation and effectiveness of public health interventions from a multi-level approach. The emphasis will be on the translation from research to practice, understanding the elements of evidence-based intervention strategies.  
Prerequisite: Approval of instructor.

HPCH 673 Seminar in Public Health Evaluation  
Credits 3. 3 Lecture Hours.  
This doctoral seminar will review the conceptual and methodological elements of public health evaluations, providing an opportunity for reflection on the strengths and weaknesses of different public health evaluations. Students will be asked to design an evaluation strategy for a self-identified health problem/intervention approach.  
Prerequisite: Approval of instructor.

HPCH 674 Seminar in Social and Behavioral Health  
Credits 3. 3 Lecture Hours.  
This doctoral seminar will cover topics of interest to faculty and students within the purview of social and behavioral health. The topic will be assigned the first day of class by mutual agreement of participating students and faculty. Students will be expected to reflect critically on the assigned literature and participate in classroom discussions. May be taken four times.  
Prerequisite: Approval of instructor.

HPCH 684 Practicum  
Credits 3 to 6. 3 to 6 Other Hours.  
Field placement experience where students work closely with a departmental faculty member and appropriate field professional(s) applying skills and techniques acquired through course work. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.  
Prerequisite: Approval of student's academic advisor.

HPCH 685 Directed Study  
Credits 1 to 12. 1 to 12 Hours.  
Student investigation of a topic not covered by other formal courses. May be repeated for a maximum of 12 hours total credit. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.  
Prerequisite: Approval of student's academic advisor.

HPCH 686 Directed Research  
Credits 1 to 9. 1 to 9 Other Hours.  
Student research initiative not within the scope of a thesis or dissertation. May be repeated for a maximum of nine credits. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.  
Prerequisite: Approval of student's academic advisor.

HPCH 689 Special Topics - Social And Behavioral Health  
Credits 1 to 4. 1 to 4 Other Hours.  
Revolving topics seminar in an area of specialization within the department. May be repeated for credit. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.  
Prerequisite: Approval of student's academic advisor.

HPCH 691 Thesis  
Credits 3 to 6. 3 to 6 Lecture Hours.  
Research for master's thesis. Satisfactory/Unsatisfactory grade option only.  
Prerequisite: Approval of student’s academic advisor and department head.

HPCH 695 Doctoral Capstone  
Credits 3 to 9. 3 to 9 Other Hours.  
Doctoral Dissertation or equivalent project(s). Satisfactory/Unsatisfactory grade option only. May be repeated for credit.  
Prerequisite: Approval of instructor.

HPED - Health Professions Ed

HPED 5225 Teaching Skills for Health Professions Educators  
Credit 1. 1 Other Hour.  
Provides an overview of teaching principles and methods. Geared toward the special needs of the health profession educator. Students are presented with materials and are actively involved in exercises concerned with all aspects of the teaching/learning process. Seminar and workshop format.

HPED 5343 Educational Assessment  
Credits 2. 2 Lecture Hours.  
Promotes an in-depth understanding of assessment and continuous quality improvement in higher education. Students create assessment plans for the course and program level.

HPED 5V13 Teaching Internship  
Credits 0 to 5. 0 to 5 Other Hours.  
Students teach in the preclinical laboratories, clinics and lecture in selected courses. A progression from teaching observation to lecture and course development and presentation occurs over the duration of the program. Students work closely with course directors in the development of teaching and clinical activities.

HPED 5V25 Research Practicum  
Credits 0 to 5. 0 to 5 Other Hours.  
Each student works with a mentor to conduct research in biomedical, clinical science or education. Students are required to prepare a research proposal in their first year and to complete a research project by the end of their second year.

HPED 5V26 Literature Review Seminar  
Credits 0 to 5. 0 to 5 Other Hours.  
This course is designed in a journal club format. Each semester, a major topic is explored through reading and discussion. Students take responsibility for leading class discussions. Semester topics address current issues in higher education.

HPED 5V27 Teaching Practicum  
Credits 0 to 5. 0 to 5 Other Hours.  
Each student works with a teaching mentor to improve teaching effectiveness. This mentoring process includes providing written feedback from students concerning teaching characteristics, self-analysis by the teaching student, observation by a mentor and videotaping of teaching session in the lecture, laboratory and clinical setting. Mentors and students meet in a seminar setting to discuss teaching and learning issues.
IBUS - International Business

IBUS 645/FINC 645 International Finance
Credits 1 to 3. 1 to 3 Lecture Hours.
Problems confronted by financial managers of firms with international business operations; international money and capital markets; exchange rate risks and political risks. May be repeated for up to 3 hours credit. Classification 6 students may not enroll in this course.
Prerequisite: FINC 612 or FINC 629 or FINC 635.
Cross Listing: FINC 645/IBUS 645.

IBUS 646/ACCT 646 International Accounting
Credits 3. 3 Lecture Hours.
Introduction and examination of accounting issues unique to multinational enterprises and international business activity. Classification 6 students may not enroll in this course.
Prerequisites: ACCT 328; FINC 341.
Cross Listing: ACCT 646/IBUS 646.

IBUS 667/MGMT 667 Multinational Enterprises
Credits 3. 3 Lecture Hours.
Graduate seminar in international business; multinational enterprises (MNEs) are studied from various perspectives including economics, management, entry and expansion strategies, contractual agreements, transfer pricing, impacts on home and host countries, MNE-state relations, regional integration, public policies towards MNEs.
Prerequisite: Graduate classification.
Cross Listing: MGMT 667/IBUS 667.

IBUS 677/MKTG 677 Multinational Marketing Management
Credits 3. 3 Lecture Hours.
Theoretical and empirical materials on multinational marketing; nature and justification of international trade, analysis of environments faced by multinational firms and formulation of multinational marketing strategy. Classification 6 students may not enroll in this course.
Prerequisite: MKTG 613 or 621 or equivalent.
Cross Listing: MKTG 677/IBUS 677.

IBUS 678/MGMT 678 International Management
Credits 3. 3 Lecture Hours.
Survey of the issues, problems, challenges, and opportunities facing organizations competing in a global economy; includes: the environment of international management, international strategies, forms of organization design used by multinational firms, managing human resources in an international context, and cultural and control issues facing the international manager.
Prerequisite: Graduate classification.
Cross Listing: MGMT 678/IBUS 678.

IBUS 679/MGMT 679 International Business Policy
Credits 3. 3 Lecture Hours.
Determinants of U.S. competitiveness in international markets; the international environment of business; introduction to multinational enterprises, global competition, international organizations, protection of intellectual property; international trade regulations; strategic trade theory.
Prerequisite: Graduate classification.
Cross Listing: MGMT 679/IBUS 679.

IBUS 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed study of selected international business problems using recent developments in business research methods. Classification 6 students may not enroll in this course.
Prerequisite: Graduate classification and approval of instructor.
IBUS 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of international business. May be repeated for credit. Classification 6 students may not enroll in this course.
Prerequisite: Approval of instructor.

IBUS 692 International Professional Study II
Credits 1 to 12. 1 to 12 Lecture Hours.
Approved professional studies abroad on international business issues and organizations. May be taken to meet requirements for the MBA or MS degrees in business. Course to be taken for a grade. May be taken 3 times for credit.
Prerequisite: Admission to approved program.

IBUS 693 International Professional Study
Credits 1 to 12. 1 to 12 Other Hours.
Approved professional studies abroad on international business issues and organizations. May be taken to meet requirements for the MBA or MS degrees in business. To be taken on a satisfactory/unsatisfactory basis.
Prerequisites: Admission to approved program; approval of program coordinator.


ICPE 601 Environmental Issues of Energy Systems
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. Introduction to energy-related engineering principles and energy conservation efficiency; basic processes and chemicals/materials used in the current and emerging energy systems; impact on the environment; approaches for minimizing contaminants released by usage of energy sources.
Prerequisite: Graduate classification.

ICPE 602 Reservoir Characterization and Modeling
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. Application of geostatistical techniques to build reservoir models through integration of geological core/well log, seismic and production data to generate a consistent reservoir description; background and insights to geostatistical modeling techniques and situation where the application of geostatistics could add value.
Prerequisite: Graduate classification.

ICPE 603 Bioenergy
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. Introduction to the fundamentals of biomass (biochemistry and resources); basics of important processing technologies for the pre-treatment and conversion of biomass to useful products.
Prerequisite: Graduate classification.

ICPE 604 Energy Systems Engineering I
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. State-of-the-art topics for energy systems engineering including modelling of energy systems, mixed integer and continuous optimization techniques for the analysis of energy systems, model based control, and interactions of design, control and scheduling of power and energy systems.
Prerequisite: Graduate classification.

ICPE 605 Energy Systems Engineering II
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. State-of-the-art topics for energy systems engineering including modeling of hybrid feedstock energy systems, energy supply chain networks, polygeneration systems, model predictive control, fuel cells and combined heat and power systems.
Prerequisite: ICPE 604.

ICPE 606 Introduction to Optimization
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. Basics of deterministic optimization with focus on modeling and computer solutions; practical examples to develop understanding of modeling and solution techniques that can be used to improve decision-making; linear, non-linear, mixed integer, combinatorial and network optimization problems.
Prerequisite: Graduate classification.

ICPE 607 Energy Accounting
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. Exploration of the financial aspects of the energy industry; emphasis on oil and gas with additional attention placed on all sources of power generation including alternatives; interactive with cases worked in each session; advanced preparation guided by the instructor.
Prerequisite: Graduate classification.

ICPE 608 Beyond Science and Technology
Credit 1.5. 1.5 Lecture Hour.
: The Role of Policy in Future of Energy in the U.S. (1.5-0). 5. Introduction to the history of U.S. science and technology policy with a specific emphasis on energy; focus on regulatory rules, the key government agencies at the national level, the role states and localities play, how government funds are allocated in research and technology transfer related to energy innovations, the role of universities, the threats and opportunities to energy-related educational success at all levels.
Prerequisite: Graduate classification.

ICPE 609 Introduction to U.S. Energy Law and Policy
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. Introduction to energy law and regulation in the United States; focus on the key sources of energy (both nonrenewable and renewable) driving the U.S. economy, and identifies the various challenges facing the industry in their production and distribution; key regulations and laws governing energy production as well as the jurisdictional and regulator divisions between federal and state governments.
Prerequisite: Graduate classification.

ICPE 610 The Global Energy Future
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. Global energy outlook including energy demand, population growth and humanitarian issues, environmental and climate concerns, and the energy/water nexus and water scarcity; evolution of the global oil and gas industry; controlling nations, laws and agencies (OPEC, IEA, etc.); international and domestic climate change laws and policies; global future of climate change adaptation and mitigation.
Prerequisite: Graduate classification.

ICPE 611 Economics of Energy
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. Basics of economics concepts as they relate to energy applications; how the government policies affect the energy economy; present the economics of energy and climate change; introduction to renewable technologies and their impact.
Prerequisite: Graduate classification.

ICPE 612 Entrepreneurship in Energy
Credit 1.5. 1.5 Lecture Hour.
(1.5-0). 5. Focus on developing an understanding of the techniques and issues for growing emerging organizations in the energy field; participants will be guided through a range of issues faced by a venture team in building and growing a new organization or pursuing innovative projects inside existing organizations.
Prerequisite: Graduate classification.
ICPE 613 Natural and Shale Gas Monetization: Technologies, Fundamentals, Economics and Applications  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Focuses on important role played by natural and shale gas in energy market and the potentials to grow; major monetization processes including production, treatment, processing and conversion; key economic and technical aspects as they pertain to the processing technologies and the supply chains of natural and shale gas.  
Prerequisite: Graduate classification.

ICPE 614 CO2 Sequestration  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Introduction to the goals and methods of CO2 sequestration in the subsurface and of monitoring its effectiveness; discussion and explanation of current technological challenges and problems in monitoring CO2 in the subsurface and in implementing sequestration for mitigating climate change; addresses how carbon is transferred between atmosphere, hydrosphere, biosphere and geosphere by natural processes; basic geologic processes influencing sequestration programs.  
Prerequisite: Graduate classification.

ICPE 615 Smart Grid Fundamentals  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Fundamentals of electricity grid development; monitoring, control and protection; renewable generation; microgrids and grid integration; electricity markets; long term planning and associated risk, and grid robustness.  
Prerequisite: Graduate classification.

ICPE 616 Multi-functional Materials for Energy Conversion  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Focus on the two most important multi-functional materials (MFMs): piezoelectric materials and shape memory alloys (SMA); understanding the materials and how devices are designed using these materials; study of energy conversion via: (1) actuators that convert electrical or thermal energy into mechanical work; and (2) energy harvesting, in which mechanical work is converted into electrical energy.  
Prerequisite: Graduate classification.

ICPE 617 Gas Separations for Energy: Fundamentals, Applications and New Directions  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Robust foundation of advanced expertise in gas separation technologies including (i) solid-phase absorbent technologies, (ii) liquid amine-based adsorption technologies, (iii) polymeric and inorganic membrane technologies, and (iv) emerging reactive separation for process intensification.  
Prerequisite: Graduate classification.

ICPE 618 Carbon Capture, Utilization and Storage, CCUS  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Introduction to technologies for carbon capture, modelling and techno-economic analysis and comparison of different carbon capture technologies, and economics of carbon capture, utilization, and storage statewide and nationwide.  
Prerequisite: Graduate classification.

ICPE 619 Nanomaterials Engineering and Energy Storage  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Nanomaterial synthesis and processing with an emphasis on the creation of materials relevant to energy storage (batteries, capacitors, etc.). Prior knowledge of an undergraduate engineering level of familiarity of chemistry and physics is desirable.  
Prerequisite: Graduate classification.

ICPE 620 Thermoelectric Materials and Devices  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Methods useful for the synthesis of both bulk crystals and nanomaterials (nanoparticles and nanowires); focus on the underlying thermodynamics and kinetic principles involved in the synthesis of these materials; pathways useful for the integration of nanomaterials into functional thermoelectric devices, methods used for ascertaining the thermoelectric performance of materials and devices.  
Prerequisite: Graduate classification.

ICPE 621 Thermoelectrics: Fundamentals of Electronic and Thermal Transport  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Fundamentals of electronic and phononic transport phenomena; understanding of thermodynamics and transport properties from a microscopic viewpoint; thermal transport theories for analyzing and designing energy conversion devices, nanomaterials, microelectronics and nano/micro-electromechanical systems (NEMS/MEMS).  
Prerequisite: Graduate classification.

ICPE 622 Energy Efficiency in Buildings  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Introduction to energy efficiency in buildings; understanding the energy use in buildings, the heating and cooling requirements, the role of renewable energy resources, the impact of lighting, the role of optimal control measures in existing and new buildings, the verification of energy savings, and the building energy simulation.  
Prerequisite: Graduate classification.

ICPE 623 Water-Energy-Food Nexus: Towards Sustainable Resource Allocation  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Securing energy, clean water and greening agriculture; principles of the Water-Energy-Food nexus and its application to the corresponding three themes; includes hands on laboratory.  
Prerequisite: Graduate classification.

ICPE 624 Energy-Water-Nexus  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Various aspects of energy-water nexus including the fundamentals, technologies, applications and economics; focus on energy production, conversion and utilization; connection with water production, treatment, delivery and usage.  
Prerequisite: Graduate classification.

ICPE 625 Integrated Risk Management for Exploration and Production Projects  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Structured introduction to project systems and advance analysis of integrated project risks to practicing engineers and decision makers in the energy sector; emphasis on risks in context of a) project phase-gate process; b) systems representation, and c) flow across different functional and design requirements, areas of expertise /specialization and construction/installation methods.  
Prerequisite: Graduate classification.

ICPE 626 Safety in Energy Systems  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Role of leadership and development of management systems to ensure safety performance in energy systems, a systems approach to safety management for energy systems, lifecycle analysis and the energy supply chain, and applications of engineering principles of process safety and hazards analysis.  
Prerequisite: Graduate classification.
ICPE 627 Interfacial Phenomena of Energy Systems  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Fundamentals of interfacial phenomena, energy related interfacial materials and interfacial issues of energy systems; specific energy-related applications include oil recovery, lubrication, thermal management, photovoltaics, battery, fuel cells and supercapacitors.  
Prerequisite: Graduate classification.

ICPE 628 Multi-physics Geomechanisms for Energy Applications  
Credit 1.5. 1.5 Lecture Hour.  
(1.5-0). 5. Focuses on main physical phenomena and processes that control the behavior of porous media; formulation for non-isothermal multiphase flow and transport problems in deformable porous media; problems of practical interest in the broad field of geo-engineering and geo-mechanics.  
Prerequisite: Graduate classification.

IDIS - Industrial Distribution

IDIS 611 Current Issues in Industrial Distribution  
Credits 3. 3 Lecture Hours.  
Contemporary issues and trends affecting participants in the industrial distribution industry; opportunities and challenges for leaders identified and explored from the perspective of industrial distributors, manufacturers and end users.  
Prerequisite: Enrollment in the MID program.

IDIS 614 Industrial Distributor Networks  
Credits 3. 3 Lecture Hours.  
Industrial distributor's network channel in distribution centers, warehouse management systems, hot-shot and standard truck fleets, forecasting and purchasing strategies for technical products; an examination of the integration of the field and inside sales force into distributor network strategy.  
Prerequisite: Enrollment in the MID program.

IDIS 621 Industrial Distributor Processes I  
Credits 3. 3 Lecture Hours.  
Industrial distributor processes with an emphasis on assessing the value added effectiveness of specific industrial distributor initiatives.  
Prerequisite: IDIS 644.

IDIS 622 Industrial Distributor Processes II  
Credits 3. 3 Lecture Hours.  
Continuation of IDIS 621.  
Prerequisite: IDIS 621.

IDIS 624 Strategic Relationships for Industrial Distributors  
Credits 3. 3 Lecture Hours.  
Issues related to establishing and maintaining a beneficial relationship between distributors and manufacturers; developing effective buyer-seller relationships in the industrial distribution sector.  
Prerequisite: Enrollment in the MID program.

IDIS 634 Quality Concepts in Industrial Distribution  
Credits 3. 3 Lecture Hours.  
Concepts, issues and techniques used to plan, analyze, control, and improve the quality of industrial distribution products and processes for increased consumer satisfaction.  
Prerequisite: IDIS 655.

IDIS 644 Industrial Distributor Information and Technology Management  
Credits 3. 3 Lecture Hours.  
Industrial distributor's use of information systems to manage operations; combination of information systems and automation to achieve increased cross docking drop ships and automated tracking of industrial distributor operations metrics.  
Prerequisite: IDIS 614.

IDIS 655 Global Distribution  
Credits 3. 3 Lecture Hours.  
Issues in global distribution on a small to large scale; emphasis on competitive global business strategies, cultural and exchange issues, distribution practices of other countries, global distribution networks, and transportation issues across the globe; an optional one week international trip to solidify foundation in international distribution concepts and strategies.  
Prerequisite: IDIS 611.

IDIS 664 Distribution Profitability Analysis  
Credits 3. 3 Lecture Hours.  
Integrating advanced financial and accounting analysis useful to distribution executives in assessing the financial performance of distribution operations. Concepts and techniques in using financial statements and industrial distribution industry studies to manage cash flow, debt, working capital risk, capital budgeting, credit, receivables, inventory, personnel and profitability.  
Prerequisite: IDIS 624.

IDIS 674 Industrial Distribution Enterprise  
Credits 3. 3 Lecture Hours.  
Explore changing environment of industrial distribution from globalization effects, environmental conditions, industrial distribution culture and organizational factors; focus on building, achieving and sustaining a competitive advantage.  
Prerequisite: IDIS 664.

IDIS 685 Directed Studies  
Credits 1 to 6. 1 to 6 Other Hours.  
Individual and group problems dealing with application of industrial distribution theory and practice; foreign and domestic projects of special interest. May be repeated for credit.  
Prerequisites: Enrollment in the MID program and approval of program director.

IDIS 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in an identified area of industrial distribution. May be repeated for credit.  
Prerequisite: Approval of MID program director.

IDIS 693 Professional Study  
Credits 1 to 6. 1 to 6 Other Hours.  
Approved professional study project in industrial distribution; preparation of a record of study summarizing the rationale, procedure and results of the completed study.  
Prerequisite: Approval of MID program director.
**IMED - Internal Medicine**

**IMED 800 Internal Medicine Clerkship**
**Credits 15. 15 Other Hours.**
General outpatient and inpatient internal medicine, with patient work-up and management under supervision of the clinical faculty. Participation in clinical rounds, conferences, seminars, and diagnostic evaluations. **Prerequisite:** Satisfactory completion of year two of the medical curriculum.

**IMED 801 Hematology/Oncology**
**Credits 1.25 to 10.**
It is the purpose of this elective to provide the student with an introduction to clinical oncology and laboratory hematology/oncology, particularly the approach to and evaluation of the patient with a hematologic/oncology disorder. The student will assist/perform routine hematologic procedures, including evaluation of peripheral smears and possibly one marrow biopsies.

**IMED 802 Internal Medicine – Community**
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
25 to 10. To provide an introductory experience in the practice of internal medicine. **Prerequisite:** Satisfactory completion of year three of the medical school curriculum.

**IMED 803 Clinical Cardiology and Electrocardiography**
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
This course will introduce the students to the clinical management of hospitalized cardiovascular patients. It will strengthen the student's abilities in cardiovascular history and physical examination and introduce and/or reinforce skills in electrocardiographic interpretations. It will introduce students to certain non-invasive cardiac techniques including echocardiography, phonocardiography, and nuclear cardiology. Students will have the opportunity to experience a balance of inpatient and outpatient exposure according to student preference and be expected to make rounds daily with the Cardiology Service (Staff and Interns). The student will be expected to work up approximately one patient daily and participate in the care of that patient to the point of discharge. The student will participate with the Staff assigned to EKG interpretation in the daily readings of EKG's. Lastly, the student will also have the opportunity to observe the performance and interpretation of non-invasive studies such as: echocardiography, nuclear cardiology, and systolic time intervals.

**IMED 804 Dermatology**
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
This elective is designed to provide a broad overview of the clinical presentation and management of common Dermatologic conditions seen in a clinic. An opportunity for self-study is provided as well. In addition, students will have the chance to accurately describe skin lesions. Diagnosis and treatment of common skin lesions, including papulosquamous diseases, vesiculobullous diseases, benign and malignant growths of the skin, drug reactions, sexually transmitted diseases of the skin, acne, bacterial, fungal, and viral infections of the skin, urticaria, skin signs of systemic diseases and recognition of life-threatening skin diseases. The student will appropriately perform and utilize diagnostic and surgical techniques such as microscopic examination of cutaneous preparations, biopsies, curettage, cryosurgery, and electrosurgery.

**IMED 805 Allergy and Clinical Immunology**
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
In general, students will learn to identify, diagnose and treat common allergic and immunologic disorders: rhinosinusitis, asthma, atopic dermatitis, urticarial, angioedema, immunodeficiency states and insect, food, and drug allergy. The course will review allergic/allergic dermatology conditions and immunological deficiencies seen in private practice. The faculty will give regular feedback on their patient presentations. The student will develop an understanding of the indications and methods of allergy skin testing, office spirometry, and laboratory tests used in diagnosing allergic and immunologic diseases. Additionally, the student will develop a working knowledge of basic immunology concepts as they pertain to clinical care.

**IMED 806 Clinical Infectious Disease**
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
This elective will teach the student a logical approach to the diagnosis and management of patients suspected of having an infectious disease through direct participation in the consultative infectious diseases service of St. Joseph Hospital and College Station Medical Center as well as participation in the management of outpatient consults and outpatient primary care patient's clinic visits. The elective will discuss the use of ancillary radiological technology for the diagnosis and management of infectious diseases; establish a basic understanding of microbiological techniques as well as other laboratory techniques including pathology surgical specimens, in the diagnosis of infectious diseases through rounds in the clinical pathology laboratory of both hospitals. The elective will also discuss principles of antimicrobial therapy, including antibacterial, antifungal and antiviral, in the treatment of infectious diseases. Lastly, the elective will discuss principles regarding the interaction between consulting and consultant physicians including proper communication, hierarchy of physicians in the decision-making process, confidentiality issues, and conflict resolution.

**IMED 807 Gastroenterology**
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
This course will offer daily experience with a practicing gastroenterologist including office practice, inpatient rounds, and procedures. Goals include education in basic gastroenterology as well as allowing the student to experience the daily activities of a busy gastroenterology practice. The course will introduce the student to subspecialty consulting, with special focus on working cooperatively with primary care physicians and other subspecialists for the benefit of the patient. Hours are typically Monday-Friday 0700-1800. There is no night or weekend call.

**IMED 808 Physical Medicine and Rehabilitation**
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
This elective will allow fourth year medical students to familiarize themselves with the specialty of Physical Medicine and Rehabilitation if they are considering it as a possible career specialty. It will familiarize fourth year medical students with an inpatient and outpatient PM&R program and the treatment of complex neuromuscular and musculoskeletal problems. In addition, it will familiarize the student with a concept of interdisciplinary teams, and to help understand the appropriate and cost effective use of allied health therapies. Lastly, it will familiarize the student with the allied therapies including physical, occupational, speech and recreational therapy, prosthetics and orthotics.
Course Descriptions

IMED 810 Neurology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This course provides a broad exposure to outpatient clinical neurology. It is primarily targeted to 4th year students considering a career in neurology, but may also be appropriate for students in 3rd year with an interest in neurology. Students should develop refinements of their neurologic examination skills and learn much regarding the clinical management of neurologic disease.

IMED 811 Internal Medicine Acting Internship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The acting internship at Baylor University Medical Center at Dallas is a 4-week rotation that will provide fourth year medical students with the opportunity to function as an "acting intern" in Internal Medicine on a general medicine service with supervision by senior residents and faculty. It will provide an opportunity for medical students to gain a better experience in Internal Medicine if they are considering Internal Medicine or primary care as a possible career.

IMED 812 Physical Medicine and Rehabilitation
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective is designed to expose the student to various aspects of physical medicine and rehabilitation. The elective can be tailored according to the student's interests. Students work with attending physicians and residents while delivering patient care in both the inpatient and outpatient setting. Exposure to the rehabilitative care of patients with stroke, spinal cord injury, brain injury, amputation, neuromuscular diseases, and musculoskeletal problems will be available. Sub-specialty PM&R areas such as electrodiagnostics and pediatric rehabilitation may be accommodated for students who express interests in such areas. Students take part in various weekly didactic sessions such as Journal Club and Grand Rounds. No call is required.

IMED 813 Physical Medicine and Rehabilitation
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective is designed to expose the student to various aspects of physical medicine and rehabilitation. The elective can be tailored according to the student's interests. Students work with attending physicians and residents while delivering patient care in both the inpatient and outpatient setting. Exposure to the rehabilitative care of patients with stroke, spinal cord injury, brain injury, amputation, neuromuscular diseases, and musculoskeletal problems will be available. Sub-specialty PM&R areas such as electrodiagnostics and pediatric rehabilitation may be accommodated for students who express interests in such areas. Students take part in various weekly didactic sessions such as Journal Club and Grand Rounds. No call is required.

IMED 814 Hematology and Oncology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Students will be a member of a team participating in the provision of comprehensive subspecialty consultations for inpatients and outpatients with a wide variety of blood and neoplastic diseases. Students must demonstrate knowledge about established biomedical and clinical sciences and the application of this knowledge to patient care. There are no examinations. Evaluation will be based on achievement of the stated objectives of the course as assessed by the attending physician to whom the student is assigned and the Program Director. Similarly, evaluation of the elective by the student will be requested.

IMED 815 Clinical Infectious Diseases
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This course will offer a logical approach to the diagnosis and management of patients suspected of having an infectious disease through direct participation in the consultative infectious diseases service as well as participation in the management of outpatient consults and outpatient primary care patients' clinic visits. The student will become familiar with the use of ancillary radiological technology for the diagnosis and management of infectious diseases. The course will establish a basic understanding of microbiological techniques, as well as other laboratory techniques including pathology surgical specimens, in the diagnosis of infectious diseases through rounds in the clinical pathology laboratory. Principles of antimicrobial therapy, including antibacterial, antifungal, antiparasitic, and antiviral therapeutics, in the treatment of infectious diseases will be introduced. Additionally, principles regarding the interaction between consulting and consultant physicians including proper communication, hierarchy of physicians in the decision-making process, confidentiality issues and conflict resolution will be presented.

IMED 816 Clinical Nephrology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This course will provide an overview of the practical clinical application of basic principles of renal physiology. Methods of instruction will include a didactic and clinical component. The didactic component includes the following regularly scheduled conferences: Medicine (general) Noon Conferences held Monday-Thursday; Internal Medical Grand Rounds, 8 a.m. every Tuesday; Nephrology Fellow Teaching Conference every Wednesday at 4:00, and Nephrology Journal Club held every Friday at 11:00 a.m. The clinical component consists of students performing the initial renal consultation, presenting the consult to the attending physician, and following the patient on a daily basis. The students are supervised by the members of the Nephrology Division at Baylor. Schedule is set by the attending physician. The student is accountable to the one member of the Nephrology Division to whom he/she is assigned. Students will be responsible for synthesizing data, formulating plans of action, and following patients with acute and chronic renal failure, fluid and electrolyte abnormalities and renal pathology.

IMED 817 Dermatology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective is designed to provide a broad overview of the clinical presentation and management of common Dermatologic conditions seen in a large group practice. Opportunity for self-study is provided as well. Housing is not provided and there is no required night call.

IMED 818 Allergy/Clinical Immunology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
In general, students will learn to identify, diagnose and treat common allergic and immunologic disorders: rhinosinusitis, asthma, atopic dermatitis, urticaria, angioedema, immunodeficiency states and insect, food, and drug allergy. The course will review allergic/allergic dermatology conditions and immunological deficiencies seen in private practice. The faculty will give regular feedback on their patient presentations. The student will develop an understanding of the indications and methods of allergy skin testing, office spirometry, and laboratory tests used in diagnosing allergic and immunologic diseases. Additionally, the student will develop a working knowledge of basic immunology concepts as they pertain to clinical care.
IMED 819 Bone Marrow Transplant  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
The BUMC Marrow Transplant Program is one of the largest transplant groups in the country offering a rich experience in the field. The students will be exposed to a broad clinical overview of hematologic malignancy with an emphasis on bone marrow transplant. Students will round with the transplant team in the hospital and in the clinic. There will be a focus on the indications for transplant, complications of self and donor transplantation, and long term impact on Immunity in terms of host defense, auto/alloimmunity (graft versus host disease), and in terms of preventing or treating relapse. This will likely be best for those interested in medical oncology and hematologic malignancies. Two- to four-week rotations suggested but there would be flexibility in the time frame. This will be principally a clinical rotation with a strong emphasis on the care of the marrow transplant patient.

IMED 820 Cardiology Imaging  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This course will instruct students in the common and appropriate indications for echocardiography, cardiac/coronary CT angiography, and what each of these tests can provide for the evaluation of cardiac disorders.

IMED 821 Clinical Cardiology  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This elective will allow a 4th year student to work directly with an attending for a 2- or 4-week rotation. No specific call will be mandated, although students are allowed to be on call with their attending (attending dependent). Patients will be evaluated and admitted by the student/attending, as a part of their daily activities. Patients will be seen in different settings including the ED, office setting, and in-hospital, depending on the attending. Different levels of acuity patients are expected to be seen, from admissions with heart failure to STEMI patients who are going acutely to the catheterization lab. The student will attend cardiology conferences (as available, depending on location within the Baylor System as there are various locations for clinical cardiology) with the attending in addition to rounds.

IMED 823 HIV Medicine  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
Students will be under the direct supervision of an attending physician on staff at Baylor University Medical Center at Dallas. Students will participate, through direct observation and through independent history-taking and physical examination, in the care of patients living with HIV/AIDS that are chronically managed by the attending physicians.

IMED 824 Neurology  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This is a 2- to 4-week elective in clinical neurology. It will consist of a mandatory 2 weeks of inpatient neurology care and an additional elective 2 weeks of outpatient neurology in various clinics (including child neurology). The main goal of the rotation is to learn basic principles of Neurology that are necessary to the non-neurologist, while demonstrating conscientious and responsible behaviors pertaining to patient care.

IMED 825 Palliative Medicine and End-of-Life Care  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
Faculty will strive to provide basic information on interdisciplinary approach to palliative and end-of-life care. This course will teach skills needed to improve communication with patients with chronic or terminal diseases and appropriate methods of delivering bad news. The student will be provided basic information on pain assessment and management. The course will demonstrate comprehensive nature of end-of-life care, the distinctive nature of its patient care model, and its significant place in today’s healthcare arena.

IMED 827 Traditional Pulmonary Medicine  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This elective is designed to expose the student to a pulmonary consultative experience. The student will rotate and see pulmonary consults at Baylor University Medical Center and in a doctor’s private office. Thus, the student will be exposed to patients with COPD, dyspnea, interstitial lung disease, pleural effusions, thromboembolic disease, and lung nodules, masses, and cancer. The student will be able to participate in bronchoscopies, thoracentesis, and pulmonary function testing. The objectives of the rotation are: 1. to teach interpretation of pulmonary function testing; 2. to teach interpretation of chest x-rays and CT scans; and 3. to be able to appropriately address and understand the evaluation and management of dyspnea; airway diseases such as asthma, COPD, and bronchitis; pleural effusions; lung masses; thromboembolic diseases; and interstitial diseases (pulmonary fibrosis). The student will also see some in-patient consultations in the surgical intensive care units.

IMED 828 Advanced Lung Disease I  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This elective is designed to expose the student to patients with advanced and unusual lung diseases. The student will be expected to learn how to interpret chest x-rays and the different types of CT scans of the chest, have a better understanding of pulmonary physiology and to learn how to interpret pulmonary function testing, attend the clinics, see, and treat patients with COPD, interstitial lung diseases, pulmonary hypertension, cystic fibrosis, and who have undergone or are being referred for lung transplantation. The students will participate in bronchoscopies. During this part of the rotation, the student will see patients both in the clinics and in the hospital. The second half of the rotation will be spent in the Martha Foster Lung Center. This aspect of the rotation will focus on treatment of patients with asthma and COPD and on pulmonary rehabilitation.

IMED 829 Advanced Lung Disease II  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This elective is designed to expose the student to patients with advanced and unusual lung diseases. The student will be expected to learn how to interpret chest x-rays and the different types of CT scans of the chest, have a better understanding of pulmonary physiology and to learn how to interpret pulmonary function testing, attend the clinics with Dr Rosenblatt, see, and treat patients with COPD, interstitial lung diseases, pulmonary hypertension, cystic fibrosis, and who have undergone or are being referred for lung transplantation. The students will participate in bronchoscopies. During this part of the rotation, the student will see patients both in the clinics and in the hospital. The objectives of the rotation are: 1. To teach the student how to interpret and appropriately order chest x-rays; 2. To teach the students about the different types of CT scans and how to interpret them; 3. To teach the student how to interpret pulmonary function testing including arterial blood gases, spirometry, plethysmography, and diffusion; 4. To learn how to diagnose and treat the various interstitial lung diseases; 5. To learn about the presentation and management of adult patients with Cystic Fibrosis; 6. To learn about the indications and evaluation of patients referred for lung transplantation; 7. To learn about the post operative and long term follow-up of lung transplant patients which will include a focus on infectious disease and immunosuppressive medications; 8. To learn about pulmonary hypertension; and 9. To learn about the evaluation and treatment of patients with asthma, COPD, and bronchiectasis.
IMED 830 Rheumatology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Identify, diagnose, and treat common rheumatologic disorders; rheumatoid arthritis, musculoskeletal exam techniques, lupus, crystalline arthropathies, spondyloarthropathies, vasculitis, osteoarthritis, soft issue disorders and myopathies. The student will understand the risks and benefits of drugs used to treat rheumatologic diseases. The student will become familiar with the indications and methods of joint aspiration and injection, soft tissue injections, and serologic tests for rheumatologic disorders. Basic concepts in immunology and pharmacology as they pertain to clinical care will also be taught.

IMED 831 Medical Intensive Care Unit
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The Medical Intensive Care Unit will guide the student through a systematic approach to the critically ill patient and impart an appreciation for the dynamic multi-organ system interrelationships in critical care. Senior medical students will be taught an evidence based medical approach to the frequently encountered medical illnesses requiring critical care intervention. Additionally, the students should anticipate fostering of their ethical compass as it relates to complex medical dilemmas involving life and death issues.

IMED 832 Medical-Surgical Intensive Care Unit
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The Medical-Surgical Intensive Care Unit will guide the student through a systematic approach to the critically ill patient and impart an appreciation of the dynamic multi-organ system interrelationships in critical care and the multidisciplinary management if those patients. Senior medical students will be taught an evidence-based medical approach to the frequently encountered medical illnesses requiring surgical and medical critical care intervention to include ventilatory management, hemodynamic monitoring and management, as well as nutritional, pharmacologic, and rehabilitative efforts. In addition, the experience will foster setting of the students’ ethical compass as it relates to complex medical ethical dilemmas and life and death issues. There will be no night call but students may be asked to work weekend shifts.

IMED 833 Clinical Endocrinology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The endocrinology experience will include all levels of care (1-3 degree), primary and secondary patients along with several outpatients per day with a variety of endocrine disease. The faculty will introduce the student to endocrine evaluation based upon knowledge of clinical physiology and pharmacologic manipulation. The faculty will familiarize the student with the management of diabetes, thyroid disease, osteoporosis and lipid disorders in patients.

IMED 834 Clinical Gastroenterology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Daily experience with a practicing gastroenterologist including office practice, inpatient rounds, procedures and educational conferences. Goals include education in basic gastroenterology and for the student to gain insight into what a gastroenterology practice is like. This includes the concept of being a subspecialist consultant and to work cooperatively with other subspecialists for the benefit of the patient. Hours are typical Monday-Friday starting at 0700 each day and finishing before 1800 each day. There is no night or weekend call. In addition to the usual Internal Medicine noon conferences, students attend a number of GI conferences weekly and interact with residents and fellows on the service.

IMED 835 Infectious Disease
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at MD Anderson. In-depth clinical experience in the diagnosis, treatment and prevention of infectious diseases; teach the fundamental infectious diseases concepts during the rotations in our in-patient consult services and our outpatient clinics; and also during our regularly scheduled academic meetings, provide regular feedback to the students on their history and physical, case presentation, professionalism and interpersonal skills.

IMED 836 Benign Hematology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at MD Anderson. Provide structured rounds on inpatients service; expose students to out-patients with a variety of benign hematological conditions: hypercoagulability, thrombosis, bleeding, and abnormal platelets, red blood cells, and white blood cells; provide didactic sessions at least weekly; and challenge students to master and teach on focused topic.

IMED 837 Cardiology Imaging
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at the Methodist Hospital. Hospital management of common cardiology conditions such as atrial fibrillation, heart failure, pericarditis, acute coronary syndromes, and recovery from open heart surgery Interpret ECGs with the student; and teach an evidence-based approach to the evaluation and management of common cardiology disorders, including the appropriate use of testing and invasive procedures.

IMED 838 Inpatient General Internal Medicine Consult Service
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at MD Anderson. Inpatient management of common medical problems; management strategies for patients requiring urgent care; improve students’ skills in developing work-up and management strategies for common medical diagnosis; and provide opportunities to experience the role of an inpatient GIM consultant to a diverse group of specialists.

IMED 839 Clinical Cardiology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at MD Anderson. Unique learning experience in general cardiology and cardiovascular complications of cancer treatments; teach clinical cardiology concepts during clinic, inpatient rounds, and regularly scheduled didactic departmental and multidisciplinary conference; and provide regular feedback to student on patient presentations.

IMED 840 Clinical Endocrinology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Broad clinical experience in endocrinology and endocrine neoplasias; teach clinical endocrinology concepts during clinic, inpatient rounds, and regularly scheduled didactic, multidisciplinary and research conferences; and provide regular feedback to student on patient presentations.

IMED 841 Clinical Dermatology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at MD Anderson. Broad clinical experience in dermatology; teach clinical dermatology concepts in the outpatient dermatology clinic and regularly scheduled didactic conferences; and provide exposure to dermatopathology and dermatologic surgery.
IMED 842 Immunology Research Elementary Mechanisms of Inflammation
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The faculty will strive to create a stimulating educational environment and provide opportunities to conduct research based on the scientific method; supervise the student’s performance of basic laboratory techniques; meet regularly with the student to discuss and critique the progress of their research project; and encourage the student to present at scientific meetings.

IMED 843 Cardiology Outpatient
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at the Methodist Hospital. Outpatient management of common cardiovascular disorders such as hypertension, perlipidemias, heart failure, chronic atrial fibrillation, angina pectoris and valvular disorders; and interpret ECGs with the student.

IMED 844 Cardiology Inpatient
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at the Methodist Hospital. Common and appropriate indications for echocardiography, nuclear cardiology, cardiac MRI, and cardiac/coronary CT angiography, and what each of these tests can provide to the evaluation of cardiac disorders.

IMED 845 Gastroenterology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at MD Anderson. A unique opportunity for medical students to see patients referred with specific issues related to gastroenterology and gastrointestinal cancer; working one-on-one with faculty in the outpatient clinic, hospital and endoscopy unit will provide close interaction between students, fellows and staff in an environment that nurtures teaching; provide defined educational experiences that will impact on providing insight consultation for a very wide range of gastrointestinal problems, the effective management and appropriate use of endoscopic procedures; and provide students with the opportunity to evaluate and manage outpatients under close faculty supervision; perform consultative evaluations on a limited number of inpatients under close faculty supervision; and observe both diagnostic and therapeutic endoscopic procedures such as used for tumor ablation, control of bleeding and screen for colon cancer.

IMED 846 Nephrology Consult Service
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at MD Anderson. Broad clinical experience in nephrology; teach clinical nephrology concepts in the hospital, clinic, and regularly scheduled didactic conferences; and give regular feedback to students on their patient presentations.

IMED 847 Pulmonary Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at MD Anderson. Provide fourth year medical students the opportunity to be a part of the inpatient consult service for pulmonary issues and complications related to cancer and cancer-related treatment, under close supervision by a faculty member; develop skills in differential diagnosis, as well as guide them in identifying appropriate diagnostic and therapeutic studies; enhance physical exam skills, especially related to the pulmonary system; encourage evaluation and interpretation of pulmonary function tests, chest radiograph and computed tomography of the lungs; and allow observation of common pulmonary procedures, including thoracentesis and bronchoscopy.

IMED 848 Acting Internship/Hospitalist General Internal Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at MD Anderson. Inpatient management of common medical problems; management strategies for patients requiring urgent care; improve students’ skills in developing work-up and management strategies for common medical diagnosis; and provide opportunities to experience the role of an inpatient GIM consultant to a diverse group of specialists.

IMED 851 Neurology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at the Methodist Hospital. Provide the student with an opportunity to see patients with neurological problems under the supervision of various neurologists and neurology residents; provide feedback on histories, physicals, and case presentations; and encourage independent study of neurological disorders and pathophysiology.

IMED 853 Cardiology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at Austin Heart. Improve student clinical skills in obtaining a pertinent cardiovascular history and performing physical examination including identification of cardiac murmurs by auscultation. Increase knowledge of path physiology of cardiac illnesses. Improve knowledge about management of cardiac problems, congestive heart failure, angina pectoris acute coronary syndrome, cardiac arrhythmias and emergencies. Improve student skills in identification of EKG abnormalities and arrhythmias. Introduction to non-invasive tests like cardiac stress tests, echocardiograms. Introduction to nuclear cardiology. Introduction to hemodynamics, cardiac patients in ICU. Introduction to evidence based approach to medicine practiced in care of cardiac patients.

IMED 854 Cardiology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at Texas Cardiovascular. Improve student clinical skills in obtaining a pertinent cardiovascular history and performing physical examination including identification of cardiac murmurs by auscultation. Increase knowledge of path physiology of cardiac illnesses. Improve knowledge about management of cardiac problems, congestive heart failure, angina pectoris acute coronary syndrome, cardiac arrhythmias and emergencies. Improve student skills in identification of EKG abnormalities and arrhythmias. Introduction to non-invasive tests like cardiac stress tests, echocardiograms. Introduction to nuclear cardiology. Introduction to hemodynamics, cardiac patients in ICU. Introduction to evidence based approach to medicine practiced in care of cardiac patients.
IMED 855 Clinical Rheumatology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The four-week elective is designed to provide a broad clinical experience in Clinical Rheumatology. First contact experience will be provided in the outpatient clinical setting at Scott and White Healthcare - Round Rock. Housing is not provided. No night call is required.

IMED 856 Hematology and Medical Oncology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The elective is designed to give the student understanding and educational experience in the evaluation and clinical management of patients with hematologic and non-hematologic malignancies. Housing is not provided. No night call is required.

IMED 857 Hematology and Medical Oncology – Outpatient
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The elective is designed to give the student understanding and educational experience in the evaluation and clinical management of patients with hematologic and non-hematologic malignancies. Housing is not provided. No night call is required.

IMED 858 Neurology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The two- or four-week elective is designed to teach the principles and skills underlying the recognition and management of neurological diseases that a general practitioner is most likely to encounter in practice. The student will attend outpatient clinic throughout the elective and will be assigned new patients for evaluation as well as previously assigned patients for follow-up. Housing is not provided. No night call is required.

IMED 859 Intensive and Critical Care
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The four-week rotation is designed to impress upon the student the need for a comprehensive problem oriented approach to the critically ill patient and to help the student to understand and manage complex medical problems of the critically ill patient. The faculty will strive to teach the student a logical evidence-based approach to the care of critically ill patients and provide the student an in-depth exposure to a wide range of medical diseases encountered in the intensive care setting. Faculty will strive to assist the student in basic knowledge and abilities of ICU procedures. The student will follow their own group of patients and work directly with the critical care faculty member.

IMED 860 Adult and Pediatric Allergy and Immunology Outpatient Clinic
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This is a four-week elective in allergy and immunology that will provide experience in managing common adult and pediatric allergy and immunology ambulatory illness. It will introduce student to uncommon allergic diseases and illustrate broader aspects of adult and pediatric care, as it relates to the care of patient with chronic allergic conditions. The elective will encourage student to develop skills in carefully evaluating patient with allergic or immunological problems and introduce them to an ambulatory health care system dealing with patients who have chronic illnesses and require chronic management.

IMED 861 General Internal Medicine Acting Internship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Strengthens and refines student’s skills in taking historic and performing physical examinations; assist students in developing better capabilities in arriving at differential diagnoses and ordering diagnostic testing; guide students in making therapeutic decisions; give students responsibility for patient management under faculty supervision; and allow students to perform certain diagnostic procedures under supervision on their patients when indicated.

IMED 862 Preventative Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The elective will introduce the student to: experience the roles and responsibilities of a preventative medicine physician; evidence based preventative services in the public health setting and in the community; expose the student to the core functions and essential services of a local public health agency including the programmatic and practices examples of each; explore the competencies inherent in preventative medicine residencies, the scope and content of the Masters of Public Health Degree and opportunities for scholarly research in prevention.

IMED 863 Community Based Geriatric Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Increase student awareness of the biopsychosocial factors which characterize the uniqueness of the elderly, understand normal aging processes and differentiate this from disease. Improve student capacity for effective assessment and treatment of the ill elderly and recognize the unique aspects of drug therapy and drug interaction in the elderly. Exposure to the multidisciplinary team concept to enhance effectiveness in working with therapists, social workers, dieticians, nurses, nurse practitioners, etc. Examine negative attitudes toward aging and the aged and the implications of these attitudes for medical care. Provide information about proper methods for preventing unnecessary illness in the elderly. Exposure to extended care facilities, community home services, and alternatives to institutional care which are available to elderly citizens.

IMED 864 Gastroenterology Hospital Service
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Reinforce the clinical diagnostic skills obtained by the student during his third-year clerkship in medicine. Introduce the student to the specialized diagnostic procedures relating to gastrointestinal disorders with emphasis on their indications and interpretations. Familiarize the student with the management of some of the more commonly encountered gastrointestinal disorders.

IMED 865 Clinical Gastroenterology, Hepatology, and Nutrition
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective will reinforce the clinical diagnostic skills obtained by the student during his third-year clerkship in Medicine; introduce the student to the specialized diagnostic procedures relating to gastrointestinal disorders with emphasis on their indications and interpretations, limitations, and risks; and familiarize the student with the management of some of the more commonly encountered gastrointestinal disorders.

IMED 866 Clinical Nutrition
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective will provide an introduction to clinical malnutrition in the adult patient with emphasis on the clinical syndromes of kwashiorkor and marasmus. An understanding of alterations in nutrition which occur as a result of adult illnesses including the clinical recognition and management of resulting disorders of nutrition. A familiarity to the student of the proper evaluation and utilization of specific lab tests in the diagnosis of malnutrition in the hospitalized adult patient. A familiarity to the students of the indications and usage of enteral nutrition in the support of the hospitalized adult patient. A familiarity to the student of proper utilization of central alimentation (Total Parenteral Nutrition) in the hospitalized adult patient.
IMED 867 Pulmonary and Critical Care Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective will strive to: guide the student through a systematic approach to the critically ill patient and impart an appreciation of the dynamic multi-organ system interrelationships in critical care; Teach the student an evidence-based medical approach to the frequently encountered medical illnesses requiring critical care intervention; Teach the student an appropriate approach and initial diagnostic evaluation of the more common pulmonary diseases encountered in internal medicine; Foster the students' ethical compass as it relates to complex medical ethical dilemmas and life and death issues.

IMED 868 Clinical Allergy
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective will provide experience in the diagnosis and management of allergic and related non allergic diseases commonly encountered in primary medical practice and uncommon allergic and immunologic diseases referred to the faculty.

IMED 869 Hematology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective will introduce the student to the spectrum of hematologic problems seen in a primary care practice; reinforce basic concepts of pathophysiology, clinical evaluation, and management of common hematologic problems; strengthen the student's understanding of peripheral blood and bone marrow morphology; strengthen the student's understanding of basic coagulation testing as it applies to patients with hematologic and non-hematologic disease; and acquaint the student with the indications and proper technique for commonly used diagnostic procedures in patients with hematologic problems.

IMED 870 Geriatric Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective is designed to give fourth year medical students the opportunity to practice community based geriatric medicine. The students will examine and evaluate patients in their home environments within senior living communities as opposed to hospital based care. This approach provides a rich opportunity to put into practice the concepts of multi-faceted geriatric assessment taught during the 3rd year ambulatory internal medicine block. The students will also have case-based interactive learning sessions, which will focus on integrating pharmacology and patho-physiology as they apply to the aging population. This elective will cover common geriatric syndromes such as falls, incontinence, atypical presentation of disease, failure to thrive, elder abuse, pressure ulcers, end of life care, gait instability and debility. Transportation to distant clinical sites is available via carpool.

IMED 871 Ambulatory General Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Strengthen and refine a student's skill set focusing on taking an accurate patient history, performing physical exams, and developing a differential diagnosis. The faculty will assist the student in developing a plan of care including ordering diagnostic imaging and laboratory as well as providing insight into the therapeutic decision making. The students will be given responsibility for patient management under faculty supervision. The students will be allowed to perform appropriate diagnostic procedures under supervision on their patients when indicated.

IMED 872 Gastroenterology Clinic
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Introduce the student to the spectrum of diseases and problems seen in the outpatient clinical practice of gastroenterology. Reinforce basic concepts regarding the pathophysiology, clinical evaluation and management of the more common problems seen in gastroenterology and hepatology. Acquaint the student with the GI investigative procedures their indications, practice and interpretation. Familiarize the student with the indications for and interpretation and clinical correlation of GI radiological techniques.

IMED 873 Clinical Pulmonology (VA)
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Improve skills in obtaining a respiratory history and performing a physical examination of the chest; strengthen ability to interpret radiographs of the chest, pulmonary function tests, and arterial blood gas results; increase knowledge of pulmonary disease and the pathophysiology of respiratory disorders; improve skills in managing patients with common pulmonary disease; and provide opportunities for observing endobronchial abnormalities at bronchoscopy.

IMED 874 Private Service Internal Medicine Acting Internship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
One-on-one mentoring and teaching for fourth year students. Promote autonomous decision making within appropriate confines of a teaching service. Further develop student's patient management skills. Promote increased appreciation of the multiple aspects of the practice of Internal Medicine.

IMED 875 Neurology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Principles and skills underlying the recognition and management of neurologic diseases that a general practitioner is most likely to encounter in practice.

IMED 876 Medical Intensive Care Unit (VA)
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Provide fourth year medical students with the opportunity to function as an "acting intern" in the Coronary and Medical Intensive Care Unit (CMICU) with the supervision by senior residents and faculty. Assist students in developing better capabilities in arriving at differential diagnoses and ordering diagnostic tests. Guide students in learning patient monitoring and life-support equipment used in the critical care setting. Allow the students to perform certain diagnostic procedures on their patients when indicated.

IMED 877 Clinical Pharmacology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Introduce the principles of pharmacotherapy, including therapeutic drug monitoring, as these principles apply to the clinical setting. Enhance the student's ability to apply pharmacologic principles to clinical medicine. Introduce the student to the resource materials available for information on drugs and drug therapy. Familiarize the student with the principles of drug absorption, distribution, metabolism, and elimination as they apply to patients with different diseases and of varying age groups. Expand the student's knowledge of principles of antimicrobial therapy.

IMED 878 Clinical Cardiology and Electro Cardiology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective will introduce the students to the clinical management of hospitalized cardiovascular patients; strengthen the student's abilities in cardiovascular history and physical examination; introduce and/or reinforce skills in electrocardiographic interpretations; and introduce students to certain noninvasive cardiac techniques including echocardiography, phonocardiography, and nuclear cardiology.
**IMED 879 ICU Clinical Cardiology and Electrocardiography (VA)**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

Improve student skills in obtaining a pertinent cardiovascular history and performing physical examination including identification of cardiac murmurs by auscultation. Increase knowledge of pathophysiology of cardiac illnesses. Improve knowledge about management of cardiac problems, congestive heart failure, angina pectoris, acute coronary syndrome, cardiac arrhythmias and emergencies. Improve student skills in identification of EKG abnormalities and arrhythmias. Introduce to non-invasive tests like cardiac stress tests, echocardiograms. Introduce to nuclear cardiology. Introduce to hemodynamics, cardiac outpatients in ICU. Introduce to evidence based approach to medicine practiced in care of cardiac patients.

**IMED 880 Medical Intensive Care Unit**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

This elective will impress upon the student the need for a comprehensive problem oriented approach to the critically ill patient, and strive to help the student to understand and manage complex medical problems of the critically ill patient. Teach the student a logical evidence-based approach to the care of the critically ill patient and provide the student an in-depth exposure to a wide range of medical diseases encountered in Internal Medicine. Assist the fourth year student in learning basic knowledge and abilities of ICU procedures. Insure that this rotation meets the requirements for acting internship. The student will maintain their own group of patients and work directly with the critical care faculty member as well as an upper level resident or pulmonology fellow. The student will take in-house call with the team at least once a week.

**IMED 881 Clinical Endocrinology**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

Introduce the student to endocrine evaluation based upon knowledge of clinical physiology and pharmacologic manipulation. Familiarize the student with the management of diabetes, thyroid disease, osteoporosis and lipid disorders in patients.

**IMED 882 Clinical Endocrinology with Primary Focus on Diabetes (VA)**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

Disease and pathophysiology of Diabetes Type 1 DM and Type 2 DM; recognition of disease and its complications and treatments; and also include other endocrine related disorders, including but not limited to thyroid, pituitary, adrenal, parathyroid, other hormones, electrolyte and water disturbances.

**IMED 883 Dermatology**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

This elective is designed to provide a broad overview of the clinical presentation and management of common dermatologic conditions seen in a large group practice. Opportunity for self-study is provided as well. Housing is not provided and there is no required night call.

**IMED 884 Academic Medicine Clinic (VA)**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

General principles of primary care in a prepaid setting, with emphasis on preventive medicine and outpatient diagnosis and therapy; out-patient management of some of the most common problems in adult medicine; and broad range of activity in an outpatient clinic, operating under the managed care paradigm, so as to help the student with a career choice.

**IMED 885 Neurology**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

The 2- to 4-week elective is designed to teach the principles and skills underlying the recognition and management of neurological diseases that a general practitioner is most likely to encounter in practice. Housing is not provided. No night call is required.

**IMED 886 Inpatient Palliative Medicine**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

Rotation that will teach communication skills, expert symptom management and interdisciplinary team work with a social worker and chaplain on an inpatient Palliative Care Service. Regardless of our eventual area of expertise, each of us will take care of patients with major symptoms of disease and the associated emotional and spiritual reactions. Research has shown that although we have accomplished major technical expertise over the last few decades, until recently very little educational effort has been spent on communication skills, professionalism and aggressive symptom management. This course will be helpful for all those that deal with sensitive patient and family issues, regardless of specialty. It will also encourage the student to care for themselves that they may have the energy and strength to care for others.

**IMED 887 Clinical Infectious Disease (Inpatient Service)**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

Familiarize the clinical clerk with the presentation, differential diagnosis, and management of commonly encountered infections disease; familiarize the clinical clerk with his responsibilities as a physician in the public health system of Texas; acquaint the clinical clerk with the practical aspects of antimicrobial agents commonly used; and provide experience in microbiologic techniques useful for the practicing physician.

**IMED 888 Clinical Infectious Diseases (VA)**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

Acquire skills in diagnosis and treatment of adult infectious diseases, including both acute and chronic community acquired infections as well as nosocomial infections; and develop experience and education in the proper use of anti-infective agents.

**IMED 889 Clinical Nephrology**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

Reinforce core material from the Nephrology section of the Introduction to Medicine course; provide clinical correlation and patient management experience in renal disease; familiarize the student with laboratory investigative procedures utilized in the diagnosis of renal disease; and strengthen the students' basic history physical performance skills.

**IMED 890 Subinternship in Medical Oncology**

Credits 1.25 to 10. 1.25 to 10 Other Hours.

Basic principles of non-surgical acute hospital care; experience in the day-to-day management of severely ill hospitalized patients with malignant diseases at all stages, both as a primary care giver and as a consultant, biologic therapy, immunotherapy and supportive care; initiation and proper use of clinical research protocols in medical oncology; basic principles of symptom control in patients with all stages of malignant disease; basic principles of a multidisciplinary approach to patients with cancer, including interaction with other medical specialists and support services; and strengthen the student's ability to interact with patients and their families at a time of health crisis.
IMED 891 Pulmonary and Sleep Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective will provide the student with exposure to the diagnosis and treatment of a wide variety of pulmonary diseases under the guidance of the attending staff and fellows. Familiarize the student with the various pulmonary function tests used in the clinical practice of pulmonary medicine. Introduce the student to various special diagnostic procedures used in pulmonary medicine and sleep disorders medicine. Reinforce the pathophysiologic principles learned in the classroom and correlate them with special clinical problems. Introduce the student to and acquaint him/her with common sleep disorders and their diagnosis and treatment. Regularly review radiographic findings of patients seen and correlate them clinically.

IMED 892 General Internal Medicine Acting Internship (VA)
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Strengthen skills in taking histories and performing physical examinations; assist students in developing better capabilities in arriving at differential diagnoses and ordering diagnostic tests; guide students in making therapeutic decisions; give students responsibility for patient management under faculty supervision; allow students to perform certain diagnostic procedures under supervision on their patients when indicated.

IMED 893 Research in Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
An appreciation for research has high educational value in the development of physicians. The purpose of this elective will be to provide students an opportunity to explore research processes, planning and execution particularly within medicine. Students may or may not be involved in a research project at the commencement of the elective. Thus, the elective can provide assistance to students with an ongoing research project reach their project goals and can provide those interested in starting a research project the fundamentals to begin, carryout, and potentially complete a research project.

IMED 894 Medical Education/Simulation
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Introduce students to curriculum design, outcome measure implementation and learning styles. Present simulation opportunities for teaching, as well as train students to utilize simulation equipment/software (partial task trainers, SimMan, MicroSim). Instruct students on teaching methods and provide opportunities for students to employ teaching methods within the MS3 IM clerkship. Expose students to faculty development opportunities. Four-Week Elective: In addition to the expectations above: Familiarize students with concepts in research design, including carrying out a literature review, gathering and analyzing data, and writing for presentation (e.g., poster presentation.)

IMED 895 Intensive Care Unit
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Management of acute cardiac emergencies with emphasis on coronary care; reinforce the student's skills in bedside evaluation and history taking of angina and clinical presentation of myocardial infarctions; familiarize the student with current techniques in management of acute myocardial infarction including the treatment of arrhythmias and congestive heart failure in the acute infarct setting; introduce the student to post myocardial infarction rehabilitation and education practices; and introduce the student to the care of postop CA bypass patients.

IMED 896 Internal Medicine Acting Internship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Provide fourth year medical students with the opportunity to function as an "acting intern" in Internal Medicine on a general Medicine service with supervision by senior residents and faculty. Help prepare medical students for responsibilities and skills necessary during internship. Provide an opportunity for medical students to get a better experience in Internal Medicine if they are considering Internal Medicine or primary care as a possible career.

IMED 897 Critical Care
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered at Austin Pulmonary Consultants. This elective will impress upon the student the need for a comprehensive problem oriented approach to the critically ill patient, and strive to help the student to understand and manage complex medical problems of the critically ill patient. Teach the student a logical evidence-based approach to the care of the critically ill patient and provide the student an in-depth exposure to a wide range of medical diseases encountered in Internal Medicine. Assist the fourth year student in learning basic knowledge and abilities of ICU procedures.

IMED 898 Ambulatory General Internal Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Strengthen and refine a students’ skill set focusing on taking an accurate patient history, performing physical exams, and developing a differential diagnosis. The faculty will assist the student in developing a plan of care including ordering diagnostic imaging and laboratory as well as providing insight into the therapeutic decision making. The students will be given responsibility for patient management under faculty supervision. The students will be allowed to perform appropriate diagnostic procedures under supervision on their patients when indicated.

IMED 901 General Medicine Acting Internship
Credits 1.25 to 6.3. 1.25 to 6.3 Other Hours.
The IMED AI is a four-week experience in the inpatient setting during which students assume the role of ‘intern.’ Students will be integrated into the service as a member of the team, participating in all aspects of patient management. The student will be expected to complete at least 40 hours per week on the service. Students will be expected to do after hours call overnight twice weekly and will work directly with attending at St. David's Medical Center-Georgetown. Housing is not provided for this elective. Must be taken on a satisfactory/unsatisfactory basis. Prerequisite: 4th year status.

IMED 902 Physical Medicine and Rehabilitation
Credits 1.25 to 6.3. 1.25 to 6.3 Other Hours.
This elective will allow fourth year medical students to familiarize themselves with the specialty of physical medicine and rehabilitation if they are considering it as a possible career specialty. It will familiarize fourth year medical students with an inpatient and outpatient PM&R program and the treatment of complex neuromuscular and musculoskeletal problems. In addition, it will familiarize the student with a concept of interdisciplinary teams, and to help understand the appropriate and cost effective use of allied health therapies. Lastly, it will familiarize the student with the allied therapies including physical, occupational, speech and recreational therapy, prosthetics and orthotics. Must be taken on a satisfactory/unsatisfactory basis. Prerequisite: 4th year status.
IMED 903 Traditional Pulmonary Medicine
Credits 1.25 to 6.3. 1.25 to 6.3 Other Hours.
This elective is designed to expose the student to a pulmonary consultative experience. The student will rotate at St. David's Georgetown Hospital and in a doctor's private office at Central Texas Pulmonary. Thus, the student will be exposed to patients with COPD, dyspnea, interstitial lung disease, pleural effusions, thromboembolic disease, and lung nodules, masses, and cancer. The student will be able to participate in bronchoscopies, thoracentesis, and pulmonary function testing. The objectives of the rotation are: (1) to teach interpretation of pulmonary function testing, (2) to teach interpretation of chest x-rays and CT scans, and (3) to be able to appropriately address and understand the evaluation and management of dyspnea; airway diseases such as asthma, COPD, and bronchitis; pleural effusions; lung masses; thromboembolic diseases; and interstitial diseases (pulmonary fibrosis). The student will also see some patient consultations in the surgical intensive care units. Must be taken on a satisfactory/unsatisfactory basis.
Prerequisite: 4th year status.

IMED 904 Coronary Care Unit
Credits 1.25 to 6.3. 1.25 to 6.3 Other Hours.
Improve student skills in obtaining a thorough history and performing a physical examination with particular emphasis on pertinent cardiovascular history as well as comprehensive examination of the cardiovascular system that encompasses the following five key areas: (1) general examination of the patient; (2) assessment of the venous pulse, both in normal and diseased states; (3) assessment of arterial pulse, both in normal and diseased states; (4) precordial examination; and (5) auscultation of the cardiovascular system, including identification of cardiac murmurs. Must be taken on a satisfactory/unsatisfactory basis.
Prerequisite: 4th year status.

IMED 985 Off Campus Student Initiated Elective
Credits 1.25 to 12. 1.25 to 12 Other Hours.
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

IMED 999 On Campus Student Initiated Elective
Credits 1.25 to 12. 1.25 to 12 Other Hours.
This is an on-campus opportunity in the department of Internal Medicine in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

INTA - International Affairs

INTA 601 Leadership in International Affairs: Institutions, Organizations and People
Credits 3. 3 Lecture Hours.
Provides the knowledge base for developing a deep understanding of the study of leadership and management and the role(s) of leaders in international affairs.

INTA 603 American Diplomacy
Credits 3. 3 Lecture Hours.
Explores the use of diplomacy in American foreign policy during recent decades; description and assessment are undertaken of United States diplomatic efforts to pursue its vital interests and to respond to changing international conditions and challenges; specific regions or substantive issues may be highlighted in a given semester using a variety of learning strategies.
Prerequisite: Graduate classification.

INTA 604 Politics of the Contemporary Middle East
Credits 3. 3 Lecture Hours.
Learn factors influencing the political course of the middle east, what makes the region seemingly “impervious” to worldwide trends, topics include regime types, influential political trends, the role of kinship, religion and tribe in opposition and regime politics, regional oil economy, democratic liberalization, growth of civil society.
Prerequisite: Graduate classification.

INTA 605 American Foreign Policy Since World War II
Credits 3. 3 Lecture Hours.
An examination of American foreign policy from 1945 to the present; focus on decisions made by American elected and appointed officials at critical moments of the Cold War and after; theory provides a framework, but the focus is on practical matters that confronted decision-makers.
Prerequisite: Graduate classification.

INTA 606 International Politics in Theory and Practice
Credits 3. 3 Lecture Hours.
The effects of international politics on the competing forces of global integration and disintegration are investigated and policy implications are considered, drawing upon theories of interstate politics.
Prerequisite: Admission to MPIA or approval of instructor.

INTA 608 Fundamentals of the Global Economy
Credits 3. 3 Lecture Hours.
Examines three fundamental pillars of the global economy: international trade, international finance and foreign direct investment (FDI); appreciation for the complexities of the international environment from both theoretical and policy perspectives.
Prerequisite: Graduate classification.

INTA 609/PSAA 667 Principles of International Law
Credits 3. 3 Lecture Hours.
Introduction to the nature and sources of international law, including jurisdiction of states; law governing the making, interpretation, application and termination of treaties and agreements; recognition of states and government; nationality of persons and corporations; state immunities from jurisdiction and control; and human rights.
Prerequisite: Graduate classification.
Cross Listing: PSAA 667/INTA 609.

INTA 611 Authoritarianism and Political Elites in the Arab World
Credits 3. 3 Lecture Hours.
Introduces the concept of political elite and linking it to the authoritarian state in the Arab world in an attempt to explain the lack of democracy in that part of the world.

INTA 612/PSAA 668 U.S. Law and Homeland Security
Credits 3. 3 Lecture Hours.
Analyze the threat to the homeland as reflected in a number of pre and post 9/11 commission reports; master's level course intended for individuals preparing for professional careers in the conduct of international affairs.
Cross Listing: PSAA 668/INTA 612.
INTA 613 Diplomatic Negotiations: A U.S. Embassy Perspective
Credits 3.3 Lecture Hours.
Explore the role of a formal Presidential National Security Strategy, gain first-hand skills and practice in how an American Embassy functions to achieve national security objectives; master's level course intended for individuals preparing for professional careers in the conduct of international affairs.

INTA 617 Deterrence and Coercion
Credits 3.3 Lecture Hours.
Introduces deterrence and coercion as instruments of defense policy by applying them to historical and contemporary security problems.

INTA 616 Economic Development in China
Credits 3.3 Lecture Hours.
Economic development in China introducing descriptive information of development strategies, institutional changes and policy effectiveness with respect to industrialization, economic growth income distribution and welfare at different historical stages.

INTA 615 Democratization as Foreign Policy
Credits 3.3 Lecture Hours.
Explores concept of democracy and its “requisites”, focuses on “third wave” and possible “fourth wave” of democratization, attention to cases in Eastern and Southern Europe, Latin America, Middle East; addresses in-depth international dimension of democratization; war, institutional change, aid and the promotion of democracy; assessment of relationship between democracy and peace.

INTA 614 International Security
Credits 3.3 Lecture Hours.
Introduces U.S. general purpose forces; examine issues at the intersection of military strategy and operations, including force planning and future operational environment; relies on relevant historical examples including recent conventional and unconventional military campaigns.

INTA 613 U.S. Military Power
Credits 3.3 Lecture Hours.
Introduces U.S. general purpose forces; examine issues at the intersection of military strategy and operations, including force planning and future operational environment; relies on relevant historical examples including recent conventional and unconventional military campaigns.

INTA 612 Chinese Strategic Thought
Credits 3.3 Lecture Hours.
Intensive reading and research course in Chinese strategic thought from the Warring State period (403-221 BC) to 21st century China with two goals: to provide an introductory understanding of the nature of strategic thinking throughout Chinese history and to provide the conceptual tools to put Chinese strategic thought in a comparative perspective.

INTA 611 Chinese Foreign Policy
Credits 3.3 Lecture Hours.
Provide an overview of Chinese Foreign Policy since 1949, understand the major external and domestic determinants of Chinese foreign policy, the results of domestic politics and/or international pressures, the role of ideology in Chinese foreign policy, economic interests affecting Chinese foreign policy, and what drives China's involvement in international affairs.

INTA 610 International Security
Credits 3.3 Lecture Hours.
Focus on how government is structured to combat terrorism, essentially a course in federalism, with a concentration on issues related to homeland security; topics include governmental structure and jurisdiction, political, fiscal and administrative; master's level course intended for individuals preparing for professional careers in the conduct of international affairs.

INTA 609 Multinational Enterprises
Credits 3.3 Lecture Hours.
Fundamental texts dealing with war and diplomacy from ancient Greeks through the present; authors will include Thucydides, Sun-tzu, Ibn Khaldun, Plutarch, Cicero, Augustine, Aquinas, Machiavelli, Hobbes, Bacon, Rousseau, Hume, Bentham, Grotius, Vattel, Montesquieu, Smith, Kant, The Federalists, Tocqueville, Burke, Mill, Hegel, Nietzsche, Clausewitz, Marx, Freud, Schmitt, Heidegger, and Rawls among others.

INTA 608 Foundations of Strategy and Statecraft
Credits 3.3 Lecture Hours.
Basic macroeconomics of open economy, coordination of policies and exchange rate regimes; the main characteristics of the international payments system, the role of international organizations and proposals for reform; intended as a survey course with emphasis on current policy issues.

INTA 607 Advanced Economic Development
Credits 3.3 Lecture Hours.
Provides a broad survey of the field of international business; multinational enterprises in a variety of sectors, countries, and organizational forms; focus primarily on the past 20 years, but the historical development of MNEs also examined.

INTA 606 Government and Homeland Security
Credits 3.3 Lecture Hours.
Evaluates frameworks for understanding international conflict and then uses these perspectives to survey security problems across several regions, including East Asia, the Middle East and South Asia.

INTA 605 Development in the Context of Globalization
Credits 3.3 Lecture Hours.
Evaluates frameworks for understanding international conflict and then uses these perspectives to survey security problems across several regions, including East Asia, the Middle East and South Asia.

INTA 604 Economic Policy in Developing Countries
Credits 3.3 Lecture Hours.
Evaluates frameworks for understanding international conflict and then uses these perspectives to survey security problems across several regions, including East Asia, the Middle East and South Asia.

INTA 603 International Economic Development
Credits 3.3 Lecture Hours.
Evaluates frameworks for understanding international conflict and then uses these perspectives to survey security problems across several regions, including East Asia, the Middle East and South Asia.

INTA 602 International Trade Policy Analysis
Credits 3.3 Lecture Hours.
Traditional and strategic trade theory and analysis are used to examine such concepts as comparative advantage, Heckscher-Ohlin-Samuelson model, gains from specialization and trade, partial equilibrium analysis of free trade, violations of the free trade model, welfare effects of trade, trade creation and diversion, and other topics.

INTA 601 Economic Growth and Development
Credits 3.3 Lecture Hours.
Explore the role of a formal Presidential National Security Strategy, gain first-hand skills and practice in how an American Embassy functions to achieve national security objectives; master's level course intended for individuals preparing for professional careers in the conduct of international affairs.

INTA 625 International Trade Policy Analysis
Credits 3.3 Lecture Hours.
Traditional and strategic trade theory and analysis are used to examine such concepts as comparative advantage, Heckscher-Ohlin-Samuelson model, gains from specialization and trade, partial equilibrium analysis of free trade, violations of the free trade model, welfare effects of trade, trade creation and diversion, and other topics.

INTA 624 Advanced Economic Development
Credits 3.3 Lecture Hours.
Research methods which are commonly used in evaluating the effectiveness of international development programs; overview of issues salient to the poor in developing countries around the world; education, health, credit constraints, gender inequality, migration and corruption.

INTA 623 Grand Strategy
Credits 3.3 Lecture Hours.
Addresses origins of great powers' grand strategies, impact of international system on grand strategic options, alliance behavior of states, why and when great powers balance, impact of technology and location on strategies, and causes of great powers' overexpansion; utilizes theoretical approaches and historical case studies to understand grand strategies.
INTA 633 POLITICAL CONSEQUENCES DEVELOPMENT
Credits 3.3 Lecture Hours.
Political Consequences of Development. The political issues concerning consequences of development; does development foster transition to democracy or allow the elites to consolidate their power; does economic development shape the degree of cleavages in society; conditions under which political and economic institutions reinforce, complement, or subvert on another.

Prerequisite: BUSH 631.

INTA 634 Politics and Development Policies
Credits 3.3 Lecture Hours.
Examines why some development policies succeed and others fail; the political processes behind these policies in developing countries, particularly those countries with weak political institutions; understanding the political aspects of decision-making and implementation to improve policy design and sustainability.

INTA 635 Great Famines, War and Humanitarian Assistance
Credits 3.3 Lecture Hours.
(3-0) Exploration of famines, their various definitions, theories of their causes and consequences; how those affected by them cope with the stages through which famines pass and means by which they may be predicted, measured and assessed.

INTA 636 International Development in Theory and Practice
Credits 3.3 Lecture Hours.
Reviews various definitions of development and the theories which explain why some countries develop and other do not; examination of current controversies and factors that lead to economic growth; the role good governance and democratic institutions play; the cultural values of a society; social services play in government.

Prerequisite: Graduate classification.

INTA 639 Homeland Security and Emergency Management
Credits 3.3 Lecture Hours.
Examines the evolution of emergency management; survey the multiple disciplines involved in the disaster process and examine future directions for this field.

Prerequisite: Graduate classification.

INTA 645 Women and Nations
Credits 3.3 Lecture Hours.
Examination of the role of women in shaping of international affairs and how international affairs shape the lives of women; implications of theories concerning international relations drawn from a masculine perspective; what the result of that imbalanced perspective might be; survey a wide variety of issue areas where the generalized invisibility of women and their concerns has had a significant impact.

INTA 646 Foreign Policy Analysis
Credits 3.3 Lecture Hours.
Examination of the actor-specific theory of international relations through a focus on foreign policy decision-making; interpretation of foreign policy making from multiple perspectives (e.g., individual, governmental, cultural identity) in order to enhance understanding of why certain policies emerge and prevail.

INTA 647 State Building and State Failure in the Developing World
Credits 3.3 Lecture Hours.
Focuses on state-building sometimes called nation-building in the developing world; issues of state weakness, state failure and international responses to security concerns associated with weak and failing states; studies the origins of the modern state; examines why states fail or remain weak; surveys ongoing debates on role of international community.

INTA 648 Contemporary Civil Wars
Credits 3.3 Lecture Hours.
Surveys major debates and competing theories on the causes, conduct, resolution and outcome of civil wars; causes of civil wars; participants and how they organize violence; how states respond and to what effect; considers how civil wars end and the domestic and international repercussions.

Prerequisite: Graduate classification.

INTA 650 National Security Law
Credits 3.3 Lecture Hours.
An introduction to the nature and sources of national security law including such topics as the framework of separate branches of law with shared national security powers, maintaining national security abroad, terrorism and other national security threats, and protecting national security information.

Prerequisite: Graduate classification.

INTA 651 National Security Policy
Credits 3.3 Lecture Hours.
A graduate-level seminar on national security policy that will provide a forum for developing an understanding of key concepts, players, institutions, intergovernmental processes, and contemporary issues in the national security policy domain.

Prerequisite: Graduate classification.

INTA 652 The Role of Intelligence in Security Affairs
Credits 3.3 Lecture Hours.
A survey of U.S. Intelligence operations, techniques, objectives and resources, with particular emphasis on how intelligence has contributed and continues to contribute to U.S. national security.

Prerequisite: Graduate classification.

INTA 653 Technical Collections Systems for International Security
Credits 3.3 Lecture Hours.
An introduction to the technical aspects of remote sensing and signals technology applied to international security issues and an introduction to interpretation of the acquired information. Featured outside speakers from U.S. government agencies explain the operation of technical collection systems and their contribution to national and international security.

Prerequisites: Graduate classification; approval of instructor.

INTA 654 Military Strategy in the Conduct of Nations
Credits 3.3 Lecture Hours.
Overview of strategic thought and national security policy; focuses on both the works of prominent military theorists, the historical context, and the significance for current international strategic affairs.

Prerequisite: Admission to MIPA or approval of instructor.

INTA 655 Nationalism, Immigration and Terrorism in the European Union
Credits 3.3 Lecture Hours.
Familiarization with the important trends in European politics and security; investigation of the rise of nationalism and extremist groups in the European Union; the newest immigration trends, their impact on the EU member states and on the EU as a whole; terrorism and other forms of political violence in the European Union and the strategies developed to counter them; relationships between extremist groups in Europe and the U.S.

Prerequisite: Graduate classification.
INTA 657/PSAA 657 Terrorism in Today's World
Credits 3.3 Lecture Hours.
Terrorism in Today's World. Comprehensive survey of international terrorism from its origins to the present; emphasis on how the U.S. government has responded and how it has organized to counter the threat; all major terrorist groups studied; understanding of the nature of the terrorist threat and the implications for the U.S. Government.
Prerequisite: BUSH or INTA G6 or G7 classification of approval of instructor.
Cross Listing: PSAA 657/INTA 657.

INTA 658 Congress and International Security
Credits 3.3 Lecture Hours.
Develop knowledge of Congress, gain a deeper understanding of the key concepts, players institutions, intergovernmental processes, and contemporary issues in the topic area of Congress and international and national security policy.

INTA 659 Transnational Security Issues
Credits 3.3 Lecture Hours.
Understand the composition, role, mission of offices, departments that comprise Intelligence Community; obtain appreciation for transnational security issues; address potential impact short/long term to U.S. national security policies and/or programs that may affect those transnational security issues by the year 2020.

INTA 661 NATO from Military Alliance to Collective Security
Credits 3.3 Lecture Hours.
Comprehensive overview of the central issues concerning the transformation of NATO from a defense security alliance into a collective security organization.

INTA 663/MGMT 663 International Transfer Pricing
Credits 3.3 Lecture Hours.
Valuation of cross-border transactions between units of a multinational enterprise; includes internal and external motivations for transfer pricing, managerial and economic approaches, estimates of transfer manipulation, arm's length standard; U.S. and OECD rules and procedures, tax court cases, and ethical dilemmas.
Cross Listing: MGMT 663/INTA 663.

INTA 667 International Crisis Management: The Policy Process
Credits 3.3 Lecture Hours.
Examination of the policymaking process used by U.S. government officials in response to rapidly moving international crisis situations; simulations of executive meetings, briefings and press conferences; analysis of political, diplomatic, legal and ethical issues involved.
Prerequisite: Graduate classification.

INTA 669/NUEN 669 Nuclear Terrorism Threat Assessment and Analysis
Credits 3.3 Lecture Hours.
Study the manner in which we conduct threat assessments and the analysis of non-state actors in the fields of nuclear and radiological security; examine the history of threats and security issues in an effort to better understand terrorist groupings, their motivations and attack methodologies.
Prerequisite: Graduate classification.
Cross Listing: NUEN 669/INTA 669.

INTA 670 International Affairs Capstone Seminar
Credits 3.3 Lecture Hours.
Capstone team exercise in subject related to international affairs. For MPIA majors only.
Prerequisites: For MPIA majors only, graduate classification and approval of MPIA director.

INTA 672 East Asian Security
Credits 3.3 Lecture Hours.
Examination of international military, diplomatic and political dynamics in the Asia Pacific region; focus on contemporary security relations; examines a wide range of security challenges facing the region; familiarization with the strategic preferences of key actors in the major areas of potential conflict.

INTA 673 Chinese Domestic Politics in Transition
Credits 3.3 Lecture Hours.
Examination of the origins and development of contemporary political system in China; the history and foundational experiences of the Chinese Communist Party; revolutionary and reformist leaderships and its trace from the origins, functioning, and evolution of contemporary China’s political institutions; current and future domestic challenges facing China from a public policy perspective.

INTA 674 U.S. Foreign Policy in the Persian Gulf
Credits 3.3 Lecture Hours.
Examination of U.S. policy in the Persian Gulf against background of oil politics, the Cold War, rise of Islamism, and multiple major wars; compares and contrasts recent U.S. administrations in terms of approaches used to advance U.S. interests and deal with various challenges in the Persian Gulf.

INTA 675 Religion and Politics in Iran
Credits 3.3 Lecture Hours.
Examination of political and social dynamics of contemporary Iran including Iran’s modern history; roots of the Islamic Revolutions; establishment of Iran’s Islamic theocracy, Iran-Iraq war and its major consequences; the emergence of new generation of religious intellectuals; rise and decline of various political movements.

INTA 676 International Politics of the Middle East
Credits 3.3 Lecture Hours.
Focus on critical issues including Great Power involvement in the region, and the regional and international effects of Arab nationalism, Zionism, Islamism, post-Islamism, oil and aid rents, ethnicity, religious minorities, gender and human rights.

INTA 677 Islam in International Politics
Credits 3.3 Lecture Hours.
Investigate how Political Islam developed in the first half of the century and why it gained so much support. Examine the various strategies state elites have taken toward political Islam and will consider the regional and transnational manifestations and implications of Islamist movements; intended for individuals preparing for professional careers in the conduct of international affairs.

INTA 678 Interstate War: Theory and History Implications for the 21st Century
Credits 3.3 Lecture Hours.
Comprehensive look at the central organizing principles for international security and the nature and role of war in contemporary relations among states and the evolving challenges.

INTA 680 Political Violence and Terrorism within the International System
Credits 3.3 Lecture Hours.
Focuses on terrorism as special case of political violence and on non-state actors as a specific category of players toward which the international system must adapt; develops underlying concepts of terrorism and core response strategies to terrorism; develops both national and international responses to terrorism, emphasizing need for complementary policy approaches.
INTA 682 Law of War
Credits 3. 3 Lecture Hours.
Provides key concepts for those who desire an expanded understanding of how and why Law of War influences U.S. Military operations and national security and foreign policy decisions today; introduction to the historical, customary development and the significant efforts of Law of War codification such as the Hague and Geneva Conventions.

INTA 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
Directed internship in a public or private organization to provide on-the-job training with professionals in organizational settings appropriate to the student's professional objectives.
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

INTA 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual instruction in selected problems in government and public service.
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

INTA 686 Russia and International Politics
Credits 3. 3 Lecture Hours.
Examines changes within Russia and its role in international politics since 1991, emphasizing the period of Vladimir Putin's presidency, explores Putin's approach to political, economic and social challenges facing Russia, as well as the war in Chechnya and terrorism within Russia, also examines Russia's critical relationship with the United States.

INTA 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of government and public service. May be repeated for credit.
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

INTA 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

ISEN - Indus. & Systems Engr.

ISEN 601 Location Logistics of Industrial Facilities
Credits 3. 3 Lecture Hours.
Selection of the optimal locations of industrial plants and distribution centers through analytical modeling of the costs of inventory storage, transportation, utilities, labor supply and other cost components.
Prerequisites: ISEN 620.

ISEN 602 Applications of Random Processes
Credits 3. 3 Lecture Hours.
Introduction to probability and random processes as a basis for studying topics in industrial engineering and operations research.
Prerequisites: ISEN 609; STAT 212 or STAT 601.

ISEN 603 Advanced Logistics
Credits 3. 3 Lecture Hours.
Topics in logistics including measures of logistical systems performance, facilities location-allocation, production/distribution system design, transportation network design, vehicle routing; emphasis on mathematical modeling based on large scale integer programs and solution approaches for general network design problems.
Prerequisites: ISEN 601, ISEN 622, ISEN 623, ISEN 668 or approval of instructor.

ISEN 605 Material Handling Systems
Credits 3. 3 Lecture Hours.
Analysis and design of integrated material handling systems; automatic storage and retrieval of unit loads, and identifying and establishing boundary conditions on key parameters required to specify the desired system required for equipment vendors to design appropriate hardware.
Prerequisites: ISEN 420; ISEN 416.

ISEN 608 Industrial Case Analysis
Credits 3. 3 Lecture Hours.
Practice in applications of principles to the solution of actual case problems involving broad management decisions.
Prerequisite: Approval of instructor.

ISEN 609 Probability for Engineering Decisions
Credits 3. 3 Lecture Hours.
Introduction to probability and stochastic processes for characterization of uncertainty in engineering decisions.
Prerequisite: Approval of instructor.

ISEN 611 Foundations of Technology Evaluation and Assessment
Credits 3. 3 Lecture Hours.
Quantifying gambles arising in engineering activities associated with the design, deployment, and operations of technology; analytical foundations of technology evaluation and assessment from an engineering perspective; focus on examination of probability models supporting quantification of value and risk.
Prerequisites: ISEN 609 or approval of instructor.

ISEN 612 Design by Reliability
Credits 3. 3 Lecture Hours.
Quantitative reliability analysis in engineering design. Reliability methods applicable to risk based design, component reliability and degradation, static and dynamic system reliability modeling and analysis, life testing, stress/strength analysis, and fault tree analysis.
Prerequisites: ISEN 609; STAT 414.

ISEN 613 Engineering Data Analysis
Credits 3. 3 Lecture Hours.
Selected topics in probability and data analysis for quality in engineering problems; measurement principles, data collection and data analysis to solve quality engineering problems. Introduction to courses in the assurance sciences-reliability, maintainability, quality control and robust design.

ISEN 614 Advanced Quality Control
Credits 3. 3 Lecture Hours.
Advanced methods applied to quality control and anomaly detection; classical treatments and recent developments in statistical process control; evaluation, design and maintenance of quality control programs; focus on monitoring and root cause identification.
Prerequisite: STAT 212 or STAT 601.

ISEN 615 Production and Inventory Control
Credits 3. 3 Lecture Hours.
Model development for inventory management and for production planning; production control models for line balancing, lot sizing, dispatching, scheduling, releasing, kitting, MRP and just-in-time with treatment of flexible manufacturing and assembly.
Prerequisites: ISEN 620; ISEN 609.
ISEN 616 Design and Analysis of Industrial Experiments
Credits 3.3 Lecture Hours.
Fundamental theory, concepts and procedures required for industrial experimental design, statistical data analysis, and model building, with emphasis on engineering formulations and applications. One-factor experiments with and without restrictions on randomization, treatment comparison procedures, Latin and other squares, factorial experiments, full and fractional two-level factorial experiments, blocking in factorial designs, response surface methodologies and introduction to Taguchi methods.
Prerequisite: STAT 212 or STAT 601.

ISEN 617 Quantitative Models for Supply Chain Coordination
Credits 3.3 Lecture Hours.
Concepts, complexities, and models pertaining to supply chain management and relate these to recent practical initiatives; includes channel coordination models, supply chain contracting, and vendor-managed inventory models.
Prerequisites: ISEN 615, ISEN 623, and ISEN 609 or STAT 615 or approval of instructor.

ISEN 618 Stochastic Processes in the Assurance Sciences
Credits 3.3 Lecture Hours.
Stochastic processes necessary to deal with advanced problems in reliability, maintainability and other related areas.
Prerequisite: ISEN 602.

ISEN 619 Analysis and Prediction
Credits 3.3 Lecture Hours.
Data-mining methods and data-driven models; statistical model building and parameter estimation for Markov processes; sampling of dynamic systems with random disturbances; on-line identification algorithms; design of time-series control charts for process monitoring; multivariate analysis; applications using real data.
Prerequisite: ISEN 609.

ISEN 620 Survey of Optimization
Credits 3.3 Lecture Hours.
Theory and numerical methods for deterministic linear and nonlinear optimization; topics include linear programming, unconstrained nonlinear optimization, Lagrange and K-K-T conditions, and numerical algorithms.
Prerequisite: MATH 304 or MATH 311.

ISEN 621 Heuristic Optimization
Credits 3.3 Lecture Hours.
Focus on heuristic optimization methods that search beyond local optima; includes neighborhood search methods and advanced search strategies such as genetic algorithms, simulated annealing, neural networks, tabu search, and greedy randomized adaptive search procedures.
Prerequisites: ISEN 620 or ISEN 622 or approval of instructor.

ISEN 622 Linear Programming
Credits 3.3 Lecture Hours.
Development of the mathematics and algorithms associated with linear programming; convex sets and cones, polyhedral sets, duality theory, sensitivity analysis, simplex, revised simplex and dual simplex methods; also covered are bounded variables, column generation, decomposition, integer programming; computer assignment.
Prerequisite: MATH 304.

ISEN 623 Nonlinear and Dynamic Programming
Credits 3.3 Lecture Hours.
Understanding of algorithms for nonlinear optimization; development of optimality conditions and different types of algorithms for unconstrained and constrained problems; formulation and solution of many types of discrete dynamic programming problems.
Prerequisite: MATH 304.

ISEN 624 Applied Distribution and Queueing Theory
Credits 3.3 Lecture Hours.
Queueing theory and its applications; single and multiple channels, priorities, balking, batch arrivals and service, and selected non-Markovian topics.
Prerequisite: ISEN 609 or ECEN 646.

ISEN 625 Simulation Methods and Applications
Credits 3.2 Lecture Hours. 3 Lab Hours.
Fundamental methodologies of simulation modeling; random number and variate generation, statistical analysis of model output, and discrete event modeling using a commercial simulation language.
Prerequisite: STAT 212 or STAT 601.

ISEN 627 Engineering Analysis for Decision Making
Credits 3.3 Lecture Hours.
Principles and application of techniques in analysis of decision processes involving engineering systems under uncertainty. Areas of utility and information theory as related to quantification of information for decision-making.
Prerequisites: ISEN 609; STAT 601 or approval of instructor.

ISEN 629 Engineering Optimization
Credits 3.3 Lecture Hours.
Develops a modern framework for studying nonlinear programming problems using convex analysis; convex sets and cones, separating hyperplanes, sub-differentiability, conjugate transforms, duality theory and parametric analysis; applications of the principles and methods will be studied.
Prerequisite: ISEN 623; corequisite: MATH 409.

ISEN 630 Human Operator in Complex Systems
Credits 3.3 Lecture Hours.
Basic understanding of the theory and practice of human factors engineering. Topics are presented within the framework of humans as functioning systems and their requirements when incorporated in hardware and software systems.

ISEN 631 Cognitive Systems Engineering
Credits 3.3 Lecture Hours.
Analyze how artifacts, displays, social interaction and factors such as stress, time pressure, competing demands and uncertainty affect human cognitive functions such as perception, attention, memory, decision-making and problem-solving in joint human-machine systems; user-centered design techniques, research and evaluation methods introduced and applied to a design project.
Prerequisites: ISEN 635, ISEN 430/ISEN 630, or approval of instructor.

ISEN 635 Human Information Processing
Credits 3.3 Lecture Hours.
Perceptual and cognitive issues as related to the design of man-machine systems; perception, central processes, decision making and other performance aspects of the human component as an information processor.
Prerequisite: ISEN 430 or approval of instructor.
ISEN 636 Large-Scale Stochastic Optimization
Credits 3.3 Lecture Hours.
Introduction to models, theory and computational methods for large-scale stochastic optimization including decomposition-coordination algorithms for stochastic programming such as generalized Benders decomposition and resource-price directive methods; emphasis on practical algorithm implementation and computational experimentation.
Prerequisites: ISEN 620 or ISEN 622, STAT 610 and CSCE 602 or approval of instructor.

ISEN 637 Stochastic Dynamic Programming
Credits 3.3 Lecture Hours.
Methodologies for stage-wise stochastic-decision processes; includes finite-horizon models, infinite-horizon discounted total cost models, and average cost models; applications of methods to various situations.
Prerequisites: ISEN 609 and ISEN 622, or approval of the instructor.

ISEN 638 Polyhedral Theory and Valid Inequalities
Credits 3.3 Lecture Hours.
Advanced knowledge of polyhedral theory and valid inequalities for (mixed) integer programming; introduction to fundamental concepts in polyhedral theory and several approaches to generation of valid inequalities; includes state-of-the-art advancements and current avenues of research.
Prerequisite: ISEN 668.

ISEN 640 Systems Thinking and Analysis
Credits 3.3 Lecture Hours.
Introduction to the systems thinking process and the fundamental considerations associated with the engineering of large-scale systems, or systems engineering.
Prerequisite: MATH 304 or approval of instructor.

ISEN 641 Systems Engineering Methods and Frameworks
Credits 3.3 Lecture Hours.
Concepts, methodology, methods and tools for discovery, definition, analysis, design, creation, and sustainment of systems involving information, physical, and human elements; architecture modeling methods include IDEF/UPDM; systems engineering frameworks include DoDAF/MoDAF, and Zachman; analysis tools include executable architectures to assess consistency, interoperability and performance.
Prerequisites: MATH 304 or approval of instructor.

ISEN 643/CVEN 654 Strategic Construction and Engineering Management
Credits 3.3 Lecture Hours.
Strategic and systems perspectives applied to construction and engineering management projects, organizations, and industries; system dynamics methodology to model construction and engineering systems; understanding drivers of performance; feedback and high leverage points for performance improvement.
Prerequisite: Graduate classification or approval of instructor.
Cross Listing: CVEN 654/ISEN 643.

ISEN 644/CVEN 644 Project Risk Management
Credits 3.3 Lecture Hours.
Identifies causes of risks in projects; discusses probabilistic description of risks and formulation of risk models; Bayesian methods for revising probabilities; qualitative and quantitative risk assessment; setting contingencies on budgets and schedules; risk mitigation and risk management; handling technological risk; Utility theory and game theory in management of risks.
Prerequisite(s): STAT 601 or equivalent; graduate status in Engineering, approval of instructor.
Cross Listing: CVEN 644.

ISEN 645 Lean Thinking and Lean Manufacturing
Credits 3.3 Lecture Hours.
Introduces the principles of lean thinking in modern manufacturing systems; philosophical, managerial and organizational requirements studied; lean manufacturing quantitative modeling methodologies, lean manufacturing cell design and case study analysis.
Prerequisites: ISEN 609 or approval of instructor.

ISEN 650 Healthcare Delivery Systems Modeling and Analysis
Credits 3.3 Lecture Hours.
Challenges in modeling and analysis of healthcare systems; deterministic and stochastic approaches to model and analyze healthcare systems; existing and emerging policies in healthcare and effects on healthcare system models.
Prerequisite: ISEN 609, ISEN 620, or approval of instructor.

ISEN 654/MEEN 648 Manufacturing Systems Planning and Analysis
Credits 3.3 Lecture Hours.
The systems perspective of a computer integrated manufacturing system; manufacturing and its various levels and the planning and control of product movement through the production system in the context of using realtime control, multiprocessor systems, network architectures and databases.
Prerequisite: ISEN 420.
Cross Listing: MEEN 648/ISEN 654.

ISEN 655/MEEN 650 Control Issues in Computer Integrated Manufacturing
Credits 3.3 Lecture Hours.
Examines the nature of computer aided manufacturing systems with emphasis on control; an architecture for control of CAM systems is presented; control issues, problems and procedures to control CAM systems are studied and developed.
Prerequisite: Approval of instructor.
Cross Listing: MEEN 650/ISEN 655.

ISEN 656 Virtual Manufacturing
Credits 3.3 Lecture Hours.
Focus on principles of virtual reality and 3-D graphics and their application in manufacturing, automation and simulation; virtual reality modeling, motion, collision detection and networking issues studied and developed.
Prerequisite: Approval of instructor.

ISEN 659 Modeling and Analysis of Manufacturing Systems
Credits 3.3 Lecture Hours.
Analytical models applied to the description, design operation and control of manufacturing processes and systems; includes serial assembly, jobshops, FMS and cellular manufacturing configurations.
Prerequisites: ISEN 609.

ISEN 660 Quantitative Risk Analysis
Credits 3.3 Lecture Hours.
Fundamental concepts, techniques, and applications of quantitative risk analysis and risk-informed decision making for students in all engineering fields. Practical uses of probabilistic methods are demonstrated in exercises and case studies from diverse engineering areas.
Prerequisites: Graduate or senior classification.
Cross Listing: CHEN 660 and SENG 660.
ISEN 661 Network-Based Planning and Scheduling Systems
Credits 3.3 Lecture Hours.
Fundamental theory, mathematical modeling, and algorithms of network flow models including shortest path models, maximum flow, and cost minimization models; out-of-kilter algorithm; pure and generalized network specializations of the primal simplex method; introduction to multi-commodity networks.
Prerequisite: ISEN 620 or 622.

ISEN 662 Production Economics
Credits 3.3 Lecture Hours.
Develop an understanding of the analytical and empirical techniques required to conduct an analysis of the magnitude and the sources of productivity change; programming and regression approaches to analyze industries include manufacturing, energy, and service systems.
Prerequisites: ISEN 303 and ISEN 620 or approval of instructor.

ISEN 663 Engineering Management Control Systems
Credits 3.3 Lecture Hours.
Integration of human relations, planning and control concepts, systems analysis and design, and principles of management oriented toward engineering functions within an organization; organizational design and administration as they impact along the product life cycle, i.e., research, design, development, production, and use.

ISEN 664 Principles of Scheduling
Credits 3.3 Lecture Hours.
Scheduling and sequencing for production, assembly, supply chain, logistics, and service operations; relevant solution methods including algebraic, branch and bound, Lagrangian relaxation, facet generation, branch and price, heuristics, and simulation; computational complexity issues.
Prerequisite: ISEN 620 or ISEN 622 or approval of instructor.

ISEN 667 Engineering Economy
Credits 3.3 Lecture Hours.
Fundamental concepts and advanced techniques of engineering economic analysis; evaluation of alternative capital investments considering income taxes, depreciation, and inflation; discounted cash flow analysis of competing projects, break-even analysis, and determination of rate of return on investment. Risk and uncertainty in engineering analysis.
Prerequisite: ISEN 303 or approval of instructor.

ISEN 668 Integer Programming
Credits 3.3 Lecture Hours.
Formulation principles and general approaches for solving integer (and mixed, integer linear) programs including preprocessing, cutting plane methods, branch and bound, branch and cut, branch and price, and Lagrange relaxation; classical problem structures with special-purpose solution algorithms; fundamental theory of polyhedra, methods to generate valid inequalities, and computational complexity.
Prerequisite: ISEN 620 or ISEN 622.

ISEN 669 Software Tools for Stochastic Decision Support Analysis
Credits 3.3 Lecture Hours.
Overview of stochastic decision analysis; focus on Palisade Corporation's Decision Tools Suite of Excel add-in macros; topics include sensitivity analysis of Excel models, decision tree construction and analysis, and simulation within Excel.
Prerequisite: STAT 630 or equivalent and ISEN 667.

ISEN 681 Seminar
Credit 1.1 Lecture Hour.
Opportunity to present research in a professional atmosphere. Presentations are not restricted to thesis or problem research. Acquaints the student with departmental research activities and procedures in documenting research.

ISEN 684 Professional Internship
Credits 1 to 16. 1 to 16 Other Hours.
On-the-job training under supervision of practicing engineers in settings appropriate to professional objectives. May be repeated for credit.
Prerequisite: Approval of committee chair and department head.

ISEN 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Special topics not within scope of thesis research and not covered by other formal courses.
Prerequisite: Graduate classification in industrial engineering.

ISEN 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of industrial engineering. May be repeated for credit.
Prerequisite: Approval of instructor.

ISEN 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research in industrial engineering field; content and credit dependent upon needs of individual student.

ISEN 692 Professional Study
Credits 1 to 9.1 to 9 Other Hours.
Approved professional study or project. May be taken more than once, but not to exceed 4 hours of credit toward a degree. Must be taken on a satisfactory/unsatisfactory basis.
Prerequisite: Approval of instructor.

ISYS - Mgmt Info Systems

ISYS 601 Fundamentals of Business Programming
Credits 3.3 Lecture Hours.
Business Application Development using both procedural and object-oriented programming techniques; use of component-based software design and development for distributed business software systems.
Prerequisite: Graduate business classification or approval of instructor.

ISYS 610 Business Data Communications
Credits 3.3 Lecture Hours.
Concepts and technology of on-line and network-based systems in business; analysis of data communication requirements, design, selection, and application of network technologies including wide and local area networks, distributed processing, network architecture, and systems management and control; software simulation projects emphasized. Classification 6 students may not enroll in this course.
Prerequisites: Graduate classification.

ISYS 612 Management Information Systems
Credits 1 to 3. 1 to 3 Lecture Hours.
Concepts, theories, and the strategic role of information systems as applied to business organizations; highly integrative/cross functional in nature. Classification 6 students may not enroll in this course.
Prerequisite: Enrollment is limited to MBA students.
ISYS 615 Business Database Systems  
Credits 3.3 Lecture Hours.  
Information processing and management involving applications and user orientation in a business environment using commercially available database management systems.  
Prerequisite: Knowledge of one programming language.

ISYS 620 Systems Analysis and Design  
Credits 3.3 Lecture Hours.  
Methodologies, techniques, and tools for information systems analysis and design; the analysis and logical design of business processes and management information systems focusing on the systems development life cycle; techniques for logical system design.  
Prerequisite: ISYS 615 or concurrent enrollment.

ISYS 622 Advanced Data Management  
Credits 3.3 Lecture Hours.  
Data/database management and advanced SQL techniques; issues of data security, backup and recovery, large scale databases, master data management, concurrent user data access, scalability, and policies.  
Prerequisites: ISYS 615 or equivalent; graduate classification in business.

ISYS 624 Advanced Systems Analysis and Design  
Credits 3.3 Lecture Hours.  
Advanced topics in business systems analysis and design; alternative methodologies such as agile development, extreme programming, Rational Unified Process; Unified Modeling Language; bench marking and best practices for systems development; cost/benefit analysis, estimation and budgeting for business information systems; testing; patterns, domain-driven design; process modeling; service-oriented architecture and cloud computing.  
Prerequisite: ISYS 620 or equivalent; graduate classification in business.

ISYS 630 MIS Project Management and Implementation  
Credits 3.3 Lecture Hours.  
Advanced coverage of systems development topics with emphasis on the management and implementation of business computing systems; group project orientation to include feasibility analysis, alternative evaluation and selection, and management approval; use of software engineering tools where appropriate. Classification 6 students may not enroll in this class.  
Prerequisite: ISYS 620.

ISYS 631 Information Systems Design and Development Project  
Credits 3.3 Lecture Hours.  
Design and delivery of functional, multi-platform application system using current technologies; user interface design emphasized; issues of mobile device forms, software delivery, and development.  
Prerequisites: Graduation classification; ISYS 622; ISYS 630.

ISYS 635 Business Information Security  
Credits 3.3 Lecture Hours.  
Explores the business, managerial, and technological aspects of information security; analysis, design, and implementation issues surrounding effective information security; authentication, authorization, availability, business continuity planning, confidentiality, disaster recovery, encryption, firewalls, fraud protection, security policy development, integrity, risk management, virus protection, VPNs and wireless security. Classification 6 students may not enroll in this course.  
Prerequisite: ISYS 610.

ISYS 637 Data Warehousing  
Credits 3.3 Lecture Hours.  
Provides an understanding of the process by which a data warehouse system is designed and developed along with the underlying concepts and software systems; includes OLAP models and their differences with standard OLTP models.  
Prerequisite: ISYS 615 or approval of instructor.

ISYS 640 Information Systems Sourcing  
Credits 3.3 Lecture Hours.  
Identify the challenges of information systems sourcing, as well as the costs, risks, rewards, and strategies involved in sourcing situations; focus on global sourcing of professional services, including IT, business process, and knowledge process outsourcing; issues such as vendor management, legal issues, distributed work teams, and comparing alternative sourcing strategies.  
Prerequisites: ISYS 624 or equivalent or approval of instructor; graduate classification in business.

ISYS 643 Corporate Information Planning  
Credits 3.3 Lecture Hours.  
Concepts regarding the design and use of computer-based management information and decision support systems; combinations of computing hardware and software and design concepts evaluated to meet managers’ information needs. Classification 6 students may not enroll in this course.  
Prerequisites: ISYS 615 or equivalent or approval of instructor.

ISYS 645 IT Security Controls  
Credits 3.3 Lecture Hours.  
Familiarization with planning, design, and implementation of controls to minimize risks to business information; focus on the importance of managing business information security; introduction to the tools, concepts and theories to safeguard an organization’s information systems and IT assets; understanding of cryptography and application, operations, and physical security.  
Prerequisite: ISYS 635.

ISYS 646 E-Services  
Credits 3.3 Lecture Hours.  
Examines the deployment and utilization of information technologies by businesses, governments and not-for-profit organizations to deliver services, with applications in banking and financial advisory services, healthcare, and federal, state and local governments.  
Prerequisite: ISYS 620.

ISYS 650 Business Data Mining  
Credits 3.3 Lecture Hours.  
Rationale for business Data Mining through case studies of business applications; process of data mining by using commercial Data Mining software on very large data sets; half of the course devoted to lab training in the use of Data Mining software including SAS Enterprise Miner and SPSS Clementine.  
Prerequisite: STAT 652 or approval of instructor.

ISYS 652 Customer Relationship Management and Technologies  
Credits 3.3 Lecture Hours.  
Theory and application of information technology in customer relationship management, construction of CRM infrastructures in organizations.  
Prerequisite: ISYS 615.

ISYS 654 E-Commerce Technologies  
Credits 3.3 Lecture Hours.  
Theory and application of constructing E-Commerce sites, including n-tier architecture and technologies, web servers, server interactions with databases, and transaction managers.  
Prerequisite: ISYS 615 or equivalent.
ISYS 655 Security Management and Compliance
Credits 3. 3 Lecture Hours.
Familiarization with managerial and legal aspects of business information security; focus on importance of managing business information security and theories to help safeguard an organization’s information systems and IT assets; understanding of Security Architecture and Design, Business Continuity and Disaster Recovery Planning, Laws Investigation and Ethics.
Prerequisite: ISYS 635.

ISYS 656 Global Information Systems
Credits 3. 3 Lecture Hours.
Impact and the central role of Information Systems (IS) on globalization of business; issues of deployment of information systems and technology in international commerce, global IS environmental variables such as technology, legal, political, economic, social and cultural. Classification 6 students may not enroll in this course.
Prerequisite: ISYS 610 or equivalent, or approval of instructor.

ISYS 670 IT Consulting
Credits 3. 3 Lecture Hours.
Concerns with the practice of IT consulting; and develops an understanding of consulting practices, business development and revenue management, client relationships, team-based knowledge, knowledge services, technology evaluation, selection and integration, collaboration tools, business process and organizational change, and large application implementations; involves a full semester client-based project.
Prerequisites: ISYS 615, ISYS 620, and SCMT 660, and approval of instructor.

ISYS 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
A directed internship in an organization to provide students with on-the-job training with professionals in organizational settings appropriate to the student’s professional objectives. May be repeated for credit. Classification 6 students may not enroll in this course.
Prerequisite: Approval of committee chair and department head.

ISYS 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed study on selected problems using recent developments in business research methods. Classification 6 students may not enroll in this course.
Prerequisite: Approval of instructor and graduate advisor.

ISYS 686 Theory and Research in Management Information Systems
Credits 3. 3 Lecture Hours.
Theory, applications and human and organizational issues of Management Information Systems (MIS); current academic research into the analysis, design and implementation of computer information systems. Classification 6 students may not enroll in this course.
Prerequisites: Doctoral classification and approval of instructor.

ISYS 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in identified area of information systems, operations management or management science. Classification 6 students may not enroll in this course. May be repeated for credit.

ITAL - Italian

ITAL 692 Readings
Credits 3. 3 Lecture Hours.
Readings in Italian literary texts in the original language.
Prerequisite: Graduate classification.

ITDE - Interdisciplinary Engr.

ITDE 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Research problems of limited scope designed primarily to develop research technique.

ITDE 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

KINE - Kinesiology

KINE 601 Reading Research Publications in Kinesiology
Credits 3. 3 Lecture Hours.
Instruction in, and development of, research skills through the study of published reports and readings in kinesiology.

KINE 606 Motor Neuroscience I
Credits 3. 3 Lecture Hours.
Neurophysiology of the neuromuscular system with emphasis on motor control; topics include organization of the CNS; reflexes; integration of sensory information; experimental approaches to study neuromuscular control and neurophysiology of contemporary motor control theories.
Prerequisite: KINE 406 or equivalent.

KINE 622 Supervision of Health and Kinesiology
Credits 3. 3 Lecture Hours.
Principles and processes of supervision; in-service training of personnel.

KINE 623 Administration of Health and Kinesiology
Credits 3. 3 Lecture Hours.
Administration of comprehensive programs of kinesiology in higher education settings.

KINE 624 Pedagogical Research in Teaching/Physical Education
Credits 3. 3 Lecture Hours.
Examine pedagogical research in education and relate to the specialty area of physical education; study key research paradigms that now influence inquiry in physical education and link to current practices in effective teaching.
Prerequisites: Graduate classification and approval of instructor.

KINE 626 Exercise for Clinical Population
Credits 3. 3 Lecture Hours.
Principles relevant to exercise programming for persons with chronic disease/disability; includes information for each condition: pathophysiology, effect on exercise response, effects of exercise on disease process, and recommendation for exercise testing and programming.
Prerequisite: KINE 433 or instructor approval.

KINE 628 Nutrition in Sport and Exercise
Credits 3. 3 Lecture Hours.
Interaction between nutrition, exercise, and athletic performance; including: biochemical and physiological aspects of nutrition and exercise; nutrition for training and competition; exercise and oxidant stress; nutritional supplements and ergogenic acids; and nutritional aspects of body composition and weight control.
Prerequisite: Graduate classification; BIOL 320; KINE 433 or approval of instructor.
KINE 629 Physiology of Strength and Conditioning
Credits 3.3 Lecture Hours.
Physiological, bio-mechanical, and metabolic aspects of muscular strength and conditioning programs for various athletic and non-athletic populations; review of resistance training based on scientific literature; promote the use of a structured scientific approach in the prescription of progressive resistance training.
Prerequisite: Graduate classification, BIOL 320; KINE 433 or approval of instructor.

KINE 631 Specialized Strength and Conditioning Techniques
Credits 3.3 Lecture Hours.
Research based physiological responses and adaptations associated with power, speed, quickness, flexibility and mobility; laboratory demonstration/implementation and specific practical experiences based on available scientific research. Practical mastery as well as theoretical understanding required.
Prerequisite: KINE 629 or approval of instructor.

KINE 637 Exercise Physiology I
Credits 3.3 Lecture Hours.
Functional changes brought about by acute and chronic exercise; topics include muscle structure/function, energy transduction, biochemistry of exercise, muscle mechanics, fatigue and adaptation.
Prerequisite: KINE 433 or equivalent.

KINE 638 Exercise Physiology II
Credits 3.3 Lecture Hours.
Functional changes brought about by acute and chronic exercise; topics include pulmonary and cardiovascular physiology, training and detraining, and special topics.
Prerequisite: KINE 433 or equivalent.

KINE 639 Exercise Electrocardiography
Credits 3.3 Lecture Hours.
Electrocardiography (ECG) for the exercise scientist; emphasis on recognition and interpretation of normal and aberrant ECG patterns encountered during the graded exercise test; physiologic mechanisms underlying the normal and abnormal ECG.
Prerequisites: KINE 638 and 648 or approval of instructor.

KINE 640 Motor Neuroscience II
Credits 3.3 Lecture Hours.
Contemporary theories of motor learning that link behavioral analysis to underlying neural correlates of control; topics include memory, physical, mental and observational practice; internal models, motor planning-programming; and self-organization in perception-action systems; emphasis on cognitive and behavioral neuroscience.
Prerequisite: KINE 406 or equivalent.

KINE 641 Motor Neuroscience: Development Issues
Credits 3.3 Lecture Hours.
Explores the contemporary developmental issues associated with motor behavior (perception to action) across the lifespan; topics include physical and neurological growth, perception, motor control, and environmental influence.
Prerequisite: KINE 307 or equivalent.

KINE 642 Self-organization in Motor Neuroscience
Credits 3.3 Lecture Hours.
Application of the concepts of non-linear dynamical systems theory and self-organization to the study of biological motion and learning; topics include perception-action coupling, phrase transitions and stability, sensori-motor transformations.
Prerequisites: KINE 406 and KINE 641.

KINE 646 Fundamentals of Space Life Sciences
Credits 3.3 Lecture Hours.
Integrates nutrition, physiology, and radiation biology to define major biological problems in long duration space flight; provide an overview of the problems of bone loss, muscle wasting, and radiation-enhanced carcinogenesis along with potential countermeasures; focus on nutritional interventions and exercise protocols.
Cross Listing: NUTR 646 and NUEN 646.

KINE 647 Instrumentation and Techniques in Exercise Physiology I
Credits 2.1 Lecture Hour. 3 Lab Hours.
Theory, experiments and demonstrations in exercise physiology; laboratory experience in the use of metabolic and biochemical instrumentation commonly found in a modern exercise physiology laboratory.
Prerequisite: Concurrent enrollment in KINE 637.

KINE 648 Instrumentation and Techniques in Exercise Physiology II
Credits 2.1 Lecture Hour. 3 Lab Hours.
Theory, experiments and demonstrations in exercise physiology; laboratory experience in the use of metabolic and biochemical instrumentation commonly found in a modern exercise physiology laboratory. A continuation of KINE 647.
Prerequisite: KINE 637 or concurrent enrollment.

KINE 649 Applied Exercise Physiology
Credits 3.3 Lecture Hours.
Investigate how the acute physiological responses to exercise and the chronic physiological adaptations to exercise training are altered by environmental factors—heat, cold, altitude, and microgravity, and by age and sex; addresses the physiological bases for reducing the risk of cardiovascular, metabolic and bone disease through physical activity.
Prerequisite: KINE 433 or equivalent.

KINE 681 Seminar
Credit 1.1 Lecture Hour.
Reports and discussions of topics of current interest in kinesiology.

KINE 682 Seminar in...
Credit 1.1 Other Hour.
Reports and discussions of topics of current interest in kinesiology. Students may register in up to but not more than four sections of this course in the same semester.

KINE 683 Practicum in Kinesiology
Credits 3.3 Other Hours.
Observation and study of rehabilitation and kinesiology programs in schools and other institutions. May be repeated twice for credit.
Prerequisite: Approval of department head.

KINE 684 Professional Internship
Credits 1 to 6.1 to 6 Other Hours.
Supervised experiences in application of formal training to performing professional functions consistent with career goals.
Prerequisites: 12 semester hours of selected graduate work; approval of department head.

KINE 685 Directed Studies
Credits 1 to 12.1 to 12 Other Hours.
Directed study of selected problems in kinesiology not related to thesis. May be repeated for credit.
Prerequisite: Approval of department head.
KINE 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.  
Selected topics in an identified area of kinesiology. May be repeated for credit.  
Prerequisite: Approval of department head.

KINE 690/HLTH 690 Theory of Research in Discipline  
Credits 3. 3 Lecture Hours.  
Theory and design of research problems and experiments in various subfields of the discipline; communication of research proposals and results; evaluation of current research of faculty and students and review of current literature. May be repeated for credit.  
Cross Listing: HLTH 690/KINE 690.

KINE 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research for thesis or dissertation.  
Prerequisite: Approval of committee chair.

LAND - Landscape Architecture  

LAND 601 Landscape Architectural Design Theory and Application I  
Credits 5. 2 Lecture Hours. 9 Lab Hours.  
First design studio course for career-change students; basic theories, principles, applications of landscape architectural design; design process; context-sensitive design; evidence based design; form-making skills; form-function-meaning relationships; spatial scale and dimensions; elements of natural and built environments; behavioral, psychosocial, policy and ecological factors in design; communication of design ideas.  
Prerequisites: Graduate classification and approval of instructor.

LAND 602 Landscape Architectural Design Theory and Application II  
Credits 5. 2 Lecture Hours. 9 Lab Hours.  
Application of ecological concepts to site planning and site design, form and space making using natural features, and practical issues including social and political, technological and economic influences on ecological design.  
Prerequisites: LAND 601.

LAND 603 Principle, Procedures and Techniques of Land Use  
Credits 6. 2 Lecture Hours. 12 Lab Hours.  
A continuation of LAND 601-602 sequence for career-change students; resolution of land problems that typically occur on a site; exploration of land use planning concepts and landscape ecology techniques; application of knowledge and skills acquired during the first year to a complex land development studio project.  
Prerequisites: LAND 602 and approval of instructor.

LAND 612 Landscape Architectural Site Engineering and Development  
Credits 4. 2 Lecture Hours. 6 Lab Hours.  
First construction studio course; concepts, theories and techniques of site development; aspects of site engineering and consideration of earth bound elements in land development; contours, landform, grading design, drainage principles, cut and fill computations, basic hydraulics and hydrology, stormwater management, landscape construction materials.  
Prerequisite: Approval of instructor.

LAND 614 Landscape Architectural Construction  
Credits 3. 2 Lecture Hours. 4 Lab Hours.  
Second construction studio course; sustainable water management techniques in landscape development; theory, principles and techniques of low impact development; basic elements of landscape architectural construction; construction document preparation, working drawings, project layout and design; theory and principles of irrigation and lighting design. Field trips required.  
Prerequisite: LAND 612.

LAND 620 Open Space and Land Use Planning I  
Credits 5. 2 Lecture Hours. 9 Lab Hours.  
Creation of land use planning strategies for large land parcels; site inventory, analysis program formulation and design detailing sequenced into the production of a comprehensive master plan; consideration of issues in sustainability, environmental protection, growth management and resource utilization.  
Prerequisite: LAND 601, LAND 602, LAND 603 or approval by instructor.

LAND 621 Open Space and Land Use Planning II  
Credits 5. 2 Lecture Hours. 9 Lab Hours.  
Projects with various scales; site selection, program formulation, theory, master planning and detailed design applied to topics of community design and development, and healthy communities; evidence based design methodology, techniques of professional design documentation and presentation.  
Prerequisite: LAND 620 or approval by instructor.

LAND 630 Development of Landscape Architecture  
Credits 3. 3 Lecture Hours.  
Overview of the history of human settlement, land use and landscape architecture outside of North America.  
Prerequisite: Graduate classification.

