GENERAL INFORMATION

General Information

General Information for Texas A&M University at Galveston Students

General Academics Major (p. 1)

Academic Deficiency (p. 1)

General Academics Major

The General Academics major at Texas A&M University at Galveston is to be utilized by continuing students who are not able to immediately enter their major of choice. A student must have completed at least one semester at TAMUG prior to entering the General Academics major. Entry into the major is not guaranteed; interested students must complete the General Academics Change of Major Application by the designated deadline and undergo review. A later deadline will be set for students who are suspended from their current major, but not from the campus. Review criteria for entry to the major will include the student’s ability to meet the minimum requirements to enter into their intended major in one to two semester(s), as well as review of any previous academic or honor code issues. Students admitted to the General Academics major have one (1) semester to work toward entry to their major of choice; an extension of one additional semester will be considered on a case-by-case basis.

For additional information, visit tamug.edu/slc/gacd or contact the Seibel Learning Center at (409) 741-4343.

Academic Deficiency

Any GPA below 2.0 at Texas A&M University at Galveston is considered academically deficient; this applies to term GPA, major GPA, and cumulative GPA. At the conclusion of each academic term, all students with a deficient GPA will be reviewed. Depending on the severity of their case, and extenuating circumstances when relevant, the student will be placed into one of the following categories:

• Probation One – Students placed on Probation One are able to fully continue within their program, but must show consistent progress towards regaining good standing. Failure to show consistent academic progress, per terms set by the academic department, could result in the student being moved to another deficiency category.

• Probation Two – Students placed on Probation Two are able to fully continue within their academic program, but must meet additional probationary terms as well as showing consistent progress towards regaining good standing. These terms include full completion of the Academic Coaching and Success program, as well as remediation as deemed appropriate by the academic department. Failure to meet the full terms of probation and/or to show consistent academic progress, per terms set by the academic department, could result in the student being moved to another deficiency category.

• Departmental Suspension – Students placed on Departmental Suspension will not be able to continue within their academic program. Any classes that student has registered for will be dropped, and they will not be able to register for additional classes until they have successfully applied and been accepted into a new major. Admission to another major is not guaranteed.

• Campus Suspension – Students placed on Campus Suspension will not be able to continue at Texas A&M University at Galveston for a minimum of one (1) full semester. During that time, the student is required to develop an action plan addressing the specific issues causing their academic difficulty. After the semester suspension concludes, the student is eligible to reapply to the campus; readmission is not guaranteed.

• University Suspension – Students placed on University Suspension will not be able to continue at Texas A&M University for a minimum of 12 months. Following the completion of the 12-month suspension, the student may apply for readmission; readmission is not guaranteed.

For additional information, contact the Seibel Learning Center at (409) 741-4343.

Academic Calendar

Texas A&M University and Texas A&M University at Galveston Calendar

All dates are subject to change.

2019 Fall Semester

August 14 Graduation application opens for all students planning to graduate in December 2019.

August 23 Last day to register for fall semester classes. Refer to https://sbs.tamu.edu/billing-payments/due-dates for tuition and fee due dates, 5 p.m.

August 26 First day of fall semester classes.

September 2 Last day for adding/dropping courses for the fall semester, 5 p.m.*

September 10 Fall official census date.

September 27 Last day to apply for all degrees to be awarded in December without a late fee.

September 30 Undergraduate degree plan approval deadline.

October 14 Mid-semester grades due, noon.

November 7 - 22 Preregistration for 2020 spring semester.

November 15 Last day for all students to drop courses with no penalty (Q-drop), 5 p.m.

November 18 Last day to change Kinesiology 198/199 grade type for fall 2019, 5 p.m.

November 27 Last day to officially withdraw from the University, 5 p.m.

November 28-29 Thanksgiving holiday.

December 2 Redefined day, students attend their Friday classes. Does not apply to programs offered by the College of Nursing. Pursuant to Student Rule 8.3 (http://student-rules.tamu.edu/rule08), no regular course examinations (except for laboratory and one-hour courses) shall be given during the 15th week of classes.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 3</td>
<td>Redefined day, students attend their Thursday classes. Does not apply to programs offered by the College of Nursing. Pursuant to Student Rule 8.3 (<a href="http://student-rules.tamu.edu/rule08">http://student-rules.tamu.edu/rule08</a>), no regular course examinations (except for laboratory and one-hour courses) shall be given during the 15th week of classes.</td>
</tr>
<tr>
<td>December 4</td>
<td>Last day of fall semester classes. Pursuant to Student Rule 8.3 (<a href="http://student-rules.tamu.edu/rule08">http://student-rules.tamu.edu/rule08</a>), no regular course examinations (except for laboratory and one-hour courses) shall be given during the 15th week of classes. Last day to apply for all degrees to be awarded in December.</td>
</tr>
<tr>
<td>December 5</td>
<td>Reading day, no classes.</td>
</tr>
<tr>
<td>December 6, 9-11</td>
<td>Fall semester final examinations for all students.</td>
</tr>
<tr>
<td>December 12</td>
<td>Grades due for degree candidates, 6 p.m.</td>
</tr>
<tr>
<td>December 13</td>
<td>Commencement and Commissioning.</td>
</tr>
<tr>
<td>December 16</td>
<td>Final grades for all students due, noon.</td>
</tr>
<tr>
<td>December 23 - January 1</td>
<td>Faculty and Staff holidays.</td>
</tr>
</tbody>
</table>

*Adjusted to accommodate University event.

### 2020 Spring Semester

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 8</td>
<td>Graduation application opens for all students planning to graduate in May 2020.</td>
</tr>
<tr>
<td>January 10</td>
<td>Last day to register for spring semester classes, 5 p.m. Refer to <a href="https://sbs.tamu.edu/billing-payments/due-dates">https://sbs.tamu.edu/billing-payments/due-dates</a> for tuition and fee due dates.</td>
</tr>
<tr>
<td>January 13</td>
<td>First day of Spring semester classes.</td>
</tr>
<tr>
<td>January 17</td>
<td>Last day for adding/dropping courses for the spring semester, 5 p.m.</td>
</tr>
<tr>
<td>January 20</td>
<td>Martin Luther King Jr. Day. Faculty and Staff holiday.</td>
</tr>
<tr>
<td>January 29</td>
<td>Spring official census date.</td>
</tr>
<tr>
<td>February 14</td>
<td>Last day to apply for degrees to be awarded in May without a late fee.</td>
</tr>
<tr>
<td>March 2</td>
<td>Mid-semester grades due, noon.</td>
</tr>
<tr>
<td>March 9-13</td>
<td>Spring break.</td>
</tr>
<tr>
<td>March 11-13</td>
<td>Faculty and Staff holiday.</td>
</tr>
<tr>
<td>April 2-17</td>
<td>Preregistration for the 2020 first term, second term, 10-week summer semester and fall semester.</td>
</tr>
<tr>
<td>April 10</td>
<td>Reading day, no classes.</td>
</tr>
<tr>
<td>April 14</td>
<td>Last day for all students to drop courses with no penalty (Q-drop), 5 p.m.</td>
</tr>
<tr>
<td>April 21</td>
<td>Muster. Campus ceremony.</td>
</tr>
</tbody>
</table>

| April 27   | Pursuant to Student Rule 8.3 (http://student-rules.tamu.edu/rule08), no regular course examinations (except for laboratory and one-hour courses) shall be given during the 15th week of classes. |
| April 28   | Last day of spring semester classes. Redefined day, students attend their Friday classes. Does not apply to programs offered by the College of Nursing. Pursuant to Student Rule 8.3 (http://student-rules.tamu.edu/rule08), no regular course examinations (except for laboratory and one-hour courses) shall be given during the 15th week of classes. Last day to apply for all degrees to be awarded in May. |
| April 29   | Reading day, no classes.                                                |
| April 30 - May 1, May 4-5 | Spring semester final examinations for all students.                      |
| May 6      | Grades for degree candidates due, 6 p.m.                               |
| May 7-9    | Commencement and Commissioning.                                         |
| May 8      | Last day for May undergraduate degree candidates to apply for Tuition Rebate in Howdy, 5 p.m. |
| May 11     | Final grades for all students due, noon.                                 |

### 2020 Summer Term I

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 13</td>
<td>Graduation application opens for all students planning to graduate in August 2020.</td>
</tr>
<tr>
<td>May 22</td>
<td>Last day to register for first term and 10-week semester classes, 5 p.m. Refer to <a href="https://sbs.tamu.edu/billing-payments/due-dates">https://sbs.tamu.edu/billing-payments/due-dates</a> for tuition and fee due dates.</td>
</tr>
<tr>
<td>May 25</td>
<td>Memorial Day. Faculty and Staff holiday.</td>
</tr>
<tr>
<td>May 26</td>
<td>First day of Summer I term classes.</td>
</tr>
<tr>
<td>May 29</td>
<td>Last day for adding/dropping for the first term and the 10-week semester, 5 p.m.</td>
</tr>
<tr>
<td>June 15</td>
<td>Official census date for first term and 10-week semester, 5 p.m.</td>
</tr>
<tr>
<td>June 26</td>
<td>Last day of first term classes.</td>
</tr>
<tr>
<td>June 29</td>
<td>First term final examinations.</td>
</tr>
</tbody>
</table>

| June 30    | Last day to register for the second term classes, 5 p.m. Refer to https://sbs.tamu.edu/billing-payments/due-dates for tuition and fee due dates. |
| July 3     | Last day for adding/dropping courses for the second term, 5 p.m.       |
| July 10    | Last day to apply for degrees to be awarded in August without a late fee, 5 p.m. |

### 2020 Summer Term II

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 13</td>
<td>Graduation application opens for all students planning to graduate in August 2020.</td>
</tr>
<tr>
<td>June 30</td>
<td>First day of second term classes.</td>
</tr>
<tr>
<td>July 3</td>
<td>Last day for adding/dropping courses for the second term, 5 p.m.</td>
</tr>
<tr>
<td>July 10</td>
<td>Last day to apply for degrees to be awarded in August without a late fee, 5 p.m.</td>
</tr>
</tbody>
</table>
Official census date for second term.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 20</td>
<td>Last day for all students to drop courses with no penalty (Q-drop) for the second term, 5 p.m.</td>
</tr>
<tr>
<td></td>
<td>Last day to change Kinesiology 198/199 grade type for second term, 5 p.m.</td>
</tr>
<tr>
<td>August 3</td>
<td>Last day to officially withdraw from the University for second term, 5 p.m.</td>
</tr>
<tr>
<td>August 4-5</td>
<td>Second term and 10-week semester final examinations for all students.</td>
</tr>
<tr>
<td>August 6</td>
<td>Grades due for degree candidates, noon.</td>
</tr>
<tr>
<td>August 7</td>
<td>Last day for August undergraduate degree candidates to apply for Tuition Rebate in Howdy, 5 p.m.</td>
</tr>
<tr>
<td>August 7-8</td>
<td>Commencement and Commissioning.</td>
</tr>
<tr>
<td>August 10</td>
<td>Final grades for second term and 10-week semester due, noon.</td>
</tr>
<tr>
<td></td>
<td>Grades will be available for viewing in Howdy after 5 p.m.</td>
</tr>
</tbody>
</table>

2020 10-Week Summer Semester

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 13</td>
<td>Graduation application opens for all students planning to graduate in August 2020.</td>
</tr>
<tr>
<td>May 22</td>
<td>Last day to register for first term and 10-week semester classes, 5 p.m. Refer to <a href="https://sbs.tamu.edu/billing-payments/due-dates">https://sbs.tamu.edu/billing-payments/due-dates</a> for tuition and fee due dates.</td>
</tr>
<tr>
<td>May 25</td>
<td>Faculty and Staff holiday.</td>
</tr>
<tr>
<td>May 26</td>
<td>First day of first term and 10-week semester classes.</td>
</tr>
<tr>
<td>May 29</td>
<td>Last day for adding/dropping for the first term and the 10-week semester, 5 p.m.</td>
</tr>
<tr>
<td></td>
<td>Official census date for first term and 10-week semester, 5 p.m.</td>
</tr>
<tr>
<td>June 29</td>
<td>No 10-week semester classes.</td>
</tr>
<tr>
<td>July 3</td>
<td>Last day to apply for degrees to be awarded in August without a late fee.</td>
</tr>
<tr>
<td>July 14</td>
<td>Last day for all students to drop courses with no penalty (Q-drop) for the 10-week semester, 5 p.m.</td>
</tr>
<tr>
<td></td>
<td>Last day to officially withdraw from the University for 10-week semester, 5 p.m.</td>
</tr>
<tr>
<td>August 3</td>
<td>Last day of second term and 10-week semester classes.</td>
</tr>
<tr>
<td></td>
<td>Last day to apply for all degrees to be awarded in August.</td>
</tr>
<tr>
<td>August 4-5</td>
<td>Second term and 10-week semester final examinations for all students.</td>
</tr>
<tr>
<td>August 6</td>
<td>Grades due for degree candidates, noon.</td>
</tr>
<tr>
<td>August 7</td>
<td>Last day for August undergraduate degree candidates to apply for Tuition Rebate in Howdy, 5 p.m.</td>
</tr>
<tr>
<td>August 7-8</td>
<td>Commencement and Commissioning.</td>
</tr>
<tr>
<td>August 10</td>
<td>Final grades for second term and 10-week semester due, noon.</td>
</tr>
</tbody>
</table>
Applying for Admission
Both Texas resident and non-resident students can apply for undergraduate admission to any Texas Public University for freshman, transfer and international admission by using the ApplyTexas Application. You may access the appropriate application from the ApplyTexas application website www.applytexas.org (http://www.applytexas.org).

