A formal application is required from a person seeking admission or readmission to graduate studies. An application fee of $65 for U.S. citizens and permanent residents or $90 for international applicants is required to process an application for admission. Application fees are nonrefundable. The $65 fee required of U.S. citizens or permanent residents may be waived, but only in exceptional cases, for low-income applicants. In such cases, an applicant should include with the application for admission a letter from his/her financial aid officer or other knowledgeable officer verifying the need for a waiver. Waiver of the $90 international application fee is not available.

With the approval from the degree granting unit providing admission, admission to graduate studies normally remains valid for one year from the term of acceptance with one $65 or $90 (as appropriate) application fee. An extension to the one-year time limit may be granted, if requested by the applicant in writing and approved by the degree granting unit. The normal requirement for admission to graduate studies is a scholastic record which, over at least the last two years of full-time academic study in a degree program, gives evidence of the applicant's ability to do successful graduate level work.

An applicant whose academic record is not satisfactory, or who is changing fields of study, may be required to take additional work in preparation for graduate study. Such work will normally be arranged in conference with the graduate advisor or the head of the student's major department. Before accepting a student for graduate study, a department may require that the student pass a comprehensive examination covering the basic undergraduate work in that field.

To allow time for processing, application forms should be filed at least six weeks prior to the deadline for each semester (international applicants should refer to the deadlines under that heading). Admission to graduate studies cannot be completed until all the credentials requested in the application form have been received and evaluated. Further information on deadlines and specific application requirements for each degree can be found by visiting http://www.tamug.edu/grad.

In addition to the records sent to the Office of Admissions and Records, a student should have in his/her possession a copy of his/her record for use in conferences with the graduate advisor or graduate faculty in his/her department. An applicant, otherwise qualified for admission to graduate studies, may not be approved in instances where the facilities and staff available in the particular field are not adequate to take care of the needs of the student.

Students interested in applying for admission to this program should visit the website www.applytexas.org to obtain an online graduate admission application for Texas A&M University at Galveston.

Students interested in receiving additional information on these programs should visit http://www.tamug.edu/grad or mail requests to:

Research and Graduate Studies Office
Texas A&M University at Galveston
P.O. Box 1675
Galveston, TX 77553-1675
Or email gradstudies@tamug.edu.

General Information (http://catalog.tamu.edu/graduate/galveston/general-information)