LAND 632/PLAN 632 Design for Active Living  
Credits 3. 3 Lecture Hours.  
(3-0). Understanding the forms and characteristics of the built environment and the influence on human behaviors, lifestyles and health; theoretical and empirical insights into the issues of physical activity, obesity, and automobile dependency; focus on how changes in the built environment help address these issues.  
Prerequisite: Graduate classification or approval of instructor.  
Cross Listing: PLAN 632/LAND 632.

LAND 635/PLAN 635 Concepts in Ecological Planning and Design  
Credits 3. 3 Lecture Hours.  
Reviews selected ecological concepts and explores integration into ecological/landscape planning, design using a historical perspective; historical and contemporary approach to provide and in-depth understanding of how they can better mediate between human actions and natural process.  
Prerequisite(s): Graduate classification.  
Cross Listing: PLAN 635/LAND 635.

LAND 640 Research Methods in Landscape Architecture  
Credits 3. 3 Lecture Hours.  
Research methods including theory, hypothesis formulation, design, data collection, measurement and report writing; equates research activity to landscape architecture and the interaction between people and their physical environment.  
Prerequisite: LAND 603 or equivalent.
LAND 645 Practice Diversity in Landscape Architecture
Credits 3.3 Lecture Hours.
An exploration of the diversity of practice opportunities within the profession of Landscape Architecture; individual roles within those areas of practice and the skills required to function successfully within them. 
Prerequisites: Graduate classification and approval of instructor.

LAND 646 Professional Practice
Credits 3.3 Lecture Hours.
Introduction to the procedures, management and ethical frameworks in which professional landscape architectural practice occurs; topics include forms of practice, employment issues, proposal preparation, fee and contract structures, project management, roles of the landscape architect, presentations and participation, legal and ethical responsibilities. 
Prerequisites: Graduate classification and approval of instructor.

LAND 655 Landscape Architectural Communication
Credits 3.2 Lecture Hours. 4 Lab Hours.
Graphic communication techniques required to expand landscape architectural concepts and designs including plan graphics, analysis and inventory graphics, perspective drawings, sketch composition, rendering media, color scanning, use of software and desktop.

LAND 661 Visual Quality for Design and Planning
Credits 3.3 Lecture Hours.
Emphasis on social science perspectives for analyzing visual quality in built and natural landscapes, and effects of visual surroundings on human well-being and health; the content reflects a balance of theory, scientific research evidence and practical applications in areas of landscape architecture, architecture, urban planning and park design. 
Prerequisite: Graduate classification.

LAND 681 Seminar
Credit 1.1 Lecture Hour.
Analysis and criticism of selected landscape architectural projects. Lectures, reports and discussions. 
Prerequisite: Graduate classification in landscape architecture.

LAND 684 Professional Internship
Credits 1 to 8. 1 to 8 Other Hours.
LAND 684 is sequenced for graduation; must be completed prior to the final year of advanced study in the summer; student is required to take a work position in an approved office for a minimum of ten weeks at forty hours/week. 
Prerequisite: Approval of faculty.

LAND 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Advanced study in an individual landscape architecture course with a selected faculty member; focus on a topic mutually derived by the student and faculty member; requires the production of a professional response solution. 
Prerequisite: Approval of faculty.

LAND 689 Special Topics in...
Credits 1 to 4.1 to 4 Lecture Hours.
Selected topics in an identified area of landscape architecture. May be repeated for credit. 
Prerequisite: Approval of instructor.

LAND 691 Research
Credits 1 to 23.1 to 23 Other Hours.
Research for and preparation of dissertation. 
Prerequisite: Doctoral classification.

LAND 693 Professional Study
Credits 1 to 23.1 to 23 Other Hours.
Terminal studio to be taken by the qualified master of landscape architecture candidate; requires preparation of a proposal describing the topic, an outlined method, procedures and timeline to be submitted to committee; approved and completed study requires a defense and separate public presentation. 
Prerequisite: Approval of landscape architecture faculty.

LAW - Law

LAW 7001 Analysis, Research, and Writing I
Credits 3.3 Lecture Hours.
A study of analysis, research, and writing skills essential to the solution of legal problems and the practice of law. Analytical skills, essential for all of law school and law practice, are covered throughout the course. Students learn the methods of legal research through hands-on library experience. Students will write at least two legal memoranda and a trial brief in the first year.

LAW 7002 Analysis, Research, and Writing II
Credits 3.3 Lecture Hours.
Analysis Research, and Writing II. A study of analysis, research, and writing skills essential to the solution of legal problems and the practice of law. Analytical skills, essential for all of law school and law practice, are covered throughout the course. Students learn the methods of legal research through hands-on library experience. Students will write at least two legal memoranda and a trial brief in the first year.

LAW 7005 Civil Procedure
Credits 4.4 Lecture Hours.
A study of the rules and doctrines that define the process of civil litigation in American courts, with primary emphasis on the U.S. Constitution, the federal judicial code, and the Federal Rules of Civil Procedure. The course may cover topics such as the jurisdiction and competence of courts, conflicts between state and federal law, pleading, discovery, joinder of claims and parties, disposition without trial, trial and post-trial process, appellate review, and the effects of judgment.

LAW 7010 Constitutional Law
Credits 4.4 Lecture Hours.
A study of provisions in the U.S. Constitution governing the form of government and the powers of the federal judiciary, legislature, and executive; the relations between the federal government and the states; the limitations on governmental power over individuals inherent in constitutional provisions relating to due process and equal protection; and the restrictions on private action mandated or permitted by these constitutional provisions.

LAW 7017 Contracts
Credits 4.4 Lecture Hours.
A study of the enforceability of promises, the creation of contractual obligations, performance and breach, the impact of the contract on the legal relationships of nonparties and the examination of contract doctrine in three settings: personal service, sales of goods, and construction contracts.

LAW 7021 Criminal Law
Credits 4.4 Lecture Hours.
An inquiry into the sources and goals of criminal law, the concepts of actus reus and mens rea, characteristics of specific offenses, inchoate crimes, accomplice liability, and general defenses.
LAW 7032 Property
Credits 4.4 Lecture Hours.
An introduction to personal property and real property laws, including estates and future interests in land, landlord-tenant problems, and issues relating to private and public land use.

LAW 7042 Torts
Credits 4.4 Lecture Hours.
A study of basic principles of civil liability for harm to persons or property. Topics include intentional torts, negligence, strict liability, defenses, and damages. Additional topics may be included.

LAW 7056 Business Associations I
Credits 3.3 Lecture Hours.
This course studies the basic principles of the varying business entities used to conduct ventures for profit. The course will cover fundamental agency principles, partnerships, limited liability companies, and corporations. We will study how these business organizations are formed, the powers and responsibilities of their respective partners, members, officers or directors, and their shareholder's rights and liabilities. The course's primary focus will be the corporation and corporate law; including topics such as pre-incorporation issues; the corporate formation process, and corporate capital and financing. Business entity taxation concepts may be covered as well. The course objective is to give students both foundational and practical knowledge of how business organizations work. This includes learning how to make assessments as to which type of business organization is best suited for a particular client's objectives, the legal formalities necessary in forming that business organization, and understanding the rights, duties, and obligations for those affiliated with that organization.
Prerequisite: One year of law school in the full-time or part-time program, including Contracts.

LAW 7057 Business Associations II
Credits 3.3 Lecture Hours.
This course is designed for students who have a particular interest in corporate law and builds upon the basic concepts learned in Business Associations I. This course will focus on the rules and legal principles that govern large corporations and their constituents and is especially recommended to students who are interested in representing public corporations in private practice. Topics to be covered include: mergers and acquisitions, the issuance of corporate debt, executive compensation, the proxy solicitation process, shareholder proposals and other mechanisms of shareholder democracy. The course will also cover indemnification of officers and directors, corporate charitable giving and political speech, and the role of Special Litigation Committees in derivative suits. The course will also address securities law related issues such as securities fraud, insider trading, and ethical issues in the representation of public corporations.
Prerequisite: (1) One year of law school in the full-time or part-time program; (2) Business Associations I or Business Associations (four credit-hour course offered prior to fall 2013).

LAW 7065 Criminal Procedure
Credits 3.3 Lecture Hours.
This course considers issues relating to constitutional constraints on the investigation and prosecution of criminal offenses.
Prerequisites: One year of law school in the full-time or part-time program.

LAW 7076 Wills and Estates
Credits 3.3 Lecture Hours.
This course covers the basics of testate and intestate succession, including the following topics: drafting, execution, and construction of attested and holographic wills, testamentary capacity, undue influence, and fraud; revocation of wills; distribution of intestacy; nonprobate transfers of property; and ethical issues that arise during estate planning. There will be a significant focus on Texas law in the coverage of these topics.
Prerequisites: One year of law school in the full-time or part-time program, including Property.

LAW 7080 Evidence
Credits 4.4 Lecture Hours.
An examination of the problems of proof, including study of the admission and exclusion of evidence on the basis of relevancy, policy, and protection of the individual or the state; the examination of witnesses; substitutes for evidence; and procedural considerations.
Prerequisites: One year of law school in the full-time or part-time program, including Civil Procedure.

LAW 7091 Professional Responsibility
Credits 3.3 Lecture Hours.
A study of the rules regulating the practice of law.
Prerequisites: One year of law school in the full-time or part-time program.

LAW 7104 Advanced Torts
Credits 3.3 Lecture Hours.
Building on the material covered in Torts, this course examines various topics on the law of torts such as products liability, defamation, invasion of privacy, and business torts, including misrepresentation and interference with contractual relations.
Prerequisites: One year of law school in the full-time or part-time program, including Torts.

LAW 7106 Art Law
Credits 2.2 Lecture Hours.
This course provides a thorough introduction to the growing area of legal practice known as art law. Students will examine legal and ethical issues relating to the creation, discovery, ownership, transfer, and use of works of visual art, from the ancient to the contemporary. Stakeholders in this field are diverse: they include artists and their subjects, individual and corporate collectors, museums, dealers, auction houses, cultural institutions, treasure hunters, scholars, indigenous groups, sovereign nations, and the general public. Students will examine, discuss, and debate applicable civil and criminal laws and regulations, case law, international treaties and codes of ethics, as well as contracts and other documents used in the practice of art law.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7108 Accounting for Lawyers
Credits 2.2 Lecture Hours.
This course provides students with a fundamental understanding of accounting principles, highlights the importance of accounting issues to the practice of law, and introduces critical techniques of financial analysis, including time value of money, leverage, return metrics, and business valuation. No prior training in finance or accounting is needed.
Prerequisite: One year of law school in the full-time or part-time program.
LAW 7112 The Art of Lawyering
Credits 3. 3 Lecture Hours.
The Art of Lawyering is designed to help students develop and hone the analytical and problem-solving skills that are required for optimal success in law school, the bar exam, and in the practice of law. To enhance their abilities to bring together the law they are learning in a useful manner, students will undertake several practical assignments individually and in small groups for which they will receive detailed feedback.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7113 Administrative Law
Credits 2 to 3. 2 to 3 Lecture Hours.
A study of the legal principles and procedures to which an unelected bureaucracy must conform to achieve legitimacy. The course reviews the problems inherent in a relatively disunited body of law derived from disparate sources, but concentrates on the Constitution and other federal law as the primary sources of organizing principles for administrative law and procedure. Topics addressed may include the constitutional underpinnings of the federal bureaucracy, judicial review of agency fact finding and legal interpretation, extra-statutory administrative common law, the grounds for dividing administrative actions into adjudication and rule making, the essential components of due process in agency adjudication, and the availability of judicial review of agency action.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7114 Adoption Law
Credits 2. 2 Lecture Hours.
This course covers many aspects of adoption law, including consent of birthparents, termination of parental rights, Indian Child Welfare Act, transracial and transcultural adoption, international adoption, access to information, the effects of adoption, and actions for wrongful adoption.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7120 Ethics for the Criminal Law Practitioner
Credits 1 to 2. 1 to 2 Lecture Hours.
Students will study the unique ethical and moral dilemmas that arise in the criminal law setting from the perspective of both defense counsel and a prosecutor. The course is intended to help fill the gap between the traditional substantive professional responsibility course and the application of the standards in the practice of criminal law. To accomplish this, the course will take a problem-solving approach to the subject.
Prerequisite: One year of law school in the full-time or part-time program, including Criminal Law.

LAW 7122 Agency and Partnership
Credits 2. 2 Lecture Hours.
A study of common law of principal and agent, and the law of unincorporated business entities, including general and limited partnerships and limited liability companies.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7131 Patent Litigation
Credits 2. 2 Lecture Hours.
This is a two-credit course covering patent litigation, or the art of protecting patent claims from infringement. The course will give you a sense of how the patent system works and will emphasize the big issues that you are most likely to encounter in practice, whether you become a patent agent, a patent litigator, a business attorney, or just an all-purpose country lawyer (yes, you may well come across patent issues in that context in this day and age). The course will also integrate materials from the America Invents Act, the new patent law that will be fully effective as of 2013.
Prerequisites: One year of law school in the full-time or part-time program.

LAW 7145 Bankruptcy
Credits 3. 3 Lecture Hours.
A study of the law relating to individual and business liquidations and reorganizations under the Bankruptcy Code.
Prerequisite: One year of law school in the full-time or part-time program, including Contracts and Property.

LAW 7153 Children and the Law
Credits 2. 2 Lecture Hours.
This course studies the three-sided relationship between children, their parents (or other conservators), and the state. It examines the many complex problems inherent in the questions of when a state should, must, or should not interfere in the parent-child relationship. It tries to define what that relationship includes and looks at the ways that relationship is evolving in the United States today. The course examines the parent-child relationship through the many forms of Suits Affecting the Parent-Child Relationship (SAPCR), which are common to most states today in their statutes/codes. It does not include any questions of tort liability of parents to or for their children.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7154 Children and the Law
Credits 3. 3 Lecture Hours.
The course studies the three-sided relationship between children, their parents (or other conservators), and the state. It examines the many complex problems inherent in the questions of when a state should, must, or should not interfere in the parent-child relationship. It tries to define what that relationship includes and looks at the ways that relationship is evolving in the United States today. The course examines the parent-child relationship through the many forms of Suits Affecting the Parent-Child Relationship (SAPCR), which are common to most states today in their statutes/codes. It does not include any questions of tort liability of parents to or for their children.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7162 Civil Rights Litigation
Credits 3. 3 Lecture Hours.
Federal claims against local or state officials alleging violations of U.S. constitution; relevant to lawyers representing school districts, prisons, law enforcement and state government agencies as well as individuals served by these entities.

LAW 7174 Trusts and Fiduciary Responsibilities
Credits 2. 2 Lecture Hours.
A comprehensive study of the law of trusts, including creation, administration, amendment, and termination of trusts; powers, rights and duties of settlors, trustees and beneficiaries; fiduciary duties and liability of trustees; and creditors rights. Emphasis is on Texas law.
Prerequisite: One year of law school in the full-time or part-time program, including Property.

LAW 7188 Construction Law
Credits 2. 2 Lecture Hours.
This course is intended for students interested in acquiring a practice-oriented knowledge of construction law, legal relationships and causes of action between owners, contractors, subcontractors, engineers, architects, and their insurers, and construction contracts. The course will emphasize the practical aspects of construction practice, requiring that students adopt the roles of attorneys representing various players in reenactment of real construction dispute cases.
Prerequisite: One year of law school in the full-time or part-time program, including Contracts.
LAW 7195 Consumer Law
Credits 2. 2 Lecture Hours.
A study of current state of the law as it applies to consumer transactions. Topics include debt collection practices, credit disclosure and regulation, product liability, the Texas Deceptive Trade Practices Act, the work of the Federal Trade Commission, truth in lending laws, and fair credit laws.
Prerequisite: One year of law school in the full-time or part-time program including Torts and Contracts.

LAW 7203 Copyrights
Credits 3. 3 Lecture Hours.
A study of federal and international laws protecting the innovative endeavors of authors. Topics include the history of copyright law, fair use of copyrighted materials, what can be copyrighted and the interaction of copyright law with other concepts of unfair competition and intellectual property.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7204 Advanced Issues in Criminal Justice
Credits 2 to 3. 2 to 3 Lecture Hours.
Critically analyzes processes, other than trials, used in the U.S. criminal justice system to resolve criminal cases including plea bargaining, therapeutic justice, restorative justice and juvenile justice; examines the policy goals supporting continuing, starting or expanding the use of these processes to resolve criminal cases.
Prerequisite: All lockstep courses except Constitutional Law; Criminal Procedure.

LAW 7205 Art Law
Credits 3. 3 Lecture Hours.
This course provides a thorough introduction to the growing area of legal practice known as art law. Students will examine legal and ethical issues relating to the creation, discovery, ownership, transfer, and use of works of visual art, from the ancient to the contemporary. Stakeholders in this field are diverse: they include artists and their subjects, individual and corporate collectors, museums, dealers, auction houses, cultural institutions, treasure hunters, scholars, indigenous groups, sovereign nations, and the general public. Students will examine, discuss, and debate applicable civil and criminal laws and regulations, case law, international treaties and codes of ethics, as well as contracts and other documents used in the practice of art law.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7217 Post-Conviction Actual Innocence Claims
Credits 2. 2 Lecture Hours.
This course will teach the law and the practical applications of the law in petitioning the judiciary for relief, based on facts garnered through an initial post-conviction investigation. Students will learn what a post-conviction claim of actual innocence is and how the United States Supreme Court and the Texas Court of Criminal Appeals have analyzed and dealt with such claims in both death penalty and nondeath cases.
Prerequisite: One year of law school in the full-time or part-time program, including Criminal Law.

LAW 7222S Advanced Dispute Resolution Survey: Negotiation, Mediation, and Arbitration
Credits 3. 3 Lecture Hours.
This course will serve as an introduction to the main three tools of Alternative Dispute Resolution: negotiation, mediation, and arbitration. (Negotiation is when two or more parties work together to achieve a mutually acceptable agreement; mediation is when a neutral third party plays the role of mediator in assisting by asking questions and guiding the conversation of two or more parties as they work together to achieve a mutually acceptable agreement; and arbitration is when a neutral third party takes on the role of judge and decides the outcome of a disputed matter after it is presented to him or her in a setting similar to a court trial). Through the use of lecture, simulations, and exercises, students will learn both theoretical and practical aspects of all three tools.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7223 Internet Law
Credits 3. 3 Lecture Hours.
This course focuses on the transference (or lack of transference) of bricks-and-mortar legal principles to new methods of communications. It looks at recent developments in cyberspace law and provides a survey of legal issues on the internet, including both policy and pragmatic application of jurisdictional principals, intellectual property laws, privacy rights, computer crime, proprietary information, and freedom of speech issues, as well as a full-scale analysis and explication of the question, "Is Google really God?"
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7227 Education Law
Credits 2 to 3. 2 to 3 Lecture Hours.
This course will explore the dynamics of the legal rights, responsibilities and relationships between parents, students, teachers and administrators. It is essential to understand the balance between these rights and the smooth, efficient operation of schools. Topics to be explored include the separation of church and state; the instructional program and the balance between the substantive rights of parents and the compelling interest of the state in educating children, student on-campus First Amendment expression rights, student privacy rights and the application of the Fourth Amendment, rights of students with disabilities, common law student rights, and teacher certification requirements and contractual issues arising from employment relationships.
Prerequisite: (1) One year of law school in the full-time or part-time program; (2) Constitutional Law (may be taken concurrently).

LAW 7248 Employment Discrimination
Credits 3. 3 Lecture Hours.
An in-depth examination of the federal law concerning discrimination in employment on the basis of race, sex, religion, national origin, age, and disability. Topics covered include Title VII of the Civil Rights Act of 1964, the Age of Discrimination in Employment Act, the Reconstruction Era Civil Rights Act, the Equal Pay Act, the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7260 Employment Law
Credits 3. 3 Lecture Hours.
A study of law of employer-employee relations in a nonunion context. Students examine issues such as employment at will, retaliatory discharge, and wage and hour laws. The class introduces students to laws relating to the employment relationship.
Prerequisite: One year of law school in the full-time or part-time program.
LAW 7262 International Litigation
Credits 2. 2 Lecture Hours.
A study of disputes touching more than one jurisdiction, including selecting
the proper forum, discovery, parallel law suits, choice of law, sovereign
immunity, the recognition and enforcement of foreign judgments, and
arbitration.

LAW 7263 The Information Society Seminar
Credits 2. 2 Lecture Hours.
This course explores complex interrelationships between technological,
economic, cultural, political, and legal influences that shape the
information society.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7268 Entertainment Law
Credits 2. 2 Lecture Hours.
An examination of basic legal concepts that govern transactions in
the entertainment industry, including the constitutional protections of
entertainment speech, the rights of individuals who restrict it, copyright
fundamentals, contract issues peculiar to the field, and prevailing
standards and practices of "the Business."
Prerequisite: One year of law school in the full-time or part-time program,
including Contracts.

LAW 7277 Environmental Law
Credits 3. 3 Lecture Hours.
A study of various approaches for dealing with adverse environmental
effects, including private litigation, regulation, and financial incentives.
The course surveys air and water pollution, solid and hazardous waste
problems, and the National Environmental Policy Act. Attention is also
paid to judicial review of legislative and administrative action, the special
problems raised by our federal form of government, and the administrative
regulatory process in pollution control.
Prerequisite: One year of law school in the full-time or part-time program,
including Property.

LAW 7283 Estate and Gift Tax
Credits 2. 2 Lecture Hours.
A study of income, gift, estate, and generation-skipping transfer taxes
relevant to the estate planning process. Planning and drafting principles
for complex estate planning are introduced.
Prerequisite: (1) One year of law school in the full-time or part-time
program; (2) Wills and Estates (may be taken concurrently).

LAW 7290 Estate and Gift Tax
Credits 3. 3 Lecture Hours.
A study of income, gift, estate, and generation-skipping transfer taxes
relevant to the estate planning process. Planning and drafting principles
for complex estate planning are introduced.
Prerequisite: (1) One year of law school in the full-time or part-time
program; (2) Wills and Estates (may be taken concurrently).

LAW 7301 Family Law
Credits 3. 3 Lecture Hours.
A study of legal problems related to the establishment, dissolution,
reorganization, and evolving definitions of the family and family-like
relationships in America, including premarital arrangements, marriage
(formal and informal), divorce, parent-child relationship, division of marital
property, spousal and child support, domestic violence within the family,
and same-sex unions.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7302 Federal Courts
Credits 3. 3 Lecture Hours.
A study of the constitutional and practical doctrines that define the judicial
power of the United States with particular emphasis on the role of federal
courts in the American system of government, including the federal courts' 
relationship to the other branches of the federal government and their
relationship to the separate state systems of government. The course
will cover topics such as the constitutional cases and controversies
requirement, congressional control of the federal courts, Supreme
Court review of state court decisions, the power of the federal courts to
create federal law, abstention, suits against state governments, and the
enforcement of federal rights.
Prerequisite: One year of law school in the full-time or part-time program,
including Civil Procedure.

LAW 7303 Agricultural Law
Credits 2 to 3. 2 to 3 Lecture Hours.
Study of major areas of agricultural law; practical approach including
discussions and hands-on assignments; legal issues relating to animal
agriculture, food safety, landowner rights, the interaction between
agriculture and energy production, agricultural leases, agricultural policy
and estate and succession planning for farm families.
Prerequisite: One year of law school in full-time or part-time program.

LAW 7310 Non-Profit Organizations
Credits 3. 3 Lecture Hours.
This course focuses on the laws, policies, and ideas affecting the
creation, operation, and governance of nonprofit organizations, such
as hospitals, universities, churches, social service charities, cultural
institutions, advocacy groups, trade associations, and social clubs.
Nonprofit organizations' role in society raises complex issues that involve
a variety of legal fields, including constitutional law, trust and property law,
corporate law, and tax law. Topics include obtaining tax-exempt status,
restrictions on lobbying and political activity, tax on unrelated business
income, eligibility for charitable contributions, state regulation of charitable
solicitations, oversight of nonprofit governance, and charitable immunity.
Prerequisite: One year of law school in the full-time or part-time program,
including Torts and Contracts.

LAW 7313 Criminal Procedure Trial Rights
Credits 3. 3 Lecture Hours.
This course deals with constitutionally mandated judicial processes for
determining the guilt or innocence of those accused of crime and for
selecting an appropriate penalty. Topics may include bail and pretrial
detention, the prosecutor's charging decision, pretrial publicity, the
defendant's competency to stand trial, jury selection, trial by jury, the
defendant's right of confrontation and compulsory process, the right to
effective assistance of counsel, sentencing, direct attacks on criminal
convictions, and double jeopardy.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7316 First Amendment
Credits 3. 3 Lecture Hours.
A study of the U.S. Constitution's First Amendment. The course addresses
the First Amendment's effect on government attempts to regulate content
of speech and to restrict speech by regulating one's method of speaking.
Also included is the right of free speech in various physical settings. In
addition, the freedoms of assembly and press, free exercise of religion, and
the prohibition on governmental establishment of religion will be
studied.
Prerequisite: (1) One year of law school in the full-time or part-time
program; (2) Constitutional Law.
LAW 7318 Health Law
Credits 3. 3 Lecture Hours.
This course focuses on key concepts in health law such as the structure of health care organizations, quality of health care, and liability of health care providers. It also addresses access to health care; financing mechanisms of health care, including Medicare and Medicaid; regulation of health care; and oversight of managed health care. New developments in health care law concerning reproduction, bioethics, and human genetics are also examined.
Prerequisite: One year of law school in the full-time or part-time program, including Torts.

LAW 7319 Federal Income Taxation
Credits 3. 3 Lecture Hours.
A study of the basic principles of federal income tax, concentrating upon individual taxpayers, business taxpayers, and investors as taxpayers. Particular emphasis is placed on the use of the Internal Revenue Code and federal tax regulations.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7320 Health Care, Technology and the Law
Credits 2 to 3. 2 to 3 Lecture Hours.
Introduction to legal issues that healthcare businesses encounter when using technology to enhance the patient-physician experience; examination of the regulation of patient privacy and security, medical software and mobile applications, electronic medical records, robotic surgery, fraud and abuse, corporate practice of medicine and use of the internet to deliver medicine across state lines.
Prerequisite: One year of law school in full-time or part-time program.

LAW 7332 Immigration Law
Credits 2 to 3. 2 to 3 Lecture Hours.
This course covers basic immigration statutes, including cases and doctrines that control immigration and naturalization. The course also explores the treatment of undocumented immigrants and those seeking protection from persecution.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7339 Water Law
Credits 3. 3 Lecture Hours.
This course examines the legal control of water resources, an issue of increasing concern in Texas and the nation. Topics include riparian rights, the water permit system, groundwater issues, water as a regional and shared resource, beneficial uses v. waste, underground conservation districts, and navigability.
Prerequisite: One year of law school in the full-time or part-time program, including Property.

LAW 7341 Intellectual Property Licensing Practicum
Credits 2. 2 Lecture Hours.
This course addresses issues raised by licensing intellectual property, including motivations for licensing, types of agreements used in licensing transactions, provisions commonly used in licensing contracts, etc. Practical scenarios will be addressed and applied in class. Grades are based on class participation and presentations, in-class exercises, role-plays and written assignments.
Prerequisite: (1) One year of law school in the full-time or part-time program; (2) Copyrights, Intellectual Property, Trademark & Unfair Competition Law, or Patent Law.

LAW 7350 Intellectual Property
Credits 3. 3 Lecture Hours.
An overview of the basic principles of intellectual property law, including coverage of trade secret, trademark, patent, and copyright fundamentals.
Prerequisite: One year of law school in the full-time or part-time program. May be taught as a distance education course. Prerequisite: 28 completed hours.

LAW 7351 International Intellectual Property
Credits 2 to 3. 2 to 3 Lecture Hours.
Presents a study of the international fabric of patent, copyright, and trademark law under both domestic laws and international treaties. Students will examine the foundation of international intellectual property policies underlying medicinal herbs, counterfeit goods, genetic material, and traditional knowledge. The flow of information and content across borders has placed heightened tension on international intellectual property law and has resulted in increased pressure to harmonize diverse legal frameworks.

LAW 7362 International Business Transactions
Credits 2. 2 Lecture Hours.
This course examines the legal issues encountered in private international business transactions through international trade, exploitation of intellectual property rights and direct foreign investment. Topics covered generally include the international sale of goods; bills of lading; letters of credit; government regulation of imports and exports; technology transfer and intellectual property protection; cross border taxation; forms of agreements, industrial works contracts, employment laws; forms and regulation of foreign direct investment; international corruption and the Foreign Corrupt Practices Act. The course will also examine how customary international law, treaties and free trade agreements play a role in these transactions.
Prerequisite: (1) One year of law school in the full-time or part-time program; (2) Business Associations I or Business Associations (four credit-hour course offered prior to fall 2013).

LAW 7368 International Litigation
Credits 2 to 3. 2 to 3 Lecture Hours.
A study of disputes touching more than one jurisdiction, including selecting the proper forum, discovery, parallel law suits, choice of law, sovereign immunity, the recognition and enforcement of foreign judgments, and arbitration.
Prerequisite: One year of law school in the full-time or part-time program, including Civil Procedure.

LAW 7369 Public International Law
Credits 3. 3 Lecture Hours.
Introduction to key doctrines of international law; focuses on fundamental principles and doctrines related to the sources of and bases for international law and international jurisdiction and the law governing treaties and state succession; may cover contemporary topics including the use of force, protection of human rights and international criminal issues.
Prerequisite: One year of law school in the full-time or part-time program.
LAW 7371 International Business Transactions  
Credits 3. 3 Lecture Hours.  
This course examines the legal issues encountered in private international business transactions through international trade, exploitation of intellectual property rights and direct foreign investment. Topics covered generally include the international sale of goods; bills of lading; letters of credit; government regulation of imports and exports; technology transfer and intellectual property protection; cross border taxation; forms of agreements, industrial works contracts, employment laws; forms and regulation of foreign direct investment; international corruption and the Foreign Corrupt Practices Act. The course will also examine how customary international law, treaties and free trade agreements play a role in these transactions.  
Prerequisite: (1) One year of law school in the full-time or part-time program; (2) Business Associations I or Business Associations (four credit-hour course offered prior to fall 2013).

LAW 7378 Death Penalty Litigation  
Credits 3. 3 Lecture Hours.  
Death is different according to the United States Supreme Court in <i>Gregg v. Georgia</i>, 428 U.S. 153 (1976). Death penalty litigation is certainly different and more complex than other criminal litigation. This course will examine the trial of death penalty cases, analyzing each phase from pretrial to execution and scrutinizing the roles of judge, prosecutor, defense attorney, jury, and experts. It will also explore the modern death penalty system by studying seminal Supreme Court cases and key Texas cases and statutes. By the end of the course, you should be able to use appropriate legal theories and applicable laws to critically analyze hypothetical problems.  
Prerequisite: All lockstep courses and Criminal Procedure.

LAW 7381 Juvenile Justice  
Credits 2. 2 Lecture Hours.  
A review of the juvenile's substantive and procedural rights.  
Prerequisite: (1) One year of law school in the full-time or part-time program; (2) Criminal Procedure.

LAW 7383 Juvenile Justice  
Credits 3. 3 Lecture Hours.  
A review of the juvenile’s substantive and procedural rights.

LAW 7383S The Business Negotiator  
Credits 3. 3 Lecture Hours.  
This course provides students the opportunity to develop and strengthen their negotiation skills mostly in the context of business and transactions work. Through lectures, role-plays, and simulations, students will refine their negotiation strategies and techniques in negotiating deals, contracts, and relationships. While the vast majority of the course will focus on improving student ability to engage in transactions work within the United States, the course will also consider various barriers to deal making in a global context, including culture, ideology, and foreign governments and laws.  
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7389 Labor Law  
Credits 3. 3 Lecture Hours.  
A study of the National Labor Relations Act and its implementation.  
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7390S Labor Negotiations Workshop  
Credit 1. 1 Lecture Hour.  
Students will learn the process of contract negotiations in the labor setting in both the private and public sectors. Topics covered will include who has the right to bargain contracts, what can be bargained, bargaining in good faith and legal remedies. Bargaining techniques including data-driven proposals will be discussed. Students will be involved in labor bargaining simulations.  
Prerequisite: One year of law school in the full-time or part-time program, including Contracts.

LAW 7401 Land Use  
Credits 3. 3 Lecture Hours.  
A study of private and public means of controlling land use. Emphasis is placed on the areas of planning and zoning, including the emerging problem of exclusionary land use controls. Further discussion topics include subdivision controls, restrictive deed covenants, eminent domain proceedings, and urban renewal.  
Prerequisite: One year of law school in the full-time or part-time program, including Property.

LAW 7405 Non-Profit Organizations  
Credits 2. 2 Lecture Hours.  
This course focuses on the laws, policies, and ideals affecting the creation, operation, and governance of nonprofit organizations, such as hospitals, universities, churches, social service charities, cultural institutions, advocacy groups, trade associations, and social clubs. Nonprofit organizations' role in society raises complex issues that involve a variety of legal fields, including constitutional law, trust and property law, corporate law, and tax law. Topics include obtaining tax-exempt status, restrictions on lobbying and political activity, tax on unrelated business income, eligibility for charitable contributions, state regulation of charitable solicitations, oversight of nonprofit governance, and charitable immunity.  
Prerequisite: One year of law school in the full-time or part-time program, including Torts and Contracts.

LAW 7408 Energy Law  
Credits 3. 3 Lecture Hours.  
This course provides an introduction to energy law and regulation in the United States. It focuses on the basic principles of public utility regulation, the division of jurisdiction between federal and state governments, and the key regulatory statutes and case law governing energy resources such as water, coal, oil, natural gas, nuclear and renewable energy. We will analyze the environmental, regulatory, land use, and economic concerns as they relate to each energy source. Finally, this course will provide an introduction to electricity and electric power competition in the United States.  
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7412 Law Practice Management  
Credits 2. 2 Lecture Hours.  
A review of the professional, ethical, and management requirements for starting and operating a law practice. The course will review the statutory and regulatory aspects of practice, including labor and employment, partnerships and professional corporations, trust and IOLTA accounts, advertising, and solicitations. The course will also review management skills and technology related to time, billing, accounting docketing, legal research, document preparation, filing, and client development.  
Prerequisite: One year of law school in the full-time or part-time program.
LAW 7415 Legislation
Credits 2. 2 Lecture Hours.
A study of the state and federal legislative systems examining (1) the relationship between the legislative, executive, and judicial process; (2) the philosophies of legislative operations and judicial interpretation; (3) statutory and constitutional issues involved in interpreting and applying legislation; and (4) the principles of drafting legislation. The course includes tracking actual legislative sessions, introduced bills, the activity of a student-selected member of choice in the Texas Legislature, and getting practical experience through conducting a mock session of the Legislature to include committee activity, floor debate, voting, and post-legislative activities by means of four extracurricular volunteer Saturday class meetings.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7416 Legislation
Credits 3. 3 Lecture Hours.
A study of the state and federal legislative systems examining (1) the relationship between the legislative, executive, and judicial processes; (2) the philosophies of legislative operations and judicial interpretation; (3) statutory and constitutional issues involved in interpreting and applying legislation; and (4) the principles of drafting legislation. The course includes tracking actual legislative sessions, introduced bills, the activity of a student-selected member of choice in the Texas Legislature, and getting practical experience through conducting a mock session of the Legislature to include committee activity, floor debate, voting, and post-legislative activities by means of four extracurricular volunteer Saturday class meetings.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7418 Legislation and Regulation
Credits 3. 3 Lecture Hours.
An introduction to the role of statutes and administrative regulations in the practice of law, including their creation, amendment, and interpretation. Students will explore such topics as the interpretive and lawmaking roles of the three branches of government; statutory interpretation; delegation and administrative agency practice; and regulatory governance. The course is a building block for courses in legislation, administrative law, constitutional law and a wide range of specialized courses that rely on statutory and regulatory law including bankruptcy, commercial law, environmental law, intellectual property, securities regulation, and tax law.

LAW 7428 Marital Property
Credits 3. 3 Lecture Hours.
A study of the property rights of husband and wife under the Texas community property system, including coverage of the law relating to homestead.
Prerequisite: One year of law school in the full-time or part-time program. May be offered as a distance education course. Prerequisite: 28 completed hours.

LAW 7428D Marital Property (online)
Credits 3. 3 Lecture Hours.
A study of the property rights of husband and wife under the Texas community property system, including coverage of the law relating to homestead. This course is structured as a distance education course. All of the classes will be conducted in an online format which the student will complete on their own. The final exam will be in-class. A student may complete the online classes any time before the designated deadline set by the professor. Each online class will include one or more slideshow lectures on the assigned materials. In addition, each online class will include one or more written assignments or quizzes. Students must successfully complete all portions of the online class to receive attendance credit for that online class. Additionally, a portion of the student's grade will be based on the student's performance on the written assignments and quizzes for the online classes. The student's grade will also be based on the student's participation in the online class discussion board and the student's performance on the in-class final exam. This is an online class and students are expected to know how to manage computer issues and to have reliable technologies to fulfill course requirements.

LAW 7437 National Security Law
Credits 3. 3 Lecture Hours.
Criminal and civil statutes, Supreme Court cases, executive orders and government policies that impact U.S. national security; relevant to prosecutors, criminal defense attorneys and lawyers representing state and federal agencies, law enforcement, technology companies, as well as individuals served by these entities.

LAW 7440 Insurance Law
Credits 2. 2 Lecture Hours.
A study of fundamental legal principles relating to the construction of various types of liability and first-party insurance contracts. Topics include insurance regulation, application for coverage and acceptance of risk, and the rules of construction, bad faith, and insurance litigation strategy.
Prerequisite: One year of law school in the full-time or part-time program including Contracts and Torts.

LAW 7444 Oil and Gas
Credits 3. 3 Lecture Hours.
A study of oil and gas law with emphasis upon the interests that may be created in oil and gas, the transfer and conveyance of such interests, rights of operators and landowners, provisions in the oil and gas lease, the rights of assignees, regulations dealing with exploration, production, and conservation.
Prerequisite: One year of law school in the full-time or part-time program, including Property.

LAW 7452 Patent Law
Credits 2 to 3. 2 to 3 Lecture Hours.
The study of how proprietary interests in technology are protected by patent law, with a focus on issues relating to validity, the nature of the subject matter protected, and enforcement of proprietary rights.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7454 Payment Systems
Credits 3. 3 Lecture Hours.
This course explores commercial paper, bank deposits, and collections under UCC Articles 3 and 4. Topics covered include negotiability and the rights and obligations of parties to commercial paper, defenses to liability, relationship of banks and customers, check collection, and suretyship.
Prerequisites: One year of law school in the full-time or part-time program, including Torts and Contracts.
LAW 7458 Preparing for the Bar Exam  
**Credits 3. 3 Lecture Hours.**  
This 3-credit hour class is pass/fail, with an exam on the last day of class. Only students who are in their last semester of law school may enroll. The class familiarizes students with the contents of the bar exam and seeks to impart the critical skills and strategies necessary for success on each day of the exam. The class covers selections from several MBE and essay-tested subjects. Students will complete several diagnostic tests that simulate portions of the bar exam and will receive feedback on their performance. Evaluation will be based on homework (the diagnostic tests) and a short exam. The course is not intended as a substitute for a commercial bar review course; students should also take a commercial bar review course.  
**Prerequisite:** 56 completed hours.

LAW 7484 Remedies  
**Credits 3. 3 Lecture Hours.**  
A review of the forms of legal and equitable relief a court is equipped to grant by way of redress to those who have been or may be injured, including alternative choices and tactical advantages of each. The course may also discuss the scope of judges’ powers of contempt.  
**Prerequisite:** One year of law school in the full-time or part-time program, including Contracts and Property.

LAW 7488 Secured Transactions  
**Credits 3. 3 Lecture Hours.**  
A study of personal and commercial financing by loans and credit sales under agreements creating security interests in the debtors’ personal property (Article 9 of the UCC and relevant provisions of the Bankruptcy Code).  
**Prerequisite:** One year of law school in the full-time or part-time program, including Contracts and Property.

LAW 7492 Securities Regulation  
**Credits 3. 3 Lecture Hours.**  
A review of federal and state regulation of the public distribution, offer, and sale of corporate securities. The course includes a study of the Securities Act of 1933 and portions of the Securities Exchange Act of 1934. Types of securities and underwriting techniques are surveyed, and the key definitions and exemptions in the statutes are studied. State securities law is also studied with emphasis on the securities registration and anti-fraud aspects of the Texas Securities Act.  
**Prerequisite:** (1) One year of law school in the full-time or part-time program, (2) Business Associations I or Business Associations (four credit-hour courses offered prior to fall 2013).

LAW 7493 Securities Law Enforcement  
**Credits 2. 2 Lecture Hours.**  
Exploration of the SEC’s enforcement of federal securities laws and related efforts by FINRA and the DOJ; introduction to how the SEC enforces federal securities laws including various aspects of the enforcement process, investigative techniques, the Wells process and the SEC’s litigation efforts in both federal courts and administrative proceedings.  
**Prerequisite:** One year of law school in full-time or part-time program; Business Associations I.

LAW 7500S Sports Law  
**Credits 3. 3 Lecture Hours.**  
A thorough look at both the academic (e.g., labor and antitrust) and practical (e.g., contracts and agents) aspects of professional sports and the emerging field of sports law, including rules governing Olympic competition, the NCAA, and other amateur athletics. This course counts toward the oral skills requirement. This is a limited enrollment course; no online registration is available. You must submit a course add form to Student Services in order to register.

LAW 7516 Taxation of Business Entities  
**Credits 3. 3 Lecture Hours.**  
A study of the federal income tax treatment of C corporations and pass-through entities such as partnerships, S corporations, and limited liability companies. The course examines on a comparative basis the formation, operation, and sales and liquidation of these entities. Corporate reorganizations and related transactions are also covered.

LAW 7532 Texas Criminal Procedure  
**Credits 3. 3 Lecture Hours.**  
A study of laws regulating Texas criminal process, arrest to post-conviction review, emphasizing its unique characteristics.

LAW 7533 Texas Real Property  
**Credits 3. 3 Lecture Hours.**  
This course examines Texas real property law through Texas case law and the Texas statutory law. Topics include conveyances of real property (including contracts and deeds), liens, adverse possession, and servitudes (i.e., easements, real covenants, and equitable servitudes).  
**Prerequisite:** One year of law school in the full-time or part-time program, including Property.

LAW 7540 Texas Pretrial Procedure  
**Credits 3. 3 Lecture Hours.**  
A study of Texas law in civil cases pertaining to processes before trial, including jurisdictions, venue, initiating legal proceedings, obtaining factual information from parties and nonparties, and terminating litigation prior to trial.  
**Prerequisite:** One year of law school in the full-time or part-time program, including Civil Procedure.

LAW 7548 Texas Trials and Appeals  
**Credits 3. 3 Lecture Hours.**  
A study of Texas law in civil cases pertaining to trial and appellate procedure concerning the jury, presentation of the case, motions for instructed verdict, the court’s charge, the verdict, trial before the court, post-trial motions and procedures, final and appealable judgments; appellate jurisdiction, perfection of appeal, the courts of appeal, the Supreme Court of Texas, and original proceedings in appellate courts.  
**Prerequisite:** One year of law school in the full-time or part-time program, including Civil Procedure.

LAW 7550 Trademark and Unfair Competition Law  
**Credits 3. 3 Lecture Hours.**  
Under the principles of unfair competition law, this course will examine the creation, maintenance, and enforcement of trademark rights, as well as related doctrines of rights of publicity, trade dress, trade secrets, and false advertising. It also includes an exploration of public policies and economy underlying trademark law.  
**Prerequisite:** One year of law school in the full-time or part-time program.

LAW 7552 Business Fundamentals for Lawyers  
**Credits 1 to 2. 1 to 2 Lecture Hours.**  
Introduction to business concepts and processes important to law practice; covers areas critical to business lawyers, such as financial statements, business strategy, supply chains, HR management, finance, marketing operations; includes business problem simulations; preparation for upper division business-related courses such as Business Associations and Securities Regulation.  
**Prerequisites:** One year in law school in the full-time or part-time program.
LAW 7560 Sales and Leases
Credits 2. 2 Lecture Hours.
A study of the sale and lease of goods and the principal commercial law governing such transactions. Law dealt with in the course includes Articles 2 and 2A of the uniform Commercial Code as well as the United Nations Convention on Contracts for the International Sale of Goods. Covered topics include sale and lease contract formation, establishment of express and implied contract terms, creation and disclaimer of warranties, risk of loss, and remedies for breach.
Prerequisite: One year of law school in the full-time or part-time program, including Contracts.

LAW 7561 Sales and Leases
Credits 3. 3 Lecture Hours.
A study of the sale and lease of goods and the principal commercial law governing such transactions. Law dealt with in the course includes Articles 2 and 2A of the uniform Commercial Code as well as the United Nations Convention on Contracts for the International Sale of Goods. Covered topics include sale and lease contract formation, establishment of express and implied contract terms, creation and disclaimer of warranties, risk of loss, and remedies for breach.
Prerequisite: One year of law school in the full-time or part-time program, including Contracts.

LAW 7576 Sales and Leases
Credits 2. 2 Lecture Hours.
A study of the sale and lease of goods and the principal commercial law governing such transactions. Law dealt with in the course includes Articles 2 and 2A of the uniform Commercial Code as well as the United Nations Convention on Contracts for the International Sale of Goods. Covered topics include sale and lease contract formation, establishment of express and implied contract terms, creation and disclaimer of warranties, risk of loss, and remedies for breach.
Prerequisite: One year of law school in the full-time or part-time program, including Contracts.

LAW 7577 White Collar Crime
Credits 3. 3 Lecture Hours.
An exploration of the substantive and procedural problems connected with the federal prosecution and defense of white collar crime. The course examines selected federal statutes, including the Racketeer-Influenced and Corrupt Organizations Act (RICO). Topics include mail and wire fraud, securities fraud, money laundering, corporate criminal liability, and grand jury investigations.
Prerequisite: One year of law school in the full-time or part-time program, including Criminal Law.

LAW 7578 Elder Law
Credits 2. 2 Lecture Hours.
This course presents an overview of the law relating to aging individuals and an older American society, including employment and disability discrimination, retirement, property management, guardianship and protection, health care financing, health care decision-making, housing, and family issues unique to grandparents. When possible, Texas law on particular subjects will also be covered.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7580 Animal Law
Credits 2. 2 Lecture Hours.
A seminar that examines the legal, ethical, and policy aspects of current issues in bioethics, including patient autonomy, the right to refuse treatment, euthanasia and physician-assisted suicide, genetics, reproductive technologies, fetal treatment and research, human experimentation, and organ transplantation.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7581 Special Topics
Credits 2. 2 Lecture Hours.
This interdisciplinary seminar will examine the interrelation of the law with science in varying contexts including the courts, legislative and agency action, and societal norms and expectations. It will explore the impact science has on the law and how the law affects scientific research and progress. It will also consider the application of science in legal circumstances as well as the law to various scientific topics. Topics covered in the seminar may include: the role of the public, government, and private sectors in scientific development; the role of courts and the law in managing scientific information; legal and scientific standards and methodologies; risk assessment; scientific misconduct; and science-based regulations. All students will be required to prepare a final paper that will qualify for the rigorous writing requirement. This is a limited enrollment course; no online registration is available. You must submit a course registration form to Student Services to enroll.

LAW 7600 Animal Law
Credits 2. 2 Lecture Hours.
This course provides an overview of the changing relationship between society and animals by examining the development of both civil and criminal law as it relates to animals. The course also explores the philosophical issues that drive the law's evolution and describes the law as an expression of how we share the environment with animals.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7602 Bioethics and the Law Seminar
Credits 2. 2 Lecture Hours.
A seminar that examines the legal, ethical, and policy aspects of current issues in bioethics, including patient autonomy, the right to refuse treatment, euthanasia and physician-assisted suicide, genetics, reproductive technologies, fetal treatment and research, human experimentation, and organ transplantation.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7603 ADR in the Workplace Seminar
Credits 2. 2 Lecture Hours.
In this seminar, you will study workplace dispute resolution with a focus on the legal status and practical application of Alternative Dispute Resolution (ADR) in the workplace. It begins with the most familiar alternative to litigation, labor arbitration. It then examines labor arbitration's first cousin, individual employment arbitration. Then the course will shift into a discussion on mediation of employment disputes. Throughout the course, we will also review litigation of employment disputes as a necessary component of the foundation for exploring the pros and cons of using ADR versus litigation. You will have assigned background reading on all these matters and will perform simulations of arbitration and mediation of these disputes. Taking an employment-related course such as Labor Law, Employment Discrimination or Employment Law is NOT a pre-requisite. However, because the course concentrates on employment issues, you should have a strong intellectual interest in workplace dispute resolution and a desire to write about topics related to the course concentration (either a workplace topic or an ADR topic) in completing the rigorous writing requirement. Prerequisite: All lockstep courses except Constitutional Law.

LAW 7604 Animal Law
Credits 2. 2 Lecture Hours.
This course provides an overview of the changing relationship between society and animals by examining the development of both civil and criminal law as it relates to animals. The course also explores the philosophical issues that drive the law's evolution and describes the law as an expression of how we share the environment with animals.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7605 Bioethics and the Law Seminar
Credits 2. 2 Lecture Hours.
A seminar that examines the legal, ethical, and policy aspects of current issues in bioethics, including patient autonomy, the right to refuse treatment, euthanasia and physician-assisted suicide, genetics, reproductive technologies, fetal treatment and research, human experimentation, and organ transplantation.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7606 Death Penalty Seminar
Credits 2. 2 Lecture Hours.
A study of the law of capital punishment in an effort to understand the guiding legal principles and parameters of this most severe form of criminal sanction. Specific issues addressed include, among others, narrowing capital punishment to certain crimes and particular types of defendants, the role of race in the death penalty, death qualified juries, and the function of "guided discretion" in the use of the sanction.
Prerequisite: All lockstep courses except Constitutional Law.
LAW 7616 Advanced Issues in Criminal Justice Seminar
Credits 2. 2 Lecture Hours.
Advanced Issues in Criminal Justice Sem. Over ninety percent of the criminal cases in the United States are resolved before going to trial. In this two-credit seminar we will consider the most traditional form of dispute resolution in criminal cases: plea bargaining of criminal cases. The course will also look at emerging trends in the criminal justice system such as restorative justice and therapeutic courts including drug courts. This seminar will also examine issues relating to juvenile justice including alternative proceedings and the theory and policy underlying the treatment of juvenile offenders. Students and will gain a basic understanding and critically examine the various forms of criminal case resolution and the underlying policy goals.
Prerequisite: (1) All lockstep courses except Constitutional Law; (2) Criminal Procedure.

LAW 7622 Domestic Violence Seminar
Credits 2. 2 Lecture Hours.
This course examines domestic violence in the criminal justice system and in the family law. The purpose of this seminar is to expose law students to the issue of domestic violence. The goals of this course will be accomplished through text, class discussions, simulated role play, guest speakers, videos, student presentations, and a written, paper or final submitted by each student. As a requirement of the seminar, each student must observe one domestic violence trial or lengthy hearing.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7626 Advanced Topics in Property Seminar
Credits 2. 2 Lecture Hours.
This seminar will explore the concept of property, including its theoretical dimensions and its usefulness in resolving difficult legal and social problems. Some topics discussed in this class will build on introductory material traditionally covered in first-year property courses; other topics will be entirely new for most students. Class readings and discussions will focus on four or five substantive areas that will rotate from semester to semester. Among the topics that may be covered are the following: history and development of property rights; property theory; property rights in the body; housing discrimination; eminent domain and taking law; property in cyberspace; comparative property law; and land use involving religious groups.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7627 National Security Law Seminar
Credits 2. 2 Lecture Hours.
Terrorism affects the lives of all Americans in profound ways. No subject is more dynamic or interesting. Issues involving our security are at the forefront of public debate as we strive to balance national defense with our ideals of justice and liberty. Understanding these issues is essential to the well-being of our nation. This course will provide the legal and political framework for national security law, war powers, the rapidly evolving topic of counterterrorism, the challenges of the intelligence community and the protection of state secrets.
Prerequisite: All lockstep courses.

LAW 7628 Advanced Topics in Intellectual Property Seminar
Credits 2. 2 Lecture Hours.
In contrast to many law school courses, which enable the study of law through excerpted portions of cases on particular topics, this course will dig beneath the surface and explore the depths of intellectual property theory and policy as they manifest in individual cases throughout history. We will not seek to canvass the area of IP, but rather explore foundational aspects of intellectual property through individual case stories, other primary and secondary resource material, and seminal law review articles.
Prerequisites: All lockstep courses except Constitutional Law; (2) two Intellectual Property courses.

LAW 7631 Special Topics in Negotiation Seminar
Credits 2. 2 Lecture Hours.
This seminar will explore a series of topics involved in the theories, strategies, and techniques of effective negotiation. Students will submit a research paper that meets the upper-level rigorous writing requirement. In addition to traditional lecture and class discussion, students will engage in simulations and exercises to learn the material. Topics for the research papers may include (but are not limited to): avoiding being exploited, utilizing competitive negotiation moves, increasing collaboration, biases and cognitive illusions, emotions during the negotiation, principles of influence and persuasion, power in negotiation, culture and gender in negotiation, ethical considerations, and critiques of settlement advocacy.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7634 Oil, Gas and Natural Resource Seminar
Credits 2. 2 Lecture Hours.
This course explores natural resources law. We will examine the body of legal rules and processes that govern the ownership, human use, management, and protection of natural resources including oil and gas and other minerals, wildlife, rivers, national parks, and forests. We will also discuss the history, politics and economics of natural resources law, as well as the practical aspects of practicing in this area. While we cannot cover all natural resource laws in depth, this course will give students the tools needed to find and understand the laws relevant to particular resources. As a seminar, this course will satisfy the rigorous writing requirement.
Prerequisite: All lockstep courses except Constitutional Law.
Prerequisites: LAW 7001, LAW 7002, LAW 7021, LAW 7042, LAW 7017, LAW 7032, LAW 7418, LAW 7005.

LAW 7636 Gender and the Law Seminar
Credits 2. 2 Lecture Hours.
This course explores the historical, comparative, statutory, and especially constitutional dimensions of law’s regulation of sexuality and gender. Students read primarily case law, supplemented with statutory law and articles. Topics to be considered include the critiques and defenses of marriage; the legal and social implications of categories such as bisexuality, intersexuality, and transsexuality; the relationship between feminist, gay and queer politics; and the impact of sexual orientation and gender challenges on the workplace, military policy, family law, and education.
Prerequisite: All lockstep courses except Constitutional Law.
LAW 7638 Islamic Middle East Seminar
Credits 2. 2 Lecture Hours.
This survey course explores secular and Islamic law that serve as the basis of legal systems in various Middle Eastern nations. Students will be introduced to a critical overview of the history and practice of Islamic law, including the origins of Islamic law, the development of the classical schools of thought, and the nature of pre-modern and legal institutions. This will be done by analyzing the various methodologies that are represented in Islamic legal literature, helping to enable the students to identify modern manifestations of these methodologies in contemporary Muslim discourses. Students will then learn how Islamic law intersects with secular laws in the context of modern family law, finance, and human rights.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7639 Law and Science Seminar
Credits 2. 2 Lecture Hours.
This interdisciplinary seminar will examine the interrelation of the law with science in varying contexts including the courts, legislative and agency action, and societal norms and expectations. It will explore the impact science has on the law and how the law affects scientific research and progress. It will also consider the application of science in legal circumstances as well as the law to various scientific topics. Topics covered in the seminar may include: the role of the public, government, and private sectors in scientific development; the role of courts and the law in managing scientific information; legal and scientific standards and methodologies; risk assessment; scientific misconduct; and environmental regulations.
Prerequisites: All lockstep courses except Constitutional Law.

LAW 7641 The Politics of Supreme Court Decision Making
Credits 2. 2 Lecture Hours.
Seminar. This course considers the Supreme Court as a political entity, not merely a court or decision-making body. The students are required to study individual justices, different judicial periods and courts (i.e. the Warren Court, the Burger Court, the Roberts Court) and evaluate how the political nature of decision making affects lawyers and their clients.
Prerequisite: All lockstep courses.

LAW 7643 Jurisprudence Seminar
Credits 2. 2 Lecture Hours.
An introduction to legal philosophy. The major jurisprudential issues, the definition of law, the concept of justice, the relation of law and morality, and the function of legal analysis will be considered in the light of specific theories, including modern American legal philosophies.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7644 Climate Change and Energy Law Seminar
Credits 2. 2 Lecture Hours.
Analysis of evolving climate change control and adaptation policies, both domestic and international; evaluation of policies intersecting with laws regulating energy development; the extent to which laws and policies incentivize technological innovation and encourage sustainable energy development.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7650 Law and Literature Seminar
Credits 2. 2 Lecture Hours.
This seminar examines the nature, practice, and institutions of law as depicted in a variety of literary texts. The course also explores how techniques associated with literary criticism may be applied to selected legal texts.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7655 Law and Psychology Seminar
Credits 2. 2 Lecture Hours.
A study of the intersection between law and psychology, with particular emphasis on the application of forensic psychology in the criminal justice system. Specific issues addressed include, among other topics, the evidentiary standard governing the admissibility of scientific evidence, false confessions, eyewitness testimony, repressed memories, and sex offenders.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7660 Public Health Seminar
Credits 2. 2 Lecture Hours.
This seminar provides an overview of basic principles of public health and its governing law. It examines the legal basis for public health regulation and explores the tensions among public health activities, civil liberties, property rights, and other interests. The course also examines current policy issues, such as immunization, bioterrorism, disease reporting and surveillance, infectious disease control, and tobacco regulation. Students will discuss public health process (measurement, problem definition, strategy, design, implementation, and evaluation) in reference to current issues.
Prerequisite: All lockstep courses except Constitutional Law.

LAW 7666 Race and the Law Seminar
Credits 2. 2 Lecture Hours.
Impact of race and ethnicity on the American legal system from a historical and contemporary standpoint; examination of the role of race in criminal justice, immigration, family affairs, business, education and national security context; preparation to represent diverse clients.

LAW 7675 Supreme Court Seminar
Credits 2. 2 Lecture Hours.
A seminar in which students act as U.S. Supreme Court members, reading briefs in selected cases presently before the Supreme Court, discussing the cases, and writing opinions deciding the cases.
Prerequisite: (1) All lockstep courses; (2) Constitutional Law (may be taken concurrently).

LAW 7676 Texas Search and Seizure Seminar
Credits 2. 2 Lecture Hours.
This seminar examines the issues raised in the Fourth Amendment and the Texas Constitution, Article 1 Section 9. Topics include the expectation of privacy, probable cause, search and arrest warrants, warrantless action, the exclusionary rule, Terry stops, and post 9/11 considerations. The seminar includes student participation in a practical application of the law of search and seizure.
Prerequisite: (1) All lockstep courses except Constitutional law; (2) Criminal Procedure (may be taken concurrently).

LAW 7700F Special Topics
Credits 2. 2 Lecture Hours.
This course explores natural resources law. We will examine the body of legal rules and processes that govern the ownership, human use, management, and protection of natural resources including oil and gas and other minerals, wildlife, rivers, national parks, and forests. We will also discuss the history, politics and economics of natural resources law, as well as the practical aspects of practicing in this area. While we cannot cover all natural resource laws in depth, this course will give students the tools needed to find and understand the laws relevant to particular resources. As a seminar, this course will satisfy the rigorous writing requirement. This is a limited enrollment course; no online registration is available. You must submit a course registration form to Student Services to enroll.
LAW 7700P Special Topics
Credits 2. 2 Lecture Hours.
This is a two credit course covering patent litigation, or the art of protecting patent claims from infringement. The course will give you a sense of how the patent system works and will emphasize the big issues that you are most likely to encounter in practice, whether you become a patent agent, a patent litigator, a business attorney, or just an all-purpose country lawyer (yes, you may well come across patent issues in that context in this day and age). The course will also integrate materials from the America Invents Act, the new patent law that will be fully effective as of 2013.

LAW 7704 Guardianship Practicum
Credits 1 to 2. 1 to 2 Lecture Hours.
This course is designed to teach students about Texas guardianship law. It will teach how to determine if a guardianship is needed or if there are less restrictive alternatives to a guardianship and what those alternatives entail. Students will learn how to draft applications and orders for a guardianship of the person and/or estate along with all supporting documents. Students will draft inventory, appraisements, list of claims, annual accountings, reports of attorneys or guardians ad litem, and final accountings for guardianships of the estate. The course will provide a practical look at how to represent an applicant for guardianship as well as how to represent the proposed incapacitated person.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7706 Electronic Research Practicum
Credits 2. 2 Lecture Hours.
This hands-on course focuses on how to use electronic resources to conduct legal research. Focus will be on Westlaw, LexisNexis, subscription databases, and free legal web sites. The goal is to sharpen students' research skills so they will be prepared to research in legal practice. The course will cover database content, search syntax, effective search queries using Boolean operators and/or fields and segments, and cost-effective search strategies.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7707 Criminal Procedure Practicum
Credits 2. 2 Lecture Hours.
This course enables students to put into practice the concepts first studied in Criminal Procedure. Students will be required to draft motions to suppress and habeas corpus petitions challenging timely topics.
Prerequisite: (1) One year of law school in the full-time or part-time program; (2) Criminal Procedure.

LAW 7707S Negotiation Theory and Practice Practicum
Credits 3. 3 Lecture Hours.
This course offers students the opportunity to further develop their negotiation skills. It will focus on simulations and negotiation exercises intended to give students first-hand experience in applying interest-based negotiation techniques. The course examines the skills, constraints, and dynamics of negotiation. Students will also learn a theoretical framework for understanding negotiation practice in a variety of contexts through readings from the fields of law, psychology, business, and communication.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7724 Texas Criminal Law Practicum
Credits 2. 2 Lecture Hours.
Students function as prosecuting and defense attorneys taking a hypothetical case from arrest through post-conviction remedies. The course may include such topics as legal limits on criminal investigation, the grand jury process, setting bail, negotiating pleas bargains, drafting pretrial motions, the discovery process, trial rights, and tactics, habeas corpus, and appeals.
Prerequisite: (1) One year of law school in the full-time or part-time program, including Criminal Law; (2) Criminal Procedure.

LAW 7725 Texas Criminal Law Practicum
Credits 3. 3 Lecture Hours.
Students function as prosecuting and defense attorneys, taking a hypothetical case from arrest through post-conviction remedies. The course may include such topics as legal limits on criminal investigation, the grand jury process, setting bail, negotiating plea bargains, drafting pretrial motions, the discovery process, trial rights, and tactics, habeas corpus, and appeals.
Prerequisite: (1) One year of law school in the full-time or part-time program, including Criminal Law; (2) Criminal Procedure.

LAW 7727 Business Law Seminar
Credits 2. 2 Lecture Hours.
A seminar exploring the various areas of business law, including areas of corporate, commercial, securities, tax, and regulatory law in both domestic and international settings. The seminar is designed to reflect the fact that complex business problems often involve the intersection of several bodies of law. Each student will be required to produce a paper on a topic of his or her choice in any area of business-related law, and will be expected to present the paper to the class and lead a discussion. We will explore the links between papers relating to very diverse areas of the law.
Prerequisite: (1) All lockstep courses except Constitutional Law; (2) Business Associations I or Business Associations (four credit-hour course taught before fall 2013).

LAW 775S Trial Advocacy Practicum
Credits 3. 3 Lecture Hours.
A study of civil and criminal trials, taught through lectures, demonstrations, and simulations. Each trial segment is examined separately, and accompanying exercises are conducted with students acting as attorneys and witnesses. The course culminates in a mock trial at a local courthouse, where students have the opportunity to present an entire case through verdict.
Prerequisite: (1) All lockstep courses except Constitutional Law; (2) Evidence (may be taken concurrently).

LAW 7776 Texas Legal Research Practicum
Credits 2. 2 Lecture Hours.
This course will focus on advanced legal research methodologies, costs and strategies within the context of Texas law. It includes coverage of the Texas court system, legislation and legislative history, regulations and regulatory history, agency decisions and websites, treatises, electronic databases, free online resources, court rules, jury instructions, practice materials, and strategies for making sure that your research is thorough. Students complete various assignments, including drafting exercises, using Texas practice materials. A final project is required.
Prerequisite: One year of law school in the full-time or part-time program, including LARW I & II.

LAW 7779 LARW III: Estate Planning and Drafting
Credits 2. 2 Lecture Hours.
This course involves working through hypothetical clinical problems, including extensive drafting and working closely with the professor. The problems involve comprehensive planning and drafting of estate planning documents to effectuate the plan.
Prerequisites: (1) One year of law school in the full-time or part-time program; (2) Wills and Estates; and (3) Trusts & Fiduciary Responsibilities (may be taken concurrently).
LAW 7780 LARWill: Contract Drafting
Credits 2. 2 Lecture Hours.
This hands-on course covers contemporary commercial drafting of contracts, an essential skill for transactional practice that is also useful for litigators. Topics include translation of a client’s business deal into contract language; the organizational paradigm for a formal contract; drafting definitions, covenants, representations, and warranties; deconstructing and marking up contracts; transactional and formbook research; and proper use of boilerplate provisions. Students will draft at least two major contracts and will have smaller drafting and research assignments throughout the course.
Prerequisites: One year of law school in the full-time or part-time program, including LARW I & II and Contracts.

LAW 7781 LARWill: Patent Law Drafting
Credits 2. 2 Lecture Hours.
This skills-based writing course introduces students to the practice of patent prosecution, which is the process of obtaining a patent from the United States Patent and Trademark Office. The course follows the process from the initial client interview through the issuance of a patent and through post-issuance filings. Writing assignments include a patentability opinion letter, an original patent application, and a response to an Office Action. Some scientific or technical expertise may be helpful, but is not required.
Prerequisites: (1) One year of law school in the full-time or part-time program, including LARW I & II; (2) Patent Law.

LAW 7782 LARWill: Litigation Drafting
Credits 2. 2 Lecture Hours.
LAW III: Litigation Drafting. This practical course deals with drafting litigation documents. Using a state trial court forum and the Texas Rules of Civil Procedure, students draft litigation documents that they can expect to prepare in typical civil litigation cases. Topics covered include conducting client interviews; drafting petitions, answers, and affirmative defenses; propounding written discovery; objecting to and answering written discovery; preparing and arguing motions; and preparing other litigation-related documents. Students will draft a major persuasive motion and will have several smaller drafting and research assignments throughout the course.
Prerequisites: One year of law school in the full-time or part-time program, including LARW I & II and Civil Procedure.

LAW 7783 LARWill: Real Estate Drafting
Credits 2. 2 Lecture Hours.
LAW III: Real Estate Drafting. This practice skills course covers drafting commonly used real estate documents. The focus is on Texas practice and both personal and commercial transactions are covered. Students will draft several substantive documents during the course.
Prerequisites: One year of law school in the full-time or part-time program, including LARW I & II and Property.

LAW 7784 LARWill: Trademark Practice
Credits 2 to 3. 2 to 3 Lecture Hours.
LAW III: Trademark Practice. This skills-based writing course introduces students to the practice of trademark prosecution, which is the process of registering trademarks with the United States Patent and Trademark Office. Trademark prosecution is a significant aspect of a legal practice in intellectual property, and this course seeks to develop students’ practical, analytical, and counseling skills in this area through a series of contextualized writing assignments.
Prerequisites: (1) One year of law school in the full-time or part-time program, including LARW I & II; (2) Trademark and Unfair competition (may be taken concurrently).

LAW 7785 LARWill: Appellate Drafting
Credits 2. 2 Lecture Hours.
LARW III: Appellate Drafting. This course hones students analytical and persuasion skills through a focus on appellate brief writing and oral advocacy in the appellate court setting. Students will have numerous smaller writing projects during the course, which will culminate in a large brief-writing project due near the end of the semester. Students will also participate in significant oral argument exercises.
Prerequisites: One year of law school in the full-time or part-time program, including LARW I and II.

LAW 7786 LARWill: Family Law Drafting
Credits 2. 2 Lecture Hours.
LARW III: Family Law Drafting. This practice skills course covers drafting documents for family law litigation. All aspects of litigation are covered from pre-trial to appeal. Students will draft several substantive documents during the course.
Prerequisites: (1) One year of law school in the full-time or part-time program, including LARW I & II; (2) Family Law.

LAW 7787 LARWill: Estate Administration Drafting
Credits 2. 2 Lecture Hours.
LARW III: Estate Administration Drafting. This course is designed to teach students how to open, conduct and close an administration of a decedent's estate under Texas law. Topics include independent and dependent administrations; probate of the decedent's will; powers, rights, and duties of the personal representative; payment of creditor's claim; and informal probate procedures. This course will provide a practical look at how to represent a client who is serving as the personal representative of a decedent's estate or who is a beneficiary of a decedent's estate.
Prerequisites: (1) One year of law school in the full-time or part-time program, including LARW I & II; (2) Wills and Estates.

LAW 7788 LARWill: Drafting for the General Practitioner
Credits 2. 2 Lecture Hours.
This two-credit practical skills class introduces students to the drafting of legal documents that are common to the general practitioner. The course is designed to provide students with general knowledge of and proficiency with the typical documents lawyers are asked to draft by practicing the drafting techniques common to the various types of legal documents lawyers encounter. The course is based on “small firm” simulations during which students will represent one client in a variety of legal matters including contract drafting, will drafting, negotiation, and settlement of a dispute. In addition to learning new drafting skills, students will hone writing and oral advocacy skills already learned through the production of client letters, lawyer-to-lawyer email communications, and oral settlement negotiations.
Prerequisites: One year of law school in the full-time or part-time program, including LARW I & II.

LAW 7789 LARWill: How the Deals Get Done
Credits 2 to 3. 2 to 3 Lecture Hours.
Designed for those planning on practicing transactional law; uses a hypothetical start-up business to help deal with the transactional issues in this context; combines theory and practice to prepare for typical matters confronted in a transactional law practice.
Prerequisites: One year in law school in the full-time or part-time program including LARW I and LARW II; Business Associations I or Business Associations (four credit-hour course offered prior to Fall 2013).
LAW 7791 LARW III: Business Collections  
Credits 2. 2 Lecture Hours.  
Writing and analysis skills for business collection lawsuits; drafting a demand letter, petition, answer, interrogatories, judgment order, application for writ of garnishment and motions for substituted service, default judgment and summary judgment; introduction to negotiation, settlement and trial advocacy skills.  
Prerequisite: One year in law school in the full-time or part-time program, including Contracts, LARW I and LARW II.

LAW 7792 LARW III: Criminal Procedure  
Credits 2. 2 Lecture Hours.  
Concepts first studied in Criminal Procedure will be put into practice; includes draft motions to suppress and habeas corpus petitions; challenging timely topics.  
Prerequisite: One year of law school in full-time or part-time program; Criminal Procedure.

LAW 7800F Special Topics  
Credits 2. 2 Lecture Hours.  
In depth discussion of some emerging issues in American Family Law, with emphasis on possible Texas solutions. Topical issues will include (as a minimum) the still unsettled issues of: 1) Surrogate Motherhood (baby selling?) (now illegal in Texas when birth mother is also the genetic ancestor of the child); 2) moving from prohibition of “domestic partnering” = “marriage-like contracting” to recognition of the same, now void in Texas; 3) allowing two unmarried adults (or “marital-like” same-sex couples) to adopt the same child (now not recognized in Texas); 4) developing the issue of whether the U.S. Supreme Court is likely to require “full faith/credit” accord to recognition of divorces and adoptions from a state that recognizes same-sex marriages or marital-partner arrangements by a state that doesn’t recognize the legality of the arrangements; and 5) the evolving development by the legislature of “true alimony” in Texas and what that will entail with regard to just and right standard of community property division on divorce, and deciding how the Legislature will get around the Texas Constitution property definition issues. This course may be used to satisfy the rigorous writing requirement. This is a limited enrollment course; no online registration is available. You must submit a course registration form to Student Services in order to register.

LAW 7800P Special Topics  
Credits 1 to 3. 1 to 3 Lecture Hours.  
Students will study the unique ethical and moral dilemmas that arise in the criminal law setting. The course is designed to fill the gap between the traditional substantive professional responsibility course and the application of the standards in the practice of criminal law. This course is intended to sensitize students to issues of ethical conduct in criminal practice and teach both recognition of the issue and the proper course of conduct in handling the matter. For this reason, the course takes a problem solving approach to the subject and the students will engage in simulations and role play.

LAW 7800S Special Topics  
Credits 1 to 3. 1 to 3 Lecture Hours.  
This course addresses issues raised by the licensing of intellectual property, including motivations for licensing, types of agreements used in licensing transactions, provisions commonly used in licensing contracts, etc. Practical scenarios will be addressed and applied in class. Grades are based on a combination of attendance, class participation and presentations, in-class exercises and role plays, and written assignments. This class counts toward the oral skills requirement. This is a limited enrollment course; no online registration is available. You must submit a course registration form to Student Services to enroll.

LAW 7816 Independent Study  
Credit 1. 1 Lecture Hour.  
An opportunity for students to do specialized reading or research in an area of interest to the student under a full-time faculty member’s supervision.  
Prerequisites: All lockstep courses.

LAW 7835 Externship  
Credit 1. 1 Lecture Hour.  
This course is designed to provide students with learning opportunities, through placements in approved legal settings, in which students may 1) increase understanding of the range of skills necessary for effective lawyering; 2) improve abilities to perform lawyering skills (e.g., applying an area of law to an actual case); 3) begin to identify and reflect upon the strengths and weaknesses as a practicing student attorney; 4) develop productive working relationships with supervisors, clients, support staff, and peers; and 5) reflect on placement experiences through journals and class discussions. Placements can be in either courts, public interest organizations, corporate or government offices, or law firms. Students can earn 1, 2 or 3 pass/fail credit hours for every 60, 120 or 180 hours of fieldwork completed, respectively. Students will keep timesheets and journals that must be submitted every two weeks. In addition, students must complete a classroom component the first time they register for an externship. The classroom component consists of in-class meetings and online discussions. Online discussions will consist of students responding to topics posted by the professor and responding to fellow student postings. Some minor outside reading and/or activity may be required.  
Prerequisite: Approval of instructor.
LAW 7837 Externship
Credits 3. 3 Lecture Hours.
This course is designed to provide students with learning opportunities, through placements in approved legal settings, in which students may 1) increase understanding of the range of skills necessary for effective lawyering; 2) improve abilities to perform lawyering skills (e.g., applying an area of law to an actual case); 3) begin to identify and reflect upon the strengths and weaknesses as a practicing student attorney; 4) develop productive working relationships with supervisors, clients, support staff, and peers; and 5) reflect on placement experiences through journals and class discussions. Placements can be in either courts, public interest organizations, corporate or government offices, or law firms. Students can earn 1, 2 or 3 pass/fail credit hours for every 60, 120 or 180 hours of fieldwork completed, respectively. Students will keep timesheets and journals that must be submitted every two weeks. In addition, students must complete a classroom component the first time they register for an externship. The classroom component consists of in-class meetings and online discussions. Online discussions will consist of students responding to topics posted by the professor and responding to fellow student postings. Some minor outside reading and/or activity may be required.
Prerequisite: Approval of instructor.

LAW 7838 Externship
Credits 4. 4 Lecture Hours.
This course is designed to provide students with learning opportunities, through placements in approved legal settings, in which students may 1) increase understanding of the range of skills necessary for effective lawyering; 2) improve abilities to perform lawyering skills (e.g., applying an area of law to an actual case); 3) begin to identify and reflect upon the strengths and weaknesses as a practicing student attorney; 4) develop productive working relationships with supervisors, clients, support staff, and peers; and 5) reflect on placement experiences through journals and class discussions. Placements can be in either courts, public interest organizations, corporate or government offices, or law firms. Students can earn 1, 2 or 3 pass/fail credit hours for every 60, 120 or 180 hours of fieldwork completed, respectively. Students will keep timesheets and journals that must be submitted every two weeks. In addition, students must complete a classroom component the first time they register for an externship. The classroom component consists of in-class meetings and online discussions. Online discussions will consist of students responding to topics posted by the professor and responding to fellow student postings. Some minor outside reading and/or activity may be required.
Prerequisite: Approval of instructor.

LAW 7839 Legislative Externship
Credits 12. 12 Lecture Hours.
The Legislative Externship is an immersion experience in the Texas Legislature for a small number of carefully selected law students (1-4). These students will earn 12 pass/fail academic credit hours by working full-time during the legislative session in Austin, Texas on either a legislative committee or in the office of a house or senate member. In addition to this fieldwork component, participating students will also work directly with a professor on substantive, procedural, and ethical topics relating to their externship. Selected students will receive exposure to the legislative and political processes that take place within the Texas Legislature. They will also develop in-depth experience and understanding in particular subject matter areas of interest through work on policy development. Their committee work or work in legislative offices will also provide students an opportunity to further develop their professional identities, working through the ethical challenges that arise in this unique work environment.
Prerequisite: Approval of instructor.

LAW 7850S Family Mediation Clinic
Credits 3. 3 Lecture Hours.
Students learn mediation skills through lecture and role-play, and attend some classes in the courtrooms of two family judges. Students observe and mediate real family disputes at local mediation centers. An exam and a mediation journal are used in grading this pass/fail course. A family mediation certificate is given on completion of this course and the Mediation Clinic.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7862S Employment Mediation Clinic
Credits 2. 2 Lecture Hours.
This course provides students who have already received basic mediation training with opportunities to co-mediate workplace disputes that arise at the Federal Aviation Administration or other agencies. Each student will be required to co-mediate three to five disputes, with the assistance of an experienced and trained mediator, during the course of the semester. Before each mediation, students will review available background documents, meet with their co-mediator, and prepare for the mediation. At the conclusion of each mediation, students will draft a memorandum to the file describing the outcome of the mediation. Students will also keep a journal and participate in classroom sessions to reflect on their experiences.
Prerequisite: One year of law school in the full-time or part-time program. Prior academic or professional exposure to mediation and/or employment law is preferred but not required.

LAW 7863S Criminal Prosecution Clinic
Credits 3. 3 Lecture Hours.
This clinic will (1) educate and train students on the law, legal ethics, and skills involved in state criminal prosecutions and (2) expose students to the unique duties and responsibilities of criminal prosecutors as both advocates and ministers of justice. Students will complete a biweekly classroom component taught by adjunct professors who work in the Tarrant County district attorney’s office. These sessions will cover substantive, procedural, and ethics-related law relevant to the daily work of prosecutors, as well as lawyering skills employed by prosecutors. In addition, students will be required to complete at least 180 hours of supervised fieldwork during the semester in the Tarrant County district attorney’s office.
Prerequisite: One year of law school in the full-time or part-time program. Prerequisite: (1) Completion of at least 45 credit hours; (2) Evidence; and (3) either Texas Criminal Procedure or Texas Criminal Law Practicum (may be taken concurrently).

LAW 7864S Law Clinic
Credits 2. 2 Lecture Hours.
The Law Clinic is both a credit course and a functioning law office, allowing students to practice law while in law school. Students represent indigent clients in court under direct faculty supervision. A classroom component meets twice weekly to study the substantive law, to learn essential practical skills, and to discuss client cases. Students may not drop the class after the first week of class, and a student who drops the class after that date will receive a grade of F. This rule is necessary because the Clinic has ethical obligations to clients, and interruption of representation caused by insufficient staffing of the Clinic may result in a breach of fiduciary obligations to those clients.
Prerequisite: Approval of instructor.
LAW 7865S Law Clinic
Credits 3. 3 Lecture Hours.
The Law Clinic is both a credit course and a functioning law office, allowing students to practice law while in law school. Students represent indigent clients in court under direct faculty supervision. A classroom component meets weekly to study the substantive law, to learn essential practical skills, and to discuss client cases. Students may not drop the class after the first week of class, and a student who drops the class after that date will receive a grade of F. This rule is necessary because the Clinic has ethical obligations to clients, and interruption of representation caused by insufficient staffing of the Clinic may result in a breach of fiduciary obligations to those clients.
Prerequisite: Approval of instructor.

LAW 7867 Entrepreneurship Law Clinic
Credits 2 to 3. 2 to 3 Other Hours.
Offers the ability to work with entrepreneurs on transactional matters in connection with the founding and/or development of a small business; focus on legal issues involved in starting a business including choice of entity, entity formation and founding agreements. May be taken three times for credit.
Prerequisites: One year in law school in the full-time or part-time program; Business Associations I.

LAW 7868S Intellectual Property and Technology Clinic
Credits 2 to 3. 2 to 3 Lecture Hours.
Trademarks section focuses on general trademark issues; patent section focuses on general patent issues; includes counseling clients, conducting registrability or patentability searches and preparing trademark or patentability opinions for clinic clients, drafting and filing of trademark or patent applications and response to Office Actions. May be taken two times for credit.
Prerequisites: One year of law school in full-time or part-time program; trademark section: Intellectual Property, or Trademark and Unfair Competition or concurrent enrollment.

LAW 7869 Innocence Clinic
Credits 2 to 3. 2 to 3 Lecture Hours.
Opportunities to investigate claims of actual innocence on behalf of Texas inmates including document/transcript review, examining new evidence and locating and re-interviewing witnesses; work closely with innocence Project of Texas attorneys if cases move into litigation; weekly classroom component explores causes and cures of wrongful convictions. May be taken two times for credit.
Prerequisites: One year of law school in full-time or part-time program.

LAW 7881S Mediation Clinic
Credits 3. 3 Lecture Hours.
This course follows the standards for mediation training promulgated by the Texas Mediation Trainers Roundtable. To pass the course and receive credit, the student must attend the entire 40 hours of classroom training and participate in the role-plays, performing as a mediator and as a disputant. The student must also satisfactorily complete the clinic portion of the training, which consists of mediations or observations at Dispute Resolution Centers and other locations. In addition, students must submit a journal for each case mediated or observed.
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7887S Deposition Skills Workshop
Credit 1. 1 Lecture Hour.
This course gives students the opportunity to learn the art of deposition practice and the strategy behind taking depositions. Students will learn and practice fundamental depositions skills; rules pertaining to depositions in federal and state court; how to properly notice a deposition; and how to depose parties, fact witnesses, and experts. The course will conclude with a final deposition performance class in which each student will be provided the opportunity to take and defend a deposition.
Prerequisite: One year of law school in the full-time or part-time program, including Civil Procedure.

LAW 7888S Civil Motion Workshop
Credit 1. 1 Lecture Hour.
This class will focus not on civil trials (which are becoming increasingly rare) but on civil motion practice (which is still a very active component of a trial lawyer’s work). Students will be provided with written motions and responses that were filed in actual nonactive lawsuits. Students will then prepare to argue the motions and responses. At each session, students will be called on to argue either the response or the motion, within appropriate time constraints, in front of a sitting district court judge in Tarrant County. Afterwards each student will receive critique and feedback from fellow students and the professor. Students will be exposed, and must quickly understand, the law related to each motion. However, the focus of this course will be on oral argument skills and developing a level of comfort arguing motions in an actual courtroom.

LAW 7889S Scientific Criminal Evidence Workshop
Credit 1. 1 Lecture Hour.
Students in this class will learn the theory and practice of using scientific evidence in criminal trials. Specific topics to be covered may include the value and use of DNA, mental health, polygraph, and autopsy evidence. Particular attention will be paid to understanding, preparing for, and conducting “Daubert hearings,” which involve challenges to the admissibility of scientific expert testimony. The format of the class will include lecture by the professor and guest speakers, as well as simulations involving students who will be required to assume the roles of both prosecutors and defense lawyers.
Prerequisite: (1) One year of law school in the full-time or part-time program; (2) Civil Procedure (may be taken concurrently).

LAW 7890 Courthouse Perspectives
Credit 1. 1 Lecture Hour.
This course will provide students with a practical, hands-on study of various courts in the Tarrant County area, including the Court of Appeals, District Courts (civil, criminal, and family), County Courts (civil, criminal, and probate), and Justice of the Peace Courts. Students will learn about the function, jurisdiction, and personnel of each court. Each day will begin with a lecture at the Court of Appeals by Justice McCoy, which will be followed by visits to the various courts. During the various visits, students will be introduced to judges, court coordinators, and court reporters. If possible, students will be allowed to observe proceedings in each court they visit. This course will also stress proper courtroom etiquette and nuts-and-bolts procedural training on topics such as how to actually file a document with a court.
Prerequisite: One year of law school in the full-time or part-time program.
LAW 7891S Civil Evidence Workshop
Credit 1. 1 Lecture Hour.
This skills practicum focuses on practical subjects related to courtroom evidence. The workshop provides instruction, demonstration, and practice in offering common forms of evidence in civil and criminal trials; common objections and responses to courtroom evidence; depositions, statements, and sworn testimony; and preserving the record and offers of proof. This workshop is open to all students and is recommended for all law students interested in law school mock trial competition or careers in trial advocacy. 
Prerequisite: (1) One year of law school in the full-time or part-time program; (2) Evidence (may be taken concurrently).

LAW 7892S Pretrial Motion Workshop
Credit 1. 1 Lecture Hour.
Students will learn about and draft three pre-trial motions: Motion to Transfer Venue; Motion to Compel Discovery; and Special Appearance 120a. Students will then argue the motions in class. 
Prerequisite: One year of law school in the full-time or part-time program, including Civil Procedure (may be taken concurrently).

LAW 7900 Special Topics
Credits 1 to 4. 1 to 4 Lecture Hours.
Special topics in identified areas of law. May be repeated for credit. 
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7900F Special Topics
Credits 2. 2 Lecture Hours.
This two-credit practical skills class introduces students to the drafting of legal documents that are common to the general practitioner. The course is designed to provide students with general knowledge of and proficiency with the typical documents lawyers are asked to draft by practicing the drafting techniques common to the various types of legal documents lawyers encounter. The course is based on “small firm” simulations during which students will represent one client in a variety of legal matters including contract drafting, will drafting, negotiation, and settlement of a dispute. In addition to learning new drafting skills, students will hone writing and oral advocacy skills already learned through the production of client letters, lawyer-to-lawyer email communications, and oral settlement negotiations. This is a limited enrollment course; no online registration is available. You must submit a course registration form to Student Services to enroll.

LAW 7900P Special Topics
Credits 2. 2 Lecture Hours.
This course will focus on (1) forming the class (class certification, notice to class members, and the lawyers’ fiduciary obligations to the class); (2) different categories of class actions including civil rights, employment law, tort damages, and economic claims such as antitrust and securities fraud; (3) litigating the class action, (discovery, pretrial motions, trial structure, and evidentiary issues); and (4) settlement mechanics. The course will also have lighter coverage of the history of class actions, multi-state class actions, appellate review, and other procedural concerns. Issues will be approached from both plaintiffs’ and defendants’ perspectives.

LAW 7900S Special Topics
Credits 1 to 3. 1 to 3 Lecture Hours.
Special topics in identified areas of law. May be repeated for credit. 
Prerequisite: One year of law school in the full-time or part-time program.

LAW 7910 Academic Support Teaching Assistant
Credit 1. 1 Lecture Hour.
Student teaching assistants for the Academic Support Program are assigned to work with first-year students in small study groups. Their responsibilities include helping students with the basic skills necessary to succeed in law school. Teaching assistants also hold weekly office hours in which they meet with students on an individual basis.

LAW 7920 LARW Teaching Assistant
Credit 1. 1 Lecture Hour.
Student teaching assistants work with the first-year Legal Analysis Research and Writing (LARW) classes. The teaching assistants help both the professor and the students. Their responsibilities include attending and monitoring first-year LARW classes, distributing handouts, collecting assignments, reviewing citation exercises and research assignments, having weekly office hours, and meeting with students as needed.

LAW 7930 Law Review
Credit 1. 1 Lecture Hour.
The Law Review encourages legal scholarship on issues of interest to academicians, practitioners, and law students. Student editors publish the Texas A&M Law Review with faculty cooperation. Participation is limited to those who meet specific academic requirements and those who are selected through a writing competition.

LAW 7931 Law Review Board
Credits 2. 2 Lecture Hours.
The Law Review encourages legal scholarship on issues of interest to academicians, practitioners, and law students. The Board of Editors is responsible for the operation, supervision, editing, and publication of the Law Review with faculty cooperation.

LAW 7932 Journal of Real Property Law Board
Credits 2. 2 Lecture Hours.
The Journal of Real Property Law is a scholarly publication dedicated to promoting academic discussions of real property law. The organization explores the relationships arising from ownership, possession, and use of real property. The Board of Editors is responsible for the operation, supervision, editing, and publication of the Journal of Real Property with faculty cooperation.

LAW 7933 Journal of Real Property Law
Credit 1. 1 Lecture Hour.
The Journal of Real Property Law is a scholarly publication dedicated to promoting academic discussions of real property law. The organization explores the relationships arising from ownership, possession, and use of real property. Participation is limited to those who meet specific academic requirements and those who are selected through a writing competition.

LAW 7957S ADR Competition
Credit 1. 1 Lecture Hour.
Participation in this competition gives students an opportunity to develop advocacy skills while competing against students from other law schools across the nation.

LAW 7960S Mock Trial Competition
Credits 2. 2 Lecture Hours.
Participation in this competition gives students an opportunity to develop advocacy skills while competing against students from other law schools at the state and national level. Participation is limited to those who meet specific academic requirements and those who are selected through a competition.
LAW 7961S Mock Trial Competition
Credit 1. 1 Lecture Hour.
Participation in this competition gives students an opportunity to develop advocacy skills while competing against students from other law schools at the state and national level. Participation is limited to those who meet specific academic requirements and those who are selected through a competition.

LAW 7963S Mock Trial Competition
Credits 3. 3 Lecture Hours.

LAW 7970S Moot Court Competition
Credit 1. 1 Lecture Hour.
Participation in this competition gives students an opportunity to develop advocacy skills while competing against students from other law schools at the state and national level. Participation is limited to those who meet specific academic requirements and those who are selected through a competition.

LAW 7971S Moot Court Competition
Credits 2. 2 Lecture Hours.
Participation in this competition gives students an opportunity to develop advocacy skills while competing against students from other law schools at the state and national level. Participation is limited to those who meet specific academic requirements and those who are selected through a competition.

LAW 7972 Mock Trial Competition Brief Writer
Credit 1. 1 Lecture Hour.
Participation in this competition gives students an opportunity to develop written appellate advocacy skills while competing against students from other law schools at the state and national level. Participation is limited to those who meet specific academic requirements and those who are selected through a competition.

LAW 7973 Mock Trial Competition Brief Writer
Credits 2. 2 Lecture Hours.
Participation in this competition gives students an opportunity to develop written appellate advocacy skills while competing against students from other law schools at the state and national level. Participation is limited to those who meet specific academic requirements and those who are selected through a competition.

LDEV - Land Development

LDEV 661 Development and the Environment
Credits 3. 3 Lecture Hours.
Land development in the context of environment sustainability, human well being and business profitability to foster a restorative economy; environmental easement and site analysis; state, federal and international regulatory issues; and human ecology and the future of land development.
Prerequisite: Graduate classification.

LDEV 663 Introduction to Project Management
Credits 3. 3 Lecture Hours.
Project management processes for planning, scheduling, cost estimating resource leveling, cost control and post-completion evaluation; issues in project organizational environments, documentation, quality control safety.
Prerequisite: Graduate classification.

LDEV 664 Market Analysis for Development
Credits 3. 3 Lecture Hours.
Techniques and data sources for market analysis for development; analysis for housing development; trade area analysis and market analysis for retail development; analysis for office, industrial parks and for specialized development.
Prerequisite: Graduate classification.

LDEV 665 Land Development Trends
Credits 3. 3 Lecture Hours.
Exploration of a variety of specialized topics associated with emerging trends in the land development industry.
Prerequisite: Graduate classification.

LDEV 666 Land Development Practice
Credits 3. 3 Lecture Hours.
Strategies, methods and techniques of land development including: site selection criteria, urban infrastructure; market evaluation; conceptual arrangement of land uses and structures; conceptual design and regulatory considerations; lending institutions; location theory; value theories; regulatory agencies.
Prerequisite: LDEV 667.

LDEV 669 Income Property Land Development
Credits 3. 3 Lecture Hours.
Exploration of the characteristics of real estate as an investment, venture and capital structures, the development process, site and financial feasibility, and project funding; strategies, methods and technologies for investment property development utilizing current developments.
Prerequisite: Graduate classification.

LDEV 671 Sustainable Development
Credits 3. 3 Lecture Hours.
Sustainability perspectives about values, rights, property and what constitutes an optimum human environment; sustainability principles and case studies emphasizing on-the ground, incentive-based land development that balances economic growth with environmental quality.
Prerequisite: Graduate classification.
LDEV 672 Public-Private Project Funding  
Credits 3. 3 Lecture Hours.  
Financing and related issues in public-private development projects; 
exploring structuring, valuing and managing projects and investigates 
the interaction between suppliers, operators, lenders and contractors; 
troduction to financial tools: loans, credit, interest rates and financial 
models.

LDEV 673 International Development Planning  
Credits 3. 3 Lecture Hours.  
International variations in urban growth and land development strategies: 
savings, aid and trade policy options for cities and regions; international 
co-development programs; application of planning and urban land 
development professions in contemporary global context.  
Prerequisite: Graduate classification.

LDEV 681 Seminar  
Credit 1. 1 Lecture Hour.  
College of Architecture research activities pertaining to land and real 
estate development; preparation and presentation of required final paper 
for MS in Land Development examination.  
Prerequisite: Graduate classification in land development.

LDEV 684 Professional Internship  
Credits 1 to 12. 1 to 12 Other Hours.  
Professional practice under approved arrangement with public or private 
land or real estate development agencies in the United States or abroad.  
Prerequisites: Approval of committee chair and program coordinator.

LDEV 685 Directed Studies  
Credits 1 to 12. 1 to 12 Other Hours.  
Individual and group problems dealing with application of strategic plan 
development theory in practice; opportunities to select international or 
domestic development projects of special interest.  
Prerequisite: Approval of instructor.

LDEV 687 Development Feasibility and Design I  
Credits 3. 1 Lecture Hour. 6 Lab Hours.  
Selected residential and non-residential development projects of varying 
size analyzed by teams with respect to the following: economic feasibility 
and cash flow; site analysis; and design concept.  
Prerequisite: Approval of instructor.

LDEV 688 Development Feasibility and Design II  
Credits 3. 1 Lecture Hour. 6 Lab Hours.  
Plans and venture structures for selected residential and non-residential 
development projects of varying size analyzed by multidisciplinary teams 
with respect to the following; economic feasibility and cash flow and site 
and design plans and costs.  
Prerequisite: LDEV 687 or approval of instructor.

LDEV 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in an identified area of land development. May be 
repeated for credit.  
Prerequisite: Approval of instructor.

LDEV 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
PhD research and preparation of dissertation.  
Prerequisite: Doctoral classification.

LDEV 693 Professional Study  
Credits 1 to 6. 1 to 6 Other Hours.  
Approved professional case study of project organization in the USA or 
abroad undertaken as terminal requirement for the Master of Science in 
land development degree, non-thesis option.  
Prerequisites: Approval of committee chair and associate department 
head.

LING -Linguistics

LING 602 Topics in Sociolinguistics  
Credits 3. 3 Lecture Hours.  
Topics in the study of language and society; may focus on language use 
and change; how social variable affect language use and change; different 
theoretical approaches; issues and controversies. May be taken three 
times for credit as content varies.

LING 610/ENGL 610 Topics in the History of the English Language  
Credits 3. 3 Lecture Hours.  
Topics in the development of the English language; may include 
phonological, grammatical and lexical histories; study of social and political 
contexts; relationships between English and other languages.  
Cross Listing: ENGL 610/LING 610. May be taken three times for credit 
as content varies.

LING 670 Topics in Discourse Analysis  
Credits 3. 3 Lecture Hours.  
Topics in linguistic and discourse analysis; possible topics include 
discourse and identity, language and gender, register studies, 
ethnography of communication, linguistics and literature. May be taken 
three times for credit as content varies.

LING 685 Directed Studies  
Credits 1 to 6. 1 to 6 Other Hours.  
Readings to supplement the student’s knowledge of English language and 
linguistics in areas not studied in other courses.  
Prerequisites: Graduate classification and approval of department head.

MATH - Mathematics

MATH 601 Methods of Applied Mathematics I  
Credits 3. 3 Lecture Hours.  
Methods of linear algebra, vector analysis and complex variables.  
Prerequisite: MATH 308 or equivalent.

MATH 602 Methods and Applications of Partial Differential Equations  
Credits 3. 3 Lecture Hours.  
Classification of linear partial differential equations of the second order; 
Fourier series, orthogonal functions, applications to partial differential 
equations; special functions, Sturm-Liouville theory, application to 
boundary value problems; introduction to Green’s functions; finite Fourier 
transforms.  
Prerequisites: MATH 601 or MATH 308 and MATH 407.

MATH 603 Methods of Applied Mathematics II  
Credits 3. 3 Lecture Hours.  
Tensor algebra and analysis; partial differential equations and boundary 
value problems; Laplace and Fourier transform methods for partial 
differential equations.  
Prerequisite: MATH 601 or MATH 311.
MATH 604 Mathematical Foundations of Continuum Mechanics
Credits 3. 3 Lecture Hours.
Mathematical description of continuum mechanics principles, including: tensor analysis, generalized description of kinematics and motion, conservation laws for mass and momentum; invariance and symmetry principles; application to generalized formulation of constitutive expressions for various fluids and solids.
Prerequisites: MATH 410; MATH 451 or equivalent.

MATH 605 Mathematical Fluid Dynamics
Credits 3. 3 Lecture Hours.
Derivation of basic equations of motion; Navier-Stokes equations; potential equations; some exact solutions in two and three dimensions; equations of boundary layer theory; vorticity-stream function formulation and vortex dynamics; introduction to hydrodynamic stability; introduction to equations of turbulence.
Prerequisite: MATH 601 or equivalent.

MATH 606 Theory of Probability I
Credits 3. 3 Lecture Hours.
Measure and integration, convergence concepts, random variables, independence and conditional expectation, laws of large numbers, central limit theorems, applications.
Prerequisite: MATH 607 or approval of instructor.

MATH 607 Real Variables I
Credits 3. 3 Lecture Hours.
Lebesgue measure and integration theory, differentiation, Lp-spaces, abstract integration, signed measures; Radon-Nikodym theorem, Riesz representation theorem, integration on product spaces.
Prerequisite: MATH 447 or equivalent.

MATH 608 Real Variables II
Credits 3. 3 Lecture Hours.
Banach spaces, theorems of Hahn-Banach and Banach-Steinhaus, the closed graph and open mapping theorems, Hilbert spaces, topological vector spaces and weak topologies.
Prerequisite: MATH 607.

MATH 609 Numerical Analysis
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Interpolation, numerical evaluation of definite integrals and solution of ordinary differential equations; stability and convergence of methods and error estimates.
Prerequisite: Knowledge of computer programming (C or FORTRAN).

MATH 610 Numerical Methods in Partial Differential Equations
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Introduction to finite difference and finite element methods for solving partial differential equations; stability and convergence of methods and error bounds.
Prerequisite: MATH 417 or MATH 609 or equivalent; knowledge of computer programming.

MATH 611 Introduction to Ordinary and Partial Differential Equations
Credits 3. 3 Lecture Hours.
Prerequisite: MATH 410 or equivalent or instructor's approval.

MATH 612 Partial Differential Equations
Credits 3. 3 Lecture Hours.
Theory of linear partial differential equations; Sobolev spaces; elliptic equations (including boundary value problems and spectral theory); linear evolution equations of parabolic and hyperbolic types (including initial and boundary value problems). As time permits, additional topics might be included.
Prerequisite: MATH 611 and MATH 607 or MATH 641, or approval of instructor.

MATH 613 Graph Theory
Credits 3. 3 Lecture Hours.
One or more broad areas of graph theory or network theory, such as planarity, connectivity, Hamiltonian graphs, colorings of graphs, automorphisms of graphs, or network theory.
Prerequisite: MATH 431 or equivalent or approval of instructor.

MATH 614 Dynamical Systems and Chaos
Credits 3. 3 Lecture Hours.
Discrete maps; continuous flows; dynamical systems; Poincaré maps; symbolic dynamics; chaos, strange attractors; fractals; computer simulation of dynamical systems.
Prerequisites: MATH 308; MATH 601 or equivalent.

MATH 615 Introduction to Classical Analysis
Credits 3. 3 Lecture Hours.
Set-theoretic preliminaries; Cantor-Schröder-Bernstein Theorem; review of sequences; limit inferior and limit superior; infinite products; metric spaces; convergence of functions; Dini's Theorem, Weierstrass Approximation Theorem; monotone functions; bounded variation; Helly's Selection Theorem; Riemann-Stieltjes integration; Fourier series; Fejer's Theorem; Parseval's Identity; Bernstein's Theorem on absolutely convergent Fourier series.
Prerequisite: MATH 409 or equivalent.

MATH 616 Theory of Functions of a Complex Variable I
Credits 3. 3 Lecture Hours.
Holomorphic functions, complex integral theorems, Runge's theorem, residue theorem, Laurent series, conformal mapping, harmonic functions.
Prerequisite: MATH 410.

MATH 617 Theory of Functions of a Complex Variable II
Credits 3. 3 Lecture Hours.
Infinite products, Weierstrass factorization theorem, Mittag-Leffler's theorem, normal families, Riemann mapping theorem, analytic continuation, Picard's theorems and selected topics.
Prerequisite: MATH 617.

MATH 618 Theory of Functions of a Complex Variable III
Credits 3. 3 Lecture Hours.
Measure Theory; Lebesgue integration; random variables; expectation; condition expectation martingales and random walks; designed for beginning graduate students in mathematics, statistics, the sciences and engineering and students in economics and finance with a strong mathematical background.
Prerequisites: MATH 409 and MATH 411.

MATH 619 Applied Probability
Credits 3. 3 Lecture Hours.
Measure Theory; Lebesgue integration; random variables; expectation; condition expectation martingales and random walks; designed for beginning graduate students in mathematics, statistics, the sciences and engineering and students in economics and finance with a strong mathematical background.
Prerequisite: MATH 653 or approval of instructor.

MATH 620 Algebraic Geometry I
Credits 3. 3 Lecture Hours.
Affine and projective varieties; sheaves; cohomology; Riemann-Roch Theorem for curves.
Prerequisite: MATH 653 or approval of instructor.
MATH 622 Differential Geometry I
Credits 3. 3 Lecture Hours.
Surfaces in 3-D space and generalizations to submanifolds of Euclidean space; smooth manifolds and mappings; tensors; differential forms; Lie groups and algebras; Stokes' theorem; deRham cohomology; Frobenius theorem; Riemannian manifolds.
Prerequisite: MATH 304 or equivalent; approval of instructor.
MATH 623 Differential Geometry II
Credits 3. 3 Lecture Hours.
Curvature of Riemannian manifolds; vector bundles; connections; Maurer-Cartan Form; Laplacian; geodesics; Chern-Gauss-Bonnet theorem; additional topics to be selected by the instructor.
Prerequisites: MATH 622 or approval of instructor.
MATH 625 Combinatorics
Credits 3. 3 Lecture Hours.
Stochastic integration, Ito Calculus and applications of stochastic differential equations to finance and engineering.
Prerequisite: MATH 619.
MATH 626 Analytic Number Theory
Credits 3. 3 Lecture Hours.
Analytic properties of the Riemann zeta function and Dirichlet L-functions; Dirichlet characters; prime number theorem; distribution of primes in arithmetic progressions; Siegel's theorem; the large sieve inequalities; Bombieri-Vinogradov theorem.
Prerequisite: MATH 617.
MATH 627 Algebraic Number Theory
Credits 3. 3 Lecture Hours.
Algebraic number fields and rings of algebraic integers; arithmetic in algebraic number fields; ideals; unique factorization of ideals; ideal classes and the class group; finiteness of the class number; Minkowski's theorem; Dirichlet's unit theorem; quadratic and cyclotomic number fields; splitting of primes in extension fields.
Prerequisite: MATH 653 or approval of instructor.
MATH 628 Mathematics of Finance
Credits 3. 3 Lecture Hours.
Review of preliminary concepts; sequence and function spaces; normed linear spaces, inner product spaces; spectral theory for compact operators; fixed point theorems; applications to integral equations and the calculus of variations.
Prerequisite: MATH 641 or approval of instructor.
MATH 629 History of Mathematics
Credits 3. 3 Lecture Hours.
Major events in the evolution of mathematical thought from ancient times to the present, the development of various important branches of mathematics, including numeration, geometry, algebra, analysis, number theory, probability, and applied mathematics.
Prerequisite: MATH 304 or equivalent.
MATH 630 Combinatorics
Credits 3. 3 Lecture Hours.
This is an introduction at the graduate level to the fundamental ideas and results of combinatorics, including enumerative techniques, sieve methods, partially ordered sets and generating functions.
Prerequisite: undergraduate discrete math course or permission of instructor.
MATH 631 Analysis for Applications I
Credits 3. 3 Lecture Hours.
Introduction to basic theory and numerical methods for first order nonlinear partial differential equations; basic existence-uniqueness theory for scalar conservation laws; special equations and systems of interest in various applications and Riemann problem solutions for such systems; design of numerical methods for general hyperbolic systems; stability and convergence properties of numerical methods.
Prerequisite: MATH 610 or MATH 612 or approval of instructor.
MATH 632 Analysis for Applications II
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Numerical methods for solving linear and nonlinear equations and systems of equations; eigenvalue problems.
Prerequisites: Elementary linear algebra and knowledge of computer programming (C or FORTRAN).
MATH 633 Linear Algebra for Applications
Credits 3. 3 Lecture Hours.
Review of linear algebra; spectral theory in inner product spaces; decomposition theorems; duality theory and multilinear algebra; tensor products; applications. May be taken concurrently with MATH 641.
Prerequisite: MATH 304 or equivalent.
MATH 634 Analysis for Applications I
Credits 3. 3 Lecture Hours.
Review of preliminary concepts; sequence and function spaces; normed linear spaces, inner product spaces; spectral theory for compact operators; fixed point theorems; applications to integral equations and the calculus of variations.
Prerequisites: MATH 447 and MATH 640 or approval of instructor.
MATH 635 Analysis for Applications II
Credits 3. 3 Lecture Hours.
Distributions and differential operators; transform theory; spectral theory for unbounded self-adjoint operators; applications to partial differential equations; asymptotics and perturbation theory.
Prerequisite: MATH 641.
MATH 636 Topology I
Credits 3. 3 Lecture Hours.
Set theory, topological spaces, generalized convergence, compactness, metrization, connectedness, uniform spaces, function spaces.
Prerequisite: Approval of instructor.
MATH 637 Topology II
Credits 3. 3 Lecture Hours.
Continuation of MATH 636.
Prerequisite: MATH 636 or approval of instructor.
MATH 638 Hyperbolic Conservation Laws
Credits 3. 3 Lecture Hours.
Introduction to basic theory and numerical methods for first order nonlinear partial differential equations; basic existence-uniqueness theory for scalar conservation laws; special equations and systems of interest in various applications and Riemann problem solutions for such systems; design of numerical methods for general hyperbolic systems; stability and convergence properties of numerical methods.
Prerequisite: MATH 610 or MATH 612 or approval of instructor.
MATH 653 or approval of instructor.
MATH 646 A Survey of Mathematical Problems II
Credits 3.3 Lecture Hours.
A survey of problems in various branches of mathematics such as algebra, geometry, differential equations, real analysis, complex analysis, calculus of variations.
Prerequisite: MATH 645 or approval of instructor.

MATH 647 Mathematical Modeling
Credits 3.3 Lecture Hours.
The process and techniques of mathematical modeling; covers a variety of application areas and models such as ordinary and partial differential equations, stochastic models, discrete models and problems involving optimization.
Prerequisite: MATH 442 or approval of instructor.

MATH 648 Computational Algebraic Geometry
Credits 3.3 Lecture Hours.
Broad introduction to algorithmic algebraic geometry, including numerical and complexity theoretic aspects; theory behind the most efficient modern algorithms for polynomial system solving and the best current quantitative/geometric estimates on algebraic sets over various rings is derived.
Prerequisite: MATH 653 or approval of instructor.

MATH 650 Several Complex Variables
Credits 3.3 Lecture Hours.
Introduction to function theory in several complex variables with an emphasis on the analytic and partial differential equations aspects of the subject.
Prerequisites: MATH 608 and MATH 618 or equivalents.

MATH 651 Optimization I
Credits 3.3 Lecture Hours.
Fundamentals of mathematical analysis underlying theory of constrained optimizations for a finite number of variables, necessary and sufficient conditions for constrained extrema of equality constraint problems, sufficient conditions for fulfillment of constraint qualification, computational methods for concave programming problems and applications.
Prerequisite: MATH 410 or approval of instructor.

MATH 652 Optimization II
Credits 3.3 Lecture Hours.
Necessary conditions of calculus of variations, elementary theory of games, formulation of basic control problem, Hestenes’ necessary conditions for optimal control, transformations, methods of computation and applications.
Prerequisite: MATH 651.

MATH 653 Algebra I
Credits 3.3 Lecture Hours.
Survey of groups, rings, ideals.
Prerequisite: MATH 415 or approval of instructor.

MATH 654 Algebra II
Credits 3.3 Lecture Hours.
Survey of modules, field extensions, Galois theory.
Prerequisite: MATH 653 or approval of instructor.

MATH 655 Functional Analysis I
Credits 3.3 Lecture Hours.
Normed linear spaces, duality theory, reflexivity, operator theory. Banach algebras, spectral theory, representation theory.
Prerequisite: MATH 608.

MATH 656 Functional Analysis II
Credits 3.3 Lecture Hours.
Topological linear spaces, locally convex spaces, duality in locally convex spaces, ordered topological vector spaces, distribution theory, applications to analysis.
Prerequisite: MATH 655.

MATH 657 Advanced Mathematical Modeling
Credits 3.3 Lecture Hours.
Problems, methods and recent developments in algebra. May be repeated for credit.

MATH 658 Applied Harmonic Analysis
Credits 3.3 Lecture Hours.
Fourier series and Fourier Transform; discrete (fast) Fourier transform; discrete cosine transform; local cosine transform; Radon transform; filters; harmonic analysis on the sphere; radial, periodic and spherical basis functions; applications.
Prerequisites: MATH 304; MATH 308 or equivalent.

MATH 660/CSCE 660 Computational Linear Algebra
Credits 3.3 Lecture Hours.
Techniques in matrix computation: elimination methods, matrix decomposition, generalized inverses, orthogonalization and least-squares, eigenvalue problems and singular value decomposition, iterative methods and error analysis.
Prerequisite: MATH 417 or equivalent or CSCE 442 or equivalent.
Cross Listing: CSCE 660/MATH 660.

MATH 661 Mathematical Theory of Finite Element Methods
Credits 3.3 Lecture Hours.
Will develop basic mathematical theory of finite element method; construction of finite element spaces and piece-wise polynomial approximation; Ritz-Galerkin methods and variational crimes; energy and maximum norm estimates; mixed finite element method; applications to diffusion-reaction problems.

MATH 662 Seminar in Algebra
Credits 3.3 Lecture Hours.
Problems, methods and recent developments in algebra. May be repeated for credit.
Prerequisite: Approval of instructor.

MATH 663 Seminar in Analysis
Credits 3.3 Lecture Hours.
Problems, methods and recent developments in analysis. May be repeated for credit.
Prerequisite: Approval of instructor.

MATH 664 Seminar in Applied Mathematics
Credits 3.3 Lecture Hours.
Problems, methods and recent developments in applied mathematics. May be repeated for credit.
Prerequisite: Approval of instructor.

MATH 665 Seminar in Geometry
Credits 3.3 Lecture Hours.
Problems, methods and recent developments in geometry. May be repeated for credit.
Prerequisite: Approval of instructor.

MATH 666 Seminar in Approximation
Credits 3.3 Lecture Hours.
Existence, uniqueness and characterization of best approximations; polynomial and rational approximants; Bernstein polynomials; Bernstein and Markov inequalities; ridge functions; approximation from shift-invariant subspaces; orthogonal polynomials; neural networks, radial basis functions, scattered-data surface fitting; subdivision analysis.
Prerequisites: MATH 407 and MATH 409.
MATH 669 Seminar in Mathematical Biology
Credits 3.3 Lecture Hours.
Problems, methods and recent developments in Mathematical Biology. May be repeated for credit.
Prerequisite: Approval of instructor.

MATH 670 Applied Mathematics I
Credits 3.3 Lecture Hours.
Mathematical tools of applied mathematics; Fredholm alternative; integral operators; Green's functions; unbounded operators; Stone's theorem; distributions; convolutions; Fourier transforms; applications.
Prerequisite: MATH 642 or equivalent.

MATH 672 Hydrodynamic Stability
Credits 3.3 Lecture Hours.
Instability mechanisms; instability of interfacial and free surface flows; thermal instability; centrifugal instability; instability of inviscid and viscous parallel shear flows; fundamental concepts and applications of nonlinear instability; the onset of turbulence; various transitions to turbulence.
Prerequisites: MATH 601 or equivalent; MATH 605 or equivalent.

MATH 673 Information, Secrecy and Authentication I
Credits 3.3 Lecture Hours.
Preliminaries; probability, information, entropy, signals, channels: group-theoretic view of messages: contemporary secrecy and digital signature systems; one-time pads, DES, RSA, DSS, wheels, LFSR-based systems; analog scramblers; key exchange, key management, secret sharing, access structures; measures of security.
Prerequisites: Graduate classification and approval of instructor.

MATH 676 Finite Element Methods in Scientific Computing
Credits 3.3 Lecture Hours.
Basic finite element methods; structure of finite element codes; assembling linear systems of equations and algorithmic aspects; linear iterative solvers; adaptive mesh refinement; vector-valued and mixed problems; visualization; parallelization aspects. Additional topics may be chosen by instructor.
Prerequisites: MATH 610; ENGR finite element class on MATH 419 or MATH 609; approval of instructor. Knowledge of C++.

MATH 684 Professional Internship
Credits 1 to 6; 1 to 6 Other Hours.
Directed internship in an organization to provide students with professional experience in organization settings appropriate to the student's career objectives.
Prerequisite: Approval of department head.

MATH 685 Directed Studies
Credits 1 to 6; 1 to 6 Other Hours.
Offered to enable students to undertake and complete, with credit, limited investigations not within their thesis research and not covered by any other courses in the curriculum.
Prerequisite: Approval of instructor.

MATH 689 Special Topics in...
Credits 1 to 4; 1 to 4 Lecture Hours.
Selected topics in an identified area of mathematics. May be repeated for credit.
Prerequisite: Approval of instructor.

MATH 691 Research
Credits 1 to 23; 1 to 23 Other Hours.
Research for thesis or dissertation.

MATH 695 Frontiers in Mathematical Research
Credits 3.3 Lecture Hours.
This course is designed to acquaint the graduate student with the present status of investigative work in a variety of mathematical fields. Content will depend on the availability of visiting lecturers who will be selected because of distinguished international recognition in their fields of research. May be taken two times for credit.
Prerequisite: Graduate classification.

MATH 696 Mathematical Communication and Technology
Credits 3.3 Lecture Hours.
Techniques of oral, written and electronic communication of mathematics; effective classroom and seminar presentation; LATEX, HTML and Javascript; developing Internet applications; Maple and Matlab; classroom use of computer graphics.
Prerequisite: Approval of instructor.

MCMD - Molecular Cell Medicine

MCMD 625/BICH 625 Nucleic Acid-Protein Interactions
Credit 1.1 Lecture Hour.
Mechanisms of nucleic acid-protein interactions involved in fundamental biochemical processes such as DNA replication and rearrangement, transposition, transcription, RNA splicing and translation; original research articles presented focusing on experimental approaches, interpretation of results and overall significance.
Prerequisite: Approval of the department head.
Cross Listing: BICH 625/MCMD 625.

MCMD 671/BICH 671 Macromolecular Folding and Design
Credit 1.1 Lecture Hour.
The Macromolecular Folding and Design Journal Club is to serve as a mechanism for oral dissemination of current knowledge regarding the structure and function of biological macromolecules.
Prerequisite: Approval of the department head.
Cross Listing: BICH 671/MCMD 671.

MCMD 672/BICH 672 Biological Membranes
Credit 1.1 Lecture Hour.
Seminar-based course examining recent discoveries in the structure, function and assembly of biological membranes; students give an oral presentation on current literature in molecular biology, biochemistry and/or biophysics.
Prerequisite: Approval of the department head.
Cross Listing: BICH 672/MCMD 672.

MCMD 674/BICH 674 Protein Folding and Stability
Credit 1.1 Lecture Hour.
Selected topics from recent literature in the general areas of protein folding, structure and stability.
Prerequisite: Approval of the department head.
Cross Listing: BICH 674/MCMD 674.

MCMD 675 Molecular Pathogenesis
Credit 1.1 Lecture Hour.
Oral presentations and discussions from current literature in the general area of the molecular mechanisms involved in disease. May be taken 12 times.
Prerequisite: Approval of the department head.
MCMD 676 Frontiers in Regenerative Medicine  
Credit 1. 1 Lecture Hour.  
This course will follow a "journal club" format in which a student will serve as the discussion leader for the weekly journal meeting at the Institute for Regenerative Medicine. Papers will be elected from the recent literature in the areas of regenerative medicine/stem cell research. The primary purpose of the course is oral dissemination of recent knowledge of regenerative medicine. Secondarily, it will serve as a training mechanism for students who wish to improve their presentation skills with a wide spectrum of scientists at various levels of expertise.  
Prerequisite: MSCI 601.

MCMD 677/GENE 677 Genes and Diseases  
Credits 3. 3 Lecture Hours.  
Molecular and genetic basis for human disease; structure, function and evolution of chromosomes; epigenetics; gene mapping; complex genetic traits; cancer genetics; neurodegenerative disorders, animal models (yeast, mouse, worms, fruitflies); ethics.  
Cross Listing: GENE 677/MCMD 677.

MCMD 681 Seminar  
Credit 1. 1 Lecture Hour.  
Focus will be on critical scientific thinking. Emphasis placed on oral communications, scientific writing and grant preparation.  
Prerequisite: Graduate student in medical science. Approval of department head.

MCMD 685 Directed Studies  
Credits 1 to 6. 1 to 6 Lecture Hours.  
Limited investigation in fields other than those chosen for thesis or dissertation.  
Prerequisite: Approval of instructor.

MCMD 689 Special Topics  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in an identified area of biochemistry and genetics. May be repeated for credit when topics vary.

MCMD 914 Medical Biochemistry, Genetics and Nutrition  
Credits 10. 10 Lecture Hours.  
Properties and metabolism of proteins, nutritional biochemistry, nutritional deficiencies, diet and disease. The metabolic basis of inherited disease. Metabolism of lipids, carbohydrates, amino acids, purines and pyrimidines. Properties and metabolism of DNA and RNA. Fundamentals of medical genetics, including diseases resulting from inborn errors of metabolism, chromosomal abnormalities, human gene mapping and applications of recombinant DNA technology to problems of human genetics.  
Prerequisite: Admission to the medical curriculum.

MEEN - Mechanical Engineering  

MEEN 601 Advanced Product Design  
Credits 3. 3 Lecture Hours.  
Design methodology, functional design, innovation, parameter analysis, design for reliability, manufacturability and strength; design project.  
Prerequisite: MEEN 402 or equivalent.

MEEN 603/AERO 605 Theory of Elasticity  
Credits 3. 3 Lecture Hours.  
Analysis of stress and strain in two and three dimensions, equilibrium and compatibility equations, strain energy methods; torsion of noncircular sections; flexure; axially symmetric problems.  
Prerequisite: Mechanics of Materials, Advanced Calc Different Equations.  
Cross Listing: AERO 605/MEEN 603.