The admission guidelines presented here are for admission to the Spring, Summer or Fall 2020 semester. While they are the best guide available, admission criteria are subject to change. The TAMU Galveston website (www.tamug.edu (http://www.tamug.edu)) contains the admission policies and procedures in effect for 2020 admission.

The application for Spring 2020, Summer 2020 and Fall 2020 are available on ApplyTexas.org beginning July 1, 2019.

Admission Deadlines
- The application for Freshman admission will be available July 1, 2019. The application deadline for domestic freshman is March 1, 2020, with all supporting documents submitted by March 15, 2020 to be considered for admission.
- The application for Transfer admission will be available July 1, 2019. The application deadline is June 30, 2020.
- The application for an International Freshman student is due:
  - To apply for Fall 2020, the application deadline is December 1, 2019.
  - To apply for Spring 2021, the application is available from April 1, 2019 to August 1, 2019.
- The application for an International Transfer student is due:
  - To apply for Fall 2020, the application deadline is December 1, 2019.
  - To apply for Spring 2020, the application is available from April 1, 2019, and the deadline is August 1, 2019.
- The application for Readmission will be available July 1, 2019 for Fall 2020. The application deadline for readmission is June 30, 2020.
- The application for Post Baccalaureate admission will be available July 1, 2019. The application deadline is May 30, 2020.
- The application for Non-degree Seeking admission will be available July 1, 2019. The application deadline is June 30, 2020.

Required Immunizations
- Texas Education Code (TEC) 51.9192 requires all entering students (under the age of 22) to provide evidence of vaccination against bacterial meningitis received within the last 5 years or a signed affidavit declining the vaccine at least 10 days prior to the start of classes for any given semester. Learn more about bacterial meningitis at http://www.tamug.edu/admissions/BacterialMeningitis.html.

Guidelines for Requesting Application Fee Waivers:
Fee waivers are not available for international students.

Freshman Waivers
Applicants who qualify for federally funded free/reduced lunch programs may qualify for a fee waiver. Students must certify their eligibility on the application. Please see our admissions website, http://www.tamug.edu/admissions (http://catalog.tamu.edu/undergraduate/galveston/general-information/www.tamug.edu/admissions), for additional information relating to fee waivers.

Transfer or Readmit Waivers
To request a fee waiver, please provide your Student Aid Report (SAR), which you will find within your current FAFSA or a copy of an award letter from your current institution. Checking the fee waiver box on the application will not satisfy the fee waiver requirement. The documents can be uploaded through the Applicant Information System (AIS) portal, faxed to (409) 740-4731 or provided by U.S. mail.

All fee waiver request documents may be mailed to the following address:
Texas A&M University at Galveston
Office of Admissions
P. O. Box 1675
Galveston, TX 77553-1675

Credit by Examination
Information concerning credit by examination may be obtained from the Seibel Learning Center Staff, (409) 741-4343. For information regarding current procedures for accepting credit, please visit the Seibel Learning Center (http://www.tamug.edu/slc) website.

Gateway Program
The Galveston Gateway Program helps incoming students become fully prepared for their academic program. Students will be selected for the Gateway Program during initial review of their application for admission to the University; any student offered provisional admission through the Gateway Program is required to satisfactorily complete the program in order to gain full admission to the University.

Galveston Gateway students begin at TAMUG for the Summer II term and complete preparatory coursework, some of which will apply towards their major. At the conclusion of the Summer term, students who have met the terms of the program will continue as full students in good standing for the Fall term. Students who do not meet the terms of the program will be reviewed for possible continuation on probation or full suspension.

For additional information, contact the Seibel Learning Center at (409) 741-4343.

Entry to a Major – College of Engineering
Freshmen in General Engineering, Engineering at Galveston, or Engineering Academy programs have a common first year engineering curriculum to allow time for students to learn about the 17 engineering degree granting majors. It is recognized that in most cases students are not made aware of all of our engineering majors while in high school. Students are introduced to the different engineering majors in the freshman year engineering courses. Students are encouraged to leverage additional resources, including the career center, faculty, as well as advisors to get career advice. Students must complete the following courses in at least two semesters before applying to an engineering major: two engineering courses, two math courses, and two science courses in the freshman year engineering curriculum. Exceptions will be made as needed for students entering with credit for the required courses. The entry-to-a-major process is designed for students to take ownership of their future to identify at least three majors that are a good match for their career goals and academic performance. The entry-to-a-major process is designed to place students in the highest rank
major possible based upon capacity and student performance. Students are encouraged to be in a major as early as possible. Students in the General Engineering and Engineering at Galveston programs must be in a major by the end of the third semester in engineering. Students in the Engineering Academy program must be in a major by the end of the fourth semester in engineering.

Transfer students are admitted directly to a degree granting major through the admissions process.

**Tuition and Fees**

**Tuition and Fees for Texas A&M University at Galveston**

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One Time Only Fees (p. 6)

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Tuition and Fees: Texas A&M Maritime Academy Cadets (p. 6)

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Other Expenses (p. 9)

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**Payment of Tuition and Fees**

Students must meet all financial obligations to the University by their due dates to avoid late penalties, regardless of timing of payment assistance (scholarships, loans, tuition assistance, etc). Failure to pay amounts owed may result in cancellation of the student’s registration and their being barred from future enrollment and receiving official transcripts. Students who wish to pay fees in installments can select the option on the My Finances tab at their Howdy portal at https://howdy.tamu.edu/cp/home/displaylogin.

- Payments to Student Business Services may be in the form of cashier's check, personal check, debit card or money order payable to Texas A&M University at Galveston (or TAMUG). All checks and money orders are accepted subject to final payment. Debit cards are also accepted in person. Cash is not accepted at the Cashier's booth.
- Discover, Mastercard and American Express credit cards and E-checks are accepted for tuition and fee payments over the website at the Howdy Portal/ My Finance Tab. Convenience fees of 2.25% will be charged for online credit card transactions, with a minimum $3 charge. Visa credit cards cannot be used for payment.

No tuition and fee statements will be mailed. Notices of amounts owed should be obtained through the Howdy Portal/ My Finance Tab at https://howdy.tamu.edu/cp/home/displaylogin. An email will be sent to a student's University email address (email.tamu.edu) when the tuition and fee statement is available to view online. Students must use their Howdy NetID and password to log into these two programs.

Students who plan to pay their bill in full by the due date will receive notification through their University email address that the fee statement is available to view online and when tuition is due and payable.

Students may choose to pay tuition and fees in installments. Students on the installment plan will receive notification through their University email account that the fee statement is available to view on line and when each installment payment is due and payable. In addition, students will be notified through this medium when any changes have occurred to their tuition and fee statement and if and when they have a refund available. All financial aid or loans must be accepted before being applied toward the student's account.

**Late Payment Penalty**

There are severe penalties for failure to pay student account balances and installments by their specified due dates. If a payment is delinquent when a semester ends, the student will be blocked and may not receive credit for academic work performed. Students will not be readmitted to the University until all past due balances, including late charges, are paid. A late fee of $25 will be assessed for each payment not received on or before it is due. If a student is removed from the rolls of the University or is withdrawn for failure to pay amounts owed the University, a reinstatement fee of $200 will be assessed in addition to any other late fees or penalties already incurred and must be paid before the student will be reinstated. Current due dates can be found at the Student Business Services website.

**Late Registration Fees**

Students who register on or after the first day of classes are assessed a late registration fee of $100. Students who register after the official census date (12th class day for fall and spring, 4th day for summer) are assessed a late registration fee of $200. Students who add classes after the official census date are assessed a late fee of $50. Note: Penalties, late registration and late add fees also apply to students who are required to re-enroll because their registrations were cancelled for nonpayment. Registrations are subject to cancellation and/or financial penalties if sufficient payment is not received before 5:00 p.m. on the semester due date.

**Use of Collection agencies and Credit Bureau**

If amounts become past due, the University reserves the right to report the account to the Credit Bureau. This will also initiate internal collection efforts and could cause the University to employ an outside collection agency to collect the debt. If any collection efforts must be made, the student will be required to reimburse the University for the fees of any collection agency, which may be based on a percentage at a maximum of 30% of the debt, and all costs and expenses, including reasonable attorney's fees the University incurs in such collection efforts.

**Cancelling Registration**

Once students have registered for classes, they must select one course of action from the following to remain in good standing with the University.
• pay all amounts due by the specified due date.
• use the online registration to drop all classes prior to the first day of classes.
• initiate the withdrawal process online in Howdy to begin the process to withdraw from the University after the first day of classes.

Following this procedure is especially important for students who have been awarded scholarships or financial aid since the aid may automatically pay tuition and fees and cause the registration to be held even though the student has decided not to attend. Failure to request cancellation of an unwanted registration may result in grades of F or I in all courses for the semester. The student will be required to reimburse the University for scholarships and other financial aid applied to his or her account and will be held responsible for paying all fees for the semester, regardless of whether he or she attended classes.

Cancellation for Nonpayment of Tuition and Fees

The University reserves the right to cancel registrations not paid by their due date, or the official census date for a semester or summer term, to comply with state laws requiring payment of tuition and fees, to free the classroom spaces for other students, and to ensure the most efficient use of university resources.

One Time Only Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Application (not refundable)</td>
<td>$75.00</td>
</tr>
<tr>
<td>Freshman New Student Conference Fee (not refundable)</td>
<td>$225.00</td>
</tr>
<tr>
<td>New Transfer Student Conference Fee (not refundable)</td>
<td>$153.00</td>
</tr>
<tr>
<td>General Property Deposit (refundable)</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

Housing and Meal Plans

With limited exception, all undergraduate students enrolled in more than nine credit hours are required to reside in campus housing (if available) and are required to purchase a meal plan. Information concerning a request to live off-campus can be obtained at http://www.tamug.edu/reslife/Housing/Campus%20Housing%20Requirement.html. Any student living off campus at the beginning of the semester who adds enough hours to require living on campus must pay for room and board for the entire semester. Residence hall fees are included in the fee schedules at http://www.tamug.edu/reslife/Housing/HallSpecifics.html. In certain cases, single room housing is offered. The fee for that room is the normal rate plus 50%.

Upon admission to the University, students who will be living on campus must submit a $75 housing application fee to reserve their spot in the residence halls. A waiver for the housing application may be submitted. To do so, the student should submit the housing application with an attached letter stating reasons for the waiver request. In order to be considered, the student must have a FAFSA submitted to TAMUG. The waiver request can be emailed to reslife@tamug.edu or mailed to TAMUG Residence Life, P.O. Box 1675, Galveston, TX, 77553-1675.

Students requesting to change meal plans during the semester will have 20 days from the first class day to make any changes and the cost of those changes will adhere to the University’s refund schedule. Requests for changes to a meal plan after the 20 day period will not be permitted. All changes must be made through the Dining Services Office at (409) 740-4508.

Meal Plan Fees:

For On Campus: https://new.dineoncampus.com/tamug/for-on-campus

For Off Campus: https://new.dineoncampus.com/tamug/for-off-campus

Tuition and Fees: Texas Resident and Non-Texas Resident (Both undergraduate and graduate)

Tuition and fees can be found at http://tuition.tamu.edu/galveston. The student will need to know his/her chosen tuition plan for determination of his/her tuition and fees.

Tuition and Fees: Texas A&M Maritime Academy Cadets

Cadets enrolled in MARB-LO, MARS-LO, MART or MARR-LO curricula pay a special tuition rate regardless of their state residency status (in-state or out-of-state). License Option students who are residents of the state of Texas will pay instate tuition plus $12.50 per semester credit hour. License Option Students from states other than Texas will pay the in-state variable plan plus $12.50 per semester hour plus a Differential Tuition of $300.00 per semester hour.

Tuition and fees can be found at http://tuition.tamu.edu/galveston. The Cadet’s cohort will determination the applicable Tuition and Fees. NROTC Midshipmen, Drill and Ceremonies Cadets or International Cadets are not eligible for this special License Option tuition and must pay normal Texas Resident or Non-Resident as applicable.

