TUITION, FEES AND OTHER FINANCIAL INFORMATION

General Information
Educational expenses for nine months will vary according to personal needs and course of study. The Financial Aid Office’s basic budget for new undergraduate students including tuition and fees, books, supplies, transportation, on-campus room and board, incidental and living expenses come to about $27,922. Total expenses for returning students during an academic year should be slightly less than those for new students. The costs for new nonresident or international students is about $54,116. All tuition and fees amounts provided herein represent the most accurate figures available at the time of publication and are subject to change without notice. University Rules in place at the time of publishing are reflected here. All are subject to change. The most current information available will be maintained on the Scholarship & Financial Aid (http://financialaid.tamu.edu) website. Student Business Services online tuition and fee estimate calculator can be found at the Student Business Services (http://sbs.tamu.edu) website. 

Payment of Tuition and Fees
Students must meet all financial obligations to the University by their due dates to avoid late penalties. Failure to pay amounts owed may result in cancellation of the student’s registration, barring from future enrollment and non-issuance of official transcripts. State law requires that tuition and fees be paid prior to the first day of classes. Students who wish to pay fees in installments can select the option on the My Finances tab on the Howdy (http://howdy.tamu.edu) Portal. 

Obligation to Pay Tuition, Required Fees, Other Fees and Charges for Optional Services
By registering for classes, students agree to pay all tuition and required fees associated with their registration, optional services and other fees, whether paying in full or utilizing the installment payment option. Failure to pay tuition, fees and other charges may result in penalties, late registration fees and/or possible cancellation. 

Financial Obligation for Graduating Students
According to Texas A&M University Student Rules and Chapter § 54.007 (c) of the Texas Education Code, all financial obligations to the University must be paid by the end of the semester. Failure to settle all financial obligations will result in withholding a student’s diploma at graduation. Additionally, a block will be placed on the student’s account which will prohibit registration in subsequent semesters and receipt of official transcripts. 

Citations
• Section 14.15 of the Texas A&M University Student Rules states “The student must have settled all financial obligations to the University.”
• Chapter § 54.007 (c) of the Texas Education Code states “A student who fails to make payment prior to the end of the semester may be denied credit for the work done that semester.”

Tuition
Texas A&M Tuition and Required Fees per Semester Credit Hour
A tuition calculator is provided on the Student Business Services (SBS) website to assist students in estimating their tuition and fee costs based on enrolled semester credit hours. Tuition and fee explanations can also be found at sbs.tamu.edu. 

All rates are the most current available at the time of printing and are subject to change. 

Nonresident Tuition Waiver
If you have any questions concerning your eligibility for a waiver of nonresident tuition, please visit our website (http://sbs.tamu.edu/accounts-billing/forms/waivers-exemptions) or contact Student Business Services by email at sbs@tamu.edu. 

University Advancement Fee
The University Advancement Fee is a required fee charged to all Texas A&M University students. The University Advancement Fee funds services such as advising, the Career Center, University Writing Center, technology and libraries as well as administrative services such as ID services, the campus bus system, billing and refunds, access for students to discounted software and many of the services provided through the Division of Student Affairs. 

CEHD Teacher Preparation Program
Undergraduate students enrolled in the professional phase of teacher preparation programs incur a differential tuition charge of $300 in each of the remaining fall and spring semesters. This differential tuition helps support field experiences, supervision, scholarships and international/urban experiences in culturally diverse settings. 

Distance Education Administration Fee
This $30 per semester credit hour administrative fee is assessed to Non-Funded Out-of-State students taking distance education courses. 

Distance Education Differential Tuition
The rate to be charged for distance education courses will range from a minimum of $40/SCH to a maximum of $550/SCH. Each academic department will have an individual rate that will be approved annually by the President of Texas A&M University. For more information regarding Distance Education Differential Tuition, please visit http://sbs.tamu.edu/accounts-billing/tuition-fees/schedule/#DIST_ED_DIFF. 

TAMUHSC Tuition and Required Fees
Texas A&M University Health Science Center tuition and fees are approved by The Texas A&M University System Board of Regents within guidelines established by the Texas Legislature. Fees are subject to change by the Board of Regents. 

A tuition calculator is provided on the SBS website to assist students in estimating their tuition and fee costs based on enrolled semester credit hours. Tuition and fee explanations can also be found at sbs.tamu.edu.
TAMUHSC Fees

Distance Education Administration Fee
This $30.00 per semester credit hour administrative fee is assessed to Non-Funded Out-of-State students taking distance education courses.