MEEN 606/MSEN 626 Polymer Laboratories  
Credits 3. 2 Lecture Hours.  
Introductory to basic experimental skills relating to polymers; experiments include polymerization, molecular weight determination, FTIR, tensile test, NMR, DSC, swelling index, viscosity, x-ray diffraction.  
Cross Listing: MSEN 626/MEEN 606.

MEEN 607/MSEN 607 Polymer Physical Properties  
Credits 3. 3 Lecture Hours.  
Macromolecular concepts, molecular weight characterization; solubility parameters; phase diagrams; viscoelasticity; rheology; thermal behavior; damage phenomena, morphology; crystallization; liquid crystallinity; nanocomposites.  
Prerequisite: MEEN 222 or equivalent.  
Cross Listing: MSEN 607/MEEN 607.

MEEN 608/MEMA 602 Continuum Mechanics  
Credits 3. 3 Lecture Hours.  
Development of field equations for analysis of continua (solids as well as fluids); conservation laws: kinematics, constitutive behavior of solids and fluids; applications to aerospace engineering problems involving solids and fluids.  
Prerequisite: Graduate classification.  
Cross Listing: MEMA 602/AERO 603.

MEEN 609 Materials Science  
Credits 3. 3 Lecture Hours.  
Structure and properties of solid materials.  
Prerequisites: Undergraduate level Materials, Science and Engineering course.

MEEN 610 Applied Polymer Science  
Credits 3. 3 Lecture Hours.  
Macromolecular concepts, molecular weight, tacticity, theory of solutions, rubber elasticity, thermal transitions, rheology, crystallinity, heterogeneous systems and relation of mechanical and physical characteristics to chemical structure; applications to polymer blends, thermosetting resins, structural adhesives and composites; design and processing of fibrous composites.  
Prerequisite: Graduate classification; ENGR 213.

MEEN 612 Mechanics of Robot Manipulators  
Credits 3. 3 Lecture Hours.  
Kinematics, dynamics and control of industrial robot manipulators.  
Prerequisites: MEEN 364 and MEEN 411 or approval of instructor.

MEEN 613 Engineering Dynamics  
Credits 3. 3 Lecture Hours.  
Three dimensional study of dynamics of particles and rigid bodies and application to engineering problems; introduction to Lagrange equations of motion and Hamilton's principle.  
Prerequisites: MEEN 363; MATH 308.

MEEN 614 Design and Modeling of Viscoelastic Structures  
Credits 3. 3 Lecture Hours.  
To provide the mechanical and mathematical basis for modeling linear viscoelastic materials.  
Prerequisite: CVEN 305 or equivalent.

MEEN 615 Advanced Engineering Thermodynamics  
Credits 3. 3 Lecture Hours.  
Theories of thermodynamics and their application to more involved problems in engineering practice and design; equilibrium, Gibbs’ function, nonideal gases and various equations of state; second law analysis and statistical theory.  
Prerequisite: MEEN 421 or equivalent.
MEEN 616/MSEN 616 Surface Science
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Properties of surfaces, principles of classic and contemporary surface characterization techniques, recent development and roles of surface science in advanced technology.
Prerequisite: Graduate classification.
Cross Listing: MSEN 616/MEEN 616.

MEEN 617 Mechanical Vibrations
Credits 3. 3 Lecture Hours.
Prerequisites: MEEN 364; MATH 308.

MEEN 618 Energy Methods
Credits 3. 3 Lecture Hours.
Principles of virtual work, minimum total potential energy and extremum mixed variational principles; energy theorems of structural mechanics; Hamilton's principle for dynamical systems; Rayleigh-Ritz Galerkin, and weighted-residual methods; applications to linear and nonlinear problems in mechanics (bars, beams, frames, plates and general boundary value problems).
Prerequisites: MATH 601 or registration therein.

MEEN 619 Conduction and Radiation
Credits 3. 3 Lecture Hours.
Solutions of steady and transient problems with method of separation of variables, finite difference numerical methods, Duhamel's Theorem, Green's function, and Laplace transform, the phase change problems. View factors; radiative properties of surfaces and participating media, radiative exchange; gas radiation; and advanced solution methods for thermal radiation.
Prerequisite: MEEN 461.

MEEN 620/MSEN 620 Kinetic Processes in Materials Science
Credits 3. 3 Lecture Hours.
Atomistic and mesoscale levels; foundation for microstructural evolution and behavior of materials; basic and irreversible thermodynamics; diffusion equations solutions; atomicistic diffusion, nucleation; phase transformations: gas-solid, liquid-solid and solid-solid reactions; FiPy (finite volume solver for PDE) to simulate kinetic processes.
Prerequisites: MEEN 222 or equivalent materials science course; preliminary general thermodynamics course is not necessary.
Cross Listing: MSEN 620/MEEN 620.

MEEN 621 Fluid Mechanics
Credits 3. 3 Lecture Hours.
Dynamics of two-dimensional incompressible and compressible fluids; viscous flow in laminar and turbulent layers, the Navier-Stokes equations and boundary layer theory.
Prerequisite: MEEN 344 or equivalent.

MEEN 622 Advanced Fluid Mechanics
Credits 3. 3 Lecture Hours.
Laminar viscous flows; hydrodynamic stability; transition to turbulence; special topics include atomization, two-phase flows and non-linear theories.
Prerequisites: MEEN 621 or equivalent; MATH 601 or equivalent.

MEEN 624 Two-Phase Flow and Heat Transfer
Credits 3. 3 Lecture Hours.
Current status of two-phase flow and heat transfer for application to design; basic one dimensional treatment of two-phase flows and the current state of the art in liquid-vapor phase change heat transfer.
Prerequisite: Undergraduate courses in fluid mechanics and heat transfer.

MEEN 625/MSEN 625 Mechanical Behavior of Materials
Credits 3. 3 Lecture Hours.
Examination of deformation and microstructure mechanisms responsible for deformation and failure in metals; fatigue, creep, and fracture mechanisms of materials; emphasis on microstructural-mechanical property relationship.
Prerequisite: Undergraduate-level materials science course.
Cross Listing: MSEN 625/MEEN 625.

MEEN 626 Lubrication Theory
Credits 3. 3 Lecture Hours.
Development of Reynolds equation from Navier-Stokes equation for study of hydrodynamic lubrication theory as basis for bearing design; application to simple thrust and journal bearings and pads of various geometries; hydrostatic lubrication, floating ring bearing, compressible fluid (gas) lubrication, grease lubrication, dynamically loaded bearings, half speed whirl and stability.
Prerequisites: MEEN 344 or equivalent; MATH 308.

MEEN 627 Heat Transfer-Conduction
Credits 3. 3 Lecture Hours.
Mathematical theory of steady-state and transient heat conduction; solution of the governing differential equations by analytical and numerical methods; applications to various geometric configurations.
Prerequisites: MEEN 461; MATH 601 or registration therein.

MEEN 628 Heat Transfer-Convection
Credits 3. 3 Lecture Hours.
Mathematical theory of convection energy transport; applications to the design of heat-transfer apparatus.
Prerequisites: MEEN 461; MATH 601 or registration therein.

MEEN 629 Heat Transfer-Radiation
Credits 3. 3 Lecture Hours.
Mathematical theory of thermal radiation with design applications; ideal and nonideal radiating surfaces, heat transfer in enclosures, solar radiation; analytical, numerical and analogical methods stressed in problem solving.
Prerequisites: MEEN 461; MATH 601 or registration therein.

MEEN 630 Intermediate Heat Transfer
Credits 3. 3 Lecture Hours.
Application of basic laws to the analysis of heat and mass transfer; exact and approximate solutions to conduction, convection and radiation problems; current status of single and two-phase heat transfer for application to design.
Prerequisites: Undergraduate courses in fluid mechanics and heat transfer.

MEEN 631 Microscale Thermodynamics
Credits 3. 3 Lecture Hours.
An understanding of thermodynamics and transport properties from a microscopic viewpoint; principles of quantum mechanics; atomic and molecular contribution to thermodynamic properties; kinetic theory and transport properties.
Prerequisite: Graduate classification.
MEEN 632 Advanced Computer-Aided Engineering
Credits 3. 3 Lecture Hours.
An integrated learning environment that is responsive to industrial need for mechanical engineers with multi-disciplinary design skills; three essentials emphasized in strong teamwork environment; design concept development, design optimization and effective communication via engineering drawings.
Prerequisite: Graduate classification in mechanical engineering.
MEEN 633 Combustion Science and Engineering
Credits 3. 3 Lecture Hours.
Fuels and combustion, mass transfer, transport properties, conservation laws, droplet, particle and slurry combustion, sprays, combustion in flow systems flammability, ignition, extinction, flame stability, laminar and detonation waves, premixed flames, application to burners--residential, utility and transportation, fluidized bed combustors, and fire and flame spread of modern building materials.
Prerequisites: MEEN 421, MEEN 344, MEEN 461 or equivalents.
MEEN 634 Dynamics and Modeling of Mechatronic Systems
Credits 3. 3 Lecture Hours.
Prerequisites: MEEN 364, MATH 308, MEEN 357.
MEEN 635 Flow and Fracture of Polymeric Solids
Credits 3. 3 Lecture Hours.
Relationship of molecular structure to flow and fracture in polymeric materials; introduction of viscoelastic fracture mechanics; micromechanisms of fracture including crazing; fatigue behavior of polymeric materials.
MEEN 636 Turbulence: Theory and Engineering Applications
Credits 3. 3 Lecture Hours.
Characteristics, concepts, and relationships of detailed turbulent flow analysis and measurement; turbulence origin, energy production, cascade and dissipation; correlation functions, spectra and length scales; closure modeling of the Reynolds-averaged governing equations.
Prerequisites: MEEN 621.
MEEN 637 Turbulence Measurement and Analysis
Credits 3. 3 Lecture Hours.
Instrumentation and measurement techniques used in turbulent flow field analysis with emphasis on understanding the characteristics of the turbulence. Pressure probes, hot-wire/hot-film anemometry, laser anemometry, spectral and temporal analysis techniques, conditional sampling and computer applications.
Prerequisite: MEEN 344.
MEEN 638 Mechanics of Non-Linear Fluids
Credits 3. 3 Lecture Hours.
Introduction to classifications of flows, constitutive theory, fluids of the differential type.
Prerequisites: Graduate classification and approval of instructor.
MEEN 639 Dynamics of Rotating Machinery
Credits 3. 3 Lecture Hours.
Dynamic stability, critical speeds and unbalanced response of rotor-bearing systems; special problems encountered in modern applications operating through and above critical speeds.
Prerequisites: MEEN 363 or equivalent and graduate classification or approval of the instructor.
MEEN 640/MSEN 640 Thermodynamics in Materials Science
Credits 3. 3 Lecture Hours.
Use of thermodynamic methods to predict behavior of materials; codification of thermodynamic properties into simplified models; principles, methods, and models to generate accurate equilibrium maps through computational thermodynamics software; applications to bulk metallic, polymeric and ceramic materials, defects, thin films, electrochemistry, magnetism.
Prerequisites: MEEN 222 or equivalent; graduate classification.
Cross Listing: MSEN 640/MEEN 640.
MEEN 641 Quantitative Feedback Theory
Credits 3. 3 Lecture Hours.
Benefits of feedback and cost of feedback; understanding extent to which available design theories meet realistic design constraints; treating the synthesis problem from a quantitative viewpoint; quantitative feedback theory as an effective tool for realistic feedback design problems for multivariable systems having both minimum and non-minimum phase zeros.
Prerequisite: MEEN 651 or equivalent.
MEEN 642 Gas Turbine Heat Transfer and Cooling Technology
Credits 3. 3 Lecture Hours.
Focus on the range of gas turbine heat transfer issues and associated cooling technologies; fundamentals, turbine heat transfer, turbine film cooling, turbine internal cooling with rotation, experimental methods, numerical modeling and final remarks; provide solid background for research and design in turbomachinery heat transfer.
Prerequisites: MEEN 344, MEEN 461, and graduate standing.
MEEN 643 Experimental Methods in Heat Transfer and Fluid Mechanics
Credits 3. 3 Lecture Hours.
Experimental methods including experiment planning and design, mechanics of measurements, error and uncertainty analysis, standards and calibration, temperature measurement, interferometry, flow rate measurement, hot wire anemometry, subsonic and supersonic flow visualization and data analysis; selected experiments conducted.
Prerequisite: Graduate classification.
MEEN 644/NUEN 644 Numerical Heat Transfer and Fluid Flow
Credits 3. 3 Lecture Hours.
Convection-diffusion, up-wind, exponential, exact solution, power law schemes, false diffusion; staggered grid concept; development of simple and simpler algorithms; periodically developed flows.
Prerequisites: MEEN 357 and MEEN 461; NUEN 430 or equivalent.
Cross Listing: NUEN 644/MEEN 644.
MEEN 645 Engineering Applications of Solid Mechanics
Credits 3. 3 Lecture Hours.
Mechanical and mathematical basis for modeling response of solid bodies undergoing coupled mechanical and non-mechanical effects, analysis of stress and deformation for structural members subjected to axial, torsional and bending loads, design of multifunctional systems.
Prerequisites: CVEN 305, MEEN 368, or equivalent.
MEEN 646 Aerothermodynamics of Turbomachines
Credits 3. 3 Lecture Hours.
Fluid mechanics and thermodynamics as applied to the design of rotating systems; development of turbomachinery equations; detailed aerodynamic design of compressors and turbines.
Prerequisites: MEEN 414 and MEEN 472; MATH 601 or approval of instructor.
MEEN 648/ISEN 654 Manufacturing Systems Planning and Analysis
Credits 3. 3 Lecture Hours.
The system perspective of a computer integrated manufacturing system; manufacturing and its various levels and the planning and control of product movement through the production system in the context of using realtime control, multiprocessor systems, network architectures and databases.
Prerequisite: ISEN 420.
Cross Listing: ISEN 654/MEEN 648.

MEEN 649 Nonlinear Vibrations
Credits 3. 3 Lecture Hours.
Exact and approximate solutions to nonlinear differential equations in mechanical vibrations; application of classical methods in nonlinear analysis such as the Method of Perturbations and Variation of Parameters; virtual Work Technique and the Modified Galerkin Method; applications to selected nonlinear problems.
Prerequisites: Course in differential equations; graduate classification.

MEEN 650/ISEN 655 Control Issues in Computer Integrated Manufacturing
Credits 3. 3 Lecture Hours.
Examines the nature of computer aided manufacturing systems with emphasis in control; presentation of architecture for control of CAM systems; control issues; study and development of problems and procedures to control CAM systems.
Prerequisite: ISEN 654/MEEN 648 or approval of instructor.
Cross Listing: ISEN 655/MEEN 650.

MEEN 651 Control System Design
Credits 3. 3 Lecture Hours.
Frequency domain design of SISO systems for performance and sensitivity reduction; applications of Kalman filter and LQG/LTR techniques; design of sample-data systems; active control of vibration in distributed parameter systems; describing function and relay controls; application of control principles to engineering design.
Prerequisite: MEEN 411.

MEEN 652 Multivariable Control System Design
Credits 3. 3 Lecture Hours.
Advanced issues relevant to the design of multivariable control systems using hybrid (time and frequency domain) design methodologies; design using the LQG/LTR method and advanced practical applications using various robust control system design techniques.
Prerequisite: MEEN 651 or ECEN 605.

MEEN 653 Scientific Writing
Credits 3. 3 Lecture Hours.
Topics include origin and development of scientific writing, research methods, outlines, paper organization, journal selection, strategies to build a productive personal writing culture, effective communication, critical reviews and submission; preparation of an original manuscript for submission to a peer-reviewed journal by the end of the semester.
Prerequisites: Graduate classification and approval of instructor.

MEEN 655 Design of Nonlinear Control Systems
Credits 3. 3 Lecture Hours.
Design controllers for nonlinear and uncertain systems; apply the designs to mechanical systems.
Prerequisites: Graduate classification, MEEN 651 or equivalent.

MEEN 656/MSEN 656 Mechanical and Physical Properties of Thin Films
Credits 3. 3 Lecture Hours.
Mechanical properties (hardness, stress, strain, delamination, fracture) of films; nanomechanical testing techniques; electrical properties of thin films; electrical properties measurement techniques; magnetic properties of films; magnetic properties measurement techniques; laboratory includes (1) thin film fabrication (sputtering, PVD); (2) nanomechanical testing; (3) electrical/magnetic measurement.
Prerequisite: MEEN 222, MSEN 601, or basic materials science background.
Cross Listing: MSEN 656/MEEN 656.

MEEN 657 Viscoelasticity of Solids and Structures I
Credits 3. 3 Lecture Hours.
Linear, viscoelastic mechanical property characterization methods, time-temperature equivalence, multiaxial stress-strain equations; viscoelastic stress analysis; the correspondence principle, approximate methods of analysis and Laplace transform inversion, special methods; static and dynamic engineering applications; nonlinear behavior.
Prerequisite: Mechanics of Materials (CVEN 305 or equiv).

MEEN 658/MSEN 658 Fundamentals of Ceramics
Credits 3. 3 Lecture Hours.
Atomic bonding; crystalline and glassy structure; phase equilibria and ceramic reactions; mechanical, electrical, thermal, dielectric, magnetic, and optical properties; ceramic processing.
Prerequisite: MEEN 222 or equivalent or approval of instructor.
Cross Listing: MSEN 658/MEEN 658.

MEEN 659 Vibration Measurement in Rotating Machinery and Machine Structures
Credits 3. 3 Lecture Hours.
Transducers, instruments, measurement techniques, data acquisition methods, data reduction methods for modal analysis, applications to rotating machines, turbomachinery rotordynamics, bearings, gears and machine foundations.
Prerequisites: MEEN 459, MEEN 617 or MEEN 639; graduate classification.

MEEN 661/MEMA 613 Principles of Composite Materials
Credits 3. 3 Lecture Hours.
Classification and characteristics of composite materials; micromechanical and macromechanical behavior of composite laminae; macromechanical behavior of laminates using classical laminate theory; interlaminar stresses and failure modes; structural design concepts, testing and manufacturing techniques.
Prerequisites: CVEN 305 or equivalent.
Cross Listing: MEMA 613.

MEEN 662 Energy Management in Industry
Credits 3. 3 Lecture Hours.
Energy systems and components frequently encountered in industrial environments; application of basic principles of thermodynamics, heat transfer, fluid mechanics and electrical machinery to the analysis and design of industrial system components and systems. Improved energy utilization.
Prerequisites: MEEN 421 and MEEN 461 or approval of instructor.
MEEN 663 Cogeneration Systems  
Credits 3. 3 Lecture Hours.  
Design and analysis of cogeneration systems; selection of prime mover—steam turbine, gas turbine, or reciprocating engine; environmental assessments; economic and financial evaluations; legal and institutional considerations; case studies.  
Prerequisite: MEEN 421 or equivalent.

MEEN 664 Energy Management in Commercial Buildings  
Credits 3. 3 Lecture Hours.  
Basic heating, ventilating and air conditioning system design/selection criteria for air conditioning and heat system and design/selection of central plant components and equipment.  
Prerequisites: MEEN 421 and MEEN 461 or approval of instructor.

MEEN 665 Application of Energy Management  
Credits 3. 3 Lecture Hours.  
Continuation of MEEN 662 and 664; case studies by students of energy conservation opportunities using energy audits and building load computer simulation.  
Prerequisites: MEEN 662 and MEEN 664 or approval of instructor.

MEEN 666 Plasticity Theory  
Credits 3. 3 Lecture Hours.  
Theory of plastic yield and flow of two and three-dimensional bodies; classical plasticity theories, unified viscoplastic theories, numerical considerations; applications and comparisons of theory to experiment.  
Prerequisite: MEMA 602/AERO 603, MEEN 689 or equivalent.  
Cross Listing: MSEN 641 and MENS 641.

MEEN 667 Mechatronics  
Credits 3. 2 Lecture Hours.  3 Lab Hours.  
Mechatronics; logic circuits in mechanical systems; electrical-mechanical interfacing; analysis and applications of computerized machinery.  
Prerequisite: Graduate classification in engineering.

MEEN 668 Rotordynamics  
Credits 3. 3 Lecture Hours.  
Teaches the phenomena which occur in rotordynamics of turbomachinery, modeling techniques for turbomachines, and analysis techniques for rotordynamics analysis of real machines.  
Prerequisite: Graduate classification.

MEEN 672 Introduction to Finite Element Method  
Credits 3. 3 Lecture Hours.  
Weak or variational formulation of differential equations governing one- and two- dimensional problems of engineering; finite element model development and analysis of standard problems of solid mechanics (bars, beams, and plane elasticity), heat transfer and fluid mechanics; time-dependent problems; computer implementation and use of simple finite element codes in solving engineering problems.  
Prerequisite: Senior or graduate classification.

MEEN 673/MEMA 648 Nonlinear Finite Element Methods in Structural Mechanics  
Credits 3. 3 Lecture Hours.  
Tensor definitions of stress and strain, finite strain, geometric and material nonlinearities; development on nonlinear finite element equations from virtual work; total and updated Lagrangian formulations; solution methods for nonlinear equations; computational considerations; applications using existing computer programs.  
Prerequisites: MEMA 647/MEEN 670.  
Cross Listing: MEMA 648.

MEEN 674/MENA 608 Modern Control  
Credits 3. 3 Lecture Hours.  
Vector Norms, Induced Operator Norm; Lp stability; the small gain theorem; performance/robustness tradeoffs; Hz and H00 optimal control as operator norm minimization; H2 optimal control.  
Prerequisite: ECE 605 or equivalent.  
Cross Listing: ECE 608/MEEN 674.

MEEN 675/MENA 609 Adaptive Control  
Credits 3. 3 Lecture Hours.  
Basic principles of parameter identification and parameter adaptive control; robustness and examples of instability; development of a unified approach to the design of robust adaptive schemes.  
Prerequisite: ECE 605 or equivalent.  
Cross Listing: ECE 609/MEEN 675.

MEEN 676/CSEE 639 Fuzzy Logic and Intelligent Systems  
Credits 3. 3 Lecture Hours.  
Introduces the basics of fuzzy logic and its role in developing intelligent systems; topics include fuzzy set theory, fuzzy rule inference, fuzzy logic in control, fuzzy pattern recognition, neural fuzzy systems, and fuzzy model identification using genetic algorithms.  
Prerequisite: CSCE 625 or approval of instructor.  
Cross Listing: CSCE 639/MEEN 676.

MEEN 677/NUE 677 Aerosol Science  
Credits 3. 3 Lecture Hours.  
Multidisciplinary survey of methods for describing aerosol particles and systems: gas kinetics and transport theory, formation and growth thermodynamics, electrical properties, coagulation, light scattering; selected topics from current literature.  
Prerequisite: Graduate classification in engineering or approval of instructor.  
Cross Listing: NUE 677/MEEN 677.

MEEN 678 Aerosol Mechanics  
Credits 3. 3 Lecture Hours.  
Provides the basis for understanding and modeling aerosol behavior; mechanical, fluid dynamical, electrical, optical and molecular effects are considered; applications include sprays and atomization, aerosol collection, aerosol sampling and visibility.  
Prerequisite: Graduate classification in engineering or approval of instructor.

MEEN 679 Spectral Methods in Heat Transfer and Fluid Flow  
Credits 3. 3 Lecture Hours.  
Introduces theoretical and applications aspects of spectral and multidomain spectral methods for computational heat transfer and fluid flow problems.  
Prerequisites: MEEN 357, MEEN 344, MEEN 461; graduate classification.

MEEN 681 Seminar  
Credit 1. 1 Lab Hour.  
Current research in a wide range of fields described by guest lecturers who are prominent in their fields. Discussion period at the end of each lecture will permit the students to learn more about the lecturer and his/her work.  
Prerequisite: Graduate classification in mechanical engineering.

MEEN 684 Professional Internship  
Credits 1 to 16. 1 to 16 Other Hours.  
Supervised work in an area closely related to the specialized field of study undertaken by a Master of Engineering candidate.  
Prerequisite: Admission to a specialized Master of Engineering program in mechanical engineering.
MEEN 685 Directed Studies  
Credits 1 to 12. 1 to 12 Other Hours.  
Content will be adapted to interest and needs of group enrolled.

MEEN 686/MSEN 618 Composite Materials Processing and Performance  
Credits 3. 3 Lecture Hours.  
Fundamental science and design; processing and design interaction regarding multiphase composites; processing science, experimental characterization, laminate analysis; design structure and process.  
Prerequisite: Elasticity, continuum mechanics, or equivalent.  
Cross Listing: MSEN 618/MEEN 686.

MEEN 688 Advanced Solid Mechanics  
Credits 3. 3 Lecture Hours.  
Derive approximate solutions of engineering mechanics problems by using suitable assumptions; understand the nature of the approximations and their effects on the accuracy of the resulting mechanics-of-materials solutions; apply the principles of advanced mechanics of materials to analyze deformation and failure problems common in engineering design and materials science; prepare for success in more advanced mechanics courses such as elasticity, energy methods, continuum mechanics and plasticity.  
Prerequisite: Mechanics of materials, advanced calculus, differential equations.

MEEN 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Special topics in an identified area of mechanical engineering. May be repeated for credit.  
Prerequisite: Approval of instructor.

MEEN 691 Research  
Credits 1 to 15. 1 to 15 Lecture Hours. 0 to 15 Lab Hours.  
Methods and practice in mechanical engineering research for thesis or dissertation.

MEEN 692 Professional Study  
Credits 1 to 9. 1 to 9 Other Hours.  
Approved professional study or project; may be taken more than once, but not to exceed 6 hours of credit toward a degree. Must be taken on a satisfactory/unsatisfactory basis.  
Prerequisite: Approval of instructor.

MEID - Medicine-Interdisci

MEID 600 Becoming A Physician I  
Credits 5. 5 Lecture Hours.  
The course will consolidate the humanities subjects into one, case-based course. Cases will be used to help students learn and apply the following humanities subjects: history of medicine, medical ethics, spirituality, communication skills, cultural competence, medical law, palliative care, end-of-life care, evidence-based medicine, professionalism, and systems-based practice.

MEID 601 Core Principles of Medicine I  
Credits 8. 5.5 Lecture Hours. 2.5 Lab Hours.  
This block includes integrated material in basic principles of Biochemistry, Cell Physiology, Pharmacology, and Micro/Gross Anatomy related to structures in the thorax, back, upper extremity and abdomen.  
Prerequisite: Admission to medical school.

MEID 602 Core Principles of Medicine II  
Credits 7. 5.5 Lecture Hours. 1.5 Lab Hour.  
This block includes integrated material in basic principles of Biochemistry, Genetics, Pharmacology, and Micro/Gross Anatomy related to structures in Pelvis, Lower Extremity and Head/Neck.  
Prerequisite: Completion of Core Principles in Medicine I.

MEID 603 Neuroscience  
Credits 7. 7 Lecture Hours.  
The purpose of this course is to correlate the pathophysiology and/or psychopathology of central and peripheral nervous system diseases and dysfunction with the clinical presentation of common neurological or psychiatric medical problems. Common presentation, diagnosis and treatments are discussed.  
Prerequisite: MEID 601 and MEID 602.

MEID 604 Introduction to Disease  
Credits 9. 9 Lecture Hours.  
The Phase II Introduction to Disease Block introduces students to fundamental topics in immunology, microbiology, pathology, pharmacology, humanities, and patient interactions. These fundamental topics form a foundation for learning during the organ system-based blocks.  
Prerequisite(s): Completion of Phase I Curriculum.

MEID 605 Foundations of Medicine I  
Credits 1 to 15. 1 to 15 Lecture Hours. 0 to 15 Lab Hours.  
Basic principles of histology and physiology of human organ systems in an integrated fashion; understanding how organ structure and function of the human body interrelate; core knowledge provides a foundation for examining the pathophysiologic basis of human disease.  
Prerequisite: Admission to medical school.

MEID 606 Foundations of Medicine II  
Credits 1 to 15. 1 to 15 Lecture Hours. 0 to 15 Lab Hours.  
Integrated material in basic principles of medical biochemistry, genetics and pharmacology.  
Prerequisite: Admission to medical school.

MEID 607 Medical Gross Anatomy  
Credits 1 to 15. 1 to 15 Lecture Hours. 0 to 15 Lab Hours.  
Human gross anatomy including integrated dissection-based teaching and application of anatomic principles to patient care.  
Prerequisite: Admission to medical school.

MEID 608 Neurosceince  
Credits 1 to 15. 1 to 15 Lecture Hours. 0 to 15 Lab Hours.  
Correlation of the basic knowledge of central and peripheral nervous system structure and function with vulnerability to injury/disease and the resulting dysfunctional consequences and pharmacotherapeutics available to clinicians caring for patients with common neurological or psychiatric disorders; common presentation, diagnosis and treatments.  
Prerequisite: Admission to medical school.

MEID 610 Humanities Ethics Altruism and Leadership I  
Credits 1 to 15. 1 to 15 Lecture Hours.  
Reinforces knowledge of important physician attributes including humanities, ethics, altruism and leadership; cases used to learn and apply concepts of history of medicine, medical ethics, spirituality, communication skills, cultural competence, medical law, palliative care, end-of-life care, evidence-based medicine, professionalism and systems-based practice.  
Prerequisite: Admission to medical school.
MEID 612 Introduction to Clinical Skills I  
Credits 1 to 15. 1 to 15 Lecture Hours.  
Introduction to the basic concepts and skills needed for patient care including medical vocabulary, professional conduct, patient interviewing, taking and recording a medical history and clinical reasoning based on the chief complaint.  
Prerequisite: Admission to medical school.

MEID 613 Introduction to Clinical Skills II  
Credits 1 to 15. 1 to 15 Lecture Hours.  
Fundamentals of performing a complete physical examination; integration of history and physical examination findings and use of information for clinical problem solving and formulation of a basic differential diagnosis.  
Prerequisite: Admission to medical school.

MEID 614 Evidence Based Medicine, Scholarship and Research I  
Credits 0 to 15. 0 to 15 Lecture Hours.  
Develop research, investigative skills and problem solving, and support skill development in critical appraisal of medical literature as it relates to patient care.

MEID 618 Medical Student Grand Rounds  
Credits 0 to 15. 0 to 15 Lecture Hours.  
Apply, primarily knowledge of biochemistry and genetics; receive didactic instruction in literature search skills and examine a specific medically relevant topic in depth; give presentation about this topic to peers and faculty in a small group setting.

MEID 700 Becoming a Physician II  
Credits 5. 5 Lecture Hours.  
This course is designed to be the link between the science of medicine and the art of patient care. Course topics address aspects of the human experience that pertain to medicine and correspond to the scientific topics taught in the second year of the Phase II curriculum. This course will demonstrate how even in the molecular and microscopic dimension of medicine, human values are manifest in the life of the patient and the patient's family.

MEID 701 Hematology/Oncology  
Credits 4. 4 Lecture Hours.  
This block covers relevant and important topics in Hematology and Oncology. Using a variety of teaching formats, the pathophysiology and clinical presentation of hematologic and oncologic diseases will be discussed. The student will also be introduced to therapy for such diseases.  
Prerequisite: Completion of Phase I Curriculum.

MEID 702 Cardiovascular  
Credits 5. 5 Lecture Hours.  
The block covers the normal physiology, pathophysiology and diseases of the heart and vascular system. Some of the abnormalities to be discussed in detail include hypertension, atherosclerosis, congenital and valvular heart diseases and diseases of cardiac muscle and its electrical system. An emphasis will also be devoted to how cardiovascular disease impacts the individual patient as well as society.  
Prerequisite: Completion of Phase I Curriculum.

MEID 703 Respiratory  
Credits 3. 3 Lecture Hours.  
This block covers the normal physiology, pathophysiology and diseases of the respiratory system. The clinical presentation, diagnosis and treatment of various types of respiratory diseases such as obstructive, inflammatory, neoplastic and other pulmonary and upper respiratory conditions will also be included.  
Prerequisites: Completion of Phase I Curriculum.

MEID 704 Renal/Genitourinary  
Credits 4. 4 Lecture Hours.  
This block covers the normal physiology, pathophysiology and diseases of the body fluids, kidney and lower genitourinary tract excluding the reproductive system. Included will be a discussion of fluid and electrolyte and acid-base disorders. Discussion of renal diseases will include clinical presentation, diagnosis and treatment as well as students having the opportunity to visit a renal dialysis unit.  
Prerequisite: Completion of Phase I Curriculum.

MEID 705 Seminar Day  
Credits 0.5. 0.5 Lecture Hours.  
Medical Student Grand Rounds. In this course, students will apply, primarily, their knowledge of biochemistry and genetics. Students will receive didactic instruction in literature search skills and examine a specific medically relevant topic in depth. Students will then give a presentation about this topic to their peers and faculty in a small group setting.  
Prerequisite: Completion of Phase I curriculum.

MEID 706 Metabolism/Gastrointestinal/Nutrition  
Credits 5. 5 Lecture Hours.  
This block covers the normal physiology, pathophysiology and diseases of the gastrointestinal system and its associated glands. Diseases will also be discussed with the respect to biochemical aspects, clinical presentations, diagnostic tests and treatment. In addition, selective topics on nutrition relative to the cause of disease and clinical disease management will also be covered.  
Prerequisite: Completion of Phase I Curriculum.

MEID 707 Endocrinology/Repro Science/Human Sexuality  
Credits 5. 5 Lecture Hours.  
This block covers the normal physiology, pathophysiology and diseases that affect the endocrine and reproductive systems. The clinical presentation, diagnosis and treatment of these diseases will also be included. In addition, relevant topics on human sexuality will also be presented in various formats.  
Prerequisites: Completion of Phase I Curriculum.

MEID 708 Integument/Musculoskeletal  
Credits 2. 2 Lecture Hours.  
This block covers the basic physiology of muscle and pathophysiology and diseases involving the skeleton, joints, soft tissues and skin. Included as well will be disease related to calcium and bone metabolism, and autoimmune disease. The clinical presentation, diagnosis and treatment of these diseases will also be covered.  
Prerequisites: Completion of Phase I Curriculum.

MEID 800 Professionalism IV  
Credits 2.5. 2.5 Other Hours.  
Required two-week capstone course for all fourth year medical students. The course is designed to educate students about relevant aspects of medical jurisprudence, including state and federal regulations and applicable laws and risk management. In addition to law, the course addresses other topics of practical relevance to their professional careers and provides a refresher on medical topics which will be needed as they begin internship such as pain management, dosing and proper prescribing techniques. The course also provides advice on practice management, personal and professional financial planning and reviews the process for licensure and credentialing. Ethics and professionalism are also addressed.
MEID 801 Healthcare Advocacy and Public Policy  
Credits 2.50 to 7. 2.50 to 7 Lecture Hours.  
Work with designated faculty, staff at the medical school, in advocacy and legal affairs offices such as those of the Texas Medical Association and/or physician specialty organizations surrounding advocacy issues that are topical and/or relevant to their interests. Specific duties may include conducting research background, meeting with legislators, constituencies and key community stakeholders, developing and/or implementing a communications strategy (including fact sheets and ‘elevator’ speeches), and drafting a report, analysis, or model legislation. Non-legislative community advocacy activities may include visiting with non-profit community based programs dependent on public or private funding and identifying an opportunity for a longitudinal advocacy project or contribution to an existing project on a short term basis.  

Prerequisite: Satisfactory completion of year three of the medical school curriculum.  

MEID 802 Problem Based Learning  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
Introductory experience in the practice of neurosciences.  

MEID 803 Multidisciplinary Clinical Neuroscience  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
Introductory experience in the practice of neurosciences.  

Prerequisite: Satisfactory completion of year three of the medical school curriculum.  

MEID 804 USMLE Mentorship  
Credits 1.25 to 6.3. 1.25 to 6.3 Other Hours.  
Provide fourth year students with an opportunity to teach and develop curricular materials related to the USMLE Step 1 exam. Students will receive instruction on the management and instruction of small groups, prepare for and lead small groups of M2 studying for the USMLE Step 1 exam, and develop curricular materials related to USMLE Step 1 exam. Small groups will meet in Temple and BCS. This course will involve a shift schedule with students required to complete a prescribed number of hours to receive credit. Must be taken on a satisfactory/unsatisfactory basis.  

Prerequisite: 4th year status.  

MEID 805 Computer Resources for Professional Development  
Credits 1.25 to 6.3. 1.25 to 6.3 Other Hours.  
Familiarize students with lifelong learning tools that will assist them as residents and future leaders. Students will use online resources to find, organize, and create information to support their professional development and lifelong learning goals. This elective will focus on the following: communication and conflict management; professional career development; recognizing deficiencies in your knowledge; utilizing information resources in lifelong learning and understanding the importance of scholarly work within residency. These concepts are introduced through self-paced and self-directed modules, which give students an opportunity to reflect on their own needs for now and for their future as physicians. The graded exercises are short answer; document creation (personal statement outline; CV; budget spreadsheet etc.) and self-reflection pieces.  

MEID 806 Wilderness and Disaster Medicine  
Credits 1.25 to 6.3. 1.25 to 10 Other Hours.  
Wilderness and disaster medicine both require meeting the challenges of working in a low resource environment. In wilderness medicine, this environment could result from being in a remote location with few resources, while disaster medicine typically results in having your resources overwhelmed. Both require a need to look at delivering medical care from a unique perspective that is not readily taught in most hospital or clinic based practices. In addition, both require exceptional leadership and teamwork to achieve optimum outcomes. Must be taken on a satisfactory/unsatisfactory basis.  

Prerequisite: 4th year status.  

MEID 807 Internship Bootcamp  
Credits 1.25 to 2.5. 1.25 to 2.5 Other Hours.  
Participation in 1-2 weeks of simulated patient encounters that cover top calls can expect on night call; cases match and cover Core Entrustable Professional Activities set by the AAMC which should be possessed at graduation; ethical scenarios, interpersonal communication with families and interdisciplinary professional communication topics; formative assessment, self-assessment and summative assessment. Must be taken on a pass/fail basis.  

Prerequisite: Completion of third year medical school requirements.  

MEID 850 Professionalism IV  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
This course is a required 2-week capstone course for all fourth year medical students. The course is designed to educate students about relevant aspects of medical jurisprudence, including state and federal regulations and applicable laws and risk management. In addition to law, the course addresses other topics of practical relevance to their professional careers and provides a refresher on medical topics which will be needed as they begin internship such as pain management, dosing and proper prescribing techniques. The course also provides advice on practice management, personal and professional financial planning and reviews the process for licensure and credentialing. Ethics and professionalism are also addressed.  

MEID 974 Systems Based Practice IV  
Credit 1.5. 1.5 Other Hour.  
The System Based Practice (SBP) thread (SBPI, SBPII, SBPIII, and SBPIV) consists of 17 IHI Open School for Health Professions courses as well as a team based approach to integrating the concepts through the TBL sessions. This material and interaction will provide students the skills to become change agents in health care improvement. The focus is: quality improvement, patient safety, teamwork, leadership, and patient-centered care.  

MEID 985 Special Topic  
Credits 1.25 to 12. 1.25 to 12 Other Hours.  
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.  

MEID 989 Special Topics in Interdisciplinary Medicine  
Credits 1.25 to 12. 1.25 to 12 Lecture Hours.  
Connecting topics and issues across disciplines to enhance what is learned in clinical clerkships by applying interdisciplinary perspectives; develop knowledge, skills, and professional values in an ongoing reflective manner throughout the clinical years of medical school.  

MEID 999 Medicine Interdisciplinary – Problems  
Credits 1.25 to 12. 1.25 to 12 Other Hours.  
This is an on-campus, interdisciplinary opportunity in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the heads of the appropriate departments for additional details.
MEMA - Mechanics and Materials

MEMA 602/AERO 603 Continuum Mechanics
Credits 3.3 Lecture Hours.
Development of field equations for analysis of continua (solids as well as fluids); conservation laws; kinematics, constitutive behavior of solids and fluids; applications to aerospace engineering problems involving solids and fluids.
Prerequisite: Graduate classification.
Cross Listing: AERO 603/MEMA 602.

MEMA 606 Multifunctional Materials
Credits 3.3 Lecture Hours.
In-depth analysis of multifunctional materials and composites, and their novel applications.
Prerequisites: MEMA 602/AERO 603/AERO 603/MEMA 602, MSEN 601.
Cross Listing: AERO 606 and MSEN 606.

MEMA 608 Nanomechanics
Credits 3.3 Lecture Hours.
Application of mechanics concepts to nano-scale behavior of materials. Review of continuum mechanics; Extensions to generalized continua; Nonlocal elasticity; Nano-scale plasticity. Focus on multi-scale modeling: Dislocation Dynamics; Quasi-Continuum method; Molecular dynamics with introductions to quantum mechanics and statistical mechanics.
Prerequisite: AERO 603/MEMA 602.
Cross Listing: AERO 608 and MSEN 608.

MEMA 611 Fundamentals of Engineering Fracture Mechanics
Credits 3.3 Lecture Hours.
Understanding of the failure of structures containing cracks with emphasis on mechanics; linear elastic fracture mechanics, complex potentials of Muskhelishvili and Westergaard, J-integral, energy release rate, R-curve analysis, crack opening displacement, plane strain fracture toughness testing, fatigue crack propagation, fracture criteria, fracture of composite materials.
Prerequisite: AERO 603/MEMA 602.

MEMA 613 Principles of Composite Materials
Credits 3.3 Lecture Hours.
Classification and characteristics of composite materials; micromechanical and macromechanical behavior of composite laminae; macromechanical behavior of laminates using classical laminate theory; interlaminar stresses and failure modes; structural design concepts, testing and manufacturing techniques.
Prerequisite: MEMA 602/AERO 603.

MEMA 616 Damage and Failure in Composite Materials
Credits 3.3 Lecture Hours.
Mechanisms and models related to damage and failure in composite materials subjected to mechanical loads.
Prerequisite: Courses in composite materials, elasticity.
Cross Listing: AERO 616 and MSEN 636.

MEMA 625/AERO 617 Micromechanics
Credits 3.3 Lecture Hours.
Eigenstrains; inclusions, and inhomogeneities; Eshelby's solution for an ellipsoidal inclusion; Eshelby's equivalent inclusion method. Effective elastic properties of composites; composite spheres and cylinders models; bounds on effective moduli; Hashin-Shtrikman bounds; applications to fiber, whisker and particulate reinforced composites; introduction to micromechanics of inelastic composites and solids with damage.
Prerequisite: MEMA 602/AERO 603.
Cross Listing: AERO 617/MEMA 625.

MEMA 626/AERO 618 Mechanics of Active Materials
Credits 3.3 Lecture Hours.
Introduction to coupled field theories: constitutive response of materials with thermal and electromagnetic coupling; microstructural changes due to phase transformations; shape memory alloys; piezoelectric and magnetostrictive materials; active polymers and solutions. Micromechanics of active composites.
Prerequisite: MEMA 602/AERO 603.
Cross Listing: AERO 618/MEMA 626.

MEMA 634/CVEN 753 Damage Mechanics of Solids and Structures
Credits 3.3 Lecture Hours.
Damage mechanics; constitutive modeling of damage behavior of materials; application of thermodynamic laws; computational techniques for predicting progressive damage and failure; plasticity; viscoplasticity; viscoelasticity; cohesive zone modeling; fatigue and creep damage; damage in various brittle and ductile materials (e.g., metal, concrete, polymer, ceramic, asphalt, biomaterial, composites).
Prerequisite: CVEN 633 or approval of instructor.
Cross Listing: CVEN 753/MEMA 634.

MEMA 635 Structural Analysis of Composites
Credits 3.3 Lecture Hours.
Formulation and analysis structural response of laminated composite components; bending, vibration and stability of laminated composite plates; interlaminar stresses, effect of shear deformation on structural response; numerical modeling of laminated plates.
Prerequisite: MEMA 613.

MEMA 641 Plasticity Theory
Credits 3.3 Lecture Hours.
Theory of plastic yield and flow of two and three-dimensional bodies; classical plasticity theories, unified viscoplastic theories, numerical considerations; applications and comparisons of theory to experiment.
Prerequisite: MEMA 602/AERO 603.
Cross Listing: MSEN 641 and MEEN 666.

MEMA 646 Introduction to the Finite Element Method
Credits 3.3 Lecture Hours.
Weak or variational formulation of differential equations governing one- and two-dimensional problems of engineering; finite element model development and analysis of standard problems of solid mechanics (bars, beams and plane elasticity), heat transfer and fluid mechanics; time-dependent problems; computer implementation and use of simple finite element codes in solving engineering problems.
Prerequisite: Senior or graduate classification.

MEMA 647 Theory of Finite Element Analysis
Credits 3.3 Lecture Hours.
Finite elements models of a continuum; virtual work principle; plane stress and plane strain finite element models; bending of plates; axisymmetric problems; three-dimensional stress analysis; isoparametric formulations; finite element computer programs to solve typical structural problems.
Prerequisite: Graduate classification or approval of instructor.

MEMA 648 Nonlinear Finite Element Methods in Structural Mechanics
Credits 3.3 Lecture Hours.
Tensor definitions of stress and strain, finite strain, geometric and material nonlinearities; development of nonlinear finite element equations from virtual work; total and updated Lagrangian formulations; solution methods for nonlinear equations; computational considerations; applications using existing computer programs.
Prerequisite: MEMA 647 or equivalent.
MEMA 649/AERO 649 Generalized Finite Element Methods
Credits 3. 3 Lecture Hours.
Systemic introduction to the theory and practice of generalized finite element (FE) methods, including GFEM, the hp-cloud method, particle methods and various meshless methods with similar character; precise formulation of the methods are presented; known theoretical results for convergence; important issues related to implementation, issues of numerical integration.
Prerequisite: Graduate student status.
Cross Listing: AERO 649/MEMA 649.

MEMA 670 Computational Materials Science and Engineering
Credits 3. 3 Lecture Hours.
Modern methods of computational modeling and simulation of materials properties and phenomena, including synthesis, characterization, and processing of materials, structures and devices; quantum, classical, and statistical mechanical methods, including semi-empirical atomic and molecular-scale simulations, and other modeling techniques using macroscopic input.
Prerequisites: Approval of instructor; graduate classification.
Cross Listing: MSEN 670 and CHEN 670.

MEMA 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of mechanics and materials. May be repeated for credit.
Prerequisite: Approval of instructor.

MEPS-Molecular & Env Plant Sci

MEPS 601 Physiology of Plants
Credits 3. 3 Lecture Hours.
Advanced physiology of higher plants, includes water relations, mineral metabolism, biochemistry, growth, development, hormones, environmental signals and stress physiology. Emphasis on current literature and research trends; cellular and sub-cellular mechanisms related to whole plant behavior.
Prerequisites: BICH 410 and MEPS 313 or approval of instructor.

MEPS 605 Plant Biochemistry
Credits 3. 3 Lecture Hours.
Major metabolic pathways in plant metabolism; emphasis on biochemistry unique to plants.
Prerequisites: BICH 410; MEPS 313.

MEPS 610/HORT 610 Physiological and Molecular Basis for Plant Stress Response
Credits 3. 3 Lecture Hours.
Provide the tools to understand the molecular and physiological consequences caused by environmental factors (abiotic and biotic) on plant growth and development and the mechanisms of stress adaptation to stress.
Prerequisite: MEPS 313 or equivalent.
Cross Listing: HORT 610/MEPS 610.

MEPS 618/HORT 618 Root Biology
Credits 3. 3 Lecture Hours.
Basic concepts and current topics in root-soil ecology; managed and natural ecosystems including grasslands, cropping systems and forests; role of roots in the rhizosphere, the effects of soil, nutrient and water stress and climate change in C and N cycling and carbon sequestration; participate in discussions and critique recent literature.
Prerequisite: Approval of instructor.
Cross Listing: HORT 618/MEPS 618.

MEPS 619 Plant-Associated Microorganisms
Credits 3. 3 Lecture Hours.
Basic concepts and current topics in plant-microbe interactions including the diversity of plant-associated microorganisms; the plant as a microbial environment; endophytes; microbial roles in plant nutrition and fitness; uses of microorganisms for improved plant health and sustainable agriculture; microbial roles in food safety and future challenges; discussion of current literature.
Prerequisites: Basic plant biology or plant ecology is recommended; microbiology is helpful, but not required. Cross listed with HORT 619 and MEPS 619.

MEPS 620 Plant Cell Structure and Function
Credits 3. 3 Lecture Hours.
Overview of plant cell organization, function and physiology to incorporate whole-plant processes with sub-cellular, molecular and genetic mechanisms; origin of eukaryotic cells, nuclear organization and processes, cell cycle, organelle biogenesis and inheritance, photosynthesis, endomembrane system, cell trafficking, symplast, cytoskeleton, extracellular matrix, cell wall, disease, plant microbe interaction, development and differentiation.
Prerequisites: MEPS 313 or equivalent, graduate classification, or permission of the instructor.

MEPS 650 Plant Cell Culture for Crop Improvement
Credits 3. 3 Lecture Hours. 1 Lab Hour.
Focus on techniques in plant cell culture which can be applied to all crop plants, including agronomic crops, horticulture and forestry crops for germplasm improvement.
Prerequisites: MEPS 313; CHEM 101; graduate classification.

MEPS 654 Analysis of Complex Genomes
Credits 3. 3 Lecture Hours.
History and current status of genetic and molecular analysis of higher eukaryotic genomes; coverage of techniques for dissection of genomes into manageable parts; investigations in genetics, breeding and evolution; emphasis on quantitative inheritance, genetic mapping, physical mapping, map-based cloning, with examples drawn from a wide range of organisms.
Prerequisite: GENE 603.
Cross Listing: GENE 654 and SCSC 654.

MEPS 655 Analysis of Complex Genomes—Lab
Credits 3. 7 Lab Hours.
Analysis of Complex Genomes—Lab. Laboratory methods in molecular genetic techniques for genetic mapping, physical mapping, and map-based cloning of both qualitative and quantitative phenotypes.
Prerequisite: GENE 603 or equivalent or approval of instructor.
Cross Listing: SCSC 655 and GENE 655.

MEPS 671/SCSC 671 Plant Growth and Development
Credits 3. 3 Lecture Hours.
Comprehensive analysis of plant development primarily focused on the molecular and cellular processes underlying morphogenesis, vegetative growth and reproduction; role of the major phytohormones as coordinators of development will be analyzed; plastic development responses to conditioning environmental signals.
Prerequisites: MEPS 601 or approval of instructor.
Cross Listing: SCSC 671/MEPS 671.

MEPS 681 Seminar
Credit 1. 1 Other Hour.
Professional development for students pursuing careers in plant physiology; oral and poster presentations, writing skills, grantsmanship, job search and the promotion and tenure process.
MEPS 685 Directed Studies  
Credits 1 to 4. 1 to 4 Other Hours.  
Individual problems or research not pertaining to thesis or dissertation.  
Prerequisite: MEPS 313.

MEPS 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours. 1 to 4 Lab Hours.  
Selected topics in an identified area of plant physiology. May be repeated for credit.  
Prerequisite: Approval of instructor.

MEPS 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Original investigations in support of thesis or dissertation.

MFCM - Family & Community Medicine

MFCM 600 Introduction to Clinical Skills I  
Credits 2. 2 Lecture Hours.  
Introduction to patient care: medical vocabulary, professional conduct, patient interviewing, how to take and record a medical history, clinical reasoning based on the chief complaint.  
Prerequisite: Admission to Medical school.

MFCM 601 Introduction to Clinical Skills II  
Credits 2. 2 Lecture Hours.  
Performing the physical exam, integrating history and physical exam to formulate the differential diagnosis.

MFCM 700 O.C. Cooper Preceptorship  
Credits 4. 4 Lecture Hours.  
Students rotate through primary care experiences in family medicine, internal medicine, pediatrics, gynecology, otolaryngology, obstetrics, ophthalmology, dermatology and orthopedics.  
Prerequisite: Completion of Phase I.

MFCM 800 Family Medicine Clerkship  
Credits 7.5. 7.5 Other Hours.  
5. To provide an introductory experience in the practice of family medicine.  
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MFCM 801 Family Medicine Outpatient Clinic  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This elective will provide a conducive learning environment for advanced experience in managing common ambulatory illness. It will expose the student to clinical learning situations that provide an opportunity for the students to enhance and improve the skills required of a family practitioner, including history, physical, differential diagnosis, evaluation and treatment regimens. It will illustrate the broad aspects of the practice of Family Medicine as a specialty that strives for continuity, quality, and comprehensive care, and an emphasis on the patient with a disease in the context of his environment. It will allow the student to become comfortable with his assessments and develop confidence in his therapeutic decisions. The student will be mentored in a fashion that clearly demonstrates that the Family Physician plays a vital role as a patient advocate that honors life.

MFCM 802 Family Medicine Acting Internship  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
Look at the demands and rewards of primary care. Night call is required.

MFCM 803 Palliative Medicine and End of Life Care  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. In this course, the faculty will strive to provide basic information on the interdisciplinary approach to palliative and end-of-life care. The student will be taught skills needed to improve communication with patients with chronic or terminal diseases and appropriate methods of delivering bad news. The student will learn medical management of pain and selected non-pain symptoms in patients with life limiting illness. The student will develop understanding of the comprehensive nature of end-of-life care, the distinctive nature of its patient care model, and its significant place in today's healthcare arena. No night call required.

MFCM 804 Wound Care  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This course offers extensive clinical experience in comprehensive wound care, including the use of the latest dressings, sharp debridement, administration and interpretation of transcutaneous oxygen monitoring, application of bioengineered skin products, application of total contact casting, compression therapy and hyperbaric oxygen therapy. At the end of the elective, the student should be able to distinguish between various types of wounds, determine the etiology of common wounds, and understand the various reasons chronic wounds do not heal. Night or weekend call will not be required, but may be optional if student wishes to be called for emergency Hyperbaric Oxygen Treatments. No night call required.
MFCM 809 Indigent Care  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. Participants will actively be involved in the management of patients at the Healing Hands Ministries Medical Clinic. The clinic is the medical home for many uninsured patients, helping them avoid expensive area hospital ER visits for primary care. Patients receive comprehensive medical and dental services including pediatric care, well-woman care, diabetic education, laboratory services, asthma education, prescription drug benefits, monthly immunizations, social service referral, and specialty care clinics such as orthopedics and arthritides. Healing Hands collaborates with other community providers to coordinate referrals outside its scope of services including extensive diagnostic testing and surgical services. The elective is designed to expose students to the scope of health issues of the medically uninsured and underinsured. Students will become familiar with various community organizations striving to improve the health of its citizens. Students will understand the importance of promoting public health and gain insight into the practice of preventative medicine and the impact it will have on patients’ health in the future. All aspects occur under direct, on-site supervision by faculty. Night call is not required.

MFCM 810 Healthcare for the Underserved  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. The elective is designed to expose students to the scope of health issues of patients who are indigent and lack access to health insurance. Students will become familiar with various community organizations striving to improve the health of its underserved citizens. Students will understand the importance of promoting public health and gain insight into the practice of preventative medicine and the impact it will have on patients’ health in the future. Clinical experiences will primarily be at the Baylor Community Care clinics, with some exposure to home visits with the home visit team. Students will work with family medicine and internal medicine physicians, nurse practitioners, community health workers and social workers to understand the importance of a multidisciplinary team approach to patient care.

MFCM 811 Intensive Care Unit  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This elective will strive to: provide fourth year medical students with the opportunity to function as an “acting Intern” in the Intensive Care Unit supervised by upper level residents, Hospitalist Fellows and Attending Faculty. Teach fourth year students an evidence based approach to the care of critically ill patients in the ICU. Provide fourth year students with an in depth exposure to a variety of medical illnesses encountered in Internal Medicine. Allow the student to perform diagnostic procedures on their patients when indicated.

MFCM 812 Geriatric Medicine  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This elective will strive to: increase student awareness of the unique characteristics of the elderly, understand the normal aging process, and differentiate this from disease. Improve the student’s ability to assess and treat frail and acutely ill elderly patients, and recognize the unique aspects of drug therapy in the elderly. Expose the student to the concept of the multidisciplinary care team, in which a variety of health care professionals work together in order to enhance the care of complex patients. Team members include nurses, social workers, chaplains, physical therapist and others. Expose students to comprehensive geriatric assessment, community home services and other services that help to avoid or delay institutional care.

MFCM 813 Family Medicine Acting Internship  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This elective will strive to: Expose fourth year medical students to the broad variety of patients, multiple challenges and rewarding lifestyle offered to a Family Physician. Provide students with inpatient and outpatient experiences, which will enhance their skills and prepare them for the duties of a First Year Resident. Provide students with increased responsibility for the care and management of patients with direct supervision from faculty and upper level residents. Provide ample opportunities for community activities to raise awareness of the social, political and economic barriers to health care.

MFCM 814 Inpatient Family Medicine Elective  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. Offered at Memorial Hermann Southwest. The faculty will strive to provide students with a broad spectrum of patients and conditions; provide constructive feedback and guidance; provide increasing independence as appropriate; and familiarize the student with the benefits of an electronic medical record.

MFCM 815 Ambulatory Family Medicine  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. Offered at Physicians at Sugar Creek. The faculty will strive to provide students with a broad spectrum of patients and conditions; provide one-on-one mentoring during the rotation; provide increasing independence as appropriate; and familiarize the student with the benefits of an electronic medical record.

MFCM 817 Indigent Health Care - Community Health  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. The faculty will strive to expose senior medical student to the scope of health issues of the homeless and indigent. Students will gain insight to the mechanics and complexities of operating and organizing a primary care clinic. They will also interact with a variety of medical services including the Department of Health, Child/Adult Protective Services, and Mental Health and Mental Retardation.

MFCM 818 Family Practice Acting Internship  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. For students to become familiar with issues in hospital-based health care delivery, including DRG’s, effective utilization of resources, and improving quality of care. Students will also have time in outpatient care, developing similar strategies. Opportunities exist for scrubbing in on minor surgical cases and performing bedside procedures such as central venous line placement, lumbar puncture, paracentesis, and thoracentesis.

MFCM 820 Indigent Health Care  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. The elective is designed to expose students to the scope of health issues of the homeless and indigent. Students will become familiar with various community organizations striving to improve the health of its citizens. Students will understand the importance of promoting public health and gain insight into the practice of preventative medicine and the impact it will have on patients’ health in the future.
MFCM 821 Family Practice Clinic Outpatient Clerkship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. Students will be assigned to a Family Medicine Clinic, have a patient roster, and be responsible for evaluating, treating and following a variety of out-patients with close staff supervision. Hours are 8 - 5 PM, five days a week in the clinic, plus hospital rounds if the student admits a patient. This rotation is offered specifically to students who have a keen interest in Family Medicine, intend to seek residencies in Family Medicine or wish to sharpen their skills and broaden their knowledge in a primary care area. In addition, fourth year clerks from other institutions may take this rotation in order to acquaint themselves with the Scott and White Family Medicine Residency program.

MFCM 824 Family Medicine Acting Internship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. Need course description.

MFCM 850 Family Medicine Acting Internship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. The Family Medicine Acting Internship will provide additional in-depth experience in Family Medicine that allows the student to function as an intern while under supervision. The student will become familiarized with both the duties of internship as well as achieving proficiency in the skills requisite of a first-year resident.

MFCM 985 Off Campus Student Initiated Elective Credits 1.25 to 15. 1.25 to 15 Other Hours.
25 to 15. Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

MFCM 998 On Campus Student Initiated Elective Credits 1.25 to 15. 1.25 to 15 Other Hours.
25 to 12. This is an on-campus opportunity in the department of Family and Community Medicine in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

MGMT - Management

MGMT 602 Markets and Public Policy
Credits 3. 3 Lecture Hours.
Theoretical underpinnings of business decision making; function and structure of markets; effects of public policy on business activities; includes: antitrust; securities; labor discrimination; products liability.
Prerequisite: Graduate classification.

MGMT 610 Business and Public Policy
Credits 3. 3 Lecture Hours.
Role of business organizations in the United States and other countries; topics pertaining to the external political and social environment of business and the implications for business managers including market failures and political failures as well as equity and ethical issues; case studies with business/government problems.
Prerequisite: Graduate classification.

MGMT 611 Microfoundations of Business Behavior
Credits 1 to 3. 1 to 3 Lecture Hours.
A multi-disciplinary analysis of the foundations of business behavior discussing business interaction with customers under alternative market conditions and interaction with suppliers, investors, employees and other stakeholders, considered in the context of alternative legal, political and social institutional arrangements. Classification 6 students may not enroll in this course.
Prerequisites: Enrollment is limited to BUAD classification 7.

MGMT 612 Business Applications of Price Theory
Credits 3. 3 Lecture Hours.
Application of price theory framework to decisions facing managers. Topics include political, legal and regulatory environments of business; corporate governance and antitrust regulations; principal-agent problems in large corporations.
Prerequisite: Doctoral classification.

MGMT 613 Managerial Macroeconomics
Credits 1 to 3. 1 to 3 Lecture Hours.
Analysis of domestic and global macroeconomic issues from a managerial perspective; analysis of current and historical macroeconomic events at the national and global levels; analysis of business cycles and monetary and fiscal policies; managerial decisions in the context of changing macroeconomic environment.
Prerequisite: Enrollment is limited to BUAD classification 7.

MGMT 614 Managing People in Organizations
Credits 1 to 3. 1 to 3 Lecture Hours.
Procurement and management of people in organizations including human resource management principles and analysis of how organizations function; performance appraisal, compensation, training, leadership, group dynamics, decision-making, control mechanisms and organizational change processes. Classification 6 students may not enroll in this course.
Prerequisite: Enrollment is limited to BUAD classification 7.

MGMT 618 Corporate Strategy and the Political Environment of Business
Credits 1 to 3. 1 to 3 Lecture Hours.
Formulation and implementation of corporate strategy with consideration of the political environment of business. Classification 6 students may not enroll in this course.
Prerequisites: Enrollment is limited to BUAD classification 7.

MGMT 620 Managing Human Resources
Credits 3. 3 Lecture Hours.
Survey of human resource management; formulation and implementation of human resource strategy addressed for areas including planning, recruitment, selection, job choice, training, development, appraisal, compensation, benefits, labor relations, international human resource issues and legal compliance.
Prerequisite: Graduate classification.

MGMT 621 Research Methods for HR Professionals
Credits 3. 3 Lecture Hours.
Direct experience in formulation of HRM issues as hypotheses and selection and implementation of appropriate research designs and statistical tools to evaluate such hypotheses; properties of appropriate criteria, measures, designs and statistical tests in context of contemporary HRM issues; ethical issues in HRM research.
Prerequisites: STAT 651 or equivalent; graduate classification.
MGMT 622 Organizational Staffing
Credits 3.3 Lecture Hours.
Foundations and operating aspects of recruitment, selection and placement in various types of organizations; coverage of scientific and legal issues affecting human resource selection decisions from a managerial perspective; examination of the usefulness of various methods used in job analysis, selection, and performance appraisal; introduction to "job match" from various perspectives.
Prerequisite: Graduate classification.

MGMT 623 Compensation Management
Credits 3.3 Lecture Hours.
Strategic and technical considerations in the management of employee compensation in organizations; including job evaluation systems, legal issues, comparable worth, rewards as a consideration in motivation and satisfaction, wage levels and structures, merit ratings, individual and group incentives and benefit plans.
Prerequisite: Graduate classification.

MGMT 624 Seminar in Human Resources
Credits 3.3 Other Hours.
Seminar on theory and research in human resource management; includes: planning, search and decision theory, organizational entry and socialization, staffing theories, validity generalization, utility theory, performance measurement and evaluation, reward systems, organizational justice and employee rights, employee development and employee withdrawal.
Prerequisite: Doctoral classification or approval of instructor.

MGMT 625 Human Resource Development
Credits 3.3 Lecture Hours.
Examination of training, education and development within organizations from both a strategic and operational perspective; analysis of needs, program design and methods, program implementation and evaluation, including transfer or learning issues; legal and ethical human resource development issues; implications and practices of human resource development for enhancing global competitiveness.
Prerequisite: Graduate classification.

MGMT 626 Teams in Organizations
Credits 3.3 Lecture Hours.
Cutting edge thinking on leading in team-based organizations including the organizational changes required to move to a team-based structure and the organizational factors required to create successful work teams.
Prerequisite: Graduate classification.

MGMT 628 Contemporary Human Resource Management Issues
Credits 3.3 Lecture Hours.
Application of human resource theory to contemporary human resource management issues; impact of these issues for the organization and on the strategic role of the human resource professional; guest speakers; student projects.
Prerequisite: Second-year enrollment in the Master of Science in management program or approval of instructor.

MGMT 630 Behavior in Organizations
Credits 3.3 Lecture Hours.
Organizational behavior theory, research and applications; focuses on the individual and group levels of analysis; includes: learning principles, perceptions, attitudes and job satisfaction, work motivation, job design, group properties and processes, leadership, conflict, communication, personality influences on work attitudes and behaviors, work-life issues and job stress.
Prerequisite: Graduate classification.

MGMT 632 Technology Commercialization
Credits 3.3 Lecture Hours.
Focus on technology, process of evaluating technology viability, converting raw technology into commercially viable products and services; includes model on Small Business Innovation Research (SBIR) grant program; develops competencies skills to evaluate technology's commercial viability; brings viable technologies to commercial success.
Prerequisite: Graduate classification.

MGMT 633 Organizational Change and Development
Credits 3.3 Lecture Hours.
Organizational change theory, processes and models; the role of change agents; organizational diagnosis and intervention; culture, process, strategy, structure and technology changes in organizations; evaluation research on organizational change; problems and issues in organizational change.
Prerequisite: Graduate classification.

MGMT 634 Seminar In Organizational Behavior
Credits 3.3 Other Hours.
Theory and research in organizational behavior; includes: operant and social learning theories, work motivation, job satisfaction and affect at work, task design, absenteeism and turnover, prosocial behavior, leadership, group properties and processes and work linkages and job stress.
Prerequisites: MGMT 630 or equivalent; doctoral classification or approval of instructor.

MGMT 635 Employment Regulation
Credits 3.3 Lecture Hours.
Overview of regulatory environment of human resource management; topics include: equal employment opportunity and affirmative action, benefits regulation, workplace safety, workers' compensation, labor relations, and international aspects of employment regulation.
Prerequisite: Graduate classification.

MGMT 636 Seminar in Organization Theory
Credits 3.3 Lecture Hours.
Research literature in organization theory focusing on major theoretical perspectives and content areas; includes: design of organizational structure and control systems; analysis or organization-environment relations, including interorganizational relationships; managing organizational technology and innovation; information processing and decision making; and organizational culture, conflict and power.
Prerequisite: Doctoral classification or approval of instructor.

MGMT 637 Foundations of Entrepreneurship
Credits 3.3 Lecture Hours.
Process of launching a new venture; process by which opportunities can be discovered and selected; attributes of entrepreneurs and new venture teams; process of developing business plan; core entrepreneurial strategies--business level, organizational design, marketing, financial; strives to develop competencies, concepts, operational tools relevant to creating, implementing new ventures.
Prerequisite: Graduate classification.
MGMT 638 Strategic Entrepreneurship
Credits 1 to 3. 1 to 3 Lecture Hours.
Emphasis on a firm’s need to be both entrepreneurial (identifying opportunities in the market) and strategic (taking actions to gain a competitive advantage) in order to create value for stakeholders; includes: developing an entrepreneurial mindset; building an entrepreneurial culture; managing resources (building a resource portfolio, bundling resources to create capabilities and leveraging the capabilities to exploit the opportunities identified); creating innovations.
Prerequisite: Graduate classification.

MGMT 639 Negotiations in Competitive Environments
Credits 1 to 3. 1 to 3 Lecture Hours.
Understanding prescriptive and descriptive negotiation theory as it applies to dyadic and multi-party negotiations, to buyer-seller transactions, dispute resolution, development of negotiation strategy and management of integrative and distributive aspects of the negotiation process.
Prerequisite: Graduate classification.

MGMT 640 Managing for Creativity and Innovation
Credits 3. 3 Lecture Hours.
Examines factors that may foster or stifle individual, team, or organizational creative performance, and presents techniques that may improve the student's creative thinking skills.
Prerequisite: Graduate classification.

MGMT 643 Foundations of Managerial Law
Credits 3. 3 Lecture Hours.
Basic legal relationships and issues encountered by managers and organizations; American legal system, administrative law, alternative dispute resolution and selected substantive areas of law (e.g., environmental protection, discrimination, negotiable instruments).
Prerequisite: Graduate classification.

MGMT 645 Legal and Ethical Issues in Business
Credits 1 to 3. 1 to 3 Lecture Hours.
An overview of legal compliance programs, business ethics and social responsibility issues.
Prerequisite: Approval of instructor.

MGMT 650 Human Relations and Collective Bargaining in Industry
Credits 3. 3 Lecture Hours.
Labor management relationship and human relations problems encountered during union administration; labor history; basic construction of the National Labor Relations Act; alternative dispute resolution; contemporary labor relations issues; international labor relations issues.
Prerequisite: Graduate classification.

MGMT 655 Survey of Management
Credits 3. 3 Lecture Hours.
Management concepts and applications important to managers in all types and sizes of organizations; includes: strategic planning, goal setting, control and managerial ethics; decision making, organizing, human resource management, including staffing, performance appraisal and compensation; leadership, motivation, communication and group processes; achieving organizational quality and managing in a global environment.
Prerequisite: Graduate classification. Note: Course may not be used for elective credit by a master's candidate in business administration.

MGMT 658 Managing Projects
Credits 3. 3 Lecture Hours.
Application of management processes to complex interdisciplinary organizational environments through the study of program and project management; adoptions of traditional management theories to the project environment; master typical project management microcomputer software for project planning; resource allocation; project budgeting; and control of project cost, schedule and performance.
Prerequisite: Graduate classification.

MGMT 660 Global Human Resource Management
Credits 3. 3 Lecture Hours.
Examines HRM in a global context; emphasis given to global HR functions such as international staffing, training, and compensation; focus on global HRM trends and challenges; addresses issues and choices HR managers face in multinational enterprises.
Prerequisite: Graduate classification.

MGMT 663/INTA 663 International Transfer Pricing
Credits 3. 3 Lecture Hours.
Valuation of cross-border transactions between units of a multinational enterprise; includes internal and external motivations for transfer pricing, managerial and economic approaches, estimates of transfer manipulation, arm's length standard, U.S. and OECD rules and procedures, tax court cases, and ethical dilemmas.
Prerequisite: Graduate classification.
Cross Listing: INTA 663/MGMT 663.

MGMT 667/IBUS 667 Multinational Enterprises
Credits 3. 3 Lecture Hours.
Graduate seminar in international business; multinational enterprises (MNEs) are studied from various perspectives including economics, management, entry and expansion strategies, contractual agreements, transfer pricing, impacts on home and host countries, MNE-state relations, regional integration, public policies towards MNEs.
Prerequisite: Graduate classification.
Cross Listing: IBUS 667/MGMT 667.

MGMT 673 Advanced Research Methods in Management
Credits 3. 3 Lecture Hours.
Introduces PhD students in Management to the multivariate methods commonly used in management research. Applications emphasized; journal publications; projects and critiques required.
Prerequisite: STAT 608.

MGMT 675 Leadership in Organizations
Credits 1 to 3. 1 to 3 Lecture Hours.
Review of research on procedures, styles and methods of leadership, supervision, management and administration; all aspects of leader role behavior, both in practice and in research; areas in need of further research. May be repeated for up to 3 hours credit.
Prerequisite: Graduate classification.

MGMT 676 Strategic Management Survey
Credits 3. 3 Lecture Hours.
Management concepts and applications important to strategy; includes: concept of strategy; the environment, and performance; the role of top management teams; business-level strategies; competitive strategy and dynamics; corporate strategy formulation and implementation; mergers; acquisitions; governance and control systems; international strategies; cooperative strategies; technology strategies; corporate entrepreneurship.
Prerequisite: Doctoral classification or approval of instructor.
MGMT 677 Strategy Implementation
Credits 3. 3 Lecture Hours.
Concepts, research and applications regarding issues central to strategy implementation; includes: the nature of managerial work; inertia, organizational change and adaptation; innovation; strategic leadership; power; top management teams in implementation roles; organizational cultures; the relationship between strategy and structure; executive succession; institutional contexts; governance; agency theory; boards of directors; executive compensation; use of leverage and cash flow; implementation of mergers, acquisitions, and restructuring.
Prerequisite: Doctoral classification or approval of instructor.

MGMT 678/IBUS 678 International Management
Credits 3. 3 Lecture Hours.
Survey of the issues, problems, challenges and opportunities facing organizations competing in a global economy; includes: the environment of international management, international strategies, forms of organization design used by multinational firms, managing human resources in an international context, and cultural and control issues facing the international manager.
Prerequisite: Graduate classification.
Cross Listing: IBUS 678/MGMT 678.

MGMT 679/IBUS 679 International Business Policy
Credits 3. 3 Lecture Hours.
Determinants of U.S. competitiveness in international markets; the international environment of business; introduction to multinational enterprises, global competition, international organizations, protection of intellectual property; international trade regulation; strategic trade theory.
Prerequisite: Graduate classification.
Cross Listing: IBUS 679/IBUS 679.

MGMT 680 Business and Corporate Strategy
Credits 3. 3 Lecture Hours.
Prerequisite: Graduate classification.

MGMT 681 Seminar
Credit 1. 1 Lecture Hour.
Critical examination of subject matter presented in current journals, monographs and bulletins in field of management. Classification 6 students may not enroll in this course.
Prerequisite: Graduate classification.

MGMT 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
Directed internship in an organization to provide students with on-the-job training with professionals in organizational settings appropriate to the students’ professional objectives. Classification 6 students may not enroll in this course.
Prerequisites: Approval of MS program coordinator and department head.

MGMT 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Directed study on selected problems using recent developments in business research methods. Classification 6 students may not enroll in this course.
Prerequisites: Graduate classification and approval of instructor.

MGMT 686 Research Methods in Organizational Science II
Credits 3. 3 Lecture Hours.
Continuation of topics introduced in Management 687; additional topics include survey research methodology, quantitative and qualitative field methods; archival data collection; measurement and methods across time; issues in peer review and publication.
Prerequisites: Doctoral classification and MGMT 687 or approval of instructor.

MGMT 687 Research Methods in Organizational Science I
Credits 3. 3 Lecture Hours.
Philosophy of science, theory development; survey of research methodology applicable to the study of organizational phenomena; research strategy and design; measurement and sampling issues; data collection methods; problems and issues in organizational research.
Prerequisites: Doctoral classification or approval of instructor; STAT 651 or equivalent.

MGMT 689 Special Topics in...
Credits 1 to 23. 1 to 23 Other Hours.
Selected topics in an identified area of management. May be repeated for credit.
Prerequisite: Graduate classification.

MGMT 690 Theory of Research in Management
Credits 3. 3 Lecture Hours.
Research practicum; application of research methodology learned in MGMT 687; advanced readings in research methods; fundamental skills and concepts needed to design and conduct dissertation research.
Classification 6 students may not enroll in this course.
Prerequisites: Doctoral classification or approval of instructor; MGMT 687 or equivalent.

MGMT 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation. Classification 6 students may not enroll in this course.
Prerequisite: Graduate classification.

MHUM - Humanities In Medicine

MHUM 801 Practical Medical Law and Ethics for Physicians
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Enhance each participant’s knowledge of state and federal laws that affect physicians’ medical practice. Topics include malpractice, consent, confidentiality, HIPPA compliance, business entities, contracts and regulatory matters. Expose students to the legal issues, responsibilities and expectations associated with physicians in various practice settings. Examine legal and ethical issues that arise in the normal course of medical practice, hospital privileges and committee service.

MHUM 802 Directed Research in History of Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Offered in London. Explore firsthand an area of individual interest or specialty in history medicine; further student understanding of the relevance of medical history to contemporary clinical practice and biomedical ethics; enhance student international awareness of medical practice in a different cultural setting (London, England) with no language barrier; broaden student perspective by exposure to the rich medical as well as cultural and artistic heritage in London, UK; and provide experience in interpretation, communication, and evaluation of a medical subject in its proper historical context, which may be submitted for publication.
MHUM 803 Medical Humanities Directed Research
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Explore a specific area of individual interest and gain knowledge by discovery, which may also be relevant to their future residency; sharpen students’ analytic and communication skills and critical judgment in developing a coherent thesis out of their area of interest; broaden student understanding of the medical profession, clinical practice and physician-patient relations through the insights provided by the humanities disciplines; increase student understanding of how cultural, psychological and other non-medical factors affect clinical practice; stimulate curiosity, questioning of assumptions and accepted notions, tolerance of differing values; and encourage self-reflection and lifelong learning to balance stresses of professional life.

MHUM 804 Medical Education
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Analyze current Phase I and Phase II courses for content, delivery, opportunities for improvement; apply information learned from course analysis to development of curricular improvement project; help produce student reports for LCME; demonstrate clinical teaching skills with M3 students during clerkships, and simulation classes; and develop one innovation for use during Phase I, II, or III of the curriculum.

MHUM 805 Public Affairs Intern – TMA
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Public Affairs Elective at Texas Medical Association in Austin. This provides the learner the opportunity to experience health policy creation and implementation in Texas through the work of the Advocacy Division of the Texas Medical Association. When the Texas Legislature is in session, the experience includes legislative hearings and passage of laws. When the Legislature is not in session, the experience will be with the regulatory agencies and how they implement the laws.

MHUM 806 Palliative Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The faculty will strive to provide basic information on interdisciplinary approach to palliative and end-of-life care; teach skills needed to improve communication with patients with chronic or terminal diseases and appropriate methods of delivering bad news; provide basic information on pain assessment and management; and demonstrate comprehensive nature of end-of-life care, the distinctive nature of its patient care model, and its significant place in today’s healthcare arena.

MHUM 807 Fellowships in Leadership
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Experience in leadership; learn from and develop a professional relationship with a leader. The leader serves as a role model, offering students an opportunity to share his or her professional life.

MHUM 808 Medical History and Humanities
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Historical aspects of medicine and how the humanities are integrated into medical education and patient care. Sessions will be devoted to interactive discussions using role models and key historical events. Values, their role in guiding our behavior, our interpretations of others, and the way we make sense of the world in general, will be considered. Sacred Vocation, one path to promoting the art of medicine, is an evidence-based complement to the science of medicine. Sessions focusing on this approach will include the following: what gives meaning to life, exploring the power to heal or harm, and creating coping mechanisms for dealing with difficult work situations.

MHUM 809 Healthcare Administration
Credits 1.25 to 10.
This course will introduce the student to the administrative aspects of health care delivery. The student will gain experience with the medical staff appointment and reappointment process; peer review process; physician health and wellness; hospital policy and procedure rationale, development and implementation; health information management, including electronic medical records; health care financing; health care expense allocation; third-party pay or systems, including alternative options such as accountable care organization; and various regulatory and compliance agencies, including The Joint Commission, Centers for Medicare and Medicaid Services, and Texas Department of State Health Services. The student will also gain experience with various internal and external health care improvement initiatives, patient safety projects, and issues related to institutional risk management.

MHUM 810 Self and Culture
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Exploration of ideas about culture and its role in Medicine. Culture has many implications and could never be defined in a one to three week elective, so our goal is to assist students in understanding the importance of broad culture and help them understand their own perceptions and how they apply it to their role as a physician. This elective aims to promote self-awareness to enhance professional understanding and compassion for everyone.

MHUM 811 Practical Medical Law and Ethics
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Examines the ethical responsibilities of and issues for physicians in complex patient care delivery systems and considers the moral and ethical dimensions of professional life.

MHUM 812 Lead in Medical Program: Healthcare Delivery and Financing
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Daily operations of a community health plan; provide resources in review of healthcare delivery and financing; provide guidance to selection of topic of investigation; and serve as mentor for production of scholarly paper for peer-reviewed publication.

MHUM 985 Off Campus Student Initiated Elective
Credits 1 to 10. 1 to 10 Other Hours.
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

MHUM 999 On Campus Student Initiated Elective
Credits 1.25 to 12. 1.25 to 12 Other Hours.
This is an on-campus opportunity in the department of Humanities in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

MICR - Microbiology

MICR 681 Seminar
Credit 1. 1 Other Hour.
Detailed reports on specific topics in field chosen. Students may register in up to but no more than three sections of this course in the same semester.
MKTG 665 Branding and Marketing Communication  
Credits 3. 3 Lecture Hours.  
Customer-based brand equity and positioning, brand objectives, communication processes, customer decision stages, creative and media strategies including traditional, grassroot, and social media, measuring advertising effectiveness and return on marketing investment.  
Prerequisite: MKTG 613 or MKTG 621 or equivalent.

MKTG 660 Marketing Consulting  
Credits 3. 1 Lecture Hour. 4 Lab Hours.  
Application of marketing knowledge through the planning and execution of marketing projects for businesses. May be repeated one time for credit.  
Prerequisite: MKTG 621 or equivalent.

MKTG 665 Research for Marketing Decisions  
Credits 3. 3 Lecture Hours.  
Methodology for generating and using information related to problems in marketing decision-making; primary and secondary research methodology and analytical techniques; guidelines for designing and conducting research projects. Classification 6 students may not enroll in this course.  
Prerequisites: MKTG 613 or MKTG 621 or equivalent; basic statistics course.

MKTG 670 Marketing Leadership  
Credit 1. 1 Lecture Hour.  
Seminar on the application of marketing concepts and theories through guest lectures and discussions with marketing-thought leaders in business and academia. May be repeated one time for credit.  
Prerequisite: MKTG 621 or equivalent.

MKTG 671 Product Innovation  
Credits 3. 3 Lecture Hours.  
Strategy and management of the new product development process, portfolio management and innovation charters for new products; topics include creativity, trade-off analysis, concept testing, design and launch. Classification 6 students may not enroll in this course.  
Prerequisite: MKTG 613 or MKTG 621 or equivalent.

MKTG 673 Services Marketing  
Credits 3. 3 Lecture Hours.  
Marketing concepts and strategy as applied to service organizations, unique characteristics of services, marketing challenges posed by those characteristics and ways to meet those challenges effectively. Special emphasis on service quality. Classification 6 students may not enroll in this course.  
Prerequisite: MKTG 613 or MKTG 621 or equivalent, or approval of instructor.

MKTG 675 Marketing Strategy  
Credits 1 to 3. 1 to 3 Lecture Hours.  
Marketing management as it relates to overall organizational goals: marketing strategy concepts and interdependencies with strategy at the corporate and business unit levels and in other functional areas; impact of digital technologies and environmental sustainability on marketing strategy. Classification 6 students may not enroll in this course.  
Prerequisites: MKTG 613 or MKTG 621 or equivalent; graduate classification in business administration.

MKTG 677/IBUS 677 Multinational Marketing Management  
Credits 3. 3 Lecture Hours.  
Theoretical and empirical materials on multinational marketing; nature and justification of international trade, analysis of environments faced by multinational firms and formulation of multinational marketing strategy. Classification 6 students may not enroll in this course.  
Prerequisite: MKTG 613 or MKTG 621 or equivalent.  
Cross Listing: IBUS 677/MKTG 677.
MKTG 680 Seminar in Buyer Behavior
Credits 3. 3 Lecture Hours.
Detailed examination of the literature in consumer and industrial buyer behavior with emphasis on conceptual and empirical issues; critical analysis of buyer behavior theory. Classification 6 students may not enroll in this course.
Prerequisites: MKTG 650 or equivalent; doctoral classification.

MKTG 682 Seminar in Marketing Strategy Research
Credits 3. 3 Lecture Hours.
Review of research on marketing strategy content; formulation process and implementation related issues; includes antecedents, outcomes, mediators and moderators of the relationship between marketing strategy and performance; strategic marketing alliances; market pioneering; multicompany competition; global competitive strategy; interdependencies between marketing, business and corporate strategy. Classification 6 students may not enroll in this course.
Prerequisite: Doctoral classification.

MKTG 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
Directed internship in an organization to provide students with on-the-job training with professionals in organizational settings appropriate to the students’ professional objectives. Classification 6 students may not enroll in this course.
Prerequisite: Approval of committee chair and department head.

MKTG 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed study of selected problems using recent developments in business research methods. Classification 6 students may not enroll in this course.
Prerequisite: Approval of instructor.

MKTG 687 Seminar in Marketing Models
Credits 3. 3 Lecture Hours.
Review and discussion of the foundations of modeling and recent developments in research using marketing models. The seminar is designed to provide participants with new ways to think about modeling phenomena and enable them to generate new ideas, research topics, and modeling applications for marketing problems.
Prerequisite: Doctoral classification.

MKTG 688 Doctoral Seminar
Credits 3. 3 Other Hours.
Historical development of the conceptual framework of marketing theory and practices; analysis of current research and controversial issues in the field. May be repeated for credit three times. Students may take up to two sections of this course in the same semester. Classification 6 students may not enroll in this course.
Prerequisite: Doctoral classification.

MKTG 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of marketing. Classification 6 students may not enroll in this course. May be repeated for credit.

MKTG 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation. Classification 6 students may not enroll in this course.

MPAT - Pathology & Lab Medicine

MPAT 801 Anatomic and Clinical Pathology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- or 4-week elective course will serve to familiarize the student with the organization and clinical activity of Anatomic and Clinical Pathology. The course will reinforce the students’ knowledge in anatomy, histology, and basic Anatomic Pathology. The student will be introduced to the principles of diagnosis in surgical biopsies, surgical resections, cytology material, and post-mortem examinations. The elective will acquaint the student with the clinical laboratory and methodologies of procedures, their interpretation, and their application of patient management in areas of blood bank, microbiology, specimen handling, forensic toxicology, hematology, body fluids, chemistry, and immunology.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MPAT 802 Anatomic and Clinical Pathology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- or 4-week elective course will serve to familiarize the student with the organization and clinical activity of Anatomic and Clinical Pathology. The course will reinforce the students’ knowledge in anatomy, histology, and basic Anatomic Pathology. The student will be introduced to the principles of diagnosis in surgical biopsies, surgical resections, cytology material, and post-mortem examinations. The elective will acquaint the student with the clinical laboratory and methodologies of procedures, their interpretation, and their application of patient management in areas of blood bank, microbiology, specimen handling, forensic toxicology, hematology, body fluids, chemistry, and immunology.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MPAT 803 Anatomic and Clinical Pathology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- or 4-week elective course will serve to familiarize the student with the organization and clinical activity of Anatomic and Clinical Pathology. The course will reinforce the students’ knowledge in anatomy, histology, and basic Anatomic Pathology. The student will be introduced to the principles of diagnosis in surgical biopsies, surgical resections, cytology material, and post-mortem examinations. The elective will acquaint the student with the clinical laboratory and methodologies of procedures, their interpretation, and their application of patient management in areas of blood bank, microbiology, specimen handling, forensic toxicology, hematology, body fluids, chemistry, and immunology.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MPAT 804 Anatomic and Clinical Pathology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- or 4-week elective course will serve to familiarize the student with the organization and clinical activity of Anatomic and Clinical Pathology. The course will reinforce the students’ knowledge in anatomy, histology, and basic Anatomic Pathology. The student will be introduced to the principles of diagnosis in surgical biopsies, surgical resections, cytology material, and post-mortem examinations. The elective will acquaint the student with the clinical laboratory and methodologies of procedures, their interpretation, and their application of patient management in areas of blood bank, microbiology, specimen handling, forensic toxicology, hematology, body fluids, chemistry, and immunology.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.
MPAT 985 Off Campus Student Initiated Elective
Credits 1.25 to 15. 1.25 to 15 Other Hours.
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

MPAT 999 On Campus Student Initiated Elective
Credits 1.25 to 12. 1.25 to 12 Other Hours.
This is an on-campus opportunity in the department of Pathology in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

**MPED - Pediatrics**

**MPED 800 Core Clerkship in Pediatrics**
Credits 7.5. 7.5 Other Hours.
To provide an introductory experience in the practice of pediatrics.
**Pre-requisite:** satisfactory completion of year three of the medical school curriculum.

**MPED 801 Primary Pediatric Care in the Community Setting**
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The faculty will strive to provide the medical student with an educational experience in the primary community setting which gives comprehensive clinical care to patients of the pediatric age group, newborn-18 years; enable the student to broaden his educational base in well child care and in recognition and management of acute and chronic pediatric conditions/ diseases in ambulatory and inpatient settings; and provide the student with broader exposure to the practice of pediatrics and its linkage to Scott and White, Temple Campus as a tertiary care provider.

**MPED 802 Neonatal Intensive Care Unit**
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The course will provide support and experience necessary for transition from basic understanding of common pediatric problems to assumption of primary patient care. The student will be encouraged to refine his/her neonatal skills and knowledge and introduce them to appropriate use of specialty and sub-speciality consultation. The course will also encourage further development of skills needed to define, locate, and evaluate valuable sources of information dealing with various aspects of neonatal knowledge. Night Call is required, and housing is not provided.

**MPED 803 Neonatal Intensive Care Unit**
Credits 1.25 to 10. 1.25 to 10 Other Hours.
While working in the NICU, the student will develop skills in the assessment, stabilization, diagnosis, and management of critically ill term and premature newborn infants. Throughout this elective, students are immersed in both didactics as well as patient care. Students take patients in rotation with the other trainees and he/she is also responsible for patient evaluation, examination and management. Along with this goes the responsibility of reading in depth about the patients and their problems, checking on lab work, seeing them each day and for adequate documentation in each medical record. The student is responsible for supervised communication with the families of babies assigned to him/her as well as participation in parent education regarding their newborn. There is a variety of weekly conferences and activities to take part in, including morning rounds, high risk deliveries, morning report, observation of neonatal ante partum consultations and neonatal resuscitation programs as well as multiple topic-specific conferences. A PICO assignment is required throughout the course as well as delivering case presentation regarding cases that are selected by faculty.

**MPED 804 Pediatric Cardiology**
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Distinguish normal from abnormal cardiovascular signs and symptoms; teach importance of recognizing and managing, if necessary refer, the cardiac conditions in children.

**MPED 805 Child Neurology**
Credits 1.25 to 10. 1.25 to 10 Other Hours.
All aspects of the practice of Child Neurology. Demonstrate accurate history and physical assessment skills as pertains to neurological problems in children. Provide daily brief discussions on a clinical neurology topic. Make learning resources readily available to the student; model problem solving approaches to neurologic complaints in children.

**MPED 806 Pediatric Intensive Care Unit**
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Acquaint the student to pediatric critical care medicine. Explain the rationale for initial treatment of critically ill pediatric patients with common disease process.

**MPED 807 Infectious Disease**
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Provide an environment conducive to learning. Offer a logical approach to the most common pediatric infectious disease problems. Provide guidance for the student to find appropriate literature pertaining to the patients followed by the service.

**MPED 808 Cardiovascular Surgery**
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Expose student to surgical correction of congenital heart defects (CHD); Instruct in the anatomy, physiology and pathology of CHD; Preoperative evaluation of CHD patient and Postoperative care of CHD patient.

**MPED 809 Pediatric Diabetes Camp**
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Learn first-hand diabetes management through an intense exposure to children and adolescents with diabetes mellitus and to enable the student to observe common childhood problems and illnesses in a residential camp setting.
MPED 810 Pediatric Emergency Medicine  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
Exercise clinical thinking and develop differential diagnosis, management and disposition for pediatric patients presenting with medical illness; comprehensive clinical experience in acute management of various urgent care concerns for pediatric patients, initial treatment and stabilization, and management/transfer.

MPED 811 General Inpatient Pediatrics  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
Learn common pediatric practices during an inpatient setting. Students must receive approval from the Elective Director for this elective.

MPED 812 Pediatric Endocrinology and Diabetes  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
Learn pediatric practices with an emphasis in endocrinology and diabetes. Students must receive approval from the Elective Director for this elective.

MPED 813 Pediatric  
Credits 1.25 to 6.3. 1.25 to 6.3 Other Hours.  
This is a 4-week elective in allergy and immunology that will provide experience in managing common adult and pediatric allergy and immunology ambulatory illness, and provide experience in managing common pediatric allergy ambulatory illnesses. It will introduce students to uncommon allergic diseases, illustrate broader aspects of pediatric care, as it relates to the care of the child with a chronic allergic condition, and encourage the student to develop skills in carefully evaluating children with allergic or immunologic problems. This elective will also introduce students to an ambulatory health care system dealing with children who have chronic illnesses and require chronic management. There is no night call during this elective, and housing is the responsibility of the student.

MPED 814 Pediatric and Adult Immunology Outpatient Care  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
This is a 2- or 4-week elective in allergy and immunology that will provide experience in managing common adult and pediatric allergy and immunology ambulatory illness. It will introduce students to uncommon allergic diseases and illustrate broader aspects of adult and pediatric care, as it relates to the care of patients with chronic allergic conditions. The elective will encourage students to develop skills in carefully evaluating patients with allergic or immunological problems and introduce them to an ambulatory healthcare system dealing with patients who have chronic illnesses and require chronic management. Approximately 70% of patient encounters will be with adults and 20% with children. There is no night call during this elective, and housing is the responsibility of the student.

MPED 815 Pediatric Gastroenterology  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
This 2- or 4-week elective is designed to provide the student with experience in the diagnosis and management of common problems encountered in the outpatient and inpatient practice of Pediatric Gastroenterology. Students will independently evaluate new patients in the outpatient clinic for presentation to and review by the attending physicians. Students will also follow patients admitted to the hospital and make daily rounds with the inpatient attending. The elective will also provide the opportunity to participate in Pediatric Gastroenterology endoscopic procedures. Housing is not provided, and no night call is required.

MPED 816 Pediatric Gastroenterology  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
Offered at Scott and White. This 2- or 4-week elective is designed to provide the student with experience in the diagnosis and management of common problems encountered in the outpatient and inpatient practice of Pediatric Gastroenterology. Students will independently evaluate new patients in the outpatient clinic for presentation to and review by the attending physicians. Students will also follow patients admitted to the hospital and make daily rounds with the inpatient attending. The elective will also provide the opportunity to participate in Pediatric Gastroenterology endoscopic procedures. Housing is not provided, and no night call is required.

MPED 817 Primary Pediatric Care in the Community Setting  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
This is a 4-week elective in primary pediatric care within the community setting. It will provide the medical student with an educational experience in the primary community setting which gives comprehensive clinical care to patients of the pediatric age group, newborn - 18 years. It will enable the student to broaden his/her educational base in well child care and in recognition and management of acute and chronic pediatric conditions/ diseases in ambulatory settings, as well as expose them to various pediatric education activities. There is no night call, and housing will not be provided in Round Rock.

MPED 818 Neonatal Intensive Care Unit  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
Through participation as an acting intern, the student will develop skills in the assessment, stabilization, diagnosis, and management of critically ill term and premature newborn infants.

MPED 819 Neonatal Intensive Care Unit - Externship  
Credits 5. 5 Lecture Hours.  
Housing is the responsibility of the student. Night call will be required. The faculty will provide support and experience necessary for transition from basic understanding of common pediatric problems to assumption of primary patient care. The student will be encouraged to refine his/her neonatal knowledge and skills and further develop skills needed to define, locate, and evaluate valuable sources of information dealing with a variety of neonatal knowledge. Introduction of appropriate use of specialty and sub-specialty consultation can be expected.

MPED 820 Pediatric Gastroenterology  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
Broad spectrum of pediatric gastroenterology outpatient care including failure to thrive, abdominal pain, constipation, inflammatory bowel disease, cystic fibrosis, pediatric nutrition, and liver transplantation (pre- and post- operative) care; teach the indications of pediatric endoscopy including expectation of attendance to all morning and endoscopic procedures; provide both spontaneous lectures and scheduled pediatric gastroenterology lectures; and teach pediatric chronic medical care including gastrostomy tube care and attendance in both the cerebral palsy and pediatric cystic fibrosis clinic.

MPED 821 Pediatric Endocrinology and Diabetes  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
Senior medical student exposure to the evaluation and management of common pediatric endocrine problems in an outpatient setting. This includes the impact of chronic illness on tasks of daily living. Both inpatient and outpatient endocrinology is covered, though the rotation is primarily outpatient.
**MPED 822 Pediatric and Internal Medicine Combined Ward - Acting Internship**

**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
Provide fourth year medical students with the opportunity to function as an “acting intern” in Internal Medicine and Pediatrics on general Medicine and Pediatrics service with supervision by senior residents and faculty; help prepare medical students for responsibilities and skills necessary during internship; and provide an opportunity for medical students to get a better experience in Internal Medicine and Pediatrics if they are considering Combined Internal Medicine and Pediatrics or primary care as a possible career.

**MPED 823 Medical Genetics**

**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
Enable the student to recognize patient in need of genetic services; provide an approach to evaluate patients with Genetic disease; provide students with a basic knowledge of cytogenetics and molecular medicine; and provide students with ethical dilemmas in genetics.

**MPED 824 Pediatric Hematology and Oncology**

**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
Provide an introduction to the diseases and common complications seen in the practice of Pediatric Hematology/Oncology; a reinforcement of the basic concepts regarding the pathophysiology, clinical evaluation, and management of the problems common in this practice; a familiarity to the student of proper utilization of physical assessment, laboratory, and radiologic tools in diagnosis of hematologic and oncologic childhood diseases; an introduction to the concept of cancer chemotherapy and the rationale of investigational treatment; and a strengthening of the student’s ability to assess morphology of peripheral blood and bone marrow, to understand coagulation studies, and to interpret abnormalities of each.

**MPED 825 Pediatric Cardiology**

**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
Distinguish normal from abnormal cardiovascular signs and symptoms; importance of recognizing and managing the cardiac conditions in children; and review and discuss available catheter and interventional surgical procedures for congenital and acquired pediatric heart disease.

**MPED 826 Pediatric Intensive Care**

**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
Introduce the student to the care of critically ill children for the purposes of instructing them in how to approach a critically ill child with multiple problems and a primary focus on teaching the approach to these children and how to apply it to each individual case; to provide more in-depth teaching of pediatric pulmonary management, acute pediatric cardiovascular problems, severe systemic infections, and complicated fluid management; to provide a guide for the appropriate use of sub-specialty consultation; and to provide further experience in neuro-intensive care.

**MPED 827 Pediatric Subspecialties Externship**

**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
Further the educational experience in the clinical care of pediatric subspecialties and improve the clinical acumen of students in recognizing these subspecialty problems; provide students with an experience which will enable those considering pediatrics as a career choice to further evaluate this decision; and provide students with a broad exposure to the various pediatric education activities.

**MPED 828 Neonatal Intensive Care Unit**

**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
Support and experience necessary for transition from basic understanding of common pediatric problems to assumption of primary patient care; encourage students to refine his or her neonatal knowledge and skills; introduce appropriate use of specialty and sub-specialty consultation; and encourage further development of skills needed to define, locate and evaluate valuable sources of information dealing with various aspects of neonatal knowledge.

**MPED 829 Pediatric Ward Acting Internship**

**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
Provide support and experience necessary for transition from basic understanding of common pediatric problems to assumption of primary patient care; encourage student to refine his or her pediatric knowledge and skills; introduce appropriate use of pediatric specialty and sub-specialty consultants; encourage further development of skills needed to define and locate valuable sources of information dealing with various aspects of pediatric knowledge; introduce student to management of uncommon pediatric diseases; and allow in depth look at the specialty of pediatrics as a possible career choice.

**MPED 830 Acting Internship in Pediatrics**

**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
Function as a pediatric intern on the inpatient service at Dell Children’s Hospital of Central Texas. He/she will be assigned to a team comprised of an attending physician (faculty) and a senior resident, as well as junior residents and third-year medical students. The student will be assigned patients for which he/she will have primary patient care responsibilities, with appropriate supervision. The student will have the opportunity to interact with residents, attending, subspecialists, and other members of the healthcare team.

**MPED 831 Developmental - Behavioral Pediatrics**

**Credits 1.25 to 10. 1.25 to 10 Other Hours.**
Enhancement of skills in identifying typical from atypical development and behaviors in infants and children. The student will have the opportunity to participate with the faculty in the assessment and diagnosis of children presenting with developmental delays and/or behavioral problems. The student will encounter a wide spectrum of developmental disabilities, including Autism, Spectrum Disorders, ADHD, Language Disorders, Learning Disabilities, Intellectual Disabilities (formerly mental retardation), genetic syndromes, behavioral health disorders like anxiety and depression, among others. The student will become familiar with the role of medications in children with disabilities. The student will be assigned key reading material as part of independent study.

**MPED 832 Off Campus Student Initiated Elective**

**Credits 1.25 to 15. 1.25 to 15 Other Hours.**
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

**MPED 999 On Campus Student Initiated Elective**

**Credits 1.25 to 12. 1.25 to 12 Other Hours.**
On-campus opportunity in the Department of Pediatrics in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.
MPHY - Medical Physiology

MPHY 601 Experimental Techniques in Cell and Molecular Biology I
Credits 4. 2 Lecture Hours. 4 Lab Hours.
Lectures, demonstrations and hands-on laboratories focusing on both basic and advanced techniques utilized in modern biomedical research: optical, fluorescence, confocal/multiphoton, TIRF, and atomic force microscopic techniques; calcium imaging; patch-clamp; cell culture and transfection; DNA/RNA preparation; molecular cloning; RT-PCR; RNAi; protein biochemistry; Southern/northern/western blotting.

MPHY 612 Experimental Techniques in Cell and Molecular Biology II
Credits 2 to 4. 2 to 4 Lab Hours.
This course is designed as a hands-on laboratory course to introduce the beginning graduate student to a variety of quantitative, analytical, cellular, histological, as well as ex vivo and in vivo techniques utilized in biomedical research. Information is relayed through lectures, demonstrations, and hands-on experience with the techniques discussed. The objective of this course is to help the student gain some laboratory experience and, at the same time, become familiar with basic protocols for biomedical techniques utilized in biological research.
Prerequisite: Graduate classification and approval of course coordinator.

MPHY 613 Medical Physiology I
Credits 1 to 5. 1 to 5 Lecture Hours.
This course is a comprehensive survey of the functions of the human body: transport processes, feedback control systems and homeostasis; general structure and function of the central nervous system, electrophysiology, autonomic nervous system; musculoskeletal system; and cardiovascular system. Format includes lectures, labs, field trips, and student projects/presentations. The overall goal is for students to understand, integrate, and appreciate the numerous and complex interactions between the components of the intact system.
Prerequisite: MSCI 601 or equivalent.

MPHY 614 Medical Physiology II
Credits 1 to 5. 1 to 5 Lecture Hours.
This course is a continuation of MPHY 613. Students will study Neurophysiology II: gastrointestinal system; respiratory system; renal/excretory system; endocrine and reproductive systems; integration of human organ systems.
Prerequisite: MPHY 613 or equivalent.

MPHY 615 Pathobiology and Therapeutics
Credits 4. 4 Lecture Hours.
This course is designed to help students develop the ability to learn by themselves, with the oversight of a group of faculty mentors. Each student will choose a disease model system from a chosen list of diseases/model systems that affect multiple systems of the body. Students will collect and present information on how their chosen disease or integrative model system affects various organ systems. Students will put together an integrative proposal to present to the class, followed by a final written proposal.
Prerequisite: MPHY 613 and MPHY 614 or equivalent.

MPHY 616 Computational Systems Biology
Credits 4. 4 Lecture Hours.
This course is designed as the first of a two-semester, multi-disciplinary graduate course targeted at students with an interest in computational aspects of systems biology. The course will be constructed in a modular fashion, such that either semester may be taken independently. MPHY 616 is an introduction to methods used to acquire, extract, organize, analyze, store and interpret the major types of data of interest in systems biology. It will consist of two main units: (1) exploration, analysis and interpretation of experimental data and (2) bioinformatics.

MPHY 617 Nervous System I/Musculoskeletal System
Credits 2. 2 Lecture Hours.
This course is a separate module within the course MPHY 613.

MPHY 618 Cardiovascular System
Credits 3. 3 Lecture Hours.
This course is a separate module within the course MPHY 613.

MPHY 619 Nervous System II
Credit 1. 1 Lecture Hour.
This course is a separate module within the course MPHY 614.

MPHY 620 Gastrointestinal System
Credit 1. 1 Lecture Hour.
This course is a separate module within the course MPHY 614.

MPHY 621 Excretory System
Credit 1. 1 Lecture Hour.
This course is a separate module within the course MPHY 614.

MPHY 622 Endocrine System
Credit 1. 1 Lecture Hour.
This course is a separate module within the course MPHY 614.

MPHY 623 Respiratory System
Credit 1. 1 Lecture Hour.
This course is a separate module within the course MPHY 614.

MPHY 624 Biostatistics
Credits 2. 2 Lecture Hours.
Introduction to methods used to acquire, extract, organize, analyze, store and interpret the major types of data of interest in systems biology.

MPHY 625 Bioinformatics
Credits 2. 2 Lecture Hours.
Introduction to methods used to acquire, extract, organize, analyze, store and interpret the major types of data of interest in systems biology.

MPHY 631 Cardiovascular Science
Credits 4. 4 Lecture Hours.
Prerequisites: MSCI 601 or equivalent.
MPHY 632 Cardiovascular Pathobiology
Credits 4. 4 Lecture Hours.
The Cardiovascular Pathobiology course is an exploration of the pathophysiology underlying cardiovascular diseases, including atherosclerosis, cardiomyopathies, heart failure, hypertension, congenital abnormalities and valvular disorders. The conceptual foundation is the tissue response to injury (inflammation) and the integrated reactions at the cellular, organ, system and whole organism levels initiated by a specific insult or disorder. Presentation and critique of journal articles in the cardiovascular field and development of research proposals are emphasized.
Prerequisite: MPHY 631 or equivalent.

MPHY 633 Advanced Techniques in Cardiovascular Research
Credits 1 to 4.
This course emphasizes mastering of a specific technique used in modern cardiovascular research under the guidance of a faculty expert. Topics span intact animal to single cell techniques. Examples include animal models of human disease, advanced physiological imaging, mouse echocardiography, direct mouse intra-cardiac pressure-volume measurements, isolated intact papillary muscles, isolated microvessels/lymphatics, intracellular biosensors, induced pluripotent stem cells, patch clamping and flow cytometry.
Prerequisites: Contact course coordinator for prerequisites and topic availability.

MPHY 634 The Lymphatic System
Credits 3. 3 Lecture Hours.
This course explores the myriad functions of the second circulation of the human body, the lymphatic system. Topics covered include lymphatic development; lymphangiogenesis; morphology and function of lymphatic capillaries, muscular lymphatics and lymph nodes; mechanisms of lymph formation and propulsion; intrinsic and extrinsic mechanisms of lymphatic pumping and flow regulation; role of the lymphatic system in inflammation and immunity; primary and secondary lymphatic disorders. Emphasis is on critique of the literature and self-directed integration of concepts and data into a research proposal.

MPHY 681 Seminar
Credit 1. 1 Lecture Hour.
Focus will be on critical scientific thinking. Emphasis placed on oral communications, scientific writing and grant preparation.
Prerequisite: Approval of instructor.

MPHY 685 Directed Studies
Credits 1 to 6. 1 to 6 Lecture Hours.
Limited investigation in fields other than those chosen for thesis or dissertation.
Prerequisite: Approval of instructor.

MPHY 689 Special Topics
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of physiology and associated basic sciences. May be repeated for credit when topics vary.
Prerequisite: Approval of instructor.

MPHY 691 Research Credit
Credits 1 to 15. 1 to 15 Lab Hours.

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MPHY 632 Cardiovascular Pathobiology
Credits 4. 4 Lecture Hours.
The Cardiovascular Pathobiology course is an exploration of the pathophysiology underlying cardiovascular diseases, including atherosclerosis, cardiomyopathies, heart failure, hypertension, congenital abnormalities and valvular disorders. The conceptual foundation is the tissue response to injury (inflammation) and the integrated reactions at the cellular, organ, system and whole organism levels initiated by a specific insult or disorder. Presentation and critique of journal articles in the cardiovascular field and development of research proposals are emphasized.

MPHY 633 Advanced Techniques in Cardiovascular Research
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This course emphasizes mastering of a specific technique used in modern cardiovascular research under the guidance of a faculty expert. Topics span intact animal to single cell techniques. Examples include animal models of human disease, advanced physiological imaging, mouse echocardiography, direct mouse intra-cardiac pressure-volume measurements, isolated intact papillary muscles, isolated microvessels/lymphatics, intracellular biosensors, induced pluripotent stem cells, patch clamping and flow cytometry.

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MPHY 689 Special Topics
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of physiology and associated basic sciences. May be repeated for credit when topics vary.

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MPIM - Microbial Pathogen Imm

MPIM 601 Microbial Pathogenesis of Human Disease
Credits 3. 3 Lecture Hours.
Principles of microbe-host interactions at the molecular level. Selected medically important infectious diseases serve as paradigms for understanding how multiple pathogenic mechanisms contribute to disease.
Prerequisite: Approval of instructor.

MPIM 602 Immunoregulation
Credits 3. 3 Lecture Hours.
In-depth exploration of the genetic, cellular and molecular mechanisms by which humoral and cellular immune responses are regulated; regulatory T cell circuits, molecules (interleukins, lymphokines), isotypic and idiootypic regulation, hormonal effects, immunoregulatory defects, experimental manipulation of immunoregulatory networks.
Prerequisites: VTM 649/POSC 649, BIOL 610 and approval of instructor.

MPIM 607 Applied Epidemiology
Credits 4. 4 Lecture Hours. 3 Lab Hours.
Application of epidemiologic concepts to the study of disease occurrence; descriptive epidemiologic methods in the study of diseases.
Prerequisite: Graduate classification.

MPIM 620 The Scientific Basis of Medicine
Credit 1. 1 Other Hour.
A Journal Club in which recent research papers relevant to Medicine are presented by students and discussed by students and faculty.

MPIM 663/VTMI 663 Molecular Biology of Animal Viruses
Credits 3. 3 Lecture Hours.
In-depth studies of the biochemistry and replication strategies of animalviruses and molecular mechanisms of pathogenesis for selected viral systems.
Prerequisite: Graduate classification in virology, molecular biology, biochemistry or approval of the instructor.

MPIM 666/VTMI 666 Molecular Biology of Animal Viruses
Credits 3. 3 Lecture Hours.
In-depth studies of the biochemistry and replication strategies of animalviruses and molecular mechanisms of pathogenesis for selected viral systems.
Prerequisite: Graduate classification in virology, molecular biology, biochemistry or approval of the instructor.

MPIM 667 Viral Vectors and Gene Therapy
Credits 3. 3 Lecture Hours.
This course will describe various viral vector systems, their development, and their use as research tools in biotechnology and in gene therapy. The course will consist of a mixture of short lectures and discussion of papers from the literature.

MPIM 685 Directed Studies
Credits 1 to 6. 1 to 6 Lab Hours.
Limited investigation in fields other than those chosen for thesis or dissertation.
Prerequisite: Approval of instructor.

MPIM 689 Special Topics
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of medical sciences. May be repeated for credit.
Prerequisite: Approval of instructor.
MPSY - Psychiatry

MPSY 800 Core Clerkship in Psychiatry
Credits 7.5. 7.3 Other Hours.
To provide an introductory experience in the practice of psychiatry.
Prerequisite: Satisfactory completion of year two of the medical school curriculum.

MPSY 801 Bereavement Issues in Clinical Practice
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 4-week elective will provide the opportunity to experience and practice primary psychiatric care of patients under the close supervision of a staff physician. It will increase the student’s familiarity with the basic “tasks” of mourning and emotional/psychological processes; enable the student to discriminate between uncomplicated and complicated bereavement especially identifying those factors that contribute to complications in grieving; increase student awareness of and vigilance toward bereaved patients’ increased morbidity/mortality rates; help the student develop increased skill in conducting a sensitive clinical inquiry with bereaved individuals regarding their loss experience; familiarize the student with the current treatment principles described in the grief and bereavement psychological literature; acquaint the student with the role of self-help groups among the bereaved; develop the students’ appreciation of how various members of the health care team participate in the psychosocial need of patients and families at the time of death in an acute care setting.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MPSY 802 Child and Adolescent Psychiatry
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- or 4-week elective will introduce the student to child psychiatry. The student will learn the process of child psychiatric evaluation, and will be introduced to issues related to diagnostic classification in children and adolescents. They will be exposed to various treatment modalities used in child psychiatry, including exposure to the issues surrounding the use of psychotropic medications in children.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MPSY 804 Child and Adolescent Psychiatry
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 2- or 4-week elective will introduce the student to child psychiatry. The student will learn the process of child psychiatric evaluation, and will be introduced to issues related to diagnostic classification in children and adolescents. They will be exposed to various treatment modalities used in child psychiatry, including exposure to the issues surrounding the use of psychotropic medications in children.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MPSY 806 Outpatient Psychiatry
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 4-week elective will provide the opportunity to experience and practice primary psychiatric care of patients under the close supervision of a staff physician. It will increase the student’s familiarity and knowledge with the use of psychoactive medications, help the student gain further knowledge and experience in determination of individual patient treatment regimens, and help gain experience in the interactions between patients, therapists and family members.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MPSY 807 Consultation/Liaison Psychiatry
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 4-week elective will provide the student the opportunity to experience and practice primary psychiatric care of patients under the close supervision of a senior staff physician. Increase the student’s familiarity and knowledge with the use of psychoactive medications; help the student gain further knowledge and experience in determination of individual patient treatment regimens; help the student gain experience in the complex interactions between patients, therapists, and family members; help the student gain experience in evaluating emergency patients through the opportunity to be the first physician evaluating patients in the emergency room; help the student gain experience as a co-therapist in group psychotherapy; help the student gain experience in longer term care with the patients via the opportunity to participate in follow up outpatient appointments.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MPSY 808 General Adult Psychology and Geriatric Psychology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Multidisciplinary assessment of elderly patients, including medical, social and family history; assessment of cognitive function; evaluation and management of older patients with Alzheimer’s disease and other causes of Dementia, affective disorders and late life psychoses and of the elderly patient’s family and the determination of their roles in the treatment of the older patient.

MPSY 809 Advanced Inpatient Psychiatry
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 4-week elective will provide the advanced student the opportunity to experience and practice primary psychiatric care of patients under the close supervision of a senior staff physician. Increase the student’s familiarity and knowledge with the use of psychoactive medications; help the student gain further knowledge and experience in determination of individual patient treatment regimens; help the student gain experience in the complex interactions between patients, therapists, and family members; help the student gain experience in evaluating emergency patients through the opportunity to be the first physician evaluating patients in the emergency room; help the student gain experience as a co-therapist in group psychotherapy; help the student gain experience in longer term care with the patients via the opportunity to participate in follow up outpatient appointments.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MPSY 810 Consultation/Liaison Psychiatry
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 4-week elective will provide the student the opportunity to experience and practice primary psychiatric care of patients under the close supervision of a senior staff physician. Increase the student’s familiarity and knowledge with the use of psychoactive medications; help the student gain further knowledge and experience in determination of individual patient treatment regimens; help the student gain experience in the complex interactions between patients, therapists, and family members; help the student gain experience in evaluating emergency patients through the opportunity to be the first physician evaluating patients in the emergency room; help the student gain experience as a co-therapist in group psychotherapy; help the student gain experience in longer term care with the patients via the opportunity to participate in follow up outpatient appointments.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

MPSY 811 Advanced Outpatient Psychiatry
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This 4-week elective will provide the advanced student the opportunity to experience and practice primary psychiatric care of patients under the close supervision of a senior staff physician. Increase the student’s ability to gain further knowledge and experience in determination of individual patient treatment regimens; introduce and further the student experience as a co-therapist in group psychotherapy; help the student practice recognizing and managing issues of a therapeutic nature in the group setting.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.
MPSY 812 Advanced Inpatient Psychiatry  
Credits 1.25 to 10. 1.25 to 10 Other Hours. 
This 4-week elective will provide the advanced student the opportunity to experience and practice primary psychiatric care of patients under the close supervision of a senior staff physician. It will increase the student’s familiarity and knowledge with the use of psychoactive medications, help the student gain further knowledge and experience in determination of individual patient treatment regimens, and help gain experience in the interactions between patients, therapists and family members. 
**Prerequisite:** Satisfactory completion of year three of the medical school curriculum.

MPSY 985 Off Campus Student Initiated Elective  
Credits 1.25 to 12. 1.25 to 12 Other Hours. 
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

MPSY 999 On Campus Student Initiated Elective  
Credits 1.25 to 12. 1.25 to 12 Other Hours. 
This is an on-campus opportunity in the department of Psychiatry in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

**MRAD - Radiology**

MRAD 800 Core Clerkship in Radiology  
Credit 1. 1 Other Hour. 
The Radiology Clerkship course provides students with knowledge of the methods of medical imaging; conventional radiology, ultrasound, computerized tomography, magnetic resonance imaging, interventional radiology and nuclear radiology, and application of these methods to specific clinical problems.

MRAD 801 Diagnostic Radiology  
Credits 1.25 to 10. 1.25 to 10 Other Hours. 
To provide an introductory experience in the practice of radiology. 
**Prerequisite:** Satisfactory completion of year three of the medical school curriculum.

MRAD 802 Radiation Oncology  
Credits 1.25 to 10. 1.25 to 10 Other Hours. 
To provide an introductory experience in the practice of radiology. 
**Prerequisite:** Satisfactory completion of year three of the medical school curriculum.

MRAD 803 Introduction to Radiation Oncology  
Credits 1.25 to 10. 1.25 to 10 Other Hours. 
This 2- to 4-week elective is designed for students to become familiar with an overview of cancer, its pathogenesis, statistics, and treatment modalities. Students will gain experience and become familiar with the role of radiation therapy in a multidisciplinary modality setting. 
**Prerequisite:** Satisfactory completion of year three of the medical school curriculum.

MRAD 804 Diagnostic Radiology  
Credits 1.25 to 10. 1.25 to 10 Other Hours. 
This 2- to 4-week elective provides students with a broad understanding of radiology principles, various diagnostic modalities, their respective value and limitations as well as the overall role of radiology in medicine today. Students will gain exposure through a combination of daily didactic lectures presented by faculty, residents, fellows and guests as well as through clinical learning experiences gained alongside faculty in one of many subspecialty bases including CT Scan, Ultrasound, Gastrointestinal, Emergency Department, Nuclear Medicine, MRI, Vascular/Interventional Radiology (VIR), Neuro MRI, Neuro CT Scan, Breast Imaging and Outpatient Imaging. Students are encouraged to express any special interest in a subspecialty before the beginning of the course in order to configure their rotation schedule accordingly. 
**Prerequisite:** Satisfactory completion of year three of the medical school curriculum.

MRAD 805 General Radiology at St. Luke/St. Joseph Medical Center  
Credits 1.25 to 10. 1.25 to 10 Other Hours. 
To provide an introductory experience in the practice of radiology. 
**Prerequisite:** Satisfactory completion of year three of the medical school curriculum.

MRAD 806 Clinical Research Design and Application  
Credits 1.25 to 10. 1.25 to 10 Other Hours. 
This 2- to 4-week elective is designed for students to participate in a clinical research project. This elective will increase the student’s familiarity and knowledge of the student to principles of study design, data collection, data management and analysis. Students will participate in developing a professional manuscript preparation, review, and submission for publication. 
**Prerequisite:** Satisfactory completion of year three of the medical school curriculum.

MRAD 807 Body Imaging  
Credits 1.25 to 10. 1.25 to 10 Other Hours. 
The 4-week elective in Body Imaging is designed for motivated students planning a career in radiology. The course is organized as one-week rotations in Thoracic Imaging, Abdominopelvic CT, Body and Musculoskeletal MR, and Ultrasound. Students frequently encounter the opportunity to submit an interesting case to the American College of Radiology Case in Point repository for potential peer reviewed online publication. 
**Prerequisite:** Satisfactory completion of the year three of the medical school curriculum.