Summer Cruise

Cadets may sail on the Texas A&M Maritime Academy training ship or they may sail aboard another maritime academy’s training ships, all depending on capacity and timing issues. There are additional costs associated with travel to the ports of departure and arrival.

Cadets in the License Option Program must achieve the minimum sea service aboard ships required by the U.S. Coast Guard within four (4) years. In order to obtain federal financial aid, students must enroll in a minimum of six semester credit hours during the summer term. Cadets may meet this requirement by completing two additional semester credit hours while on cruise or by completing an additional course on campus. Either of these options will result in additional tuition expenses.

The Summer Cruise expense for training aboard the General Rudder training ship or an alternate school includes tuition and fees plus a cruise fee. Additional travel expenses to and from the ports plus lodging is in addition to the cost of the cruise which is estimated to be between $11,500 to $12,500. The Summer Cruise meal plan expense includes state and city tax of 8.25%.

Other Expenses

This may include uniforms with an initial outlay of $1,500, special training such as Fire Fighting School and incidentals.

Students who are dismissed or withdraw from a license-option degree plan after the semester begins will have fees adjusted to the appropriate resident or nonresident rate retroactive to the beginning of the semester.

License-option Cadets who are granted a leave of absence for the summer and who enroll in the onshore summer program at the Mitchell
Campus instead of the summer training cruise will pay license-option fees as appropriate for that period.

License-option Cadets must complete all required sea service within four (4) years.

**Students Dropped for Non-Payment:**
Students that have not paid their tuition and fees in full by the 17th class day in the Fall and Spring semester or the 13th day in the Summer Semester will be “hard” dropped from their classes. At this point in time, students may no longer attend classes in the current term. To re-enroll, all tuition and fees must be paid in full and a $200 reinstatement fee will be assessed.

**Emergency Tuition and Fee Loans**
Emergency tuition and fees loans are available to help students get through the crunch at fee payment time. Students can borrow up to the amount of their tuition and fees for a maximum term of 90 days in the Fall and Spring semester and 30 days in the Summer semester. The loan proceeds are applied directly to the student’s account to cover current due charges. Students that anticipate their financial aid or some other third party payment may be delayed are encouraged to pursue an emergency tuition and fees loan so they will not get dropped from their classes or incur additional fees. Students may apply for this loan at the Howdy Portal/ My Finance Tab.

Short term loans are also available to pay optional fees, such as residence hall fees, meal plans, parking, etc. They can be repaid up to 12 months. To qualify you must be registered for 6 hours in the fall or spring semester and 3 hours in the summer term and be clear of all past due loans and blocks. To obtain short term loans, students should consult with Student Business Services, located in the Main Building Suite 104 or at 409-740-4434.

**Unpaid Check**
If a check or ACH payment accepted by Student Business Services, the bookstore or any other campus department is returned unpaid by the bank on which it is drawn, a penalty of $30 will be assessed. The returned check or ACH payment and the penalty fee must be paid with cashier’s check, money order or credit card online. If not redeemed, the student may be dropped from the University. Student accounts will be blocked for future registration and transcripts. The student is eligible for reinstatement after payment of penalties, a $50 reinstatement fee and redemption of the check or ACH payment. If Student Business Services receives three returned checks or ACH payments from one student, the University will no longer accept this payment type for the student.

**Fees**
Please note that not all fees listed below are relevant to all students.

**Application Fee**
Students who submit an application for undergraduate studies pay a $75 fee. Students who submit an application for graduate studies pay a $50 fee. International students pay a $90 application fee.

**Career Center Fee**
This $35 fee is required of students in the semester they register for on-campus interviews to support full-time and internship placement services. This fee is optional if the student desires to access career services through Texas A&M University in College Station.

**Commercial Cruise Fee**
A fee of $1200 will be charged for all license option students sailing on a commercial cruise.

**Distance Education Fee**
$46 per semester credit hour is assessed to students taking courses using distance education resources.

**Field Trip Fees**
A field trip fee ranging from $15 to $5,740 may be charged for courses that include field trips.

**Graduation Fee**
A non-refundable fee of $47.50 per degree sought is assessed the semester a student applies for graduation. This must be paid within the first 15 class days of the student's final semester. Late payment of the Graduation Fee will result in a $50 late charge.

**International Student Service Fee**
International students who are not sponsored are assessed a $46 fee each semester to defray administrative support costs.

**Independent Study Abroad Fee**
In the event that a student is planning to Study Abroad, this fee of $100 is to cover services provided by the TAMU Study Abroad Office.

**International Student Health Insurance**
International students (students who are not U.S. Citizens or Lawful Permanent Residents of the United States) enrolled at Texas A&M University are required to have health insurance. International students will be automatically enrolled in and charged for the System Student Health Insurance Plan (SSHIP) unless they apply for and are granted a waiver. Individually purchased plans from vendors other than the Texas A&M University System provider will not be eligible for a waiver of automatic enrollment in the SSHIP. This is to ensure that medical treatment will be available in the event of injury or illness during enrollment at the University. This requirement includes students enrolled in extensive English language programs. Full-time English Language Institute (ELI) students should contact ELI for information. All other international students can receive more detailed information about this requirement by visiting http://admissions.tamu.edu/international/iss. Specific questions may be directed to International Student Services by emailing ISS@tamu.edu.

**General Property Deposit**
A deposit of $100 is required of every student to ensure the institution against losses, damages, and breakage for which the student is responsible, or to be used to offset in part amounts owed by the student to the institution. General deposits are returned to students, less any such amounts owed to the institution, within a reasonable period after the date of the student’s withdrawal or graduation from the institution, not to exceed 180 days. The deposit retention period provides the University sufficient time to identify all amounts owed and to determine if the student intends to enroll in the semester or summer session immediately following the student’s withdrawal or graduation or, if the student withdraws or graduates in the spring semester, in the next fall semester. If a student leaves the University without graduating or officially withdrawing, they must submit a written request to Student Business Services to receive a refund of their deposit. Deposits for students that do not graduate, withdraw or otherwise request a refund remain on file for four years. Those deposits are forfeited.
to the University’s General Deposit Scholarship Fund, after deducting any amounts owed the University.

**Health Services Fee**
This fee is required of all students enrolled in Galveston-based classes at the rate of $44.50 for each regular semester, $44.50 for the summer training cruise, and $22.25 per five-week summer term. This fee will finance health services provided by a local clinic in Galveston, and medical services on the summer training cruise.

**Housing Application Fee**
An application fee of $75 is required as part of a completed housing application. Exact stipulations and details regarding the use and return of that deposit are listed within the contract signed with the application. A waiver for the housing application fee may be submitted. To do so, the student should submit the housing application with an attached letter stating reasons for the waiver request. In order to be considered, the student must have a FAFSA submitted to TAMUG. The waiver request can be emailed to reslife@tamug.edu or mailed to TAMUG Residence Life, P.O. Box 1675, Galveston, TX, 77553-1675.

**Identification Card Maintenance Fee**
All students must have an identification card. This card is used in registration procedures, collection of fees, for dining hall privileges, etc. If the card is lost or stolen, a reissuing fee will apply.

**Installment Plan Fee**
If a student chooses to use the installment plan for payment of tuition and fees, there is a $15.00 nonrefundable charge for Fall and Spring Semesters. There is no no charge for the installment plan in the summer semester.

**Laboratory Fees**
A laboratory fee ranging from $8 to $30 is charged for each laboratory course each semester.

**MMAL (Master of Maritime Administration and Logistics) and MMRM (Master of Marine Resources Management) Program Fee**
This fee is required of all graduate students enrolled in the MMAL and MMRM program and assessed at $750.00 for instate residents and $1500 for non-residential per semester. The MMAL and MMRM program fee will be utilized to provide program administration and departmental operating costs in order to sustain a quality graduate program, as well as to provide for innovative growth.

**Mail Service Fee**
Limited availability exists for students residing in non-university owned or operated housing to rent a campus mailbox. The fee is $20 per semester and $20 per ten week summer term. Inquiries should be directed to the Bookstore (409-740-4488). Students have mail services included as part of the University’s room charge if they are residing in university owned or operated housing.

**Cadet Drug Test Fee**
The Cadet Drug Test Fee is $30 per semester and is required for all License-Option Cadets.

**New Student Conference Fee - Graduate**
The Graduate New Student Conference fee is required of all new graduate students enrolling in the fall or spring semesters and selected summer terms at the rate of $50 per student. This fee supports the provision of advanced materials to accepted students and the activities and food during the orientation.

**New Student Conference Fee - Undergraduate**
The New Student Conference fee is required of all new freshmen students at the rate of $225. New transfer students enrolling in fall or spring semesters and selected summer terms will be charged $153 per student. This fee supports the provision of advanced materials to accepted students, the conduct of new student conferences (including some meals) and student activities.

**Parking Permit**
All students parking an automobile or motorcycle on the campus pay a fee of $200 for the academic year (Fall, Spring, Summer). By request, prorated refunds can be issued for terms not used. Parking rates are subject to change each fiscal year.

**Recreational Sports Fee**
This mandatory $105 fee assessed for the fall and spring terms and $52.50 for each 5-week summer term will provide building maintenance and programming support for recreational sports facilities.

**Student Center Complex Fee**
The mandatory Student Center Complex Fee is required for all students at the rate of $100 per spring or fall semester or $50 for the five-week summer term. This fee will be used for the operation, maintenance, programming improvement and purchase of equipment for the student center complex and for the acquisition and construction of additions to the complex.

**Supplementary Fee for Courses Attempted More than Twice**
A course that is repeated by a student more than twice at a public institution of higher education in Texas may not be reported for state funding. As a result, the institution must either pass the non-funded portion to all students, or charge a supplementary fee to the student who is repeating the course. Texas A&M has chosen to assess a supplementary fee to those students repeating a course more than twice. A student attempting certain courses more than twice at Texas A&M University will be subject to a supplementary fee of $125 per semester credit hour ($375 for a 3 hour course) for the repeated course, in addition to tuition and required fees associated with the course. The general criteria for determining which courses are subject to the supplementary fee are:

- A course is subject to the fee if a student has completed it twice at Texas A&M University with a grade of A, B, C, D, F, F* (academic dishonesty), S (satisfactory), U (unsatisfactory), I (incomplete), Q (authorized drop after the add/drop period), F# (Freshmen Grade Exclusion) or X (no grade submitted).
- Courses identified by the University as repeatable for credit are not subject to the fee. A schedule of repeated courses can be found at admissions.tamu.edu/registrar/general/threepeat.aspx.
- Courses dropped with no record (NR), no grade (NG) and withdrawals (W) are not counted as repeated courses.
Students will be notified at the time they register for a course that it has been taken twice at Texas A&M University and is subject to the supplementary fee.

**Testing Administrative Fee**
A $50 per test fee will be used to pay for personnel to proctor credit-by-exams and TSI tests and to pay shipping costs to send tests to testing centers.

**Texas A&M Maritime Academy Orientation Week Fee**
The Texas A&M Maritime Academy Orientation Week (O-Week) Fee is $43 and covers equipment and supplies needed during the Corps of Cadets O-Week. Meals for O-Week are a separate charge and will be added to the semester bill following O-Week.

**University Advancement Fee**
The variable University Advancement Fee is a required fee charged to all Texas A&M University students. The Advancement fee funds services such as advising, technology, library and administrative services such as ID services, utilities, access to discounted software and many services provided through Student Services.

**University Authorized Tuition**
This variable fee is assessed to compensate for occupancy, services, use and/or availability of all or any of the property, buildings, structures, activities, operations and other facilities of the campus.

**Other Expenses**
Textbooks and Supplies: The cost of textbooks and supplies will vary with the quality of items purchased and with the course of study pursued. Students can expect to pay about $800 for each fall and spring semester. Expenses for the summer term should amount to approximately one-half of the above estimates.

License Option Cadet Expenses: License-option Cadets must purchase uniforms with initial outfitting estimated at $1,500. Other items such as caps, belt buckles, and name tags may be required to be purchased from the TAMUG Bookstore.

Tickets to Texas A&M University home games may also be purchased at registration. Refunds are not allowed for individual games or games missed.

The University operates a bookstore which supplies textbooks, stationery, drawing instruments, toiletries and other supplies. All merchandise is sold at retail prices prevailing in the area. Major credit cards are accepted in the bookstore.

**Student Fiscal Appeals**
If a student finds themselves in an issue related to the application of University Student Fiscal Policy, such as excess hours, please access the information under http://fms-galveston.tamu.edu/sbs-galveston/student-fiscal-appeal-process/ for an explanation of the Student Fiscal Appeal Process and an application for appeal.

**Scholarships**
For entering students, including freshman, transfer, and domestic graduate students, all scholarships are awarded based on information from the ApplyTexas application for admissions, including information collected in the Scholarship section of the application. If any awards require additional information, those students that are deemed qualified based on the ApplyTexas will be notified. The priority deadline for incoming student scholarships is December 1st. The final deadline for the Freshman Terry Scholarship is January 24th. The deadline for the Levy Fellowship is January 1st.

