

# TEXAS A&M QATAR CAMPUS

## General Information

### General Statement

The accelerating pace of industrial and technological developments has created an ever-increasing demand for highly qualified, professional engineers to maintain the momentum already achieved, and to extend and direct the course of these developments. The ever-expanding population and the increased demands for goods and services have imposed new challenges to provide effective solutions while minimizing unwanted side effects. Engineers recognize that all actions taken have their respective costs, and that solutions to long-standing societal problems are found in careful, thorough planning and study. With a pragmatic background in problem solving, engineers are perhaps best qualified to address society's problems.

Texas A&M University's College of Engineering strives to provide its students with a high-quality education that will prepare them for a wide range of careers at the forefront of the engineering field. The curriculum is designed to accomplish this by closely integrating cutting-edge basic and applied research with innovative classroom instruction. Texas A&M University's engineering programs are routinely ranked among the best in the U.S., and graduates are highly sought-after to provide leadership and innovative solutions to global challenges.

Our faculty members maintain active research programs in a wide range of areas. In addition, our undergraduate students participate in numerous co-op and internship programs, which give them the opportunity to apply their knowledge to real-world challenges in a variety of settings.

At Texas A&M University at Qatar, engineering students take courses in the fundamental disciplines—mathematics, sciences, and liberal arts—that will prepare them for the rigorous technical training that follows. This training is dedicated to specialized studies in one of the four engineering fields offered at Texas A&M University at Qatar. After completing intensive demanding course work and practical experience, students are ready to step into their professional fields and make immediate and meaningful contributions.

### Freshman Curriculum

The freshman year is identical for all majors in the College of Engineering. It is recognized that many students will change the sequence and number of courses taken in any semester. Deviations from the prescribed course sequence, however, should be made with care and in consultation with an academic advisor to ensure that prerequisites for all courses are met.

### College Prerequisite Policy

The following prerequisite policy applies to any student in a College of Engineering undergraduate degree program and to any student who seeks admission to an undergraduate degree program in the College of Engineering. This policy is in addition to prerequisite policies imposed by the University (Texas A&M University Student Rules). For complete details concerning this policy, students should contact their Undergraduate Advising Office.

*Students must earn a grade of C or better in all courses identified in each College of Engineering undergraduate degree program and any prerequisites for these courses.* If a student earns a grade of D or F in any of these courses, the student is required to repeat the course before enrolling

in a more advanced course that has the D/F course as a prerequisite. A student may attempt a course no more than three times, including courses graded Q or W but excluding those graded NG, unless approval has been received from their department. A student must complete all prerequisites for a course with a grade of C or better by the start of the semester in which the student plans to enroll in the course.

A student is responsible for checking the prerequisites for each course to ensure the prerequisite requirements have been satisfied. A student who registers for a course for which he/she lacks the necessary prerequisite course(s) and/or the prerequisite grade requirement will be required to drop the course. A student who is told to drop a course and is still enrolled by the deadline set each semester may be administratively dropped by their department. If a student is administratively dropped from a course, the student is responsible for all financial obligations associated with the drop. An administrative drop may adversely impact (including, but not limited to): health insurance benefits, financial aid, athletic eligibility, INS status, veterans' benefits, and eligibility to participate in extracurricular activities.

### Other Requirements

All required coursework must be taken for a grade to satisfy requirements for a degree in the College of Engineering. Courses cannot be taken on a satisfactory/unsatisfactory basis to satisfy this requirement.

#### ENGR<sup>[X]</sup>

ENGR<sup>[X]</sup> is a college-wide, zero-credit-hour required program that is composed of approved engineering-centric activities that meet the criteria of high-impact learning experiences. Undergraduate students can use their participation in one of these activities to partially satisfy their ENGR<sup>[X]</sup> requirement. Full satisfaction of the ENGR<sup>[X]</sup> requirement includes participating in an engineering-centric activity and submitting a meaningful, self-reflection that discusses the impact and overall experience on the student's education.

Each engineering department identifies the activities it will accept in satisfying a student's ENGR<sup>[X]</sup> requirement. Students should consult with their academic advisor for approved activities.

More information on ENGR<sup>[X]</sup> at Texas A&M University at Qatar can be found at <https://www.qatar.tamu.edu/students/academic-services/engrx> (<https://www.qatar.tamu.edu/students/academic-services/engrx/>).

### Course Credit

#### Credit by Examination

Undergraduate students at Texas A&M University at Qatar may earn course credits by demonstrating superior achievement on tests offered through several examination programs. Credit by examination is available to freshmen who plan to enter the university and to students who are currently enrolled. Credit earned by examination does not contribute to a student's grade point ratio. The university awards credit for scores on certain tests published by the Advanced Placement Program (AP), the College Level Examination Program Computer-Based Testing (CLEP CBT), the SAT Subject Tests, DANES Subject Standardized Tests (DSST) and the International Baccalaureate (IB) Program. Texas A&M University at Qatar also offers qualified students opportunities to earn credits by taking departmental examinations prepared by the faculty. Information concerning credit by examination may be obtained from the Academic Services Office (<https://www.qatar.tamu.edu/students/academic-services/>).

Please note the regulations (<http://catalog.tamu.edu/undergraduate/general-information/admission/#coursecredittext>) concerning credit by examinations.

### Departmental Examinations for Entering Freshmen and Currently Enrolled Students

Qualified entering freshmen may take departmental tests after being officially admitted into Texas A&M University at Qatar. Currently enrolled students can also take the exams throughout the year. Offerings vary from campus to campus and not all tests are available, contact the Academic Services Office (<https://www.qatar.tamu.edu/students/academic-services/>) for registration information. The tests are prepared by participating Texas A&M University at Qatar departments.

### Extension and Correspondence Courses

Students may apply a maximum of 30 semester hours of approved extension class work and correspondence study toward a degree. Students may apply up to 12 hours of correspondence credit earned through an accredited institution toward the requirements for an undergraduate degree, even though Texas A&M does not offer courses by correspondence.

Correspondence courses taken through the Defense Activity for Nontraditional Education Support (DANTES) may be accepted and included in the 12 hours allowed.

In order for a student in residence at Texas A&M to receive credit for correspondence work toward a bachelor's degree, he or she should:

- obtain advance written permission from the dean of his or her college;
- present appropriate evidence of having completed the course.

Data and Research Services at Texas A&M University is authorized to act as an agent to receive correspondence courses.

### Registration and Academic Status

Registration for the fall and spring semesters is accomplished at several times. During the fall and spring semesters (in November and April), a preregistration period is held for currently enrolled and readmitted students to register for the next semester. There are periods of announced open registration for students who were unable to preregister during the scheduled preregistration period. New Student Conferences serve as an opportunity for new undergraduate students to register. Further information concerning registration may be obtained from the academic calendar published in this catalog or from the Office of Records. The schedule of classes is available online.

More information may be found here (<http://catalog.tamu.edu/undergraduate/general-information/registration-academic-status/>).

### Grading System

Because students attend a college or university to extend their education, grades are usually given as an indication of the proficiency of their endeavors. The student's semester grade in a course shall be based upon performance and/or participation in class, exercises and tests, laboratory work and final examination as applicable to the course. The proportionate weight assigned to each of the factors shall be determined by the department administering the course.

More information may be found here (<http://catalog.tamu.edu/undergraduate/general-information/grading-system/>).

### Withdrawal from Texas A&M University at Qatar

An official withdrawal from the university will result when a student drops all in progress and courses not yet started in a particular term. A student who withdraws from the university before the completion of a semester or summer term is required to comply with the official withdrawal procedure. This process is initiated by submitting a request through the Student Withdrawal channel on the My Record tab in the Howdy portal. Students may not withdraw after the Q-drop deadline. The student's dean will retain the authority to support a student withdrawal after the deadline.

If a student is enrolled in one or more inter/intra-session ("minimesters") or summer terms and chooses to withdraw, all current and future in progress courses for the entire semester will be dropped. The student will be ineligible to register for courses for the remainder of that semester.

STUDENTS RECEIVING FINANCIAL AID or SPONSORSHIPS should talk to their sponsor before withdrawing. Withdrawing from the university does not cancel all tuition and fees. Failure to comply may result in your owing a substantial sum rather than having a zero balance or refund. In addition, withdrawing may affect your immigration status. Please check this carefully before submitting the withdrawal form (<https://www.qatar.tamu.edu/students/office-of-records/student-forms/>).

For university policy regarding withdrawal, see the Texas A&M University Student Rules (<http://student-rules.tamu.edu/>).

### Transcripts

Students applying for admission to Texas A&M are required to submit transcripts of previous academic work and in some cases, results of standardized tests. The submission of altered documents or the failure to furnish complete and accurate information on admission forms will be grounds for disciplinary action.

Individuals who previously attended Texas A&M University at Qatar may obtain an official transcript of their completed coursework, provided they have no financial obligations to Texas A&M University, Texas A&M University at Qatar, or the Qatar Foundation. A fee, which according to state law must be paid in advance, will be charged for each copy. During grading and degree posting, official transcripts may be produced for enrolled students only if all courses for that semester or term are shown as in progress (IP) or have all final grades posted.

### Current Students

May purchase an official transcript through Howdy (<http://howdy.tamu.edu/>). Current students need to navigate to the *Grades and Transcripts* channel on their **My Record tab** to order a transcript.