MRAD 808 Diagnostic Radiology  
Credits 1.25 to 10. 1.25 to 10 Other Hours. 
This 2-week elective is intended to re-familiarize the medical student with the basic principles of radiologic imaging. Students will be shown the many different modalities used within the Department of Radiology and will become familiar with interpreting medical diagnosis results using those modalities. 
**Prerequisite:** Satisfactory completion of the year three of the medical school curriculum.
MRAD 809 Neuroradiology  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This 2-week elective in Neuroradiology is designed for motivated students planning a career in radiology. The course allows for flexibility within the department, but is primarily based on CT and MR imaging of the brain and spine. Experience with CT and MR angiography and a range of neurointerventional procedures is also available. Students frequently encounter the opportunity to submit an interesting case to the American College of Radiology Case in Point repository for potential peer-reviewed online publication.  
**Prerequisite:** Satisfactory completion of the year three of the medical school curriculum.

MRAD 810 Current Concepts in Nuclear Medicine  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This 2-week elective is an introduction to common Nuclear Medicine procedures and techniques. This elective is designed to familiarize the student with the appropriate utilization of these techniques for diagnosis and prognosis in selected common problems in clinical medicine. Students will gain experience in correlating results of the Nuclear Medicine procedures and tests with pertinent clinical evaluation, pathophysiology, and anatomy.  
**Prerequisite:** Satisfactory completion of the year three of the medical school curriculum.

MRAD 811 Pediatric Imaging  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This 2-week elective in Pediatric Imaging is designed for motivated students planning a career in radiology. The course allows for flexibility within the department, but is based around a multimodality experience in all facets of pediatric imaging, including radiographs, sonography, body CT and MR studies, and fluoroscopy. The integration of multiple imaging modalities and interaction with referring clinicians allows more comprehensive understanding of disease processes unique to children. Students will lead to a better understanding of the many services provided by Radiology.  
**Prerequisite:** Satisfactory completion of the year three of the medical school curriculum.

MRAD 812 Radiation Oncology  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This 2- to 4-week elective is designed for students to participate in interpretation of history, physical, laboratory and radiological findings in the management of cancer patients. Students will gain exposure with role of radiotherapy in multi-disciplinary cancer therapy and its integration with other disciplines like surgery and medical oncology.  
**Prerequisite:** Satisfactory completion of the year three of the medical school curriculum.

MRAD 813 Diagnostic Radiology  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This 2- to 4-week elective is designed for students to gain experience in the proper radiographic approach in evaluating clinical problems. This elective is designed to familiarize the student with the basic skills in interpretation of the more common x-ray examinations, CT scans, and ultrasound scans. Students will also become familiar with the proper performance of basic diagnostic imaging procedures, particularly the order performing the procedures.  
**Prerequisite:** Satisfactory completion of the year three of the medical school curriculum.

MRAD 814 Diagnostic Radiology - Non Chosen Specialty  
**Credits 1.25 to 10. 1.25 to 10 Other Hours.**  
This 2- to 4-week elective is designed for students to gain experience to re-familiarize the student with the basic principles of radiologic imaging. Students will be shown the many different modalities used within the department of Radiology and will become familiar with interpreting medical diagnosis results using those modalities. It is our hope that this course will lead to a better understanding of the many services provided by Radiology.

MRAD 985 Off Campus Student Initiated Elective  
**Credits 1.25 to 12. 1.25 to 12 Other Hours.**  
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

MRAD 999 On Campus Student Initiated Elective  
**Credits 1.25 to 12. 1.25 to 12 Other Hours.**  
This is an on-campus opportunity in the department of Radiology in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

**MSCI - Medical Sciences**

MSCI 601 Contemporary Topics in Advanced Cell Biology I  
**Credits 5. 5 Lecture Hours.**  
Advanced cell and molecular biology course examining the molecular basis of cellular functions relevant to human health. Specific topics will vary but the course will focus on the basic structures, functions and properties of proteins, nucleic acids and lipids. There will be an emphasis on recent developments and the primary literature.  
**Prerequisites:** BIOL 413, BICH 303 or equivalent.

MSCI 602 Contemporary Topics in Advanced Cell Biology II  
**Credits 5. 5 Lecture Hours.**  
Continuation of MSCI 601. Advanced cell and molecular biology course examining the molecular basis of cellular functions relevant to human health. Specific topics will vary but the course will focus on emergent properties of complex cellular systems. There will be an emphasis on recent developments and the primary literature.  
**Prerequisites:** MSCI 601 or equivalent.

MSCI 606 Application of Clinical Quality Improvement and Patient Safety Principles  
**Credits 4. 4 Lecture Hours.**  
This interdisciplinary “case-based” learning course introduces the student to principles of patient safety and quality improvement and then provides the opportunity to apply these principles to clinical situations. Students engage in discussion and case reviews that promote critical thinking skills, team communication, recognition of systems issues impacting patient care and current issues impacting clinical quality improvement and patient safety.  

MSCI 607 Life Science Entrepreneurship  
**Credits 3. 3 Lecture Hours.**  
Independent study designed as an introduction and overview of the commercialization process involved in moving a research discovery from the bench to the market.
MSCI 608 Development and Commercialization of Human Therapeutics
Credits 2. 2 Lecture Hours.
Survey the principles and concepts of commercializing a human pharmaceutical drug within the context of a startup biotechnology; emphasis on the issues and concepts encountered in either academic or industrial careers in moving potential pharmaceutical drug towards approved therapeutic.

MSCI 609 Responsible Conduct of Research
Credit 1. 1 Lecture Hour.
Responsible Conduct of Research (RCR) is defined by NIH as the practice of scientific investigation with integrity. It involves the awareness and application of established professional norms and ethical principles in the performance of all activities related to scientific research. Responsible conduct of research is an essential component of research training. This course is designed as a survey of basic topics that trainees will need to understand as they enter into the practice of research. The course will utilize outside reading assignments, online modules, class presentation and discussion of cases associated with each topic.

MSCI 610 Pathogenesis of Human Disease
Credits 1 to 4. 4 Lecture Hours.
Molecular mechanisms of human disease processes; the main goal of the course is to provide students with an understanding of basic disease processes such as cardiovascular disease, cancer, inflammatory disease, AIDS, tuberculosis, diabetes, Alzheimer's disease and spinal cord injury.

MSCI 611 Experimental Design for Biomedical Science
Credits 3. 3 Lecture Hours.
Students learn about the principles of experimental design. By the end of the course, the student should be able to incorporate appropriate design features into their own experiments and critically evaluate the experimental literature for design flaws and inappropriate use of statistics.
Prerequisite: Undergraduate or graduate statistics 3 hours.

MSCI 612 Current Topics in Cell Signaling
Credits 3. 3 Lecture Hours.
The course provides an overview of intracellular signal transduction pathways utilized by various classes of growth factor, cytokine, integrin and G-protein coupled receptors. The course also will provide a clear understanding of the importance of these pathways in regulating cell growth, differentiation, apoptosis and other cellular processes, both under normal physiologic conditions as well as diseases.

MSCI 620 The Scientific Basis of Medicine
Credit 1. 1 Other Hour.
This course is a journal club in which recent research papers relevant to medicine are presented by students and discussed by students and faculty. May be repeated for credit four times.

MSCI 630 Pathogenesis of Human Disease
Credits 4. 4 Lecture Hours.
Upon completion of this course, the student will be able to recognize and describe the molecular events responsible for various human diseases. The student will be able to differentiate between various types of diseases and independently assemble a concise presentation on a particular disease topic.

MSCI 631 Pathogenesis of Human Disease – Introduction to Inflammation and Human Disease
Credit 1. 1 Lecture Hour.
Upon completion of this course, the student will be able to recognize and describe the molecular events that occur in inflammation, along with innate and adaptive immune responses. Various inflammatory mediators and signaling events will be discussed in the context of inflammation alongside a general introduction to immune responses. A relevant clinical condition will be discussed to reinforce these concepts.

MSCI 632 Pathogenesis of Human Disease – Cardiovascular Disease
Credit 1. 1 Lecture Hour.
Upon completion of this course, the student will be able to recognize and describe the molecular events that occur in the most frequent cardiovascular diseases afflicting the Western world, including coronary artery disease, ischemia, atherosclerosis, myocardial infarction, stroke, hypertension, cardiac hypertrophy, and heart failure.

MSCI 633 Pathogenesis of Human Disease – Infectious Disease
Credit 1. 1 Lecture Hour.
Upon completion of this course, the student will be able to recognize and describe the molecular events that occur in response to bacterial and viral pathogens responsible for respiratory, gastrointestinal and urogenital disease, as well as AIDS and other viral infections.

MSCI 634 Pathogenesis of Human Disease – Neurodegenerative and Genetic Disease
Credit 1. 1 Lecture Hour.
Upon completion of this course, the student will be able to recognize and describe the molecular events that occur in Alzheimer's, Parkinson's neurodegenerative disease in women, Muscular Dystrophy, neoplasia, tumor metastasis and dissemination, and breast cancer.

MSCI 635 Basic Immunology
Credits 2. 2 Lecture Hours.
This course is designed to give students a basic and current understanding of the immune system. The course consists of lectures as well as presentations by a student (or teams of students) where the student/team describes the accepted paradigm for the lecture topic; identifies and discusses the historical references for the paradigm; and reviews and discusses current publications in the field, with the goal of determining if current data and research remain consistent or are inconsistent with the accepted paradigm in that area of immunology.

MSCI 636 Intermediate and Translational Immunology
Credits 2. 2 Lecture Hours.
This course is designed to build on students' basic understanding of the immune system. Course consists of lectures on a clinical problem/disease by the director/guest lecturer; followed by student presentations describing how the immune system may impact the disease of interest, either positively or negatively, and a group discussion on how to modify clinical outcomes with immune-based interventions that translate basic understanding to clinical treatments. All participants will review and discuss current publications in the field.

MSCI 681 Seminar
Credit 1. 1 Lecture Hour.
Focus will be on critical scientific thinking. Emphasis placed on oral communications, scientific writing and grant preparation.
Prerequisite: Approval of instructor.

MSCI 685 Directed Studies
Credits 1 to 6. 1 to 6 Lecture Hours.
Limited investigation in fields other than those chosen for thesis or dissertation.
Prerequisite: Approval of instructor.
MSCI 687 Professionalism and Ethics
Credit 1. 1 Lecture Hour.
Students learn about professionalism and ethics in the medical sciences.

MSCI 689 Special Topics
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of medical sciences. May be repeated for credit when topics vary.
Prerequisite: Approval of instructor.

MSCI 690 Theory of Medical Science Research
Credits 2. 2 Lecture Hours.
(2-0) Design of research experiments in various fields of medical sciences; evaluation of end results with the aid of examples taken from current scientific literature.
Prerequisites: Approval of instructor.

MSCI 691 Research Credit: Medical Science
Credits 1 to 15. 1 to 15 Lab Hours.
Research for thesis or dissertation.
Prerequisites: Approval of supervisory professor in chosen field.

MSCI 695 Frontiers in Medical Science Research
Credits 2. 2 Lecture Hours.
Present status of research in a variety of significant medical sciences fields. Content depends on the availability of visiting lecturers who are selected because of distinguished international recognition in their field of research. May be repeated for credit.
Prerequisite: Graduate classification.

MSCI 920 The Scientific Basis of Medicine
Credit 1. 1 Other Hour.
This course is a journal club in which recent research papers relevant to medicine are presented by students and discussed by students and faculty. May be repeated for credit four times.

MSEN - Materials Science & Engr

MSEN 601 Fundamental Materials Science and Engineering
Credits 4. 4 Lecture Hours.
Fundamentals of microstructure- properties and relationship of materials. Topics will include: electronic and atomic structure of solids, structure of crystalline materials, imperfections in crystalline materials, introduction to dislocation theory, mechanical properties, fundamental thermodynamics of materials, phase equilibria and diagrams, diffusion, and kinetics of phase transformations.
Prerequisite: Graduate classification.

MSEN 602 Advanced Materials Science and Engineering
Credits 4. 4 Lecture Hours.
Fundamentals of quantum mechanics, physics of solid state, and physical electronics and photonics for advanced materials. Topics will include: basic quantum mechanical problems, quantum basis for structural and physical properties of solids, lattice vibrational effects in solids, free electron model for magnetism in solids, semiconductor materials and devices, nanostructures and mesoscopic phenomena, superconductivity, recent advances in new types of materials.
Prerequisite: MSEN 604, undergraduate quantum mechanics course, or approval of instructor.

MSEN 603 Fundamentals of Soft and Biomaterials
Credits 3. 3 Lecture Hours.
Introductory graduate-level survey on the general areas of soft materials and biomaterials; includes basic concepts of colloidal particle physics, polymer physics and chemistry, and general concepts in biomaterials.
Prerequisites: Undergraduate general chemistry course; graduate classification.

MSEN 604 Quantum Mechanics for Materials Scientists
Credits 3. 3 Lecture Hours.
Provides a background in quantum mechanics for graduate materials scientists or engineers with little or no quantum mechanics background. The following topics will be covered: origins of quantum theory, interpretation, Schrödinger equation and its applications, operator mechanics, approximation methods, angular momentum, the hydrogen atom, and quantum statistics.
Prerequisites: MATH 601, MATH 311 or approval of instructor; graduate classification.

MSEN 606 Multifunctional Materials
Credits 3. 3 Lecture Hours.
In-depth analysis of multifunctional materials and composites, and their novel applications.
Prerequisites: MEMA 602/AERO 603/AERO 603/MEMA 602, MSEN 601.
Cross Listing: AERO 606 and MEMA 606.

MSEN 607/MEEN 607 Polymer Physical Properties
Credits 3. 3 Lecture Hours.
Macromolecular concepts; molecular weight characterization; solubility parameters; phase diagrams; viscoelasticity; rheology; thermal behavior; damage phenomena; morphology; crystallization; liquid crystallinity; nanocomposites.
Prerequisites: MEEN 222 (or other intro to materials science course).
Cross Listing: MEEN 607/MSEN 607.

MSEN 608 Nanomechanics
Credits 3. 3 Lecture Hours.
Application of mechanics concepts to nano-scale behavior of materials. Review of continuum mechanics; Extensions to generalized continua; Nonlocal elasticity; Nano-scale plasticity. Focus on multi-scale modeling: Dislocation Dynamics; Quasi-Continuum method; Molecular dynamics with introductions to quantum mechanics and statistical mechanics.
Prerequisite: AERO 603/MEMA 602.
Cross Listing: AERO 608 and MEMA 608.

MSEN 612/BIOL 602 Fundamentals of Transmission Electron Microscopy
Credits 3. 2 Lecture Hours. 6 Lab Hours.
(2-6) State-of-the-art fundamentals in TEM; theoretical background supporting a strong hands-on course component comprising specimen preparation and image acquisition/interpretation; practical experience to attain a proficiency level permitting independent operation of one of the transmission electron microscopes in the Microscopy and Imaging Center.
Prerequisite: Graduate classification or approval of instructor.
Cross Listing: BIOL 602/MSEN 612.
MSEN 613/BIOI 603 Advanced Transmission Electron Microscope (TEM) Methodologies in Life and Materials Science (TEM II)
Credits 3. 1 Lecture Hour. 6 Lab Hours.
Advanced TEM methodologies, including specimen preparation and TEM imaging/analysis techniques as applicable to both biological and material samples; theory designed to support a strong hands-on component comprising specimen preparation, different imaging/diffraction/spectroscopic techniques and data interpretation.
**Prerequisite:** BIOL 602/MSEN 612 or MSEN 612/BIOI 602.
 **Cross Listing:** BIOI 603/MSEN 613.

Credits 2. 1 Lecture Hour. 3 Lab Hours.
Fundamentals of Scanning Electron Microscopy (SEM) and Environmental Scanning Electron Microscopy (ESEM). Provides biologists, material scientists and students from other disciplines with the techniques of operation of the scanning electron microscope (SEM) and the environmental SEM (ESEM) coupled with the appropriate theoretical background knowledge; individual instruction in support of their research endeavors involving SEM/ESEM.
**Prerequisite:** Graduate classification.
 **Cross Listing:** BIOI 604/MSEN 614.

MSEN 616/MEE 616 Surface Science
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Properties of surfaces, principles of classic and contemporary surface characterization techniques, recent development and roles of surface science in advanced technology.
**Prerequisite:** Graduate classification.
 **Cross Listing:** MEE 616/MSEN 616.

MSEN 618/MEE 686 Composite Materials Processing and Performance
Credits 3. 3 Lecture Hours.
Fundamental science and design; processing and design interaction regarding multiphase composites; processing science, experimental characterization, laminate analysis; design structure and processing.
**Prerequisite:** Elasticity, continuum mechanics, or equivalent; graduate classification.
 **Cross Listing:** MEE 686/MSEN 618.

MSEN 619 Materials Modeling of Phase Transformation and Microstructural Evolution
Credits 3. 3 Lecture Hours.
Computer modeling and simulation of microstructural evolution during various phase transformation processes in solid materials, including spinodal decomposition, ordering, martensitic transformation, ferroelectric and ferromagnetic domain evolution, dislocation dynamics, and crack propagation.
**Prerequisite:** Graduate classification and approval of instructor.

MSEN 620/MEE 620 Kinetic Processes in Materials Science
Credits 3. 3 Lecture Hours.
Atomistic and mesoscale levels; foundation for microstructural evolution and behavior of materials; basic and irreversible thermodynamics; diffusion equations solutions; atomistic diffusion, nucleation; phase transformations: gas-solid, liquid-solid and solid-solid reactions; FiPy (finite volume solver for PDE) to simulate kinetic processes.
**Prerequisite:** MEE 622 or equivalent materials science course; preliminary general thermodynamics course is not necessary.
 **Cross Listing:** MEE 620/MSEN 620.

MSEN 625/MEE 625 Mechanical Behavior of Materials
Credits 3. 3 Lecture Hours.
Examination of deformation and microstructure mechanisms responsible for deformation and failure in metals; fatigue, creep, and fracture mechanisms of materials; emphasis on microstructural-mechanical property relationship.
**Prerequisite:** Undergraduate-level materials science course.
 **Cross Listing:** MEE 625/MSEN 625.

MSEN 626/MEE 606 Polymers Laboratories
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Introduction to basic experimental skills relating to polymers; experiments include polymerization, molecular weight determination, FTIR, tensile test, NMR, DSC, swelling index, viscosity, x-ray diffraction.
**Prerequisite:** Graduate classification.
 **Cross Listing:** MEE 606/MSEN 626.

MSEN 636 Damage Mechanics and Failure in Composite Materials
Credits 3. 3 Lecture Hours.
Mechanisms and models related to damage and failure in composite materials subjected to mechanical loads.
**Prerequisites:** Courses in composite materials, elasticity; graduate classification.
 **Cross Listing:** AERO 616 and MEMA 616.

MSEN 640/MEE 640 Thermodynamics in Materials Science
Credits 3. 3 Lecture Hours.
Use of thermodynamic methods to predict behavior of materials; codification of thermodynamic properties into simplified models; principles, methods, and models to generate accurate equilibrium maps through computational thermodynamics software; applications to bulk metallic, polymeric and ceramic materials, defects, thin films, electrochemistry, magnetism.
**Prerequisites:** MEE 222 or equivalent; graduate classification.
 **Cross Listing:** MEE 640/MSEN 640.

MSEN 641 Plasticity Theory
Credits 3. 3 Lecture Hours.
Theory of plastic yield and flow of two and three-dimensional bodies; classical plasticity theories, unified viscoplastic theories, numerical considerations; applications and comparisons of theory to experiment.
**Prerequisite:** MEMA 602/AERO 603.
 **Cross Listing:** MEE 666 and MEMA 641.

MSEN 656/MEE 656 Mechanical and Physical Properties of Thin Films
Credits 3. 3 Lecture Hours.
Mechanical properties (hardness, stress, strain, delamination, fracture) of films; nanomechanical testing techniques; electrical properties of thin films; electrical properties measurement techniques; magnetic properties of films; magnetic properties measurement techniques; laboratory includes (1) thin film fabrication (sputtering, PVD); (2) nanomechanical testing; (3) electrical/magnetic measurement.
**Prerequisite:** MEE 222, MSEN 601, or basic materials science background.
 **Cross Listing:** MEE 656/MSEN 656.

MSEN 658/MEE 658 Fundamentals of Ceramics
Credits 3. 3 Lecture Hours.
Atomic bonding; crystalline and glassy structure; phase equilibria and ceramic reactions; mechanical, electrical, thermal, dielectric, magnetic, and optical properties; ceramic processing.
**Prerequisite:** MEE 222 or equivalent or approval of instructor.
 **Cross Listing:** MEE 658/MSEN 658.
MSEN 670 Computational Materials Science and Engineering
Credits 3. 3 Lecture Hours.
Modern methods of computational modeling and simulation of materials properties and phenomena, including synthesis, characterization, and processing of materials, structures and devices; quantum, classical, and statistical mechanical methods, including semi-empirical atomic and molecular-scale simulations, and other modeling techniques using macroscopic input.
Prerequisite: Approval of instructor; graduate classification.
Cross Listing: CHEN 670 and MEMA 670.

MSEN 681 Seminar
Credit 1. 1 Lecture Hour.
Selected research topics in materials science and engineering presented by faculty, students, and outside speakers.
Prerequisite: Graduate classification.

MSEN 684 Professional Internship
Credits 1 to 9. 1 to 9 Other Hours.
Directed internship in an industrial or laboratory setting under the supervision of successful, experienced personnel; work related to the student's career aspirations and areas of specialization. May be taken 2 times for credit.
Prerequisite: Graduate classification.

MSEN 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Special topics not within the scope of thesis research and not covered by other formal courses.
Prerequisite: Graduate classification.

MSEN 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of materials science and engineering. Potential topics include: advanced phase transformations, advanced materials and processing, nanomaterials and nanotechnologies, computational modeling of materials, advanced techniques of spectroscopy, surface and interface phenomena, thin film processing, ceramic engineering, organic materials for electronic and photonic devices, biomedical microdevices, materials fabrication, processing and fabrication of semiconductors, and materials and processing for MEMS. May be repeated for credit.
Prerequisite: Approval of instructor.

MSEN 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research toward thesis or dissertation.

NEXT 604 Special Regional Human Dissections
Credits 1 to 3. 1 to 3 Lecture Hours.
Dissection of special regions with more detail than the medical gross anatomy course; histological, neural and gross anatomical material utilized.
Prerequisites: Approval of instructor.

NEXT 605 Molecular Mechanisms of Drug and Toxin Action I
Credits 4. 4 Lecture Hours.
Introduction to the major tools and concepts of pharmacology. This is a two part series. By the end of these courses, the student will understand how selectivity of drug action is determined by pharmacological principles and will have a scientific basis for a rational approach to the study of drug actions and side effects.
Prerequisite: Approval of instructor.

NEXT 606 Molecular Mechanisms of Drug and Toxin Action II
Credits 4. 4 Lecture Hours.
Survey of ocular drugs, overview of molecular signaling mechanisms and selected topics in developmental neuropharmacology.
Prerequisite: Approval of instructor.

NEXT 607 Molecular Mechanisms of Drug and Toxin Action III
Credits 4. 4 Lecture Hours.
Interaction of drugs and toxins with neurotransmitter systems with primary emphasis on mechanisms involving receptor function that impacts central nervous system integration.
Prerequisite: Approval of instructor.

NEXT 608 Methods in Neurohistology
Credits 2. 2 Lecture Hours.
Instruction in anesthetization, perfusion of animals; removal of neural tissues; histological processing, staining of tissues, including immunohistochemistry.
Prerequisites: Approval of instructor.

NEXT 620 Gross Anatomy
Credits 8. 8 Lecture Hours.
This course will study the relationship of structures and the functional significance of the human body during its development and adult form as revealed through dissection.
Prerequisite: Approval of instructor.

NEXT 621 Teaching Gross Anatomy
Credits 2. 8 Lab Hours. 3 Other Hours.
Provides teaching and supervisory experience for graduate students; instructs students in teaching and supervising medical students in Gross Anatomy; students observe in the laboratory and present at least one lecture.
Prerequisites: Approval of instructor.

NEXT 622 Teaching Medical Histology
Credit 1. 4 Lab Hours. 2 Other Hours.
Provides teaching and supervisory experience for graduate students; instructs students in teaching and supervising medical students in Microscopic Anatomy.
Prerequisite: Approval of instructor.

NEXT 623 Teaching in Medical Neuroscience
Credits 2. 3 Lab Hours. 5 Other Hours.
Assist in the teaching of Medical Neuroscience, to include lectures, laboratories and examination setup and proctoring.
Prerequisites: Approval of instructor.
NEXT 681 Seminar
Credit 1. 1 Lecture Hour.
Focus will be on critical scientific thinking. Emphasis placed on oral communications, scientific writing and grant preparation.
Prerequisite: Graduate student in medicine. Approval of instructor.

NEXT 685 Directed Studies
Credits 1 to 6. 1 to 6 Lab Hours.
Limited investigation in fields other than those chosen for thesis or dissertation.
Prerequisite: Approval of instructor.

NEXT 689 Special Topics
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of pharmacology and toxicology. May be repeated for credit when topics vary.
Prerequisite: Approval of instructor.

NEXT 999 NEXT Problems
Credits 1.25 to 12. 1.25 to 12 Other Hours.
This is an on-campus opportunity in the Neuroscience and Experimental Therapeutics department in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

NRSC - Neuroscience

NRSC 601/BIOL 627 Principles of Neuroscience I
Credits 3. 3 Lecture Hours.
Detailed introduction to the basic fundamentals of cellular and molecular neuroscience; topics include membrane potentials, action potential generation, and the mechanisms underlying synaptic transmission, as well as their molecular basis.
Prerequisites: Graduate classification or approval of instructor.
Cross Listing: BIOL 627/NRSC 601.

NRSC 602 Principles of Neuroscience II
Credits 3. 3 Lecture Hours.
Fully integrated overview of nervous system organization and systems-level neurobiology; broad topics include sensory systems and sensory systems function, motor systems and neuromuscular function, central pattern generation and locomotion, homeostatic regulation, motivation, emotions, learning and memory, and circadian rhythms.
Prerequisites: Graduate classification or approval of instructor.
Cross Listing: BIOL 628/NRSC 602.

NRSC 603/VIBS 603 Neuroanatomy
Credits 4. 2 Lecture Hours. 6 Lab Hours.
Gross, developmental and microscopic anatomy of nervous system of selected laboratory and domestic animals.
Prerequisite: Approval of instructor.
Cross Listing: VIBS 603/NRSC 603.

NRSC 604/VIBS 604 Biomedical Neuroendocrinology and Endocrine Disorders
Credits 3. 3 Lecture Hours.
Prerequisite: Approval of instructor.
Cross Listing: VIBS 604/NRSC 604.

NRSC 605/VIBS 606 Neuroanatomical Systems
Credits 3. 3 Lecture Hours.
Emphasis on major neural systems that govern identifiable physiological functions, behavior and neurodegenerative disease; whole-brain anatomy is approached from a “systems” perspective, wherein components of defined functional systems are described in terms of their location, inputs and outputs, and physiological/behavioral significance in health and disease.
Prerequisite: Approval of instructor.
Cross Listing: VIBS 605/NRSC 606.

NRSC 606/PSYC 606 Learning
Credits 3. 3 Lecture Hours.
Procedural and theoretical issues in study of basic learning mechanisms in animals and humans, including Pavlovian and instrumental conditioning. Application of this work to other domains and relevant biological mechanisms also discussed.
Prerequisites: PSYC 340/NRSC 340 or approval of instructor.
Cross Listing: VIBS 606/NRSC 606.

NRSC 609/PSYC 609 Physiological Psychology
Credits 3. 3 Lecture Hours.
Current research and methodological procedures on physiological bases of sensation-perception, memory and learning, arousal-sleep attention, emotions and motivation.
Prerequisite: PSYC 335/NRSC 335.
Cross Listing: VIBS 609/NRSC 609.

NRSC 611 Molecular Biology of Differentiation and Development
Credits 3. 3 Lecture Hours.
Major paradigms of eukaryotic gene regulation in terms of the role of gene expression during ontogeny and the effect of dysfunction in these processes on the neoplastic state.

NRSC 615/PSYC 615 Perceptual Processes
Credits 3. 3 Lecture Hours.
Perpetual Processes. Complex sensory and perceptual phenomena with emphasis on the relationship between perception and motivation, cognition, creativity and instinctive/ethological; learning/experiential factors in higher level perceptual processes.
Cross Listing: PSYC 615/NRSC 615.

NRSC 616/VIBS 616 Advanced Developmental Neurotoxicology
Credits 3. 3 Lecture Hours.
(3-0) Study of mechanisms of toxicity of substances potentially devastating to the developing brain and spinal cord including lead, mercury and other heavy metals, alcohol, nicotine (smoking), pesticides, flame retardants and others.
Prerequisite: Graduate classification or approval of instructor.
Cross Listing: VIBS 616.
NRSC 621/VIBS 621 Functional Neuroanatomy
Credits 4. 4 Lecture Hours.
A comprehensive review of the neuroanatomical determinants of function; rigorous neuroanatomical foundation relevant for research investigating changes in neural pathways and/or networks involved in sensory and motor functions, learning and memory, perception, selective attention, as well as recovery of function following brain damage.
Cross Listing: VIBS 621/NRSC 621.

NRSC 636/BIOL 615 Neuroethology
Credits 4. 4 Lecture Hours.
Topics such as evolution of nervous systems and their diverse structure and function are dealt with. A comparative approach to subject matter is stressed.
Cross Listing: BIOL 615/NRSC 621.

NRSC 635/BIOL 601 Biological Clocks
Credits 3. 3 Lecture Hours.
Introduction to the formal properties of biological rhythms; cellular and molecular bases for rhythmicity; temporal adaptations of organisms using clocks. Prerequisites: Graduate classification or approval of department head.
Cross Listing: BIOL 601/NRSC 635.

NRSC 630/BIOL 615 Signaling in Behavior and Development
Credits 3. 3 Lecture Hours.
Will focus on signaling pathways used in multicellular animals. In each lecture, major signaling pathways used in behavior, physiology, and development will be introduced at the molecular level, and then be discussed in the context of organismal biology. Prerequisite: Graduate classification.
Cross Listing: BIOL 615/NRSC 636.

NRSC 640/VIBS 640 Neurobiology
Credits 1 to 5. 1 to 5 Lecture Hours.
Biology of the mammalian central nervous system with emphasis on cellular and molecular interactions; contemporary research topics in areas such as neuron-glia interactions, neuroimmunology, neuroendocrinology, developmental neurobiology and neurogenetics; extensive readings from primary literature. Prerequisites: Undergraduate or graduate cell biology, genetics and biochemistry or approval of instructor.
Cross Listing: VIBS 640/NRSC 640.

NRSC 641 Principles of Neuropsychology
Credits 3. 3 Lecture Hours.
Review of major areas of cognitive functioning including concentration, memory, language, visuospatial/construction skills and executive functions; review of neurobehavioral syndromes including dementia, epilepsy, head injury, stroke, drug toxicity, etc.; assessment of deficits associated with disorders. Prerequisites: PSYC 624 or PSYC 627 or equivalent as approved by instructor.

NRSC 644/BIOL 644 Neural Development
Credits 3. 3 Lecture Hours.
Classical and current research literature to explore the major events in the development of a nervous system, including topics ranging from neurogenesis to synapse information. Prerequisite: Graduate classification.
Cross Listing: BIOL 644/NRSC 644.

NRSC 649/PSYC 649 Seminar in Behavioral Neuroscience
Credits 3. 3 Lecture Hours.
Behavioral neuroscience; including behavioral pharmacology, neuropsychopharmacology, methods and techniques, drug reinforcement, behavioral toxicology, pain-perception and ingestive behavior. May be repeated up to three times for credit. Prerequisite: PSYC 609 or equivalent; PSYC 606/NRSC 606 or equivalent; PSYC 606/NRSC 609; graduate classification.
Cross Listing: PSYC 649/NRSC 649.

NRSC 650/PSYC 650 Clinical Psychopharmacology
Credits 3. 3 Lecture Hours.
Survey of topics in clinical psychopharmacology, including pharmacodynamics, major neurotransmitter systems, and therapeutic applications and limitations. Prerequisite: Graduate classification or approval of instructor.
Cross Listing: PSYC 650/NRSC 650.

NRSC 671/PSYC 671 Experimental Design for Behavioral Scientists
Credits 3. 3 Lecture Hours.
Lab Hours. Intensive practical study of designs of special interest to behavioral scientists; repeated measures designs. Prerequisites: STAT 652 or equivalent. Cross Listing: PSYC 671/NRSC 671.

NRSC 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of selected problems in the field of neuroscience. Prerequisites: Graduate classification and approval of department head.

NRSC 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of neuroscience. May be repeated for credit. Prerequisite: Graduate classification.

NRSC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research in neuroscience for thesis or dissertation credit. Prerequisite: Graduate classification.

NRSC 698/BIOL 698 Behavior, Genes, and Evolution
Credits 3. 3 Lecture Hours.
Introduces an integrative approach to the study of animal behavior, complementing evolutionary and ecological perspectives with molecular and genetic approaches and methodologies. Prerequisite: Graduate classification.
Cross Listing: BIOL 698/NRSC 698.
NUEN - Nuclear Engineering

NUEN 601 Nuclear Reactor Theory
Credits 3. 3 Lecture Hours.
Neutron-nucleus interactions; neutron energy spectra; transport and diffusion theory; multigroup approximation; criticality calculations; cross-section processing; buildup and depletion calculations; modern reactor analysis methods and codes.
Prerequisite: Approval of instructor.

NUEN 604 Radiation Interactions and Shielding
Credits 3. 3 Lecture Hours.
Basic principles of radiation interactions and transport, especially as related to the design of radiation shields. Radiation sources, nuclear reactions, radiation transport, photon interactions, dosimetry, buildup factors and fast neutron shielding.
Prerequisites: NUEN 302 or equivalent; MATH 308; BS in engineering or physical sciences.

NUEN 605 Radiation Detection and Nuclear Materials Measurement
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Laboratory-based course studying the fundamentals of nuclear materials measurements; advanced radiation detection instrumentation with a specific focus on measuring nuclear materials (uranium, plutonium, and other actinides); nuclear material measurements include detection, identification, and quantification of the materials in a fuel cycle facility and in the field.
Prerequisite: Graduate classification.

NUEN 606 Reactor Analysis and Experimentation
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Perturbation theory; delayed neutrons and reactor kinetics; lattice physics calculations; full core calculations; analysis and measurement of reactivity coefficients; analysis and measurement of flux distribution; analysis and measurement of rod worths; critical and subcritical experiments.
Prerequisite: Approval of instructor.

NUEN 609 Nuclear Reactor Safety
Credits 3. 3 Lecture Hours.
Analysis and evaluation applied to reactor design for accident prevention and mitigation; protective systems and their reliability, containment design, emergency cooling requirements, reactivity excursions and the atmospheric dispersion of radioactive material; safety problems associated with light-water power reactors and proposed fast reactor systems.
Prerequisites: NUEN 601 and NUEN 623 or approval of instructor.

NUEN 610 Design of Nuclear Reactors
Credits 4. 4 Lecture Hours.
Application of fundamentals of nuclear physics and reactor theory with engineering fundamentals to design of nuclear reactors.
Prerequisites: NUEN 602 or registration therein; NUEN 410 or approval of instructor.

NUEN 611 Radiation Detection and Measurement
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Interactions of radiation with matter behavior of various nuclear radiation detectors studied both theoretically and experimentally in the laboratory; properties of radionuclides useful to industry and medicine considered and evaluated from an engineering point of view.
Prerequisite: Graduate classification, enrollment in NUEN 613 or instructor approval.

NUEN 612 Radiological Safety and Hazards Evaluation
Credits 3. 3 Lecture Hours.
State and Federal regulations concerning radioactive materials; radiation safety as applied to accelerators, nuclear reactors, medical therapy and diagnostic devices, and radioactive byproducts; rigorous methods of analysis applied to computation of biological radiation dose and dose rates from various sources and geometries; radiation effects on physical systems.
Prerequisites: NUEN 613; MATH 308.

NUEN 613 Principles of Radiological Safety
Credits 3. 3 Lecture Hours.
Rigorous mathematical and physical approach to various aspects of radiological safety; derivation of equations involving radiation absorption, radiation dosimetry and calculations of radiation dose due to internal emitters; mathematical models relating to radionuclide concentrations in tumor, normal tissue, air or water to whole body dose.
Prerequisite: NUEN 409.

NUEN 614 Probabilistic Risk Assessment Techniques in Nuclear Systems
Credits 3. 3 Lecture Hours.
Current and proposed techniques for determining the reliability of nuclear plant systems and the risk associated with the operation of these advanced technology systems.
Prerequisites: NUEN 612 and NUEN 613.

NUEN 615 Theory and Applications of Microdosimetry
Credits 3. 3 Lecture Hours.
Theory, measurement, and calculation of microdosimetric spectra; practical applications of microdosimetry in the determination of absorbed dose distribution within tissue, the statistical fluctuations of absorbed dose at the cellular and subcellular level, and the impact of microdosimetry on radiation protection guidelines.
Prerequisite: NUEN 613.

NUEN 618 Multiphysics Computations in Nuclear Science and Engineering
Credits 3. 3 Lecture Hours.
Tightly coupled multiphysics simulation techniques and application to typical problems arising in nuclear science and engineering (reactor dynamics and safety transients, conjugate heat transfer, radiative transfer, fluid structure interaction).
Prerequisites: MATH 609 and NUEN 606.

NUEN 623 Nuclear Engineering Heat Transfer and Fluid Flow
Credits 3. 3 Lecture Hours.
Thermodynamics and unified treatment of mass, momentum and energy transport with applications to nuclear engineering systems; velocity and temperature distributions in laminar and turbulent flow; flow and thermal stability.
Prerequisites: MEEN 334, MATH 346 or MATH 461 and MATH 601 or registration therein or approval of instructor.

NUEN 624 Nuclear Thermal Hydraulics and Stress Analysis
Credits 3. 3 Lecture Hours.
Unified treatment of advanced heat transport in solids and fluids including boiling phenomena; thermal stress phenomena with applications to nuclear sources; isothermal elasticity; thermoelasticity; viscoelasticity; plasticity.
Prerequisites: NUEN 623 or equivalent; MATH 601 or registration therein.
NUEN 625 Neutron Transport Theory
Credits 4.4 Lecture Hours.
Analytical treatment of neutron transport theory; solution methods of integrodifferential and integral Boltzmann equations, adjoints; energy independent methods using singular eigennfunctions, variational methods, orthogonal polynomials and thermalization; current analytical techniques in transport theory.
Prerequisites: NUEN 606; MATH 602.

NUEN 627 Radiation-Hydrodynamics
Credits 3.3 Lecture Hours.
Coupling of the Euler equations of compressible fluid dynamics with the equations of thermal radiation transport; the equilibrium-diffusion limit; radiative shock waves; and numerical methods for one-dimensional calculations.
Prerequisite: MATH 602.

NUEN 629 Numerical Methods in Reactor Analysis
Credits 4.4 Lecture Hours.
Solution of variable dimension multigroup discrete representation problems including Sn, Pn, An, variational and Monte Carlo techniques; techniques in reactor kinetics, fuel cycle and optimization.
Prerequisites: NUEN 430; NUEN 606 or equivalent.

NUEN 630 Monte Carlo Methods for Particle Transport
Credits 3.2 Lecture Hours, 2 Lab Hours.
Principles of Monte Carlo method; random number generation; random variable sampling; particle tracking; statistical error estimation; ACE format cross-sections; introduction to MCNP code; MCNP applied to radiation shielding, criticality safety, reactor physics and detector modeling; MCNP output analysis, statistical tests, and tallying procedures; variance reduction techniques; Monte Carlo algorithm development.
Prerequisites: Approval of Instructor, MCNP/MCNPX code single user license from RSICC, ORNL, USA.

NUEN 633 Radiation Measurements and Calibrations
Credits 3.3 Lecture Hours.
Measurement of radiation dose and protection quantities in realistic radiation fields will be studied; specific characteristics of radiation sources will be discussed in the context of accurate measurement and radiation protection; examples from a wide variety of radiation environments will illustrate radiation measurement requirements for medical, industrial, and research sources.
Prerequisite: NUEN 613.

NUEN 640 Severe Accident Analysis of Nuclear Facilities
Credits 3.3 Lecture Hours.
Severe accident phenomena from initial fuel heat up to the source term; complexity of accident progression and safety issues; severe accident codes with respect to the modeling philosophy, techniques, assumptions and limitations; development of skills in analysis methodologies/techniques.
Prerequisite: Graduate classification in the college of engineering or approval of instructor.

NUEN 644/MEEN 644 Numerical Heat Transfer and Fluid Flow
Credits 3.3 Lecture Hours.
Convection-diffusion, up-wind, exponential, exact solution, power law schemes, false diffusion; staggered grid concept; development of simple and simpler algorithms; periodically developed flows.
Prerequisites: NUEN 430 or equivalent; MEEN 357 and MEEN 461.
Cross Listing: MEEN 644/NUEN 644.

NUEN 646 Fundamentals of Space Life Sciences
Credits 3.3 Lecture Hours.
Integrates nutrition, physiology, and radiation biology to define major biological problems in long duration space flight; provide an overview of the problems of bone loss, muscle wasting, and radiation-enhanced carcinogenesis along with potential countermeasures; focus on nutritional interventions and exercise protocols.
Cross Listing: NUTR 646 and KINE 646.

NUEN 650 Nuclear Nonproliferation and Arms Control
Credits 3.3 Lecture Hours.
Studies the political and technological issues associated with nuclear proliferation and arms control; history of arms control treaties and verification, proliferation resistance in the nuclear fuel cycle, international and domestic safeguards, material accountability, containment and surveillance, and physical protection.
Prerequisite: NUEN 601.

NUEN 651 Nuclear Fuel Cycles and Nuclear Material Safeguards
Credits 3.3 Lecture Hours.
Study of civilian and military nuclear fuel cycles and application of nuclear material safeguards to secure these cycles; topics include the physics of the fundamental fuel cycle components; the application of nuclear material measurements systems; and the technical and legal basis for material protection, control and accounting systems.
Prerequisite: NUEN 601 or equivalent.

NUEN 656 Critical Analysis of Nuclear Security Data
Credits 4.4 Lecture Hours.
A project-based course studying the analysis of nuclear security events, threats, and data; assigned project requires an analysis of data for a hypothetical case of interest to U.S. national security; focuses on detailed technical analysis using diverse datasets and country/organization profiles.
Prerequisites: NUEN 650, NUEN 601 or equivalent.

NUEN 661 Nuclear Fuel Performance
Credits 3.3 Lecture Hours.
Reviews basic phenomena that govern nuclear fuel performance; includes structural changes and rate controlling phenomena for oxide and metal fuels as well as cladding and other structural materials.
Prerequisites: Graduate classification or consent of the instructor.

NUEN 662 Nuclear Materials Under Extreme Conditions
Credits 3.3 Lecture Hours.
Fundamentals of materials degradation under reactor environments; linkage from radiation induced microstructure changes to materials thermal properties, mechanical properties, corrosion resistance, swelling, creep, and overall integrities; materials issues of nuclear fuel, cladding, out-core structural components and waste storage managements.
Prerequisite: Graduate classification or approval of instructor.

NUEN 663 Fundamentals of Ion Solid Interactions
Credits 3.3 Lecture Hours.
Fundamentals of neutron and ion interactions with solid state materials, and subsequent damage cascade formation, defect clustering, and structural changes; electronic stopping and nuclear stopping mechanisms based on classic and quantum mechanics treatments; development of basic modeling capabilities to carry out simulations for relevant research topics.
Prerequisite: Graduate classification or approval of instructor.
NUEN 669/INTA 669 Nuclear Terrorism Threat Assessment and Analysis
Credits 3. 3 Lecture Hours.
Study the manner in which we conduct threat assessments and the analysis of non-state actors in the fields of nuclear and radiological security; examine the history of threats and security issues in an effort to better understand terrorist groupings, their motivations and attack methodologies.
Prerequisite: Graduate classification.
Cross Listing: INTA 669/NUEN 669.

NUEN 670 Introduction to Radiotherapy Physics
Credits 4. 3 Lecture Hours. 4 Lab Hours.
Examination of radiation physics necessary for understanding modern radiation therapy; perform theoretical foundations of physical dose calculation for megavoltage energy photons and electrons, biological predictions of therapy outcomes, and brachytherapy; methods of modeling and implementing radiation therapy treatment includes planning, evaluation, and delivery; emphasis on intensity modulated radiation therapy and TomoTherapy.
Prerequisites: Graduate classification; NUEN 613 or approval from academic advisor.

NUEN 671/BMEN 672 Introduction to Diagnostic Radiology Physics
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Concepts of radiation physics used in diagnostic radiology; introduction to the theory behind the different imaging modalities as it relates to mammography, planar X-ray imaging, computed tomography (CT), single photon emission tomography (SPECT), and positron emission tomography (PET).
Prerequisite: NUEN 611, NUEN 613 or approval of academic advisor.
Cross Listing: BMEN 672/NUEN 672.

NUEN 673 Radiation Biology
Credits 3. 3 Lecture Hours.
Response of biological systems to ionizing radiation at the molecular, cellular, tissue and organismal levels; effects of different doses and dose rates with emphasis on the underlying mechanisms relevant to accidental, environmental and medical exposures.
Prerequisite: NUEN 409 or graduate classification.

NUEN 674 Radiation Carcinogenesis
Credits 3. 3 Lecture Hours.
Examines the experimental models and mathematical simulations for the investigation of radiation-induced cancer, the current scientific literature concerning the intersection of risk analysis and the interpretation of disparate data from varied biological systems.
Prerequisite: Graduate classification.

NUEN 675 Internal Dose Techniques
Credits 3. 3 Lecture Hours.
Current and proposed techniques for assessing the absorbed dose due to internally deposited radionuclides; techniques recommended for international and national bodies, as well as those used in nuclear medicine.
Prerequisites: NUEN 612 and NUEN 613.

NUEN 676 Radiation Physics Instrumentation
Credits 3. 1 Lecture Hour. 6 Lab Hours.
Advanced course in instrumentation intended for radiation professionals and researchers; provides an in-depth knowledge of the components of radiation monitoring and measurement systems; includes quality assurance and quality control concepts for the safe and efficient use of radiation sources.
Prerequisite: NUEN 402.

NUEN 677/MEEN 677 Aerosol Science
Credits 3. 3 Lecture Hours.
Multidisciplinary survey of methods for describing aerosol particles and systems: gas kinetics and transport theory, formation and growth thermodynamics, electrical properties, coagulation, light scattering; selected topics from current literature.
Prerequisite: Graduate classification in engineering or approval of instructor.
Cross Listing: MEEN 677/NUEN 677.

NUEN 678 Waste Management in the Nuclear Industry
Credits 3. 3 Lecture Hours.
Management of radioactive, hazardous and mixed waste generated by all segments of the nuclear fuel cycle and users of radioisotopes; includes treatment, storage and disposal technologies and the political and socioeconomic issues; evaluation of current practices and regulations using a holistic approach.
Prerequisites: Graduate classification and approval of instructor.

NUEH 681 Seminar
Credit 1. 1 Lecture Hour.
Topics in nuclear engineering and health/medical physics not covered by formal coursework; whenever possible, guest lectures will discuss topics which they have personally investigated.
Prerequisite: Graduate classification.

NUEN 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
Training under the supervision of practitioners in settings appropriate to the student's professional objectives.
Prerequisites: Approval of chair of student's advisory committee and department head.

NUEN 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Offered to enable students to undertake and complete limited investigations not within their thesis research and not covered by any other courses in curriculum.
Prerequisite: Graduate classification.

NUEN 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of nuclear engineering. May be repeated for credit.
Prerequisite: Approval of instructor.

NUEN 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research toward thesis or dissertation.

NURS - Nursing

NURS 501/EDHP 501 Curriculum Design
Credits 3. 3 Lecture Hours.
Various models of curriculum development and design based on educational philosophy and professional standards will be investigated. Students will demonstrate knowledge of program development including scope and sequence, curriculum alignment, and mapping. Program development through topic identification and generation of content outlines/syllabi, objectives, and outcome measures are included in this course.
NURS 502/EDHP 502 Assessment and Evaluation in Education
Credits 3. 3 Lecture Hours.
Practical and theoretical issues involved in evaluating student performance, teacher performance and educational programs will be explored. Students will explore various means of performance-based assessments applicable to didactic, simulated and clinical learning environments. Students will examine a variety of assessment instruments and strategies and the role each has in the evaluation process. The course will enable students to plan, execute and interpret educational assessments.

NURS 503/EDHP 503 Teaching Strategies
Credits 3. 3 Lecture Hours.
Best practices research on instructional pedagogy and adult learning will be examined. The course focuses on recommended principles, concepts and theories used in practice that create effective learning environments. Teaching strategies responsive to diverse learning styles and needs of learners will be explored as well as reflective practices and self-assessment. A variety of practical classroom, simulation and clinical teaching strategies consistent with current evidence will be discussed emphasizing teaching methods using technology.
Cross Listing: EDHP 503/NURS 503.

NURS 504 Teaching Practicum
Credits 2. 2 Lab Hours.
This course allows the student to synthesize knowledge gained in the education track courses by working with a faculty mentor to actualize the faculty role. The student will implement effective teaching strategies in content/curriculum development, test construction and clinical supervision in a variety of settings. Interprofessional collaborative teaching strategies will be evidence based and promote critical thinking scholarship and innovation.

NURS 508 Advanced Clinical Practicum and Project
Credits 4. 4 Lab Hours.
This course provides the opportunity for the student to develop advanced clinical proficiency in a population interest or professional role. Using direct or indirect care approaches, the student will develop and implement a plan to improve patient outcomes, utilizing a variety of advanced skills and knowledge including health promotion, wellness management, quality improvement, health care finance, leadership, policy and evidence based practice and informatics. This course will include 105 hours of clinical practice.

NURS 512 Advanced Pathophysiology
Credits 3. 3 Lecture Hours.
Advanced concepts of pathophysiology of health problems across the lifespan, preparing the student at the level of advanced nursing practice will be emphasized.

NURS 516 Advanced Pharmacology
Credits 3. 3 Lecture Hours.
Advances Pharmacology. Advanced pharmacotherapeutic principles related to the management of health problems will be presented. The focus is on pharmacologic treatments utilized by the advanced practice nurse.

NURS 520 Advanced Practice Nursing Roles
Credits 3. 3 Lecture Hours.
Analysis and synthesis of multi-dimensional role and responsibilities of advanced practice nursing.
Prerequisite: NURS 556/HCPI 556.

NURS 521 Diagnostics and Procedures
Credits 2. 2 Lecture Hours.
Development of knowledge and skills associated with common procedures and diagnostics in primary care; focus on diagnostics and procedures appropriate to the role of the advanced practice nurse including collaborative, ethical, legal and regulatory considerations.

NURS 522 Primary Care of Families I
Credits 6. 3 Lecture Hours. 9 Lab Hours.
First course of three; advanced knowledge of acute and chronic health problems in the context of family; emphasis on epidemiology, pathology, assessment, diagnosis, therapeutic modalities and evaluation related to health promotion and health problems of adults across the lifespan.
Prerequisites: NURS 512, NURS 553.
Corequisite: NURS 516.

NURS 523 Primary Care of Families II
Credits 6. 3 Lecture Hours. 9 Lab Hours.
Second course of three; advanced knowledge of acute and chronic health problems in the context of family; emphasis on epidemiology, pathology, assessment, diagnosis, therapeutic modalities and evaluation related to health promotion and health problems of women and children.
Prerequisite: NURS 522.

NURS 524 Primary Care of Families III
Credits 6. 3 Lecture Hours. 9 Lab Hours.
Third course of three; advanced knowledge of acute and chronic health problems in the context of family; emphasis on epidemiology, pathology, assessment, diagnosis, therapeutic modalities and evaluation related to health promotion and health problems of adults and older adults.
Prerequisite: NURS 523.

NURS 525 Primary Care of Families Practicum
Credits 4. 12 Other Hours.
Culmination and integration of all previous course work; opportunity to continue to master domains and competencies of the family nurse practitioner; addresses professional practice issues needed for transition to the advanced practice nurse role and workforce.
Prerequisites: NURS 524, NURS 554, NURS 521, NURS 520.

NURS 551/HCPI 551 Healthcare Quality Improvement and Informatics
Credits 3. 3 Lecture Hours.
Overview of health care from the viewpoint of quality improvement and health care informatics; using the science of quality measurement and improvement in conjunction with information science to propose a quality improvement initiative; legal and ethical implications of current trends in information technology and safety.
Cross Listing: HCPI 551.

NURS 552/HCPI 552 Scholarship: Integration and Application
Credits 3. 3 Lecture Hours.
Integrate theory, evidence, clinical judgment, research and inter-professional perspectives using translation processes to improve patient outcomes; application of available evidence to interdisciplinary clinical practice; identification of gaps in knowledge and development of a spirit of inquiry and lifelong scholarship.
Cross Listing: HCPI 552/NURS 552.

NURS 553 Advanced Health Assessment
Credits 3. 2 Lecture Hours. 1 Lab Hour.
This course will focus on the application of advanced assessment techniques and skills for comprehensive evaluation of patients across the life span using a common symptom approach. Emphasis will be placed on common deviations from normal assessment findings within the context of holistic practice. The course includes 45 hours of clinical practice.
NURS 554 Clinical Prevention and Population Health
Credits 3.3 Lecture Hours.
Leadership skills will be developed in the design of clinical prevention interventions and population based care that promotes health and reduces the risk of chronic illness and disease. The student will plan care that is responsive to unique cultural and ethnic identities, socioeconomic conditions and the needs and values of individuals and populations.

NURS 556/HCPI 556 Leadership and Health Policy II
Credits 3.3 Lecture Hours.
The development of skills essential to leadership and policy processes, including communication, collaboration, negotiation, delegation and coordination by applying systems theory and complexity science will be promoted. The student will be prepared to assume a leadership role in the management and evaluation of human, fiscal and physical health resources. Students will develop skills in political efficacy and the ability to improve the systems and population outcomes through the development of health policy.
Cross Listing: HCPI 556/NURS 556.

NUTR - Nutrition

NUTR 601/ANSC 601 General Animal Nutrition
Credits 3.3 Lecture Hours.
Comparative nutrition of animal species contrasting digestive, metabolic and physiological functions involved in processing and using nutrients.
Prerequisite: ANSC 303 or 318 or equivalent.
Cross Listing: ANSC 601/NUTR 601.

NUTR 602/ANSC 602 Energetics of Metabolism and Growth
Credits 3.3 Lecture Hours.
Current fundamental concepts in protein and energy metabolism relating to nutrients required for maintenance, growth and development of animals.
Prerequisite: BICH 410 or approval of instructor.
Cross Listing: ANSC 602/NUTR 602.

NUTR 610/FSTC 610 Nutritional Pharmacometrics of Food Compounds
Credits 3.3 Lecture Hours.
Introduction into nutritional pharmacokinetics and pharmacodynamics of food compounds; specific examples of toxicological and pharmacological effects of food compounds.
Prerequisite: NUTR 202 or NUTR 203 or FSTC 201 or CHEM 227 or CHEM 222 or approval of instructor.
Cross Listing: FSTC 610/NUTR 610.

NUTR 613/ANSC 613 Protein Metabolism
Credits 3.3 Lecture Hours.
Basic concepts and recent advances in protein metabolism in animals with emphasis on physiological and nutritional significances; discussion of protein digestion; absorption of peptides; absorption, synthesis and degradation of amino acids; hormonal and nutritional regulation of protein turnover; determination of protein quality and requirements.
Prerequisite: BICH 411 or BICH 601 or equivalent or approval of instructor.
Cross Listing: ANSC 613/NUTR 613.

NUTR 614 Fermentation and Gastrointestinal Microbiology
Credits 3.3 Lecture Hours.
Fermentation and gastrointestinal ecosystems in terms of microorganisms present, their activities and requirements and their interactions in a dynamic system.
Prerequisite: Beginning microbiology and/or biochemistry or approval of instructor.
Cross Listing: POSC 614 and VTMI 614.

NUTR 617/ANSC 617 Experimental Techniques in Meat Science
Credits 3.1 Lecture Hour. 6 Lab Hours.
Methods used in separating and identifying muscle proteins and fats; techniques for determining postmortem changes of muscle tissue as a result of antemortem treatments.
Prerequisite: ANSC 607/FSTC 607; BICH 411.
Cross Listing: ANSC 617/NUTR 617.

NUTR 618/ANSC 618 Lipids and Lipid Metabolism
Credits 3.3 Lecture Hours.
Chemical nature of various classes of lipids and lipid-derived hormones; absorption and metabolism of fatty-acids and lipids; regulation of lipid biosynthesis and obesity; relationship between lipid metabolism and cholesterol homeostasis; lipids as hormones.
Prerequisite: BICH 410 or approval of instructor.
Cross Listing: ANSC 618/NUTR 618.

NUTR 630 Nutrition in Disease
Credits 3.3 Lecture Hours.
Human nutritional requirements in health and disease, emphasizing effects of disease states on intake, digestion, absorption, metabolism and excretion of nutrients; relationship of diet to development of certain diseases.
Prerequisites: NUTR 202; BICH 410 or equivalent.

NUTR 640/FSTC 640 Therapeutic Microbiology I
Credits 3.3 Lecture Hours.
Alimentary (gastrointestinal) microbiology including: (i) the "normal" intestinal microbiota; (ii) probiotic and prebiotic nutritional supplements; (iii) recombinant pharmabiotics; (iv) gut-associated lymphoid tissue and mucosal immunity; (v) foodborne gastrointestinal pathogens; and (vi) fermented products as functional foods.
Prerequisite: Undergraduate survey course in microbiology (or instructor's consent).
Cross Listing: FSTC 640/NUTR 640.

NUTR 641 Nutritional Biochemistry I
Credits 3.3 Lecture Hours.
Integration of the intermediary metabolism of glucose, amino acids and lipids with nutrition, physiology and pathophysiology in animals; regulation of metabolic pathways in cells, tissues and the whole body under normal and disease conditions; functions of vitamins and minerals in nutrient metabolism and health.
Prerequisite: BICH 411 or BICH 604. Offered during the fall semester.

NUTR 642 Nutritional Biochemistry II
Credits 3.3 Lecture Hours.
Mechanisms through which specific nutrients modulate intracellular signal transduction and gene expression; molecular mechanisms by which nutrition modulates disease states such as atherosclerosis, cancer and arthritis.
Prerequisites: BICH 411; BICH 431/GENE 431 or equivalent.
NUTR 645/POSC 645 Nutrition and Metabolism of Vitamins
Credits 3. 3 Lecture Hours.
Chemistry and metabolism of the fat soluble and water soluble vitamins and their roles in animals; integrates cellular biochemistry and metabolism of the vitamins in vertebrate animal.
Prerequisites: POSC 411 or ANSC 303/NUTR 303; BICH 410 or BICH 603.
Cross Listing: POSC 645/NUTR 645.

NUTR 646 Fundamentals of Space Life Sciences
Credits 3. 3 Lecture Hours.
Integrates nutrition, physiology, and radiation biology to define major biological problems in long duration space flight; provide an overview of the problems of bone loss, muscle wasting, and radiation-enhanced carcinogenesis along with potential countermeasures; focus on nutritional interventions and exercise protocols.
Cross Listing: NUEN 646 and KINE 646.

NUTR 647/WFSC 647 Nutritional Biochemistry of Fishes
Credits 3. 3 Lecture Hours.
Principles of nutritional biochemistry including nutrient metabolism and biochemical energetics with special emphasis on finfish and shell fish.
Prerequisite: BICH 410 or equivalent.
Cross Listing: WFSC 647/NUTR 647.

NUTR 650/POSC 650 Nutrition and Metabolism of Minerals
Credits 3. 3 Lecture Hours.
Nutritional significance of minerals in animal metabolism; chemical, biochemical and physiological role of minerals and homeostatic control in animal metabolism.
Prerequisites: POSC 411 or ANSC 303/NUTR 303; BICH 410 or BICH 603.
Cross Listing: POSC 650/NUTR 650.

NUTR 659/FSTC 669 Experimental Nutrition & Food Science Laboratory
Credits 4. 1 Lecture Hour. 6 Lab Hours.
Experimental Nutrition & Food Science Laboratory. Nutritional intervention in animal models of metabolic or emotional disorders; genetic modifications or pathogens in food products; analyses of gene expression and behavior.
Prerequisite: BICH 432/GENE 432/GENE 432/BICH 432 recommended; graduate classification in nutrition or related major.
Cross Listing: FSTC 669/NUTR 669.

NUTR 671/FSTC 671 Critical Evaluation of Nutrition and Food Science Literature: Evidence Based Reviews
Credits 3. 3 Lecture Hours.
Evaluation of scientific literature, research methods within the literature, and the quality of scientific studies to produce an evidence-based review in areas specific to nutrition and food science.
Prerequisites: NUTR 202 or NUTR 203 and STAT 302; knowledge of nutrition, statistics, and technical writing helpful.
Cross Listing: FSTC 671/NUTR 671.

NUTR 681 Seminar
Credit 1. 1 Lecture Hour.
Current developments in the field of nutrition; review of current literature and oral presentation of scientific papers on selected nutrition topics.
Prerequisite: Graduate classification.

NUTR 684 Professional Internship
Credits 1 to 16. 1 to 16 Other Hours.
Experience in application of formal training to applied nutrition under supervision of nutritionists, dietitians and faculty member. Student will investigate matter of mutual interest and report results in a professional paper approved by the graduate committee.
Prerequisite: Graduate classification.

NUTR 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Nutrition problems and procedures; problems assigned according to experience, interest and need of individual student.
Prerequisite: Approval of instructor prior to registration.

NUTR 689 Special Topics in...
Credits 1 to 4. 0 to 4 Lecture Hours. 0 to 4 Lab Hours.
Special topics in an identified area of nutrition. May be repeated for credit.
Prerequisites: Graduate classification and approval of instructor.

NUTR 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Investigations leading to thesis or dissertation in various areas of nutrition.
Prerequisite: Graduate classification.

OBYG - Obstetrics & Gynecology

OBYG 800 Obstetrics and Gynecology Clerkship
Credits 7.5. 7.5 Other Hours.
To provide an introductory experience in the practice of obstetrics and gynecology.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

OBYG 801 Obstetrics and Gynecology Clerkship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This elective will strive to: Introduce students to the ambulatory setting of Obstetrics and Gynecology in a private practice setting. Reinforce and review the student's basic fund of knowledge in Obstetrics and Gynecology. Introduce the student to gynecological surgery by observation and participating as a first assistant in this practice. Familiarize the student with preventative medicine in Obstetrics and Gynecology.

OBYG 802 Obstetrics and Gynecology Clerkship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This course offers a general obstetrics-gynecology experience in the context of a private practice. Working with one or more faculty, the student will see peri-partum patients, well-woman exams, peri-operative patients in a clinic setting. Hospital rounds and assisting in patient deliveries, including C/Sections and Gyn Surgery, are expected.

OBYG 803 Gynecologic Oncology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The elective in Gynecologic Oncology will expose fourth year medical students to the comprehensive treatment of patients with gynecologic malignancies in the operating room, on the hospital wards, and in the office settings.

OBYG 804 Maternal-Fetal Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This course will introduce the student to high-risk pregnancy setting. The student's educational experience will be furthered in the clinical care of patients with high risk pregnancies. The course will serve to improve the clinical acumen of students in managing the high-risk obstetrical patient, and introduce the student to advanced technologies in the monitoring of the high-risk pregnancy.
OBGY 805 Reproductive Endocrinology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
This course will allow the student to develop a knowledge of and competency in the care of the patient with endocrine and infertility problems. This will include a knowledge of basic endocrine physiology including: the CNS and hypothalamic pituitary system, biosynthesis, metabolism, physiology and pharmacology of steroid hormones, gonadotropins, releasing factors, and other substances that regulate the reproductive system, endocrine dynamics in pregnancy and the menstrual cycle, thyroid-adrenal physiology and general metabolism relating to reproduction, physiology of conception and the reproductive tract related to fertility and reproduction, as well as general endocrinologic principles.

OBGY 806 Obstetrics and Gynecology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The faculty will strive to introduce students to the ambulatory setting of Obstetrics and Gynecology in a private practice setting; reinforce and review the student’s basic fund of knowledge in Obstetrics and Gynecology; introduce the student to gynecological surgery by observation and participating as a first assistant in this practice; and familiarize the student with preventative medicine in Obstetrics and Gynecology.

OBGY 807 Clinical Research - OB/GYN
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The faculty will strive to assist the student with identifying an appropriate translational research project in obstetrics, gynecology, or reproductive biology that realistically can be completed within the available time; provide direction in organizing the essential elements of research to assure successful completion of the project; introduce the student to principles of study design, data collection, data management and analysis, and manuscript preparation; provide insight into specific issues related to translational research in Obstetrics and Gynecology, including potential sources of bias and ethical considerations important to human research; and provide an opportunity to learn the ropes of professional proposal and manuscript preparation, review, and submission for publication.

OBGY 808 Maternal - Fetal Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The faculty will strive to introduce student to the management of high-risk pregnancies; further the educational experience in the clinical care of patients with complex pregnancies; improve the clinical acumen of students in managing perinatal complications; introduce student to technology/monitoring high-risk pregnancy.

OBGY 809 Obstetrics and Gynecology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
The faculty will strive to further the educational experience in the clinical care of patients with obstetric and gynecologic disorders and improve the clinical acumen of students in recognizing and managing the problems of these patients; encourage the student to enhance his/her educational base and to make decisions about the care of patients with OB/GYN problems; provide student with a broad experience in OB/GYN for continued evaluation of career decisions; and provide students with exposure to the various OB/GYN education activities of Scott and White and affiliated programs.

OBGY 810 Reproductive Endocrinology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
Knowledge of and competence to care for endocrine and infertility problems; a knowledge of basic endocrine physiology including; the CNS and hypothalamic pituitary system, biosynthesis, metabolism, physiology and pharmacology of steroid hormones, gonadotropins, releasing factors, and other substances that regulate the reproductive system; endocrine dynamics in pregnancy and the menstrual cycle; thyroid adrenal physiology and general metabolism relating to reproduction; physiology of conception and the reproductive tract related to fertility and reproduction; and general endocrinologic principles.

OBGY 985 Off Campus Student Initiated Elective
Credits 1.25 to 12. 1.25 to 12 Other Hours.
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

OBGY 999 On Campus Student Initiated Elective
Credits 1.25 to 12. 1.25 to 12 Other Hours.
This is an on-campus opportunity in the department of Obstetrics and Gynecology in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

OCEN - Ocean Engineering

OCEN 630 Dynamics of Ocean Vehicles
Credits 3. 3 Lecture Hours.
Dynamics and stability of motion of immersed and floating structures and ocean vehicles; maneuverability and control; behavior of ocean vehicles and stationary platforms in waves. Design considerations leading to motion reduction; applications to surface vessels, submersibles and drilling rigs.
Prerequisites: CVEN 311, MEEN 459 or equivalent, or approval of instructor.

OCEN 671 Ocean Wave Mechanics
Credits 3. 3 Lecture Hours.
Wave theory and applications to engineering problems; linear and non-linear theories of regular gravity waves; wave properties and transformation in shoaling water; spectral analysis of irregular waves; forecasting, hindcasting and theoretical spectra.
Prerequisite: Prerequisite: CVEN 311 or equivalent.

OCEN 672 Coastal Engineering
Credits 3. 3 Lecture Hours.
effects of waves on coastal structures; design of seawalls breakwaters, jetties, harbors, ship channels and pipelines; intentional and accidental discharge of pollutants; diffusion and spreading; oil spill containment and collection.
Prerequisite: OCEN 671.

OCEN 673 Nonlinear Hydrodynamic Problems in Ocean Engineering
Credits 3. 3 Lecture Hours.
Nonlinear hydrodynamic problems involved with the complex offshore structures in high sea environment; nonlinear waves application of Volterra model to weakly nonlinear systems; generation of nonlinear model waves; nonlinear hydrodynamic interaction between waves and structure; dynamic analysis of nonlinear response of integrated offshore structures.
Prerequisites: OCEN 671 and OCEN 678.
OCEN 674 Ports and Harbors
Credits 3. 3 Lecture Hours.
Basic port planning including site selection, environmental factors and economic conditions; design of wharves, quays, jetties, breakwaters, terminals, navigational channels and fenders; harbor sedimentation and maintenance dredging; design of fishing, small craft and recreation boat harbors.
Prerequisite: Approval of instructor.

OCEN 675 Nonlinear Wave Dynamics
Credits 3. 3 Lecture Hours.
Nonlinear wave-wave interactions in deep ocean waves significantly affect wave properties and long-term wave evolution. Strong and weak wave interactions and their respective effects on waves are studied, using various perturbation methods. Applications are shown through using Hybrid Wave Models to analyze wave measurements and predict wave loads on structures.
Prerequisite: OCEN 671.

OCEN 676 Dynamics of Offshore Structures
Credits 3. 3 Lecture Hours.
Review of concepts of linear structural dynamic analysis for time and frequency domain simulations, functional design of off-shore platforms, pipelines, floating structures and moorings; environmental loading problems; hydrodynamic phenomena including wind and current interaction, vortex shedding and wave forces; structure-fluid interaction models.
Prerequisites: OCEN 671 or approval of the instructor.

OCEN 677 Environmental Fluid Mechanics
Credits 3. 3 Lecture Hours.
Introduction to fluid and mass transport in naturally occurring flows; topics include molecular and turbulent diffusion; dispersion; river, estuary, and ocean mixing; dissolution boundary layers; tidal mixing; offshore wastewater outfalls; introduction to environmental quality numerical modeling.
Prerequisite: CVEN 311 or equivalent.

OCEN 678 Fluid Dynamics for Ocean and Environmental Engineering
Credits 3. 3 Lecture Hours.
General conservation laws; Navier-Stokes equations; steady and unsteady Bernoulli's equation; potential flow theory and basics of panel methods; laminar and turbulent boundary layer; dispersion and diffusion processes in laminar and turbulent flow; flow past a body of any shape.
Prerequisite: Prerequisite: CVEN 311 or equivalent.

OCEN 681 Seminar
Credit 1. 2 Lab Hours.
Reports and discussion of current research and selected published technical articles.

OCEN 682 Coastal Sediment Processes
Credits 3. 3 Lecture Hours.
Sediment properties and size distribution, fluvial sediment transport equations, movement of material by the sea, review of pertinent wave theories, littoral drift, inlet stability, coastal protection structures, similarity in sediment transport, movable bed models, sediment tracing, Aeolian sand transport, case studies.
Prerequisite: OCEN 671 or approval of instructor.

OCEN 683 Estuary Hydrodynamics
Credits 3. 3 Lecture Hours.
Development of applicable equations for tidal dynamics applied to real estuaries; technology for determination of mean velocities, circulation patterns, water depths, turbulent dispersion patterns, etc. for solution of environmental problems in estuaries; physical and mathematical models.
Prerequisites: OCEN 678 or approval of instructor.

OCEN 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Special topics not within scope of thesis research and not covered by other formal courses.

OCEN 688 Marine Dredging
Credits 3. 3 Lecture Hours.
Dredge pump selection; pump and system characteristics; cavitation; types of dredges; continental shelf and deep-ocean dredging; head loss in horizontal and vertical pipes for two and three-phase flow; design of disposal methods for dredged material; environmental effects of dredging.
Prerequisite: Approval of instructor.

OCEN 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of ocean engineering. May be repeated for credit.

OCEN 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

OCNG - Oceanography

OCNG 600 Survey of Oceanography
Credits 3. 3 Lecture Hours.
General survey of the scientific framework of oceanographic study; applications of ocean research to social and economic problems; interrelations between the ocean disciplines and other fields of study.
Prerequisite: Approval of instructor.

OCNG 603 Communicating Ocean Science
Credits 3. 3 Lecture Hours.
Instruction and practice with presenting scientific information on the ocean to a variety of audiences under different time constraints; critical components for any presentation; knowing your audience; designing effective visual aids and graphics; leading your audience through complex concepts; and communication with non-scientists.

OCNG 604 Ocean Observing Systems
Credits 3. 3 Other Hours.
Investigate the rationale behind ocean observing systems; familiarize with the relevant social, scientific design, technology, and policy issues associated with observing systems.

OCNG 605 Oceanography Cruise
Credits 2. 2 Other Hours.
Specialized experience in research methods and analysis in oceanography via preparation for and participation in a research cruise of at least two weeks duration under the supervision of a Texas A&M oceanography faculty member. May be taken up to two times for MS candidates and four times for PhD candidates.
Prerequisite: Approval of instructor.
OCNG 608 Physical Oceanography
Credits 3. 3 Lecture Hours.
Observations, instruments; physical properties of seawater; property distributions; characteristics of water masses; heat budget; kinematics; gravity, pressure, hydrostatics, stability; horizontal flow; Coriolis force, geostrophy; friction, wind drift; general circulation; wave motions; tides.
Prerequisite: MATH 172 or equivalent; PHYS 219.

OCNG 609 Dynamical Oceanography
Credits 3. 3 Lecture Hours.
Systematic treatment of the kinematics, dynamics and thermodynamics of the ocean; integral conservation relations; solenoidal versus conservative vector fields; potential vorticity; geostrophic adjustment; inertial and buoyancy modes; Bernoulli-Montgomery potential; energetics in a rotating system; available potential energy; natural temporal and spatial scales.
Prerequisites: OCNG 608 or ATMO 435; MATH 601.

OCNG 610 Mathematical Modeling of Marine Ecosystems
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Theory and technique of model development for marine ecosystems; mathematical representation of interactions among nutrients, phytoplankton, zooplankton, fish and the physical environment; scrutiny of biological concepts and mathematical structure of existing models; laboratory segment to focus on computational techniques applicable to classroom problems.
Prerequisites: OCNG 608 and OCNG 620, calculus or approval of instructor.

OCNG 611 Global Scale Oceanography
Credits 3. 3 Lecture Hours.
A balanced description of the ocean's large-scale circulation and water mass structure based on the interpretation of modern observations, with emphasis on the ocean's role in global climate, and physical-chemical property fluxes in basin to global scale budgets.

OCNG 612 Elements of Ocean Wave Theory
Credits 3. 3 Lecture Hours.
Theories of simple harmonic surface gravity, capillary and internal waves. Wave propagation, dispersion and energy; modifications due to rotation, variable depth and finite amplitude.
Prerequisites: OCNG 608 and MATH 601 or approval of instructor.

OCNG 615 Numerical Modeling of Ocean Circulation I
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Mathematical theory and numerical technique of model development for ocean circulation; concepts of numerical consistency and stability; Lax equivalence theorem; commonly used finite difference schemes in ocean modeling; finite element and spectral methods as alternative means of discretisation; positivity and CFT method; relaxation and direct methods for solving elliptic equations.
Prerequisite: OCNG 608.

OCNG 616 Numerical Modeling of Ocean Circulation II
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Quasigeostrophic ocean circulation models; Arakawa's energy and enstrophy conserving scheme; spectral barotropic vorticity model on sphere; shallow water primitive equation models; geostrophic adjustment on different numerical grids; boundary conditions in numerical models; introduction to ocean general circulation models; mixed models and sub-gridscale parameterization; oceanic data assimilation.
Prerequisite: OCNG 615.

OCNG 617 Theories of Ocean Circulation
Credits 3. 3 Lecture Hours.
Theories of wind-driven circulation, Sverdrup solution, frictional and inertial boundary regimes; instabilities, meanders and mesoscale features; role of stratification, topography and time dependence; Thermohaline circulation.
Prerequisite: Graduate classification.

OCNG 620 Biological Oceanography
Credits 3. 3 Lecture Hours.
Critical analysis of contribution of biological science to our understanding of sea; discernible interrelationships between organisms and physicochemical parameters.
Prerequisites: General prerequisites for oceanography.

OCNG 625 Current Topics in Biological Oceanography
Credit 1. 1 Lecture Hour.
Areas of current research; plankton processes; microbial food web; benthic communities; fisheries; global change. May be taken up to three times.
Prerequisite: OCNG 620 or approval of instructor.

OCNG 627 Ecology of the Continental Shelf
Credits 3. 3 Lecture Hours.
Environments, populations and communities of the continental shelf. Interactions of the shelf with the estuaries and the deep sea; man's impact on the shelf ecosystems.
Prerequisite: Approval of instructor.

OCNG 630 Geological Oceanography
Credits 3. 3 Lecture Hours.
Survey of marine geology, structure and composition of ocean basins and continental margins, properties of marine sediments.
Prerequisites: General prerequisites for oceanography.

OCNG 632 Sea-Level Change
Credits 3. 3 Lecture Hours.
Modern sea level: topography, measurement, meteorologic and oceanographic contributions, periodic and non-periodic changes; long-term changes: determination, Cenozoic history, Quaternary glacial-interglacial fluctuations; changes during the past century and decade; observations, natural and anthropogenic influences; estimates of future changes and societal implications.
Prerequisite: Graduate classification; approval of instructor.

OCNG 640 Chemical Oceanography
Credits 3. 3 Lecture Hours.
Prerequisites: General prerequisites for oceanography.

OCNG 641 Inorganic Aquatic Geochemistry
Credits 3. 3 Lecture Hours.
Chemical composition and properties of waters in the near Earth surface environment and their interactions with sedimentary minerals; major topics: thermochemical properties of natural waters, equilibrium and kinetic controlling ion speciation; geochemical processes at mineral surfaces; kinetics of mineral-water interactions; applications to modeling early diagenesis.
Prerequisite: Approval of instructor.
OCNG 644 Isotope Geochemistry
Credits 3. 3 Lecture Hours.
Stable and radioactive isotope variations in natural materials; applications
to geochronometric, geothermometric and paleoclimatologic studies of the
marine environment.
Prerequisite: Approval of instructor.

OCNG 645 Marine Organic Geochemistry
Credits 3. 3 Lecture Hours.
Origins, fates and distribution of organic compounds in contemporary
marine environments and in recent and ancient sediments. Specific
analytical techniques.
Prerequisite: Approval of instructor.

OCNG 646 Dynamics of Colloids in the Environment
Credits 3. 3 Lecture Hours.
Equilibrium and dynamic aspects of the physics and chemistry of
such colloidal particles and macromolecules and the implications for
environmental systems, relevant for organic carbon flux and cycling,
fate and transport of pollutants, bioavailability of pollutants, or mobility of
pollutants in groundwater.
Prerequisites: Physical Chemistry, Thermodynamics, Aquatic and
Organic Chemistry.

OCNG 649 Estuarine Biogeochemistry
Credits 3. 3 Lecture Hours.
Geomorphology; physical oceanography and sedimentation dynamics of
estuaries; chemistry of nutrients; trace metals and organic matter;
major controls in estuarine productivity and interactions among estuaries,
marshes and coastal waters.
Prerequisites: OCNG 620 and OCNG 640.

OCNG 650 Aquatic Microbial Ecology
Credits 3. 3 Lecture Hours.
Microbes in natural environments, including both water and sediment
habitats in marine, fresh and ground water systems; process studies of
microbial foodwebs and biogeochemical cycling; current methods and
research directions.
Prerequisites: OCNG 620 and WFSC 414 or approval of instructor.

OCNG 651 Meteorological Oceanography
Credits 3. 3 Lecture Hours.
Interaction between the ocean and atmosphere; major features of the two
systems; heat budget, teleconnections between ocean and atmosphere, El
Niño and related phenomena.
Prerequisite: OCNG 608.

OCNG 652 Sedimentary Biogeochemistry
Credits 3. 3 Lecture Hours.
An interdisciplinary approach to understanding complex processes that
occur near the marine sediment-water interface in marine and estuarine
environments. Composition of marine sediments, pore water chemistry,
role of organisms in chemical transformations and pelagic-benthic
coupling. Carbon, nitrogen and sulfur cycling in sediments. Modeling
biogeochemical processes at the sediment-water interface and during
early burial diagenesis.
Prerequisites: OCNG 620 and OCNG 640 or approval of instructor.

OCNG 654 Plankton Ecology
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Elective course, overview of phytoplankton and zooplankton; taxonomy;
physiology; ecology; sampling design; current methods of investigation.
Prerequisite: OCNG 620.

OCNG 657 Data Methods and Graphical Representation in
Oceanography
Credits 3. 3 Lecture Hours.
Provide the basic tools and techniques to process, analyze, and
visualize oceanographic data sets; multi-disciplinary approach; real-world
applications to physical, biological, chemical and geological oceanographic
data; basic instruction in the MATLAB programming language.
Prerequisite: Knowledge of vector calculus and basic statistics.

OCNG 658 Ocean Computational Analysis Lab
Credit 1. 4 Lab Hours.
Laboratory course designed to train in computational techniques using
modern (Python) and classic (FORTRAN) programming languages and
scientific software packages (Generic Mapping Tools and MATLAB); labs
focus on real oceanographic applications.
Prerequisites: Encourage concurrent with OCNG 657.

OCNG 659 Ocean Observing Applications
Credits 3. 3 Lecture Hours.
Conceptualization, design, and construction of oceanographic observing
systems; practical experience with the Texas Automated Buoy System
including system design, instrumentation setup and calibration,
telecommunication systems, and data management.
Prerequisites: Master or doctoral classification in OCNG or related field
by approval of instructor.

OCNG 662 Coastal and Marine Sedimentary Processes
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Sedimentary processes (erosion, transport and deposition) from the
coastline to the deep sea; development of estuaries, deltas, continental
shelves, submarine canyons, fans; behavior of fluids and particles in
boundary layers. Lab: recirculating flume, field and lab instrumentation.
Prerequisite: Approval of instructor.

OCNG 666 Principles of Geodynamics
Credits 4. 4 Lecture Hours.
Geological and geophysical methods and phenomena pertinent to
geodynamics; plate tectonics; seismicity and seismology; magnetics;
gravity; heat flow; igneous, metamorphic and sedimentary petrology;
paleontology; and rock mechanics.
Prerequisite: Approval of instructor.

OCNG 668 Geology and Geophysics of Small Ocean Basins
Credits 3. 3 Lecture Hours.
Geology and geophysics of the Gulf of Mexico, Caribbean, Mediterranean,
Arctic Ocean, Red Sea and Philippine Sea; the regional geology, sediment
distribution, general structure and origin of each basin.
Prerequisite: OCNG 630.

OCNG 670 Deep Sea Sediments
Credits 3. 3 Lecture Hours. 0 Lab Hours.
Formation process, core description, physical properties, lithostratigraphy,
seismic stratigraphy and paleoceanographic significance of deep marine
sediments.

OCNG 673 High-Resolution Marine Geophysics
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Introduction to the geophysical nature of the seafloor and marine
substratum to 1.5 seconds two-way travel time; generation, use and
interpretation of reflection and side-scan sonar records and magnetic
anomalies of various marine environments and seafloor features.
Prerequisite: Approval of instructor.
OCNG 674 Paleoceanography
Credits 3. 3 Lecture Hours.
History of oceans through geologic time; marine paleontological, geochemical, sedimentological and geophysical evidence; inferred changes in seawater properties, ocean circulation and sea level; relation to climate, tectonic processes, atmospheric chemistry and evolution of life.
Prerequisite: OCNG 630 or approval of instructor.

OCNG 677/ATMO 677 Geophysical Data Assimilation
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Modern data assimilation methods applied to oceanic and atmospheric circulation models, as well as in other simple models; methods to interpolate one-, two- and three-dimensional randomly spaced data to regular grids for use in numerical models of atmospheric and oceanic circulation.
Prerequisites: OCNG 657, ATMO 632, STAT 601.
Cross Listing: ATMO 677/OCNG 677.

OCNG 678 Coastal Dynamics
Credits 3. 3 Lecture Hours.
Surveys dynamical processes that determine estuarine and continental shelf circulation; geophysical scale flow where Earth's rotation and buoyancy effects are important; analytical and numerical methods used to isolate and study these processes.
Prerequisite: OCNG 609.

OCNG 679 Proxy Reconstruction of Late Cenozoic Climate: Calibrations and Applications
Credits 3. 3 Lecture Hours.
Paleo-proxy calibration and application in reconstructing Late Cenozoic climate history; issues related to geochemical and sedimentological proxies used in the field of paleoclimatology/ paleoceanography.
Prerequisite: Graduate classification.

OCNG 681 Seminar
Credit 1. 1 Lecture Hour.
Presented by faculty, students, staff and visiting scientists; based on recent scientific research.
Cross Listing: MARB 681 and MARS 681.

OCNG 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
A directed internship in a professional setting to provide on-the-job training in ocean observing systems skills appropriate to the student's professional objectives.
Prerequisites: Approval of student's committee chair; OCNG 684, OCNG 657.

OCNG 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Special topics to suit small group requirements. Problems not within thesis research and not covered by any other course in established curriculum.
Prerequisites: General prerequisites for oceanography.

OCNG 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of oceanography. May be repeated for credit.
Prerequisite: Approval of instructor.

OCNG 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
For thesis or dissertation.

OMFP - Oral & Maxillofac Path

OMFP 5113 Current Issues in Oral and Maxillofacial Pathology
Credits 0 to 10. 0 to 10 Lecture Hours.
Seminar discussion of current and past literature in oral and maxillofacial pathology.

OMFP 5303 General Pathology
Credits 0. 0 Lecture Hours.
Introduction to the basic principles of pathology as applied to the entire body, followed by a comprehensive review of diseases of the various specific organ systems, including the pathology of infectious diseases.

OMFP 5V00 Oral and Maxillofacial Pathology Seminar
Credits 0 to 10. 0 to 10 Lecture Hours.
Seminar format on surgical anatomic pathology. The student interacts daily with faculty, utilizing multiheaded teaching microscopes, to discuss all pathology cases accessioned daily. These are supplemented with more diagnostically challenging cases. All aspects of the diseases and conditions are discussed as well as current and historical literature.

OMFP 5V01 Anatomic Pathology and Autopsy - Baylor University Medical Center
Credits 0 to 10. 0 to 10 Other Hours.
Baylor University Medical Center rotation in Department of Pathology. Anatomic pathology, clinical pathology, autopsy service, cytology, selected electives.

OMFP 5V05 Oral and Maxillofacial Pathology Service
Credits 0. 0 Lab Hours. 0 Other Hours.
Independent study in surgical anatomic oral and maxillofacial pathology. Gross tissue preparation, microscopic analysis of routine surgical head and neck biopsies, special study sets and microscopic description.

OMFP 5V13 Current Issues in Oral and Maxillofacial Pathology
Credit 1. 1 Lecture Hour.
Seminar discussion of current and past literature in oral and maxillofacial pathology.

OMFP 5V21 Advanced Oral Pathology
Credits 0 to 10. 0 to 10 Other Hours.
Disease of the head and neck; developmental malformations, oral signs of systemic diseases, salivary gland disorders; neoplasms of odontogenic and nonodontogenic origin. Three semester hours credit plus 1 additional hour for optional laboratory.

OMFP 5V22 Advanced Oral Pathology Laboratory
Credits 0 to 10. 0 to 10 Lab Hours.
Advances Oral Pathology Laboratory. Elective laboratory that complements OMFP 5V21. It is designed for post-graduate students that might need to view and interpret biopsy results. Histologic correlation for the clinical pathologic lesions discussed in OMFP 5V21 is presented. Students learn basic interpretation skills of histopathologic sections as viewed under the microscope.

OMFR - Oral & Maxillofac Radio

OMFR 5010 Radiation Physics and Biology for Radiology Residents
Credits 0. 0 Lecture Hours.
Non-credit. This course will provide instruction in radiation physics, advanced imaging technology, radiobiology, and radiation safety. The student/resident will develop the skills necessary to understand the scientific basis of imaging systems and successfully challenge the certification examination of the American Board of Oral and Maxillofacial Radiology. Must be taken on a satisfactory/unsatisfactory basis.
OMFR 5020 Case Conference  
Credits 0. 0 Other Hours.  
Non-credit. Case presentations of complicated clinical cases encountered while on clinical radiology services which require advanced skills by students/residents and graduate faculty in a prescribed format. Participants will review the literature, present selected imaging studies, and discuss salient points relative to the diagnosis and management of specific diagnostic entities. Must be taken on a satisfactory/unsatisfactory basis.

OMFR 5200 Advanced Radiology Interpretation in Oral and Maxillofacial Radiology  
Credits 2. 2 Lecture Hours.  
Advanced Radiology Interpretation in Oral and Maxillofacial Radiology. Advance interpretation of oral and maxillofacial radiology imaging studies. Topics include recognition of normal anatomy and its variants, diseases, conditions, abnormalities as they appear on imaging studies of different modalities. Skills in differential diagnosis based on interpretive findings will be developed along with assessing the clinical significant of findings.

OMFR 5210 Advanced Imaging Technology in Oral and Maxillofacial Radiology  
Credits 1 to 2. 1 to 2 Lab Hours.  
Topics include acquisition techniques using ionizing radiation, nonionizing radiation, and other imaging modalities. Specific discussions will include plain radiography image projects, panoramic radiology, cone beam computed tomography, multi-detector computed tomography, magnetic resonance imaging, nuclear medicine/molecular imaging, and ultrasonography, as well as imaging displays. Must be taken on a satisfactory/unsatisfactory basis.

OMFR 5250 Advanced Oral and Maxillofacial Radiology  
Credit 1. 1 Lecture Hour.  
This course is intended to provide the student with an advanced review of medico-legal aspects of radiology, advanced interpretation principles, comparison and selection of digital imaging systems, advanced imaging techniques, and radiation risk. Must be taken on a satisfactory/unsatisfactory basis.

OMFR 5300 Clinical Teaching  
Credits 0. 0 Other Hours.  
Non-credit. Students/residents give clinical instruction in contact with second-, third- and fourth-year dental students. Four hours per week per semester of clinical instruction, including technical/acquisition, interpretation of imaging studies, and clinical significance of findings. Must be taken on a satisfactory/unsatisfactory basis.

OMFR 5V01 Literature Review Journal Club  
Credits 0.5-1. 0.5-1 Other Hours.  
Detailed review of significant literature on all subjects related to oral and maxillofacial radiology. Critical evaluation of the scientific literature will be stressed. Students are assigned recent or classical articles from selected journals for critical review for scientific merit and relevance. Must be taken on a satisfactory/unsatisfactory basis.

OMFR 5V06 Clinical Oral and Maxillofacial Radiology Service  
Credits 2 to 6. 2 to 6 Other Hours.  
This course will prepare the student/resident for the clinical practice of oral and maxillofacial radiology. The student/resident will develop the skills necessary to order, acquired, and interpret diagnostic imaging studies. This will include the formulation and dictation of interpretation reports and interactions with other health care professionals and patients. Must be taken on a satisfactory/unsatisfactory basis.

OMFR 5V20 Medical Clinical Radiology Service  
Credits 1 to 4. 1 to 4 Other Hours.  
This clinical course will familiarize the student/resident with the imaging modalities used in contemporary medical radiology and their application to diseases of the head and neck. The course includes specialty level modality selection, study acquisition, and interpretation. Must be taken on a satisfactory/unsatisfactory basis.

OMFS - Oral & Maxillofac Surg  
OMFS 5000 Oral and Maxillofacial Surgery Rotations  
Credit 1. 1 Other Hour.  
Surgical rotations in Oral and Maxillofacial Surgery. Can be repeated each academic term.

OMFS 5218 Conscious Sedation  
Credit 1. 1 Other Hour.  
Pain and anxiety control methodologies; pharmacology of sedative-hypnotic, anxiolytic drugs and nitrous oxide; routes of administration.

OMFS 5221 Internal Medicine  
Credits 1 to 2. 1 to 2 Other Hours.  
Oral manifestations of systemic disease and influence of systemic disease requiring modification of treatment planning and critical care.

OMFS 5233 Physical Diagnosis  
Credit 1. 1 Other Hour.  
Patient evaluation and examination, history-taking medical consultation and physical diagnosis and treatment modification in dental patients.

ORDI - Oral Diagnosis  
ORDI 5250 Oral Radiology  
Credits 0.5-1. 1 Other Hour.  
Generation of X-rays; operation of X-ray unit; factors in the production of radiographic images, intraoral, extraoral and specialized radiographic techniques; basic concepts of radiation physics, biology and protection.

ORTH - Orthodontics  
ORTH 5031 Orthodontic-Periodontic Seminar  
Credits 0.5. 0.5 Other Hours.  
An interdisciplinary course directed at topics relevant to orthodontics and periodontics. The effect of orthodontics on the supporting tissues, oral hygiene and periodontal assessment, and interdisciplinary approaches to treatment are topics of discussion.

ORTH 5042 TMD Clinic  
Credits 0. 0 Other Hours.  
A series of lectures, guest speakers, demonstrations, laboratory exercises and patient care activities are conducted to enable the student to diagnosis, plan treatment and treat patients with occlusal discrepancies, compromised muscle function and TMJ abnormalities.

ORTH 5050 Craniofacial Anomalies Clinic  
Credits 0. 0 Other Hours.  
During the second and third years, students rotate through the local children's hospital for the purpose of participating in the treatment of patients with a wide array of syndromes and craniofacial defects. From newborn to adult, a large number of patients are treated. Orthodontics is integrated with plastic surgery in this clinic.
ORTH 5103 Biomechanics I  
Credits 0.5-1. 0.5-1 Lecture Hours.  
Mechanical principles and biological factors affecting tooth movement, introduction to forces, statics, and dynamics, scalars and vectors, and analysis of force systems. Force and movement; basic concepts fundamental to an understanding of tooth movement.

ORTH 5107 Material Science in Orthodontics  
Credits 0.5-1. 0.5-1 Lecture Hours.  
Evaluation and utilization of dental materials used in clinical orthodontics.

ORTH 5108 Advanced Cephalometrics  
Credit 1. 1 Lecture Hour.  
Advanced topics relating to the cephalometric technique are presented, including superimposition, growth and treatment prediction, treatment assessment, consideration of error, orthognathic surgery treatment planning, and image enhancement techniques.

ORTH 5109 Orthognathic Surgery Conference I  
Credits 0 to 10. 0 to 10 Other Hours.  
This seminar/conference series involves the departments of Orthodontics and Oral and Maxillofacial Surgery in a multidisciplinary approach to the treatment of those patients with substantial craniofacial deformities. The course begins in the first year with a series of lectures/seminars on specific diagnostic and treatment procedures, followed by assignment of patients that will be supervised jointly by both specialties. Regular conferences are held to discuss pertinent literature, review patient progress, plan treatment and present completed cases. Each student is involved in all phases of treatment: presurgical orthodontics, the surgical procedure, finishing and retention.

ORTH 5110 Orthognathic Surgery Conference II  
Credits 0 to 10. 0 to 10 Other Hours.  
This seminar/conference series involves the departments of Orthodontics and Oral and Maxillofacial Surgery in a multidisciplinary approach to the treatment of those patients with substantial craniofacial deformities. The course begins in the first year with a series of lectures/seminars on specific diagnostic and treatment procedures, followed by assignment of patients that will be supervised jointly by both specialties. Regular conferences are held to discuss pertinent literature, review patient progress, plan treatment and present completed cases. Each student is involved in all phases of treatment: presurgical orthodontics, the surgical procedure, finishing and retention.

ORTH 5111 Orthognathic Surgery Conference III  
Credits 0. 0 Other Hours.  
This is a seminar course in which senior orthodontic and oral surgery residents work jointly to diagnose and treatment plan patients who are anticipating combined orthodontic/orthognathic surgery treatment to correct a dental/skeletal imbalance. The diagnosis and treatment plan(s) will be presented to the residents from both programs as well as attending faculty for critique and evaluation.

ORTH 5112 Orthognathic Surgery Seminar  
Credits 0.5.  
Surgical rotations in Oral and Maxillofacial Surgery. Can be repeated each academic term.

ORTH 5115 Clinical Specialty Seminars I  
Credits 0 to 3. 0 to 3 Other Hours.  
This series of courses is a companion to clinical training in orthodontics and involves faculty and student evaluation of historically significant as well as contemporary literature. In other sessions, lectures and seminars complement the clinic experience with topics including patient management, treatment of variously aged patients and types of malocclusions, and various types of orthodontic and orthopedic appliances. The students also are exposed to the historical development of orthodontics, additional treatment philosophies through guest speakers and new developments in treatment. Students present their cases through descriptions of diagnosis, treatment planning and treatment results.

ORTH 5125 Clinical Specialty Seminars II  
Credits 0 to 10. 0 to 10 Other Hours.  
This series of courses is a companion to clinical training in orthodontics and involves faculty and student evaluation of historically significant as well as contemporary literature. In other sessions, lectures and seminars complement the clinic experience with topics including patient management, treatment of variously aged patients and types of malocclusions, and various types of orthodontic and orthopedic appliances. The students also are exposed to the historical development of orthodontics, additional treatment philosophies through guest speakers and new developments in treatment. Students present their cases through descriptions of diagnosis, treatment planning and treatment results.

ORTH 5126 Clinical Specialty Seminars III  
Credits 0 to 10. 0 to 10 Other Hours.  
This series of courses is a companion to clinical training in orthodontics and involves faculty and student evaluation of historically significant as well as contemporary literature. In other sessions, lectures and seminars complement the clinic experience with topics including patient management, treatment of variously aged patients and types of malocclusions, and various types of orthodontic and orthopedic appliances. The students also are exposed to the historical development of orthodontics, additional treatment philosophies through guest speakers and new developments in treatment. Students present their cases through descriptions of diagnosis, treatment planning and treatment results.

ORTH 5129 Advanced Orthodontic Practice Management  
Credits 0 to 2. 0 to 2 Lecture Hours.  
This course considers the ethical approach to practice promotion and professional interactions in addition to the basic principles of office management. The latter include consideration of staff selection, office design, accounting methods, insurance considerations, inventory control and financial planning.

ORTH 5143 Principles of Scientific Methodology/Thesis Protocol  
Credits 0.5. 0.5 Lecture Hours.  
Basic precepts of research and the methodology off critical literature review in preparation of a research proposal.

ORTH 5144 Scientific Writing  
Credits 0.5. 0.5 Other Hours.  
A series of courses designed to assist the student in the preparation of a research proposal, a proposal to secure extramural funding and the thesis. When the research is concluded, instruction is given to enable the preparation of a manuscript suitable for publication.

ORTH 5148 Independent Research  
Credits 0 to 10. 0 to 10 Other Hours.  
Activity related to definition of a research problem, searching the literature, conducting the research, analyzing the results and preparing the thesis.
ORTH 5199 Thesis  
Credit 1. 1 Other Hour.  
During the term in which the thesis is defended, the student must elect this course. It includes activities related to the completion of the thesis.

ORTH 5200 Introduction to Orthodontics I  
Credits 0.50 to 1.5. 0.50 to 1.5 Lecture Hours.  
A course covering the basic topics related to the specialty of orthodontics. This series of lectures covers material presented in a textbook directed toward graduate education.

ORTH 5201 Introduction to Orthodontics II  
Credits 1 to 2. 1 to 2 Lecture Hours.  
Courses covering the basic topics related to the specialty of orthodontics. This series of lectures covers material presented in textbooks directed toward graduate education.

ORTH 5202 Introduction to Cephalometrics (Advanced Cephalometrics)  
Credit 1. 0.5 Lecture Hours. 0.5 Lab Hours.  
This course provides a thorough understanding of craniofacial radiographic techniques with emphasis on cephalometric roentgenography. This course is designed to acquaint the student with the use of X-rays, radiation hygiene, pathology and cephalometric techniques to assure proficiency in technical skills and in interpretation as needed for diagnostic procedures. This course includes both lecture and laboratory instruction.

ORTH 5230 Craniofacial Growth and Development  
Credits 1 to 1.5. 1 to 1.5 Lecture Hours.  
The clinical implications of changes in craniofacial form and function are presented. A critical review of the literature is conducted relating knowledge of facial growth and clinical practice.

ORTH 5248 Independent Research  
Credits 0 to 2. 0 Lecture Hours. 0 to 2 Other Hours.  
The course provides the guidance and time necessary for the residents to successfully complete the journal article summarizing the methods and results of their Master's research projects. Orthodontic residents should endeavor to publish their research projects. To that end, they need to know how to prepare their work for publication. Publication requires a good understanding of the IMRAD structure. By working closely with their mentors, committees and Dr. Buschang, the residents will learn how to outline the manuscript, prepare tables and figures, and write the text of the manuscript. This will be accomplished primarily by one-to-one interactions with Dr. Buschang.

ORTH 5352 Orthodontic Techniques  
Credits 2. 2 Other Hours.  
This offering includes basic preclinical exercises designed to prepare the student for clinical practice. A series of exercises are performed involving wire bending, soldering, impressions and model trimming, and the manipulation of acrylic. An edgewise course is conducted on typodonts simulating the treatment of various malocclusions.

ORTH 5533 Clinical Orthodontics I  
Credits 0 to 10. 0 to 10 Other Hours.  
Diagnosis and treatment of patients with a broad variety of malocclusions. Patients with typical malocclusions and requiring early treatment, dentofacial orthopedics, orthognathic surgery, and interdisciplinary care are selected as educational models. Techniques focus on standard edgewise technique including pretorqued and preangled brackets and lingual orthodontics.

ORTH 5534 Clinical Orthodontics II  
Credits 0 to 10. 0 to 10 Other Hours.  
Diagnosis and treatment of patients with a broad variety of malocclusions. Patients with typical malocclusions requiring early treatment, dentofacial orthopedics, orthognathic surgery, and interdisciplinary care are selected. Emphasis is on the edgewise appliances system with its many variations including pretorqued and preangled brackets, self-ligation systems and lingual orthodontics.

ORTH 5535 Clinical Orthodontics III  
Credits 1 to 3.  
Clinical Orthodontics entails the core clinical education of the orthodontic program. Treatment of malocclusions requiring early treatment, dentofacial orthopedics, orthognathic surgery and multidisciplinary care are selected as educational models. Clinical Orthodontics follows a structured, yet flexible, course outline to ensure that the resident becomes familiar with all aspects of contemporary clinical practice as presented by the various well-qualified clinical instructors. It is envisaged that no one treatment technique or philosophy will outrank another; a complete orthodontic education is of the essence. A broad range of appliance usage is taught ranging from removable appliances to the more sophisticated fixed preangled brackets and lingual orthodontics (018 and 022). The clinics include the screening of potential orthodontic patients, underling the importance of obtaining ABO standard clinical records, complete case diagnosis, case analysis, treatment techniques, individualization of appliances, evidence-based treatment procedures, a pursuit of ABO treatment outcomes, as well as proven retention protocols. Furthermore, the course also places an emphasis on the attendance of continuing education in orthodontic private practice; a philosophy of continued learning is encouraged. This clinical course provides an opportunity to consolidate the basic principles of case analysis and treatment planning, communication between clinician and patient, as well as interaction between different specialties to ensure competency in multidisciplinary treatment. Planning for long-term esthetic, healthy, functional and stable treatment is the order of the day.

PEDD - Pediatric Dentistry

PEDD 5V11 Pediatric Dentistry I  
Credits 3. 3 Other Hours.  
Basic techniques of pediatric dentistry, including restoration of primary teeth, behavior management, pulp therapy and assessment of the developing dentition.

PEDD 5V12 Pediatric Dentistry II  
Credits 3. 3 Other Hours.  
A continuation of further topics in pediatric dentistry, including child development, treatment of traumatic injuries and appliance construction for space maintenance.

PEDD 5V13 Pediatric Dentistry III  
Credits 3 to 3.5. 3 to 3.5 Other Hours.  
This course focuses on the assessment and treatment of developmental problems in the mixed dentition, materials used in pediatric dentistry and common oral lesions seen in the pediatric patient.

PEDD 5V14 Pediatric Dentistry IV  
Credits 2.5. 2.5 Other Hours.  
PEDIATRIC DENTISTRY. This course investigates the developing dentition along with more advanced concepts in pediatric dentistry.
PEDD 5V15 Pediatric Dentistry V  
Credits 4 to 5. 4 to 5 Other Hours.  
This course investigates the developing dentition along with more advanced concepts in pediatric dentistry.

PEDD 5V16 Pediatric Dentistry VI  
Credits 4. 4 Other Hours.  
A summary of topics in pediatric dentistry are presented, along with preparation for the American Board of Pediatric Dentistry.

PEDD 5V21 Hospital Dentistry I  
Credits 2. 2 Other Hours.  
Introduction to hospital protocol, charting and the delivery of dental treatment to the medically compromised child.

PEDD 5V22 Hospital Dentistry II  
Credits 2.5. 2.5 Other Hours.  
Introduction to conscious sedation and the treatment of traumatic injuries along with the delivery of dental care in the hospital environment.

PEDD 5V23 Hospital Dentistry III  
Credits 3. 3 Other Hours.  
Evaluation and treatment of specific patient populations, including the neurologically handicapped and the medically compromised patient. In addition, there is an introduction to clinical anesthesia for children.

PEDD 5V24 Hospital Dentistry IV  
Credits 3.5. 3.5 Other Hours.  
Further study and literature review that supports the clinical practice of dental care for the special-needs child are presented in this course.

PEDD 5V25 Hospital Dentistry V  
Credits 3 to 4. 3 to 4 Other Hours.  
This course continues to discuss topics relevant to the care of the special-needs child and the delivery of pediatric dental care in the hospital setting.

PEDD 5V26 Hospital Dentistry VI  
Credits 4. 4 Other Hours.  
This is intended to be a summary course that explores the interrelationship between medicine and dentistry in the care of pediatric patients.

PEDD 5V98 Research for Master’s Thesis  
Credits 1 to 5. 1 to 5 Other Hours.  
Activity to establish a research problem, search the literature, define and limit the problem and explore technical difficulties involved in the pursuit of research for the master’s degree. Restricted to master’s degree candidates.

PEDD 5V99 Thesis Preparation  
Credits 1 to 5. 1 to 5 Other Hours.  
Restricted to master’s degree candidates.

PERF - Performance Studies

PERF 600 Graduate Scholarship in Performance Studies  
Credits 3. 3 Lecture Hours.  
Overview of history, key issues, and major arguments in performance studies.  
Prerequisites: Admission to the MA in Performance Studies or approval of instructor.

PERF 601 Theories of Performance Studies  
Credits 3. 3 Lecture Hours.  
Overview of major theories of performance studies and related disciplines; also includes major critical and cultural theories that contribute to the field.  
Prerequisites: Admission to the MA in Performance Studies or approval of instructor.

PERF 602 Research Methods in Performance Studies  
Credits 3. 3 Lecture Hours.  
Examination and assessment of primary research methods in performance studies; emphasis on post-positivist methods; includes examination of ethical imperatives in research.  
Prerequisite: Admission to the MA in Performance Studies or approval of instructor.

PERF 603 Performance, Power, and Identity  
Credits 3. 3 Lecture Hours.  
Issues in, and production of, power and identity in expressive culture, examines how forms of power and varieties of social identity shape, and are shaped by, performance.  
Prerequisites: PERF 602 or approval of instructor.

PERF 604 Performing Vernacular Culture  
Credits 3. 3 Lecture Hours.  
Examines populist and counter-traditions in expressive culture; emphasis on contemporary cultures of performance and/as practices of everyday life.  
Prerequisites: PERF 602 or approval of instructor.

PERF 605 Topics in Globalization and Performance Studies  
Credits 3. 3 Lecture Hours.  
Examines expressive cultures in global contexts; theoretical and methodological approaches to globalization and/in performance. May be taken two times for credit.  
Prerequisites: PERF 602 or approval of instructor.

PERF 610 Graduate Studies in Dance Research  
Credits 3. 3 Lecture Hours.  
Examines key theoretical and methodological issues in dance studies from a performance studies perspective.  
Prerequisite: PERF 602 or approval of instructor.

PERF 611 Contemporary Religions and Performance  
Credits 3. 3 Lecture Hours.  
Examines the intricate relationship between religious traditions and performance. Focus on contemporary religious movements.  
Prerequisite: Graduate classification.

PERF 612 Music Capitalism  
Credits 3. 3 Lecture Hours.  
Explores the production, distribution, and consumption of music genres as a performance of capitalism.  
Prerequisite: Graduate classification.

PERF 613 Performing Texas  
Credits 3. 3 Lecture Hours.  
Examines “Texas” as a set of complex performances that construct specific identities and communities.  
Prerequisite: Graduate classification.

PERF 614 Soundscapes  
Credits 3. 3 Lecture Hours.  
Explores sound in social life; sound as performative of identity; sound performance.  
Prerequisite: Graduate classification.

PERF 615 Spectacle, Performance, and Politics  
Credits 3. 3 Lecture Hours.  
Interdisciplinary and international exploration of spectacle as political performance.  
Prerequisite: Graduate classification.
PERF 616 Sport as Performance  
Credits 3.3 Lecture Hours.  
Explores sport as manifold modes of cultural performance; focus on embodiment, gender, race, nationalism, spectacle, politics, warfare, and media.  
Prerequisite: Graduate classification.

PERF 620 Critical Ethnographic Methods in Performance Studies  
Credits 3.3 Lecture Hours.  
Critical methods in performance ethnography; emphasis on political dimensions of field encounter. May be taken two times for credit.  
Prerequisites: PERF 600; PERF 602.

PERF 621 Topics in Popular Music Studies  
Credits 3.3 Lecture Hours.  
Examination of context, politics, and political economy of specific popular music forms. May be repeated for a total of 9 credits.  
Prerequisites: PERF 600, PERF 601, PERF 602, or approval of instructor.

PERF 622 Performance and the Construction of American Identity  
Credits 3.3 Lecture Hours.  
Role of performance in construction of national identity; special emphasis on post-Civil War US.  
Prerequisites: PERF 600, PERF 601, PERF 602, or approval of instructor.

PERF 623 Phenomenology and Music  
Credits 3.3 Lecture Hours.  
Theoretical and methodological potentials of phenomenology in analyses of music; special emphasis on use of phenomenology to examine multiple aspects of music production, including embodiment.  
Prerequisites: PERF 600, PERF 601, PERF 602, or approval of instructor.

PERF 625 Latino/a Expressive Culture  
Credits 3.3 Lecture Hours.  
Explores how issues concerning Latinos, including race and ethnicity, religion, border politics, immigration, the drug war, family, gender and sexuality, and class, are reflected and debated through expressive forms of performance such as theater, comedy music, folklore and performance art.  
Prerequisite: Acceptance into the MA in Performance Studies program or approval of instructor.

PERF 682 American Theatre: Gender on the U.S. Stage  
Credits 3.3 Lecture Hours.  
Focuses on 18th-21st century texts and performers in order to account for transformations in representations as well as lived experiences of gender.  
Prerequisite: Enrollment in the MA in Performance Studies or approval of instructor.

PERF 685 Directed Studies  
Credits 1 to 3. 1 to 3 Other Hours.  
Directed studies in specific areas of performance studies. Student may take up to two sections of directed studies in the same semester, with a maximum of 6 credits.  
Prerequisites: PERF 600, PERF 601, PERF 602, or approval of instructor.

PERF 689 Special Topics in Performance Studies  
Credits 3.3 Lecture Hours.  
Selected topics in an identified area of performance studies. May be repeated for a total of 9 credits.  
Prerequisites: PERF 600, PERF 601, PERF 602, or approval of instructor.
PERI 5035 Ortho/Perio Seminar
Credits 0.0 Other Hours.
Diagnosis and treatment of basic orthodontic problems; force vectors; mechanical applications with various orthodontics systems; clinical management of combined periodontic/orthodontic cases and esthetic correction of mucogingival cases. Joint treatment of actual cases.

PERI 5045 Related Disciplines Seminar
Credits 0.0 Other Hours.
Seminar for first-, second- and third-year residents that includes comprehensive interdisciplinary case planning, management and presentations, and affords opportunity for interactions with graduate faculty/residents in periodontics, prosthodontics and endodontics.

PERI 5065 VA Hospital Rotation
Credits 0.0 Other Hours.
A three-month rotation at the Dallas VA Hospital Dental Clinic treating medically compromised dental patients. Diagnosis, treatment planning and consultation with physicians are emphasized. Supervised by HSC-BCD faculty. One resident each semester.

PERI 5066 Mock Board Examination I
Credits 0.5-0.5 Lecture Hours.
Prepares students for certification by the American Board of Periodontology. Includes case write-up, presentation and comprehensive oral examination.

PERI 5067 Mock Board Examination II
Credits 0.5-0.5 Lecture Hours.
Prepares students for certification by the American Board of Periodontology. Includes case write-up, presentation and defense, and comprehensive oral examination.

PERI 5114 Advanced Dental Implants
Credit 1.5. 0.8 Lecture Hours. 0.8 Other Hours.
A lecture and clinical course covering advanced implant techniques. The radiographic examination, diagnosis, treatment planning and management of patients with jaw deformities, inadequate remaining bone; ridge augmentation requirements, including sinus lift procedures and complications, are reviewed.

PERI 5115 Periodontal Plastic Surgery
Credits 0.5. 0.3 Lecture Hours. 0.3 Other Hours.
Lectures and seminars covering the diagnosis and treatment of esthetic and functional gingival deformities. Recognizing normal and abnormal appearance and gingival discrepancies is stressed. Current techniques of grafting, shaping and sculpting tissues are taught. The techniques discussed are performed during clinical periodontics.

PERI 5140 Case Presentation/Treatment Planning
Credits 0.5-1.0 Other Hours.
Emphasizes diagnosis, analysis and treatment planning/approaches for cases presenting with moderate to advanced periodontitis, soft/hard tissue deficiencies and/or dental implant needs. First-year residents receive instruction and experience in preparing case presentations, and first-, second- and third-year residents present cases, participate in discussions and interact with faculty.

PERI 5164 Occlusion: Principals/Therapy
Credits 0 to 1.5. 0 to 1.5 Other Hours.
Review of literature concerning occlusion and its relationship to periodontal disease. Clinical evaluation, diagnosis of occlusal trauma and treatment of patients with occlusal disharmonies via occlusal adjustment are discussed. Includes a review of occlusal concepts related to periodontics, anatomy and function of the masticatory system, temporomandibular joint dysfunction, and adjustment of the natural dentition.

PERI 5201 Periodontal Lecture Series I
Credits 0 to 2.0 to 2 Other Hours.
Principles of basic science of periodontology, including anatomy of the periodontium, and the classification, etiology and pathogenesis of periodontal diseases, including plaque associated and nonplaque-related disorders. Provides an introduction to the clinical practice of periodontics and stomatology, including diagnosis, prognosis, treatment planning, basic flap design, instrumentation, therapeutic approaches, suturing techniques and wound healing. Oral hygiene methods and principles of oral hygiene instruction are also presented.

PERI 5207 Periodontal Lectures Series II
Credits 2.2 Lecture Hours.
Periodontal Lectures Series II. Advanced management of complex periodontal and stomatological problems is presented. An in-depth review of systemic diseases, and plaque associated and nonplaque-related periodontal disorders (mucocutaneous, etc.) related to the practice of periodontics is emphasized, including the roles of pharmacotherapeutics and complex regenerative therapeutic approaches.

PERI 5211 Practice Teaching
Credits 2.1 Lecture Hour. 1 Other Hour.
Second year residents give clinical instruction involving contact with second-, third- and fourth-year dental students. Four hours per week per semester of clinical instruction, including diagnosis, treatment and maintenance of periodontal patients. One half-day/session/week for 2nd year residents (afternoon). Students register for two semesters for a total of 8 semester hours.

PERI 5213 Dental Implants
Credits 1.50 to 2.1.50 to 2 Other Hours.
Historical review of dental implants, including biological principles, techniques and systems; diagnosis, interdisciplinary considerations, treatment planning, and indications and contraindications for implants; wound healing for implants, including osseointegration, surgical techniques and implant maintenance.

PERI 5221 Practice Teaching
Credits 2.1 Lecture Hour. 1 Other Hour.
Third year residents give lectures and clinical instruction involving contact with second, third, and fourth year dental students. Six hours per week per semester of clinical instruction, including diagnosis, treatment and maintenance of periodontal patients. Two half-day sessions/week for 3rd year residents (one morning and one afternoon). Students register for two semesters for a total of 8 semester hours.

PERI 5224 Periodontal Literature Review I
Credits 1 to 2.1 to 2 Lecture Hours.
Review of periodontics literature from early classic articles to current publications; development of basis for various periodontal concepts; anatomy, epidemiology, etiology, diagnosis, pathogenesis and therapy of periodontal diseases. Students register for two semesters for a total of 4 semester hours.
PERI 5227 Periodontal Literature Review II
Credits 1 to 2. 2 Lecture Hours. 1 to 2 Other Hours.
Continuation of PERI 5224. Students register for two semesters for a total of 4 semester hours.

PERI 5228 Periodontal Literature Review III
Credits 1 to 2. 1 to 2 Other Hours.
A seminar series during the third year of residency. Students learn to select and then research various contemporary topics and lead group discussions. Use of computer search technology and interlibrary facilities is taught and utilized. Self-reliance and individual effort is emphasized instead of school-provided reading lists as in PER 5224 and PER 5227. Students register for two semesters for a total of 4 semester hours.

PERI 5432 Clinical Anesthesiology for the Periodontist
Credits 3. 3 Other Hours.
A one-month anesthesiology rotation supervised by personnel in the Department of Anesthesiology at Baylor University Medical Center; operating room procedures; use of anesthetics; instruction in resuscitative procedures.

PERI 5434 Moderate Parenteral Conscious Sedation
Credits 0.5. 0.5 Lecture Hours.
The course focuses on clinical management of patients needing conscious sedation. Lectures include information on deep sedation and general anesthesia so residents will be familiar with these levels should a patient get to one of these planes of anesthesia. The course is ongoing each fall and spring semester of a resident’s three year academic degree plan.

PERI 5435 Periodontal Histopathology
Credits 2. 1 Lab Hour. 1 Other Hour.
Histopathologic study of the etiology and pathogenesis of periodontal diseases; seminars and laboratory exercises with block sections of human periodontium.

PERI 5V98 Research for Master’s Thesis
Credits 0 to 3. 0 to 3 Other Hours.
Activity to establish a research problem, search the literature, define and limit the problem and explore technical difficulties involved in the pursuit of research for the master’s degree. Restricted to master’s degree candidates.

PERI 5V99 Thesis Preparation
Credits 0 to 2. 0 to 2 Other Hours.
Restricted to master’s degree candidates.

PETE - Petroleum Engineering

PETE 602 Well Stimulation
Credits 3. 3 Lecture Hours.
Design and analysis of well stimulation methods, including acidizing and hydraulic fracturing; causes and solutions to low well productivity.

PETE 603 Advanced Reservoir Engineering I
Credits 3. 3 Lecture Hours.
Petroleum reservoir simulation basics including solution techniques for explicit problems.

PETE 604 Advanced Reservoir Engineering II
Credits 3. 3 Lecture Hours.
Advanced petroleum reservoir simulation with generalized methods of solution for implicit problems.

PETE 605 Phase Behavior of Petroleum Reservoir Fluids
Credits 3. 3 Lecture Hours.
Pressure, volume, temperature, composition relationships of petroleum reservoir fluids.

PETE 606 EOR Methods—Thermal
Credits 3. 3 Lecture Hours.
Fundamentals of enhanced oil recovery (EOR) methods and applications of thermal recovery methods.
Prerequisite: PETE 323.

PETE 608 Well Logging Methods
Credits 3. 3 Lecture Hours.
Well logging methods for determining nature and fluid content of formations penetrated by drilling. Development of computer models for log analysis.

