

# GENERAL INFORMATION

## General Information

### Academic Deficiency

Any GPA below 3.0 for graduate students is considered academically deficient; this applies to term GPA, major GPA, and cumulative GPA. At the conclusion of each academic term, all students with a deficient GPA will be reviewed.

For additional information, contact the Graduate Studies Office at (409) 740-4957.

### Academic Calendar

## Texas A&M University and Texas A&M University at Galveston Calendar

*All dates and times are subject to change.*

### 2025 Summer Term I

May 12	Monday. Graduation application opens for all students planning to graduate in August 2025.
May 23	Friday, 5 p.m. Last day to register for first term semester classes. Refer to Student Business Services for tuition and fee due dates.
May 26	Monday. Memorial Day - No classes. Faculty and Staff Holiday.
May 27	Tuesday. First day of first term classes. Refer to Student Business Services for the Refund Policy for Withdrawals and Dropped Courses.
May 30	Friday. Last day for adding/dropping first term classes. Official census date for first term classes.
June 16	Monday, 5 p.m. Last day for all students to drop courses with no penalty for the first term (Q-drop). Last day to change Kinesiology 198/199 grade type for the first term. Last day to officially withdraw from the University for the first term.
June 19	Thursday. Juneteenth Emancipation Day - No classes. Faculty and Staff Holiday.
June 24	Tuesday. Undergraduate deadline to submit a request for change of curriculum.
June 30	Monday. Last day of first term classes.
July 1	Tuesday. First term final examinations.
July 4	Friday. Independence Day - No classes. Faculty and Staff Holiday. Midsummer break at Bush School Washington, D.C. site.
July 7	Monday. First term final grades due at noon. Grades will be available for viewing in Howdy after 5 p.m.
July 11	Friday. Last day to apply online for all degrees to be awarded in August 2025 without a late fee.

July 23	Wednesday. Summer 2025 Degree Candidates: Degree Requirement Verification (DRV) deadline per Student Rule 14.2.
August 5	Tuesday. Last day to apply for all degrees to be awarded in August.
August 8	Friday. Noon. Grades due for degree candidates. Grades will be available for viewing in Howdy after 5 p.m. 5 p.m. Last day for August undergraduate degree candidates to apply for Tuition Rebate in Howdy.
August 8-9	Friday – Saturday. Commencement and Commissioning for degrees in College Station and Galveston. Additional details will be posted on graduation.tamu.edu as they become available.
August 13	Wednesday. Undergraduate change of curriculum period begins. See Student Rule 5.1.

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### 2025 Summer Term II

May 12	Monday. Graduation application opens for all students planning to graduate in August 2025.
June 24	Tuesday. Undergraduate deadline to submit a request for change of curriculum.
July 1	Tuesday. Last day to register for second term classes. Refer to Student Business Services for tuition and fee due dates.
July 2	Wednesday. First day of second summer term classes.
July 4	Friday. Independence Day. Faculty and staff holiday. No classes.
July 8	Tuesday, 5 p.m. Last day for adding/dropping courses for the second term. Official census date for the second term.
July 11	Friday. Last day to apply online for all degrees to be awarded in August 2025 without a late fee.
July 23	Wednesday, 5 p.m. Last day for all students to drop courses with no penalty (Q-drop) for the second term. Last day to change Kinesiology 198/199 grade type for the second term. Last day to officially withdraw from the University for the second term.
August 5	Tuesday. Last day of second term classes. Last day to apply for all degrees to be awarded in August.
August 6	Wednesday. Second term final examinations for all students.
August 8	Friday. Noon. Grades due for degree candidates. Grades will be available for viewing in Howdy after 5 p.m. 5 p.m. Last day for August undergraduate degree candidates to apply for Tuition Rebate in Howdy.

August 8-9	Friday - Saturday. Commencement and Commissioning for degrees in College Station and Galveston. Additional details will be posted on graduation.tamu.edu as they become available.
August 12	Tuesday, noon. Final grades for second term classes due. Grades will be available for viewing in Howdy after 5 p.m.
August 13	Wednesday. Undergraduate change of curriculum period begins. See Student Rule 5.1.

*All dates and times are subject to change.*

## 2025 10-Week Summer Semester

May 12	Monday. Graduation application opens for all students planning to graduate in August 2025.
May 23	Friday, 5 p.m. Last day to register for 10-week semester classes. Refer to Student Business Services for tuition and fee due dates.
May 26	Monday. Memorial Day. Faculty and Staff holiday. No classes.
May 27	Tuesday. First day of 10-week classes. Refer to Student Business Services for the Refund Policy for Withdrawals and Dropped Courses.
May 30	Friday. Last day for adding/dropping 10-week classes. Official census date for 10-week classes.
June 2	Monday. First day of classes at the Bush School Washington, D.C. site.
June 19	Thursday. Juneteenth Emancipation Day. Faculty and Staff Holiday. No classes.
June 24	Tuesday. Undergraduate deadline to submit a request for change of curriculum.
June 30-July 4	Monday-Friday. Midsummer break at the Bush School Washington, D.C. site.
July 1	Tuesday. No 10-week classes.
July 4	Friday. Independence Day. Faculty and staff holiday. No classes.
July 11	Friday. Last day to apply online for all degrees to be awarded in August 2025 without a late fee.
July 17	Thursday, 5 p.m. Last day for all students to drop courses with no penalty (Q-drop) for 10-week classes. Last day to officially withdraw from the University for 10-week classes.
July 23	Wednesday. Summer 2025 Degree Candidates: Degree Requirement Verification (DRV) deadline per Student Rule 14.2.
July 28	Monday. No classes held at the Bush School Washington, D.C. site.
July 29	Tuesday. Last day of classes at the Bush School Washington, D.C. site.
July 30-31	Wednesday-Thursday. Bush School Washington, D.C. site final examinations.
August 5	Tuesday. Last day of 10-week classes. Last day to apply for all degrees to be awarded in August.

August 6-7	Wednesday - Thursday. 10-week final examinations for all students.
August 8	Friday. Noon. Grades due for degree candidates. Grades will be available for viewing in Howdy after 5 p.m. 5 p.m. Last day for August undergraduate degree candidates to apply for Tuition Rebate in Howdy.
August 8-9	Friday - Saturday. Commencement and Commissioning for degrees in College Station and Galveston. Additional details will be posted on graduation.tamu.edu as they become available.
August 12	Tuesday, noon. Final grades for 10-week classes due. Grades will be available for viewing in Howdy after 5 p.m.
August 13	Wednesday. Undergraduate change of curriculum period begins. See Student Rule 5.1.

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## 2025 Fall Semester

August 11	Monday. Graduation application opens for all students planning to graduate in December 2025.
August 13	Wednesday. Undergraduate change of curriculum period begins. See Student Rule 5.1.
August 22	Friday, 5 p.m. Fall semester open registration ends. Late registration and course add/drop period begins.
August 25	Monday. First day of fall semester classes.
August 29	Friday. Last day for adding/dropping courses for the fall semester.
September 1	Monday. Labor Day. Faculty and Staff Holiday. No classes.
September 10	Wednesday. Fall official census date.
September 22	Monday. Undergraduate deadline to submit a request for change of curriculum.
September 26	Friday. Last day to apply for all degrees to be awarded in December without a late fee.
September 30	Tuesday. Undergraduate degree plan approval deadline. See Student Rule 1.9.
October 13	Monday, noon. Mid-semester grades due.
October 13-14	Monday-Tuesday. Fall break. No classes.
November 5	Wednesday. Last day to apply online for December 2025 graduation.
November 6-19	Thursday-Wednesday. Preregistration for 2026 spring semester.
November 11	Monday. Veterans Day. No classes held at the Bush School Washington, DC site.
November 18	Tuesday. Bonfire 1999 Remembrance Day.
November 19	Wednesday, 5 p.m. Last day for all students to drop courses with no penalty (Q-drop). Last day to change Kinesiology 198/199 grade type for fall 2025. Last day to officially withdraw from the University. Fall 2025 Degree Candidates: Degree Requirement Verification (DRV) deadline per Student Rule 14.2.
November 26	Wednesday. Reading day. No classes.

November 27-28	Thursday-Friday. Thanksgiving holiday. Faculty and Staff holiday. No classes.
December 1	Monday. Start of the 15th week. Pursuant to Student Rule 8.3, no regular course examinations (except for laboratory and one-hour courses) shall be given after the 14th week of classes.
December 8	Monday. Last day of fall semester classes. Pursuant to Student Rule 8.3, no regular course examinations (except for laboratory and one-hour courses) shall be given after the 14th week of classes. Last day to apply for all degrees to be awarded in December.
December 9	Tuesday. Redefined day for students at the Bush School Washington, DC site.
December 9-10	Tuesday - Wednesday. Reading days. No classes.
December 10	Wednesday. Reading Day for Bush School Washington, DC site.
December 11-12, 15-16	Thursday-Friday, Monday-Tuesday. Fall semester final examinations for all students.
December 17	Wednesday. 5 p.m. Last day for December undergraduate degree candidates to apply for Tuition Rebate ( <a href="https://aggie.tamu.edu/graduation/tuition-rebate">https://aggie.tamu.edu/graduation/tuition-rebate</a> ) in Howdy. 6 p.m. Grades due for degree candidates. Grades will be available for viewing in Howdy after 10 p.m.
December 18-19	Thursday-Friday. Commencement and Commissioning. Additional details will be posted on <a href="http://graduation.tamu.edu">graduation.tamu.edu</a> as they become available.
December 22	Monday, noon. Final grades for all students due. Grades will be available for viewing in Howdy after 5 p.m.
December 23	Tuesday. Undergraduate change of curriculum period begins. See Student Rule 5.1.
December 24- January 1	Wednesday-Thursday. Faculty and Staff holiday.

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## 2026 Spring Semester

December 22	Monday. Graduation application opens for all students planning to graduate in May 2026.
January 9	Friday, 5 p.m. Spring semester open registration ends. Late registration and course add/drop period begins.
January 12	Monday. First day of spring semester classes.
January 16	Friday. Last day for adding/dropping courses for the spring semester.
January 19	Monday. Martin Luther King, Jr. Day. Faculty and Staff holiday. No classes.
January 28	Wednesday. Spring official census date.
February 9	Monday. Undergraduate deadline to submit a request for change of curriculum.
February 13	Friday. Last day to apply for all degrees to be awarded in May without a late fee.
March 2	Monday, noon. Mid-semester grades due.
March 9-13	Monday-Friday. Spring break. No classes.

March 12-13	Thursday-Friday. Faculty and Staff Holiday.
March 25	Wednesday. Last day to apply for spring 2026 graduation online.
March 26 - April 10	Thursday -Friday. Preregistration for the 2026 summer and fall semesters.
April 3	Friday. Reading day. No classes. Does not apply to clinical placements for the School of Nursing.
April 14	Tuesday, 5 p.m. Last day for all students to drop courses with no academic penalty (Q-drop). Last day to change KINE 198/199 Grade Type for spring 2026. Last day to officially withdraw from the University. Spring 2026 Degree Candidates: Degree Requirement Verification (DRV) deadline per Student Rule 14.2.
April 21	Tuesday. Muster. Campus ceremony.
April 27	Monday. Pursuant to Student Rule 8.3, no regular course examinations (except for laboratory and one-hour courses) shall be given after the 14th week of classes.
April 28	Tuesday. Redefined day. Students attend their Friday classes. Does not apply to programs offered by the College of Nursing. Last day of spring semester classes. Pursuant to Student Rule 8.3, no regular course examinations (except for laboratory and one-hour courses) shall be given after the 14th week of classes. Last day to apply for all degrees to be awarded in May.
April 29	Wednesday. Reading day. No classes.
April 30-May 1, May 4-5	Thursday-Friday, Monday-Tuesday. Spring semester final examinations for all students.
May 6	Wednesday. 5 p.m. Last day for May undergraduate degree candidates to apply for Tuition Rebate in Howdy. 6 p.m. Grades for degree candidates due. Grades will be available for viewing in Howdy after 10 p.m.
May 7-9	Thursday - Saturday. Commencement and Commissioning for all degrees in College Station – additional details will be posted on <a href="http://graduation.tamu.edu">graduation.tamu.edu</a> as they become available.
May 11	Monday, noon. Final grades for all students due. Grades will be available for viewing in Howdy after 5 p.m.
May 12	Tuesday. Undergraduate change of curriculum period begins. See Student Rule 5.1.

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## 2026 Summer Term I

May 11	Monday. Graduation application opens for all students planning to graduate in August 2026.
May 22	Friday, 5 p.m. Last day of open registration for first term semester classes.
May 25	Monday. Memorial Day. Faculty and Staff holiday. No classes.
May 26	Tuesday. First day of first term classes.