For continuing students, the University Scholarship Application (http://sfaid.tamu.edu/uwideapp) is used for awarding institutional scholarships. In order to receive a scholarship from Texas A&M University at Galveston for the upcoming school year, a student must complete the University Scholarship Application online by February 1st. Award recipients are primarily selected by a committee of faculty and staff from across the university who utilize this application and any other necessary supplemental information. In some cases, the selection is made directly by the donor of the scholarship funds.

To view scholarships available, visit http://www.tamug.edu/Scholarships. For additional information, contact the Scholarship Office at scholarships@tamug.edu or 409-740-4414.

For additional information regarding financial assistance and other scholarships available to International Students, please contact:

Scholarships & Financial Aid
Texas A&M University
P.O. Box 30016
College Station, TX 77842-3016
(979) 845-3236
financialaid@tamu.edu
http://financialaid.tamu.edu

For additional information, please contact:
International Student Services Office
Bizzell Hall East
Texas A&M University
1226 TAMU
College Station, TX 77843-1226
USA
(979) 845-1824
Fax (979) 862-4633
iss@tamu.edu
http://iss.tamu.edu

**Maritime Academy**

**Texas A&M Maritime Academy**

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Mission and Purpose
The Texas A&M Maritime Academy (TAMMA) is a specialized, maritime education and training program within Texas A&M University at Galveston (TAMUG). TAMMA's mission is to educate and train professional U.S. Coast Guard-credentialed mariners and military officers to serve aboard vessels engaged in international and U.S. domestic trades and the sea services.

Admission Requirements for License Option Applicants
The process to apply for admission to TAMMA is the same for admission to TAMUG and applicants must be accepted into TAMUG as a condition of admission to TAMMA. However, admission to TAMUG does not guarantee admission into TAMMA. Due to program and professional requirements established in Federal law by the U.S. Coast Guard (USCG) and the Maritime Administration (MARAD), application for admission to TAMMA requires additional steps and documentation including:

- Evidence of the ability to meet the most current medical and physical standards established by USCG regulations. Applicants must apply to the USCG for a medical certificate. The medical and physical evaluation process includes a vision test, hearing test, general medical exam, and demonstration of physical ability.[1] License Option (LO) Cadets must demonstrate ability to meet USCG medical and physical standards within nine (9) months of enrollment. LO Cadets must continue to meet the USCG medical and physical standards throughout enrollment in an LO program. LO Cadets who fail to demonstrate ability to meet most current USCG medical and physical standards will be transferred out of the LO programs until the individual is able to meet the most current USCG medical and physical standards.
- Evidence that the Cadet or Midshipman is not a user of dangerous drugs. According to Federal regulations,[2] TAMMA maintains a program for testing individuals for evidence of dangerous drug use. During O-Week, TAMMA will test entering freshmen and Cadets transferring into TAMMA for evidence of dangerous drug use. In addition, TAMMA conducts random tests throughout the academic year. Any Cadet who tests positive for the use of dangerous drugs or refuses to be tested will be immediately suspended from the Corps and all LO courses and activities for a period of at least one (1) calendar year, depending upon the outcome of a Return-to-Duty process prescribed and monitored by the USCG. There is no guarantee that a Cadet who is suspended will be permitted to re-enroll in a LO program.
- A criminal background check.

TAMMA staff, faculty, and the Commandant, review each application and make a recommendation for admission to the Superintendent. The final decision for admission into TAMMA rests with the Superintendent.

Prospective Cadets may download a TAMMA application through the TAMMA website.[3]

License Option Graduation Requirements
TAMMA’s Cadets may receive diplomas from Texas A&M University only after 1) successfully completing the courses of study in their academic degree plans, 2) successfully completing required sea service and associated coursework during training cruises aboard training, commercial, or military ships, 3) passing a comprehensive professional examination administered by the USCG, and 4) demonstrating knowledge, understanding, and proficiency competencies required by the International Convention on Standards for Training, Certification and Watchkeeping (STCW).

The following degree plans offer a License Option:
- BS or MS Marine Biology
- BS Marine Sciences
- BS Marine Engineering Technology
- Masters of Marine Resources Management
- Masters in Maritime Administration and Logistics.
- BS Marine Transportation

All students enrolled in the Marine Transportation program are required to be in the LO program. Cadets who select an LO degree plan must be motivated, honorable, and willing to experience the rigor and discipline of the regimental structure of the Corps of Cadets.

License Option Requirements
In addition to the degree requirements contained in the Texas A&M at Galveston Students Rules and the University catalog, LO Cadets must complete the requirements to achieve a Merchant Mariner Credential (MMC)[4] issued by the USCG. The requirements for the MMC are determined by international conventions, Federal law and regulations, and policies established by the USCG and the Maritime Administration (MARAD). The requirements for an MMC are subject to change according to developments at the International Maritime Organization, Congressional action, the Federal rulemaking process, and consultations between the USCG, MARAD, and the Maritime Academies.

The international convention with the most direct impact on TAMMA and the requirements for an MMC is the International Convention on Standards for Training, Certification and Watchkeeping for Seafarers (STCW Convention). The main purpose of the STCW Convention is to establish international agreement on training and education standards to promote safety of life and property at sea and the protection of the marine environment.

The STCW Convention establishes endorsements that LO Cadets must achieve in order to graduate and serve aboard commercial vessels in international trade. "Deck Cadets" must achieve the STCW international endorsement as Officer In Charge of a Navigation Watch (OICNW), “Engine Cadets” must achieve the STCW international endorsement as Officer In Charge of an Engineering Watch (OICEW).

LA Cadets must also pass each course required for the desired STCW Convention international endorsement with at least a C AND demonstrate each of the required competencies contained in each course.

LO Cadets, regardless of age, prior experience as a mariner, or prior military service must maintain membership in the Corps and complete all of the requirements of the LO program. The minimum period of training is three (3) years or six (6) full semesters as a full-time student. However, according to policies established by the Superintendent consistent with Federal law and policies regarding maritime academies, the Superintendent has discretion in this area and may grant an LO Cadet credit for successful completion of coursework, sea service, or the demonstration of knowledge and practical skills at another State
or Federal Maritime Academy. Applicants who desire to transfer into TAMMA from other State or Federal Maritime Academies are encouraged to inquire regarding current policy and provide documentation regarding prior coursework, sea service, and conduct records from other Academies.

LO Cadets are required to attend all classes in each course required for the desired STCW Convention international endorsement. These courses are identified in the Texas A&M University Catalog. Unexcused absences are not permitted and shall be adjudicated by the TAMMA staff. All sea service must be achieved according to TAMMA’s USCG-approved License Option programs.

**Sea Service Requirements**

Under Federal law all LO Cadets are required to complete 360 days of sea service. Cadets may achieve the required sea service through a combination of TAMMA-approved assignments aboard training vessels, commercial ships, military vessels, USCG-approved courses that employ simulators, watches aboard TAMMA’s training vessel, and maintenance work.

**LO Cadets pursuing a Merchant Mariner Credential with Endorsement as Officer in Charge of a Navigation Watch (OICNW)**

LO Cadets pursuing endorsement as OICNW, must complete at least 180 days aboard a combination of training vessels, commercial vessels, or government vessels. Cadets assigned to approved training vessels receive 1.5 days of sea service for each 1 day assigned. Cadets assigned to commercial or government vessels receive 1 day of sea service for each 1 day assigned. All assignments must be approved by the Superintendent or his delegate.

These LO Cadets also achieve sea service credit, up to a maximum of 30 days, for watchkeeping and for performing maintenance aboard TAMMA’s training vessel or at other sites approved by the Marine Transportation Department Head, and for successfully completing USCG-approved courses that feature training on simulators.

**LO Cadets pursuing a Merchant Mariner Credential with Endorsement as Officer in Charge of an Engineering Watch (OICEW)**

LO Cadets pursuing endorsement as OICEW, must complete at least 180 days aboard a combination of training vessels, commercial vessels, or government vessels. Cadets assigned to approved training vessels receive 1.5 days of sea service for each 1 day assigned. Cadets assigned to commercial or government vessels receive 1 day of sea service for each 1 day assigned. All assignments must be approved by the Superintendent.

These LO Cadets may also achieve sea service credit for not more than 180 days for performing work involving workshop skills. Cadets may perform this type of training on shore, subject to approval by the Head of the Marine Engineering Technology Department.

**Corps of Cadets**

The Corps of Cadets (Corps) focuses on leadership development and provides Cadets and Midshipmen enrolled in the Navy Reserve Officer Training Corps program (NROTC) a disciplined environment designed to prepare its members to become successful Merchant Marine or military officers.

Members of the Corps are required to attend formations, drills (including parades at College Station), stand announced and unannounced personal and room inspections, participate in physical fitness activities, and perform other duties required by the Corps Operations Manual.

TAMMA’s Superintendent is responsible for TAMMA’s administration and the operations of the Corps of Cadets. The Corps of Cadets includes

1) **License Option Cadets** (LO Cadets) who are studying and training to fulfill the professional requirements to become Merchant Marine Officers through TAMMA’s USCG-approved training program. These Cadets enroll in TAMMA’s License Option (LO) programs and must maintain membership in good standing in the Corps,

2) **Midshipmen** who meet the qualifications for acceptance into TAMUG’s NROTC program. Midshipmen seek commissions in the U.S. Navy upon graduation. Midshipmen integrate fully into the Corps, and must complete all degree requirements as well as courses required by the Navy.

Students may join the NROTC program as National Four-Year Scholarship Winners or as non-subsidized college program applicants. Interested prospective Midshipmen may obtain information on the National Four-Year Scholarship program through any Navy recruiting office. The application deadline is January 15 of the year of admission. All NROTC scholarships cover the costs of tuition, fees, and uniforms. All scholarship-, junior-, and senior-level Midshipmen receive a monthly allowance and are pay for summer training periods.

3) **Drill and Ceremony (D&C) Cadets** who desire the structure, rigor, leadership training, and camaraderie of membership in the Corps. D&C Cadets are full members of the Corps, must purchase all required uniforms, perform drills, stand formation, and participate in personal and room inspections. They are not required to go on the summer cruise. Each D&C Cadet will receive a certificate indicating voluntarily participation and membership in the TAMUG Corps of Cadets.

Corps members are encouraged to participate in on-campus sports, clubs and educational activities and may compete for places on the Hearn Honor Guard, the Drill Team, the Sea Aggie Band, and the Flag Color Guard.

Members of the Corps are generally required to live on campus in the state-of-the-art Texas A&M Maritime Academy Hall.

**Standards of Conduct**

In addition to the Texas A&M University at Galveston Student Rules and the Texas A&M University Rules the Corps operates according to rules and standards contained in the Corps Operations Manual and the Cadet Instructions Manual[5]. Among other things, these publications establish mandatory uniform regulations, standards of dress, grooming, and discipline.

The Corps’ conduct and discipline system, administered by the Commandant, is a method for assessing the aptitude and motivation of each corps member for becoming a mariner or military officer.

Corps members who violate the Corps’ standards of conduct receive demerits and Cadets that consistently violate the Corps’ standards of conduct may be suspended or dismissed from the Corps. Cadets enrolled in any of the LO programs must maintain membership in good standing in the Corps. LO Cadets who are dismissed or suspended from the Corps but who are permitted to remain at TAMUG may not enroll in LO courses and will be removed from the Corps housing. Cadets who are
not Texas residents, will be required to pay out-of-state tuition costs retroactively to the beginning of the term.

The Corps includes a special unit called “Victor Company”. Victor Company is veterans of the U.S. Armed Services or individuals who are married and/or with dependents or over the age of 25 when first enrolled in TAMMA. The Victor Company Cadet Commander reports directly to the Commandant and Victor Company members follow all Corps regulations including watches and practical training aboard TAMMA’s training vessel. Cadets in Victor Company are permitted to live off campus.

The Corps also includes International Cadets. International Cadets may pursue the LO education and training required to become Merchant Marine Officers and earn a degree from Texas A&M University. However, International Cadets are subject to U.S. immigration laws and may not take the USCG license exams. Instead, international Cadets receive a certificate of completion of their respective degree plans.

TAMMA will provide each Cadet accepted into the Corps a list of required uniform items along with procedures for purchasing uniforms. Entering Cadets should order uniforms as soon as they learn they have been accepted into the Corps. TAMMA will issue uniforms during Orientation Week prior to the start of the Fall Semester. The cost of uniforms ranges from $1,500 to $2,000.

Orientation Week
Prior to the beginning of the Fall semester, all freshman and transfer students entering TAMMA, NROTC, or D&C must attend Orientation Week (O-Week).