PETE 609 Enhanced Oil Recovery Processes
Credits 3. 3 Lecture Hours.
Fundamentals and theory of enhanced oil recovery; polymer flooding, surfactant flooding, miscible gas flooding and steam flooding; application of fractional flow theory; strategies and displacement performance calculations.
Prerequisite: PETE 323.

PETE 611 Application of Petroleum Reservoir Simulation
Credits 3. 3 Lecture Hours.
Use of simulators to solve reservoir engineering problems too complex for classical analytical techniques.
Prerequisites: PETE 400 and PETE 401.

PETE 612 Unconventional Oil and Gas Reservoirs
Credits 3. 3 Lecture Hours.
As conventional oil and gas resources are depleted, unconventional resources, including heavy oil and gas from low-permeability sandstones, fractured shales, coal bed, and hydrates, will assume greater roles in meeting USA and world energy demands; this course emphasizes resources, geologic and geographic occurrences, recovery technology and economics of unconventional hydrocarbon resources.
Prerequisite: Graduate classification in petroleum engineering, geology or geophysics.

PETE 613 Natural Gas Engineering
Credits 3. 3 Lecture Hours.
Flow of natural gas in reservoirs and in wellbores and gathering systems; deliverability testing; production forecasting and decline curves; flow measurement and compressor sizing.
Prerequisites: PETE 323 and PETE 324.

PETE 616 Engineering Near-Critical Reservoirs
Credits 3. 3 Lecture Hours.
Identification of reservoir fluid type; calculation of original gas in place, original oil in place, reserves and future performance of retrograde gas and volatile oil reservoirs.
Prerequisites: PETE 323, PETE 400, PETE 401.

PETE 617 Petroleum Reservoir Management
Credits 3. 3 Lecture Hours.
The principles of reservoir management and application to specific reservoirs based on case studies presented in the petroleum literature.
PETE 618 Modern Petroleum Production
Credits 3.3 Lecture Hours.
An advanced treatment of modern petroleum production engineering encompassing well deliverability from vertical, horizontal and multilateral/multibranched wells; diagnosis of well performance includes elements of well testing and production logging; in this course the function of the production engineer is envisioned in the context of well design, stimulation and artificial lift.

PETE 619 Naturally Fractured Reservoirs
Credits 3.3 Lecture Hours.
Explore all relevant subject matter in naturally fractured reservoirs; naturally fractured reservoirs are commonplace throughout the world, however there is a general lack of understanding of such reservoirs; provides the background for all relevant topics such as characterization, fluid flow, simulation and enhanced oil recovery.
Prerequisite: Approval of instructor.

PETE 620 Fluid Flow in Petroleum Reservoirs
Credits 3.3 Lecture Hours.
Analysis of fluid flow in bounded and unbounded reservoirs, wellbore storage, phase redistribution, finite and infinite conductivity fractures; dual-porosity systems.
Prerequisite: PETE 323.

PETE 621 Petroleum Development Strategy
Credits 3.2 Lecture Hours. 3 Lab Hours.
Applications of the variables, models and decision criteria used in modern petroleum development; case approach used to study major projects such as offshore development and assisted recovery. Both commercial and student-prepared computer software used during the lab sessions to practice methods.

PETE 622 Exploration and Production Evaluation
Credits 3.2 Lecture Hours. 3 Lab Hours.
Selected topics in oil industry economic evaluation including offshore bidding, project ranking and selection, capital budgeting, long-term oil and gas field development projects and incremental analysis for assisted recovery and acceleration.

PETE 623 Waterflooding
Credits 3.3 Lecture Hours.
Design, surveillance and project management of waterfloods in reservoirs.
Prerequisite: PETE 323.

PETE 624 Rock Mechanic Aspects of Petroleum Reservoir Response
Credits 3.3 Lecture Hours.
Reservoir rocks and their physical behavior; porous media and fracture flow models; influence of rock deformability, stress, fluid pressure and temperature.
Prerequisite: PETE 604.

PETE 625 Well Control
Credits 3.3 Lecture Hours.
Theory of pressure control in drilling operations and during well kicks; abnormal pressure detection and fracture gradient determination; casing setting depth selection and advanced casing design; theory supplemented on well control simulators.
Prerequisites: PETE 411.

PETE 626 Offshore Drilling
Credits 3.3 Lecture Hours.
Offshore drilling from fixed and floating drilling structures; directional drilling including horizontal drilling; theory of deviation monitoring and control.
Prerequisite: PETE 411.

PETE 627 Well Completion and Workover
Credits 3.3 Lecture Hours.
Development of design options, systems and procedures to meet deliverability, safety and integrity requirements for completions and workover equipment; overview of methods in the oil and gas industry; function and design criteria of well components.
Prerequisite: Graduate classification.

PETE 628 Horizontal Drilling
Credits 3.3 Lecture Hours.
Changing a wellbore from vertical to horizontal; long- and short-radius horizontal wells; bottomhole assemblies for achieving and maintaining control of inclination and direction; drilling fluids; torque and drag calculations; transport of drilled solids.
Prerequisite: PETE 411.

PETE 629 Advanced Hydraulic Fracturing
Credits 3.3 Lecture Hours.
Physical principles and engineering methods involved in hydraulic fracturing; an advanced treatise integrating the necessary fundamentals from elasticity theory, fracture mechanics and fluid mechanics to understand designs, optimization and evaluate hydraulic fracturing treatments including special topics such as high permeability fracturing and deviated well fracturing.

PETE 630 Geostatistics
Credits 3.3 Lecture Hours.
Introductory and advanced concepts in geostatistics for petroleum reservoir characterization by integrating static (cores/logs/seismic traces) and dynamic (flow/transport) data; variograms and spatial correlations; regionalized variables; intrinsic random functions; kriging/cokriging; conditional simulation; non-Gaussian approaches.
Prerequisite: Introductory course in statistics or PETE 322.

PETE 631 Petroleum Reservoir Description
Credits 3.3 Lecture Hours.
Engineering and geological evaluation techniques to define the extent and internal character of a petroleum reservoir; estimate depositional environment(s) during the formation of the sedimentary section and resulting effects on reservoir character.
Prerequisites: PETE 324 and PETE 620.

PETE 632 Physical and Engineering Properties of Rock
Credits 4.3 Lecture Hours. 3 Lab Hours.
Physical and engineering properties of rock and rock masses including strength, deformation, fluid flow, thermal and electrical properties as a function of the subsurface temperature, in-situ stress, pore fluid pressure and chemical environment; relationship of rock properties to logging, siting and design of wells and structures in rock.

PETE 633 Data Integration for Petroleum Reservoirs
Credits 3.3 Lecture Hours.
Introduction and application of techniques that can be used to incorporate dynamic reservoir behavior into stochastic reservoir characterizations; dynamic data in the form of pressure transient tests, tracer tests, multiphase production histories or interpreted 4-D seismic information.
Prerequisites: PETE 620; STAT 601.

PETE 635 Underbalanced and Managed Pressure Drilling
Credits 3.3 Lecture Hours.
This course provides an introduction and application of techniques utilized in underbalanced and managed pressure drilling; includes equipment, types of drilling fluids used (air, mist foam, etc.), flow drilling, mud cap drilling and hydraulics calculations.
Prerequisite: Graduate classification.
PETE 636 Horizontal, Multilateral and Intelligent Wells  
Credits 3.3 Lecture Hours.  
Advanced well architectures, primarily horizontal, multilateral and intelligent wells, all aspects of these types of wells, including well completions, reservoir flow, and wellbore flow conditions, and well deliverability; optimization of well design and field applications will be demonstrated with field cases.  
Prerequisites: PETE 662; graduate classification.

PETE 637 Streamline Simulation  
Credits 3.3 Lecture Hours.  
Introductory and advanced concepts in streamline simulation and its applications; theory of streamlines/streamtubes in multidimensions; topics include: streamline, streamtubes, streamfunctions, transport along streamlines, spatial discretization and material balance, time stepping and transverse fluxes, impact of cell geometry, history matching and production data integration, comparison with finite difference.  
Prerequisite: Graduate classification.

PETE 638 Production Logging  
Credits 3.3 Lecture Hours.  
Well logging methods concerned with problem well diagnosis and reservoir surveillance; includes fluid flow in pipes, understanding fluid dynamics in a wellbore, theoretical basis of production logging techniques, production log interpretation techniques, and operational considerations.  
Prerequisite: Graduate classification.

PETE 639 High Performance Drilling Design and Operational Practices  
Credits 3.3 Lecture Hours.  
Achieving differentiating drilling performance in most complex wells; includes physics of each type of performance limiter, real time operational practices, engineering redesign practices, and effective workflows to achieve the required change in engineering and operational practices.  
Prerequisites: Graduate classification, PETE 355 or PETE 661 or approval of instructor.

PETE 640 Models for Simulation of Flow and Transport of Fluids and Heat in Porous Media  
Credits 4.3 Lecture Hours. 3 Lab Hours.  
Design and develop numerical simulators that describe flow of reservoir fluids and transport of heat through porous media; develop multi-dimensional models capable of handling single mass components (gas, oil or water) in single phases (liquid or vapor).  
Prerequisites: PETE 603 or approval of instructor; experience in FORTRAN or another programming language; solid understanding of physical processes of flow and transport through porous media, numerical analysis and linear algebra; graduate classification.

PETE 641 Models for Simulation of Advanced Coupled Processes in Geologic Media  
Credits 4.3 Lecture Hours. 3 Lab Hours.  
Design and develop advanced multi-phase flow processes and complex geologic media (porous and fractured, with matrix-fracture interactions); structured and unstructured grids, multiple mass components (gas, oil and water) in multi-phase states (liquid, vapor and/or liquid-vapor), and phase changes.  
Prerequisites: PETE 640 and graduate classification; experience in FORTRAN95, C, C++ or another programming language; solid understanding of physical processes of flow and transport through porous media, numerical analysis and linear algebra.

PETE 642 Formation Damage: Mechanisms and Remediation  
Credits 3.3 Lecture Hours.  
Identification and development of solutions for mechanisms of formation damage that can occur during drilling, completion, and following chemical treatments; includes interaction of cleaning fluids with the formation brines, rock and oil.  
Prerequisites: Graduate classification.

PETE 643 Oil Field Chemistry  
Credits 3.3 Lecture Hours.  
The role of chemistry in well stimulation, water shut-off treatments, scale removal, mitigation, downhole corrosion issues, organic deposition, dementing, drilling fluids and various aspects of formation damage; includes problem identification as the first step in designing chemical treatment to remove formation damage.  
Prerequisites: Graduate classification.

PETE 644 CO2 Capture and Uses: Sequestration, Enhanced Oil Recovery (EOR)  
Credits 3.3 Lecture Hours.  
Understanding the need and potential of CO2 captures and uses, including sequestration and Enhanced Oil Recovery (CCS-EOR), the scientific, technological and economic aspects of identifying and implementing a CCS-EOR; overview of safety, environmental and legal aspects.  
Prerequisites: Graduate classification.

PETE 645 Upscaling of Geologic Models for Flow Simulation  
Credits 3.3 Lecture Hours.  
In-depth understanding of current approaches to upscaling of 3D geologic models for reservoir flow simulation; includes development of upscaling solvers.  
Prerequisites: Graduate classification.

PETE 646 Reservoir Characterization and Forecasting  
Credits 3.3 Lecture Hours.  
Emphasis on geostatistical estimation/simulation and advanced mathematical inversion methods; integration of three important aspects of reservoir development and management: i) stochastic reservoir description, ii) reservoir model updating; and iii) model-predictive reservoir control and management.  
Prerequisites: Graduate classification; basic familiarity with linear algebra, probability, statistics, differential and integral calculus and general reservoir engineering.

PETE 648 Pressure Transient Testing  
Credits 3.3 Lecture Hours.  
Diffusivity equation and solutions for slightly compressible liquids; dimensionless variables; type curves; applications of solutions to buildup, drawdown, multi-rate, interference, pulse and deliverability tests; extensions to multiphase flow; analysis of hydraulically fractured wells.  
Prerequisites: PETE 324 and PETE 620.

PETE 650 Advanced Drilling Engineering  
Credits 3.3 Lecture Hours.  
Underbalanced drilling techniques, offshore drilling; horizontal, extended reach and multilateral drilling and fishing operations; geothermal drilling and high pressure, high temperature drilling.  
Prerequisite: Graduate classification; PETE 405 or equivalent basic drilling engineering.
PETE 656 Advanced Numerical Methods for Reservoir Simulation
Credits 3.3 Lecture Hours.
Numerical simulation of flow in porous media based on numerical methods for partial differential equations; supplemented by published papers and research topics; development of a reservoir simulator.
Prerequisites: Graduate classification; basic reservoir simulation or equivalent course; linear algebra and matrix computations or equivalent course; advanced calculus or equivalent course; programming experience.

PETE 657 Petroleum Engineering Reserves and Evaluation
Credits 3.3 Lecture Hours.
Estimation and valuation of hydrocarbon reserves and resources, with emphasis on probabilistic methods, technically challenging reservoirs, and unconventional resources.
Prerequisite: PETE 664, approval of instructor.

PETE 658 Petroleum Project Evaluation and Management
Credits 1 to 4.1 to 4 Other Hours.
Training under the supervision of practicing professional engineers in settings appropriate to the student's professional objectives. May be taken four times for credit.
Prerequisite: Graduate classification and one semester of graduate work completed.

PETE 659 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Special topics in an identified area of petroleum engineering. May be repeated for credit.

PETE 660 Dean's Hour
Credits 0.0 Lecture Hours.
The theme of the Dean's Hour is to involve students in the college's leadership and strategic initiatives and engage them in academic excellence. It allows them to provide input into programmatic issues. This course also provides an opportunity for students to participate in reflective thought and writing. Offered: Fall and spring semesters.
Prerequisite: Admission to Doctor of Pharmacy Program.

PETE 661 Drilling Engineering
Credits 3.3 Lecture Hours.
Introduction to drilling systems: wellbore hydraulics; identification and solution of drilling problems; well cementing; drilling of directional and horizontal wells; wellbore surveying abnormal pore pressure, fracture gradients, well control; offshore drilling, underbalanced drilling.

PETE 662 Production Engineering
Credits 3.3 Lecture Hours.
Development of fundamental skills for the design and evaluation of well completions, monitoring and management of the producing well, selection and design of article lift methods, modeling and design of surface facilities.

PETE 663 Formation Evaluation and the Analysis of Reservoir Performance
Credits 3.3 Lecture Hours.
Current methodologies used in geological description/analysis, formation evaluation (the analysis/interpretation of well log data), and the analysis of well performance data (the design/analysis/interpretation of well test and production data); specifically, the assessment of field performance data and the optimization of hydrocarbon recovery by analysis/interpretation/integration of geologic, well log, and well performance data.
Prerequisite: Approval of instructor or graduate classification.

PETE 664 Petroleum Project Evaluation and Management
Credits 3.3 Lecture Hours.
Introduction to oil industry economics, including reserves estimation and classification—building and using reservoir models, developing and using reservoir management processes, managing new and mature fields, and investment ranking and selections.

PETE 665 Petroleum Reservoir Engineering
Credits 3.3 Lecture Hours.
Reservoir description techniques using petrophysical and fluid properties; engineering methods to determine fluids in place, identify production-drive mechanisms, and forecast reservoir performance; implementation of pressure-maintenance schemes and secondary recovery.
Prerequisite: Approval of instructor or graduate classification.

PETE 667 Petroleum Engineering Reserves and Evaluation
Credits 3.3 Lecture Hours.
Estimation and valuation of hydrocarbon reserves and resources, with emphasis on probabilistic methods, technically challenging reservoirs, and unconventional resources.
Prerequisite: PETE 664, approval of instructor.

PETE 668 Professional Internship
Credits 1 to 4.1 to 4 Other Hours.
Students undertake and complete limited investigations not within their thesis research and not covered in established curricula.
Prerequisites: Graduate classification; approval of instructor.

PETE 669 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Special topics in an identified area of petroleum engineering. May be repeated for credit.

PETE 670 Research
Credits 1 to 12. 1 to 12 Other Hours.
Advanced work on some special problem within field of petroleum engineering. Thesis course.

PETE 671 Professional Study
Credits 1 to 12. 1 to 12 Other Hours.
Approved professional study or project. May be taken more than once but not to exceed 6 hours of credit towards a degree.

PETE 672 Production Engineering
Credits 3.3 Lecture Hours.
Development of fundamental skills for the design and evaluation of well completions, monitoring and management of the producing well, selection and design of article lift methods, modeling and design of surface facilities.

PETE 673 Formation Evaluation and the Analysis of Reservoir Performance
Credits 3.3 Lecture Hours.
Current methodologies used in geological description/analysis, formation evaluation (the analysis/interpretation of well log data), and the analysis of well performance data (the design/analysis/interpretation of well test and production data); specifically, the assessment of field performance data and the optimization of hydrocarbon recovery by analysis/interpretation/integration of geologic, well log, and well performance data.
Prerequisite: Approval of instructor or graduate classification.

PETE 674 Petroleum Project Evaluation and Management
Credits 3.3 Lecture Hours.
Introduction to oil industry economics, including reserves estimation and classification—building and using reservoir models, developing and using reservoir management processes, managing new and mature fields, and investment ranking and selections.

PETE 675 Petroleum Reservoir Engineering
Credits 3.3 Lecture Hours.
Reservoir description techniques using petrophysical and fluid properties; engineering methods to determine fluids in place, identify production-drive mechanisms, and forecast reservoir performance; implementation of pressure-maintenance schemes and secondary recovery.
Prerequisite: Approval of instructor or graduate classification.

PETE 676 Advanced Numerical Methods for Reservoir Simulation
Credits 3.3 Lecture Hours.
Numerical simulation of flow in porous media based on numerical methods for partial differential equations; supplemented by published papers and research topics; development of a reservoir simulator.
Prerequisites: Graduate classification; basic reservoir simulation or equivalent course; linear algebra and matrix computations or equivalent course; advanced calculus or equivalent course; programming experience.

PETE 677 Petroleum Engineering Reserves and Evaluation
Credits 3.3 Lecture Hours.
Estimation and valuation of hydrocarbon reserves and resources, with emphasis on probabilistic methods, technically challenging reservoirs, and unconventional resources.
Prerequisite: PETE 664, approval of instructor.

PETE 678 Professional Internship
Credits 1 to 4.1 to 4 Other Hours.
Students undertake and complete limited investigations not within their thesis research and not covered in established curricula.
Prerequisites: Graduate classification; approval of instructor.

PETE 679 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Special topics in an identified area of petroleum engineering. May be repeated for credit.

PETE 680 Research
Credits 1 to 12. 1 to 12 Other Hours.
Advanced work on some special problem within field of petroleum engineering. Thesis course.

PETE 681 Professional Study
Credits 1 to 12. 1 to 12 Other Hours.
Approved professional study or project. May be taken more than once but not to exceed 6 hours of credit towards a degree.

PETE 682 Production Engineering
Credits 3.3 Lecture Hours.
Development of fundamental skills for the design and evaluation of well completions, monitoring and management of the producing well, selection and design of article lift methods, modeling and design of surface facilities.

PETE 683 Formation Evaluation and the Analysis of Reservoir Performance
Credits 3.3 Lecture Hours.
Current methodologies used in geological description/analysis, formation evaluation (the analysis/interpretation of well log data), and the analysis of well performance data (the design/analysis/interpretation of well test and production data); specifically, the assessment of field performance data and the optimization of hydrocarbon recovery by analysis/interpretation/integration of geologic, well log, and well performance data.
Prerequisite: Approval of instructor or graduate classification.

PETE 684 Petroleum Project Evaluation and Management
Credits 3.3 Lecture Hours.
Introduction to oil industry economics, including reserves estimation and classification—building and using reservoir models, developing and using reservoir management processes, managing new and mature fields, and investment ranking and selections.

PETE 685 Petroleum Reservoir Engineering
Credits 3.3 Lecture Hours.
Reservoir description techniques using petrophysical and fluid properties; engineering methods to determine fluids in place, identify production-drive mechanisms, and forecast reservoir performance; implementation of pressure-maintenance schemes and secondary recovery.
Prerequisite: Approval of instructor or graduate classification.

PETE 686 Advanced Numerical Methods for Reservoir Simulation
Credits 3.3 Lecture Hours.
Numerical simulation of flow in porous media based on numerical methods for partial differential equations; supplemented by published papers and research topics; development of a reservoir simulator.
Prerequisites: Graduate classification; basic reservoir simulation or equivalent course; linear algebra and matrix computations or equivalent course; advanced calculus or equivalent course; programming experience.

PETE 687 Petroleum Engineering Reserves and Evaluation
Credits 3.3 Lecture Hours.
Estimation and valuation of hydrocarbon reserves and resources, with emphasis on probabilistic methods, technically challenging reservoirs, and unconventional resources.
Prerequisite: PETE 664, approval of instructor.

PETE 688 Professional Internship
Credits 1 to 4.1 to 4 Other Hours.
Students undertake and complete limited investigations not within their thesis research and not covered in established curricula.
Prerequisites: Graduate classification; approval of instructor.

PETE 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Special topics in an identified area of petroleum engineering. May be repeated for credit.

PETE 690 Research
Credits 1 to 12. 1 to 12 Other Hours.
Advanced work on some special problem within field of petroleum engineering. Thesis course.

PETE 692 Professional Study
Credits 1 to 12. 1 to 12 Other Hours.
Approved professional study or project. May be taken more than once but not to exceed 6 hours of credit towards a degree.

PHAR - Pharmacy

PHAR 600 Dean's Hour
Credits 0.0 Lecture Hours.
The theme of the Dean's Hour is to involve students in the college's leadership and strategic initiatives and engage them in academic excellence. It allows them to provide input into programmatic issues. This course also provides an opportunity for students to participate in reflective thought and writing. Offered: Fall and spring semesters.
Prerequisite: Admission to Doctor of Pharmacy Program.

PHAR 601 Forum / Student Portfolios / Professional Development I
Credits 0-1.0 Lecture Hours.

PHAR - Pharmacy
PHAR 602 Core Recitation (P1)  
Credits 0. 0 Lecture Hours.  
Core Recitation provides additional interaction for students with their teachers/facilitators in order to further their knowledge, skills and abilities. These sessions are dedicated to reviewing, in a different format, and clarifying material previously presented in a professional course. Most formative exams are scheduled during this course. Must be taken on a satisfactory/unsatisfactory basis. Offered: Fall and spring semesters.  
Prerequisite: Admission to Doctor of Pharmacy Program.

PHAR 605 IPPE I: Introductory Pharmacy Practice Experiences  
Credit 1. 1 Lecture Hour.  
This course introduces the student to foundational concepts necessary to practice pharmaceutical care and to develop the attitudes, values, skills, and knowledge of a professional pharmacist. The student participates in simulated training, didactic lectures, service learning, and reflection throughout the semester to implement didactic knowledge learned from the general academic curriculum. The student gains exposure to real patients and serves the needs of the community through organized activities under the supervision of health-care-practitioners. Training includes basic patient assessment skills and communication skills to interact with patients at service learning events. Offered: Fall semester.  
Prerequisite: Admission to Doctor of Pharmacy Program.  
Corequisite: PHAR 672.

PHAR 606 IPPE II: Introductory Pharmacy Practice Experiences  
Credit 1. 1 Lecture Hour.  
This course continues the IPPE course sequence dedicated to developing the attitudes, values, skills, and knowledge required to participate actively in the pharmacy profession. The student continues simulated training, didactic lectures, service learning, and reflection throughout the semester. Basic Medical Spanish and telephone prescription transcribing skills are taught and assessed. The student is expected to apply cumulative knowledge and skills from the didactic curriculum and is provided supervised opportunities to work with health-care practitioners. Offered: Spring semester.  
Prerequisites: PHAR 605 IPPE I, PHAR 672 Intro to Patient Care.  
Corequisites: PHAR 657 and PHAR 673.

PHAR 610 Principles Drug Action I  
Credits 2. 2 Lecture Hours.  
The course provides an introduction to pathology, pathophysiology, pharmacology and medicinal chemistry. This course introduces the basic principles of drug action and covers chemical properties, stability, solubility, mechanisms of action and structure-activity relationships of the major drug classes. Offered: Fall semester.  
Prerequisite: Admission to Doctor of Pharmacy Program.  
Corequisite: PHAR 627.

PHAR 611 Principles Drug Action II  
Credits 2. 2 Lecture Hours.  
The second of a two-class sequence. This course covers the pharmacology and medicinal chemistry of adrenergic and cholinergic agonists and antagonists, serotonergics and amino acid neurotransmitters. Offered: Spring semester.  
Prerequisite: PHAR 610.

PHAR 626 Human Physiology  
Credits 4. 4 Lecture Hours.  
This course provides core knowledge of human physiology and pathophysiology with elements of anatomy needed to understand: (1) normal function of the body systems, (2) common disease states, and (3) the role of pharmacologic agents in various physiologic disorders and pathological conditions. Offered: Fall semester.  
Prerequisite: Admission to Doctor of Pharmacy Program.

PHAR 627 Biochemistry  
Credits 3. 3 Lecture Hours.  
This course introduces the basic concepts in biochemistry with a focus on structure and function of carbohydrates, proteins, hormones, and lipids. It establishes the biochemical basis for cell structure, cellular metabolism, disease, drug function, and genetic information flow in prokaryotic and eukaryotic cells. Common metabolic pathways of drugs, enzyme induction, and metabolic regulation are presented. Offered: Fall semester.  
Prerequisite: Admission to Doctor of Pharmacy Program.  
Corequisite: PHAR 658.

PHAR 641 Pharmaceutical Calculations  
Credits 2. 2 Lecture Hours.  
This course requires the application of basic mathematics and quantitative reasoning to pharmaceutical calculations encountered by pharmacists in professional practice. Emphasis is given to dosage calculations, compounding and dispensing of formulations. Interpretation and filling of prescriptions are also discussed. Offered: Fall semester.  
Prerequisite: Admission to Doctor of Pharmacy Program.

PHAR 642 Pharmaceutics I  
Credits 4. 3 Lecture Hours. 1 Lab Hour.  
The first of a two-course series introduces the principles of pharmaceutical dosage forms and discusses the effects of the physicochemical and biological properties of pharmaceutical products on the stability of drugs in dosage forms. The basic properties of radiopharmaceuticals and the role of nuclear pharmacy are also discussed. The laboratory portion of the course involves students in the preparation and evaluation of dosage forms. Offered: Spring semester.  
Prerequisite: PHAR 641.

PHAR 656 Health Care Systems  
Credits 2. 2 Lecture Hours.  
This course provides an introduction to the structure, organization, delivery, regulation and financing of health care. The history of pharmacy and the pharmacist’s current role and responsibilities as a patient-centered health professional are covered. Interactions with other health occupations are also discussed. Offered: Fall semester.  
Prerequisite: Admission to Doctor of Pharmacy Program.

PHAR 657 Pharmacy Law and Ethics  
Credits 3. 3 Lecture Hours.  
This course presents the application of ethical principles to pharmacy practice. Principles of ethical thinking and role of formal codes of professional conduct are discussed in the context of resolving conflicting ethical principles. Pharmacy law is covered as it relates to practice under federal, state and local regulations. Offered: Spring semester.  
Prerequisite: Admission to Doctor of Pharmacy Program.  
Corequisite: PHAR 606.
PHAR 658 Public Health and Pharmacoepidemiology  
Credits 2. 2 Lecture Hours.  
Public Health and Pharmacoepidemiology. This course introduces principles of public health and application of epidemiologic methods to the study of drug use and outcomes in populations. Measures of effect size and confidence intervals in observational research designs are emphasized. Assignments are designed to develop skills in applying analytical concepts to literature evaluation and clinical decision making. Offered: Spring semester.  
Prerequisite: Admission to Doctor of Pharmacy Program.

PHAR 671 Clinical Communications  
Credits 2. 2 Lecture Hours.  
This course introduces basic skills for effective healthcare communications. It provides verbal, non-verbal, and writing training, with patient counseling emphasis. Topics include negotiation, persuasion and presentation strategies to improve therapy adherence and clinical outcomes. Offered: Fall semester.  
Prerequisite: Admission to Doctor of Pharmacy Program.

PHAR 672 Introduction to Patient Care  
Credits 2. 2 Lecture Hours.  
This course introduces the concepts of caring for patients and pharmaceutical care. Emphasis is placed on ways of collecting, organizing and evaluating information for the purpose of rendering decisions that improve patient quality of life through the SOAP format of therapy review and basic clinical skills including pharmaceutical care plans. Offered: Fall semester.  
Prerequisite: Admission to Doctor of Pharmacy Program.

PHAR 673 Self Care and Non-Prescription Medications  
Credits 3. 3 Lecture Hours.  
This course introduces the principles of self-care and nonprescription medications, herbal products, and homeopathic. Emphasis is placed on the problem-solving processes involved in the therapeutic evaluation, rational use and recommendation for treatment. An emphasis is placed on patient care and patient counseling. Offered: Spring semester.  
Prerequisites: PHAR 605, PHAR 610, PHAR 626 and PHAR 672.  
Corequisite: PHAR 606 IPPE-II.

PHAR 681 Seminar  
Credit 1. 1 Lecture Hour.  
This course involves presentations in areas of current interest in pharmacy practice or in pharmaceutical sciences. The focus will be on promoting critical thinking skills. Emphasis will be placed on oral communications, scientific writing, and possibly grant preparation. Not graded, offered as an S/U option only. Offered: Fall, spring and summer semesters.  
Prerequisite: Permission of instructor and department chair.

PHAR 685 Independent Study  
Credits 1 to 3. 1 to 3 Lecture Hours.  
This course provides an opportunity for students to work with individual faculty mentors on research projects of variable scope. Activities could include library, laboratory and/or survey-type research, assistance with syllabus development for future elective courses, or other activities agreed on between the student and mentor. Not graded, offered as “S/U” option only. Can be repeated twice. Offered: Fall and spring semesters.  
Prerequisite: Permission of instructor and department chair.

PHAR 689 Special Topics  
Credits 1 to 3. 1 to 3 Lecture Hours.  
This course involves in-depth exploration of specialized topics within the college. Not graded, offered as S/U option only. Can be repeated twice, up to maximum number of hours permitted (an TAMHSC-assigned course and number). Offered: Fall, spring and summer semesters.  
Prerequisite: Permission of instructor and department chair.

PHAR 691 Independent Research  
Credits 1 to 9. 1 to 9 Other Hours.  
This course involves research for thesis or dissertation. Not graded, offered as S/U option only. Can be repeated (an TAMHSC-assigned course and number). Offered: Fall, spring and summer semesters.  
Prerequisite: Permission of supervisory professor in chosen field and department chair.

PHAR 700 Dean’s Hour  
Credits 0. 0 Lecture Hours.  
The theme of the Dean’s Hour is to involve students in the college’s leadership and strategic initiatives and engage them in academic excellence. It allows them to provide input into programmatic issues. This course also provides an opportunity for students to participate in reflective thought and writing. Offered: Fall and spring semesters.  
Prerequisite: P2 standing.

PHAR 701 Forum/Student Portfolios/Professional Development II  
Credits 0-1. 0-1 Lecture Hours.  
In this two-semester course, students are exposed to leaders within the profession, practitioners from various settings, leading researchers and scientists, and other renowned individuals who discuss career opportunities, latest research results and the practice of pharmacy. Student portfolio assignments are due each semester. Offered: Fall and spring semesters.  
Prerequisite: P2 standing.

PHAR 702 Core Recitation (P2)  
Credits 0. 0 Lecture Hours.  
Core Recitation provides additional interaction for students with their teachers/facilitators in order to further their knowledge, skills and abilities. These sessions are dedicated to reviewing, in a different format, and clarifying material previously presented in a core course. Most formative exams are scheduled during this course. Offered: Fall and spring semesters.  
Prerequisite: P2 standing.

PHAR 705 IPPE: Community Pharmacy Practice  
Credit 1. 1 Other Hour.  
This course continues the IPPE sequence and is a structured introductory pharmacy practice experience in the community pharmacy under the supervision of a licensed pharmacist preceptor. Through 12 weekly longitudinal site visits, the student provides direct patient care and reflects upon the professional activities. The student gains introductory competence in the values, attitudes, knowledge and skills of a pharmacist in the community setting. Offered: Fall and spring semesters.  
Prerequisites: PHAR 606, HIPAA training; blood-borne pathogens training; Basic Life Support certification; and a valid Pharmacists Intern License from the Texas State Board of Pharmacy throughout the course.
PHAR 706 IPPE: Institutional Pharmacy Practice  
Credit 1. 1 Lecture Hour.  
This course continues the IPPE sequence and is a structured introductory pharmacy practice experience in the institutional (or hospital) pharmacy under the supervision of a licensed pharmacist preceptor. Through 12-weekly longitudinal site visits, the student provides direct patient care and reflects upon the professional activities. The student gains introductory competence in the values, attitudes, knowledge and skills of a pharmacist in the institutional setting. Offered: Fall and spring semesters.  
Prerequisites: PHAR 606, HIPAA training, blood-borne pathogens training; Basic Life Support certification; and a valid Pharmacist Intern License from the Texas State Board of Pharmacy throughout the course.  
PHAR 710 IPT I: Electrolytes, Acid-Base, and Kidney Diseases  
Credits 2. 2 Lecture Hours.  
This course presents common renal disorders with an emphasis on the management of electrolyte, fluid, acid-base, acute and chronic renal disease, and common anemic conditions. Offered: Fall semester.  
Prerequisite: P2 standing.  
Corequisites: PHAR 710, PHAR 714.  
PHAR 711 IPT II: Cardiovascular Diseases  
Credits 4. 4 Lecture Hours.  
This course presents common cardiovascular disorders with a major emphasis on hypertension, ischemic heart disease, arrhythmias, heart failure, venous thromboembolism, dyslipidemia, stroke and peripheral arterial disease. Offered: Fall semester.  
Prerequisite: P2 standing.  
Corequisites: PHAR 710, PHAR 714.  
PHAR 712 IPT III: Endocrinology and Metabolic Diseases  
Credits 3. 3 Lecture Hours.  
IPT III: Endocrinology and Metabolic Diseases. This course presents common endocrine and metabolic disorders with an emphasis on diabetes, contraception, infertility, corticosteroids, thyroid, osteoporosis and menopause. Offered: Spring semester.  
Prerequisites: PHAR 710, PHAR 711, PHAR 714.  
Corequisites: PHAR 713 and PHAR 715.  
PHAR 713 IPT IV: Neurology and Pain Management  
Credits 3. 3 Lecture Hours.  
This course presents neurological disorders and pain with emphasis on seizure disorders, pain management, Parkinson’s and Alzheimer’s diseases, migraine headaches, muscle relaxants, neuromuscular blocking agents and anesthetics. Offered: Spring semester.  
Prerequisites: PHAR 710 and PHAR 711.  
Corequisites: PHAR 712, PHAR 715.  
PHAR 714 IPT Recitation/Rounds I  
Credit 1. 1 Lab Hour.  
This course introduces problem-based learning to develop skill sets for use in critical analysis and assessment of therapeutics cases using the SOAP process. Individual and team activities will focus on obtaining pertinent information, locating and utilizing appropriate resources, and integrating evidence-based practice into therapeutic decisions. Offered: Fall semester.  
Prerequisite: P2 Standing.  
Corequisites: PHAR 710 and PHAR 711.  
PHAR 715 IPT Recitation/Rounds II  
Credit 1. 1 Lab Hour.  
This course builds on prior skills while introducing the patient care plan process. Individual and team activities will build on previous courses with additional focus on written and verbal communication ability-based outcomes and critical evaluation and use of clinical resources. Offered: Spring semester.  
Prerequisites: PHAR 710, PHAR 711, PHAR 714.  
Corequisites: PHAR 712 and PHAR 713.  
PHAR 720 Introduction to Academic Pharmacy  
Credits 2. 2 Lecture Hours.  
This elective course is an overview of academic pharmacy, its role in higher education, and the triumvirate faculty roles in teaching, research, and service. During this course, the focus is on teaching in academic pharmacy and the value of teacher’s self-knowledge. Various career paths in academic pharmacy are presented. Elective course. Offered: Fall semester.  
Prerequisite: P2 Standing.  
PHAR 721 Nutrition, Vitamins, Complementary and Alternative Medicine  
Credits 2. 2 Lecture Hours.  
This course provides an overview of the basic nutrients required by the body for optimal health. The student is introduced to methods of determining a patient’s nutritional status and oral, enteral and parenteral nutritional requirements. Topics include the major nutrients of carbohydrates, lipids, protein, vitamins and minerals. The course will also provide an evidence-based approach to complementary and alternative medicine. Offered: Fall semester.  
Prerequisite: P2 standing.  
PHAR 725 Applied Pain Pharmacotherapy  
Credits 2. 2 Lecture Hours.  
This elective course focuses on pharmacotherapy of chronic pain states. The emphasis is on practical aspects of pain management such as effective and safe analgesic dose rotation and conversion, tailoring and individualizing therapy with analgesics, management of adverse events, documentation, and patient counseling. Problem-solving is based on various pain case studies. Elective course. Offered: Spring semester.  
Prerequisite: IPT IV.  
PHAR 726 Microbiology/Immunology  
Credits 3. 3 Lecture Hours.  
This course provides an overview of medical microbiology with the immunological responses and the host-parasite interaction in infectious diseases. It integrates the basic concepts of the immune response to infectious agents and other triggers and their roles in disease. An introduction to the rational management, prevention, and control of infectious diseases is provided. Offered: Spring semester.  
Prerequisite: IPT IV.  
PHAR 727 Obesity Epidemic  
Credits 2. 2 Lecture Hours.  
This elective course covers the various aspects of the obesity epidemic in the United States. The main focus is on the physiological and pathophysiological aspects of obesity. The complications of, prevalence, and incidence data from national health statistics regarding, and interventions for obesity are emphasized. Offered: Spring semester.  
Prerequisite: PHAR 712 (or concurrent enrollment).
PHAR 730 Vitamins, Phytomedicinals and Other Natural Products
Credits 2. 2 Lecture Hours.
This course intends to explore vitamins, phytomedicinals, and other natural products, especially those used as nutritive supplements and homeopathic remedies, from a medicinal and chemical perspective. Particular emphasis will be placed on the chemical nature of these agents with regards to structure, physiochemical properties, structure-activity relationships, mechanism of action, drug-drug interactions, metabolism, and excretion. The course will look at these commonly used agents from a "medicinal chemistry" perspective. Offered: Fall semester.
Prerequisite: P3 standing.

PHAR 734 Applied Drug Metabolism in Pharmacotherapy
Credits 2. 2 Lecture Hours.
Ongoing discoveries in pharmacogenetics field are expanding drug metabolism in directions that lead to the future prospect of truly individualized drug regimens. The principles presented in this elective course will help to keep abreast of these new developments and applications in pharmacotherapy. This course will focus on fundamentals of drug metabolism, metabolic pathways, different CYP isoforms involved and their role in drug metabolism. General drug metabolic pathways (e.g. oxidation, reduction, conjugation), the induction and inhibition of CYP450 enzymes and their role in drug toxicity, drug-drug interactions, drug-food interactions, idiosyncratic reactions, and chemical carcinogenesis will also be discussed.
Prerequisite: PHAR 611.

PHAR 741 Pharmaceutics II
Credits 3. 3 Lecture Hours.
The second of a two-course series introduces students to the principles of biopharmaceutics and provides information on the theory, technology, formulation, evaluation, and dispensing of solid dosage forms and sterile products. The course additionally covers principles of controlled, targeted and self-regulated drug delivery systems. Fundamentals of cellular absorption of macromolecules and novel approaches for protein and gene delivery are also discussed. Offered: Fall semester.
Prerequisite: P2 standing.
Corequisite: PHAR 742.

PHAR 742 Basic Pharmacokinetics
Credits 3. 3 Lecture Hours.
This course covers the measurement and interpretation of drug concentrations in biological fluids with a focus on the relationship between drug dose and effect. Students calculate and interpret pharmacokinetic parameters, discuss pharmacokinetic principles, and assess factors that affect drug disposition. Offered: Fall semester.
Prerequisite: P2 standing.
Corequisite: PHAR 741.

PHAR 745 Licit and Illicit Drug Use, Abuse and Addiction
Credits 3. 3 Lecture Hours.
In this elective course, students will examine the use and abuse of licit and illicit drugs in our society from historical, biological, psychological and sociological perspectives. Drugs that will be covered in the class include cocaine, amphetamines, opiates, hallucinogens, marijuana, performance-enhancing drugs, prescription drugs, over-the-counter drugs, dietary supplements, alcohol, nicotine and inhalants. Students will become familiar with the topic of drug use and abuse through listening to didactic lectures, participating in small group discussions, writing opinion papers and organizing a community project. Offered: Spring semester.
Prerequisite: PHAR 626.

PHAR 750 Drugs in Practice I
Credit 1. 1 Lecture Hour.
This two-part elective builds upon pharmacotherapy information presented in the IPT Sequence and on the counseling skills developed in Clinical Communications. It specifically focuses on the most commonly used and recently approved drug products. Students will create their own study materials by therapeutic class, and on an alternating basis present material to their classmates. There will be a heavy emphasis on active, participatory and self-learning. Student will be responsible for mastering information on the warnings, contraindications, monitoring parameters, interactions, adverse reactions and patient information for the therapeutics categories covered. Students will also counsel a patient at the proper literacy level receiving a mock prescription for the products presented. Offered: Spring semester.
Prerequisite: P3 standing.

PHAR 753 Clinically Significant Drug Interactions
Credits 2. 2 Lecture Hours.
This elective course will cover clinically significant drug interactions of commonly prescribed medications. Most drug interaction software programs tend to "flag" all interactions, which makes it difficult for the pharmacist to understand the clinically significant interactions and make a recommendation. This course will provide methods for recognizing and acting upon significant drug interactions. Appropriate consultation techniques for making recommendations to providers and patients on clinically significant drug interactions will be taught. Offered: Spring semester.
Prerequisites: PHAR 610 and PHAR 611.

PHAR 756 Pharmacy Management
Credits 2. 2 Lecture Hours.
This course introduces the role of management activities within the health care system. It presents skills for analyzing problems involving time, equipment, dollar and human resources in a health care environment. Emphasis is placed on developing problem-solving abilities within a framework of pharmacy management. Offered: Spring semester.
Prerequisite: P2 standing.

PHAR 758 Forensic Pharmacy
Credits 2. 2 Lecture Hours.
This elective course introduces students to the field of forensic pharmacy which studies the interaction between law and medicinal science. It applies principles of both areas to legislation, litigation, agency regulation, and many aspects of the criminal justice system. Students may focus on such topics as: prescription forgery, pharmacologic euthanasia, testing for drugs of abuse, professional malpractice, drug impaired driving, drug induced violence, product tampering, health care fraud, patient confidentiality, patient consent, chemical restrains, drug effects as a mitigating factor in criminal sentencing, expert witnessing, or another forensic pharmacy subject agreed to by the instructor. Offered: Fall and spring semesters.
Prerequisite: PHAR 657.

PHAR 759 Health Informatics And Patient-Centered Care
Credits 2. 2 Lecture Hours.
This elective course introduces students to information technology in health care, with emphasis on the Electronic Health Record and Electronic Prescribing. The course focuses on students who will eventually become the end-user of the Electronic Health Record; practicing pharmacists in a clinical health care setting. The method of instruction includes practical applications and hands-on exercises to provide a complete learning system. The topics integrate the history, theory and benefits of information technology with the opportunity for students to enhance clinical skills in the electronic health record environment. Offered: Fall and spring semesters.
PHAR 761 Humanism in Pharmacy Practice  
Credits 2. 2 Lecture Hours.  
Exploration of the fundamental principles of humanistic practice such as open communication, mutual respect, and absence of judgment between patients and health care providers; embracing and addressing patients' experience of health and illness and providing specialized technical functions of each profession; current literature, patience cases, speakers, personal reflection and group exercises to empower pharmacy students to provide and advocate for humanistic healthcare.  
Prerequisite: P2 or P3 standing.

PHAR 763 Geriatric Care  
Credits 2. 2 Lecture Hours.  
Fundamentals of geriatric pharmacy with focus on anticoagulation, primary care diseases, neurologic disorders, cardiovascular disorders, neurologic disorders, infectious diseases, polypharmacy and inappropriate prescribing, drug interaction, community pharmacy, consultant pharmacy and Texas State Board of Pharmacy Rules and Regulations in geriatric care.  
Prerequisite: P2 or P3 standing.

PHAR 764 Utah School on Alcoholism  
Credits 2. 2 Lecture Hours.  
Development of product knowledge, critical thinking skills, and patient care abilities with the principles and theories of addiction; offered by the University of Utah School on Alcoholism and other Drug Dependencies; additional information regarding the school and program of events may be found at medicine.utah.edu/uas/index.html.  
Prerequisite: P2 or P3 standing.

PHAR 765 Pediatric Pharmacotherapy  
Credits 2. 2 Lecture Hours.  
Instruction in pediatric pharmacotherapy through a combination of lectures, brief student presentations and online cases; work groups make a 20-minute presentation on a pediatric topic; work groups to complete online case assignment and journal article reviews.  
Prerequisite: P2 or P3 standing.

PHAR 766 Landmark Studies  
Credits 2. 2 Lecture Hours.  
Focus on important clinical trials that shape the use of pharmacotherapy; assist students in their ability to provide clinical evidence to support drug therapy recommendations in the treatment of common diseases encountered during their clinical rotations and future practice. May be repeated for credit.  
Prerequisite: P2 or P3 standing.

PHAR 767 Patient Monitoring  
Credits 2. 2 Lecture Hours.  
Overview of laboratory testing and other diagnostic procedures such as imaging, body fluid analysis, centesis and fiberoptic visualization; topics include cardiology, hematology, blood chemistry, liver tests/biopsy, body fluid tests, radiography, Computed Tomography (CT) scans, Magnetic Resonance Imaging (MRI), gastrointestinal tests, arterial blood gases, pulmonary function tests, ultrasonography, cardiac catheterization, cardiac stress testing and echocardiography.  
Prerequisite: P2 or P3 standing.

PHAR 768 Basic Science  
Credits 3. 2 Lecture Hours. 1 Lab Hour.  
The course will follow the physiological and neurological aging processes in woman. Conception and psychosocial issues are two of the topics that will be covered in depth.  
Prerequisite: P2 standing.

PHAR 769 Advanced Diabetes Care and Management  
Credits 2. 2 Lecture Hours.  
The purpose of this elective course is to provide the student with a multidisciplinary foundation in the principles of diabetes management. The student will develop their knowledge and ability to assess, manage, educate and monitor patients with diabetes.  
Prerequisites: PHAR 712 and PHAR 776.

PHAR 771 Spanish for Pharmacists  
Credits 2. 2 Lecture Hours.  
The focus of this elective course will be to provide students with a basic Spanish foundation for communicating with pharmacy clients. Emphasis will be on medical/pharmacy terminology and the ability to give instructions regarding the purpose and use of medications. Offered: Fall and spring semesters.  
Prerequisite: P3 standing.

PHAR 773 Women's Health  
Credits 2. 2 Lecture Hours.  
This elective course will highlight the special medical needs and health issues that females face. The course will include a review of female anatomy and physiology. Common diseases and disorders, along with preventative and management strategies, will be covered. Psychological, social, and economic aspects of women's health will also be addressed. The course will follow the physiological and neurological aging processes in woman. Conception and psychosocial issues are two of the topics that will be covered in depth.  
Prerequisite: P2 standing.

PHAR 777 Sterile Products/IV Admixtures (Lab)  
Credit 1. 1 Lab Hour.  
This laboratory course introduces the standards for preparation of parenteral products and provides an opportunity for students to gain proficiency with calculating and compounding sterile formulations. It focuses on proper aseptic technique, preparation of intravenous admixtures, safe handling of cytotoxic and hazardous drugs, quality assurance, and labeling. Offered: Fall semester.  
Prerequisite: P2 standing.

PHAR 778 Drug Literature Evaluation and Patient Drug Education  
Credits 3. 2 Lecture Hours. 1 Lab Hour.  
This course introduces students to drug information resources and the retrieval of and critical evaluation of drug literature related to providing pharmaceutical care. Principles and methods of drug education are presented and discussed with emphasis on development of informational materials and educational programs. Offered: Spring semester.  
Prerequisite: P2 standing.

PHAR 781 Seminar  
Credits 0-1. 0-1 Lecture Hours.  
This course involves presentations in areas of current interest in pharmacy practice or in pharmaceutical sciences. The focus will be on promoting critical thinking skills. Emphasis will be placed on oral communications, scientific writing and possibly grant preparation. Grades, offered as a graded option only. Can be repeated twice up to maximum number of hours permitted. Offered: Fall and spring semesters.  
Prerequisite: Permission of instructor and department chair.
PHAR 785 Independent Study
Credits 1 to 3. 1 to 3 Other Hours.
This course provides an opportunity for students to work with individual faculty mentors on research projects of variable scope. Activities could include library, laboratory and/or survey-type research, assistance with syllabus development for future elective courses, or other activities agreed on between the student and mentor. Grades, offered as a grade option only. Can be repeated twice up to a maximum number of hours permitted. Offered: Fall, spring and summer semesters.
Prerequisite: Permission of instructor and department chair.

PHAR 789 Special Topics
Credits 1 to 3. 1 to 3 Other Hours.
This course involves in-depth exploration of specialized topics within the college. Graded, offered as a graded option only. Can be repeated twice, up to maximum number of hours permitted. Offered: Fall, spring and summer semesters.
Prerequisites: Permission of instructor and department chair; instructors who wish to offer this course will submit an outline of the content to be covered and how the students will be assessed to the Office of Academic Affairs before registration begins.

PHAR 800 Dean's Hour
Credits 0. 0 Lecture Hours.
Dean's Hour. The theme of the Dean's Hour is to involve students in the college's leadership and strategic initiatives and engage them in academic excellence. It allows them to provide input into programmatic issues. This course also provides an opportunity for students to participate in reflective thought and writing. Offered: Fall and spring semesters.
Prerequisite: Admission to Doctor of Pharmacy Program.

PHAR 801 Forum/Student Portfolios/Professional Development III
Credits 0-1. 0-1 Lecture Hours.
In this two-semester course students are exposed to leaders within the profession, practitioners from various settings, leading researchers and scientists, and other renowned individuals who discuss career opportunities, latest research results and the practice of pharmacy. Student portfolio assignments are due each semester. Offered: Fall and spring semesters.
Prerequisites: P3 standing, HIPAA training, blood-borne pathogens training.

PHAR 802 Core Recitation (P3)
Credits 0. 0 Lecture Hours.
Core Recitation provides additional interaction for students with their teachers/facilitators in order to further their knowledge, skills and abilities. These sessions are dedicated to reviewing, in a different format, and clarifying material previously presented in a core course. Most formative exams are scheduled during this course. Offered: Fall and spring semesters.
Prerequisite: P3 standing.

PHAR 804 Grand Rounds I Capstone
Credit 1. 1 Lecture Hour.
Grand Rounds I Capstone. This course is held during the P4 year while the PharmD Candidates are participating in the Advanced Pharmacy Practice Experiences (APPEs). It is designed to provide opportunities for didactic course content review that will assist students in their transition into the profession of Pharmacy. The course will primarily be on-line, case based review of topics. Cases are designed to provide assessment of the student's knowledge base on a variety of disease states and patient populations. Grading will be on satisfactory/unsatisfactory basis. Offered: Fall semester.
Prerequisite: P4 standing.
Corequisite: Currently enrolled in APPEs.

PHAR 805 Capstone
Credit 1. 1 Lecture Hour.
This course is designed to provide students with the opportunity to reflect on the progress of their skills and knowledge, prepare and plan for post-graduate opportunities such as residencies and graduate school, and to provide time to review material the student feels strengthens his/her weaknesses. There will be a pharmacy law refresher offered as part of the course. Students will complete mock licensure exams, continuing education programs and other review activities. Grading will be on a satisfactory/unsatisfactory basis. Offered: P4 year.
Prerequisite: P4 standing.

PHAR 810 IPT V: Psychiatry and Addiction
Credits 3. 3 Lecture Hours.
This course presents common psychiatric disorders with major emphasis on the treatment of addiction, depression, anxiety, insomnia, psychosis, schizophrenia, bipolar disorder, eating disorders, attention deficit hyperactive disorder. Offered: Fall semester.
Prerequisite: P3 standing.
Corequisites: PHAR 811 and PHAR 814.

PHAR 811 IPT VI: Critical Care, GI, Pulmonary, Rheumatic, Ophthalmology and Dermatology
Credits 5. 5 Lecture Hours.
IPT VI: Critical Care, GI, Pulmonary, Rheumatic, Ophthalmology, and Dermatology. This course presents common GI conditions, rheumatologic disorders and pulmonary disease with major emphasis on peptic ulcer disease, GERD, irritable bowel disease, nausea, vomiting, diarrhea, benign prostatic hypertrophy, erectile dysfunction, incontinence, arthritis, gout, SLE, asthma, COPD and allergic rhinitis. Offered: Fall semester.
Prerequisite: P3 standing.
Corequisites: PHAR 810 and PHAR 814.

PHAR 812 IPT VII: Infectious Diseases
Credits 5. 5 Lecture Hours.
This course presents antimicrobial agents used to treat common infectious diseases with major emphasis on organ-specific bacterial, fungal, and viral infections as well as surgical prophylaxis, sexually-transmitted diseases, HIV disease and opportunistic infections. A local point is correlating medical microbiology with the medications used to treat specific organisms as well as current trends in emerging antimicrobial resistance. Offered: Spring semester.
Prerequisites: PHAR 810, PHAR 811 and PHAR 814.
Corequisites: PHAR 813, PHAR 815 and PHAR 875.

PHAR 813 IPT VIII: Oncology, Transplant and Genomics
Credits 3. 3 Lecture Hours.
IPT VIII: Oncology, Transplant, and Genomics. This course presents common neoplastic diseases, organ transplantation, and pharmacogenomics with an emphasis on most common carcinomas, sarcomas and lymphomas, supportive and palliative care, solid organ transplants. Offered: Spring semester.
Prerequisites: PHAR 810, PHAR 811 and PHAR 814.
Corequisites: PHAR 812, PHAR 815 and PHAR 875.

PHAR 814 IPT Recitation/Rounds III
Credit 1. 1 Lab Hour.
This course is designed for continued application of SOAP and patient care plan processes to critically analyze and solve increasingly complex patient problems. Individual and team activities will build on previous sequence courses with additional focus on effective written and verbal communication of literature critique and presentation. Offered: Fall semester.
Prerequisite: P3 standing.
Corequisites: PHAR 810 and PHAR 811.
PHAR 815 IPT RECITATION/ROUNDS IV
Credit 1. 1 Lab Hour.
The fourth of a four-class sequence builds on the course description of the IPT Recitation/Pharmacy Rounds Sequence (see under P2 course listings). Specifically, it covers the principle therapies associated with infectious diseases, oncology, supportive care and organ transplantation. Patient education regarding the issues surrounding their conditions and drug therapy are also identified and addressed. Students are responsible for participation in drug use decisions and devising rational pharmacy care plans (therapeutic strategies) and optimal drug dosage regimens, as well as determining appropriate parameters for outcome monitoring and assessment techniques for safety and efficacy. 

PHAR 826 APPE: Research
Credits 6. 6 Other Hours.
This rotation allows the student to observe and participate in the research pharmacist's role. Emphasis is placed on how to conduct experiments, analyze data and discuss results. The student continues to build their knowledge base in the discipline of the preceptor and gains practical experience in research. Students on this rotation also review journal articles and write a synopsis to further develop their medical writing skills and will orally present journal articles. Offered: Fall and spring semesters. 
Prerequisite: P4 standing.

PHAR 828 APPE: Spinal Cord Injuries
Credits 6. 6 Other Hours.
May not be enrolled in one of the following campuses: Dallas. The elective in spinal cord injuries (SCI) centers around an interdisciplinary team that collects patient specific information to prevent, detect and resolve medication related problems and to make appropriate evidence-based patient centered medication therapy recommendation. The team will develop SCI pharmacotherapeutic regimens and monitoring plans.

PHAR 829 APPE: Pharmacoeconomics
Credits 6. 6 Other Hours.
Must be enrolled in one of the following degrees: Doctor of Pharmacy. May not be enrolled in one of the following campuses: Dallas. The elective rotation will focus on pharmacoeconomic factors in formulary management and decision making including drug characteristics, drug administration and monitoring costs, quality of life, total costs, cost effectiveness, supply related issues and practice demand.

PHAR 830 APPE: Medication Therapy Management
Credits 6. 6 Other Hours.
May not be enrolled in one of the following campuses: Dallas. The Medication Therapy Management elective optimizes therapeutic outcomes for patients through medication reconciliation on discharge medications and the provision of discharge counseling to medicine patients.

PHAR 841 Toxicology and Poison Management
Credits 2. 2 Lecture Hours.
This course provides an overview of basic concepts in clinical toxicology including diagnosis and treatment of common poisonings with emphasis on patient-oriented toxicology. Current poison information systems and their clinical uses are provided. Focal points will include critical problem-solving skills, patient interview techniques, differential diagnosis of poisoning, rational therapeutic plans for toxicological problems, and patient monitoring parameters. Offered: Fall semester. 
Prerequisite: P3 standing.

PHAR 842 Patient Assessment
Credits 3. 2 Lecture Hours. 1 Lab Hour.
This course is designed to develop skills in data collection, interpretation and evaluation of a patient’s physical state. Physical examination principles are presented on select organ systems and are followed by practicums whereby students practice learned techniques. Additional skills in patient interviewing, SOAP note documentation, medication profiling and advisement are also covered. Offered: Fall semester. 
Prerequisite: P3 standing.

PHAR 855 APPE: Pain Management
Credits 6. 6 Other Hours.
This elective rotation introduces students to treating patients for pain management in the hospital setting. Focus is place on medication management of patients on pain medications. Students use problem solving skills, and gain experience with therapeutic monitoring, drug-related problems, and medication side effects. Offered: Fall and spring semesters. 
Prerequisite: P4 standing.

PHAR 856 Introduction to Pharmaceoeconomics
Credits 2. 2 Lecture Hours.
This course introduces the concepts of health outcomes research and pharmacoeconomic analysis and provides a basic framework to optimize health care resource allocation. Principles of measuring and analyzing costs and outcomes plus techniques used to evaluate them across drug treatments are discussed. The course reviews practice guidelines for pharmacoeconomic evaluation and describes conducting pharmacoeconomic research. Offered: Spring semester. 
Prerequisite: PHAR 756 and PHAR 778.

PHAR 857 APPE: Nutrition
Credits 6. 6 Other Hours.
The purpose of this experiential is for students to gain professional skills in the area of nutrition/nutrition support. Students will participate in a variety of clinical activities, functioning as an integral member of the health care team. Emphasis will be placed on building the student's knowledge and experience with enteral and parenteral nutrition and the student's ability to demonstrate their understanding of common disease states and treatment modalities as well as their ability to provide pharmaceutical care. The most commonly encountered medical conditions may include malnutrition syndromes, malabsorptive syndromes (short gut, inflammatory bowel disease, etc.), high metabolic need states (burns, critical care, etc.), and conditions requiring specialized feeding devices. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 858 APPE: Poison Control
Credits 6. 6 Other Hours.
In this practice experience, students work closely with the pharmacist and professional staff of a poison control center and possibly other pharmacy students, emergency medicine residents, and toxicology fellows. Students will spend time with the professional staff on the phones handling patient and professional inquiries. One of the primary emphases of this rotation is for the student to become familiar with the role of a pharmacist in a poison control center, to identify various information resources used by poison center staff and to be able to relay poison information to the lay public, emergency room staff and other health care professionals. Offered: Fall and spring semesters. 
Prerequisite: P4 standing.
PHAR 859 APPE: Surgery
Credits 6. 6 Other Hours.
This elective experiential introduces students to clinical pharmacy practice in the outpatient surgery setting. This rotation is designed to develop further the student’s knowledge and understanding of the processes, procedures, and skills necessary to provide pharmaceutical care to surgery patients. The student will learn fundamental concepts that will allow the student to provide pharmaceutical care to animals and assist the veterinarian and owner in the care of pets and domestic animals. Emphasis will be placed on the selection of the proper therapeutic agents for use in various species of animals. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 860 APPE: Veterinary Medicine
Credits 6. 6 Other Hours.
The Veterinary Medicine rotation is designed to introduce pharmacy student to veterinary pharmacology and therapeutics and the role of the pharmacist in the care of animals. The students will evaluate the most commonly used drugs in veterinary care and relate that evaluation to the use of these drugs in humans. The student will learn fundamental concepts that will allow the student to provide pharmaceutical care to animals and assist the veterinarian and owner in the care of pets and domestic animals. Emphasis will be placed on the selection of the proper therapeutic agents for use in various species of animals. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 862 APPE: Compounding
Credits 6. 6 Other Hours.
This elective experiential introduces students to extemporaneous pharmaceutical compounding within the community setting. This rotation is designed to develop further the student’s knowledge and understanding of the techniques, processes, procedures, and skills necessary to provide pharmaceutical care for patients needing compounded products. Students will compound prescriptions that are not commercially available or economically feasible to manufacture in order to meet individual patient needs. The most commonly compounded preparations may include oral liquids (solutions, suspension, etc.) capsules, suppositories, lozenges, nasal sprays, and topical preparations (gels, creams and ointments). Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 863 APPE: Home Infusion
Credits 6. 6 Other Hours.
This elective rotation introduces students to clinical pharmacy practice in the home infusion setting. This experiential is designed to develop further the student’s knowledge and understanding of the processes, procedures, and skills necessary to provide pharmaceutical care for home infusion patients. The student will be involved in the general and clinical operations, identification and training of appropriate candidates to received infusion therapy, and the initial assessment and ongoing care planning for patients receiving infusions. The student will develop the skills necessary to prepare products for home infusion therapy. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 864 APPE: Investigational Drugs
Credits 6. 6 Other Hours.
This experiential will introduce the student to key concepts of Investigational Review Boards (IRB) and the role of the pharmacist in the use of investigational drugs. Students will learn the unique procedures of dispensing investigational medications, drug accountability, study monitoring, and reviewing drug orders. Students may have the opportunity to attend an IRB meeting and work with clinical investigators who have ongoing research. This elective rotation will prepare students for work in an investigational drug service and offer an inside view of pharmaceutical research requirements. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 865 APPE: Nuclear Pharmacy
Credits 6. 6 Other Hours.
This advanced practice experience provides the student with a supervised, clinical experience in nuclear pharmacy and participating in patient management as a member of the nuclear medicine team. Emphasis is placed on regulatory matters, technology, distribution procedures and the specialized skills utilized in a nuclear pharmacy. The student will have active involvement in the distributive functions of compounding and dispensing radiopharmaceuticals, as well as the associated patient-oriented functions and consultative interactions with nuclear medicine personnel. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 866 APPE: Managed Care
Credits 6. 6 Other Hours.
This rotation introduces students to clinical pharmacy practice in the managed care setting. It is designed to develop further the student’s knowledge and understanding of the pharmacist’s role in formulary development and management, as a means of cost control and literature evaluation as it pertains to clinical decision making in specific patient cases. The student may be responsible for therapeutic class reviews, communication with patients, providers, and employer groups, evaluation, counselling and participation in the prior authorization process. The student will develop the skills necessary to be involved in Medication Therapy Management, using primary literature and cost-benefit analysis. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 867 APPE: Professional Association Management
Credits 6. 6 Other Hours.
This rotation introduces students to pharmacy association management at the national, regional, or state level. It is designed to develop further the student’s knowledge and understanding of the purpose, roles and responsibilities of pharmacy associations in the profession. The student will be responsible for recruitment and retention initiatives of members and developing and designing programs which appeal to both the newly graduated and the highly experienced. The student will develop the skills necessary to interact effectively in a business setting and evaluate legislation to determine possible implications to the profession. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 868 APPE: Regulatory Affairs
Credits 6. 6 Other Hours.
This experiential introduces the student to the legal and regulatory processes that impact the profession. Opportunities will vary according to the preceptor and site availability. The student will delve into the enactment and enforcement of federal and state laws related to drug manufacture, drug distribution, drug use and pharmacy practice. Possibilities may include, but are not limited to, working with federal or state agencies, regulatory or accrediting bodies, legal scholars, or others. Offered: Fall and spring semesters.
Prerequisite: P4 standing.
PHAR 869 APPE: Health Informatics
Credits 6. 6 Other Hours.
This experience focuses on the areas of health informatics and its impact on practice. The student will gain basic understanding of the history, language and concepts of information technology thereby exposing the student to the interdisciplinary environment of informatics project teams. Students will be exposed to database management, automation and robotics, electronic prescribing, and health records. Location of the rotation will vary according to preceptor and site availability. Emphasis will be placed on information searches, analysis, and the development and dissemination of reports. Students will also become more familiar with HIPPA requirements and information security measures. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 870 APPE: Administration
Credits 6. 6 Other Hours.
This experience will introduce the student to the administrative role pharmacists perform in different practice settings. Opportunities will vary according to preceptor and site availability. Rotation assignments may be made in community pharmacy or health-system pharmacy management, academic leadership, or other sites that feature a prominent administrative presence. Students continue to build their knowledge base in the administrative, behavioral, economic and legal sciences. It will also explore the role a manager plays in directing the organizational, financial and human relations aspect of the site. Student activities include reviewing pertinent literature, participation in management discussions, writing reports and working on assigned projects. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 871 Pharmaceutical Care Lab and Medication Therapy Management
Credits 2. 2 Lecture Hours.
This course is preparation for the practice of pharmacy in ambulatory and/or institutional settings. Emphasis is placed on skills in using patient assistance devices as well as patient counseling, education and assessment. Didactic instruction is incorporated with experiential rotation inter-professional settings with credit earned toward medication therapy management certification. The application of appropriate communication and documentation is stressed. Offered: Spring semester.
Prerequisite: P3 Standing.

PHAR 872 Social-Behavioral Aspects of Patient Care
Credits 2. 2 Lecture Hours.
This course focuses on behavioral change relative to public health, health education, preventive health, health promotion and pharmacological practice. The course utilizes historical and cross-cultural examples to examine medication-taking experiences and their influence on drug-taking behaviors. Integration of information from both pharmaceutical and social sciences allows for the exploration of how and why drugs are discovered and used. Offered: Spring semester.
Prerequisite: P3 standing.

PHAR 875 Clinical Pharmacokinetics
Credits 3. 2 Lecture Hours. 1 Lab Hour.
This course is designed to reinforce the application of pharmacokinetic and pharmacodynamic principles along with enhanced of critical thinking and confident clinical decision-making regarding therapeutic drug monitoring. Patient-centered therapeutic plans that address pharmacokinetic problems are applied in the management of clinical cases. Offered: Spring semester.
Prerequisites: PHAR 810 and PHAR 811.
Corequisites: PHAR 812, PHAR 813 and PHAR 815.

PHAR 876 APPE: Acute Care General Medicine
Credits 6. 6 Other Hours.
This rotation is designed to provide the student substantial exposure and experience in the comprehensive treatment and inpatient management of the disease states of adult patients that are admitted to the hospital or other institutionalized setting with common acute or chronic conditions (e.g., hypertension, asthma, congestive heart failure, diabetes, or infectious diseases). In addition, student utilized problem-solving skills, develop therapeutic plans, monitor lab values, and assess for drug interactions and adverse drug reactions while tracking patients through completion of their therapy. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 877 APPE: Ambulatory Care
Credits 6. 6 Other Hours.
This experience is designed to give students preparation in treating patients in a general or specialized outpatient setting that are typically not seriously ill. Focus is placed on the medication management of specific diseases (such as hypertension, diabetes, asthma, etc.) or the general care of patients with chronic conditions. Students utilize problem-solving skills, patient medication counseling, therapeutic monitoring, as well as address interaction, side effects and compliance issues in the care of these patients. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 878 APPE: Community Practice
Credits 6. 6 Other Hours.
This pharmacy practice experience exposes students to the daily clinical activities of the community pharmacy setting, with the focus placed upon a patient care approach. Students learn the goals of clinical intervention and the steps necessary to execute effectively those interventions. Students engage in evaluating and solving drug-related problems, in interacting with the patient, and acting as a primary health care source are stressed. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 879 APPE: Hospital/Health System Pharmacy
Credits 6. 6 Other Hours.
APPE: Hospital / Health System Pharmacy. The purpose of this pharmacy practice experience is to gain an understanding of the various aspects of health-system pharmacy services. This includes, but is not limited to, provision of products, clinical pharmacy services, and pharmacy management issues. Students should approach the rotation with the understanding that the ultimate goal in all health-system pharmacies is improving patient care. Offered: Fall and spring semesters.
Prerequisite: P4 Standing.

PHAR 880 APPE: Critical Care
Credits 6. 6 Other Hours.
This pharmacy practice experience is designed to give students preparation in treating patients in a critical care setting. Focus is placed on the medication management of patients in critical condition. Students utilize problem-solving skills, patient medication counseling, therapeutic monitoring, as well as address interaction, side effects, and compliance issues in the care of these patients. Offered: Fall and spring semesters.
Prerequisite: P4 standing.
PHAR 882 APPE: Academic Internship
Credits 6. 6 Other Hours.
This experiential introduces students to the academic practice of pharmacy. This rotation is designed to develop and enhance the student's knowledge and understanding of an academic career, to develop personal teaching skills, and to provide exposure to the various responsibilities associated with a full-time faculty position in pharmacy education. The student will be responsible for didactic and small group teaching, including active learning techniques, assessment, instructional technology and learning theories. The student will be exposed to class coordination techniques and the administrative components of academia. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 883 APPE: Extended Care
Credits 6. 6 Other Hours.
This experience provides student with the opportunity to learn how to provide patient care for those who are housed in an extended-care facility or who are undergoing rehabilitation. Emphasis will be placed on the student's ability to demonstrate their empathy and to work in interprofessional teams. Students will learn the different treatment options and therapeutic modalities utilized in these patient populations and take into consideration the different pharmacokinetic properties, dosing principles and therapeutic drug monitoring required of this population. Offered: Fall and spring semesters.
Prerequisites: P4 standing and permission from preceptor.

PHAR 884 APPE: Geriatrics
Credits 6. 6 Other Hours.
The geriatric rotation provides students with the opportunity to learn how to treat illnesses that commonly afflict older patients. Students will learn the different treatment options and regimens utilized in this patient population and take into consideration the different pharmacokinetic properties, dosing principles and therapeutic drug monitoring required of this populations. Offered: Fall, spring and summer semesters.
Prerequisite: P4 standing.

PHAR 886 APPE: Infectious Diseases
Credits 6. 6 Other Hours.
The purpose of this rotation is for students to gain professional skills in an infectious disease practice environment. The Infectious Diseases rotation affords students the opportunity to participate effectively in the patient care decision-making process. Students will be engaged in a variety of clinical activities, functioning as an integral member of the health care team. Emphasis will be placed on the student's ability to demonstrate their understanding of common infectious processes, to evaluate critically, patients for appropriate antimicrobial pharmacotherapy, and to communicate his or her recommendation to other health care professionals. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 887 APPE: End-of-Life Care
Credits 6. 6 Other Hours.
The purpose of this rotation is for students to gain professional skills with end of life care. It will afford the student an opportunity to participate effectively in the process of providing patient care and comfort in the hospice or other setting. Students will participate in a variety of activities, functioning as an integral member of the health care team. Emphasis will be placed on the student’s ability to demonstrate their empathy and understanding of common indications for and treatment modalities in end-of-life. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 888 APPE: Public Health
Credits 6. 6 Other Hours.
This rotation exposes students to the daily clinical activities of the pharmacist practicing in a rural health setting. The types of patients and disease states encountered by the learner will vary, based on the individual site. Disaster preparedness and bioterrorism preparation and countermeasures may be part of this experience. The students and preceptor will partner with communities and/or health departments to assess health priorities and develop plans to address identified needs. Evaluation and solving drug-related problems, patient interaction, and acting as a primary health care source to the medically underserved are stressed. Students will develop an understanding of inter-professional working relationships. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 892 APPE: Drug Information
Credits 6. 6 Other Hours.
This rotation allows the student to serve as a primary provider of drug information in a structured environment that possesses both the resources and the faculty expertise in clinical information requests, design and execute a systematic search strategy, assimilate the information retrieved and formulate and communicate an appropriate response. The student continues to build their knowledge base of available drug information resources and gains practical experience in critically evaluating those resources. Students on this rotation also prepare drug monographs and journal articles to further develop their medical writing skills and will orally present journal articles and drug reviews. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 893 APPE: Pediatrics
Credits 6. 6 Other Hours.
The pediatric rotation provides students with the opportunity to learn how to treat acute and chronic illnesses that commonly afflict infant and child patients. Students learn the different treatment options and regimens utilized in this patient population and take into consideration the different pharmacokinetic properties, dosing principles and therapeutic drug monitoring of children. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 894 APPE: Oncology
Credits 6. 6 Other Hours.
This experiential introduces students to clinical oncology pharmacy practice. This rotation is designed to develop further the student’s knowledge and understanding of the pharmaceutical support to the inpatient oncology service patient including staging, treatment, dosing, monitoring, and supportive care issues, including comfort, empathy and pain management. The student will be responsible for designing a treatment plan for cancer patients, identifying and following monitoring parameters and supplying specific supportive regimens based on current literature and guidelines. Offered: Fall and spring semesters.
Prerequisite: P4 standing.
PHAR 896 APPE: Cardiology
Credits 6. 6 Other Hours.
This experiential is designed to introduce fourth year pharmacy students to clinical pharmacy practice in the cardiology setting. This rotation will further develop the student’s knowledge and understanding of the pharmacotherapy of patients with a variety of cardiac conditions. The student will be responsible for monitoring patients, utilizing appropriate resources to provide patient-centered care, and providing drug information to other health care professionals. The student will develop the skills necessary to evaluate critically, patients for appropriate pharmacotherapy and to communicate their recommendations to other health care providers. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 897 APPE: Mental Health
Credits 6. 6 Other Hours.
The purpose of this experiential is for students to gain professional skills in the area of behavioral modification. This rotation is designed to further develop the student’s knowledge and understanding of the methods, monitoring and skills necessary to provide patient care for adult patients with psychological or behavioral disorders. The student will be responsible for assessing, designing and monitoring patients with various psychological or behavioral disorders and presenting therapeutic recommendations as a member of an interdisciplinary team. The student will develop the skills necessary to provide care to these patients. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 898 APPE: Emergency Medicine
Credits 6. 6 Other Hours.
Students will rotate through different areas of an emergency department (ED). This rotation may necessitate a flexible schedule. Most of the student’s time will be spent in direct interaction with the ED pharmacist assisting with conscious sedation, critical responses, reviewing lab values, patient charts, medication histories, indications and safety of medications administered in the emergency department. Time will be spent interacting with other disciplines, attending meetings, answering drug information questions or completing projects. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHAR 899 APPE: Specialty Pharmacy Practice
Credits 6. 6 Other Hours.
APPE: Specialty Pharmacy Practice. This rotation allows the student to explore a specific area of interest that may or may not be a traditional career path in pharmacy under the supervision of a preceptor. Specialty areas will vary according to preceptor and site availability. Potential opportunities may include, but are not limited to, compounding, specialty independent pharmacy, nuclear pharmacy, veterinary practice, medical missions, pharmaceutical industry, nutritional practice or others. Course is repeatable when topic varies. Offered: Fall and spring semesters.
Prerequisite: P4 standing.

PHEB - Public Hlth Epide Biost

PHEB 600 Fundamentals of Epidemiology
Credits 3. 3 Lecture Hours.
This is the core epidemiology course for non-major students. It is an overview course intended to familiarize students with the basic principles and applications of epidemiological concepts and methods in the study of public health problems in populations. The focus of the course is on the interpretation and assessment of epidemiologic research, both descriptive and analytic, and its application to public health practice and relevance to the key disciplines of public health.

PHEB 602 Biostatistics I
Credits 3. 3 Lecture Hours.
An introduction to statistical issues in public health, including basic probability, significance levels and confidence intervals, interpretation of public health data, and specific statistical techniques such as regression, analysis of variance, nonparametric techniques and categorical data.

PHEB 603 Biostatistics II
Credits 3. 3 Lecture Hours.
A second course in biostatistical methods that emphasizes linear models and designed experiments. Designed for student wishing a deeper understanding of topics introduced in PHEB 602.
Prerequisite: PHEB 602.

PHEB 605 Epidemiologic Methods I
Credits 3. 3 Lecture Hours.
This is the core epidemiology course for major students in the Department of Epidemiology and Biostatistics. It is an overview course intended to familiarize students with the basic principles and applications of epidemiological concepts in the study of disease occurrence in populations. The focus of the course is on the interpretation and assessment of epidemiological research, as well as the design and conduct of descriptive and analytic epidemiologic studies.

PHEB 606 Survival Analysis
Credits 3. 3 Lecture Hours.
Introduce statistical methods for survival (time-to-event) data analysis. Discuss the basic concepts of survival analysis, including hazard functions, survival functions, types of censoring, Kaplan-Meir estimates, logrank tests.
Prerequisites: PHEB 602 and PHEB 603.

PHEB 607 Sample Survey Methodology
Credits 3. 3 Lecture Hours.
The purpose of this course is to prepare students to examine the unified set of concepts, principles and methodologies that govern sample survey methodology. It is designed to build on a foundation of coherent survey concepts and foster the understanding of the principles and methods of sampling theory, survey design, analysis and interpretation. This course is designed for epidemiology track and other public health students requiring a more thorough knowledge of the concepts and methods used in survey research. This course stresses survey designs, methodological issues and analytic methods as they relate to conduct of surveys.
Prerequisites: PHEB 602 and PHEB 603.

PHEB 609 Categorical Data Analysis
Credits 3. 3 Lecture Hours.
This course will introduce the basic theory and applications of methods used to analyze categorical data. The theory will be covered but the emphasis will be on selecting appropriate analysis strategies, analyzing data and interpreting results of those analyses. No background in calculus or matrix algebra is required.
Prerequisites: PHEB 602 and PHEB 603 (or STAT 651 and STAT 652).

PHEB 610 Epidemiologic Methods II
Credits 3. 3 Lecture Hours.
An intensive introduction to epidemiological concepts and methods for students in the epidemiology concentration and others who will collaborate in – or be required to – interpret the results of epidemiological studies. Emphasis is placed on calculation and interpretation of crude and adjusted data, measures of association, and study design. Course restricted to PHEB students only or approval of instructor required.
Prerequisites: PHEB 602 and PHEB 605 or concurrent enrollment in PHEB 603.
PHEB 611 Epidemiologic Methods III  
Credits 3. 3 Lecture Hours.  
In-depth treatment of key methodological and analytic topics in epidemiology. Emphasis on study design and implications for data analysis, such as confounding, model selection and effect modification. Analytic techniques using logistic regression and stratified analysis will be emphasized. Restricted to PHEB students only or approval of instructor required.  
Prerequisites: PHEB 610 and PHEB 603.

PHEB 612 Data Management / Computing  
Credits 3. 3 Lecture Hours.  
An introduction to the principles of data management, techniques in designing and implementing databases for large data systems, techniques for communicating between computing environments, and introduction to statistical software.

PHEB 614 Analysis of Longitudinal and Multilevel Data  
Credits 3. 3 Lecture Hours.  
This course presents modern approaches to the analysis of longitudinal and multilevel data. The random effects model and the generalized estimating equations are studied. Both continuous and discrete outcome are considered. Missing data issue is discussed.  
Prerequisites: PHEB 602, PHEB 603 and PHEB 609.

PHEB 615 Disaster Epidemiology  
Credits 3. 3 Lecture Hours.  
Students will be taught the basic principles, terms, and epidemiological tools for use in disasters. Topics to be covered include: 1) public health consequences associated with various types of disasters; 2) rapid health assessment of disaster-affected populations; 3) establishment of emergency surveillance systems in disaster settings; 4) the federal and state disaster response framework; 5) selected case studies of disasters and their effects on populations; and 6) topics related to disasters in international health settings. Each class session will have a lecture component, team exercise/case study and discussion.

PHEB 616 Statistical Methods of Genetics  
Credits 3. 3 Lecture Hours.  
This is an elective course that will introduce students to the statistical methods used in the search for genetic factors that may be associated with diseases. While the mathematics underlying the methods will be presented, emphasis will be placed on understanding concepts, using software to analyze example data and interpreting the results of those analyses.  
Prerequisites: PHEB 602 and PHEB 603 or STAT 651 and STAT 652.

PHEB 618 Spatial Epidemiology  
Credits 3. 3 Lecture Hours.  
This course provides a broad introduction to the principles and methods of spatial epidemiology, with particular emphasis on the use and applications of Geographical Information Systems (GIS), and spatial analysis methods in health research and public health practice.

PHEB 619 Infectious Disease Epidemiology  
Credits 3. 3 Lecture Hours.  
Principles and practices of epidemiology appropriate for the study of communicable diseases. Course focuses on methodology, public health concerns, patterns of transmission and newly discovered infectious diseases.  
Prerequisite: PHEB 600 or PHEB 605.

PHEB 620 Cancer Epidemiology  
Credits 3. 3 Lecture Hours.  
A review of the principles and methods used in cancer epidemiology. The course focuses on cancer etiology and control with emphasis on race/ethnicity and urban/rural differences in cancer incidence and mortality.  
Prerequisite: Either PHEB 600 or PHEB 605.

PHEB 622 Reproductive And Perinatal Epidemiology  
Credits 3. 3 Lecture Hours.  
Epidemiology of major reproductive health outcomes, including infertility, fetal loss, birth weight, congenital malformations and infant mortality. Review of current knowledge of determinants of these outcomes.  
Prerequisite: PHEB 600 or PHEB 605.

PHEB 624 Social Epidemiology  
Credits 3. 3 Lecture Hours.  
This course exposes students to the breadth of chronic diseases affecting public health and methods of prevention, including: 1) Screening for Early and Asymptomatic Conditions, 2) Development of Guidelines, 3) Cancer, 4) Cardiovascular Disease, 5) Diabetes, 6) Other conditions: Respiratory Diseases, Musculoskeletal Disorders, Disabilities, Traumatic Injuries, Neurological Disorders, Psychiatric Illness and Stress, Childhood Cognitive Disorders, Kidney and Liver Diseases, Skin Disorders, Visual and Hearing Disorders, Blood Disorders, 7) Tobacco Use, 8) Obesity and Nutrition. Restricted to MD or DO in Preventive Medicine Residency.

PHEB 630 Public Health Epidemiology For Military Personnel  
Credits 3. 3 Lecture Hours.  
This course provides an introduction to Epidemiology and all students will emerge with the tools needed to identify, analyze and apply interventions useful in understanding how disease occurs, propagates and is controlled.
PHEB 684 Practicum
Credits 3. 3 Other Hours.
Field placement experience in which students work closely with a departmental faculty member and (an) appropriate field professional(s) applying skills and techniques acquired through coursework. Satisfactory/Unsatisfactory grade option only.
Prerequisite: Approval of student’s academic advisor.

PHEB 685 Directed Study
Credits 1 to 6. 1 to 6 Other Hours.
Student investigation of a topic not covered by other formal courses. May be repeated for a maximum of six credits. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day and outlined in the course syllabus and not be altered once the course has begun.
Prerequisite: Approval of student’s academic advisor.

PHEB 686 Directed Research
Credits 1 to 3. 1 to 3 Other Hours.
Student research initiative not within the scope of a thesis or dissertation. May be repeated for a maximum of six credits. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.
Prerequisite: Approval of student’s academic advisor.

PHEB 689 Special Topics
Credits 1 to 3. 1 to 3 Lecture Hours.
Revolving topics seminar in an area of specialization within the department. May be repeated for credit. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.
Prerequisite: Approval of student’s academic advisor.

PHEB 690 Epidemiologic Proposal Development
Credits 3. 3 Lecture Hours.
This course describes the components of a National Institutes of Health grant application, including the scientific, budgetary and human subjects aspects of the proposal. Students develop an epidemiologic research proposal utilizing these guidelines. In a mock study section, the students also serve as reviewers for colleagues’ proposals.
Prerequisites: PHEB 600, and either PHEB 602 or STAT 651.

PHEB 691 Thesis
Credits 1 to 6. 1 to 6 Other Hours.
Research for master’s thesis. May be repeated for credit. Satisfactory/Unsatisfactory grade option only.
Prerequisite: Approval of the student’s academic advisor and department head.

PHEB 695 Doctoral Capstone
Credits 3 to 9. 3 to 9 Other Hours.
Doctoral Dissertation or equivalent project(s). Satisfactory/Unsatisfactory grade option only.

PHEO - Public Hlth Enviro Occu

PHEO 600 Principles of Environmental and Occupational Health
Credits 3. 3 Lecture Hours.
Overview of nature and magnitude of environmental and occupational disease; sources of exposure, methods of monitoring and modeling exposure; review of target organs and potential effects of specific chemicals; discussion of workplace hazards and monitoring programs.

PHEO 601/MSCI 601 Principles of Basic Medical Sciences
Credits 5. 5 Lecture Hours.
Review of cellular and biochemical functions in human body; technologies for probing cellular functions and structures; plasma membrane, internal membranes and intracellular organelles; gene function; cell metabolism; cell motility and cytoskeleton.
Prerequisites: Undergraduate biology and biochemistry or equivalent.
Cross Listing: MSCI 601.

PHEO 603 Introduction to Environmental and Occupational Health for Military Personnel II
Credits 3. 3 Lecture Hours.
The goal of the course is for the student to be able, given a scenario and pertinent information, make sound management decisions and effectively employ public health policy among military public health specialties.

PHEO 605/VAPH 605 Chemical Hazard Risk Assessment
Credits 3. 3 Lecture Hours.
Chemical and biological methods for testing hazardous chemicals and complex mixtures; chemical analysis; microbial bioassays; developmental toxicity; enzyme induction; mammalian cell culture.
Cross Listing: VAPH 605.

PHEO 606 Applied Health Risk Assessment: Humanitarian Settings for Military Personnel
Credits 3. 3 Lecture Hours.
The overall goal of the course is for the student to be able, given a scenario and pertinent information, make sound management decisions and effectively employ public health policy.

PHEO 607 Applied Health Risk Assessment: Operational Risk Assessment and Management for Military Personnel
Credits 3. 3 Lecture Hours.
The overall goal of the course is for the student to be able, given a scenario and pertinent information, make sound management decisions and effectively employ public health policy.

PHEO 610 Basic Environmental Toxicology
Credits 3. 3 Lecture Hours.
Examines basic concepts of toxicology in environmental and occupational surroundings. Distribution, absorption, metabolism and elimination of toxicants are discussed. Mechanisms of injury for various classes of toxicants following exposure to toxic chemicals are explored at the systemic, organ and cellular level.
Prerequisite: PHEO 630 or approval of instructor.

PHEO 611 Environmental Health Assessment
Credits 3. 3 Lecture Hours.
This course will review methods to evaluate the public health implications of exposures to environmental contamination. These methods are used to determine whether people have been, are being, or may be exposed to hazardous substances and if so, whether that exposure is harmful, or potentially harmful, and should therefore be stopped or reduced. Students will gain insight into the variety of tasks associated with the environmental health assessment process.
Prerequisite: PHEO 600 and PHEO 600.
PHEO 612 International Environmental Health
Credits 3. 3 Lecture Hours.
As globalization continues and the earth's natural processes transform local problems into international issues, few societies are being left untouched by major environmental problems. This course addresses some of these environmental problems that developing and underdeveloped countries face due to overpopulation, lack of natural resources, and lack of proper ways or technologies to dispose of hazardous wastes.

PHEO 613 Introduction to Environmental Health Disparities
Credits 3. 3 Lecture Hours.
In this online course, the students will learn about the disproportionate burdens of environmental contamination, whether urban or rural, and about the environmental health inequalities affecting communities of color. The course will review the history and politics of environmental justice movements in the U.S., and other parts of the world with a focus on the methods and materials used in the study of environmental racism, environmental risk, and sustainable development. This course presents empirical evidence on distributions of environmental quality and health, enforcement of regulations, access to resources to respond to urban, rural, and industrial problems, and the broader political economy of decision-making around environmental and health issues.

PHEO 614/SCSC 614 Biodegradation and Bioremediation
Credits 3. 3 Lecture Hours.
Processes affecting the biodegradation of organic chemicals in the environment; assessment of the utility of various remedial procedures, including biodegradation and bioremediation in site specific situations; methods of site assessment and quantitative risk characterization.
Prerequisite: Organic chemistry or approval of instructor.
Cross Listing: SCSC 614.

PHEO 615 Environmental Measurement
Credits 3. 3 Lecture Hours.
Theory and practice of analytical methods used in the study of environmental sciences; data quality of objectives, instrumental and wet chemical techniques used in measurement of environmental quality parameters and contaminants.
Prerequisite: College-level chemistry or approval of instructor.

PHEO 617 Occupational Assessment
Credits 3. 3 Lecture Hours.
This course is designed to provide students with an understanding of occupational exposure assessment. Students will gain experience in, sample collection for occupational settings and occupational exposure analysis.

PHEO 618 Occupational Safety
Credits 3. 3 Lecture Hours.
This course is designed to provide students with an understanding of occupational safety and health topics they will encounter as safety professionals. Students will gain experience and knowledge in the areas of construction safety, fall protection systems, aerial lift safety, emergency response communication, hazard identification, accident investigation techniques, OSHA regulations, their role as a safety professional during an OSHA inspection, workers compensation, safety in rural and developing areas and ethics in safety.

PHEO 630 Environmental/Occupational Diseases
Credits 3. 3 Lecture Hours.
Identification, evaluation and quantification of risk factors for environmental and occupational diseases, using classic and current examples of exposures involving chemical, physical and biologic agents. Selection of appropriate design and groups. Exposure assessment, including biomarkers and molecular dosimetry. Genetics, gender, age, socioeconomic and other factors affecting susceptibility.
Prerequisite: College-level mathematics.

PHEO 640 Industrial Hygiene
Credits 3. 3 Lecture Hours.
Considers methods to measure and reduce workplace hazards; evaluation of engineering controls and personal protective equipment; includes potential chemical, physical, ergonomic and biological exposures. Review of major legislation affecting workplace environment.

PHEO 645 Health and Safety at Hazardous Waste Sites
Credits 3. 3 Lecture Hours.
Course covers OSHA compliance issues related to the protection of personnel engaged in on-site remediation activities. Students who satisfactorily complete the course meet the requirements for initial training under 20 CFR 1910.120 (HAZWOPER) and receive a certificate. Hands-on activities/workshops in the areas of personal protective equipment selection and use, sources of chemical information, decontamination procedures, air monitoring equipment, materials handling, and health and safety planning. Lab fee required.

PHEO 650 Risk Assessment I
Credits 3. 3 Lecture Hours.
Introduction to the general methodology of Quantitative Risk Assessment; introduction to methods of modeling exposure and selection of toxicity values, as well as risk characterization. Students utilize case studies to learn the general methods of risk assessment; also reviews the importance of and methods for risk communication and management.

PHEO 655 Human Factors And Behavior-Based Safety
Credits 3. 3 Lecture Hours.
Basic understanding of the theory and practice of human factors as well as discussion on behavior-based safety. Topics are presented within the framework of humans as functioning systems.
Prerequisite: Approval of instructor.

PHEO 670 Professional Perspectives in Environmental Health
Credits 1 to 3. 1 to 3 Lecture Hours.
The purpose of this course is to study the ethics and values of environmental public health. From a practice standpoint, we will study the 10 essential services of environmental health. We will also discuss three critical varieties of environmental ethics: conservation ethics, environmental justice, and sustainability ethics. In regards to policy, we will explore, Brownfields redevelopment, cleanup, and development and restoration policies.

PHEO 675 Water and Environmental Public Health
Credits 0 to 3. 0 to 3 Lecture Hours.
To provide a broad understanding of the elements of water and environmental public health and how these major environmental issues affect our society. It will examine water-related health issues, scientific understanding and causes and associations, and possible future approaches to understanding the major environmental health problems in developed and developing countries.
PHEO 678 Occupational Biomechanics
Credits 3. 3 Lecture Hours.
This course will focus on research methods in occupational biomechanics to understand and identify/analyze underlying risks associated with the development of work-related musculoskeletal disorders. Topics will include assessing injury risk, balance and posture control, human motion analysis, muscle activity, fatigue, and ergonomics for special populations such as the aging and obese. Students will become familiar with the use of laboratory experimental methods and existing field-friendly ergonomic evaluation techniques.

PHEO 679 Ergonomics of the Upper Extremities
Credits 3. 3 Lecture Hours.
Fundamental topics upon which models for the prevention and control of distal upper extremity disorders are constructed. Focus is on topics including human anatomy, neurophysiology, electrophysiology and worker capacity evaluation.

PHEO 681 Seminar in Environmental and Occupational Health
Credit 1. 1 Lecture Hour.
This course reviews the foundational literature on environmental and occupational health (EOH). The course will begin with an introductory look at the literature from broad topics followed by specific reviews of current departmental research topics and those found in industry. The course will also examine the application of EOH in public health research and its application to public health practice and commercialization of ideas for supporting efforts to improve environmental and occupational health.

PHEO 682 Industrial and System Safety
Credits 3. 3 Lecture Hours.
Course covers general concepts and techniques of safety upon which more detailed and advanced applications may be based. In addition, concepts will include current system safety analysis techniques, failure mode and effect and fault tree analysis, as well as economic analysis for presentation of alternative solutions for problem solving.

Prerequisite: Approval of instructor.

PHEO 684 Practicum
Credits 3 to 6. 3 to 6 Other Hours.
Field placement experience in which students work closely with a departmental faculty member and appropriate field professional(s), applying skills and techniques acquired through course work. Must be taken on a satisfactory/unsatisfactory basis.

Prerequisite: Approval of academic advisor.

PHEO 685 Directed Study
Credits 1 to 3. 1 to 3 Other Hours.
Student investigation of a topic not covered by other formal courses. May be repeated for a maximum of six credits. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.

Prerequisite: Approval of student’s academic advisor.

PHEO 686 Directed Research
Credits 1 to 3. 1 to 3 Other Hours.
Student research initiative not within the scope of a thesis or dissertation. May be repeated for a maximum of six credits. Satisfactory/Unsatisfactory grade option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.

Prerequisite: Approval of student’s academic advisor.

PHEO 689 Special Topics In Environmental And Occupational Health
Credits 1 to 4. 1 to 4 Other Hours.
Revolving topics seminar in an area of specialization within the department. May be repeated for credit. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.

PHEO 691 Thesis
Credits 1 to 6. 1 to 6 Other Hours.
Research for master’s thesis. May be repeated for credit. Satisfactory/Unsatisfactory grade option only.

Prerequisites: Approval of the student’s academic advisor and department head.

PHEO 695 Doctoral Capstone
Credits 1 to 9. 1 to 9 Lecture Hours.
Research for doctoral dissertation. Course may be repeated for credit. Satisfactory/Unsatisfactory grade option only.

Prerequisites: Approval of student’s academic advisor and department head.

PHIL - Philosophy

PHIL 611 Ancient Philosophy
Credits 3. 3 Lecture Hours.
Greek and Roman philosophy from 600 B.C. to 300 A.D.; emphasis on Plato and Aristotle.

Prerequisite: Approval of instructor.

PHIL 616 Modern Philosophy
Credits 3. 3 Lecture Hours.
Developments in philosophy from the Renaissance through the Enlightenment: Renaissance humanism and natural science, 17th- and 18th-century empiricism and rationalism, idealism; major thinkers including Descartes, Hume, Kant, Hegel.

Prerequisite: Approval of instructor.

PHIL 620 Contemporary Philosophy
Credits 3. 3 Lecture Hours.
19th- and 20th-century philosophical movements: phenomenology, existentialism, positivism, pragmatism, analysis, process thought. May be repeated for credit as content varies.

Prerequisite: Approval of instructor.

PHIL 623 American Philosophy
Credits 3. 3 Lecture Hours.
The genesis of American philosophical thought from the seventeenth century until the work of Emerson; subsequent concentration on the philosophies of Pierce, James, Royce, Dewey, Mead, Santayana and Whitehead.

Prerequisite: Approval of instructor.

PHIL 624 Latin American Philosophy
Credits 3. 3 Lecture Hours.
Reading and examination of the philosophical writings of some of the most important Latino/as (or Hispanic) contributors to the history of philosophy.

PHIL 630 Aesthetics
Credits 3. 3 Lecture Hours.
Metaphor, the ontology of artworks, art and artfactuality, aesthetic attitudes, concepts of aesthetic appraisal such as beauty and sublimity and theory of tropes.

Prerequisite: Approval of instructor.
PHIL 631 Philosophy of Religion  
Credits 3.3 Lecture Hours.  
Investigation of metaphysical and epistemological issues concerning religious claims, beliefs and experiences.  
Prerequisite: Approval of instructor.

PHIL 632 Social and Political Philosophy  
Credits 3.3 Lecture Hours.  
Theories of justice, equality, liberty and authority in social and political institutions; individualism and the social contract; political philosophy of writers such as Plato, Aristotle, Machiavelli, Locke, Rousseau, Marx, Dewey and Rawls.  
Prerequisite: Approval of instructor.

PHIL 635 Ethical Theory  
Credits 3.3 Lecture Hours.  
Theories of moral value and conduct, moral language and argumentation; consequentialist and deontological approaches to ethics; ethical naturalism; theories of virtue.  
Prerequisite: Approval of instructor.

PHIL 640 Epistemology  
Credits 3.3 Lecture Hours.  
Nature and origin of knowledge, skepticism, belief, truth, rationality, justification and reliability and knowledge of necessary truths.  
Prerequisite: Approval of instructor.

PHIL 641 Mathematical Logic I  
Credits 3.3 Lecture Hours.  
The metatheory of propositional and first-order logic.  
Prerequisite: Graduate classification or approval of instructor.

PHIL 642 Mathematical Logic II  
Credits 3.3 Lecture Hours.  
Continuation of PHIL 641: Compactness, The Lowenheim-Skolem Theorems, computability theory and Church's thesis, formal arithmetic, Godel's Incompleteness Theorems, Tarski's Theorem, and Church's Theorem. Other topics covered in the course might include systems of modal logic, intuitionistic logic, and more advanced issues in set theory.  
Prerequisite: 641 or approval of instructor.

PHIL 643 History and Philosophy of Logic  
Credits 3.3 Lecture Hours.  
Selected topics on the historical development of logic; philosophical views of the nature of logical theory; the role of logical metatheory in the development of logic. May be repeated for credit as content varies.  
Prerequisite: PHIL 341 or 641 or approval of instructor.

PHIL 645 Philosophy of Science  
Credits 3.3 Lecture Hours.  
Philosophy of the natural and social sciences, including the nature of theories and laws, the notion of causation, probability and determinism and the nature of theoretical change.  
Prerequisite: Approval of instructor.

PHIL 646 Philosophy of a Particular Science  
Credits 3.3 Lecture Hours.  
Focus on methodological, epistemological and ontological issues in physics, or one of the special sciences, such as biology, psychology, cognitive science, economics. Application of philosophical methods to theoretical issues in the particular science. Relationships between theories and explanations of the particular science and basic sciences or other special sciences. May be repeated for credit for courses focusing on different sciences.  
Prerequisite: Approval of instructor.

PHIL 650 Metaphysics  
Credits 3.3 Lecture Hours.  
Classical and contemporary treatments of the nature of reality, God, the existence of universals, space, time, causality; realism and antirealism, the existence and nature of abstract entities, the nature of events, the nature and logic of time and modality, freedom and determinism, and personal identity.  
Prerequisite: Approval of instructor.

PHIL 655 Philosophy of Mind  
Credits 3.3 Lecture Hours.  
The mind-body problem, personal identity, thought and intentionality, action and responsibility; materialism, behaviorism, functionalism. May be repeated for credit as content varies.  
Prerequisite: Approval of instructor.

PHIL 658 Philosophy of Language  
Credits 3.3 Lecture Hours.  
The nature of language, the various uses of language and their philosophical import, the nature of meaning, truth, reference and issues surrounding formal representations of natural languages. May be repeated for credit as content varies.  
Prerequisite: Approval of instructor.

PHIL 661 Seminar in the History of Philosophy  
Credits 3.3 Lecture Hours.  
Intensive study of a current issue in the history of philosophy. May be repeated for credit with variation in topic.  
Prerequisite: Approval of instructor.

PHIL 662 Seminar in Ethics and Value Theory  
Credits 3.3 Lecture Hours.  
Intensive study of current issue in ethics, ethical theory, applied ethics, aesthetics, or the work of particular philosophers in one of these areas. May be repeated for credit with variation in topic.  
Prerequisite: Approval of instructor.

PHIL 663 Seminar in Metaphysics and Epistemology  
Credits 3.3 Lecture Hours.  
Seminar in Metaphysics or Epistemology. Intensive study of a current issue in metaphysics, epistemology, or other core areas of philosophy. May be repeated for credit with variation in topic.  
Prerequisite: Approval of instructor.

PHIL 664 Seminar in Applied Philosophy  
Credits 3.3 Lecture Hours.  
Intensive study of a topic involving the application of philosophical concepts and theories to an issue arising in another scientific or academic field. May be repeated for credit with variation to topic.  
Prerequisite: Approval of instructor.

PHIL 682 Philosophical Authors  
Credits 3.3 Lecture Hours.  
Intensive study of works of an individual important philosopher, their historical context, and criticisms and interpretations of them. May be repeated for credit with different authors.  
Prerequisite: Approval of instructor.

PHIL 683 Philosophical Pedagogy  
Credit 1.1 Lecture Hour.  
Teaching practicum for PhD students in philosophy; detailed examination of all aspects of teaching philosophy to university- and college-level students.  
Prerequisite: Enrollment in PhD program in Philosophy or approval of instructor.
PHIL 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
Prerequisite: Approval of committee chair and department head.

PHIL 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Directed studies in specific problem areas in philosophy.

PHIL 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of philosophy. May be repeated for credit.

PHIL 691 Research
Credits 1 to 15. 1 to 15 Other Hours.
Directed studies in specific problem areas in philosophy.

PHPM 601 Foundations of Public Health
Credits 3. 3 Lecture Hours.
Introduction to the field of public health and to rural health conditions, issues, professions, organizations, and policies relevant to the health of rural communities.

PHPM 602 Managerial Statistics
Credits 3. 3 Lecture Hours.
This course will cover analytical techniques to support managerial decision making in health care. The course will cover descriptive statistical techniques for the presentation of health care data and applicability of descriptive statistical techniques, a survey commonly used inferential statistical techniques for data analysis is presented. Throughout the course material, emphasis is on the sources and uses of health care data and information for decision-making, and on the interpretation and evaluation of health care research.

PHPM 603 Managing Healthcare Data and Information
Credits 4. 4 Lecture Hours.
Descriptive statistical techniques for the presentation of health care data and applicability of the descriptive statistical techniques; survey commonly used inferential statistical techniques for data analysis. Restriction: Enrollment in Executive MHA.

PHPM 604 Population and Public Health for Health Professionals
Credits 4. 4 Lecture Hours.
Public health and its concentration areas; examination of the federal, state and local health care and public health system/infrastructure and how it has evolved; public health problems, diseases and risk factors and the role of public health in preventing/alleviating same; reviews the core functions of public health. Restriction: Enrollment in Executive MHA.

PHPM 605 Introduction to Health Policy and Management
Credits 3. 3 Lecture Hours.
Prepares students for administrative or policy positions in governmental programs, voluntary health organizations, or in other health service organizations. Supports effectiveness of public health and health services professionals by providing knowledge of health organizations and services and associated management policy issues. Introduces the U.S. health system and health management areas and emphasizes policy topics.

PHPM 606 Health Systems Management
Credits 3 to 4. 3 to 4 Lecture Hours.
Introduction to conceptual frameworks and practices associated with key functions in the management of complex health organizations.

PHPM 607 Health Workforce: Issues and Challenges
Credits 3. 3 Lecture Hours.
This course will focus on the development, impact and needs of the U.S. workforce. Options for the future direction and strategies to improve the effectiveness and efficiency of the health workforce will be analyzed.

PHPM 608 Overview of Maternal and Child Health Systems and Policy
Credits 3. 3 Lecture Hours.
This proposed course is designed to address a growing demand for courses focused on maternal child health. It is designed to be offered to public health students and doctoral students at Health Science Center.

PHPM 609 Overview of Maternal and Child Health Systems and Policy
Credits 3. 3 Lecture Hours.
This course offers an introduction to strategic planning and management in health services organizations. Processes and formats employed in strategic planning and marketing are presented and applied in case studies and a final project. Elements of market assessment, environmental analysis and strategy are presented and applied in case studies.

PHPM 610 Introduction to Military Preventative Medicine Policy & Management I
Credits 3. 3 Lecture Hours.
Introduction to Military Preventative Medicine Policy & Management I.

PHPM 611 Introduction to Military Preventative Medicine Policy & Management II
Credits 3. 3 Lecture Hours.
This course builds upon strategic planning and marketing concepts introduced in PHPM 614. It provides an overview of marketing and how it can be applied to health care organizations. The course covers the history of health care marketing, basic marketing concepts and tools, the process of developing and managing a marketing plan, and the nature of health care marketing.

PHPM 612 Application in Military Preventative Medicine Policy & Management
Credits 3. 3 Lecture Hours.
Application in Military Preventative Medicine Policy & Management. Given a scenario and pertinent information, ability to make sound management decisions and effectively employ public health policy.

PHPM 613 Advanced Strategic Planning and Marketing I
Credits 3. 3 Lecture Hours.
This course offers an introduction to strategic planning and management in health services organizations. Processes and formats employed in strategic planning and marketing are presented and applied in case studies and a final project. Elements of market assessment, environmental analysis and strategy development are presented and applied to course practices.

PHPM 614 Strategic Planning And Marketing I
Credits 3. 3 Lecture Hours.
This course offers an introduction to strategic planning and management in health services organizations. Processes and formats employed in strategic planning and marketing are presented and applied in case studies and a final project. Elements of market assessment, environmental analysis and strategy development are presented and applied to course practices.

PHPM 615 Strategic Planning And Marketing II
Credits 3. 3 Lecture Hours.
This course builds upon strategic planning and marketing concepts introduced in PHPM 614. It provides an overview of marketing and how it can be applied to health care organizations. The course covers the history of health care marketing, basic marketing concepts and tools, the process of developing and managing a marketing plan, and the nature of health care marketing.

PHPM 616 Introduction to Management of Human Resources
Credits 3. 3 Lecture Hours.
An introduction to the range of human resources issues facing the health delivery system administrator from benefits to grievances and human resources management in health organizations. Course also covers personnel practices such as job analysis and description, recruitment, selection and compensation in various health delivery system settings.

Course Descriptions
PHPM 617 Health Care Quality Evaluation and Utilization Management
Credits 3.3 Lecture Hours.
Overview of evolving health delivery system quality mechanisms and approaches for maximizing quality control in health care organizations. Includes concepts and practices of quality assessment, control and improvement, and accreditation and outcome analysis in service delivery systems.
Prerequisite: PHPM 602 or PHEB 602 or STAT 651 or STAT 652.

PHPM 619 Organizational Theory
Credits 3.3 Lecture Hours.
The primary purpose of this course is to develop competency in application of several major organizational theories to health care systems. During the semester, students will become familiar with central assumptions, predictions, and implications of the following theories: sociology of professions, culture and climate, social networks, agency and stewardship, resource dependence, institutional theory, and change implementation. Restricted to PHPM-PhD students.

PHPM 620 Operations Management
Credits 3.3 Lecture Hours.
This course is organized around the types of tactical and operational decisions made by health care operations managers. Tactical decisions are medium- and long-term decisions that together determine the processes by which health care services are produced and delivered, while operational decisions are short-term decisions concerned with utilizing resources to meet the objectives of the organization in an efficient manner. Building on a “system-based” approach to the health care environment, analytical tools are examined to aid problem solving and decision-making in health care organizations. Where appropriate, spreadsheets will be used to ease computational work, facilitate analysis, and aid in the presentation of results. This course examines operational decisions through a combination of lectures, problem sets, organizational analysis, and readings.
Prerequisites: PHPM 617 and PHPM 631.

PHPM 621 Seminar in Interorganizational Research
Credits 3.3 Lecture Hours.
Health services research in interorganizational relations includes applications of theories such as social exchange, transaction costs, resource dependence, organization ecology, political, economic and institutional theory; and their applications to community health networks, integrated delivery systems, and complex market and/or public policy approaches to health services.
Prerequisite: PHPM 619.

PHPM 622 Management of Innovation In Health Services
Credits 3.3 Lecture Hours.
This course examines the processes through which innovation is identified, studied, implemented, evaluated, and disseminated with particular attention to organization theory applied to innovation in the development, structure, and performance of health care organizations and/or health systems.
Prerequisite: PHPM 619 or PHPM 621.

PHPM 623 Health Care Financial Management I
Credits 3.3 Lecture Hours.
Course is designed as an overview of health financing and techniques for financial management in health service settings, blending theory and practice through lecture discussion and case analysis. This course also examines major sources of public and private health services funding.

PHPM 624 Health Care Financial Management II
Credits 3.3 Lecture Hours.
This is an intermediate course on health care financial management which covers several topics from PHPM 623 in depth and introduces new topics and tools relating to capital financing, financial evaluation, and developing forecast financial statements. Several special topics are included that deal with current trends and issues (e.g., mergers and acquisitions, physician integration, and new payment mechanisms). The course consists of lectures and case studies. As a team project, students develop a long-range financial plan for a hypothetical hospital.
Prerequisites: PHPM 605, PHPM 623.

PHPM 629 Organizational Assessment and Development
Credits 3.3 Lecture Hours.
This course provides skills needed to support collaborative processes in diagnosing organizational needs and problems and introducing innovative structures, processes, and other changes to enhance organizational responsiveness and accountability.

PHPM 631 Health Information Management Systems
Credits 3.3 Lecture Hours.
Course introduces computer-based information systems, architectures and applications in the management of health services organizations. It addresses systems designs, data management systems, data access and communications, and the implications of expanding technological capacities for information management systems.
Prerequisite: PHPM 605 or PHPM 606.

PHPM 632 Inter-professional Health Care Ethics
Credits 2.2 Lecture Hours.
This proposed course is an inter-professional Health Care Ethics and Professionalism Course. It is designed to be offered to combined medicine, nursing, pharmacy and public health students at the Health Science Center. It now includes the Chaplaincy program at Scott & White Health System. Students in public health will be in combined large lecture classes and small groups with students enrolled in medicine, nursing, pharmacy and chaplaincy. Students will be exposed to a wide range of ethical, professional, and policy issues. Grading and evaluation is based on short quizzes and participation in small group discussion.

PHPM 633 Health Law and Ethics
Credits 3.3 Lecture Hours.
Course covers torts, contract law, corporate liability, malpractice, key federal and state regulations, and records management relative to health care. Important health care law is discussed. Ethical considerations are discussed as they relate to the law and management of health delivery systems.
Prerequisite: PHPM 605 or PHPM 606.

PHPM 639 Global Health
Credits 3.3 Lecture Hours.
Globalization of health is evolving dramatically spurred on by the globalization of trade and commerce, migration of peoples, and advances in communication. These changes are having a significant impact on health and health care. Multiple diseases, as influenza, emerging in a local site but then are transmitted at a global or pandemic proportion with a few short weeks or months. International travel and the migration of populations across countries can lead to the introduction of diseases or conditions previously unheard of or noted in only small numbers.
PHPM 640 Health Policy and Politics
Credits 3.3 Lecture Hours.
This course examines health policy-making at the national and state levels, including the role of Congress, the Presidency, administrative agencies, and interest groups. The course explores policy formation in multiple areas with a particular focus on Medicare, Medicaid, and various approaches to controlling costs, improving access, and assuring quality.

PHPM 641 Health Policy Analysis and Policy Formation
Credits 3.3 Lecture Hours.
This course examines the process by which national health policy is made, including the role of government, interest groups, and the public, and how policy analysis and program evaluation can inform health policy but also be constrained by the politics of health.

PHPM 642 Public Health Emergency Preparedness Policy Issues
Credits 3.3 Lecture Hours.
This course examines design and implementation of public health at federal, state, and local levels. It addresses development, organization, financing, regulation, delivery and evaluation in many health policy areas. The course examines public health policy issues across the emergency preparedness continuum.

PHPM 644 Texas Training Initiative For Emergency Response (T-Tier)
Credits 3.3 Lecture Hours.
This course develops the knowledge, skills, and abilities needed to effectively respond to bioterrorism, infectious and other disease outbreaks, and other public health threats and emergencies in a multi-disciplinary approach. The course will focus on competencies paralleling the critical benchmark of emergency preparedness as identified by the Centers for Disease Control and Prevention, as well as to gain the knowledge, skills and abilities along with practice to protect the public's health. Roles of the many public health workers will be explored.

PHPM 645 Critical Issues in Health Policy
Credits 3.3 Lecture Hours.
Overview of how U.S. national and state health policy is formulated and considers competing interests in the political process. Considerable emphasis placed on the unique needs of special interest groups from the financially disadvantaged to special needs populations, ethnic and other minorities and rural populations.
Prerequisite: PHPM 640.

PHPM 646 Health Systems and the Aging
Credits 3.3 Lecture Hours.
Overview of the current U.S. infrastructure designed to provide health services to the aging. Includes federal and illustrative state policies that affect the health of the older citizens and the systems designed to meet their health care needs.

PHPM 647 Long-Term Care Policy and Management
Credits 3.3 Lecture Hours.
Examination of health policy and management in provision of care for the aged and other chronic care populations. Includes instruction on access, use, market issues, quality of services and cost containment.
Prerequisite: PHPM 605.

PHPM 652 Health Care Reimbursement
Credits 3.3 Lecture Hours.
Study of reimbursement policies and practices of public and private third party payers, and self-insured employers. In addition the course presents an overview of the impact these different payers have on health providers, including incentives, quality and access to care.
Prerequisite: PHPM 605.

PHPM 654 Health Insurance and Managed Care
Credits 3.3 Lecture Hours.
Provides an overview of health insurance in the U.S., with an emphasis on the private health insurance markets and managed care. Topics covered include the demand for insurance, insurance underwriting and rate making, the role of employer-sponsored health insurance, the impact of managed care on hospitals and physician markets, and health savings accounts and consumer-directed plans.
Prerequisites: PHPM 601, PHPM 605.

PHPM 661 Introduction To Health Economics
Credits 3.3 Lecture Hours.
Provides basic concepts in economic theory and analysis applied to health care delivery in the United States. Course addresses supply and demand issues for health services, reimbursement systems and health insurance. Course addresses issues in health delivery in a competitive market and public sector involvement.

PHPM 662 Health Economics II: Advanced Health Economics
Credits 3.3 Lecture Hours.
This course is intended to provide a more in depth examination of the economic aspects of the supply of and demand for health and health care services.
Prerequisite: PHPM 661.

PHPM 663 Cost Effectiveness Analysis and Health Policy
Credits 3.3 Lecture Hours.
This course provides an overview of the methods of cost-effectiveness analysis and decision analysis and their applications to resource allocation decisions in public health and medicine, particularly as it relates to health policy.
Prerequisite: PHPM 661.

PHPM 664 Foundations of Translational Research
Credits 3.3 Lecture Hours.
This is a course in Foundations of Translational Research. The discipline of translational science provides a structure that expedites the translation of important discoveries that improve healthcare into practical applications. The course is an intense introduction to translational science and includes educational preparatory lectures and presentations by senior researchers. Topics include an introduction to types and tools of research, ethics in translational science, communication of science, research with underserved/under-represented populations, introduction to bioinformatics and health informatics, data/database management and analysis, clinical study/trial design and methodology, clinical research methods, basic statistics, an update on molecular biology and genetics, an update on basic science in translational research, protections of human subjects, animal welfare and use, and grantsmanship. Restricted to PhD program students.

PHPM 668 Applied Health Services Research I
Credit 1.1 Other Hour.
Takes students through each step in the development and execution of a research project. Faculty in the doctoral program will discuss hypothesis development, measurement strategies, data collection option, analysis plans, research ethics and other issues that arise during a health services research project.
Prerequisite: Must be taken concurrently with PHPM 671.
PHPM 669 Applied Health Services Research II  
Credit 1. 1 Lecture Hour.  
Requires that students be prepared each week to discuss a research paper or research papers assigned by the instructor. Faculty in the doctoral program may also present their work or lead the discussion of specific papers during the course of the semester.  
Corequisite: PHPM 672.  

PHPM 670 Health Policy Evaluation  
Credits 3. 3 Lecture Hours.  
Comprehensive examination of approaches to evaluate health policies and programs. Includes both discussion of analytical methods and design issues.  
Prerequisites: PHPM 640, STAT 651.  

PHPM 671 Introduction to Health Services Research  
Credits 3. 3 Lecture Hours.  
Examines issues pertaining to health care access, cost and quality across multiple health care settings.  
Prerequisite: PhD or MSPH students only.  

PHPM 672 Data Science for Health Services Research  
Credits 3. 3 Lecture Hours.  
Introduces multidisciplinary approaches to conducting health services research. Course focuses on both primary and secondary data analysis for the purpose of understanding the quality and effectiveness of various health delivery systems and the policy implications for the health of citizenry. PhD students only.  
Corequisite: PHPM 669.  

PHPM 673 Foundations of Health Services Research  
Credits 3. 3 Lecture Hours.  
The class introduces doctoral students in health services research to the conceptual frameworks and research results related to three core issues in healthcare services research - the costs of care, access to care, and quality of care. The course is coordinated by a senior faculty member and faculty members provide readings and lectures on specific topics so that students are exposed to, and can explore, different aspects of costs, access, and quality.  
Prerequisite: PHPM 671.  

PHPM 674 Secondary Analysis of Health Data  
Credits 3. 3 Lecture Hours.  
Support secondary data analysis opportunities in health services research. Includes introduction to available databases, mechanisms of access, health policy issues that can be addressed through secondary data analysis, and data cleaning and analytical techniques necessary to examine key health policy issues.  
Prerequisites: PHPM 601, PHPM 671, PHPM 672, STAT 651.  

PHPM 675 Survey Research Methods  
Credits 3. 3 Lecture Hours.  
Key elements in the design and execution of population and organizational surveys.  
Prerequisites: PHPM 671 and PHPM 672.  

PHPM 676 Analytical Issues in Health Services Research  
Credits 0 to 3. 0 to 3 Lecture Hours.  
Provides an overview of analytic tools used in health services research. Primary focus is on application to non-experimental research settings. Topics include simple and multivariate regression models, dichotomous dependent variable models, polychotomous choice models, quantile regression, propensity score methods, and instrumental variables estimators.  
Prerequisite: PHPM 671 and PHPM 672.  

PHPM 677 Data Science in Public Health  
Credits 3. 3 Lecture Hours.  
(3-0) The primary purpose of this course is to apply data science to health data for public health applications in order to improve the three core dimensions in health care: (1) improve quality, (2) reduce costs, and (3) improve access. The course focuses on computer programming skills to turn raw data into valid information and the fundamentals of data science. For assignments, we will select a statistical package to practice the programming concepts learned.  
Prerequisite: PHEB 602 or approval of instructor.  

PHPM 680 Health Systems Leadership  
Credits 3. 3 Lecture Hours.  
Provides opportunity to integrate essential content presented in health policy and management curriculum by assessing issues confronted by health service organizations leaders and employing tools acquired in prior courses to address the issues. For MHA students only.  
Prerequisites: PHPM 606, PHPM 614, PHPM 617, PHPM 623, PHPM 661, PHPM 631, PHPM 660, PHPM 624.  