May 29	Friday. Last day for adding/dropping first term classes. Official census date for first term classes.
June 15	Monday, 5 p.m. Last day for all students to drop courses with no penalty for the first term (Q-drop). Last day to change Kinesiology 198/199 grade type for the first term. Last day to officially withdraw from the University for the first term.
June 19	Friday. Juneteenth Emancipation Day. Faculty and staff holiday. No classes.
June 23	Tuesday. Undergraduate deadline to submit a request for change of curriculum.
June 29	Monday. Last day of first term classes.
June 30	Tuesday. First term final examinations.
July 3	Friday. Last day to apply online for all degrees to be awarded in August 2026 without a late fee.
July 6	Monday. First term final grades due at noon. Grades will be available for viewing in Howdy after 5 p.m.
July 21	Tuesday. August 2026 Degree Candidates: Degree Requirement Verification (DRV) deadline ( <a href="https://aggie.tamu.edu/graduation/degree-requirement-verification">https://aggie.tamu.edu/graduation/degree-requirement-verification</a> ( <a href="https://aggie.tamu.edu/graduation/degree-requirement-verification/">https://aggie.tamu.edu/graduation/degree-requirement-verification/</a> )) per Student Rule 14.2.
August 4	Tuesday. Last day to apply for all degrees to be awarded in August.
August 8	Friday. Noon. Grades due for degree candidates. Grades will be available for viewing in Howdy after 5 p.m. 5 p.m. Last day for August undergraduate degree candidates to apply for Tuition Rebate in Howdy.
August 8	Saturday. Commencement and Commissioning for degrees in College Station and Galveston. Additional details will be posted on <a href="http://graduation.tamu.edu">graduation.tamu.edu</a> as they become available.
August 12	Wednesday. Undergraduate change of curriculum period begins. See Student Rule 5.1.

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## 2026 Summer Term II

May 11	Monday. Graduation application opens for all students planning to graduate in August 2026.
June 23	Tuesday. Undergraduate deadline to submit a request for change of curriculum.
June 30	Tuesday. Last day to register for second term classes. Refer to Student Business Services for tuition and fee due dates.
July 1	Wednesday. First day of second summer term classes.
July 3	Friday. Last day to apply online for all degrees to be awarded in August 2026 without a late fee.
July 8	Tuesday, 5 p.m. Last day for adding/dropping courses for the second term. Official census date for the second term.

July 21	Tuesday, 5 p.m. Last day for all students to drop courses with no penalty (Q-drop) for the second term. Last day to change Kinesiology 198/199 grade type for the second term. Last day to officially withdraw from the University for the second term. Summer 2026 Degree Candidates: Degree Requirement Verification (DRV) deadline per Student Rule 14.2.
August 4	Tuesday. Last day of second term classes. 5 p.m. Last day for August undergraduate degree candidates to apply for Tuition Rebate ( <a href="https://aggie.tamu.edu/graduation/tuition-rebate">https://aggie.tamu.edu/graduation/tuition-rebate</a> ( <a href="https://aggie.tamu.edu/graduation/tuition-rebate/">https://aggie.tamu.edu/graduation/tuition-rebate/</a> )) in Howdy.
August 5	Wednesday. Second term final examinations for all students.
August 7	Friday. Noon. Grades due for degree candidates. Grades will be available for viewing in Howdy after 5 p.m. 5 p.m. Last day for August undergraduate degree candidates to apply for Tuition Rebate in Howdy.
August 8	Saturday. Commencement and Commissioning for degrees in College Station and Galveston. Additional details will be posted on <a href="http://graduation.tamu.edu">graduation.tamu.edu</a> as they become available.
August 11	Tuesday, noon. Final grades for second term classes due. Grades will be available for viewing in Howdy after 5 p.m.
August 12	Wednesday. Undergraduate change of curriculum period begins. See Student Rule 5.1.

*All dates and times are subject to change.*

## 2026 10-Week Summer Semester

May 11	Monday. Graduation application opens for all students planning to graduate in August 2026.
May 22	Friday, 5 p.m. Last day to register for 10-week semester classes. Refer to Student Business Services for tuition and fee due dates.
May 25	Monday. Memorial Day. Faculty and Staff holiday. No classes.
May 26	Tuesday. First day of 10-week classes.
May 29	Friday. Last day for adding/dropping 10-week classes. Official census date for 10-week classes.
June 1	Monday. First day of classes at the Bush School Washington, D.C. site.
June 19	Thursday. Juneteenth Emancipation Day. Faculty and Staff Holiday. No classes.
June 23	Tuesday. Undergraduate deadline to submit a request for change of curriculum.
June 29-July 3	Monday-Friday. Midsummer break at the Bush School Washington, D.C. site.
June 30	Tuesday. No 10-week classes. Does not apply to undergraduate Nursing courses.

July 3	Friday. Last day to apply online for all degrees to be awarded in August 2026 without a late fee.
July 15	Wednesday, 5 p.m. Last day for all students to drop courses with no penalty (Q-drop) for 10-week classes. Last day to officially withdraw from the University for 10-week classes.
July 21	Wednesday. Summer 2026 Degree Candidates: Degree Requirement Verification (DRV) deadline per Student Rule 14.2.
July 23	Thursday. Last day of classes for Bush School Washington, DC site.
July 29-30	Wednesday-Thursday. Bush School Washington, D.C. site final examinations.
August 4	Tuesday. Last day of 10-week classes. Last day to apply for all degrees to be awarded in August.
August 5-6	Wednesday - Thursday. 10-week final examinations for all students.
August 7	Friday. Noon. Grades due for degree candidates. Grades will be available for viewing in Howdy after 5 p.m. 5 p.m. Last day for August undergraduate degree candidates to apply for Tuition Rebate in Howdy.
August 8	Saturday. Commencement and Commissioning for degrees in College Station and Galveston. Additional details will be posted on graduation.tamu.edu as they become available.
August 11	Tuesday, noon. Final grades for 10-week classes due. Grades will be available for viewing in Howdy after 5 p.m.
August 12	Wednesday. Undergraduate change of curriculum period begins. See Student Rule 5.1.

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## Admission

### Graduate Admission to Texas A&M University at Galveston

For information or applications for graduate admission, please contact Texas A&M University at Galveston Research and Graduate Studies at (409) 740-4937 or email [gradstudies@tamug.edu](mailto:gradstudies@tamug.edu).

For additional details visit <http://www.tamug.edu/grad> (<https://tamug.edu/grad/>).

## Tuition and Fees

### Tuition and Fees for Texas A&M University at Galveston

#### Payment of Tuition and Fees

Students must meet all financial obligations to the University by their due dates to avoid late penalties, regardless of timing of payment assistance (scholarships, loans, tuition assistance, etc.). Failure to pay amounts owed may result in blocked access to online course

material, cancellation of the student's registration, and their being barred from future enrollment. Students who wish to pay fees in installments can select the payment plan option in the bill payment suite (<https://billpay.tamu.edu>).

- Payments to Student Business Services may be in the form of cashier's check, personal check, or money order payable to Texas A&M University at Galveston (or TAMUG). All checks and money orders are accepted subject to final payment. Cash is not accepted at the Cashier's booth.
- Visa, Discover, Mastercard and American Express credit cards and E-checks are accepted for tuition and fee payments over the website via the Howdy Portal/ My Finance Tab. Convenience fees will be charged for online credit card transactions.

No tuition and fee statements will be mailed. Notices of amounts owed should be obtained through the Howdy Portal/ My Finance Tab.

Students may choose to pay tuition and fees in installments. Students on the installment plan will receive notification through their University email account that the fee statement is available to view on line and when each installment payment is due and payable. In addition, students will be notified through this medium when any changes have occurred to their tuition and fee statement and if and when they have a refund available. All financial aid or loans must be accepted before being applied toward the student's account.

### Late Payment Penalty

There are severe penalties for failure to pay student account balances and installments by their specified due dates. If a payment is delinquent when a semester ends, the student will be blocked and may not receive credit for academic work performed. Students will not be readmitted to the University until all past due balances, including late charges, are paid. A late fee will be assessed for each payment not received on or before it is due. If a student is removed from the rolls of the University or is withdrawn or blocked for failure to pay amounts owed the University, a reinstatement fee of \$200 will be assessed in addition to any other late fees or penalties already incurred and must be paid before the student will be reinstated. Current due dates can be found at the Student Business Services website, <https://sbs.tamu.edu>.

### Late Registration Fees

Students who register on or after the first day of classes are assessed a late registration fee of \$100. Students who register after the official census date (12th class day for fall and spring, 4th day for summer) are assessed a late registration fee of \$200. Students who add classes after the official census date are assessed a late fee of \$50. Note: Penalties, late registration and late add fees also apply to students who are required to re-enroll because their registrations were cancelled for nonpayment.

Registrations are subject to cancellation and/or financial penalties if sufficient payment is not received before 5:00p.m. on the semester due date.

### Use of Collection agencies and Credit Bureau

If amounts become past due, the University reserves the right to report the account to the Credit Bureau. This will also initiate internal collection efforts and could cause the University to employ an outside collection agency to collect the debt. If any collection efforts must be made, the student will be required to reimburse the University for the fees of any collection agency, which may be based on a percentage at a maximum

of 30% of the debt, and all costs and expenses, including reasonable attorney's fees the University incurs in such collection efforts.

## Cancelling Registration

Once students have registered for classes, they must select one course of action from the following to remain in good standing with the University:

- pay all amounts due by the specified due date.
- use online registration to drop all classes prior to the first day of classes.
- initiate the withdrawal process online in Howdy to begin the process to withdraw from the University after the first day of classes.

Following this procedure is especially important for students who have been awarded scholarships or financial aid since the aid may automatically pay tuition and fees and cause the registration to be held even though the student has decided not to attend. Failure to request cancellation of an unwanted registration may result in grades of F or I in all courses for the semester. The student will be required to reimburse the University for scholarships and other financial aid applied to their account and will be held responsible for paying all fees for the semester, regardless of whether they attended classes.

## Cancellation for Nonpayment of Tuition and Fees

The University reserves the right to cancel registrations not paid by their due date, or the official census date for a semester or summer term, to comply with state laws requiring payment of tuition and fees, to free the classroom spaces for other students, and to ensure the most efficient use of university resources.

## One Time Only Fees

Housing Application (not refundable)	\$ 75.00
Freshman New Student Conference Fee (not refundable)	\$ 225.00
New Transfer Student Conference Fee (not refundable)	\$ 153.00
General Property Deposit (refundable)	\$ 100.00

## Housing and Meal Plans

With limited exception, all undergraduate students enrolled in more than nine credit hours are required to reside in campus housing (if available), unless residing in Albatross or Polaris Halls, and are required to purchase a meal plan. Information concerning a request to live off-campus can be obtained at <https://www.tamug.edu/cll/PoliciesProcedures.html>. Any student living off campus at the beginning of the semester who adds enough hours to require living on campus must pay for room and board for the entire semester. Residence hall fees are included in the fee schedules at <https://www.tamug.edu/cll/HousingOptions.html#Pricing>. In certain cases, single room housing is offered. The fee for that room is the normal rate plus 50%.

Upon admission to the University, students who will be living on campus must submit a \$75 housing application fee to reserve their spot in the residence halls. A waiver for the housing application may be submitted. To do so, the student should submit the housing application with an attached letter stating reasons for the waiver request. In order to be considered, the student must have a FAFSA submitted to TAMUG. The waiver request can be emailed to [cll@tamug.edu](mailto:cll@tamug.edu) or mailed to TAMUG Campus Living and Learning, P.O. Box 1675, Galveston, TX, 77553-1675.

Students requesting to downgrade their meal plans during the semester have until the Census Date (identified on the academic calendar) to make any changes and the cost of those changes will adhere to the University's refund schedule. Downgrades can only be made if the student is not already on the minimum required plan. In order to add or upgrade a meal plan, please do so by 7 weeks from the start of the semester. All changes must be made through the Dining Services Office at (409) 740-4508.

Meal Plan Fees: <https://mealplans.tamu.edu/> (<https://mealplans.tamu.edu/>)

## Tuition and Fees: Texas Resident and Non-Texas Resident (Both undergraduate and graduate)

Tuition and fees can be found at <https://tuition.tamu.edu/galveston> (<https://tuition.tamu.edu/galveston/>). The student will need to know their chosen tuition plan for determination of tuition and fees.

## Tuition and Fees: Texas A&M Maritime Academy Cadets

Cadets enrolled in MARB LO, MARS LO, MART, or MARR LO curricula pay a special tuition rate regardless of their state residency status (in-state or out-of-state). For more information regarding the License Option program, please visit <https://www.tamug.edu/corps/pages/Prospective-Cadets/prospective-cadets.html>.

Tuition and fees can be found at <http://tuition.tamu.edu/galveston/> (<https://tuition.tamu.edu/galveston/>). The Cadet's cohort will determine the applicable Tuition and Fees. NROTC Midshipmen, Drill and Ceremonies Cadets, or International Cadets are not eligible for this special License Option tuition and must pay normal Texas Resident or Non-Resident as applicable.

## Summer Sea Term

Cadets in the License Option Program must achieve the minimum sea service aboard ships required by the U.S. Coast Guard within four (4) years. In order to obtain federal financial aid, students must enroll in a minimum of six semester credit hours during the summer term. Cadets may meet this requirement by completing two additional semester credit hours by distance or by completing an additional course on campus. Either of these options will result in additional tuition expenses.

The Summer Sea Term expense for training aboard the Texas A&M Maritime Academy assigned training ship or a designated alternate ship includes tuition and fees plus a sea term (cruise) fee. There could be additional travel expenses to and from the ports plus lodging in addition to the cost of the sea term. The Summer Sea Term meal plan expense includes state and city tax of 8.25%. Final costs are shared with cadets during the preceding Spring Semester.