Under the guidance of the Commandant, members of the Corps of Cadets’ leadership team plan and execute O-Week to introduce each new member to the Corps’ routines and traditions. Cadets also learn military bearing and customs, basic seamanship, engineering, and nautical science skills. O-Week training includes, military formations, marching to class and meals, team-building exercises, hands-on seamanship training, and other training to enable new members to hit the decks running when the entire Corps returns from training cruises and assignments at sea.

Student Incentive Program (SIP)
LO Cadets may qualify for financial support through MARAD’s Student Incentive Program (SIP).[6] LO Cadets who receive financial support through SIP participate in the Navy Reserve’s Strategic Sealift Officer (SSO) program and receive a commission as Ensign, USNR upon graduation and may apply for active duty service with the Navy following graduation.

In order to qualify for the financial support under SIP, LO Cadets must

1. Pass a Navy physical examination and maintain Navy medical standards,
2. Pass semi-annual Navy Physical Readiness Tests,
3. Maintain a minimum GPA of 2.0 (4.0 system),
4. Be under the age of 27 by graduation.

Upon graduation, LO Cadets who accept financial support through SIP must

1. Complete the course of instruction at TAMMA,
2. Within three (3) months of completion of the TAMMA course of study, achieve a merchant mariner license with appropriate national and international endorsements for service aboard vessels in domestic and international voyages with unlimited endorsements,
3. For at least six (6) years maintain a valid 1) merchant mariner license with appropriate national and international endorsements for service aboard vessels in domestic and international voyages with unlimited endorsements, 2) transportation worker identification credential, and 3) USCG medical certificate.
4. Apply for and accept, if tendered, an appointment as a commissioned officer in the Navy Reserve including the Strategic Sealift Officer Program, the USCG Reserve, or any other reserve component of the Armed Forces of the United States for at least eight (8) years.
5) Serve the foreign and domestic commerce and the national defense for at least three (3) years after graduation.

LO Cadets with interest in the SIP are encouraged to speak with TAMMA and NROTC staff about the details of applying and the obligations following graduation.

Additional LO Requirements
In addition to minimum requirements associated with courses within USCG-approved program of study and training for international STCW Endorsements, Cadets are required to obtain several training endorsements required by the USCG. Some of these are Basic Safety Training, Basic and Advanced Firefighting, Radar and Automated Radar Plotting Aids, Global Marine Distress System (GMDSS), and Bridge Resource Management.

LO Cadets are also required to apply for and maintain a valid Transportation Workers Identification Credential (TWIC), a current Passport. TAMMA will assist each Cadet in obtaining the required endorsements and documents. However, it is each Cadet’s responsibility to maintain a current portfolio of all required documentation. A complete list of these requirements and costs will be available during O-Week.

The following is an example of some additional cost items associated with the LO programs. The list is not intended to be exhaustive.

- Coast Guard Approved Fire Fighting School - $800-$1,500.
- TWIC - $150.
- Merchant Mariner Credential - $140.
- Training cruise - estimated about $9,000-$10,500 which does not includes travel expenses to and from the Ports.

[4] 46 CFR §10.107(b) defines Merchant Mariner Credential as combining the individual merchant mariner’s document, license, and the STCW endorsement into a single mariner’s qualification document, certificate of identification, and certificate of service.
Cadets enrolled in TAMMA’s License Option (LO) program may apply for Student Incentive Payments (SIP) provided by the Department of Transportation’s Maritime Administration. Title 46 USC 51509-51511 describes the details of the SIP. Cadets are encouraged to seek guidance from TAMMA staff regarding SIP.

Services

Services for Texas A&M University at Galveston Students

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Campus Dining

Students requesting to downgrade their meal plans during the semester will have 20 days from the first class day to make any changes and the cost of those changes will adhere to the University’s refund schedule. Downgrades can only be made if the student is not already on the minimum required plan. In order to add or upgrade a meal plan, please do so by 7 weeks from the start of the semester. All changes must be made through the Dining Services Office at (409) 740-4508.

Meal Plan Pricing:
On Campus: https://dineoncampus.com/tamug/for-on-campus

Off Campus: https://dineoncampus.com/tamug/for-off-campus

Campus Recreation

The mission of the Department of Campus Recreation is to provide safe and inclusive activities that promote a healthy and physically active lifestyle while developing social, leadership, and other life skills which will enrich the education of our students and the campus community.


The Intramural Sports program offers the campus community the opportunity to compete in 16 Men’s, Women’s, and/or Co-Rec leagues or tournaments. Intramural sports are open to all currently enrolled students as well as TAMUG faculty and staff. There are no registration fees charged for participation. Instructions on how to sign-up for an intramural sport can be found within the Intramural Sports tab.

The Club Sports program provides students with the chance to focus on a particular sport or recreational activity, and in many cases compete in or pursue that activity at a higher level.

The Outdoor Program grants students, faculty, and staff the opportunity to participate in outdoor pursuits such as surfing, camping, rock climbing, stand-up paddleboarding, and kayaking.

Additionally, the Department of Campus Recreation oversees aquatic facility operations at the campus outdoor pool including open swim hours, hiring of lifeguards, and facility rentals.

The Fitness program allows students, faculty, and staff to participate in group exercise classes, personal training sessions, and fitness orientations.

The Student Wellness program creates educational opportunities for students around the 8 dimensions on the wellness wheel - Spiritual, Physical, Intellectual, Emotional, Environmental, Social, Financial, and Occupational.

Career Services

Career Services can offer a variety of services for students in every stage of the career planning process, from your freshman year through graduation. These services include:

• Careful Resource Room with work stations for employment research, resume writing and professional correspondence.
• Resume and cover letter assistance
• Interview preparation and mock interviews
• On-campus interviews and employer presentations
• Specialized workshops for employment research, job and graduate school searches.
• Job search and networking tips
• Email distribution list for job and internship postings.
• Career counseling
• Two annual career fairs, one in Fall and another in the Spring
Counseling Services

The Office of Student Counseling provides services to undergraduate and graduate students at Texas A&M University at Galveston. The Office is staffed by licensed counselors and the services rendered to students are free, voluntary, and confidential. The Office staff is dedicated to assisting students in their pursuit of personal and academic growth, to helping students gain a better understanding and appreciation of themselves, and to supporting students as they make important decisions about their lives.

What is counseling?

Counseling, most simply stated, is an interaction between a person who is struggling in some way and in need of help, and another person who is trained in helping people find solutions for their struggles. The reasons for coming are many, and the counseling strategies employed also vary from counselor to counselor. The one constant is that the counselor focuses all energies on trying to help the student. It doesn’t always work, but our student evaluation forms suggest that most students who seek counseling believe that it has been helpful to them. And if you feel uncertain about whether counseling is for you, we encourage you to make an initial appointment and discuss any reservations you might have with one of our counselors. There is no obligation to continue.

Course Support

Deeper understanding, extra practice at applied theory, and intellectual skill building differentiate students who attend Course Support Sessions from those who don’t. Peer Consultants guide learning in foundational courses such as Chemistry, Math, Physics as well as disciplines including Accounting, Economics, Engineering, Marine Transportation, and Statistics. Course Consultants are successful students whom made an A in the course and are endorsed by faculty; they facilitate sessions in one-on-one and small group settings guiding students through homework problems and difficult course concepts using example problems. Groups of five to seven students work together in small blocks of time throughout the week.

www.tamug.edu/tutoring (http://www.tamug.edu/tutoring)

Disability Services

The Counseling and Career Services office provides services to students with documented disabilities. The office offers information on disabilities, campus services, and related resources. Persons with disabilities are encouraged to apply for services early and to request a meeting to discuss their individual needs prior to registration. Accommodations provided to students are based on individual need. Information regarding disabilities can be obtained through the Counseling and Career Services, P.O. Box 1675, Galveston, TX 77553-1675, call 409-740-4736.

Diversity

Consistent with the core values of Texas A&M University the mission of the Office of Student Diversity Initiatives at Texas A&M at Galveston (TAMUG) is to provide programs and services that encourages members of our community to gain a deeper understanding, awareness, and appreciation for their own culture, as well as embracing the dignity of all cultures from our global society. Goals of diversity include creating an inclusive community of respect that positively encourages and attracts diverse populations to join and contribute to the university community as a student, faculty, and/or staff member.

Our vision is to be a model of inclusion and cultural competency that empowers holistic student development, transformational learning through inter-cultural dialogue, and collaborative networks that advocates for social justice in a diverse university community. To fulfill the vision, we offer programs and services that:

- Advocates and supports students and cultural groups in their identities.
- Collaborates with campus and community entities to ensure a positive university climate that advocates for justice, access, equity, and transformative learning for all students, with special focus on underserved students.
- Provides student support by building relationships of commitment and trust.
- Provides opportunities for students to develop as leaders by fostering a community of respect and building cross-cultural relationships.
- Provides diversity education and programs that allow dialogue and intersecting discussions regarding age, citizenship, disability/ability, education, ethnicity, gender, gender identity/expression, geographical location, language, military experience, political views, race, religion, sexual orientation, socioeconomic status, and/or thought to aid with developing students’ understanding of themselves and other cultures.

It is our mission to serve ALL students, but recognize the need to be especially attentive to the needs of those identifying themselves as African American/Black, Asian/Asian American, Hispanic/Latino(a), LGBT, Native American/American Indian, Multi-Racial, and/or Student Veterans.

Financial Aid and Scholarships

The mission of Scholarships and Financial Aid is to provide students with information and financial resources to attend Texas A&M University at Galveston along with support programs that promote higher education and developmental opportunities. As a part of this commitment, we strive to provide financial solutions to students at all income levels and with varying academic, merit, and leadership qualifications.

The need-based financial assistance program is designed for students who have a demonstrated financial need, as defined by the Free Application for Federal Student Aid (FAFSA) or other applicable application, in order to assist students in paying college expenses. All financial aid is contingent upon student enrollment and making Satisfactory Academic Progress (SAP), as defined by Scholarships and Financial Aid or the specific aid program.

Financial Aid

Financial aid is available in two forms: Gift Aid and Self-help.

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<tr>
<th>Gift Aid</th>
<th>Self-Help</th>
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<tbody>
<tr>
<td>Grants (Federal, State, Institutional)</td>
<td>Loans (Federal, State, Institutional, Alternative)</td>
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<td>Scholarships</td>
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<tr>
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Texas A&M University's packaging philosophy for need-based financial aid is to provide the greatest amount of gift aid to those students with the highest demonstrated need and to keep loan liability to a minimum. Financial aid is awarded on a first-come, first-served basis with a priority
date prior to the fall semester for which the student is seeking aid published on financialaid.tamu.edu.

To apply for financial assistance, a student must submit a Free Application for Federal Student Aid (FAFSA). The FAFSA becomes available on October 1st each year for the next academic year. Students are encouraged to submit their FAFSA online at https://fafsa.gov as soon as possible. Students who do not meet the citizenship eligibility requirements to complete the FAFSA may be eligible to submit the Texas Application for State Financial Aid (TASFA). Only students who have been accepted for enrollment, have a FAFSA or other financial aid application on file, and have submitted all requested documentation to Scholarships & Financial Aid will be sent a financial aid offer. Award offers for incoming students beginning in the Fall semester are made early in the preceding Spring semester. Award offers for incoming students beginning in the Spring semester are made late in the preceding Fall semester. Award offers to continuing students for the upcoming academic year are made after Spring semester grades have been submitted. Summer financial assistance is offered to students with a FAFSA or TASFA on file who enroll at least half-time in summer coursework at Texas A&M.

Financial aid offers are made based on the assumption that students will enroll full-time in the fall and spring semesters. Cost of attendance and awards will be adjusted for students who are enrolled less than full-time at Texas A&M University. Students may only receive federal financial aid for eligible courses that count towards the program of study. State and Institutional Aid are not subject to the same regulatory restrictions. However, the cost of attendance for students will be reduced for courses that are not counting to the program of study, which can result in a lower amount of state and institutional aid a student could receive.

Student inquiries may be directed to:

Scholarships & Financial Aid
Texas A&M University at Galveston
P. O. Box 40005
College Station, TX 77842
(405) 740-4500 - Galveston office
(979) 845-3236 - College Station office
financialaid@tamu.edu
http://financialaid.tamu.edu
FAFSA School Code 003632

Please visit our website for the most current information on financial aid applications, programs, and any associated deadlines.

Grants
The Federal Pell Grant is available to undergraduate students who have not received a baccalaureate degree and who have demonstrated financial need as determined by the FAFSA. The Federal Pell Grant provides a foundation of financial assistance to which aid from other sources may be added.

The Federal Supplemental Educational Opportunity Grant (FSEOG), and the Texas Public Education Grant (TPEG) are available to students, provided the results of their financial aid application show evidence of financial need and funds are available. These funds are awarded on a first-come, first-served basis. The Towards EXcellence, Access and Success (TEXAS) grant is available to eligible Texas residents who have requisite levels of financial need according to the FAFSA and have met the remaining program criteria; it is also subject to funds availability and eligibility guidelines as defined by the Texas Higher Education Coordinating Board. Additionally, Texas A&M University provides institutional grant aid to eligible students to assist with educational expenses. Student grants are subject to fund availability and may be single-year or multi-year awards.