PHPM 684 Practicum  
Credits 3. 3 Other Hours.  
Field placement experience where students work closely with a departmental faculty member and (an) appropriate field professional(s) applying skills and techniques acquired through coursework. Satisfactory/Unsatisfactory grade option only.  
Prerequisite: Approval of student’s academic advisor.  

PHPM 685 Directed Study  
Credits 1 to 3. 1 to 3 Other Hours.  
Student investigation of a topic not covered by other formal courses. May be repeated for a maximum of six credits. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day and outlined in the course syllabus and not be altered once the course has begun.  
Prerequisite: Approval of student’s academic advisor.  

PHPM 686 Directed Research  
Credits 1 to 3. 1 to 3 Other Hours.  
Student research initiative not within the scope of a thesis or dissertation. May be repeated for a maximum of six credits. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.  
Prerequisite: Approval of student’s academic advisor.  

PHPM 689 Special Topics - Health Policy and Management  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Revolving topics seminar in an area of specialization within the department. May be repeated for credit. Satisfactory/Unsatisfactory grading option or standard grading option to be determined by the instructor and applied to all students registered for the course. Grading option will be determined prior to the first class day, outlined in the course syllabus and not be altered once the course has begun.  
Prerequisite: Approval of student’s academic advisor.  

PHPM 691 Thesis  
Credits 1 to 6. 1 to 6 Other Hours.  
Research for master’s thesis. May be repeated for credit. Satisfactory/Unsatisfactory grade option only.  
Prerequisites: SOPH 690 and approval of the student’s academic advisor and department head.
PHYS 601 Analytical Mechanics
Credits 3. 3 Lecture Hours.
Hamilton approaches to dynamics; canonical transformation and variational techniques; central force and rigid body motions; the mechanics of small oscillations and continuous systems.
Prerequisites: PHYS 302 or equivalent; MATH 311 and MATH 412 or equivalents; concurrent registration in PHYS 615.

PHYS 603 Electromagnetic Theory
Credits 3. 3 Lecture Hours.
Boundary-value problems in electrostatics; basic magnetostatics; multipoles; elementary treatment of ponderable media; Maxwell's equations for time-varying fields; energy and momentum of electromagnetic field; Poynting's theorem; gauge transformations.
Prerequisites: PHYS 304 or equivalents; PHYS 615.

PHYS 606 Quantum Mechanics
Credits 3. 3 Lecture Hours.
Schroedinger wave equation, bound states of simple systems, collision theory, representation and expansion theory, matrix formulation, perturbation theory.
Prerequisites: PHYS 412 or equivalent; MATH 311 and MATH 412 or equivalents; concurrent registration in PHYS 615.

PHYS 607 Statistical Mechanics
Credits 3. 3 Lecture Hours.
Classical statistical mechanics, Maxwell-Boltzmann distribution, and equipartition theorem; quantum statistical mechanics, Bose-Einstein distribution and Fermi-Dirac distribution; applications such as polyatomic gases, blackbody radiation, free electron model for metals, Debye model of vibrations in solids, ideal quantum mechanical gases and Bose-Einstein condensation; if time permits, phase transitions and nonequilibrium statistical mechanics.
Prerequisites: PHYS 408 and PHYS 412 or equivalents; PHYS 615.

PHYS 611 Electromagnetic Theory
Credits 3. 3 Lecture Hours.
Continuation of PHYS 603. Propagation, reflection and refraction of electromagnetic waves; wave guides and cavities; interference and diffraction; simple radiating systems; dynamics of relativistic particles and fields; radiation by moving charges.
Prerequisite: PHYS 603.

PHYS 615 Methods of Theoretical Physics I
Credits 3. 3 Lecture Hours.
Orthogonal eigenfunctions with operator and matrix methods applied to solutions of the differential and integral equations of mathematical physics; contour integration, asymptotic expansions of Fourier transforms, the method of stationary phase and generalized functions applied to problems in quantum mechanics.
Prerequisites: MATH 311, MATH 407 and MATH 412 or equivalents.

PHYS 616 Methods of Theoretical Physics II
Credits 3. 3 Lecture Hours.
Green's functions and Sturm-Liouville theory applied to the differential equations of wave theory; special functions of mathematical physics; numerical techniques are introduced; conformal mapping and the Schwarz-Christoffel transformation applied to two-dimensional electrostatics and hydrodynamics.
Prerequisite: Approval of instructor.

PHYS 617 Physics of the Solid State
Credits 3. 3 Lecture Hours.
Crystalline structure and symmetry operations; electronic properties in the free electron model with band effects included; lattice vibrations and phonons; thermal properties; additional topics selected by the instructor from: scattering of X-rays, electrons, and neutrons, electrical and thermal transport, magnetism, superconductivity, defects, semiconductor devices, dielectrics, optical properties.
Prerequisites: PHYS 606 and PHYS 607.

PHYS 619 Modern Computational Physics
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Modern computational methods with emphasis on simulation such as molecular dynamics and Monte Carlo; applications to condensed matter and nuclear many-body physics and to lattice gauge theories.
Prerequisites: PHYS 408 and PHYS 412 or equivalents; knowledge of any programming language.

PHYS 624 Quantum Mechanics
Credits 3. 3 Lecture Hours.
Continuation of PHYS 606. Scattering theory, second quantization, angular momentum theory, approximation methods, application to atomic and nuclear systems, semi-classical radiation theory.
Prerequisite: PHYS 606.

PHYS 625 Nuclear Physics
Credits 3. 3 Lecture Hours.
Nuclear models, nuclear spectroscopy, nuclear reactions, electromagnetic properties of nuclei; topics of current interest.
Prerequisite: PHYS 606.

PHYS 627 Elementary Particle Physics
Credits 3. 3 Lecture Hours.
Fundamentals of elementary particle physics; particle classification, symmetry principles, relativistic kinematics and quark models; basics of strong, electromagnetic and weak interactions.
Prerequisite: PHYS 606.

PHYS 631 Quantum Theory of Solids
Credits 3. 3 Lecture Hours.
Second quantization, and topics such as plasmons; many-body effects for electrons; electron-phonon interaction; magnetism and magnons; other elementary excitations in solids; BCS theory of superconductivity; interactions of radiation with matter; transport theory in solids.
Prerequisites: PHYS 617 and PHYS 624.

PHYS 632 Condensed Matter Theory
Credits 3. 3 Lecture Hours.
Prerequisites: PHYS 601, PHYS 617 and PHYS 624.
PHYS 634 Relativistic Quantum Field Theory
Credits 3.3 Lecture Hours.
Classical scalar, vector and Dirac fields; second quantization; scattering matrix and perturbation theory; dispersion relations; renormalization.
Prerequisite: PHYS 624.

PHYS 638 Quantum Field Theory II
Credits 3.3 Lecture Hours.
Functional integrals; divergences, regularization and renormalization; non-abelian gauge theories; other topics of current interest.
Prerequisite: PHYS 634.

PHYS 641/ASTR 601 Extragalactic Astronomy
Credits 3.3 Lecture Hours.
Overview of observations of galaxies and large-scale structures in the Universe to understand their formation and evolution from theoretical and observational perspectives; galaxy luminosity functions; evolution of stellar populations and chemical enrichment; clusters and AGN.
Prerequisites: PHYS 644; or PHYS 601; or ASTR 314 and PHYS 302; or approval of instructor.
Cross Listing: ASTR 601/PHYS 641.

PHYS 642/ASTR 602 Astronomical Observing Techniques and Instrumentation
Credits 3.3 Lecture Hours.
Theory and practice of obtaining and analyzing astrometric, photometric, spectroscopic, and interferometric measurements of astronomical sources across the electromagnetic spectrum; principles of design, fabrication, assembly, test, deployment, and use of astronomical instruments.
Prerequisites: PHYS 615 or equivalent; or approval of instructor.
Cross Listing: ASTR 602/PHYS 642.

PHYS 643/ASTR 603 Stellar Astrophysics
Credits 3.3 Lecture Hours.
Theoretical and observational aspects of stellar astrophysics; thermodynamic properties of stellar interiors; energy sources; nuclear processes and burning stages; convective and radiative energy transport; evolutionary models; atmospheres; stability and pulsations; chemical enrichment processes; population synthesis.
Prerequisites: PHYS 606 and PHYS 607 or equivalents; or approval of instructor.
Cross Listing: ASTR 603/PHYS 643.

PHYS 644/ASTR 604 Cosmology
Credits 3.3 Lecture Hours.
Basic principles of modern cosmology and particle physics; general relativity; cosmic inflation; Big Bang nucleosynthesis; expansion of the universe; cosmic microwave background; large-scale structure of the Universe; properties of particles; dark matter; dark energy.
Prerequisites: PHYS 615 or equivalent; or approval of instructor.
Cross Listing: ASTR 604/PHYS 644.

PHYS 645/ASTR 605 Galactic Astronomy
Credits 3.3 Lecture Hours.
Basic nature and structure of constituents of Milky Way galaxy; distribution and motions of stars and gas; origin evolution and distribution of large-scale chemical abundances and kinematic patterns across populations; models of galaxy formation and implications of modern observations.
Prerequisites: PHYS 601 and PHYS 607 or equivalents; or approval of instructor.
Cross Listing: ASTR 605/PHYS 645.

PHYS 646/ASTR 606 Radiative Transfer
Credits 3.3 Lecture Hours.
Fundamental radiative processes in stellar and planetary atmospheres; radiative fields; Stokes parameters; Mueller matrix formalism; radiation from moving charges; Compton scattering; plasma effects; atomic structure and radiative transitions; molecular structure and spectra; multiple scattering.
Prerequisites: PHYS 602, PHYS 604, PHYS 408, and PHYS 412 or equivalents; or approval of instructor.
Cross Listing: ASTR 606/PHYS 646.

PHYS 647 Gravitational Physics
Credits 3.3 Lecture Hours.
Special relativity; equivalence principle; theory of gravitation; Einstein’s theory of general relativity; classic tests of general relativity; simple black hole and cosmological solutions; global aspects; penrose diagrams; stationary black holes; Hawking radiation.
Prerequisites: PHYS 611 and PHYS 615.

PHYS 648 Quantum Optics and Laser Physics
Credits 3.3 Lecture Hours.
Line widths of spectral lines; laser spectroscopy; optical cooling; trapping of atoms and ions; coherence; pico- and femto-second spectroscopy; spectroscopic instrumentation.
Prerequisite: Approval of instructor.

PHYS 649 Physics of Optoelectronic Devices
Credits 3.3 Lecture Hours.
Overview of basic concepts: laser physics, optics of semiconductors, heterostructures with quantum confinement and their interaction with light; physical principles of state of the art optoelectronic devices; emerging concepts and technologies: integrated photonics, nanophotonics, plasmonics, metamaterials, terahertz optoelectronics, quantum information processing, etc.
Prerequisites: Quantum mechanics (PHYS 412 and PHYS 414 or PHYS 606 or equivalent).

PHYS 651 Superstring Theory I
Credits 3.3 Lecture Hours.
Basics of string theory, including bosonic string, conformal field theory, strings with worldsheet and space-time supersymmetry, as well as the higher dimensional extended objects called D-branes.
Prerequisites: PHYS 634 and PHYS 653; PHYS 647 recommended.

PHYS 652 Superstring Theory II
Credits 3.3 Lecture Hours.
M-theory unification of superstring theories into a single eleven-dimensional theory; duality symmetries relating string theories; string geometry; Calabi-Yau manifolds and exceptional holonomy manifolds; flux compactifications; black holes in string theory; AdS/CFT correspondence; string and M-theory cosmology.
Prerequisites: PHYS 651; PHYS 647 recommended.

PHYS 653 Introduction to Supersymmetry and Supergravity
Credits 3.3 Lecture Hours.
Core material on supersymmetric field theories and their coupling to supergravity theories.
Prerequisite: PHYS 634.
PHYS 654 The Standard Model and Beyond
Credits 3. 3 Lecture Hours.
The standard model of particle physics in detail; general principles of gauge theories, including spontaneous breaking and applications to Electro-Weak Interactions and Quantum Chromodynamics; extension of the standard model involving Grand Unified Theories (GUT), Supersymmetry (SUSY) and Supergravity (SUGRA).
Prerequisites: PHYS 624 and PHYS 634.

PHYS 655 String Phenomenology
Credits 3. 3 Lecture Hours.
Physical applications of string theory; rudiments of string theory; compactification of extreme dimensions in string theory; free-fermionic formulation; dualities, M-theory, intersection D-Branes, and D-Brane phenomenology; model building.
Prerequisites: PHYS 634 and PHYS 651.

PHYS 666 Scientific Instrument Making
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Theory and techniques for designing and constructing advanced scientific instruments such as spectrometers, cryostats, vacuum systems, etc.; mechanical and electronic shop procedures utilizing the lathe and mill; welding and soldering; drafting and print reading; circuit design.
Prerequisite: Approval of instructor.

PHYS 674/ECEN 674 Introduction to Quantum Computing
Credits 3. 3 Lecture Hours.
Introduces the quantum mechanics, quantum gates, quantum circuits and quantum hardware of potential quantum computers; algorithms, potential uses, complexity classes, and evaluation of coherence of these devices.
Prerequisites: MATH 304; PHYS 208.
Cross Listing: ECEN 674/PHYS 674.

PHYS 681 Seminar
Credit 1. 1 Lecture Hour.
Subjects of current importance; normally required of all graduate students in physics.

PHYS 685 Directed Studies
Credits 1 to 9. 1 to 9 Other Hours.
Individual problems not related to thesis.
Prerequisite: Approval of instructor.

PHYS 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of physics. May be repeated for credit.
Prerequisite: Approval of instructor.

PHYS 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research toward thesis or dissertation.
Prerequisite: Baccalaureate degree in physics or equivalent.

PLAN 604 Planning Methods I
Credits 3. 3 Lecture Hours.
Fundamental concepts and methods used in urban and regional research; qualitative and quantitative research designs; measurement and scaling; sampling; data collection; data file construction; introduction to data analysis and statistical inference.
Prerequisite: Graduate classification.

PLAN 610 Structure and Function of Urban Settlements
Credits 3. 3 Lecture Hours.
The study of urbanization and how geographic, economic, sociological and political factors give rise to changes in the structure and functions of cities; how the movement of people, products, services and capital create unique urban patterns of land use and infrastructure with implications for long-term livability and sustainability.
Prerequisites: Graduate classification.

PLAN 612 Transportation in City Planning
Credits 3. 3 Lecture Hours.
Influence of transportation in shaping urban form; relationships between land use and transportation; conceptual layout of street systems; trends in urban development, site development, circulation and relationships to the street system; guidelines for the redevelopment of existing streets and the adjacent land.

PLAN 613 Planning Methods and Techniques
Credits 3. 3 Lecture Hours.
Methods and techniques of research, data collection and analysis; coordination of planning process with public policy and plan implementation.

PLAN 616 Analyzing Risk/Hazard and Public Policy
Credits 3. 3 Lecture Hours.
Evaluation and development of risk analysis, including risk assessment, perception of risk, risk communication and risk management; the mitigation of risk, involving technology, emergency management, disaster preparedness; emphasizes the relationship with risk analysis in public policy, participation, emergency preparedness, hazard mitigation and the management of risk.
Prerequisite: Graduate classification.

PLAN 623 Development Planning in Third World Countries
Credits 3. 3 Lecture Hours.
Examines historical, political, economic, social and cultural dimensions of "Third World" development problems; application of planning methods and techniques toward long-term solutions in the context of unfolding contemporary world events; considers the role of international lending institutions, technical assistance and funding requirements in developing countries.

PLAN 624 Digital Communication in Landscape Architecture and Urban Planning
Credits 3. 2 Lecture Hours. 4 Lab Hours.
Learn, develop, and apply fundamental knowledge and skills throughout the process of environmental design and planning; base map preparing, site plan designing, cross-section drawing, 2-dimensional plan rendering, 3-dimensional model rendering and poster presentation.
PLAN 625 Geographical Information Systems in Landscape and Urban Planning
Credits 3. 3 Lecture Hours. 2 Lab Hours.
Provides an understanding of GIS fundamentals; basic concepts, principles and functions; essential skills for applying GIS in various fields such as urban planning, landscape architecture, land development, environment studies, transportation and hazard management; based on learning through class projects.
Prerequisite: Graduate classification.

PLAN 626 Advanced GIS in Landscape Architecture and Urban Planning
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Continuation of GIS in Landscape Architecture and Urban Planning PLAN 625; topics include advanced spatial analysis technology; emphasis on urban planning, landscape architecture, land development, hazard management and related applications to issues.
Prerequisite: PLAN 625.

PLAN 627 Economic Development
Credits 3. 3 Lecture Hours.
Examines the strategies employed in the pursuit of local economic development. Discusses basic principals for critically assessing alternative development policies and programs; reflects on the goals and objectives of economic development efforts; and identifies tools for structure and financing local projects.

PLAN 629 Neighborhood Revitalization
Credits 3. 3 Lecture Hours.
Addresses the social, political and economic theory of neighborhoods-their growth, function and design; an understanding of how neighborhoods experience change, as well as the consequences of this change for residents.

PLAN 630 Survey of Health Planning Processes
Credits 3. 3 Lecture Hours.
Considers evolution and development of the health care system in the U.S. and how hospitals and other health service institutions go about developing strategic planning systems.

PLAN 631 Health Systems Planning and Policy
Credits 3. 3 Lecture Hours.
Specific health planning issues; distribution of manpower and facilities, financial resources, local-federal partnership, system's organization and governance.

PLAN 632/LAND 632 Design for Active Living
Credits 3. 3 Lecture Hours. 0 Lab Hours.
Understanding the forms and characteristics of the built environment and the influence on human behaviors, lifestyles and health; theoretical and empirical insights into the issues of physical activity, obesity, and automobile dependency; focus on how changes in the built environment help address these issues.
Prerequisite: Graduate classification or approval of instructor.
Cross Listing: LAND 632/PLAN 632.

PLAN 633 Planning for Healthy Communities
Credits 3. 3 Lecture Hours.
An introduction to issues involved in planning healthy cities/communities; by exploring experiences initiated by the World Health Organization and subsequent international experiences, attention is given to the healthy cities/communities movement in the United States and the case studies of programs at local, state and national levels.

PLAN 634 Environmental Health Policy and Planning
Credits 3. 3 Lecture Hours.
Interdisciplinary perspective of environmental risk analysis methods and policy implications; federal and state agencies and programs involved in developing and implementing environmental health policies and monitoring environmental health hazards; historical and economic context of environmental health legislation; framework for policy making process and criteria to determine effectiveness and outcomes.
Prerequisite: Graduate classification.

PLAN 635/LAND 635 Concepts in Ecological Planning and Design
Credits 3. 3 Lecture Hours.
Reviews selected ecological concepts and explores integration into ecological/landscape planning, design using a historical perspective; historical and contemporary approach to provide and in-depth understanding of how they can better mediate between human actions and natural process.
Prerequisite(s): Graduate classification.
Cross Listing: LAND 635/PLAN 635.

PLAN 640 Law and Legislation Related to Planning
Credits 3. 3 Lecture Hours.
Legislative process and planning legislation; enabling legislation and legal tools of planner: zoning, subdivision ordinances, eminent domain, extraterritorial jurisdiction and other related planning instruments.

PLAN 641 Problems of Environmental Planning Administration
Credits 3. 3 Lecture Hours.
State and federal legislation pertaining to environmental consumer protective aspects of urban planning; review of administrative procedures; major judicial decisions.

PLAN 642 Planning for Coastal Sustainability and Resiliency
Credits 3. 3 Lecture Hours.
Principles of resiliency and sustainability in coastal areas; examination of issues from ecological, social, economic, organizational, planning and built-environment perspectives; application of principles to realistic problems, settings and solutions.
Prerequisite: Graduate classification.

PLAN 647 Disaster Recovery and Hazard Mitigation
Credits 3. 3 Lecture Hours.
Interdisciplinary study of the impacts of environmental disasters; describes process of disaster recovery and examines methods of reducing future vulnerability; analyzes regulation, market mechanisms, and public education as methods for implementing mitigation measures.
Prerequisite: Graduate classification.

PLAN 649 Organizational and Community Response to Crises and Disasters
Credits 3. 3 Lecture Hours.
Introduction to the study of organized and community planning and response to natural and technological disasters and social crisis; focus upon emergency preparedness and response; practical issues, planning for emergency management and existing research literature of basic disaster at the organization and community levels.
Prerequisite: Graduate classification.

PLAN 650 Disaster Response Planning
Credits 3. 3 Lecture Hours.
Mitigation, preparedness, response and recovery strategies; roles of the Federal Emergency Management Agency, the Governor's Division of Emergency Management, the National Weather Service and the American Red Cross.
Course Descriptions

PLAN 654 Planning Administration and Management
Credit 1. 1 Lecture Hour.
Issues of professional practice in public and private sectors.

PLAN 656 Housing and Community
Credits 3. 3 Lecture Hours.
Housing, its development, planning, marketing, designing, financing, and production; social and design history and contemporary issues of American housing development, urban renewal, neighborhood structure and community facilities.

PLAN 658 Plan Implementation
Credits 3. 3 Lecture Hours.
Techniques of implementing major urban development programs and plans; capital improvements programming and budgeting; overview of regulatory measures including zoning and subdivision regulations; public involvement process; and fiscal planning.

PLAN 661 Information and Communication in Planning
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Types and sources of planning related information; use of verbal, printed and electronic media in communicating planning information and formulating alternative solutions to community development problems.

PLAN 662 Applied Planning I
Credits 3. 1 Lecture Hour. 6 Lab Hours.
Acquisition, analysis, and management of information pertaining to urban and regional planning in a case specific scenario; issue analysis; formulation of goals and objectives, and policies; consensus building; includes all tasks leading up to the preparation of an urban, regional or strategic plan.

PLAN 663 Applied Planning II
Credits 3. 3 Lecture Hours. 6 Lab Hours.
Preparation of a major plan or planning document for a specific subject associated with the field of urban and regional planning including the environment; land use; urban design; transportation systems; housing and community facilities; infrastructure systems; growth management systems; urban image; and other topics.
Prerequisite: PLAN 662 or approval of instructor.

PLAN 664 Planning Theory and History
Credits 3. 3 Lecture Hours.
A critical examination of the justifications for and major alternative approaches to planning in the public domain, beginning with the fundamental historical intentions of and projects in city planning within industrial societies and tracing the subsequent development of planning as political reform, political analysis, social mobilization and other modern variants.

PLAN 665 Plan Making
Credits 3. 3 Lecture Hours.
Introduction to a wide variety of styles and methodologies employed by the urban and regional planner; planning styles reviewed include: comprehensive land use planning; policies planning; strategic planning; regional planning; and private sector corporate planning. Emphasis is given to the actual review and content analysis of plans.

PLAN 667 Site Planning
Credits 3. 2 Lecture Hours. 4 Lab Hours.
Introduction to physical planning and design aspects of city planning; the relationship between urban design and city/regional planning; the history of design paradigm; essential tools and applications for physical planning; and site planning and design of physical attributes.

PLAN 669 Urban Infrastructure Planning
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Identification of urban infrastructure requirements; criteria for utility location and design; projection of the conversion of land to urban uses; estimating demand for urban services; anticipating the effect of urbanization on storm runoff; and municipal practice in financing infrastructure extensions.

PLAN 670 Urban Public Transportation Planning
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Planning, operations, fiscal, management and legal aspects of urban, rural and regional public transportation modes; preparation of transportation systems program elements.

PLAN 673 Design for Sustainable Transportation
Credits 3. 3 Lecture Hours.
Introduce planning and design principles, techniques, and examples for achieving sustainable transportation; transit-oriented development, neo-traditional design, traffic calming, non-motorized travel, and smart growth; car sharing, parking pricing, location efficient mortgage, and alternative vehicles and fuel technologies.
Prerequisite: Graduate classification.

PLAN 674 Transportation System Analysis
Credits 3. 3 Lecture Hours.
Introduces basic concepts and techniques of modeling, analyzing and solving problems in transportation systems planning, operations, management and design within a unified framework for transportation systems analysis; includes: disaggregate demand theory and application, activity analysis and land use forecasting, network optimization stochastic processes, queuing models and simulation.
Prerequisite: CVEN 672 or approval of instructor.

PLAN 675 Theory of Planning and Urbanism
Credits 3. 3 Lecture Hours.
Theories of planning and urbanization in world literature; physical community design as expression of ideology and cultural value systems.

PLAN 676 Transportation Investment Decisions
Credits 3. 3 Lecture Hours.
The course provides the graduate-level student with an overview of the elements of transportation investment decisions including transportation supply, demand, finance, and economic impact.

PLAN 678 Applied Transportation Studio: Site Planning and Traffic Impact
Credits 3. 3 Lecture Hours.
Practical overview of urban planning and transportation topics including transportation-land use, functional classification, thoroughfare and land use planning, site planning, traffic impact analysis, access management and site design.
Prerequisite: Approval of instructor.

PLAN 681 Seminar
Credit 1. 1 Lecture Hour.
Reports and discussions of current research and selected topics in urban and regional planning.
Prerequisite: Approval of instructor.

PLAN 684 Professional Internship
Credits 1 to 8. 1 to 8 Other Hours.
Professional practice under approved arrangement with public or private agencies.
PLPA - Plant Pathology

PLPA 601 Fundamentals of Plant Pathology
Credits 3.3 Lecture Hours.
Increase the understanding of the underlying mechanisms in the disease process; apply that understanding to reduce losses caused by disease; nature of disease causing agents; the outcomes of the interaction between plants and pathogens.
Prerequisite: Graduate classification.

PLPA 603 Plant Disease Management
Credits 3.3 Lecture Hours.
Online course designed to provide a strong foundation in the principles and practices of management of plant diseases; analysis of disease cycles and epidemiological parameters to develop and evaluate efficient control strategies and forecasting models.
Prerequisites: PLPA 301 or equivalent, approval of instructor.

PLPA 604 Plant Bacterial Diseases
Credit 1.1 Lecture Hour.
Bacterial diseases of fruit and vegetable crops, field crops and ornamental plants; structure and function of plant pathogenic bacteria; dissemination of bacterial pathogens and methods of control.
Prerequisite: PLPA 301 or PLPA 601.

PLPA 605 Molecular Plant Virology
Credit 1.1 Lecture Hour.
Focus on biology and molecular genetics of plant viruses; historical information and recent developments discussed to illustrate how viruses establish an infection; control measures presented; uses as tools in biotechnology.
Prerequisite: PLPA 301 or PLPA 601.

PLPA 606 Fungal Biology
Credit 1.1 Lecture Hour.
Morphological and molecular systematic survey of kingdom of Fungi; emphasis on modern concepts and disease control.
Prerequisite: PLPA 301 or PLPA 601.

PLPA 607 Pathogen Strategies
Credit 1.1 Lecture Hour.
Molecular mechanisms that pathogens use to overcome innate immunity of the host plant; molecular events associated with the disease cycles of pathogens; pathogen-host-coevolution; pathogen virulence factors; pathogen countermeasures to plant defense mechanisms.
Prerequisites: PLPA 301 or PLPA 601.

PLPA 608 Pathogen Perception and Signaling
Credit 1.1 Lecture Hour.
Molecular and biochemical basis of pathogen recognition; pathogen signaling initiation and transduction in hosts.
Prerequisite: PLPA 301 or PLPA 601.

PLPA 609 Defense Hormone Signals
Credit 1.1 Lecture Hour.
Molecular and biochemical mechanisms of plant hormone-mediated defense responses to pathogen invasion; major classes of defense-related proteins, phytoalexins and antibacterial secondary metabolites and signal transduction pathways.
Prerequisite: PLPA 301 or PLPA 601.

PLPA 610 Host Plant Resistance
Credits 3.3 Lecture Hours.
Host plant resistance programs from the standpoint of the plant breeder, plant pathologist and entomologist; team taught with each discipline represented; roundtable discussions of assigned readings and lectures.
Prerequisite: Approval of instructor.
Cross Listing: SCSC 610 and ENTO 610.

PLPA 611 Advanced Plant Pathology
Credits 3.3 Lecture Hours.
Principles and concepts of plant pathogenesis, plant disease epidemiology, and plant disease management at the level of the whole plant and in plant populations; impact and control of significant plant diseases.
Prerequisites: PLPA 301 or equivalent; approval of instructor.

PLPA 613 Advanced Plant Pathology Laboratory
Credit 1.3 Lab Hours.
A laboratory course designed to demonstrate key components of the host-pathogen interaction and modern diagnostic and research techniques. Concurrent enrollment in PLPA 611 recommended.
Prerequisite: PLPA 301 or approval of instructor.

PLPA 614 Pathogens, the Environment, and Society
Credits 3.3 Lecture Hours.
Survey the impact of microorganisms on development of modern culture and society; emphasize role pathogens have played in history of mankind; influence of changing environment on emerging diseases.
Prerequisite: Graduate classification.

PLPA 616 Methods in Molecular Biology of Plant-Microbe Interactions
Credits 2.2 Lecture Hours.
Concepts and techniques used in molecular plant pathology to study the interactions between hosts and pathogens; focus on understanding the rationale for implementing certain procedures and the theoretical concepts underlying the methodology.
Prerequisite: Graduate classification.
PLPA 617 Molecular Plant Pathogen Interactions
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Critical review of the current literature on molecular and biochemical mechanisms of plant responses to pathogen invasion; overview of disease resistance genes, major classes of defense-related proteins, antimicrobial compounds and signal-transduction pathways.
Prerequisite: Graduate classification in any life sciences departments.

PLPA 618 Bacterial Plant Diseases
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Bacterial diseases of fruit and vegetable crops, field crops and ornamental plants; nature of the disease, dissemination of the pathogen and methods of control.
Prerequisite: Approval of instructor.

PLPA 619 Plant-Associated Microorganisms
Credits 3. 3 Lecture Hours.
Basic concepts and current topics in plant-microbe interactions including the diversity of plant-associated microorganisms; the plant as a microbial environment; endophytes; microbial roles in plant nutrition and fitness; uses of microorganisms for improved plant health and sustainable agriculture; microbial roles in food safety and future challenges; discussion of current literature.
Prerequisites: Basic plant biology or plant ecology is recommended; microbiology is helpful, but not required. Cross listed with HORT 619 and MEPS 619.

PLPA 620 Plant Virology
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Overview of plant virology with emphasis on molecular biology of host-virus interactions; topics will include virus replication, gene expression, movement, symptoms, transmission and control; current literature and techniques important to virology presented.
Prerequisite: Approval of instructor.

PLPA 623 Diseases of Field Crops
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Fundamental and practical aspects of more important and representative diseases of field crops; plant disease problems peculiar to extensive cultivation methods.
Prerequisites: PLPA 301 and PLPA 303.*

PLPA 626 Diagnosis of Plant Diseases
Credits 2. 1 Lecture Hour. 3 Lab Hours.
Techniques employed in field diagnosis of plant diseases; histological and microbiological studies to verify initial diagnosis.
Prerequisite: PLPA 625 or approval of instructor.*

PLPA 630 Fungi: Physiology and Genetics
Credits 2. 2 Lecture Hours.
Exploration of genetic networks, and genome evolution; physiology of fungal development and plant pathogenesis.
Prerequisites: Graduate classification or approval of instructor and concurrent enrollment in PLPA 631.

PLPA 631 Fungi Laboratory
Credit 1. 3 Lab Hours.
Demonstration of key modern concepts in the Kingdom Fungi; experiments with current research methodologies using fungi.
Prerequisites: Graduate classification or approval of instructor and concurrent enrollment in PLPA 630 and/or PLPA 632.

PLPA 632 Fungi Cell Biology and Taxonomy
Credits 2. 2 Lecture Hours.
Fungi: Cell Biology and Taxonomy. Morphological and molecular phylogenetic survey of the Kingdom Fungi; cell biology of fungal form and function.
Prerequisites: Graduate classification or approval of instructor and concurrent enrollment in PLPA 631.

PLPA 634 Turfgrass Pathology
Credits 3. 3 Lecture Hours.
Recognizing turfgrass problems and understanding biological mechanisms in the disease process; principles of disease management strategies.

PLPA 657 Biotechnology for Biofuels and Bioproducts
Credits 3. 3 Lecture Hours.
Biotechnology issues in developing bioenergy as a renewable energy source; emphasis on the three generations of bioenergy and enabling technologies; special topics include recent advances in bioenergy research, government policy, and industrial development.
Prerequisite: Graduate classification.

PLPA 665 Viral Vectors and Gene Therapy
Credits 3. 3 Lecture Hours.
Describes various viral vector systems, their development, their use as research tools, and their use in biotechnology and gene therapy; consists of a mixture of short lectures and discussion of papers from the literature.
Prerequisites: VTMI 663/MPIM 663, VTMI 647, PLPA 616, or PLPA 620 or approval of instructor.
Cross Listing: MPIM 665 and VTMI 665.

PLPA 681 Seminar
Credit 1. 1 Lecture Hour.
Reports and discussions of topics of current interest in plant pathology; review of literature on selected subjects.

PLPA 684 Professional Internship
Credits 1 to 4. 1 to 4 Other Hours.
Work-study program for on-the-job training. The student's major professor and job training supervisor will grade the individual.
Prerequisite: Graduate classification in Department of Plant Pathology and Microbiology.

PLPA 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Individual problems or research not pertaining to thesis or dissertation.
Prerequisites: PLPA 301 and PLPA 303; approval of instructor.

PLPA 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Special topics in an identified area of plant pathology. May be repeated for credit.
Prerequisite: Approval of instructor.

PLPA 690 Theory of Research
Credit 1. 1 Lecture Hour.
Design and development of research theory, inquiry and methodology in various subfields of plant pathology and microbiology; includes examination of modern trends and advances, the analysis of research approaches, and the evaluation and interpretation of data using examples from current research literature. May be repeated for credit.
Prerequisite: Approval of instructor.

PLPA 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Original investigations in support of thesis or dissertation.
POLS 601 Components of Political Inquiry
Credits 3.3 Lecture Hours.
Elements of empirical research design, techniques of data collection and data analysis. The evolution of political science as a scientific discipline. Required for political science majors.
Prerequisite: Completion of or concurrent enrollment in STAT 303 or equivalent.

POLS 602 Quantitative Political Analysis
Credits 3.3 Lecture Hours.
Theory, techniques and applications of quantitative analysis in political science. Required for political science majors.
Prerequisite: POLS 601 or equivalent.

POLS 603 Quantitative Political Analysis II
Credits 3.3 Lecture Hours.
Introduction to advanced applications of quantitative analysis in political science; critical evaluation of the use of several advanced statistical techniques in political analysis.
Prerequisite: POLS 602 or equivalent.

POLS 604 Conceptualization and Theory in Political Analysis
Credits 3.3 Lecture Hours.
Exploration of the function of general theoretical assumptions in social scientific research and a critical analysis of some of the most influential general conceptualizations of political phenomena.
Prerequisite: POLS 601 or equivalent.

POLS 606 Advanced Research Methods for Political Scientists
Credits 3.3 Lecture Hours.
Advanced techniques for specialized problems in empirical political analysis, including voter choice models, longitudinal data, elite interviewing, problems of formal theory and others. May be taken three times.
Prerequisites: POLS 601 and POLS 602 or equivalents.

POLS 607 Advanced Research Methods for Political Scientists II
Credits 3.3 Lecture Hours.
Advanced techniques for specialized problems in empirical political analysis, including voter choice models, longitudinal data, elite interviewing, problems of formal theory and others. May be taken up to three times as content varies.
Prerequisites: POLS 601 and POLS 602.

POLS 620 Comparative Political Systems
Credits 3.3 Lecture Hours.
Comparative study of national political systems; cross-national relationships and comparative analysis.

POLS 621 Theory and Method in Comparative Politics
Credits 3.3 Lecture Hours.
Introduction to methods for conducting research in comparative politics, including approaches to theory development and overcoming obstacles to comparative politics research.
Prerequisites: Graduate classification or approval of instructor.

POLS 623 Seminar in Cross-National Topics
Credits 3.3 Lecture Hours.
Cross-cultural investigation of the manner in which selected political processes manifest themselves in various political systems. May be taken for credit up to three times as content varies.

POLS 624 Seminar in Regional Studies
Credits 3.3 Lecture Hours.
Political behavior or institutions within a specified country, region or cultural area. May be taken for credit up to three times as content varies.

POLS 625 Seminar in Comparative Race and Ethnic Politics
Credits 3.3 Other Hours.
Significant themes in comparative study of race and ethnic politics; includes racial and ethnic identities, government and diversity, racial and ethnic violence, managing conflict. May be taken three times for credit.
Prerequisite: Graduate classification.

POLS 630 International Politics
Credits 3.3 Lecture Hours.
Survey of international politics; security politics, the development of nations, international law, organization and integration.

POLS 631 Conflict Studies
Credits 3.3 Lecture Hours.
The study of international conflict, especially factors pertaining to the causes of war.
Prerequisite: Graduate classification or approval of instructor.

POLS 632 Theory and Method in International Relations
Credits 3.3 Lecture Hours.
Theory, techniques and applications of quantitative analysis in international relations.
Prerequisites: POLS 602 and POLS 630 or approval of instructor.

POLS 633 Seminar in Foreign and Security Policy
Credits 3.3 Lecture Hours.
Selected aspects of the formation and conduct of foreign and defense policy. May be taken for credit up to three times as content varies.

POLS 634 International Institutions
Credits 3.3 Lecture Hours.
Current theoretical and empirical debates in the field of international institutions; includes the value and limitations for understanding the creation, design, behavior, change and impact of international institutions in world politics.
Prerequisite: POLS 630.

POLS 635 International Political Economy
Credits 3.3 Lecture Hours.
The study of international political economy, focusing on the economic and political causes and consequences of international trade, foreign direct investment, capital mobility, exchange rate, monetary policy, migration, and development.
Prerequisite: Graduate classification or approval of instructor.

POLS 641 Seminar in Public Administration
Credits 3.3 Other Hours.
Literature and research problems of a selected aspect of public administration. May be taken three times.

POLS 642 Seminar in Public Policy
Credits 3.3 Other Hours.
Literature and research problems of a selected aspect of public policy. May be taken three times.

POLS 643 Theory and Practice of Public Administration
Credits 3.3 Lecture Hours.
Theory, process and structure of management in the public sector. Internal management and behavior in federal, state or local agencies in a political setting.
POLS 644 Seminar in Politics of Race, Ethnicity and Public Policy
Credits 3. 3 Other Hours.
Examines race, ethnicity, and public policy; emphasizes how policy process considers race and ethnicity, and differential impact of policy on racial groups. May be taken three times for credit.
Prerequisite: Graduate classification.

POLS 645 Politics, Policy and Administration
Credits 3. 3 Lecture Hours.
Relationship of politics and administration with reference to the influence of administration and bureaucracy, legislative bodies, parties, interest groups and other forces in the formation and execution of public policy in various levels of, primarily, American government.

POLS 646 Public Policy Theory
Credits 3. 3 Lecture Hours.
Major theories and classifications of public policies, and general explanations of policy formation and impact; recent research testing major theories.

POLS 650 Normative Political Theory
Credits 3. 3 Lecture Hours.
Examination of the most influential approaches, concepts and political arguments of classical and contemporary political theory. May be taken for credit up to three times as content varies.

POLS 654 Seminar in Theories of Political Legitimacy, Order and Obligation
Credits 3. 3 Lecture Hours.
Intensive examination of contending theories of political authority, obligation and justice. May be taken up to three times for credit as content varies.
Prerequisites: Graduate classification and approval of instructor.

POLS 660 Gateway Seminar in the Politics of Race and Ethnicity
Credits 3. 3 Lecture Hours.
Overview of the race and ethnicity literature in four different subfields: comparative politics, international relations, American politics, and public administration/policy; emphasis on four themes across the subfields: identity participation (including non traditional participation such as violence), representation, and institutions/structure.

POLS 667 Seminar in Race, Ethnicity and American Politics
Credits 3. 3 Other Hours.
This seminar examines social science theories of race, ethnicity and politics in the United States; highlights the political behavior of Latinos, African-Americans, and Asian Americans. May be taken three times for credit.
Prerequisite: Graduate classification.

POLS 674 Seminar in Race, Ethnicity and American Politics
Credits 3. 3 Other Hours.
This seminar examines social science theories of race, ethnicity and politics in the United States; highlights the political behavior of Latinos, African-Americans, and Asian Americans. May be taken three times for credit.
Prerequisite: Graduate classification.

POLS 675 Seminar in American Political Processes and Behavior
Credits 3. 3 Lecture Hours.
Relevant literature and research problems of selected aspects of mass political behavior in the United States; emphasis on original student research. May be taken for credit up to three times as content varies.
Prerequisites: Approval of instructor.

POLS 681 Seminar
Credit 1. 1 Lecture Hour.
Topics of interest to political scientists with emphasis on professional norms, opportunities and teaching strategies.
Prerequisite: Approval of graduate advisor.

POLS 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Individual instruction in selected fields of political science.
Prerequisite: Approval of instructor.

POLS 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of political science or public policy. May be repeated for credit.
Prerequisite: Approval of instructor.

POLS 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Thesis research.
Prerequisite: Approval of graduate advisor.

POSC - Poultry Science

POSC 609 Avian Physiology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Basic physiological principles pertaining specifically to avian species; cardiovascular, neural, respiratory, digestive, endocrine and reproductive systems; physiological experiments use various avian species as laboratory animals.
Prerequisite: Approval of instructor.

POSC 611/FSTC 611 Poultry Further Processing
Credits 3. 3 Lecture Hours.
Egg and poultry meat processing; egg markets, egg processing, grading, packaging, safety, quality and consumer acceptance of shell eggs; poultry meat processing (specifically turkey and broilers), meat quality, markets, consumer acceptance of poultry meat and safety.
Cross Listing: FSTC 611/POSC 611.

POSC 614 Fermentation and Gastrointestinal Microbiology
Credits 3. 3 Lecture Hours.
Fermentation and gastrointestinal ecosystems in terms of microorganisms present, their activities and requirements and their interactions in a dynamic system.
Prerequisite: Beginning microbiology and/or biochemistry or approval of instructor.
Cross Listing: NUTR 614 and VTMI 614.
POSC 615 Avian Nutrition  
Credits 3. 3 Lecture Hours.  
Metabolism and nutritional requirements of domestic fowl including proteins, carbohydrates, fats, minerals, vitamins and related feed additives.  
Prerequisites: POSC 411 and CHEM 228 or approval of instructor.

POSC 619 Molecular Methods for Microbial Characterization  
Credits 3. 2 Lecture Hours. 2 Lab Hours.  
Underlying principles of molecular methods for microbial detection and characterization in natural and man-made ecosystems; emphasis on method application and data interpretation; emphasis on microbial pathogens and indicator organisms in foods and environment; laboratory covers select protocols.  
Prerequisites: POSC 429; SCSC 405; FSTC 326/DASC 326; approval of instructor.  
Cross Listing: SCSC 619, FSTC 619 and VTMI 619.

POSC 625/ANSC 623 Precision Diet Formula  
Credits 3. 2 Lecture Hours. 2 Lab Hours.  
Theoretical and applied principles associated with precision feeding and diet formulation to optimize nutrient requirements; optimization using least-cost formulation, ingredient inventory, farm and feed mill management, and nutrient management of non-ruminants (poultry, swine, horse, and fish) and ruminant animals (beef and dairy).  
Prerequisite: POSC 411 or ANSC 318.

POSC 628 Advanced Poultry Meat Further Processing  
Credits 3. 3 Lecture Hours.  
The science and practice of value added products; physical, chemical, microbiological and functional characteristics of value-added poultry products as they affect consumer acceptance, efficiency of production and regulatory approval.  
Prerequisite: Graduate classification.

POSC 629/FSTC 629 Microbiology of Food Irradiation  
Credits 3. 2 Lecture Hours. 2 Lab Hours.  
Lecture plus laboratory overview of electron beam and x-ray based food irradiation principles; provides a working knowledge of using electronic pasteurization as a means of destroying microbial pathogens or retarding microbial spoilage in foods.  
Cross Listing: FSTC 629/POSC 629.

POSC 630 Applied Animal Genomics  
Credits 3. 3 Lecture Hours.  
Theory and application of genomics by livestock industries; consideration of genetic markers, gene mapping methods, genome analysis and emerging technologies such as microarrays, transgenesis, cloning and marker assisted selection; exposure to bioinformatic tools for genomics.  
Prerequisite: GENE 603 or approval of instructor.

Cross Listing: ANSC 629 and GENE 629.

POSC 634 Diseases of Poultry  
Credits 3. 3 Lecture Hours.  
Introduction to Poultry Biosecurity and Diseases. Basic understanding of infectious diseases of poultry; control and prevention of infectious diseases.  
Prerequisites: BIOL 113/ BIOL 123.

POSC 645/NUTR 645 Nutrition and Metabolism of Vitamins  
Credits 3. 3 Lecture Hours.  
Chemistry and metabolism of the fat soluble and water soluble vitamins and their roles in animals; integrates cellular biochemistry and metabolism of the vitamins in the vertebrate animals.  
Prerequisites: POSC 411 or ANSC 303/NUTR 303; BICH 410 or BICH 603.

Cross Listing: NUTR 645/POSC 645.

POSC 649/VTMI 649 Immunology  
Credits 3. 3 Lecture Hours.  
Cellular basis of the immune response; relationships between inflammation and acquired immunity, MHC and cell activation; the role of cytokines in immunoregulation and hypersensitivity, vaccines, and the mechanism of immunity to viruses, bacteria and parasites.  
Prerequisite: VTPB 409 or equivalent.  
Cross Listing: VTMI 649/POSC 649.

POSC 650/NUTR 650 Nutrition and Metabolism of Minerals  
Credits 3. 3 Lecture Hours.  
Nutritional significance of minerals in animal metabolism; chemical, biochemical and physiological role of minerals and homeostatic control in animal metabolism.  
Prerequisites: POSC 411 or ANSC 303/NUTR 303; BICH 410 or BICH 603.

Cross Listing: NUTR 650/POSC 650.

POSC 660/VTMI 650 Experimental Immunology  
Credits 4. 3 Lecture Hours. 3 Lab Hours.  
Familiarization, development and integration of techniques into experimental design of immunologic investigation; antibody production, protein purification, immunofluorescence, agar-gel diffusion, immunoelectrophoresis and specialized serologic tests.  
Prerequisites: BICH 410 or equivalent; 8 hours of microbiology.  
Cross Listing: VTMI 650/POSC 660.

POSC 681 Seminar  
Credit 1. 1 Lecture Hour.  
Intensive review of literature on feeding, breeding, incubation, marketing, and management; development of familiarity with journals, organizations, agencies and personnel working on poultry problems. May be repeated as many semesters as desired.  
Prerequisite: Graduate classification.

POSC 685 Directed Studies  
Credits 1 to 6. 1 to 6 Other Hours.  
Individual problems involving application of theory and practice in the various disciplines of poultry science.  
Prerequisite: Approval of department head.

POSC 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in an identified area of poultry science. May be repeated for credit.  
Prerequisite: Approval of instructor.

POSC 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research methods and techniques in breeding, nutrition, physiology, marketing, management and products technology. Students must conduct experiments in one of these fields. Design of experiments, collection, analysis and presentation of experimental data. Designed for thesis or dissertation credit.
PROS - Prosthodontics

PROS 5001 Mock Board Examination I
Credits 0. 0 Other Hours.
Prepares the students for certification by the American Board of Prosthodontics (ABP). It includes a comprehensive written examination, presentation and defense of a Part 4 patient presentation with oral examination.

PROS 5002 Mock Board Examination II
Credits 0. 0 Other Hours.
A continuation of (I), preparing students for certification by the American Board of Prosthodontics (ABP) with a comprehensive written examination, presentation and defense of a Part 2 or 3 patient presentation with oral examination.

PROS 5003 Mock Board Examination III
Credits 0. 0 Other Hours.
A continuation of (I) and (II), preparing students for certification by American Board of Prosthodontics (ABP) with a comprehensive written examination and presentation of a Part 2 or 3 patient presentation not yet presented with oral examination. Selection is also made of which Part 2, 3 or 4 should possibly be considered for actual presentation to the ABP. Students are required to take Part 1 (written) of the ABP examination in February of their third year.

PROS 5019 Journal Club
Credits 0. 0 Other Hours.
Reviews current prosthodontic literature and encompasses analytical review and evidence-based approach. Students register for a total of three summers and six semesters.

PROS 5020 Treatment Planning and Clinical Review
Credits 0. 0 Other Hours.
A series of formalized treatment plans are presented by the students and are discussed and finalized by attending faculty and students. Students also present treatments in progress and completed treatments for review and discussion at this seminar. Students register for a total of three summers and six semesters.

PROS 5022 Interdisciplinary Conferences
Credits 0. 0 Other Hours.
Specialized conferences in orthognathic surgery, craniofacial anomalies and dental implants are held weekly and monthly. The specialties of prosthodontics, periodontics, oral and maxillofacial surgery, and orthodontics attend with interdisciplinary treatment planning, presentation of treatment results, and future direction based on outcomes and new developments. Students register for six semesters.

PROS 5118 Prosthodontic Topic Literature Review
Credits 0.5-1. 0.5-1 Other Hours.
Detailed review of classical and current prosthodontic literature organized into specific topics, encompassing all sub-disciplines in prosthodontics. Students are assigned a specific topic, upgrade past literature packets, prepare and disseminate new material and summaries prior to the seminar, and lead discussion at the seminar. Students register for a total of three summers and six semesters.

PROS 5122 Advanced Prosthodontic Concepts and Techniques
Credit 1. 1 Other Hour.
Theories, concepts and treatment modalities in complete denture, removable partial denture and fixed partial denture prosthodontics, with related contemporary literature and techniques. Students register for a total of two semesters.

PROS 5126 Related Discipline Seminars
Credit 1. 1 Other Hour.
Interactive seminar presentations in the specialty areas of periodontics, oral and maxillofacial surgery, orthodontics, endodontics, dental materials, physiology and other disciplines not covered in the core curriculum specifically related to prosthodontics. Students register for a total of four semesters.

PROS 5127 Advanced TMD and Occlusal Concepts and Treatments
Credit 1.5. 1.5 Other Hour.
Seminars and clinical application of contemporary literature and techniques in occlusion and temporomandibular disorders.

PROS 5130 Clinical Teaching
Credit 1. 1 Other Hour.
Lectures and clinical instruction involving contact with second-year, third-year and fourth-year dental students. Students register for one semester.

PROS 5136 Maxillofacial Prosthodontic Concepts and Treatments
Credit 1. 1 Other Hour.
Theories, concepts and treatment modalities related to the maxillofacial patient with a seminar, laboratory and clinical application format and a VA hospital rotation. Implant literature reviews of contemporary material with an evidence-based seminar approach.

PROS 5160 Advanced Implant Concepts and Treatment
Credit 1.5. 1.5 Other Hour.
Seminars and clinical application on implant concepts, designs, placement techniques and clinical utilization. Specific prosthodontic diagnosis and treatment concepts are stressed with evidence-based rationale.

PROS 5210 Introduction to Prosthodontic Concepts and Techniques
Credits 2.5. 1.3 Lecture Hour. 1.3 Lab Hour.
Assessment, development and enhancement of diagnostic and clinical skills in prosthodontics; lecture/laboratory format, concepts in fixed, removable and implant prosthodontics, porcelain laboratory techniques and applications.

PROS 5226 Occlusal Concepts and Techniques
Credit 1.5. 1.5 Other Hour.
Theories and clinical application of various occlusal concepts with utilization of various categories of recording mechanisms of condylar movements. Students register for a total of two semesters.

PROS 5250 Geriatric Prosthodontics
Credit 1. 1 Other Hour.
Seminars and clinical applications on the demographics epidemiology and special considerations of the aging patient in a prosthodontic practice. Clinic rotations in geriatric evaluation and management unit team meetings and nursing home rounds.

PROS 5259 Implant Concepts and Techniques, Surgical Placement
Credits 0. 0 Other Hours.
Seminars and clinical application of basic implant concepts, diagnosis and treatment planning and the SAC classification, review of various systems, surgical placement considerations and evidence-based rationale; for advanced specialty education students desiring to place implants in the Post-Doctoral Implant Surgical Placement Program. Must be taken on a satisfactory/unsatisfactory basis.

PROS 5301 Clinical Prosthodontics
Credits 3. 3 Other Hours.
Diagnosis, treatment and management of patients requiring various categories of prosthodontic core. Patient selection and load determined by student aptitude and clinical competence.
PSAA 601 Foundations of Public Service  
Credits 3.3 Lecture Hours.  
Different perspectives on management and leadership in public service; provides overview of how public and nonprofit organizations work; discusses ethical dilemmas that occur in public service careers.  
Prerequisite: PSAA majors only.

PSAA 602 Tools for Advancement and Leadership in Public Service  
Credits 3.3 Lecture Hours.  
Focuses on techniques and practices that executives employ to accomplish their work through politicians, bureaucrats, the media, lobbyists, governing boards, and their supervisors and staff; explores issues that arise from conflict with policy makers, moral and ethical concerns, and professionalism in public service.  
Prerequisite: Graduate classification.

PSAA 603 Nongovernmental Organization Management in International Settings  
Credits 3.3 Lecture Hours.  
Exploration of the management of nongovernmental organizations (NGO) in international setting with special attention to their niche alongside private and public sectors, revenue sources, impact on society and converse effects of society and its institutions.  
Prerequisite: Graduate classification.

PSAA 604 Emergency Management and Homeland Security  
Credits 3.3 Lecture Hours.  
Provides an overview of emergency management and its connection with homeland security; topics include emergency management cycles, activities that fall into mitigation, preparedness, response, recovery phases of emergency management; other topics may include emergency management of terrorism, disaster communication, media relations, and performance assessment for emergency management organizations.  
Prerequisite: Graduate classification.

PSAA 605 Homeland Security Policies, Strategies, and Operations  
Credits 3.3 Lecture Hours.  
In-depth examination of past, current, and emerging national and international homeland security policies, strategies, and selected strategic operations. Emphasis on national and global risks, the national security management system, risk and crisis management, longer-term community recovery, and the strategies of other countries applicable to the United States.  
Prerequisite: Graduate classification.

PSAA 606 Environmental Policy and Management  
Credits 3.3 Lecture Hours.  
Covers environmental policy areas, including air and water pollution, toxic waste disposal, public land use, sustainable development, and resource conservation. Explores actions of governmental institutions and actors at all levels in their efforts to implement and manage environmental policy.  
Prerequisite(s): Graduate classification.

PSAA 607 Research Methods for Homeland Security Studies  
Credits 3.3 Lecture Hours.  
Introduces fundamental social science research principles, concepts, and methods applied in designing and conducting research and communicating research findings and recommendations; conduct research and write a paper on a homeland security topic and develop expertise in assessing the validity of research done by others.  
Prerequisite: Graduate classification.

PSAA 608 Cyber Security for Managers  
Credits 3.3 Lecture Hours.  
Introduces operations and security issues involving attacking, exploiting, and defending digitized data, knowledge, and communications and the security challenges arising from the globalization of the Internet, the sharing of networks, and the flow of strategic communications. Does not require significant skills or experience in information technology.  
Prerequisite: Graduate classification.

PSAA 609 Introduction to Homeland Security  
Credits 3.3 Lecture Hours.  
Broad, multidisciplinary overview of homeland security as a contemporary subject and an evolving discipline; fundamental issues, strategies, challenges, and interdependencies related to preventing, mitigating, preparing for, responding to, recovering from, and building in resiliency to counter intentional and non-intentional threats to homeland security.  
Prerequisite: Graduate classification.

PSAA 610 Comparing Domestic and International Organizations in Public Administration  
Credits 3.3 Lecture Hours.  
Overview of federal, state and international public organizations; public agencies under the cabinets of the executive branch; universal patterns in organizations that promote the most ‘desirable’ policy outcomes used national and internationally.  
Prerequisite: Graduate classification.

PSAA 611 Public Policy Formation  
Credits 3.3 Lecture Hours.  
Examination of public policy formation processes in the United States, with an emphasis on national government.  
Prerequisites: Graduate classification and approval of MPSA or MPIA director.
PSAA 613 Immigration and Education Policy
Credits 3. 3 Lecture Hours.
Explores contemporary issues and debates in US education policy as it relates to immigrant children and children of immigrants; examines long-run and current issues that immigrant students face, such as educational assimilation, equity, and access to higher education; includes readings from the education, economics, and sociology disciplines.
Prerequisite: Graduate classification.

PSAA 615 Policy Analysis
Credits 3. 3 Lecture Hours.
Provides solid working knowledge of the techniques involved in public policy analysis; gives both the theoretical framework and practical experience necessary for a public manager to analyze public policy effectively.
Prerequisite: ECON 322 or equivalent or approval of instructor.

PSAA 616 Managing Workplace Diversity in Public and Nonprofit Organizations
Credits 3. 3 Lecture Hours.
Examines the role of government in education and education policy issues, including equity, adequacy and accountability; final section of class will focus on current policy topics, emphasizing two strategies favored by the Obama administration—charter schools and pay for performance.
Prerequisite: Graduate classification.

PSAA 617 U.S. State and Local Government: Institutions and Policy Credits 3. 3 Lecture Hours.
A practical, working knowledge of the institutions and processes through which state and local policy is made and implemented; application of theoretical and empirical tools used to evaluate policy at the state and local levels.
Prerequisite: Graduate classification.

PSAA 618 Education Policy
Credits 3. 3 Lecture Hours.
Examines the role of government in education and education policy issues, including equity, adequacy and accountability; final section of class will focus on current policy topics, emphasizing two strategies favored by the Obama administration—charter schools and pay for performance.
Prerequisite: Graduate classification.

PSAA 619 Urban Policy and Management
Credits 3. 3 Lecture Hours.
Overview of U.S. urban policy, management and institutions; theory and research on governmental functions and policies; exposure to actual policymakers and jurisdictions; for careers in regional or local levels of U.S. government.
Prerequisites: Graduate classification; PSAA 601, PSAA 611 or approval of instructor or department head.

PSAA 620 Safeguarding the Nation’s Maritime Gateways
Credits 3. 3 Lecture Hours.
Thorough examination of the national policy, strategies and plans that direct maritime security and harbor safety and how they integrate into homeland security; historical overview, current national strategies, departments and agencies responsible for security, international cooperation efforts and U.S. efforts against piracy and vessel hijacking, future considerations.
Prerequisite: Graduate classification.

PSAA 621 Economic Analysis
Credits 3. 3 Lecture Hours.
Microeconomic analysis of consumers, firms and markets; macroeconomic analysis of growth and stabilization policies; the government's role in the economy.
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

PSAA 622 Public Finance
Credits 3. 3 Lecture Hours.
Framework for positive and normative economic analysis of public sector spending and taxation; application of fundamental analytical principles of public finance to current issues in public policy.
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

PSAA 623 Budgeting in Public Service
Credits 3. 3 Lecture Hours.
Designed to introduce selected topics in public administration and political science literature on the politics of public finance and budgeting; introduce the practice of budgeting by learning language and issues common to budgeting in government.
Prerequisite: Graduate classification.

PSAA 630 Program Evaluation in Public and Nonprofit Organizations
Credits 3. 3 Lecture Hours.
Organizations today are responding to increasing demands for accountability; demands come from an increasingly sophisticated public, clientele, and from funding sources including government, foundations, and corporations; designed to introduce theories, research, and practice for program evaluation and systems that support the organization's information needs.
Prerequisite: Graduate classification.

PSAA 631 Marketing for Nonprofit Organizations
Credits 3. 3 Lecture Hours.
Provides overviews and examines the underlying fundamental principles, concepts, and methods of strategic marketing as it is associated with the nonprofit sector.
Prerequisite: Graduate classification.

PSAA 632 Fiscal Management for Nonprofits
Credits 3. 3 Lecture Hours.
Introduction to the underlying fundamental principles, concepts and methods of managerial finance in nonprofit organizations; interpretation and evaluation of the financial reports to inform strategic decision-making in planning and budgeting.
Prerequisite: Graduate classification.

PSAA 633 Philanthropy: Fundraising in Nonprofit Organizations
Credits 3. 3 Lecture Hours.
Examines the theory and practice of fundraising in nonprofit organizations; overview of fundraising strategies and techniques and how they relate to the achievement of organizational goals; focuses on ways of integrating various fundraising activities into an effective fundraising program.
Prerequisite: Graduate classification.

PSAA 634 Public Management
Credits 3. 3 Lecture Hours.
Addresses three critical aspects of public management; the role of management in the public sector, validity of the argument that government should be run like a business and the tools public managers need to be effective. Application of organizational theory concepts applied to case studies.
Prerequisite: Graduate classification.
PSAA 635 Social Welfare and Health Policy
Credits 3. 3 Lecture Hours.
Explores the historical development and impact of US public welfare, child welfare, employment, and health social service programs; analyzes values and assumptions that formed the foundations of social welfare policy and explores the social, economic, political, and cultural context in which these policies developed and their potential future.
Prerequisite: Graduate classification.

PSAA 636 Grant and Project Management in the Public and Nonprofit Sectors
Credits 3. 3 Lecture Hours.
Examination of the use and provision of grants in the public and nonprofit sectors; exploration of the conceptual background of government and private grants; the management of grants and projects; application of skills and methods related to proposal writing needs statements, program budgets and evaluations.
Prerequisite: Graduate classification.

PSAA 637 Decision Making in Government and Public Service
Credits 3. 3 Lecture Hours.
Introduction to the study and practice of judgment and decision making processes in government and administrative settings; content is firmly grounded in empirically-based theory and research with a practical slant designed to help develop and improve decision making skills.
Prerequisite: Graduate classification.

PSAA 638 Health Economics and Policy
Credits 3. 3 Lecture Hours.
Examines health care and health care markets in U.S. and abroad; topics include production of and demand for health, moral hazard and adverse selection in insurance markets, information asymmetries in physician-patient relationships, regulation and payment systems for providers, Medicare, Medicaid and other programs, and comparisons to other countries.
Prerequisite: Graduate classification.

PSAA 640 Energy Policy and Security
Credits 3. 3 Lecture Hours.
Policy and economic issues related to increasing global reliance on fossil fuels, including the resulting impact on security concerns and global warming; utilizes competitive and non-competitive market theories, non-renewable resource analysis, and cost-benefit analysis.
Prerequisites: Graduate classification; BUSH 621; course experience in microeconomics and quantitative modeling.

PSAA 641 Organization Theory for the Public Sector
Credits 3. 3 Lecture Hours.
Theories of bureaucracy and control, management, human relations, decision making and organizations and their environments; effects of organizations on individuals, the government and the policy formation process.
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

PSAA 642 Ethics and Public Policy
Credits 3. 3 Lecture Hours.
Theory and practice for analyzing and responding to the ethical responsibilities and dilemmas for professional conduct; ethical dimensions of analysis and decision making for policy makers and public administrators.
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

PSAA 643 Foundations of the Nonprofit Sector
Credits 3. 3 Lecture Hours.
Overview of the origins, size, scope and composition of the nonprofit and voluntary sector in American society today; introduction to the historical, political and religious foundations of the nonprofit sector; examines theoretical and conceptual framework.
Prerequisite: Graduate classification.

PSAA 644 Management and Leadership of Nonprofit Organizations
Credits 3. 3 Lecture Hours.
Introduction and overview of nonprofit organizations and the environment they operate in; examination of the distinctiveness of these organizations and the special skills required for effective management of them; empirical and normative issues surrounding nonprofit management and leadership.
Prerequisite: Graduate classification.

PSAA 645 Networks and Inter-organizational Collaboration
Credits 3. 3 Lecture Hours.
Introduction to the knowledge base pertaining to inter-organizational relationship and the management environment of network based organizations.
Prerequisite: Graduate classification.

PSAA 646 Accountability in Public Service
Credits 3. 3 Lecture Hours.
Role of bureaucracy in American government; emphasis on mechanisms of institution accountability and control; readings and concepts from the fields of political science, public administration and administrative law; emphasis on broad theory-based knowledge for careers in public service.
Prerequisite: Graduate classification.

PSAA 648 Performance Management in the Public and Nonprofit Sectors
Credits 3. 3 Lecture Hours.
Drawing on readings, practical exercises and guest lectures; examine public sector performance management and measurement as tools for improving strategic planning, resource allocation, organizational learning, internal operational processes, and internal and external accountability; apply learning to the development of a particular organization's performance measurement system.
Prerequisite: PSAA 634 or PSAA 644.

PSAA 649 Volunteer and Human Resources in Nonprofit Organizations
Credits 3. 3 Lecture Hours.
Introduces theories, research and practice for managing personnel and human resources for paid and volunteer staff in nonprofit settings; explores the behaviors and cognitions of participants in nonprofit organizations, the motivational and personnel programs required by the organization, and the managerial strategies for effective human resources management.
Prerequisite: Graduate classification.

PSAA 650 Social Innovation and Entrepreneurship in Nonprofit Management
Credits 3. 3 Lecture Hours.
Nonprofit management practices and principles related to social entrepreneurship and innovation; research, theories, and practice examples utilized to teach principles of designing and implementing a social innovation which can be applied to domestic and international social problems.
Prerequisites: Graduate classification, PSAA 634 or PSAA 644 or approval of instructor.
PSAA 651 Homeland Security and Homeland Defense
Credits 3.3 Lecture Hours.
Thoroughly examine the strategy for homeland defense and civil support, Department of Defense policy and doctrine, along with numerous scholarly articles focusing on homeland security; master's level course intended for individuals preparing for professional careers in the conduct of international affairs.

PSAA 652 Protection of the Nation's Critical Infrastructure
Credits 3.3 Lecture Hours.
Protection of the Nation's Critical Infrastructure. Survey an overview of the Nation's strategies for Critical Infrastructure Protection and securing cyberspace and the definition of critical infrastructures as it exists today; master's level course intended for individuals preparing for professional careers in the conduct of international affairs.

PSAA 653 Weapons of Mass Destruction
Credits 3.3 Lecture Hours.
Comprehensive study of weapons of mass destruction and their potential use by a terrorist group; considers both political and technological issues associated with WMD terrorism; focus will be on prevention, protection, response and recovery to WMD terrorism events; intended for individuals preparing for professional careers in the conduct of international affairs.

Credits 3.3 Lecture Hours.
U.S. border security policies, strategies and issues; policies and strategies for homeland defense and security; Mexican and Canadian governments' border policies; southern U.S. border situation and issues; considerations when border land is privately versus federally owned; impact of criminal elements on border security; efforts to secure the U.S. coasts.
Prerequisite: Graduate classification.

PSAA 655 Domestic Intelligence Operations: Legalities, Policies, and Procedures
Credits 3.3 Lecture Hours.
Examination of laws and national policies and operations surrounding domestic intelligence within the United States; departments and agencies with domestic intelligence responsibilities, their missions, operations and resources; selected readings, government documents and case studies.
Prerequisite: Graduate classification.

PSAA 656 Fundamentals of Homeland Security
Credits 3.3 Lecture Hours.
An introduction to the theory, practice, challenge and prospects for securing the "American Homeland" against terrorist attack, with special emphasis on how American policy makers are resolving this dilemma, and their prospects for the future; draws heavily on current events and emerging policy solutions as examples.
Prerequisite: Graduate classification.

PSAA 657/INTA 657 Terrorism in Today's World
Credits 3.3 Lecture Hours.
Comprehensive survey of international terrorism from its origins to the present; emphasis on how the U.S. government has responded and how it has organized to counter the threat; all major terrorist groups studied; understanding the nature of the terrorist threat and the implications for the U.S. government.
Prerequisite: Graduate classification.
Cross Listing: INTA 657/PSAA 657.

PSAA 660 Domestic Terrorism: The Internal Threat to America
Credits 3.3 Lecture Hours.
Survey of domestic terrorism from the first manifestation of terror tactics in the United States to the anarchist movement of the 1880s to the present; study of domestic terrorist threats, the growing threats from weapons of mass destruction, and the implications WMDs have for all levels of government.
Prerequisite: Graduate classification.

PSAA 661 Human Resources Management in Government and Public Service
Credits 3.3 Lecture Hours.
Organization and operation of civil service personnel systems in American governments.
Prerequisites: Graduate classification.

PSAA 663/AGEC 604 Natural Resource Economics
Credits 3.3 Lecture Hours.
Critical evaluation of policies and procedures in natural resource development and use; identification of problems in resource development, the political-economic decision-making process and analytical tools which can contribute to economic decisions.
Prerequisite: ECON 323.
Cross Listing: AGEC 604/PSAA 663.

PSAA 667/INTA 609 Principles of International Law
Credits 3.3 Lecture Hours.
Introduction to the nature and sources of international law, including jurisdiction of states; law governing the making, interpretation, application and termination of treaties and agreements; recognition of states and government; nationality of persons and corporations; state immunities from jurisdiction and control; and human rights.
Prerequisite: Graduate classification.
Cross Listing: INTA 609/PSAA 667.

PSAA 668/INTA 612 U.S. Law and Homeland Security
Credits 3.3 Lecture Hours.
Analyze the threat to the homeland as reflected in a number of pre and post 9/11 commission reports; master's level course intended for individuals preparing for professional careers in the conduct of international affairs.
Prerequisite: Graduate classification.
Cross Listing: INTA 612/PSAA 668.

PSAA 669 Legal Environment of Nonprofit Management
Credits 3.3 Lecture Hours.
Laws, policies, and ideals affecting the creation and governance of nonprofit organizations; includes medical, education, cultural, social, religious, and advocacy organizations; considers these organizations' contributions to society, how they cooperate with or rival for-profit entities, and how they should be governed.
Prerequisite: Graduate classification.

PSAA 670 Public Information Systems Management
Credits 3.3 Lecture Hours.
Introduction to information systems for future public managers, management and public policy issues regarding information systems, and current policy issues related to information and communications technology.
Prerequisite: Graduate classification.
PSAA 671 Science and Technology Policy  
Credits 3. 3 Lecture Hours.  
An overview of the role of science and technology in the public policy process; explores the impact of public policy on science and technology. These two perspectives are radically distinct, yet intertwined in the broader process of public policy making in the United States.  
Prerequisite: Graduate classification.

PSAA 674 Political Economy of International Development  
Credits 3. 3 Lecture Hours.  
Examines aspects of international development and underdevelopment, including lack of sustained economic growth and the prevalence of income inequality; designed to provide leaders in public service areas with basic knowledge of development and development assistance in cross-national and regional perspectives and the tools to analyze information in the future.  
Prerequisite: Graduate classification.

PSAA 675 Public Service and Administration Capstone Seminar  
Credits 3. 3 Lecture Hours.  
Provides a capstone experience for students as they operate in teams to address an important policy and administrative issue; draws on the coursework and experiences of their Bush School education to develop specific recommendations for design, implementation and evaluation of this project task. For MPSA majors only.  
Prerequisites: For MPSA majors only; graduate classification; approval of MPSA director.

PSAA 676 Public Service and Administration Capstone Seminar II  
Credits 3. 3 Lecture Hours.  
Provides a capstone experience as they operate in teams to address an important policy and administrative issue; draws on the coursework and experiences of their Bush School education to develop specific recommendations for design, implementation and evaluation of this project task. Continuation of BUSH 675.  
Prerequisites: BUSH 675; approval of MPSA director.

PSAA 684 Professional Internship  
Credits 1 to 6. 1 to 6 Other Hours.  
Directed internship in a public or private organization to provide on-the-job training with professionals in organizational settings appropriate to the student's professional objectives.  
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

PSAA 685 Directed Studies  
Credits 1 to 4. 1 to 4 Other Hours.  
Directed individual instruction in selected problems in government and public service.  
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

PSAA 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in an identified area of government and public service. May be repeated for credit.  
Prerequisites: Graduate classification and approval of MPSA or MPIA director.

PSAA 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research for thesis or dissertation.
PSYC 613 Practicum in Psychological Assessment
Credits 1 to 4. 1 to 4 Other Hours.
Application of psychological assessment across the life-span; assessment of cognitive, intellectual, academic, and memory abilities and adaptive behavior; assessment of personality, behavioral style, and systems/environment; integration of assessment measures in comprehensive psychological evaluations; attendance required at Practicum Seminar designed to integrate research, coursework, and applied training and supervisory instruction from a faculty supervisor; at least 3 credits and no more than 18 credits applied to degree plan.
Prerequisites: PSYC 623 and PSYC 624, or approval of instructor.

PSYC 614 Practicum in Psychology
Credits 1 to 6. 1 to 6 Other Hours.
Practical on-the-job experience for graduate students. Activities will be guided by psychologists in the following areas: behavior modification, social, clinical, experimental and industrial. Supervision will be provided by members of University staff. May be taken more than once but not to exceed 18 hours of credit toward a graduate degree.
Prerequisite: Approval of instructor.

PSYC 615 Perceptual Processes
Credits 3. 3 Lecture Hours.
Complex sensory and perceptual phenomena with emphasis on the relationship between perception and motivation, cognition, creativity and instinctive/ethological; learning/experiential factors in higher level perceptual processes.
Cross Listing: NRSC 615/PSYC 615.

PSYC 616 Treatment of Problem Behavior in Children and Families
Credits 3. 3 Lecture Hours.
Current methods of treating families with children displaying aggressive, hyperactive, underachieving and other problem behaviors in natural settings; behavior of children and adolescents at home, school and at play.
Prerequisite: Approval of instructor.

PSYC 617 Analytical Psychology
Credits 3. 3 Lecture Hours.
Survey emphasizing Jungian psychology but including coverage of Freudian psychology; application of analytical principles and concepts to a variety of clinical issues and situations.
Prerequisite: Approval of instructor.

PSYC 618 Psychology of Persuasion
Credits 3. 3 Lecture Hours.
Theory and scientific evidence regarding strategies and tactics of persuasion; explores theoretical controversies and presents potential integrations.

PSYC 619 History and Systems of Psychology
Credits 3. 3 Lecture Hours.
Historical examination of scientific psychology’s antecedents in philosophy and physiology; early systems of psychology including structuralism, functionalism, behaviorism, Gestalt psychology and psychoanalysis.
Prerequisite: Graduate classification.

PSYC 620 Theories of Social Psychology
Credits 3. 3 Lecture Hours.
Current theories of social psychology and a review of related studies to these theories; theories of attitude change, prosocial behavior, aggression, equity, coalition formation, social learning and S-R theory applied to social behavior.
Prerequisite: PSYC 315 or SOCI 411.

PSYC 621 Seminar in Social Psychology
Credits 3. 3 Other Hours.
Attitudes and persuasion; small group interaction and performance; prosocial behavior; aggression; self concept; applied social problems; gender differences in social interaction; and social cognition. May be repeated up to three times for credit.
Prerequisite: Approval of instructor.

PSYC 622 Emotions: Neuroscience, Cognitive, & Social Approaches
Credits 3. 3 Lecture Hours.
Emotions: Neuroscience, Cognitive, & Social Approaches. Overview of the issues in the scientific study of emotions; focus on neuroscience, cognitive, and social approaches; introduction to theory and research in major areas of emotions research.
Prerequisite: Graduate classification.

PSYC 623 Psychological Assessment I
Credits 3. 3 Lecture Hours.
Principles of psychological testing; uses and critical evaluation of tests of achievement, intelligence, aptitude and personality.

PSYC 624 Psychological Assessment II
Credits 3. 3 Lecture Hours.
Theory and application of psychological assessment of children, adolescents, and adults; assessment of cognitive, intellectual, academic, and memory abilities and adaptive behavior; integration of assessment measures in comprehensive psychological evaluations.
Prerequisite: PSYC 623 or approval of instructor.

PSYC 625 Psychopathology
Credits 3. 3 Lecture Hours.
Various symptom categories in psychopathology including differing theoretical conceptualizations of these symptom categories, and theories and research concerning etiology and treatment.

PSYC 626 Psychological Assessment of Children and Adolescents
Credits 3. 3 Lecture Hours.
Theory and application of psychological assessment of toddlers, children, adolescents, and adults; assessment of cognitive, intellectual, academic, and memory abilities and adaptive behavior; assessment of personality, behavioral style, family functioning, and child-focused systems; integration of assessment measures in comprehensive psychological evaluations.
Prerequisite: PSYC 624 or approval of instructor.

PSYC 627 Behavior Disorders in Children
Credits 3. 3 Lecture Hours.
Different systems of classification including research and theory about the origins and anticipated outcomes of various emotional disorders; families of disturbed children; major treatment approaches and community resources for intervention.
Prerequisites: PSYC 407 or equivalent and graduate classification or approval of instructor.

PSYC 628 Psychological Assessment of Children, Adolescents, and Adults
Credits 3. 3 Lecture Hours.
Theory and application of psychological assessment of toddlers, children, adolescents, and adults; assessment of cognitive, intellectual, academic, and memory abilities and adaptive behavior; assessment of personality, behavioral style, family functioning, and child-focused systems; integration of assessment measures in comprehensive psychological evaluations.
Prerequisite: PSYC 624 or approval of instructor.

PSYC 629 Seminar in Clinical/Community Psychology
Credits 3. 3 Other Hours.
Assessment and treatment of specific clinical disorders such as depression, sexual dysfunctions and deviations, anxiety-based disorders, autism, marital distress and psychophysiological disorders. May be repeated up to three times for credit.
Prerequisites: PSYC 608 and PSYC 626; PSYC 623 or equivalent.
PSYC 630 Health Psychology and Behavioral Medicine  
Credit 3. 3 Lecture Hours.  
Theory, research and practice of health psychology emphasizing the prevention and modification of health compromising behaviors; psychological management of stress, pain and chronic/terminal illness; effective interventions for specific health behaviors/disorders.  
Prerequisite: Graduate classification.

PSYC 633 Gender and Minority Issues in Clinical Psychology  
Credit 3. 3 Lecture Hours.  
Human behavior and mental health as a function of culture, gender and sexual orientation; discussion of absolutist, relativist and universalist perspectives in cross-cultural psychology; psychology of stereotype and prejudice; adjustment through acculturation and biculturalism; learning about our own and other cultures.

PSYC 634 Principles of Human Development  
Credit 3. 3 Lecture Hours.  
Biological, psychological and cultural interrelationships in human development; principles and methods as illustrated in research and theoretical contributions; experiences in procedures of child study.  
Prerequisite: Graduate classification.

PSYC 635 Behavioral and Cellular Research Seminar  
Credit 2. 2 Other Hours.  
Expose graduate students to neuroscience research, theory, and proposal development; research presentations by guest speakers, faculty, and graduate students; Discussions, readings and presentations on issues related to research design, statistics, methodology, ethics, IACUC, grant writing, presentation skills, job talks, and other relevant topics. May be taken four times for credit.  
Prerequisite: Graduate classification.

PSYC 636 Seminar in Developmental Psychology  
Credit 3. 3 Other Hours.  
Cognitive development; social and emotional development; developmental abnormalities in connection with social/emotional and cognitive development; language acquisition; family processes; and development during infancy; recent developments in these fields. Topics will vary from semester to semester; may be repeated for credit up to three times as topics change.  
Prerequisite: Graduate classification.

PSYC 637 Clinical Interventions I  
Credit 3. 3 Lecture Hours.  
Theory, research and techniques related to evidence-based behavioral and cognitive-behavioral approaches to clinical interventions; ethical, professional, multicultural and history/systems issues in therapeutic psychological interventions.  
Prerequisite: Enrollment in Clinical Psychology Graduate Program or approval of instructor.

PSYC 638 Clinical Interventions II  
Credit 3. 3 Lecture Hours.  
Theory, research, and techniques related to evidence-based interpersonal, psychodynamic, group therapy, and family therapy approaches to clinical interventions; ethical, professional, multicultural, and history/systems issues in therapeutic psychological interventions.  
Prerequisite: Enrollment in Clinical Psychology Graduate Program or approval of instructor.

PSYC 639 Pediatric Psychology  
Credit 3. 3 Lecture Hours.  
Application of clinical/counseling/school psychology to children and adolescents with chronic illnesses or disabilities and their families; theoretical foundations and models for consultation, assessment and intervention strategies; unique ethical and professional issues associated with research and service delivery in child health psychology/pediatric behavioral medicine.  
Prerequisite: Approval of instructor.

PSYC 649/NRSC 649 Seminar in Behavioral Neuroscience  
Credit 3. 3 Lecture Hours.  
Behavioral neuroscience; including behavioral pharmacology, neuropharmacology, methods and techniques, drug reinforcement, behavioral toxicology, pain perception and ingestive behavior. May be repeated up to three times for credit.  
Prerequisites: PSYC 606/NRSC 606 or equivalent; PSYC 609/NRSC 609; graduate classification.  
Cross Listing: NRSC 649/PSYC 649.

PSYC 650/NRSC 650 Clinical Psychopharmacology  
Credit 3. 3 Lecture Hours.  
Survey of topics in clinical psychopharmacology, including pharmacodynamics, major neurotransmitter systems, and therapeutic applications and limitations.  
Prerequisite: Graduate classification or approval of instructor.  
Cross Listing: NRSC 650/PSYC 650.

PSYC 660 Seminar in Organizational Psychology  
Credit 3. 3 Other Hours.  
Areas of organizational psychology: job stress, socialization processes, motivation, leadership, person perception in organizations, conflict management. May be repeated up to five times for credit; content will vary by semester.  
Prerequisite: PSYC 610 or approval of instructor.

PSYC 661 Industrial/Organizational Psychology  
Credit 1 to 3. 1 to 3 Lecture Hours.  
Both research and applied colloquia provided by I/O psychologists and individuals in related disciplines.  
Prerequisite: Graduate classification.
PSYC 682 Seminar in Personnel Selection and Placement
Credits 3.3 Other Hours.
Personnel selection and placement including job analysis and evaluation, psychological testing, test development, psychometric theory, theories of test fairness, validity generalization, utility theory, performance appraisal and selection/placement decision models. May be repeated up to five times for credit; content will vary by semester.
Prerequisite: PSYC 611 or approval of instructor.

PSYC 684 Professional Internship
Credits 1 to 12.1 to 12 Other Hours.
Full-time clinical experience in a departmentally-approved internship training facility. Limited to advanced doctoral students specializing in clinical psychology. May be taken up to 12 hours total.

PSYC 685 Directed Studies
Credits 1 to 4.1 to 4 Other Hours.
Directed individual study of selected problem in psychology or special topics to fit small group requirements.
Prerequisite: Approval of instructor.

PSYC 689 Special Topics in...
Credits 1 to 4.1 to 4 Lecture Hours.
Selected topics in an identified area of psychology. May be repeated for credit.
Prerequisite: Graduate classification.

PSYC 690 Cognoscenti: Professional Issues in Cognitive Psychology
Credits 2.2 Lecture Hours.
Introduce students to current themes in research, theory and practice in cognitive psychology; presentations by guest speakers from within and outside the University.
Prerequisite: Graduate enrollment in psychology.

PSYC 691 Research
Credits 1 to 23.1 to 23 Other Hours.
Research for thesis.

PSYC 697 Seminar in the Teaching of Introductory Psychology
Credits 3.3 Lecture Hours.
Introductory methods relevant to teaching psychology; for graduate students assisting in the teaching of PSYC 107.
Prerequisite: Graduate classification.

RDNG - Reading

RDNG 604 Reading Diagnosis
Credits 3.2 Lecture Hours.3 Lab Hours.
Appraisal and diagnosis of reading problems; practicum in administration and interpretation of individual reading inventories.
Prerequisite: RDNG 649 or RDNG 674 recommended.

RDNG 610 Elementary Literacy Instruction for Facilitating STEM Learning
Credits 3.3 Lecture Hours.
Evidenced based instruction of literacy skills and strategies facilitating student learning of STEM content and processes; traditional literacy and new literacies.
Prerequisite: Graduate classification.

RDNG 612 Children's Literature and Literacy
Credits 3.3 Lecture Hours.
Children's Literature and Literacy. Critical selection and evaluation of various children's literature genres; comparative studies of children's literature; development, implementation and evaluation of research in children's literature and literacy; integration of reading and response theory into the study of literature.
Prerequisite: Graduate classification.

RDNG 613 Multicultural Children's Literature and Literacy
Credits 3.3 Lecture Hours.
Multicultural Children's Literature and Literacy. Analysis and evaluation of Native American, Black and Hispanic children's literature; development, implementation and evaluation of research in multicultural literature and literacy; analysis of issues influencing multicultural literature and literacy.
Prerequisites: RDNG 612; graduate classification.

RDNG 614 Reading Research and Trends
Credits 3.3 Lecture Hours.
Exploration of recent research in reading; identification of trends and patterns in issues attached, research designs employed and consistent findings; generation of new research hypotheses and guidelines for improving current practice.
Prerequisites: Doctoral classification or approval of instructor.

RDNG 615 Theories of the Reading Process
Credits 3.3 Lecture Hours.
Seminar for doctoral students and advanced master's students to study and critique major theories of the reading process that have been influential in the fields of reading, language arts, educational psychology, and related fields.
Prerequisite: Doctoral status or approval of instructor.

RDNG 616 Organization and Supervision of Reading Programs
Credits 3.3 Lecture Hours.
Organization of school reading programs; role of reading supervisor in program implementation, staff development, program evaluation. Coordination of reading services with total curriculum.
Prerequisites: Doctoral classification; approval of instructor.

RDNG 620 Literacy and Language
Credits 3.3 Lecture Hours.
Orthography of different languages and its relation to literacy acquisition and failure to acquire basic literacy skills. This is a seminar course in reading, language arts, bilingual education, psychology, linguistics, and related fields.
Prerequisite: Graduate classification.

RDNG 630 Writing: Development, Assessment and Instruction
Credits 3.3 Lecture Hours.
Examines the nature of writing development and how to assess both formally and informally; includes successful instructional techniques based on empirical evidence.
Prerequisite: Graduate classification.

RDNG 642 Clinic Teaching in Reading
Credits 3.1 Lecture Hour.6 Lab Hours.
Practicum in recognition, diagnosis, remediation and corrective procedures of reading-study problems; demonstration and laboratory analysis of physiological and psychological factors related to reading disabilities.
Prerequisite: RDNG 649 or RDNG 674.
RDNG 649 Reading Instruction in High School and College
Credits 3. 3 Lecture Hours.
Basic principles of reading instruction; nature and scope of total reading program; methods, materials and organization of developmental, corrective and speed-reading programs in high school and college.

RDNG 650 Foundations of Reading Instruction
Credits 3. 3 Lecture Hours.
Psychological, linguistic and physical factors related to reading performance; implications for content and teaching methods; appraisal of current research and related reading for teachers, supervisors and reading specialists.
Prerequisites: RDNG 649 and RDNG 674 or approval of instructor.

RDNG 674 Developmental Reading in the Elementary School
Credits 3. 3 Lecture Hours.
Methods and materials of reading instruction in the elementary grades; past, present and emerging programs; organization and administration of programs and classroom management; teaching reading to special groups; issues in reading.

RDNG 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of reading. May be repeated for credit.

RENR Renewable Natural Resources

RENR 650/ESSM 676 Leadership Development and Management of Environmental NGOs
Credits 3. 3 Lecture Hours.
Trends and increasing power of NGOs in environment and sustainable development; understanding of the organizational structures, functions, planning and management processes of environmental NGOs; technical skills and leadership qualities for careers with environmental NGOs.
Prerequisite: Graduate classification.
Cross Listing: ESSM 676/RENR 650.

RENR 659 Ecological Economics
Credits 3. 3 Lecture Hours.
Study of the relationships between ecosystems and economic systems; understanding the effects of human economic endeavors on ecological systems and how the ecological benefits and costs of such activities can be quantified and internalized.
Prerequisite: Graduate classification.
Cross Listing: AGEC 659 and ESSM 671.

RENR 660/ESSM 672 Environmental Impact Analysis for Renewable Natural Resources
Credits 3. 3 Lecture Hours.
Analysis and critique of contemporary environmental analysis methods in current use; environmental impact statements; national policies; political, social and legal ramifications as related to development and use of renewable natural resources.
Cross Listing: ESSM 672/RENR 660.

RENR 662 Environmental Law and Policy
Credits 3. 3 Lecture Hours.
Analysis of the legal theories used to allocate and protect environmental resources; common law, federal and state statutes, and international treaties dealing with the environment; policies and laws for controlling air, water, solid waste, toxic waste and water pollution; species protection and natural resource use.

RPTS - Rec, Park & Tourism Sci

RPTS 601 Interrelationships of Recreation and Leisure Concepts
Credits 3. 3 Lecture Hours.
History and philosophy of the field of recreation and parks; fundamentals of planning, development and management of resources allocated for recreation, parks and tourism purposes; development of the recreation movement with broad treatment of the role of recreation and parks in contemporary society.

RPTS 602 Social Science Foundations of Recreation, Parks and Tourism
Credits 3. 3 Lecture Hours.
Sociological and social psychological dimensions of leisure, recreation and related behavior; nature and function of leisure for individuals and for society; implications for development and management of recreation resources.
Prerequisite: RPTS 601 or previous academic background in recreation and parks.

RPTS 603 Financing and Marketing Park and Recreation Resources
Credits 3. 3 Lecture Hours.
Positioning park and recreation services; traditional and non-traditional sources of financing for developing services and facilities; philosophy and techniques of marketing services and facilities.

RPTS 604 Principles of Community and Community Development
Credits 3. 3 Lecture Hours.
Examines different theories about community development as well as the concept of community; explores measurement and other methodological issues in the conduct of basic and applied community research.
Prerequisite: Graduate classification.

RPTS 605 Community Organization
Credits 3. 3 Lecture Hours.
Examines how community organization and institutions differ and result from diverse social, cultural and demographic factors; explores how these factors restructure communities over time and community responses to restructuring.
Prerequisite: Graduate classification.

RPTS 606 Overview of Tourism
Credits 3. 3 Lecture Hours.
Theoretical introduction to the field of tourism sciences; the cooperative and dynamic nature of decision-making in tourism; the contributions made by various disciplines towards understanding the consequences of tourism trade and activity; and identification of critical issues in the study of travel and tourism.

RPTS 609 Social, Economic and Cultural Issues in Outdoor Recreation and Natural Resources
Credits 3. 3 Lecture Hours.
Survey of socio-economic and cultural characteristics impinging on provision of outdoor recreation opportunities in urban and non-urban settings; implications of social and cultural factors on recreation resource use patterns, resource development and policy issues.

RPTS 615 Analytic Techniques in Recreation, Parks and Tourism
Credits 3. 3 Lecture Hours.
Analysis of current research; instruments and analytic techniques used in the selection and formulation of research problems.
RPTS 616 Tourism Economics
Credits 3.2 Lecture Hours. 3 Lab Hours.
Introduction to tourism economics including: tourism consumption and demand analysis; operating and capital budgeting; measurement of economic impacts through input/output analysis; forecasting; project management through PERT/CPM; decision making under uncertainty; benefit/cost analysis.
Prerequisites: RPTS 606 and STAT 651 or approval of instructor.

RPTS 620 Interdisciplinary Seminar in Prevention Science
Credit 1.1 Lecture Hour.
Contemporary research programs that represent the interdisciplinary field of prevention science; strengths and limitations of diverse theoretical and conceptual bases of research in prevention science; application of research findings to issues related to the prevention of mental, emotional, and physical health problems and the promotion of well-being. May be taken 3 times for credit.
Prerequisite: Graduate standing and either admission to the interdisciplinary graduate certificate in prevention science program or approval of instructor.
Cross Listing: COMM 671, HLTH 671 and SPSY 620.

RPTS 626 Social Impacts of Tourism
Credits 3.3 Lecture Hours.
Analysis of social, cultural and political impacts associated with travel behavior and tourism development, emphasizing a case study approach; theories and methods for assessing individual, community and organization impacts at local and regional levels; host/guest interactions; evaluation of processes of tourism planning and decision-making; and qualitative and quantitative measures for assessing social impacts.
Prerequisite: RPTS 606 or approval of instructor.

RPTS 636 Philosophy of Social Research
Credits 3.3 Lecture Hours.
Overview of the history and development of the philosophy of social science; Relationships science; issues in social research; Sociology of Knowledge; related debates in various disciplines and fields of study. May be taken 3 times for credit.
Prerequisite: Doctoral classification.

RPTS 641 Tourism Experience
Credits 3.3 Lecture Hours.
Discusses the theoretical foundations of tourism experiences from an interdisciplinary perspective, including the role of humans, nature/landscapes, built environments and technologies in staging tourism-experiences; draws implications for the design/planning, management and marketing of tourism venues such as events, festivals, museums, hotels/resorts, cruise ships, cities, theme parks as well as websites.

RPTS 646 Heritage Tourism
Credits 3.3 Lecture Hours.
Comprises a transdisciplinary examination of contemporary research and practice in heritage tourism and public culture; encourages to deploy a variety of disciplinary outlooks to explore the representation of peoples, places and pasts in a range of settings from the indigenous/sacred to the post industrial/post colonial.

RPTS 654 AMAZON FIELD SCHOOL
Credits 4.4 Lecture Hours.
Investigation of social and ecological complexities of biodiversity conservation in tropical ecosystems; biological and social science approaches to evaluate causes, consequences and solutions to biodiversity loss through ecology, culture and governance.
Cross Listing: VTMI 604 and WFSC 654.

RPTS 655/WFSC 655 Applied Biodiversity Science I
Credits 3.3 Lecture Hours.
Students will study in the areas of Conservation genetics, metapopulations, landscape ecology, and ecosystem management.
Prerequisite(s): Graduate classification.
Cross Listing: WFSC 655/RPTS 655.

RPTS 666 Parks, Tourism and the Natural Environment
Credits 3.3 Lecture Hours.
Parks, Tourism and the Natural and Cultural Environment. Analysis of natural and cultural resource management in the United States; emphasis on federal policy and the influence by political processes at the national, regional, and local levels; case studies to illustrate conceptual and legal frameworks in real world contexts, including the policy and politics of tourism and recreation, endangered species, contested history, and Native American traditions and sovereignty.
Prerequisite: RPTS 602 or approval of instructor.

RPTS 670 Youth Development Programs and Services
Credits 3.3 Lecture Hours.
Principles and practices of youth development supports, opportunities, programs and services; emphasis on the role of out-of-school time settings in youth development; programming considerations related to gender, disability and culture; introduction to evaluation and financing of youth development programs.

RPTS 678Latent Variable Model Applications in the Leisure Sciences
Credits 3.3 Lecture Hours.
Introduction to structural equation modeling (SEM); background on conceptual issues, application of the method, and insight on SEM software; measurement theory, missing data analysis, non-normal data, confirmatory factor analysis, path analysis, multi-group models.
Prerequisites: STAT 636 or approval of instructor.

RPTS 684 Professional Internship
Credits 1 to 4.1 to 4 Other Hours.
Survey and application of principles of recreation and resources development; selected aspects of park and recreation management in professional setting within an approved recreation/park agency under the supervision of a member of the graduate faculty.

RPTS 685 Directed Studies
Credits 1 to 4.1 to 4 Other Hours.
Investigations not included in student's research for thesis or dissertation; problems selected in administration or management, recreation or planning.

RPTS 689 Special Topics in...
Credits 1 to 4.1 to 4 Lecture Hours. 0 to 9 Lab Hours.
Selected topics in an identified area of recreation and resources development. May be repeated for credit.
Prerequisite: Approval of department head.

RPTS 691 Research
Credits 1 to 23.1 to 23 Other Hours.
Research in recreation and resources development for thesis or dissertation.

RPTS 693 Professional Study
Credits 1 to 9.1 to 9 Other Hours.
Approved research or professional paper undertaken as the terminal requirement for the Master of Science Non-Thesis or Natural Resources Development. May be taken more than once, but not to exceed 3 hours credit towards a degree.
Prerequisite: Approval of instructor.
RUSS - Russian

RUSS 692 Readings
Credits 3. 3 Lecture Hours.
Readings in Russian literary texts in the original language.
Prerequisite: Graduate classification.

SCEN - College of Science

SCEN 600 Science Graduate Study Abroad
Credits 1 to 18. 1 to 18 Other Hours.
Approved study abroad student participation; reciprocal educational exchange programs. May be taken two times for credit.
Prerequisite: Admission to approved program.

SCEN 677 Science, Technology, Engineering and Mathematics (STEM) Teaching Professional Development
Credit 1. 1 Lecture Hour.
Center for Teaching Excellence (CTE) consultation and faculty mentoring in STEM teaching; course topic and syllabus design; learning outcomes and assessment; teaching methodology; reflection on teaching philosophy; reflection on teaching as research. Must be taken on satisfactory/unsatisfactory basis.
Prerequisites: Graduate classification and approval of instructor.
Cross Listing: GEOS 677 and ENGR 677.

SCEN 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of science. May be repeated for credit.
Prerequisites: Graduate classification and approval of instructor.

SCEN 698 Writing for Publication
Credits 3. 3 Lecture Hours.
Writing in academic disciplines and settings. Writing for different audiences and purposes. Style; planning and development of journal articles; grant proposals; correspondence; oral presentations; technical reports. Permission of departmental/college graduate advisor.
Prerequisite: Advanced standing in master's/doctoral programs.

SCMT - Supply Chain Mgmt

SCMT 610 Quantitative Analysis for Business Decisions
Credits 1 to 3. 1 to 3 Lecture Hours.
Formulation and structuring of business problems using selected quantitative techniques; modeling and statistical analysis stress computer applications. May be repeated for up to 3 hours credit. Classification 6 students may not enroll in this course.
Prerequisite: Enrollment is limited to MBA students.

SCMT 614 Operations Management
Credits 1 to 3. 1 to 3 Lecture Hours.
Theory and applications of designing, analyzing and controlling productive systems in the allocation and use of resources to produce goods and services. May be repeated for up to 3 hours credit. Classification 6 students may not enroll in this course.
Prerequisites: SCMT 610 or equivalent; enrollment is limited to MBA students.

SCMT 616 Supply Chain Management
Credits 3. 3 Lecture Hours.
Focus on the integrated management of the total product delivery system; purchasing, inventory management and distribution functions with emphasis on physical and information flows.
Prerequisites: SCMT 614 and MBA student classification.

SCMT 636 Decision Support Systems
Credits 3. 3 Lecture Hours.
Use of decision support systems in business-related decision making, business environment, use of models, user interface with decision support systems and decision support systems examples. Classification 6 students may not enroll in this course.
Prerequisite: SCMT 303 or equivalent.

SCMT 638 Information Technology in Supply Chain Management
Credits 3. 3 Lecture Hours.
Review, evaluate, and contribute to the existing knowledge base regarding the management of information flows from automatic identification systems such as RFID.
Prerequisites: ISEN 615 and PhD students or Masters students with a thesis degree plan or approval of instructor.

SCMT 645 Business Process Design
Credits 3. 3 Lecture Hours.
Introduction to business process design and analysis; tools and techniques to document, analyze and improve business processes; Six Sigma process design and improvement; process metrics; computer simulation of processes; aligning business process with organizational goals and objectives; and case study of real world business problems.
Prerequisites: Graduate classification or approval of instructor; SCMT 614, SCMT 660 or approval of instructor.

SCMT 667 Logistics and Distribution Management
Credits 3. 3 Lecture Hours.
Contemporary logistics activities including inbound and outbound materials and service flows, with special emphasis on their relationships to the firm's manufacturing function. Classification 6 students may not enroll in this course.
Prerequisite: SCMT 614 or SCMT 660 or equivalent.

SCMT 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed study on selected problems using recent developments in business research methods.
Prerequisites: Approval of instructor and graduate advisor.

SCMT 688 Doctoral Seminar in...
Credits 3. 3 Lecture Hours.

SCMT 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation. Classification 6 students may not enroll in this course.
SCSC - Soil and Crop Sciences

SCSC 603 Cytological and Histological Principles in Plant Breeding
Credits 3. 3 Lecture Hours. 2 Lab Hours.
Modern concepts and recent developments for advanced students in plant and soil sciences and related fields employing microscopic evaluation; specimen preparation, stain technology, theory and use of microscopes, micromanipulators, microtomes, the microtome cryostat, use of equipment in modern cytological research.
Prerequisite: Graduate classification.

SCSC 605 Pedology
Credits 3. 3 Lecture Hours.
Soil genesis, morphology and classification; development of a working knowledge of soil taxonomy and diagnostic horizons used in placement of soils.
Prerequisites: SCSC 301 or equivalent; or approval of instructor. Two 2-day field trips for which departmental fees may be assessed to cover costs.

SCSC 607 Crop Physiology
Credits 3. 3 Lecture Hours.
Growth and productivity of major agronomic crops as related to plant physiological processes and environmental parameters, including manipulation of crop growth for enhanced production.
Prerequisites: SCSC 303; MEPS 313.

SCSC 609 Integrated Farming Systems
Credits 3. 3 Lecture Hours.
System-oriented course that stimulates critical thinking and debate regarding the strength and weakness of modern crop and livestock production systems within the context of ecological and economic sustainability; evaluates conservation tillage, integrated nutrient and pest management and multiple cropping systems.
Prerequisite: Approval of instructor.

SCSC 610 Host Plant Resistance
Credits 3. 3 Lecture Hours.
Host plant resistance programs from the standpoint of the plant breeder, plant pathologist and entomologist; team taught with each discipline represented; roundtable discussion of assigned readings and lectures.
Prerequisite: Approval of instructor.
Cross Listing: ENTO 610 and PLPA 610.

SCSC 611 Introduction to Environmental Biophysics
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Theoretical and experimental analysis of interactions between living organisms and their environments; measurement and modeling of the physical environment; measurement and modeling of energy and mass transfer between organisms and their environments, and of organism response to fluxes of mass and energy.
Prerequisites: Graduate classification and approval of instructor.

SCSC 613 Ethical Aspects of International Agricultural Systems
Credits 3. 3 Lecture Hours. 0 Lab Hours.
Diverse theories of morality; ethical dimensions of population growth, high yielding crop production systems, genetic engineering, and use of land, soil, and water.
Prerequisites: Approval of instructor.

SCSC 615 Reclamation of Drastically Disturbed Lands
Credits 3. 3 Lecture Hours.
Theoretical and practical aspects of reclamation of lands disturbed during mining of lignite, uranium, phosphorous, oil shale and other minerals and disturbances due to industrial activities; emphasis on physical and chemical characteristics of disturbed materials and their impact on establishment of permanent vegetation.
Prerequisite: SCSC 301 or approval of instructor.

SCSC 618 Analysis of Environmental Systems
Credits 2. 1 Lecture Hour. 2 Lab Hours.
Classical and contemporary methods for analyzing chemical components of environmental systems, soil, water, plants and gases; environmental chemistry coupled with experiential.
Prerequisite: Graduate classification.

SCSC 619 Molecular Methods for Microbial Characterization
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Underlying principles of molecular methods for microbial detection and characterization in natural and man-made ecosystems; emphasis on method application and data interpretation; emphasis on microbial pathogens and indicator organisms in foods and environment; laboratory covers select protocols.
Prerequisites: SCSC 405; FSTC 326/DASC 326; POSC 429; approval of instructor.
Cross Listing: FSTC 619, POSC 619, VTM 619.

SCSC 620 Brazilian Agriculture and Food Production Systems
Credits 3. 3 Lecture Hours.
Compare Brazilian and U.S. agriculture and culture related to soil, water, and forest conservation and management in Brazil; tour and learn about Amazon River, rain forest, Brasilia, farm, ranch, and florist production systems, agricultural cooperatives and research, sugar and alcohol production, phosphate mining and production; visit points of interest.
Prerequisite: Approval of instructor.

SCSC 621 International Agricultural Research Centers - MX
Credits 3. 3 Lecture Hours.
Introduction to international agricultural research, Consultative Group on International Agriculture activity; modern and underdeveloped tropical agricultural systems; introduction to Mexican culture; critical evaluation of complex and international agricultural issues and research programs.
Prerequisites: Approval of instructor; graduate classification.

SCSC 622 Natural Resources and Agricultural Sustainability in UK
Credits 3. 3 Lecture Hours.
Environmental impacts and sustainability of United Kingdom and U.S. agriculture compared; soil, water, crop, and environmental management; conservation of watersheds; production of hydropower; sustainable use of water resources; cultural immersion.
Prerequisite: Approval of instructor.

SCSC 624 Soil Chemistry
Credits 3. 3 Lecture Hours.
Chemistry of clay minerals, inorganic solid phases, and organic colloids in soil; mass transfer reactions in soils: absorption/desorption, precipitation/dissolution, gas/liquid phase exchange; principles of soil acidity and salinity; introduction to application of equilibrium concepts in soils.
Prerequisites: SCSC 301 or approval of instructor.

SCSC 625 Biofuels and the Environment
Credits 2. 2 Lecture Hours.
Biofuel crop use and disposal; production systems; conversion technologies; impacts of bioenergy production on sustainability, environment, and soil and water quality; carbon and energy budgets.
Prerequisite: SCSC 301 or approval of instructor.
SCSC 626 Soil Mineralogy
Credits 5. 3 Lecture Hours. 4 Lab Hours.
Crystal structures and properties of important minerals in soils and sediments especially clay minerals and oxides combined with identification techniques involving theory and practice with x-ray diffraction, electron microscopy, infrared and chemical methods.

SCSC 627 Soil Chemistry and Fertility
Credits 3. 3 Lecture Hours.
Chemical and biological behavior of nitrogen, phosphorus and potassium in soils; secondary nutrients, micronutrients and soil acidity and liming; interpretation of soil chemical/biochemical research from historical and current literature and relationships with nutrient availability, plant uptake, and environmental quality.
Prerequisites: SCSC 422; MEPS 313.

SCSC 629/VTMI 629 Laboratory Quality Systems
Credits 3. 3 Lecture Hours.
Quality systems and method development used within a laboratory; ensuring the integrity of procedures used in lab processes, chain of custody, information management, and international laboratory standards; regulatory requirements for laboratory operation; bio-security precautions; laboratory management.
Cross Listing: VTMI 629/SCSC 629.

SCSC 630/FSTC 630 Cereal Grains for Human Food
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Fundamental concepts of dry milling, wet milling, oil extraction, baking, malting, brewing, storage, sanitation, and quality evaluation and control interrelated with physical and biochemical properties of cereals and their products; use of instruments and techniques to evaluate cereal quality.
Prerequisite: Approval of instructor.
Cross Listing: FSTC 630/SCSC 630.

SCSC 631 Prerequisite Programs for Feed Industry HACCP
Credit 1. 1 Lecture Hour.
Development of preliminary science-based risk management decision factors in feed industry; understanding and complying with FDA regulatory requirements for animal feed; application of international standards; prerequisite programs for Feed Industry Hazard Analysis and Critical Control Point (HACCP); module one of three. Prerequisite: Graduate classification.

SCSC 632 Feed Industry HACCP - Principles and Plan Development
Credit 1. 1 Lecture Hour.
Principles of Feed Industry Hazard Analysis and Critical Control Point (HACCP) plan development; science-based risk analysis of decision factors; regulatory requirements of HACCP; module two of three. Prerequisite: SCSC 631.

SCSC 633 Feed Industry HACCP - Advanced Plan Development
Credit 1. 1 Lecture Hour.
Principles of Feed Industry Hazard Analysis and Critical Control Point (HACCP) advanced plan development; case studies of HACCP principles; HACCP plan development for feed industry companies; module three of three. Prerequisites: SCSC 631 and SCSC 632.

SCSC 634 Regulatory Science: Principles & Practices in Food Systems
Credits 3. 3 Lecture Hours.
Regulatory Science: Principles & Practices in Food Systems. Regulatory tools, standards and approaches in production, processing and distribution of agricultural goods; development and implementation of regulations; interdependence of federal and state agencies, use of risk analysis.

SCSC 635/AGEC 639 Comparative Global Standards in Food Systems
Credits 3. 3 Lecture Hours.
Laws, regulations and standards governing the production, distribution, processing and marketing of food across regions of the world; international standard setting bodies and risk assessment committees; regulatory equivalency and harmonization; product approval procedures; cost/benefits of global standards and trade agreements.
Cross Listing: AGEC 639/SCSC 635.

SCSC 636 Regulatory Science: Methodology in Food Systems
Credits 3. 3 Lecture Hours.
Risk management methodology including investigation of food and feed firms, conducting internal compliance audits; sample collection, chain-of-custody, trace-back and trace-forward, recalls, label review, data interpretation, risk ranking, resource prioritization, incident command and rapid response.
Prerequisite: SCSC 634.

SCSC 637 Environmental Microbiology
Credits 3. 3 Lecture Hours.
Microbial diversity and interactions in various environments with emphasis on soil and freshwater systems. Molecular methods for detection and characterization of indigenous and introduced microorganisms. Environmental sources and fate of pathogens. Biotechnological applications of environmental microorganisms.

SCSC 640 Intellectual Property in the Plant Sciences
Credits 3. 3 Lecture Hours.
Introduction to major foci of intellectual property (IP) impacting plant sciences, including: 1) traditional vs. emerging knowledge economies, 2) governing statutes and treaties, 3) forms of IP, and 4) IP asset identification, valuation, capture and deployment towards understanding the best practices for IP strategy development and IP portfolio management.

SCSC 641 Plant Breeding I
Credits 3. 3 Lecture Hours.
Theoretical and practical aspects of plant breeding including genetic basis; application of breeding methods and interdisciplinary considerations in breeding problems.
Prerequisites: SCSC 304 or HORT 404/GENE 404; GENE 301; STAT 651.

SCSC 642 Plant Breeding II
Credits 3. 3 Lecture Hours.
Expectations of genetic improvement for different plant breeding methods; relative efficiency for crops of different reproductive mechanisms; genetic variances, covariances and genotype-environment interaction components of variance used in planning selection procedures.
Prerequisites: SCSC 641; GENE 613; STAT 619.

SCSC 643/GENE 643 Molecular Quantitative Genetics and Plant Breeding
Credits 3. 3 Lecture Hours.
Classical, applied and molecular aspects of quantitative genetics in plant breeding; genetic relationships; genetic diversity; genetic phenomena (linkage, heterosis and epistasis); genotype by environment interaction; mapping quantitative trait loci (QTL); genomic and marker-assisted selection; application of statistical software.
Prerequisites: STAT 651, SCSC 642 or GENE 613; or approval of instructor.
Cross Listing: GENE 643/SCSC 643.
SCSC 644 Forage Ecology and Management
Credits 3. 3 Lecture Hours.
Investigation of multidisciplinary approaches toward the development of integrated forage, livestock, and wildlife production systems that are economically feasible and environmentally sustainable.
Prerequisites: Approval of instructor and graduate classification.

SCSC 645/HORT 645 World Agriculture and International Plant Breeding
Credit 1. 1 Lecture Hour.
Evolution of world agriculture; plant breeding and improved varieties; international agricultural research centers and green revolution; population growth; environmental challenges; IPR; role of plant breeding and biotechnology in meeting world food needs.
Prerequisite: SCSC 304, HORT 404/GENE 404 or approval of instructor.
Cross Listing: HORT 645/SCSC 645.

SCSC 646 Advanced Studies in Cotton Fiber Quality and Its Measurements
Credits 3. 3 Lecture Hours.
Advanced studies in cotton fiber quality and its measurement will explore the morphology of cotton fiber growth, the instruments used to determine fiber quality, and the interpretation of quality measurements.

SCSC 650 Mode of Action and Environmental Fate of Herbicides
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Relationships between physical-chemical characteristics of herbicides and their biological activity, selectivity, environmental fate in soil, water, and plants. Laboratory includes practical applications of gas and liquid chromatography, liquid scintillation counting and plant bioassays.
Prerequisite: SCSC 450 or approval of instructor.

SCSC 651 Weed Biology and Ecology
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Fundamentals of weed invasion, development, persistence and competition with agronomic crops; consideration of ecological concepts important to weed-crop relationships as influenced by weed control and other cultural practices. Practical consideration of integrated weed management systems and weed identification.
Prerequisites: SCSC 303; MEPS 313.

SCSC 654 Analysis of Complex Genomes
Credits 3. 3 Lecture Hours.
History and current status of genetic and molecular analysis of higher eukaryotic genomes; coverage of techniques for dissection of genomes into manageable parts; investigations in genetics, breeding and evolution; emphasis on quantitative inheritance, genetic mapping, physical mapping, map-based cloning, with examples drawn from a wide range of organisms.
Prerequisite: GENE 603 or GENE 431/BICH 431.
Cross Listing: GENE 654 and MEPS 654.

SCSC 655 Analysis of Complex Genomes--Lab
Credits 3. 0 Lecture Hours. 7 Lab Hours.
Laboratory methods in molecular genetic techniques for genetic mapping, physical mapping, and map-based cloning of both qualitative and quantitative phenotypes.
Prerequisite: GENE 603 or equivalent or approval of instructor.
Cross Listing: GENE 655 and MEPS 655.

SCSC 657 Environmental Soil and Water Science
Credits 3. 3 Lecture Hours.
Discussion of physical, chemical, and biological properties of soil and water and the impact on productivity and sustainability of various ecosystems; application of the knowledge of properties and soil processes to develop and evaluate strategies for protecting and/or improving soil and water quality.
Prerequisite: SCSC 301. Stacked with SCSC 455.

SCSC 658 Watershed and Water Quality Management
Credits 3. 3 Lecture Hours.
Land use impact on surface and ground water chemistry; legislation impacting water quality; surface and groundwater impairment and restoration; case studies in best management practices.
Prerequisite: Graduate classification.

SCSC 660 Experimental Designs in Agriculture
Credits 3. 3 Lecture Hours.
Fundamental principles and procedures of experimental designs in agricultural sciences; emphasis includes factorial designs, predicting outputs, use of covariance, balanced and unbalanced experimental designs as related to common agricultural research projects under field, greenhouse or growth chamber culture; familiarization with computer programming of common statistical software.
Prerequisite: STAT 651.

SCSC 663/ESSM 663 Applied Spatial Statistics
Credits 4. 3 Lecture Hours. 2 Lab Hours.
An introduction to the theory and practice of spatial statistics as applied to the natural resources. Spatial analyses focusing primarily on ordinary kriging, point processes, and lattice data.
Prerequisites: MATH 141, MATH 142, STAT 651, or equivalents; ESSM 651/BAEN 651 preferred.
Cross Listing: ESSM 663/SCSC 663.

SCSC 671/MEPS 671 Plant Growth and Development
Credits 3. 3 Lecture Hours.
Comprehensive analysis of plant development primarily focused on the molecular and cellular processes underlying morphogenesis, vegetative growth and reproduction; role of the major phytohormones as coordinators of development will be analyzed; plastic developmental responses to conditioning environmental signals.
Prerequisites: MEPS 601 or approval of instructor.
Cross Listing: MEPS 671/SCSC 671.

SCSC 681 Seminar
Credit 1. 1 Lecture Hour.
For graduate students and staff members in soils and crops; presentation and discussion of special topics and research data; participation required of all graduate students in agronomy.

SCSC 684 Professional Internship
Credits 1 to 16. 1 to 16 Lecture Hours.
Program planned to provide professional training in student's particular field of interest. Faculty and employer will supervise the activity.
Prerequisite: Approval of instructor.

SCSC 685 Directed Studies
Credits 1 to 4. 1 to 4 Lecture Hours.
Advanced problems in some phase of agronomy not directly related to thesis or dissertation.
SCSC 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of agronomy. May be repeated for credit.
Prerequisite: Approval of department head.

SCSC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Investigations leading to thesis or dissertation.

SEFB - Special Ed. Field Based

SEFB 618 Applied Behavior Management in the Classroom
Credits 3. 3 Lecture Hours.
Field-based course related to effective management of challenging behavior problems in the classroom using proactive classroom strategies, effective instruction and planned behavior interventions; discussion and applications of methods for observing, assessing and analyzing challenging behaviors.
Prerequisites: Graduate classification and approval of department head.

SEFB 630 Practicum in Applied Behavior Analysis
Credits 3. 9 Other Hours.
University-supervised experience related to specializations in special education and behavior analysis. May be taken eight times for credit.
Prerequisites: Graduate classification; SEFB 618; approval of department head.

SEFB 631 Intensive Practicum in Applied Behavior Analysis
Credits 3. 9 Other Hours.
University-supervised intensive experience related to specializations in special education and behavior analysis. May be taken eight times for credit.
Prerequisites: Graduate classification; SEFB 618; approval of department head.

SEFB 684 Internship in Special Education
Credits 1 to 4. 1 to 16 Other Hours.
University-directed experience in a professional employment setting; full-time teaching and responsibility in a classroom with students with disabilities. May be taken 4 times.
Prerequisites: Graduate classification and approval of department head.

SENG - Safety Engineering

SENG 655/CHEN 655 Process Safety Engineering
Credits 3. 3 Lecture Hours.
Applications of engineering principles to process hazards analysis including source and dispersion modeling, emergency relief systems, fire and explosion prevention and mitigation, hazard identification, risk assessment, process safety management, etc.
Prerequisite: Approval of instructor.
Cross Listing: CHEN 655/SENG 655.

SENG 660 Quantitative Risk Analysis
Credits 3. 3 Lecture Hours.
Fundamental concepts, techniques, and applications of quantitative risk analysis and risk-informed decision making for students in all engineering fields. Practical uses of probabilistic methods are demonstrated in exercises and case studies from diverse engineering areas.
Prerequisite: Graduate or Senior status.
Cross Listing: CHEN 660 and ISEN 660.

SENG 670 Industrial Safety Engineering
Credits 3. 3 Lecture Hours.
General concepts and techniques of safety engineering upon which more detailed and advanced applications may be based; applications of safety engineering principles to industrial and commercial systems; the concept of designing optimally safe systems.

SENG 674 System Safety Engineering
Credits 3. 3 Lecture Hours.
Current system safety engineering analysis techniques; failure mode and effect and fault tree analysis. Engineering economic analysis is reviewed to develop skills for the safety engineer in presenting alternate solutions to management.

SENG 677 Fire Protection Engineering
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Theory of combustion, characteristics of flammables, fire resistance, fire spread, fire protection principles, public and private fire service organization and equipment; automatic extinguishing systems. Fire protection analysis and design projects.

SENG 680 Industrial Hygiene
Credits 3. 3 Lecture Hours.
Recognition of environmental stresses present in man-machine-environment systems and the effect of these stresses on human performance, safety and health; chemical, physical, ergonomic and biological exposures, manufacturing systems, materials and operations.

SENG 681 Seminar
Credit 1. 1 Other Hour.
Formal presentations in industrial hygiene and safety engineering by students and professional industrial representatives.

SENG 684 Professional Internship
Credits 1 to 6. 1 to 6 Other Hours.
Training under the supervision of practicing engineers in settings appropriate to the student's professional objectives.
Prerequisites: Approval of chair of student's advisory committee and department head.

SENG 685 Directed Studies
Credits 1 to 12. 1 to 12 Other Hours.
Investigation of topics not within the scope of thesis or dissertation research and not covered by other formal courses.

SENG 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of safety engineering and industrial hygiene. May be repeated for credit.
Prerequisite: Approval of instructor.

SENG 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research in industrial hygiene, safety engineering or related topics for thesis or dissertation.

SOCI - Sociology

SOCI 603/WGST 603 The Contemporary Family
Credits 3. 3 Lecture Hours.
Review and criticism of theories developed for study of the family; family formation, dynamics, conflicts, power, dissolution; subcultural family forms and responses to social change.
Cross Listing: WGST 603.
SOCI 604 Comparative Historical Methods
Credits 3.3 Lecture Hours.
Surveys key methodological issues, including the logic of comparative design and analysis of primary and secondary sources. Exemplars of important comparative historical research—both classics and more recent publications—will be reviewed.
Prerequisite: Graduate classification.

SOCI 605 Social Movements
Credits 3.3 Lecture Hours.
Surveys the literature on social movements including the topics of movement emergence, movement outcomes, state repression, and revolutions; reviews contemporary debates in the theories of social movement and new developments in research.
Prerequisite: Graduate classification.