## Other Expenses

This may include uniforms with an initial outlay of \$1,500, special training such as Fire Fighting School and incidentals.

Students who are dismissed or withdraw from a license-option degree plan after the semester begins will have fees adjusted to the appropriate resident or nonresident rate retroactive to the beginning of the semester.

License-option Cadets who are granted a leave of absence for the summer and who enroll in the onshore summer program at the Mitchell

Campus instead of the summer sea term will pay license-option fees as appropriate for that period.

License-option Cadets must complete all required sea service within four (4) years.

## Emergency Tuition and Fee Loans

Emergency tuition and fee loans are available to help students get through the crunch at fee payment time. Students can borrow up to the amount of their tuition and fees for a maximum term of 90 days in the Fall and Spring semester and 30 days in the Summer semester. The loan proceeds are applied directly to the student's account to cover current due charges. Students that anticipate their financial aid or some other third-party payment may be delayed are encouraged to pursue an emergency tuition and fees loan so they will not get dropped from their classes or incur additional fees. Students may apply for this loan in the Howdy Portal/ My Finances Tab.

Short-term loans are also available to pay optional fees, such as residence hall fees, meal plans, parking, etc. They can be repaid within 12 months. To qualify you must be registered for 6 hours in the fall or spring semester and 3 hours in the summer term and be clear of all past due loans and blocks.

## Returned Payments

Any payment that is rejected by the paying bank, credit card company, or other financial institution is subject to returned item charges of \$30 or more. Rejected payments may also result in cancellation of the student's registration and additional late registration penalties

## Fees

Please note that not all fees listed below are relevant to all students.

### Application Fee

Students who submit an application for undergraduate studies pay a \$75 fee. Students who submit an application for graduate studies pay a \$50 fee. International students pay a \$90 application fee

### Distance Education Fee

\$46 per semester credit hour is assessed to students taking courses using distance education resources.

### Field Trip Fees

A field trip fee ranging from \$15 to \$6,000 may be charged for courses that include field trips.

### Diploma/Graduation Fee

A non-refundable fee of \$47.50 per degree sought is assessed the semester a student applies for graduation. This must be paid within the first 15 class days of the student's final semester. Late payment of the Graduation Fee will result in a \$50 late charge.

### International Student Service Fee

International students who are not sponsored are assessed an \$85 fee each semester to defray administrative support costs.

### Independent Study Abroad Fee

In the event that a student is planning to Study Abroad, this fee of \$100 is to cover services provided by the TAMU Education Abroad Office.

## International Student Health Insurance

International students (students who are not U.S. Citizens or Lawful Permanent Residents of the United States) enrolled at Texas A&M are required to have health insurance. International students will be automatically enrolled in and charged for the System Student Health Insurance Plan (SSHIP) unless they apply for and are granted a waiver. Individually purchased plans from vendors other than the Texas A&M University System provider will not be eligible for a waiver of automatic enrollment in the SSHIP. This is to ensure that medical treatment will be available in the event of injury or illness during enrollment at the University. International students can receive more detailed information about this requirement by visiting <https://admissions.tamu.edu/resources/future-students/international-students> (<https://admissions.tamu.edu/resources/future-students/international-students/>). Specific questions may be directed to International Student Services by emailing [ISSS@tamu.edu](mailto:ISSS@tamu.edu).

## General Property Deposit

A deposit of \$100 is required of every student to ensure the institution against losses, damages, and breakage for which the student is responsible, or to be used to offset in part amounts owed by the student to the institution. General deposits are returned to students, less any such amounts owed to the institution, within a reasonable period after the date of the student's graduation from the institution, not to exceed 180 days. The deposit retention period provides the University sufficient time to identify all amounts owed and to determine if the student intends to enroll in the semester or summer session immediately following the student's withdrawal or graduation or, if the student withdraws or graduates in the spring semester, in the next fall semester. If a student leaves the University without graduating or officially withdrawing, they must submit a written request to Student Business Services to receive a refund of their deposit. Deposits for students that do not graduate, withdraw or otherwise request a refund remain on file for four years. Those deposits are forfeited to the University's General Deposit Scholarship Fund, after deducting any amounts owed the University.

## Health Services Fee

This fee is required of all students enrolled in Galveston-based classes. This fee will finance health services provided by a local clinic in Galveston, and medical services on the summer training cruise.

## Housing Application Fee

An application fee of \$75 is required as part of a completed housing application. Exact stipulations and details regarding the use and return of that deposit are listed within the contract signed with the application. A waiver for the housing application fee may be submitted. To do so, the student should submit the housing application with an attached letter stating reasons for the waiver request. In order to be considered, the student must have a current FAFSA on file with Financial Aid. The waiver request can be emailed to [cll@tamug.edu](mailto:cll@tamug.edu) or mailed to Campus Living and Learning, P.O. Box 1675, Galveston, TX, 77553-1675.

## Identification Card Maintenance Fee

All students must have an identification card. This card is used in registration procedures, collection of fees, for dining hall privileges, etc. If the card is lost or stolen, a reissuing fee will apply.

## Payment Plan Fee

A student who chooses to pay using the installment plan pays an installment payment service charge. This charge is non-refundable. You may add the installment plan by selecting the installment option through

the online registration system at <https://howdy.tamu.edu> (<https://howdy.tamu.edu/>).

### Laboratory Fees

A laboratory fee ranging from \$8 to \$30 is charged for each laboratory course each semester.

### MMAL (Master of Maritime Administration and Logistics) and MMRM (Master of Marine Resources Management) Program Fee

This fee is required of all graduate students enrolled in the MMAL and MMRM program and assessed at \$750.00 for instate residents and \$1500 for non-residential per semester. The MMAL and MMRM program fee will be utilized to provide program administration and departmental operating costs in order to sustain a quality graduate program, as well as to provide for innovative growth.

### Mail Service Fee

Limited availability exists for students residing in non-university owned or operated housing to rent a campus mailbox. The fee is \$20 per semester and \$20 per ten-week summer term. Inquiries should be directed to the Bookstore (409-740-4488). Students have mail services included as part of the University's room charge if they are residing in university owned housing.

### Cadet Drug Test Fee

The Cadet Drug Test Fee is \$30 per semester and is required for all License-Option Cadets.

### New Student Conference Fee - Graduate

The Graduate New Student Conference fee is required of all new graduate students enrolling in the fall or spring semesters and selected summer terms at the rate of \$50 per student. This fee supports the provision of advanced materials to accepted students and the activities and food during the orientation.

### New Student Conference Fee - Undergraduate

The New Student Conference fee is required of all new freshmen students at the rate of \$225. New transfer students enrolling in fall or spring semesters and selected summer terms will be charged \$153 per student. This fee supports the provision of advanced materials to accepted students, the presentation of new student conferences (including some meals) and student activities.

### Parking Permit

All students parking an automobile or motorcycle on the campus pay a fee of \$250 for the academic year (Fall, Spring, Summer). By request, prorated refunds can be issued for terms not used. Parking rates are subject to change each fiscal year.

### Recreational Sports Fee

This mandatory fee will provide building maintenance and programming support for recreational sports facilities.

### Student Center Complex Fee

The mandatory Student Center Complex Fee is required for all students. This fee will be used for the operation, maintenance, programming improvement and purchase of equipment for the student center complex and for the acquisition and construction of additions to the complex.

### Supplementary Fee for Courses Attempted More than Twice

Certain courses that are attempted by a student more than twice at a public institution of higher education in Texas may not be reported for state funding. As a result, the institution must either pass the non-funded portion to all students, or charge a supplementary fee to the student who is repeating the course. Texas A&M has chosen to assess a supplementary fee to those students repeating a course more than twice. A student attempting certain courses more than twice at Texas A&M University will be subject to a supplementary fee of \$125 per semester credit hour (\$375 for a 3 hour course) for the repeated course, in addition to tuition and required fees associated with the course. The general criteria for determining which courses are subject to the supplementary fee are:

- A course is subject to the fee if a student has completed it twice at Texas A&M University with a grade of A, B, C, D, F, F\* (academic dishonesty), S (satisfactory), U (unsatisfactory), I (incomplete), Q or W (authorized drop after the add/drop period), X (no grade submitted), or NG (administrative no grade).
- Courses identified by the University as repeatable for credit are not subject to the fee. The Three Peat Exclusion attribute is displayed under course attributes in the Schedule of Classes for each course identified as repeatable for credit.

Students will be notified at the time they register for a course that it has been taken twice at Texas A&M University and is subject to the supplementary fee.

### Testing Administrative Fee

A \$50 per test fee will be used to pay for personnel to proctor credit-by-exams and TSI tests and to pay shipping costs to send tests to testing centers.

### Texas A&M Maritime Academy Orientation Week Fee

The Texas A&M Maritime Academy Orientation Week (O-Week) Fee is \$43 and covers equipment and supplies needed during the Corps of Cadets O-Week. Meals for O-Week are a separate charge and will be added to the semester bill following O-Week.

### University Advancement Fee

The variable University Advancement Fee is a required fee charged to all Texas A&M University students. The Advancement fee funds services such as advising, technology, library, and administrative services such as ID services, utilities, access to discounted software, and many services provided through Student Services.

### University Authorized Tuition

This variable fee is assessed to compensate for occupancy, services, use, and/or availability of all or any of the property, buildings, structures, activities, operations, and other facilities of the campus.

### Other Expenses

**Textbooks and Supplies:** The cost of textbooks and supplies will vary with the quality of items purchased and with the course of study pursued.

**License Option Cadet Expenses:** License-option Cadets must purchase uniforms with initial outfitting estimated at \$1,500. Other items such as caps, belt buckles, and name tags may be required to be purchased from the TAMUG Bookstore.



A Sports Pass which will allow a student to attend Texas A&M University home games may also be purchased at registration. Refunds are not allowed for individual games or games missed.

The University operates a bookstore that supplies textbooks, stationery, drawing instruments, toiletries, and other supplies. All merchandise is sold at retail prices prevailing in the area. Major credit cards are accepted in the bookstore.

## Student Fiscal Appeals

If a student finds themselves in an issue related to the application of University Student Fiscal Policy, such as excess hours, please access the information under Student Forms at <https://sbs.tamu.edu/sbs-galveston/index.html> (<https://sbs.tamu.edu/sbs-galveston/>) for an explanation of the Student Fiscal Appeal Process and an application for appeal.

## Scholarships

For entering students, including freshman, transfer, and domestic graduate students, all scholarships are awarded based on information from the ApplyTexas application for admissions, including information collected in the Scholarship section of the application. If any awards require additional information, those students that are deemed qualified based on the ApplyTexas will be notified. The priority deadline for incoming student scholarships is December 1<sup>st</sup>. The final deadline for the Freshman Terry Scholarship is January 24<sup>th</sup>. The deadline for the Levy Fellowship is January 1<sup>st</sup>.

For continuing students, the University Scholarship Application (<https://uwide.tamu.edu/>) is used for awarding institutional scholarships. In order to receive a scholarship from Texas A&M University at Galveston for the upcoming school year, a student must complete the University Scholarship Application online by February 1<sup>st</sup>. Award recipients are primarily selected by a committee of faculty and staff from across the university who utilize this application and any other necessary supplemental information. In some cases, the selection is made directly by the donor of the scholarship funds

To view scholarships available, visit <https://www.tamug.edu/scholarships/index.html> (<https://www.tamug.edu/scholarships/>). For additional information, contact the Scholarship Office at [scholarships@tamug.edu](mailto:scholarships@tamug.edu) or 409-740-4500.

Scholarships & Financial Aid  
Texas A&M University  
P. O. Box 30016  
College Station, TX 77842-3016  
(979) 845-3236  
[financialaid@tamug.edu](mailto:financialaid@tamug.edu)  
<http://financialaid.tamug.edu> (<http://financialaid.tamug.edu/>)

For additional information regarding financial assistance and other scholarships available to International Students, please contact:

International Student and Scholar Services  
110 Pavilion  
Texas A&M University  
1226 TAMU  
College Station, TX 77843-1226  
USA  
(979) 845-1824  
Fax (979) 862-4633  
[isss@tamug.edu](mailto:isss@tamug.edu)

<http://isss.tamu.edu> (<http://isss.tamu.edu/>)

## Tuition Insurance

Texas A&M University has teamed up with GradGuard™ (<https://gradguard.com/tuition/tamu/>) to offer optional tuition insurance to Aggie students and families. This protection strengthens our existing refund policy (<https://sbs.tamu.edu/billing-payments/withdrawing/>) and can provide reimbursement for tuition, housing, and other fees if a student withdraws for a covered medical reason at any time during the covered semester.

## Maritime Academy

### Texas A&M Maritime Academy

The Texas A&M Maritime Academy (TAMMA), formed in 1962, is a specialized, maritime education and training program within Texas A&M University at Galveston (TAMUG) where Academy Cadets complete a rigorous academic program with a regimented lifestyle. The Maritime Academy educates and trains professional U.S. Coast Guard-credentialed mariners, Navy Reserve Officer Training Corps (ROTC), as well as Drill and Ceremony cadets who carry on the maritime and military traditions of our campus while they pursue other career goals serving the needs of the State, the Nation and the global marketplace.