### Former Students

Former students who attended Texas A&M University at Qatar, may be able to purchase an official transcript online through Howdy (<http://howdy.tamu.edu/>). Former students will need to visit the *Grades and Transcripts* channel on their **Former Student tab** to order a transcript.

### Graduation Application, Diploma and Commencement

Formal application for degrees at Texas A&M University at Qatar is a two-step process. An online application must be submitted via the Howdy portal, as well as a supplemental application to the Office of Records, by the deadline stated in the Texas A&M University at Qatar academic calendar. Under unusual circumstances, an application for a degree may be accepted after the stated deadline.

Students must have settled all financial obligations to the university and Qatar Foundation prior to receiving a diploma.

Texas A&M University at Qatar graduate and undergraduate students completing their degree in July or December will have the opportunity to participate in the commencement ceremony in May, following the completion of their degree. Students must participate in the commencement ceremony of their home campus.

## Language of Instruction

The language of instruction at Texas A&M University at Qatar is English. All teaching, exercise and practical material are provided in English.

## Academic Calendar

### Texas A&M University at Qatar Calendar

*All dates and times are subject to change.*

#### Fall Semester 2021\*

August 17-19	Tuesday-Thursday. AGGIE LIFE 101 (required for all new students).
August 22	Sunday. First day of fall classes. First day to apply for December graduation. Undergraduate change of curriculum period begins. See Student Rule 5.1, <a href="https://student-rules.tamu.edu/rule05">https://student-rules.tamu.edu/rule05</a> ( <a href="https://student-rules.tamu.edu/rule05/">https://student-rules.tamu.edu/rule05/</a> ).
August 26	Thursday. Last day for adding/dropping courses with no record for the fall semester, 4:30 p.m.
September 6	Monday. Official census date (12th class day).
September 16	Thursday. Undergraduate change of curriculum period ends, 4:30 p.m.
September 23	Thursday. Last day to apply for December graduation, 4:30 p.m.
September 30	Thursday. Undergraduate degree plan approval deadline.
October 10-14	Sunday-Thursday. Fall Break (No classes. Offices remain open).
October 21	Thursday. Mid-semester grades due by noon, Office of Records.
November 18	Thursday. Bonfire 1999 Remembrance Day. Last day for all students to drop courses with no academic penalty (Q-drop), 4:30 p.m. Last day to officially withdraw from the University, 4:30 p.m.
November 25	Thursday. Reading Day (no classes. Offices remain open).
December 5	Sunday. Last day of fall semester classes. Redefined day - Students attend their Thursday classes. Pursuant to Student Rule 8.3 ( <a href="http://student-rules.tamu.edu/rule08">http://student-rules.tamu.edu/rule08</a> ( <a href="http://student-rules.tamu.edu/rule08/">http://student-rules.tamu.edu/rule08/</a> )), no regular course examinations (except for laboratory and one-hour courses) shall be given during the 15th week of classes.
December 6	Monday. Reading day (no classes or finals).
December 7	Tuesday. Reading day (no classes or finals).
December 8-9	Wednesday-Thursday. Fall semester final examinations for all students.

December 12-13 Sunday-Monday. Fall semester final examinations for all students.

December 15	Wednesday. Final grades due for all students by 6:00pm, Office of Records.
December 18	Saturday. Qatar National Day.
December 19-23	Sunday-Thursday. Semester break (offices closed).

\*All dates are subject to change.

^Dates for the Eid holidays are subject to change; however, the University will be closed for a three-day period during each Eid.

#### Spring Semester 2022\*

December 26	Sunday. Offices reopen after semester break.
January 9	Sunday. First day of spring classes. First day to apply for May graduation. Undergraduate change of curriculum period begins. See Student Rule 5.1, <a href="https://student-rules.tamu.edu/rule05">https://student-rules.tamu.edu/rule05</a> ( <a href="https://student-rules.tamu.edu/rule05/">https://student-rules.tamu.edu/rule05/</a> ).
January 13	Thursday. Last day for adding/dropping courses with no record for the spring semester, 4:30 p.m.
January 24	Monday. Official census date (12th class day).
February 3	Thursday. Undergraduate change of curriculum period ends, 4:30 p.m.
February 8	Tuesday. Qatar National Sports Day (offices closed/no classes).
February 10	Thursday. Last day to apply for May graduation, 4:30 p.m.
February 27 - March 3	Sunday-Thursday. Spring break (no classes).
March 6	Sunday. Spring semester classes resume.
March 10	Thursday. Mid-semester grades due by noon, Office of Records.
April 2	Saturday. Projected first day of Ramadan.*
April 10	Sunday. Last day for all students to drop courses with no academic penalty (Q-drop), 4:30 p.m. Last day to officially withdraw from the University, 4:30 p.m.
April 21	Thursday. Aggie Muster.
April 24	Sunday. Last day of spring semester classes. Redefined Day – Students attend their Tuesday classes. Pursuant to Student Rule 8.3 ( <a href="http://student-rules.tamu.edu/rule08">http://student-rules.tamu.edu/rule08</a> ( <a href="http://student-rules.tamu.edu/rule08/">http://student-rules.tamu.edu/rule08/</a> )), no regular course examinations (except for laboratory and one-hour courses) shall be given during the 15th week of classes.
April 25-28	Monday-Thursday. Spring semester final examinations.
April 30	Saturday. Spring semester final examinations.
May 1-3	Sunday-Tuesday. Eid Al-Fitr (offices expected to be closed). <sup>**</sup>
May 5	Thursday. Final grades due for all students by 6:00pm, Office of Records.
May 7	Saturday. Commencement Ceremony.
May 10	Tuesday. Qatar Foundation Convocation.*

\*All dates are subject to change.

<sup>^</sup>Dates for the Eid holidays are subject to change; however, the University will be closed for a three-day period during each Eid.

### Summer Semester 2022\*

May 15	Sunday. First day of summer classes. First day to apply for summer graduation.
May 18	Wednesday. Official census date (4th class day). Last day for adding/dropping courses with no record for the summer semester, 4:30 p.m.
June 2	Thursday. Last day to apply for summer graduation, 4:30 p.m.
June 16	Thursday. Last day for all students to drop courses with no academic penalty (Q-drop), 4:30 p.m. Last day to officially withdraw from the University, 4:30 p.m.
June 30	Thursday. Last day of summer classes.
July 3-4	Sunday-Monday. Final examinations for summer term.
July 6	Wednesday. Final grades due for summer term by noon, Office of Records.
July 10-12	Sunday-Tuesday. Eid Al-Adha (offices expected to be closed). <sup>^*</sup>

\*All dates are subject to change.

<sup>^</sup>Dates for the Eid holidays are subject to change; however, the University will be closed for a three-day period during each Eid.

## Admission

### Admission to Texas A&M University at Qatar

#### Application Information

The application for undergraduate admission may be found at [www.exploretamuq.com](http://www.exploretamuq.com) (<http://www.exploretamuq.com>). Additional information may be obtained by calling (+974) 4423-0043 or by visiting the Office of Admissions at the Engineering Building located in Education City, Doha, Qatar. The admission guidelines presented here are for admission to the fall 2021 or spring 2022 semesters. While they are the best available, admission criteria are subject to change. The most current information is available on the website or by calling the number listed above.

#### Candidacy Requirements

The Texas A&M College of Engineering is considered one of the world's premier programs, with globally recognized faculty renowned for their teaching and research excellence. Admission into the program is open to freshman and transfer candidates, and is highly competitive. Therefore, Texas A&M at Qatar is seeking candidates who have a proven record of academic achievement and who merit admission into the program. Only the best-qualified candidates will be admitted, so it is important that the application reflect what you have accomplished in your college preparatory schooling.

Entry into the Texas A&M at Qatar program depends upon completion of the entire application, submission of the required supporting documents and college entrance test and placement test results, and an interview conducted by members of the Texas A&M at Qatar Admissions Board, if applicable. All of these requirements determine admittance. Texas A&M at Qatar seeks candidates who are committed to meeting the academic

rigors of the program, who are global in their personal perspective, and who will thrive in a diverse and culturally rich environment.

### Types of Admission and Application Calendar

At the Time of Application	Term	Opening Date	Closing Date
<b>Freshman</b>			
An applicant who: • is a degree-seeking applicant and is without college credit <sup>1</sup> or • is still in high school, with or without college credit	Fall	Sept. 1	March 1
<b>Transfer</b>			
An applicant who: • is a degree-seeking applicant • has graduated from high school or equivalent • has enrolled in a post-secondary institution after graduation from high school • does not have a bachelor's degree • does not qualify for readmission	Spring Fall	Sept. 1 January 15	Oct. 15 April 1
<b>Readmission</b>			
An applicant who: • is a former degree-seeking Texas A&M undergraduate student • does not have a bachelor's degree • did not officially register for the previous semester (excluding summer sessions) at Texas A&M Readmission does not include applicants whose only previous enrollment at Texas A&M has been as a non-degree student.	Contact the Office of Admissions +(974) 4423-0043 <a href="http://www.exploretamu.com">www.exploretamu.com</a> <a href="http://www.exploretamu.com">www.exploretamu.com</a>		

### Postbaccalaureate Undergraduate

An applicant who: Contact the Office of Admissions  
 • has a bachelor's degree + (974) 4423-0043  
 • wishes to pursue a second undergraduate degree [www.exploretamu.edu](http://www.exploretamu.edu)

### Non-degree Undergraduate

An applicant who: Contact the Office of Records  
 • does not wish to pursue a degree at Texas A&M + (974) 4423-0078  
 • wishes to take specific undergraduate coursework [www.exploretamu.edu](http://www.exploretamu.edu)

### Transient

An applicant who: Contact the Office of Records  
 • is a non-degree seeking applicant + (974) 4423-0078  
 • is a high school graduate [www.exploretamu.edu](http://www.exploretamu.edu)  
 • may be enrolled in a post-secondary institution  
 • has not been denied admission to Texas A&M University at Qatar.