SOCI 606 War and Democracy
Credits 3.3 Lecture Hours.
Sociological approaches to the study of war’s effects on democracy and democratic control of the military and the use of force, in comparative-historical context.

SOCI 607 Seminar in Social Organizations
Credits 3.3 Lecture Hours.
Relevant conceptual and empirical approaches to the study of selected aspects of social organization. May be taken up to two times for credit as content varies.
Prerequisite: Graduate classification.

SOCI 608 Social Organization
Credits 3.3 Lecture Hours.
Theoretical and conceptual bases of patterned human behavior; structural, processual and functional aspects of human groups from simplest informal to the most complex formal types: small groups, associations, institutions, complex organizations, bureaucracies, societies.

SOCI 611 Classical Sociological Theory
Credits 3.3 Lecture Hours.
Critical analysis of the writings of the principal founders of modern sociology; Marx, Durkheim and Weber and their influence on current theoretical issues.
Prerequisite: SOCI 430 or equivalent or approval of instructor.

SOCI 615 Contemporary Sociological Theory
Credits 3.3 Lecture Hours.
Critical analysis of current sociological perspectives, their logic of inquiry, substantive claims and application to empirical research.
Prerequisite: SOCI 611.

SOCI 616 Political Sociology
Credits 3.3 Lecture Hours.
Survey of the principal social and organizational bases of politics; the institutionalization of political power; explanation of political change and movements of social protest.
Prerequisite: Graduate classification or approval of instructor.

SOCI 617 Comparative Racial-Ethnic Relations
Credits 3.3 Lecture Hours.
Cross-cultural variations in racial-ethnic relations and structures of inequality; assessment of systems and power-conflict frameworks in diverse settings such as South America, Mexico, South Africa, Caribbean Regions and United States.
Prerequisite: Approval of instructor.

SOCI 618 Sociology of Education
Credits 3.3 Lecture Hours.
The school system and the democratic way of life; relationship of education to social organization, social change and social control. Role of education in society.
Prerequisite: SOCI 205.

SOCI 621 Social Psychology
Credits 3.3 Lecture Hours.
Personality, social and cultural systems; development and interrelationships; cognitive activities, motivational determinants and selectivity; goals, structures, coordination and related factors influencing complex social groupings.
Prerequisites: SOCI 205; 12 additional hours of social science.

SOCI 622 Social Demography
Credits 3.3 Lecture Hours.
Survey of methods, theories and problems of contemporary demographic phenomena.
Prerequisite: Approval of department head.

SOCI 623 Measurement of Sociological Parameters
Credits 3.3 Lecture Hours.
Sociological research including scaling, scale analysis and experimental design.
Prerequisites: Graduate classification; three hours of statistics.

SOCI 624 Qualitative Methodology
Credits 3.3 Lecture Hours.
Exposure to and critical assessment of qualitative approaches to data gathering in social science; topics include naturalistic observation, field research skills, unobtrusive measures and grounded theory construction.

SOCI 625 Seminar in Law, Deviance and Social Control
Credits 3.3 Lecture Hours.
Relevant literature and research in selected aspects of law, deviance and social control. May be taken up to three times for credit as content varies.
Prerequisite: Graduate classification.

SOCI 628 Deviant Behavior
Credits 3.3 Lecture Hours.
Contemporary sociological approaches to deviance; theoretical and empirical studies of major types of deviant behavior.

SOCI 629 Sociology of Law
Credits 3.3 Lecture Hours.
Critical survey of the social sources of law, the role of law in social organizations and problems of law enforcement.
Prerequisite: Graduate classification.

SOCI 631 Seminar in Sociological Research
Credits 3.3 Other Hours.
Critical analysis of research procedures used by sociologists.
Prerequisite: SOCI 623.

SOCI 633 Demographic Methods
Credits 3.3 Lecture Hours.
Procedures and techniques for the collection, evaluation and analysis of demographic data; measures of population growth, composition, fertility, mortality and migration.
Prerequisite: SOCI 622.

SOCI 635 Sociology of Complex Organizations
Credits 3.3 Lecture Hours.
Comparative structures; contingency models; micro- and macro-theoretical perspectives.
SOCI 640 Sociology of Development
Credits 3.3 Lecture Hours.
Survey of sociology of development; review of major classical and
contemporary approaches to development including but not limited to
modernization theory, world systems theory, comparative nationalism,
demographic theories, feminist approaches; contradictions of development
including K-Cycles, social movements and ecological constraints.
Prerequisite: Graduate classification or approval of instructor.

SOCI 647 Seminar in Demography and Human Ecology
Credits 3.3 Lecture Hours.
Relevant literature and research problems of a selected aspect of
demography and human ecology, such as fertility and mortality, migration,
international demography. May be taken up to three times for credit as
content varies.
Prerequisite: Graduate classification.

SOCI 651 Sociology of Culture
Credits 3.3 Lecture Hours.
Theoretical developments and methodological issues relevant to
studying culture through classical, modern and postmodern sociological
perspectives; includes background concerning the conditions under which
theories develop and discussion of controversies in the definition of and
research agendas within the sociology of culture.
Prerequisite: Graduate classification.

SOCI 657 Seminar in Culture
Credits 3.3 Lecture Hours.
Relevant literature and research in selected aspects of culture and cultural
processes. May be taken up to three times for credit as content varies.
Prerequisite: Approval of instructor.

SOCI 660 Theories of Race and Ethnic Group Relations
Credits 3.3 Lecture Hours.
Sociological theories of intergroup assimilation, conflict and adaptation;
includes examination and analysis of three major contemporary
perspectives; assimilation and social fusion theory, conflict models and
models of ethnic pluralism; theories of melioration of social discrimination
also examined.
Prerequisite: Graduate classification.

SOCI 661/WGST 661 Sociology of Gender
Credits 3.3 Lecture Hours.
Overview of the Sociology of Gender; historical development, primary
concepts, contemporary issues, theory, methods, and applications.
Prerequisite: Graduate classification.
Cross Listing: WGST 661/SOCI 661.

SOCI 662 Racism and Anti-Racism
Credits 3.3 Lecture Hours.
This seminar focuses on racism and anti-racism issues, including
social science research on slavery, anti-Black discrimination and Black
resistance, anti-Asian discrimination and Asian American resistance, anti-
Latino discrimination and Latino resistance, and white anti-racist groups.
We assess empirical research on these topics and explore important
theoretical frameworks.
Prerequisite: Graduate classification.

SOCI 663 Black and Latino Americans
Credits 3.3 Lecture Hours.
This seminar focuses social science theory and research about African
Americans and Latinos. We will emphasize historical backgrounds,
social science theories applied to these groups, patterns of immigration,
cognitive framing, patterns of racial-ethnic discrimination, and racial/class/
gender intersections. We will review critically important research books
dealing with these and related U.S. racial-ethnic issues.
Prerequisite: Graduate classification.

SOCI 667 Seminar in Race and Ethnic Relations
Credits 3.3 Lecture Hours.
Origins, extent, consequences of racial and ethnic differences on key
demographic variables such as fertility, mortality, migration and population
size, growth, distribution and composition; how demographic variables
affect and are affected by racial and ethnic differences in family structure,
social mobility and socioeconomic stratification. May be taken up to three
times for credit as content varies.
Prerequisite: Graduate classification.

SOCI 668 Seminar in Social Psychology
Credits 3.3 Lecture Hours.
Relevant literature and research problems of a selected aspect of social
psychology. May be taken for credit up to three times as content varies.
Prerequisite: Graduate classification.

SOCI 669 Special Topics in...  
Credits 1 to 4.1 to 4 Lecture Hours.
Selected topics in an identified area of sociology. May be repeated for
credit.

SOCI 691 Research
Credits 1 to 23.1 to 23 Other Hours.
Initiation and completion of research project of approved scope for an
advanced degree.
Prerequisite: Approval of instructor.
SOPH - School of Public Health

SOPH 680 Public Health Capstone
Credits 3. 3 Lecture Hours.
In this course, students will integrate the knowledge and skills gained through other courses and experiences at SPH, allowing them to understand both the overall public health problem-solving approach and the contributions of each discipline to that approach. Students work in groups to analyze public health problems and develop interventions. Must be taken on a satisfactory/unsatisfactory basis only.
Prerequisites: Four of the five SPH core courses (PHEB 600, PHEB 602, PHEO 600, PHPM 605, HPCH 603 are prerequisites for this class, and the fifth core course may be taken concurrently. Instructor approval is also required.

SOPH 690 Thesis Development
Credits 3. 3 Lecture Hours.
Course helps students prepare a thesis proposal including writing a literature review, developing hypotheses and/or research questions and appropriate research design, and obtaining IRB approval. Students are expected to draft their thesis proposal by the conclusion of the course.
Prerequisite: Approval of student’s academic advisor.

SPED - Special Education

SPED 601 Assessment in School Settings
Credits 3. 3 Lecture Hours.
Formal and informal assessment; state assessment and alternatives; techniques used with students with disabilities; using data to make educational decisions.
Prerequisite: Graduate classification; approval of department head; approval of instructor.

SPED 602 Ethics and Professional Conduct in Special Education and Applied Behavior Analysis
Credits 3. 3 Lecture Hours.
Focus on ethical and professional conduct required for special educators and behavior analysts; information required for certified behavior analysts; ethics required by the Behavior Analyst Certification Board; highly relevant for those working with children or adults with disabilities in any capacity.
Prerequisite(s): approval of department head; graduate classification.

SPED 603 Foundations of Special Education
Credits 3. 3 Lecture Hours.
Build a knowledge base to understand the historical and conceptual foundations of special education; familiarization with special education literature; overview of current issues and trends impacting special education.
Prerequisites: Graduate classification or approval of instructor; approval of department head.

SPED 607 Educating Individuals with Autism Spectrum Disorders
Credits 3. 3 Lecture Hours.
Study of the incidence, prevalence, and characteristics of individuals with autism spectrum disorders, particularly for teachers, counselors, and related fields; research and best practices in assessment, treatment, and education; includes treatment of social, communication, academic, and behavior deficits with emphasis on behavior analysis.
Prerequisite: Graduate classification.

SPED 610 Special Education and the Family
Credits 3. 3 Lecture Hours.
Overview of issues in special education interpreted within the context of the family; relationships among the school, the families, and the community; impact of relationships on service provisions; field experiences working with families with special needs.
Prerequisite: Approval of department head.

SPED 611 Multicultural Special Education
Credits 3. 3 Lecture Hours.
Multicultural perspectives in special education; foundations of multicultural special education; cultural responsive teaching; methods for teaching culturally and linguistically diverse learners in special education.
Prerequisite: Graduate classification.

SPED 612 Special Education Law and Policy
Credits 3. 7 Lab Hours.
Legal development of the discipline of special education; current requirements for providing free and appropriate education to students with disabilities; assessment and performance of research with legal information.
Prerequisites: Graduate classification and approval of department head.

SPED 614 Issues in Moderate and Severe Disabilities
Credits 3. 3 Lecture Hours.
Psychological, social, physical and cognitive aspects of moderate to severe disabilities; service delivery systems; biomedical issues community programming; transition programming; adult service program; programs for the elderly; all in relation to individuals with moderate to severe disabilities.
Prerequisites: Graduate classification and approval of department head.

SPED 615 Special Education Assessment: Technical and Legal Aspects
Credits 3. 3 Lecture Hours.
Teaches skills to critically examine assessment tools and procedures in special education; technical and legal issues in pre-referral evaluation, eligibility assessment, IEP writing and program evaluation; emphasizes test validity and test sensitivity to growth; mastery of knowledge base and realistic scenarios.
Prerequisites: Graduate classification or approval of instructor; approval of department head.

SPED 617 Adolescent Literacy for Students with Diverse Instructional Needs
Credits 3. 3 Lecture Hours.
Research-based strategies to teach reading and writing to 4th through 12th grade students with disabilities and other diverse instructional needs; emphasis on current issues, assessment, motivation, intervention, and content area issues and strategies.
Prerequisite: Graduate classification.

SPED 618 Induction and Preparation for the Special Education Professoriate
Credits 3. 3 Lecture Hours.
Orientation to full-time doctoral studies; understanding historical and contemporary issues in the field of special education; familiarization with special education literature and systematic reviews of research literature.
Prerequisite: Admission into special education doctoral program.

SPED 619 Critical Research and Practice Issues in Special Education
Credits 3. 3 Lecture Hours.
Examination of the historical, conceptual/theoretical and empirical basis of special education research and practice; understanding special education as a field and specific areas for in-depth knowledge.
Prerequisite: Admission into special education doctoral program.
SPED 620 Bilingual Special Education
Credits 3.3 Lecture Hours.
Topics concerning bilingual special education will be covered including history of the field; language acquisition and assessment; general assessment, individual education plans (IEPs); curriculum development; mainstreaming; consultation services; and parental involvement.
Prerequisite: Approval of department head.

SPED 621 Overview of Exceptional Students
Credits 3.3 Lecture Hours.
Overview of historical foundations for special education practice; definitions of disabilities, relevant educational characteristics of students with disabilities; assessment procedures associated with the identification of students' disabilities; intervention procedures related to education of students with disabilities.
Prerequisites: Graduate classification and approval of department head.

SPED 622 Overview of Exceptional Students
Credits 3.3 Lecture Hours.
Overview of historical foundations for special education practice; definitions of disabilities, relevant educational characteristics of students with disabilities; assessment procedures associated with the identification of students' disabilities; intervention procedures related to education of students with disabilities.
Prerequisites: Graduate classification and approval of department head.

SPED 623 Self-Determination and Advocacy
Credits 3.3 Lecture Hours.
Conceptualization and theoretical framework of self-determination for students with disabilities; the role of self-determination in improving student outcomes; and best practices in promoting self-determination among students with disabilities.
Prerequisites: Graduate classification.

SPED 624 Professional Development in Research
Credits 3.3 Lecture Hours.
Development and refinement of skills needed to be productive scholars with particular focus on disseminating research through manuscript preparation and conference presentations.
Prerequisites: SPED 618; SPED 619; Graduate classification; approval of department head.

SPED 625 Consultation in Special Education
Credits 3.3 Lecture Hours.
Rationale, strategies, procedures and resources for providing consultation as systematic problem-solving to school procedures, and resources for improving services for children with disabilities, and those who are at-risk of school failure.
Prerequisites: Graduate classification and approval of department head.

SPED 626 Early Literacy for Students with Diverse Instructional Needs
Credits 3.3 Lecture Hours.
Research-based strategies to teach beginning reading and writing to pre-K through 4th grade students with disabilities and other diverse instructional needs; emphasis on current issues, assessment, prevention, and intervention.
Prerequisite: Graduate classification.

SPED 627 Transition from School to Work
Credits 3.3 Lecture Hours.
Current issues and practices related to the transition of students from school to work; partnerships with business and industry; secondary and postsecondary education linkages; work-based training.
Prerequisite: Approval of department head.

SPED 641 Low-Incidence Instruction for Individuals with Significant Support Needs
Credits 3.3 Lecture Hours.
Examination of how particular types of low-incidence disabilities; including mental retardation, autism, physical disabilities, traumatic brain injury, deafness, blindness, multiple disabilities, and other health impairments, affect academic and job performance. Current methods for teaching individuals with low-incidence disabilities, including an overview of Adaptive/Assistive Technology (AT) solutions.
Prerequisites: Graduate classification and approval of department head.

SPED 642 Program Development for Students with Behavior Problems
Credits 3.3 Lecture Hours.
Field-based course relating to effective management of challenging and severe behavior problems in the classroom using proactive strategies; effective instruction and planned behavioral interventions; methods for observing, assessing and analyzing challenging and severe behaviors; includes a 20-hour field based component.
Prerequisites: Graduate classification and approval of department head.

SPED 683 Field Practicum
Credits 1 to 15.1 to 15 Other Hours.
Faculty supervised experience in professional practice settings in Special Education. May be repeated for credit.
Prerequisite: Approval of instructor and department head.

SPED 684 Professional Internship
Credits 1 to 6.1 to 6 Other Hours.
Supervised experience in professional functions appropriate to career goals in special education.
Prerequisite: Approval of instructor and department head.

SPED 685 Directed Studies
Credits 1 to 6.1 to 6 Other Hours.
Directed individual study of selected problems in special education.
Prerequisite: Approval of instructor and department head.

SPED 686 Special Topics in...
Credits 1 to 4.1 to 4 Lecture Hours.
Selected topics in an identified area of special education. May be repeated for credit.
Prerequisite: Approval of department head.

SPED 699 Advanced Applied Behavior Analysis
Credits 3.3 Lecture Hours.
Rigorous repertoire of knowledge and skill in behavior analysis; comprehensive and contemporary description of applied behavior analysis; application of principles and paradigms of theoretical and experimental aspects of behavior.
Prerequisites: SEFB 618 and graduate classification.

SPMT - Sport Management

SPMT 601 Research Methods for Sport Organizations
Credits 3.3 Lecture Hours.
Methodology and application of social science research in sport organizations; including the research process, research designs, sampling procedures, measurement, survey research, hypothesis testing, application and interpretation of appropriate statistics, and the research presentation.

SPMT 610 Administration of Sport Organizations
Credits 3.3 Lecture Hours.
Issues related to the administration of sport and fitness organizations; includes interschool athletics and corporate organizations.
SPMT 611 Revenue Generation in Sport  
Credits 3. 3 Lecture Hours.  
Examine the basic financial, accounting, and revenue generation principles central to the management of sport organizations.  
**Prerequisites:** Graduate classification.

SPMT 612 Personnel Management in Sport  
Credits 3. 3 Lecture Hours.  
Examine the service orientation of sport organizations, individual differences in employees and clients, personnel management practices, and expected outcomes of effective personnel management.  
**Prerequisite:** Graduate classification.

SPMT 613 Diversity in Sport Organizations  
Credits 3. 3 Lecture Hours.  
Examines an encompassing perspective of diversity within North American and international sport organizations; analysis and understanding of the various ways that people within sport organizations can differ; treats issues of the non-dominant, historically under-represented elements of U.S. society with an emphasis placed on racial and gender issues.  
**Prerequisite:** Graduate classification.

SPMT 615 Sport Marketing  
Credits 3. 3 Lecture Hours.  
Explores and examines the elements of planning, organizing and prompting sporting events.  
**Prerequisite:** Graduate classification.

SPMT 623 Athletics Administration  
Credits 3. 3 Lecture Hours.  
Principles and processes of managing intercollegiate athletic organizations and properties.  
**Prerequisite:** Graduate classification.

SPMT 655 Sport Law  
Credits 3. 3 Lecture Hours.  
Legal principles affecting sponsors and users of sports programs; liability concepts in tort, contract, civil rights and property law in program planning, development, marketing and management.  
**Prerequisite:** Graduate classification or approval of instructor.

SPMT 681 Seminar  
Credit 1. 1 Lecture Hour.  
Reports and discussions of research and the research process in sport management. May be taken 4 times for credit.  
**Prerequisite:** Graduate classification.

SPMT 682 Seminar in...  
Credit 1. 1 Lecture Hour.  
Discussions of current topics and issues impacting sport management and administration. May be taken 8 times for credit.  
**Prerequisite:** Graduate classification.

SPMT 683 Practicum in Sport Management  
Credits 3. 3 Lecture Hours.  
Participation and study in sport management and administration; acquisition and practice of professional and/or clinical skills in sport management.  
**Prerequisites:** Graduate classification and approval of instructor.

SPMT 684 Internship in Sport Management  
Credits 1 to 6. 1 to 6 Lecture Hours.  
Supervised internship with sport management organization; application of formal training to performing professional functions consistent with career goals.  
**Prerequisites:** Graduate classification; approval of instructor.

SPMT 685 Directed Studies  
Credits 1 to 12. 1 to 12 Lecture Hours.  
Directed study of special problems in sport management not related to thesis. May be repeated for credit.  
**Prerequisites:** Graduate classification; approval of instructor; approval of department head.

SPMT 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Special Topics in ... Selected topics in an identified area of sport management. May be repeated for credit.  
**Prerequisite:** Graduate classification.

SPMT 690 Theory of Research in Sport Management  
Credits 3. 3 Lecture Hours.  
Theory and design of research problems and experiments in various fields of sport management. May be taken 2 times for credit.  
**Prerequisite:** Graduate classification.

SPMT 691 Research  
Credits 1 to 18. 1 to 18 Other Hours.  
Research for thesis or dissertation.  
**Prerequisites:** Graduate classification and approval of committee chair.

SPSY - School Psychology

SPSY 610 Child Psychopathology  
Credits 3. 3 Lecture Hours.  
Major forms of psychopathology and behavioral disorders in children and adolescents; concepts of child psychological disorders; application of multiple theoretical models; understanding of the development context in which these orders exist.  
**Prerequisites:** Graduate classification; approval of department head.

SPSY 611 Introduction to School Psychology: Legal, Ethical and Credentialing Issues in School Psychology  
Credit 1. 1 Lecture Hour.  
History of professional psychology with emphasis on school psychology; legal, ethical and credentialing issues in psychology; scholarly writing; models of providing clinical child and special educational services. May be taken up to three times for credit.  
**Prerequisite:** Graduate classification; approval of department head.

SPSY 612 Individual Assessment of Children’s Intelligence  
Credits 4. 3 Lecture Hours. 2 Lab Hours.  
Individual Assessment of Children's Intelligence. Educational and clinical applications of individual assessment; diagnostic measures of intelligence, achievement, language and perception; videotaping of student test administration is required for purposes of supervision and self-evaluation. Limited to 12 students per semester.  
**Prerequisites:** Approval of instructor; approval of department head.

SPSY 613 Crisis Intervention in the Schools  
Credits 3. 3 Lecture Hours.  
Fundamentals of school-based crisis intervention; emphasis on personal and situational crises, and the development and implementation of crisis intervention and prevention plans within the school setting; differing models of crisis intervention, models of coping with crisis and critical incidents, and the efficacy of crisis intervention.  
**Prerequisite:** Graduate classification.
SPSY 614 Integrated Assessment Practicum
Credits 3. 1 Lecture Hour. 6 Lab Hours.
Student test administration competencies and a minimum of 150 hours of supervised experience in administration, analysis and reporting of individual diagnostic instruments. May be taken twice for credit.
Prerequisites: SPSY 612; SPSY 617; approval of department head.

SPSY 615 Preschool Assessment
Credits 3. 3 Lecture Hours.
Assessment of infants and young children (birth to 5 years of age); requires extension of the diagnostic skills gained in other coursework to applications for early intervention and child find with younger children; measures/methods will include norm-referenced, criterion referenced, and play-based/observational methods used in the assessment of infants and young children.
Prerequisites: SPSY 612 and approval of instructor.

SPSY 617 Emotional Disturbance in Children
Credits 3. 3 Lecture Hours.
Diagnostic procedures and techniques in personality assessment and identification of emotionally disturbed children and youth.
Prerequisite: SPSY 610; SPSY 612; SPSY 642.

SPSY 620 Interdisciplinary Seminar in Prevention Science
Credit 1. 1 Lecture Hour.
Contemporary research programs that represent the interdisciplinary field of prevention science; strengths and limitations of diverse theoretical and conceptual bases of research in prevention science; application of research findings to issues related to the prevention of mental, emotional, and physical health problems and the promotion of well-being. May be taken 3 times for credit.
Prerequisite: Graduate classification and enrollment in the interdisciplinary graduate certificate in prevention science or approval of instructor.
Cross Listing: COMM 671, HLTH 671 and RPTS 620.

SPSY 628 Consultation: Theory and Techniques
Credits 3. 3 Lecture Hours.
History and theory of various models of consultation including mental health, behavioral and organizational development; skills and techniques necessary for effective consultation; relevant research issues.
Prerequisites: Approval of instructor; approval of department head.

SPSY 638 Systems Consultation and Prevention Science
Credits 3. 3 Lecture Hours.
Theory, research and practice in prevention science with an emphasis on individuals from birth to age 21; understanding and application of theories and methods of prevention science.
Prerequisite: Approval of department head.

SPSY 641 Child Therapy for School Behavior Problems
Credits 3. 3 Lecture Hours.
Selected therapy approaches for treating childhood behavior disorders that interfere with children's interpersonal and intrapersonal adjustment and school learning; play therapy, behavior therapy, cognitive therapies; case studies; observation of therapy cases in public and/or mental health settings.
Prerequisites: SPSY 610; approval of department head.

SPSY 642 Behavioral Assessment and Intervention
Credits 3. 3 Lecture Hours.
Overview of contemporary behavior theory and applied behavior analysis; overview of behavioral assessment strategies with an emphasis on the systematic observations of behavior and interviews; and contemporary behavior therapy approaches for use with educators, children, and their families.
Prerequisite: Graduate classification and approval of department head.

SPSY 643 Academic Assessment and Intervention
Credits 3. 3 Lecture Hours.
Developing effective and appropriate interventions for school-based academic concerns; collecting and interpreting data from informal academic assessments and observations for intervention development and evaluation; using curriculum-based assessments for monitoring student's academic programs and teacher decision making; understanding effective instructional strategies and their application to academic interventions.
Prerequisite: Graduate classification and approval of department head.

SPSY 644 Child Therapy: Advanced Theory and Techniques
Credits 3. 3 Lecture Hours.
Supervised experiences in public and mental health settings in the application of psychotherapy techniques with children, adolescents and families; interviewing techniques; process of therapy; advanced theoretical foundations; case management.
Prerequisites: SPSY 641 and approval of department head.

SPSY 645 Social and Emotional Development and Intervention
Credits 3. 3 Lecture Hours.
Theories of how children develop in the areas of social and emotional learning, recent empirical findings in the area of social and emotional development; preventive and remedial interventions for social and emotional difficulties.
Prerequisites: Graduate classification; approval of department head.

SPSY 657 Bilingual Psychoeducational Assessment
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Theory of second language acquisition; discrete point and descriptive approach to language assessment; achievement assessment; cognitive assessment and practical and cultural factors when assessing bilingual children.
Prerequisites: SPSY 612; approval of department head.

SPSY 663 Field Experience/Externship in School Psychology
Credits 1 to 15. 1 to 15 Other Hours.
Faculty supervised experience in professional employment public and mental settings in school psychology. Repeatable to 15 hours.
Prerequisite: Approval of instructor and department head.

SPSY 683 Professional Internship
Credits 1 to 4. 1 to 4 Other Hours.
Limited to advanced doctoral students; faculty supervised experience in approved professional employment settings. Applications for September assignments must be approved the previous October. May be repeated up to 9 hours.
Prerequisites: Completion of required substantive coursework; approval of instructor and department head.

SPSY 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of selected problems.
Prerequisite: Approval of department head.
Course Descriptions

SPSY 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of school psychology. May be repeated for credit.
Prerequisite: Approval of department head.

SPSY 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.
Prerequisite: Approval of department head.

STAT - Statistics

STAT 601 Statistical Analysis
Credits 4. 3 Lecture Hours. 2 Lab Hours.
For students in engineering, physical and mathematical sciences. Introduction to probability, probability distributions and statistical inference; hypothesis testing; introduction to methods of analysis such as tests of independence, regression, analysis of variance with some consideration of planned experimentation.
Prerequisite: MATH 152 or MATH 172.

STAT 604 Topics in Statistical Computations
Credits 3. 3 Lecture Hours.
Efficient uses of existing statistical computer programs (SAS, R, etc.); generation of random numbers; using and creating functions and subroutines; statistical graphics; programming of simulation studies; and data management issues.
Prerequisite: MATH 221, MATH 251, or MATH 253.

STAT 605 Advanced Statistical Computations
Credits 3. 3 Lecture Hours.
Programming languages, statistical software and computing environments; development of programming skills using modern methodologies; data extraction and code management; interfacing lower-level languages with data analysis software; simulation; MC integration; MC-MC procedures; permutation tests; bootstrapping.
Prerequisite: STAT 612 and STAT 648.

STAT 607 Sampling
Credits 3. 3 Lecture Hours.
Planning, execution and analysis of sampling from finite populations; simple, stratified, multistage and systematic sampling; ratio estimates.
Prerequisite: STAT 601 or STAT 652 or concurrent enrollment in STAT 641.

STAT 608 Regression Analysis
Credits 3. 3 Lecture Hours.
Multiple, curvilinear, nonlinear, robust, logistic and principal components regression analysis; regression diagnostics, transformations, analysis of covariance.
Prerequisite: STAT 601 or STAT 641.

STAT 610 Theory of Statistics - Distribution Theory
Credits 3. 3 Lecture Hours.
Brief introduction to probability theory; distributions and expectations of random variables, transformations of random variables and order statistics; generating functions and basic limit concepts.
Prerequisite: MATH 409 or concurrent enrollment in MATH 409.

STAT 611 Theory of Statistics - Inference
Credits 3. 3 Lecture Hours.
Theory of estimation and hypothesis testing; point estimation, interval estimation, sufficient statistics, decision theory, most powerful tests, likelihood ratio tests, chi-square tests.
Prerequisite: STAT 610 or equivalent.

STAT 612 Theory of Linear Models
Credits 3. 3 Lecture Hours.
Matrix algebra for statisticians; Gauss-Markov theorem; estimability; estimation subject to linear restrictions; multivariate normal distribution; distribution of quadratic forms; inferences for linear models; theory of multiple regression and AOV; random-and mixed-effects models.
Prerequisite: STAT 612.

STAT 613 Statistical Methodology I
Credits 3. 3 Lecture Hours.
Elements of likelihood inference; exponential family models; group transformation models; survival data; missing data; estimation and hypotheses testing; nonlinear regression models; conditional and marginal inferences; complex models-Markov chains, Markov random fields, time series, and point processes.
Prerequisite: STAT 612.

STAT 614 Probability for Statistics
Credits 3. 3 Lecture Hours.
Probability and measures; expectation and integrals, Kolmogorov's extension theorem; Fubini's theorem; inequalities; uniform integrability; conditional expectation; laws of large numbers; central limit theorems
Prerequisite: STAT 610 or its equivalent.

STAT 615 Stochastic Processes
Credits 3. 3 Lecture Hours.
Survey of the theory of stochastic processes; includes countable-state Markov processes, birth-death processes, Poisson point processes, renewal processes, Brownian motion and diffusion processes and covariance-stationary processes; theoretical development and applications to real world problems.
Prerequisites: STAT 610; MATH 409.

STAT 616 Statistical Aspects of Machine Learning I: Classical Multivariate Methods
Credits 3. 3 Lecture Hours.
Core methods from traditional multivariate analysis and various extensions; probability distributions of random vectors and matrices, multivariate normal distributions, model assessment and selection in multiple regression, multivariate regression, dimension reduction, linear discriminant analysis, logistic discriminant analysis, cluster analysis, multidimensional scaling and distance geometry, and correspondence analysis.
Prerequisites: STAT 612, STAT 613.

STAT 618 Statistical Aspects of Machine Learning II: Modern Techniques
Credits 3. 3 Lecture Hours.
Second course in statistical machine learning; recursive partition and tree-based methods, artificial neural networks, support vector machines, reproducing kernels, committee machines, latent variable methods, component analysis, nonlinear dimensionality reduction and manifold learning, matrix factorization and matrix completion, statistical analysis of tensors and multi-indexed data.
Prerequisites: STAT 612, STAT 613, and STAT 616.

STAT 620 Asymptotic Statistics
Credits 3. 3 Lecture Hours.
Review of basic concepts and important convergence theorems; elements of decision theory; delta method; Bahadur representation theorem; asymptotic distribution of MLE and the LRT statistics; asymptotic efficiency; limit theory for U-statistics and differential statistical functionalins with illustrations from M-,L-,R-estimation; multiple testing.
Prerequisite: STAT 614.
STAT 621 Advanced Stochastic Processes  
Credits 3. 3 Lecture Hours.
Conditional expectation; stopping times; discrete Markov processes; birth-death processes; queuing models; discrete semi-Markov processes; Brownian motion; diffusion processes, Ito integrals, theorem and limit distributions; differential statistical functions and their limit distributions; M-, L-, R-estimation.  
Prerequisite: STAT 614 or STAT 615.

STAT 623 Statistical Methods for Chemistry  
Credits 3. 3 Lecture Hours.
Chromemetrics topics of process optimization, precision and accuracy; curve fitting; chi-squared tests; multivariate calibration; errors in calibration standards; statistics of instrumentation.  
Prerequisite: STAT 601, STAT 641 or STAT 652 or approval of instructor.

STAT 626 Methods in Time Series Analysis  
Credits 3. 3 Lecture Hours.
Introduction to statistical time series analysis; autocorrelation and spectral characteristics of univariate, autoregressive, moving average models; identification, estimation and forecasting.  
Prerequisite: STAT 601 or STAT 642 or approval of instructor.

STAT 627 Nonparametric Function Estimation  
Credits 3. 3 Lecture Hours.
Nonparametric function estimation; kernel, local polynomials, Fourier series and spline methods; automated smoothing methods including cross-validation; large sample distributional properties of estimators; recent advances in function estimation.  
Prerequisite: STAT 611.

STAT 630 Overview of Mathematical Statistics  
Credits 3. 3 Lecture Hours.
Basic probability theory including distributions of random variables and expectations. Introduction to the theory of statistical inference from the likelihood point of view including maximum likelihood estimation, confidence intervals, and likelihood ratio tests. Introduction to Bayesian methods.  
Prerequisites: MATH 221, MATH 251, and MATH 253.

STAT 631 Statistical Methods in Finance  
Credits 3. 3 Lecture Hours.
Regression and the capital asset pricing model, statistics for portfolio analysis, resampling, time series models, volatility models, option pricing and Monte Carlo methods, copulas, extreme value theory, value at risk, spline smoothing of term structure.  
Prerequisites: STAT 610, STAT 611, STAT 608.

STAT 632 Statistical Methodology II-Bayesian Modeling and Inference  
Credits 3. 3 Lecture Hours.
Decision theory; fundamentals of Bayesian inference; single and multi-parameter models; Gaussian model; linear and generalized linear models; Bayesian computations; asymptotic methods; non-iterative MC; MCMC; hierarchical models; nonlinear models; random effect models; survival analysis; spatial models.  
Prerequisite: STAT 613.

STAT 633 Advanced Bayesian Modeling and Computation  
Credits 3. 3 Lecture Hours.
Bayesian methods in their research; methodology, and applications of Bayesian methods in bioinformatics, biostatistics, signal processing, machine learning, and related fields.  
Prerequisite: STAT 608, STAT 613, STAT 632.

STAT 636 Applied Multivariate Analysis  
Credits 3. 3 Lecture Hours.
Multivariate extension of the chi-square and t-tests, discrimination and classification procedures; applications to diagnostic problems in biological, medical, anthropological and social research; multivariate analysis of variance, principal component and factor analysis, canonical correlations.  
Prerequisites: MATH 304, STAT 608.

STAT 638 Introduction to Applied Bayesian Methods  
Credits 3. 3 Lecture Hours.
Uncertainty regarding parameters and how they can be explicitly described as a posterior distribution which blends information from a sampling model and prior distribution; emphasis on modeling and computations under the Bayesian paradigm; includes prior distributions, Bayes Theorem, conjugate and non-conjugate models, posterior simulation via the Gibbs sampler and MCMC, hierarchical modeling.  
Prerequisites: STAT 604, STAT 608, STAT 630.

STAT 641 The Methods of Statistics I  
Credits 3. 3 Lecture Hours.
An application of the various disciplines in statistics to data analysis, introduction to statistical software; demonstration of interplay between probability models and statistical inference.  
Prerequisite: Concurrent enrollment in STAT 610 or approval of instructor.

STAT 642 The Methods of Statistics II  
Credits 3. 3 Lecture Hours.
Design and analysis of experiments; scientific method; graphical displays; analysis of nonconventional designs and experiments involving categorical data.  
Prerequisite: STAT 641.

STAT 643 Biostatistics I  
Credits 3. 3 Lecture Hours.
Bio-assay for quantitative and quantal responses: statistical analysis of contingency, including effect estimates, matched samples and misclassification.  
Prerequisites: STAT 608, STAT 630, and STAT 642 or STAT 610.

STAT 644 Biostatistics II  
Credits 3. 3 Lecture Hours.
Generalized linear models; survival analysis with emphasis on nonparametric models and methods.  
Prerequisite: STAT 643 or approval of instructor.

STAT 645 Applied Biostatistics and Data Analysis  
Credits 3. 3 Lecture Hours.
Survey of crucial topics in biostatistics; application of regression in biostatistics; analysis of correlated data; logistic and Poisson regression for binary or count data; survival analysis for censored outcomes; design and analysis of clinical trials; sample size calculation by simulation; bootstrap techniques for assessing statistical significance; data analysis using R.  
Prerequisites: STAT 651, STAT 652, and STAT 659, or equivalent or prior approval of instructor.
STAT 646 Statistical Bioinformatics
Credits 3. 3 Lecture Hours.
An overview of relevant biological concepts and technologies of genomic/proteomic applications; methods to handle, visualize, analyze, and interpret genomic/proteomic data; exploratory data analysis for genomic/proteomic data; data preprocessing and normalization; hypotheses testing; classification and prediction techniques for using genomic/proteomic data to predict disease status.
Prerequisites: STAT 604, STAT 651, STAT 652 or equivalent or prior approval of instructor.

STAT 647 Spatial Statistics
Credits 3. 3 Lecture Hours.
Spatial correlation and its effects; spatial prediction (kriging); spatial regression; analysis of point patterns (tests for randomness and modelling patterns); subsampling methods for spatial data.
Prerequisite: STAT 601 or STAT 611 or equivalent.

STAT 648 Applied Statistics and Data Analysis
Credits 3. 3 Lecture Hours.
Background to conduct research in the development of new methodology in applied statistics. Topics covered will include: exploratory data analysis; sampling; testing; smoothing; classification; time series; and spatial data analysis.
Prerequisite: Approval of instructor.

STAT 651 Statistics in Research I
Credits 3. 3 Lecture Hours.
For graduate students in other disciplines; non-calculus exposition of the concepts, methods and usage of statistical data analysis; T-tests, analysis of variance and linear regression.
Prerequisite: MATH 102 or equivalent.

STAT 652 Statistics in Research II
Credits 3. 3 Lecture Hours.
Continuation of STAT 651. Concepts of experimental design, individual treatment comparisons, randomized blocks and factorial experiments, multiple regression, Chi-squared tests and a brief introduction to covariance, non-parametric methods and sample surveys.
Prerequisite: STAT 651.

STAT 653 Statistics in Research III
Credits 3. 3 Lecture Hours.
Advanced topics in ANOVA; analysis of covariance; and regression analysis including analysis of messy data; non-linear regression; logistic and weighted regression; diagnostics and model building; emphasis on concepts; computing and interpretation.
Prerequisite: STAT 652.

STAT 654 Applied Analytics Using SAS Enterprise Miner
Credits 3. 3 Lecture Hours.
Introduction to data mining and will demonstrate the procedures: Optimal prediction decisions; comparing and deploying predictive models; neural networks; constructing and adjusting tree models; the construction and evaluation of multi-stage models.
Prerequisite: STAT 657, STAT 659.

STAT 655 Advanced Programming Using SAS
Credits 3. 3 Lecture Hours.
Programming with SAS/IML, scripting in SAS Data step, advanced use of various SAS procedures.
Prerequisites: STAT 604 and STAT 642.

STAT 656 Applied Categorical Data Analysis
Credits 3. 3 Lecture Hours.
Design of experiments, estimation, hypothesis testing, modeling, and data mining for transportation specialists.
Prerequisite: STAT 211 or STAT 651.

STAT 657 Applied Categorical Data Analysis
Credits 3. 3 Lecture Hours.
Introduction to analysis and interpretation of categorical data using ANOVA/regression analogs; includes contingency tables, loglinear models, logistic regression; use of computer software such as SAS, GLIM, SPSSX.
Prerequisite: STAT 601, STAT 641 or STAT 652 or equivalent.

STAT 661 Statistical Genetics I
Credits 3. 3 Lecture Hours.
Basic concepts in human genetics, sampling designs, gene frequency estimation, Hardy-Weinberg equilibrium, linkage disequilibrium, association and transmission disequilibrium test studies, linkage and pedigree analysis, segregation analysis, polygenic models, DNA sequence analysis.
Prerequisites: STAT 610 and STAT 611.

STAT 663 Statistical Genetics II
Credits 3. 3 Lecture Hours.
Continuation of STAT 661. Multiple time series; ARMA models, test of hypotheses, estimation of spectral density matrix, transfer function and forecasting.
Prerequisites: STAT 673.

STAT 664 Professional Internship
Credits 1 to 3. 1 to 3 Other Hours.
Practicum in statistical consulting for students in PhD program. Students will be assigned consulting problems brought to the Department of Statistics by researchers in other disciplines.
Prerequisite: STAT 642 or its equivalent.

STAT 665 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Individual instruction in selected fields in statistics; investigation of special topics not within scope of thesis research and not covered by other formal courses.
Prerequisites: Graduate classification and approval of department head.
Satisfactory completion of year three of the medical school curriculum.

SURG 805 Neurosurgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- to 4-week elective will allow the student to correlate neuroanatomy and neurophysiology in the major areas of neurosurgical care: brain, spine, and peripheral nerves. Additionally, the student will correlate imaging studies with surgical anatomy. The student will be provided with a broad exposure to neurological diseases requiring surgical intervention. The student will be provided with the opportunity to assist with pre-operative and post-operative evaluation as well as operative experience, including serving as a surgical assistant in selected cases.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 806 Orthopedic Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 4-week elective will familiarize the student with orthopedic surgery which will involve treatment of musculoskeletal disorders. This elective will increase the student’s familiarity and knowledge with both ambulatory and surgical treatment of common orthopedic problems; allow students to assist in surgery and management of fractures; help students be able to recognize and describe common fracture patterns seen in a community setting; introduce students to adult reconstructive orthopedic surgery, including joint replacement procedures and arthroscopic surgery. Students can also diagnose many common ambulatory orthopedic problems; diagnose inpatient orthopedic problems to facilitate communication with orthopedic specialists; read plain films and selected MRI scans; and demonstrate an understanding of the impact of orthopedic problems in the general health and well-being of patients.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 807 Plastic Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- to 4-week elective will provide an exposure to a broadly based plastic and reconstructive surgery practice including pediatric and adult craniofacial, hand, microsurgery, soft tissue tumor, trauma, aesthetic and burn surgery. The student will be provided a one-on-one experience with senior staff in both the clinic and operating room. The student will be involved with all aspects of the management of the Plastic Surgery patient: initial diagnosis, assisting with surgery, and post-operative care, fully integrating the student into the Plastic Surgery team.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 808 Orthopedic Surgery; 835. Orthopedic Surgery/Sports Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- to 4-week elective provides an experience for medical students in orthopedic surgery and the treatment of musculoskeletal disorders. Students will participate in the ambulatory and surgical treatment of common orthopedic problems. Students will assist in surgery and the management of closed fractures and recognize and describe common fracture patterns seen in the community setting. Surgeries include but are not limited to joint replacement, arthroscopy, fractures, foot and hand reconstruction, sports medicine and spine. Students will become familiar with the techniques of orthopedic history taking and musculoskeletal examination. Students will participate in orthopedic trauma call at a level dependent upon their individual interest.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.
SURG 810 Oral and Maxillofacial Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- to 4-week elective is an introduction to the spectrum of trauma and pathology seen in the practice of Oral and Maxillofacial Surgery. Increase the student’s familiarity and knowledge of practical head and neck anatomy and its application to diagnostic and surgical procedures; instruction on common regional blocks of the head and neck for pain management; strengthening of student's knowledge of antibiotic therapy of maxillofacial infections. Students will participate in diagnosing and management of maxillofacial trauma and infections.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 811 Neurosurgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will allow the student to correlate neuroanatomy and neurophysiology in the major areas of neurosurgical care: brain, spine, and peripheral nerves. Additionally, the student will correlate imaging studies with surgical anatomy. The student will be provided with a broad exposure to neurological diseases requiring surgical intervention. The student will be provided with the opportunity to assist with pre-operative and post-operative evaluation as well as operative experience, including serving as a surgical assistant in selected cases.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 812 Bariatric Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10.

SURG 814 Cardiothoracic Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will familiarize the student with surgically-reparable cardiac conditions, including atherosclerotic heart disease, congenital and acquired valvulopathies, congenital and acquired cardiac malformations, including atrial and ventricular septal defects, and other cardiac pathologies amendable to surgical correction. The student will also become familiar with critical care physiology, monitoring, and treatment. Additionally, the student will participate pre-op evaluations, decision-making, surgical operations, and postoperative care.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 815 Urology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective is designed to give the student experience in the evaluation and management of common clinical problems seen in a Urology practice. The elective will familiarize the student with the techniques utilized in urologic historical and physical examination; the basic urologic evaluation and indications for specialized urologic examination: urologic diagnostic and therapeutic events to enable understanding of the indications and contraindications for diagnostic testing and surgical therapy.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 816 General Surgery Acting Internship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. The General Surgery Acting Internship will provide an advanced level of surgical training by approaching the functioning responsibility of an intern while building on the clinical skills obtained by the student in his third year Surgery Clerkship. The student will receive more training in both pre and post-op care of general surgical patients and will expand their OR and procedural experiences. Students will obtain some experience in emergency surgical care by taking in house surgical call with the junior general surgical resident. Senior Medical Students will get more in depth involvement in the care of critically ill patients within the intensive care unit setting.

SURG 817 Vascular Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will further the educational experience in the clinical care of patients with vascular surgical disorders and improve the clinical acumen of students in recognizing the problems of these patients as individuals. The student will broaden his/her educational base and enable him/her to make decisions about the care of patients with vascular surgical problems. The elective will provide students with an experience which will enable those considering vascular surgery as a career choice to further evaluate this decision as to its appropriateness. Additionally, the course will provide students with broad exposure to the various surgery educational activities.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 818 Surgical Intensive Care Unit
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week SICU rotation will provide the student with additional experience in the management of critically ill trauma and general surgical patients, as well as exposure to the multi-disciplinary management of those patients. This will include education directed towards ventilatory management, hemodynamic monitoring and management, as well as nutritional, pharmacologic, and rehabilitative efforts.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 819 Abdominal Transplant Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 4-week elective will be exposed to all realms of transplantation surgery, including the procurement procedure (“donor”) and transplants (liver, kidney and pancreas). Also, an essential part of our field is the postoperative care of the recipient, including ICU management. Finally, the student will attend our pre and posttransplant clinics to gain a full understanding of transplantation medicine. Multiple didactic sessions are offered.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.
SURG 820 ENT Surgery Elective  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This 2- or 4-week elective will familiarize the student with general surgical procedures. Increase the student’s training in both pre and post-op care of general surgical patients and to expand on their OR and procedural experience; provide experience in emergency surgical care; perform an initial history and physical examination and plan initial workup of general surgical patients seen as an elective or emergency consultation; scrub in surgery, recognize anatomic structures, and know what procedure is indicated; become familiar with general surgical emergency situations, both inpatient and outpatient.  
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 821 Acute Care Surgery  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This elective will provide a broad exposure to the evaluation and management of patients with urgent/emergent surgical problems. Provide a broad exposure to operative techniques and an opportunity to develop technical skills. Provide practical clinical experience in preparation for a surgical internship.

SURG 822 General Surgery – GI II  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This elective will strive to: Provide an exposure to a broadly based plastic and reconstructive surgery practice including adult craniofacial, hand, microsurgery, soft tissue tumor, trauma, aesthetic and burn surgery; Involve the student in the management of the plastic surgery patient: initial diagnosis, assisting with surgery, and post-operative care; Integrate the student into the Plastic Surgery team.

SURG 823 Liver/Kidney Transplantation  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. The faculty will strive to: provide a broad exposure to fundamental concepts of peroperative care, and specific exposure to the comprehensive management of transplant patients and the process of transplantation; educate the student on various aspects of transplantation to include organ preservation, procurement, immunosuppressive medications and surgical complications; provide the medical student with the opportunity to take on increasing responsibilities while building on the clinical skills obtained by the student in his third year Surgery Clerkship.

SURG 824 Neurosurgery  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This elective will strive to: Provide the student with a broad exposure to neurological diseases requiring surgery. Provide the student with opportunity to scrub into neurosurgical cases and assist during operations in selected cases. Provide an environment in which students can learn about the field of neurosurgery and what it entails. Provide input and advice for those interested in pursuing a career in the neurological sciences.

SURG 825 Surgical Intensive Care Unit  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This 2- or 4-week SICU rotation will provide the student with additional experience in the management of critically ill trauma and general surgical patients, as well as exposure to the multi-disciplinary management of those patients. This will include education directed towards ventilatory management, hemodynamic monitoring and management, as well as nutritional, pharmacologic, and rehabilitative efforts.  
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 826 Orthopedic Surgery; 835. Orthopedic Surgery/Sports Medicine  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This 2- to 4-week elective provides an experience for medical students in orthopedic surgery and the treatment of musculoskeletal disorders. Students will participate in the ambulatory and surgical treatment of common orthopedic problems. Students will assist in surgery and the management of closed fractures and recognize and describe common fracture patterns seen in the community setting. Surgeries include but are not limited to joint replacement, arthroscopy, fractures, foot and hand reconstruction, sports medicine and spine. Students will become familiar with the techniques of orthopedic history taking and musculoskeletal examination. Students will participate in orthopedic trauma call at a level dependent upon their individual interest.  
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 827 Urology  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This 2- or 4-week elective is designed to give the student experience in the evaluation and management of common clinical problems seen in a Urology practice. The elective will familiarize the student with the techniques utilized in urologic historical and physical examination; the basic urologic evaluation and indications for specialized urologic examination; urologic diagnostic and therapeutic events to enable understanding of the indications and contraindications for diagnostic testing and surgical therapy.  
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 828 Cardiovascular and Thoracic Surgery  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This 2- or 4-week elective will allow students to become a part of the surgical team caring for patients undergoing cardiac procedures. Students participate with cardiologists, attending surgeons and a house staff in the evaluation and follow-up of cardiac surgical patients. The experience emphasizes applied cardiopulmonary physiology and diagnostic studies in patient management.  
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 829 Surgical Intensive Care Unit  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. This 2- to 4-week SICU rotation will provide the student with additional experience in the management of critically ill trauma and general surgical patients, as well as exposure to the multi-disciplinary management of those patients. This will include education directed towards ventilatory management, hemodynamic monitoring and management, as well as nutritional, pharmacologic, and rehabilitative efforts.  
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 830 Otolaryngology  
Credits 1.25 to 10. 1.25 to 10 Other Hours.  
25 to 10. The 2- or 4-week elective is designed to provide the student with an experience with in patient and ambulatory Otolaryngology. Students will become competent with the basic equipment used in an Otolaryngology office. The student will develop competence in the performance of the Otolaryngology exam in both adults and children, and in the diagnosis and treatment of common Otolaryngologic problems and emergencies.  
Prerequisite: Satisfactory completion of year three of the medical school curriculum.
SURG 831 General Surgery; 820. Ent Surgery Elective
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will familiarize the student with general surgical procedures. Increase the student’s training in both pre and post-op care of general surgical patients and to expand on their OR and procedural experience; provide experience in emergency surgical care; perform an initial history and physical examination and plan initial workup of general surgical patients seen as an elective or emergency consultation; scrub in surgery, recognize anatomic structures, and know what procedure is indicated; become familiar with general surgical emergency situations, both inpatient and outpatient.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 832 Cardiovascular and Thoracic Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will allow students to become a part of the surgical team caring for patients undergoing cardiac procedures. Students participate with cardiologists, attending surgeons and a house staff in the evaluation and follow-up of cardiac surgical patients. The experience emphasizes applied cardiopulmonary physiology and diagnostic studies in patient management.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 833 Clinical Ophthalmology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2-week elective is designed to provide an experience for those considering Orthopedic Surgery and introduces the students to care and treatment of common Orthopedic problems with basic ophthalmic equipment.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 834 Plastic Surgery Acting Internship
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This elective is designed to give the student an in-depth experience in the practice of plastic and reconstructive surgery. Students will receive one-on-one experience with faculty in both the clinic and operating room and will be given the opportunity to be involved with the management of the Plastic Surgery patients from start to finish. Housing is not provided. No night call is required.

SURG 835 Orthopedic Surgery/Sports Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- to 4-week elective provides an experience for medical students in orthopedic surgery and the treatment of musculoskeletal disorders. Students will participate in the ambulatory and surgical treatment of common orthopedic problems. Students will assist in surgery and the management of closed fractures and recognize and describe common fracture patterns seen in the community setting. Surgeries include but are not limited to joint replacement, arthroscopy, fractures, foot and hand reconstruction, sports medicine and spine. Students will become familiar with the techniques of orthopedic history taking and musculoskeletal examination. Students will participate in orthopedic trauma call at a level dependent upon their individual interest.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 836 Orthopedic Surgery/Sports Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective is designed to provide an experience for those considering Orthopedic Surgery and introduce the students to care and treatment of common orthopedic problems. The elective will provide students with the experience to perform initial orthopedic evaluations associated with sports injuries as well as routine orthopedic physical exams.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 837 Urology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective is designed to give the student experience in the evaluation and management of common clinical problems seen in a Urology practice. The elective will familiarize the student with the techniques utilized in urologic historical and physical examination; the basic urologic evaluation and indications for specialized urologic examination; urologic diagnostic and therapeutic events to enable understanding of the indications and contraindications for diagnostic testing and surgical therapy.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 838 Surgical Oncology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will provide an in-depth experience in the field of surgical oncology, especially upper gastrointestinal malignancies. The student will be involved in the preoperative, intraoperative, and post-operative care of the patient. The elective will provide a better understanding of the significance of multimodality treatment regimens in the therapy of cancer.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 839 Surgical Intensive Care Unit
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week SICU rotation will provide the student with additional experience in the management of critically ill trauma and general surgical patients, as well as exposure to the multi-disciplinary management of those patients. This will include education directed towards ventilatory management, hemodynamic monitoring and management, as well as nutritional, pharmacologic, and rehabilitative efforts.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 840 Plastic Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- to 4-week elective will provide an exposure to a broadly based plastic and reconstructive surgery practice including pediatric and adult craniofacial, hand, microsurgery, soft tissue tumor, trauma, aesthetic and burn surgery. The student will be provided a one-on-one experience with senior staff in both the clinic and operating room. The student will be involved with all aspects of the management of the Plastic Surgery patient: initial diagnosis, assisting with surgery, and post-operative care, fully integrating the student into the Plastic Surgery team.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.
SURG 841 Surgical Oncology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will provide an in-depth experience in the field of surgical oncology, especially upper gastrointestinal malignancies. The student will be involved in the preoperative, intraoperative, and postoperative care of the patient. The elective will provide a better understanding of the significance of multimodality treatment regimens in the therapy of cancer.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 842 Adult and Pediatric Urology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective is designed to give the student a hands-on experience in a busy urology practice. Time will be spent in the clinic and in the operating room. It will include participation in the diagnosis, evaluation, and treatment of a wide spectrum of urologic disease. The elective will provide students the experience of performing urologic history and physical exam; developing a treatment plan for patients with common urologic problems; interpreting urologic imaging studies including CT scan, ultrasound, and intraoperative fluoroscopy.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 843 Genitourinary
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 4-week elective is designed to facilitate their educational process and to stimulate further interest in urology. This elective will increase the student's familiarity and knowledge of basic urological evaluation, and indications for specialized urologic imaging. Elective will include specialist urologic imaging in both the inpatient and outpatient setting in an attempt to give insight into the indications and contraindications for instrumentation, and to initiate understanding of the normal versus the pathologic states identified at instrumentation of the genitourinary tract.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 844 Cardiothoracic Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will familiarize the student with surgically-reparable cardiac conditions, including atherosclerotic heart disease, congenital and acquired valvulopathies, congenital and acquired cardiac malformations, including atrial and ventricular septal defects, and other cardiac pathologies amenable to surgical correction. The student will also become familiar with critical care physiology, monitoring, and treatment. Additionally, the student will participate pre-op evaluations, decision-making, surgical operations, and postoperative care.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 845 Transplant Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective is designed to educate the student on the process of transplantation from the preoperative evaluation to the postoperative care; introduce the student to various aspects of transplantation to include organ preservation, procurement, immunology, immunosuppressive medications and technical complications. This elective will increase the student's familiarity and knowledge of surgical complications of the transplant recipient and their treatment and surgical alternatives for dialysis access in the renal failure patients.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 846 General Surgery; 820. Ent Surgery Elective
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will familiarize the student with general surgical procedures. Increase the student’s training in both pre and post-op care of general surgical patients and to expand on their OR and procedural experience; provide experience in emergency surgical care; perform an initial history and physical examination and plan initial workup of general surgical patients seen as an elective or emergency consultation; scrub in surgery, recognize anatomic structures, and know what procedure is indicated; become familiar with general surgical emergency situations, both inpatient and outpatient.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 847 Oral and Maxillofacial Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- to 4-week elective is an introduction to the spectrum of trauma and pathology seen in the practice of Oral and Maxillofacial Surgery. Increase the student’s familiarity and knowledge of practical head and neck anatomy and its application to diagnostic and surgical procedures; instruction on common regional blocks of the head and neck for pain management; strengthening of student’s knowledge of antibiotic therapy of maxillofacial infections. Students will participate in diagnosing and management of maxillofacial trauma and infections.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 848 Ophthalmology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will increase the student’s familiarity and knowledge of ocular history taking; general ocular examination; concepts of medical ophthalmology and systemic disease relationships; basic elements of neuro-ophthalmology and understand the fundamentals of strabismus and its diagnosis.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 849 Pediatric Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will increase the student’s familiarity and knowledge of children/neonates as surgical patients. This elective will increase the student’s familiarity and knowledge to recognize entities peculiar to pediatric surgery; manage and treat common pediatric surgical problems.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 850 Orthopedic Surgery; 835. Orthopedic Surgery/Sports Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- to 4-week elective provides an experience for medical students in orthopedic surgery and the treatment of musculoskeletal disorders. Students will participate in the ambulatory and surgical treatment of common orthopedic problems. Students will assist in surgery and the management of closed fractures and recognize and describe common fracture patterns seen in the community setting. Surgeries include but are not limited to joint replacement, arthroscopy, fractures, foot and hand reconstruction, sports medicine and spine. Students will become familiar with the techniques of orthopedic history taking and musculoskeletal examination. Students will participate in orthopedic trauma call at a level dependent upon their individual interest.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.
SURG 851 Vascular Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will further the educational experience in the clinical care of patients with vascular surgical disorders and improve the clinical acumen of students in recognizing the problems of these patients as individuals. The student will broaden his/her educational base and enable him/her to make decisions about the care of patients with vascular surgical problems. The elective will provide students with an experience which will enable those considering vascular surgery as a career choice to further evaluate this decision as to its appropriateness. Additionally, the course will provide students with broad exposure to the various surgery educational activities.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 852 Otolaryngology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. The 2- or 4-week elective is designed to provide the student with an experience with in patient and ambulatory Otolaryngology. Students will become competent with the basic equipment used in an Otolaryngology office. The student will develop competence in the performance of the Otolaryngology exam in both adults and children, and in the diagnosis and treatment of common Otolaryngologic problems and emergencies.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 853 Podiatry
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2-week elective is designed to educate the student on the medical problems of the foot. This elective will increase the student’s familiarity and knowledge to evaluate weight bearing foot x-rays; perform a thorough examination, diagnose and provide differentiate foot problems. Students will properly render, prescribe, or evaluate diabetic foot care; understand how to perform a digital block; and perform a basic biomechanical exam.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 854 Orthopedic Surgery; 835. Orthopedic Surgery/Sports Medicine
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- to 4-week elective provides an experience for medical students in orthopedic surgery and the treatment of musculoskeletal disorders. Students will participate in the ambulatory and surgical treatment of common orthopedic problems. Students will assist in surgery and the management of closed fractures and recognize and describe common fracture patterns seen in the community setting. Surgeries include but are not limited to joint replacement, arthroscopy, fractures, foot and hand reconstruction, sports medicine and spine. Students will become familiar with the techniques of orthopedic history taking and musculoskeletal examination. Students will participate in orthopedic trauma call at a level dependent upon their individual interest.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 855 Plastic Surgery
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective will provide an exposure to a broadly based plastic and reconstructive surgery practice including pediatric and adult craniofacial, hand, microsurgery, soft tissue tumor, trauma, aesthetic and burn surgery. The student will be provided a one-on-one experience with senior staff in both the clinic and operating room. The student will be involved with all aspects of the management of the Plastic Surgery patient: initial diagnosis, assisting with surgery, and post-operative care, fully integrating the student into the Plastic Surgery team.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 856 Urology
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- or 4-week elective is designed to give the student experience in the evaluation and management of common clinical problems seen in a Urology practice. The elective will familiarize the student with the techniques utilized in urologic historical and physical examination; the basic urologic evaluation and indications for specialized urologic examination; urologic diagnostic and therapeutic events to enable understanding of the indications and contraindications for diagnostic testing and surgical therapy.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 857 Ophthalmology - Retina
Credits 1.25 to 10. 1.25 to 10 Other Hours.
25 to 10. This 2- to 4-week elective is designed for students work along faculty in the diagnosis, testing and treatment of corneal, external, and vitreoretinal diseases. This elective will increase the student’s familiarity and knowledge as they learn how to use a direct-ophthalmoscope, slit lamp and other specialized instruments as well as how to perform ophthalmology examinations. They are allowed to observe surgical procedures performed both in office and in the operating room.
Prerequisite: Satisfactory completion of year three of the medical school curriculum.

SURG 858 Off Campus Student Initiated Elective
Credits 1.25 to 15. 1.25 to 15 Other Hours.
Formally described elective courses at another medical school or off-campus opportunities that are not formally approved electives. The College of Medicine requires that each of these electives be approved prior to the rotation.

SURG 999 On Campus Student Initiated Elective
Credits 1.25 to 12. 1.25 to 12 Other Hours.
25 to 12. This is an on-campus opportunity in the department of Surgery in the College of Medicine that is not defined herein. Experiences may include clinical research, basic science research, library research, other basic science activities, and other clinical activities. Students interested in developing an elective of this type should contact the head of the appropriate department for additional details.

SYEN - Systems Engineering

SYEN 640 Systems Thinking and Analysis
Credits 3. 3 Lecture Hours.
Introduction to the systems thinking process and the fundamental considerations associated with the engineering of large-scale systems or system of systems.
Prerequisites: Graduate classification; MATH 304 or approval of instructor.
SYEN 641 Systems Engineering Methods and Frameworks  
**Credits 3. 3 Lecture Hours.**  
Concepts, methodologies, methods and tools for discovery, definition, analysis, design, creation and sustainment of systems involving information, physical and human elements; architecture modeling methods include IDEF/UPDM; systems engineering frameworks include DoDAF/ MoDAF and Zachman; analysis tools include executable architectures to assess consistency, interoperability and performance.  
**Prerequisite:** MATH 304 or approval of instructor.

SYEN 642 Systems Performance Modeling  
**Credits 3. 3 Lecture Hours.**  
Development and formulation of models to evaluate and improve system performance; Survey of Math Programming; decision trees; simulation models; and economic evaluation of systems; examples and applications of linear programming, nonlinear programming, integer programming, systems simulation, multi-objective formulations, solution interpretation and sensitivity analysis.

**Prerequisite:** Graduate classification.

SYEN 643 Theory of Socio-Technical Systems  
**Credits 3. 3 Lecture Hours.**  
Philosophy, origins, theory, principles and methodologies of complex socio-technical systems; emphasis on holistic thinking for systems engineering; systems approach; cybernetics; complexity science; physical and biological systems; social, economic and political systems; network representations of systems; real-world decision-making; system dynamics; emergent behavior; systems architecture; engineered systems today and in the future.  
**Prerequisite:** Graduate classification.

SYEN 644 Decision Making Under Uncertainty in Systems Engineering  
**Credits 3. 3 Lecture Hours.**  
Formulating models and making engineering decisions about systems and systems of systems operating under uncertainty; review of probabilistic modeling and statistical analysis; risk analysis and assessment for complex stochastic systems; mathematical decision theory, heuristic decision methods, value-driven decision making, sequential decision problems, real options theory and deferred decision making.  
**Prerequisite:** Graduate classification.

SYEN 645 Management of Engineering Systems  
**Credits 3. 3 Lecture Hours.**  
Theory and practice of leadership and management in engineering organizations; focus on both “hard” skills (systems engineering process, project management, planning, forecasting, financial analysis) and “soft” skills (leadership styles, motivation, teamwork, managing creative people, navigating informal networks); science and technology policy; economic implications of engineering and technology.  
**Prerequisite:** Graduate classification.

**TEED - Teacher Education**

TEED 602 Contemporary Perspectives on Education  
**Credits 3. 2 Lecture Hours. 3 Lab Hours.**  
Current issues in American public education concerning sociological, curricular, political and legal perspectives.  
**Prerequisite:** Admission to Post-Baccalaureate Teacher Certification Program.

TEED 649 Instructional Strategies in Academic Specialties in Middle and Senior HS: Principles & Applications  
**Credits 3. 2 Lecture Hours. 3 Lab Hours.**  
Instructional Strategies in Academic Specialties in Middle and Senior High School: Principles and Applications. Relation of information processing models to theory and practice of planning, delivering and evaluating instruction in public school settings. Subject matter and generic competencies required for teacher certification in Texas.  
**Prerequisites:** TEED 602 and TEED 649.

**URSC - Urban Science**

URSC 631 Foundations of Planning Thought  
**Credits 3. 3 Lecture Hours.**  
Examines a series of foundational issues in planning and design theory; includes the definition of planning problems, rationality, modernism and post modernism, the validation of value judgments, relations with future generations, multiculturalism and gender justice in liberal democratic societies.  
**Prerequisite:** Doctoral classification or approval of instructor.

URSC 632 Structure and Functions of Cities and Regions  
**Credits 3. 3 Lecture Hours.**  
Surveys the design, financial, natural, physical, political and social parameters that influence the development of cities and regions, including presentation of theories about cities and regions, organization of, planning to shape them, and public and private sector plans for structure and function of cities and regions.  
**Prerequisite:** Doctoral classification or approval of instructor.

URSC 641 Analytic Methods in Landscape and Urban Research I  
**Credits 3. 3 Lecture Hours.**  
Explicitly address linking theory, measurement, data set development and data analysis issues critical for conducting research in urban and regional planning and landscape architecture.  
**Prerequisites:** Doctoral classification or approval of instructor.

URSC 642 Analytic Methods in Landscape and Urban Research II  
**Credits 3. 3 Lecture Hours.**  
Provides a survey of hands on experiences with advanced techniques and procedures related to conceptual measurement and operational issues, data set development and manipulation and data analysis issues critical for conducting academic research.  
**Prerequisites:** STAT 651, CARC 601, URSC 641, or approval of instructor.

**URSC 661 Seminar**  
**Credit 1. 1 Lecture Hour.**  
Oral communication of current research and selected topics in urban and regional science to include lectures, presentations, interviews and discussions.  
**Prerequisite:** Approval of instructor.
URSC 682 Seminar
Credit 1. 1 Lecture Hour.
Written communication of current research and selected topics in urban and regional science to include posters, articles, reports and books.
Prerequisite: Approval of instructor.

URSC 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Directed study of selected problems within urban and regional science.
Prerequisite: Approval of instructor.

URSC 689 Special Topic in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in and identified area of urban and regional science. May be repeated for credit.
Prerequisite: Approval of instructor.

URSC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for dissertation.
Prerequisite: Approval of instructor.

VIBS - Vet Integrative Biosci.

VIBS 601 Anatomy
Credits 4. 2 Lecture Hours. 6 Lab Hours.
Topographical dissection of one of the following domestic animals: horse, ox, dog or cat. May be taken more than once but not to exceed 12 hours of credit toward a graduate degree.
Prerequisite: VIBS 912 or 305 or equivalent.

VIBS 602 Histology
Credits 4. 2 Lecture Hours. 6 Lab Hours.
Molecular phenomena placed in context with tissues, organs and organ systems; cell and tissue structures visualized by light microscopy and electron micrographs for functional relationships; clinical correlations reveal relevance of histology in specific disease states; conceptual thinking exercises facilitate problem-solving skills.
Prerequisite: Graduate classification.

VIBS 603/NRSC 603 Neuroanatomy
Credits 4. 2 Lecture Hours. 6 Lab Hours.
Gross, developmental and microscopic anatomy of nervous system of selected laboratory and domestic animals.
Prerequisite: Approval of instructor.
Cross Listing: NRSC 603/VIBS 603.

VIBS 604/NRSC 604 Biomedical Neuroendocrinology and Endocrine Disorders
Credits 3. 3 Lecture Hours.
Prerequisite: Approval of instructor.
Cross Listing: NRSC 604/VIBS 604.

VIBS 605 Chemical Hazard Assessment
Credits 3. 3 Lecture Hours.
Chemical and biological methods for testing hazardous chemicals and complex mixtures; chemical analysis; microbial bioassays; developmental toxicity; enzyme induction; mammalian cell culture.
Prerequisite: Graduate classification.

VIBS 606/NRSC 605 Neuroanatomical Systems
Credits 3. 3 Lecture Hours.
Emphasis on major neural systems that govern identifiable physiological functions, behavior and neurodegenerative disease; whole-brain anatomy is approached from a "systems" perspective, wherein components of defined functional systems are described in terms of their location, inputs and outputs, and physiological/behavioral significance in health and disease.
Prerequisite: Approval of instructor.
Cross Listing: NRSC 605/VIBS 606.

VIBS 607 Applied Epidemiology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
An introductory course of the application of epidemiological concepts to the study of disease occurrence in populations of lower animals and man. The purpose of epidemiology is to identify the host, agent and environmental determinants and dynamics of disease spread that provide the basis for successful preventive medicine and public health programs.

VIBS 608 Epidemiology Methods I
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Epidemiology concepts and methods used in the investigation of determinants of health or disease in populations; stressing basic methods for experimental design, conduct and analysis of both observational and experimental studies.
Prerequisite: STAT 651 or equivalent.

VIBS 609 Anatomy of Reproductive Systems
Credits 4. 2 Lecture Hours. 6 Lab Hours.
Gross and microscopic anatomy of the reproductive systems of domestic animals.
Prerequisite: VIBS 601 or VIBS 602 or VIBS 910 or equivalent. (Offered in alternate years.)

VIBS 610 Epidemiologic Methods II and Data Analysis
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Principles and methods for the analysis of data from epidemiologic studies including the purpose of data analysis and role of statistics, sampling distributions, probability distributions, analysis of crude, stratified and matched data, and the use of linear and logistic regression methods.
Prerequisites: VIBS 608 and STAT 651 or approval of instructor.

VIBS 611 Tumor Cell Biology and Carcinogenesis
Credits 3. 3 Lecture Hours.
Basic principles of tumor biology; role of gene-environment interactions; molecular mechanisms regulating cancer initiation and progression; therapeutic treatment of cancer.
Prerequisites: BIMS 320/GENE 320 or equivalent; graduate classification.

VIBS 612 Mammalian Embryology
Credits 3. 3 Lecture Hours.
Embryology of domestic mammals; gametogenesis, fertilization, cell proliferation and differentiation, and organogenesis; selected commonly occurring congenital defects of domestic animals used to emphasize embryologic sequences and processes.
Prerequisite: Approval of instructor.
VIBS 613 Evolutionary Bioinformatics  
**Credits 3. 2 Lecture Hours. 2 Lab Hours.**  
Principles and concepts in molecular evolution, population genetics, and evolutionary genomics; applications of quantitative approaches (computation, statistics, and mathematics) in analyzing large and complex biological data sets; algorithm design and development of scientific software using high-level high-performance computer languages; emerging techniques for integrative data analysis, and the assumptions, advantages, and limitations of these techniques.  
**Prerequisites:** BIOL 451 or GENE 320/BIMS 320/BIMS 320/GENE 320 or equivalent; or approval of instructor.

VIBS 615 Food Hygiene  
**Credits 4. 3 Lecture Hours. 4 Lab Hours.**  
Clinical description, pathogenesis, diagnosis, source, epidemiology and prevention or control of food borne diseases caused by biological, chemical and natural hazards.  
**Prerequisite:** Graduate classification.

VIBS 616 Advanced Developmental Neurotoxicology  
**Credits 3. 3 Lecture Hours.**  
Study of mechanisms of toxicity of substances potentially devastating to the developing brain and spinal cord including lead, mercury and other heavy metals, alcohol, nicotine (smoking), pesticides, flame retardants, and others.  
**Prerequisite:** Approval of instructor.

VIBS 617 Cell Biology  
**Credits 1 to 5. 1 to 5 Lecture Hours.**  
Series of five 1-hour credit modules focusing on selected aspects of structure, function, and signal transduction in eukaryotic cells through critical analysis of recent literature in the field. Each module listed as separate course section; students may enroll in up to five 1-hour module sections per semester.  
**Prerequisite:** Approval of instructor.

VIBS 619 Food Toxicology II  
**Credits 3. 3 Lecture Hours.**  
Public health implications of toxic factors in foods, their source, nature, occurrence and distributions; emphasis on mycotoxins including their isolation, detection, identification and toxicology; study of state-of-the-art food safety research techniques.  
**Prerequisite:** Graduate classification.

VIBS 620/GENE 620 Cytogenetics  
**Credits 3. 3 Lecture Hours.**  
Examination and analysis of variation in chromosome structure, behavior and number; developmental and evolutionary effects of this variation.  
**Prerequisite:** GENE 603.  
**Cross Listing:** GENE 620.

VIBS 621/NRSC 621 Fundamental Neuroanatomy  
**Credits 4. 4 Lecture Hours.**  
A comprehensive review of the neuroanatomical determinants of function; rigorous neuroanatomical foundation relevant for research investigating changes in neural pathways and/or networks involved in sensory and motor functions, learning and memory, perception, selective attention, as well as recovery of function following brain damage.  
**Cross Listing:** NRSC 621/VIBS 621.

VIBS 622 Endocrine Toxicology  
**Credits 4. 4 Lecture Hours.**  
Impacts of endocrine toxicology on endocrine system; prevalence, environmental and occupational use and disposal of environmental endocrine disrupting chemicals (EDCs); structure, toxicokinetics and mechanism of action of EDCs; effects of EDCs on the development and function, disorders and diseases of the endocrine and reproductive organs.  
**Prerequisite:** Graduate classification; approval of instructor.

VIBS 624/VTPP 624 Endocrinology  
**Credits 4. 3 Lecture Hours. 3 Lab Hours.**  
Neuroendocrine control of puberty menstruation, ovulation, pregnancy, labor, lactation, female reproductive cycles, male reproductive functions, thyroid and parathyroid, adrenal and kidney, diabetes, obesity, sleep, memory, learning and aging, and their endocrine disorders; overview on biosynthesis, transport and signaling of peptide and neuropeptide hormones, steroids and prostaglandins.  
**Prerequisite:** Graduate classification.  
**Cross Listing:** VTPP 624/VIBS 624.

VIBS 627 Optical Microscopy and Live Cell Imaging  
**Credits 3. 2 Lecture Hours. 3 Lab Hours.**  
Principles and practice of optical microscopy for life sciences; applications with fixed samples and live cells using digital microscopy, confocal and multiphoton microscopy, TIRF and laser capture microscopy equipment; applications with fluorescence probes of cellular function.  
**Prerequisite:** Approval of instructor.

VIBS 633 Animal Diseases in Comparative Medicine  
**Credits 3. 3 Lecture Hours.**  
Study of major zoonotic diseases, including frequency of occurrence, clinical signs, diagnosis, epidemiology, bioterrorism concerns and the prevention or control in animals and humans.  
**Prerequisite:** Graduate classification.

VIBS 640/NRSC 640 Neurobiology  
**Credits 1 to 5. 1 to 5 Lecture Hours.**  
Biology of the mammalian central nervous system with emphasis on cellular and molecular interactions; contemporary research topics in areas such as neuron-glia interactions, neuroimmunology, neuroendocrinology, developmental neurobiology and neurogenetics; extensive readings from primary literature.  
**Prerequisites:** Undergraduate or graduate cell biology, genetics and biochemistry or approval of instructor.  
**Cross Listing:** NRSC 640/VIBS 640.

VIBS 650 Education in a Veterinary Medical and Biomedical Environment  
**Credits 1 to 3. 1 to 3 Lecture Hours.**  
Philosophical, stylistic and methodological consideration for designing, planning implementing and evaluating effective veterinary medical and biomedical teaching and learning. Orientation for graduate school.  
**Prerequisite:** Graduate classification.

VIBS 655 Methods of Specialized Journalism  
**Credits 3. 3 Lecture Hours.**  
Writing and placement of magazine and journal articles in specialized areas of media content such as agriculture, ecology, science, business, education, natural resources; individual projects directed to student's field of interest.
VIBS 657 Issues in Science and Technology Journalism  
Credits 3. 3 Lecture Hours.  
Current issues, fundamental concepts in science and technology journalism, communication theory, science and journalism components, philosophy and literature of the field.

VIBS 658 Research Methods in Science and Technology Journalism  
Credits 3. 3 Lecture Hours.  
Research methods including theory, hypothesis formulation, design, data collection, data analysis, measurement and report writing. Qualitative and quantitative methods. Research topics.

VIBS 660 Reporting Science and Technology  
Credits 3. 3 Lecture Hours.  
Gathering, writing and editing complex information, translation techniques, interpretation and analysis, literary and organizational devices and measurement of readability.

VIBS 663 Biomedical Reporting  
Credits 3. 3 Lecture Hours.  
Sources of biomedical information, specialized information-gathering skills, key biomedical vocabulary/concepts, audiences, outlets, translation/interpretation, research, ethical issues.

VIBS 664 Risk and Crisis Reporting  
Credits 3. 3 Lecture Hours.  
Assessment and analysis of environmental and health risk, analytical procedures, interpretation of risk factors, reporting science crisis events.

VIBS 670 Basic Environmental Toxicology  
Credits 3. 3 Lecture Hours.  
Introduction to general principles of toxicology; test methods, target organs, toxicity of major classes of toxins/toxicants, and risk assessment for engineers and other non-toxicologists; risk assessment methodology.  
Prerequisite: VIBS 602 or approval of instructor.

VIBS 681 Seminar  
Credit 1. 1 Lecture Hour.  
Review and discussion of current scientific work in one of the department's areas of specialization (anatomy, cellular and molecular biology, epidemiology, food safety, genetics, informatics, neuroscience, public health concepts, reproduction/developmental biology, toxicology, zoonoses).

VIBS 684 Professional Internship  
Credits 1 to 4. 1 to 4 Other Hours.  
A directed internship in an organization to provide students with on-the-job training with professionals in settings appropriate to the student's professional objectives.  
Prerequisite: Approval by committee chair.

VIBS 685 Directed Studies  
Credits 1 to 4. 1 to 4 Other Hours.  
Research problem in one of the department's areas of specialization (anatomy, cellular and molecular biology, epidemiology, food safety, genetics, informatics, neuroscience, public health concepts, reproduction/developmental biology, toxicology, zoonoses, science and technology journalism).

VIBS 688 Epidemiological Modeling of Infectious Diseases  
Credits 3. 2 Lecture Hours. 2 Lab Hours.  
Concepts of mathematical modeling of infectious diseases; steps and methods for the development and analysis of models.  
Prerequisite: Graduate classification.

VIBS 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.  
Selected topics in one of the department's areas of specialization (anatomy, cellular and molecular biology, epidemiology, food safety, genetics, informatics, neuroscience, public health concepts, reproduction/developmental biology, toxicology, zoonoses, science and technology journalism).

VIBS 690 Theory of Research  
Credits 3. 3 Lecture Hours.  
Theory and design of research related to current biomedical problems especially those involving study of animal disease; philosophical perspectives underlying historical advances in research pertaining to the study, prevention and treatment of disease.  
Prerequisite: Graduate classification.  
Cross Listing: VTPP 690 and VPAT 690.

VIBS 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research reported by writing of thesis or dissertation as partial requirement for MS or PhD degree.  
Prerequisite: Approval of department head.

VIBS 910 Gross Anatomy I  
Credits 4. 2 Lecture Hours. 6 Lab Hours.  
Topographical dissection of the dog and comparative aspects of the domestic cat.  
Prerequisite: Enrollment in first year of professional curriculum.

VIBS 911 Microscopic Anatomy I  
Credits 4. 2 Lecture Hours. 6 Lab Hours.  
Microscopic study of cells, tissues and organ systems of domestic animals.  
Prerequisite: Enrollment in first year of professional curriculum.

VIBS 912 Gross Anatomy II  
Credits 4. 1 Lecture Hour. 8 Lab Hours.  
Comparative anatomy of farm animals; topographic dissection of common farm species.  
Prerequisite: Enrollment in first year of professional curriculum.

VIBS 913 Microscopic Anatomy II  
Credits 4. 2 Lecture Hours. 6 Lab Hours.  
Developmental anatomy of domestic animals with special emphasis on structural congenital defects; functional neuroanatomy and clinical neurology of domestic animals; essential clinical skills for the theory and practice of veterinary neurology.  
Prerequisite: Enrollment in first year of professional curriculum.

VIBS 926 Introduction to Public Health Concepts  
Credit 1. 1 Lecture Hour.  
Basic concepts and issues of public health as they relate to the veterinary medical profession.  
Prerequisite: Enrollment in first year of the professional curriculum.

VIBS 930 Public Health  
Credits 4. 4 Lecture Hours.  
Principles and applications of epidemiology in veterinary medicine and the literature; history, epidemiology, symptoms, prevention and control of diseases transmitted between animals and humans; emphasis on emerging zoonotic diseases presenting occupational hazards for veterinary medicine; safety of foods of animal origin including foodborne illnesses.  
Prerequisite: Enrollment in third year of professional curriculum or enrollment in graduate studies with approval of instructor.
VIBS 948 Didactic Electives in Veterinary Anatomy  
Credits 1 to 12. 1 to 12 Lecture Hours.  
E elective course in veterinary anatomy (with emphasis on neuroscience, cell biology, genetics, reproductive biology, development biological, or marine mammal anatomy) for professional students who wish to supplement required curriculum. May be repeated for credit.  
Prerequisite: Enrollment in third year of professional curriculum.  
VIBS 985 Directed Studies  
Credits 1 to 4. 1 to 4 Other Hours.  
Directed individual study of a selected problem in veterinary anatomy (with emphasis on neuroscience, cell biology, genetics, reproductive biology, development biological, or marine mammal anatomy) or directed individual study of advanced topics in veterinary public health or epidemiology (with emphasis on food safety, toxicology, informatics, or zoonoses). May be repeated for credit.  
Prerequisite: Matriculation in veterinary professional curriculum.  
VIBS 989 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours.  
Selected topics in an identified area of veterinary anatomy (with emphasis on neuroscience, cell biology, genetics, reproductive biology, development biological or marine mammal anatomy) or selected topics in veterinary public health, epidemiology, zoonoses, food hygiene and food toxicology.  
Prerequisite: Matriculation in veterinary professional curriculum.  

VIZA - Visualization  

VIZA 611 Concepts of Visual Communications I  
Credits 4. 2 Lecture Hours. 4 Lab Hours.  
Theory and practice of visual communication using a variety of media to explore perception, form-making, color, and historic and personal sources of creativity.  
Prerequisite: Graduate classification in visualization or approval of instructor.  
VIZA 612 Concepts of Visual Communications II  
Credits 4. 2 Lecture Hours. 4 Lab Hours.  
Exploration of perception, vision and self-expression for communication through visual images; image-making processes include conventional and digital media.  
Prerequisite: Approval of instructor.  
VIZA 613 3-D Modeling and Animation  
Credits 4. 3 Lecture Hours. 2 Lab Hours.  
Principles of 3-D computer animation with an emphasis in aesthetics and techniques for 3-D modeling, color, texture, lighting, motion control and rendering.  
Prerequisite: Graduate classification in visualization or approval of instructor.  
VIZA 614 Form/Installation/Environment  
Credits 3. 2 Lecture Hours. 3 Lab Hours.  
Aesthetic and functional concerns involving public spaces; interdisciplinary investigation of audible, visual and form potential of environmental space utilizing models and electronic imaging technology; ethical responsibilities regarding the environment and its use.  
Prerequisite: Graduate classification or approval of instructor.  

VIZA 615 Computer Animation  
Credits 4. 3 Lecture Hours. 2 Lab Hours.  
Intermediate level computer animation--focusing on production of three dimensional computer generated animation which may or may not integrate video and photographic elements.  
Prerequisite: VIZA 613 or approval of instructor.  
VIZA 616 Rendering and Shading  
Credits 3. 2 Lecture Hours. 2 Lab Hours.  
Exploration of advanced rendering and shading techniques for the attainment of a desired visual effect; topics may include shading languages, attainment of visual realism, integration of rendering and modeling tools, and non-photorealistic rendering.  
Prerequisite: VIZA 613 or approval of instructor.  
VIZA 617 Advanced Animation  
Credits 4. 2 Lecture Hours. 4 Lab Hours.  
Development of advanced three-dimensional computer animation with emphasis on successful storytelling and visual communication; may include story development, expressive character design, motivation, acting, speech animation, choreography, stage lighting, storyboards, soundtracks, story reels, production efficiency, and successive refinement.  
May be taken twice.  
Prerequisite: VIZA 615 or approval of instructor.  
VIZA 618 Facial Modeling and Animation  
Credits 3. 2 Lecture Hours. 2 Lab Hours.  
Design and analysis of articulated 3D models for creating facial animation; includes designing expressive 3D faces, exaggerations, facial expressions and facial animation techniques.  
Prerequisite: VIZA 613 or approval of instructor.  
VIZA 622 Design Communication I  
Credits 4. 2 Lecture Hours. 4 Lab Hours.  
Theory and practice of visual communication employing a variety of digital and conventional media; emphasis on creating effective, self-expressive images employing the combined use of a variety of media.  
Prerequisite: VIZA 612, graduate classification or approval of instructor.  
VIZA 623 Design Communication II  
Credits 3. 1 Lecture Hour. 4 Lab Hours.  
Development of concepts and forms in visual communications; organization of complex problems in production; synthesis of skills, information tools and methodology.  
Prerequisite: VIZA 622 or approval of instructor.  
VIZA 625 Multi-Media Web Design  
Credits 3. 2 Lecture Hours. 2 Lab Hours.  
Examination of aesthetic, narrative, technical strategies; multi-media content on the web; methods of integrating imagery, animation, sound; non-linear multi-media narration. Application of multi-media techniques for navigation, interaction, animation, vector drawing, video, audio.  
Prerequisite: Graduate classification in visualization or approval of instructor.  
VIZA 626 Generative Art and Design  
Credits 3. 1 Lecture Hour. 4 Lab Hours.  
Theory and creative application of generative systems in studio art practice; chance based systems include random numbers and noise; biologically inspired systems include genetic algorithms, L-systems, and artificial life; systems drawn from complexity theory include, cellular automata, fractals, finite state machines, catastrophe theory, reaction diffusion systems, and chaos. May be taken 2 times for credit.  
Prerequisite: Graduate classification in visualization or approval of instructor.
VIZA 627 Design Communication III
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Advanced methods in video, photography and/or animation production; application of image strategies used in contemporary media. May be taken twice.
Prerequisite: VIZA 622 or VIZA 643 or approval of instructor.

VIZA 629 Digital Media: Inspiration and Process
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Exploration of artwork and literature that has informed contemporary creativity provides a broad basis for discovery through reading, writing, studio projects; demonstrate a knowledge of creative strategies including, but not limited to mapping, database, allegory, sampling, and generative systems.
Prerequisite: Graduate classification in visualization or approval of instructor.

VIZA 630 Contemporary Art Studio/Seminar I
Credits 4. 2 Lecture Hours. 4 Lab Hours.
Critical, theoretical and historical readings on art and artists prompt visual and textual responses; development of personal ideas, methods, and processes; research, writing, discussion and preliminary studies contribute to a final, in-depth body of work situated within the context of contemporary art.
Prerequisites: MFA or MS in Visualization or approval of instructor; graduate classification.

VIZA 631 Contemporary Art Studio/Seminar II
Credits 4. 2 Lecture Hours. 4 Lab Hours.
Theoretical and critical tools for contemporary digital art practice and technology-based cultural production; project proposal and development; exhibition planning, site selection and installation.
Prerequisite: MFA or MS in Visualization and VIZA 630 or approval of instructor; graduate classification.

VIZA 641 Visual Storytelling
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Exploration of visual storytelling techniques for the attainment of desired storytelling effects; includes character development, using shots, camera, lights, props and background elements, master plots, one and multi-panel cartoons, comics, storyboards, animations and storyreels.
Prerequisite: Graduate classification or approval of instructor.

VIZA 643 Time Based Media I
Credits 4. 2 Lecture Hours. 4 Lab Hours.
Visual language and cinematic structure explored through time based projects; historical, critical, and practical exploration of the interaction of camera, lighting, sound, editing, special effects, and mise en scene.
Prerequisite: VIZA 612 or approval of instructor.

VIZA 644 Time Based Media II
Credits 3. 1 Lecture Hour. 4 Lab Hours.
Advanced theory and production of art forms with motion, tempo, sequencing and duration as integral components; projects may include in-depth creation using a single medium or may emphasize a combination of media such as video, audio, networked communication, animation, performance or installation. May be taken twice.
Prerequisite: VIZA 643 or approval of instructor.

VIZA 647 Color Photography
Credits 3. 1 Lecture Hour. 4 Lab Hours.
Theory and practice of still color photography; appropriate uses of color processes related to digital photography and other graphic media; exploration of vision through the photographic image as a medium of self expression. May be taken two times for credit.
Prerequisite: Graduate classification or approval of instructor.

VIZA 648/CSCE 647 The Digital Image
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Tools and techniques for generation, handling and analysis of two dimensional digital images; image representation and storage; display, media conversion, painting and drawing; warping; color space operations, enhancement, filtering and manipulation.
Prerequisite: Graduate classification or approval of instructor.

VIZA 657/CSCE 648 Computer Aided Sculpting
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Theory and experimental techniques for computer graphics, animation, video, and other forms of electronic visualization including innovative hardware and software systems, artificial life, virtual reality, volume methods and hypermedia. May be taken twice.
Prerequisite: VIZA 654/CSCE 646 or VIZA 656/CSCE 647 or approval of instructor.

VIZA 658 Experimental Visual Techniques
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Theory and experimental techniques for computer graphics, animation, video, and other forms of electronic visualization including innovative hardware and software systems, artificial life, virtual reality, volume methods and hypermedia. May be taken twice.
Prerequisite: VIZA 654/CSCE 646 or VIZA 656/CSCE 647 or approval of instructor.

VIZA 662 Physical Computing for Art and Design
Credits 3. 1 Lecture Hour. 4 Lab Hours.
Theory and creative application of digital technology in studio art and design practice to create dynamic environments, interactive objects, and tangible interfaces in the physical world; technologies involved include microcontrollers, basic electronics, sensors, actuators, motors, wireless and internet data communication, light, sound, and wearable devices. May be taken 2 times for credit.
Prerequisites: Graduate classification in Visualization or approval of instructor.

VIZA 665 Digital Compositing
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Principles of Digital Compositing--Image based lighting and modeling, camera calibration, shape reconstruction, reconstruction of transparency and specularity and digital compositing of computer generated animations with video images.
Prerequisite: VIZA 613 or approval of instructor.
VIZA 670/CSCE 620 Computational Geometry  
Credits 3. 3 Lecture Hours.  
Design and analysis of algorithms for solving geometrical problems; includes convex hull problems, Voronoi diagrams, range searching and proximity problems.  
Prerequisite: CSCE 311 or approval of instructor.  
Cross Listing: CSCE 620/VIZA 670.

VIZA 672/CSCE 641 Computer Graphics  
Credits 3. 3 Lecture Hours.  
Representation of 3-dimensional objects, including polyhedral objects, curved surfaces, volumetric representations and CSG models' techniques for hidden surface/edge removal and volume rendering; illumination and shading; antialiasing; ray tracing; radiosity; animation; practical experience with state-of-the-art graphics hardware and software.  
Prerequisite: CSCE 441 or approval of instructor.  
Cross Listing: CSCE 641/VIZA 672.

VIZA 673/CSCE 643 Robotics Programming  
Credits 3. 3 Lecture Hours.  
Manipulator dynamics, position control, hybrid position/force control, and impedance controls; advanced topics in manipulator motion planning, assembly planning and grasp planning; cell decomposition; retraction; back projection; hypothesize-and-test; and potential field methods; subassembly stability; task-level and fine motion planning; grasp stability; grasp synthesis; dexterous manipulation.  
Prerequisite: CSCE 452 or approval of instructor.  
Cross Listing: CSCE 643.

VIZA 675/CSCE 645 Geometric Modeling  
Credits 3. 3 Lecture Hours.  
Geometric and solid modeling concepts. Freeform curves and surfaces (splines and Bezier) with their relational, intersectional and global mathematic properties; parametric representation of solids, topology of closed curved surfaces, boundary concepts and Boolean/Euler operators; construction and display of curves and surfaces, and solid models.  
Prerequisites: CSCE 441 and CSCE 442 or equivalent.  
Cross Listing: CSCE 645/VIZA 675.

VIZA 679 Advanced Topics in Physically Based Modeling  
Credits 3. 2 Lecture Hours. 2 Lab Hours.  
Current research and advanced methods in choreographing motion for animation using a physics-based approach; mainstream research literature in animation; theoretical and methodological topics addressed, through both study and implementation. May be taken twice.  
Prerequisite: Graduate classification or approval of instructor.

VIZA 680 Professional Practice in Visualization  
Credits 4. 2 Lecture Hours. 4 Lab Hours.  
Preparation of a portfolio, creating an internet presence, use of social media, interviews, negotiation, business practices, and fundamentals of teaching. Professional practice in pursuit of career paths for the Master of Fine Arts in Visualization.  
Prerequisite: Graduate classification.

VIZA 684 Professional Internship  
Credits 3. 3 Lecture Hours.  
Practical experience in a studio/museum/gallery setting working with allied professionals; minimum fifteen week internship with a minimum of 600 hours continuous employment; departmental pre-approval through the departmental internship coordinator required; post approval evaluation conducted following the internship. May not be repeated for credit.

VIZA 685 Directed Studies  
Credits 1 to 6. 1 to 6 Other Hours.  
Individual problems involving application of theory and practice in Visualization. May be repeated for credit.  
Prerequisites: Approval of instructor and department head.

VIZA 689 Special Topics in...  
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.  
Selected topics in an identified field of design communication and/or electronic media. May be repeated for credit.

VIZA 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research for preparation of thesis.  
Prerequisite: Approval of instructor.

VIZA 693 Professional Study  
Credits 1 to 9. 1 to 9 Other Hours.  
Research and writing combined with studio projects; prepare and present a public exhibition of a final body of work; related paper submitted to a scholarly journal as approved by the committee Chair. May be repeated for credit.  
Prerequisites: MFA in Visualization; graduate classification.

VLCS Vet Large Animal Clin. Sc

VLCS 622 Equine Epidemiology and Infectious Diseases  
Credits 3. 3 Lecture Hours.  
Principles and methods of epidemiology applied to equine health and prevention and control of selected equine infectious diseases.  
Prerequisites: Enrollment in equine certificate and graduate classification, or approval of instructor.

VLCS 681 Seminar  
Credit 1. 1 Lecture Hour.  
Oral communication of current research and selected topics in large animal veterinary medicine and clinical research methodology to include lectures, presentations, interviews, and discussions.  
Prerequisite: Approval of instructor.

VLCS 685 Directed Studies  
Credits 1 to 8. 1 to 8 Other Hours.  
Original investigations of problems in the field of large animal surgery, therapeutics, preventive veterinary medicine or radiology. May be repeated for credit.  
Prerequisites: Approval of instructor.

VLCS 691 Research  
Credits 1 to 23. 1 to 23 Other Hours.  
Research for thesis.

VLCS 930 Advanced Equine Medicine and Surgery  
Credits 3. 3 Lecture Hours.  
Advanced diagnostic techniques and management strategies for species specific disorders of horses.  
Prerequisite: Enrollment in the third year of professional curriculum.

VLCS 931 Advanced Ruminant Medicine and Surgery  
Credits 2. 2 Lecture Hours.  
Advanced diagnostic techniques and management strategies for species specific disorders of ruminant species.  
Prerequisite: Enrollment in the third year of professional curriculum.
VLCS 932 Advanced Ruminant Herd Health and Production
Credits 2. 2 Lecture Hours.
Principles needed to provide veterinary services to populations of ruminants including preventive health programs, record keeping and approaches to controlling herd/flock disease outbreak or production shortfalls.
Prerequisite: Third year veterinary student.

VLCS 940 Large Animal Clinics I
Credits 2. 35 Lab Hours.
Student participation with clinical cases in the large animal medicine services of the Veterinary Teaching Hospital. Must be taken two times.
Prerequisite: Fourth year classification in veterinary medicine or approval of department head.

VLCS 941 Large Animal Clinics II
Credits 2. 35 Lab Hours.
Student participation with clinical cases in the large animal surgery services of the Veterinary Teaching Hospital. Must be taken two times.
Prerequisite: Fourth year classification.

VLCS 945 Advanced Large Animal Clinical Elective
Credits 2. 35 Lab Hours.
Student participation with clinical cases for advanced study in selected services from the large animal medicine, surgery, theriogenology and field services of the Veterinary Teaching Hospital. May be taken 12 times.
Prerequisite: Fourth year classification.

VLCS 948 Large Animal Medicine and Surgery Elective
Credits 1 to 12. 1 to 12 Lecture Hours.
In-depth study of selected disease processes in the various disciplines of large animal medicine and surgery will be conducted emphasizing management, diagnostics and medical or surgical treatment. May be repeated for credit.
Prerequisite: Third year classification in veterinary medicine or approval of department head.

VLCS 953 Large Animal Clinical Skills
Credit 1. 4 Lab Hours.
Acquisition of basic technical skills useful in the diagnosis and treatment of large animals in general veterinary practice. Modular one month course.
Prerequisite: Third year classification in veterinary medicine in good standing.

VLCS 954 Large Animal Medicine
Credits 6. 5 Lecture Hours. 4 Lab Hours.
Medical disease of large animals; pathophysiology, diagnosis and therapy of diseases in large animals.
Prerequisite: Third year classification in veterinary medicine in good standing.

VLCS 985 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of a selected problem in large animal medicine, surgery or radiology. May be repeated for credit.
Prerequisites: Enrollment in veterinary medicine and approval of the department head.

VMID 686 Scientific Ethics
Credit 1. 1 Lecture Hour.
Ethical issues of research and methods for resolution of such issues; overview of ethical issues encountered by scientists in the conduct and dissemination of their research, in their pursuit of resources, in their interactions with the press and the broader public and resulting from the extension and technological application of their findings.
Prerequisite: Graduate classification.

VMID 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of veterinary medicine. May be repeated for credit.
Prerequisite: Approval of instructor.

VMID 912 Clinical Correlates I
Credit 1. 2 Lab Hours.
Introduction of clinical terminology and techniques needed to accomplish thorough history taking and physical exam; the problem-oriented medical record will be introduced and then used in system-based reviews; familiarization with clinical techniques appropriate for body system evaluation.
Prerequisite: Enrollment in the first year of professional curriculum.

VMID 913 Clinical Correlates II
Credit 1. 2 Lab Hours.
Continuation of Clinical Correlates I. Body system review will continue. Clinical exam techniques appropriate for each system will be emphasized and findings discussed in the context of the problem-oriented medical record.
Prerequisite: Enrollment in the first year of professional curriculum.

VMID 915 Veterinary Behavioral Medicine
Credit 1. 1 Lecture Hour.
Diverse concepts relative to the normal behaviors of domestic animals; abnormal behaviors; and how the knowledge of both can be useful to clients and the staff at veterinary hospitals.

VMID 916 Veterinary Behavioral Medicine
Credit 2. 3 Lecture Hours. 2 Lab Hours.
Continuation of Clinical Correlates III. Builds on and expands the history and physical exam skills introduced in Clinical Correlates I, II, and III. Developing logical diagnostic and therapeutic plans for the diagnosis and treatment of problems in individual and group housed small and large animal patients.

VMID 921 Clinical Correlates III
Credits 2. 1 Lecture Hour. 2 Lab Hours.
Continuation of Clinical Correlates II. Body system review will continue. Clinical exam techniques appropriate for each system will be emphasized and findings discussed in the context of the problem-oriented medical record.
Prerequisite: Enrollment in the third year of professional curriculum.

VMID 922 Clinical Correlates IV
Credits 2. 1 Lecture Hour. 2 Lab Hours.
Continuation of Clinical Correlates III. Builds on and expands the history and physical exam skills introduced in Clinical Correlates I, II, and III. Developing logical diagnostic and therapeutic plans for the diagnosis and treatment of problems in individual and group housed small and large animal patients.

VMID 923 General Surgery/Anesthesiology
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Anesthesia, general surgery and dentistry of domestic animals.

VMID 924 Introduction to Diagnostic Imaging
Credit 1. 1 Lecture Hour.
Physical properties and production of ionizing radiation as well as production of radiographic images; introduction to image interpretation.

VMID 601 Veterinary Medicine--Interdisciplinary Study Abroad
Credits 2 to 12. 2 to 12 Lecture Hours.
For students in approved programs abroad. May be repeated for credit. Maximum 6 hours free elective credit in a graduate program. Course will be graded on a satisfactory/unsatisfactory basis.
Prerequisite: Attend TAMU the semester before and after program.
VMID 925 Diagnostic Imaging Interpretation I
Credits 2. 2 Lecture Hours.
Diagnostic evaluation of radiographic and ultrasonographic images of large and small animals.
Prerequisite: Enrollment in third year of the professional curriculum.

VMID 926 Diagnostic Imaging Interpretation II
Credits 2. 2 Lecture Hours.
Continued diagnostic evaluation of radiographic and ultrasonographic images of large and small animals; emphasis on diseases of cardiac, respiratory, gastrointestinal, and urinary systems.
Prerequisite: Enrollment in third year of the professional curriculum.

VMID 927 Community Connections
Credits 2. 35 Lab Hours.
Clinical rotation emphasizing the veterinarian’s role in their local community; focus on relationships with shelter organizations and disaster preparedness training.
Prerequisite: Enrollment in the fourth year of the professional curriculum.

VMID 935 Surgery I
Credits 4. 2 Lecture Hours. 4 Lab Hours.
Diagnostic and surgical procedures of organ systems.
Prerequisite: Enrollment in the third year of professional curriculum.

VMID 936 Surgery II
Credits 2. 1 Lecture Hour. 2 Lab Hours.
Builds on principles developed in Surgery I including aseptic technique, proper use of surgical instruments and gentle tissue handling with emphasis on basic orthopedic principles.
Prerequisite: Third year classification in veterinary medicine in good standing.

VMID 940 Houston SPCA: Alliance for Animal Welfare and Shelter Medicine
Credits 2. 35 Lab Hours.
Clinical rotation at the Houston-SPCA, emphasizing the veterinarian’s role in all aspects of animal evaluation and care, and the treatment of rescue and shelter animals; emphasis on diseases, disorders, injuries, and treatment needs of diverse species, and exposure to emergency response and high volume animal rescue operations.
Prerequisite: Enrollment in the fourth year of the professional curriculum.

VMID 943 Veterinary Practice: Legal, Ethical and Managerial Credits 2. 2 Lecture Hours.
Legal considerations, business principles, management practices, economic factors and medical ethics involving veterinary practice.
Prerequisite: Enrollment in the third year of professional curriculum.

VMID 945 Advanced Specialty Elective
Credits 4. 35 Lab Hours.
Advanced elective rotation in a specialized discipline with student participation in advanced science and technology of the discipline in a practicum setting.
Prerequisite: Enrollment in the fourth year of professional curriculum.

VMID 950 Clinical Nutrition
Credits 2. 2 Lecture Hours.
Nutritional management of medical and surgical cases.
Prerequisite: Enrollment in the second year of professional curriculum.

VMID 952 Clinics I
Credit 1. 4 Lab Hours.
Student participation on a rotating schedule through clinical services in the veterinary teaching hospital; to be taken once in each semester of the third year of the professional veterinary curriculum.

VMID 953 Clinics II
Credit 1. 4 Lab Hours.
Student participation on a rotating schedule through clinical services in the veterinary teaching hospital or in a private practice.
Prerequisite: Third year classification in veterinary medicine in good standing.

VMID 960 Diagnostic Radiology I
Credits 2. 35 Lab Hours.
Practical experience in technical radiography and diagnostic radiology of domestic and zoo animals to include positioning of patients, use of x-ray machines, special diagnostic procedures, radiation safety and interpretation of radiographs.
Prerequisite: Fourth year classification in veterinary medicine or approval of department head.

VMID 962 Veterinary Anesthesia I
Credits 2. 35 Lab Hours.
Student participation with primarily small animal clinical cases in the management of patients under anesthesia and in the perianesthetic period.
Prerequisite: Fourth year classification in veterinary medicine.

VMID 963 Veterinary Anesthesia II
Credits 2. 35 Lab Hours.
Student participation with primarily large animal clinical cases in the management of patients under anesthesia and in the perianesthetic period.
Prerequisite: Fourth year classification in veterinary medicine.

VMID 975 Career Alternative Elective
Credits 2 to 16. 2 to 4 Lab Hours.
Approved student participation in a didactic and/or practicum experience in a unique practice discipline in veterinary medicine, the life sciences or other related areas.
Prerequisites: Enrollment in the fourth year of professional curriculum and approval of individual program.

VMID 980 Clinical Externship
Credits 4. 35 Lab Hours.
Off-campus clinical practicum in a private veterinary practice, research institution, industry, diagnostic center, zoo, veterinary college or other approved career experience.
Prerequisite: Enrollment in the fourth year of professional curriculum.

VMID 981 Seminar in Professional and Leadership Development Credit 1. 1 Lecture Hour.
Major issues in professional, ethical and leadership responsibilities facing a veterinarian in the 21st century; professional ethics and licensing requirements; development of specific leadership skills; leadership styles and effective interpersonal relations required in working with a team of veterinary medical professionals; public leadership role of the veterinarian.
Prerequisite: Admission in the veterinary professional curriculum.

VMID 989 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of veterinary medicine. May be repeated for credit.

VPAR - Veterinary Parasitology

VPAR 601 Parasitology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Important helminth parasites of animals and humans; their identification, distribution and life history.
Prerequisites: VTPB 487/BIOL 487 or equivalent or approval of instructor.
VPAR 604 Parasitic Protozoa
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Taxonomy, morphology, life cycle, physiology, distribution, genetics, host
relations, methods and diagnosis concerned with protozoan parasites
affecting vertebrates including humans.
Prerequisite: VTPB 487/BIOL 487 or ENTO 208 or BIOL 438 or
equivalent or approval of instructor.

VPAR 605 Molecular and Immunological Parasitology
Credits 3. 3 Lecture Hours.
Basic concepts and recent advancement in molecular biology and
molecular immunology of parasitic diseases. Molecular-based host-
parasite interactions.

VPAR 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Special problems concerned with parasites of animals or humans.
Prerequisites: VPAR 601 or equivalent; approval of instructor.

VPAR 689 Special Topics in...
Credits 3. 3 Lecture Hours.
Selected topics in an identified area of biomedical parasitology. May be
repeated for credit.

VPAR 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis.

VPAT - Veterinary Pathology

VPAT 601 Comparative Pathology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Pathologic processes occurring in diseased cells, tissues and organs of
animals and humans; their pathogenesis and morphologic manifestations.
Prerequisites: Courses in gross and microscopic mammalian anatomy
and physiology and approval of instructor.

VPAT 620 Humane, Public Health and Regulatory Aspects of Animal
Use
Credit 1. 1 Lecture Hour.
Emphasizes thoughtful and humane use of animals in teaching, research
and service; human and animal health benefits of biomedical research;
governmental policies regulations, public health implications, management
practices, and public relations pertaining to animal use in research and
teaching.

VPAT 640 Advanced Mechanisms of Disease
Credits 2. 2 Lecture Hours.
Concepts of pathogenesis of disease processes.
Prerequisite: DVM degree or approval of instructor.

VPAT 641 Systemic Pathology I
Credits 4. 2 Lecture Hours. 4 Lab Hours.
Disease manifestations in special organs and tissues and interrelations of
pathologic processes in individual and functionally related organs.
Prerequisite: DVM degree or equivalent.

VPAT 642 Mechanisms of Metabolic Disease
Credits 2. 2 Lecture Hours.
Characteristics and mechanisms of diseases caused either by deficiency,
imbalance, excess of specific nutrients or chemicals, or by regulatory
disturbances of metabolism.
Prerequisite: DVM degree or approval of department head.

VPAT 643 Applied Pathology
Credits 1 to 6. 1 to 6 Other Hours.
Application of information and concepts of anatomic and clinical pathology
to the diagnosis of animal disease; gross pathological changes observed
in necropsy are correlated with and corrected by histopathologic
observations; confirmatory methods of clinical pathology and laboratory
medicine used where indicated. May be taken more than once but not to
exceed 6 hours of credit toward a graduate degree.
Prerequisite: DVM degree or equivalent.

VPAT 645 Neoplastic Diseases
Credits 1 to 8. 1 to 8 Other Hours.
Theoretical, histopathological and clinical aspects of neoplasia. Diagnosis
of neoplastic and related conditions in all species. May be taken more than
once but not to exceed 8 hours of credit toward a graduate degree.
Prerequisite: DVM degree or equivalent.

VPAT 650 Neuropathology of Animals
Credits 1 to 4. 1 to 4 Other Hours.
Pathology and pathogenesis of diseases of the central and peripheral
nervous systems. Interpretation of gross and microscopic lesions of the
nervous system associated with disease processes. May be taken more
than once but not to exceed 4 hours of credit toward a graduate degree.
Prerequisite: DVM degree or equivalent.

VPAT 651 Systemic Pathology II
Credits 2. 1 Lecture Hour. 3 Lab Hours.
Continuation of VPAT 641. Disease manifestations in special organs
and tissues and interrelations of pathologic processes in individual and
functionally related organs.
Prerequisite: VPAT 641.

VPAT 653 Diseases of Laboratory Animals
Credits 3. 3 Lecture Hours.
Pathology and pathogenesis of spontaneous infectious, parasitic,
metabolic and neoplastic diseases of laboratory animals.
Prerequisite: VTPB 922 or equivalent.

VPAT 681 Seminar
Credit 1. 1 Lecture Hour.
For graduate and special students in veterinary or comparative pathology;
presentation and discussion of special topics and research data
concerning pathology and pathogenesis of disease.
Prerequisite: Approval of instructor.

VPAT 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Advanced special problems concerned with pathogenesis and pathology
of disease.
Prerequisite: Approval of instructor.

VPAT 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of veterinary or comparative
pathology. May be repeated for credit.

VPAT 690 Theory of Research
Credits 3. 3 Lecture Hours.
Theory and design of research related to current biomedical problems
especially those involving study of animal diseases; philosophical
perspectives underlying historical advances in research pertaining to the
study, prevention and treatment of disease.
Prerequisite: Graduate classification.
Cross Listing: VIBS 690 and VTPP 690.
VPAT 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

VSCS Vet Small Animal Clin. Sc

VSCS 681 Seminar
Credit 1. 1 Other Hour.
Current scientific work in medical and surgical fields in and related to small animal medicine and surgery. May be repeated for credit.
Prerequisite: DVM degree or approval of department head.

VSCS 685 Directed Studies
Credits 1 to 8. 1 to 8 Other Hours.
Original investigations of problems in field of small animal surgery, therapeutics or radiology.
Prerequisite: DVM degree or approval of instructor and department head.

VSCS 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 6 Lab Hours.
Special topics in an identified area of small animal medicine or surgery. May be repeated for credit.
Prerequisite: DVM degree or approval of instructor and department head.

VSCS 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis.

VSCS 940 Small Animal Clinics I
Credits 2. 35 Lab Hours.
Student participation with clinical cases in the small animal medicine services of the Veterinary Teaching Hospital. Must be taken two times.
Prerequisite: Fourth year classification in veterinary medicine or approval of department head.

VSCS 941 Small Animal Clinics II
Credits 2. 35 Lab Hours.
Student participation with clinical cases in the small animal surgery services of the Veterinary Teaching Hospital. Must be taken two times.
Prerequisite: VSCS 940 or approval of department head.

VSCS 945 Advanced Small Animal Clinical Elective
Credits 2. 35 Lab Hours.
Student participation with clinical cases in advanced student in selected services of the small animal medicine and surgery sections of the Veterinary Teaching Hospital. May be taken 12 times.
Prerequisite: VSCS 940 or approval of department head.

VSCS 948 Small Animal Medicine and Surgery Elective
Credits 1 to 12. 1 to 12 Lecture Hours.
In-depth study of selected disease processes in the various disciplines of small animal medicine and surgery will be conducted emphasizing management, diagnostics and medical or surgical treatment. May be repeated for credit.
Prerequisite: Third year classification in veterinary medicine or approval of department head.

VSCS 953 Small Animal Clinical Skills
Credit 1. 1 Lecture Hour.
Acquisition of basic technical skills useful in the diagnosis and treatment of small animals in general veterinary practice. Modular one month course.
Prerequisite: Third year classification in veterinary medicine in good standing.

VSCS 954 Small Animal Medicine I
Credits 6. 5 Lecture Hours. 2 Lab Hours.
Medical disease of dogs and cats; pathophysiology, diagnosis and therapy of diseases prevalent in small animals.
Prerequisite: Third year classification in veterinary medicine in good standing.

VSCS 955 Small Animal Medicine II
Credits 6. 6 Lecture Hours. 2 Lab Hours.
Continuation of Small Animal Medicine I; medical disease of dogs and cats; pathophysiology, diagnosis and therapy of diseases prevalent in small animals.

VSCS 985 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of a selected problem in small animal medicine, surgery or radiology. May be repeated for credit.
Prerequisites: Matriculation in veterinary professional curriculum and approval of department head.

VTMI - Veterinary Microbiology

VTMI 601 Fundamentals of Pathobiology
Credits 5. 5 Lecture Hours.
Encompasses the concepts of pathobiology including bacterial, viral and parasitic diseases, the host response to infectious agents, pathology, and metabolic and genetic diseases; includes animal and human diseases and provides enough background to facilitate in advanced graduate courses.
Prerequisite: Graduate classification.

VTMI 602 Animal Models of Obesity
Credits 4. 4 Lecture Hours.
Overview of animal models of obesity; emphasis on rodent genetically engineered models of obesity related to diabetes mellitus type 2 (obesity related diabetes) and leptin research to understand metabolism, molecular biology and origin of lipids as signaling molecules important in obesity.
Prerequisite: Approval of instructor; minimum 3 credit hours of undergraduate or graduate biochemistry.

VTMI 604 Amazon Field School
Credits 4. 4 Lecture Hours.
Investigation of social and ecological complexities of biodiversity conservation in tropical ecosystems; biological and social science approaches to evaluate causes, consequences and solutions to biodiversity loss through ecology, culture and governance.
Cross Listing: RPTS 654 and WFSC 654.

VTMI 614 Fermentation and Gastrointestinal Microbiology
Credits 3. 3 Lecture Hours.
Fermentation and gastrointestinal ecosystems in terms of microorganisms present, their activities and requirements and their interactions in a dynamic system.
Prerequisite: Beginning microbiology and/or biochemistry or approval of instructor.
Cross Listing: POSC 614 and NUTR 614.
VTMI 615 Immunogenetics and Comparative Immunology
Credits 3. 3 Lecture Hours.
Genetic mechanisms used to diversity immune receptors; immunoglobulins, T cell receptors, major histocompatibility complex, natural killer cell receptors, toll-like receptors and many others; selected comparative and veterinary examples of different immune recognition systems; evolution of the immune system; theoretical immune surveillance and vaccine development.
Prerequisite: Graduate classification; GENE 320/BIMS 320 and VTPB 409, or equivalent, or approval of instructor.

VTMI 619 Molecular Methods for Microbial Identification; practice consists of exercises in cultural methods, mechanisms and movement of potential pathogens in the ecosystem.

VTMI 629/SCSC 629 Laboratory Quality Systems
Credits 3. 3 Lecture Hours.
Quality systems and method development used within a laboratory; ensuring the integrity of procedures used in lab processes, chain of custody, information management, and international laboratory standards; regulatory requirements for laboratory operation; bio-security precautions; laboratory management.
Cross Listing: SCSC 629/VTMI 629.

VTMI 643 Pathogenic Bacteriology I
Credits 4. 3 Lecture Hours, 4 Lab Hours.
Pathogenic bacteria, their cultural and biological characteristics and pathogenicity.
Prerequisite: Minimum of 8 hours of undergraduate microbiology.

VTMI 645 Host-Agent Interaction
Credits 3. 3 Lecture Hours.
Basic concepts of infection versus disease; molecular approaches to problems in microbiology; inducible host responses, agent escape mechanisms and movement of potential pathogens in the ecosystem.
Prerequisite: GENE 431/BICH 431 or equivalent.

VTMI 647 Virology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Virus infections in animals and humans; types of infections, mode of transmission, intracellular pathology, epidemiology, isolation and identification of inciting agents; tissue cultivation, animal inoculations and diagnostic tests.
Prerequisite: VTPB 438 or equivalent.

VTMI 648 Medical Mycology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Actinomycetes, yeasts and molds that are pathogenic to humans and animals; morphology, cultural characteristics, pathogenicity and identification; practice consists of exercises in cultural methods, morphological characteristics, biochemical reactions and diagnosis.
Prerequisite: Minimum of 8 hours of undergraduate microbiology.

VTMI 649/POSC 649 Immunology
Credits 3. 3 Lecture Hours.
Cellular basis of the immune response; relationships between inflammation and acquired immunity, MHC and cell activation; the role of cytokines in immunoregulation and hypersensitivity, vaccines, and the mechanism of immunity to viruses, bacteria and parasites.
Prerequisite: VTPB 409 or equivalent.

VTMI 650/POSC 660 Experimental Immunology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Familiarization, development and integration of techniques into experimental design of immunologic investigation; antibody production, protein purification, immunofluorescence, agar-gel diffusion, immunoelectrophoresis and specialized serologic tests.
Cross Listing: POSC 660/VTMI 650.

VTMI 654 Cell Culture Techniques
Credits 3. 1 Lecture Hour. 6 Lab Hours.
Introduction to the theory and practice of cell culture and provides illustrations of its applications; how to maintain a cell culture unit and culture cell lines; how to derive new cell cultures from animal tissues, characterize cultured cells, optimize in vitro conditions and introduce genetic changes into cultured cells.
Prerequisite: Approval of instructor.

VTMI 662 Advanced Immunologic Concepts
Credits 1 to 5. 1 to 5 Lecture Hours.
Modular course with detailed discussions, workshops and assigned reading/problem solving on advanced topics; structural organization of molecules; genetic regulation; cytokine cascades; pathophysiology of autoimmunity. May be repeated for credit.
Prerequisites: VTMI 649/POSC 649; BICH 603 or equivalent; approval of instructor.

VTMI 663/MPIM 663 Molecular Biology of Viruses
Credits 3. 3 Lecture Hours.
In-depth studies of the biochemistry and the replication strategies of viruses and molecular mechanisms of pathogenesis for selected viral systems.
Prerequisite: Graduate classification in pathology, molecular biology, biochemistry, or approval of instructor.
Cross Listing: MPIM 663/VTMI 663.

VTMI 664 Mammalian Genome Modification for Biomedical Research
Credits 3. 3 Lecture Hours.
Reviews the uses of genetic manipulation in biomedical research and provides a working knowledge of the various strategies used to modify mammalian genomes including transgenes, homologous recombination, gene-trapping, RNA interference, cloning, and gene therapy.