Field Trip Fees
Field trip fees are assessed to cover the cost of providing trips and vary depending on the course taken and expected expenses.

Group Hospital Fee
The group hospital fee supports the provision of medical services to students to access services at the academic locale.

Instructional Enhancement/ Equipment Fee
The Texas A&M University Health Science Center charges an Instructional Enhancement Fee (IEF) at each of the colleges offering TAMUHSC academic programs. The colleges have varying fee rates based on the IEF needs of the college. This fee supports an array of educational activity and equipment as part of educational programs at the college. A few examples of enhancement expenditures are: software to enhance education, media, web-based instruction, tracking and evaluation tools, licensure fees, and integration of technology.

Publication ASDA/ ADHA Fee
This fee provides for students to receive a monthly publication, annual membership into the ASDA, ADA, or ADHA, and many leadership opportunities depending on the student’s academic program.

ID card (1-time flat rate)
This additional ID fee covers the College of Dentistry badge, which also serves an access card to secure locations of the dental school in addition to being an identification card.

Matriculation Fee (1-time flat rate)
This is a setup fee for first-year dental students related to a college-specific file set up with the college.

Drug Testing Fee (1-time flat rate)
All dental students pay this fee to cover drug testing for students, and this is a one-time assessment.

Lab Fee
The University is required to assess and collect a laboratory fee not less than $2 nor more than $30.00 for each laboratory course to cover in general the cost of laboratory materials and supplies used by a student.

Medical Liability
Medical Liability Insurance is required by students interacting & treating patients. This fee covers medical malpractice required for this type of activity.

Equipment Usage
This fee supports costs associated with instruments used during dental education.

Summer Clinic Fee (D3 and D4 only)
The Summer Clinic Fee is used to partly cover the cost of students working in the clinic. This fee is a flat fee and is not charged by the hour.

The students are scheduling and working on patients as part of their clinical training.

Clinical Simulation Fee
The fee covers costs associated with Clinical Learning Resources Center to include specialized simulation technology, equipment, materials and supplies related to the operating of the simulation center.

Gross Anatomy Fee (M1 Only)
This fee covers costs associated with Gross Anatomy lab to include lab materials, supplies, furnishings, software and equipment specific to gross anatomy.

Professional Liability Fee
Professional liability insurance coverage is required of all students who will be in clinical settings providing patient care. It is a mandatory requirement of all local facilities with which we have contracts for student clinical experiences.

Clinic Simulation Fee
This fee covers costs associated with Clinical Learning Resources Center to include specialized simulation technology, equipment, materials, and supplies related to the operating of the simulation center.

Professional Activity Fee
The Professional Activity Fee supports various professional activities for pharmacy students such as participation in clinical partnerships enhancing experiential education, financial resources to ensure these clinical experiences meet pharmacy education expectations, support of student travel to professional meetings/conferences, and other professional activities.

Professional Development Fee
One-third of the pharmacy curriculum is experiential education, which consists of the Introductory Pharmacy Practice Experiences (IPPE) and the Advanced Pharmacy Practice Experiences (APPE). This fee supports clinical site payments for student rotations. In addition to clinical site payments, the Professional Development Fee supports service learning activities and other professional development services and programs.

Environmental Service Fee
This fee supports distribution, maintenance and pickup of recycle bins and materials from each building located on the Texas A&M University-Kingsville campus. Only pharmacy students located at Kingsville are assessed this fee.

Career Services and Professional Services Fee
This fee will support efficient and effective support services for professional career development services. Various operational costs associated with the provision of professional career development services.

Advising Services Fee
This fee will provide advising support services for all graduate degree programs not provided by members of the faculty. This fee includes, but is not limited to Graduate Studies, Professional School Advising, and Admission Services related to student enrollment. Various operational costs associated with the delivery of services noted in programmatic justification.
Transportation Fee
This $70 per semester fee ($35 for a 5-week summer term and $70 for a 10-week summer semester) is assessed to provide unlimited fare-free access to all students to on-campus and off-campus services, and expanded service and revenue for a long-term bus replacement plan. In addition, revenue will pay for operating expenses and the enhancement of bus facilities on campus. Fee subject to change.

Locked and Variable Rate Tuition Plans
Beginning with the Academic Year 2018-2019, incoming undergraduate Texas resident students at Texas A&M University will be offered the choice between a variable rate tuition plan or a locked-rate (fixed) tuition plan allowing students and their parents to better plan and budget for college expenses. You will need to select the best option for you and your family prior to registration. Incoming Non-Resident Students will default to the Variable Rate Plan.

Options
Variable rate plan: Tuition and fees could increase each year, using the Higher Education Price Index.