<sup>1</sup> An applicant who has enrolled in a post-secondary institution since high school graduation, with or without credit received, must apply as a transfer applicant; excepting approved foundation programs.

## Freshman Admission

### Definition of a Freshman

A freshman is defined as a degree-seeking applicant who has not attended a university prior to entrance into the program, or an applicant who is still in high school or in a secondary school program who may have taken university courses and received college credits as an element of the secondary school curriculum or requirements. If an applicant has enrolled in a foundation program at a college or university he or she is still considered to be a freshman.

### Items Necessary to Complete an Application File

An application is reviewed to make a decision about admission only after all items listed in this section have been received. The items must be received by the appropriate closing date to assure consideration.

### Definition of a Complete Freshman Application

To be considered a candidate for freshman admission to Texas A&M at Qatar, the prospective student must formally apply by submitting all of the required documents and test scores and meeting all of the admission

requirements. The information provided in this section of the catalog will help guide the candidate through the admission process. Candidates must submit all of the following information by the admission deadline to be considered for admission:

1. Completed online application.
2. Passport copy (resident permit if required).
3. Official high school/secondary school transcript.
4. Official college/university and/or Academic Bridge Program transcripts.
5. Official test scores.
6. Essay.
7. Resume/curriculum vitae (CV).
8. Reference forms.
9. Application fee.

### Specific Admission Requirements

#### 1. Completed application

An application for Texas A&M at Qatar can be found at [www.qatar.tamu.edu/admissions/apply](http://www.qatar.tamu.edu/admissions/apply) (<https://www.qatar.tamu.edu/admissions/apply/>).

#### 2. Passport

Submit a legible copy of the candidate's passport and resident permit if required.

*If the candidate is a non-Qatari and resides in Qatar, the candidate must submit a copy of his or her resident permit.*

#### 3. Official high school transcript or an official completion document from a secondary school program

Freshman applicants who have not graduated from high school or who have not completed a secondary school program at the time of application must submit a current official transcript listing all high school/secondary course work taken, credit earned, grades and, if calculated by the school, respective class rank. All will be used as an indication of the candidate's academic preparation.

- Freshman applicants who apply and are admitted prior to having graduated from high school or having completed their final year of secondary school must submit an official transcript that indicates the graduation or completion date prior to the first day of class in order to remain eligible to enroll.
- Freshman and transfer applicants who have graduated at the time of application are to submit an official high school or secondary school program transcript that includes course work, credits earned, grades and class rank, and date of graduation.
- Readmission applicants are not required to submit a high school transcript as a part of the application file.
- To be considered official, a transcript must bear an original signature of a school official or an original school seal.
- Transcripts in a language other than English must be accompanied by an official English translation. Applicants who have attended more than one high school should submit official transcripts from each school attended.
- Emailed copies are not official and will not be accepted.

#### 4. Official college and/or Academic Bridge Program (ABP) transcripts

An official transcript is required from every post-secondary institution attended even if the applicant did not earn credit or receive a course grade, or if the course is not transferable. This includes attendance at the ABP and any colleges or universities. Course work from one

college posted on the transcript of another college will not satisfy this requirement. Failure to acknowledge attendance and provide transcripts from all schools attended may be considered a fraudulent admissions application.

- Official transcripts on paper are to be sent by the sending institution in a sealed envelope. The transcript will not be considered official if the student has had access to the actual transcript.
- Transcripts in a language other than English must be accompanied by an official English translation.
- Emailed copies are not official and will not be accepted.
- Evaluation of college and university transcripts for transfer credit will be based on the transfer admission procedures outlined in this catalog.

## 5. Official test scores

### OFFICIAL SAT or ACT Scores

Due to the continued lack of availability of in-person testing opportunities, Texas A&M University will not require test scores from freshman applicants in the fall 2021 or spring 2022 semesters. The submission of tests scores will not create any unfair advantage or disadvantage for those students who provide them.

- You must send your scores through the testing agency.
- Texas A&M SAT code is 4290 ACT code is 5270.
- Your highest total score from a single test date will be considered for admission.
- SAT and ACT scores expire after 5 years.

### ENGLISH LANGUAGE TEST SCORES

If your native language is not English, you are required to submit proof of English proficiency.

TOEFL scores of 550 or higher on the paper-based test, an Internet-based TOEFL score of 80 or higher, and an IELTS overall band score of 6.0 or higher are considered competitive. In lieu of TOEFL or IELTS, university officials may consider as a substitute an SAT-evidence based reading and writing (EBRW) score of 560 (prior to March 2016, an SAT critical reading score of 500) or higher or an ACT English score of 21 or higher. Candidates whose native language is English do not have to submit TOEFL/IELTS scores.

Texas A&M University at Qatar is temporarily accepting both the Duolingo English Test and English3 online assessments from applicants where TOEFL and IELTS exams are impacted due to Coronavirus (COVID-19) concerns. Applicants from affected countries may submit Duolingo English Test (105 minimum) or English3 scores (67 minimum) to satisfy English proficiency requirements for Fall or Spring 2021 or 2022 admission.

- TOEFL and IELTS test scores must be from a test date within two years of the planned date of enrollment.
- Duolingo English Test and English3 score must be from a test date within two years of the planned date of enrollment.
- All test scores must be sent directly from the testing agency.

The institutional code for Texas A&M are:

- TOEFL - 4290
- SAT - 4290
- ACT - 5270

## 6. Essay

An essay is a required element of the application form. The essay is designed to give the candidate the opportunity to present his or her uniqueness, special skills, challenges faced, and other considerations that will provide insight into the candidate.

## 7. Resume/CV

In resume form, the candidate should document academic and non-academic accomplishments, achievements and recognitions. These areas include extracurricular activities, leadership roles, community service, awards, talents, sports and employment.

## 8. Reference forms

Two personal reference forms must be completed and submitted by officials from the candidate's graduating high school. The forms (<http://cdn.qatar.tamu.edu/assets/forms/admissions/reference-form.pdf>) can be found online at the Texas A&M at Qatar website.

## 9. Application fee

The application fee is QAR 330, or \$90 USD, payable to Texas A&M at Qatar.

*The application fee is non-refundable. Applicants have the option to pay online.*

All items necessary to complete the application become the property of Texas A&M at Qatar and should be sent to:  
Office of Admissions  
Texas A&M University at Qatar Education City  
P.O. Box 23874  
Doha, Qatar

## Notification of Application Status

Check the applicant information website at [www.qatar.tamu.edu/admissions/apply](http://www.qatar.tamu.edu/admissions/apply) (<https://www.qatar.tamu.edu/admissions/apply/>) to verify your application has been received and to determine if any credentials are missing. Please allow two weeks to process credentials.

The Office of Admissions will make every effort to inform applicants of incomplete files through the applicant website. If incomplete applications are received within one month of the closing date, there may not be sufficient time for the Office of Admissions to notify applicants. All items necessary to complete an application must be received by the Office of Admissions by the closing date to ensure consideration for admissions.

## Preferred Preparatory Coursework

The following list shows recommended minimum courses. Most candidates who are offered admission will have taken full advantage of the most challenging courses offered at their high school or secondary program.

- Four years of mathematics to include algebra, geometry, algebra II, and an advanced mathematics course, with calculus being the preferred subject.
- Four years of science which must come from biology, chemistry, and physics.

- English language preparatory courses indicating a high proficiency of understanding course content and concepts taught in the English language.

### How to Be Admitted

Entry into the Texas A&M at Qatar program depends upon completion of the entire application, submission of the required supporting documents and college entrance test and placement test results, and an interview conducted by members of the Admissions Board, if applicable. All of these requirements determine admittance. Admission into the program is highly competitive. Applicants who are high achieving in all areas are most competitive for admission.

Applicants may be admitted one of three ways. **Due to the limited size of the entering class, the number of students accepted from each category is limited.**

#### 1. Academic admits

Applicants qualify for academic admission if they:

- Successfully complete the required high school course work and achieve excellent grades.
- Achieve minimum college entrance tests as follows:
  - SAT math score of 670 or ACT math score of 29.
  - IELTS score of 7 or TOEFL score of 100.
- Students who do not submit TOEFL or IELTS scores must submit a minimum SAT Evidence-based reading and writing (EBRW) score of 660 (prior to March 2016 an SAT critical reading score of 600) and achieve a combined SAT math and EBRW score of 1360, or the ACT English and composite score equivalents.

Students will be admitted according to availability of spots.

#### 2. Review admits

If an applicant does not qualify for academic admission, the complete application file will be considered through an extensive holistic review. Factors considered include:

- Academic achievements – class rank, school curriculum and required course work, and college admission test scores.
- Personal achievements – involvement in extracurricular activities, community service, leadership, employment and summer activities, as well as any talents, awards and honors.
- Information shared in essays and resumes.