The Federal/Texas College Work Study Programs
Federal and state programs provide part-time employment for U.S. citizens, permanent residents and eligible non-citizens, within fund limitations, who have an established financial need and desire on-campus employment.

To qualify for the Federal/Texas College Work Study Programs, a student must have submitted a financial aid application, have financial need, be eligible to work in the United States, be enrolled at least half-time or accepted for enrollment and be making Satisfactory Academic Progress if enrolled.

All Work Study students are paid minimum wage or higher, work an average of 20 hours per week, and are not eligible for paid holidays, retirement, vacation, nor sick leave.

Loan Programs
The Federal Direct Loan Programs are available to students who have submitted a FAFSA. Students will be notified of their eligibility for the Direct Loan program(s) through a financial aid offer.

Students and parents seeking the Parent Loan for Undergraduate Students (PLUS) may obtain information from the financial aid website. This program requires the FAFSA to be on file with Scholarships & Financial Aid.

Short-term loans are available to provide assistance to students who experience temporary financial difficulties with educationally related expenses. Funding for this program is provided by The Association of Former Students, the Class of 1926 and other University resources. This program is not intended to provide long-term assistance or to replace other assistance available through Scholarships & Financial Aid. Students must be degree-seeking and enrolled at least half-time to be eligible for short-term loans.

The Emergency Tuition and Required Fees loan program is available to help students pay their tuition and required fees. The loan is applied directly to the student's tuition and fee account.

Please refer to our website for detailed information on all of the aforementioned programs and more.

Changes in Status that Impact Financial Assistance
Dropping or Q-dropping a course affects a student's enrollment status. In turn, enrollment status may impact certain funding sources. The following describes these impacts.

- Enrollment Status – A student's enrollment status continues to be adjusted throughout the semester when a student drops or Q-drops a course. However, in most cases, the change in status has minimal impact, depending on timing or recent changes in laws. The impact is primarily on student loan repayment.
- Health Insurance – In the past, students often needed to maintain full-time enrollment to continue to be covered under their parents' health insurance policy. With the implementation of the Affordable Care Act (ACA), that is no longer required. A dependent can now be covered under their parents’ insurance plan until the age of 26 regardless of their enrollment status as a student.
• **Financial Aid & Scholarships** – Timing matters on when a student drops a course. Financial aid checks enrollment status on two occasions – when a student’s aid is released to their billing account and on 12th class day of a Fall or Spring semester. A student’s aid amount can be adjusted if the student’s enrollment status changes between the time funds are disbursed to the billing account and the 12th class day. However, after the 12th class day, enrollment status is not a factor for aid that has already disbursed and instead any changes in enrollment status will be reviewed through financial aid’s satisfactory academic progress standards for subsequent semesters and will not impact current semester aid. If aid has not been disbursed prior to the 12th class day, then the enrollment status on the date the aid is disbursed is what matters. In the Summer semester, enrollment status is officially checked on the 5th class day of the Summer session(s) in which the student is enrolled.

• **Student Loan Repayment** – Students must maintain at least half-time enrollment throughout the semester for student loans to remain in an in-school deferred status. Dropping below half-time enrollment will trigger student loans to enter any applicable grace period, with repayment required after the grace period has elapsed. Changes in enrollment status from full-time to half-time have no consequence on student loans. Half-time enrollment for a graduate student is defined as 5 hours and for an undergraduate student it is defined at 6 hours.

### Scholarships

#### Incoming Freshmen Scholarship Programs

• **Achievement Scholarships** are available to incoming freshmen who attended and graduated from targeted high schools in the State of Texas. Awards are based on academic achievement, leadership ability, and extracurricular participation. For priority consideration, students must complete and submit the ApplyTexas website (http://www.applytexas.org) freshmen scholarship application no later than December 1 of their senior year of high school.

• **Scholarships** are available to incoming freshmen who achieve a minimum 1300 Old SAT composite score (critical reading + math, with respective scores of 600 in each), 1360 New SAT composite score (evidence-based reading and writing score of at least 660 + math scores of at least 620), or 30 ACT composite (English + Math, with scores of at least 27). For priority consideration, students must complete and submit the ApplyTexas website (http://www.applytexas.org) freshmen scholarship application no later than December 1 of their senior year of high school.

#### Continuing Student Scholarships

• The University Scholarship Application is available to students with at least one semester completed at Texas A&M. Awards range in value from $500 to $1,500 and are available to undergraduate, graduate, and professional students currently enrolled at Texas A&M. Some awards are limited to certain fields of study and to individuals who have attained a necessary academic classification, while others are unrestricted. Awards are made to outstanding students based on a combination of academic achievement, campus/community involvement, campus leadership roles, and, for some scholarships, financial need. Students are encouraged to complete the application beginning in October via the scholarships website (https://scholarships.tamu.edu). The deadline for submitting applications is February 1, prior to the academic year for which the student will be awarded.

### Transfer Student Scholarships

• Aggie Transfer Student scholarships are designed to recognize outstanding students who will be transferring to Texas A&M University at Galveston. Scholarships are awarded based on a combination of academic achievement, extracurricular activities, campus involvement at their current institution, leadership, major, and, in some instances, financial need. These award amounts can range from $500 to $1,500 and the application is available to students through the ApplyTexas (http://www.applytexas.org) application.

### Scholarship Recipients and Non-Resident Tuition Waivers

• The Competitive Scholarship waiver, authorized under Texas Education Code 54.213a, is an optional waiver that institutions can implement. An eligible non-resident student who holds a competitive academic scholarship of a specified minimum dollar amount for the academic year or summer for which the student is enrolled may be eligible to pay the fees and charges required of Texas residents without regard to the length of time the student has resided in Texas. The student must have competed with other students, including Texas residents, for the scholarship and the scholarship must be awarded by a Texas A&M University college or departmental scholarship committee or university representative. An outside donor may be consulted for input by the college or departmental unit; however, outside donor(s) may not make the final selection of the student recipient for a scholarship.

• Effective Fall 2017, undergraduate students must be awarded and maintain competitive scholarships of at least $4,000 per academic year in order to qualify for this waiver. All graduate students, all professional students, and current undergraduate students with existing and continuing scholarship awards, may continue to receive this waiver at the previous $1,000 threshold.

• More information is available at http://scholarships.tamu.edu/Non-Resident-Tuition-Waiver

For additional information on scholarships, please visit https://scholarships.tamu.edu/ or email scholarships@tamu.edu.

### Health Services

Medical Clinic: Texas A&M University at Galveston contracts with the University of Texas Medical Branch (UTMB) Family Medicine clinic for health services for enrolled undergraduate students. Under the contract, office visits to the doctor are free of charge. Medications, inoculations, x-rays, physicals, and other services provided at the clinic may be covered under students’ private insurance or at the student’s expense. Hospitalization and emergency room visits are full-charge at the student’s expense.

Group Insurance: Since there are numerous health needs and costs, which are not provided or paid for by Student Health Service, students are strongly encouraged to maintain medical insurance. A group plan is available to all students in the Texas A&M University System. Information about this program will be distributed during new student orientation and are available from the student counseling office. Students and parents should give careful consideration prior to dropping any current health insurance.
Emergency Medical Transport: Please note that if an ambulance or other emergency transport is called, it is the responsibility of the student to cover any cost incurred; it is not the liability of the University.

**Housing**

The Office of Residence Life coordinates on-campus housing in modern student residence halls. Rooms are double and single occupancy and furnished with beds, desks, chairs, wardrobes or closets, and dressers. Students are expected to furnish pillows, blankets, shower curtains, linens, and cleaning supplies.

Students not enrolled in the Texas A&M Maritime Academy (TAMMA) are required to live on campus until the first Fall semester that they turn the age of 21. Exceptions may be granted for special circumstances that are listed below.

Permission to live off-campus is typically granted if one of the following circumstances are met:

- The student is married and living with their spouse in the local Galveston area.
- The student is a single parent/guardian and their child resides with them at their local Galveston area residence.
- The student is a veteran of the U.S. Armed Forces (copy of DD-214; not active duty for training only).
- The student will live with a parent/guardian in the Galveston area. (A typed verification letter will be required)
- The student will enroll in 9 credit hours or less for the semester.
- The student has an approved medical accommodation through the Office of Disability Services.

On-campus housing is required for all Cadets enrolled in TAMMA who are under the age of 25 unless they have been granted Victor company status through the Corps of Cadets.

Any student who believes they qualify to live off campus must apply for permission to seek off-campus housing. Approximately 60 percent of the undergraduate students are housed on campus, and returning students are given priority in granting permission to live off campus. Campus residents accepting housing in the fall semester are required to sign a Fall and Spring Semester contract and are not permitted to move off campus for the spring semester. An on-line application for campus housing, which is separate from the application for admission to the University, is available from the Office of Residence Life website at www.tamug.edu/reslife. Rooms are assigned in accordance with the date on which the housing application and room deposit are received in Financial Management Services.

Upon admission to the University, students who will be living on campus must submit an application containing a housing agreement and one-time, non-refundable housing application fee to be eligible to receive a Residence Hall Assignment. A waiver for the $75 non-refundable application fee may be submitted. To do so, the student should submit the housing application with an attached letter stating reasons for the waiver request. In order to be considered, the student must have a FAFSA submitted to TAMUG. The waiver request can be emailed to reslife@tamug.edu or mailed to TAMUG Residence Life, P.O. Box 1675, Galveston, TX, 77553-1675 or call 409-740-4582.

**Housing Costs**

The cost of housing for each semester will vary based on the residence hall and room style a student resides in. Visit http://www.tamug.edu/reslife/Housing/HallSpecifics.html for current costs.

**International Student Services**

The Office of Student Diversity Initiatives serves as the liaison with the International Student Services Office at Texas A&M University in College Station. Personal counseling, financial planning, liaison with embassies and consulates, legal referrals, academic referrals, immigration matters, orientation programs, and advisement to groups, are among the services offered in collaboration with the Office of Counseling Services, Financial Aid, and International Student Services in College Station, TX.

For more information regarding International Student Services, contact the Office of Student Diversity Initiatives, P.O. Box 1675, Galveston, TX 77553-1675 or call 409-740-4582.

**Learning Commons**

The Learning Commons is a vital part of student academic support, success, and lifelong learning by developing strong co-curricular partnerships with faculty and tailoring a variety of programs and resources for all students. Our programs provide a modern learning experience for all students, contribute to a dynamic scholarly environment, deliver high impact learning opportunities, and foster engagement with research methods and materials. Academic support programs employ over 100 students annually in leadership, teaching, and mentoring roles; These opportunities develop professional and marketable skills through experiences as peer consultants and make them competitive for jobs after graduation. The Learning Commons additionally supports the Honors Program and Undergraduate Research Services.

www.tamug.edu/learningcommons (http://www.tamug.edu/learningcommons)

**Library**

The Jack K. Williams Library and Commons hosts student-centered services and an electronic, print, and archival collection devoted to Marine and Maritime subjects in conjunction with students’ courses; a computer lab for resource discovery, equipment checkout; and individual, small group, and large group study spaces. The Library supports learning with research instruction, technology, information discovery, and reading/writing skills.

Collection Services and the Research Commons promotes student success by connecting Sea Aggies with information resources in and beyond the Jack K. Williams Library’s academic work and acquires books, articles, and more from libraries around the world. In addition, The Research Commons helps students and faculty acquire information literacy and promotes inquiry and critical thinking.

The Learning Commons is a vital part of student academic support and success. The Learning Commons provides a modern learning experience for all students, contributes to a dynamic student learning community, provides high impact learning opportunities and fosters lifelong learning in students. The Learning Commons impacts student success through
a variety of programs and resources including the Writing Lab, Studio, Course Tutoring and Supplemental Instruction.

The Teaching Commons, another division of The Commons, provides faculty with teaching and instruction tools to creatively engage students in learning.

In addition, the Commons supports the Honors Program and Undergraduate Research Services.

Jack K. Williams Library (http://www.tamug.edu/library)

Learning Commons (http://www.tamug.edu/learningcommons)

Parking
Vehicles parked on the Galveston campus are required to display a valid parking permit, except for those parked in designated visitor’s spaces. When not purchased for the full year, the annual cost of permit is prorated. For more information or to purchase a faculty, staff or student permit, visit http://www.tamug.edu/police/parking/.

Registration and Academic Status
The Texas A&M University at Galveston follows the same guidelines and definitions as the College Station Campus. Registration for the fall and spring semesters is accomplished at several times. During the fall and spring semesters (in November and April), a preregistration period is held for currently enrolled and readmitted students to register for the next semester. There are periods of announced open registration for students who were unable to preregister during the scheduled preregistration period. New Student Conferences serve as an opportunity for new undergraduate students to register. Further information concerning registration may be obtained from the academic calendar published in this catalog or from the Office of the Registrar. The schedule of classes is available online.