Locked-rate (fixed) plan: Tuition and fees are locked into a per semester rate for 12 consecutive semesters, or 4 years, from the point of initial enrollment at a public or private institution.

Entering Freshman Texas Resident Students: Will choose either the variable rate or the locked-rate (fixed) associated with their first term of enrollment.

Entering Transfer or Readmit Texas Resident Students: Have three options to choose from
  • Variable rate, which will vary each academic year
  • Locked rate (fixed), based on their first term of enrollment in college after high school, which will expire at the end of 12 consecutive semesters, or 4 years from that first term of enrollment
  • The current academic year’s tuition and fee rate which will be locked in for 12 consecutive semesters or 4 years

Presumptions
Students will enroll in 30 hours an academic year for 4 years allowing completion of most degree plans. Some majors such as engineering and architecture are offered 1-2 additional semesters at the locked rate.

Where do I select my tuition rate?
All incoming freshmen and admitted transfer and readmit applicants must select a rate prior to registration. Rate code selections can be made by logging in to the Howdy Portal at howdy.tamu.edu, selecting the My Finances Tab and following the instructions. The choice will be offered only once and cannot be changed in future semesters.

Tuition estimates can be found on the Student Business Services website at http://sbs.tamu.edu/.

Texas A&M University meets requirements of the Texas Education Code, Section 54.017 regarding fixed tuition for undergraduate students.

Fees
Distance Education and Other Nontraditional Course Offerings

<table>
<thead>
<tr>
<th>Required Tuition and Fees</th>
<th>DE</th>
<th>IA</th>
<th>CE</th>
<th>GG</th>
<th>SA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>University Advancement Fee</td>
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<td>Cooperative No Education Fee</td>
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<td>No</td>
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</tr>
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<td>Distance Learning Fee</td>
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<td>No</td>
</tr>
<tr>
<td>Equipment Access Fees</td>
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<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Field Trip Fees</td>
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<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Health Center Fee</td>
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<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>International Student Services Fee</td>
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<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Laboratory Fees</td>
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<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
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<td>Property Deposit</td>
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</tr>
<tr>
<td>Recreational Sports Fee</td>
<td>No</td>
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<tr>
<td>Sponsored International Student Fee</td>
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<td></td>
</tr>
<tr>
<td>University Center Complex Fee</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

1 Distance Education Instruction: This group includes traditional off-campus classes, all university centers and telecommunications, video and other nontraditional Distance Education Instruction delivery models.
2 In Absentia: The traditional student who is performing individual research or completing degree requirements that do not require classroom instruction.
3 Cooperative Registration: Students participating in the Cooperative Education Program at Texas A&M University.
4 Texas A&M University Graduate Students—Galveston: Texas A&M graduate students who enrolled at College Station, but who are taking courses exclusively at Galveston.
5 Study Abroad: Students participating in the Texas A&M University Education Abroad Program.
Application Fees
Graduate: $50; Undergraduate: $75; International: $90

Cooperative Education Fee
A fee of $75 is charged to all participants of the Cooperative Education program.

Field Trip Fees
Field trip fees are assessed to cover the cost of providing trips and vary depending on the course taken and expected expenses.

Laboratory Fees
The University is required to assess and collect a laboratory fee not to exceed $30 for each laboratory course to cover in general the cost of laboratory materials and supplies used by a student.

Late Penalties
Students who fail to pay fees and installments when due are assessed a late payment fee for each payment or installment paid late.

Late Registration/Add Penalties
- Students who register on or after the first day of classes, but before the 13th day of classes are assessed a $100 late registration fee.
- Students who register after the 12th class day are assessed a $200 late registration penalty.
- Students who add classes after the 12th class day that result in a net increase in hours enrolled are assessed a $50 late add fee.

Microfilming, Binding and Collating
Binding, collating, microfilming theses and dissertations — Masters: $110, Doctoral: $170

New Student Conference Fee
A non-refundable new student orientation fee of $100 is charged to all students. An additional fee of $35 is required of all international students to cover additional costs associated with orientation programs.

ROTC Uniform Rental
Qualifying cadets enrolled in Army, Air Force or Naval ROTC will be reimbursed the cost of basic cadet uniforms. Cadets who are not enrolled in ROTC (Drills and Ceremonies Cadets) are required to pay for use of uniforms.

Supplementary Fee for Courses Attempted More than Twice
A non-repeatable course that is attempted by a student more than twice at a public institution of higher education in Texas may not be reported for state funding. As a result, the institution must either pass the non-funded portion to all students or charge a supplementary fee to the student who is attempting the course more than twice. Texas A&M has chosen to assess a supplementary fee to those students attempting a course more than twice.