Students will be admitted according to availability of spots.

#### 3. Provisional admission into the Aggie Gateway Program

The program is designed to offer high-achieving students from Qatar and the Gulf Corporation Council (GCC) (as well as other countries if space is available) who do not quite meet the minimum test scores the chance to enroll in courses at Texas A&M at Qatar for 12 months. Once students meet the criteria of the Aggie Gateway Program, they can become full-time engineering students.

Students will be admitted according to availability of spots.

### Placement Tests

Texas A&M at Qatar will administer placement tests to admitted students. Each accepted student may be required to participate in English and/or Mathematics placement exams. Details regarding the exams will be provided once a student has committed to the university.

### Application Calendar and Notification

Freshman application to Texas A&M at Qatar usually occurs from September 1 through March 1. Priority consideration will be given to those candidates who submit a completed application early. Failure to meet the application deadline will disqualify the applicant from admission.

Candidates will be notified of acceptance once admission decisions are made, which is usually in April and May. New student orientation will occur the week prior to the start of classes, with dates to be announced, and attendance is mandatory for those admitted. Classes normally start in August.

Candidates admitted to Texas A&M at Qatar will be notified by telephone or email, followed by a written admission confirmation letter mailed to the student's home address or collected at the Office of Admissions. Candidates denied admission will be notified by email and/or postal correspondence to the permanent address specified on the application for admission.

### When to Apply

Students currently enrolled in high school or secondary school program who wish to be considered for admission to Texas A&M University at Qatar should apply while in their senior or final year of their high school or secondary school program. Candidates are strongly encouraged to take the necessary college entrance examinations before the beginning of their final year in high school or secondary school.

### Additional English Proficiency Requirements for Admitted Undergraduate Students Whose Native Language Is Not English

The criteria for admission into Texas A&M at Qatar differ slightly for those students whose native language is not English. These applicants must demonstrate the ability to speak, write and understand the English language. Undergraduate students may meet this requirement in one of the following ways:

1. Have an official TOEFL score of 600 on the paper-based test or 100 on the Internet-based test.
2. Have an official IELTS score of 7.0 on the overall band.
3. Have an official SAT Evidence-based reading and writing (EBRW) score of 560 (prior to March 2016 an SAT critical reading score of 500) or ACT English score of 21.
4. Transfer from an accredited U.S. institution of higher education with at least 30 semester credit hours, including the equivalent to Texas A&M ENGL 103 or ENGL 104 with a grade of C or better.
5. Achieve English language proficiency verification by taking an English language proficiency or placement examination prior to enrolling for the first semester at Texas A&M at Qatar. (If foundation English is required, the student will be enrolled in a pre-university English course, which will extend the time required to complete a degree.)

### Transfer Admission

Transfer admission will be considered if the applicant has a successful record of proven academic rigor from a university whose accreditation is recognized by Texas A&M. Applicants wishing to transfer to Texas A&M at Qatar should have completed 24 transferable hours at the time of application and must have at least a 2.5 grade point ratio (GPA). Transfer admission decisions are very competitive; thus, admission standards are not known until the review for admission occurs. Preference is given to the applicant with the highest GPA and credit hours. Applicants who drop or withdraw from courses frequently and who do not achieve satisfactory

grades routinely will be at a disadvantage in the review for admission. The entire application, including the essay, is considered in reviewing the transfer applicant for admission. Applicants with less than a 2.5 GPA will be denied admission. Only the most qualified transfer candidates will be admitted. For more transfer admission information, please visit the website at [exploretamuq.com](http://exploretamuq.com) (<http://exploretamuq.com/>).

### Definition of a Complete Transfer Application

To be considered a candidate for transfer admission to Texas A&M University at Qatar, the prospective student must formally apply by submitting all of the required documents and meeting all of the admissions requirements. Candidates must submit all of the following information by the deadline to be considered for admission:

1. Completed online application at [www.qatar.tamu.edu/admissions/](http://www.qatar.tamu.edu/admissions/) apply. (<https://www.qatar.tamu.edu/admissions/apply/>)
2. Passport copy (resident permit if required).
3. Official high school/secondary school transcript.
4. Official college/university and/or Academic Bridge Program transcripts.
5. Official test scores.
6. Essay.
7. Resume/curriculum vitae (CV).
8. Application fee.

For additional information, see Specific Admissions Requirements (p. 5) listed above. SAT/ACT scores are recommended but not required.

### Additional Information for Transfer Applicants

1. At least a 2.0 GPA on course work in progress during the semester (excluding summer terms) immediately prior to enrollment at Texas A&M is a condition of admission.
2. Grades for all transferable courses are used in the computation of the GPA. This includes:
  - Failing grades, repeated courses, Withdraw Failing (WF), Incomplete, etc.
  - Grades reported as Incomplete are computed as Fs.
  - Plus and minus grade designations are not used; C+ is computed as a C, B- as a B, etc.
3. Credit-by-examination courses that are transcribed from other colleges or universities may be transferred if sequential course work with credit is also indicated. If there is evidence that the credit-by-examination courses are part of the student's program of study at that institution, credit will be awarded for those courses that meet the transfer guidelines.
4. Course work taken as credit-by-examination must be listed as a specific course on an official college transcript to be considered in the admissions process and for transfer of credit.

### Transfer Course Credit Policy

Transfer credit on coursework completed at the time of application to Texas A&M University at Qatar is determined when an official transcript from the originating institution is presented as part of the application for admission or readmission process. An official transcript is required from every post-secondary institution attended (including dual credit earned in high school) even if the applicant did not earn credit or receive a course grade, or if the course is not transferable.

The transfer of course credit will be determined by the Office of Records on a course-by-course basis. Credit submitted for transfer must be on an official transcript received by the Office of Records from the Registrar of the institution where the credit was earned. Course content will be determined from the catalog description or the syllabus. The transferability of credit decision will be based on the criteria as specified by Texas A&M University (see Transfer Course Credit Policies (<http://catalog.tamu.edu/undergraduate/general-information/admission/#transferadmissionstext>) for more information). All criteria are to be considered together; for example, criterion 10 may be qualified by criterion 7.

### Credit from Non-Accredited Schools

Students who transfer to Texas A&M from an institution of higher education that is not accredited by one of the regional accrediting associations may validate the work taken at the institution by one of the following methods:

1. Successful completion of a comprehensive departmental examination or nationally standardized examination that is approved by the department.
2. Successful completion of a higher level course in the same subject area when approved by the head of the department and the dean of the college.

Credit will be given to students transferring from non-accredited public colleges in Texas for work completed with grades of C or better if they earn a grade point of 2.0 (C average) on the first 30 hours of residence work at Texas A&M.

### Credit from Foreign Institutions

Transfer work from institutions following other than the U.S. educational system with instruction in English will be evaluated on an individual basis. A-level examinations with a grade of C or better will transfer. Baccalaureate II examinations will not transfer; however, these students may take placement and proficiency examinations to receive credit by examination. Credit will be given for work satisfactorily completed in an international institution offering programs recognized by Texas A&M. Official credentials submitted directly from the Office of Records and a listing of courses completed and grades awarded must accompany any request for transfer credit. Transfer work will be awarded by course title unless previous arrangements have been made using the Texas A&M at Qatar equivalency form or the course has been evaluated and approved as transferable to Texas A&M at Qatar. Courses must be equivalent in character and content to courses offered at Texas A&M at Qatar. Credit will not be awarded from international institutions that are not academically accredited by the Ministry of Education or other appropriate authority in the home country.

No English composition courses will be transferred from institutions located in non-English-speaking countries. American history and American political science (government) courses will not transfer from foreign institutions outside the United States.

Courses taken at language training centers or institutes are generally not awarded transfer credit. A transcript from such an institution must be issued through the Office of the Registrar at a Texas A&M-recognized university, institute or language training center. Credentials of all language training centers and institutes are carefully checked.

## Admission Criteria for Other Application Types

### Readmission Criteria

Admission decisions for readmission are based on the following:

- GPA on Texas A&M University at Qatar coursework;
- GPA on coursework since leaving Texas A&M University at Qatar;
- Desired major; and
- Information presented in the application and essay/statement of purpose if provided.

If you were previously admitted but did not enroll and attend class through the official census date, you do not qualify as a readmit, and you must apply as either a freshman or transfer student.

If you were previously enrolled at Texas A&M University at Qatar but did not attend class through the official census date of the previous long semester, then you must apply for readmission.

Transcripts from institutions attended since the last enrollment at Texas A&M University at Qatar are required. Please contact the Office of Admissions for readmission deadlines.

### Post-baccalaureate Undergraduate Criteria

Admission is limited and is intended for applicants with a degree who wish to apply for further study at the undergraduate level to pursue a second bachelor's degree.

Additional requirements to complete a post-baccalaureate application:

- an official transcript indicating the receipt of a recognized baccalaureate degree
- a statement explaining why enrollment at Texas A&M University at Qatar is necessary
- official transcripts from all colleges attended (official high school transcript not required)

Admission decisions for post-baccalaureate undergraduates consider:

- GPA on transferable college coursework
- completion of prerequisite coursework
- information presented in the application

Priority is given to qualified applicants for their initial degree; therefore, **post-baccalaureate undergraduate admission may be limited or may not be available.**

### Transient-Session Only Criteria

Admission is considered for applicants who wish to attend one specific session only and who present appropriate credentials for the level of specified coursework and apply within the processing period for the specific session.

