REFUND POLICY

Allocating Returned Title IV (Federal Aid)
Funds that are returned to the federal government due to student withdrawal are used to reduce the outstanding balances in individual federal programs.

Financial aid returned (by the University and/or the student or parent) must be allocated in the following order:

1. Unsubsidized Federal Direct Loan
2. Subsidized Federal Direct Loan
3. Direct Graduate PLUS (Student) Loan
4. Federal Direct PLUS (Parent) Loan
5. Federal Pell Grant
6. Iraq and Afghanistan Service Grant
7. Federal Supplemental Educational Opportunity Grant (FSEOG)
8. TEACH Grant
9. Other state or institutional financial aid programs

State and institutional aid will be calculated using the same percentage proration used by Student Business Services to determine the amount of tuition and fees to be charged to a withdrawn student.

Unclaimed Title IV Refunds
According to federal law, the university is required to return Title IV funds that have not been claimed (i.e., refund check that has not been cashed) within 240 days of issue. These funds will be returned to the appropriate federal financial aid program.

Dining Plan Refunds and Add/Change/ Drop Policies
Texas A&M University Dining’s dining plans and options listed are based on information available at time of printing and are subject to change. University Dining follows the University’s refund schedule for Tuition and Fee Adjustments. Refunds are given on the percentage basis listed for students dropping fee options or officially withdrawing from the University.

Students may purchase a dining plan, change to a larger plan or add on to a plan during registration for classes through University Dining. Dining Plans and additions to the plans may be charged to the student account. Changes from a higher dining plan to a smaller dining plan or requests to cancel/drop are permitted until a date designated on dining.tamu.edu. The appropriate fee is to be paid to the Office of Student Business Services.

Dining plans are valid for one semester starting with the first day of campus move-in (as designated by the Department of Residence Life) and end after the last final exam day. Check with Dining for posted dates for dining plan access. Location hours may vary during class breaks and meal availability may exclude official University holidays.

Following University policy, no one is authorized to use or borrow a student’s identification card (Aggie Card); therefore, dining plans are not transferable between students. The Aggie Card must be presented to Dining cashiers for dining plan participation. If an Aggie Card becomes lost, report it immediately by calling (979) 845-4661 or go to http://myaggiecard.tamu.edu (https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmyaggiecard.tamu.edu%2F&data=04%7C01%7Caallensworth%40tamu.edu%7Ccacbfde525e840de5bd98da1320916d%7C68f381e346da47b9b57f6322b8f8da1%7C%7C%7C63784327854600402%7C%7C%7C63784327854600402%7C%7C7CWFpbojz3b8d3b8yeWjiljoM6AwMDAlCJQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQjQ
Refund Policy

根据住房合同。任何更改租金退款计划将详细列在住房合同中。本学年
合同期是从合同签署日起至下一个学年第四周。例外情况如下：德克萨斯A&M大学
co-op或学生教学任命，学术限制，毕业和医疗退学。


tuition and fee adjustments

Tuition and fee adjustments shall be made to a student officially
withdrawing from the University for charges listed below according to
the following refund schedule: Tuition and Required Fees, Residence Hall
Rent and Meal Plans.

1. If the student withdraws during a fall or spring semester or a summer
term of 10 weeks or longer:

<table>
<thead>
<tr>
<th>Prior to the first day of class</th>
<th>100%</th>
</tr>
</thead>
<tbody>
<tr>
<td>During the first five class days</td>
<td>80%</td>
</tr>
<tr>
<td>During the second five class days</td>
<td>70%</td>
</tr>
<tr>
<td>During the third five class days</td>
<td>50%</td>
</tr>
<tr>
<td>During the fourth five class days</td>
<td>25%</td>
</tr>
<tr>
<td>After the fourth five class days</td>
<td>None</td>
</tr>
</tbody>
</table>

2. If the student withdraws during a term or session of more than five
weeks but less than 10 weeks:

<table>
<thead>
<tr>
<th>Prior to the first day of class</th>
<th>100%</th>
</tr>
</thead>
<tbody>
<tr>
<td>During the first, second, or third class day</td>
<td>80%</td>
</tr>
<tr>
<td>During the fourth, fifth, or sixth class day</td>
<td>50%</td>
</tr>
<tr>
<td>Seventh day of class and thereafter</td>
<td>None</td>
</tr>
</tbody>
</table>