A student attempting non-repeatable courses more than twice at Texas A&M University will be subject to a supplementary fee of $125 per semester credit hour ($375 for a 3-hour course) for the repeated course, in addition to tuition and required fees associated with the course.

Students will be notified at the time they register for a course that it has been taken twice at Texas A&M and is subject to the supplementary fee.

Diploma/Graduation Fee
A non-refundable per degree sought is assessed the semester a student applies for graduation. This fee is payable each time a student applies for graduation. A late fee of $50, in addition to the diploma/graduation fee, may be charged to those who apply for graduation after the published deadline.

Health Center Fee
This $75.00 per semester fee ($25 for a 5-week summer term and $75.00 for a 10-week summer term) is required of all students for the purpose of operating, maintaining and equipping the University Health Center and entitles the student to its services. These services do not include surgical operations or charges for consultations with outside physicians.

Identification Card (Aggie Card)
Every student is required to have a student ID card. ID cards are permanent and students are responsible for maintaining a working ID throughout their career at the University. The Aggie Card is used for residence hall access, registration, fee collection, financial aid disbursement, dining halls, athletic event and recreational sports admittance and library privileges. Replacement ID cards are $12.

Students who lose their IDs can report the loss immediately and deactivate their card online at http://myaggiecard.tamu.edu or by contacting:

Student Business Services
Aggie Card Office, General Services Complex
(979) 845-4661
8 a.m. – 5 p.m., Monday through Friday

International Student Health Insurance
The Texas A&M University System requires all international students entering the U.S. on a F-1 or J-1 student visa to be covered under the Texas A&M University System Student Health Insurance Plan (SSHIP) or have equivalent insurance coverage that meets the waiver criteria at http://assets.system.tamus.edu/files/benefits/pdf/studentinsurance/waiver%20guidelines.pdf. The System Student Health Insurance Regulation is located at http://policies.tamus.edu/26-99-01.pdf.

For more information regarding the health insurance and waiver processes, please visit http://iss.tamu.edu.

International Student Orientation Fee
This $35 fee is charged to cover the cost of new student programming for newly admitted or returning international students.

International Student Services Fee
This $85 fee is required of all students who are not U.S. Citizens or Lawful Permanent Residents to offset the cost of specialized services provided to these students from International Student Services, Center for Teaching Excellence - English Language Proficiency Program, and the Writing Center.
Recreational Sports Fee
This $106 per semester fee ($53 for a 5-week summer term and $106 for a 10-week summer semester) is assessed to all students attending the University for use of the Student Recreation Center.

Reinstatement Fee
Students who fail to pay all fees by the last day of the semester will be administratively withdrawn from the University and charged a $50 reinstatement fee.

Sponsored International Students
International Student Services (ISS) provides specialized administrative services, advising, and other program management related to the specific requirements for sponsored students. ISS serves as a liaison with academic departments, the Texas A&M University campus, sponsored students and their sponsors.

Third Party Billing and invoices for sponsored students are handled by Student Business Services (SBS). http://sbs.tamu.edu/accounts-billing/for-sponsors-and-sponsored-students/

An administrative fee not to exceed $500 per semester or summer session (all or part thereof) will be required to support international sponsored students whose programs are coordinated through International Student Services, unless these fees are waived as part of negotiated contractual agreements.

For more information, please visit the sponsored student section at http://iss.tamu.edu.

Student Center Complex Fee
This $100 fee ($50 for a 5-week summer term and $100 for a 10-week summer semester) is required of all students for operating, maintaining, improving and equipping the Student Center Complex.

The TEA Teacher Ed Prep Program Fee
The TEA Teacher Ed Prep Program Fee is mandated by the Texas Education Agency for all candidates seeking educator certification in the State of Texas TAC 229.9 (https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_lloc=&p_lloc=&p_lloc=&pg=1&ch=229&f=9). This fee is assessed based on information provided by the College of Education.

Optional Services
Athletic Events
Sports Pass are available for purchase. For more information, please visit http://mysportspass.tamu.edu.

Installment Payment Option
Students who choose to pay using the installment plan pay a $15 installment payment service charge per semester (excluding the Summer term.) This charge is non-refundable. You may add the installment plan by selecting the installment option through the online registration system at https://howdy.tamu.edu.

MSC OPAS Tickets
Special Discounted Student OPAS tickets are available through the MSC Box office. For more information, please contact MSC OPAS at (979) 845-1661 or visit their website (http://mscopas.org).