Additional requirements to complete a transient-session only application include:

- A statement explaining why enrollment at Texas A&M University at Qatar is desired.
- An official college transcript showing the latest collegiate coursework attempted.

## Change of Curriculum to Another Campus

Texas A&M offers certain undergraduate degrees at two branch campuses in addition to the main campus. While enrolled as a student

in residence at any one of the Texas A&M locations, students may apply for a change of curriculum to another campus for a future semester. Students must comply with the established change of curriculum procedures and requirements of their desired major, department, and college, and space must be available. Final approval is granted by the academic dean or departmental advisor for that major.

## Suspected Fraudulent Admissions Applications

Applicants for admission to Texas A&M University at Qatar should be aware that the information submitted will be relied upon by university officials to determine their status for admission and residency. By signing and submitting an admission application, the applicant certifies that the information in, and submitted with, the application is complete and correct and may be verified by university officials.

All students applying to Texas A&M University are expected to follow the Aggie Code of Honor which states "An Aggie does not lie, cheat or steal nor tolerate those who do." Applicants found to have misrepresented themselves or submitted false information on the application will receive appropriate disciplinary action which may include rejection of the application, withdrawal of any offer of acceptance, cancellation of enrollment or any other appropriate disciplinary action deemed necessary. In all instances of disciplinary action, the application fee is non-refundable.

Pursuant to Texas A&M Student Rule 24.4.1 (<http://student-rules.tamu.edu/rule24/>), acts of dishonesty include but are not limited to:

- Withholding material information from the University, misrepresenting the truth during a University investigation or student conduct conference, and/or making false statements to any University official.
- Furnishing false information to and/or withholding information from any University official, faculty member, or office.
- Forgery, alteration, or misuse of any University document, record, or instrument of identification.

For prospective undergraduate students (admitted but not enrolled), the initial determination of whether an individual has submitted a fraudulent application will be made by the Assistant Director of Admissions, with a right of appeal to the Director of Admissions for undergraduate students. For prospective graduate students, initial appeals will be made to the Executive Director of Graduate Studies.

For enrolled students, the initial determination of whether a student submitted a fraudulent application will be made by the Director of Records, with final right of appeal to the Associate Dean of Academic Affairs or Assistant Dean of Academic and Student Affairs

Any University official who suspects that a prospective or enrolled student has submitted a fraudulent admission application must notify the Director of Admissions or Director of Records.

## Tuition and Fees

### Tuition and Fees for Texas A&M University at Qatar

#### Tuition and Fees

As a state institution, Texas A&M has held firmly to the premise that the Qatar campus should remain affordable, and therefore should follow the same tuition and fee structure as that of the main campus. All tuition

and fee amounts provided herein represent the most accurate figures available at the time of this publication and are subject to change without notice.

Full details on tuition rates are available at [www.qatar.tamu.edu/students/tuition-financial-aid-and-scholarships](http://www.qatar.tamu.edu/students/tuition-financial-aid-and-scholarships) (<http://www.qatar.tamu.edu/students/tuition-financial-aid-and-scholarships/>).

Educational expenses for the nine academic months will vary according to personal needs. University rules regarding tuition and fees and all related payments in place at the time of publishing are reflected here. All are subject to change.

## Payment of Tuition and Fees

Students must meet all financial obligations to the university by their due dates. Officials at Texas A&M at Qatar calculate the appropriate tuition and fees of each student enrolled, and the Qatar Foundation issues to each student his or her respective tuition statement. Students are then responsible for making payment to the Qatar Foundation's cashier office. Students will receive their invoices via their Texas A&M at Qatar email addresses. Failure to pay amounts owed may result in cancellation of the student's registration and being barred from future enrollment and receiving official transcripts. Qatar Foundation policy requires that tuition and fees be paid as early as possible in the semester. Arrangements for paying tuition in installments should be made with the Academic Services Office and the Qatar Foundation Finance Office.

## Financial Obligation for Graduating Students

According to Texas A&M University Student Rules and Chapter § 54.007 (c) of the Texas Education Code, all financial obligations owed to the university and/or to the Qatar Foundation must be paid by the end of the semester. Failure to settle all financial obligations will result in withholding a student's diploma at graduation. Additionally, a block will be placed on the student's account, which will prohibit registration in subsequent semesters and the receipt of official transcripts.

## Citations

- Section 14.15 of the Texas A&M University Student Rules states "The student must have settled all financial obligations to the University."
- Chapter § 54.007 (c) of the Texas Education Code states "A student who fails to make payment prior to the end of the semester may be denied credit for the work done that semester."

## Cancelling of Registration

Once students have registered for classes and subsequently wish to withdraw from the university prior to the first day of classes, they must do the following to prevent being charged tuition/fees for the term:

1. Contact the Office of Records prior to the first day of classes and complete a withdrawal form indicating the intent to officially withdraw from the university.
2. Contact the Academic Services Office.
3. Contact the sponsoring agency if the student is sponsored.

Following this procedure is especially important for students in order to prevent being assessed tuition/fees for the term even if the student has decided not to attend. **Failure to request cancellation of an unwanted registration may result in grades of F or I in all courses for the semester. The student will be held responsible for paying all fees for the semester, regardless of whether he or she attended classes.**

## Cancellation for Nonpayment of Tuition or Fees

If notified by the Qatar Foundation of nonpayment, the university reserves the right to cancel registration for any semester in which a student is enrolled.

## Fees for Special Items or Services

### Application Fees

The application-for-admission fee for undergraduate and graduate applicants is: QAR 330, or \$90 USD, and is non-refundable.

### Diploma Fee

A non-refundable fee per degree sought is assessed the semester a student applies for graduation. This fee is payable each time a student applies for graduation. A late diploma fee is charged at the rate of QAR 185, or \$50 USD, in addition to the diploma fee above, to those who apply for graduation after the set deadline.

## Refund Policy

### Withdrawal from Texas A&M at Qatar

Once registered for classes, a student is considered officially enrolled unless otherwise restricted from enrolling. Stopping payment to the Qatar Foundation or allowing the check or bank draft to be returned unpaid by the bank for any reason does not constitute official withdrawal. The withdrawal process is specified in the section "Cancelling of Registration." A withdrawal form found online at [www.qatar.tamu.edu/students/office-of-records/student-forms](http://www.qatar.tamu.edu/students/office-of-records/student-forms) (<http://www.qatar.tamu.edu/students/office-of-records/student-forms/>) explains exactly what the student needs to do. Failure to follow procedures for withdrawing from the university may result in financial penalties and delays with future enrollment, and course work may be recorded as incomplete and failed. Once a student registers, he or she is responsible for the total cost of the tuition and fees assessed if the withdrawal process is not followed properly, and refunds will occur only within the specified refund time periods as listed in the section "Tuition and Fee Adjustments." **Recipients of Qatar Foundation financial assistance should talk to a financial aid representative at the Qatar Foundation before withdrawing. Sponsored students should talk to a representative from their respective sponsoring agency prior to withdrawing.**

## Tuition and Fee Adjustments

### Fall and Spring Semester and Eight-Week Summer Semester

By 4 p.m. on the last business day 100%  
before the first day of class

During the first five class days	80%
During the second five class days	70%
During the third five class days	50%
During the fourth five class days	25%
After the fourth five class days	None

### Five-Week Summer Term

By 4 p.m. on the last business day 100%  
before the first day of class

During the first, second or third class day	80%
During the fourth, fifth or sixth class day	50%
Seventh day of class and thereafter	None

## Financial Assistance/Scholarships

The financial assistance program is designed for all students who have a demonstrated financial need for assistance to meet college expenses and who are making satisfactory academic progress, as defined by the policies of the Qatar Foundation Financial Services Office's financial aid agreement that students sign upon receiving financial assistance. Texas A&M at Qatar submits academic program reports to Qatar Foundation, following the guidelines of the Family Educational Rights and Privacy Act (FERPA). University scholarships, on a limited basis, are available to selected students and are also awarded based on academic excellence. Students who are on conduct probation are not eligible for university-awarded scholarships.

In determining the type and amount of financial assistance necessary to meet a student's financial need, Qatar Foundation expects parents to make a maximum effort to assist with college expenses. The financial assistance resources of Qatar Foundation and university scholarships should be viewed only as supplementary to the financial resources of the applicant and family.

Only those students who have been accepted for enrollment into the university may apply for Qatar Foundation financial aid and/or for university scholarships. Information about Qatar Foundation financial aid can be found at [www.qatar \(http://www.qatar\).tamu.edu/students/tuition-financial-aid-and-scholarships](http://www.qatar.tamu.edu/students/tuition-financial-aid-and-scholarships) (<https://www.qatar.tamu.edu/students/tuition-financial-aid-and-scholarships/>).

## Services

### Services for Qatar Campus Students

#### Academic Advising

The primary purpose of academic advising at Texas A&M at Qatar is to assist students in the development of meaningful educational plans that are compatible with their personal abilities and goals. The ultimate responsibility for making decisions about personal goals and educational plans rests with the individual student. The academic advisor assists by helping to identify and assess alternatives and the consequences of decisions. Academic advising is a continuous process of clarification and evaluation.