### Admission to the Texas A&M Maritime Academy

Applicants to the Texas A&M Maritime Academy (TAMMA) must apply to the university and to TAMMA. Admission to the TAMU Galveston Campus does not guarantee admission to the TAMMA. In addition to the common application, ([ApplyTexas.org](http://ApplyTexas.org)) prospective students must submit an application to the TAMMA to one of the three programs embedded into the Corps of Cadets. Each individual programs has additional admissions requirements. Refer to the License Option, NROTC, and Drill and Ceremony program requirements found on the TAMMA website [3].

Due to program and professional requirements established in Federal law (*46 CFR Part 310*) by the U.S. Coast Guard (USCG) and the Maritime Administration (MARAD), the application for admission to TAMMA requires additional application elements detailed below.

- Evidence of the ability to meet the most current medical and physical standards established by USCG regulations. Applicants must apply to the USCG for a medical certificate. The medical and physical evaluation process includes a vision test, hearing test, general medical exam, and demonstration of physical ability [1]. License Option (LO) Cadets must demonstrate ability to meet USCG medical and physical standards within nine (9) months of enrollment. LO Cadets must continue to meet the USCG medical and physical standards throughout enrollment in an LO program. LO Cadets who fail to demonstrate ability to meet most current USCG medical and physical standards will be transferred out of the LO programs until the individual is able to meet the most current USCG medical and physical standards. Additional programs such as D&C and NROTC admission requirements can be found on the TAMMA website application page [3].
- Evidence that the Cadet or Midshipman is not a user of dangerous drugs. According to Federal regulations [2], TAMMA maintains a program for testing individuals for evidence of dangerous drug use. During O-Week, TAMMA will test entering freshmen and Cadets transferring into TAMMA for evidence of the use of dangerous drugs. In addition, TAMMA conducts random tests throughout the academic year. Any Cadet who tests positive for the use of dangerous drugs or refuses to be tested will be immediately suspended from the

Corps and all LO courses and activities for a period of at least one (1) calendar year, depending upon the outcome of a Return-to-Duty process prescribed and monitored by the USCG. There is no guarantee that a Cadet who is suspended will be permitted to re-enroll in a LO program.

- A criminal background check.

Prospective Cadets may download a TAMMA application through the TAMMA website [3] for a complete detailed list of all admissions requirements.

## License Option Graduation Requirements

TAMMA's Cadets may receive diplomas from Texas A&M University only after 1) successfully completing the courses of study in their academic degree plans, 2) successfully completing required sea service 3) passing a comprehensive professional examination administered by the USCG, and 4) demonstrating knowledge, understanding, and proficiency competencies required by the International Convention on Standards for Training, Certification and Watchkeeping (STCW).

The following degree plans offer a License Option:

- BS Marine Biology
- BS Marine Sciences
- BS Marine Engineering Technology
- BS Marine Transportation
- Any Graduate Program offered by TAMUG

All students enrolled in the Marine Transportation program are required to be in the LO program.

Cadets who select an LO degree plan must be motivated, honorable, and willing to experience the rigor and discipline of the regimental structure of the Corps of Cadets for the duration of their enrollment in the program.

## License Option Requirements

In addition to the degree requirements contained in the Texas A&M at Galveston Students Rules and the University catalog, LO Cadets must complete the requirements to achieve a Merchant Mariner Credential (MMC)[4] issued by the USCG. The requirements for the MMC are determined by International conventions, Federal law and regulations, and policies established by the USCG and the Maritime Administration (MARAD). The requirements for an MMC are subject to change according to developments at the International Maritime Organization, Congressional action, the Federal rule-making process, and consultations between the USCG, MARAD, and the Maritime Academies.

The international convention with the most direct impact on TAMMA and the requirements for an MMC is the International Convention on Standards for Training, Certification and Watchkeeping for Seafarers (STCW Convention). The main purpose of the STCW Convention is to establish international agreement on training and education standards to promote safety of life and property at sea and the protection of the marine environment.

The STCW Convention establishes endorsements that LO Cadets must achieve in order to graduate and serve aboard commercial vessels in international trade. "Deck Cadets" must achieve the STCW international endorsement as Officer In Charge of a Navigation Watch (OICNW). "Engine Cadets" must achieve the STCW international endorsement as Officer In Charge of an Engineering Watch (OICEW).

**LO Cadets must also pass each course required for the desired STCW Convention international endorsement with at least a C and demonstrate each of the required competencies contained in each course. Attendance in LO courses is mandatory.**

LO Cadets, regardless of age, prior experience as a mariner, or prior military service must maintain membership in the Corps and complete all of the requirements of the LO program. The minimum period of training is three (3) years or six (6) full semesters as a full-time student. **All License Option Cadets and NROTC must participate in the Corps of Cadets until graduation.** Applicants who desire to transfer into TAMMA from other State or Federal Maritime Academies are encouraged to inquire regarding current policy and provide documentation regarding prior coursework, sea service, and conduct records from other Academies.

LO Cadets are required to attend all classes in each course required for the desired STCW Convention international endorsement. These courses are identified in the Texas A&M University Catalog. Unexcused absences are not permitted. All sea service must be achieved according to TAMMA's USCG-approved License Option programs.

## Sea Service Requirements

Under Federal law all LO Cadets are required to complete 360 days of sea service. Cadets may achieve the required sea service through a combination of TAMMA-approved assignments aboard training vessels, commercial ships, military vessels, USCG-approved courses that employ simulators, watches aboard TAMMA's training vessel, and maintenance work. Cadets assigned to approved training vessels receive 1.5 days of sea service for each 1 day assigned. Cadets assigned to commercial or government vessels receive 1 day of sea service for each 1 day assigned. All assignments must be approved by the Superintendent or delegate.

## Corps of Cadets

The Corps of Cadets (Corps) focuses on leadership development and provides Cadets and Midshipmen enrolled in the Navy Reserve Officer Training Corps program (NROTC) a disciplined environment designed to prepare its members to become successful Merchant Marine or military officers.

Members of the Corps are required to attend formations, drills (including parades at College Station), stand announced and unannounced personnel and room inspections, participate in physical fitness activities, and perform other duties required by the *Corps Operations Manual and Sea Term manual (LO cadets)*.

TAMMA's Superintendent is responsible for TAMMA's administration and the operations of the Corps of Cadets. The Corps of Cadets includes

1) **License Option Cadets** (LO Cadets) who are studying and training to fulfill the professional requirements to become Merchant Marine Officers through TAMMA's USCG-approved training program. These Cadets enroll in TAMMA's License Option (LO) programs and must maintain membership in good standing in the Corps,

2) **Midshipmen** who meet the qualifications for acceptance into TAMUG's NROTC program. Midshipmen seek commissions in the U.S. Navy upon graduation. Midshipmen integrate fully into the Corps, and must complete all degree requirements as well as courses required by the Navy.

Students may join the NROTC program as National Four-Year Scholarship Winners or as non-subsidized college program applicants. Interested prospective Midshipmen may obtain information on the National Four-Year Scholarship program through any Navy recruiting office.

The application deadline is January 15 of the year of admission. All NROTC scholarships cover the costs of tuition, fees, and uniforms. All scholarship- junior and senior-level Midshipmen receive a monthly allowance and are paid for summer training periods.

3) **Drill and Ceremony (D&C) Cadets** who desire the structure, rigor, leadership training, and camaraderie of membership in the Corps. D&C Cadets are full members of the Corps, must purchase all required uniforms, perform drills, stand formation, and participate in personal and room inspections. Drill and Ceremony cadets do not participate in summer sea term courses aboard the training ship. Each D&C Cadet will receive a certificate indicating voluntarily participation and membership in the TAMUG Corps of Cadets.

Corps members are encouraged to participate in on-campus sports, clubs and educational activities and may compete for places on the Hearn Honor Guard, the Drill Team, the Sea Aggie Band, and the Flag Color Guard.

Members of the Corps are generally required to live on campus in the state-of-the-art Texas A&M Maritime Academy Hall.

## Standards of Conduct

In addition to the Texas A&M University at Galveston Student Rules and the Texas A&M University Rules the Corps operates according to rules and standards contained in the *Corps Operations Manual* and the *Cadet Instructions Manual*[5]. Among other things, these publications establish mandatory uniform regulations, standards of dress, grooming, and discipline.

The Corps' conduct and discipline system, administered by the Commandant, is a method for assessing the aptitude and motivation of each corps member for becoming a mariner or military officer.

Corps members who violate the Corps' standards of conduct receive demerits and Cadets that consistently violate the Corps' standards of conduct may be suspended or dismissed from the Corps. Cadets enrolled in any of the LO programs must maintain membership in good standing in the Corps. LO Cadets who are dismissed or suspended from the Corps but who are permitted to remain at TAMUG may not enroll in LO courses and will be removed from the Corps housing. Cadets who are not Texas residents, will be required to pay to out-of-state tuition costs retroactively to the beginning of the term.

The Corps includes a special unit called "Victor Company". Victor Company is veterans of the U.S. Armed Services or individuals who are married and/or with dependents or over the age of 25 when first enrolled in TAMMA. The Victor Company Cadet Commander reports directly to the Commandant and Victor Company members follow all Corps regulations including watches and practical training aboard TAMMA's training vessel. Cadets in Victor Company are permitted to live off campus.

The Corps also includes International Cadets. With approval, international Cadets may pursue the LO education and training required to become Merchant Marine Officers and earn a degree from Texas A&M University. However, International Cadets are subject to U. S. immigration laws and may not take the USCG license exams. Instead, international Cadets receive a certificate of completion of their respective degree plans.

TAMMA will provide each Cadet accepted into the Corps a list of required uniform items along with procedures for purchasing uniforms. Entering

Cadets should order uniforms as soon as they learn they have been accepted into the Corps.

TAMMA will issue uniforms during Orientation Week prior to the start of the Fall Semester.

## Orientation Week

Prior to the beginning of the Fall semester, all freshman and transfer students entering TAMMA, NROTC, or D&C must attend Orientation Week (O-Week).

Under the guidance of the Commandant, members of the Corps of Cadets' leadership team plan and execute O-Week to introduce each new member to the Corps' routines and traditions. Cadets also learn military bearing and customs, basic seamanship, engineering, and nautical science skills. O-Week training includes, military formations, marching to class and meals, team-building exercises, hands-on seamanship training, and other training to enable new members to hit the decks running when the entire Corps returns from training sea terms and/or assignments at sea.

## Student Incentive Program (SIP)

LO Cadets may qualify for financial support through MARAD's Student Incentive Program (SIP).[6] LO Cadets who receive financial support through SIP participate in the Navy Strategic Sealift Midshipman program (SSO) program and receive a commission as Ensign, USNR upon graduation and may apply for active duty service with the Navy following graduation.

In order to qualify for the financial support under SIP, LO Cadets must:

1. Pass a Navy physical examination and maintain Navy medical standards,
2. Pass semi-annual Navy Physical Readiness Tests,
3. Maintain a minimum GPA of 2.5 (4.0 system),
4. Be under the age of 27 by graduation. Waivers are available for prior service students.

Upon graduation, LO Cadets who accept financial support through SIP, must:

1. Complete the course of instruction at TAMMA,
2. Within three (3) months of completion of the TAMMA course of study, achieve a merchant mariner license with appropriate national and international endorsements for service aboard vessels in domestic and international voyages with unlimited endorsements,
3. For at least six (6) years maintain a valid 1) merchant mariner license with appropriate national and international endorsements for service aboard vessels in domestic and international voyages with unlimited endorsements, 2) transportation worker identification credential, and 3) USCG medical certificate.
4. Apply for and accept, if tendered, an appointment as a commissioned officer in the Navy Reserve including the Strategic Sealift Officer Program, the USCG Reserve, or any other reserve component of the Armed Forces of the United States for at least eight (8) years.
5. Serve the foreign and domestic commerce and the national defense for at least three (3) years after graduation.

LO Cadets with interest in the SIP are encouraged to speak with TAMMA and NROTC staff about the details of applying and the obligations following graduation.

## Additional LO Requirements

In addition to minimum requirements associated with courses within USCG-approved program of study and training for international STCW Endorsements, Cadets are required to obtain several training endorsements required by the USCG. Some of these include, but are not limited to Basic Safety Training, Basic and Advanced Firefighting, Radar and Automated Radar Plotting Aids, Global Marine Distress System (GMDSS), and Bridge Resource Management.

LO Cadets are also required to apply for and maintain a valid Transportation Workers Identification Credential (TWIC), and a current Passport. TAMMA will assist each Cadet in obtaining the required endorsements and documents. **However, it is each Cadet's responsibility to maintain a current portfolio of all required documentation.** A complete list of these requirements and costs will be available during New Student Conferences.

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[1] See 46 CFR Subpart C – Medical Certification. The USCG's Application for Merchant Mariner Medical Certificate may be accessed at: <https://www.tamug.edu/corps/pages/About/Application-Maritime.html>

[2] See 46 CFR Part 16 and 49 CFR Part 40

[3] <http://www.tamug.edu/corps/apply.html>

[4] 46 CFR §10.107(b) defines *Merchant Mariner Credential* as combining the individual merchant mariner's document, license, and the STCW endorsement into a single mariners qualification document, certificate of identification, and certificate of service.