Yearbook
The cost is $81.19 including shipping and sales tax.

Campus Dining
Freshmen (classified as U1s with less than 30 hours of college credit when they initially apply to live on campus) will be required to have a minimum dining plan for the full academic year (or remainder of the academic year for those that apply for housing after the beginning of the fall semester).

All Corps of Cadets members are required to have a dining plan, as designated by the Office of the Commandant.

Upperclassmen and students who are not campus residents are not required to purchase a Dining Plan, but the option is available.

All Dining Plans are loaded onto the Student ID card to make access and use easy.

Fees for the selected meal plan will be added to your Texas A&M University student fee, and are separate from housing fees. Any plan purchases or additions made after the ninth week of class cannot be charged to the student's account and must be paid via credit card. Please visit our website for official date as it may vary each semester based on the academic and billing calendars.

Students have the option to select a Dining Plan that fits their individual needs. Dining Plans are designed to be flexible for an array of lifestyles and appetites. Smaller Dining Plans are available for upperclassmen and students who live off campus. Most Dining Plans include 2 parts: First, “Meals,” which can be used at the all-you-care-to-eat dining halls, or in select retail locations as a “meal trade.” The second part of the dining plan consists of “Dining Dollars.” These declining balance dollars can be spent like cash or a debit card, and are accepted at all University Dining kiosks, coffee shops, food courts and dining centers. Each purchase is automatically deducted from the account.

When paying with Dining Dollars, patrons will enjoy a discount on the door rate at Duncan, Sbisa, and The Commons, the all-you-care-to-eat dining halls on campus.

Dining Dollars roll over from fall to spring with the purchase of a spring dining plan.

Dining Dollars are only accepted on campus, assuring parents and guardians that this money is spent only on food and beverages.

Applicable sales tax will be added at checkout.

Parking Permit
Vehicles parked on the Texas A&M University campus are required to display a valid parking permit or pay by the hour to park in designated visitor areas. Costs of permits are prorated and subject to change.
For more information or to purchase a permit, visit transport.tamu.edu/permitreg.

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surface Lot</td>
<td>$319</td>
</tr>
<tr>
<td>Night Permit (only valid 5pm - 6am)</td>
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<tr>
<td>Garage Non-Reserved Space</td>
<td>$515</td>
</tr>
<tr>
<td>Motorcycle Permit - including mopeds and scooters</td>
<td>$102</td>
</tr>
</tbody>
</table>

**Residence Hall and Apartment Room Rates**

All students living in residence halls or apartments are required to pay room rent. Rooms are furnished with beds, mattresses, desks, chairs and dressers. Students are expected to furnish their own pillows, blankets and linens internet and basic tv service. Room rates include heat, air-conditioning, lights and cleaning of common areas. Rates are for the semester and are subject to change.

For more information, please see Residence Life (http://reslife.tamu.edu).

**Payments**

**Scholarships, Grants and Loans**

All financial aid or loans must be accepted and requirements completed before it can be applied toward a student’s account.

**Payment Methods**

Texas A&M utilizes online statements and electronic payments in its efforts to provide timely financial information to students and to control costs. Student account payment options include:

**Electronic/Online**

Students can view their account and make online payments using E-Checks, American Express, Discover Card or MasterCard by selecting “Pay Bill/Manage Account” on the My Finances tab in the Howdy portal. Payments made with credit cards will incur a convenience fee charged at the time of payment. Payments made with credit cards will incur a 2.25% convenience fee minimum charge of $3.00. Additional forms of payment accepted include personal checks, cashier’s checks, wire transfers and Pin Debit. (Please Note: Once online payment transaction has occurred, the Convenience Fee is non-refundable).

**Paper**

- Checks – Students may still use paper checks for payments. The University reserves the right to utilize check conversion technology to convert paper checks into electronic format.
- Cashier’s checks
- Money orders

**Cash**

- Cash is not accepted.

**Flywire**

- All bank wire transfers are accepted using our partner, Flywire. Texas A&M University does not accept direct wire transfers and will not provide our banking information.

**Returned Payments**

Any payment that is rejected for payment by the paying bank, credit card company or other financial institution is subject to returned item charges of $30 or more. Rejected payments may also result in cancellation of the student’s registration and additional late registration penalties if the student is required to re-register on or after the first day of classes.

**Installs**

Tuition, required fees, room, board and parking are payable in full, or in installments. A $15 per semester service charge, to cover the cost of handling, will be assessed to each student who chooses to use the installment plan. Students may pay their account in full any time during a semester; however, the service fee will not be refunded once a payment is made under the installment plan or after the first installment due date. See the Student Business Services (http://sbs.tamu.edu) website for information on installment plans.