3. If the student withdraws from a term or session of five weeks or less:

<table>
<thead>
<tr>
<th>Prior to the first day of class</th>
<th>100%</th>
</tr>
</thead>
<tbody>
<tr>
<td>During the first class day</td>
<td>80%</td>
</tr>
<tr>
<td>During the second class day</td>
<td>50%</td>
</tr>
<tr>
<td>During the third class day or thereafter</td>
<td>None</td>
</tr>
</tbody>
</table>

Withdrawal from the University

Once the University has accepted payment for tuition and fees, a student
is considered officially enrolled unless otherwise restricted from enrolling.
Stopping payment on a check for fees or allowing the check to be
returned unpaid by the bank for any reason does not constitute official
withdrawal.

Before classes begin, you may go online to Howdy (http://
howdy.tamu.edu/) and drop your courses and options for the semester.

After classes begin, you must go through the official withdrawal process
in order to cancel your registration for the semester. In Howdy (http://
howdy.tamu.edu/), go to the Student Withdrawal channel on the My
Record tab to begin the online withdrawal process. Failure to complete
the withdrawal process will result in forfeiture of any tuition and fee
adjustments, and course work may be recorded as incomplete or failed.

Failure to follow procedures for withdrawing from the University may
result in financial penalties and delays with future enrollment in the
University. Once a student registers, they are responsible for the total fees
assessed regardless of whether the installment option is used. Refund
percentages are applied to total fees assessed and not the amount paid.
This means that students who withdraw before paying all installments
may, in the event of withdrawal, still owe the University.

International students must visit with an advisor in International Student
Services before withdrawing to determine if doing so will affect visa
status.

Student athletes should visit with an academic advisor in Athletics before
initiating the withdrawal process.

Recipients of financial aid should visit with an Enrollment Services
Advisor before withdrawing. Students receiving funds awarded by
Scholarships & Financial Aid should be aware of policies regarding
withdrawal from the University, which may be reviewed on our
Maintaining Eligibility website (https://aggie.tamu.edu/financial-aid/
apply-for-aid/maintaining-eligibility/). Federal regulations require a return
calculation for all students who receive Title IV student assistance at a
post-secondary institution of higher education and withdraw during a
payment period (semester). Students withdrawing prior to the end of a
payment period may be required to return disbursed funds not earned if
at the time of their withdrawal they have not completed 60 percent of the
days which they were scheduled to complete.

Additionally, students who do not successfully complete courses for the
semester may be considered unofficially withdrawn and may be subject
to a return calculation based on their last date of academic engagement.

This type of activity includes, but is not limited to, attending an in person
or synchronous course lecture, submitting an academic assignment
or taking an exam. All disbursed funds may be returned if attendance
cannot be documented in any course.

Eligibility for state and institutional funds may also be impacted by
withdrawal from the University. Drops and withdrawals are considered
unsuccessfully completed coursework when determining Satisfactory
Academic Progress (SAP) and will impact completion rate. For more
information, please visit our Maintaining Eligibility website (https://
aggie.tamu.edu/financial-aid/apply-for-aid/maintaining-eligibility/).

Tuition Insurance

Texas A&M University has teamed up with GradGuard™ (https://
gradguard.com/tuition/tamu/) to offer tuition insurance to Aggie
students and families. This protection strengthens our existing refund
policy (https://sbs.tamu.edu/billing-payments/withdrawal/) and can
provide reimbursement for tuition, housing, and other fees if a student
withdraws for a covered medical reason at any time during the covered
semester.

Yearbook

Yearbook charges are refundable in full during the semester in which
payment is made. Thereafter, no refunds will be made on canceled orders.
Yearbooks must be picked up during the academic year in which they
are published. Students who will not be on campus when the yearbooks
are published must pay a mailing and handling fee. Yearbooks will not
be held, nor will they be mailed, without payment of the mailing and
handling fee. Refunds will not be made on books not picked up within
one semester of the publication date. Refunds will not be made before 21
days from the date of payment. Refund policies contained herein reflect
policies in effect at the time of publication and are subject to change.