Seibel Learning Center
The mission of the Seibel Learning Center (SLC; formerly Academic Enhancement) is to contribute to the academic success of all undergraduate students at Texas A&M University at Galveston, by providing them the information and support needed to become skillful, self-directed learners. Its aim is to guide students through the integration of curricular, co-curricular, and personal choices into a purposeful academic journey. Vital aspects of this effort include advising students on how to navigate an ever-evolving learning environment, coaching students on effective learning behaviors, connecting students to high impact opportunities, and providing individualized solutions to ease student transitions.

Specific SLC programs include Academic Advising (for all first year students as well as General Academics majors), the Academic Coaching and Success Program, Academic Compliance and Testing oversight, F1RST Program, Galveston Gateway, Impact Scholars, and the General Academics major. For additional information, please visit tamug.edu/slc (http://www.tamug.edu/slc).

Student Activities
It is easy to get involved at Texas A&M University at Galveston, and there are many good reasons to get involved.

As would be expected, student life at TAMUG is often centered around the ocean. Many clubs and sports often involve water, but we have numerous active student organizations including many professional organizations that cover a wide variety of interests. The only question is which organization, or organizations, are right for you?

We follow Aggie traditions such as Yell Practice, Muster, Silver Taps, SALT Camp (Sea Aggies Learning Traditions), The Big Event and the famous Aggie Ring. Students may also get involved with the Student Government Association, the Nautilus (newspaper), or Sea Spray (literary magazine).

As you can see, there are numerous opportunities to enrich your college career by practicing the six core values of Texas A&M University: Excellence, Integrity, Leadership, Loyalty, Respect, and Selfless Service.

Student Affairs
The Division of Student Affairs, Suite 101 in the Seibel Student Services Center, is responsible for the social, moral, and intellectual development of Texas A&M University at Galveston students through their involvement in student organizations, leadership activities, recreational sports, and other co-curricular and extracurricular activities. Student Affairs also oversees Housing, Judicial Services, student diversity initiatives, counseling and career services, and the residence life programs as well as advises student organizations about program planning, university rules, risk management and the function of organizations to students throughout their college career. Furthermore, they allocate funding for eligible student organizations and aid in campus wide events such as Aggie Muster, Maritime Ball, Family Weekend, and Springfest. In addition to providing students an avenue to participate in several club activities, Student Affairs is also responsible for dispersing football tickets and ordering the highly honored Aggie Ring.

The Division of Student Affairs encourages all students to take advantage of the many opportunities available through "the other education" activity programs.

The Studio
The Studio aims to target communication and presentation needs for all students, staff, and faculty exploring visual and audio communication mediums. Services include equipment checkout, dedicated audio room, individual and group editing stations, lightboard, green screen, interview station, presentation station, lighting, audio mixing boards, and microphones. The Studio encourages discovery of visual mediums by hosting Adobe Creative Suite software along with additional audio, video, graphic, and story boarding software. Projects are supported by Video and Speech Consultants whom assist in the creation and use of media for students and faculty and development of public speaking skills.

www.tamug.edu/hypermedia (http://www.tamug.edu/hypermedia)

Supplemental Instruction (SI)
Supplemental Instructors design fun and collaborative study sessions based on course topics to reinforce challenging concepts and strengthen understanding. SI support is offered for historically difficult courses usually in the first year. These are taught by successful students whom made an A in the course and are endorsed by faculty. SI Leaders partner with faculty to design active learning sessions and prepare students for exams; These sessions as taught three times weekly at diverse times for broad access to all students. Regular attendance throughout the semester helps students stay on track or get ahead, build confidence through critical thinking and problem solving, and meet other students and form study groups.
To apply for the Undergraduate Research Scholars (URS) program, students will ultimately:

- Produce a written undergraduate thesis to be published in the Undergraduate Research Scholars Capstone Collection in the Texas A&M OAKTrust Repository (http://oaktrust.library.tamu.edu/handle/1969.1/3367)
- Make a public presentation
- Gain knowledge that didn't come from a classroom
- Improve their chances for acceptance into graduate or professional schools, fellowships, and grants
- Gain a better understanding of graduate school
- Network with students and faculty

To apply for the Undergraduate Research Scholars (URS) program, students must:

- Be actively involved in an independent undergraduate research project throughout both the fall and spring semesters under the mentorship of a Texas A&M faculty member throughout

Aggies Commit to Excellence Scholar (ACES)

The Aggies Commit to Excellence Scholar (ACES) program will fund up to 10 undergraduates from all majors to engage in high impact learning and research experiences under the mentorship of TAMUG faculty. The purpose of ACES is to empower all students and encourage underserved student populations to engage in research, as well as offer professional and leadership skills development to foster their interest and aptitude towards pursuing a graduate degree.

ACES students will receive a stipend per semester and renewal from the Fall to Spring semester will depend on successful recommendation of the faculty sponsor and demonstration of appropriate progress. Recipients will present project results at the TAMUG Student Research Symposium and/or other professional conference. A maximum of one student application per faculty member will be considered. Selection of students will be based on meeting the eligibility criteria, the quality of the narrative, and letter of support from the Faculty Sponsor.

Louis Stokes Alliance for Minority Participation (LSAMP)

Texas A&M University System Louis Stokes Alliance for Minority Participation, funded by the National Science Foundation, is part of a national initiative to increase the number of underrepresented minority students successfully completing high quality degree programs in Science, Technology, Engineering and Mathematics (STEM) disciplines and to encourage students to matriculate into graduate programs.

Five LSAMP awardees will receive a research and personal scholarship to cover research related expenses or travel to a conference. Each student will be expected to participate a minimum of 180 research hours split between the Fall and Spring semesters to present their research results at the TAMUG Student Research Symposium and LSAMP Symposium, and/or other professional conference. A maximum of one student application per faculty member will be considered (under exceptional circumstances such as a collaborative project or a limited number of Faculty Sponsors, more than one student per professor may be considered). Selection of students will be based on meeting the eligibility criteria, the quality of the narrative, and letters of support from the Faculty Sponsor.

Undergraduate Research Ambassador

The Undergraduate Research Ambassadors work to inspire broader engagement in undergraduate research by educating and serving the Texas A&M University at Galveston community. Ambassadors represent LAUNCH at research, recruiting, and outreach events.

To be eligible, the student must:

- Have at least one semester of faculty-mentored undergraduate research experience
• Have at least 60 credit hours (24 hours at TAMUG) and maintain a GPA of 3.0 or higher
• Possess outstanding oral communication skills and describe your undergraduate research to a general audience
• Be willing to serve as a source of information on how to get involved in research
• Provide a letter of support from a Texas A&M faculty mentor

Upon acceptance to program UGR students will be expected to:
• Participate in an all-day orientation and training
• Attend Ambassador meetings
• Participate in at least 10 hours of activities per semester
• Review, interview, and train the incoming class of Ambassadors

University Police
The University Police are responsible for the protection of persons and property of Texas A&M University, and for the enforcement of the laws of the State of Texas and the rules and regulations of Texas A&M University. University police are commissioned peace officers involved in regular foot and vehicle patrol of campus, late-night security escorts, crime prevention programs for the campus community, and criminal investigations for the recovery of property and apprehension of criminals. Officers also provide regular security checks of buildings and property on campus. All members of the campus community are requested to cooperate with University police officers.

Writing Support
Students can meet with peer writing consultants in face-to-face sessions, targeted workshops for course assignments, group visits, and through web conferencing. By making an appointment through TutorTrac in the Howdy portal, students can ask questions about research and organizing/brainstorming or request a review for revision, editing, formatting, citations, and references. The service is available during any stage of the writing life-cycle and for any written or verbal project. Writing Consultants teach strategies & techniques to improve writing for academic growth, career success, and lifelong learning.

www.tamug.edu/writing (http://www.tamug.edu/writing)

Facilities
Texas A&M University at Galveston Facilities
Classrooms, laboratories and meeting spaces are housed within 24 major buildings on the Mitchell Campus on Pelican Island. The Ocean and Coastal Studies building is the largest and best-equipped marine research facility on the Gulf of Mexico. The Jack K. Williams Library and Learning Commons contains over 60,000 books, museum exhibit space, archives and special collections, group study rooms, a classroom, computer lab, collections services workspace, a media lab, writing center and tutoring spaces. The training ship provides additional classroom, meeting and training space during the school year, and an additional fleet of small boats serve as floating classrooms and research stations. Other buildings include seven residence halls, the Aggie Special Events Center (ASEC), the James McCloy Arena and the Mary Moody Northen Student Center, which includes our primary dining facility. The Texas A&M University Galveston Campus has telecommunications systems established to communicate statewide within The Texas A&M University System universities and agencies. The Galveston campus has direct access to the Texas A&M University computer network in College Station via remote job entry connect lines.

Housing applications are available from Texas A&M University Galveston Office of Residence Life website www.tamug.edu/reslife (http://www.tamug.edu/reslife) and must be completed online with the one-time application fee. Applications can be cancelled or withdrawn by calling the Residence Life office, 409-740-4445, or emailing reslife@tamug.edu.

Policies
Texas A&M University at Galveston Policies
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University Statement for Individuals with Disabilities
Texas A&M University (TAMU) is committed to maintaining an accessible campus community and providing reasonable accommodations to qualified students, faculty, staff and visitors, including making its web sites accessible and usable. TAMU does not discriminate on the basis of an individual’s disability and complies with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) as amended.

Students are protected from discrimination regarding access to and participation in TAMU’s programs and activities. TAMU provides academic adjustments and auxiliary aides to accommodate needs of students with disabilities, as defined under the law, who are otherwise qualified to meet the institution’s academic requirements.

Students with disabilities who would like to request accommodations may contact the following:
• TAMU, Texas A&M University Health Science Center’s (TAMHSC) College of Nursing, Irma Lerma Rangel College of Pharmacy College Station, College of Medicine, and School of Public Health should contact Disability Services (979) 845-1637 or disability@tamu.edu.
• TAMHSC College of Dentistry should contact the Office of Academic Affairs (214) 828-8207 to request accommodations.
• TAMU School of Law should contact the Office of Student Affairs at (817) 212-4111 to request accommodations.
• TAMHSC Irma Lerma Rangel College of Pharmacy in Kingsville should contact the Disability Resource Center at TAMU at Kingsville at (361) 593-3024 to request accommodations.
• TAMU at Galveston (TAMUG) should contact Counseling and Career Services at (409) 740-4736 or studentservices@tamug.edu.
• TAMU at Qatar (TAMUQ) should contact the campus psychologist, Dr. Steve Wilson +974-4423-0047 or stephen.wilson@qatar.tamu.edu.

Students with a disability who believe they have experienced discrimination may contact Kevin McGinnis, Chief Risk, Ethics, and Compliance Officer, at the J. K. Williams Building, Suite 302, College Station, TX 77843, civilrights@tamu.edu, or at (979) 458-0308. Students can also contact the TAMU ADA Coordinator at ADA.Coordinator@tamu.edu or (979) 845-8115, or any of the following campus contacts:

• TAMU, TAMU School of Law, and TAMHSC locations should contact the ADA Coordinator at (979) 845-8115 or ADA.Coordinator@tamu.edu.
• TAMUG should contact the ADA Coordinator at (409) 740-4503 or boyerj@tamug.edu.
• TAMUQ should contact Miguel Trevino at +974-4423-0317 or miguel.trevino@qatar.tamu.edu.

For more information about disability accommodations, see TAMU Student Rule 46, Disability Accommodations in Academic Programs (http://student-rules.tamu.edu/rule46) or TAMUG Student Rule 46, Disability Accommodations in Academic Programs (http://www.tamu.edu/studentrules/Student_Grievance_Procedures/46_Disability_Accommodations.html).

University Statement on Harassment and Discrimination
Texas A&M University is committed to providing a safe and non-discriminatory learning, living, and working environment for all members of the University community. The University provides equal opportunity to all employees, students, applicants for employment or admission, and the public regardless of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or gender identity. Texas A&M University will promptly investigate and resolve all complaints of discrimination, harassment (including sexual harassment), and related retaliation in accordance with applicable federal and state laws.

The University’s response to allegations of discrimination, harassment, and related retaliation will be 1) prompt and equitable; 2) intended to prevent the recurrence of any discrimination, harassment or retaliation; and 3) intended to remedy its discriminatory effects, as appropriate. A substantiated allegation of such conduct will result in disciplinary action, up to and including separation from the University. The University’s sanctioning guidance for substantiated allegations of discrimination on the basis of sex, including sexual harassment, sexual violence and related retaliation, can be found here: Title IX Cumulative Sanctioning Matrix (https://urc.tamu.edu/media/1601574/title-ix-sanctioning-matrices-august-2018.pdf).