**Deposits**

**General Deposit**

A deposit of $100 is required of every student to ensure the institution against losses, damages, and breakage for which the student is responsible, or to be used to offset in part amounts owed by the student to the institution. General deposits are returned to students, less any such amounts owed to the institution, within a reasonable period after the date of the student’s withdrawal or graduation from the institution, not to exceed 180 days. The deposit retention period provides the University sufficient time to identify all amounts owed and to determine if the student intends to enroll in the semester or summer session immediately following the student’s withdrawal or graduation or, if the student withdraws or graduates in the spring semester, in the next fall semester. If a student leaves the University without graduating or officially withdrawing, they must submit a written request to Student Business Services to receive a refund of their deposit. Deposits for students that do not graduate, withdraw or otherwise request a refund remain on file for four years. Those deposits are forfeited to the University’s General Deposit Scholarship Fund, after deducting any amounts owed the University.

**Residence Hall Deposit**

There is a $75 non-refundable application fee that is required to complete the housing application and sign a contract for the residence halls and university apartments. Students have until May 1st to cancel their housing for the Fall term, or October 31st for the Spring term. Any cancellation after that date is considered a late cancellation and cancellation penalties apply. Freshmen classified as U1 with less than 30 hours will be required to have a dining plan if they live on campus.

**Penalties and Late Fees**

**Late Payment Penalty**

There are severe penalties for failure to pay student account balances and installments by their specified due dates. If a payment is delinquent when a semester ends, the student will be blocked and may not receive credit for academic work performed. Students will not be readmitted to the University until all past due balances, including late charges, are paid. A late fee of $25 for A&M students and $50 for HSC students will be assessed for each payment not received on or before it is due. If a student is removed from the rolls of the University or is withdrawn for failure to pay amounts owed the University, a reinstatement fee of $50 for
A&M students and $150 for HSC students will be assessed in addition to any other late fees or penalties already incurred and must be paid before the student will be reinstated. Current due dates can be found online at the Student Business Services website.

**Late Registration Fees**

Students who register on or after the first day of classes are assessed a late registration fee of $100 for A&M students and $200 for HSC students. Students who register after the official census date (12th class day for fall or spring and 4th class day for summer) are assessed a late registration fee of $200 for A&M students and $250 for HSC students. Students who add classes after the official census date are assessed a late add fee of $50 for A&M students and $100 for HSC students. Note: Penalties, late registration and late add fees also apply to students who are required to re-enroll because their registrations were canceled for nonpayment. Registrations are subject to cancellation and/or financial penalties if sufficient payment is not received before 5:00 p.m. on the semester due date.

**Use of Collection Agencies and Credit Bureau**

If amounts become past due, the University reserves the right to report the account to the Credit Bureau. This will also initiate internal collection efforts and could cause the University to employ an outside collection agency to recover the debt. If any collection efforts must take place, the student will be required to reimburse the University for the fees of any collection agency which may be based on a percentage at a maximum of 30% of the debt. All costs and expenses, including reasonable attorney’s fees the University, incur in such collection efforts.

**Canceling Registration**

Once students have registered for classes, they must select one course of action from the following to remain in good standing with the University:

- pay all amounts due by the specified due date;
- use the online registration to drop all classes prior to the first day of classes; or
- initiate the withdrawal process online in Howdy to begin the process to withdraw from the University after the first day of classes.

Following this procedure is especially important for students who have been awarded scholarships or financial aid since the aid may automatically pay tuition and fees and cause the registration to be held even though the student has decided not to attend. Failure to request cancellation of an unwanted registration may result in grades of F or I in all courses for the semester. The student will be required to reimburse the University for scholarships and other financial aid applied to his or her account and will be held responsible for paying all fees for the semester, regardless of whether he or she attended classes.

**Cancellation for Nonpayment of Tuition or Fees**

The University reserves the right to cancel registrations not paid by their due date, or the official census date for a semester or summer term, to comply with state laws requiring payment of tuition and fees, to free the classroom spaces for other students, and to ensure the most efficient use of university resources.

**Refunds and Adjustments**

**Fee Adjustments for Courses Dropped**

A student may drop individual courses during the first five days of a fall or spring semester (first four days of a summer term). Students also may drop individual classes with special permission of the dean between the 6th and 12th class days. Full refunds will be given for the individually dropped courses during these periods provided the student remains enrolled in at least one class and has not withdrawn from the university. Refunds will not be issued for courses dropped after the 12th class day. Any credit balance on a student account as a result of dropping courses will not be refunded until after the fifth class day. As of the first day of the semester, students may not drop all of their courses through the drop/add process, but instead must begin the official withdrawal process online through Howdy (https://howdy.tamu.edu) (see **Withdrawal from the University** below for additional information regarding the withdrawal process). A student may add courses during the first five days of a fall or spring semester.