The objectives for academic advising for the university and its component units include facilitating the following for each student:

- Clarifying personal and career goals.
- Developing suitable educational plans.
- Selecting appropriate courses and other educational experiences.
- Interpreting institutional requirements.
- Increasing student awareness of available educational resources.
- Evaluating student progress toward established goals.
- Enhancing decision-making skills.
- Reinforcing responsible student self-direction.
- Using referrals to other institutional and community support services, where appropriate.

The advising system of Texas A&M Qatar Campus includes professional staff advisors, faculty liaisons and administrators working together to ensure the total educational development of students by meeting intellectual, academic, personal and career needs. All students are required to meet with an academic advisor each semester in order to

register for classes in the subsequent semester, or they will be blocked from registration.

More information can be found at <https://www.qatar.tamu.edu/students/academic-services/academic-advising> (<https://www.qatar.tamu.edu/students/academic-services/academic-advising/>)

### The Center for Teaching & Learning

The Center for Teaching & Learning (CTL) welcomes all students seeking to enhance their academic skills and to engage in deep learning. The CTL staff, which includes peer tutors and professional writing consultants, offers one-to-one tutoring and small-group collaborations that cover topics/subjects including writing, mathematics, physics, chemistry, core introductory and sophomore-level engineering courses, presentation skills, and digital composing. The CTL team also provides support for students who want to improve their overall study skills.

More information can be found at <https://tamuqctl.com/learning/>.

### Aggie Life 101 for New and Transferring Undergraduates (Orientation)

Each year, Aggie Life 101 is held for undergraduate students entering Texas A&M at Qatar. New students are required to attend Aggie Life 101 in order to accept their offer of admission and register for classes. Families are encouraged to attend Aggie Life 101 with their students and participate in sessions designed especially for them to learn more about what their student will be experiencing as a new Aggie.

Aggie Life 101 provides students with the tools they will need to get started on their careers at Texas A&M at Qatar and offers a chance to learn about the many opportunities available to members of the Aggie community. During this program, new students will meet with academic advisors, register for their first semester courses, and learn the traditions and values of being a Texas A&M Aggie student. Since their first year is important to their continued success at Texas A&M at Qatar, the program will acquaint new students with student life activities and services available at the university. In addition, Aggie Life 101 offers social programs that provide students an opportunity to interact with other students. Each year, current students volunteer as orientation leaders to help new students and their families connect with Texas A&M at Qatar. For questions concerning Aggie Life 101, please contact the Department of Student Affairs at [dsa@qatar.tamu.edu](mailto:dsa@qatar.tamu.edu) or (+974) 4423-0047.

### The Association of Former Students

[www.AggieNetwork.com](http://www.AggieNetwork.com) (<http://www.AggieNetwork.com>)

- Aggie Ring.
- Alumni Services, Giving and Events.
- Traveling Aggies.

### Campus Safety and Security

- In an emergency situation dial +974.4454.0999 from within Education City or 999 from outside Education City.
- Report incidents immediately to Texas A&M University at Qatar security (333 from a Texas A&M Engineering Building phone or +974.4423.0333 from a mobile or outside phone).

Information on campus safety and security is available here (<https://www.qatar.tamu.edu/other/safety-and-security/>); and the Annual Security Report is located here (<https://urc.tamu.edu/clery-act/clery-annual-reports/>).

## Career Services

The Career Services Office offers advising and assistance to students seeking internships and full-time employment, while supporting the recruiting initiatives of local and international companies. Career Services assists students as they prepare for their job searches by coordinating informational sessions and workshops on topics such as resume writing, interviewing skills and career readiness. The office also hosts two annual recruiting events, the Career Networking Event at Texas A&M at Qatar and the spring career fair in collaboration with all Education City universities. A variety of guest speakers from industry are hosted each year. Students learn about opportunities in specific companies and on general issues related to the workplace. The Career Services Office provides students with other opportunities for industry engagement ranging from corporate competitions to participation in local and regional conferences.

More information can be found at <https://www.qatar.tamu.edu/students/career-services> (<https://www.qatar.tamu.edu/students/career-services/>)

## Critical Incident Response Team

The purpose of the Critical Incident Response Team (CIRT) is to respond to incidents involving Texas A&M at Qatar students and to serve as the university contact when students are involved in incidents away from the campus.

Texas A&M at Qatar is committed to providing an educational climate that is conducive to the personal and professional development of each individual. Even with a small university community, Texas A&M at Qatar and the Department of Student Affairs realize that crises, or critical incidents, will occur and that these crises can have a significant effect on the entire university, Education City and local communities. Such critical incidents require an effective and timely response. The Department of Student Affairs has developed CIRT consisting of Texas A&M at Qatar staff to best respond to these critical student incidents. CIRT can be reached at (+974) 4423-0333.

The goals of CIRT are as follows:

- To coordinate the university's response to critical incidents involving students while paying special attention to the safety and security needs of members of the university community.
- To offer counseling, guidance and appropriate support to members of the university community, their families and university caregivers.
- To use critical incidents, when appropriate, as teachable moments that may enhance the quality of life for all those touched by critical incidents.

## Disability Services

The mission of Disability Services is to ensure accessibility for all students to University programs. The Department of Student Affairs Counseling and Wellness Program administers Disability Services at Texas A&M University at Qatar. Disability Services, with the assistance of Disability Services at Texas A&M University, offers accommodations counseling, evaluation referral, disability-related information, and adaptive technology counseling and equipment for academically related purposes. Although Disability Services does not offer disability evaluation and/or testing, tutoring, personal expenses, attendants or scholarships, we will provide referral information.

More information can be found at <https://www.qatar.tamu.edu/students/student-affairs/disability-services> (<https://www.qatar.tamu.edu/students/student-affairs/disability-services/>)

## The Engineering Enrichment Program

The Engineering Enrichment Program (EEP) is designed to drive innovation and entrepreneurship and empower students with an exceptional engineering experience. The program offers a series of short training courses throughout the year, providing more hands-on experience in different engineering fields such as; electronics, fabrication, machining, and programming. It inspires students and enriches their knowledge with new valuable skills to become experts and make a difference. Students will have the chance to complement their engineering degree with additional certifications and participate in international competitions. This program encourages all students to build competencies and share big ideas, as they work towards becoming unique engineering leaders.

More information can be found at <https://tamuqctl.com/see/>.

## Global Educational Opportunities

Higher education is not immune to the trend of globalization. To adapt to this phenomenon and prepare graduates for an increasingly interdependent global community, Texas A&M University at Qatar is committed to providing global learning opportunities for all students. Whether it be study abroad programs, service-learning trips, research abroad, language training, international conferences or workshops, or global leadership programs, students at Texas A&M University at Qatar can choose from a variety of experiences that can increase their cultural competence, expand their global worldview, and augment their marketability in a rapidly globalizing world. Some opportunities on offer are as follows:

### Study Abroad

Texas A&M University at Qatar students are able to study in a variety of different locations and countries. The flagship program is an exchange with the Texas A&M main campus in College Station, Texas. This program is offered every semester and the summer session. The program operates as a cohort model, and students are selected through a competitive application process. Texas A&M University at Qatar assists in arranging flights, housing, transportation and university check-ins.

Texas A&M University at Qatar students are also eligible to participate in programs on offer through the Study Abroad Programs Office operated by the main campus. Students can choose from many different disciplines, programs and countries. These programs can differ in length from summer sessions, semester-long programs or intersessions.

### Faculty-Led Programs

Every year, Texas A&M faculty lead a group of students on a global academic experience. Traveling with a faculty mentor, a group of students will travel to an international location, be exposed to engineering topics in a global context, and experience a different culture. Often, students will be joined by fellow Texas A&M students from the main campus and students from the host institution. Faculty-led programs provide students a rich experience that can impact their academic and professional careers by providing them with unique networking opportunities and an enriching cultural experience that can assist with increasing cultural competence.

### Research Exchange for Undergraduates

Texas A&M University is a division I research institution. Boasting some of the world's renowned faculty, Texas A&M University is known for producing groundbreaking research. Students at Texas A&M University at Qatar are eligible to participate in the Research Exchange for Undergraduates, a program designed to partner Texas A&M at Qatar students with a faculty member on the main campus in College Station. This experience can allow students to understand engineering research

in a global context and contribute to the growing field of knowledge. This program will provide students an opportunity to network with faculty members on the main campus, experience a new culture, and have the potential to publish their research.

## Information Technology

The mission of the Information Technology (IT) department is to provide a robust, secure and innovative environment that supports Texas A&M University at Qatar's goals in teaching and lifelong learning, research, and engagement. IT strives to embody and uphold Texas A&M's tradition of organizational excellence. The department is comprised of five groups that provide over 75 services to faculty, staff and students.

## Educational Technology

The Educational Technology group serves faculty and students by promoting and assisting in the use of technology for instruction. Providing systems such as eCampus and Echo360 Lecture Capture, the group also manages classroom technologies and academic software including audiovisual systems.

## Enterprise Applications

The Enterprise Applications (EA) group performs business process analysis and develops, administers, and maintains automation to achieve greater efficiencies. EA oversees all electronic communication with the Texas-based administrative systems for student information, financial accounting and payroll, including troubleshooting the processes, applications, and data feeds employed and ensuring secure operation. EA also provides support for many of the university's web resources, including Marhaba, the intranet portal.