VTMI 665 Viral Vectors and Gene Therapy
Credits 3. 3 Lecture Hours.
Describes various viral vector systems, their development and their use as research tools in biotechnology and gene therapy; consists of a mixture of short lectures and discussion of papers from the literature.
Prerequisites: VTMI 663/MPIM 663, VTMI 647, PLPA 616, or PLPA 620 or approval of instructor.
Cross Listing: MPIM 665 and PLPA 665.

VTMI 681 Seminar
Credit 1. 1 Lecture Hour.
Review and discussion of current scientific work and research in field of microbiology and related subjects.
Prerequisite: Approval of instructor.
VTMI 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Problems course in microbiology.
Prerequisite: Approval of instructor.

VTMI 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of veterinary microbiology. May be
repeated for credit.
Prerequisite: Approval of instructor.

VTMI 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research for thesis or dissertation.

VTPB - Veterinary Pathobiology

VTPB 910 Veterinary Immunology
Credits 2. 2 Lecture Hours.
Introduction to veterinary immunology; mechanisms of resistance of
infectious diseases and tumors; tissue injury caused by the immune
system, including hypersensitivity reactions and autoimmunity;
immunization theory and practices; immunologic methods for diagnosis of
disease.
Prerequisite: Enrollment in the first year of professional curriculum.

VTPB 911 Veterinary Microbiology
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Introduction to veterinary microbiology; bacterial, viral, and mycotic agents
of veterinary significance; mechanisms of host injury by pathogenic
microorganisms; principles of disinfection, antisepsis, and sterilization;
classes and mechanisms of mechanisms of action of antibacterial,
antifungal, and antiviral drugs; diagnostic procedures and methods of
sample collection.
Prerequisite: Enrollment in the first year of professional curriculum.

VTPB 913 Infectious Diseases
Credits 2. 2 Lecture Hours.
Case-based approach to infectious diseases of animals; includes
infectious diseases of major body systems; etiologic agents include
viruses, bacteria, fungi, protozoa, helminths, and arthropods; differential
diagnosis of infectious agents, diagnostic approaches, prevention, and
treatment emphasized; management practices to control infectious
diseases covered by host species.
Prerequisite: Enrollment in second year of the professional curriculum.

VTPB 920 Parasitology
Credits 5. 3 Lecture Hours. 4 Lab Hours.
Taxonomy, biological and clinical aspects of the commonly occurring
helminth, protozoan and arthropod parasites of domestic and laboratory
animals. Signs, pathogenesis, diagnosis, treatment, prevention, and
control, public health and economic importance of parasitic diseases.
Prerequisite: Enrollment in the second year of professional curriculum.

VTPB 922 Pathology I
Credits 6. 5 Lecture Hours. 2 Lab Hours.
Structural and functional changes in cells, tissues and organ systems of
animals; pathogenesis, mechanisms and morphologic features of diseases
and their relationship to clinical signs; laboratory consists of studies of
gross and microscopic pathology.
Prerequisite: Enrollment in the second year of professional curriculum.

VTPB 923 Pathology II
Credits 6. 5 Lecture Hours. 2 Lab Hours.
Pathogenesis, mechanisms, laboratory analysis and structural features of
animal diseases; structural and functional changes in cells, tissues, body
fluids and organ systems that cause or are caused by disease. Laboratory
consists of studies in gross and microscopic pathology, cytology and
laboratory analysis of body fluids and tissues.
Prerequisite: Enrollment in the second year of professional curriculum.

VTPB 940 Diagnostics
Credits 2. 35 Lab Hours.
Student group participation on a rotating schedule in applied clinical
activities in the area of diagnostic medicine including clinical pathology,
necropsy, microbiology, parasitology, and serology.
Prerequisite: Enrollment in the first year of professional curriculum.

VTPB 941 Clinical Microbiology and Parasitology I
Credits 2. 35 Lab Hours.
Clinical rotation in microbiology and parasitology with emphasis on
performance and interpretation of diagnostic procedures.
Prerequisite: Enrollment in the first year of professional curriculum.

VTPB 948 Didactic Elective
Credits 1 to 12. 1 to 12 Lecture Hours.
Elective course in veterinary microbiology, pathology, genetics,
immunology or parasitology for professional students who wish to
supplement required curriculum. May be repeated for credit.
Prerequisite: Enrollment in third year of professional curriculum.

VTPB 985 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Problems in various subdisciplines.
Prerequisite: Approval of instructor.

VTPB 989 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of microbiology, pathology, genetics,
immunology or parasitology. May be repeated for credit.
Prerequisite: Approval of department head.

VTPP - Vet Physiology & Pharm.

VTPP 605 Systemic Veterinary Physiology I
Credits 5. 5 Lecture Hours.
Aspects of cellular physiology, physiology of excitable membranes,
physiology of body fluids, neurophysiology, and the physiology of
smooth, cardiac and skeletal muscle; provides a basic understanding of
mammalian physiology essential as a framework for advanced graduate
studies.
Prerequisite: Graduate classification.

VTPP 606 Systemic Veterinary Physiology II
Credits 5. 5 Lecture Hours.
In-depth study covering cardiovascular, respiratory, renal physiology,
gastrointestinal and endocrine physiology; provides a basic understanding
of mammalian physiology essential as a framework for advanced graduate
studies.
Prerequisite: VTPP 605.
VTPP 610 Physiology I
Credits 6. 5 Lecture Hours. 2 Lab Hours.
Introduction to physiology: cell physiology, cell signaling, cell cycle, body fluids, translocation of materials, membrane potentials, neurophysiology, autonomic nervous system, thermoregulation, cardiovascular, and muscle physiology.
Prerequisites: Enrollment in MS/PhD program in Veterinary Physiology and Pharmacology; approval of instructor.

VTPP 612 Physiology II
Credits 6. 5 Lecture Hours. 2 Lab Hours.
Blood and lymph, respiration, renal physiology, and acid-base balance, gastrointestinal physiology, metabolism, endocrinology, and reproduction.
Prerequisites: Enrollment in MS/PhD program in Veterinary Physiology and Pharmacology; approval of instructor.

VTPP 623 Biomedical Physiology I
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Physiological principles, review of cellular physiology, and development of an understanding of the nervous system and muscle, cardiovascular, and respiratory physiology; clinical applications related to organ systems.
Prerequisites: Graduate classification; BICH 410 and VIBS 305 recommended.

VTPP 624/VIBS 624 Endocrinology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Neuroendocrine control of puberty menstruation, ovulation, pregnancy, labor, lactation, female reproductive cycles, male reproductive functions, thyroid and parathyroid, adrenal and kidney, diabetes, obesity, sleep, memory, learning and aging, and their endocrine disorders; overview on biosynthesis, transport and signaling of peptide and neuropeptide hormones, steroids and prostaglandins.
Prerequisite: Graduate classification.
Cross Listing: VIBS 624/VTPP 624.

VTPP 625 Pharmacology
Credits 3. 3 Lecture Hours.
Introduction to pharmacokinetics and pharmacodynamics; survey of major pharmaceutical classes; uses, mechanisms of action and adverse reactions of selected agents.
Prerequisites: Graduate classification; VTPP 423 or approval of instructor.

VTPP 627 Biomedical Physiology II
Credits 3. 3 Lecture Hours.
Continuation of VTPP 623 Fluid balance and acid-base balance; development of an understanding of renal, gastrointestinal, endocrine and reproductive physiology using human and other mammalian models; clinical applications related to organ systems.
Prerequisites: Graduate classification; VTPP 623.

VTPP 628 Pharmacology I
Credits 5. 4 Lecture Hours. 2 Lab Hours.
Pharmacokinetics, pharmacodynamics, CNS pharmacology, autonomic pharmacology, antineoplastic agents, immunopharmacology, recombinant products, fluid and electrolyte therapy, diuretics, pharmacology of the integument.
Prerequisite: Approval of instructor.

VTPP 629 Pharmacology II
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Antimicrobials, endocrine pharmacology, eicosanoids, anti-inflammatory agents, respiratory pharmacology, anticoagulants and hematinics, GI pharmacology, cardiovascular pharmacology.
Prerequisite: Approval of instructor.

VTPP 630 Pharmacology/Toxicology
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Management and treatment of toxicosis, antidotal pharmacology, toxic plants, mycotoxins, chemical toxicants, metals, euthanasia.
Prerequisite: Approval of instructor.

VTPP 634 Physiology for Bioengineers I
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Cellular anatomy, cellular physiology and biochemistry; systems analysis of digestive, endocrine and musculoskeletal system function including information related to gross anatomy, histology and disease states; quantitative aspects of physiology and engineering applications to clinical medicine.
Prerequisite: Biomedical Engineering major or approval of instructor.

VTPP 635 Physiology for Bioengineers II
Credits 4. 3 Lecture Hours. 3 Lab Hours.
A systems analysis of nervous, cardiovascular, respiratory and urinary function including information related to gross anatomy, histology and disease states; quantitative aspects of physiology and engineering applications to clinical medicine.
Prerequisite: VTPP 634.

VTPP 638 Analysis of Genomic Signals
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Overview of current high throughput technology for data acquisition and analysis of genomic signals (e.g., mRNA or proteins); emphasis on microarray technology, methods for analyzing microarray data, and approaches to model the underlying phenomena from the systems biology perspective.
Prerequisites: BIOL 451 or GENE 320/BIMS 320/BIMS 320/GENE 320 or equivalent; STAT 651 or equivalent; or approval of instructor.

VTPP 639 Non-Coding RNAs
Credits 3. 3 Lecture Hours.
Roles of non-coding RNAs in regulating gene expression for physiological functions, development and diseases; includes a brief history of the field, various categories and definitions of non-coding RNAs, research methodologies and animal models, and break-through advances in clinical applications.
Prerequisite: Approval of instructor.

VTPP 650 Stem Cell Biology
Credits 3. 3 Lecture Hours.
Wide-range of topics related to stem cells and tissue engineering, including a brief history of the field, various categories and definitions of stem cells, research methodologies and animal models, as well as break-through advances in the area of engineered stem cells.
Prerequisite: Approval of instructor.

VTPP 651 Epigenetics & Systems Physiology
Credits 3. 3 Lecture Hours.
Epigenetics & Systems Physiology. Journal club format focusing on epigenetic regulation of physiological systems; assignment of papers from primary literature and weekly oral presentations detailing opinions on research; emphasis on fundamental concepts in epigenetics, physiology and the molecular techniques employed to address research hypotheses, discussions of scientific ethics and fraud.
Prerequisite: Graduate classification.
VTPP 652 Fetal and Embryo Physiology
Credits 3.3 Lecture Hours.
Introduction to the physiologic processes driving embryonic development and pregnancy; focus on embryo implantation, establishment of the placenta, development of the fetal circulatory systems and the molecular processes governing embryo differentiation and development; special emphasis on the major organ systems affected by pediatric disease and on the actions of teratogens.
Prerequisites: Graduate classification.

VTPP 653 Endocrinology
Credits 4.3 Lecture Hours. 3 Lab Hours.
Physiology, biochemistry and pharmacology of the endocrines. Laboratory emphasizes a number of classical experiments with clinical application.
Prerequisite: Approval of instructor.

VTPP 654 Molecular Endocrinology
Credits 3.3 Lecture Hours.
Structure-function relationships of hormones, their receptors and biologic activities.
Prerequisites: VTPP 653 or BIOL 649 and BICH 410 or equivalent or approval of instructor.

VTPP 655 Vascular Physiology
Credits 4.4 Lecture Hours.
Structure and function of blood vessels and vascular beds; molecular and cell biology of endothelium and vascular smooth muscle; microcirculation; capillary exchange; regulation of blood flow by local, neural and humoral signals.
Prerequisite: MPHY 901 or approval of department head.

VTPP 656 Physiology of the Heart
Credits 4.4 Lecture Hours.
Structure and function of the heart; molecular and cell biology of cardiac myocytes; electrophysiology of myocardium, pacemaker cells and conducting tissue; cardiac mechanics; control of cardiac performance; coronary circulation.
Prerequisite: MPHY 901 or MPHY 604 or approval of department head.

VTPP 657 Cardiovascular Physiology
Credits 4.3 Lecture Hours. 3 Lab Hours.
Physiological considerations of the circulatory system including general and integrative aspects of the heart and blood vessels.
Prerequisites: Approval of instructor.

VTPP 659 Gamete and Embryo Physiology
Credits 3.2 Lecture Hours. 2 Lab Hours.
Physiology of gametes and preimplantation embryos in livestock and laboratory animals; oocyte growth and maturation in-vivo and in-vitro; fertilization in vivo and in-vitro, embryo transfer, cryopreservation, nuclear transfer, chimera formation, gene transfer.

VTPP 667 Current Topics in Pharmacology
Credits 3.3 Lecture Hours.
Discussions of literature regarding topics of current research interest; physiochemical or physiologic effects of drugs at sites from molecular to whole body.
Prerequisite: Approval of instructor.

VTPP 673 Metabolic and Detoxication Mechanisms
Credits 3.3 Lecture Hours.
Fate of foreign compounds; their inhibitory and antagonistic action toward normal metabolic processes of the animal body.
Prerequisites: BICH 603; approval of instructor and department head.

VTPP 675 Industrial and Environmental Toxicology
Credits 3.3 Lecture Hours.
Fundamentals of toxicology and risk assessment; effects of selected classes of hazardous chemicals encountered in the workplace or environment on human health will be considered.
Prerequisite: Approval of instructor.

VTPP 676 Genetic and Molecular Toxicology
Credits 3.3 Lecture Hours.
Mechanisms of toxicant-induced target organ toxicity with emphasis on molecular control of mammalian and cell growth differentiation.
Prerequisite: Graduate course in cell biology and biochemistry.

VTPP 677 Fluorescence Detection: Steady State, Time Resolved and Imaging
Credits 4.4 Lecture Hours.
Fluorescence spectroscopy and confocal/multiphoton microscopy in research; intro of pharmacology, life science, and physical science students to fluorophores, anisotropy, ligand binding, energy transfer, cytometry, lifetime imaging, correlation spectroscopy, immunocytochemistry, and image analysis with an emphasis on instrumental/sample artifacts, fluorescence application, literature evaluation, and communication of rationales to other scientists.
Prerequisite: General chemistry and biology course.

VTPP 681 Seminar
Credit 1.1 Lecture Hour.
Review and discussion of current scientific work in physiology and related subjects.
Prerequisite: Approval of department head.

VTPP 685 Directed Studies
Credits 1 to 4.1 to 4 Other Hours.
Problems in physiology, pharmacology or toxicology.
Prerequisite: Approval of instructor.

VTPP 689 Special Topics in...
Credits 1 to 4.1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of veterinary physiology and pharmacology. May be repeated for credit.
Prerequisite: Approval of instructor.

VTPP 690 Theory of Research
Credits 3.3 Lecture Hours.
Theory and design of research related to current biomedical problems especially those involving study of animal disease; philosophical perspectives underlying historical advances in research pertaining to the study, prevention and treatment of disease.
Prerequisite: Graduate classification.
Cross Listing: VIBS 690 and VPAT 690.

VTPP 691 Research
Credits 1 to 23.1 to 23 Other Hours.
Original investigations in veterinary physiology, pharmacology or toxicology to be submitted by writing of thesis or dissertation as partial fulfillment for MS or PhD degree.
Prerequisite: Approval of department head.

VTPP 910 Physiology I
Credits 6.5 Lecture Hours. 2 Lab Hours.
Introduction to physiology: cell physiology, cell signaling, cell cycle, body fluids, translocation of materials, membrane potentials, neurophysiology, autonomic nervous system, thermoregulation, cardiovascular, and muscle physiology.
Prerequisite: Enrollment in first year of professional curriculum.
VTPP 912 Physiology II
Credits 6. 5 Lecture Hours. 2 Lab Hours.
Blood and lymph, respiration, renal physiology, and acid-base balance, gastrointestinal physiology, metabolism, endocrinology, and reproduction.
Prerequisite: Enrollment in the first year of professional curriculum.

VTPP 924 Pharmacology/Toxicology I
Credits 5. 4 Lecture Hours. 2 Lab Hours.
Pharmacokinetics, pharmacodynamics, CNS pharmacology, autonomic pharmacology, antineoplastic agents, immunopharmacology, recombinant products, fluid and electrolyte therapy, diuretics, pharmacology of the integument.
Prerequisite: Enrollment in the second year of professional curriculum.

VTPP 925 Pharmacology/Toxicology II
Credits 3. 5 Lecture Hours. 2 Lab Hours.
Antimicrobials, endocrine pharmacology, eicosanoids, antiinflammatory agents, respiratory pharmacology, anticoagulants and hematinics, GI pharmacology, cardiovascular pharmacology.
Prerequisite: Enrollment in the second year of professional curriculum.

VTPP 926 Pharmacology/Toxicology III
Credits 3. 2 Lecture Hours. 2 Lab Hours.
Management and treatment of toxicoses, antitodal pharmacology, toxic plants, mycotoxins and mycotoxicoses, chemical toxicants, metals, euthanasia.
Prerequisite: Enrollment in the second year of professional curriculum.

VTPP 948 Didactic Elective in Veterinary Physiology and Pharmacology
Credits 1 to 12. 1 to 12 Lecture Hours.
Electic course in physiology and pharmacology for professional students who wish to supplement required curriculum. May be repeated for credit.
Prerequisite: Enrollment in the fourth year of professional curriculum.

VTPP 985 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed, individual study of selected problems in physiology, pharmacology or toxicology. May be repeated for credit.
Prerequisite: Approval of instructor and department head.

WFSC Wildlife & Fisheries Sci.

WFSC 602 Field Herpetology
Credit 1. 3 Lab Hours.
Field work involving collection and preservation of herpetological specimens; natural history, ecological relations.
Prerequisites: Graduate classification.*

WFSC 603 History of Ecological Thought and Conservation Practice
Credits 3. 3 Lecture Hours.
Survey of the philosophical roots and evolution of ecological thought and conservation practice; emphasis on theoretical foundations, seminal concepts, classic papers, and historic trends.
Prerequisites: Course in general ecology and graduate classification or instructor approval.

WFSC 604 Ecological Modeling
Credits 3. 3 Lecture Hours.
Philosophical basis, theoretical framework, and practical application of systems analysis and simulation within the context of ecology and natural resource management; emphasis placed on development, evaluation and use of simulation models by students.
Prerequisite: Approval of instructor.

WFSC 605 Community Ecology
Credits 3. 3 Lecture Hours.
Overview and in-depth knowledge of community ecology; historical development; current issues, methodologies, and practical applications in natural resource management, biological conservation, agriculture, and human health; practice critical thinking, communication skills, and professionalism.
Prerequisite: Graduate classification.

WFSC 607 Environmental Conflict Management
Credits 3. 3 Lecture Hours.
Understand environmental conflict systemically, understand how communication contributes to environmental conflict and develop increased capacity as managers of environmental conflict.
Prerequisite: Graduate classification or approval of instructor.

WFSC 608 Public Participation in Conservation Policy
Credits 3. 3 Lecture Hours.
Students will have the opportunity to become familiar with and critique theories and constructs as well as strategies and techniques for enhancing public participation in environmental conservation policy.
Prerequisite: Graduate classification or approval of instructor.

WFSC 609 Wildlife Research Methods
Credits 3. 3 Lecture Hours.
Research methods for ecology and conservation; become familiar with the philosophy of natural science and develop skill in study design, grantsmanship, presentation techniques, critical evaluation of others’ work, and publication in refereed journals.
Prerequisites: Courses in general ecology and statistics and graduate classification or approval of instructor.

WFSC 610 Evolutionary Ecology
Credits 3. 3 Lecture Hours.
Survey the development of paradigms in evolutionary ecology; incorporates phylogenies into comparative analysis and macroecology; evaluates the roles of historical and local processes in determining species diversity.
Prerequisite: Graduate classification.

WFSC 611 Estuarine Ecology
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Principles governing the relationships of estuarine organisms to their environment; productivity, adaptations to environment, community structure and factors affecting the distribution and abundance of biota.
Prerequisite: Invertebrate zoology and ichthyology or approval of instructor.

WFSC 613 Animal Ecology
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Concepts of animal ecology which emerge at various levels or organization; the ecosystem, the community, the population and the individual; laboratories emphasis on the quantitative analysis of field data and the simulation of population dynamics.
Prerequisite: Graduate classification or approval of instructor.*

WFSC 617 Biology of Fishes
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Fishes' physiological and morphological adaptations for life in aquatic systems; physiological and behavioral responses of fish to environments; molecular, cellular, and physiological mechanisms discussed in an evolutionary context that emphasizes the ontogeny of adaptive responses among vertebrates from basic biochemical and biophysical constraints.
Prerequisite: Graduate classification or approval of instructor.
WFSC 618 Wildlife Study Design and Analysis
Credits 3. 3 Lecture Hours.
Fundamental and advanced aspects of study design applicable to terrestrial animals; analysis and review of the scientific literature related to study design; and the development of study design for written and oral presentations.
Prerequisite: Graduate classification or approval of instructor.

WFSC 619 Wildlife Restoration
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Study of the fundamentals of the restoration of animal populations and the resources they require; factors that control the distribution and abundances of animals in relation to restoration; and how restoration plans for wildlife are developed.
Prerequisite: Graduate classification or approval of instructor.

WFSC 620 Vertebrate Ethology
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Mechanisms and control of vertebrate behavior in an ecological context, as shaped by natural selection; classical and current theories regarding the genetic basis, development, specialized sensory systems and organization of responses in changing environment; laboratory emphasizes observational skills and quantitative analysis of behavior occurring in natural settings.*

WFSC 622 Behavioral Ecology
Credits 3. 3 Lecture Hours.
Integration of animal behavior with ecological and evolutionary principles; includes mating, predation, foraging ecology, social behavior, game theory and behavioral genetics; emphasis on quantification of behavior and strategy modeling.
Prerequisites: Undergraduate ecology course; graduate classification.

WFSC 623 Aquaculture
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Principle of fish production for stock enhancement and human food. Species of fish used for production, cross-breeding and selection; feeds and feeding of fish and nutritional and environmental requirements for optimum productivity; effects of fish production on land and water uses as related to conservation.
Prerequisite: Graduate classification or approval of instructor.

WFSC 624 Dynamics of Populations
Credits 4. 3 Lecture Hours. 2 Lab Hours.
Principles, models and methods for analysis of population dynamics; analysis of contemporary research emphasizing theory and its uses in evaluation and management of animal populations. Laboratory emphasizes mathematical, statistical and computer modeling of population phenomena.

WFSC 628 Wetland Ecology and Pollution
Credits 3. 3 Lecture Hours.
Wetlands as ecological systems that are prime habitats for wildlife and fish; geomorphology, hydrology, limnology, plant and animal communities, and humans use and management; wetlands as ultimate reservoirs of environmental pollutants; distribution, fate and effects of environmental pollutants on aquatic and terrestrial wildlife.
Prerequisite: Graduate classification or approval of instructor.

WFSC 630 Ecology and Society
Credits 3. 3 Lecture Hours.
Study and compare human and natural ecosystems using diversity, interrelations, cycles, and energy as the conceptional organization; central themes of the course are sustainability, stewardship and science.
Prerequisite: Graduate classification or approval of instructor.

WFSC 632 Ethology
Credits 3. 3 Lecture Hours.
Survey of the control, ontogeny, function and natural selection of behavior in a variety of vertebrate and invertebrate species; interaction between the organism and its environment with regard to the mechanisms and adaptive significance of behavior; evolution of anti-predator, feeding, reproductive and cooperative traits.
Prerequisites: BIOL 112 or equivalent; graduate classification.

WFSC 633/GENE 633 Conservation Genetics
Credits 3. 3 Lecture Hours.
Genetic concepts and techniques relevant to management and conservation of biological diversity, research and conservation strategies within a conservation genetics framework.
Prerequisite: Introductory courses in genetics and ecology or biological conservation.
Cross Listing: GENE 633/WFSC 633.

WFSC 635 Urban Wildlife and Fisheries
Credits 3. 3 Lecture Hours.
Urban wildlife and fisheries trains students to establish and maintain diverse, self-sustaining urban wildlife and fish populations at levels in harmony with ecological, social, and economic values of the human community and to develop optimal levels of public appreciation and use or urban wildlife and fish resources and associated habitats.
Prerequisite: Graduate classification or approval of instructor.

WFSC 636 Wildlife Habitat Management
Credits 3. 3 Lecture Hours.
Designed to acquaint with major land use practices on lands that produce wildlife, how these influences wildlife production and alterations or manipulations of habitat used to achieve specific wildlife management goals.
Prerequisite: Graduate classification or approval of instructor.*

WFSC 638 Techniques of Wildlife Management
Credits 3. 2 Lecture Hours. 3 Lab Hours.
Techniques available to directly and indirectly manipulate wild animal populations to achieve balance between socioeconomic and aesthetic values.
Prerequisite: Graduate classification or approval of instructor.*

WFSC 639 Wildlife Ecotoxicology
Credits 3. 3 Lecture Hours.
Distribution, fate, and effects of environmental pollutants on wildlife behavior and reproduction. Global distribution of pollutants and effects on near and remote ecosystems. Field studies, biomarkers, stable isotope and various techniques for evaluating pollutant hazards on wildlife.
Prerequisites: Courses in CHEM and BICH and graduate classification or approval of instructor.

WFSC 640 Human Dimensions of Wildlife and Fisheries Management
Credits 3. 3 Lecture Hours.
Theory and applications for considering human dimensions in an integrated approach to wildlife and fisheries management; a social science perspective with emphasis to diversity of human values, role of constituency groups, wildlife and fisheries policy development, conflict management, management decision-making, research methods and management case studies.
WFSC 641 Sustainable Military Land Management
Credits 3. 3 Lecture Hours.
Overview of the Department of Defense (DOD) lands within a temporal, geographic, and environmental context and perspective; major policies/laws impacting military land use and areas critical to mission sustainment; management strategies important to sustaining installations and ranges.
Prerequisite: Graduate classification or approval of instructor.

WFSC 642 Field Military Land Management
Credit 1. 0 Lecture Hours. 2 Lab Hours.
Review of land management practices and challenges on military and adjacent private lands through field visits of select military installations. Field trips required during Spring Semester.
Prerequisite: Graduate classification or approval of instructor. Previous or concurrent registration in WFSC 636 is strongly encouraged.

WFSC 643 Geospatial Technology in Military Land Management
Credits 3. 3 Lecture Hours.
Tools for visualizing, creating, managing, and analyzing geographic data on military lands and outside areas critical to mission sustainment; familiarization with ArcMap and ArcCatalog in military-related land management scenarios.
Prerequisites: Graduate classification or approval of instructor; previous experience with ArcMap and ArcCatalog helpful.

WFSC 646 Quantitative Phylogenetics
Credits 3. 2 Lecture Hours. 1 Lab Hour.
Designed to provide the theory and tools required for inference of phylogenetic (evolutionary) relationships among biological taxa using various types of comparative data including morphological characters, biochemical and molecular characters, and DNA sequences; hands-on analysis of data using contemporary tools.
Prerequisites: ENTO 601 or approval of instructor.
Cross Listing: ENTO 606 and GENE 606.

WFSC 647/NUTR 647 Nutritional Biochemistry of Fishes
Credits 3. 3 Lecture Hours.
Principles of nutritional biochemistry including nutrient metabolism and biochemical energetics with special emphasis on finfish and shellfish.
Prerequisite: BICH 410 or equivalent.
Cross Listing: NUTR 647/WFSC 647.

WFSC 648/GENE 648 Molecular Evolution
Credits 3. 2 Lecture Hours. 1 Lab Hour.
Theory and tools used in the analysis of molecular evolutionary patterns of DNA and protein sequences; format combines lecture presentations by instructor discussion of relevant scientific literature, computer exercises, preparation of research proposal or independent research project, and practice in peer-review process.
Prerequisite: Basic courses in general Genetics and Evolution.
Cross Listing: GENE 487/WFSC 648.

WFSC 649 Principles of Fisheries Management
Credits 4. 3 Lecture Hours. 3 Lab Hours.
Basic knowledge of ichthyology, biology of fishes and limnology related to applied aspects of freshwater and marine fishery science; management techniques applicable to streams, ponds, reservoirs, estuaries and the oceans.
Prerequisite: Graduate classification.

WFSC 654 Amazon Field School
Credits 4. 4 Lecture Hours.
Investigation of social and ecological complexities of biodiversity conservation in tropical ecosystems; biological and social science approaches to evaluate causes, consequences and solutions to biodiversity loss through ecology, culture and governance.
Cross Listing: RPTS 654 and VTMI 664.

WFSC 655/RPTS 655 Applied Biodiversity Science I
Credits 3. 3 Lecture Hours.
Applied Biodiversity Science. Students will study in the areas of Conservation genetics, metapopulations, landscape ecology, and ecosystem management.
Prerequisite(s): Graduate classification.
Cross Listing: RPTS 655/WFSC 655.

WFSC 670 Excel Biometry
Credits 3. 3 Lecture Hours.
Rational and mathematics behind upper level biometrical methods; construct spreadsheets and analyze a common data set; topics include multiple regressions, principle components analysis, multivariate analysis of variance and others.
Prerequisites: Graduate classification; STAT 651 or equivalent.

WFSC 681 Seminar
Credit 1. 1 Lecture Hour.
Important current developments in wildlife or fisheries fields with special reference to literature. Students may register up to but no more than two sections of this course in the same semester.

WFSC 684 Professional Internship
Credits 1 to 16. 1 to 16 Other Hours.
On-the-job training in fields of wildlife and fisheries sciences.
Prerequisite: Graduate classification in Wildlife and Fisheries Sciences.

WFSC 685 Directed Studies
Credits 1 to 6. 1 to 6 Other Hours.
Individual study and research on selected problem approved by instructor and graduate advisor.
Prerequisite: Approved proposal.

WFSC 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lab Hours. 0 to 4 Lab Hours.
Special topics in wildlife ecology, fisheries ecology, vertebrate systematics, evolutionary biology of vertebrates and conservation education. May be repeated for credit.*

WFSC 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Original research on selected wildlife and/or fisheries problem to be used in thesis or dissertation.

WGST - Women's & Gender Studies

WGST 603 The Contemporary Family
Credits 3. 3 Lecture Hours.
Review and criticism of theories developed for study of the family: family formation, dynamics, conflicts, power, dissolution; subcultural family forms and responses to social change.
Prerequisite: Graduate classification or approval of instructor.
Cross Listing: SOCI 603/WGST 603.
WGST 634/EHRD 634 Introduction to Gender and Education
Credits 3. 3 Lecture Hours.
Major discussions and debates in the area of gender and education, with particular attention to the role that feminism and feminist theory have played and on the intersections of gender, race, class, ethnicity, and sexuality.
Prerequisite: Graduate classification.
Cross Listing: EHRD 634/WGST 634.

WGST 650/EHRD 650 Gender and International Education
Credits 3. 3 Lecture Hours.
Explores the intersection of formal and informal education and understandings of gender in countries beyond the United States.
Prerequisites: EHRD/WGST 634/EHRD 634 Introduction to Gender and Education.
Cross Listing: EHRD 649/WGST 649.

WGST 652/COMM 656 Feminism and Rhetoric
Credits 3. 3 Lecture Hours.
Historical development of the ideology, theory and rhetorical practices of U.S. feminism; criticism of significant artifacts of women orators and writers from the 19th century to contemporary times.
Cross Listing: COMM 656/WGST 652.

WGST 661/SOCI 661 Sociology of Gender
Credits 3. 3 Lecture Hours.
Overview of the Sociology of Gender, historical development, primary concepts, contemporary issues. Theory, methods, and applications.
Prerequisite: Graduate classification.
Cross Listing: SOCI 661/WGST 661.

WGST 680/ENGL 680 Theories of Gender
Credits 3. 3 Lecture Hours.
Theories of gender, sexualities, feminism, embodiment, and difference with particular focus on their relationship to literary and cultural studies; emphasis on contemporary theoretical positions, discourses, and debates.
Cross Listing: ENGL 680/WGST 680.

WGST 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Directed individual study of selected problems in the field of women's and gender studies.
Prerequisite: Approval of instructor.

WGST 689 Special Topics in...
Credits 1 to 4. 1 to 4 Lecture Hours. 0 to 4 Lab Hours.
Selected topics in an identified area of women's and gender studies. May be repeated for credit.
Prerequisite: Approval of instructor.

WMHS Water Mgmt & Hydrol. Sci.

WMHS 601 Applications and Problems in Hydrological Sciences
Credits 3. 3 Lecture Hours. 1 Lab Hour.
Integration and application of biophysical hydrologic processes affecting surface and groundwater resources; problem/resolution format; applications of experience through problem identification, data collection, analysis and identification of solutions and alternatives.
Prerequisite: Approval of instructor.

WMHS 602 Contemporary Issues in Water Resources
Credits 3. 3 Lecture Hours.
Examination of contemporary issues in water resource systems including water quantity, water quality, ecosystem sustainability and water supply; focus on economic, legal, political and social considerations, and alternatives in water resource systems.
Prerequisite: Approval of instructor.

WMHS 640/GEOL 640 Geochemistry of Natural Fresh Waters
Credits 3. 3 Lecture Hours.
Chemistry of aqueous solutions; weathering/redox reactions and controls on fresh waters; natural and anthropogenic factors affecting major, minor, and trace elements in fresh waters; evaluation of fresh water composition; application of water-quality measurements to quantitative hydrology.
Cross Listing: GEOL 640/WMHS 640.

WMHS 681 Seminar
Credit 1. 1 Other Hour.
Presentations on important developments and current research in hydrological sciences and water management; seminars presented by faculty, graduate students, visiting scholars and water professionals. May be repeated 3 times for credit.
Prerequisite: Approval of instructor.

WMHS 685 Directed Studies
Credits 1 to 4. 1 to 4 Other Hours.
Special topics in water not within scope of thesis research and not covered by other formal courses.
Prerequisite: Graduate classification and approval of instructor.

WMHS 689 Special topics in...
Credits 1 to 4. 1 to 4 Lecture Hours.
Selected topics in an identified area of water management or hydrological science. May be repeated for credit.
Prerequisite: Approval of instructor.

WMHS 691 Research
Credits 1 to 23. 1 to 23 Other Hours.
Research toward thesis or dissertation.
Texas A&M University at Galveston

http://www.tamug.edu

Administrative Officers

Chief Executive Officer - Robert Smith III, RADM USN (RET)

Vice President for Academic Affairs and Chief Academic Officer - Patrick Louchoam, B.S., M.S., Ph.D.

Vice President for Academic Operations - Donna C. Lang, B.S., M.A., Ed.D.

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Assistant Vice President for Student Affairs - Todd Sutherland, B.S., M.A., Ph.D.

General Statement

Texas A&M University at Galveston, a branch campus of Texas A&M University, offers ocean-oriented graduate studies with a Master of Marine Resources Management (MMR) degree, Master of Science (MS) in Marine Biology, Doctor of Philosophy (PhD) in Marine Biology and Master of Maritime Administration and Logistics (MML). The Master of Marine Resources Management and Master of Maritime Administration and Logistics degrees are professional degrees offered on the Texas A&M University at Galveston campuses. The Master of Science and Doctor of Philosophy degrees in Marine Biology are offered as part of the Marine Biology Interdisciplinary program through the collaboration of the Texas A&M University, Texas A&M University at Galveston, and Texas A&M University–Corpus Christi campuses. Texas A&M University at Galveston is located on the shore of Galveston Bay with close access to the Gulf of Mexico.

General Program Information

Graduate Admissions

A formal application is required from a person seeking admission or readmission to graduate studies. A statewide Apply Texas application can be used to apply to any public university in the state of Texas and can be accessed at www.applytexas.org.

An application fee of $50 for U.S. citizens and permanent residents or $90 for international applicants is required to process an application for admission. Application fees are nonrefundable. Checks or money orders (U.S. currency) should be made payable to Texas A&M. All financial dealings with Texas A&M may be done by check or money order provided it displays an agency bank in the U.S. and has magnetic ink character recognition (MICR) routing numbers at the bottom of the check. The $50 fee required of U.S. citizens or permanent residents may be waived, but only in exceptional cases, for low-income applicants. In such cases, an applicant should include with the application for admission a letter from his/her financial aid officer or other knowledgeable officer verifying the need for a waiver. Waiver of the $90 international application fee is not available.

With the approval from the degree granting unit providing admission, admission to graduate studies normally remains valid for one year from the term of acceptance with one $50 or $90 (as appropriate) application fee. An extension to the one-year time limit may be granted, if requested by the applicant in writing and approved by the degree granting unit.

The normal requirement for admission to graduate studies is a scholastic record which, over at least the last two years of full-time academic study in a degree program, gives evidence of the applicant's ability to do successful graduate level work.

An applicant whose academic record is not satisfactory, or who is changing fields of study, may be required to take additional work in preparation for graduate study. Such work will normally be arranged in conference with the graduate advisor or the head of the student's major department. Before accepting a student for graduate study, a department may require that the student pass a comprehensive examination covering the basic undergraduate work in that field.

To allow time for processing, application forms should be filed at least six weeks prior to the opening of the semester (international applicants should refer to the deadlines under that heading). Admission to graduate studies cannot be completed until all the credentials requested in the application form have been received and evaluated.

In addition to the records sent to the Office of Admissions and Records, a student should have in his/her possession a copy of his/her record for use in conferences with the graduate advisor or graduate faculty in his/her department. An applicant, otherwise qualified for admission to graduate studies, may not be approved in instances where the facilities and staff available in the particular field are not adequate to take care of the needs of the student.

Students interested in applying for admission to this program should visit the website www.applytexas.org to obtain an online graduate admission application for Texas A&M University at Galveston. Students interested in receiving additional information on these programs should mail requests to:

Director of Graduate Programs
Research and Graduate Studies Office
Texas A&M University at Galveston
P.O. Box 1675
Galveston, TX 77553-1675
Or email gradstudies@tamug.edu.

Residence

In partial fulfillment of the residence requirement for all Texas A&M University at Galveston degrees, the student must complete 9 resident credit hours during one regular semester, one 10-week summer semester or in combination during the two five-week summer sessions (e.g., 3 hours first session, 6 hours second session). Upon recommendation of the student's advisory committee and with approval of the Office of
Graduate and Professional Studies, a student may be granted exemption from this requirement. However, such a petition must be approved prior to the student’s registration for the final 9 credit hours of required coursework. Full-time staff members of the University or of closely affiliated organizations stationed at the campus at Galveston or College Station may fulfill total residence requirements by completion of less-than-full course loads. Specific authorization for such programs must be granted in advance by the employing agency. Employees should submit verification of their employment at the time they submit their degree plan.

Student’s Advisory Committee

After being granted admission to graduate study and prior to enrollment in coursework, the student will meet with the departmental graduate advisor regarding the selection of a committee chair and the development of the student’s advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members and no more than five members of the graduate faculty representative of the student’s fields of study and research. Two members must be members of the graduate faculty of Texas A&M Galveston, one of whom should be the chair of the student’s advisory committee. At least one of the members must be from another department in Galveston or College Station. The chair, in consultation with the student, will select the remainder of the student’s advisory committee. Only graduate faculty members may serve as chair of a student’s advisory committee. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling required meetings of the committee, and for calling meetings at any other time considered desirable.

If the chair of the student’s advisory committee is unavailable for an extended time during any academic period during which the student is involved in activities relating to an internship or professional study and is registered for 684 or 693 courses, the student may request in writing that the program chair appoint an alternate advisory committee chair during the interim period. The duties of the student’s advisory committee include responsibility for the proposed degree plan.

In addition, the committee as a group, and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies. The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a student’s advisory committee cannot resign en masse.

Other specific requirements of the student’s advisory committee (SAC) for students in the Marine Biology Interdisciplinary program are detailed in the Marine Biology (MARB-IDP) section to follow.

Degree Plan

Each graduate student must submit an official degree plan to the Office of Graduate and Professional Studies (OGAPS) for approval. The degree plan formally declares your degree objective, the membership of your advisory committee, and the specific courses that you will be required to complete as part of your degree program. You will develop your proposed degree plan in consultation with your advisory committee. The degree plan must be approved by your advisory committee members, your department head and, if applicable, your intercollegiate faculty chairperson.

Completed degree plans must be submitted to OGAPS according to the following regulation with the student meeting whichever of these deadlines falls earliest:

- Following the deadline imposed by the student’s college or interdisciplinary degree program.
- No later than 90 days prior to the date of the final oral examination or thesis defense for master’s students or 90 days prior to the date of the preliminary examination for doctoral students.
- According to deadlines published in the OGAPS calendar each semester for graduation that semester.

The calendar may be found at http://ogaps.tamu.edu/Buttons/Calendars.

Specific rules and limitations on coursework and committee membership can be found in the Texas A&M University Graduate and Professional Catalog. Once a degree plan is approved by OGAPS, changes in coursework or committee membership may be requested by petition to OGAPS. Changes of major, degree or department must be requested by submitting a petition and/or a new degree plan/coursework petition.

Credit Requirement for Masters Level Programs

There is a credit requirement of a minimum of 36 credit hours of courses, as approved on the degree plan. Students may elect to pursue either a thesis or a non-thesis degree in Marine Resources Management, Marine Biology or Master of Maritime Administration and Logistics. Student pursuing a course of study in Marine Biology will create their degree plan with the supervision of their faculty advisor. Students pursuing the thesis option master’s degree in Marine Biology will have a requirement of a minimum of 32 credit hours of courses, as approved on their degree plan.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The total of any combination of A and B below may not exceed the greater of either 12 hours or one-third (1/3) of the total hours on the degree plan. The following restrictions apply.
   - Courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for students in degree-seeking status at the host institution. Courses previously used for another degree are not acceptable for degree plan credit.
   - A maximum of 12 credit hours of 489 and/or 689 (Special Topics).

2. A maximum of 8 hours of 691 (Research), 4 hours of 684 (Professional Internship), or 9 hours of 485 and 685 (Directed Studies), and up to 3 hours of 690 (Theory of Research) or 695 (Frontiers in Research)-any combination of 684, 685, 690, 691 and 695 may not exceed one-fourth (1/4) of the total credit hour requirement shown on the individual degree plan.

3. A maximum of 2 hours of Seminar (481/681).
4. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
5. For graduate courses of three weeks’ duration or less, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
6. Continuing education courses may not be used for graduate credit.
7. Extension courses are not acceptable for credit.

Exceptions will only be permitted in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Transfer of Credit
Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are given (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours. Grades for courses completed at other institutions, except for the Texas A&M Health Science Center, are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions. Masters students may transfer a maximum of 12 hours of courses or one-third of the total hours of the degree plan, whichever number is greater, from an approved institution upon the advice of their advisory committee.

Scholarship
Graduate students must maintain a grade point ratio (GPR) of 3.000 (B average based on a 4.000 scale) for all courses which are listed on the degree plan and for all graded graduate and advanced undergraduate coursework (300- and 400-level) completed at Texas A&M University at College Station and/or Texas A&M University at Galveston and eligible to be applied toward a graduate degree. Graduate students will not receive graduate degree credit for undergraduate courses taken on a satisfactory/unsatisfactory (S/U) basis. Graduate students may not receive grades other than satisfactory (S) or unsatisfactory (U) in graduate courses bearing the numbers 681, 684, 690, 691, 692, 693 and 695. Any other graduate course taken on an S/U basis may not be used on a graduate degree plan. Graduate courses not on the degree plan may be taken on an S/U basis. Only grades of A, B, C and S are acceptable for graduate credit. Grades of D, F or Unsatisfactory (U) for courses on the degree plan must be assigned by repeating the courses at Texas A&M University at College Station and/or Texas A&M University at Galveston and achieving grades of C or above or Satisfactory (S). A course in which the final grade is C or lower may be repeated for a higher grade. The original grade will remain on the student’s permanent record, and the most recent grade will be used in computing the cumulative and degree plan GPRs. The cumulative GPR for a graduate student is computed by using all graded graduate (600-level) and advanced undergraduate (300- and 400-level) coursework completed at Texas A&M University at College Station and/or Texas A&M University at Galveston and eligible to be applied toward a graduate degree. Semester credit hours to which grades of Withdraw Failing (WF) are assigned shall be included in computing the GPR. Those involving grades of Withdraw Passing (WP), Satisfactory (S), Unsatisfactory (U) and Q-drop (Q) shall be excluded. If either of a student’s cumulative GPR or the GPR for courses listed on the degree plan falls below the minimum of 3.000, he or she will be considered to be scholastically deficient. If the minimum cumulative GPR is not attained in a reasonable length of time, the student may be dropped from graduate studies. The procedures for dismissal are explained in the Texas A&M University Student Rules. Departments or colleges may adopt specific guidelines pertaining to scholastic deficiency or dismissal.

Continuous Registration
A student in a graduate degree program requiring a thesis, dissertation, internship or record of study, who has completed all coursework on his/her degree plans other than 691 (Research), 684 (Internship) or 692 (Professional Study) is required to be in continuous registration until all requirements for the degree have been completed. The continuous registration requirement may be satisfied by registering either In Absentia or In Residence.

Foreign Language
There are no specific language requirements for the Master of Marine Resources Management, Master of Science, Doctor of Philosophy in Marine Biology, or the Master of Maritime Administration and Logistics degrees.

Thesis/Dissertation Proposal
For the thesis-option masters degree or doctoral degree, the student must prepare a thesis/dissertation proposal for approval by the advisory committee and the head of the major department. This proposal must be submitted to the Office of Graduate and Professional Studies at least 15 working days prior to the submission of the request for the final examination.

There are compliance issues that must be addressed if graduate students are performing research involving human subjects, animals, infectious biohazards and recombinant DNA. Students involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Time Limit
All degree requirements for a master’s degree must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old may not be used to satisfy degree requirements.

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than 10 calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.
Application for Degree

Graduate degrees are conferred at the close of each regular semester and 10-week summer semester. Candidates for advanced degrees who expect to complete their work at the end of a given semester must apply for graduation by submitting the electronic application for a degree to the Admissions and Records Office and by paying the required graduation fee at Financial Management Services no later than the Friday of the second week of the fall or spring semester or the Friday of the first week of the first summer term. The electronic application for degree can be accessed via the website http://graduation.tamu.edu/applica.html.

Thesis/Dissertation Defense/Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan.

To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

The final examination covers the thesis/dissertation and all work taken on the degree plan and, at the option of the committee, may be written, oral or both. The final examination may not be administered before the thesis/dissertation is available to all members of the student’s advisory committee in substantially final form and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. Thesis option masters and doctoral students must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary program.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

Thesis option masters and doctoral candidates may petition to be exempt from their final examination provided their degree plan GPR is 3.500 or greater and they have the approval of the advisory committee, the head of the student’s major department, or intercollegiate faculty, if appropriate, and the Office of Graduate and Professional Studies. It is recommended that the petition for exemption be submitted the same semester the student intends to submit the thesis. Non-thesis option students cannot be exempted from their final examination.

Department of Marine Biology

The MS and PhD degrees in Marine Biology are taught by marine biologists within the Texas A&M University System (TAMUS). The program is interdisciplinary, involving courses and linking faculty from the Texas A&M Colleges of Science (SCI), Agriculture and Life Sciences (COALS), Geosciences (GEOS), TAMU at Galveston (TAMUG) and TAMU-Corpus Christi (TAMUCC).

The goal of the Marine Biology Interdisciplinary graduate program is to attract high-quality students interested in one or a combination of the sub-disciplines of marine biology who wish to pursue careers in higher education, government, or private industry. The structure of the education provided by the program will ensure that highly qualified individuals will be sent into the job market or on to further education. Employment of graduates will be related to environmental and living resource regulation and management within all levels of government; industries related to or affected by resource utilization and management; and within all levels of academia, including teaching and conducting both basic and applied research.

The degree program will focus on independently supervised research complemented by formal coursework. Essential components of the program include the following:

- a highly diverse curriculum available on all three campuses;
- original, supervised scholarly research, to be written and formally defended as a paper, thesis or dissertation;
- efficiencies obtained by sharing the diversity of courses already offered at the three participating entities facilitated by distance learning technologies;
- all students will benefit from distance technologies by having access to various courses offered at the alternative campuses and the ability to interact with members of their committees and others from whom they are separated by distance.

Students will earn one of the following degrees:

- Master of Science, non-thesis option, with 36 total semester credit hours;
- Master of Science, thesis option, with 32 total semester credit hours including thesis; or
- Doctor of Philosophy, with a minimum of 64 total semester hours beyond the MS degree or a minimum of 96 total semester hours beyond the BS degree, including dissertation.

Masters

- Master of Science in Marine Biology (p. 79)

Doctoral

- Doctor of Philosophy in Marine Biology (p. 83)
## Master of Science in Marine Biology

The **Master of Science (MS)** curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

### Steps to Fulfill Master’s Degree Requirements

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meet with departmental graduate advisor to plan course of study for first semester. <em>When</em>: Before first semester registration. <em>Approved by</em>: Graduate advisor or chair of the intercollegiate faculty.</td>
</tr>
<tr>
<td>2</td>
<td>Establish advisory committee. Submit a degree plan. <em>When</em>: Prior to the deadline imposed by the student’s college and no later than 90 days prior to final oral or thesis defense. <em>Approved by</em>: Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).</td>
</tr>
<tr>
<td>3</td>
<td>If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies. <em>When</em>: At least 20 working days prior to the submission of the Request for the Final Examination. <em>Approved by</em>: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>4</td>
<td>Apply for degree; pay graduation fee. <em>When</em>: During the first week of the final semester, see OGAPS calendar.</td>
</tr>
<tr>
<td>5</td>
<td>Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete. <em>When</em>: Well before submitting request to schedule final examination.</td>
</tr>
<tr>
<td>6</td>
<td>Complete residence requirement. <em>When</em>: If applicable, before or during final semester. <em>Approved by</em>: OGAPS.</td>
</tr>
<tr>
<td>7</td>
<td>Submit request to schedule final examination. <em>When</em>: Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines. <em>Approved by</em>: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.</td>
</tr>
<tr>
<td>8</td>
<td>Successfully complete final examination. <em>When</em>: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. <em>Approved by</em>: Advisory committee and OGAPS.</td>
</tr>
<tr>
<td>9</td>
<td>If required, upload one approved final copy of thesis as a single PDF file (<a href="http://ogaps.tamu.edu">http://ogaps.tamu.edu</a>) and submit signed approval form to the Office of Graduate and Professional Studies. <em>When</em>: See OGAPS calendar for deadlines. <em>Approved by</em>: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.</td>
</tr>
<tr>
<td>10</td>
<td>Graduation; arrange for cap and gown. For more information, visit <a href="http://graduation.tamu.edu">http://graduation.tamu.edu</a>.</td>
</tr>
</tbody>
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1 The online Document Processing Submission System is located on the website https://ogsdpss.tamu.edu.
2 Complete the application for degree form via the student’s Howdy portal.

### Program Requirements

#### Program Requirements

- Student’s Advisory Committee (p. 79)
- Degree Plan (p. 80)
- Credit Requirements (p. 80)
- Transfer of Credit (p. 80)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 81)
- Thesis Option (p. 81)
  - Thesis Proposal (p. 81)
  - Final Examination (p. 81)
- Non-Thesis Option (p. 82)

#### Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. With the exception of the Mays Business School non-thesis option, the Master of Science in Economics with a concentration in financial economics or
financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education, the student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for one year. The students should be near completion of the degree. Extensions beyond the one-year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended period in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

**Degree Plan**

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (http://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Science degree shall designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

**Credit Requirement**

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48 hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

**Transfer of Credit**

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward
the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (Research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M University.
which are eligible to be applied to a graduate degree, and there must be no unabsoled grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Science in Educational Human Resource Development, HRD option, the Master of Science in Nursing with a major in Nursing Education, the Master of Science Program in the Mays Business School and the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 681 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Non-Thesis Option

For the non-thesis option, a thesis is not required. A final comprehensive examination is required for all non-thesis Master of Science programs except the Master of Science programs offered by the Mays Business School, the Master of Science in Economics with a concentration in financial economics or financial econometrics, the Master of Science with a major in Educational Human Resource Development, HRD option, and the Master of Science in Nursing with a major in Nursing Education. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Science degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 681 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

Additional Requirements

Additional Requirements

- Residence (p. 82)
- Continuous Registration (p. 83)
- Time Limit (p. 83)
- Foreign Languages (p. 83)
- Application for Degree (p. 83)

Residence

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).
Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Doctor of Philosophy in Marine Biology

Work leading to the degree of Doctor of Philosophy (PhD) is designed to give the candidate a thorough and comprehensive knowledge of his or her professional field and training in methods of research. The final basis for granting the degree shall be the candidate’s grasp of the subject matter of a broad field of study and a demonstrated ability to do independent research. In addition, the candidate must have acquired the ability to express thoughts clearly and forcefully in both oral and written languages. The degree is not granted solely for the completion of coursework, residence and technical requirements, although these must be met.

For a student who has completed a master’s degree, a DDS/DMD, DVM or MD at a U.S. institution, a minimum of 64 hours is required on the degree plan for the degree of Doctor of Philosophy. For a student who has completed a baccalaureate degree but not a master’s degree or a U.S. DDS/DMD, DVM or MD, a minimum of 96 hours is required on the degree plan for the degree of Doctor of Philosophy.

Steps to Fulfill Doctoral Degree Requirements

1. Meet with departmental/intercollegiate graduate advisor to plan course of study for first semester.
   When: Before first semester registration.
   Approved by: Graduate advisor.

2. Establish advisory committee. Submit a degree plan.
   When: Prior to the deadline imposed by the student's college or intercollegiate programs, and no later than 90 days prior to preliminary examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS).

3. Complete English Language Proficiency requirements (if applicable), and coursework detailed on degree plan.
   When: Before preliminary examination.

4. Complete the preliminary examination.
   When: See steps for completing the preliminary examination. The preliminary examination results must have been submitted to OGAPS 14 weeks prior to the date of the defense.
   Approved by: Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

5. Submit proposal for dissertation or record of study to the Office of Graduate and Professional Studies.
   When: No later than 20 working days prior to the submission of the Request for the Final Examination.
   Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

6. Complete residence requirement.
   When: Before submitting request to schedule final oral examination.
   Approved by: OGAPS

7. Apply for degree; pay graduate fee.
   When: During the first week of the final semester; see OGAPS calendar for deadlines.
Submit request for permission to hold and announce final oral examination. When: Must be received by OGAPS at least 10 working days before requested exam date. See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.

Successfully complete final examination. When: The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam. Approved by: Advisory committee and OGAPS.

Upload one approved final copy of the dissertation or record of study as a single pdf file (http://ogaps.tamu.edu) and submit a signed approval form to the Office of Graduate and Professional Studies. When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or intercollegiate faculty chair, and Office of Graduate and Professional Studies.

Graduate; arrange for cap and gown. For more information, visit http://graduation.tamu.edu.

Note: Once formal coursework is complete, you must be continuously registered until all degree requirements have been met. See Continuous Registration Requirements (p. 25).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 84)
- Degree Plan (p. 84)
- Transfer of Credit (p. 85)
- Research Proposal (p. 85)
- Examinations (p. 85)
  - Preliminary Examination (p. 85)
  - Final Examination/Dissertation Defense (p. 87)
- Dissertation (p. 87)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling, the student will consult with the head of his or her major or administrative department (or chair of the intercollegiate faculty) concerning appointment of the chair of the advisory committee. The student’s advisory committee will consist of no fewer than four members of the graduate faculty representative of the student’s several fields of study and research, where the chair or co-chair must be from the student’s department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for a student in an interdisciplinary degree program must be from a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other Texas A&M University graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

The committee members’ signatures on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse. The chair of the committee, who usually has immediate supervision of the student’s research and dissertation or record of study, has the responsibility for calling all meetings of the committee. The duties of the committee include responsibility for the proposed degree plan, the research proposal, the preliminary examination, the dissertation or record of study and the final examination. In addition, the committee, as a group and as individual members, is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee will evaluate the student’s previous education and degree objectives. The committee, in consultation with the student, will develop a proposed degree plan and outline a research problem which, when completed, as indicated by the dissertation (or its equivalent for the degree of Doctor of Education or the degree of Doctor of Engineering), will constitute the basic requirements for the degree. The degree plan must be filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college and no later than 90 days prior to the preliminary examination.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website http://ogsdpss.tamu.edu. A minimum of 64 hours is required on the degree plan for the Doctor of Philosophy for a student who has completed a master’s degree. A student who has completed a DDS/DMD, DVM or a MD at a U.S. institution is also required to complete a minimum of 64 hours. A student who has completed a baccalaureate degree but not a master’s degree will be required to complete a 96-hour degree plan. Completion of a DDS/DMD, DVM or MD degree at a foreign institution requires completion of a minimum of 96 hours for the Doctor of Philosophy. A
field of study may be primarily in one department or in a combination of departments. A degree plan must carry a reasonable amount of 691 or 5V98/5V99 (research).

Additional coursework may be added by petition to the approved degree plan by the student’s advisory committee if it is deemed necessary to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination is approved by the Office of Graduate and Professional Studies.

Approval to enroll in any professional course (900-level) should be obtained from the head of the department (or Chair of the intercollegiate faculty, if applicable) in which the course will be offered before including such a course on a degree plan.

No credit may be obtained by correspondence study, by extension or for any course of fewer than three weeks duration.

Transfer of Credit

Courses for which transfer credits are sought must have been completed with a grade of B or greater and must be approved by the student’s advisory committee and the Office of Graduate and Professional Studies. These courses must not have been used previously for another degree. Except for officially approved cooperative doctoral programs, credit for thesis or dissertation research or the equivalent is not transferable. Credit for “internship” coursework in any form is not transferable. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the courses would have been accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Credit for coursework taken by extension is not transferable. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours, or equated to semester credit hours.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR. An official transcript from the university at which transfer courses are taken must be sent directly to the Office of Admissions.

Research Proposal

The general field of research to be used for the dissertation should be agreed on by the student and the advisory committee at their first meeting, as a basis for selecting the proper courses to support the proposed research.

As soon thereafter as the research project can be outlined in reasonable detail, the dissertation research proposal should be completed. The research proposal should be approved at a meeting of the student’s advisory committee, at which time the feasibility of the proposed research and the adequacy of available facilities should be reviewed. The approved proposal, signed by all members of the student’s advisory committee, the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the Request for the Final Examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website http://rcb.tamu.edu.

Examinations

Preliminary Examination

The student’s major department (or chair of the intercollegiate faculty, if applicable) and his or her advisory committee may require qualifying, cumulative or other types of examinations at any time deemed desirable. These examinations are entirely at the discretion of the department and the student’s advisory committee.

The preliminary examination is required. The preliminary examination for a doctoral student shall be given no earlier than a date at which the student is within 6 credit hours of completion of the formal coursework on the degree plan (i.e., all coursework on the degree plan except 681, 684, 690, 691, 5V98, 5V99 and 692 courses). The student is strongly encouraged to complete the Preliminary Examination no later than the end of the semester following the completion of the formal coursework on the degree plan. The Office of Graduate and Professional Studies must receive the results of the preliminary examination at least 14 weeks prior to the final examination date. The examination shall be oral and written unless otherwise recommended by the student’s advisory committee and approved by the Office of Graduate and Professional Studies. The written part of the examination will cover all fields of study included in the student’s degree plan. Each member of the advisory committee is responsible for administering a written examination in his or her particular field.

Unless he or she chooses to waive participation in this part of the examination, Two or more members of the advisory committee may give a joint written examination. One or more members may require a student to take a departmental or intercollegiate faculty examination to supplement or replace a written examination. Each written examination must be completed and reported as satisfactory to the chair of the advisory committee before the oral portion of the examination may be held. In case any written examination is reported unsatisfactory, the entire advisory committee must agree (1) to proceed with the oral portion of the preliminary examination, or (2) to adopt another course of action regarding the unsatisfactory written examination.

Prior to scheduling the preliminary examination with the other committee members, the committee chair will review the eligibility criteria with the student, using the Preliminary Examination Checklist to ensure the student is ready for the examination. The following list of eligibility requirements applies.

- Student is registered at Texas A&M University for the semester or summer term during which any portion of the preliminary examination may fall. If the entire examination falls between semesters, then the student must be registered for the term immediately preceding the examination.
• An approved degree plan was on file with the Office of Graduate and Professional Studies at least 90 days prior to the first written examination.
• Student's cumulative GPR is at least 3.000.
• Student's degree plan GPR is at least 3.000.
• All English language proficiency requirements have been satisfied.
• All committee members have scheduled or waived the written portion and agreed to attend the oral portion of the examination or have found a substitute. Only one substitution is allowed and it cannot be for the committee chair.
• At the end of the semester in which the exam is given, there are no more than 6 hours of coursework remaining on the degree plan (except 681, 684, 690, 691, 5V98, 5V99 and 692). The head of the student’s department (or Chair of the Intercollegiate Faculty, if applicable) has the authority to approve a waiver of this criterion.
• The time span from the first written examination to the oral is no more than three weeks. (In cases of department-wide written examinations, this criterion is not applicable.) The head of the student’s department (or chair of the intercollegiate faculty, if applicable) has the authority to approve a waiver of this criterion.

Once all requirements are met, departments or intercollegiate faculty may announce the schedule of the written and oral parts of the examination.

Credit for the preliminary examination is not transferable. If a departmental or intercollegiate faculty examination is used as part of the written portion of the preliminary examination, it must be the last examination offered prior to the date scheduled for the preliminary examination. In the schedule of the written portion, all members of the student's advisory committee are to be included.

Through the preliminary examination, the student’s advisory committee should satisfy itself that the student has demonstrated the following qualifications:

1. a mastery of the subject matter of all fields in the program;
2. an adequate knowledge of the literature in these fields and an ability to carry out bibliographical research.

In case a student is required to take, as a part of the written portion of a preliminary examination, an examination administered by a department or intercollegiate faculty, the department or intercollegiate faculty must:

1. offer the examination at least once every six months. The departmental or interdisciplinary degree program examination should be announced at least 30 days prior to the scheduled examination date.
2. assume the responsibility for marking the examination satisfactory or unsatisfactory, or otherwise graded, and in the case of unsatisfactory, stating specifically the reasons for such a mark.
3. forward the marked examination to the chair of the student’s advisory committee within one week after the examination.

The chair of the student's advisory committee is responsible for making all written examinations available to the members of the advisory committee at or before the oral portion of the preliminary examination. A positive vote by all members of the graduate committee with at most one dissent is required to pass a student on his or her preliminary exam. A department or intercollegiate faculty can have a stricter requirement provided there is consistency within all degree programs within a department or an interdisciplinary degree program.

The chair of the advisory committee will promptly report the results of the Preliminary Examination to the Office of Graduate and Professional Studies, using the Report of Doctoral Preliminary Examination form and the Preliminary Examination checklist. Both forms must have the appropriate signatures. These forms should be submitted to the Office of Graduate and Professional Studies within 10 working days of the scheduled preliminary examination.

The Report of the Preliminary Examination form must be submitted with original signatures of the approved committee members. If an approved committee member substitution (1 only) has been made, his/her signature must also be included on the form submitted to the Office of Graduate and Professional Studies. The original signature of the department head is also required on the form.

After passing the required oral and written preliminary examinations for the doctoral degree, the student must complete the final examination for the degree within four calendar years. Otherwise, the student will be required to repeat the preliminary examination. Upon approval of the student’s advisory committee, with no more than one member dissenting, and approval of the Office of Graduate and Professional Studies, a student who has failed the preliminary examination may be given one re-examination. Adequate time must be given to permit the student to address the inadequacies emerging from the first examination (normally six months). The student and the advisory committee should jointly negotiate a mutually acceptable date for this purpose.

A student must be registered at Texas A&M University for a minimum of one semester credit hour in the semester or summer term in which they will take any portion of the Preliminary Examination.

### Steps for Completing the Preliminary Examination

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<tr>
<th>Step</th>
<th>Task</th>
<th>When</th>
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| 1    | Establish advisory committee. Submit a degree plan. | Prior to the deadline set by the student's college, and no later than 90 days prior to preliminary examination.  
Approved by: Advisory committee, department or intercollegiate faculty chair, and Office of Graduate and Professional Studies (OGAPS). |
<p>| 2    | Complete English language proficiency requirements (if applicable), and coursework detailed on degree plan. | Before preliminary examination. |
| 3    | Student and chair review eligibility requirements for the preliminary exam using the &quot;Preliminary Examination Checklist&quot;. | Several weeks before the proposed date of the preliminary examination. Checklist must be signed by chair and department head, or intercollegiate faculty chair. |</p>
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<tr>
<th></th>
<th>Description</th>
<th>When/Approved by</th>
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<tr>
<td>4</td>
<td>Student checks the availability of committee members.</td>
<td>Several weeks before the proposed date of the preliminary examination.</td>
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<tr>
<td>5</td>
<td>Students prepares and submits any petitions found necessary by the review of the eligibility requirements.</td>
<td>At least three weeks before the proposed date of the preliminary examinations. Approved by: Advisory committee, department head or intercollegiate faculty chair, and OGAPS.</td>
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<tr>
<td>6</td>
<td>When exam date is determined, the department may announce the schedule.</td>
<td>Approved by: Committee chair, department head or intercollegiate faculty chair.</td>
</tr>
<tr>
<td>7</td>
<td>Chair submits the Report of the Preliminary Examination and the Preliminary Examination Checklist to OGAPS.</td>
<td>Within 10 working days of the date of the scheduled oral examination and no later than 14 weeks prior to the final defense date. Approved by: Advisory committee.</td>
</tr>
<tr>
<td>8</td>
<td>Office of Graduate and Professional Studies notifies the student and chair of any actions necessary to rectify any deficiencies.</td>
<td>Upon receipt of the report of the doctoral Preliminary Examination.</td>
</tr>
</tbody>
</table>

**Final Examination/Dissertation Defense**

The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term. The doctoral student is allowed only one opportunity to take the final examination. No student may be given a final examination unless his or her current official cumulative degree plan GPAs are 3.000 or better and he or she has been admitted to candidacy. No unsolved grades of D, F, or U for any course can be listed on the degree plan. To absolve a deficient grade, a student must repeat the course and achieve a grade of C or better. A student must have completed all coursework on his or her degree plan with the exception of 691, 5V98, or 5V99 (research) or 692 (Professional Study) hours. The student must be registered for all remaining hours; no hours remain to be taken on the degree plan. The candidate for the doctoral degree must pass a final examination by deadline dates announced in the “Office of Graduate and Professional Studies Calendar” each semester or summer term in which the final examination is taken. Acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After the scheduled examination-defense date, The Office of Graduate and Professional Studies must be notified in writing of any cancellations.

The student’s advisory committee will conduct this examination. The final examination is not to be administered until the dissertation or record of study is available in substantially final form to the student’s advisory committee, and all concerned have had adequate time to review the document. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. Whereas the final examination may cover the broad field of the candidate’s training, it is presumed that the major portion of the time will be devoted to the dissertation and closely allied topics. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the chair of the advisory committee, be invited to attend a final examination for an advanced degree. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings.

The advisory committee will submit its recommendations on the appropriate Report of the Final Examination for Doctoral Candidates form to the Office of Graduate and Professional Studies regarding acceptability of the candidate for the doctoral degree. A student must be registered in the University in the semester or summer term in which the final examination is taken.

The Report of the Final Examination Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

**Dissertation**

The ability to perform independent research must be demonstrated by the dissertation, which must be the original work of the candidate. Whereas acceptance of the dissertation is based primarily on its scholarly merit, it must also exhibit creditable literary workmanship. The format of the dissertation must be acceptable to the Office of Graduate and Professional Studies. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at http://ogaps.tamu.edu.

After successful defense and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if applicable), a student must submit his/her dissertation in electronic format as a single PDF file. The PDF file must be uploaded to the website, http://ogaps.tamu.edu. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. Both the PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting are announced each semester or summer term in the Office of Graduate and Professional Studies Calendar (see Time Limit statement). These dates also can be accessed via the website http://ogaps.tamu.edu.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After
commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A dissertation that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head or chair of the intercollegiate faculty. The manuscript must be resubmitted as a new document, and the entire review process must begin anew. All original submittal deadlines must be met during the resubmittal process in order to graduate.

### Additional Requirements

#### Residence

A student who enters the doctoral degree program with a baccalaureate degree must spend one academic year plus one semester in resident study at Texas A&M University. A student who holds master’s degree when he/she enters doctoral degree program must spend one academic year in resident study. One academic year may include two adjacent regular semesters or one regular semester and one adjacent 10-week summer semester. The third semester is not required to be adjacent to the one year. Enrollment for each semester must be a minimum of 9 credit hours each to satisfy the residence requirement.

To satisfy the residence requirement, the student must complete a minimum of 9 credit hours per semester or 10-week summer semester in resident study at Texas A&M University for the required period. A student who enters a doctoral degree program with a baccalaureate degree may fulfill residence requirements in excess of one academic year (18 credit hours) by registration during summer sessions or by completion of a less-than-full course load (in this context a full course load is considered 9 credit hours per semester).

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies. An employee should submit verification of his/her employment at the time he/she submits the degree plan. See Registration.

See Residence Requirements (p. 22).

#### Time Limit

All requirements for doctoral degrees must be completed within a period of ten consecutive calendar years for the degree to be granted. A course will be considered valid until 10 years after the end of the semester in which it is taken. Graduate credit for coursework more than ten calendar years old at the time of the final oral examination may not be used to satisfy degree requirements.

After passing the required preliminary oral and written examinations for a doctoral degree, the student must complete the final examination within four calendar years. Otherwise, the student will be required to repeat the preliminary examination.

A final corrected version of the dissertation or record of study in electronic format as a single PDF file must be cleared by the Office of Graduate and Professional Studies no later than one year after the final examination or within the 10-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

### Continuous Registration

A student in a program leading to a Doctor of Philosophy who has completed all coursework on his/her degree plan other than 691, 5V98 or 5V99 (research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

### Admission to Candidacy

To be admitted to candidacy for a doctoral degree, a student must have:

1. completed all formal coursework on the degree plan with the exception of any remaining 681, 684, 690 and 691, or 5V98 and 5V99.
2. a 3.0 Graduate GPA and a Degree Plan GPA of at least 3.0 with no grade lower than C in any course on the degree plan.
3. passed the preliminary examination (written and oral portions).
4. submitted an approved dissertation proposal,
5. met the residence requirements. The final examination will not be authorized for any doctoral student who has not been admitted to candidacy.

### Languages

A student is required to possess a competent command of English. For English language proficiency requirements, see the Admissions section of this catalog. The doctoral (PhD) foreign language requirement at Texas A&M University is a departmental option, to be administered and monitored by the individual departments of academic instruction.

### 99-Hour Cap on Doctoral Degrees

In Texas, public colleges and universities are funded by the state according to the number of students enrolled. In accordance with legislation passed by the Texas Legislature, the number of hours for which state universities may receive subvention funding at the doctoral rate for any individual is limited to 99 hours. Texas A&M University and other universities will not receive subvention for hours in excess of the limit.

Institutions of higher education are allowed to charge the equivalent of nonresident tuition to a resident doctoral student who has enrolled in 100 or more semester credit hours of doctoral coursework.

A doctoral student at Texas A&M has seven years to complete his/her degree before being charged out-of-state tuition. A doctoral student who, after seven years of study, has accumulated 100 or more doctoral hours will be charged tuition at a rate equivalent to out-of-state tuition. Please note that the tuition increases will apply to Texas residents as well as students from other states and countries who currently are charged tuition at the resident rate. This includes those doctoral students who hold GAT,
Texas A&M University at Galveston

GANT, and GAR appointments of 20 or more hours and recipients of competitive fellowships who receive more than $1,000 per semester. Doctoral students who, after seven years of study, have not accumulated 100 hours are eligible to pay in-state tuition if otherwise eligible.

For count purposes, a year is counted as three semesters, normally fall, spring and summer. Using this system, a student is allowed 21 semesters as a G8 student to complete the doctoral degree before being penalized with the higher tuition rate. Any semester in which a G8 student is enrolled for a doctoral level course is counted.

The following majors are exempt from the 99-Hour Cap on Doctoral Degrees:

- Biomedical Sciences
- Biochemistry
- Microbiology
- Genetics
- Toxicology
- Nutrition Sciences
- Community Clinical Psychology
- Counseling Psychology
- School Psychology
- Veterinary Pathology
- Clinical Psychology
- Counseling Psychology
- Medical Sciences
- Health Services Research
- Health Promotion and Community Health Sciences
- Epidemiology and Environmental Health

The hour limit for these majors is 130 doctoral hours.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Department of Marine Sciences

For information about the Department of Marine Sciences, visit http://www.tamug.edu/mars.

MASTERS

- Master of Marine Resources Management in Marine Resources Management (p. 1753)

Master of Marine Resources Management in Marine Resources Management

The Master of Marine Resources Management (MMRM) provides students with a broad understanding of coastal and ocean policy and management. The demand for graduates from this program in industry, government, academia and non-governmental organizations (NGO’s) has never been stronger. Federal agencies employing graduates include the U.S. Coast Guard, the U.S. Army Corps of Engineers, and the Environmental Protection Agency. State agencies include the Texas General Land Office and the Texas Commission on Environmental Quality. Industries employing graduates include oil and natural gas, environmental consulting companies, ports, and tourism. These organizations have identified the need for a degree which focuses on national and international ocean resource law and policy; coastal zone management; physical and geochemical marine resources management strategies; and fisheries management. This degree program views marine natural resources management and policy development from both an ecological and policy perspective.

The degree may be viewed as a degree comparable to an MBA as an alternative terminal degree for people working in marine/ocean/coastal organizations. In addition, the degree program may address the needs of some public school science teachers seeking a degree outside the field of education.

Thesis Option

The MARM thesis option is designed to allow the student to demonstrate research capabilities through developing an independent and thorough investigation of a particular problem of interest. This would also prepare the student for further graduate studies. The 36-hour thesis-option curriculum is structured with 22 hours of required courses and 14 hours of elective courses. Additional flexibility to replace required courses targeted to their area of research is available to thesis-option students upon recommendation and approval by their committees and the department.

Non-Thesis Option

For the non-thesis degree in Masters of Marine Resources Management, of the total 36 hours of curriculum, 24 are required courses of study. The required courses include 6 hours of science, 8 hours of management, 2 hours of Geographic Information Systems (GIS) and 8 hours of law/policy courses. The student in the non-thesis option will choose electives for the remaining 12 credit hours, 3 hours of which will be additional science, and 3 hours of which will be additional law/policy/management. The remaining 6 hours can be in an appropriate supporting field, if desired. Additional flexibility to replace required courses with courses targeted to their area of research is available to thesis option students upon recommendation and approval by their committee and the department.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 194)
- Degree Plan (p. 195)
- Credit Requirements (p. 195)
- Transfer of Credit (p. 195)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 195)
- Thesis Option (p. 196)
  - Thesis Proposal (p. 196)
  - Final Examination (p. 196)
- Non-Thesis Option (p. 197)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty.
representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System (https://ogsdpss.tamu.edu).

A student submitting a proposed degree plan for a Master of Marine Resources Management degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 semester credit hours of approved courses and research is required for the thesis option Master of Marine Resources Management. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.

Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Grades for courses completed at other institutions are not included in computing the GPR.

Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the Registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.
Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

- The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
  - Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
  - Courses previously used for another degree are not acceptable for degree plan credit.
  - The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.
  - Not more than 12 hours may be used in any combination of the following categories:
    - Not more than 8 hours of 691 (research) may be used.
    - No credit hours of 684 (Professional Internship) may be used.
    - Not more than 8 hours of 685 (Directed Studies) may be used.
    - Not more than 3 hours of 690 (Theory of Research) may be used.
    - Not more than 3 hours of 695 (Frontiers in Research) may be used.
  - A maximum of 2 hours of Seminar (681).
  - A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).
  - For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.
  - Continuing education courses may not be used for graduate credit.
  - Extension courses are not acceptable for credit.
  - Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Marine Resources Management degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies (http://ogaps.tamu.edu) website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies (http://ogaps.tamu.edu) website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies (http://ogaps.tamu.edu) website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

Thesis Proposal

For the thesis option Master of Marine Resources Management degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety (http://rcb.tamu.edu) website.

Thesis Defense/Final Examination

A student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. If
applicable, an approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

For thesis option students, the final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. A thesis option student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

For non-thesis option students, a final comprehensive examination is required. The Master of Marine Resources Management in Educational Human Resource Development, HRD option, the Master of Marine Resources Management in Nursing with a major in Nursing Education, the Master of Marine Resources Management Program in the Mays Business School and the Master of Marine Resources Management in Economics with a concentration in financial economics do not have final examination requirements. Otherwise, exemptions from final examinations are not allowed. The final exam cannot be held prior to the mid point of the final semester if questions on the exam are based on courses in which the student is currently enrolled. If a student has completed all required degree plan coursework, the student is not required to be registered for classes in the semester the final examination is administered (unless he/she holds an assistantship).

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is required. No exemptions are allowed. The requirements as to level of courses and examinations are the same as for the thesis option Master of Marine Resources Management degree. The final examination cannot be held prior to the mid point of the final semester if questions on the examination are based on courses in which the student is currently enrolled.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Marine Resources Management degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Marine Resources Management degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Marine Resources Management degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 197)
- Continuous Registration (p. 197)
- Time Limit (p. 197)
- Foreign Languages (p. 197)
- Application for Degree (p. 197)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Marine Resources Management, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Marine Resources Management program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be
Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Marine Resources Management degree.

Application for Degree

For information on applying for your degree, please visit the Graduation Application for Degree section.

Department of Maritime Administration

For more information on the Department of Maritime Administration, please visit http://www.tamug.edu/mara.

Masters

- Master of Maritime Administration and Logistics in Maritime Administration and Logistics (p. 1757)

Master of Maritime Administration and Logistics in Maritime Administration and Logistics

The Master of Maritime Administration and Logistics is a professional graduate management degree that helps the student develop an integrated understanding of the centrality of ports and interconnected transportation systems to the international and domestic commerce of the United States and to the general global trading system. Coursework in international trade, economics, finance, marketing, management, logistics, port management and environmental science will prepare graduates for senior management positions in a wide variety of industries associated with logistics and, most specifically, waterborne commerce.

Southeast Texas, from the Louisiana border to Freeport, contains the important ports of Beaumont-Port Arthur, Galveston, Houston and Freeport, an important segment of the Gulf Intracoastal Waterway (GIWW), and a significant portion of the oil refining capacity of the United States. This maritime complex contains a rich diversity of cargo handling facilities which connect to the main east-west and north-south rail and road arteries of the nation. Port activity in the region is steadily expanding as world trade and the general globalization of business increases. The opening of the new locks of the Panama Canal in 2014 will dramatically increase regional port and logistics activity and the associated need for professionals with advanced degrees. Additionally, increased energy exploration and recovery activities in the Gulf of Mexico are expected to stimulate 2-3 trillion dollars of economic investment in the coastal zone of Texas in the next few decades. This investment will sustain continued economic growth for the foreseeable future. The combination of these two circumstances—the general increase in world trade and the expanding energy industry in the Gulf of Mexico—will provide exciting and challenging opportunities throughout the energy, maritime and all other transportation industries.

The graduate program in Maritime Administration and Logistics will attract dynamic and forward looking students who understand the implications of expanding regional and international trade. Some students will want to complete the thesis option, which requires preparation of a graduate thesis involving original research. This is strongly recommended for students who intend to continue their education at the doctoral level. The non-thesis option does not preclude future work toward a doctorate but is most appropriate for students who see this graduate program as their final professional degree. Thesis students will be supervised by a graduate advisory committee that is responsible for development of their final degree plan.

Graduate programs in business typically are delivered by both full time and part-time/adjunct faculty who are active researchers and practitioners in their fields. Proximity to the Houston-Galveston port complex allows ready access to extremely well qualified faculty, to research opportunities, and to challenging and exciting professional career opportunities following graduation. The websites of the Department of Maritime Administration and the Department of Marine Sciences contain biographical summaries of all faculty who will teach in this program and their research interests.

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1757)
- Degree Plan (p. 1758)
- Transfer of Credit (p. 1758)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1758)
- Thesis Option (p. 1759)
  - Thesis Proposal (p. 1759)
  - Final Examination (p. 1759)
- Non-Thesis Option (p. 1759)

Student’s Advisory Committee

For the Non-Thesis Student:

All MMAL non-thesis students’ advisory committees will consist of the departmental graduate advisor for the MMAL program or the department head for the Maritime Administration department. The departmental graduate advisor or the department head has the responsibility of approving the proposed degree plan for all non-thesis MMAL students.

For the Thesis Student:

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the master’s degree will consist of no fewer than three members of the graduate faculty,
representative of the student’s fields of study and research. The chair or
the co-chair of the advisory committee must be from the student’s major
department (or intercollegiate faculty, if applicable), and at least one or
more of the members must have an appointment to a department
other than the student’s major department.

The chair, in consultation with the student, will select the remainder of the
advisory committee. The student will interview each prospective committee
member to determine whether he or she is willing to serve. Only graduate
faculty members located on Texas A&M University campuses may
serve as chair of a student’s advisory committee. Other graduate faculty
members located off campus may serve as a member or co-chair (but not
chair) with a member as the chair. The chair of the committee, who usually
has immediate supervision of the student’s research and thesis, has the
responsibility for calling required meetings of the committee and for calling
meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the
University and the student is near completion of the degree and wants
the chair to continue to serve in this role, the student is responsible for
securing a current member of the University Graduate Faculty, from the
student’s academic program and located near the Texas A&M University
campus site, to serve as the co-chair of the committee. The Department
Head may request in writing to the Associate Provost for Graduate and
Professional Studies that a faculty member who is on an approved
leave of absence or has voluntarily separated from the university, be
allowed to continue to serve in the role of chair of a student’s advisory
committee without a co-chair for us to one year. The students should be
near completion of the degree. Extensions beyond the one year period can
be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an
extended time in any academic period during which the student is involved
in activities relating to an internship, thesis or professional paper, and is
registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the
student may request, in writing, that the department head appoint an
alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed
degree plan, the research proposal, the thesis and the final examination.
In addition, the committee as a group and as individual members are
responsible for advising the student on academic matters, and, in the
case of academic deficiency, initiating recommendations to the Office
of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their
willingness to accept the responsibility for guiding and directing the entire
academic program of the student and for initiating all academic actions
concerning the student. Although individual committee members may
be replaced by petition for valid reasons, a committee cannot resign en
masse.

Degree Plan
Each graduate student must submit an official degree plan to the Office
of Graduate and Professional Studies (OGAPS) for approval. The degree
plan formally declares his/her degree objective, the membership of the
advisory committee, and the specific courses that she/he will be required
to complete as part of the degree program. She/he will develop their
proposed degree plan in consultation with their designated advisory
committee. The Head of the Department of Maritime Administration must
approve all degree plans. Completed degree plans must be submitted to
OGAPS according to the following regulation with the student meeting
which ever of these deadlines falls earliest:

• Following the deadline imposed by the student’s college or
  interdisciplinary degree program.
• No later than 90 days prior to the date of the final oral examination or
  thesis defense – thesis students only.
• According to deadlines published in the OGAPS calendar each
  semester for graduation that semester. The calendar may be found at

Specific rules and limitations on coursework and committee membership
can be found in the Texas A&M University Graduate and Professional
Catalog. Once a degree plan is approved by OGAPS, changes in
coursework or committee membership may be requested by petition to
OGAPS. Changes of major, degree or department must be requested
by submitting a petition and/or a new degree plan/coursework petition.
Additional flexibility to replace required courses with courses targeted
to their area of research is available to thesis option students upon
recommendation and approval by their committee and the department
head.

Transfer of Credit
Students may transfer a maximum of 12 hours of courses or one-third
of the total hours of the degree plan, whichever number is greater, from
an approved institution upon the advice of their advisory committee.
Courses taken in residence at an accredited U.S. institution or approved
international institution with a final grade of B or better might be
considered for transfer credit if, at the time the courses were completed,
the student was in degree-seeking status at Texas A&M University
or at the institution at which the courses were taken, and if the
courses would be accepted for credit toward a similar degree for students
in degree-seeking status at the host institution.

Coursework in which no formal grades are given or in which grades other
than letter grades (A, B, C, etc.) are given (for example, CR, P, S, U, H,
etc.) is not accepted for transfer credit. Courses appearing on the degree
plan with grades of D, F or U may not be absolved by transfer work.
Credit for thesis research or the equivalent is not transferable. Credit for
coursework submitted for transfer from any college or university must
be shown in semester credit hours or equated to semester credit hours.
Students must have an official transcript sent directly from the university in
which the transfer coursework was taken to the Texas A&M at Galveston
Office of Admissions and Records. Courses completed at other institutions
are not included in computing the GPR.

Limitations on the Use of Transfer,
Extension and Certain Other Courses
If otherwise acceptable, certain courses may be used toward meeting
credit-hour requirements for the master’s degree under the following
limitations.

1. The total of any combination of A and B below may not exceed the
greater of either 12 hours or one third (1/3) of the total hours on the
degree plan. The following restrictions apply:
   a. Courses taken in residence at an accredited U.S. institution, or
   approved international institution with a final grade of B or greater,
   will be considered for transfer credit if, at the time the courses
   were completed, the student was in degree-seeking status at
   Texas A&M University, or the student was in degree-seeking
   status at the institution at which the courses were taken; and if the
courses would be accepted for credit toward a similar degree for students in degree-seeking status at the host institution. Courses previously used for another degree are not acceptable for degree plan credit.

b. A maximum of 12 credit hours of 489 and/or 689 (Special Topics).

2. A maximum of 8 hours of 691 (Research), 4 hours of 684 (Professional Internship), or 9 hours of 485 and/or 685 (Directed Studies), and up to 3 hours of 690 (Theory of Research) or 695 (Frontiers in Research). Any combination of 684, 685, 690, 691 and 695 may not exceed one-fourth (1/4) of the total credit hour requirement shown on the individual degree plan.

3. A maximum of 2 hours of Seminar (481/681).

4. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

5. No credit may be obtained by correspondence study. (Courses in the student’s degree plan which may be delivered in whole or in part by electronic means are not considered “correspondence study.”)

6. For graduate courses of three weeks’ duration or less, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Extension courses are not acceptable for credit.

Exceptions will only be permitted in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

The thesis option is designed to allow the student to demonstrate research capabilities through developing an independent and thorough investigation of a particular problem of interest. This would also prepare the student for further graduate studies. An acceptable thesis is required for the Master of Maritime Administration and Logistics degree for students who select the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, and the significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the Thesis Manual which is available online at http://ogapa.tamu.edu.

After successful defense (or exemption from) and approval by the student’s advisory committee and the Head of the Department of Maritime Administration, students must submit their thesis to . Students must submit their thesis in electronic format as a single PDF file.

No credit hours of 684 (Professional Internship) may be used for the thesis option for the Master of Maritime Administration and Logistics degree. A maximum of 8 credit hours of 691 (Research) or 485 and/or 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the thesis option of the Master of Maritime Administration and Logistics degree. In addition, any combination of 685, 690, 691 and 695 may not exceed 12 credit hours.

The 36-hour thesis-option curriculum is structured with 21 hours of required courses and 15 hours of optional elective courses of which at least 6 hours are in 691 courses. Additional flexibility to replace required courses targeted to their area of research is available to thesis-option students upon recommendation and approval by their committees and the Head of the Department of Maritime Administration.

Thesis Proposal

For the thesis option, the student must prepare a thesis proposal for approval by the advisory committee and the head of the Department of Maritime Administration. This proposal must be submitted to the Office of Graduate and Professional Studies at least 15 working days prior to the submission of the request for the final examination. There are compliance issues that must be addressed if graduate students are performing research involving human subjects, animals, infectious biohazards and recombinant DNA. Students involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the website rcb.tamu.edu.

Thesis Defense/Final Examination

This section applies to thesis students only. The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines. The final examination covers the thesis and all work taken on the degree plan and, at the option of the committee, may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted.

Non-Thesis Option

A final examination is not required for the non-thesis option.

Additional Requirements

Additional Requirements

- Residence (p. 1759)
- Continuous Registration (p. 1760)
- Time Limit (p. 1760)
- Scholarship (p. 1760)
- Application to Degree (p. 1760)

Residence

In partial fulfillment of the University residence requirement for the degree of Master of Maritime Administration and Logistics, the student must complete 9 resident credit hours during the regular semester, one 10-week summer semester, or in combination during the two five-week summer sessions. Upon recommendation of the student’s advisory committee, or advisor for non-thesis students, and with the approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework. Full-time staff members of the University or of
closely affiliated organizations stationed at the campus in Galveston or College Station may fulfill total residence requirements by completion of less-than-full course loads. Specific authorization for such programs must be granted by the employing agency. An employee should submit verification of his/her employment at the time he/she submits a degree plan.

**Continuous Registration**

Students in the thesis option of the Master of Maritime Administration and Logistics program who have completed all coursework on their degree plans other than 691 (Research) are required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements for a master’s degree must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old may not be used to satisfy degree requirements.

**Scholarship**

Graduate students must maintain a grade point ratio (GPR) of 3.000 (B average based on a 4.000 scale) for all courses which are listed on the degree plan and for all graded graduate and advanced undergraduate coursework (300- and 400-level) completed at Texas A&M University at College Station and/or Texas A&M University at Galveston and eligible to be applied toward a graduate degree. If either of a student’s cumulative GPR or the GPR for courses listed on the degree plan falls below the minimum of 3.000, he or she will be considered to be scholastically deficient. If the minimum cumulative GPR is not attained in a reasonable length of time, the student may be dropped from graduate studies. The procedures for dismissal are explained in the Texas A&M University Student Rules.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.
Texas A&M University at Qatar

Administrative Officers
Dean and CEO - Mark H. Weichold
Executive Associate Dean - Eyad Masad
Associate Dean for Research and Graduate Studies - Kenneth R. Hall
Assistant Dean for Research and Graduate Studies - Hassan S. Bazzi
Assistant Dean for Academic and Student Services - Troy O. Bickham
Assistant Dean for Finance and Administrative Services - Rosalie Nickles

General Statement
The Texas A&M branch campus in Qatar, part of the 2,500-acre multi-institutional campus known as “Education City,” offers two graduate degrees in chemical engineering. Texas A&M’s engineering program is widely considered among the best in America, and the curricula offered at the Qatar campus are materially the same as those offered at the main campus located in College Station, Texas. Texas A&M University at Qatar is fully funded by the Qatar Foundation for Education, Science, and Community Development and provides a unique opportunity for the University to expand its international presence and to provide educational and research opportunities for faculty and students.

Programs of Study at Texas A&M University at Qatar
Texas A&M University’s Dwight Look College of Engineering strives to provide its students with a high-quality education that will prepare them for a wide range of careers at the forefront of the engineering field. The curriculum is designed to accomplish this by closely integrating cutting-edge basic and applied research with innovative classroom instruction. Texas A&M University’s engineering programs are routinely ranked among the best in the United States, and graduates are highly sought after to provide leadership and innovative solutions to global challenges.

Our faculty members maintain active research programs in a wide range of areas. In addition, our students participate in numerous co-op and internship programs, which give them the opportunity to apply their knowledge to real problems in a variety of settings.

Admission
Admissions information, including access to the online application for admission (during admission periods) is available at www.qatar.tamu.edu/admissions/graduate-admissions/. Additional information may be obtained by calling +974.4423.0135, or by visiting the Office of Research and Graduate Studies at the Engineering Building located in Education City, Doha, Qatar. To be considered a candidate for admission to Texas A&M at Qatar, the prospective student must formally apply by submitting all of the required documents and test scores and meeting all of the admission requirements. Required documents may include the following:

1. Completed application
2. Passport copy (resident permit if required)
3. Official college/university transcripts
4. Official test scores (GRE, TOEFL or IELTS)
5. Statement of Purpose
6. Resume/Curriculum Vitae
7. Letters of Recommendation
8. Application fee

Facilities
The Texas A&M at Qatar Engineering Building is one of the most advanced facilities for engineering education in the world. Designed by the famous father-son Mexican architect team Legoretta + Legoretta, the 55,000 square meter (595,000 square feet) facility combines modernist elements with traditional Islamic architectural motifs. The building is fully wireless and features high-tech classrooms, teaching laboratories and computer laboratories. The research rotunda provides additional research laboratories that give future Aggie engineers firsthand experience.

Texas A&M at Qatar’s home in Education City also includes a library with a core professional collection of over 7,000 titles is complemented by a basic collection in the arts and humanities of around 3,000 volumes. Students may also request books and journal articles from the libraries on the main campus, where there is a print collection of about 5 million volumes. Extensive online resources are available to students both within the library and on desktop or mobile devices via remote access. This includes more than 100,000 electronic journals and newspaper titles, over 1,000 databases, and more than 1.3 million electronic books.

Dwight Look College of Engineering

Chemical Engineering Program
The Chemical Engineering Program offers two graduate degrees: Master of Science and Master of Engineering. A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the Master of Engineering (MEng) degree, majoring in his or her particular field of engineering. The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

The Master of Science (MS) degree program includes a significant research component in addition to graduate coursework. Some research areas available within the program include: liquefied natural gas safety, water and environmental management, desalination, gas-to-liquid conversion, applied catalysis, design and simulation of chemical reactors, energy efficiency, process integration and optimization, oil and gas processing, nonlinear modeling, and process dynamics and control. Modern equipment is available in numerous laboratories to perform research in these and other areas.

Information about specific program coursework and examinations is available upon request and on our website http://chen.qatar.tamu.edu.

Masters
- Master of Science in Chemical Engineering (p. 1764)
- Master of Engineering in Chemical Engineering (p. 1762)
Master of Engineering in Chemical Engineering

A student holding a Bachelor of Science degree in engineering or a qualified senior during the last semester may apply for admission to graduate studies to work toward the non-thesis degree of Master of Engineering (MEng), majoring in his or her particular field of engineering.

The work in the major field will include one or two written reports (not necessarily involving results of research conducted by the candidate).

Program Requirements

Program Requirements

- Student’s Advisory Committee (p. 1762)
- Degree Plan (p. 1762)
- Credit Requirement (p. 1762)
- Transfer of Credit (p. 1762)
- Limitations on the Use of Transfer, Extension and Certain Other Courses (p. 1763)
- Final Examination (p. 1763)

Student’s Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of the department or the department head’s designee (e.g., departmental graduate advisor) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the Master of Engineering will consist of at least one member of the graduate faculty. Typically this member may be the departmental graduate advisor and will serve as the student’s committee chair or, the departmental graduate advisor may appoint/approve another departmental faculty member to serve as the appropriate chair of the student’s advisory committee. Depending on the departmental policy, additional committee members may be required. If additional committee members are deemed necessary by the department, the chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s degree program, has the responsibility for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college, and no later than 90 days prior to the date of the final oral examination. No exceptions are allowed.

This proposed degree plan should be submitted through the online Document Processing Submission System located on the website https://ogsdpps.tamu.edu.

Credit Requirement

A minimum of 30 semester credit hours of approved courses is required for the Master of Engineering degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit.
hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   - Graduate or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   - Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:
   - A maximum of 6 hours of 684 (Professional Internship) and/or
   - A maximum of 6 hours of 685 (Directed Studies), and
   - Up to 3 hours of 690 (Theory of Research), and
   - Up to 3 hours of 695 (Frontiers in Research).

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. No credit hours of 691 (Research) may be used.

8. Continuing education courses may not be used for graduate credit.

9. Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

The candidate must pass a final examination by dates announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” unless the student has been exempted from the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. The candidate is eligible to petition for an exemption from the final examination with departmental or chair of intercollegiate faculty, if applicable, and committee approval. The approved petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student’s final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. Please see the Office of Graduate and Professional Studies website at http://ogaps.tamu.edu.

To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English language proficiency requirements must be satisfied prior to scheduling the examination.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid point of the semester if questions on the exam are based on courses in which the student is currently enrolled.

The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student’s advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee (with at most one dissension is required to pass a student on his or her exam) are both accepted. A department can have a stricter requirement provided there is consistency within all degree programs within a department.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

Additional Requirements

Additional Requirements

- Residence (p. 1764)
- Time Limit (p. 1764)
Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

See Residence Requirements (p. 22).

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Engineering degree.

Internship or Practicum

The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

For information on applying for your degree, please visit the Graduation (p. 24) section.

Master of Science in Chemical Engineering

The Master of Science (MS) curriculum is designed to develop new understanding through research and creativity. Students have the option to pursue a thesis or non-thesis Master of Science degree.

Steps to Fulfill Master's Degree Requirements

1. Meet with departmental graduate advisor to plan course of study for first semester.  
   **When:** Before first semester registration.  
   **Approved by:** Graduate advisor or chair of the intercollegiate faculty.

2. Establish advisory committee.  
   Submit a degree plan.  
   **When:** Prior to the deadline imposed by the student's college and no later than 90 days prior to final oral or thesis defense.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and Office of Graduate and Professional Studies (OGAPS).

3. If thesis is required, submit thesis proposal to the Office of Graduate and Professional Studies.  
   **When:** At least 20 working days prior to the submission of the Request for the Final Examination.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

4. Apply for degree; pay graduation fee.  
   **When:** During the first week of the final semester, see OGAPS calendar.

5. Check to be sure degree program and advisory committee are up to date and all ELP requirements (if applicable) and coursework are complete.  
   **When:** Well before submitting request to schedule final examination.

6. Complete residence requirement.  
   **When:** If applicable, before or during final semester.  
   **Approved by:** OGAPS.

7. Submit request to schedule final examination.  
   **When:** Must be received by OGAPS at least 10 working days before exam date. See OGAPS calendar for deadlines.  
   **Approved by:** Advisory committee, department head or chair of the intercollegiate faculty, and OGAPS.

8. Successfully complete final examination.  
   **When:** The Report of the Final Examination Form should be submitted to OGAPS within 10 days following the exam.  
   **Approved by:** Advisory committee and OGAPS.
Graduation; arrange for cap and gown.

When: See OGAPS calendar for deadlines. Approved by: Advisory committee, department head or chair of the intercollegiate faculty and OGAPS.

If the chair of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty, from the student's academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student's advisory committee without a co-chair for up to one year. The student should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student's advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 5V98, 5V99, 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Student's Advisory Committee

After receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department concerning appointment of the chair of his or her advisory committee. The student's advisory committee for the thesis option master's degree will consist of no fewer than three members of the graduate faculty, representative of the student's fields of study and research. The chair or the co-chair of the advisory committee must be from the student's major department, and at least one or more of the members must have an appointment to a department other than the student's major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student's committee. The student's advisory committee for the non-thesis option master's degree will consist of only the chair.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student's research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

Degree Plan

The student's advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System located on the website https://ogsdpss.tamu.edu.

A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. No changes can be made to the degree plan once the student's Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 32 semester credit hours of approved courses and research is required for the thesis option Master of Science degree with the exception of the Master of Science in Visualization, which requires 48
hours and Master of Science in Athletic Training, which requires 60 hours. A minimum of 36 semester credit hours of approved coursework is required for the Non-Thesis Option.

Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferment of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

1. The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:
   • Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.
   • Courses previously used for another degree are not acceptable for degree plan credit.

2. The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

3. Not more than 12 hours may be used in any combination of the following categories:
   • Not more than 8 hours in the combination of 5V98, 5V99, and 691 (research) or 684 (Professional Internship) may be used.
   • Not more than 8 hours of 685 (Directed Studies) may be used.
   • Not more than 3 hours of 690 (Theory of Research) may be used.
   • Not more than 3 hours of 695 (Frontiers in Research) may be used.

4. A maximum of 2 hours of Seminar (681).

5. A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

6. For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

7. Continuing education courses may not be used for graduate credit.

8. Extension courses are not acceptable for credit.

9. For the Degree of Master of Science in Medical Science, students with a first professional degree (MD, DDS or DVM) may take up to 20 hours of 691 (research). For the remaining hours, a maximum of 2 hours can be Seminar (681) and a maximum of 3 hours can be Directed Studies (685).

Exceptions will be permissioned only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

Thesis Option

An acceptable thesis is required for the Master of Science degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student's original research. Guidelines for the preparation of the thesis are available in the Thesis Manual, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed approval form must be brought or mailed to the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Before a student can be “cleared” by Thesis and Dissertation Services, a processing fee must be paid through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, dissertations are digitally stored and made available through the Texas A&M Libraries.
A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the intercollegiate faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.

Compliance issues must be addressed if a graduate student is performing research involving human subjects, animals, infectious biohazards and recombinant DNA. A student involved in these types of research should check with the Office of Research Compliance and Biosafety at (979) 458-1467 to address questions about all research compliance responsibilities. Additional information can also be obtained on the Office of Research Compliance and Biosafety website.

**Thesis Defense/Final Examination**

A thesis option student must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. The Office of Graduate and Professional Studies must be notified in writing of any cancellation. To be eligible to take the final examination, a student’s GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and there must be no unabsolved grades of D, F or U for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. Additionally, all English Language Proficiency requirements must be satisfied prior to scheduling the examination. An approved thesis proposal must be on file in the Office of Graduate and Professional Studies according to published deadlines.

A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. Examinations which are not completed and reported as satisfactory to the Office of Graduate and Professional Studies within 10 working days of the scheduled examination date will be recorded as failures. A student may be given only one opportunity to repeat the final examination for the master’s degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded).

The final examination covers the thesis and all work taken on the degree plan and at the option of the committee may be written or oral or both. The final examination may not be administered before the thesis is available to all members of the student’s advisory committee in substantially final form, and all members have had adequate time to review the document. The examination is conducted by the student’s advisory committee as finally constituted. The student must be registered in the University in the semester or summer term in which the final examination is taken. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department, or interdisciplinary degree program, may have a stricter requirement provided there is consistency within all degree programs within a department or interdisciplinary degree program.

A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student’s major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies.

**Non-Thesis Option**

For the non-thesis option, a thesis is not required. A final comprehensive examination is not required. The requirements as to level of courses are the same as for the thesis option Master of Science degree.

A student pursuing the non-thesis option is not allowed to enroll in 5V98, 5V99, or 691 (research) for any reason and 691 may not be used for credit toward a non-thesis option Master of Science degree. A maximum of 4 credit hours of 684 (Professional Internship), 8 credit hours of 685 (Directed Studies), and up to 3 credit hours of 690 (Theory of Research) or 695 (Frontiers in Research) may be used toward the non-thesis option Master of Science degree. In addition, any combination of 684, 685, 690 and 695 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan. All requirements for the non-thesis option Master of Science degree other than those specified above are the same as for the thesis option degree.

**Additional Requirements**

**Additional Requirements**

- Residence (p. 1767)
- Continuous Registration (p. 1768)
- Time Limit (p. 1768)
- Foreign Languages (p. 1768)
- Application for Degree (p. 1768)

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework.
Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See Residence Requirements (p. 22).

**Continuous Registration**

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements (p. 25).

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation (p. 24) section.
Appendices

- Rules and Regulations for Determining Residence Status (p. 1774)
- Family Educational Rights and Privacy Act (p. 1769)
- Graduate Appeals Panel (p. 1770)
- Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) (p. 1774)
- Hazing Law Summary (p. 1769)
- International Agreements (p. 1771)

EDUCATION CODE - HAZING

Education Code § 51.936 requirement to publish a summary of Education Code Ch. 37, subchapter F. Hazing in the University Catalog

The following is a summary of Chapter 37, subchapter F. (§§ 37.151-157) of the Texas Education Code, which prohibits hazing in Texas public or private high schools. Texas Education Code §51.936 applies Ch. 37’s prohibition on hazing to institutions of higher education. This summary of Chapter 37 is provided as required by § 51.936(d).

Summary

Hazing is a criminal violation under Texas law. A person may be found guilty of criminal conduct for hazing, encouraging hazing, permitting hazing, or having knowledge of the planning of hazing incidents and failure to report in writing his/her knowledge to the Dean of Students.

Both failing to report hazing and hazing that does not result in serious bodily injury are Class B misdemeanors. Hazing that results in serious bodily injury is a Class A misdemeanor. Hazing resulting in a death is a state jail felony. An organization found guilty of hazing may be fined $5,000 to $10,000 or, for incidents causing personal injury or property damage, an amount double the loss or expenses incurred because of the hazing incident. It is not a defense to prosecution that the person hazed consented to the hazing activity.

Any person reporting a specific hazing incident to the Dean of Students or other appropriate institutional official is immune from civil and criminal liability unless the report is in bad faith or malicious.

The state law does not limit or affect an educational institution’s right to enforce its own penalties against hazing.

The Education Code defines hazing as “any intentional, knowing, or reckless act occurring on or off the campus of an educational institution, by one person or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization.” The statute contains a list of conduct which constitutes hazing.

In order to report suspected incidents of hazing, please contact either the Office of the Dean of Student Life at (979) 845-3111 or the Texas A&M University Police Department at (979) 845-2345. For information on how to report suspected incidents of hazing, go to http://stophazing.tamu.edu/report

Family Educational Rights and Privacy Act

Texas A&M University informs students annually of the Family Educational Rights and Privacy Act. This Act, with which the University intends to comply fully, is intended to protect the privacy of education records, to establish the rights of students to inspect and review their education records and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with the Family Policy Compliance Office of the Department of Education in Washington, D.C. concerning alleged failures by the University to comply with the Act.

The Family Educational Rights and Privacy Act (FERPA) is a federal regulation that provides minimum standards for the management of student education records for universities receiving funds made available under any federal program administered by the U.S. Commissioner of Education. The Act provides, among other things, that an institution will maintain the confidentiality of student education records, and students will have the right to inspect their own education records.

This Policy is designed to meet FERPA provisions. Texas A&M University is committed to the good faith implementation of this Policy. Questions may be emailed to ferpa@tamu.edu.

If a student, the parent of a student, or any other individual has a complaint that an official of the University is violating FERPA, and the complaint cannot be satisfactorily resolved within the University, that person has the right to file a complaint with the Department of Education by contacting:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Ave., S.W.
Washington, D.C. 20202-5920

For the purposes of this Policy, Texas A&M University has used the following definitions of terms:

Student. Person who attends or has attended a program of instruction sponsored by Texas A&M University.

Education Records. Any records (in handwriting, print, tapes, film or other medium) maintained by the University, an employee of the University or agent of the University which is related to the student.

Directory Information. The following directory information may be made public unless the student desires to withhold any or all of this information: the student’s name, UIN (Universal Identification Number), local address, permanent address, email address, local telephone number, permanent telephone number, dates of attendance, program of study, classification, previous institution(s) attended, degrees received, honors and awards received, participation in officially recognized activities and sports, medical residence location (Health Science Center students), and medical residence specialization (Health Science Center students).

Currently enrolled students wishing to withhold any or all directory information items may do so by going to the My Record tab in the Howdy (https://howdy.tamu.edu) portal, clicking on “Withhold Directory
Information” in the My Information channel and submitting a completed form.

Directory information may be released unless a Withhold Directory Information request is submitted by the student. The request remains in effect until the student revokes it or is deceased. Only currently enrolled students may request directory information be withheld.

Statement of Rights
Texas A&M University encourages students to exercise all of their rights under the Family Educational Rights and Privacy Act. Operating under the premise that the educational process is a cooperative venture between a student and the University, we emphasize the following rights of eligible students:

1. the right to inspect and review, with certain limited exceptions, the student’s educational records, including the right to receive explanations and interpretations of the records and to obtain copies of the records when such are needed to allow the student to effectively exercise his/her right of inspection and review;
2. the right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person or entity: (a) employed by the university or the university system in an administrative, supervisory, academic or research, or support staff position; (b) serving on a university governing body or duly authorized panel or committee; or (c) employed by or under contract to the university to perform a special task, function, or service for the university.

A school official has a legitimate educational interest if the information requested is necessary for that official to (a) perform appropriate tasks that are specified in his/her position description or in the performance of regularly assigned duties by a lawful supervisor; (b) fulfill the terms of a contractual agreement; (c) perform a task related to a student’s education; (d) perform a task related to the discipline of a student; or (e) provide a service or benefit relating to the student or student’s family, such as health care, counseling, financial aid, job placement, or former student-related activities.

Disclosure to a school official having a legitimate educational interest does not constitute university authorization to transmit, share, or disclose any or all information received to third parties unless such disclosure is permitted or required by law.

3. the right to correct a student’s education records when the records are inaccurate, misleading or otherwise in violation of FERPA;
4. the right to report violations of FERPA to the Department of Education;
5. the right to be informed about FERPA rights.

All the rights and protections given students under FERPA belong to the student. However, information in student records may be provided to parents/legal guardians without the written consent of the student if the eligible student is a financial dependent of his or her parents/legal guardians as defined under Section 152 of the Internal Revenue Code of 1954.

Records Not Available for Information and Review
Students shall have access to all education records concerning them maintained by the University with the exception of the following:

1. A personal record kept by a university faculty or staff member which meets the following tests:
   a. It is in the personal possession of the individual who made it.
   b. Information contained in it has never been revealed or made available to any other person except the maker’s temporary substitute.
2. An employment record which is used in relation to a student’s employment by the University, except where an individual in attendance at the University is employed as a result of his or her status as a student.
3. Records relating to a student which are created or maintained by a physician, psychiatrist, psychologist or other recognized professional or para-professional acting in his or her professional or para-professional capacity or assisting in that capacity which are used in connection with the provision of treatment to a student and are not disclosed to anyone other than the individuals providing the treatment.
4. Financial records and statements of a student’s parents.
5. Confidential letters and statements of recommendation which were placed in the education records of a student prior to January 1, 1975.
6. Confidential letters and statements of recommendation which were placed in the education records of a student on or after January 1, 1975, if the student has waived his or her right to inspect and review the letters or statements.
7. Records concerning admissions to an academic component of the University which the student has never attended.

Any questions concerning FERPA should be directed to the Office of the Registrar.

Graduate Appeals Panel

Revised 2008
The Graduate Appeals Panel is governed by the most current version of Texas A&M University Student Rule 59. Rule 59 can be found on the web at http://student-rules.tamu.edu/rule59.

The Graduate Appeals Panel will hear appeals that involve disciplinary actions stemming from suspension or blocks for scholastic deficiency, and disputes over final course grades or evaluation of performance on examinations required by the department, intercollegiate faculty or the graduate advisory committee. Appeals will be heard when the student alleges that an arbitrary, capricious or prejudiced evaluation occurred. Appeals regarding departmental, intercollegiate faculty or Office of Graduate and Professional Studies requirements will not be heard.

The decision to request action by the Graduate Appeals Panel means that
1. the student has appealed to the department head and then the dean of the college administering the student’s degree, and
2. the actions recommended at each level are unsatisfactory to the student or the examining committee.

The student and/or the examining committee through its chair may file an appeal to the Graduate Appeals Panel.
# International Agreements

In order to help internationalize the campus and create significant global opportunities for our students and faculty, Texas A&M University has active, formal agreements with foreign institutions as well as Reciprocal Educational Exchange Programs (REEP). For information regarding international Partnerships visit the Global Program Support (http://globalsupport.tamu.edu) website or call Public Partnership & Outreach, Global Partnerships office at 979.845.3099.

All current (as of April 2015) agreements with foreign institutions are as follows:

**Argentina**
- Universidad del Salvador \(^1\) (2014)

**Armenia**
- Armenian State Agrarian University (2012)

**Australia**
- Queensland University of Technology \(^1\) (2001)
- University of Adelaide \(^1\) (2010)
- University of Queensland \(^1\) (2012)
- University of New South Wales \(^1\) (2014)
- Australian Defence Academy

**Austria**
- Johannes Kepler Universität - Linz \(^1\) (1986)
- Wirtschaftsuniversität Wien \(^1\) (2008)
  - Vienna University of Economics and Business

**Brazil**
- Pontífica Universidade Católica de Rio de Janeiro \(^1\) (2013)
- Produtec Consultores Associados (2014)
- Universidade de São Paulo \(^1\) (2012)
- Universidade de São Paulo en Sao Carlos \(^1\) (2014)
- Universidade Estadual Paulista (1989)
- Universidade de Pernambuco \(^1\) (2014)
- Universidade Federal de Pernambuco \(^1\) (2012)
- Universidade Federal do Rio de Janeiro (UFRJ) \(^1\) (2011)
- Universidade Federal do Rio Grande Do Norte \(^1\) (2002)
- Universidade Federal Rural de Pernambuco \(^1\) (2012)

**Canada**
- Carleton University \(^1\) (2012)

**Chile**
- Pontificia Universidad Católica de Chile (2011)

**China**
- Beihang University (2014)
- Beijing Jiaotong University \(^1\) (2009)
- Dalian University of Technology (1988)
- Fujian Agriculture & Forestry University (2012)
- Harbin Engineering University (2006)
- Harbin Institute of Technology (2014)
- Nanjing Medical College (1988)
- Nanjing University of Science and Technology (2013)
- Ocean University of China (2006)
- Peking University \(^1\) (1992)
- Shanghai Institute for International Studies \(^1\) (2012)
- Southwestern University of Finance and Economics \(^1\) (2011)
- Tianjin University (1995)
- Tongji University (2014)
- Tsinghua University \(^1\) (2004)
- University of Electronic and Science and Technology of China (2014)
- University of Nottingham, Ningbo \(^1\) (2014)
- Wuhan University (2014)

**Colombia**
- Universidad Del Magdalena (2011)
- Universidad Industrial de Santander (1987)

**Cyprus**
- University of Cyprus (2014)

**Denmark**
- Copenhagen Business School \(^1\) (2014)

**Ecuador**
- Escuela Superior Politécnica del Litoral (ESPOL) (2005)
- Universidad San Francisco de Quito \(^1\) (2004)
Appendices

University of Cuenca (2015)

Egypt
British University of Egypt (2010)

France
Centre International de Formation Europeenne (2011)
École le de Management Strasbourg\(^1\) (1999)
École Superièrue d’Ingénieurs de Luminy\(^1\) (2010)
EDHEC Business School\(^1\) (2003)
EMLYON Business School (École De Management De Lyon)\(^1\) (2003)
Federation Des École Superièures d’ingénieurs en Agriculture (FESIA)\(^1\) (1998)
Institut National Polytechnique Toulouse (2013)
Institut Supérieur d’Electronicque de Paris (2010)
Université de Caen\(^1\) (2004)

Germany
Clausthal University of Technology (2008)
Eberhard Karls Universität Tübingen\(^1\) (2012)
European Business School Universität\(^1\) (2008)
German Consortium (Freie, Humboldt & Potsdam)\(^1\) (2011)
Helmut Schmidt Universität\(^1\) (2012)
Munich Business School (2012)
Ruhr Universität (2004)
Universität Hohenheim\(^1\) (2011)
University of Applied Sciences\(^1\) (2005)
WHU Otto Beisheim School of Management - Koblenz\(^1\) (2003)

Greece
American Farm School (2012)
Aristotle University of Thessaloniki (2011)
University of Ioanna (2014)
University of Thessaly\(^1\) (2005)

Hong Kong
Hong Kong University of Science and Technology\(^1\) (2001)

India
Indian Institute of Management Bangalore (IIMB)\(^1\) (2014)
Indian Institute of Technology Hyderabad (2014)
Indian Institute of Technology Kanpur (2013)
Jindal School of International Affairs\(^1\) (2012)
Pandit Deendayal Petroleum University (2013)
Rajiv Gandhi Institute for Petroleum Technology (2013)
SDM Institute for Management Development\(^1\) (2008)
University Gadjah Mada (2014)
University of Agricultural Sciences – Dharwad (2003)
University of Horticultural Sciences (2010)

Indonesia
Institut Teknologi Bandung (2014)
University Gadjah Mada (2014)

Ireland
University College Dublin, National University of Ireland\(^1\) (2012)

Italy
Politecnico di Torino (2014)
Scuola Internazionale Superiore di Studi Avanzati (SISSA) (2011)
Università Degli Studi Di Foggia\(^1\) (2005)
Università Commerciale ‘Luigi Bocconi’ di Milano\(^1\) (2014)
Università of Rome, La Sapienza\(^1\) (1988)
Università of Rome, Tor Vergata (2005)
University of Padova\(^1\) (2011)
University of Pisa (2010)
University of Siena (2015)

Japan
Kwansei Gakuin University\(^1\) (2011)
Kyoto Bunkyo University (1999)
Osaka University\(^1\) (2001)
Saitama University (2015)
Tohoku University\(^1\) (2011)

Kazakhstan
L.N. Gumilyov Eurasian National University (2015)

Korea
Korea Advanced Institute of Science and Technology (2013)
Republic of Korea Army (2013)
Seoul National University (1997)
Soonchunhyang University (1999)

Mexico
Benemérita Universidad Autónoma de Puebla (2012)
Consejo Nacional de Ciencia y Tecnología (CONACYT) (2012)
Fundación Universidad de las Américas, Puebla (2013)
    Universidad de las Americas Puebla (UDLAP)
Instituto Tecnológico Y de Estudios Superiores De Monterrey (2002)
Instituto Tecnológico y de Estudios Superiores de Occidente (2012)
Universidad de las Americas, Puebla (2013)

Namibia
University of Namibia (2010)

Netherlands, The
Erasmus School of Economics (2012)
Tilburg University (2012)
Universiteit Maastricht (1998)

New Zealand
Victoria University of Wellington (2008)

Nigeria
University of Ilorin (2011)

Norway
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University of Stavanger (2003)

Pakistan
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Panama
International Maritime University (2013)

Peru
Centro de Ornitolgoría y Biodiversidad (CORBIDI) (2013)
Universidad Nacional de Ingeniería (2014)
Universidad Peruana Cayetano Heredia (2007)

Qatar
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Romania
Universitatea Tehnica din Cluj-Napoca (2014)

Russia
National Research Tomsk Polytechnic University (2012)

Singapore
National University of Singapore (1996)

Spain
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Universidad Autónoma de Barcelona (2005)
Universidad Carlos III de Madrid (1998)
Universidad de Córdoba (2006)
Univrsitat Pompeu Fabra (1998)
Zaragoza Logistics Center (2012)

Sweden
Jönköping International Business School (2001)

Switzerland
Universite De Lausanne (2000)

Taiwan
National Taiwan University (2000)

United Kingdom
Aberystwyth University (2011)
Lancaster University (2013)
Swansea University (2010)
University of Aberdeen (2015)
University of Leicester (2007)
University of Nottingham (2002)

Agreement includes a REEP.
Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)

(Formerly Student Right to Know and Campus Security Act of 1990)

In compliance with federal law, the following information is maintained and available through the office listed below:

Campus Crime Statistics and Security Policies


Department of Security and University Police
Texas A&M University
MS 1231
College Station, Texas 77843-1231
(979) 845-2345
http://upd.tamu.edu

Higher Education Campus Fire Safety Standards and Measures

In compliance with federal law, the following information is maintained and available through Environmental Health and Safety as listed below.

Campus Fire Statistics and Fire Safety Policies

An annual campus housing fire safety report is available that includes information on fire safety systems and fire statistics for on-campus student housing facilities. The Annual Fire Safety Report on Student Housing is available at this website [https://ehsd.tamu.edu/Fire%20Life%20Safety%20Documents/Annual%20Fire%20Safety%20Report%20on%20Student%20Housing%20(1).pdf](https://ehsd.tamu.edu/Fire%20Life%20Safety%20Documents/Annual%20Fire%20Safety%20Report%20on%20Student%20Housing%20(1).pdf). A paper copy is available upon request at the address below.

Environmental Health and Safety
4472 TAMU
College Station, Texas 77843-4472
http://ehsd.tamu.edu

Rules and Regulations for Determining Residence Status

Determination of Residency for Tuition Purposes

In accordance with Texas Higher Education Coordinating Board Rules and pursuant to Texas Education Code, a student's status as a resident,
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