**Adjustments for Withdrawal—Tuition and Fees**

Tuition and fee adjustments shall be made to students officially withdrawing from the University for charges listed below according to the following refund schedule: Tuition and Required Fees, Residence Hall Rent, and Meal Plans.

### Fall and Spring Semester and 10-Week Summer Semester

- **By 5 p.m. on the last business day before the first day of class:** 100%
- **During the first five class days:** 80%
- **During the second five class days:** 70%
- **During the third five class days:** 50%
- **During the fourth five class days:** 25%
- **After the fourth five class days:** None

### Summer Term of More Than 5 Weeks But Less Than 10 Weeks

- **By 5 p.m. on the last business day before the first day of class:** 100%
- **During the first, second or third class day:** 80%
- **During the fourth, fifth or sixth class day:** 50%
- **Seventh day of class and thereafter:** None

**Athletic Refunds**

Refunds are not allowed for individual games or games missed. A prorated refund is permitted until the option is used to pick up a ticket for any one game. Once a ticket option has been used, prorated refunds will be given only in the event of withdrawal from the University. For information on refunds, contact the Athletic Business Office at (979) 846-8992.

**Reductions in Rates for Late Entry to the University**

No reduction will be made in the charge of room rent and board in case of entrance within 10 days after the opening of a semester or summer term,
or in this catalog under Campus Dining.

Refund Delivery

Texas A&M and Heartland ECSI have joined forces to deliver financial aid and other refunds to students faster through the University’s refund delivery process. You will receive information from Heartland ECSI and the University at your new student conference and in your official University email account, which will explain the process for signing up for direct deposit of refunds.

Yearbook Refunds

Yearbook charges are refundable in full during the semester in which payment is made. Thereafter, no refunds will be made on orders canceled in subsequent semesters. Yearbooks must be picked up during the academic year in which they are published. Students who will not be on campus when the yearbooks are published must pay a mailing and handling fee. Yearbooks will not be held, nor will they be mailed, without payment of the mailing and handling fee. Refunds will not be made on books not picked up within one semester of the publication date. Refunds will not be made before 21 days from the date of payment. Refund policies contained herein reflect policies in effect at the time of publication and are subject to change.

Dining Plan Refunds and Add/Change/Drop Policies

Texas A&M University Dining’s dining plans and options listed are based on information available at time of printing and are subject to change. University Dining follows the University’s refund schedule for Tuition and Fee Adjustments. Refunds are given on the percentage basis listed for students dropping fee options or officially withdrawing from the University.

Students may purchase a dining plan, change to a larger plan or add on to a plan during registration for classes or at any time through University Dining. Dining Plans and additions to the plans may be charged to the student account through the ninth week of school. Any purchases after that point will require a credit card payment. Changes from a higher dining plan to a smaller dining plan or requests to cancel/drop are permitted only through the fourth week of classes. The appropriate fee is to be paid to the Office of Student Business Services.

Dining plans are valid for one semester starting with the first day of campus move-in (as designated by the Department of Residence Life) and end after the last final exam day. Check with Dining for posted dates for dining plan access. Location hours may vary during class breaks and meal availability may exclude official University holidays.

Following University policy, no one is authorized to use or borrow a student’s identification card (Aggie Card); therefore, dining plans are not transferable between students. The Aggie Card must be presented to Dining cashiers for dining plan participation. If an Aggie Card becomes lost, report it immediately by calling (979) 845-4661 or go to http://myaggiecard.tamu.edu to deactivate the card.

For questions and assistance, please email dining@tamu.edu (include name, UIN and instructions if dining plan related) or contact our office at (979) 845-0152. Additional information on University Dining and dining plans can be found on our website (https://new.dineoncampus.com/tamu) or in this catalog under Campus Dining.

Residence Hall Rent Refund

If a student withdraws, moves off campus or in any other way terminates the housing contract, a refund of residence hall rent may be made according to the stipulations in the housing contract. Any cancellation after May 1st for the Fall (regardless of when the student applies) is subject to the following cancellations penalties: 1) Prior to May 1st - no penalty, 2) May 2nd to May 30th - $500, 3) June 1st to August 14th - $1000, 4) August 15th (or after move) - 100% of Fall semester rent and 5) Students who cancel their housing assignment after the student has moved in for the Fall is subject to 100% of the Spring semester rent.