[5] <https://www.tamug.edu/corps/pages/About/Application-Maritime.html>

[6] Cadets enrolled in TAMMA's License Option (LO) program may apply for Student Incentive Payments (SIP) provided by the Department of Transportation's Maritime Administration. Title 46 USC 51509-51511 describes the details of the SIP. Cadets are encouraged to seek guidance from TAMMA staff regarding SIP.

## Services

### Services for Texas A&M University at Galveston Students

#### Campus Dining

*Dining information listed below is based on information available at time of printing and is subject to change.*

With the exception of students residing in Albatross or Polaris Halls, students residing in campus housing must select a minimum meal plan. All Dining Plans are loaded onto the Student ID card to make access and use easy. Fees for the selected meal plan will be added to your Texas A&M University student account, and are separate from housing fees.

On campus dining plans, generally, are either a declining balance only plan (known as Dining Dollars), or an All Access plan that allows unlimited access into Captain's Landing (dining hall located in the student center) with a limited number of Dining Dollars.

The All Access plans allow students unlimited access into Captain's Landing during open hours (must wait 30 minutes between entries) by

presenting their student ID card to the staff member at entry. "Dining Dollars" are declining balance dollars that can be spent like cash or a debit card, and are accepted at all dining locations. Each purchase is automatically deducted from the account.

Meal plans may also be used at any dining location in College Station.

Dining Dollars are only accepted on campus, assuring parents and guardians that this money is spent only on food, beverages and convenience items.

Applicable sales tax will be added at checkout.

Students wanting to downgrade their meal plans during the semester have until the Census Date (identified on the academic calendar (<https://registrar.tamug.edu/academic-calendar/>)) to make these changes and the cost of the changes will adhere to the University's refund schedule. Downgrades can only be made if the student is not already on the minimum required plan. In order to add or upgrade a meal plan, please do so by 7 weeks from the start of the semester. Any plan purchases or additions made after the seventh week of class cannot be charged to the student's account and must be paid via credit card. All changes must be made through the Dining Services Office at (409) 740-4508.

Meal Plan Pricing: <https://dineoncampus.com/tamug> (<https://dineoncampus.com/tamug/>)

#### Campus Recreation

The Campus Recreation Department commits to Aggies learning for a lifetime by providing programs promoting wellness of mind, body, and spirit while developing marketable skills which enrich the education of our students and the campus community.

The Campus Recreation Department features six programmatic areas: Intramural Sports, Club Sports, Outdoor Program, Aquatics, Fitness, and Wellness.

The Intramural Sports program offers the campus community the opportunity to compete in a variety of open and/or co-rec leagues or tournaments. Intramural sports are open to all currently enrolled students as well as TAMUG faculty and staff. There are no registration fees charged for participation. Instructions on how to sign-up for an intramural sport can be found within the Intramural Sports page.

The Club Sports program provides students with the chance to focus on a particular sport or recreational activity, and compete against other universities.

The Outdoor Program provides students, faculty, and staff the opportunity to participate in outdoor pursuits such as surfing, camping, stand-up paddleboarding, and kayaking through the Outdoor Rental Center and the Boulderling Wall in the Campus Recreation Center. The Outdoor Program also manages the campus challenge course, which helps with group team building and communication skills.

Additionally, the Campus Recreation Department oversees aquatic facility operations at the campus outdoor pool including open swim hours, hiring of lifeguards, and facility rentals.

The Fitness program allows students, faculty, and staff the chance to participate in group exercise classes and small group functional training classes.

The Student Wellness program creates educational opportunities for students around the eight dimensions of the wellness wheel—Spiritual,

Physical, Intellectual, Emotional, Environmental, Social, Financial, and Occupational.

## Career Services

Career Services can offer a variety of services for students in every stage of the career planning process, from your freshman year through graduation. These services include:

- Web based job and internship postings
- Resume and cover letter assistance
- Interview preparation and mock interviews
- On-campus interviews and employer presentations
- Specialized workshops for employment research, job and graduate school searches.
- Job search and networking tips
- Email distribution list for job and internship postings.
- Career counseling
- Two annual career fairs, one in Fall and another in the Spring

## Center for Academic Learning Support

The Center for Academic Learning Support (CALs) strives to increase awareness of campus resources, foster community formation and student belonging, develop skills to build and reach personal and academic goals, and build major commitment and marketable skills. We support high impact learning opportunities by integrating students' holistic academic careers into a purposeful academic journey. Vital aspects of this effort include fostering development through academic communities, coaching navigation skills and learning behaviors for an ever-evolving learning environment, and providing individualized student solutions.

Specific CALs programs include Academic Advising, Academic Coaching, Course Support, Guided Group Study, the FIRST Program, and Hullabaloo U. For additional information, please visit the Center for Academic Learning Support website (<https://www.tamug.edu/cals/>).

## Counseling Services

The Office of Student Counseling provides services to undergraduate and graduate students at Texas A&M University at Galveston. The Office is staffed by licensed counselors and the services rendered to students are free, voluntary, and confidential. The Office staff is dedicated to assisting students in their pursuit of personal and academic growth, to helping students gain a better understanding and appreciation of themselves, and to supporting students as they make important decisions about their lives.

### What is counseling?

Counseling, most simply stated, is an interaction between a person who is struggling in some way and in need of help, and another person who is trained in helping people find solutions for their struggles. The reasons for coming are many, and the counseling strategies employed also vary from counselor to counselor. The one constant is that the counselor focuses all energies on trying to help the student. It doesn't always work, but our student evaluation forms suggest that most students who seek counseling believe that it has been helpful to them. And, if you feel uncertain about whether counseling is for you, we encourage you to make an initial appointment and discuss any reservations you might have with one of our counselors. There is no obligation to continue.

## Course Support

Course Support sessions aim to provide students with deeper understanding, extra practice at applied theory, and intellectual skill building. Peer Consultants guide learning in foundational courses such as Chemistry, Math, and Physics, as well as discipline-specific courses including Accounting, Economics, Engineering, Marine Transportation, and Statistics. Course Consultants are successful students who made a high grade in the course and are endorsed by faculty; they facilitate sessions in one-on-one and small group settings guiding students through homework problems and difficult course concepts using example problems. Groups of five to seven students work together in small blocks of time throughout the week.

[www.tamug.edu/tutoring](http://www.tamug.edu/tutoring) (<https://www.tamug.edu/tutoring/>)

## Disability Resources

<http://disability.tamu.edu>

- Collaborates with faculty, staff and students to achieve access for students with disabilities.
- Interacts with students to determine reasonable accommodations to remove barriers.
- Facilitates accommodations including (but not limited to): exam accommodations, sign language interpreting and transcription, assistive technology, and classroom accommodations.
- Consults with all campus entities on providing access for disabled students.

## Guided Group Study (GGS)

Supplemental Instructors design fun and collaborative study sessions based on course topics to reinforce challenging concepts and strengthen understanding. GGS support is offered for historically difficult courses usually in the first year. These guided group study sessions are taught by successful students who made a high grade in the course and are endorsed by faculty. GGS leaders partner with faculty to design active learning sessions and prepare students for exams; these sessions are taught at three times weekly for broad access to all students. Regular attendance throughout the semester helps students stay on track or get ahead, build confidence through critical thinking and problem-solving, and meet other students and form study groups.

[www.tamug.edu/tutoring](http://www.tamug.edu/tutoring) (<https://www.tamug.edu/tutoring/>)

## Health Services

Texas A&M University at Galveston contracts health services for our enrolled undergraduate students with the University of Texas Medical Branch (UTMB) Family Medicine clinic. Under the contract, office visits to the doctor are free of charge. Medications, inoculations, x-rays, physicals, and other services provided at the clinic may be covered under students' private insurance or at the student's expense. Hospitalization and emergency room visits are full-charge at the student's expense.

## Group Insurance

Since there are numerous health needs and costs which are not provided or paid for by Student Health Service, students are strongly encouraged to maintain medical insurance. A group plan is available to all students in the Texas A&M University System. Information about this program will be distributed during new student orientation and are available from the student counseling office. Additional information can be found online at <https://tamug.myahpcare.com/>. Students and parents should give careful consideration prior to dropping any current health insurance.

### Emergency Medical Transport

Please note that if an ambulance or other emergency transport is called, it is the responsibility of the student to cover any cost incurred; it is not the liability of the University.

### Honors Program

Texas A&M University at Galveston Honors Program believes in and promotes student success by motivating and challenging students to expand their education to a deeper, more enriched, and intellectually stimulating level.

Students in the Galveston Honors Program are encouraged to design an individualized Honors plan of study that could include independent study, research, or a thesis based on the individual student's academic, personal, and professional goals.

### Honors Program Eligibility

Invitation into the Galveston Honors Program is open to:

Incoming freshmen with a minimum score of 1250 on the SAT or 28 on the ACT and in the top 10 percent of their graduating high school class, as well as National Merit Finalists, National Achievement Finalists, or National Hispanic Scholars, are automatically admitted into the Texas A&M University at Galveston Honors Program. Incoming students entering Galveston Honors may be required to participate in the Honor Experience their 1<sup>st</sup> semester (Fall) to maintain Honors status at the discretion of the Honors Program chair.

Continuing students with a cumulative Grade Point Average (GPA) of 3.5 or higher at Texas A&M University will receive an invitation to join the Honors Program at the end of each successful semester until they have reached over 90 credit hours.

A 3.5 cumulative GPA is required to remain eligible for participation in the Honors Program.

### Honors Program Requirements

The following minimum requirements must be completed for students to receive an Honors designation on their official transcript:

1. A minimum of 18 Honors credit hours
2. No more than 6 Honors credit hours can come from the Texas Common Core of Curriculum or Common Body of Knowledge
3. At least 9 Honors credit hours must come from the student's major or minor requirements; this can include research, independent study, and/or internships (that are university/department sponsored)
4. Student must take 3 one credit hour Honors seminars

To make progress toward the Honors distinction, Texas A&M University at Galveston Campus students must:

1. Maintain a Texas A&M University GPA of 3.5 and a cumulative Honors GPA of at least 3.25.
2. Receive advising toward Galveston Honors distinction each semester.
3. Fulfill annual co-curricular participation and service requirements, including at least two Honors Program events each semester.

In the event an Honors student fails to meet any of these requirements, a probationary semester is granted. Continued failure to meet these requirements results in dismissal from the Honors Program.

### Honors Program Core Coursework

The following three Honors Seminars are required:

GALV 101 (Connections): Exploration of connections between academic disciplines, including science and the humanities; proposes and engages with "big questions," such as what it means to be human.

GALV 201 (Research Methods): Interdisciplinary research methods and research practices with an emphasis on writing for and presenting to different audiences. GALV 401 (Service Learning): Experiential learning opportunity in which students apply the objectives of the course to engage with and reflect upon meaningful community service to better understand civic responsibility.

### Housing

The Office of Campus Living and Learning coordinates on-campus housing in modern student residence halls. Rooms are double and single occupancy and furnished with beds, desks, chairs, wardrobes or closets, and dressers. Students are expected to furnish pillows, blankets, shower curtains, linens, and cleaning supplies.

Students not enrolled in the Texas A&M Maritime Academy (TAMMA) are required to live on campus until the first Fall semester that they turn the age of 21 (one must be 21 *prior* to the start of the Fall term to qualify). Exceptions may be granted for special circumstances that are listed below.

Permission to live off-campus is *typically* granted if one of the following circumstances are met:

- The student is married and living with their spouse in the local Galveston area.
- The student is a single parent/guardian and their child resides with them at their local Galveston area residence.
- The student is a veteran of the U.S. Armed Forces (copy of DD-214; not active duty for training only).
- The student will live with a parent/guardian in the Galveston area. (A typed verification letter will be required)
- The student will enroll in 9 credit hours or less for the duration of the semester.
- The student has an approved medical accommodation through the Office of Disability Services.

On-campus housing is required for all Cadets enrolled in TAMMA who are under the age of 25 unless they have been granted Victor company status through the Corps of Cadets.

Any student who believes they qualify to live off campus must apply for permission to seek off-campus housing. Approximately 60 percent of the undergraduate students are housed on campus, and returning students are given priority in receiving permission to live off campus. Campus residents accepting housing in the fall semester are required to sign a Fall and Spring Semester contract and are not permitted to move off campus for the spring semester. An online application for campus housing, which is separate from the application for admission to the University, is available from the Office of Campus Living & Learning website (<https://www.tamug.edu/cll/>). Rooms are assigned in accordance with the date on which the housing application and one-time/non-refundable application fee of \$75 are received through the online housing application. Applicants for Living-Learning Communities (LLC's) are typically assigned first, with windows for students to choose their assignments through the Housing System allocated in blocks based on the date of their applications. Applications received after May 1st may be subject to assignment by Campus Living and Learning professional staff.