## Network and Security

The Network and Security group provides and manages the network, telecommunications and security infrastructure of the branch campus. The group ensures compliance with all laws, policies, procedures, guidelines and industry best practices for operating and securing the Texas A&M at Qatar network. The group strives to increase community awareness regarding cyber-security, prevent cyber-attacks, and remediate the effects of viruses, worms, spyware and other malware.

## Service Desk

The Service Desk provides a single point of contact for all IT-related queries, service requests and communications. The team provides user orientation and training. The Service Desk proactively communicates information regarding IT services, updates and policies.

## Systems Engineering

The Systems Engineering group is responsible for providing computing infrastructure and services. This team maintains and supports mission-critical systems including physical and virtual infrastructure, directory and authentication services, file and database services, e-mail services, data backups and disaster recovery, data center monitoring, desktop and server security, and print services.

## Leadership Activities

The Department of Student Affairs offers a wide variety of leadership development programs that provide an excellent opportunity for students to develop personal leadership in a global and intercultural context. The Student Leadership Exchange Program takes place every spring break and allows a group of student leaders from the Doha campus to visit the College Station campus during their spring break and then a group of student leaders from College Station to visit Doha during their spring break. An emphasis is placed on these students using their Aggie connection to communicate across cultural differences

and build leadership. The Department of Student Affairs offers service opportunities each year for students to give back to others. The most well known of these is the Aggie Service Learning Experience, which is an international service trip that allows Aggies to use collective strengths and talents in order to meet an expressed community need while learning about another culture and expanding personal horizons. Additional programs include LeaderShape, which is a six-day residential experience focused on introducing student leadership concepts to all students and challenges them to be a force for change within their student organizations and communities.

## The Texas A&M Qatar Campus Library

The Texas A&M Qatar Campus Library supports the teaching, research and outreach missions of the university in an environment that fosters learning and inquiry. A core professional collection of over 7,000 titles is complemented by a basic collection in the arts and humanities of around 3,000 volumes. Students may also request books and journal articles from the five libraries on the main campus, where there is a print collection of around 5 million volumes.

Extensive online resources are available to students both within the library and on desktop or mobile devices via remote access. This includes more than 100,000 electronic journals and newspaper titles, over 1,000 databases, and more than 1.3 million electronic books.

Students can locate books and thousands of journals by author, title, subject and keyword using the basic online catalog, LibCat, at [libcat.tamu.edu](http://libcat.tamu.edu). Alternately, they can use the time-saving multi-search tool Quick Search, which allows searching of multiple databases at one time.

An experienced librarian is also available Texas hours via online chat, which is a great way to get help when starting a research project. GetItForMe is a document delivery service that supplies print books or electronic copies of journal articles and book chapters free of charge to all students. Print books borrowed from the main campus generally arrive in five to 10 working days. Electronic copy is usually emailed within two working days. Material not available from the main campus libraries can often be obtained either from other libraries in Qatar or around the world. Professional librarians are also available on campus to teach individuals and groups how to use library tools and resources.

More information can be found at [library.qatar.tamu.edu](http://library.qatar.tamu.edu) (<https://qatar.library.tamu.edu/>).

## Department of Student Affairs

The mission of the Department of Student Affairs at Texas A&M at Qatar is to create a vibrant campus culture that:

- Embodies the Texas A&M Core Values.
- Resonates with Aggie Spirit.
- Upholds Qatar's unique, rich culture.
- Promotes the holistic and intercultural development of students.
- Prepares students for excellence in the engineering discipline in a diverse global society.

If students experience problems or difficulties or just need advice about where to go for assistance, they are encouraged to contact the Department of Student Affairs at [dsa@qatar.tamu.edu](mailto:dsa@qatar.tamu.edu) or (+974) 4423-0047.

More information can be found at <https://www.qatar.tamu.edu/students/student-affairs/>

## Student Activities

The Department of Student Affairs empowers students to organize into recognized clubs and organizations and plan their own campus activities. Program coordinators within the department advise student organizations and assist them in managing their own events.

Involvement in one or more of the university's 30-plus organizations can add an important dimension to one's college experience. It is a way to balance one's life, meet new people, and develop interpersonal and leadership skills. In addition, prospective employers often look at what students have accomplished and experienced outside of their course work. The recognized student organizations include the Institute of Electrical and Electronic Engineers, the American Society of Mechanical Engineers, the Society of Petroleum Engineers, the American Institute of Chemical Engineers, the Society of Women Engineers, the Qatari Student Association, and many others. The recognized student organizations include a variety of events such as business meetings, conferences, social events, sponsored guest speakers, workshops and field trips. For all these reasons, Student Affairs supports the belief that students can learn from experiences as well as from textbooks.

University sports teams are part of the activities offered and include basketball, soccer and cricket for men and basketball and soccer for women. Tryouts will be held for these teams each fall semester.

## Student Government Association

The representative governing body for all students at Texas A&M at Qatar is the Student Government Association (SGA). This body is directly responsible for representing the interests of students to the administration and to the entire university community. SGA works with the administration on issues of concern to the general student population.

SGA consists of three representatives elected from each class, committee chairs, a vice president and the student body president. These officers are elected annually in April. SGA can be reached by email at [SGA@qatar.tamu.edu](mailto:SGA@qatar.tamu.edu).

More information can be found at [https://tamuqatar.campuslabs.com/engage/organization/student-government-association/](https://tamuqatar.campuslabs.com/engage/organization/student-government-association)

## Student Wellness and Counseling

The Student Wellness and Counseling Programs promote the process of developing a healthy lifestyle. By participating in awareness activities, educational programs and counseling, Aggies can enhance their personal wellness with improved physical health, emotional stability, supportive relationships, spiritual growth and academic/career satisfaction. Services for students in the Wellness Program include academic skills counseling and testing, career counseling and testing, personal counseling, stress management and biofeedback, outreach programming, crisis and consultation, and disability services.

More information can be found at <https://www.qatar.tamu.edu/students/student-affairs/health-and-wellness/>

## Ombudsperson

Based in the Office of Student Affairs, the Undergraduate Ombuds assists students with resolving conflicts on an informal and confidential basis.

The Ombuds is equally open and accessible to all parties in disputes that may arise when there are differing expectations or conflicting policies regarding academic issues. Such occurrences may happen to undergraduates in their roles as students, employees, interns, or in many of the other roles that affect their education. Students should visit the Department of Student Affairs in the Texas A&M Engineering Building for more information regarding Ombuds services.

## On-Campus Housing

Student housing in Education City is available to students enrolled with Texas A&M University at Qatar (TAMUQ) on a first-come, first-served basis.

Living on campus can be an excellent way to make new friends from around the world in what will prove to be one of the most diverse living environments possible. In addition to making new friends, you will find a supportive community environment with staff members who are available to assist you and will offer programs and events for residents.

To learn more about living on campus, visit the following website: <http://www.hbku.edu.qa/en/life-hbku/hbku-student-housing> (<http://www.hbku.edu.qa/en/life-hbku/hbku-student-housing/>)

If you wish to live in Education City student housing, please complete the following:

- Submit an online request for housing.
- Once the Department of Student Affairs (DSA) has received your information in , we will notify the Qatar Foundation that you are a TAMUQ student who is eligible for housing and are interested in applying for a space in the residence halls.

With the information you submit above, they will create an account for you and send an email invitation to complete the full housing application.

You will be asked to submit the following to complete the online Housing application:

- Housing Application Form filled in its entirety.
- Provide a scanned passport photo and scanned copy of your passport.
- Provide a scanned receipt showing that you have paid your refundable Damage Deposit (2000 QR).
- Confirmation of the date of your arrival in Doha, Qatar.

\*Please note: If eligible for family housing, additional documents required will need to be submitted with your application (i.e. visa status, marriage certificate, dependent' birth certificate, residency permit, etc.)

Any remaining balance of your housing fees (depending on the housing option selected) will be due when you check in. The Housing Agreement for the academic year will be made available with the Housing Application. Please read this document carefully.

Assignments within student housing are currently open on a rolling basis where applications are processed in the order they were completed and submitted, and room assignment will be done based on eligibility, preference, and availability. There is no deadline to apply, but once all rooms are filled students will be placed on a waiting list and are not guaranteed housing.

There are separate residence halls for male and female students. In addition, students have access to a communal lounge with computers, printers, cable television, DVDs, and video in each residential area.

Laundry facilities with washers and dryers are available. Wireless Internet is available throughout the residence halls.

Qatar Foundation Housing and Residence Life staff work closely with student residents to maintain a safe, comfortable and healthy living-learning environment. Staff members are available to help students with life transitions associated with living in a community residential environment.

For more information about student housing or to check the status of your application after receiving their notice, please email [housing@qf.org.qa](mailto:housing@qf.org.qa).

For questions about the application process, please email TAMUQ DSA at [dsa@qatar.tamu.edu](mailto:dsa@qatar.tamu.edu).

## Facilities

### Texas A&M University at Qatar Facilities

The Texas A&M University at Qatar engineering building is one of the most advanced facilities for engineering education in the world. Designed by the famous father-son Mexican architect team Legoretta + Legoretta, the 55,000 square meter (592,000 square feet) facility combines modernist elements with traditional Islamic architectural motifs. The building is fully wireless and features high-tech classrooms, teaching laboratories and computer laboratories. The research rotunda provides additional research laboratories that give future Aggie engineers firsthand experience.