Exceptions to the housing charge/refund schedule may be granted for students who graduate at the end of the Fall semester, enlist in the Armed Forces of the United States, are accepted into one of the Service Academies, or participate in a cooperative education/internship, student teaching (not in the local area), or a student abroad program for the Spring semester if written notification and verification of the aforementioned condition is received in the Housing Assignments Office, Corps Housing Office, or University Apartments Office (as applicable) by November 15th. Exceptions may also be made for students who are academically restricted from re-enrollment or who become medically unable to return for the Spring (or summer if a 12 month contract) semester if written notification is received prior to the beginning of classes for the Spring (or Summer if a 12 month contract).

Withdrawal from the University

Once the University has accepted payment for tuition and fees, a student is considered officially enrolled unless otherwise restricted from enrolling. Stopping payment on a check for fees or allowing the check to be returned unpaid by the bank for any reason does not constitute official withdrawal.

Before classes begin, you may go online to Howdy (http://howdy.tamu.edu) and cancel your courses and options for the semester.

After classes begin, you must go through the official withdrawal process in order to cancel your registration for the semester. In Howdy (http://howdy.tamu.edu), go to the Student Withdrawal channel on the My Record tab to begin the online withdrawal process. Failure to complete the withdrawal process will result in forfeiture of any tuition and fee adjustments, and course work may be recorded as incomplete or failed.

Failure to follow procedures for withdrawing from the University may result in financial penalties and delays with future enrollment in the University. Once a student registers, he or she is responsible for the total fees assessed regardless of whether the installment option is used. Refund percentages are applied to total fees assessed and not the amount paid. This means that students who withdraw before paying all installments may, in the event of withdrawal, still owe the University.

International students must visit with an advisor in the International Student Services Office before withdrawing to determine if doing so will affect visa status.

Student athletes should visit with an academic advisor in the Department of Athletics before initiating the withdrawal process.

Recipients of financial assistance should visit with a Scholarships & Financial Aid advisor before withdrawing. Students receiving funds awarded by Scholarships & Financial Aid should be aware of policies (http://financialaid.tamu.edu/Undergraduate/Maintaining-Eligibility/#2-Withdrawals) regarding withdrawal from the University. Federal
regulations require a return calculation for all students who receive Title IV student assistance at a post-secondary institution of higher education and withdraw during a payment period (semester). The length of time during which a return must be calculated is up to 60 percent of the payment period. Students withdrawing prior to 60 percent of the payment period may be required to return disbursed funds not earned. Additionally, students who do not successfully complete courses for the semester may be considered unofficially withdrawn and may be subject to a return calculation or all disbursed funds being returned if attendance cannot be documented. Eligibility for state and institutional funds may also be impacted by withdrawing from the University. Drops and withdrawals are considered unsuccessfully completed coursework when determining Satisfactory Academic Progress (http://financialaid.tamu.edu/Undergraduate/Maintaining-Eligibility) (SAP) and will impact completion rate.

Allocating Returned Title IV (Federal Aid)

Funds that are returned to the federal government due to student withdrawal are used to reduce the outstanding balances in individual federal programs.

Financial aid returned (by the University and/or the student or parent) must be allocated in the following order:

1. Unsubsidized Federal Direct Loan
2. Subsidized Federal Direct Loan
3. Federal Perkins Loan
4. Direct Graduate Plus (Student) Loan
5. Federal Direct PLUS (Parent) Loan
6. Federal Pell Grant
7. Federal Supplemental Educational Opportunity Grant (FSEOG)
8. TEACH Grant
9. Other federal loan or grant assistance
10. Other state or institutional financial aid programs

State and institutional aid awards will be calculated using the same percentage proration used by Student Business Services to determine the amount of tuition and fees to be charged to a withdrawn student.

Additionally, students who do not successfully complete courses for the semester may be considered unofficially withdrawn and may be subject to a return calculation if attendance cannot be documented.

Unclaimed Refunds

According to federal law, the university is required to return Title IV funds that have not been claimed (i.e., refund check that has not been cashed) within 240 days of issue. These funds will be returned to the appropriate federal financial aid program.

Rebates

Tuition Rebates After Graduation

Certain undergraduate students who attempt no more than three hours in excess of the minimum number of semester credit hours required to complete the degree under the catalog under which they were graduated may be entitled to a $1,000 tuition rebate after graduation. Several conditions apply and students must meet all of the specified criteria. If you wish to try and qualify for this program, please see the Office of