Upon admission to the University, students who will be living on campus must submit an application containing a housing agreement and one-time, non-refundable housing application fee to be eligible to receive a Residence Hall Assignment. A waiver for the \$75 non-refundable application fee may be submitted. To do so, the student should submit the housing application with an attached letter stating reasons for the waiver request. In order to be considered, the student must have a FAFSA submitted to TAMUG. The waiver request can be emailed to [CLL@tamug.edu](mailto:CLL@tamug.edu) ([reslife@tamug.edu](mailto:reslife@tamug.edu)) or mailed to TAMUG Campus Living and Learning, P.O. Box 1675, Galveston, TX, 77553-1675.

It is recommended that housing applications be submitted early. In the event that on-campus housing is not available, information concerning off-campus housing will be provided upon request. Since TAMUG Cadets are required to live on campus, Cadets will be able to pursue a license option only if campus housing is available for them.

### Housing Costs

The cost of housing for each semester will vary based on the residence hall and room style a student resides in. Visit our website (<https://www.tamug.edu/cll/HousingOptions.html#Pricing>) for current costs.

### International Student and Scholar Services

Student Assistance Services serves as the liaison with the International Student and Scholar Services Office at Texas A&M University in College Station. Personal counseling, financial planning, liaison with embassies and consulates, legal referrals, academic referrals, immigration matters, orientation programs, and advisement to groups, are among the services offered in collaboration with the TAMUG CARE Team, Office of Counseling Services, Financial Aid, and International Student Services in College Station, TX.

For more information regarding International Student and Scholar Services, contact Student Assistance Services by calling (409) 740-4836.

### Library

The Jack K. Williams Library hosts student-centered services and an electronic, print, and archival collection devoted to Marine and Maritime subjects in conjunction with students' courses; the Studio, a multimedia support service; the Writing Lab; course-support spaces and consultations; equipment checkout; and individual, small group, and large group study spaces. The Library supports learning with research instruction, technology and information discovery tools. The Library has access to the same electronic resources as the main campus in addition to electronic and print resources focused on the programs of the Galveston campus.

The Library promotes student success by connecting Sea Aggies with information resources in and beyond the Library. In addition, the Library helps students and faculty acquire information literacy skills and promotes inquiry and critical thinking.

Jack K. Williams Library (<http://www.tamug.edu/library/>)

### Parking

Vehicles parked on the Galveston campus are required to display a valid parking permit, except for those parked in designated visitor spaces. When not purchased for the full year, the annual cost of the permit is prorated. For more information or to purchase a faculty, staff, or student permit, visit <http://www.tamug.edu/police/parking/>.

Vehicles parked in designated visitor spaces must pay for parking either by mobile app, ParkMobile, or at a kiosk located in either in Lot M200

in front of MAIN or in Lot N305 in front of the Sea Aggie Center. While designated visitor parking does not require anything to be displayed in the vehicle, the vehicle license plate is recorded as part of the transaction and is used to enforce the visitor parking rules.

### Registration and Academic Status

The Texas A&M University at Galveston follows the same guidelines and definitions as the College Station campus. Registration for the fall and spring semesters is accomplished at several times. During the fall and spring semesters (in November and April), a preregistration period is held for currently enrolled and readmitted students to register for the next semester. There are periods of announced open registration for students who were unable to preregister during the scheduled preregistration period. New Student Conferences serve as an opportunity for new undergraduate students to register. Further information concerning registration may be obtained from the academic calendar published in this catalog or from the Office of the Registrar. The schedule of classes is available online.

### Scholarships & Financial Aid

We want to partner with students to pay for their college expenses. There are different options to assist with cost.

Need-based financial aid programs are designed for students who have a demonstrated financial need as defined by their financial aid application, such as the Free Application for Federal Student Aid (FAFSA). All financial aid is contingent upon students enrolling and making Satisfactory Academic Progress (SAP), as defined by Scholarships & Financial Aid or the specific aid program.

#### Financial Aid

Financial aid has two forms: Gift Aid (not repayable) and Self-Help (may be repayable, such as with a loan).

#### Gift Aid

- Grants (Federal, State, Institutional)
- Scholarships
- Waivers

#### Self-Help

- Loans (Federal, State, Institutional, Alternative)
- Student Employment (Work Study, Part-time Employment, Internships, Assistantships)

There is limited gift aid available to undergraduate students. Gift aid is offered on a first-come, first-served basis based on priority dates published on the Aggie One Stop website (<https://financialaid.tamu.edu/planner-dates/>).

To apply for financial aid, students must submit a financial aid application. The Free Application for Federal Student Aid (FAFSA) becomes available on October 1 each year for the next academic year. Students are encouraged to submit their FAFSA online at the Federal Student Aid website (<https://studentaid.gov/h/apply-for-aid/fafsa/>) as soon as possible. Students who do not meet the citizenship eligibility requirements to complete the FAFSA may be eligible to submit the Texas Application for State Financial Aid (TASFA). Information on this application can be found on the Aggie One Stop Apply for Aid website (<https://aggie.tamu.edu/financial-aid/apply-for-aid/>). You must be admitted to Texas A&M University, have a FAFSA or TASFA (whichever is applicable to you) on file with Texas A&M and have

submitted all other requested documents to Scholarships & Financial Aid to receive a financial aid offer.

Financial aid offers for incoming students beginning in the fall semester are made early in the preceding spring semester. Financial aid offers for incoming students beginning in the spring semester are made late in the preceding fall semester. Financial aid offers to continuing students (those who have completed at least one semester at Texas A&M) for the upcoming academic year are made after spring semester grades have been submitted. Summer financial assistance is offered to students with a FAFSA or other financial aid application on file who enroll at least half-time in summer coursework at Texas A&M.

Financial aid offers are made based on the assumption that students will enroll full-time in the fall and spring semesters. Cost of attendance and offered financial aid amounts will be adjusted if you are enrolled less than full-time at Texas A&M University or through the Texas A&M-Blinn TEAM Program, the Texas A&M Engineering Academy at Blinn-Bryan, or another approved consortium program.

Students may receive federal financial aid only for courses that count towards their program of study/degree plan. State and institutional aid are not subject to the same regulatory restrictions. Regardless of the type(s) of aid offered, the cost of attendance will be reduced for courses that are not counting towards a student's program of study, which may result in a lower amount of federal, state, and institutional aid eligibility. Financial aid offers may also be adjusted if students do not begin attendance in all courses for which they are registered.

Student questions may be sent to:

Scholarships & Financial Aid  
Texas A&M University at Galveston  
P. O. Box 40005  
College Station, TX 77842  
financialaid@tamug.edu (financialaid@tamug.edu)  
FAFSA School Code 003632

Please visit the Aggie One Stop website (<https://aggie.tamu.edu/>) for the most current information on programs and any associated deadlines.

## Grants

The Federal Pell Grant is available to undergraduate students who have not received a baccalaureate degree and who have demonstrated financial need as determined by the FAFSA. The Federal Pell Grant provides a foundation of financial assistance to which aid from other sources may be added.

The Federal Supplemental Educational Opportunity Grant (FSEOG) and the Texas Public Education Grant (TPEG) are offered to students based on financial need as determined by the FAFSA. These funds are offered on a first-come, first-served basis.

The Towards EXcellence, Access and Success (TEXAS) Grant is available to eligible Texas residents who have requisite levels of financial need according to the results of their financial aid application and have met the remaining program criteria, which may be reviewed on the Aggie One Stop Grants website (<https://aggie.tamu.edu/financial-aid/types-of-aid/grants/>). The TEXAS Grant is also subject to funds availability and eligibility guidelines as defined by the Texas Higher Education Coordinating Board.

Additionally, Texas A&M provides institutional grant aid to eligible students to assist with educational expenses. Student grants are subject to fund availability and may be single-year or renewable.

## Federal/Texas College Work Study Programs

Federal and state programs provide part-time employment for U.S. citizens, permanent residents, and eligible non-citizens, within fund limitations, who have an established financial need and desire on-campus employment.

To qualify for the Federal/Texas College Work Study programs, a student must have submitted a financial aid application, have financial need, be eligible to work in the United States, be enrolled at least half-time, and be making Satisfactory Academic Progress.

All Work Study students are paid minimum wage or higher, work an average of 20 hours per week, and are not eligible for paid holidays, retirement, vacation, or sick leave.

## Loans

The Federal Direct Loan Programs are available to students who have submitted a FAFSA. Students will be notified of their eligibility for the Direct Loan program(s) through a financial aid offer.

Students and parents seeking the Parent Loan for Undergraduate Students (PLUS) may obtain information from the Aggie One Stop Federal Direct Parent PLUS Loans website (<https://aggie.tamu.edu/financial-aid/types-of-aid/loans/federal-direct-parent-plus-loans/>). This program requires the FAFSA to be on file with Scholarships & Financial Aid.

Short-term loans are available to assist students who experience temporary financial difficulties with educationally-related expenses. Funding for this program is provided by The Association of Former Students, the Class of 1926, and other university resources. This program is not intended to provide long-term assistance or to replace other assistance available through Scholarships & Financial Aid. Students must be degree-seeking and enrolled at least half-time to be eligible for short-term loans.

The Emergency Tuition and Required Fees loan program is available to help students pay their Texas A&M tuition and required fees. The loan is applied directly to the student's tuition and fee account.

Please refer to the Aggie One Stop website (<https://aggie.tamu.edu/>) for detailed information on all of the aforementioned programs and more.

## Scholarships

### Incoming Freshmen Scholarship Programs

- Achievement Scholarships are available to incoming freshmen who attended and graduated from targeted high schools in the state of Texas. Awards are based on academic achievement, leadership ability, and extracurricular participation. For priority consideration, students must complete and submit the ApplyTexas (<https://nam02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.applytexas.org%2F&data=05%7C02%7Csarah.gordon%40tamug.edu%7C26fc1f37fc794dfcb30408dd58253f89%7C68f381e346da47b9ba576f322b8f%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIiIAI%3D%3D%7C0%7C%7C%7C&sdata=0MEANabcmlXKmfXkOpBxrgnZd9OrMzg4FjohRF3jrY%3D&reserved=0>) scholarship application no later than December 1 of their senior year of high school.
- Scholarships are available to incoming freshmen based upon a holistic review of their application. For priority



consideration, students must complete and submit the ApplyTexas (<https://nam02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.applytexas.org%2F&data=05%7C02%7Csarah.gordon%40tam.u.edu%7C26fc1f37fc794dfcb30408dd58253f89%7C68f381e346da47b9ba576f322b8f0da1%7C1%7C0%7C638763639174476596%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIlwLjAuMDAwMCI9A0iJXaW4zMlIsIkFOljoiTWFpbCIsIldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=N1WGYGcnjPBzsv%2FaphjXqYJMOQYcq3Ztkc0%2F2OeFqyA%3D&reserved=0>) freshmen scholarship application no later than December 1 of their senior year of high school.

**Continuing Student Scholarships**

- The University Scholarship Application is available to students with at least one semester completed at Texas A&M. Awards range in value from \$500 to \$10,000 and are available to undergraduate, graduate, and professional students currently enrolled at Texas A&M. Some awards are limited to certain fields of study and to individuals who have attained a necessary academic classification, while others are unrestricted. Awards are made to outstanding students based on a combination of academic achievement, campus/community involvement, campus leadership roles, and, for some scholarships, financial need. Students are encouraged to complete the application beginning in October via the scholarships website (<https://aggie.tamu.edu/financial-aid/types-of-aid/scholarships/undergraduate-scholarships/>). The deadline for submitting applications is February 1, prior to the academic year for which the student will be awarded.

**Transfer Student Scholarships**

- Aggie Transfer Student scholarships are designed to recognize outstanding students who will be transferring to Texas A&M University at Galveston. Scholarships are awarded based on a combination of academic achievement, extracurricular activities, campus involvement at their current institution, leadership, major and, in some instances, financial need. These award amounts can range from \$500 to \$4,000 and the application is available to students through the ApplyTexas (<https://nam02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.applytexas.org%2F&data=05%7C02%7Csarah.gordon%40tam.u.edu%7C26fc1f37fc794dfcb30408dd58253f89%7C68f381e346da47b9ba576f322b8f0da1%7C1%7C0%7C638763639174476596%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIlwLjAuMDAwMCI9A0iJXaW4zMlIsIkFOljoiTWFpbCIsIldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=aPqbqSlSdI43lrnl1HRHYG%2B4v7y15yGjpdw%2FCXswmWM%3D&reserved=0>) application.

**Scholarship Recipients and Non-Resident Tuition Waivers**

The Non-Resident Tuition Waiver for Competitive Scholarship Recipients, authorized under Texas Education Code 54.213a, is an optional waiver that institutions can implement. An eligible non-resident student who holds a competitive scholarship of a specified minimum dollar amount for the academic year or summer term for which the student is enrolled may be eligible to pay the fees and charges required of Texas residents without regard to the length of time the student has resided in Texas. The student must have competed with other students, including Texas residents, for the scholarship, and the scholarship must be awarded by a Texas A&M University school/college or departmental scholarship committee or university representative.

The Texas Education Code requires that all male students receiving a state waiver or exemption must provide one-time proof of Selective Service registration or a Selective Service Statement of Registration

Status in order to be considered eligible. Documentation will be requested through the Financial Aid Portal in Howdy.

More information is available at the Aggie One Stop Competitive Scholarship Non-Resident Tuition Waiver webpage (<https://aggie.tamu.edu/financial-aid/types-of-aid/scholarships/competitive-scholarship-non-resident-tuition-waiver/>).