Texas A&M Qatar campus's home in Education City also includes a library with a core professional collection of 10,000 titles and a number of journals and DVDs relating to the liberal arts, humanities, and basic sciences. Students also have access to books and journals from the libraries on the main campus, from collections that exceed 5 million volumes. Extensive online resources are available to students in the library and remotely, including more than 2 million electronic books and thousands of subscription electronic journals and databases.

## Policies

### University Statement for Individuals with Disabilities

Texas A&M University (TAMU) is committed to maintaining an accessible campus community and providing reasonable accommodations to qualified students, faculty, staff and visitors, including making its web sites accessible and usable. Texas A&M University does not discriminate on the basis of an individual's disability and complies with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) as amended.

Students are protected from discrimination regarding access to and participation in Texas A&M's programs and activities. Texas A&M provides academic adjustments and auxiliary aides to accommodate needs of students with disabilities, as defined under the law, who are otherwise qualified to meet the institution's academic requirements.

Students with disabilities who would like to request accommodations may contact the following:

- Texas A&M University, College of Nursing, Irma Lerma Rangel College of Pharmacy College Station, College of Medicine, and School of

Public Health should contact Disability Resources (979) 845-1637 or [disability@tamu.edu](mailto:disability@tamu.edu).

- College of Dentistry should contact the Office of Academic Affairs (214) 828-8978 or [bramsey@tamu.edu](mailto:bramsey@tamu.edu) to request accommodations.
- School of Law should contact the Office of Student Affairs at (817) 212-4020 or [rjeffers@law.tamu.edu](mailto:rjeffers@law.tamu.edu) to request accommodations.
- Irma Lerma Rangel College of Pharmacy in Kingsville should contact the Disability Resource Center at Texas A&M University - Kingsville at (361) 593-3024 or [drc.center@tamuk.edu](mailto:drc.center@tamuk.edu) to request accommodations.
- Texas A&M University at Galveston (TAMUG) should contact Counseling, Career and Ability Services at (409) 740-4736 or [studentservices@tamug.edu](mailto:studentservices@tamug.edu).
- Texas A&M University at Qatar (TAMUQ) should contact the campus psychologist, Dr. Steve Wilson +974-4423-0047 or [stephen.wilson@qatar.tamu.edu](mailto:stephen.wilson@qatar.tamu.edu).

Students with a disability who believe they have experienced discrimination may contact Jennifer Smith, Assistant Vice President and Title IX Coordinator in the Civil Rights and Equity Investigations office, 202 Olsen Blvd., Suite 007, College Station, TX 77843, [civilrights@tamu.edu](mailto:civilrights@tamu.edu), or at (979) 458-0308. Reported allegations of discrimination will be immediately forwarded to the Office of Civil Rights and Equity Investigations for review, investigation, or resolution.

Students can also contact the Texas A&M ADA Coordinator at [ADA.Coordinator@tamu.edu](mailto:ADA.Coordinator@tamu.edu) or (979) 845-8115, or any of the following campus contacts:

- Texas A&M University, School of Law, College of Nursing, Irma Lerma Rangel College of Pharmacy College Station, College of Medicine, School of Public Health, College of Dentistry and Irma Lerma Rangel College of Pharmacy in Kingsville should contact the ADA Coordinator at (979) 845-8115 or [ADA.Coordinator@tamu.edu](mailto:ADA.Coordinator@tamu.edu).
- Texas A&M University at Galveston should contact the ADA Coordinator at (409) 740-4503 or [boyerj@tamug.edu](mailto:boyerj@tamug.edu).
- Texas A&M University at Qatar should contact Miguel Trevino at +974-4423-0317 or [miguel.trevino@qatar.tamu.edu](mailto:miguel.trevino@qatar.tamu.edu).

For more information about disability accommodations, see TAMU Student Rule 46, Disability Accommodations in Academic Programs (<http://student-rules.tamu.edu/rule46/>) or TAMUG Student Rule 46, Disability Accommodations in Academic Programs ([http://www.tamug.edu/studentrules/Student\\_Grievance\\_Procedures/46\\_Disability\\_Accommodations.html](http://www.tamug.edu/studentrules/Student_Grievance_Procedures/46_Disability_Accommodations.html)).

### University Statement on Harassment and Discrimination

Texas A&M University is committed to providing a safe and non-discriminatory learning, living, and working environment for all members of the University community. The University provides equal opportunity to all employees, students, applicants for employment or admission, and the public regardless of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or gender identity. Texas A&M University will promptly and equitably investigate and resolve all complaints of discrimination, harassment (including sexual harassment and sex-based misconduct), and related retaliation in accordance with applicable federal and state laws and University rules and standard administrative procedures.

The University's response to allegations of discrimination, harassment, and related retaliation will be 1) prompt and equitable, 2) intended to stop and prevent the recurrence of any harassment, and 3) intended to remedy its discriminatory effects as appropriate. A substantiated allegation of such conduct will result in disciplinary action, up to and including separation from the University. The University's student sanctioning guidance for substantiated allegations of discrimination on the basis of sex, including sexual harassment, sexual violence and related retaliation, can be found here: Title IX Cumulative Sanctioning Matrix. (<https://titleix.tamu.edu/wp-content/uploads/2019/03/title-ix-sanctioning-matrices.pdf>)

Students who have questions or believe they have experienced discrimination, harassment, sexual harassment/sex-based misconduct, and/or related retaliation are encouraged to contact Jennifer Smith, Assistant Vice President and Title IX Coordinator, at the Medical Sciences Library, Suite 007, 202 Olsen Blvd. College Station, TX 77843. Her telephone number is: (979) 458-8167 and email address is [civilrights@tamu.edu](mailto:civilrights@tamu.edu). The Title IX website can be found at [titleix.tamu.edu](https://titleix.tamu.edu) (<https://titleix.tamu.edu>).

To report incidents, request accommodations, or inquire about discrimination based on disability, you may contact Peggy Zapalac, ADA Coordinator, at (979) 845-8115 or [ADA.Coordinator@tamu.edu](mailto:ADA.Coordinator@tamu.edu). The office address is 750 Agronomy Road, Suite 2101, College Station, TX 77843 or see the ADA website at <https://urc.tamu.edu/ada> (<https://urc.tamu.edu/ada>). Reported allegations of discrimination will be immediately forwarded to the Office of Civil Rights and Equity Investigations for review, investigation, or resolution.

## Aggie Honor Code

Integrity is a fundamental core value of Texas A&M University at Qatar. Academic integrity requires a commitment by all faculty, students, and administrators to:

- Remain constantly focused on the quality of the academic programs;
- Achieve and maintain academic excellence in all courses and programs to assure the value of Texas A&M University at Qatar degrees;
- Demand high academic standards from all members of the Aggie community.

All Texas A&M University at Qatar students, graduate and undergraduate, part-time or full-time, in residence or in distance education, are expected to follow the guiding rule of the Aggie Honor Code:

"An Aggie does not lie, cheat, or steal or tolerate those who do."

Upon accepting admission to Texas A&M University at Qatar, a student immediately assumes a commitment to uphold the Honor Code, to accept responsibility for learning, and to follow the philosophy and rules of the Honor System, which may be found at <https://aggiehonor.tamu.edu/>. A student will be required to state his/her commitment on examinations, research papers, and other academic work. Ignorance of the rules does not exclude any member of the Texas A&M community from the requirements or the process of the Honor System.

Academic Services at Texas A&M University at Qatar, in conjunction with the Honor System Office at Texas A&M, is charged with promotion of the honor code and administration of academic misconduct cases. Academic integrity violations are taken seriously, and are adjudicated by the Academic Services Office (ASO). ASO is responsible for educating

the campus community regarding the Aggie Honor Code, responding to academic violation reports, and facilitating remediation efforts for students found to be in violation of the Aggie Honor Code. The website, <https://www.qatar.tamu.edu/students/academic-services/aggie-honor-system> (<https://www.qatar.tamu.edu/students/academic-services/aggie-honor-system/>), defines the types of infractions and the possible consequences. Students are urged to review this information.

In addition to adherence to the Honor Code, a student (graduate students in particular) who is completing a thesis, record of study, dissertation, and publication may fall under the additional federal requirements promulgated by the Office of Research Integrity (Scientific Misconduct Regulations – 42 CFR part 50), as well as Texas A&M System Regulations and Texas A&M University Rules (Texas A&M System Regulations – Ethics in Research and Scholarship – 15.99.03, and Texas A&M University rules and standard administrative procedures – Responsible Conduct in Research and Scholarship – 15.99.03.M1, 15.99.03.M1.01-06).

## University Student Rules

Each student enrolled at Texas A&M University Qatar Campus is responsible for being fully acquainted with and complying with the Texas A&M University Student Rules. Specific rules, information and procedures may be found in publications pertaining to each particular service or department. Students are encouraged to reference the website at <http://student-rules.tamu.edu> (<http://student-rules.tamu.edu/>) for current published rules and regulations.

***For information concerning federal and state policies, please reference the appendices (<http://catalog.tamu.edu/undergraduate/appendices/>) in this catalog.***