Students who have questions or believe they have experienced discrimination, harassment, sexual violence, and/or related retaliation are encouraged to contact Kevin McGinnis, Chief Risk, Ethics, and Compliance Officer, at the J. K. Williams Building, Suite 302, College Station, TX 77843. He may be contacted at civilrights@tamu.edu or at (979) 458-0308.

In addition, any report can be submitted to Jennifer Smith, Title IX Officer, at the Medical Sciences Library, Suite 007, College Station, TX 77843. Her telephone number is: (979) 458-8167 and email address is civilrights@tamu.edu. Such reports will be immediately forwarded to the Chief Risk, Ethics, and Compliance Officer for investigation and resolution. The Title IX website can be found at http://urc.tamu.edu/title-ix/.

To report incidents, request accommodations, or inquire about discrimination based on disability, you may contact Peggy Zapalac, ADA Coordinator, at (979) 845-8115 or ADA.Coordinator@tamu.edu. The office address is 750 Agronomy Road, Suite 2101, College Station, TX 77843 or see the ADA Website at https://urc.tamu.edu/ada. Reported incidents will be immediately forwarded to the Chief Risk, Ethics, and Compliance Officer for investigation and resolution.

Aggie Honor Code
Integrity is a fundamental core value of Texas A&M University. Academic integrity requires a commitment by all faculty, students, and administrators to:

• Remain constantly focused on the quality of the academic programs;
• Achieve and maintain academic excellence in all courses and programs to assure the value of Texas A&M University degrees;
• Demand high academic standards from all members of the Aggie community.

All Texas A&M University students, graduate and undergraduate, part-time or full-time, in residence or in distance education, are expected to follow the guiding rule of the Aggie Honor Code:

“An Aggie does not lie, cheat, or steal or tolerate those who do.”

Upon accepting admission to Texas A&M University or one of its branch campuses, a student immediately assumes a commitment to uphold the Honor Code, to accept responsibility for learning, and to follow the philosophy and rules of the Honor System. A student will be required to state his/her commitment on examinations, research papers, and other academic work. Ignorance of the rules does not exclude any member of the Texas A&M community from the requirements or the processes of the Honor System.

The Honor System Office is charged with promotion of the honor code and administration of academic misconduct cases. The Honor Council, comprised of students and faculty from colleges and offices across the University, will investigate all such infractions of the honor code and recommend appropriate sanctions. The website, http://aggiehonor.tamu.edu, defines the types of infractions and the possible consequences. Students are urged to review this information.

In addition to adherence to the Honor Code, a student (graduate students in particular) who is completing a thesis, record of study, dissertation, and publication may fall under the additional federal
Fishing is only permitted on the Mitchell Campus on Pelican Island, accompanied by an affiliated individual, unless otherwise authorized. Property owned or controlled by TAMUG. Approved guests must be responsible for being fully acquainted with and complying with the Texas A&M University Student Rules. Specific rules, information and procedures may be found in publications pertaining to each particular service or department. Students are encouraged to reference the website at http://www.tamug.edu/studentrules for current published rules and regulations.

Fishing Rules

Texas A&M University at Galveston (TAMUG) is an institution of higher education and does not include any public fishing facilities. Due to significant safety and security concerns TAMUG only allows current students, current TAMUG employees and approved guests to fish on property owned or controlled by TAMUG. Approved guests must be accompanied by an affiliated individual, unless otherwise authorized. Fishing is only permitted on the Mitchell Campus on Pelican Island.

1. Guests of affiliated students and employees are permitted to fish as long as the TAMUG student or employee is with them. Employees and students are responsible for the conduct, compliance, safety and actions of their guests. All fishermen are expected to be courteous and respectful at all times.

2. Students and staff may have a reasonable number of guests at any one time. (Campus Police will determine what is reasonable for the situation).

3. Fishermen may only deploy one or two fishing rods at a time, per fisherman. Fishing rods may not be left unattended.

4. All children must be in the immediate care of an adult. Children 12 years old and under must wear an approved USCG flotation device while on TAMUG docks, piers, and beaches, as well as when they are in or near the water. In addition to dangerous drop-offs and currents, equipment and vehicles in the vicinity of authorized fishing areas can pose a danger to unsupervised children.

5. Fishing is not permitted from the dock at any time. Fishing is allowed on the beach, between the dock and the Pelican Island Causeway, or on the fishing pier. The area around the small boat basin is not open for fishing during normal hours of operations or if port operations require it to close temporarily. Open mainly on weekends and holidays.

6. Fishing is allowed at night but may be limited or forbidden during certain times for, training, repairs and/or cruise preparation.

7. No wade fishing is allowed in the oil spill compound, the small boat basin, the Oceanography docks or any areas marked as “No Fishing”. Fishing on the Teichman Road campus is strictly limited to affiliated students and employees of TAMUG.

8. All fishermen must have a valid Texas fishing license with a salt water stamp and must present it upon request.

9. No alcoholic beverages, drugs or firearms are allowed on-campus at any time. Anyone found in possession of contraband will be subject to immediate removal and/or citation or arrest.

10. All vehicle operators on-campus must obey traffic signs and directions from University Police officers or University Officials. Vehicles operated on-campus without a valid campus parking hang-tag must be registered with University Police and display a TAMUG parking pass.

11. Vehicles may be parked in campus parking areas with authorized parking permits, obtained from the Campus Police Department. Parking on the docks, the beach area or within fire lanes or any other space which is not a clearly marked parking space, is strictly prohibited. Vehicles in violation of these rules will be cited and subject to tow at the owners expense. Failure to pay parking citations (University cashiers office-SAGC) will result in revocation of fishing authorization for one year from date of violation.

12. No littering. All fishermen are responsible for any trash or debris that they may accumulate while on TAMUG property. Fish cleaning is not allowed at any time on campus property.

13. All rules will be enforced by the Campus Police Department. Anyone who fails to follow the instructions of a Campus Police Officer will be subject to revocation of campus fishing authorization, and/or citation or arrest. All unauthorized individuals will be asked to leave. All fishermen shall be considered “notified” of the rules from posted signs.

14. Texas parks and Wildlife agents frequently check fisherman on campus and notify campus officers if University rules are violated.

15. We reserve the right to investigate all containers left tied to any structure on the TAMUG water front. (anyone that suspects a container may present a problem should immediately call the officer on duty for inspection-409-740-4545) We recommend that all who leave a container in the water make sure it has their name and phone number on it, for verification. Homeland Security rules prohibit containers of any kind to be left near the ship or between the dock and the ship. These containers will be removed and discarded without notification. No ropes, strings or lines of any kind will be fastened to water lines, gas lines, electrical conduit or any other piece of infrastructure on the water front. They will be removed and discarded without notification. Any authorized staff or researcher, who finds any unauthorized containers or fastening in the normal course of their duties may remove and discard such objects without notice, (report to Campus Police at time of removal)

16. The fishing pier, located in the sw corner of campus, is small and can only accommodate a small number of fishermen at any one time. Campus Police may relieve any overload situation by whatever reasonable means are available at the time. Safety is number one.

17. No exceptional to these rules may be made without the approval of the TAMUG CEO or Executive Vice President or their designee.

Title IX – Sexual Discrimination, Sexual Harassment, Sexual Assault & Violence

“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination...”
Notice of Nondiscrimination and Abuse
Texas A&M University at Galveston provides equal opportunity to all employees, applicants for employment or admission, and the public regardless of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or gender identity. Texas A&M University at Galveston will promptly investigate all complaints of illegal discrimination, sexual harassment, and related retaliation in accordance with applicable federal and state laws.

Reporting Responsibilities
Any employee who experiences, observes, or becomes aware of illegal discrimination, sexual harassment, and/or related retaliation must promptly report the incident(s). A student and third party should also promptly report the incident(s).

Only certain employees may keep reports of violations confidential: licensed health care personnel and licensed counselors when acting in this capacity as part of their official employment. All other employees informed of possible illegal discrimination, sexual harassment, and related retaliation should advise the reporter that they cannot keep the information confidential and are required to report it. The employees should inform the reporter where confidential guidance can be obtained.

Confidential Reporting Option
For confidential reporting, a student can contact a licensed counselor in the Office of Student Counseling by visiting the Seibel Student Services Center (Building #3030), Suite #104; calling (409) 740-4736; or contacting one of the individuals listed below directly. A staff or faculty member can contact a licensed counselor in the Employee Assistance Program at (409) 772-2485.

Mr. Ken Bailey, MA, Director of Counseling and Career Services, (409) 740-4725, baileyk@tamug.edu
Ms. Daisey McCloud, Assistant Director of Counseling and Career Services, (409) 740-4537, mccloudd@tamug.edu

Where to Report an Incident
Students, faculty, staff, third parties, and applicants for employment or admission should report incidents to the appropriate Designated Official below who handles alleged violations committed by students, faculty, staff, and third parties.

- If the alleged offender is a Student, the official contact is
  - Dr. Todd Sutherland
  Assistant VP of Student Affairs
  Texas A&M University at Galveston
  Seibel Student Services Center #101G
  Galveston, TX 77553
  TitleIXStudents@tamug.edu
  (409) 740-4598

- If the alleged offender is a Faculty Employee, the official contact is
  - Dr. Blanca Lupiani
  Executive Associate Dean of Faculties
  Texas A&M University

For reporting incidents or making inquiries regarding discrimination based on sex, you may contact

- Texas A&M University (Main Campus) Title IX Coordinator:
  - (979) 845-0977 or TitleIX.Coordinator@tamu.edu
  - Office Address: 750 Agronomy Road, Suite 2101, College Station, TX 77843
  - See the TAMU Title IX Website http://titleix.tamu.edu/

- Jeff Boyer: Texas A&M University at Galveston Title IX Campus Coordinator
  - (409) 740-4503 or TitleIXCoordinator@tamug.edu
  - Office Address: 200 Seawolf Parkway, Powell Marine Engineering Complex (Building #3027) Suite 123, Galveston, TX 77554.
  - See TAMU Title IX website http://www.tamug.edu/hrd/Title%20IX.html

The Section 504 and ADA Coordinator:

For reporting incidents or making inquiries regarding discrimination based on sex, you also may contact

- Jeff Boyer, TAMUG Title ADA Coordinator at
  - (409) 740-4503 or at boyerj@tamug.edu (boyerj@tamug.edu)
  - Office Address 200 Seawolf Parkway, Powell Marine Engineering Complex (Building #3027) Suite 123, Galveston, TX 77554.

- Supervisors:

Employees may also report incidents to their supervisor.

- Federal Agencies:

Inquiries or complaints about discrimination also may be directed to the U.S. Equal Employment Opportunity Commission at 1-800-669-4000 or to the U.S. Department of Education Office for Civil Rights at (214) 661-9600.

- Texas A&M System Hotline (anonymous reporting option available):
  The Risk, Fraud & Misconduct Hotline at (888) 501-3850 or https://secure.ethicspoint.com/domain/media/en/gui/19681/index.html

- Texas A&M University Galveston CARE Team (anonymous reporting option available):
  "Tell somebody" online reporting at http://www.tamug.edu/care/Tell_Somebody.html

Sexual Harassment
Sexual harassment is a form of sex discrimination. Unwelcome sexual advances, requests for sexual favors and other verbal, nonverbal or
physical conduct of a sexual nature constitute sexual harassment when this conduct is so severe, persistent or pervasive that it explicitly or implicitly affects an individual's employment, unreasonably interferes with an individual's work or educational performance, or creates an intimidating or hostile work or educational environment. Sexual harassment includes sexual violence, sexual assault, non-consensual sexual contact, sexual exploitation, and sex-based dating violence, domestic violence, and stalking.

Reporting Abuse or Neglect
State law requires all persons having cause to believe that a child’s physical or mental health or welfare has been adversely affected by abuse or neglect to immediately make a report (even if the belief is premised upon incomplete or dated information) to: any local or state law enforcement agency; the Department of Family and Protective Services (DFPS); the state agency that operates, licenses, certifies, or registers the facility in which the alleged abuse or neglect occurred; or the agency designated by the court to be responsible for the protection of children. Further, all persons having cause to believe that an individual 65 years or older or a disabled person 18 years of age or older is in the state of abuse, neglect, or exploitation are required to notify the DFPS.

- To report abuse or neglect to DFPS contact:
The Texas Abuse Hotline at 1-800-252-5400 or http://www.dfps.state.tx.us/Contact_Us/report_abuse.asp
- For Emergencies:

Call 9-1-1 or local law enforcement
Texas A&M University at Galveston Police Department (409) 740-4545
Galveston Police Department (409) 765-3702
Galveston County Sheriff’s Office (409) 766-2300

For additional information concerning federal and state policies, please reference the appendices (http://catalog.tamu.edu/undergraduate/appendices) in this catalog.