**Changes in Status that Impact Financial Aid**

Dropping or Q-dropping a course affects a student’s enrollment status. In turn, enrollment status may impact certain funding sources as described in the below sections.

- Enrollment Status – A student’s enrollment status continues to be adjusted throughout the semester when a student drops or Q-drops a course. The change in enrollment status may or may not have an immediate impact, depending on timing. Falling to less than half-time enrollment will impact student loan repayment. Federal financial aid can pay only for courses included in the student’s degree plan. Enrolling in courses not on the degree plan may result in reduced financial aid eligibility.
- Health Insurance – With the implementation of the Affordable Care Act (ACA), a dependent can be covered under their parent’s insurance plan until the age of 26 regardless of their enrollment status as a student.
- Scholarships & Financial Aid – Financial aid checks enrollment status on two occasions – when a student’s aid is released to their billing account and on the 12th class day of a fall or spring semester. A student’s aid amount can be adjusted if the student’s enrollment status changes between the time funds are disbursed to the billing account and the 12th class day. However, after the 12th class day, enrollment status is not a factor for aid that has already disbursed, unless a student withdraws or drops all courses. Instead, any changes in enrollment status will be reviewed through financial aid’s satisfactory academic progress standards for subsequent semesters and will not impact current semester aid. If aid has not been disbursed prior to the 12th class day, then enrollment status is checked on the date the aid is disbursed. In the summer semester, enrollment status is officially checked on the 4th class day of the summer session(s) in which the student is enrolled.
- Student Loan Repayment – Students must maintain at least half-time enrollment throughout the semester for student loans to remain in an in-school deferred status. Dropping below half-time enrollment at any time during the semester will trigger student loans to enter any applicable grace period, with repayment required after the grace period has elapsed. Changes in enrollment status from full-time to half-time have no consequence on student loans. Half-time enrollment for an undergraduate student is defined as 6 hours for the fall and spring semesters.

**Student Activities**

It is easy to get involved at Texas A&M University at Galveston, and there are many good reasons to do so.

As would be expected, student life at TAMUG is often centered around the ocean. Many clubs and sports often involve water, but we have numerous active student organizations including many professional organizations that cover a wide variety of interests. The only question is which organization, or organizations, are right for you?

We follow Aggie traditions such as Yell Practice, Muster, Silver Taps, SALT Camp (Sea Aggies Learning Traditions), The Big Event and the cherished Aggie Ring. Students may also get involved with the Student Government Association, the Nautilus (newspaper), or Sea Spray (literary magazine).

As you can see, there are numerous opportunities to enrich your college career by practicing the six core values of Texas A&M University: Excellence, Integrity, Leadership, Loyalty, Respect, and Selfless Service.

## Student Affairs

The Division of Student Affairs, Suite 101 in the Seibel Student Services Center, is responsible for the social, moral, and intellectual development of Texas A&M University Galveston Campus students through their involvement in student organizations, leadership activities, recreational sports, and other co-curricular and extracurricular activities. Student Affairs also oversees Campus Living & Learning (Housing, Community Standards, Campus CARE Team, Camps and Conferences, CPM compliance, Healthy Relationship Programming), Student Assistance Services (Campus Pantry, the 1973 Center), Counseling and Career Services, Campus Recreation (Rec Center, Outdoor Programming, Wellness, Intramurals, and Club Sports programs), and the Office of Student Activities which advises student organizations about program planning, risk management and the function of organizations to students throughout their college career. Furthermore, Student Activities allocate funding for eligible student organizations and aid in campus wide events such as Aggie Muster, Maritime Ball, Family Weekend, Springfest and many other events. In addition to providing students an avenue to participate in several club activities, Student Affairs is also responsible for dispersing football tickets and ordering and dispersing the highly honored Aggie Ring.

## The Studio

The Studio aims to support targeted communication and presentation needs for students, staff, and faculty exploring visual and audio communication mediums. Services include equipment checkout, dedicated audio room, individual and group editing stations, lightboard, green screen, interview station, presentation station, lighting, audio mixing boards, and microphones. The Studio encourages discovery of visual mediums by hosting Adobe Creative Suite software along with additional audio, video, graphic, and story boarding software. Projects are supported by Video and Speech Consultants who assist in the creation and use of media for students and faculty and development of public speaking skills.

[www.tamug.edu/studio](http://www.tamug.edu/studio) (<http://www.tamug.edu/hypermedia/>)

## Undergraduate Research

Undergraduate Research at TAMUG promotes student success by providing high-impact hands-on learning experiences for students in all academic disciplines to pursue an enriched, intellectually-stimulating curriculum. The TAMUG Undergraduate Research Program brings together outstanding students and faculty to build a community of life-long learners, nationally-recognized scholars, and world citizens. Research opportunities are open to all undergraduates and are a collaborative effort between undergraduate students, graduate students, and faculty using an inquiry-based approach to generate new knowledge.

Being involved in undergraduate research allows students to participate in a scholarly community of students with common interests, to learn more about their future professional field, and to develop a close working relationship with acclaimed faculty. Research experiences make students more competitive for scholarships, internships, jobs, international

opportunities, and admission to top graduate and professional programs. Perhaps most importantly, engaging in undergraduate research allows students to experience the excitement of working collaboratively to create new knowledge, solve cutting-edge problems, work collaboratively, and communicate more effectively—life skills that are increasingly valued in our world.

Visit the Undergraduate Research Program website (<https://www.tamug.edu/undergraduateresearch/>) for more information.

## Undergraduate Research Scholars

The Undergraduate Research Scholars (URS) program provides eligible undergraduate students with a graduate student experience by offering students an opportunity to participate in research, thesis writing, and presentation of their research via a 2-semester long enrollment in the URS program.

Undergraduates who participate in the Undergraduate Research Scholars (URS) program will ultimately:

- Produce a written undergraduate thesis to be published in the Undergraduate Research Scholars Capstone Collection in the Texas A&M OAKTrust Repository (<http://oaktrust.library.tamu.edu/handle/1969.1/3367/>)
- Make a public presentation
- Gain knowledge that didn't come from a classroom
- Improve their chances for acceptance into graduate or professional schools, fellowships, and grants
- Gain a better understanding of graduate school
- Network with students and faculty

To apply for the Undergraduate Research Scholars (URS) program, students must:

- Be actively involved in an independent undergraduate research project throughout both the fall and spring semesters under the mentorship of a Texas A&M faculty member
- Have completed at least 90 credit hours (senior status) of undergraduate course work (juniors are eligible to apply with a letter of recommendation from the faculty advisor)
- Have at least 12 credit hours at Texas A&M University
- Have and maintain a cumulative GPA of at least 3.0
- Be expecting to graduate May the following year or later

## Undergraduate Research Scholarships

The UGR scholarships will fund undergraduates engaged in high-impact learning and research experiences under the mentorship of TAMUG faculty.

The purpose of undergraduate research scholarships is to empower and encourage all students to engage in research, as well as offer professional and leadership skills to foster their interest and aptitude toward pursuing a graduate degree and/or professional employment upon graduation.

Undergraduate research scholarship students will receive a stipend per semester and renewal from the Fall to Spring semester will depend on successful recommendation of the faculty sponsor and demonstration of appropriate progress. Recipients are required to present project results at the TAMUG Student Research Symposium and/or other professional conferences. Selection of students will be based on meeting

the eligibility criteria (faculty-mentored research), the quality of the application, and a letter of support from the Faculty Mentor.

## University Police

The University Police are responsible for the protection of persons and property of Texas A&M University, and for the enforcement of the laws of the State of Texas and the rules and regulations of Texas A&M University. University police are commissioned peace officers involved in regular foot and vehicle patrol of campus, late-night security escorts, crime prevention programs for the campus community, and criminal investigations for the recovery of property and apprehension of criminals. Officers also provide regular security checks of buildings and property on campus. All members of the campus community are requested to cooperate with University police officers.

## Writing Support

Students can meet with peer writing consultants in one-on-one sessions, targeted workshops for course assignments, and in group visits. By making an appointment through Navigate, students can ask questions about research and organizing/brainstorming or request a review for revision, editing, formatting, citations, and references. Services are available during any stage of the writing life-cycle and for any written or verbal project. Writing Consultants teach strategies and techniques to improve writing for academic growth, career success, and lifelong learning.

[www.tamug.edu/writing](http://www.tamug.edu/writing) (<http://www.tamug.edu/writing/>)

## Facilities

### Texas A&M University at Galveston Facilities

Classrooms, laboratories and meeting spaces are housed within 23 major buildings on the Mitchell Campus on Pelican Island. The Ocean and Coastal Studies building is the largest and best-equipped marine research facility on the Gulf of America. The Jack K. Williams Library provides access to a variety of services and collections in various formats and contains museum exhibit space, archives and special collections, group study rooms, a classroom, computer lab, collections services workspace, a media lab, writing center and tutoring spaces. The training ship provides additional classroom, meeting and training space during the school year, and an additional fleet of small boats serve as floating classrooms and research stations. Other buildings include seven residence halls, the Aggie Special Events Center (ASEC), the James McCloy Arena and the Mary Moody Northen Student Center, which includes our primary dining facility. The Texas A&M University Galveston Campus has telecommunications systems established to communicate statewide within The Texas A&M University System universities and agencies. The Galveston campus has direct access to the Texas A&M University computer network in College Station via remote job entry connect lines.

Housing applications are available from Texas A&M University Galveston Office of Campus Living and Learning website <http://www.tamug.edu/cll/> and must be completed online with the one-time application fee. Applications can be cancelled or withdrawn by calling the Campus Living and Learning office, (409) 740-4445, or emailing [cll@tamug.edu](mailto:cll@tamug.edu).

## Policies

### Texas A&M University at Galveston Policies

#### University Statement for Individuals with Disabilities

Texas A&M University (TAMU) is committed to providing reasonable accommodations to qualified students, faculty, staff and visitors and to maintaining an accessible campus community, including making its web sites accessible and usable. Texas A&M University does not discriminate on the basis of an individual's disability and complies with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) as amended.

Students are protected from discrimination regarding access to and participation in Texas A&M's programs and activities. #Texas A&M provides academic adjustments and auxiliary aides to accommodate the needs of students with disabilities, as defined under the law, who are otherwise qualified to meet the institution's academic requirements.

Students with disabilities who would like to request accommodations may contact the following resources based on their campus location:

- Texas A&M University, College of Nursing, College of Dentistry, Irma Lerma Rangel College of Pharmacy-College Station, Naresh K. Vashisht College of Medicine, School of Public Health, Institute of Biosciences and Technology, EnMed Program, Bush School in Washington DC, Mays Business School – CityCentre, TAMU Engineering Academies, TAMU Higher Education Center at McAllen, and Texas A&M University at Galveston should contact Disability Resources (<https://disability.tamu.edu/>) at (979) 845-1637 or [disability@tamu.edu](mailto:disability@tamu.edu).
- Texas A&M University School of Law should contact the Office of Student Affairs at (817) 212-4111 or [law-disability@law.tamu.edu](mailto:law-disability@law.tamu.edu) to request accommodations.
- Irma Lerma Rangel College of Pharmacy in Kingsville should contact the Disability Resource Center at Texas A&M University - Kingsville at (361) 593-3024 or [drc.center@tamuk.edu](mailto:drc.center@tamuk.edu) to request accommodations.
- Texas A&M University College of Veterinary Medicine and Biomedical Sciences in Canyon should contact the Office of Student Accessibility at West Texas A&M University – Canyon at (806) 651-2335 or [osa@wtamu.edu](mailto:osa@wtamu.edu).
- Texas A&M University at Qatar (TAMUQ) should contact the campus psychologist, Dr. Steve Wilson +974-4423-0047 or [stephen.wilson@qatar.tamu.edu](mailto:stephen.wilson@qatar.tamu.edu).

Students with a disability who believe they have experienced discrimination may contact Jennifer Smith, Associate Vice President and Title IX Coordinator in the Office of Civil Rights and Title IX, at YMCA Building Ste 108, 365 Houston St. #108, College Station, TX 77843, [civilrights@tamu.edu](mailto:civilrights@tamu.edu), or at (979) 458-8407. Students can also contact Julie Kuder, the Texas A&M ADA Coordinator, at (979) 845-8116 or [ADA.Coordinator@tamu.edu](mailto:ADA.Coordinator@tamu.edu). The office address is YMCA Building Ste 108, 365 Houston St. #108, College Station, TX 77843. Allegations of discrimination will be immediately forwarded to the Office of Civil Rights and Title IX for review, investigation, or resolution.

For more information about disability accommodations, see TAMU Student Rule 46, Disability Accommodations in Academic



Misconduct Regulations – 42 CFR part 50), as well as Texas A&M System Regulations and Texas A&M University Rules (Texas A&M System Regulations – Ethics in Research, Scholarship and Creative Work – 15.99.03 (<https://www.tamus.edu/legal/policy/policy-and-regulation-library/>), and Texas A&M University rules and standard administrative procedures – Responsible Conduct in Research and Scholarship – 15.99.03.M1, 15.99.03. M1.01-06 (<http://rules-saps.tamu.edu/TAMURulesAndSAPs.aspx#15>)).

Contact information for each campus can be found at the following:

- Texas A&M University website - <http://aggiehonor.tamu.edu>
- Texas A&M at Galveston website - <https://www.tamug.edu/HonorSystem/>
- Texas A&M at Qatar website - <https://www.qatar.tamu.edu/students/academic-services/aggie-honor-system> (<https://www.qatar.tamu.edu/students/academic-services/aggie-honor-system/>)

## University Student Rules

Each student enrolled at Texas A&M University at Galveston is responsible for being fully acquainted with and complying with the Texas A&M University Student Rules. Specific rules, information and procedures may be found in publications pertaining to each particular service or department. Students are encouraged to reference the website at <http://www.tamug.edu/studentrules> (<http://www.tamug.edu/studentrules/>) for current published rules and regulations.

## Fishing Rules

Texas A&M University at Galveston (TAMUG) is an institution of higher education and does not include any public fishing facilities. Due to significant safety and security concerns TAMUG only allows current students, current TAMUG employees and approved guests to fish on property owned or controlled by TAMUG. Approved guests must be accompanied by an affiliated individual, unless otherwise authorized. Fishing is only permitted on the Mitchell Campus on Pelican Island.

1. Guests of affiliated students and employees are permitted to fish as long as the TAMUG student or employee is with them. Employees and students are responsible for the conduct, compliance, safety and actions of their guests. All fishermen are expected to be courteous and respectful at all times.
2. Students and staff may have a reasonable number of guests at any one time (Campus Police will determine what is reasonable for the situation).
3. Fishermen may only deploy one or two fishing rods at a time, per fishermen. Fishing rods may not be left unattended.
4. All children must be in the immediate care of an adult. Children 12 years old and under must wear an approved USCG flotation device while on TAMUG docks, piers, and beaches, as well as when they are in or near the water. In addition to dangerous drop-offs and currents, equipment and vehicles in the vicinity of authorized fishing areas can pose a danger to unsupervised children.
5. Fishing is not permitted from the dock at any time. Fishing is allowed on the beach, between the dock and the Pelican Island Causeway, or on the fishing pier. The area around the small boat basin is not open for fishing during normal hours of operations or if port operations require it to close temporarily. Open mainly on weekends and holidays.
6. Fishing is allowed at night but may be limited or forbidden during certain times for, training, repairs and/or cruise preparation.
7. No wade fishing is allowed in the oil spill compound, the small boat basin, the Oceanography docks or any areas marked as "No Fishing". Fishing on the Teichman Road campus is strictly limited to affiliated students and employees of TAMUG.
8. All fishermen must have a valid Texas fishing license with a salt water stamp and must present it upon request.
9. No alcoholic beverages, drugs or firearms are allowed on-campus at any time. Anyone found in possession of contraband will be subject to immediate removal and/or citation or arrest.
10. All vehicle operators on-campus must obey traffic signs and directions from University Police officers or University Officials. Vehicles operated on-campus without a valid campus parking hang-tag must be registered with University Police and display a TAMUG parking pass.
11. Vehicles may be parked in campus parking areas with authorized parking permits, obtained from the Campus Police Department. Parking on the docks, the beach area or within fire lanes or any other space which is not a clearly marked parking space, is strictly prohibited. Vehicles in violation of these rules will be cited and subject to tow at the owners expense. Failure to pay parking citations (University cashiers office-SAGC) will result in revocation of fishing authorization for one year from date of violation.
12. No littering. All fishermen are responsible for any trash or debris that they may accumulate while on TAMUG property. Fish cleaning is not allowed at any time on campus property.
13. All rules will be enforced by the Campus Police Department. Anyone who fails to follow the instructions of a Campus Police Officer will be subject to revocation of campus fishing authorization, and/or citation or arrest. All unauthorized individuals will be asked to leave. All fishermen shall be considered "notified" of the rules from posted signs.
14. Texas parks and Wildlife agents frequently check fisherman on campus and notify campus officers if University rules are violated.
15. We reserve the right to investigate all containers left tied to any structure on the TAMUG water front. Anyone that suspects a container may present a problem should immediately call the officer on duty for inspection-409-740-4545. We recommend that all who leave a container in the water make sure it has their name and phone number on it, for verification. Homeland Security rules prohibit containers of any kind to be left near the ship or between the dock and the ship. These containers will be removed and discarded without notification. No ropes, strings or lines of any kind will be fastened to water lines, gas lines, electrical conduit or any other piece of infrastructure on the water front. They will be removed and discarded without notification. Any authorized staff or researcher, who finds any unauthorized containers or fastening in the normal course of their duties may remove and discard such objects without notice (report to Campus Police at time of removal).
16. The fishing pier, located in the southwest corner of campus, is small and can only accommodate a small number of fishermen at any one time. Campus Police may relieve any overload situation by whatever reasonable means are available at the time. Safety is number one.
17. No exception to these rules may be made without the approval of the TAMUG CEO or Executive Vice President or their designee.

## Title IX – Sexual Discrimination, Sexual Harassment, Sexual Assault and Violence

*“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance...”*

(20 U.S.C. Section 1681)

### Notice of Nondiscrimination and Abuse

Texas A&M University at Galveston is committed to providing a safe and non-discriminatory learning, living, and working environment for all members of the University community. The University provides equal opportunity to all employees, students, applicants for employment or admission, and the public regardless of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or gender identity. Texas A&M University at Galveston will promptly investigate and resolve all complaints of discrimination, harassment (including sexual harassment), and related retaliation in accordance with applicable federal and state laws.

The University’s response to allegations of discrimination, harassment, and related retaliation will be 1) prompt and equitable; 2) intended to prevent the recurrence of any harassment; and 3) intended to remedy its discriminatory effects, as appropriate. A substantiated allegation of such conduct will result in disciplinary action, up to and including separation from the University. Visitors, contractors, and third parties who commit discrimination, harassment, retaliation, or complicity may have their relationships with the University terminated and/or their privileges of being on University premises withdrawn.

### Reporting Responsibilities

Any employee who observes or has knowledge of discrimination, harassment, retaliation, or complicity must promptly report all known information about the incident(s) to the University’s Designated Official unless they are designated as a “confidential employee” below. Pursuant to state law, the sanction for failure to report an incident of sexual harassment, sexual assault, dating violence, or stalking is termination of employment.

Students who are not employed by the University and non-affiliated members of the public are encouraged, but not required, to report incidents.

### Confidential Employees

Certain University employees have been designated as Confidential Employees: licensed health care personnel and licensed counselors when acting in this capacity as part of their official employment. These employees only report de-identified statistics to the Designated Official.

### Where to Report an Incident

The University has designated Jennifer Smith, Assistant Vice President and Title IX Coordinator as the official to receive all reports of discrimination, harassment, retaliation and complicity related to a protected class or status. Protected classes or statuses include: race, color, sex, gender identity, age, religion, disability, national origin, immigration status, citizenship status, sexual orientation, genetic information, or veteran status.

To file a report with the University, please contact:

**Ms. Jennifer M. Smith, TAMU Assistant Vice President and Title IX Officer**

Medical Sciences Library  
202 Olsen, Suite 007  
College Station, TX 77845  
(979) 845-0977  
civilrights@tamug.edu

**Local Campus Contact (Allegations against Students):** For making inquiries regarding allegations of discrimination by students, you may contact:

**Dr. Todd Sutherland, TAMUG Associate VP of Student Affairs**

Seibel Student Services Center #101G,  
Galveston, TX 77554  
(409) 740-4598  
titleixstudents@tamug.edu

**Local Campus Contact (Allegations against Employees and Third Parties):** For making inquiries regarding allegations of discrimination by employees and third parties, you may contact:

**Ron Sorensen ’87 TAMUG Executive Director of Human Resources**

Aggie Special Events Center (Building #3035) Suite #115,  
Galveston, TX 77554,  
(409) 740-4503  
titleix@tamug.edu  
r\_sorensen@tamug.edu

### Section 504 and ADA Coordinator

For reporting incidents, requesting accommodations, or inquiring about discrimination based on disability, Galveston Campus support goes through Counseling, Career and Ability Services at (409) 740-4736 or studentservices@tamug.edu.

- **Federal Agencies:** Inquiries or complaints about discrimination may be directed to the U.S. Equal Employment Opportunity Commission at (800) 669-4000 or to the U.S. Department of Education Office for Civil Rights at (214) 661-9600.
- **Texas A&M System Hotline (anonymous reporting option available):** The Risk, Fraud and Misconduct Hotline at (888) 501-3850 or <https://secure.ethicspoint.com/domain/media/en/gui/19681/index.html> (<https://secure.ethicspoint.com/domain/media/en/gui/19681/>)
- **Texas A&M University at Galveston CARE Team (anonymous reporting option available):** “Tell Somebody” online reporting at <https://tamug.edu/care/>.

### Reporting to Law Enforcement

Anyone who has experienced or witnessed discrimination, harassment or related retaliation has the option to file a criminal complaint with the appropriate local law enforcement agency. A complainant will be assisted by campus authorities in reporting to law enforcement authorities, but a complainant may also choose to decline to notify law enforcement.

A report to law enforcement, even to the University Police Department (UPD), is separate from a report to the University. An individual pursues disciplinary remedies through the University and criminal remedies through law enforcement. Disciplinary and criminal remedies may be pursued separately or at the same time. An individual wishing to pursue disciplinary remedies and criminal remedies simultaneously should make a report to both entities.

**For emergencies, call 9-1-1.** For non-emergencies, contact local law enforcement:

- Texas A&M University at Galveston Police Department (409) 740-4545
- Galveston Police Department (409) 765-3702
- Galveston County Sheriff's Office (409) 766-2300

#### **To Report Abuse or Neglect of Persons Age 65 or Older, Persons with Disabilities, or Minors**

State law requires all persons having cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect to *immediately* make a report (even if the belief is premised upon incomplete or dated information) to: any local or state law enforcement agency; the Department of Family and Protective Services (DFPS); the state agency that operates, licenses, certifies, or registers the facility in which the alleged abuse or neglect occurred; or the agency designated by the court to be responsible for the protection of children. Further, all persons having cause to believe that an individual 65 years or older or a disabled person 18 years of age or older is in the state of abuse, neglect, or exploitation are required to notify the DFPS.

**To report abuse or neglect to DFPS contact:** The Texas Abuse Hotline at (800) 252-5400 or [https://www.dfps.texas.gov/Contact\\_Us/report\\_abuse.asp](https://www.dfps.texas.gov/Contact_Us/report_abuse.asp).

#### **Amnesty for Students and Employees**

When a student or employee in good faith reports or assists in the investigation of a report of an incident of sexual harassment, sexual assault, dating violence, domestic violence, or stalking, the University will not take disciplinary action against the student or employee for any violations of the University's rules or Codes of Conduct which are reasonably related to the incident reported. The University may, however, investigate to determine whether a report of an incident of sexual harassment, sexual assault, dating violence, domestic violence, or stalking was made in good faith. The amnesty will not apply to a student or employee who reports their own commission or complicity in the commission of sexual harassment, sexual assault, dating violence, domestic violence, or stalking.

#### **Retaliation**

Students, faculty and staff are prohibited from retaliating against a person for 1) making a good faith report of a violation of Texas A&M System policies, university rules, student rules, and or/the law; or 2) participating in any proceeding related to the investigation or resolution of such report. Retaliation includes threatening, intimidating, harassing, coercing or any other conduct that would discourage a reasonable person from engaging in activity protected under this policy. Retaliation may be present even where there is a decision of "unsubstantiated," "insufficient information to substantiate," "not responsible" or "not guilty" on the allegations of discrimination, harassment, or related retaliation. Retaliation does not include good faith actions lawfully pursued in response to a report of discrimination, harassment, or related retaliation. Violation of an interim, remedial, or protective measure will be considered retaliation.

#### **False Complaints**

Any person who knowingly files a false complaint of discrimination, harassment, complicity or retaliation is subject to disciplinary action, up to and including dismissal or separation from the University. A finding of

"unsubstantiated" or "insufficient information to substantiate" does not imply that a complaint was false.

#### **Confidentiality**

The confidentiality of a complaint of sexual misconduct and all documents, correspondence, and information collected during an investigation will be maintained by the University on a need-to-know basis to the extent permitted by law.

#### **Rights, Resources, and Options**

A student or an employee who is a **victim** of sexual harassment (including sexual misconduct or stalking), domestic violence, or dating violence, whether it occurred on or off-campus, has certain resources, rights and options. Information is available at TAMUG Title IX Resources, Rights, and Options for Individuals Subjected to Sexual Harassment, Sexual Misconduct, Stalking, Domestic Violence, or Dating Violence

A student or an employee who is **accused** of sexual harassment (including sexual misconduct or stalking), domestic violence, or dating violence, whether it occurred on or off-campus, has certain resources, rights and options. Information is available at TAMUG Title IX Resources, Rights, and Options for Individuals Accused of Sexual Harassment, Sexual Misconduct, Stalking, Domestic Violence, or Dating Violence

***For additional information concerning federal and state policies, please reference the appendices (<https://catalog.tamu.edu/undergraduate/appendices/>) in this catalog.***